

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
TUESDAY, JANUARY 18, 2010 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S: QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Ms. Tammy Kelly, Cooperative Extension Director and Mr. Stan Dixon:
Farmland Preservation Plan

- | | | |
|----|--|--------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 5 Min.

- | | | |
|----|---|------------------------------|
| 3. | Approval of Minutes: Regular Board Meeting: January 3, 2011 | ACTION
Hall/Jarman |
|----|---|------------------------------|

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS/: 25 Min.

- | | | |
|----|--|------------------|
| 4. | Budget Ordinance Amendment: General Fund: Sheriff's Department: \$17,202.25: Increase | Smith/Martin |
| 5. | Budget Ordinance Amendment: General Fund: DSS: \$105,229: Increase | Jones/Martin |
| 6. | Budget Ordinance Amendment: Capital Projects Fund: Sanderson Gas Line: \$565,000: Increase | Hollowell/Martin |
| 7. | Resolution Approving the Kinston-Lenoir County Parks and Recreation 2011-2017 Master Plan | Ellis/Martin |
| 8. | Resolution Authorizing Lenoir County to Apply for a Parks and Recreation Trust Fund Grant (PARTF) NTE: \$500,000 for the Woodmen Community Center's Water Park | Ellis/Martin |
| 9. | Resolution Authorizing the Repeater Upgrade to the Existing 800 MHz and 400 MHz Radio Systems for Lenoir County: \$600,000 | Dail/Martin |

APPOINTMENTS: 5 Min.

- | | | |
|-----|---|------|
| 10. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Hall |
|-----|---|------|

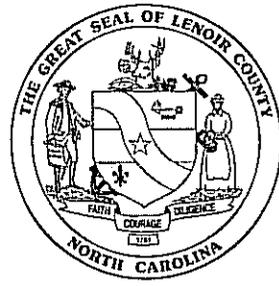
OTHER ITEMS: 10 Min.

- | | | |
|-----|---|--|
| 11. | Items from County Manager / County Attorney / Commissioners Public Comments/
Closed Session (if necessary) | |
|-----|---|--|

ADJOURN

County of Lenoir

Board of Commissioners
 George W. Graham, Jr., Chairman
 Reuben Davis, Vice-Chairman
 Jackie Brown
 J. Mac Daughety
 Tommy Pharo
 Eric Rouse
 Linda Rouse Sutton



Lenoir County Courthouse
 Post Office Box 3289
 130 South Queen Street
 Kinston, NC 28502

Telephone: (252) 559-6450
 Fax: (252) 559-6454

Michael W. Jarman, County Manager
 Tommy Hollowell, Asst. County Manager
 Lashanda A. Hall, Clerk to the Board

TO: Members of the Board
FROM: George W. Graham, Jr.
DATE: January 18, 2011
SUBJECT: TACC-9 Interview Schedule: Proposed: 2011

The following is a proposed schedule by Chairman Graham for consideration by all Board members.

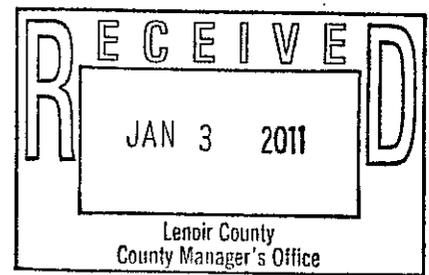
Ms. Sutton	January
Mr. Daughety	February
Mr. Davis	March
Ms. Brown	April
Mr. Graham	May
Mr. Rouse	June
Mr. Jarman	July
Mr. Pharo	August
Ms. Sutton	September
Mr. Daughety	October
Mr. Davis	November
Ms. Brown	December

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: January 18, 2011
SUBJECT: Items of Interest

1. Letter: December 29, 2010 from NCDOT re: 2010 Secondary Road Improvements
2. Lenoir County Inspections Permit/Inspections Report December and January to December 2010
3. Minutes: Kinston-Lenoir Parks and Recreation Commission Meeting: December 9, 2010



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION



BEVERLY EAVES PERDUE
GOVERNOR

EUGENE A. CONTI, JR.
SECRETARY

December 29, 2010

Mike Jarman
Lenoir County Manager
Post Office Box 3289
Kinston, NC 28502

Mr. Jarman;

Enclosed is a copy of our annual secondary roads statement, as required by general statute 136-44.9. The statement lists which secondary roads the NCDOT has made improvements to for the previous calendar year using Secondary Road Construction Funds, the amount expended for the improvements, and the status of the improvements.

If you have any questions about this report or desire more information, please contact my office at 252-527-0053.

Sincerely,

Preston Hunter, P.E.

Enclosures

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DIVISION TWO - DISTRICT 3
1629 HWY. 258 SOUTH
KINSTON, NC 28504

TELEPHONE: (252) 527-0053
FAX: (252) 527-7920
WEBSITE: WWW.NCDOT.GOV

LOCATION:
1629 HWY 258 SOUTH
KINSTON, NC

LENOIR COUNTY
SECONDARY CONSTRUCTION
2010

SR NUMBER	DESCRIPTION	MILES OF NEW PAVING	WBS ELEMENT	AMOUNT EXPENDED 2010		TOTAL AMOUNT EXPENDED		CURRENT STATUS OR COMMENTS
				HIGHWAY FUND	TRUST FUND	HIGHWAY FUND	TRUST FUND	
Various	County wide surveys, rights of way, etc.		2C:054015	\$ 94,768.71				
SR 1730	Humphrey Road Grade, drain, base, and pave.	1.3	2C:054045		\$ 166,917.00		\$ 363,869.59	100% Complete
SR 1303	Charlie Herring Road Grade, drain, base, and pave.	0.4	2C:054049	\$ 31,455.00		\$ 145,093.90		100% Complete
SR 1716	Harvey Rouse Road Grade, drain, base, and pave.	0.36	2C:054050		\$ 131,526.00		\$ 200,892.77	100% Complete
SR 1511	North Charles Street Grade, drain, base, and pave.	0.6	2C:054052		\$ 208,664.00		\$ 251,068.48	100% Complete
SR 1304	Herring Family Road Grade, drain, base, and pave.	0.3	2C:054056		\$ 120,521.00		\$ 125,646.67	100% Complete
SR 1721	Canady Road Grade, drain, base, and pave.	1.5	2C:054055		\$ 31,964.88		\$ 31,964.88	5% Complete*
SR 1547	Parrott Dickerson Road Grade, drain, and base	0.64	2C:054057	\$ 299,003.00		\$ 467,294.48		100% Complete
	Deep Run EMS Pave new apron		2C:054059	\$ 10,427.27		10427.27		100% Complete



