

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, JANUARY 5, 2009 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Presentation of FY 07-08 Audit Report by C. Dean Horne, C.P.A.
Pittard, Perry, & Crone, Inc. **10 Min.**

- | | | |
|----|--|--------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
|-----|--|--|
| 3. | Approval of Minutes: Regular Board Meeting: December 1, 2008
Closed Session Meeting: December 1, 2008
Special Session Meeting: December 15, 2008 | Aytch/Jarman
Aytch/Jarman
Aytch/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Martin |
| 5. | Budget Ordinance Amendment: Trust Agency Fund: Extension – Family Caregiver:
\$3,500: Decrease | Kelly/Martin |
| 6. | Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept.: \$1,228:
Increase | Martin/Jarman |
| 7. | Budget Ordinance Amendment: General Fund: Health (Adult Health): \$1,476:
Increase | Huff/Martin |
| 8. | Budget Ordinance Amendment: General Fund: Health (WIC Program): \$4,438:
Increase | Huff/Martin |
| 9. | Budget Ordinance Amendment: Capital Improvements Fund: Community
Development: \$10,000: Increase | Martin/Jarman |
| 10. | Resolution Approving 2009 Calendar of Board Meeting Dates and Times | Board/Jarman |
| 11. | Resolution Approving 2009 County Holidays | Board/Jarman |

END OF CONSENT AGENDA

PUBLIC HEARING: 10 Min.

- | | | |
|-----|--|---------------|
| 12. | A. Public Hearing Regarding an Amendment to the 2006 North Carolina
Community Development Block Grant (CDBG)
B. Resolution Approving the Industrial Development Fund (IDF) Grant | Jarman/Martin |
|-----|--|---------------|

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 25 Min.

13. Budget Ordinance Amendment: General Fund: Non-Departmental: \$23,600: Increase Martin/Jarman
14. Budget Ordinance Amendment: General/CAP Improvements: Finance: \$114,637 Martin/Jarman
15. Budget Ordinance Amendment: General Fund: DSS: \$120,980: Increase Jones/Martin
16. Resolution Approving Mileage Reimbursement for County Employees from \$.585 to \$.55 Per Mile Effective January 1, 2009 Jarman/Martin
17. Resolution Approving Secondary Road Right-of-Way Agreement: NCSR 1547 (Parrott-Dickerson Road) Pope/Jarman
18. Resolution Authorizing – Purchase Order for the Board of Elections: Printelect - \$3,970.07 King/ Martin
19. Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to VWR Sales NTE: \$3,500 Huff/Martin
20. Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Positive Promotions NTE: \$6,250 Huff/Martin
21. Resolution Authorizing Purchase of New Truck for the Landfill: \$14,560.67 Miller/Martin
22. Resolution Authorizing the Purchase of Year 2009 Vehicle Valuation Service: \$4,171.80 Parrish/Martin
23. Resolution Authorizing Printing and Mailing of 2009 Revaluation Tax Notices: South Data: NTE: \$15,000 Parrish/Martin
24. Resolution Approving the Purchase of a Lift Equipped Van, 20ft. Light Transit Vehicle with Lift, Replace two (2) Computers, and two (2) Printers with FY 2008-09 Capital Funding from North Carolina Department of Transportation: \$136,325 Powell/Martin
25. Resolution Approving the 2008 – 2 Year Lenoir County Transportation Coordinated Plan for Lenoir County to apply for Job Access and Reverse Commute (JARC) and New Freedom Grant Funds through North Carolina Department of Transportation Powell/Martin
26. Resolution Authorizing the Sandy Bottom Volunteer Fire Department to Purchase a Pierce Pumper/Tanker: \$320,000 by Piggybacking from the Wake County Emergency Service Bid Package Dail/Jarman

APPOINTMENTS: 5 Min.

27. Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. Aytch

OTHER ITEMS: 10 Min.

28. **Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**

ADJOURN

TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: January 5, 2009

SUBJECT: Items of Interest

1. Resolution Honoring Virginia O. Bonar from the North Carolina Association of Public Health Nurse Administrators
2. Town of LaGrange Law Enforcement
3. Letter: December 16, 2008 from NCDOT Re: US 70 at the Intersection with Mt. Vernon Drive
4. Letter: December 5, 2008 from North Carolina's Easter Region: Re: George Graham
5. Lenoir County Financial Performance Summary – 2008-09: November 30, 2008
6. Request from the NCACC: Requesting the Board of Commissioners to Appoint a Legislative Liaison for the 2009-2010 Legislative Biennium
7. Current ESC Workforce Information : as of December 2, 2008
8. Lenoir County Planning & Inspection Report: November 2008
9. Lenoir County ABC Board Minutes: September 12, 2008 and October 10, 2008

RESOLUTION TO HONOR

VIRGINIA O. BONAR

December, 2008

WHEREAS, Virginia Lee Osborne Bonar retired January 31, 2008 from the Lenoir County Health Department after more than 24 years of dedicated service as a Public Health Nurse, Nursing Supervisor, and Nursing Director; **and**

WHEREAS, after retirement she continued in Public Health as a Contract Nurse supervising Accreditation until her death on August 23, 2008; **and**

WHEREAS, she received her Diploma of Nursing from Louise Obici School of Nursing in Suffolk, Va in 1968; **and**

WHEREAS, she returned to school years later and received her BS in Nursing from East Carolina University in 1998; **and**

WHEREAS, she further continued her education at East Carolina School of Nursing by receiving her Masters in Nursing in December of 2002; **and**

WHEREAS, she worked at Pitt County Memorial Hospital and Lenoir Memorial Hospital for many years then saw the light; **and**

WHEREAS, on December 1, 1982 she came to Public Health as a Public Health Nurse Trainee and began a very busy and productive career; **and**

WHEREAS, in 1986 she was the recipient of "Outstanding Individual Achievement Award" from NC Eastern District Public Health Association for her prevention work and public awareness campaign on the prevention of lead poisoning in children; **and**

WHEREAS, in 1994 she was recognized by First Lady Carolyn Hunt as "Outstanding Nominee for the Individual Recognition Award of the Glaxo Child Health Recognition Awards Program"; **and**

WHEREAS, she worked every area of the Lenoir County Health Department and never found any task to great or small to receive her full attention; **and**

WHEREAS, she became supervisor of Adult Health February 1, 1997; **and**

WHEREAS, on July 1, 1999 her talent and skills were to be further used and tested as Nursing Director for 8 years and 5 months; **and**

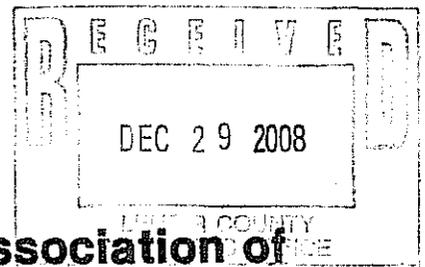
WHEREAS, she had a love for Public Health and true calling as a mentor and always had a smile and time to teach those willing to learn; **and be it therefore**

RESOLVED, that the North Carolina Association of Public Health Nurse Administrators go on record as honoring Virginia Lee Osborne Bonar, and that a copy of this resolution be presented to her family; **and be it further**

RESOLVED, that a copy of this Resolution be sent to Joey Huff, Health Director, Lenoir County Health Department; Dale Hardy, Chair, Lenoir County Board of Health; Michael Jarman, County Manager, Lenoir County; and Paul Taylor, Chairman, Lenoir County Board of Commissioners.

Amy Parker 12-4-08
President, NCAPHNA Date

Page B Owen 12-4-08
Secretary, NCAPHNA Date



**North Carolina Association of
Public Health Nurse Administrators**

December 16, 2008

Michael Jarman
County Manager
PO Box 3289
Kinston, NC 28502

Dear Mr. Jarman:

The North Carolina Association of Public Health Nurse Administrators is proud to remember Virginia Bonar with this Resolution written by her co-workers and affirmed by the membership of our entire organization. They have asked that we share this with you by sending you a copy of the Resolution.

Sincerely,

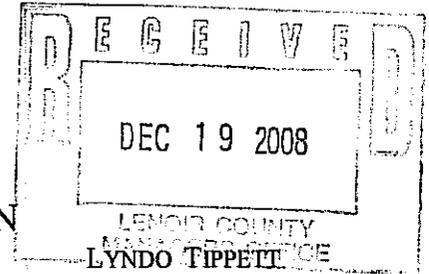
Sandra P. Glover, RN
Chairperson, Resolutions Committee

SPG/jmw

Enclosure



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS



MICHAEL F. EASLEY
GOVERNOR

SECRETARY

December 16, 2008

Michael W. Jarman, County Manager
County of Lenoir
P. O. Box 3289
Kinston, NC 28502

Dear Mike:

I am writing to update you on the status of the proposed project on US 70 at the intersection with Mt. Vernon Drive in Kinston and to thank the Commissioners for their support of this project.

Our staff has developed several options for this location ranging in cost from \$70,000 to remove both the signal and crossover, to \$280,000 to remove the signal and channelize the median to restrict turning movements. Prior to proceeding further we are seeking from the City similar support for the project as to that provided by the county. At that point we will finalize our recommendation and submit for funding. You are probably aware of the current state of NCDOT funds, and because of this we are not able to provide any timeframe as to when funds for this project will be allocated to allow construction to proceed.

Again we want to thank you and the County Commissioners' for your support; and should you have any questions, please feel free to contact myself or our Division Traffic Engineer, Steve Hamilton at 252-695-2044.

Sincerely,

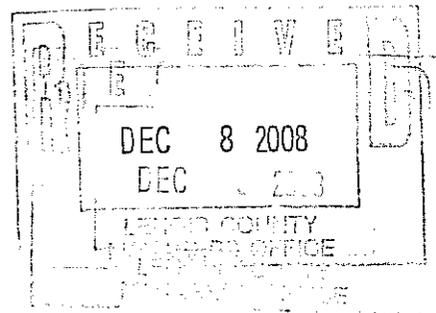
C. E. Lassiter, Jr., PE
Division Engineer

CEL/sjh

cc: Cam McRae
Dwayne Alligood, PE
Preston Hunter, PE
Steve Hamilton, PE
Haywood Daughtry, PE



**NORTH CAROLINA'S
EASTERN REGION**



December 5, 2008

Mr. Mike Jarman
Lenoir County Manager
P.O. Box 3289
Kinston, NC 28502

Dear Mike,

In our effort to keep your Board of County Commissioners informed as to the participation of their appointee to North Carolina's Eastern Region Board, we are providing the following information as of the end of fiscal year June 30, 2008:

Appointee:	George Graham
Number of meetings in FY 07/08:	11
Number of meeting missed:	0

Please share this information with your County Commissioners. If you require any additional information, please let me know.

