

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
TUESDAY, JANUARY 17, 2012 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Rick Landis/Fred E. Hunneke – Request Approval to Relocate Cemetery
Presentation of FY 11-12 Audit Report by C. Dean Horne, C.P.A.
Pittard, Perry, & Crone, Inc.

- | | | |
|----|--|--------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
|----|---|--------------|
| 3. | Approval of Minutes: Regular Board Meeting: January 3, 2011 | Banks/Jarman |
| 4. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$494. Increase | Martin |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/ RESOLUTIONS: 30 Min.

- | | | |
|-----|---|--------------|
| 5. | Resolution Authorizing the Purchase of Year 2012 Vehicle Valuation Service: \$4,176.24 | Parrish |
| 6. | Resolution Authorizing Acceptance of a Grant in the Amount of \$231,843 from Kate B. Reynolds Charitable Trust and Authorizing Tammy Kelly, County Extension Director to be Program Manager | Kelly |
| 7. | Budget Ordinance Amendment: General Fund: Process Funds: \$25,000. Increase | Martin |
| 8. | A. Resolution Authorizing the Acceptance of a \$500,000 NC PARTF (Parks & Recreation Trust Fund) Grant for the Woodmen Community Center Project and Authorizing Expenditure of \$500,000 Committed Local Funds as the Match for this Grant
B. Budget Ordinance Amendment: Capital Improvements Fund: Community Development: \$1,000,000.: Increase | Ellis/Martin |
| 9. | Resolution Authorizing Lenoir County to Enter Into an Agreement with the NC Wildlife Resources Commissioner for the Construction of a Public Boating Access and Landing on Junk Yard Buy Out Properties Located on Highway 11/55 South on the Parcel of Land Known as Woody's Junk Yard | Ellis |
| 10. | Resolution Approving Purchase of a Maintenance Agreement: \$5,010 | Hill/Smith |
| 11. | Resolution Approving Purchase of the L3 In-car Camera System and (5) Cameras: \$53,919 | Hill/Smith |
| 12. | A. Resolution to Approve a Contract with L.R. Kimball Company for Consulting, Grant Writing, and Technical Services: E-911 Consolidation with Jones County
B. Budget Ordinance Amendment: Emergency Telephone System Fund Emergency Telephone System: \$35,210. Increase | Dail |

13. Resolution Approving the Continuing Execution of Contracts for Preventative Maintenance of Lenoir County Transit (LCT) Vehicles Utilizing Funds (\$124,000, no match required) from the American Recovery and Reinvestment Act (ARRA) of 2009 Allison

PUBLIC HEARING: 10 Min.

14. **Public Hearing on Proposed Lenoir County Community Transportation Program Application** Allison
A. Resolution Approving the Community Transportation Program Grant Application for FY2012-2013: \$262,423 Administrative: \$87,000 Capital

APPOINTMENTS: 5 Min.

15. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Banks

OTHER ITEMS: 10 Min.

16. **Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**

ADD-ON - Resolution Authorizing Lenoir County to Enter Into A Lease Agreement with the City of Kinston in Order to Allow the City to Construct and Operate Spray Irrigation Facilities Capable of Applying Treated Wastewater on the Rivermont Battlefield Area and the Lenoir County Soccer Complex

**Resolution Authorizing the Relocation
of the Tull/Metts Family Cemetery**

WHEREAS, there is an abandoned Cemetery known as the Tull/Metts Cemetery (hereinafter the "Cemetery") located on property owned by Fred E. Hunneke that has fallen into disrepair; and

WHEREAS, the Tull/Metts Family Members and Fred E. Hunneke have selected cemeteries, which would allow the Cemetery, if relocated to receive regular maintenance; and

WHEREAS, North Carolina General Statute § 65-106 allows for the disinterment, reinterment of abandoned graves by landowners after securing permission of the governing body in which such abandoned cemetery is located.

NOW, THEREFORE, BE IT RESOLVED that the Lenoir County Board of Commissioners does hereby give permission to Fred E. Hunneke to relocate the Cemetery named herein pursuant to the procedures set out in N.C.G.S. § 65-106.

ADOPTED this the 17 day of January, 2012.

Lenoir County Board of Commissioners

Chairman

ATTEST:

Motion:

Second:

Unanimous Approval

Clerk to the Board

NOTICE ON INTENTION TO DISINTER,
REMOVE, AND REINTER GRAVES

Notice is hereby given to the known and unknown relatives of those persons buried in the Tull/Metts Family Cemetery, located off of West Vernon Avenue near the southeast intersection of West Vernon Avenue and Atlantic Avenue, Kinston, North Carolina; being better described as being located on property formerly known as the Coca-Cola Bottling Plant. The burial dates are approximately 1823 to 1848.

Assumed/Knowns:

Isaac Tull, DOB 09/28/1785—DOD 09/12/1823.
Mary Ann Metts, DOB 09/15/1844—DOD 09/19/1845

Unknowns:

There are at least two unknown and marked as unknown graves in this Cemetery.

All known graves will be relocated and reinterred in the following location: **Tull Family Cemetery, 5279 Highway 70 West, Kinston, North Carolina 28504.**

All unknown graves will be relocated and reinterred in the following location: **Westview Cemetery, Hillcrest Road, Kinston, North Carolina 28504.**

The cemetery markers will be relocated in their entirety and reconstructed in a manner similar to that of the original. A complete record of these deceased persons to be reinterred will be on file with the Lenoir County Register of Deeds, Kinston, North Carolina.

You are further notified that the graves are being relocated under the provisions of North Carolina General Statute § 65-106 and that the removals will not begin until notice has been published four successive times in the Kinston Free Press, Kinston North Carolina. The Lenoir County Board of Commissioners has granted its approval and support for this endeavor.

This the 17 day of **January, 2012.**

By: Fred E. Hunneke
1100 Hardee Road
Post Office Box 3548
Kinston, North Carolina 28501
(252) 527-0042

Dates to run: The Free Press

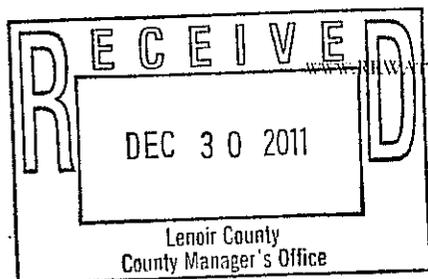
January 24 and 31, 2012 and February 7 and 14, 2012.



ROSE | RAND | WALLACE

ATTORNEYS, P.A.

THOMAS H. MORRIS*
P.C. BARWICK, JR.*
JAMES P. CAULLEY, III*
RICHARD F. LANDIS, II
STUART L. STROUD*
J. BRIAN PRIDGEN
KIMBERLY CONNOR BENTON
DONALD K. PHILLIPS
J.D. GABRIEL DU SABLON
CHRISTOPHER L. BEACHAM
GENEVA L. YOURSE
TIMOTHY P. CARRAWAY



WWW.RRWATTORNEYS.COM

WILLIAM R. RAND, RETIRED

WILLIAM A. LUCAS (1881-1967)
OLIVER G. RAND (1895-1967)
NAOMI E. MORRIS (1921-1986)
Z. HARDY ROSE (1918-1999)
LOUIS B. MEYER, JR. (1933-1999)
FITZHUGH E. WALLACE, JR. (1917-2006)

REPLY TO:

RICHARD F. LANDIS, II
KINSTON OFFICE
RLANDIS@RRWATTORNEYS.COM

* CERTIFIED SUPERIOR COURT MEDIATOR

December 29, 2011

Via U.S. Mail Only

Mr. Michael W. Jarman
Lenoir County Manager
P.O. Box 3289
Kinston, NC 28502

**Re: Property located on West Vernon Avenue (Old Coca-Cola® Plant Site)
Lenoir Co. Property Tax Record No.: 9182
Owner/My Client: Fred E. Hunneke
Our File Number: 43113100.061**

Dear Mr. Jarman:

Further to our discussion yesterday and pursuant to N.C.G.S. §65-106, please allow this letter to serve as Fred E. Hunneke's notice to the County Commissioners of his request for approval to relocate an abandoned cemetery, which is located on the above-referenced property near the alley forming its western boundary.

As required by said statute, prior to disinterment, notice will be given by legal advertisement in the Kinston Free Press and to the next of kin who can be ascertained by reasonable search and inquiry.

In his attempt to seek the consent and approval of the County Commissioners regarding this project, Mr. Hunneke respectfully requests to be heard at the next available meeting of the County Commissioners.

Mr. Michael W. Jarman
Page 2 of 2
December 29, 2011

Thank you for your assistance with this matter.

With kind regards, I am,

Very truly yours,

A handwritten signature in black ink, appearing to read "Richard F. Landis, II". The signature is written in a cursive style with a large, prominent initial "R".

Richard F. Landis, II

cc: Fred E. Hunneke
Oscar Greene, III

Part 4. Removal of Graves.

§ 65-106. Removal of graves; who may disinter, move, and reinter; notice; certificate filed; reinterment expenses; due care required.

(a) The State of North Carolina and any of its agencies, public institutions, or political subdivisions, the United States of America or any agency thereof, any church, electric power or lighting company, or any person, firm, or corporation may effect the disinterment, removal, and reinterment of graves as follows:

- (1) By the State of North Carolina or any of its agencies, public institutions, or political subdivisions, the United States of America or any agency thereof, when it shall determine and certify to the board of county commissioners in the county from which the bodies are to be disinterred that such removal is reasonably necessary to perform its governmental functions and the duties delegated to it by law.
- (2) By any church authority in order to erect a new church, parish house, parsonage, or any other facility owned and operated exclusively by such church; in order to expand or enlarge an existing church facility; or better to care for and maintain graves not located in a regular cemetery for which such church has assumed responsibility of care and custody.
- (3) By an electric power or lighting company when it owns land on which graves are located, and the land is to be used as a reservoir.
- (4) By any person, firm, or corporation who owns land on which an abandoned cemetery is located after first securing the consent of the governing body of the municipality or county in which the abandoned cemetery is located.

(b) The party effecting the disinterment, removal, and reinterment of a grave containing a decedent's remains under the provisions of this Part shall, before disinterment, give 30 days' written notice of such intention to the next of kin of the decedent, if known or subject to being ascertained by reasonable search and inquiry, and shall cause notice of such disinterment, removal, and reinterment to be published at least once per week for four successive weeks in a newspaper of general circulation in the county where such grave is located, and the first publication shall be not less than 30 days before disinterment. Any remains disinterred and removed hereunder shall be reinterred in a suitable cemetery.

(c) The party removing or causing the removal of all such graves shall, within 30 days after completion of the removal and reinterment, file with the register of deeds of the county from which the graves were removed and with the register of deeds of the county in which reinterment is made, a written certificate of the removal facts. Such certificate shall contain the full name, if known or reasonably ascertainable, of each decedent whose grave is moved, a precise description of the site from which such grave was removed, a precise description of the site and specific location where the decedent's remains have been reinterred, the full and correct name of the party effecting the removal, and a brief description of the statutory basis or bases upon which such removal or reinterment was effected. If the full name of any decedent cannot reasonably be ascertained, the removing party shall set forth all additional reasonably ascertainable facts about the decedent including birth date, death date, and family name.