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

DECEMBER 2010

PERMITS ISSUED: 130

PERMITS VALUE: \$1,292,858

PERMIT FEES: \$ 11,485

SINGLE FAMILY DWELLINGS: 2

MOBILE HOMES: 7

COMMERCIAL: 0

ADDITIONS: 3

ELECTRICAL: 58

PLUMBING: 10

MECHANICAL: 42

OTHER: 8

TOTAL INSPECTIONS: 183

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 12-31-2010

Designated period: 12/01/10 to 12/31/10 [Prior period: 12/01/09 to 12/31/09]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	1	246,490.00	583.00	1	1	145,000.00	290.00	0
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
* TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter	214B		.00	.00	0	0	.00	.00	0

NEW NON-RESIDENTIAL BUILDINGS:

* Amusement, Social, & Recreational	318B		.00	.00	0	0	.00	.00	0
* Churches & Other Religious	319B		.00	.00	0	0	.00	.00	0
* Industrial	320B		.00	.00	0	0	.00	.00	0
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B		.00	.00	0	0	.00	.00	0
* Offices, Banks, & Professional	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	1	66,390.00	398.00	0
* Stores & Customer Services	327B		.00	.00	0	0	.00	.00	0
* Other Non-Residential Bldgs	328B		.00	.00	0	0	.00	.00	0
* Structures Other than Buildings	329B		.00	.00	0	0	.00	.00	0

ADDITIONS, ALTERATIONS, & CONVERSION

* Residential	434B	2	14,200.00	150.00	2	13	393,362.00	1,124.00	0
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	0	.00	.00	0
* Adds of Res. CP/Garages(Atch/Detcl)	438B	1	29,950.00	86.00	1	0	.00	.00	0

DEMOLITIONS AND RAZING OF BUILDINGS:

* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE		4	290,640.00	819.00	4	15	604,752.00	1,812.00	0
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Printed: 12-31-2010

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Code	Prms	Designated period: 12/01/10 to 12/31/10		Prior period: 12/01/09 to 12/31/09				
		Valuation	Fees Paid	Valuation	Fees Paid			
MOBILE/MODULAR OFFICE/CLASSROOM								
*MOBILE OFFICE								
*MODULAR CLASSROOM								
*MODULAR OFFICE								
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:								
*ELECTRICAL								
*PLUMBING								
*HEATING/ AIR CONDITIONING								
*INSULATION								
*TEMPORARY POLE								
RESIDENTIAL ACCESSORY STRUCTURES								
*STORAGE/PORCHES/PATIOS/DECKS								
MISCELLANEOUS:								
*CHANGE OF OCCUPANCY								
*INSPECT DWELLING								
*TENTS								
*SATELLITE DISH								
*AWNING								
*EXTRA INSPECTIONS								
*FIRE PROTECTION SPRINKLER SYSTEM								
*MOVING DWELLING ONLY								
*SIGN								
*FIREWORKS								
*SWIMMING POOL								
*TANKS								
MOBILE HOMES								
*SINGLE WIDE MOBILE HOME								
*DOUBLE WIDE MOBILE HOME								
*MODULAR HOME								
740B	58	397,175.00	3,953.00	57	39	64,116.00	2,189.00	0
750B	10	71,500.00	2,350.00	9	10	14,295.00	649.00	0
730B	42	179,284.00	2,428.00	41	29	122,791.00	1,649.00	0
	5	8,759.00	250.00	5	4	6,900.00	200.00	0
	1	1,000.00	50.00	1	1	750.00	25.00	0
900B		.00	.00	0	0	.00	.00	0
910B		.00	.00	0	1	150.00	150.00	0
920B		.00	.00	0	0	.00	.00	0
930B		.00	.00	0	0	.00	.00	0
940B		.00	.00	0	0	.00	.00	0
950B		.00	.00	0	0	.00	.00	0
	1	.00	150.00	1	8	650.00	716.00	0
		.00	.00	0	1	4,603.00	199.00	0
		.00	.00	0	0	.00	.00	0
		.00	.00	0	0	.00	.00	0
		.00	.00	0	1	1,200.00	50.00	0
		.00	.00	0	0	.00	.00	0
		.00	.00	0	0	.00	.00	0
		.00	.00	0	0	.00	.00	0
700B	4	19,000.00	400.00	4	4	33,500.00	400.00	0
710B	3	79,000.00	375.00	3	2	122,500.00	250.00	0
720B	1	146,500.00	415.00	1	1	150,000.00	328.00	0
TOTALS FOR PERMITS ABOVE (incl. pg 1)	129	1,192,858.00	11,190.00	126	117	1,146,207.00	8,617.00	0
Totals of other permits in the period	1	100,000.00	295.00	1	0	.00	.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD	130	1,292,858.00	11,485.00	127	117	1,146,207.00	8,617.00	0

Summary of Inspection Results by Inspector ID For the period 12/01/10 through 12/31/10

This Report was printed on Friday, December 31, 2010

Lenoir County

Item Totals for Inspector ID

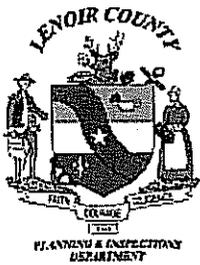
GO 180
 GO C 1
 GO/DR 2

183 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

<----- Inspections -----> <-----> Re-Inspections -----> Based On # Activities

ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	REQUIRED
%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	REQUIRED	
183	160	130	30	23	19	4		34
	87	81	19	13	83	17		19