Sincerely,

Albert A. Delia
President/CEO

cc: George Graham

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2008-09
NOVEMBER 30, 2008

REVENUES

41.70%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,476,235	564,657	911,578	38.25%
Public Assistance (DSS)	10,981,610	2,928,674	8,052,936	26.67%
Property Taxes	28,901,103	11,891,003	17,010,100	41.14%
Sales Taxes	7,200,000	1,629,539	5,570,461	22.63%
Other General	14,989,083	6,416,663	8,572,420	42.81%
TOTAL GENERAL	63,548,031	23,430,536	40,117,495	36.87%
OTHER FUNDS:				
Employee Insurance	3,315,000	1,327,307	1,987,693	40.04%
Vehicle Replacement	250,000	9,298	240,702	3.72%
Fed Seized Property	28,000	5,559	22,441	19.85%
State Controlled Substance	61,466	9,640	51,826	15.68%
Capital Reserve Fund	2,309,560	0	2,309,560	0.00%
School Capital Fund	3,319,195	82,575	3,236,620	2.49%
Transportation Fund	1,006,251	201,460	804,791	20.02%
Scrap Tire Disposal	130,000	34,289	95,711	26.38%
Emergency Telephone	569,274	246,468	322,806	43.30%
Revaluation Fund	103,188	0	103,188	0.00%
Automation-Preservation Fnd	35,000	9,666	25,334	27.62%
MSW Landfill-Debt Service	157,408	157,702	-294	100.19%
Capital Improve Fund	3,401,248	951,786	2,449,462	27.98%
Solid Waste Management	3,178,527	1,326,856	1,851,671	41.74%
Trust and Agency Fund:				
Smart Start Program	148,138	45,769	102,369	30.90%
Fire Districts	1,113,035	414,762	698,273	37.26%
TOTAL OTHER FUNDS	19,125,290	4,823,137	14,302,153	25.22%
GRAND TOTAL	82,673,321	28,253,673	54,419,648	34.18%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	735,000	51,509	683,491	7.01%
CDBG SS GRANT	400,000	249,300	150,700	62.33%
SFR 07 HOME PROJECT	392,000	27,234	364,766	6.95%
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	551,268	0.00%
SCHOOL CONSTRUCTION FUND	71,966,357	72,465,210	-498,853	100.69%
CAPITAL PROJECTS FUND	4,232,550	4,232,550	0	100.00%
Total Project Based	78,277,175	77,025,803	1,251,372	

* Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
CDBG CN GRANT	735,000	16,804	0	718,196
CDBG SS GRANT	400,000	249,463	0	150,537
SFR 07 HOME PROJECT	392,000	65,200	0	326,800
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	0	551,268
SCHOOL CONSTRUCTION FUND	71,966,357	45,188,726	0	26,777,631
CAPITAL PROJECTS FUND	4,232,550	95,762	1,130	4,135,658
Total Project Based	78,277,175	45,615,955	1,130	32,660,090

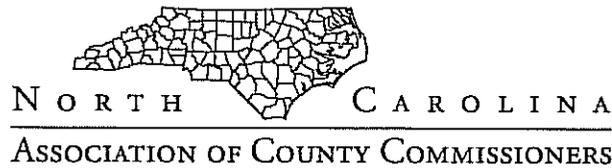
* Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2008-09
NOVEMBER 30, 2008

EXPENDITURES

41.70%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	234,857	104,006	0	130,851	44.3%
County Manager	268,147	108,525	0	159,622	40.5%
Finance	287,737	108,913	169	178,655	37.9%
Tax Office	810,843	337,599	5,074	468,170	42.3%
Legal	72,500	13,998	0	58,502	19.3%
Court Facility	340,005	110,164	67,754	162,087	52.3%
Elections	361,076	193,933	543	166,600	53.9%
Register of Deeds	323,781	125,023	38,160	160,598	50.4%
Non-Departmental	871,700	116,320	5,450	749,930	14.0%
Process Funds	962,015	354,305	372	607,338	36.9%
Outside Agencies	132,000	29,448	0	102,552	22.3%
Management Info Systems	855,297	309,254	62,070	483,973	43.4%
Public Buildings	460,028	159,451	33,992	266,585	42.1%
Sheriff	3,935,000	1,593,651	130,768	2,210,581	43.8%
Central Communications	1,104,803	468,047	6,606	630,150	43.0%
Jail	2,500,069	985,236	247,721	1,267,112	49.3%
Emergency Management	346,765	129,791	18,634	198,340	42.8%
Emergency Medical Services	3,340,784	1,410,924	142,991	1,786,869	46.5%
Non-Emergency Services	522,129	189,611	28,150	304,368	41.7%
Fire Protection	51,660	21,525	0	30,135	41.7%
Inspections	210,171	86,771	0	123,400	41.3%
Medical Examiner	42,000	13,700	0	28,300	32.6%
Economic Development	308,045	122,344	3,374	182,327	40.8%
Veterans Service Office	32,621	10,991	130	21,500	34.1%
Cooperative Extension	370,619	133,587	7,326	229,706	38.0%
JCPC - Parenting Matters	37,263	6,383	0	30,880	17.1%
Cooperative Ext-Grants	75,151	13,175	1,089	60,887	19.0%
Soil Conservation	116,158	45,517	0	70,641	39.2%
Health Department	3,427,920	1,267,879	207,751	1,952,290	43.0%
BioTerrorism - Health	50,496	17,182	0	33,314	34.0%
M. Health Department	240,139	100,058	0	140,081	41.7%
CJPP - Day Reporting Center	127,897	49,293	0	78,604	38.5%
Public Assistance (DSS)	18,048,368	5,387,067	131,271	12,530,030	30.6%
Education	9,500,000	3,958,333	0	5,541,667	41.7%
Community College	1,961,221	817,175	0	1,144,046	41.7%
Cultural	720,000	300,000	0	420,000	41.7%
Recreation	653,100	272,125	0	380,975	41.7%
Debt Service	3,808,792	727,325	0	3,081,467	19.1%
Transfer to Other Funds	6,016,874	2,487,450	0	3,529,424	41.3%
Contingency	20,000	0	0	20,000	0.0%
TOTAL GENERAL	63,548,031	22,686,079	1,139,395	39,722,557	37.5%
OTHER FUNDS:					
Employee Insurance Fund	3,315,000	1,154,270	0	2,160,730	34.8%
Vehicle Replacement Fund	250,000	85,338	89,101	75,561	69.8%
Fed Seized Property Fund	28,000	13,205	0	14,795	47.2%
State Controlled Substance Fund	61,466	40,287	1,328	19,851	67.7%
Capital Reserve Fund	2,309,560	309,560	0	2,000,000	13.4%
School Capital Fund	3,319,195	3,300,743	0	18,452	99.4%
Transportation Fund	1,006,251	320,578	25,707	659,966	34.4%
Scrap Tire Disposal Fund	130,000	47,716	0	82,284	36.7%
Emergency Telephone Fund	569,274	155,758	321,281	92,235	83.8%
Revaluation Fund	103,188	22,545	110	80,533	22.0%
Automation-Preservation Fund	35,000	0	0	35,000	0.0%
MSW Landfill-Debt Service	157,408	157,391	0	17	100.0%
Capital Improvements Fund	3,401,248	1,800,781	6,402	1,594,065	53.1%
Solid Waste Management	3,178,527	1,075,493	284,675	1,818,359	42.8%
Trust & Agency Fund					
Family & Caregiver-Smart Start	148,138	49,165	0	98,973	33.2%
Fire Districts	1,113,035	249,156	0	863,879	22.4%
TOTAL OTHER FUNDS	19,125,290	8,781,986	728,604	9,614,700	49.7%
GRAND TOTAL	82,673,321	31,468,065	1,867,999	49,337,257	40.3%



Sample Board Agenda Memo

Item: Appointment of Legislative Liaison to the NCACC

The North Carolina Association of County Commissioners is requesting that the Board of Commissioners appoint a Legislative Liaison for the 2009-10 legislative biennium. Each county's Legislative Liaison will be relied upon to:

- Organize county coalitions to advocate on behalf of major Association goals by identifying potential coalition members, keeping them updated on issues and helping them understand county positions;
- Ensure that other members of the Board of Commissioners are made aware of NCACC positions;
- Ensure that conversations and/or meetings are held between elected and appointed county officials and legislators, and that the county's state delegation is aware of county positions on issues; and
- Provide feedback to the Association on what local legislators, fellow Board members and other officials are saying about bills and issues, and what issues are elevated in your county.

The NCACC will provide counties with talking points and educational materials – localized when possible using data from the State of the Counties report – that can be used to boost awareness of legislation that impacts counties. The Legislative Liaisons initiative is one part of the NCACC's strategic goal to enhance the ability of county officials to represent counties and the NCACC on local, statewide and national issues.

The NCACC will facilitate a meeting for Legislative Liaisons during the 2009 Legislative Goals Conference, Jan. 15-16 at the Sheraton Raleigh in Wake County, to review the role of Liaisons and gather feedback on ways the NCACC can help Liaisons spread the word about NCACC and individual county legislative agendas with legislators and other commissioners and community leaders. The meeting will be held Thursday, Jan. 15, at 4:15 p.m. in the Oak Forest Ballroom.

