

## MINUTES

### LENOIR COUNTY BOARD OF COMMISSIONERS

January 7, 2013

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, January 7, 2013 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members Present: Chairman Reuben Davis, Vice-Chairman Jackie Brown, and Commissioners, Mac Daughety, Linda Rouse-Sutton, Craig Hill, Roland Best and Eric Rouse.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, Clevette Roberts, Interim Clerk to the Board, and members of the general public and news media.

Chairman Davis called the meeting to order at approximately 9:08 a.m. Jackie Brown offered the invocation and Mr. Davis led the audience in the pledge of allegiance.

#### ***Election to fill Vacant Board***

*Mr. Davis stated the Board received a letter of resignation from George. W. Graham, Jr. Mr. Davis stated the Board must have an election to fill the vacant Board seat. Mr. Davis stated a letter was received from Jimmy Cochran, Chairman of the Lenoir County Democratic Party, nominating Roland Best to fill the vacant Board seat. Mr. Cochran stated Mr. Best has great work ethics and knowledge of the issues impacting Lenoir County. Mr. Cochran stated the Democratic Party believes Mr. Best would make a great addition to the Lenoir County Board of Commissioners. Upon a motion by Ms. Brown and a second by Ms. Sutton, with unanimous approval the Board accepted the nomination received from the Democratic Party to elect Mr. Roland Best as a Lenoir County Commissioner.*

*Mr. Roland Best was sworn in by Dawn Stroud, Clerk of Court, as a Lenoir County Commissioner.*

#### **PUBLIC INFORMATION**

Presentation of the Lenoir County, Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2012 by Mr. C. Dean Horne, CPA of Pittard, Perry & Crone. Mr. Horne stated the section entitled "Management Discussion and Analysis" comes from Mr. Jarman and Ms. Martin, Finance Officer. If you read only one section of this report, this is the section you should read because it summarizes the audit in layman's terms. Mr. Horne stated page nineteen (19) provides a summary of the Budget Operations last year for the General Fund. The General Fund is for basic operations.

The majority of the funds come from tax revenues and most general expenditures are through this Fund. Column one (1) is the original budget, column two (2) is the final budget, and column three (3) is the actual revenues and expenditures. The final column identifies the variances. Lenoir County is under on revenues compared to the final budget stating \$61,258,581 and the actual at \$59,929,164. Expenditures are also under with the final budget stating \$65,876,763 and the actual being \$61,531,544. Mr. Horne stated the appropriated fund balance was estimated at \$5,579,051 and the actual being \$3,173,450. Revenues versus expenditures and transfers decreased the Fund Balance by approximately \$3,173,450. Mr. Davis inquired if the County's budget is in good financial standings due to the tough economic times? Mr. Horne stated the County is in good financial standings. Mr. Horne stated the departments were frugal in managing their budgets. Mr. Horne commended the County Manager's Office and the Finance Department for monitoring the expenditures of every department. Mr. Horne stated page sixteen (16) provides a summary of the Balance Sheet for Governmental Funds. A legally budgeted Capital Reserve Fund is consolidated into the General Fund for reporting purposes. Mr. Horne stated North Carolina's Department of State Treasury is very detailed and specific on how they monitor local governments. Mr. Horne stated bench marks are developed to monitor local governments. The North Carolina Department of State Treasurer monitors the total balance and the most restricted fund balance which is the unassigned fund balance. Mr. Horne stated out of the \$25 million fund balance there is roughly \$16 million marked for specific purposes. Mr. Horne stated the unassigned balance is what is available moving forward, however, if circumstances arise, the funds can be used from the unassigned balance which is \$8,909,366. Mr. Horne stated the bench mark the State has established is roughly 8%. Mr. Horne stated the total fund balance is at 34% and last year's total fund balance was at 46%. The most restricted fund balance for this year was the unassigned fund balance which was 14%. Mr. Horne stated the North Carolina Department of State Treasurer received a copy of Lenoir County's audit report in September. Mr. Horne stated the State will report back to the auditor as well as the local government, if there are any questions. Mr. Horne stated the unassigned fund balance for last year was 17%. Mr. Horne encouraged the Board to read through the Financial Statements and if anyone has questions, he could return at a later date to address the questions.

Ms. Susan Moore, Department of Social Services Director, stated they are in the second month of accepting applications for households such as; the elderly (60 years of age or older), the permanently disabled, households that receive disability or Social Security, veteran's who receive 100% Veteran Disability Benefits, for households that receive Adult Services or receive assistance with Council on Aging, to receive assistance with their heating expenses through their Energy Assistance Program. Ms. Moore stated beginning in February their department will be accepting applications to help low-income families with a one-time funding for heating costs.