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JANUARY to DECEMBER 2010

PERMITS ISSUED: 1704

PERMITS VALUE: \$29,825,165

PERMIT FEES: \$ 159,416

SINGLE FAMILY DWELLINGS: 27

MOBILE HOMES: 113

COMMERCIAL: 39

ADDITIONS: 67

ELECTRICAL: 619

PLUMBING: 184

MECHANICAL: 439

OTHER: 216

TOTAL INSPECTIONS: 2,826

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 12-31-2010

Code	Prms	Designated period: 01/01/10 to 12/31/10			Prior period: 01/01/09 to 12/31/09				
		Valuation	Fees Paid	Units	Valuation	Fees Paid	Units		
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	19	3,350,278.00	10,373.00	16	18	4,044,395.00	9,701.00	0
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
* TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter	214B		.00	.00	0	0	.00	.00	0

NEW NON-RESIDENTIAL BUILDINGS:

* Amusement, Social, & Recreational	318B	1	125.00	370.00	1	0	.00	.00	0
* Churches & Other Religious	319B	3	226,000.00	1,810.00	3	3	210,830.00	1,887.00	0
* Industrial	320B	7	1,723,862.84	5,290.00	7	7	28,291,761.00	645.00	0
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	1	26,000.00	112.00	0
* Service Stations & Repair Garages	322B	2	.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B	4	3,829,300.00	9,574.00	2	0	.00	.00	0
* Offices, Banks, & Professional	324B	4	1,597,400.00	4,276.00	4	1	345,000.00	1,064.00	0
* Public Works & Utilities	325B	1	70.00	175.00	1	0	.00	.00	0
* Schools & Other Educational	326B	1	439,833.00	1,250.00	1	4	6,078,940.00	18,506.00	0
* Stores & Customer Services	327B	1	7,300.00	150.00	1	1	.00	150.00	0
* Other Non-Residential Bldgs	328B	10	5,457,350.00	7,000.00	7	0	.00	.00	0
* Structures Other than Buildings	329B		.00	.00	0	0	.00	.00	0

ADDITIONS, ALTERATIONS, & CONVERSION

* Residential	434B	66	2,278,180.89	6,866.00	58	94	3,529,827.00	10,281.00	0
* Non-Residential & Non-Housekeeping	437B	6	152,058.00	735.00	5	2	143,000.00	524.00	0
* Adds of Res. CP/Garages(Atch/Detc)	438B	1	29,950.00	86.00	1	4	129,560.00	303.00	0

DEMOLITIONS AND RAZING OF BUILDINGS:

* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	1	100,000.00	100.00	0

TOTALS FOR PERMITS THIS PAGE	122	19,091,707.73	47,955.00	107	136	42,899,313.00	43,273.00	0
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Printed: 12-31-2010

PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Lenoir County

	Designated period:	01/01/10 to 12/31/10]			[Prior period: 01/01/09 to 12/31/09]					
		Code Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units	
MOBILE/MODULAR OFFICE/CLASSROOM										
*MOBILE OFFICE		740B	1	25.00	100.00	1	1	20,000.00	.00	0
*MODULAR CLASSROOM		750B		.00	.00	0	0	.00	.00	0
*MODULAR OFFICE		730B	2	20,000.00	100.00	2	1	50,000.00	375.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:										
*ELECTRICAL		800B	619	2,736,958.00	44,103.00	529	467	2,304,931.00	31,462.00	0
*PLUMBING		810B	184	573,481.00	12,457.00	154	150	839,633.00	14,260.00	0
*HEATING/ AIR CONDITIONING		820B	439	1,983,519.00	25,903.00	382	311	3,854,503.00	24,296.00	0
*INSULATION		830B	52	108,615.00	2,609.00	40	64	146,503.00	3,298.00	0
*TEMPORARY POLE		840B	26	20,350.00	1,300.00	21	29	21,300.00	1,375.00	0
RESIDENTIAL ACCESSORY STRUCTURES										
*STORAGE/PORCHES/PATIOS/DECKS		900B	1	5,000.00	50.00	1	0	.00	.00	0
MISCELLANEOUS:										
*CHANGE OF OCCUPANCY		910B	7	28,000.00	675.00	6	5	200.00	375.00	0
*INSPECT DWELLING		920B	2	1,000.00	100.00	2	0	.00	.00	0
*TENTS		930B	1	500.00	150.00	1	0	.00	.00	0
*SAATELLITE DISH		940B		.00	.00	0	0	.00	.00	0
*AWNING		950B		.00	.00	0	1	500.00	25.00	0
*EXTRA INSPECTIONS		960B	104	194,120.00	6,421.00	92	127	119,668.00	7,499.00	0
*FIRE PROTECTION SPRINKLER SYSTEM		966B	3	15,395.00	516.00	3	5	1,844,583.00	1,465.00	0
*MOVING DWELLING ONLY		970B		.00	.00	0	1	100.00	25.00	0
*SIGN		980B	1	149,000.00	250.00	0	2	6,200.00	300.00	0
*FIREWORKS		985B		.00	.00	0	0	.00	.00	0
*SWIMMING POOL		990B	1	29,975.00	100.00	1	2	90,342.00	200.00	0
*TANKS		995B	1	12,000.00	150.00	1	0	.00	.00	0
MOBILE HOMES										
*SINGLE WIDE MOBILE HOME		700B	78	830,965.00	7,775.00	67	74	851,910.00	12,900.00	0
*DOUBLE WIDE MOBILE HOME		710B	35	2,707,291.00	4,425.00	29	43	2,032,377.00	7,135.00	0
*MODULAR HOME		720B	8	1,029,613.00	2,658.00	6	15	1,976,376.00	5,564.00	0

TOTALS FOR PERMITS ABOVE (incl. pg 1)	1687	29,537,514.73	157,797.00	1445	1434	57,058,439.00	153,827.00	0
Totals of other permits in the period	17	287,650.00	1,619.00	5	4	11,000.00	175.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD	1704	29,825,164.73	159,416.00	1450	1438	57,069,439.00	154,002.00	0