Index

Current ESC Workforce Information

from

LENOIR COUNTY

as of

December 2, 2008

- ◆ County Labor Force : 28,369
- ◆ Number Of Unemployed : 2,259
- ◆ County Unemployment Rate :

October 2008	3 Months Ago	6 Months Ago	12 Months Ago
8.0%	7.9%	5.7%	4.8%

◆ Unemployment Insurance (UI) Benefits Paid in Lenoir County :

Last 30 Days : \$1,200,464
Year-To-Date : \$7,555,632

◆ New Business/Industry Openings In Lenoir County: - Last 4 Weeks -

◆ Business/Industry Closings In Lenoir County: - Last 4 Weeks -

Current State & National Information

◆ Unemployed Workers Statewide (October 2008) :

318,997

◆ N.C. Unemployment Rate:

October 2008	3 Months Ago	6 Months Ago	12 Months Ago
7.0%	6.6%	5.4%	4.7%

◆ U.S. Unemployment Rate (October 2008) : 6.5%

◆ Unemployment Benefits Paid to N.C. workers:

Month To Date : \$25,037,246
Last Month : \$127,675,368
Year To Date : \$1,144,546,392

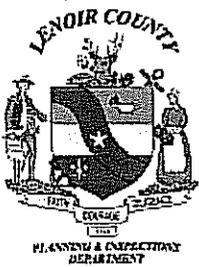
◆ Unemployment Benefits Paid to N.C. workers In December 2007 : \$78,242,389

◆ N.C. Unemployment Insurance Trust Fund Balance: (As Of Dec 2, 2008) : \$333,062,280

◆ Average N.C. UI Tax Rate For Business : 1.7%

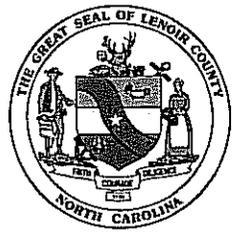


Beverly Alston - Kinston
252.526.4435



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

NOVENBER 2008

PERMITS ISSUED: 82

PERMITS VALUE: \$ 1,817,825

PERMIT FEES: \$ 12,289

SINGLE FAMILY DWELLINGS: 1

MOBILE HOMES: 9

COMMERCIAL: 1

ADDITIONS: 3

ELECTRICAL: 21

PLUMBING: 5

MECHANICAL: 21

OTHER: 21

TOTAL INSPECTIONS: 207

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 11/01/08 TO 11/30/08

Printed on: DECEMBER 1, 2008 Page 1

	CODE	PRMS	VALUATION	FEE\$	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	1	262,000.00		573.00	1
* Single Family Houses Attached	102B	0	0.00		0.00	0
* 2 Family Building	103B	0	0.00		0.00	0
* 3 and 4 Family Buildings	104B	0	0.00		0.00	0
* 5 or More Family Buildings	105B	0	0.00		0.00	0
*TOTAL INFORMATION 101-105	109B	0	0.00		0.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00		0.00	0
* Other Non-Housekeeping Shelter ...	214B	0	0.00		0.00	0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00		0.00	0
* Churches & Other Religious	319B	0	0.00		0.00	0
* Industrial	320B	1	1,200,000.00		5,050.00	1
* Prkng Garages (Blds & Open Decked)	321B	0	0.00		0.00	0
* Service Stations & Repair Garages	322B	0	0.00		0.00	0
* Hospitals & Institutional	323B	0	0.00		0.00	0
* Offices, Banks, & Professional ...	324B	0	0.00		0.00	0
* Public Works & Utilities	325B	0	0.00		0.00	0
* Schools & Other Educational	326B	0	0.00		0.00	0
* Stores & Customer Services	327B	0	0.00		0.00	0
* Other Non-Residential Bldgs	328B	0	0.00		0.00	0
* Structures Other than Buildings ...	329B	0	0.00		0.00	0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	3	42,500.00		356.00	3
* Non-Residential & Non-Housekeeping	437B	0	0.00		0.00	0
* Adds of Res. CP/Garages (Atch/Detc)	438B	0	0.00		0.00	0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00		0.00	0
* 2 Family Buildings	646B	0	0.00		0.00	0
* 3 & 4 Family Buildings	647B	0	0.00		0.00	0
* 5 or More Family Buildings	648B	0	0.00		0.00	0
* All Other Buildings and Structures	649B	0	0.00		0.00	0

TOTALS FOR PERMITS THIS PAGE		5	1,504,500.00		5,979.00	5

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 11/01/08 TO 11/30/08

Printed on: DECEMBER 1, 2008 Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0	0
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	21	39,500.00	1,247.00	21	21
*PLUMBING	810B	5	25,500.00	424.00	5	5
*HEATING/ AIR CONDITIONING	820B	21	61,700.00	1,263.00	21	21
*INSULATION	830B	5	14,300.00	252.00	5	5
*TEMPORARY POLE	840B	2	1,750.00	100.00	2	2
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0	0
*INSPECT DWELLING	920B	1	1,600.00	50.00	1	1
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	9	3,375.00	420.00	9	9
*FIRE PROTECTION SPRINKLER SYSTEM	966B	2	7,000.00	200.00	2	2
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	1	20,000.00	250.00	1	1
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	8	73,000.00	1,800.00	8	8
*DOUBLE WIDE MOBILE HOME	710B	1	57,000.00	175.00	1	1
*MODULR HOME	720B	0	0.00	0.00	0	0

TOTALS FOR PERMITS ABOVE (incl. pg 1)		81	1,809,225.00	12,160.00	81	81

Totals of other permits in the period		1	8,600.00	129.00	1	1

TOTAL FOR ALL PERMITS IN THE PERIOD		82	1,817,825.00	12,289.00	82	82

THIS REPORT WAS PRINTED ON DECEMBER 1, 2008

KINSTON/LENDIR COUNTY

((STATISTICAL BREAKOUT))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
207	171	131	35	36	32	3	38
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	83	77	20	17	89	8	18

On September 12, 2008 the Lenoir County ABC Board held its monthly meeting. With all members present Chairman Stroud called the meeting to order. The minutes of the previous month were reviewed and approved as read.

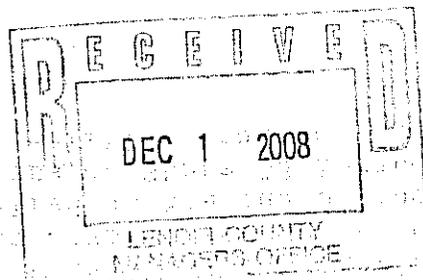
As the initial order of business Mr. Hill distributed sales reports for the month of August 2008. Following a review of these statements the Board made note of the slight decrease in sales comparing August 2008 to August 2007.

Next Mr. Hill informed the Board that the remodeling for Store #One located at 110 South Heritage had been completed and that the store had reopened for business. Mr. Hill explained that the store closed on August 9, 2008 and reopened on August 25, 2008. Mr. Hill also explained that the store had been completely remodeled including electrical, flooring, painting, ceiling, lighting, floor shelving, wall shelving, checkout counters, store fixtures, etc., Mr. Hill stated that all major components of the remodeling were complete but that a few minor components were still in the process of being completed.

Next Mr. Hill also informed the Board that the new cash register for Store #One had been installed during the remodeling process. Mr. Hill also stated that the employees of Store #One had been trained on the new cash registers. Mr. Hill stated that the installation and training process had gone well and that the new cash registers were working as anticipated. Mr. Hill stated that the new computer system for the Lenoir County ABC Board Office would be installed at the end of the month with the installation of cash registers at Store #3 located in Pink Hill and Store #5 located at 701 Phillips Road to follow afterwards.

As the final order of business Mr. Hill informed the Board that the lease agreement for Store #5 expired September 30, 2008. Mr. Hill stated that the lease would be automatically renewed at the end of the lease period for one year at the same rate if neither party objected. Mr. Hill stated that Mr. Ken Wilson, owner of the property had not expressed any desire to terminate the lease agreement. Following a brief discussion the Board instructed Mr. Hill to notify Mr. Wilson and to renew the lease agreement under the same terms.

With no further business at hand Chairman Stroud adjourned the monthly meeting.



Claude Stroud

Claude Stroud, Chairman

Bruce E. Hill

Bruce E. Hill, Supervisor

October 10, 2008
On October 10, 2008 the Lenoir County ABC Board held its monthly meeting. With all members present Chairman Stroud called the meeting to order. The minutes of the prior month were approved as read.

As the initial order of business Mr. Hill distributed sales reports for the month of September 2008 and audit reports for the quarter and year ending June 30, 2008. Following a review of these statements the Board took note of the slight increase in sales comparing September 2008 to September 2007. The Board also made note of the increase in sales, increase in operating expenses and increase in net profit comparing the quarters ending June 30, 2008 to June 30, 2007 as well as the increase in sales, decrease in operating expenses and increase in net profit comparing the year ending June 30, 2008 to June 30, 2007.

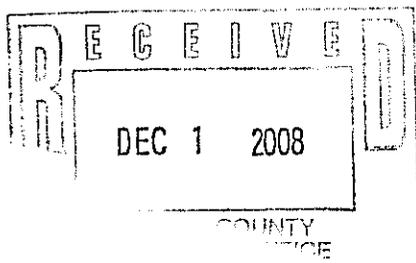
Next Mr. Hill presented to the Board proposals for installing new flooring in Store #3 located in Pink Hill. Following a review of these proposals the Board decided to accept the proposal from The Flooring Gallery. The Board instructed Mr. Hill to notify The Flooring Gallery of this decision and to make the necessary arrangements to have the flooring installed.

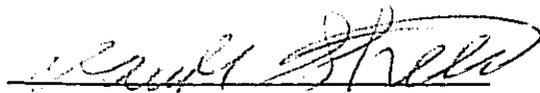
Next Mr. Hill suggested that the Board consider upgrading the surveillance, burglary and robbery systems in Store #One located at 110 South Herritage Street. Following a discussion the Board instructed Mr. Hill to obtain proposals for upgrading surveillance, burglary and robbery not only in Store #One but also Store #3 and Store #5 located at 701 Phillips Road.

Next the Board considered the use of cell phones in the Lenoir County ABC Stores. Following a lengthy discussion the Board decided to prohibit the use of personal cell phones by the Lenoir County ABC Store Employees while on duty. The Board instructed Mr. Hill to draft a policy and to submit it to the Board for approval

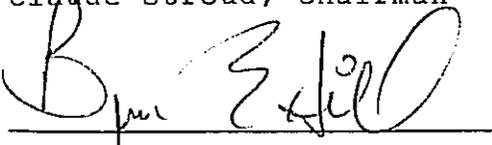
As the final order of business Mr. Hill reminded the Board that November 11, 2008 was Veteran's Day. Following a brief discussion the Board instructed Mr. Hill to notify all employees as well as the general public that the Lenoir County ABC Stores would be closed on Tuesday, November 11, 2008 in observance of Veteran's Day.

