

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, JANUARY 7, 2008 – TIME: 9:00 A.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION:** Presentation of FY 06-07 Audit Report by C. Dean Horne, C.P.A.  
Pittard, Perry, & Crone, Inc. **10 Min.**

- |     |  |                              |
|-----|--|------------------------------|
| 1.  | <b>Items from Chairman/Commissioners: 5 Min.</b>   | Board                        |
| 2.  | <b>Items from County Manager: 5 Min.</b>   | Jarman                       |
|     | <b>CONSENT AGENDA: 10 Min.</b>   | <b>ACTION</b>                |
| 3.  | Approval of Minutes: Regular Board Meeting: December 17, 2007<br>Closed Session Minutes: December 17, 2007             | Aytch/Jarman<br>Aytch/Jarman |
| 4.  | Resolution Approving the Releases and Refunds to the Individuals Listed Herein   | Parrish/Hollowell            |
| 5.  | Budget Ordinance Amendment: General Fund: DSS: \$211: Increase   | Jones/Hollowell              |
| 6.  | Budget Ordinance Amendment: General Fund: DSS: \$287: Increase   | Jones/Hollowell              |
| 7.  | Budget Ordinance Amendment: General Fund: CJPP-Day Reporting Center:<br>\$5,000: Increase                              | Early/Hollowell              |
|     | <b>END OF CONSENT AGENDA</b>   |                              |
|     | <b>RESOLUTIONS 25 Min.</b>   |                              |
| 8.  | Resolution Authorizing NCDOT Request for Addition to State Maintained<br>Secondary Road System                         | Jarman/Board                 |
| 9.  | <b>A.</b> Resolution Authorizing the Purchase of Year 2008 Vehicle Valuation<br>Service: \$4,172.47                    | Parrish/Board                |
|     | <b>B.</b> Resolution Authorizing Purchase of Digital True Color Orthophotography<br>Aerials of Lenoir County: \$58,849 |                              |
| 10. | <b>A.</b> Resolution Approving Presentation of Badge and Service Weapon to<br>Retiring Captain Mike Hatcher            | Smith/Board                  |
|     | <b>B.</b> Resolution Approving Retirement of Canine and Transfer of its Ownership                                      |                              |
|     | <b>C.</b> Resolution Approving Purchase Order with Down East Protection Systems:<br>\$4,456.23                         |                              |
|     | <b>D.</b> Resolution Approving Purchase Order with the Royal Coat: \$9,800   |                              |
|     | <b>E.</b> Budget Ordinance Amendment: General Fund: Sheriff/Process Funds:<br>\$15,000: Increase                       |                              |
| 11. | <b>A.</b> Resolution Authorizing Replacement of Truck Scales: AAA Scale<br>Company: \$42,558                           | Miller/Hollowell             |
|     | <b>B.</b> Resolution Authorizing Grinding of Collected Concrete: Site Maxx:<br>\$55,200                                |                              |

C. Budget Ordinance Amendment: Solid Waste Management: Landfill:  
\$97,758: Increase

12. Resolution Authorizing a Public Hearing be Conducted by the Lenoir County Board of Commissioners at their Regularly Scheduled Meeting on Tuesday, January 22, 2008 in Regards to Applying for a Clean Water Trust Fund Grant for Approximately 2.1 Million Dollars to be Used for a Combined Reused Water Project and the Development of a Battlefield Parkway Ellis/Hollowell

13. Resolution Authorizing a Public Hearing be Conducted by the Lenoir County Board of Commissioners at the Regularly Scheduled Meeting on Tuesday, January 22, 2008 in Regards to Applying for a Parks and Recreation Trust Fund Grant (PARTF) in the Amount of \$500,000 to be used for the Development of a Lenoir County Soccer Complex Ellis/Hollowell

**APPOINTMENTS: 5 Min.**

14. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Aytch

**OTHER ITEMS: 10 Min.**

15. **Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**

**ADJOURN**

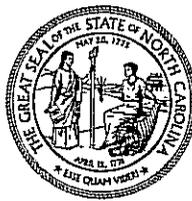
**TO: Chairman and Members of the Board**

**FROM: Mike Jarman, County Manager**

**DATE: January 7, 2008**

**SUBJECT: Items of Interest**

1. Letter: November 20, 2007: State of North Carolina Re: North Carolina Emergency Response Commission



STATE OF NORTH CAROLINA  
OFFICE OF THE GOVERNOR  
20301 MAIL SERVICE CENTER • RALEIGH, NC 27699-0301

MICHAEL F. EASLEY  
GOVERNOR

November 20, 2007

Mr. Roger Dail, Director  
Lenoir County Department of Emergency Services  
PO Box 3289  
Kinston, NC 28502

Dear Roger:

It gives me great pleasure to appoint you to serve as a member of the North Carolina Emergency Response Commission. Pursuant to Executive Order 40, your appointment is effective immediately. Your term will expire on January 21, 2009.

Thank you for your willingness to serve the State of North Carolina. I am deeply grateful for people like you who are willing to give their time and talent to move North Carolina forward. I know that you will be effective and diligent in your service to our state.

Please read the enclosed instructions carefully so that we may complete the appointment process. If you have any questions, contact Sara A. Kusan, Director of Boards and Commissions for the Governor's Office at (919) 715-0966.

With kindest regards, I remain

Very truly yours,

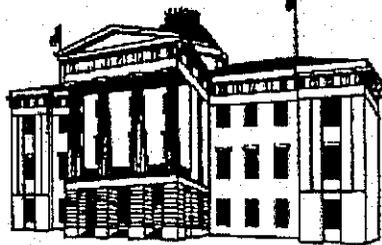
A handwritten signature in black ink that reads "Michael F. Easley".