This Report was printed on Friday, December 31, 2010

Item Totals for Inspector ID

Lenoir County

GO	1567
GO C	3
GO S	8
GO C	1
GO DR	15
GO VW	7
GO WH	1
GO DR	2
GO WH	2
GO/DR	6
GO/WH	1
GO/WH	4
GODRSD	1
GOVW	1
GOWH C	6
GOVH C	1
VW	1180
VW S	2
VW S	3
VW/DR	9
VW/GO	1
VW/HH	3
VW/TB	1
VMGO	1
VMS	1

2,826 Entries for Inspector ID

- STATISTICAL REPORT -

ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	RE-INSPECTIONS REQUIRED
2,826	2,404	2,010	394	422	357	65		455
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	REQUIRED
	85	84	16	15	85	15		16

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

MINUTES
KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING
DECEMBER 09, 2010
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT

Bill McMahon	Chuck Blake
Joel Smith	Ronnie Battle
John Jones	Jill Croom
Christi Fillippeli	Will Barker
Garland Nobles	Dr. Scott Matthews

MEMBERS ABSENT

Darrell Parrish
Ricky Killinger
Keith King
Matt Sullivan

The meeting was called to order by the Chair, Bill McMahon. The November, 2010 minutes were unanimously approved.

Motion - Blake; Second - Croom; Vote - Unanimous.

Sue Ellen Maddux updated the commission on the progress of the Woodmen Community Center. She informed them that city and county have both approved the operating agreement and it is now time to begin the bidding process for the new center. Construction on the center will begin in February, 2011. The Woodmen corporate officers will be visiting in January and a meeting between the WOW Committee and the Woodmen officers is scheduled for Thursday, January 21, 2011 at 11:30 at the Vedco meeting room. Sue Ellen Maddux also informed the commission that the Recreation Department's Administrative offices will be moved to the new Woodmen Community Center when completed and maintenance will be moved to the old Bain warehouse located across from Grainger Stadium.

Mr. Bob Clark was present to conduct the second public hearing for the Recreation Department's updated Master Plan for 2011-2016. He went over the results of the survey that was available online at the department's website and also distributed the results of the top priorities for the department. The updated master plan is needed in order for the department to be able to apply for grants.

The commission approved revising the attendance and voting policies of the Kinston/Lenoir County Parks & Recreation Commission. The current policy stated that a majority of the members of the Recreation Commission constitute a quorum. The revised policy states that five (5) members of the Recreation Commission, excluding the Chairperson, must be present at a regular scheduled meeting to constitute a quorum. For called special meetings, a majority of the Recreation Commission members is needed.

The commission enjoyed their annual Christmas goodies.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary
Kinston/Lenoir County Parks & Recreation Commission

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
January 3, 2011

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, January 4, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairmari George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Tommy Pharo, Eric Rouse and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda A. Hall, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Presentation of the Lenoir County, North Carolina Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2010 by the Lenoir County Finance Department and Pittard, Perry & Crone: Mr. C. Dean Horne, CPA. Mr. Horne stated the section entitled "Management Discussion and Analysis" comes from Mr. Jarman and Ms. Martin, Finance Officer. If you read only one section of this report, this is the section you should read because it summarizes the audit in layman's terms. This is the seventh year this section has been implemented in the report. The highest level of opinion that an auditor can give is called an "unqualified opinion." This means that all audit tests were complete and no issues were reported. Lenoir County government has received an "unqualified opinion." Under Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund (page 19) shows the reader what the county's original budget was, and what changes were made to that budget throughout the year. Total revenues budgeted were \$55,414,680 and actual revenues were \$54,534,847 representing a total of \$1,924,643 less in revenue than was anticipated. Total expenditures budgeted were \$57,024,023 and actual expenditures were \$54,147,292. Revenues and other financing sources over total expenditures equaled \$3,086,533 with \$1 million resulting from the sale of land at the Industrial Park. Under Balance Sheet Governmental Funds (page 16) the General Fund Fund Balance totaled \$25,907,909. In the General Fund, the total unreserved fund balance was \$21,552,072 or 39.8% of General Fund expenditures, as compared to \$18,356,156 or 35.1% in the prior year. Of the \$21,552,072 Unreserved Fund Balance, \$11,720,832 is designated for subsequent years leaving \$9,831,240 as Undesignated. This figure amounts to 18.2% of General Fund Expenditures. The County has a goal of 20% Undesignated Unreserved Fund Balance. Mr. Rouse questioned the negative \$7,940,267 in net assets of governmental activities (page 16). Mr. Horne stated in building Lenoir County Schools the County has to show all outstanding debt as a liability; however, the buildings themselves are not on the County's Schedule of Fixed Assets, they are listed as fixed assets by the School Board, making them the assets of the Lenoir County School Board, making the liability, Lenoir County's. Mr. Rouse questioned the \$1.4 million shortfall at the Department of Social Services. Mr. Horne stated the \$1.4 million was potential grant funding that was not received due to various reasons by Federal or State Government. The Department of Social Services expenditures were under-spent by \$1,877,098 (page 60). Mr. Graham thanked the management team and commissioners for their hard work in keeping Lenoir County moving forward. The Board thanked Mr. Horne and his staff for all their work as well.