With no further business at hand Chairman Stroud adjourned the October meeting.





Claude Stroud, Chairman



Bruce E. Hill, Supervisor

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
December 1, 2008

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, December 1, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present Commissioners: Jackie Brown, Reuben J. Davis, George Graham, Jr., Chris Humphrey, Tommy Pharo, Claude Stroud, and Linda Rouse Sutton.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Martha Martin, Finance Officer; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Administration of Oaths of Office: Newly Elected Lenoir County Board of Commissioners: By the Clerk of Court, Ms. Dawn Stroud:

*Jackie Brown
 Reuben J. Davis
 Tommy Pharo
 Linda Rouse Sutton*

Election of Chairman **Attorney Robert W. Griffin**
Mr. Davis nominated Mr. George Graham, Jr.; there was no opposition to the nomination and no further nominees; Mr. Graham was named Chairman by unanimous approval by the Board – One Year Term.

Election of Vice-Chairman **Attorney Robert W. Griffin**
Mr. Pharo nominated Mr. Claude Stroud; there was no opposition to the nomination and no other nominees; Mr. Stroud was named Vice-Chairman by unanimous approval by the Board – One Year Term.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Graham thanked the Board for the opportunity of being Chairman. Mr. Graham stated each Commissioner must work together to keep Lenoir County marketable and competitive. Mr. Stroud stated the Board should meet after the Holidays to discuss projects of concern.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated 2008-2009 Essentials of County Government would be held January 20-22, 2009 in New Bern, North Carolina. Mr. Jarman encouraged all Commissioners to participate. December 12, 2008 is the County Christmas Luncheon at the Shrine Club from 11:30 a.m. to 1:30 p.m. December 15, 2008 is the County Commissioners Christmas Dinner at the Barn Steakhouse at 6:00 p.m. LaGrange Christmas Parade will be held on Thursday, December 4, 2008.

CONSENT AGENDA

Upon a motion by Mr. Stroud and a second by Ms. Sutton, the Board unanimously approved the Consent Agenda:

3. Approval of Minutes: Regular Board Meeting: November 17, 2008
Closed Session Meeting: November 17, 2008 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
5. Budget Ordinance Amendment: General Fund: Finance/Emergency Medical Services: \$1,604: Increase Martin/Jarman
6. Budget Ordinance Amendment: General Fund: Health (Immunization): \$3,000: Increase Huff/Jarman
7. Budget Ordinance Amendment: General Fund: Finance/Tax: \$5,000: Increase Martin/Jarman
8. Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$8,072: Increase Martin/Jarman

RESOLUTIONS

Item No. 9 was a North Carolina Department of Transportation Division (NCDOT) of Highways Petition for Road Addition. Mr. Jarman stated NCDOT is requesting Heritage Street Extension from NC 58 Eastward for 0.1 mile to Kinston High School be added to the Secondary Road System. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing Reimbursement of \$4,800 to the City of Kinston for ½ the Cost of a 2004 Chevrolet 15-Passenger Van. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated the Recreation Department's old 15-passenger van was dated and in need of repair. The vehicle has been transferred as a surplus vehicle to be sold at the City's auction. The 2004 Chevrolet van was purchased at the Federal Surplus Property Agency for \$9,500. It is requested that the City and the County each pay ½ of the van cost (\$4,800). The City and County will use the van for transporting program participants and staff members to meetings, tournaments, etc. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 10 was unanimously approved. Mr. Ellis reminded the Board of the Holly Day Celebration taking place on Tuesday, December 2, 2008 beginning at the Courthouse.

Item No. 11 was a Resolution Authorizing Lenoir County to Receive and Disburse Flex Capacity Building Grant Funds from North Carolina's Eastern Region: \$10,000. Mr. Mark Pope, Economic Development Director addressed the Board. Mr. Pope stated the resolution authorizes Lenoir County to receive grant from the North Carolina's Eastern Region Flex Capacity Building Grant program. These funds will be used in partnership with the City of Kinston and the Eastern Carolina Council to pinpoint and organize community development projects in order to leverage at a high priority the revitalization in Kinston and Lenoir County. The grant will be for capacity building efforts for the potential to attract more people to our community. In Lenoir County alone we have announced nine expansions with over 3,000 jobs and one billion dollars in investment. As these companies grow and expand, our need to attract those employees and families to our area to live, work and play increase. The grant funds will assist in the development aimed at revitalization of core businesses and surrounding communities.

The \$60,000 funding is as follows: \$30,000 EDA Grant; \$10,000 Eastern Carolina Council; \$10,000 City of Kinston; and \$10,000 Lenoir County and North Carolina's Eastern Region Flex Capacity Building Grant. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving a Purchase of a Server and Software: \$22,794. Major Chris Hill of the Sheriff's Department addressed the Board. Mr. Hill stated officers from the Lenoir County Sheriff's Office respond to and investigate incidents that occur on a daily basis in Lenoir County. Annually thousands of incidents, arrests, civil process documents, pawnshop tickets, gun permits and inmate records are stored in a computer database, which is essentially the Records Management System (RMS) for the Sheriffs Office. Visionair provides the software for the RMS; the RMS is designed for long term storage and quick recall of these records. The current server is about 7 years of age. The average life span for this type of server is 3 to 5 years. From time to time the software that the RMS utilizes must be upgraded because of essential changes made by Visionair. Recently, we were informed that we could not perform any other upgrades because the current server's hardware and server software were outdated and not compatible with the upgrades. The MIS director has been working with the Sheriff's Office and Visionair in obtaining the proper specifications for a new RMS server. CDS Networks and Services located in Kinston will provide a HP server and the associated server software at a State contract rate. The provided State contract rate for the server software is \$5,855 and \$16,939 for the server (hardware) for a total of \$22,794. The upgraded RMS software from Visionair comes with no additional costs. \$18,000 of the total cost will come from the MIS budget while the remaining amount of \$4,794 will come from the Sheriff's civil process funds. The Sheriff respectfully requests that the board of commissioners approve the request for the purchase of the server and software and allow the Sheriff to execute a purchase order with CDS Networks and Services to accomplish this acquisition. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13A was a Resolution Authorizing FY 2008-09 Purchase for One 2009 Ambulance from Select Customs Apparatus Inc., WheeledCoach: \$111,019. Mr. Roger Dail, Emergency Service Director addressed the Board. Mr. Dail stated Lenoir County Emergency Services operates twelve ambulances and the current model that needs replacing is a 1997 E-450 with 253,000 miles. This ambulance recently was involved in an accident with a deer, in which the driver and passenger side airbags deployed. Lenoir County Emergency Services did a RFP in January 2008 to purchase the last two ambulances. The last bid has a clause that allows Lenoir County to purchase a 2008 model or newer. The only additional cost is the increase in model year chassis price. This additional cost is \$ 3,330 for a 2009 model-year chassis. The 2009 chassis is being requested because 2008 model chassis are no longer available. Mr. Jarman stated the County has purchased one or two ambulances per year to avoid acquiring an aging fleet. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13A was unanimously approved.

Item No. 13B was a Budget Ordinance Amendment: General Fund/Vehicle Replacement Fund: Vehicle Replacement: \$102,947: Increase. The Amendment is to appropriate funds from the Designated Fund Balance of the General Fun for the Purchase of a 2009 model ambulance to replace a 1998 model wrecked on November 6, 2008. Purchase price of the ambulance is \$111,019. Of the total purchase price of \$111,019, insurance proceeds received on November 17, 2008 in the amount of \$8,072 will be used to offset the difference. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13B was unanimously approved.

APPOINTMENTS

Item No. 14 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir Memorial Hospital Board of Directors 2nd Appearance	Richard Adrian King Primary W. Loren Edwards Alternate	January 2013 M: Brown S: Stroud
Lenoir County Transit Advisory Board 2nd Appearance	Christopher A. Harper (Appointment)	July 2011 M: Brown S: Stroud
Lenoir County Board of Health 2nd Appearance	Anthony D. Hall (Appointment)	November 2011 M: Brown S: Stroud
Lenoir County Economic Development Board 1st. Appearance	Jim McLain (Appointment)	December 2011 M: Brown S: Stroud

CURRENT VACANCIES:

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

CLOSED SESSION

Upon a motion by Mr. Stroud and a second by Ms. Sutton, and unanimous approval, closed session was entered at approximately 9:52 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Ms. Brown and a second by Mr. Davis, the Board moved out of closed session at 10:13 a.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Ms. Brown and a second by Mr. Davis Open Session re-convened at 10:13 a.m. Mr. Graham stated an economic development project was discussed, the Board took no action during closed session. Upon a motion by Mr. Graham, the meeting was adjourned at 10:14 a.m.

Respectfully submitted,



Lashanda Aytch
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
December 15, 2008

The Lenoir County Board of Commissioners met in a special called session at 12:48 p.m. on Monday, December 15, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Mr. Mark Pope, Economic Development Director, Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 12:48 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated the Sandy Bottom Fire Department is requesting to purchase a fire truck under State contract for \$300,000. The Department would like to purchase the truck before the state contract expires at the end of December. Mr. Dail stated he has contacted the manufacturer of the fire truck and an extension of the current State contract has been granted. Mr. Dail stated the Emergency Services Department would come back to the Board on January 5, 2009 with a recommendation of its findings regarding the fire truck. Mr. Graham stated he was not comfortable with the fact of the request being rushed to the Board for a decision to be made today. The Board needs more than 24 hours to make a \$300,000 decision. Mr. Dail stated he agreed and would see that all types of request of this nature be researched and information provided to the Board in a more timely manner. Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board tabled the request until the January 5, 2009 Board meeting with unanimous approval.