The fee for recording instruments in general, as provided in G.S. 161-10(a)(1), for registering a certificate of removal facts shall be paid to the register of deeds of each county in which such certificate is filed for registration.

(d) All expenses of disinterment, removal, and acquisition of the new burial site and reinterment shall be borne by the party effecting such disinterment, removal, and reinterment, including the actual reasonable expense of one of the next of kin incurred in attending the same, not to exceed the sum of two hundred dollars (\$200.00).

(e) The Office of Vital Records of North Carolina shall promulgate regulations affecting the registration and indexing of the written certificate of the removal facts, including the form of that certificate.

(f) The party effecting the disinterment, removal, and reinterment of a decedent's remains under the provisions of this Part shall ensure that the site in which reinterment is accomplished shall be of such suitable dimensions to accommodate the remains of that decedent only and that such site shall be reasonably accessible to all relatives of that decedent, provided that the remains may be reinterred in a common grave where written consent is obtained from the next of kin. If under the authority of this Part, disinterment, removal, and reinterment are effected by the State of North Carolina or any of its agencies, public institutions, or political subdivisions, the United States of America or any agency thereof, any electric power or lighting company, then such disinterment, removal, and reinterment shall be performed by a funeral director duly licensed as a "funeral director" or a "funeral service licensee" under the provisions of Article 13A of Chapter 90 of the General Statutes.

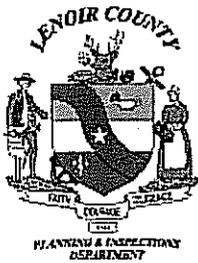
(g) All disinterment, removal, and reinterment under the provisions of this Part shall be made under the supervision and direction of the county board of commissioners or other appropriate official, including the local health director, appointed by such board for the county where the disinterment, removal, and reinterment take place. If reinterment is effected in a county different from the county of disinterment with the consent of the next of kin of the deceased whose remains are disinterred, then the disinterment and removal shall be made under the supervision and direction of the county board of commissioners or other appropriate official, including the local health director, appointed by such board for the county of the disinterment, and the reinterment shall be made under the supervision and direction of the county board of commissioners or other appropriate official, including the local health director, appointed by such board for the county of reinterment.

Due care shall be taken to do said work in a proper and decent manner, and, if necessary, to furnish suitable coffins or boxes for reintering such remains. Due care shall also be taken to remove, protect, and replace all tombstones or other markers, so as to leave such tombstones or other markers in as good condition as that prior to disinterment. Provided that in cases where the remains are to be moved to a perpetual care cemetery or other cemetery where upright tombstones are not permitted, a suitable replacement marker shall be provided.

(h) Nothing contained in this Part shall be construed to grant or confer the power or authority of eminent domain, or to impair the right of the next of kin of a decedent to remove or cause the removal, at his or their expense, of the remains or grave of such decedent. (1919, c. 245; C.S., ss. 5030, 5030(a); Ex. Sess. 1920, c. 46; 1927, c. 23, s. 1; c. 175, s. 1; 1937, c. 3; 1947, cc. 168, 576; 1961, c. 457; 1963, c. 915, s. 1; 1965, c. 71; 1971, c. 797, s. 1; 1977, c. 311, s. 1; 2001-390, s. 3; 2007-118, s. 1.)

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: January 17, 2012
SUBJECT: Items of Interest

1. Lenoir County Inspections Permit/Inspection Report – December 2011
2. Lenoir County Financial Performance Summary 2011-2012 – December 31, 2011
3. Budget Calendar FY 12-13



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

DECEMBER 2011

PERMITS ISSUED: 132

PERMITS VALUE: \$ 1,500,596

PERMIT FEES: \$ 11,836

SINGLE FAMILY DWELLINGS: 3

MOBILE HOMES: 7

COMMERCIAL: 2

ADDITIONS: 6

ELECTRICAL: 44

PLUMBING: 19

MECHANICAL: 39

OTHER: 12

TOTAL INSPECTIONS: 225

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 01-02-2012

Designated period: 12/01/11 to 12/31/11 [Prior period: 12/01/10 to 12/31/10]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	2	278,000.00	793.00	2	1	246,490.00	583.00	1
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
* TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter ...	214B		.00	.00	0	0	.00	.00	0

NEW NON-RESIDENTIAL BUILDINGS:

* Amusement, Social, & Recreational	318B		.00	.00	0	0	.00	.00	0
* Churches & Other Religious	319B		.00	.00	0	0	.00	.00	0
* Industrial	320B	1	350,000.00	2,250.00	1	0	.00	.00	0
* Parking Garages (Blds & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B		.00	.00	0	0	.00	.00	0
* Offices, Banks, & Professional ...	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B		.00	.00	0	0	.00	.00	0
* Other Non-Residential Bldgs	328B		.00	.00	0	0	.00	.00	0
* Structures Other than Buildings ...	329B		.00	.00	0	0	.00	.00	0

ADDITIONS, ALTERATIONS, & CONVERSION

* Residential	434B	6	171,183.00	445.00	6	2	14,200.00	150.00	2
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	0	.00	.00	0
* Adds of Res. CP/Garages(Atch/Detc)	438B		.00	.00	0	1	29,950.00	86.00	1

DEMOLITIONS AND RAZING OF BUILDINGS:

* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B	1	13,000.00	100.00	1	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE	10		812,183.00	3,588.00	10	4	290,640.00	819.00	4
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Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 01-02-2012

Designated period: 12/01/11 to 12/31/11 [Prior period: 12/01/10 to 12/31/10]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

MOBILE/MODULAR OFFICE/CLASSROOM																				
*MOBILE OFFICE	740B	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0
*MODULAR CLASSROOM	750B	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0
*MODULAR OFFICE	730B	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:																				
*ELECTRICAL	800B	44	116,790.00	2,631.00	44	58	397,175.00	3,953.00	57											
*PLUMBING	810B	19	63,050.00	1,457.00	19	10	71,500.00	2,350.00	9											
*HEATING/ AIR CONDITIONING	820B	39	149,027.00	2,519.00	39	42	179,284.00	2,428.00	41											
*INSULATION	830B	3	7,700.00	150.00	3	5	8,759.00	250.00	5											
*TEMPORARY POLE	840B		.00	.00	0	1	1,000.00	50.00	1											
RESIDENTIAL ACCESSORY STRUCTURES																				
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	0	.00	.00	0											
MISCELLANEOUS:																				
*CHANGE OF OCCUPANCY	910B		.00	.00	0	0	.00	.00	0											
*INSPECT DWELLING	920B		.00	.00	0	0	.00	.00	0											
*TENTS	930B		.00	.00	0	0	.00	.00	0											
*SAATELLITE DISH	940B		.00	.00	0	0	.00	.00	0											
*AWNING	950B		.00	.00	0	0	.00	.00	0											
*EXTRA INSPECTIONS	960B	8	750.00	325.00	8	1	.00	150.00	1											
*FIRE PROTECTION SPRINKLER SYSTEM	966B	1	2,427.00	108.00	1	0	.00	.00	0											
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0											
*STGN	980B		.00	.00	0	0	.00	.00	0											
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0											
*SWIMMING POOL	990B		.00	.00	0	0	.00	.00	0											
*PANKS	995B		.00	.00	0	0	.00	.00	0											
MOBILE HOMES																				
*SINGLE WIDE MOBILE HOME	700B	3	23,000.00	300.00	3	4	19,000.00	400.00	4											
*DOUBLE WIDE MOBILE HOME	710B	4	224,319.40	475.00	4	3	79,000.00	375.00	3											
*MODULAR HOME	720B	1	101,350.00	283.00	1	1	146,500.00	415.00	1											

TOTALS FOR PERMITS ABOVE (incl. pg 1) 132 1,500,596.40 11,836.00 132 129 1,192,858.00 11,190.00 126
 Totals of other permits in the period .00 0 1 100,000.00 295.00 1
 TOTAL FOR ALL PERMITS IN THE PERIOD 132 1,500,596.40 11,836.00 132 130 1,292,858.00 11,485.00 127

Summary of Inspection Results by Inspector ID For the period 12/01/11 through 12/31/11

This Report was printed on Monday, January 02, 2012

Lenoir County

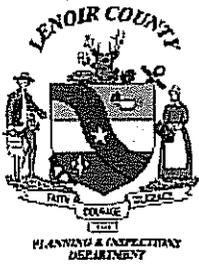
Item Totals for Inspector ID

GO 144
 GOWH C 1
 VM 80

225 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

	Inspections			Re-Inspections			Based On # Activities		
ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED		
225	199	183	16	26	19	7			23
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED		
	88	92	8	12	73	27			10



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JANUARY TO DECEMBER 2011

PERMITS ISSUED: 1,759

PERMITS VALUE: \$ 29,686,951

PERMIT FEES: \$ 188,809

SINGLE FAMILY DWELLINGS: 34

MOBILE HOMES: 135

COMMERCIAL: 24

ADDITIONS: 71

ELECTRICAL: 676

PLUMBING: 213

MECHANICAL: 403

OTHER: 203

TOTAL INSPECTIONS: 2,738

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 01-02-2012

Designated period:	01/01/11 to 12/31/11		01/01/10 to 12/31/10	
	Code Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY				
* Single Family Houses Detached	101B	24	4,377,008.00	11,905.00
* Single Family Houses Attached	102B		.00	.00
* 2 Family Building	103B	2	143,000.00	784.00
* 3 and 4 Family Buildings	104B	1	300,000.00	1,100.00
* 5 or More Family Buildings	105B		.00	.00
* TOTAL INFORMATION 101-105	109B		.00	.00
NEW RESIDENTIAL NON-HOUSEKEEPING BL:				
* Hotels, Motels & Tourist Cabins	213B		.00	.00
* Other Non-Housekeeping Shelter	214B		.00	.00

Designated period:	01/01/11 to 12/31/11		01/01/10 to 12/31/10	
	Code Prms	Valuation	Fees Paid	Units
NEW NON-RESIDENTIAL BUILDINGS:				
* Amusement, Social, & Recreational	318B	2	265,000.00	785.00
* Churches & Other Religious	319B	6	5,165,000.00	17,815.00
* Industrial	320B		.00	.00
* Parking Garages (Blds & Open Decked)	321B		.00	.00
* Service Stations & Repair Garages	322B	3	6,994,300.00	17,486.00
* Hospitals & Institutional	323B		.00	.00
* Offices, Banks, & Professional	324B		.00	.00
* Public Works & Utilities	325B		.00	.00
* Schools & Other Educational	326B	1	305,000.00	500.00
* Stores & Customer Services	327B	2	25,000.00	216.00
* Other Non-Residential Bldgs	328B	1	120,000.00	1,300.00
* Structures Other than Buildings	329B		.00	.00

Designated period:	01/01/11 to 12/31/11		01/01/10 to 12/31/10	
	Code Prms	Valuation	Fees Paid	Units
ADDITIONS, ALTERATIONS, & CONVERSION				
* Residential	434B	60	1,316,410.00	5,031.00
* Non-Residential & Non-Housekeeping	437B	6	42,250.00	2,535.00
* Adds of Res. CP/Garages(Atch/Detc)	438B	11	182,164.00	993.00