Mr. Bill Ellis, Parks and Recreation Director, informed the Board that he will present to the Board the System-wide Parks and Recreation Master Plan 2011-2017 at their next meeting. The plan enables Parks and Recreation to apply for Federal and State grant funds when they become available. The plan helps Parks and Recreation to maintain operating standards and procedures and establishes goals for the upcoming years. It also updates the 2000 Recreation Master Plan and 2007 Capital Improvements Plan, and meets NC Recreation Resources Standards for System-wide Comprehensive Recreation Plans. Since 2000 the plan has expanded use of flood buyout lands, saved the deconstructed NC Railroad Freight Depot, facilitated Woodmen of the World Community Center site & arrangements and developed the Visitor & Information Center just to name a few. Parks and Recreation developed a survey for all Kinston-Lenoir County residents to take part in, giving input on how to make Lenoir County Parks and Recreation better for all citizens. A total of 385 people were surveyed, representing 1,355 persons throughout Kinston/Lenoir County. The youth and adults were represented well in the survey, but senior citizens were under represented due to the survey being done on-line. The survey indicated a wide use of existing facilities throughout Kinston-Lenoir County in the past three (3) years. 61.4% of respondents stated that improvement of recreational facilities were very important. The top ten proposed projects for 2011-2017 are as follows:

1. Woodmen Community Center & Water Park
2. Reassemble NC Railroad Freight Depot for use at Grainger Stadium
3. Soccer Complex on former Harpers Auto Salvage land
4. Acquisition of Burkett's property and future expansion of Neuseway Park
5. Neuse Riverbank Greenway Trail –Farmers Market to Woodmen Park
6. The Battle of Kinston at Rivermont Parkway
7. Build Skateboard park
8. Develop Disc Golf Course No. 2
9. Expand Woodmen Community Center Park 23 Acres – Historic Ram Neuse Site
10. Construct Pedestrian Bridge & linking waterfront parks

Mr. Daughety asked Mr. Ellis about the potential use of the old Pink Hill Elementary School. Mr. Ellis stated the department would like to use the gymnasium for basketball and other after school activities, but there is still a lot to be done to the gymnasium to make it possible. The HVAC in the gym has to be replaced or repaired; making it very hard have any type of programs within the facility. Mr. Daughety asked if the Parks and Recreation Commission had any representation in the Pink Hill area. Mr. Ellis noted that Mr. Darrell Parish, Tax Administrator, represents the Pink Hill and Moss Hill areas. The Board thanked Mr. Ellis for the presentation.

Mr. J. Mark Sutherland, Executive Director of the Military Growth Task Force (MGTF), addressed the Board regarding membership in the MGTF. North Carolina's Eastern Region created the MGTF in 2007 to address issues related to rapid military growth in the region. Since then, the Task Force completed a Regional Growth Management Plan (RGMP), designed to analyze the combined impacts of military and normal growth, and to provide solutions to these growth challenges. Mr. Sutherland stated since 2007, he has been a proponent to the full inclusion of Lenoir County in the MGTF, not only as a reflection of the shared regional footprint, but because of the common transportation corridors, economic development initiatives, watershed/ecosystems and water resources. If the Board decides to join the MGTF, Lenoir County will have two (2) voting seats on the Task Force's Board of Directors as well as a seat on the Executive Committee; the share requested from Lenoir County will be \$6,250. Wayne County voted unanimously in November 2010 to join the task force making them the eighth county in the region to join. The Board thanked Mr. Sutherland for his report; the issue will be discussed during the Boards budget work sessions.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman recommended the Board decline the following bid: 311 E. Caswell St. Kinston, NC (\$800) and accept a bid on Hickory Nut Dr. LaGrange, NC (\$1,000). Upon a motion by Mr. Davis and a second by Ms. Sutton the recommendations were approved. Mr. Jarman also noted a letter from the Chair of the Department of Social Services regarding the closure of the Kinston Regional Training Center located at Lenoir Community College at the end of December, 2010. The closure of this facility will pass down even more financially responsibility to the County. Ms. Sutton stated the Board should send a letter as well to the Department of Health and Human Services (DHHS) regarding this closure and the effect it will have on not just Lenoir, but neighboring counties. Mr. Graham instructed Mr. Jarman to prepare a letter to DHHS regarding the county's concern of the closure of the facility. Ms. Brown reminded the Board of the Juvenile Crime Prevention Council (JCPC) Luncheon on January 12th at Select Foods.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board unanimously approved the Consent Agenda with noted corrections to be made regarding Item No. 8 in the December 6, 2010 minutes regarding the recusal (to withdraw from a position of judging so as to avoid any semblance of partiality or bias) of Mr. Pharo from the vote. Mr. Pharo's vote should have been viewed as excused instead of a "yes" vote per Mr. Griffin.

3. Approval of Minutes: Regular Board Meeting: December 6, 2010 Hall/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Martin/Jarman

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 5 was a Budget Ordinance Amendment: General Fund: DSS: \$19,925: Increase. Mr. Jack Jones, Social Services Director, addressed the Board. Mr. Jones stated the amendment is a line item adjustment to reflect actual allocation received. Crisis intervention funds are 100% Federal and State funds to assist with heating and cooling needs. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution Authorizing the Lenoir County Department of Social Services to Discontinue the "Mass Distribution" of Surplus Food Commodities Made Available under the Federal Emergency Food Assistance Program (TEFAP) and to request that the North Carolina Department of Agriculture (NCDA) Deliver Lenoir County's Allocation of TEFAP Food Commodities to the Food Bank of Eastern North Carolina who will Make Such Items Available to the Needy Citizens of Lenoir County through Local Non-Profit and Faith-Based Emergency Feeding Organizations. Mr. Jones stated The Emergency Food Assistance Program (TEFAP) is a federal program that helps supplement the diets of low-income Americans, including the elderly, by providing emergency food and nutrition assistance and services. TEFAP is more commonly known in the community as the "Commodities Program." DSS has historically contracted with the National Guard Armory for the distribution of USDA surplus commodities in Lenoir County. In recent months, DSS has received complaints about long lines, inclement weather conditions for those waiting in line, lengthy wait-periods, inequities in the distribution of food, and reduced administrative revenues to cover the costs of distributions. With the increase in the number of citizens receiving food stamps and with the current economic climate, more people are requesting assistance in providing meals to their families. Currently there are only eleven (11) County Social Services distributing TEFAP Food Commodities in North Carolina including Lenoir County.