Mr. Mark Pope, Economic Development Director, presented a Resolution Approving an Economic Development Grant Agreement with Dopaco, Inc.: \$425,000. Mr. Pope stated Dopaco; Inc. has been located in Lenoir County since August 1993. The company began operations in a 30,000 square foot temporary facility while constructing a new 150,000 square foot building locate in the Hwy. 70 West Industrial Park. In 1995, they expanded the 150,000 square foot facility to 300,000 square foot. Dopaco is a manufacturer of folding cartons, beverage cups, lids, carrier, nested cartons and dispensers, clamshells, food trays and paper plates for the fast food industry. Their major customers are McDonald's, Burger King, Jack in the Box and Wendy's. This expansion announcement comes on the heels of an announcement in September 2007 to add \$2.35 million in capital investment and 10 new jobs.

Dopaco Inc. will be expanding once again with a capital investment of \$25.3 million and 123 new jobs, which will bring their employment total to 327 full time employees. The grant will be for a total of \$425,000 and paid over a five (5) year period. As with previous grants, this grant will be performance-based. In the event that the owner is unable to meet the total investment goals, the grant will be prorated based upon the actual investment.

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board approved the Economic Development Agreement with Dopaco, Inc.

The meeting adjourned at 1:30 p.m.

Respectfully submitted,



Lashanda Aytch
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 4

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED:

Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2006	Corporatair LLC	62034	\$74871.00	Listed in error

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

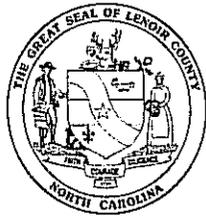
YEA VOTES: Brown _____ **Davis** _____ **Graham** _____ **Humphrey** _____

Pharo _____ **Stroud** _____ **Sutton** _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

Item NO. 5



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND TRUST AND AGENCY		DEPARTMENT EXTENSION-FAMILY CAREGIVER		LINE ITEM DESCRIPTION 70-3495-3300 - SMART START-EXTENSION 70-4951-6000 - EXT-FAMILY CAREGIVER PROGRAM	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>DECREASE</u>			<u>DECREASE</u>		
70-3495-330 SMART START - EXTENSION		\$3,500.00	70-4951-6000		\$3,500.00
Total		3,500.00	Total		3,500.00
Reason and Justification for Request: Decrease fiscal year 2008-2009 Extension-Family Caregiver budget by \$3,500 per request by Lenoir/Greene Partnership For Children due to the cut in the State Budget. Therefore, the budget for this fund will be \$144,638,00					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Jammy D. Kelly</i>		<i>12-19-08</i>	<i>Maitla H. Martin</i>		<i>12/19/08</i>
Budget Officer Approval		Date			
<i>Michael W. Jarman</i>		<i>12/19/08</i>			
Board Approval (When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy

**Budget Revision/Amendment Change Sheet
for Direct Services Provider
Activities**

Local Partnership: Lenoir/Greene	Fiscal Year: 08/09	Amendment #: 1	Revision:
Direct Services Provider: County of Lenoir	2008-2009-002		Eff. Date: 11/30/08
Purpose/Service Code - ID#: 5509	Current	Amount	New
Activity: 212 - Parents as Teachers - Lenoir	Amount	Changed	Amount
11) Personnel	\$118,683.00	(\$570.00)	\$118,113.00
12) Contracted Services	\$13,600.00	(\$100.00)	\$13,500.00
13) Total Personnel/Contracted Services	\$132,283.00	(\$670.00)	\$131,613.00
14) Office Supplies & Materials	\$775.00	(\$225.00)	\$550.00
15) Service Related Supplies	\$870.00	(\$512.00)	\$358.00
16) Total Supplies & Materials	\$1,645.00	(\$737.00)	\$908.00
17) Travel	\$12,742.00	(\$985.00)	\$11,757.00
18) Communications & Postage	\$103.00	(\$103.00)	\$0.00
19) Utilities		\$0.00	\$0.00
20) Printing & Binding		\$0.00	\$0.00
21) Repair and Maintenance		\$0.00	\$0.00
22) Meeting/Conference Expense	\$135.00	(\$35.00)	\$100.00
23) Employee Training (no travel)	\$800.00	(\$800.00)	\$0.00
24) Classified Advertising		\$0.00	\$0.00
25) In-State Board Meeting Expense		\$0.00	\$0.00
26) Total Non-Fixed Operating Expenses	\$13,780.00	(\$1,923.00)	\$11,857.00
27) Office Rent (Land, Buildings, etc.)		\$0.00	\$0.00
28) Furniture Rental		\$0.00	\$0.00
29) Equipment Rental (Phones, Computer, etc.)		\$0.00	\$0.00
30) Vehicle Rental		\$0.00	\$0.00
31) Dues & Subscriptions	\$430.00	(\$170.00)	\$260.00
32) Insurance & Bonding		\$0.00	\$0.00
33) Books/Library Reference Materials		\$0.00	\$0.00
34) Mortgage Principal, Interest and Bank Fees		\$0.00	\$0.00
35) Other Expenses: provide explanation		\$0.00	\$0.00
36) Total Fixed Charges & Other Expenses	\$430.00	(\$170.00)	\$260.00
37) Buildings & Improvements			\$0.00
38) Leasehold Improvements			\$0.00
39) Furniture/Non-Computer Eqpt., \$500+ per item			\$0.00
40) Computer Equipment/Printers, \$500+ per item			\$0.00
41) Furniture/Eqpt., under \$500 per item			\$0.00
42) Total Property & Equipment Outlay	\$0.00	\$0.00	\$0.00
43) Purchases of Services			\$0.00
44) Contracts With Service Providers			\$0.00
45) Stipends/Scholarships/Bonuses			\$0.00
46) Cash Grants and Awards			\$0.00
47) Non-Cash Grants and Awards			\$0.00
48) Total Services/Contracts/Grants	\$0.00	\$0.00	\$0.00
49) Total Participant Training Expense			\$0.00
50) Total Budgeted Expenditures	\$148,138.00	(\$3,500.00)	\$144,638.00



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2008 - 2009
Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	FINANCE / SHERIFF	10-3328-3216 Grant-Sheriff Vests	
		10-4310-2120 Uniforms	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
10-3328-321 Grant - Sheriff Vests	1,228.00	10-4310-2120 Uniforms	1,228.00
Total	1,228.00	Total	1,228.00

Reason and Justification for Request:

Budget amendment to appropriate funds received from the Bulletproof Vest Partnership through the U. S. Department of Justice. The Bulletproof Vest Partnership was created by the Bulletproof Vest Partnership Grant Act of 1998 to provide a critical resource to state and local law enforcement. Since 1999, \$173 million in federal funds have enabled the purchase of an estimated 450,000 vests nationwide. This year's award of \$1,227.63 to Lenoir County helped offset the cost of four new vests.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>12/17/08</i>	<i>Martha H. Martin</i>	<i>12/17/08</i>
Budget Officer Approval	Date		
<i>Michael W. Jarner</i>	<i>12/19/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: HEALTH (Adult Health) Increase \$1476.

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2008-2009

Appropriations

Budget Amendment # _____

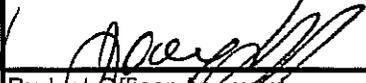
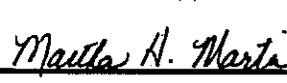
Date Approved _____

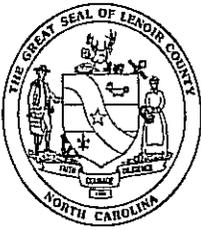
Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <u> X </u> Line Item Transfer: _____		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3515-3301	(State) Adult Health Cancer Data Base	\$1,476	10-5150-1931	Adult Health - Contracted Services	\$1,476
Total		\$1,476	Total		\$1,476

Reason and Justification for Request:

Additional state funding allotted to enable Lenoir Co. Health Dept. to provide health screening services to eligible women through the Breast and Cervical Cancer Control Program.

Department Head Approval	Date	Finance Officer Approval	Date
	12/9/09		12/9/08
Budget Officer Approval	Date		
	12/9/08		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT HEALTH		LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3507-3300	(State) W.I.C. Program)	4,438.00	10-5167-2600	<u>W.I.C. Program</u> Office Supplies	500.00
			10-5167-3110	Travel	1,338.00
			10-5167-3210	Telephone	1,050.00
			10-5167-3250	Postage	1,050.00
			10-5167-3300	Utilities	500.00
Total		4,438.00	Total		4,438.00
Reason and Justification for Request:					
Additional state funding allotted due to significant growth in W.I.C. Program participation.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>[Signature]</i>		11/26/08	<i>Martha H. Mehta</i>		12/1/08
Budget Officer Approval		Date			
<i>[Signature]</i>		12/01/08			
Board Approval (When Applicable)		Date	Date of Minutes		

Item No. 9

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND:
COMMUNITY DEVELOPMENT:\$10,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		COMMUNITY DEVELOPMENT		40-3980-9845 Grant-ER Flex Capac Bldg 40-4930-5118 Capac Bldg-East Req Flex	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
40-3980-9845	Grant-ER Flex Capac Bldg	10,000.00	40-4930-5118	Capac Bldg-East Reg Flex	10,000.00
Total		10,000.00	Total		10,000.00

Reason and Justification for Request:

Budget Amendment to set up the revenue and expenditure lines for an Eastern Region Capacity Building Flex Grant. The Board voted to accept the grant on December 1, 2008. These funds will be used in conjunction with a \$30,000 EDA grant, a \$10,000 Eastern Carolina Council grant and a \$10,000 City of Kinston grant to pin point and organize community development projects of high priority to Kinston and Lenoir County. This is a pass through grant.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Mehta</i>	12/01/08	<i>Martha H. Mehta</i>	12/01/08
Budget Officer Approval	Date		
<i>Michael J. [Signature]</i>	12/01/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.** 10

Resolution Approving 2009 Calendar of Board Meeting Dates and Times

SUBJECT AREA: Administrative

ACTION REQUESTED:

Formally approve all meeting dates and times of the Lenoir County Board of Commissioners.

HISTORY / BACKGROUND:

It is good practice to officially adopt an annual calendar. This calendar can then be published as well as sent to all news media.