Michael F. Easley

MFE: as  
Enclosures



# State of North Carolina



*Governor Michael F. Easley*

*Placing special trust and confidence in your integrity and knowledge, and by virtue of the authority vested in me by law, I hereby appoint*

*Roger Dail*

*Member of the*

*North Carolina Emergency Response Commission*

*and hereby confer upon you all the rights, privileges and powers useful and necessary to discharge your duties faithfully and in a manner proper with your appointment.*

*I hereby sign my name and affix the Great Seal of the State at the Capitol in Raleigh, on this day, December 13, 2007*



*Michael Easley*  
\_\_\_\_\_  
Governor

Attest: *Claine J. Marshall*  
\_\_\_\_\_  
Secretary of State

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**December 17, 2007**

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, December 17, 2007 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman, Paul H. Taylor, Jr., Vice-Chairman, George Graham, Jr., and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

None Scheduled

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Item No. 1 was Items from the Chairman and County Commissioners. Mr. Taylor would like for every Board member to remain on their current Boards and give an update of the activities for each Board/Committee at each meeting.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman reminded the Board of the Commissioner Christmas Luncheon tonight at the Baron and the Beef starting at 6:00 p.m. The Eastern Carolina Council has awarded Ms. Sue Powell the Area Transit Award which covers 9 counties. Ms. Powell thanked Mr. Bryan for nominating her; and thanked the Board for their support of the Transit System.

**CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board unanimously approved the following Consent agenda items.

3. Approval of Minutes: Regular Board Meeting: December 3, 2007 Aytch/Jarman
4. A. Budget Ordinance Amendment: General Fund: Health (Adult Health) Huff/Hollowell  
     Increase: \$833
- B. Budget Ordinance Amendment: General Fund: Health (Bioterrorism  
     Program): \$17,500: Increase
- C. Budget Ordinance Amendment: General Fund: Health (General Program)  
     \$18,600; (Animal Control Program) \$16,400: Total Increase \$35,000

5. Budget Ordinance Amendment: General Fund: Finance/Non-Departmental: \$8,011: Jarman/Hollowell Increase
6. Budget Ordinance Amendment: Vehicle Replacement: Vehicle Replacement: Dail/Hollowell \$56,700: Increase

### RESOLUTION

Item No. 7 was a Resolution Honoring Elyria June Koonce. Ms. Brown read the resolution aloud for members of the Board and viewing public. Ms. Koonce stated she has enjoyed her time working with the citizens of Lenoir County. The Board wished Ms. Koonce well in her future endeavors.

Item No. 8 was a Resolution Authorizing Heath Electric Company to make Changes Necessary to Accommodate a New Phone System for the Administrative Offices of the Courts (AOC): \$6,500. Mr. Jarman stated Lenoir County is required to provide adequate space and infrastructure to accommodate the needs of the AOC. Per a special provision in the state's 2007 budget bill (H1473), counties, as of July 1, 2008, will be responsible to fully fund all AOC telephone system upgrades. The AOC's current phone system is out dated and does not provide the technology necessary for proper functionality of their office. Lenoir County wishes to provide the infrastructure necessary to allow the AOC to purchase a new VoIP Phone System prior to July 1, 2008. By installing the phone system prior to July 1, 2008 the state is responsible for purchasing the phone system leaving the county responsible for updating the infrastructure. Effective July 1, 2008, all counties will be responsible for providing the infrastructure and the phone system. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing the Purchase of Three 2008 Ford Expeditions for the Emergency Services Department: Vic Bailey Ford: \$76,808. Mr. Roger Dail, Emergency Services Director addressed the Board. Mr. Dail stated Lenoir County Emergency Services has three vehicles with mileage in excess of 130,000. Two vehicles are 2001 Dodge Durango's with 134,387 miles and 143,380 miles, one 1999 Crown Victoria with 137,800 miles. These vehicles are used as quick response vehicles and are first responders to incidents. Staff has researched vehicles best suited for this type of work. With miles driven and equipment that the vehicles carry, it has been determined that a full-size SUV is best suited for this line of work. Staff recommends the purchase of the Ford Expeditions; which will be purchased through state contract. The three vehicles the Expeditions are replacing, can be transferred to other county departments to be used for non-emergency duties, or sold if no departments can use them. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 9 was unanimously approved.

### AMENDMENT

Resolution Authorizing Purchase of a 400-Pound Flaker Ice Machine with Bin: \$2,818.20. Ms. Kelly stated the Lenoir County Cooperative Extension building is used for staff programming efforts for the citizens of Lenoir County. It is also available for use by other departments for meetings and programs. Currently the building is reserved or in use approximately 75% of the time. There are three meeting rooms available. The ice machine is requested for use at these events, as well as for any other county department's use. This will eliminate the purchase and pick up of ice from other sources. Upon a motion by Mr. Davis and a second by Ms. Brown, the ice machine was approved for purchase.

**CLOSED SESSION**

Upon a motion by Mr. Harper and a second by Ms. Brown, and unanimous approval, closed session was entered at approximately 4:15 p.m. and the following cited Number 5: To establish or instruct the public body’s staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract. Upon a motion by Mr. Harper and a second by Ms. Brown, the Board moved out of closed session at 5:05 p.m.