Mr. Pope stated Forbes Magazine ranks North Carolina one of the Best States for Business. Mr. Pope stated North Carolina ranked No. 4 in overall rankings and ranked No. 2 in Best Business Costs. North Carolina ranked No. 3 for Best Regulatory Environment and ranked No. 3 for Best Labor Supply. Mr. Pope stated the Global Transpark had a certified site featured in the article as well. Mr. Pope stated the News & Observer recognized North Carolina for their method of utilizing business incentives.

Mr. Pope stated Sharon Allred Decker was appointed Secretary of Commerce by Governor Pat McCrory in January 2013. Mr. Pope stated Tony Tata was appointed Secretary of the North Carolina Department of Transportation by Governor Pat McCrory in January 2013. Mr. Pope expressed thanks to Bill Ellis, Recreation Department Director, on a job well done for lowering the chicken in honor of Sanderson Farms on New Year's Eve. Mr. Davis inquired if Sanderson Farms was at full capacity? Mr. Pope stated Sanderson Farms is at full capacity.

David Anderson, Kinston Free Press Journalist, stated this will be his last Board meeting. Mr. Anderson stated he has accepted a job with the Baltimore Sun Newspaper. Mr. Anderson stated his last day with the Kinston Free Press will be on January 15, 2013. Mr. Anderson expressed thanks and his gratitude to the Board, County Administration and to the citizens of Lenoir County.

### **ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Ms. Sutton stated the Governor Pat McCrory will be having a public meeting on January 8, 2013 in New Bern, North Carolina.

### **ITEMS FROM THE COUNTY MANAGER**

Mr. Jarman reminded the Board that Justin Tilghman was recognized by the International Association of Emergency Managers for being among the group of professionals designated Associate Emergency Manager (AEM).

Mr. Jarman reminded the Board about the County Official 2013 Legislative Goals Conference.

Mr. Jarman stated the Board is requested to designate a commissioner as the Voting Delegate to attend the Legislative Goals Conference. Upon a motion by Ms. Brown and a second by Mr. Rouse, Ms. Linda Rouse-Sutton was unanimously selected as the Voting Delegate to attend the Legislative Goals Conference.

Mr. Jarman reminded the Board about the Essentials of County Government. Mr. Jarman encouraged the Board to contact Clevette Roberts, Clerk to the Board, if they would like to attend the Essentials of County Government. Mr. Jarman stated the Ethics Training is a requirement for all newly elected officials.

Mr. Jarman asked the Board to review the Community Block Grant presented by Greene Lamp.

Mr. Jarman stated a budget questionnaire may be presented to the Board. Mr. Jarman stated after the first Board meeting in February, the Board will meet at the County Administration Building for a budget retreat.

**CONSENT AGENDA: 10Min.**

**ACTION**

3. Approval of Minutes: Closed Session Meeting: October 1, 2012                      Roberts/Jarman
4. Approval of Minutes: Closed Session Meeting: October 15, 2012                      Martin/Jarman
5. Approval of Minutes: Closed Session Meeting: October 22, 2012                      Roberts/Jarman
6. Approval of Minutes: Regular Board Meeting: December 3, 2012                      Roberts/Jarman
7. Budget Ordinance Amendment: DSS: \$73.13: Increase.                      Roberts/Jarman

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

### **BUDGET ORDINANCES/RESOLUTIONS**

Item No. 8 was a Resolution Approving Presentation of Badge and Service Weapon to Retiring Detective Randy Blizzard. Sheriff Smith stated Detective Randy Blizzard began his law enforcement career with the Lenoir County Sheriff's Office on December 1, 1986. Prior to this time, Detective Blizzard had been a police officer with the Kinston Police Department. North Carolina Retirement rules state that an officer must have 30 years of credible service or be age 55 with at least 15 years of credible service to retire. Detective Blizzard had the appropriate amount of time to retire, which became effective December 31, 2012. North Carolina General Statute 20-187.2 provides for the presentation of an officer's badge upon his retirement and also provides for the governing body, in its discretion, to present the retiring officer with his service weapon after he receives a permit. Detective Randy Blizzard received a handgun permit in November of 2012, which was made part of his personnel file. A number of law enforcement officers retire each year in various state and local jurisdictions within North Carolina. In these instances, the officers have been presented with their badge and service weapon. Mr. Smith commended Mr. Blizzard for his outstanding service as a detective. Mr. Blizzard expressed thanks and his gratitude to the Sheriff's Office and Lenoir County. Ms. Brown presented Mr. Blizzard with his service weapon and a plaque recognizing his thirty years of creditable service to the citizens of Lenoir County. Mr. Davis commended Mr. Blizzard for his outstanding service to the citizens of Lenoir County.