Designated period:	01/01/11 to 12/31/11		01/01/10 to 12/31/10	
	Code Prms	Valuation	Fees Paid	Units
DEMOLITIONS AND RAZING OF BUILDINGS:				
* Single Family Houses (Atch/Detach)	645B		.00	.00
* 2 Family Buildings	646B		.00	.00
* 3 & 4 Family Buildings	647B		.00	.00
* 5 or More Family Buildings	648B		.00	.00
* All Other Buildings and Structures	649B	1	13,000.00	100.00

Code Prms	Valuation	Fees Paid	Units	Prior period: 01/01/10 to 12/31/10	Fees Paid	Units
120	19,248,132.00	60,550.00	119	122	19,091,707.73	47,955.00
TOTALS FOR PERMITS THIS PAGE						
						107

Printed: 01-02-2012

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
MOBILE/MODULAR OFFICE/CLASSROOM								
*MOBILE OFFICE	740B	.00	.00	0	1	25.00	100.00	1
*MODULAR CLASSROOM	750B	.00	.00	0	0	.00	.00	0
*MODULAR OFFICE	730B	12,027.00	1,006.00	2	2	20,000.00	100.00	2
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:								
*ELECTRICAL	800B	1,483,691.00	44,496.00	670	619	2,736,958.00	44,103.00	529
*PLUMBING	810B	453,437.00	19,380.00	213	184	573,481.00	12,457.00	154
*HEATING/ AIR CONDITIONING	820B	3,717,158.00	30,647.00	403	439	1,983,519.00	25,903.00	382
*INSULATION	830B	131,188.00	2,552.00	45	52	108,615.00	2,609.00	40
*TEMPORARY POLE	840B	25,000.00	1,750.00	32	26	20,350.00	1,300.00	21
RESIDENTIAL ACCESSORY STRUCTURES								
*STORAGE/PORCHES/PATIOS/DECKS	900B	42,000.00	120.00	1	1	5,000.00	50.00	1
MISCELLANEOUS:								
*CHANGE OF OCCUPANCY	910B	500.00	150.00	1	7	28,000.00	675.00	6
*INSPECT DWELLING	920B	7,500.00	50.00	1	2	1,000.00	100.00	2
*TENTS	930B	.00	.00	0	1	500.00	150.00	1
*SAFELITE DISH	940B	.00	.00	0	0	.00	.00	0
*AWNING	950B	.00	.00	0	0	.00	.00	0
*EXTRA INSPECTIONS	960B	172,890.00	6,488.00	101	104	194,120.00	6,421.00	92
*FIRE PROTECTION SPRINKLER SYSTEM	966B	272,667.00	3,381.00	4	3	15,395.00	516.00	3
*MOVING DWELLING ONLY	970B	.00	.00	0	0	.00	.00	0
*SIGN	980B	44,500.00	1,050.00	6	1	149,000.00	250.00	0
*FIREWORKS	985B	.00	.00	0	0	.00	.00	0
*SWIMMING POOL	990B	63,050.00	150.00	2	1	29,975.00	100.00	1
*TANKS	995B	.00	.00	0	1	12,000.00	150.00	1
MOBILE HOMES								
*SINGLE WIDE MOBILE HOME	700B	1,145,684.00	9,750.00	97	78	830,965.00	7,775.00	67
*DOUBLE WIDE MOBILE HOME	710B	2,067,677.40	4,605.00	37	35	2,707,291.00	4,425.00	29
*MODULAR HOME	720B	771,350.00	2,274.00	7	8	1,029,613.00	2,658.00	6
TOTALS FOR PERMITS ABOVE (incl. pg 1)	1753	29,658,451.40	188,399.00	1741	1687	29,537,514.73	157,797.00	1445
Totals of other permits in the period	6	28,500.00	410.00	6	17	287,650.00	1,619.00	5
TOTAL FOR ALL PERMITS IN THE PERIOD	1759	29,686,951.40	188,809.00	1747	1704	29,825,164.73	159,416.00	1450

Lenoir County

Item Totals for Inspector ID

GO 1366
 GO S 5
 GO C 3
 GO DR 6
 GO VW 1
 GO WH 1
 GO ALE 3
 GO/DR 1
 GO/VW 11
 GON 1
 GOSTOP 1
 GOWH C 6
 GOWHC 1
 VW 1309
 VW S 5
 VW DR 6
 VW GO 1
 VW/DR 7
 VMS 2

2,738 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

#ACTIVITIES	Inspections				Re-Inspections				Based On # Activities
	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	RE-INSPECTIONS REQUIRED	
2,738	2,331	1,968	363	406	341	65		427	
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	REQUIRED	
	85	84	16	15	84	16		16	

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2011-12
DECEMBER 31, 2011

EXPENDITURES

50.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	230,255	111,636	0	118,619	48.5%
County Manager	273,381	128,793	0	144,588	47.1%
Finance	199,058	89,622	0	109,436	45.0%
Human Resources	242,784	100,843	1,430	140,511	42.1%
Tax Office	829,528	358,425	6,815	464,288	44.0%
Legal	62,500	26,868	0	35,632	43.0%
Court Facility	370,387	189,591	70,289	110,507	70.2%
Elections	390,399	141,096	45,498	203,805	47.8%
Register of Deeds	296,134	131,549	28,305	136,280	54.0%
Non-Departmental	1,080,890	633,530	0	447,360	58.6%
Process Funds	1,121,235	424,276	2,720	694,239	38.1%
Outside Agencies	132,000	30,918	0	101,082	23.4%
Management Info Systems	894,568	453,034	79,426	362,108	59.5%
Public Buildings	526,856	202,767	23,152	300,937	42.9%
Sheriff	4,583,776	1,943,686	97,008	2,543,082	44.5%
Central Communications	1,205,999	579,829	15,181	610,989	49.3%
Jail	2,267,483	1,184,555	96,514	986,414	56.5%
Emergency Management	395,120	192,264	11,118	191,738	51.5%
Emergency Medical Services	3,775,553	1,667,132	199,129	1,909,292	49.4%
Non-Emergency Services	492,522	201,174	31,789	259,559	47.3%
Hurricane Irene Expenditures	0	2,300,657	6,699	-2,307,356	#DIV/0!
Fire Protection	48,340	24,170	0	24,170	50.0%
Inspections	216,153	95,437	0	120,716	44.2%
Medical Examiner	40,000	12,050	0	27,950	30.1%
Economic Development	319,769	112,910	2,495	204,364	36.1%
Veterans Service Office	33,241	11,974	643	20,624	38.0%
Cooperative Extension	390,212	174,424	8,976	206,812	47.0%
JCPC - Parenting Matters	35,194	16,155	0	19,039	45.9%
Cooperative Ext-Grants	65,626	27,578	0	38,048	0.0%
Soil Conservation	121,488	50,985	0	70,503	42.0%
Health Department	3,888,596	1,571,508	216,820	2,100,268	46.0%
BioTerrorism - Health	48,808	20,669	0	28,139	42.3%
M. Health Department	245,715	122,858	0	122,857	50.0%
CJPP - Day Reporting Center	125,382	61,613	0	63,769	49.1%
Public Assistance (DSS)	14,700,336	5,505,082	165,046	9,030,208	38.6%
Education	9,900,000	4,950,000	0	4,950,000	50.0%
Community College	2,185,000	1,092,500	0	1,092,500	50.0%
Cultural	740,500	370,250	0	370,250	50.0%
Recreation	760,000	316,667	0	443,333	41.7%
Debt Service	8,406,900	3,434,825	0	4,972,075	40.9%
Transfer to Other Funds	2,490,199	0	0	2,490,199	0.0%
Contingency	50,000	0	0	50,000	0.0%
TOTAL GENERAL	64,181,887	29,063,900	1,109,053	34,008,934	47.0%
OTHER FUNDS:					
Employee Insurance Fund	3,920,000	1,759,369	0	2,160,631	44.9%
Vehicle Replacement Fund	363,000	175,440	120,833	66,727	81.6%
Fed Seized Property Fund	20,000	2,504	17,962	-466	102.3%
State Controlled Substance Fund	20,000	0	0	20,000	0.0%
School Capital Fund	1,711,335	1,500,000	0	211,335	87.7%
Transportation Fund	923,606	619,373	38,768	265,465	71.3%
Scrap Tire Disposal Fund	130,000	51,576	0	78,424	39.7%
Emergency Telephone Fund	832,440	164,598	8,019	659,823	20.7%
Revaluation Fund	54,460	23,630	0	30,830	43.4%
Automation-Preservation Fund	24,000	0	0	24,000	0.0%
MSW Landfill-Debt Service	0	0	0	0	
Capital Improvements Fund	3,609,281	1,940,091	12,852	1,656,338	54.1%
Solid Waste Management	3,422,563	1,251,719	74,932	2,095,912	38.8%
Trust & Agency Fund					
Family & Caregiver-Smart Start	97,890	47,138	0	50,752	48.2%
Fire Districts	1,290,299	309,378	0	980,921	24.0%
TOTAL OTHER FUNDS	16,418,874	7,844,816	273,366	8,300,692	49.4%
GRAND TOTAL	80,600,761	36,908,716	1,382,419	42,309,626	47.5%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2011-12
DECEMBER 31, 2011

REVENUES

50.00%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,808,695	869,851	938,844	48.09%
Public Assistance (DSS)	10,666,192	3,348,888	7,317,304	31.40%
Property Taxes	30,945,647	22,371,958	8,573,689	72.29%
Sales Taxes	5,600,000	1,584,976	4,015,024	28.30%
Other General	15,161,353	5,245,637	9,915,716	34.60%
TOTAL GENERAL	64,181,887	33,421,310	30,760,577	52.07%
OTHER FUNDS:				
Employee Insurance	3,920,000	446,480	3,473,520	11.39%
Vehicle Replacement	363,000	9,109	353,891	2.51%
Fed Seized Property	20,000	28,816	-8,816	144.08%
State Controlled Substance	20,000	19,784	216	98.92%
School Capital Fund	1,711,335	289,553	1,421,782	16.92%
Transportation Fund	923,606	485,306	438,300	52.54%
Scrap Tire Disposal	130,000	36,603	93,397	28.16%
Emergency Telephone	832,440	159,382	673,058	19.15%
Revaluation Fund	54,460	0	54,460	0.00%
Automation-Preservation Fnd	24,000	10,502	13,498	43.76%
MSW Landfill-Debt Service	0	27	-27	
Capital Improve Fund	3,609,281	116,000	3,493,281	3.21%
Solid Waste Management	3,422,563	2,105,387	1,317,176	61.51%
Trust and Agency Fund:				
Smart Start Program	97,890	36,836	61,054	37.63%
Fire Districts	1,290,299	816,272	474,027	63.26%
TOTAL OTHER FUNDS	16,418,874	4,560,057	11,858,817	27.77%
GRAND TOTAL	80,600,761	37,981,367	42,619,394	47.12%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	100.00%
CAPITAL PROJECTS FUND	28,279,806	28,191,959	87,847	99.69%
CDBG RELATED PROJECTS	3,058,688	2,660,918	397,770	87.00%
Total Project Based	103,962,361	103,476,744	485,617	

* **Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project**

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	0
CAPITAL PROJECTS FUND	28,279,806	18,344,028	0	9,935,778
CDBG RELATED PROJECTS	3,058,688	2,662,548	0	396,140
Total Project Based	103,962,361	93,630,443	0	10,331,918

* **Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project**

**LENOIR COUNTY GOVERNMENT
BUDGET CALENDAR: FY 12-13**

TASK	DATE
1 Commissioner Budget Planning Work Session	February 6, 2012
2 Financial / Budget Philosophy Reviewed	February 6, 2012
3 Budget Request Instruction Book Provided to Departments	February 10, 2012
4 Outside Agencies Advised By Letter of Budgetary Time Frame	February 10, 2012
5 Departmental Budget Requests Returned to County Manager	March 16, 2012
6 Outside Agencies' Budget Requests Returned to County Manager	March 30, 2012
7 Meet With Department/Agencies, as Necessary	March 19, 2012 to April 6, 2012
8 Tax Revenues & Other Revenue Estimates Finalized	April 6, 2012
9 Finalize Budget Requests	April 13, 2012
10 Distribute FY 10-11 Submitted Budget to Board of Commissioners	May 7, 2012
11 Hold Work Session(s) on FY 10-11 Submitted Budget	May 21, 2012
12 Advertise Public Hearing on FY 10-11 Budget	May 25, 2012
13 Hold Public Hearing	June 4, 2012
14 Adopt Budget	June 18, 2012

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
January 3, 2012

Item No. 3

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Tuesday, January 3, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Linda Rouse Sutton, Tommy Pharo, and Eric Rouse

Also present were: Michael Jarman, Lenoir County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, April L. Banks, Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

None Scheduled.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

No comments were made.