**OPEN SESSION**

The Lenoir County Board of Commissioner re-convened in open session at 5:05 p.m. Mr. Jarman stated Item No. 10A was a Resolution Authorizing Renovation of the Resource Development Building: \$75,000. The county is looking to relocate employees to the building and locate another entity in the future. The lease fee per year will pay for the renovations of the site within two years. Repairs and renovations need to be completed as soon as possible so that the building can be occupied by March 31, 2008. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 10A was unanimously approved.

Item No. 10B was Budget Ordinance Amendment: General – Capital Improvements: Bldg. Grounds: \$75,000: Increase. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 10A was unanimously approved.

Mr. Graham stated Mr. Hulon Whitehead, who represents the county on the Eastpointe Board, passed away last week. The Board must appointment a new member to take his place.

**APPOINTMENTS**

Item No. 11 was a Resolution Appointing Citizens to Boards, Commissions, Etc.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Lenoir County Economic Development Board 2 <sup>nd</sup> Appearance	William B. Taylor, II (Re-appointment) Carol Sykes (Appointment)	December 2010 M: Brown S: Stroud

**CURRENT VACANCIES:**

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; ETJ Position**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – District 1, 3, & 6**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

Mr. Jarman stated the county has received several bid requests for property owned by the county through foreclosure. Mr. Jarman requested the Board accept the bids as follows:

<b>Property</b>	<b>Bid</b>
3755 Stocks Circle	\$4,000.00
2845 Hodges Farm Road (House Only)	\$1,000.00
Arnold Family Road (Record No.-34106)	\$500.00
Arnold Family Road (Record No.-36991)	\$200.00
Rouse Road (Record No.-27928)	\$2,900.00
Rouse Road (Record No.-30594)	\$2,400.00
704 Parrott Avenue	\$29,500

Upon a motion by Mr. Harper and a second by Ms. Brown, the Board approved the bid request.

**ADJOURNMENT**

Upon a motion by Ms. Brown the meeting adjourned at 5:15 p.m.

Respectfully submitted,



Lashanda Aytch  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 4

Resolution Approving the Release and Refunds to the Individuals Listed Herein

**SUBJECT AREA:** Finance

**ACTION REQUESTED:** Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

Year	Name	Account	Amount	Reason
2007	Carlton & Ida Threat	64238	\$489.07	Adjusted Value
2007	Stonehedge Development	12714	490.22	Adjusted Value
2007	Horace C & Kelly Hill	20280	102.28	Adjusted Value
2007	Goodwill Community	62195	7904.38	Adjusted Value
2006	James A Martin Jr	18886	292.64	Listed in other County
2007	James A Martin Jr	18886	265.44	Listed in other County
2007	Gerald Roberson	11825	176.85	Adjusted Value
2007	Martin Kotch	39909	146.60	Legal Exemption
2007	Andrew Craddock	60886	110.23	Legal Exemption
2007	Patrick OQuinn	50658	167.62	Listed in other County
2007	Tommy Hart	36996	167.57	Adjusted Value
2007	Jack Hord	41750	108.86	Adjusted Value
2005	Thomas Herring	47816	178.22	Corrected Listing
2006	Thomas Herring	47816	167.83	Corrected Listing
2007	Thomas Herring	47816	150.70	Corrected Listing
2007	Sunny Earle	42337	154.14	Corrected Listing
2007	Carl Thorpe	30423	224.07	Legal Exemption
2007	Melissa McNabb	52655	190.72	Corrected Situs
2007	Michelle Sanderson	64510	129.53	Listed in other County
2007	Rachel Mann	44583	132.04	Corrected Listing
2007	Jennifer Grizzard	65097	154.84	Corrected Situs
2007	Horace Pittman	23070	149.52	Corrected Listing
2007	Larry Lowe	56066	145.36	Legal Exemption
2007	William Cook	34584	192.50	Corrected Listing
2006	William Cook	34584	212.96	Corrected Listing
1998	Corey Parker	15381	147.84	Out of Business
2007	Patricia Speight	27143	240.00	Corrected Listing
2007	Letha Jones	59249	302.74	Legal Exemption

**MANAGER'S RECOMMENDATION:**

Approval of releases as set out above.

**AMENDMENTS:**

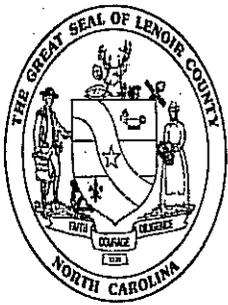
MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      01/07/08  
Date

\_\_\_\_\_  
ATTEST                      Date



BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$211 Increase

Item No. 5

LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

F<sup>^</sup> 07/08  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>INCREASE</b>		
103531.3001 ADMINISTRATIVE REIMBURSEMENT		\$ 211	105372.1151 CRISIS-CP&L		\$ 211
Total		\$ 211	Total		\$ 211

Reason and Justification for Request:

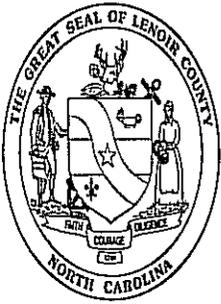
Line item adjustments to reflect additional allocations received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	12-27-07	<i>Thomas J. Howell</i>	12-27-07
Budget Officer Approval	Date		
<i>[Signature]</i>	1/2/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST

F<sup>Y</sup> 07/08  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
103531.3001					
ADMINISTRATIVE REIMBURSEMENT	\$ 287				
		105372.1151			
		CRISIS-CP&L	\$ 287		
Total	\$ 287	Total	\$ 287		

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. No County match required.