Item No. 9A was a Resolution Approving Purchase of a L3 In-car Camera: \$2,852.50. Mr. Smith stated the Sheriff's Office has installed in-car digital cameras in LCSO patrol cars for the past several years. Mr. Smith stated these cameras are an invaluable tool used to document events that occur inside of and in front of a patrol car. Mr. Smith stated because the prior in-car supplier filed bankruptcy, the Sheriff's Office has replaced the systems with L3 Mobile Vision cameras. The Sheriff's Office currently has (10) L3 cameras in operation at this time. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9A was unanimously approved.

Item No. 9B was a Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff-Federally Seized Property: \$2,853: Increase. Mr. Smith stated the budget amendment was to appropriate funds from the Federally Seized Property Funds' Fund Balance to assist in the

purchase of four L3 in car cameras. The Sheriff's Office received its annual allocation of funds from the Edward Byrne Justice Assistance Grant (JAG) in the amount of \$17,887.50. These funds will be administered by the City of Kinston. The County will be purchasing four of the L3 cameras at a cost of \$5,185 each, a total of \$20,740. The balance of \$2,852.50 will come from the Federal Asset Forfeiture Funds' Fund Balance. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9B was unanimously approved.

Item No. 10 was a Resolution Award Contract for Hauling and Disposal of Acceptable Solid Waste: Republic Services, Inc. Mr. Tom Miller, Solid Waste Director, stated in 2003, the Lenoir County Landfill began construction of a 5-year Municipal Solid Waste (M.S.W.) cell to properly dispose of household trash generated within the County. Mr. Miller stated in 2008, an application was submitted to the North Carolina Department of Environment and Natural Resources (NCDENR), Solid Waste Division, for a permit to construct a new 5-year cell. Mr. Miller stated due to increased regulations and requirements by NCDENR, the application process took over two (2) years to complete. Mr. Miller stated it became increasingly difficult and dangerous to dispose of incoming trash at the top of the original cell. Mr. Miller stated in January 2010, the County contracted with Waste Industries to haul and properly dispose of all Municipal Solid Waste generated within Lenoir County. As a result of the delays in permitting and more stringent regulations from DENR, the cost of constructing a new cell escalated. Along with escalating construction costs, the landfill would have to purchase a new compactor at a cost of \$750,000. Dirt for daily cover is no longer available on-site; therefore, the landfill would have to purchase dirt from outside vendors. It was decided to delay construction of a new cell until the economy improves and the landfill can generate a sufficient fund balance to pay for the construction of the cell without going to the market to borrow construction funds. The hauling and disposal contract with Waste Industries, executed in January 2010, has expired and the landfill has been operating on a month-to-month basis until now. Requests for Hauling Proposals were placed on the County website in October 2012. Proposals were analyzed by the Landfill Director, County Manager, Assistant County Manager, and Municipal Engineering. Republic Services, Inc. provided the landfill with the best costs savings proposal for hauling and proper disposal of all Municipal Solid Waste generated within Lenoir County. Mr. Miller stated the Landfill hours have been changed due to the 1000 Hour Rule. Mr. Daughety inquired why were the hours limited to 1000 hours? Mr. Jarman stated if the position requires 1,000 hours or more, the person in the position must become a contributing member of the Local Governmental Employees' Retirement System (L.G.E.R.S.). Mr. Jarman after reviewing the possibility of closing for one day, the decision was made to reduce the hours of operation, in an effort to monitor expenditures as well as hours and remain in compliance with the State's 1000 Hour Rule. Mr. Miller stated the on February 1, 2013, Solid Waste will begin hauling their own recyclables which will save the County \$60-70,000 a year. Upon a motion by Mr. Sutton and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No.11 was a Resolution Authorizing Emergency Repair of TEREX TC400 Trashmaster Compactor: Road Machinery Services, Inc.: Not to exceed \$46,500. Mr. Greg Pridgen, Equipment Operator, stated the TEREX TC400 compactor owned by the landfill is