ITEMS FROM COUNTY MANAGER

Mr. Jarman presented the Lenoir County Inspections Permit/Inspection Report for November 2011 and County Financial Performance Summary 2011-12 through November 20, 2011. He stated in the past at the first meeting in January, Pittard, Perry, & Crone, Inc. presented the County audit to the Board. They are now anticipated to present the information at the January 17, 2012 Board meeting. The company is waiting to obtain the final confirmation from the State.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Pharo, Board approved the following Consent Agenda:

- | | | |
|----|--|--------------|
| 3. | Approval of Minutes: Regular Board Meeting: December 5, 2011 | Banks/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish |
| 5. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$100. Increase | Martin |

RESOLUTIONS /BUDGET ORDINANCE AMENDMENTS

Item No. 6 was a Resolution in Support of Extending Rail Service from Existing CSX Line Along NC 11 in Lenoir County to the North Carolina Global Transpark (GTP) Along the Proposed Extension of Felix Harvey Parkway. Mr. Daughety stated the Transportation Committee has been reviewing projects for 2012. Part C of Felix Harvey Parkway is included in those projects. This resolution is asking support of the Board in the idea of obtaining rail connection from the north end of the County via CSX to the GTP. The Department of Transportation ranks submitted projects via a point system to prioritize the needs. A suggested idea was to combine the rail project with the Felix Harvey project in order to gain additional points with Department of Transportation (DOT) in their ranking systems. At the previous Transportation Committee Meeting held December 14, 2011, the Committee approved to support the rail extension. Mr. Daughety stated instead of purchasing 200ft of right-of-way, 400ft would need to be purchased. Mr. Graham

stated rail has been important in the history of the County and the expansion would be a good asset. Upon a motion by Ms. Sutton and Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution in Support of the Filing of Applications for Economic Development Assistance by the City of Kinston. Mark Pope, Economic Development Director, stated infrastructure for sewer expansion is needed for the Industrial Park. To date, a \$1,250,000 grant has been awarded from Golden Leaf. Applications for grants have also been submitted to the Department of Commerce for Industrial Development Funds (IDF) in the amount of \$500,000 and to the NC Rural Center for Economic Infrastructure Program (EIP) in the amount of \$1,000,000. Announcements on the awards are anticipated in February 2012. The cost of the project is \$4,300,000. Estimated grant revenues of \$2,750,000 and the City of Kinston's commitment to provide up to \$775,000 towards the local project costs leaves the County to provide up to \$775,000 as its portion of the local cost of the sewer improvements. Mr. Rouse asked how this expansion will affect the capacity for the Industrial Park. Mr. Pope stated the current capacity is 1,000,000 gallons. The Industrial Park is at 70% of this amount. The expansion will increase capacity to 1,500,000 gallons. This will allow for other industries to locate to the Industrial Park and have the sewer they need for their facility. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Approving the 2012 North Carolina Building Codes and All Appendices. Gary O'Neal, Chief Building Inspector, stated Building Codes are revised every three (3) years. The North Carolina Building Code Council approved the 2012 North Carolina Codes on September 2, 2011, to be effective January 1, 2012. Presently, Lenoir County is using the 2009 editions of the North Carolina Building Codes. Code Officials recognize the need for a modern, up-to-date Code addressing conditions hazardous to life and property. The North Carolina State Building Codes establishes minimum regulations using prescriptive and performance-related provisions. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9A was a Resolution Approving Presentation of a Badge to Retiring Detention Officer Annie Brown. Officer Brown began her detention career with the Lenoir County Sheriff's Office on November 14, 1991. North Carolina retirement rules state an officer must have thirty (30) years of credible service or be age 55 with at least fifteen (15) years of credible service to retire. Officer Brown is more than 55 years of age and had the appropriate amount of time to retire, which became effective December 31, 2011. Commissioner Brown, on behalf of the Board, congratulated Officer Brown on her retirement and thanked her for her service. Officer Brown thanked Sheriff Billy Smith, Major Christopher Hill, Captain Archie Bruton, and the employees in the department. She stated working with the County has been a pleasure. Mr. Graham stated he has known Officer Brown for all of his life. She comes from a great family and is a good force in the community. He appreciates her service. Upon a motion by Commissioner Brown and a second by Mr. Graham, Item No. 9A was unanimously approved and Commissioner Brown presented Officer Brown with her badge.

Item No. 9B was a Resolution Approving Presentation of Badge and Service Weapon to Retiring Lieutenant Kenneth Robert Dunham. Lieutenant Kenny Dunham began his law enforcement career with the Lenoir County Sheriff's Office on April 1, 1982. North Carolina retirement rules state an officer must have thirty (30) years of credible service or be age 55 with at least fifteen (15) years of credible service to retire. Lieutenant Dunham had the appropriate amount of time to retire, which became effective December 31, 2011. North Carolina General Statute 20-187.2 provides for the presentation of an officer's badge upon his retirement and also provides for the governing body, in its discretion, to present the retiring officer with his service weapon after he receives a permit. Lieutenant Dunham received a handgun permit in December 2011, which was made part of his personnel file. Ms. Sutton stated she had known Lieutenant Dunham for many years. He is a great asset to the community and comes from a good family. Lieutenant Dunham thanked the Board, County, and Sheriff for allowing him the opportunity to serve the County. He enjoyed his career and appreciates all the support he has received. Mr. Graham thanked Lieutenant Dunham for his community

involvement and specifically a key role in the Southwood Fire Department facility. His leadership role has had an impact on the community. Lieutenant Dunham recognized his family members in attendance at the meeting to witness the presentation. Upon a motion by Ms. Sutton and a second by Mr. Graham, Item No. 9B was unanimously approved and Ms. Sutton presented Lieutenant Dunham with his badge and service weapon.

Item No. 9C was a Budget Ordinance Amendment: General Fund: Sheriff Department: \$10,089. Increase. This amendment is to budget additional funds received from the U.S. Department of Justice, Office of Justice Programs, for the State Criminal Alien Assistance Program (SCAAP). These funds are awarded to Lenoir County to help offset expenses incurred by the County in housing undocumented criminal aliens or aliens of unknown legal status, who have been convicted of at least one (1) felony or two (2) misdemeanors and have been incarcerated during the reporting period of the award. By law, these funds are restricted for use by the Sheriff. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 9C was unanimously approved.

Item No. 9D was a Budget Ordinance Amendment: Federally Seized Property: Sheriff Federally Seized Property: \$15,950. Increase. This amendment is to appropriate funds for the Federally Seized Property Fund. On December 5, 2011, the Commissioners approved the purchase of accessories for the new Dodge Chargers ordered for the Sheriff's Department. Most of the existing equipment on the Ford Crown Victoria's will not fit onto the new Dodge vehicles. The purchase of this equipment is an allowable use of Federal Forfeiture Funds. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 9D was unanimously approved.

Item No. 10A was a Resolution Requesting Endorsement of Revision to the County HCCBG Funding Plan and Budget Ordinance Amendment Increasing Expenditures and Revenues for the Home & Community Care Block Grant.

Increase Expenditures:

H & CCBG-DSS-----	\$11,346	Account#105332.4010
H & CCBG-COG-----	\$11,346	Account#105332.4011

Decrease Expenditures:

Foster Care-All County---	\$2,269	Account#105346.4971
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Increase Revenues:

H & CCBG-----	\$20,423	Account#103533.4010
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The Home and Community Care Block Grant, effective July 1, 1992, is comprised of funding for in-home and community based services currently available through the Division of Aging as well as a portion of funding targeted for in-home and community based services previously administered by the North Carolina Division of Social Services (DSS). The block grant gives County Commissioners maximum discretion in deciding how aging funds will be administered and budgeted in the County. Home & Community Care Block Grant funds provide services to the elderly population of Lenoir County by providing meals, Level I, II, and III in-home care services, operating local senior centers, and providing transportation. The revised Budget would total \$564,530. These funds are used by DSS and the local Council on Aging to provide senior services. The majority of the funds, \$421,076, are used by the Lenoir County Council on Aging. These are 90% Federal and State funds requiring a 10% local county match. DSS is requesting to use the appropriated funds from the Foster Care line item number 10-5346-4971 to fund the 10% county match with no new or additional county funding needed over and above the original County Budget Ordinance. Upon a motion Ms. Brown and a second by Ms. Sutton, Item No. 10A was unanimously approved.

Item No. 10B was a Resolution Approving Contract Amendments for Child Support Legal Services: Dal Wooten & Chris Rogerson – Not to Exceed \$165,900 Annually. Lenoir County DSS has contracted with Dal Wooten over the last eighteen (18) years to provide legal services for the agency in trying cases and

establishing Court Orders for Paternity, Monetary Support, Medical Support and Arrears in the Child Support Program. The contract rate is \$90 per hour. A secondary contract is necessary for the continuity of legal services when the primary attorney is unavailable, in cases where a conflict-of-interest may arise, and during times when the Department and the primary attorney are faced with a high volume of Child Support Cases. The secondary provider is Chris Rogerson at a rate of \$90 per hour. Charges for both attorneys are not to exceed \$165,900 in FY 2011-12. Ms. Susan Moore, Director of Lenoir County Social Services, stated DSS considered hiring an in-house attorney to handle their legal services, and therefore only contracted for six (6) months. The search was not successful. Mr. Graham inquired if DSS has a need for an in-house attorney. Ms. Moore responded the need is there due to the agency having 300-500 cases per month to handle. All cases are handled in Lenoir County and the judges are very supportive in aiding in collection. She is reviewing the budget to determine the most economical way to proceed. Mr. Rouse asked for an estimate of savings if they did hire an in-house attorney. Ms. Moore estimated the cost would be cut by about half of the current amount. This will depend on the attorney hired and their case load. An additional contract would still be needed for cases the in-house attorney wouldn't be able to handle. Ms. Brown asked the current collection rate of monies owed. Ms. Moore responded Lenoir County's collection rate has surpassed the State collection rate and is now in the top 25 on collections. Ms. Sutton commended DSS on doing an exceptional job in changing guidelines for support to increase payment. Persons behind in child support are sometimes referred to Day Reporting which will aid the offenders in obtaining a GED, if necessary, and finding suitable employment to pay their support. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10B was unanimously approved.