Department Head Approval \_\_\_\_\_ Date 12-14-07

Finance Officer Approval \_\_\_\_\_ Date 12/14/07

Budget Officer Approval \_\_\_\_\_ Date 12/19/07

Board Approval (When Applicable) \_\_\_\_\_ Date \_\_\_\_\_ Date of Minutes \_\_\_\_\_



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2007-2008  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

<b>FUND</b> GENERAL FUND		<b>DEPARTMENT</b> CJPP-DAY REPORTING CENTER		<b>LINE ITEM DESCRIPTION</b> 10-3522-3602 GRANT-CJPP SUPPLEMENTAL 10-5216-6900 CONTRACT SVCS-CLIENT TRAVEL	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>INCREASE</b>		
10-3522-3602 GRANT-CJPP SUPPLEMENTAL		5,000.00	10-5216-6900 CONTRACT SVCS-CLIENT TRAVEL		5,000.00
Total		5,000.00	Total		5,000.00
<b>Reason and Justification for Request:</b> TO APPROPRIATE ADDITIONAL FUNDING FOR FY07-08 FROM REALLOCATED FUNDS FROM THE NC DEPARTMENT OF CORRECTION, DIVISION OF COMMUNITY CORRECTIONS. FUNDS TO BE USED FOR CLIENT TRAVEL ASSISTANCE.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>[Signature]</i>		12/28/2007	<i>[Signature]</i>		12/28/2007
Budget Officer Approval		Date			
<i>[Signature]</i>		1/2/08			
Board Approval ( When Applicable)		Date	Date of Minutes		

Item No. 8

**North Carolina Department of Transportation  
Division of Highways  
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Lenoir

Road Description: Rename and Renumber the E/W portion of SR 1547 (Parrot Dickerson Road), creating Smithfield Way, which would have a new SR Number and would be continuous from SR 1548 (Hill Farm Road) to SR 2001 (Enterprise Drive). The N/S portion of SR 1547 would remain unchanged.

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of \_\_\_\_\_ at a meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

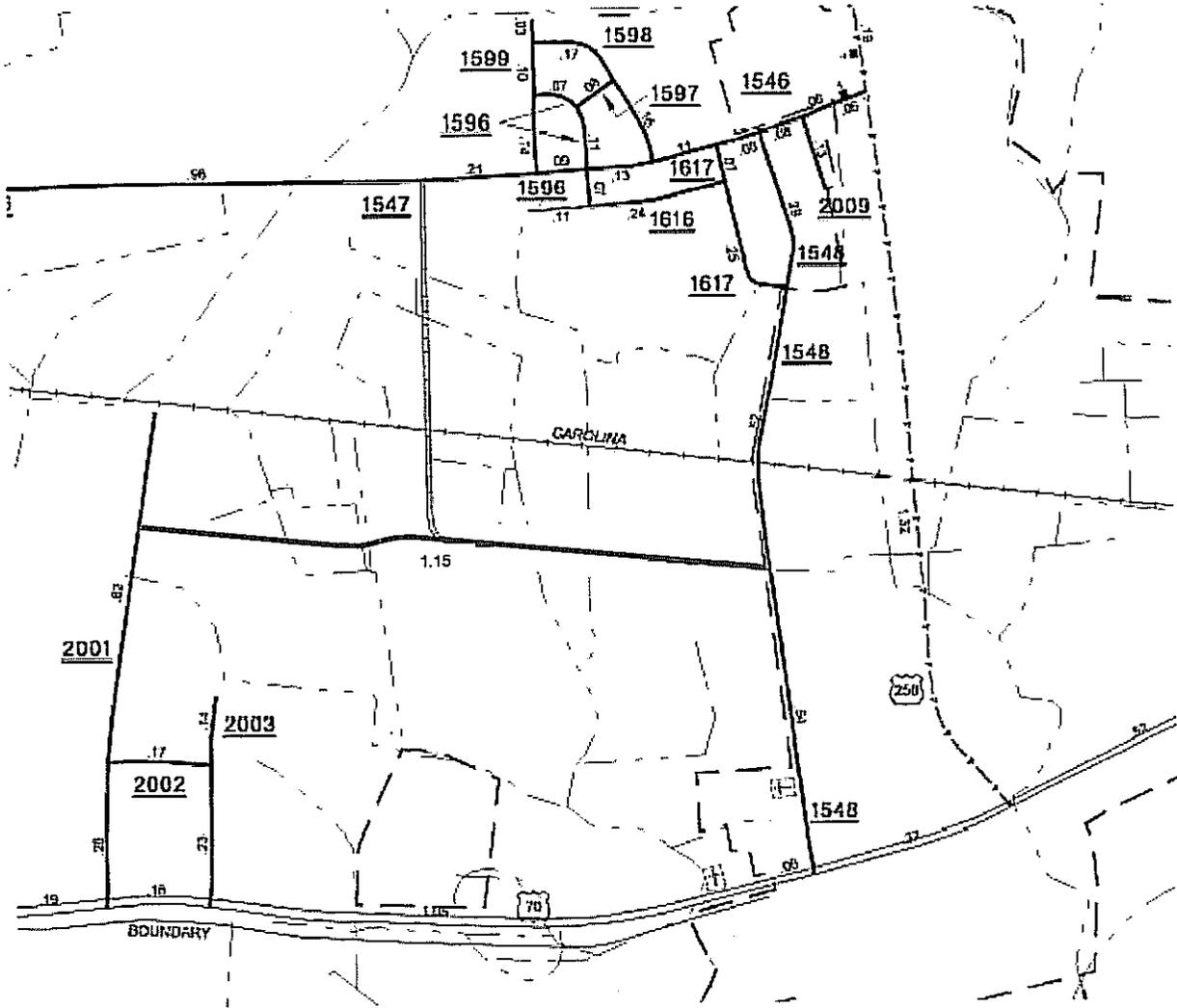
WITNESS my hand and official seal this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Official Seal**

Clerk, Board of Commissioners  
County: \_\_\_\_\_

**PLEASE NOTE:**

**Forward direct with request to the Division Engineer, Division of Highways**



LOCATION MAP  
SMITHFIELD WAY  
LENOIR COUNTY

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 1/07/08 **ITEM NO.** 9A.