constantly moving and compacting C & D waste. Mr. Pridgen stated on December 26, 2012, the compactor broke-down and needed emergency repairs. The landfill operations must continue; therefore, it was necessary to diagnose and repair the equipment as soon as possible. The unit was purchased in 2007 from Road Machinery Services, Inc. at a cost of \$434,331. This is a specialized piece of equipment designed exclusively for landfill operations; therefore, the dealer was contacted to diagnose and repair the unit as soon as possible. Mr. Pridgen stated the problem was determined to be a broken planetary gear, front axle and sheared bearings in the drive-train. Mr. Pridgen stated this was caused by stress from the constant packing and moving back and forth every day for the past 5 years across the construction and demolition debris deposited in the C&D cell of the landfill. Mr. Pridgen stated parts were ordered from the factory to repair the unit as soon as possible so that the machine could be placed back into service. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving the Proposed Issuance of General Obligation Refunding Bonds. Mr. Hollowell stated in 2007 the County issued general obligation bonds for schools and library facilities (the "Prior Bonds"). Mr. Hollowell stated due to the low market interest rates; it now appears that the County can realize savings by refinancing all or a portion of the Prior Bonds. Mr. Hollowell stated the Board makes a preliminary determination to proceed with the refinancing of the Prior Bonds through the sale of new general obligation refunding bonds. Mr. Hollowell stated the Board will make a final determination to proceed with the refunding, and to give final approval of the terms of any refunding bonds, by one or more subsequent Board actions. Mr. Hollowell stated the County Manager, the Finance Officer and all other County officers are directed to take all proper steps to proceed with the refunding, including proceeding with an application to the North Carolina Local Government Commission for its required approval of refunding bonds. Mr. Hollowell stated the Board is asked to appoint the Finance Officer as the County's authorized representative with respect to the Local Government Commission application process. Mr. Hollowell stated the County would like to appoint Robert M. Jessup of Sanford Holshouser, L.L.P., as the County's bond counsel with respect to the proposed refunding bonds, and would like to appoint Branch Banking and Trust Company to serve as the County's financial advisors. Mr. Hollowell stated all County officers and employees are authorized to take all such further action as they may consider necessary or desirable in connection with the furtherance of the purposes of this resolution. Mr. Hollowell stated all such prior actions of County officers and employees are ratified. Mr. Hollowell stated all other resolutions, or parts thereof, in conflict with this resolution are repealed, to the extent of the conflict. Mr. Daughety applauded the County Manager, Assistant County Manager and the Finance Director for taking the initiative to save the County money. Mr. Daughety inquired what is advanced refunding? Mr. Hollowell stated the guidelines for the 2007 and 2008 bonds for schools and library facilities, state that bonds cannot be refunded for a period of ten years. Mr. Hollowell stated the North Carolina Local Government Commission will allow the County to request a refund if the County can achieve a minimum of 3% savings and refunds are only allowed for years past the ten year period. Mr. Daughety inquired if the County will have savings for the next four to five years?

Mr. Hollowell stated the structure of the loan may be done in two ways such as; during the first few years the County does not receive savings because the principle is paid only, or the loan can be structured so the County will have almost an equal amount of savings from now until 2027 or

2028. Mr. Hollowell stated based on what the interest rate is anticipated to be, the County may save \$40-70,000 per year of what the County is currently paying in debt service. Ms. Sutton commended the County Manager, Assistant County Manager and the Finance Director for their continuous efforts to save the County money. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: School Capital Fund School Building: \$63,540: Increase. Ms. Martha Martin, Finance Director, stated the budget amendment was to appropriate additional Public School Building Capital projects that have been approved by the Department of Public Instruction. The State's A.D.M. funds will pay for 75% of the project (the State is no longer setting these funds aside) and the 25% balance will come from the sales tax collected for the schools to cover capital expenditures. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$5,881. Ms. Martin stated the budget was to appropriate insurance proceeds of \$5,880.44 received from G.M.A.C. Insurance on October 29, 2012. This is the payout for a 2001 Chevrolet from the Health Department that was involved in a rear-end crash on November 8, 2012 and was totaled by the insurance company. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: Finance/Emergency Services: \$2,416: Increase. Ms. Martin stated the budget was to appropriate insurance proceeds received from V.F.I.S. Insurance Company on November 28, 2012 in the amount of \$2,415.26. This is to cover cost of repairs to the 2009 Chevrolet Ambulance that was struck by a deer on November 1, 2012. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 15 was unanimously approved.