Item No. 11A was a Resolution Authorizing the Replacement of the Roof on the Lenoir County Health Department: Curtis Construction Company, Inc. \$147,334. Mike Wiggins, Maintenance Coordinator, addressed the Board. Due to an aging and deteriorating roof of approximately 12,600 square feet on the Lenoir County Health Department, roof replacement is strongly recommended to avoid further and future water damage to the interior of the building. The County has a significant investment in the Health Department Building and is entrusted to maintain the aesthetic and structural integrity of the building. On October 3, 2011 the Board approved a proposal from RTD Associates, PA., for engineering, design, contract development and administration, project management, and on-site inspection services for the re-roofing of the Lenoir County Health Department. They performed an analysis of the existing roof and prepared a bid package for the roof replacement. Four (4) sealed bids were received by the County on December 15, 2011. After evaluating all bids, Curtis Construction Company, Inc., of Kinston, N.C. was determined to be the lowest qualified bidder for the roof replacement. The following is a breakdown of the sealed bids received:

<u>Contractor</u>	<u>Total Bid</u>
Curtis Construction Company, Inc.	\$147,334
Baker Roofing of Wilmington	\$155,779
Greenville Contractors	\$170,900
Team Roofing	\$214,806

Mr. Davis asked if any type of warranty was being provided. Mr. Wiggins stated a typical industry warranty will apply. This is a 20 year warranty on the roof and a 10 year warranty on the labor. The roof will be updated to a rubber roof without rock covering. A similar roof was installed at DSS and the Board of Elections. Mr. Rouse asked RTD Associates' fee in handling the project. Mr. Wiggins responded the fee is \$13,000 which will include doing inspections, monitoring, and hauling the old material to the landfill. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11A was unanimously approved.

Item No. 11B was a Budget Ordinance Amendment: General Fund/Capital Improvements Fund: Buildings and Grounds: \$200,000. Increase. This amendment is to appropriate \$100,000 from the Fund Balance of the General Fund for the roof replacement of the Health Department. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 11B was unanimously approved.

Item No. 12 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. The County has acquired various properties over a period of time mainly through tax foreclosures. Some of these properties have structures on them and some are vacant lots. These properties add no value to the operations of the County. In accordance with procedures set forth in N.C. General Statute 160A-269, County Administration request approval to sell the following listed properties through the negotiated offer and upset bid process. The properties are as follows:

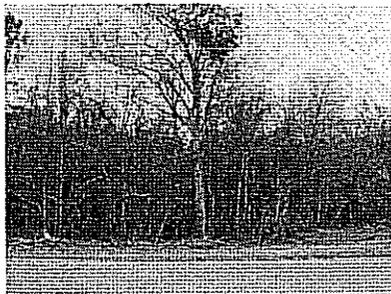
Tax Department Record Number 11390
109 N. Adkin St., Kinston (fire damage)



Tax Department Record Number 16440
401 E. King St., LaGrange (vacant lot)



Tax Department Record Number 17334
Vacant Lot, Church Rd., LaGrange



Tax Department Record Number 8553
207 E. Highland Ave., Kinston (fire damage)



Signage will be displayed at the property locations and they will also be posted to the County website for purchase. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: General Fund: Non-Departmental: \$7,730.: Increase. This amendment is to appropriate property tax revenue received by the County as a result of a business personal property tax audit being conducted by County Tax Services, Inc. The County contracted with the company in May of 2010 to conduct the audit and County Tax Services, Inc. receive a 30% commission on all business personal property discoveries found as a result of the audit. The County pays this commission only after the taxpayer pays the discovery tax bill. The Board approved the contract with County Tax Services, Inc. on May 17, 2010. Ms. Martin stated over \$25,000 has been collected. Mr. Rouse asked how many businesses were involved in the audit. Mr. Jarman stated he will obtain the information and provide it to the Commissioners. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General Fund: Process Funds: \$10,706.76. Increase. This amendment is to appropriate funds from the NC Department of Juvenile Justice and Delinquency Prevention (DJJDP). The grant provides funding for the Lenoir County Youth Based Positive Behavior Support Program which was administered by the Lenoir County Schools. The funding was received through the Governor's Crime Commission and was part of the ARRA Funding of 2009. This is a pass through grant with the funds being paid to the Lenoir County Schools. This portion was unspent in FY 2010-11 and the balance was carried forward into this fiscal year (FY 2011-12). Mr. Graham asked Ms. Martin to clarify who handles the grant. Ms. Martin stated Lenoir County Schools handled the grant in previous years as did Mr.

Joe Testino, Chief Court Counselor, District 8 who will maintain the grant this year. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: Hurricane Irene Insurance Reimbursement: \$174,038. Increase. This amendment is to appropriate insurance proceeds of \$124,037.95 received from Trident Insurance Company on December 16, 2011. This is to reimburse the County for damages received to various buildings during Hurricane Irene on August 27, 2011. Mr. Graham asked for the total anticipated reimbursement. Ms. Martin stated debris clean-up is estimated at \$3,000,000 to \$4,000,000. Mr. Hollowell stated grinding is complete and all invoices have been submitted. The County will get reimbursed for those payments. A proposal to haul the debris from the landfill was posted on the County website and a company out of Rose Hill offered this service at no cost. They will grind the debris to sell for mulch to landscaping companies. Mr. Jarman stated the reimbursement funds may be used for repairs with exception to the storage building damaged on Gordon Street. The damage was extensive and the building is no longer in a working condition. The County may request permission at a later date to tear down part of the building. The other portion may possibly be salvaged for use as storage. Mr. Graham asked if the land is needed. Mr. Jarman stated it may be utilized as parking at the Health Department. Upon a motion by Mr. Daughety and a second by Mr. Pharo, Item No. 15 was unanimously approved.

APPOINTMENTS

Item No. 16 was a Resolution Appointing Citizens to Boards, Commissions, Etc. Items were tabled due to first appearance.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 1 st Appearance	Anthony Dwight Hall	November 2014
Lenoir Memorial Hospital Board of Directors 1 st Appearance	Ralph Lee Cox, MD – primary David Bruce Baird, MD – alternate Laddie M. Crisp, Jr., MD – primary John K. John, MD – alternate Dexter E. Floyd – primary Armistead B. Mauck - alternate	January 2015

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1)
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

OTHER ITEMS

Mr. Pharo stated he received an e-mail regarding internet in the Institute area of the County. CenturyLink was awarded the grant to assist in expanding the infrastructure to make high-speed internet available to the citizens in that area. This is good news as they have made this request for several years. He will provide an update in the near future.

Ms. Sutton stated she attended the City of Kinston New Year’s Celebration at Pearson Park. Mr. Pharo and Mr. Davis are on the 250th Anniversary Committee with her and assisted in planning the celebration. Bill Ellis, Parks and Recreation Director, and his staff did an excellent job. Approximately 300 people were in

attendance. Ms. Brown asked how the airplane was created. Mr. Ellis stated Chris Hatcher and Mark Gray created the scaled replica of the Airbus A350. Everyone agreed it was a great celebration. The airplane will be displayed at the Nature Center for citizens to view. Mr. Ellis stated the Woodmen Project is going well. The stand-up walls for the gymnasium should be complete in two (2) weeks. The anticipated opening of the waterpark is June and the recreational facility is July. Mr. Ellis is also working with the State on a new wildlife boat ramp. The ramp will be located across from the Nature Center. The old boat ramp will be maintained as much as possible. The Kinston Rotary Club purchased a canoe dock and ramp for the Nature Center. They will be installed this week.

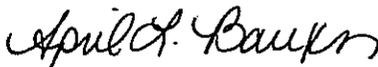
Ms. Brown asked if the Kinston High School Football Team had been contacted to attend an evening meeting for the Board to formally congratulate them on their accomplishments. Mr. Jarman stated the Board Room did not have enough capacity to hold all of the team members, and asked if there were any suggestions. Everyone agreed the team should be formally acknowledged for their athletic, academic, and community accomplishments. Mr. Graham stated more discussion needs to be held to make a decision so other area schools do not feel alienated.

Mr. Pharo encouraged everyone to visit the Dog Park to view the recent upgrades. Mr. Ellis stated the Kinston Rotary Club raised lots of money for the park. The Randall Family made a generous \$25,000 donation in honor of Dr. Charles B. Randall to build a memorial garden. The memorial garden will be the centerpiece of the park and will allow pet owners to bury their pet's ashes and purchase pavers in memory of their pets. A grant from Blue Cross Blue Shield has been awarded to construct a half-mile walking track around the dog park.

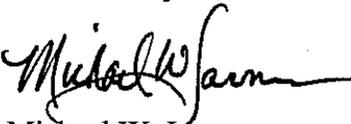
Mr. Graham stated next meeting he hopes to go over the Budget Work Schedule. Planning will begin for the Fiscal Year 2012-13 Budget. He would like to have a budget in place by May.

Upon a motion by Mr. Rouse and a second by Mr. Graham the Board adjourned at 10:22 a.m.

Respectfully submitted,


April L. Banks
Clerk to the Board

Reviewed By


Michael W. Jarman
County Manager

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$494. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND GENERAL FUND	DEPARTMENT FINANCE/SHERIFF DEPARTMENT	LINE ITEM DESCRIPTION 10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	494.00	<u>INCREASE</u> 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	494.00
Total 494.00		Total 494.00	
Reason and Justification for Request: TO BUDGET INSURANCE PROCEEDS RECEIVED FROM TRIDENT INSURANCE COMPANY ON 01/05/2012 IN THE AMOUNT OF \$493.90 FOR AN ACCIDENT THAT OCCURRED ON DECEMBER 10,2011 WHEN A VEHICLE DRIVEN BY ONE OF OUR DEPUTIES WAS INVOLVED IN AN ACCIDENT.			
Department Head Approval <i>Marcia H. Martin</i>		Finance Officer Approval <i>Marcia H. Martin</i>	
Date 1/6/2012		Date 1/6/2012	
Budget Officer Approval <i>MW Jarman</i>		Date 1/6/12	
Board Approval (When Applicable)		Date	
		Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 1/17/12 **ITEM NO.:** 5

RESOLUTION: Authorizing the Purchase of Year 2012 Vehicle Valuation Service: \$4,176.24

SUBJECT AREA: Purchase

ACTION REQUESTED:

To approve the expenditure of \$4,176.24 to cover the cost of the vehicle valuation services provided by TEC Data Systems.

HISTORY/BACKGROUND:

This expenditure is an annual expense incurred by the county to update our vehicle pricing system.

EVALUATION:

The pricing updates are needed to allow for an additional year of vehicles and the correction of values for motor vehicles which are 1 year older as of January 1st, 2012.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MW
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the county execute a purchase order for \$4,176.24 to TEC Data Systems for vehicle valuation services.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

1/17/12
Date

ATTEST

1/17/12
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 1/17/12 **ITEM NO.:** 6

RESOLUTION: Authorizing the Acceptance of a Grant in the Amount of \$231,843 from Kate B. Reynolds Charitable Trust and Authorizing Tammy Kelly, County Extension Director to be Program Manager

SUBJECT AREA: Administration

ACTION REQUESTED:

The Board is requested to authorize the acceptance of a grant in the amount of \$231,843 from Kate B. Reynolds Charitable Trust and authorize Tammy Kelly, County Extension Director to be Program Manager.