Resolution Authorizing the Purchase of Year 2008 Vehicle Valuation Service: \$4,172.47

**SUBJECT AREA:** Purchase

**ACTION REQUESTED:**

To approve the expenditure of \$4,172.47 to cover the cost of the vehicle valuation services provided by TEC Data Systems.

**HISTORY/BACKGROUND:**

This expenditure is an annual expense incurred by the county to update our vehicle pricing system.

**EVALUATION:**

The pricing updates are needed to allow for an additional year of vehicles and the correction of values for motor vehicles, which are 1 year older as of January 1<sup>st</sup>, 2008.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
**Initials**

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the county execute a purchase order for \$4,172.47 to TEC Data Systems for vehicle valuation services.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman

01/07/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 9B.

Resolution Authorizing Purchase of Digital True Color Orthophotography Aerials  
of Lenoir County: \$58,849

**SUBJECT AREA:** Purchase

**ACTION REQUESTED:**

To approve the expenditure of \$58,849 to cover the cost of Digital True Color Orthophotography Aerials (orthos) of Lenoir County from Fugro EarthData, Inc.

**HISTORY/BACKGROUND:**

The last orthos purchased by Lenoir County were in 1988; the current orthos available online were taken in 1998, and came from the NC Center for Geographic Information and Analysis. These orthos are outdated now. Lenoir County put out a RFQ in September of 2007 for new orthos. Before any responses were received we learned that Wayne County was ahead of us in the process, and tremendous cost savings can be realized when partnering with adjacent counties when the aerial imagery is obtained. Wayne County's RFQ was sent to over 30 vendors. They received 9 proposals, interviewed 4 companies and chose Fugro EarthData, Inc. Wayne County's RFQ was very similar to Lenoir County's, and after meeting with Fugro EarthData, Inc., it was determined that they could meet all of our needs and requirements.

**EVALUATION:**

The orthos will be paid for out of the 911 wireless funds. The cost of \$58,849 is a discounted fee (\$13,100 savings) due to Lenoir County partnering with Wayne County for the aerial acquisition. The contract calls for the project to meet or exceed all standards for the NC OneMap Framework Ortho Imagery Cost-Share Program, which will allow Lenoir County to receive a minimum reimbursement of \$7,838. This reduces the net cost to \$51,011. Up-to-date, high quality orthos provide benefits for several departments within Lenoir County. The Tax Department uses them for assessment purposes, and with the revaluation becoming effective 1/1/09, new orthos would be a tremendous help. Emergency Services, Planning, and Economic Development also benefit from having up-to-date aerial imagery.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
**Initials**

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the county authorize the purchase of Digital True Color Orthophotography Aerials of Lenoir County from Fugro EarthData, Inc. for \$58,849.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_  
Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman 01/07/08  
Date

\_\_\_\_\_  
ATTEST 01/07/08  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** IDA.

Resolution Approving Presentation of Badge and Service Weapon to Retiring  
Captain Mike Hatcher

**SUBJECT AREA:** Personnel

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to present to retiring Captain Mike Hatcher his Lenoir County Sheriff's Office badge and H&K .45 caliber service weapon (serial number 29-022317) pursuant to state law and past county practices.

**HISTORY / BACKGROUND:**

Captain Mike Hatcher began his law enforcement career with the Kinston Police Department in 1975. Captain Hatcher became employed by the Lenoir County Sheriff's Office on June 15, 1985. He has given 32 years of dedicated and loyal service to citizens of Lenoir County. North Carolina retirement rules state that an officer must have 30 years of credible service or be age 55 with at least 15 years of credible service to retire. Captain Mike Hatcher has the appropriate amount of time to retire, which was effective December 31, 2007.

North Carolina General Statute 20-187.2 provides for the presentation of an officer's badge upon his retirement and also provides for the governing body, in its discretion, to present the retiring officer with his service weapon after he receives a permit. Captain Hatcher received a handgun permit on January 2, 2008.

A number of law enforcement officers retire each year in various state and local jurisdictions within North Carolina. In these instances, the officers have been presented with their badge and service weapon.

**EVALUATION:**

In keeping with the North Carolina General Statutes and local government practices, it is recommended that Captain Mike Hatcher be presented with his badge and service weapon (H&K .45 caliber, serial number 29-022317).

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners authorize the Sheriff to present to Captain Mike Hatcher his Lenoir County Sheriff's Office badge and H&K .45 caliber service weapon.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman

01/07/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 108B.

Resolution Approving Retirement of Canine and Transfer of its Ownership

**SUBJECT AREA:** Personnel

**ACTION REQUESTED:**

The Board is requested to authorize the retirement and transfer of ownership of canine "Duke" to Deputy Thomas Stanley.

**HISTORY / BACKGROUND:**

For the past several years the Lenoir County Sheriff's Office has utilized specially trained canines to perform search and defensive functions. Currently, the Sheriff's Office has four canines performing these types of functions. Duke is a Belgium Malawa assigned to Deputy Thomas Stanley. This animal was purchased approximately 6 years ago and has been assigned to two different handlers in its lifetime.