EVALUATION:

Of course Commissioners can modify the calendar if situations or emergencies warrant it to be changed. Nevertheless, the Clerk to the Board is responsible for maintaining this calendar so that citizens and staff have good advance notice of times, days and dates of meetings. Due to annual out-of-town conferences, the Board meets only once during the months of March and July. Also, the Board generally has a Christmas dinner in lieu of the second meeting in December.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION:

NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached 2009 calendar of Board meeting dates and times, herein incorporated into this resolution by reference, is approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

2009 CALENDAR

REGULAR MEETINGS

LENOIR COUNTY BOARD OF COMMISSIONERS

DAY	DATE	TIME
Monday	January 5	9:00 a.m.
Tuesday	January 20	4:00 p.m.
Monday	February 2	9:00 a.m.
Monday	February 16	4:00 p.m.
Monday	March 2	9:00 a.m.
Monday	March 16	4:00 p.m.
Monday	April 6	9:00 a.m.
Monday	April 20	4:00 p.m.
Monday	May 4	9:00 a.m.
Monday	May 18	4:00 p.m.
Monday	June 1	9:00 a.m.
Monday	June 15	4:00 p.m.
Monday	July 6	9:00 a.m.
Monday	July 20	4:00 p.m.
Monday	August 3	9:00 a.m.
Monday	August 17	4:00 p.m.
Tuesday	September 8	9:00 a.m.
Monday	September 21	4:00 p.m.
Monday	October 5	9:00 a.m.
Monday	October 19	4:00 p.m.
Monday	November 2	9:00 a.m.
Monday	November 16	4:00 p.m.
Monday	December 7	9:00 a.m.
Monday	December 21	4:00 p.m.

All meetings held in the First Floor Main Meeting Room of the Lenoir County Board of Commissioners, Lenoir County Courthouse, 130 South Queen Street, Kinston, North Carolina, unless modified and the media notified. The above-referenced calendar of regular meetings was unanimously adopted by the Lenoir County Board of Commissioners on January 5, 2009.

Michael W. Jarman
County Manager

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.** 11

Resolution Approving 2009 County Holidays

SUBJECT AREA: Administrative

ACTION REQUESTED:

Formally approve dates of County holidays.

HISTORY / BACKGROUND:

It is good personnel management practice to officially adopt an annual calendar of County holidays in order to reduce ad hoc questions (when holidays arise) and in order to better schedule completing tasks and managing work load.

EVALUATION:

As per prior policy and practice, the County holidays are patterned after the schedule adopted by the State of North Carolina.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION:

NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached 2009 Schedule of County Holidays, herein incorporated into this resolution by reference, is approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

LENOIR COUNTY GOVERNMENT

2009 HOLIDAY SCHEDULE



<u>Holiday</u>	<u>Observance Date(s)</u>	<u>Day(s) Scheduled Off Work</u>
New Year's Day	January 1, 2009	Thursday
Martin Luther King, Jr.'s Birthday	January 19, 2009	Monday
Good Friday/Easter Holiday	April 10, 2009	Friday
Memorial Day	May 25, 2009	Monday
Independence Day	July 3, 2009	Friday
Labor Day	September 7, 2009	Monday
Veteran's Day	November 11, 2008	Wednesday
Thanksgiving/Holidays	November 26, 27, 2008	Thursday & Friday
Christmas/Holidays	December 24, 25, & 28, 2009	Thursday, Friday, and Monday

PUBLIC HEARING NOTICE

Notice is hereby given that the County of Lenoir will hold a public hearing on an amendment to the 2006 North Carolina Community Development Block Grant (CDBG) Project on Monday, January 5, 2009 at 9:00 am in the Commissioner's Boardroom of the Lenoir County Courthouse, 130 S. Queen Street, Kinston, NC. The County received \$700,000 in a 2006 CDBG Concentrated Needs grant representing 95% of the total project cost. The hearing will provide information on a program and budget amendment to extend the Project Area boundaries to provide for completion of the housing activities. In addition, information will be provided regarding State and Federal Fair Housing regulations. Additional information is available from Mike Jarman, County Manager, P.O. Box 3289, Kinston, NC 28502, phone: 252-559-6450. The County of Lenoir is an equal opportunity employer and service provider

Resolution Approving the Industrial Development Fund (IDF) Grant

BE IT RESOLVED, that a grant from the Department of Commerce through the County of Lenoir be made to West Pharmaceuticals Services in Kinston, Lenoir County, North Carolina.

BE IT FURTHER RESOLVED, that Lenoir County will administer this grant in accordance with the rules and regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, the County will administer the grant through the County Finance Office.

BE IT FURTHER RESOLVED that the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations. Also, creation of new jobs will be monitored in accordance with the regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, that West Pharmaceuticals Services will create 51 new jobs in a period of two years from January 2009 to January 2011.

BE IT FURTHER RESOLVED, that in accordance with the creation of 51 jobs, the amount of the grant application will be \$253,174.

ADOPTED this 5th day of January, 2009

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

Item No. 13

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:
NON-DEPARTMENTAL: \$23,600. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND GENERAL	DEPARTMENT NON-DEPARTMENTAL	LINE ITEM DESCRIPTION 10-3842-8900 Miscellaneous Revenue 10-4200-4995 Flood Property-Environmental	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 10-3842-8900 MISCELLANEOUS REVENUE	23,600.00	<u>INCREASE</u> 10-4200-4995 FLOOD PROPERTY-ENVIRONMENTAL	23,600.00
Total	23,600.00	Total	23,600.00
Reason and Justification for Request:			
TO APPROPRIATE FUNDS FOR MANDATORY GROUND WATER MONITORING IN THE FLOOD BUYOUT AREA. AT THE TIME OF THE BUYOUT, UNDOCUMENTED UNDERGROUND PETROLEUM STORAGE TANKS WERE DISCOVERED. MANDATORY PERIODIC MONITORING IS REQUIRED. FUNDS BEING APPROPRIATED ARE UNSPENT CHAF DEVELOPER FUNDS RECEIVED BY THE COUNTY FOR ADMINISTRATION OF THE HURRICANE FLOYD DEVELOPER AGREEMENTS.			
Department Head Approval		Finance Officer Approval	
Date		Date	
<i>Martha H. Martin</i>		<i>Martha H. Martin</i>	
12/2/08		12/2/08	
Budget Officer Approval			
Date			
<i>Michael W. Jarman</i>			
12/2/08			
Board Approval (When Applicable)		Date of Minutes	
Date			

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009
 Appropriations

Budget Amendment # _____

Date Approved _____

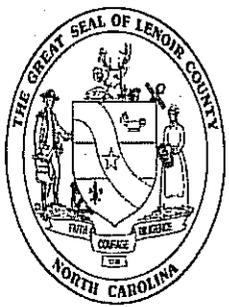
Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL / CAP IMPROVEMENTS		FINANCE		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE		INCREASE			
10-3991-9910 FUND BALANCE APPROPRIATED	114,637.00	10-9800-8502 TRANSFER TO CAPITAL IMPROVEMENTS	114,637.00		
40-6980-9800 TRANSFER FROM GENERAL FUND	114,637.00	40-4935-5851 ACQUISITION-LAND	114,637.00		
Total	114,637.00	Total	114,637.00		

Reason and Justification for Request:

TO APPROPRIATE \$114,637 FROM THE DESIGNATED FUND BALANCE OF THE GENERAL FUND AND TRANSFER TO THE CAPITAL IMPROVEMENT FUND FOR THE PURCHASE OF LAND (HATCHERY SITE) AS PER APPROVED ECONOMIC DEVELOPMENT AGREEMENTS WITH SANDERSON FARM

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maisha H. Meite</i>	12/16/08	<i>Maisha H. Meite</i>	12/16/08
Budget Officer Approval	Date		
<i>Miranda J. ...</i>	12/16/08		
Board Approval (When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$120,980 increase

Item NO. 15

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

F[^] 08/09
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
103531.3001			105372.1150		
ADMINISTRATIVE REIMBURSEMENT		\$ 120,980	CRISIS INTERVENTION-STATE		\$ 104,743
			105372.1152		
			LIEAP CONTRACT		\$ 16,237
Total		\$ 120,980	Total		\$ 120,980
Reason and Justification for Request:					
Line item adjustments to reflect additional allocations received. No County match required.					
Department Head Approval		Date	Finance Officer Approval		Date
		12-9-08			12/10/08
Budget Officer Approval		Date			
Board Approval (When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 16

Resolution Approving Mileage Reimbursement for County Employees from \$.585 to \$.55 Per Mile Effective January 1, 2009

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to decrease the mileage reimbursement rate for County Employees who are required to use their personal vehicles in the delivery of County Government services from \$.585 to \$.55 per mile- the IRS maximum.

HISTORY/BACKGROUND:

The current rate of mileage reimbursement, \$.585 was implemented in July 2008 when prices were approximately \$4.07 for a gallon of regular gas. Today, however, the price of regular gas is approximately \$1.89 per gallon.

The rate increase that was implemented in July 2008 was a special adjustment in response to a spike in gasoline prices. The previous mid-year increase of \$.08 was higher than the previous average increases issued by the Internal Revenue Service.

EVALUATION:

Decreasing the mileage rate by \$.03 still takes into account generally higher transportation costs but also factors in the recent reversal of rising gasoline prices.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Board of Commissioners approves a decrease in Mileage Reimbursement for County Employees from \$.585 to \$.55 cents per mile effective January 1, 2009.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 17

Resolution Approving Secondary Road Right-of-Way Agreement: NCSR 1547
(Parrott-Dickerson Road)

SUBJECT AREA: Administration

ACTION REQUESTED:

To approve the attached Secondary Road Right-of-Way Agreement NCSR 1547 (Parrott-Dickerson Road) between NCDOT and Lenoir County.

HISTORY / BACKGROUND:

The 70 West Industrial Park has been in existence since 1989 and includes companies such as: Electrolux, Dopaco, Best Diamond, Affordable Care, Cummings Plastic Surgery Center, Hoover Custom Tops, Commercial AC Services, Tobacco Contractors, West Pharmaceuticals, Select Foods and Smithfield Foods. Collectively these companies employ over 1900 people who are entering and exiting the Park on a daily basis.