HISTORY/BACKGROUND:

Lenoir County Cooperative Extension submitted a grant application in trying to obtain funding for the "Increasing Healthy Food Access for the Poor through Local Business Opportunities". Lenoir County citizens are faced with addressing the issues associated with obesity and chronic disease prevention, especially among poor and needy families. It is difficult for families in low-income communities to maintain a well-balanced, nutritious diet. Limited transportation options and lack of local access to healthy foods forces families to purchase unhealthy foods from more convenient sources.

EVALUATION:

The Lenoir County "Increasing Healthy Food Access for the Poor through Local Business Opportunities" program is clearly defined and a much needed project. The grant will be paid over thirty-six (36) months. The first-year payment will be made subsequent a meeting with Trust staff. Subsequent annual payments will be made upon receipt and satisfactory review of previous-year expenditure and program reports. Lenoir County Government, pending County Commissioner approval will accept the fiscal role in managing this endeavor.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir County Cooperative Extension be authorized to accept of a grant in the amount of \$231,843 from Kate B. Reynolds Charitable Trust and authorize Tammy Kelly, County Extension Director to be Program Manager.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

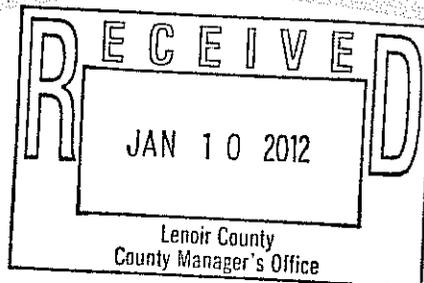
George W. Graham Jr., Chairman

1/17/12
Date

ATTEST

1/17/12
Date

**KATE B. REYNOLDS
CHARITABLE TRUST**



128 Reynolda Village
Winston-Salem, NC 27106-5123
phone: 336.397.5500 fax: 336.723.7765
toll free: 800.485.9080 www.kbr.org

December 27, 2011

Tammy D Kelly, County Extension Director
North Carolina Cooperative Extension, Lenoir County Center
1791 Highway 11/55
Kinston, NC 28504

Dear Ms. Kelly:

Congratulations. The Corporate Trustee of the Kate B. Reynolds Charitable Trust, upon recommendation of the Health Care Division Advisory Board, approved a \$210,766 [\$69,611 (year one); \$70,910 (year two); \$70,245 (year three)] grant for operating funds for a healthy food access program for Lenoir County as described in your application. No funds are provided for the research and evaluation component. Additionally, \$21,077 was approved for indirect expenses for a total grant of \$231,843.

The grant will be paid over 36 months. All payments will be subject to the availability of funds.

The first-year payment will be made subsequent a meeting with Trust staff. Subsequent annual payments will be made upon receipt and satisfactory review of previous-year expenditure and program reports. These reports will be based on the information presented in your application. Appropriate report forms are available through our website at the address above. Please contact us to schedule a meeting.

Your grant number is 2012-070. Please refer to this number in all communication regarding this award.

To accept this grant, your county board chair must sign and date the attached acceptance statement and return it to me within 30 days.

We may wish to include your grant award in press releases prior to the publication of our Annual Report. If this is not satisfactory with you, please let us know when you return the acceptance statement. You may publicize the grant in any manner you feel appropriate. Please incorporate the enclosed information about the Trust in your publicity.

We are looking forward to participating in this important program and wish you and your associates much success.

Sincerely,

A handwritten signature in black ink, appearing to read "Allen J. Smart".

Allen J. Smart, Director
Health Care Division
(336) 397-5511

AJS:dbl

Enclosures

cc: Gene Graham, County Board Chair
Michael Jarman, Lenoir County Manager

HEALTH CARE DIVISION
OPERATING ACCEPTANCE STATEMENT

Grant # 2012-070

On behalf of the recipient organization, I agree to the terms and conditions set in the attached letter. Furthermore my signature certifies that:

1. Income earned on Trust grant funds received by the grantee shall be used for the specific purpose described in the grant letter;
2. Any funds not used for the purpose granted shall be returned to the Trust; (Note: Trust funds shall not be used to pay for sales tax.);
3. Approval must be received from the Trust in writing prior to any modification of the funded program;
4. The Trust shall be notified promptly in writing if the organization's tax exemption is revoked or modified in any way;
5. The Trust shall be notified in writing of any proposed termination or change in ownership of the organization during the grant period;
6. The Trust, at its discretion, may request annual certified public accounting audits for the duration of the grant period;
7. Annual expenditure and program reports shall be furnished to the Trust.

Please check one:

We are ready to receive and utilize the funds for the purpose granted.

We will request the funds in writing when we are ready to receive and utilize the funds for the purpose granted.

Date

~~Gene~~ Graham, Board Chair
Lenoir County

-
- Keep your original letter and a copy of the signed acceptance statement for your files.
 - Return the original signed acceptance statement to the Trust.

County of Lenoir

Board of Commissioners

George W. Graham, Jr., Chairman
Reuben Davis, Vice-Chairman
Jackie Brown
J. Mac Daughety
Tommy Pharo
Eric S. Rouse
Linda Rouse Sutton



Lenoir County Courthouse
Post Office Box 3289
130 South Queen Street
Kinston, NC 28502

Telephone: (252) 559-6450
Fax: (252) 559-6454

Michael W. Jarman, County Manager
Tommy Hollowell, Assist. County Manager
April L. Banks, Clerk to the Board

December 15, 2011

Allen J. Smart
Director, Kate B. Reynolds Charitable Trust
Health Care Division
128 Reynolda Village
Winston-Salem, N.C. 27106

Dear Mr. Smart,

On behalf of Lenoir County Government, I would like to voice our support regarding Lenoir County Cooperative Extension's intent to pursue the "Increasing Healthy Food Access for the Poor through Local Business Opportunities" grant opportunity. Lenoir County citizens are faced with addressing the issues associated with obesity and chronic disease prevention, especially among poor and needy families. It is difficult for families in low-income communities to maintain a well-balanced, nutritious diet. Limited transportation options and lack of local access to healthy foods forces families to purchase unhealthy foods from more convenient sources. Although more convenient, their selection consists mainly of canned and processed foods.

While individuals have freedom to make their own choices, their environment has an enormous effect. The lack of access to healthy foods can have adverse effects on an individuals' health. A diet lacking fruits and vegetables can increase the risk of diabetes, heart disease, cancer, and other illnesses. Poor dietary consumption also contributes to the current obesity epidemic. We support this project as it will address some of these health issues by increasing access to healthy food among financially challenged individuals.

If awarded the grant dollars to support this project Lenoir County Government, pending County Commissioner approval will accept the fiscal role in managing this endeavor. I fully support the efforts of the Lenoir County Cooperative Extension as they apply for external funding to support this project designed to assist those at risk.

Thank you for your consideration of the Increasing Healthy Food Project.

Sincerely,

Michael W. Jarman
Lenoir County Manager

Item No.: 7

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:
PROCESS FUNDS:\$25,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		PROCESS FUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3329-3632	GRANT-NCDOT-SANDY BOTTOM V	25,000.00	10-4201-6901	GRANT-NCDOT-SANDY BOTTOM'	25,000.00
Total		25,000.00	Total		25,000.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE \$25,000 FROM THE NC DEPARTMENT OF TRANSPORTATION TO COVER THE COST OF CONSTRUCTING A NEW ASPHALT DRIVEWAY FOR THE SANDY BOTTOM VOLUNTEER FIRE DEPARTMENT. THE NCDOT APPROVED A SECONDARY ROADS AGREEMENT TO ASSIST IN THE CONSTRUCTION OF A NEW ASPHALT DRIVE FOR THE SANDY BOTTOM VOLUNTEER FIRE DEPARTMENT. THE MONEY WILL BE PASS THROUGH FUNDS, WITH THE ENTIRE AMOUNT GOING TO SANDY BOTTOM.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marsha H. Martin</i>	1/10/2012	<i>Marsha H. Martin</i>	1/10/2012
Budget Officer Approval	Date		
<i>M. W. Jarman</i>	1/10/12		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 01/17/12 **ITEM NO.** 8A

RESOLUTION: Authorizing the Acceptance of a \$500,000 NC PARTF (Parks & Recreation Trust Fund) Grant for the Woodmen Community Center Project and Authorizing Expenditure of \$500,000 Committed Local Funds as the Match for this Grant.

SUBJECT AREA: Community Development

ACTION REQUESTED:

To authorize the Kinston/Lenoir County Parks and Recreation Director to accept on behalf of Lenoir County, a NC Parks & Recreation Trust Fund (PARTF) Grant in the amount of \$500,000 for the Woodmen Community Center Project and authorize the expenditure of \$500,000 committed local funds as the match for this grant.

HISTORY/BACKGROUND:

On September 8, 2009, Item #28, the Lenoir County Board of Commissioners approved funding in the amount of \$500,000 for the Woodmen Community Center. This \$500,000 will be used as a match for a \$500,000 Parks & Recreation Trust Fund Grant. The Woodmen of the World have committed to constructing a 58,000 square foot facility and water park. The total project cost is approximately \$13.2 million.

EVALUATION:

The Kinston/Lenoir County Parks & Recreation Department has been very successful in receiving grants to help fund projects such as the Woodmen Community Center. The \$500,000 PARTF Grant requires a local match of \$500,000. On September 8, 2009, the Lenoir County Board of Commissioners approved funding in the amount of \$500,000 for this project. The County portion will be used as the local match for the PARTF Grant. To receive the PARTF Grant, the County must first spend its local match.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners, that the Kinston/Lenoir County Parks & Recreation Director be authorized to accept a NC Parks and Recreation Trust Fund (PARTF) Grant in the amount of \$500,000 from the NC Parks & Recreation Trust Fund and be it further resolved that \$500,000 in local funds, committed to the Woodmen Community Center Project by the Board of Commissioners, be used as the local match for this grant.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

1/17/12
Date

ATTEST

1/17/12
Date

Item No.: 8B



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		COMMUNITY DEVELOPMENT		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
40-3980-9850	GRANT-NC PARKS/REC-PART F	500,000.00	40-4930-5124	WOODMEN CENTER-WATER PARK	1,000,000.00
40-3991-9910	FUND BALANCE APPROPRIATED	500,000.00			
Total		1,000,000.00	Total		1,000,000.00

Reason and Justification for Request:

To appropriate funds for the Woodmen of the World Center. On September 8, 2009, the commissioners committed \$500,00 in local funds for the Woodmen Community Center and on January 18, 2011, the commissioners approved a resolution allowing Bill Ellis to make application for \$500,000 from the North Carolina Parks and Recreation Trust Fund. The NC Parks and Recreation Trust Fund grant has been approved in the amount of \$500,000 for the Woodmen Center's water park, but requires a \$500,000. match.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marsha H. Martin</i>	<i>1/11/2012</i>	<i>Marsha H. Martin</i>	<i>1/11/2012</i>
Budget Officer Approval	Date		
<i>Michael W. Brown</i>	<i>1/11/12</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 1/17/12 **ITEM NO.:** 9

RESOLUTION: Authorizing Lenoir County To Enter Into An Agreement With The NC Wildlife Resources Commission For The Construction Of A Public Boating Access And Landing On Junk Yard Buy Out Properties Located On Highway 11/55 South On The Parcel Of Land Known As Woody's Junk Yard

SUBJECT AREA: Community Development

ACTION REQUESTED:

To enter into an agreement with the NC Wildlife Resources Commission for a public boat ramp access and landing for a period of 25 years.