**EVALUATION:**

Duke has performed admirably in finding hidden narcotics and criminals that have fled from crime scenes. Over the past year or so Duke has developed an uncontrollable temperament, which is unsuitable for law enforcement work and is a liability for the County. Consequently, the Sheriff has removed Duke from service. Deputy Thomas Stanley has been the dog's handler for the past 5 years and desires to keep the animal for personal use.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to retire Duke from service and to transfer ownership to Deputy Thomas Stanley.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that Lenoir County Sheriff's Office canine "Duke" be retired from service and his ownership be transferred to Deputy Thomas Stanley.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      01/07/08  
Date

\_\_\_\_\_  
ATTEST                      Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 10C.

Resolution Approving Purchase Order with Down East Protection Systems: \$4,456.23

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to execute a purchase order with Down East Protection Systems for the purchase of an alarm system at the Lenoir County Sheriff's Office impound lot.

**HISTORY / BACKGROUND:**

The Lenoir County Sheriff's Office impound lot is a barbed wire fenced area located near the fairgrounds. The lot is utilized as an area to park vehicles that have been seized by the Sheriff's Office as evidence or other legal reasons. The lot currently has approximately 20 vehicles parked within the fenced area.

**EVALUATION:**

During the past two weeks the impound lot was entered and several vehicles were forcefully broken into. Several car stereo systems were stolen during the incident. Down East Protection Systems has provided the County with the camera system in the Courthouse as well as other security features. Representatives from Down East Protection Systems have examined the lot and presented the Sheriff's Office with its options for security at the lot. The cost to provide an alarm system at the impound lot is \$4456.23. Funding for the system will come from the Sheriff's 2007-2008 fiscal budget.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Down East Protection Systems for the purchase of an alarm system.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Down East Protection Systems for the purchase of an alarm system for the impound lot.

Down East Protection Systems-----\$4456.23

Funding Account #: 10-4310-5999 \$3,340  
16-4317-2900 \$1,116.23

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      01/07/08  
Date

\_\_\_\_\_  
ATTEST                      Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 100

Resolution Approving Purchase Order with the Royal Coat: \$9,800

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to execute a purchase order with Royal Coat to strip and finish two cellblock floors.

**HISTORY / BACKGROUND:**

The Lenoir County Jail system consists of two independent jails, one located on the 4<sup>th</sup> floor of the courthouse and the other in the basement. The main jail (basement) consists of five cellblocks which have cement floors. Over the years the cement floors have been repeatedly painted with epoxy paint. Because of the high foot traffic on these floors, the epoxy paint lasts approximately 6-8 months before they began to show considerable wear. The epoxy paint has worn away leaving the floors uncovered and having an unsightly appearance.

**EVALUATION:**

In an effort to discover alternatives to past painting practices for the jail floors a jail construction expert was consulted and provided the Sheriff's Office with an alternative. The Franklin County Sheriff's Office jail was contacted about a new flooring system they had installed one year prior. The method utilizes a xylene based product to cover the floors. According to the representatives of the Franklin County jail, the floors of the jail were finished as well as other high traffic areas within the courthouse and show no wear. Royal Coat of New Bern provided an estimate of \$4900 per cellblock (1200 sq ft) to perform the work. The quote includes diamond grinding the floors, applying a penetrating coating and two coats of an acrylic paint with a flake appearance. According to Royal Coat, the coating should last 12-15 years. The Sheriff will complete a budget amendment to transfer \$9800 from 10-4320-3999 (Contracted Services Safekeeping) to 10-10-4320-5100 (Capital Outlay). The excess funds in Contracted Services Safekeeping were not tapped during the jail door refit project. The Sheriff only intends to have the floors refinished in the two cellblocks that recently underwent the jail door refit.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Royal Coat to strip and coat the floors in two cellblocks.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Royal Coat to strip and coat the cement floors in two cellblocks.

Royal Coat-----\$9,800

Funding Account #: 10-4320-3520      \$9800

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

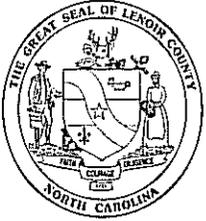
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      01/07/08  
Date

\_\_\_\_\_  
ATTEST      01/07/08  
Date



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2007-2008  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		SHERIFF / PROCESS FUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b>		<b>INCREASE</b>			
10-3320-3302 FORFEITURES	11,660.00	10-4201-6012 COUNTY SCHOOLS-FORFEITURES	11,660.00		
10-3431-4101 SHERIFF-VEHICLE STORAGE	3,340.00	10-4310-5999 CAPITAL ITEMS < \$5,000	3,340.00		
Total	15,000.00	Total	15,000.00		

**Reason and Justification for Request:**

TO BUDGET FUNDS RECEIVED BY THE SHERIFF'S DEPARTMENT FROM THE SALE OF A CAMPER. PER STATUTE, PROCEEDS FROM THE SALE, MINUS COSTS INCURRED BY THE SHERIFF'S DEPARTMENT, ARE TO BE REMITTED TO THE LENOIR COUNTY SCHOOLS.

Department Head Approval <i>WE Smith</i>	Date 12/21/07	Finance Officer Approval <i>Thomas J. Howell</i>	Date 12/31/07
Budget Officer Approval <i>Michael W. Jones</i>	Date 1/2/08		
Board Approval (When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 11A.

Resolution Authorizing Replacement of Truck Scales: AAA Scale Company: \$42,558

**SUBJECT AREA:** Purchase/Bids

**ACTION REQUESTED:**

The Board is requested to approve the replacement of existing truck scales and guardrails by AAA Scale Company in the amount of \$42,558.