In conjunction with the Sanderson Farms' announcement in 2008, Lenoir County purchased and swapped land with the State of North Carolina along Parrott Dickerson Road. Sanderson Farms will be locating their new feed mill site adjacent to Parrott Dickerson Road, which will increase even more the traffic in the 70 West Industrial Park. To provide another entrance and exit to the Industrial Park, NCDOT will widen and pave Parrott-Dickerson Road. The County needs to grant land to the State in order to allow for the widening and paving of Parrott-Dickerson Road.

The County has been awarded grant funds in the amount of \$780,000 from the State to widen and pave Parrott Dickerson Road.

EVALUATION:

The 70 West Industrial Park has been vital to the growth of businesses and industries in Lenoir County. The increased traffic in the Park and the announcement of Sanderson Farms necessitates additional entrances and exits. Approval of the attached Right-of-Way agreement will allow NCDOT to proceed with the widening and paving of Parrott-Dickerson Road in a timely manner.

SECONDARY ROAD RIGHT OF WAY AGREEMENT

THIS INSTRUMENT DRAWN BY: Eli Saleeby CHECKED BY: Alton Glover

RETURN TO: Doug J. Askew, N. C. D. O. T.
1430 E. ARLINGTON BLVD.
GREENVILLE, NC 27858

NORTH CAROLINA
COUNTY OF Lenoir
TOWNSHIP OF Falling Creek

PARCEL: 054 SR 1547-002
WBS ELEMENT 2C.054015
SECONDARY ROAD: SR 1547 - Parrott Dickerson Road

LENOIR COUNTY

the undersigned owners of that certain property described in Deed Book 1563 at Page 206 in the Register of Deeds Office of Lenoir County, and bounded by North Carolina Railroad on the south; SR 1547-Parrott Dickerson Rd. on the east; SR 1546-Banks School Rd. on the north; and State of NC on the west recognizing the benefits to said property by reason of the construction of the proposed highway development, and in consideration of the construction of said project, hereby grants to the North Carolina Department of Transportation the right of way as herein described and releases the Department from all claims for damages by reason of said right of way across the lands of the undersigned, and of the past and future use thereof by the Department, its successors and assigns, for all purposes for which the Department is authorized by law to subject such right of way; said right of way being the width indicated and across said property as follows:

100 feet in width measured 50 feet on each side of the centerline of the road, said centerline to be located by the Department and the construction or improvement of said road shall constitute the selection of said centerline; and such additional widths as might be necessary to provide for cut and fill slopes, sedimentation control and drainage of road.

It is understood and agreed that the 100 foot right of way hereinabove referred to has been staked upon the ground and the centerline of the road is located in the center of the right of way stakes. The undersigned property owners further agree not to erect any structures, including masonry mailboxes, masonry driveway headwalls, any fencing, etc. or engage in cultivation within the right of way granted herein except as approved by the North Carolina Department of Transportation pursuant to G.S. 136-93 and NC Administrative Code 19A NCAE 02E.0404.

This agreement also includes additional right of way area located at the intersection of the centerline of SR 1547 (-L-) with the centerline of SR 1546 (Banks School Road) described as follows: Beginning at said intersection, measure 125 feet in both westerly and easterly directions along the centerline of SR 1546 setting points A and C. Begin again at said intersection and measure 125 feet along the centerline of SR 1547 (-L-) in a southern direction setting Point B. The additional right of way comprises the triangle formed by connecting Points A, B and C with a straight line.

It is further understood and agreed that should circumstances, conditions, or actions by the North Carolina Department of Transportation delay or delete the proposed improvement of said road, that the right of way granted herein shall remain until such time as released by the North Carolina Department of Transportation.

County: Lenoir

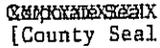
WBS ELEMENT: 2C.054015

Parcel: 054 SR1547-002

There are no conditions to this agreement not expressed herein. The undersigned hereby covenant and warrant that they are the sole owners of said property; that they solely have the right to grant this right of way, and that they will forever warrant and defend the title to the same against the lawful claims of all persons whomsoever.

LENOIR COUNTY _____ (SEAL)
 (Corporate Name) _____ (SEAL)

BY: _____ (SEAL)
George W. Graham, Jr. (President) (Chairman) _____ (SEAL)
 Lenoir County Board of Commissioners

ATTEST: _____ (SEAL)
Lashanda Aytch (Secretary) _____ (SEAL)
 Clerk to the Board
 [County Seal]

(Stamp/Seal)	STATE OF _____ COUNTY OF _____
	I, _____ a Notary Public for said County and State, so hereby certify that _____
	GRANTORS, personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this the _____ day of _____, 20 ____.
	My commission expires _____ Notary Public

(Stamp/Seal)	STATE OF <u>NORTH CAROLINA</u> COUNTY OF <u>LENOIR</u>
	I, <u>Martha H. Martin</u> a Notary Public for said County and State, certify that <u>Lashanda Aytch</u> personally came before me this day and acknowledged that he <u>she</u> is Clerk to the Board _____ of the Lenoir County Board of Commissioners in <u>as</u> an <u>incorporation</u> , and that she, as <u>Clerk to the Board</u> being authorized to do so, executed the foregoing on behalf of the corporation <u>county</u> . Witness my hand and official stamp or seal, this the _____ day of <u>January</u> , 20 <u>09</u> .
	My commission expires _____ Notary Public

The foregoing Certificate(s) of _____
 is/are certified to be correct. This instrument and this certificate are duly registered on the _____ day of _____, 20 ____, in Book _____, Page _____ at _____ o'clock _____ M.

_____ REGISTER OF DEEDS FOR _____ COUNTY

BY: _____ Deputy/Assistant - Register of Deeds

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 18

Resolution Authorizing - Purchase Order for the Board of Elections: Printelect - \$3,970.07

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED:

Resolution authorizing purchase order.

HISTORY/BACKGROUND:

All Purchase Orders in the amount of \$2,500 and greater require the Board's Approval. Printelect provides us with the supplies we need for our voting equipment.

EVALUATION:

With the turnout expected for this election a lot of paper for the voting equipment will need to be on hand.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION/ORDIANCE: NOW THEREFORE BE IT RESOLVED/ORDAINED by the Lenoir County Board of Commissioners that the county execute the following purchase order for the Lenoir County Board of Elections Office.

Printelect \$3,970.07

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST 01/05/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 19

Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order
Contract to VWR Sales NTE: \$3,500

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to execute a purchase order to VWR Sales to purchase a refrigeration unit for vaccine storage to ensure adequate and properly functioning equipment to safeguard vaccines.

Expenditure Account:

Immunization Program –

10-5114-5999

Capital Outlay - \$3500

(Under \$5000)

HISTORY/BACKGROUND:

The goal of the state immunization program is to eliminate vaccine-preventable diseases in North Carolina. Immunization Branch programs and services help to reduce the spread of vaccine preventable childhood diseases by assuring that individuals are age appropriately immunized, and by managing outbreaks of vaccine-preventable diseases. To assist local health departments improve vaccine storage and handling capabilities funding is being provided to assist in purchasing vaccine storage equipment.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to VWR Sales to purchase upgraded refrigeration unit for vaccine storage.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 20

Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order
Contract to Positive Promotions NTE: \$6,250

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to execute a purchase order to Positive Promotions to cover purchase of promotional products to assist in outreach activities to promote Family Planning services.

Expenditure Account:

Adult Health Program/Family Planning

10-5150-2905 (Media/Outreach) - \$6250

HISTORY/BACKGROUND:

Additional state funding has been provided to local health departments that have experienced significant declines in Family Planning Program patient participation. The funding is targeted to support outreach activities designed specifically to increase patient numbers and reverse the downward projections of new patients to be served based on planned activities.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Positive Promotions to purchase promotional products to assist in Family Planning outreach activities.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 21

Resolution Authorizing Purchase of New Truck for the Landfill: \$14,560.67

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize the purchase of a new full size 2008 Chevrolet Pickup Truck from Sale Auto Mall in Kinston, N.C. The truck will be used by the landfill. Total purchase price is \$14,560.67.

HISTORY/BACKGROUND:

The landfill director is on call 24 hours per day. He responds to alarm calls on nights and weekends, investigates complaints throughout the county, and is constantly hauling small equipment and parts to various locations for maintenance and repair. Currently the director is assigned a used sheriff's patrol vehicle. This vehicle is not large enough to haul the parts for the heavy equipment which may need to be transported off-site for emergency repairs. County Administration located a new full size 2008 Chevrolet pickup at Sale Auto Mall in Kinston that will meet the needs of the landfill director. The price of this vehicle is **less than the current State Contract price** available to the County for this weight-class of truck.

EVALUATION:

The landfill director needs a dependable vehicle to respond to after-hour calls, investigate complaints throughout the county, and haul equipment and parts that are in need of emergency repair. This full size pickup truck will meet those needs. The price of this truck is less than the current State Contract price available to the County for this weight-class of truck. The purchase of a new full size pickup truck was included in the original landfill budget for FY08-09.

Approval of this resolution will allow for the encumbrance of funds and payment to the vendor when the vehicle is delivered.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Board approves the purchase a new full size 2008 Chevrolet pickup truck from Sale Auto Mall in Kinston, N.C., in the amount of \$14,560.67.

Funding Source: Landfill Fund
 Capital Outlay Equipment 66-4720-5100

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 22

Resolution Authorizing the Purchase of Year 2009 Vehicle Valuation Service: \$4,171.80

SUBJECT AREA: Purchase

ACTION REQUESTED:

To approve the expenditure of \$4,171.80 to cover the cost of the vehicle valuation services provided by TEC Data Systems.

HISTORY/BACKGROUND:

This expenditure is an annual expense incurred by the county to update our vehicle pricing system.

EVALUATION:

The pricing updates are needed to allow for an additional year of vehicles and the correction of values for motor vehicles, which are 1 year older as of January 1st, 2009.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the county execute a purchase order for \$4,171.80 to TEC Data Systems for vehicle valuation services.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

Resolution Authorizing Printing and Mailing of 2009 Revaluation Tax Notices:
South Data: NTE: \$15,000

Subject Area: Purchase

ACTION REQUESTED:

To approve the expenditure of an amount, not to exceed \$15,000, to cover the cost of printing and mailing the 2009 revaluation notices from SouthData Inc.