Item No. 16 was a Budget Ordinance Amendment: General Fund: Health (Immunization Program State) Increase: \$5,033. Mr. Joey Huff, Health Department Director, stated the budget amendment was to appropriate additional State funding from Immunization Branch to help the clinic improve its capability to provide immunization services. Ms. Brown inquired if there has been an increase of flu shots being administered? Mr. Huff stated requests for flu shots have increased significantly. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving Hiring M. Charles C. Meeker: Tax Case: NTE: \$6,000: Mr. Darrell Parrish, Tax Department Director, stated in 2011, Elderly Housing Corporation requested the Lenoir County Tax Dept. exempt from taxes their real property located at the corner of Mitchell and W. North St., known as Riverview Townes Apartments. Mr. Parrish stated these apartments are designated as a low-income housing development and have received federal tax credits from the IRS. Mr. Parrish stated based on advice from the North Carolina Department of Revenue, the Tax Department denied the request for exemption.

Elderly Housing Corporation proceeded to appeal this decision to the Lenoir County Board of Equalization and Review. Mr. Parrish stated on April 11th, 2011, the Lenoir County Board of Equalization and Review heard the appeal, and the Board upheld the decision of the Tax

Department. In May 2011, Elderly Housing Corporation appealed to the North Carolina Property Tax Commission. Historically, cases that are appealed to the Property Tax Commission take about 18-24 months to be scheduled and heard, so it is expected that this appeal will be heard in 2013. Ms. Brown inquired if Riverview Townes Apartments were owned by the Public Housing Authority? Mr. Parrish stated it is managed by the Public Housing Authority but the apartments are owned by a separate entity. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Approving the Purchase of a Twenty (20) foot Transit Vehicle with FY: 10-11 NCDOT CTP Funds in the amount of \$45,746: Mr. Chris Harper, Transit Director, stated on June 3, 2010, the Board of Transportation approved Lenoir County's request for a 5311 grant. Mr. Harper stated a portion of that grant was to be used to replace a twenty-five (25) foot Light Transit Van, which met its useful life at a cost of \$66,500. Mr. Harper stated the 10% match, the maintenance, fuel and labor (would require a CDL driver) of the larger van was determined be cost prohibitive. Mr. Harper stated the NCDOT approved the change to a smaller van requiring a reduction of the original Project #11-CT-034 agreement. This change was also approved locally on July 16, 2012. Mr. Harper stated NCDOT now advises that the smaller van is not currently available and has approved replacement with a twenty (20) foot Light Transit Van which has the same passenger capacity but which will accommodate larger wheelchairs. The State will reimburse the County at a rate of 90% (\$41,171) with the 10% match (\$4,575) coming from locally generated funds, an increase of \$460 in local match funding. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Authorizing the Purchase of Nine- (9) iPads for the Emergency Services Department Not to Exceed \$5,200. Mr. Roger Dail, Emergency Services Director, stated with the rapidly evolving nature of emergency services, we have been evaluating four- (4) phases of our department: preparedness, response, recovery and mitigation. Mr. Dail stated the one main component we have discovered is that all four- (4) phases must work simultaneously. Mr. Dail stated with its own set of unique protocols, each phase must be accessed by personnel at a moment's notice. Mr. Dail stated technological advances provide the abilities to access multiple resources from one singular device. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution Approval of Acceptance of Architectural Contract for the Construction and Renovation of the 911 Centers in Jones and Lenoir Counties: Jacobswyper Architects. Mr. Dail stated over the past five months, officials from Jones and Lenoir Counties met with consultants to update the consolidation plan. Parallel to these meetings, staff has worked with different vendors to obtain pricing and contracts. Mr. Dail stated the construction phase of the project requires a licensed architect to design the plans for construction of the back-up 911 Center in Jones County and the renovations of the 911 Center in Lenoir County. North Carolina rules require that, if an architect service goes to bid, those bids be selected only on qualifications. Mr. Dail stated Jacobswyper Architects was selected for the construction and renovation of the 911 Centers in Jones and Lenoir County.

Mr. Dail stated the infrastructure for both 911 Centers (Lenoir and Jones County) is estimated at about \$4.6 million. Mr. Dail stated the initial grant amount of \$7.4 million will cover the cost of

the infrastructure for both 911 Centers, however, the grant amount may not cover the complete costs of the subscribers on the radio system. Mr. Rouse inquired about the number of radios that are obsolete? Mr. Dail stated a vast majority of radios will need to be replaced. Mr. Dail stated there are a little over 1200 subscribers on the radio system. The radio system is licensed for ten channels. Mr. Daughety inquired if the radios required will need to be replaced by 2014? Mr. Dail stated that question has been posed to the engineers of Motorola and is yet to be determined. Mr. Dail stated his projections are that by November 2014 all radios will be replaced. Mr. Jarman stated all entities on the system will be informed they may have to purchase new radios to remain on the radio system. Mr. Jarman stated the purchase of new radios may be costly to these entities and the Board may receive phone calls about the radio system. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 20 was unanimously approved.