**HISTORY / BACKGROUND:**

North Carolina General Statutes require all counties to maintain accurate material weights of all debris disposed of in the landfill. Truck scales are used to weigh all incoming debris. The existing truck scales have developed a serious crack and are beyond repair.

**EVALUATION:**

The average life of above ground scales is 15 years. The existing scales were set in 1990. The existing scales have developed a serious crack in the concrete floor and must be replaced. These calibrated scales weigh in and out approximately 125 vehicles each day. In November 2007, the inspector with the N. C. Department of Agriculture Standards Division stated the scales passed the present inspection, but without replacement, they would fail the next inspection due to inaccurate readings and safety issues. We have presently put sheet metal on scales to keep them from collapsing until the replacement is completed.

The following three estimates for scale replacement have been received:

AAA Scale	Wilson, NC	\$42,558 (Includes Guard Rails)
Charlotte Scale	Charlotte, NC	\$59,535 (Includes Guard Rails)
Fairbanks	Charlotte, NC	\$40,623 (Excludes Guard Rails)

AAA Scale Company provided the county with the best proposal to replace the existing truck scales and guard rails.

Approval of this resolution will provide for the encumbrance of funds and payment upon completion of the project.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that authorization has been granted for the replacement of the existing truck scales and guard rails at the scale house of the Lenoir County Landfill and **BE IT FUTHER RESOLVED** that the County Manager is to execute a contract with AAA Scale company of Wilson, NC to perform the work in an amount NTE: \$42,558.

**FUNDING SOURCE:** Landfill Fund  
Maintenance/Repairs/Bldgs. & Grounds 66-4720-3500

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman

01/07/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 113.

Resolution Authorizing Grinding of Collected Concrete: Site Maxx: \$55,200

**SUBJECT AREA:** Purchase/Bids

**ACTION REQUESTED:**

The Board is requested to authorize the grinding of collected concrete (broken up slabs, block, removed sidewalks, etc.) by Site Maxx in an amount not to exceed \$55,200.

**HISTORY / BACKGROUND:**

Gravel is used to maintain grounds, driveways and entrances at the nine (9) recycling sites located throughout the county and also to provide passable roadways to the MSW (appx. 1 mile), C & D, and LCID location sites at the Lenoir County Landfill. Currently the landfill sends a truck to New Bern to purchase gravel for \$225-\$275 per load (approximately 9-10 tons).

**EVALUATION:**

There is approximately 8,000 tons of collected concrete located at the Lenoir County Landfill. Site Maxx will grind the concrete at a cost of \$6.90 per ton. The concrete will be weighed during the course of grinding to provide an accurate invoiced weight cost. Site Maxx will cover all their mobilization costs. The County is presently paying \$225-275 per load (9-10 tons) plus fuel, labor, and wear and tear on the roll-off trucks to travel to New Bern when gravel is needed. The ground gravel will be stored on the landfill site grounds eliminating the present transportation costs. Recycling the collected concrete will save the county the cost of purchasing gravel, the cost of transporting the gravel from the supplier, and will save landfill airspace, thus prolonging the useful life the current landfill. Site Maxx is the only known concrete crusher/grinder in this area.

Approval of this resolution will provide for the encumbrance of funds and payment to the contractor upon completion of the grinding.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that the Lenoir County Board of Commissioners authorize the grinding of collected concrete (approximately 8,000 tons at \$6.90 per ton) at the Lenoir County Landfill and **BE IT FUTHER RESOVLED** that the County Manager is to execute a contract with Site Maxx of Maple Hill, NC to perform the grinding of the concrete, NTE: \$55,200.

**FUNDING SOURCE:** Landfill Fund  
Grinding-Concrete 66-4720-6905

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

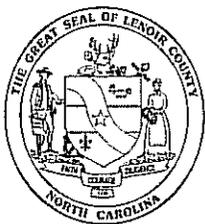
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      01/07/08  
Date

\_\_\_\_\_  
ATTEST                      Date



**LENOIR COUNTY, NORTH CAROLINA**

**BUDGET AMENDMENT REQUEST**

FY 2007-2008  
 Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
SOLID WASTE MANAGEMENT	LANDFILL	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>	
66-3991-9910 FUND BALANCE APPROPRIATED	97,758.00	66-4720-3500 MAINT/REPAIRS/ BLDGS & GROUNDS	42,558.00
		66-4720-6905 GRINDING - CONCRETE	55,200.00
Total	97,758.00	Total	97,758.00

**Reason and Justification for Request:**

TO APPROPRIATE FUNDS FROM THE FUND BALANCE OF THE SOLID WASTE FUND FOR GRINDING OF CONCRETE INTO STONE TO BE USED FOR ROAD FILL AT THE LANDFILL AND AT THE CONVENIENCE SITES AND TO APPROPRIATE FUNDS FOR THE REPLACEMENT OF THE TRUCK SCALES AND GUARD RAILS AT THE SCALE HOUSE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>James T. Miller</i>	<i>1-3-08</i> 1/2/2008	<i>Thomas L. Holloway</i>	1/2/2008
Budget Officer Approval	Date		
<i>Michelle J. ...</i>	<i>1/2/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 12

Resolution Authorizing a Public Hearing be Conducted by the Lenoir County Board of Commissioners at their Regularly Scheduled Meeting on Tuesday, January 22, 2008 in Regards to Applying for a Clean Water Trust Fund Grant for Approximately 2.1 Million Dollars to be Used for a Combined Reuse Water Project and the Development of a Battlefield Parkway

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:**

The Board is requested to authorize a public hearing on a Clean Water Trust Fund Grant.