HISTORY/BACKGROUND:

Lenoir County currently does not have a state maintained boat ramp. This facility will allow for free public boating access including vehicle and trailer parking 365 days a year. The Wildlife Commission will construct the boat landing, parking area and dock at no cost to the county and will maintain the concrete ramp, dock and parking area and make necessary repairs to major infrastructure for the ramp, dock and parking area. The county will continue to operate the old wildlife ramp on US 70, which allows boating access up the river during low water periods and the new ramp will allow boating access down the river.

EVALUATION:

It is recommended that we enter into this agreement, which will design, permit, renovate, operate and maintain a public boating access facility for Lenoir County, which will be funded by the NC Wildlife Resources Commission for a period of 25 years.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that Lenoir County enter into an agreement on the first day of February, 2012 with the NC Wildlife Resources Commission for the design, permit, construction and operation of a state maintained public boating access facility. Also, authorize the chairman of the Lenoir County Board of Commissioners to sign this agreement.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

1/17/12
Date

ATTEST

1/7/12
Date

MEMORANDUM OF AGREEMENT

AGREEMENT TO DESIGN, PERMIT, RENOVATE, OPERATE AND MAINTAIN A PUBLIC BOATING ACCESS FACILITY

This agreement is made and entered into this the First day of XXXXX, 2011, by and between the NORTH CAROLINA WILDLIFE RESOURCES COMMISSION, hereinafter referred to as the COMMISSION, and LENOIR COUNTY, hereinafter referred to as the COUNTY.

I. PURPOSE OF THE AGREEMENT

It is mutually agreed that the COMMISSION and the COUNTY will cooperate to provide free public boating access at the boat landing located on the XXXX acre parcel owned by the COUNTY on Old Pink Hill Road in Kinston on the Neuse River.

II. RESPONSIBILITIES

A. The COMMISSION agrees to:

1. Provide complete design services for construction of a public boat landing, including any parking area.
2. Obtain all regulatory permits required for construction and improvements.
3. Construct the boat landing, parking area and courtesy docks.
4. Make any future necessary repairs to major infrastructure items such as concrete ramps, docks and parking area.

B. The COUNTY agrees to:

1. Provide the parcel of land necessary to complete the project.
2. Provide free public boating access including vehicle and trailer parking 24 hours a day 365 days a year.
3. Maintain the grounds surrounding the site keeping the grass mowed at regular intervals year round and litter removed regularly.

C. The COUNTY and the COMMISSION agree to:

4. Manage the access area as a COMMISSION facility with no closure of the site except for repair purposes, emergency situations, limited special uses or best management practices. The facility will be posted with COMMISSION boating access area regulations using kiosks and signage.

III. TERMINATION

It is mutually agreed that either party may terminate its involvement in this agreement by written notice to the other at least 120 days in advance of the date on which termination is to become effective. If the agreement is terminated before the end of the agreement as described below, the County will reimburse the Commission for the cost of infrastructure improvements on a pro-rated cost share.

IV. TERM OF AGREEMENT

This agreement shall become effective upon full execution and shall continue in effect for a period equal to 25 years.

IN TESTIMONY WHEREOF, this Cooperative Agreement has been executed by the parties hereto, in duplicate originals, as of the date first above written.

Lenoir County

County Manager

ATTEST

Lenoir County Parks Director

NORTH CAROLINA WILDLIFE RESOURCES
COMMISSION

Gordon Myers, Executive Director

ATTEST

Erik D. Christofferson, Engineering Services
Division Chief

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 1/17/12 **ITEM NO.:** 10

RESOLUTION: Approving Purchase of a Maintenance Agreement: \$5,010

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Grayco Detention Equipment for the purchase of a maintenance agreement to service jail doors and locks.

HISTORY / BACKGROUND:

Over the past three years the sliding jail doors were converted to swinging doors that use electronic locks. These doors and locking systems were converted by Grayco Detention Equipment. The door locking systems must be serviced from time to time to keep them lubricated and adjusted.

EVALUATION:

Grayco Detention Equipment has offered to service all of the locking mechanisms in the jail twice per year for \$9820. The jail has over 56 doors with these electronic locks. Because the fiscal year has already commenced, Grayco will perform the service once for \$5010. It is essential that the locks be serviced to keep them in good working order and to prolong the life of the locks. A few of the locks are now in need of repair and pose a security risk to the jail. The funding for the agreement will come from the jail maintenance line.

The Sheriff respectfully requests that the Sheriff be permitted to execute a purchase order with Grayco Detention Equipment for the purchase of a maintenance agreement to service jail doors.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Grayco Detention Equipment for the purchase of a maintenance agreement designed to service jail doors and locks.

Grayco Detention Equipment----- \$ 5,010

Funding Account #: 10-4320-3520 \$5,010

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

1/17/12
Date

ATTEST

1/7/12
Date

RESOLUTION: Approving Purchase of the L3 In-car Camera System and (5) Camera's:
\$53,919

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with L-3 Mobile Vision Inc., to purchase (5) in-car cameras and the infrastructure to receive and store the recorded data.

HISTORY / BACKGROUND:

Since 1996 the Sheriff's Office has been using digital in-car cameras to record events that occur outside and inside of the Sheriff's Office patrol cruiser. These cameras are valuable tools that collect documentary evidence in the form of visual and audio data. From car chases to domestic violence incidents, these cameras not only record visual data but also record the patrol car cruiser speed, emergency light activation, and GPS location. For several years the Sheriff's Office had been using a product sold by International Police Technologies. Last year the Sheriff's Office received a letter from a law firm that stated that the business had filed for bankruptcy and was closed. As a result the Sheriff's Office was left with no one to service its cameras, workstation, and server that were used to store the data and also without a parts supplier. As a result, the Sheriff's Office was forced to explore other in-car camera vendors. Several IPT cameras have failed and have since been removed from service.

EVALUATION:

The Sheriff's Office has investigated several in-car camera systems and has settled on a product sold by L-3 Mobile Vision, Inc. The in-car camera will record events that occur in front of the patrol vehicle as well as inside the car. The officer's conversations are transmitted back to the patrol car for recording utilizing a small transmitter carried on the officers' duty belt. All of the data is temporarily stored on the in-car cameras system. Once the car reaches the courthouse parking lot the L-3 data storage system will communicate with the in-car camera allowing for a wireless transfer of the data to a dedicated server.

The Sheriff's Office not only chose this camera system because of its ability to record and send data, but also because it is backed by a strong industry leader. L-3 Mobile Vision is the 5th largest military contractor and does several billion dollars worth of sales per year. L-3 is a Fortune 200 Aerospace/Military/Law enforcement company providing products to more than 8,800 agencies worldwide.

Each in-car camera is quoted at \$5405 or \$27,025 for (5) cameras. The infrastructure which includes the server, workstation, backup system, UPS, training and build-out, wireless access points, and shipping and handling is quoted at \$26,894, for total of \$53,919. The Sheriff's Office had previously received (5) in-car cameras purchased with Justice Assistance Grant funds. This project was included in the Sheriff's Office 2011-2012 fiscal budget.

The Sheriff respectfully requests that he be permitted to execute a purchase order with L-3 Mobile Vision, Inc., for the purchase of (5) in-car camera systems, as well as the server, workstation, backup system, UPS, training and build-out, wireless access points, and shipping and handling.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with L-3 Mobile Vision, Inc., for the purchase of (5) in-car cameras and the L-3 system infrastructure.

L-3 Mobile Vision, Inc.----- \$ 53,919

Funding Account #: 10-4310-5100 \$ 53,919

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 1/17/12
Date

ATTEST 1/7/12
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 01/17/2012 **ITEM NO:** 12A

RESOLUTION: Approve a Contract with L. R. Kimball Company for Consulting, Grant Writing, and Technical Services: E-911 Consolidation with Jones County

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested approve a proposal and contract from the L.R. Kimball Company to provide consulting, grant writing, and technical services to Lenoir County and Jones County for a proposed consolidation of Lenoir and Jones Counties' E-911 Communication Centers (PSAPs - public safety answering points).

HISTORY/BACKGROUND:

Over the past year, Lenoir and Jones County officials have been discussing the feasibility of merging the Jones County E-911 center with Lenoir County's E-911 center. The merger would also involve an upgrade of both Counties' radio systems and construction of a new primary PSAP Center in Lenoir County and a redundant center in Jones County. Both Counties agreed that any consolidation was contingent upon the availability of grant funding for the entire project from the State E-911 Fund. Officials from both counties spoke with representatives of the NC E-911 Board to determine if grant funds were available to fund consolidation of PSAPs. E-911 representatives confirmed that grant funds are available for consolidations and strongly encouraged the project. These grant funds are awarded on a competitive basis, considering the merit of the proposed project and availability of funds. Due to the competitive nature of the grant awards, officials from both counties determined that a consultant with expertise in PSAP consolidations should be retained. The consultant will be involved in properly writing the grant for submission to the E-911 Board, advise on the design and construction of the two PSAP facilities, and the upgrade of necessary technologies to support the consolidation project. Proposals were submitted to consulting companies. Two consulting companies were interviewed. L.R. Kimball Company was selected as the firm most qualified to complete in a timely manner the consulting duties required to move this project forward.

EVALUATION:

Lenoir and Jones Counties wish to consolidate the operations of their E-911 Communication Centers. Both Counties feel this can be accomplished, but an expert consultant experienced in PSAP consolidations is needed. L.R. Kimball Company was selected to provide consulting services, grant writing expertise, and technical advice for the project. Lenoir and Jones counties have agreed to equally split the costs of the consulting firm. The funds to pay for the consultant will be utilized from the fund balance of Lenoir and Jones Counties' E- 911 funds. The total cost for the consultant is \$70,420 (with that being split between Jones and Lenoir Counties). Lenoir County's portion is \$35,210. To move forward with the consolidation project, both counties have agreed that grant funding must be available to pay for the entire project.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners, that a proposal in the amount of \$70,420 from the L.R. Kimball Company to provide consulting, grant writing, and technical services to Lenoir County and Jones County for a proposed consolidation of Lenoir and Jones Counties' E-911 Communication Centers (PSAPs-public safety answering points) be approved and be it further resolved that the County Manager is authorized to execute a contract with the L.R. Kimball Company for these consulting services with Lenoir County's portion of the contract to not exceed \$35,210.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

1/17/12
Date

ATTEST

1/17/12
Date

BUDGET ORDINANCE AMENDMENT: EMERGENCY TELEPHONE SYSTEM FUND
 EMERGENCY TELEPHONE SYSTEM: \$35,210. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
EMERGENCY TELEPHONE SYSTEM FUND		EMERGENCY TELEPHONE SYSTEM		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
24-3991-9915 FUND BALANCE APPROPRIATED	35,210.00	24-4320-1990 CONSULTING SERVICES	35,210.00		
Total	35,210.00	Total	35,210.00		

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM EMERGENCY TELEPHONE SYSTEM FUND FUND BALANCE TO COVER ONE HALF OF THE COST OF A CONSULTING FIRM'S FEE FOR A STUDY OF THE JONES COUNTY E 911 CENTER BEING HANDLED BY LENOIR COUNTY. THE OTHER ONE HALF OF THE COST WILL BE PAID BY JONES COUNTY OUT OF THEIR E 911 FUND BALANCE. LENOIR COUNTY'S PORTION IS COMING FROM THE E 911 FUND BALANCE THAT WAS DESIGNATED FOR A ONE TIME USE WITHIN FISCAL YEARS 2010-11 AND 2011-12 FOR SAFETY ISSUES NOT NORMALLY APPROVED FOR E 911 EXPENDITURES.