HISTORY/BACKGROUND:

For the 2001 revaluation, the Tax Department designed the revaluation notices and paid a vendor \$2883 to print them. The Tax Department then had to print the revaluation information on the notices and prepare them for mailing. The printing and preparing the approximately 32,000 plus notices for mailing is very labor intensive, and we are using older printers that have needed more than the usual maintenance in the past few months. In recent years, there have been more businesses emerge that design, print and mail bills for government entities. The information is sent to the business in an electronic format, and they print, sort, and mail all bills/notices within 2-3 days. Due to the volume of mail that these businesses generate, they have a bulk mail rate that is significantly lower than the County's rate (\$.324 v/s \$.394). They also have the capability to combine multiple bills going to the same address into one envelope for additional postage savings.

EVALUATION:

SouthData Inc. has submitted a price quote to provide a customized two (2) color, front and back, revaluation notice with a perforated appeal remittance stub for \$0.125 each, including the envelope. They have also quoted a price of \$0.02 each for a one page information sheet that will explain the revaluation process and appeal procedure. SouthData's service includes a "Delivery Point Verification" that verifies the validity of the address before the notice is mailed. This allows them to return the undeliverable notices for the Tax Department to research before paying for postage. The total estimate for SouthData's service is \$13,500, which includes the cost of postage (\$8,310). For the Tax Department to complete the task, it is estimated to cost \$13,550. This estimate also includes postage (\$9,850), but does not include printer supplies and maintenance. By contracting this service out, it frees up many hours for the Tax Department employees to do other work and provide service to the public.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the county authorize the contracting out of the printing and mailing of the 2009 revaluation notices with SouthData Inc., for an amount not to exceed \$15,000.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST

Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 24

Resolution Approving the Purchase of a Lift Equipped Van, 20ft Light Transit Vehicle with Lift, Replace two (2) Computers, and two (2) Printers with FY 2008-2009 Capital Funding from North Carolina Department of Transportation: \$136,325

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve The Purchase of a Lift Equipped Van, 20ft Light Transit Vehicle with Lift, replace two (2) Computers, and two (2) Printers with FY 08-09 Capital Funding from North Carolina Department of Transportation Totaling \$136,325.

HISTORY/BACKGROUND:

On January 22, 2008, the Lenoir County Board of Commissioners approved the FY 2008-2009 Community Transportation Grant both Administrative and Capital for Lenoir County Transit. The Administrative funding was in the amount of \$143,652 and the Capital funding was in the amount of \$136,325. The Capital funding is to replace two (2) Computers, two (2) Printers, and two (2) lift vans that had over 100,000 miles which meets the replacement requirements of NCDOT with one (1) 20ft Light Transit Vehicle that does not require Commercial Driver's Licenses with ten (10) seats and two (2) wheelchairs spaces, and one (1) Lift Equipped Van w/ eight (8) seats and two (2) wheelchairs spaces.

EVALUATION:

The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. The CTP grant application includes approximately \$143,652 for administrative funding and \$136,325 for capital funding. The Transportation Department is currently approved for grant funding of one full-time Coordinator's position @ 100%, one full-time Administrative Assistant's position @ 100%, and one part-time Secretary. The administrative portion of the grant application for FY 2008-2009 includes salaries, fringes and other operating expenditures for both positions at the approved DOT/PTD's participation percentages. DOT/PTD will participate in the administrative funding at an 85 percent level for both positions resulting in a 15 percent local match requirement; Capital is 90 percent DOT/PTD and a 10 percent local match. The Capital funding is to replace two (2) Computers, two (2) Printers, and Lenoir County Transit will be receiving two (2) replacement vehicles one (1) 20ft Light Transit Vehicle that does not require Commercial Driver's Licenses with ten (10) seats and two (2) wheelchairs spaces and one (1) Lift Equipped Van w/ eight (8) seats and two (2) wheelchairs spaces. The Transportation Department will endeavor to secure the necessary local funding requirements through transit revenues before requesting county funding.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 25

Resolution Approving the 2008 – 2 Year Lenoir County Transportation Coordinated Plan for Lenoir County to apply for Job Access and Reverse Commute (JARC) and New Freedom Grant Funds through North Carolina Department of Transportation

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve the 2008 – 2 Year Lenoir County Transportation Coordinated Plan for Lenoir County to apply for Job Access and Reverse Commute (JARC) and New Freedom Grant Funds through North Carolina Department of Transportation.

HISTORY/BACKGROUND:

On November 13, 2008, Lenoir County conducted a Transportation Summit with local stakeholders such as Department of Transportation, Department of Social Services, Council on Aging, Employment Security Commission, Lenoir/Greene Partnership for Children, Emergency Management Services, and many others. Our goal was to identify the unmet needs in transportation for the Citizens of Lenoir County. Once the unmet needs were identified, a two (2) Year Transportation Coordinated Plan has to be written to apply for the Job Access and Reverse Commute (JARC) and New Freedom Grant Funds through North Carolina Department of Transportation.

EVALUATION:

The North Carolina Department of Transportation (NCDOT) has required all Transportation Systems in North Carolina to conduct a Transportation Summit to identify any unmet needs in Transportation from each county's stakeholders in order to apply for additional funding. With these meetings, this allows each county to write a two (2) Year Coordinated Plan to meet the requirements of applying for the Job Access and Reverse Commute (JARC) and New Freedom Funding from NCDOT. On November 13, 2008, Lenoir County conducted a Transportation Summit that would enable Lenoir County to write a two (2) Year Coordinated Plan so that our county could apply for these funds. With identifying the unmet needs, Lenoir County Transit will increase service in various areas and times and meet these requirements to receive these additional funds.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners approve the 2008 – 2 Year Lenoir County Transportation Coordinated Plan for Lenoir County to apply for Job Access and Reverse Commute (JARC) and New Freedom Grant Funds.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

INTRODUCTION BY: Michael W. Jarman, County Manager **DATE:** 01/05/08 **ITEM NO:** 26

Resolution Authorizing the Sandy Bottom Volunteer Fire Department to Purchase a Pierce Pumper/Tanker: \$320,000 by Piggybacking from the Wake County Emergency Service Bid Package

SUBJECT AREA: LEGAL

ACTION REQUESTED:

Resolution authorizing the Sandy Bottom Volunteer Fire Department to Purchase a Pierce Pumper/Tanker for \$320,000.00 by piggybacking from the Wake County Emergency Services Bid Package.

HISTORY/BACKGROUND:

North Carolina General Statutes, 143-129(g), allows Local Governments to make purchases without a separate bidding procedure, if the equipment being purchased has been purchased within the last 12 months by; (1) The United States of America or any federal agency; (2) The State of North Carolina or any agency or political subdivision of the State; or (3) Any other state or any agency or political subdivision of that state, if the person or entity is willing to furnish the item at the same or more favorable price, terms, and conditions as those provided under the contract with the other agency .

EVALUATION:

Staff has met with representatives of the Sandy Bottom Volunteer Fire Department and all requirements of North Carolina General Statue 143-129 have been met. Sandy Bottom will make a \$20,000.00 down payment and finance \$300,000.00 from United Financial at 4.6 percent. Sandy Bottom will have an annual payment of \$38,100.29 for ten years. Sandy Bottom will not require a tax increase to make this purchase. Staff recommends the purchase of a Pierce Pumper/Tanker from Triad Fire Incorporated for the price of \$320,000.00.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: Sandy Bottom Volunteer Fire Department may enter into contract with Triad Fire Incorporated to purchase a Pierce Pumper/Tanker for \$320,000.00 buy piggybacking off the Wake County Emergency Services bid package.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 01/05/09
Date

ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.** 27

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 nd Appearance	Jim McLain (Appointment)	December 2011
Lenoir County Juvenile Crime Prevention Council 1 st Appearance	Kayla Waller Tara Taylor (Appointment)	December 2010

CURRENT VACANCIES:

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 nd Appearance	Jim McLain (Appointment)	December 2011
Lenoir County Juvenile Crime Prevention Council 1 st Appearance	Kayla Waller Tara Taylor (Appointment)	December 2010

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham, Jr., Chairman 01/05/09
Date

ATTEST Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28501, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Economic Development or as needed

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jim McLain
 Address: 2214 Paddock Dr
 City/State/Zip: Kinston NC 28504
 Telephone: (Home) (252) 527-6058 (Work) 112
 Occupation: Retired
 Business Address: —
 Age: (Optional): 65
 Number hours available per month for this position: as needed (except for Wednesday)
 Training: 46 yrs wholesale baking industry - executive level
 Business and Civic Experience/Skills: Exalted Ruler Elks Lodge #740 Kinston Member since 1969 Elks; Amer Inst of Bakery; AIB
 Other County Boards/Committees/Commissions presently serving on: na
 Expiration date of Term: —

Circle your voting precinct

- | | |
|--|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Marseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| <u>Falling Creek</u> (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

James McLain
Signature of Applicant

November 13, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Kayla Waller
Address: PO Box 1632
City/State/Zip: Kinston, NC 28503
Telephone: (Home) 252-552-1295 (Work) 252-361-5691
Occupation: Student
Business Address: _____
Age: (Optional): 17
Number hours available per month for this position: 2 hrs. - 6 hrs.
Training: Teens Reaching Youth leader (TRY team) - 4-H
Business and Civic Experience/Skills: _____
Other County Boards/Committees/Commissions presently serving on: _____
Expiration date of Term: _____

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Kayla Waller
Signature of Applicant

9/9/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Tara Taylor
Address: 348 E. Pleasant Hill Rd
City/State/Zip: Pink Hill NC 28572
Telephone: (Home) 252-316-1888 (Work) 252-527-2191
Occupation: 4-H Agent
Business Address: 1791 Hwy 11-55
Age: (Optional): 28
Number hours available per month for this position: 10 hrs
Training: Prevention courses, BS in Science, graduate education courses
Business and Civic Experience/Skills: computer skills, service project coordinator
Other County Boards/Committees/Commissions presently serving on: Chamber of Commerce
Ambassador, JCPC Secretary
Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | <u>Pink Hill 1 (Bethel Baptist Church)</u> |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Tara K Taylor
Signature of Applicant

8-20-08
Date