Most Counties are now using the Food Banks of North Carolina and Local Emergency Feeding Organizations. Lenoir County currently has three Emergency Feeding Organizations including St. Mark's, St. Mary's Soup Kitchen, and ICOR. DSS hopes to work with the Food Bank of Eastern North Carolina and NCDCA in developing other potential food distribution sites in Lenoir County if this resolution is approved. This resolution is necessary to cancel the next mass distribution of TEFAP commodities scheduled in February as we are required to give the NCDCA 30 days notice of cancellation and would need to inform our partner Agency, the National Guard Armory, of this decision. The National Guard is aware of this recommendation and is supportive of the County and the Agency in this decision. Upon a motion by Mr. Daughety and a second by Mr. Rouse, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Approving Presentation of Badge and Service Weapon to Retiring Lieutenant Michael Ray Powell. Ms. Sutton presented Mr. Powell with his badge and service weapon and thanked him for his years of service to the citizens of Lenoir County. Mr. Powell thanked Sheriff Smith for allowing him the opportunity to serve on the Lenoir County Sheriff's Department. Mr. Powell stated he has truly enjoyed serving the citizens of Lenoir County. Upon a motion by Mr. Graham and a second by Mr. Davis, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Approving Mileage Reimbursement for County Employees from \$.50 to \$.51 per Mile Effective January 1, 2011. Mr. Jarman stated Lenoir County follows the policy of mileage reimbursement set by the Internal Revenue Service annually. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing Lenoir County Health Department to Purchase Equipment from Shor-Line a Six Compartment Unit with Mobile Base: \$2,779.22. Ms. Martin stated The Board is asked to grant permission for Lenoir County Health Department to execute a purchase order to cover a purchase for the SPCA for a six compartment unit to replace an existing unit. These existing cages are located outside and are unable to be repaired and need to be replaced with a six compartment unit with a mobile base. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing the Purchase of Year 2011 Vehicle Valuation Services: \$4,061.27. Mr. Darrell Parrish, Tax Administrator, addressed the Board. Mr. Parrish stated this expenditure is an annual expense incurred by the county to update its vehicle pricing system. The pricing updates are needed to allow for an additional year of vehicles and the correction of values for motor vehicles which are 1 year older as of January 1, 2011. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing a Purchase Order to be issued to Ernie Everett Site Preparation in the amount of \$28,950 for the hauling of dirt. Mr. Ellis stated Sanderson Farms has donated 11,000 cubic yards of top soil to the Kinston/Lenoir County Parks and Recreation Department. This dirt is needed at the future Lenoir County Soccer Complex for the development of the park. The Parks and Recreation Department will begin working on the complex in the spring of 2011. There is \$300,000 currently budgeted for the completion of the project. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11 was unanimously approved.

APPOINTMENTS

Item No. 12 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board approved the appointment of Morris Barbee, Jr. to the Lenoir County Planning Board.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Planning Board 2nd Appearance	Morris Barbee, Jr. (Alternate #2)	December 2013
Criminal Justice Partnership Program 1st Appearance	Jamie Wallace	December 2012

CURRENT VACANCIES:

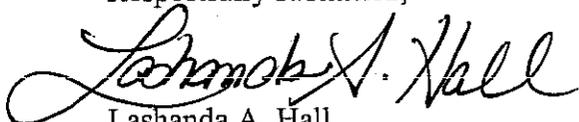
Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
 Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
 Grifton Planning Board – One (1) Vacancy
 CJPP – Three (3) Vacancies
 Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Item No. 13 was a Resolution Approving Construction Materials Inspections and Special Inspections for Jail Project: Terracon Consultants, Inc: \$70,000. Mr. Hollowell stated The County has contracted with the Brennan Group, LLC. to design a new jail. Construction of the 65,100 square foot building has commenced. The project plans specify that construction materials inspections and special inspections are required for a number of trades and these inspections are the responsibility of the owner (Lenoir County). A baseline of special inspections and the frequency of these inspections are included in the project manual and require a significant amount of time on the project site prior to and during construction. North Carolina General Statute 143-64.31 requires that public agencies select architects, engineers, surveyors, and construction managers at risk based on qualifications instead of bid prices. The statute prohibits counties and cities from asking for pricing information, other than unit pricing (understood to mean hourly rates) until after the best qualified person or firm is identified. Approval of this resolution will allow for the encumbrance of funds and payment upon completion of the work performed. Estimated costs for this service, based on the construction manager's experience with projects of similar size and complexity is approximately \$70,000. County Administration, in consultation with the jail construction manager, solicited proposals from several firms to provide their qualifications and unit prices for construction materials inspections and special inspections for the jail project. Terracom Consultants, Inc., of Winterville, N.C. was selected to perform the construction materials inspections and special inspections for the project based on their prior experience, unit prices, and company location. Proximity to the project site affects total costs since total travel cost and time are billed from portal to portal (office to site) at the hourly rate of the engineer, project manager, or field technicians. Mr. Hollowell introduced Mr. James DeMetro, Jail Construction Manager, if there were any additional questions. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13 was unanimously approved.

ADJOURNMENT

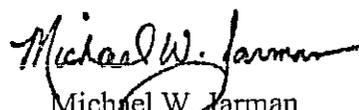
Upon a motion by Mr. Graham and a second by Ms. Brown, the Board adjourned at 11:23 a.m.

Respectfully submitted,



Lashanda A. Hall
 Clerk to the Board

Reviewed By



Michael W. Jarman
 County Manager

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
December 6, 2010

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, December 6, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Jackie Brown, J. Mac Daughety, Reuben Davis, George W. Graham, Jr. Tommy Pharo, Eric Rouse and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Administration of Oaths of Office: Newly Elected Lenoir County Board of Commissioners: By the Clerk of Court, Ms. Dawn Stroud:

*J. Mac Daughety
Eric S. Rouse
George W. Graham, Jr.*

Election of Chairman

Attorney Robert W. Griffin

Mr. Davis nominated Mr. George Graham, Jr.; there was no opposition to the nomination and no further nominees; Mr. Graham was named Chairman by unanimous approval by the Board – One Year Term.