Department Head Approval <i>[Signature]</i>	Date 1-12-11	Finance Officer Approval <i>[Signature]</i>	Date 1/12/2012
Budget Officer Approval <i>[Signature]</i>	Date 1/12/12	Date of Minutes	
Board Approval (When Applicable)	Date	Date of Minutes	

RESOLUTION: Approving the Continuing Execution of Contracts for Preventative Maintenance of Lenoir County Transit (LCT) Vehicles Utilizing Funds (\$124,000, no match required) from the American Recovery and Reinvestment Act (ARRA) of 2009

SUBJECT AREA: Finance

ACTION REQUESTED:

Approve the Continuing Execution of Contracts for Preventative Maintenance of LCT Vehicles for Sparkle Right, Grants Services and Auto Generator and Starter Service to be funded at \$124,000, with no match required, by the American Recovery and Reinvestment Act of 2009 (ARRA).

HISTORY/BACKGROUND:

On May 4, 2009, a resolution was approved by the Board of Commissioners approving the American Recovery and Reinvestment Act of 2009 Application for FY 2009-2011. The ARRA provided funds to allow Transit Systems to apply for grants for Preventative Maintenance for vehicles. This resolution included preventative maintenance for eighteen (18) vehicles. NCDOT also approved preventative maintenance to include washing of vehicles, and interior cleaning, along with preventative maintenance for wheelchair lifts. This will be for a two (2) year period with an option for up to five (5) years. On April 25, 2010, thirty seven (37) Request for Proposals were sent to vendors in Lenoir and other counties. The Request for Proposal was advertised in the local paper, a minority owned paper and the State of NC Purchase and Contract Interactive Purchasing System. Seven (7) proposals were returned for three (3) types of preventative maintenance: Vehicle Washing, Vehicle Preventative Maintenance, and Wheelchair Lift Preventative Maintenance. A pre-proposal conference was held May 6, 2010. Bid opening was held on May 25, 2010. After the bid opening, a local review committee made recommendations and the package was reviewed by NCDOT/Division of Public Transportation and on August 24, 2010 NCDOT approved the following vendors: Sparkle Right for vehicle washing, Auto Generator and Starter for vehicle preventative maintenance and Grant's Service for wheelchair lift maintenance. The grant was executed and LCT used the grant funds for FY2009 and 2010.

EVALUATION:

After a delay of six months NCDOT/PTD has released these funds for the FY12 year, funded at 100%.

MANAGER RECOMMENDATION:

Respectfully Recommend Approval

MW
Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the County Manager or staff so designated are hereby authorized to continue to execute the required documents to obtain the necessary grant funds for Preventative Maintenance utilizing ARRA funds to: Sparkle Right, Auto Generator and Starter and Grant's Service.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham____ Brown____ Daughety____ Rouse____
Pharo____ Davis____ Sutton____

George W. Graham, Jr., Chairman 01/17/2012
Date

ATTEST 01/17/2012
Date



PUBLIC HEARING NOTICE

Item 14

This is to inform the public that a public hearing will be held on the proposed Lenoir County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than January 27, 2012. The public hearing will be held on January 17, 2012 at 5 p.m. before the (governing board) Lenoir County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the American with Disabilities Act (ADA) or a language translator should contact Sally Durst, on or before January 12, 2012, at telephone number (252) 559-6457 x7270 or via email at sdurst@co.lenoir.nc.us.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Lenoir County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Demand Response, Subscription, and Deviated Fixed Routes. Services are rendered by Lenoir County Transit.

The total estimated amount requested for the period July 1, 2012 through June 30, 2013

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$262,423	\$39,364 (15%)
Capital (Vehicles & Other)	\$87,000	\$8,700 (10%)
Operating (Small fixed-route, regional, and consolidated urban-rural systems only)	\$0	\$0 (50%) or more <small>*Note: Small Fixed Route systems must contribute more than 50%</small>
TOTAL PROJECT	\$349,423	\$48,064
	Total Funding Requests	Total Local Share

This application may be inspected at Lenoir County Transit from 9:00am to 4:00pm. Written comments should be directed to Sally Durst before January 13, 2012.

Aviso de Junta Pública

Este aviso es para informar al público sobre la junta pública que se llevara acabo, acerca de la aplicación de propuesta por el programa de transporte para la comunidad del condado de Lenoir, que será sometida al Departamento de Transportación de Carolina del Norte no mas tarde del 27 de enero del 2012. La junta pública se llevara a cabo el 17 de enero del 2012 a las 5:00 de la tarde frente (al grupo gobernador) de Comisionados del Condado de Lenoir.

Personas interesadas en atender la junta pública que necesiten ayuda auxlliaría o servicios bajo el acto de Americanos con Incapacidades o un intérprete favor de contactar a Sally Durst en o antes del 12 de enero del 2012, al número de teléfono (252) 559-6457 x7270 o por correo electrónico a sdurst@co.lenoir.nc.us.

El Programa de Transportación para la Comunidad proporciona asistencia para coordinar programas de transporte ya en existencia y operados en el Condado de Lenoir, también proporciona opciones y servicios de transporte para las comunidades en el área de servicio. Estos servicios actualmente son proporcionados usando demande la respuesta, rutas de suscripción, y rutas fijas/desviadas. Servicios son rendidos por el Programa de Transporte del Condado de Lenoir.

La cantidad aproximada que será pedida para el periodo del 1 de julio, 2012 al 30 de junio, 2013

<u>Proyecto</u>	<u>Cantidad Total</u>	<u>Porción local</u>
Administrativo	\$262,423	\$39,364 (15%)
Capital (vehículos y otros)	\$87,000	\$8,700 (10%)
Operativo (pequeñas rutas fijas, de región, y sistemas consolidados urbanorural)	\$0	\$0 (50%)
TOTAL PROYECTO	\$349,423	\$48,064
	Cantidad Total Pedida	Total de Porción Local

Esta aplicación puede ser inspeccionada en el edificio de Transporte del Condado de Lenoir, de 9:00 del la mañana a 4:00 de la tarde. Comentarios escritos deben ser dirigidos a Sally Durst antes del 13 de enero del 2012.

RESOLUTION: Approving the Community Transportation Program Grant Application for FY 2012-2013: \$262,423 Administrative: \$87,000 Capital

SUBJECT AREA: Financial

ACTION REQUESTED:

1.) Hold a Public Hearing to receive input regarding the proposed Community Transportation Application; 2.) Approve the grant application to the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) for funding of the Lenoir County Transportation Department in the amount of \$262,423 for Administrative and \$87,000 for Capital.

HISTORY/BACKGROUND:

The Lenoir County Transportation Department began its operation in October 1994 with six vehicles. The Lenoir County Transportation Department provides "Coordinated Human Services" and "Rural General Public Transportation" to the citizens of Lenoir County through subscription and demand routes. The Lenoir County Transportation Department currently serves several agencies participating in the consolidated system. The agencies participating are the Department of Social Services, Council on Aging, Lenoir County Health Department, Lenoir County Mental Health Program (EastPointe), and Vocational Rehabilitation. The Lenoir County Transportation Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government. The administrative funding for the Transportation Department provided by NCDOT/PTD includes salaries for a Transportation Coordinator's position, Administrative Assistant's position and a Grant Writer/Safety Officer @ 100 percent, and a Part-Time Secretary position @ 25 percent. The local match is provided by various local transit revenues. The Transportation Coordinator's position, now currently titled as Assistant Director's position, was established in April of 1996 to increase the coordination and efficiency of the Lenoir County Transportation Department and its participating agencies/departments. In 2010, NCDOT approved a request from Lenoir County Transit to increase our fleet to eighteen. This growth has allowed the County to qualify for increased funding through the North Carolina Department of Transportation's grant program.

EVALUATION:

The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. The CTP grant application includes approximately \$262,423 for administrative funding and \$87,000 for capital funding. The Transportation Department is currently approved for grant funding of one full-time Assistant Director's position @ 100%, one full-time Administrative Assistant's position @ 100%, one Part-Time Secretary @ 25%, and one Grant Writer/Safety Officer position funded @ 100%. The administrative portion of the grant application for FY 2011-2012 includes salaries, fringes and other operating expenditures for all administrative positions at the approved NCDOT/PTD participation percentages. NCDOT/PTD will participate in the administrative funding at an 85 percent level for each position resulting in a 15 percent local match requirement; capital is 90 percent NCDOT/PTD and a 10 percent local match. The capital portion of the grant application for FY 2011-2012 includes funding for replacing two (2) Center Aisle Vehicles with Lift. The Transportation Department will endeavor to secure the necessary local funding requirements through transit revenues before requesting county funding. As required by NCDOT/PTD, the Transportation Department properly advertised on January 8, 2012 for any public and/or agency comments regarding the proposed Community Transportation Application; also, informed the general public/agencies that a public hearing would be held sometime during the Commissioner's regular scheduled board meeting beginning at 4:00 pm on January 17, 2012, and the Public Hearing scheduled at 5:00pm in order to receive comments regarding the application.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

MWJ
Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir County Transit is hereby authorized to apply for the North Carolina Department of Transportation FY 2012-2013 Community Transportation Program Application Grant funding in the amount of \$262,423 Administrative and \$87,000 Capital, and be it further resolved that if the grant is awarded, the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager or staff so designated are authorized to execute the required documents to obtain the necessary grant funds.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham ___ Brown ___ Daughety ___ Rouse ___

Pharo ___ Davis ___ Sutton ___

George W. Graham, Jr., Chairman

01/17/2012
Date

ATTEST

01/17/2012
Date

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

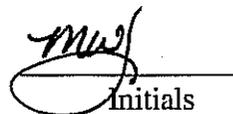
The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 nd Appearance	Anthony Dwight Hall	November 2014
Lenoir Memorial Hospital Board of Directors 2 nd Appearance	Ralph Lee Cox, MD – primary David Bruce Baird, MD – alternate Laddie M. Crisp, Jr., MD – primary John K. John, MD – alternate Dexter E. Floyd – primary Armistead B. Mauck - alternate	January 2015

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4)
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:


initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 nd Appearance	Anthony Dwight Hall	November 2014
Lenoir Memorial Hospital Board of Directors 2 nd Appearance	Ralph Lee Cox, MD – primary David Bruce Baird, MD – alternate Laddie M. Crisp, Jr., MD – primary John K. John, MD – alternate Dexter E. Floyd – primary Armistead B. Mauck - alternate	January 2015

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

1/17/12
Date

ATTEST 1/17/12
Date