Item No. 21 was a Budget Ordinance Amendment: DSS: \$2,858.54: Increase. Ms. Susan Moore, Department of Social Services Director, stated the budget amendment was to appropriate the increased allocation received in 2012. Ms. Moore stated the funds are 100% Federal and are of no cost to the County. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 21 was unanimously approved.

Item No. 22 was a Budget Ordinance Amendment: DSS: \$27,617: Increase. Ms. Moore stated the budget amendment was to appropriate the increased allocation received in 2012. Ms. Moore stated the funds are 100% Federal and are of no cost to the County. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 22 was unanimously approved.

Item No. 23 was a Budget Ordinance Amendment: DSS: \$91,270: Increase. Ms. Moore stated the budget amendment was to appropriate the increased allocation received in 2013. Ms. Moore stated the funds are 100% Federal and are of no cost to the County. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 23 was unanimously approved.

Item No. 24 was a Budget Ordinance Amendment: DSS: \$190,150.58: Increase. Ms. Moore stated the budget amendment was to appropriate the increased allocation received in 2013. Ms. Moore stated the funds are 100% Federal and are of no cost to the County. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 24 was unanimously approved.

Item No. 25 was a Resolution Authorizing Lenoir County Cooperative Extensions' Acceptance of Funds to Support the Lenoir County Parents as Teachers Innovative Approaches to Literacy (IAL) Grant. Ms. Tammy Kelly, Cooperative Extension Director, stated Parents As Teachers (P.A.T.) is currently in its 17<sup>th</sup> year functioning under Lenoir County Cooperative Extension and funded by the Lenoir-Greene Partnership for Children. Ms. Kelly stated the program currently reaches 40 families per month per Parent Educator (there are two Parent Educators). Parents As Teachers is a voluntary, preschool education program that allows parents to become educators of their children in their own homes.

As a result of decreased available funding, each year for the past several years the P.A.T. Program has suffered repeated budget cuts, resulting in a decrease in the number of Parent Educators from 2 to 1, and the elimination of an Administrative Assistant. Ms. Kelly stated other programming supplies, certifications and trainings have been eliminated as a result of the

budget cuts as well. Mr. Daughety commended the Parents As Teachers Program on a job well done. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 25 was unanimously approved.

Item No. 26 was a Resolution Authorizing Acceptance of a Grassroots Program Sub-grant in the amount of \$2,000. Ms. Kelly stated the Lenoir County Farmer’s Market provides community access to local foods and produce through local farmers that produce fresh vegetables and other vendors that produce and provide other items such as homemade baked goods, fresh eggs, local honey, etc. Ms. Kelly stated the addition of “public art” to the front of the Lenoir County Farmer’s Annex will not only add to the aesthetic of the downtown area, but will be a depiction of Agriculture in Lenoir County. The goal is to provide another reason for customers and citizens to visit the Lenoir County Farmer’s Market. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 26 was unanimously approved.

**APPOINTMENTS**

Item No. 27 was a Resolution Approving Citizens to Boards, Commissions, Etc. There were no actions made at this time.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Lenoir County Juvenile Crime Prevention Council	Jennifer A. Short 1 <sup>st</sup> Appearance	January 2014

**CLOSED SESSION**

Upon a motion by Ms. Brown and a second by Mr. Daughety, and unanimous approval, closed session was entered at approximately 10:33 a.m. and the following cited: Number five (5) To establish or instruct the public body’s staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract. Also the following was cited: Number six (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance, by or against an individual public appointment of a member of the public officer or employee. The Closed Session will not include discussion of the appointment of a member of the public body, or a vacancy on the public body, and any final action on appointment, discharge or removal by the public body will be made in open session. Upon a motion by Ms. Sutton and a second by Mr. Daughety; the Board moved out of closed session at approximately 11:57 a.m.

**OPENED SESSION**

Mr. Davis stated during closed session, there was discussion about land options and personnel, however, no decision was made.

Mr. Davis adjourned the meeting at 11:59 a.m.

Respectfully submitted,

Reviewed By

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Clevette F. Roberts  
Interim Clerk to the Board

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Michael W. Jarman  
County Manager