Election of Vice-Chairman

Attorney Robert W. Griffin

Ms. Sutton nominated Mr. Reuben J. Davis; there was no opposition to the nomination and no other nominees; Mr. Davis was named Vice-Chairman by unanimous approval by the Board – One Year Term.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Dr. Brantley Briley, President of Lenoir Community College (LCC), thanked the Board for allowing him to speak. Dr. Briley stated enrollment at LCC is up 42% from five (5) years ago; current enrollment is 3,791 students. LCC has something for every adult in Lenoir County from basic life skill classes up to 2 year degree programs. LCC partners with many organizations throughout Lenoir County such as: The Community Council for the Arts, the Neuse Regional Library, Boy Scouts, the Boys and Girls Club and the Department of Social Services just to name a few. Dr. Briley stated LCC is also a partner with local government in helping train today's workforce. LCC thanks the Board for the \$15,000 appropriation for an additional parking lot; the goal was 100 spaces, but with the appropriation a total of 175 parking spaces were created. Again, Dr. Briley thanked the Board for all it has done for LCC throughout the years.

Ms. Sandy Landis, Community Council for the Arts (CCA) Director, addressed the Board. Ms. Landis stated the CCA have been excellent stewards of all funds received from local appropriations to donations. Ms. Landis stated the CCA is a non-profit organization that is dedicated to helping Lenoir County residents experience the joy, promise, and the pursuit of artistic excellence. The Arts Council's home, the Arts Center, is nestled in the heart of downtown Kinston at 400 North Queen Street. The council is housed in a historic building which has been renovated and is handicap accessible. CCA celebrated 45 years in the community in October 2010. Hours of operation are Tuesday through Friday 10:00 a.m. to 6:00 p.m. and Saturday 10-2pm, with 2 1/2 full time employees. The CCA operates six (6) galleries representing 350 artists annually. The CCA annually receives \$75,000-100,000 in grant funding; this year \$1 million in grant funds were received through many applications. The CCA cut its operating budget six (6) years ago and has been operating at a deficit of \$50,000-100,000 annually for the last three years. Ms. Landis concluded her presentation to the Board by thanking them for its recent appropriation to the CCA of \$50,000.

Mr. Rob Bizzell, President of the Committee of 100 thanked the Board for its support for being the local government entity to match the Committee of 100's \$50,000 donation to the CCA.

Ms. Agnes Ho, Neuse Regional Library Director, also thanked the Board for its recent commitment to appropriate funds for a replacement roof for the old section of the library.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Graham reminded Board members that all communities in Lenoir County i.e. Pink Hill, LaGrange, have very important needs. Mr. Graham stated each person represents 1/7 of the Board; as a Board, the County is strong and can move the county forward or hold it hostage. It is important the Board comes together and establish goals. Budget Work Sessions will begin soon so the entire Board will get a full understanding of the county budget. New Board members will see the requests and sacrifices that are made annually to hold down expenditures and increase revenues. The North Carolina Department of Commerce has declared Lenoir County as a Tier 1 County; Tier 1 determines the amount of monies received for new jobs or expanding companies. The Tier 1 category provides a \$12,500 tax credit for each new job or expansion. Mr. Graham concluded his statements by asking each Board member to work together for the good of all Lenoir County.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman informed the Board of the workshops for newly elected and Veteran County Commissioners sponsored by the UNC School of Government. Ethics training will also be available and required for each new Commissioner and re-elected Commissioner at these workshops. The NCACC Legislative Goals Conference will be held January 20-21, 2011; the Board will have to choose a voting delegate to represent the County at the conference. Mr. Jarman stated jail construction is moving forward, there have been a few problems associated with construction, but overall the process has been going very well.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board approved the Consent Agenda.

3. Approval of Minutes: Regular Board Meeting: November 15, 2010 Hall/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
5. Budget Ordinance Amendment: Transportation Administration: \$1,261: Increase Bryan/Martin

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 6 was a Resolution Honoring Barbara Sykes. Ms. Sutton read the resolution aloud for the Board and the viewing public. Ms. Sykes thanked the Board for the recognition and stated it had been a pleasure working for the Department of Social Services. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: Capital Projects Fund: Jail Project-BB&T Funds: \$18,500,000: Increase. Mr. Hollowell stated the amendment appropriates loan proceeds from BB&T received on October 14, 2010 for the new jail construction project. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: General Fund/Capital Improvements Fund/Outside Agencies/Contingency/Community Development: \$100,000: Increase. Mr. Pharo requested to recuse himself from the vote due to his association with the agencies involved. Upon a motion by Mr. Davis and a second by Ms. Sutton, the Board excused Mr. Pharo from the vote. Mr. Graham asked Mr. Griffin if a Board member recuses himself from a vote, does that vote become a "yes" vote for the item. Mr. Griffin stated the Board may excuse a member from voting making it neither a yes or no vote. The amendment budgets \$50,000 for the CCA, \$15,000 for repaving of the parking lot at LCC, and \$35,000 to be used toward re-roofing of the old portion of the Library and for capital improvements at the SPCA. The amounts for the Library and SPCA have not yet been determined. This action was approved by the Board of Commissioners at the November 15, 2010 meeting. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 8 was approved with Mr. Rouse dissenting and Mr. Pharo being excused.

Item No. 9 was a Resolution Approving 2011 County Holidays. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Approving the 2011 Calendar of Board Meeting Dates and Times. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 10 was unanimously approved.

Item No. 11A was a Resolution Approving the Purchase of a Patrol/Narcotics Canine: \$13,300. Sheriff Smith stated Southern Police Canine, Inc. has been supplying canines to the Sheriff's Office over the past several years. The Sheriffs' Office has negotiated with Southern Police Canine, Inc., to purchase a patrol/narcotics canine for \$13,300, which includes canine handler training. The Sheriff will use state controlled substance tax funds and donated funds to facilitate the purchase of this canine. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11A was unanimously approved.

Item No. 11B was a Budget Ordinance Amendment: Sheriff/Finance: \$13,300 Increase. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11B was unanimously approved.