**HISTORY/BACKGROUND:**

This grant will fund pump stations and a four (4) inch water line from the Northside Treatment Facility to the Rivermont flood buyout property and will also be used to develop a Battlefield Parkway on this property by replanting the area in natural vegetation and irrigating it with the reuse water from the Northside Treatment Facility. The grant will also be used to remove existing roads and utility infrastructure. The Committee of 100 has committed to fund the local match for this grant.

**EVALUATION:**

The Battlefield Parkway will be an economic development project, which will attract Heritage Tourists to Lenoir County and will also provide an aesthetically pleasing entranceway into our community. This parkway will have signage and monuments recognizing units that fought on these grounds and will also provide a countywide park that will be maintained by the Lenoir County Parks & Recreation Department. This will require future funding for maintenance of this additional acreage.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that a public hearing be held in order to apply for a Clean Water Trust Fund Grant for approximately 2.1 million dollars in order to fund a reuse water project by developing a Battlefield Parkway.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      01/07/08  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.:** 13

Resolution Authorizing a Public Hearing be Conducted by the Lenoir County Board of Commissioners at the Regularly Scheduled Meeting on Tuesday, January 22, 2008 in Regards to Applying for a Parks and Recreation Trust Fund Grant (PARTF) in the Amount of \$500,000 to be used for the Development of a Lenoir County Soccer Complex

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:**

The Board is requested to authorize a public hearing on a Parks & Recreation Trust Fund Grant.

**HISTORY/BACKGROUND:**

This grant will be used to fund a countywide soccer complex located at the old Harper Salvage property on Highway 11/55 South. The park will have approximately ten (10) soccer fields, parking and concessions. Lenoir County's match will be \$300,000 over a three-(3) year period or \$100,000 per budget year. The remaining \$200,000 local match will be met by using Clean Water Trust Fund monies to irrigate the soccer complex with reused water.

**EVALUATION:**

The Soccer Complex will allow participants to play at a state of the art countywide facility that will be used for local, regional, and national soccer events. If this grant is funded, Lenoir County will receive a 1 million-dollar soccer complex with only spending \$300,000 of local money. It will also allow Barnet Park to be used entirely as a softball facility for tournaments and local play.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that a public hearing be held in order to apply for a Parks & Recreation Trust Fund Grant (PARTF) for \$500,000 in order to fund a soccer complex that will be irrigated by reused water.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Paul H. Taylor, Jr., Chairman      01/07/08  
Date

\_\_\_\_\_  
ATTEST      01/07/08  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/07/08 **ITEM NO.** 14

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston-Lenoir Tourism Development Authority 1 <sup>st</sup> Appearance	Lucille Harrison (Appointment)	June 2008

**CURRENT VACANCIES:**

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – District 1 & 3**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston-Lenoir Tourism Development Authority 1 <sup>st</sup> Appearance	Lucille Harrison (Appointment)	June 2008

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Harper \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Taylor \_\_\_\_\_

\_\_\_\_\_  
Chairman

01/07/08  
Date

\_\_\_\_\_  
ATTEST

01/07/08  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Tourism Development Authority Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Lucille Harrison  
Address: 1156 Hill Farm Rd.  
City/State/Zip: Kinston, NC 28504  
Telephone: (Home) 252-566-4820 (Work) 252-559-8888  
Occupation: General Manager  
Business Address: same as above  
Age: (Optional): —  
Number hours available per month for this position: 10 hours  
Training: Manager in Hospitality for many years.  
Business and Civic Experience/Skills: NONE

Other County Boards/Committees/Commissions presently serving on: NONE

Expiration date of Term: June 1, 2008 eligible to complete full 3 yr. term.

Circle your voting precinct

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)        |
| K-2 (Old Plummer Daniel's Building)         | <u>Moseley Hall (Frink Middle School Gym)</u> |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)        |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)           |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)           |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)              |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)           |
| Contentnea (Contentnea Ruitan Building)     | Vance (Army Reserve Center, Airport)          |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Lucille Harrison  
Signature of Applicant by [Signature]

January 2, 2008  
Date

# KINSTON CONVENTION AND VISITORS BUREAU



301 NORTH QUEEN STREET  
PO BOX 157  
KINSTON, NORTH CAROLINA 28502-0157  
(252) 523-2500  
FAX (252) 527-1914

DEC 27 2007

December 20, 2007

Mike W. Jarman  
County Manager  
County of Lenoir  
PO Box 3289  
130 South Queen Street  
Kinston, NC 28502

Dear Mike,

The Kinston-Lenoir County Tourism Development Authority Board of Directors has a vacancy due to Tommy Briscoe leaving the Holiday Inn Express in Kinston. This vacancy must be filled with an hotelier according to a legislative mandate.

The Tourism Development Authority Board Recommendation Committee respectfully suggests that the Board of Commissioners appoint Lucille Harrison, the new manager at the Holiday Inn Express. Ms. Harrison managed the Kinston Sheraton Inn years ago and left in 1984. While at the Sheraton Inn, Ms. Harrison assisted with initiative to develop the Tourism Development Authority in Lenoir County. She also sat on the Tourism Development Authority during those early years. She has always been a resident of LaGrange and is excited to be working back in Lenoir County.

She will be filling a position that its term expires in June of 2008. She will then be eligible for reappointed to another term.

Please contact me if you need any additional information.

Sincerely

Laura Lee Sylvester  
Executive Director  
Kinston-Lenoir County Tourism Development Authority