Item No. 12 was a Resolution Approving the Endorsement of a Revision to the County HCCBG Funding Plan and Budget Ordinance Amendment Increasing Expenditures and Revenues for the Home & Community Care Block Grant. Mr. Jack Jones, Director of Social Services, addressed the Board. Mr. Jones stated The Home and Community Care Block Grant, effective July 1, 1992, is comprised of funding for in-home and community based services currently available through the Division of Aging as well as a portion of funding targeted for in-home and community based services previously administered by the North Carolina Division of Social Services. Older Americans Act funds constitute approximately 45% of Home and Community Care Block Grant funding and are intended to develop and enhance comprehensive and coordinated community based systems of services, opportunities and protections for older adults. The block grant gives Commissioners maximum discretion in deciding how aging funds will be administered and budgeted in the county. By endorsing a local Funding Plan, Boards of County Commissioners will define the services to be provided, determine funding levels for services, and identify the community service providers to be involved with providing Home and Community Care Block Grant services. These are 90% Federal and State funds requiring 10% county match. We are requesting to use appropriated funds from our Foster Care line item number 10-5346-4971 to fund the 10% county match with no new or additional county funding needed over and above the original County Budget Ordinance. The new HCCBG funds will help to provide additional services to the elderly citizens of Lenoir County. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Approving Contract Amendments for Legal Services: Dal Wooten & Chris Rogerson- Not to exceed \$165,900 annually Griffin and Griffin and Annette Turik --Not to exceed \$125,000 annually Griffin and Griffin—Not to exceed \$500 annually. Mr. Jones stated Lenoir County Department of Social Services has contracted with different attorneys' to provide legal services for many years. These contracts have historically been established on an annual basis. However, the Department is currently surveying other counties and researching the various options for legal services to ensure quality services at the most competitive rate and costs. The Department expects to report to the Board of Social Services the various Legal Services options available for consideration in the FY 2011/2012 Budget. The continuation of the current contracts in place is necessary for the continuation of legal services for the Department in FY 2010/2011. Sufficient funds were budgeted and appropriated in the current budget to cover all the legal costs noted herein. No new or additional appropriations are needed. The state/federal reimbursable rate is approximately 87.5% for Child Welfare and Adult Services, 66% for Child Support and 61% for personnel/administrative services. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution and Budget Ordinance Amendment Appropriating \$528,000 in Federal TANF Funds and Private Foundation Funds for a New Subsidized Employment Program called JobBoost. Mr. Jones stated The Division of Social Services is taking advantage of approximately \$4 million Federal Temporary Assistance for Needy Families (TANF) and \$1.5 million private foundation funds that are available for a new subsidized employment program called JobBoost. The program will create up to 1,000 jobs for TANF eligible individuals and provide needed experience to maintain long-term employment.

TANF eligible individuals must be U.S. citizens or legal residents with a minor child under the age of 18 and the family income is at or below 200% of the federal poverty level. Lenoir County was selected for this program because of its unemployment rate. As of October 2010 data from the NC Employment Security Commission, Lenoir County's unemployment rate was 9.7%. US Census data estimates out of 56,387 people living in Lenoir County, approximately 40.5 percent or 22,837 citizens of Lenoir County are potentially eligible for this program based on information from the North Carolina Budget and Tax Office. The JobBoost program would help to employ more citizens of Lenoir County hopefully lowering the unemployment rate. The Lenoir County Department of Social Services submitted a plan and was approved for \$528,000 to employ 100 citizens in Lenoir County. The program will provide an employment subsidy of \$6.00 per hour to employers for a maximum of 20 weeks or until funds are expended. The Department of Social Services will partner with Mark Pope, Economic Development Director, to place participants in new and expanding businesses in Lenoir County. The JobBoost funds are 100% Federal and private foundation funds requiring NO COUNTY MATCH. The funds are available until spent or a maximum of 20 weeks once implemented. The Department of Social services is allowed 10% of the allocation for administrative costs. Mr. Jarman stated the grant helps to create permanent full time employees for companies throughout Lenoir County. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 14 was unanimously approved.

Item No. 15 Resolution Authorizing Lenoir County to enter into an Operating Agreement with the Woodmen Foundation and the City of Kinston for the Woodmen Community Center. Mr. Bill Ellis, Parks and Recreation Director, addressed the Board. Mr. Ellis stated he is very passionate about the Woodmen of the World Community Center. Mr. Ellis stated this project is the most important thing that Parks and Recreation has done in Kinston-Lenoir County. Mr. Ellis stated the Woodmen Foundation will be contributing \$7 million to the project. Any construction cost overruns shall be paid by the Woodmen Foundation. The City and County shall fund \$500,000 each for this project and the Golden Leaf Foundation shall fund \$350,000. All operational deficits are funded 100% by Woodmen Foundation for the first five (5) years after the pool/water park are opened. The Kinston-Lenoir County Parks and Recreation Department will have additional operating costs of approximately \$100,000 per year, which will include a Center Supervisor, lifeguards and maintenance costs. Those costs will be split between the City and County. Parks and Recreation administrative offices will have a cost of approximately \$550,000 (\$110/sq. ft.). The City will have to reimburse the Woodmen Foundation \$200,000 of this cost and will have 18 months after the center is opened or until the old offices are sold at 0% interest before payment is due. The Woodmen of the World will pay fair market value rent for their office space even though their foundation is paying for the construction of these offices. The term of this agreement shall be 30 years from the first day of the month the center is to open. Mr. Daughety stated he knows the Woodmen is a great organization and that the facility will be great as well. He does have a problem with even more tax payer dollars being used to fund the project. Approving this type of expenditure may set a precedent for future organizations. Mr. Daughety stated the county has declining tax revenues, a possible short fall in school bond debt, jail debt services and up to \$50,000 in debt loss if the community center loses money; that is too much for the citizens of Lenoir County to pay. Mr. Pope stated as the community moves forward, the county will have to provide quality of life pieces in order to continue growing. Mr. Pharo requested to recuse himself from the vote due to his possible association with the agency involved. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15 was approved with Mr. Rouse and Mr. Daughety dissenting.

Item No. 16 was a Resolution Approving Code of Ethics for the Board of County Commissioners Lenoir County, North Carolina. Mr. Hollowell stated each county must adopt a Code of Ethics policy per G.S. 160A-86. Mr. Hollowell noted that Lenoir County's policy has been patterned after the Institute of Government and several surrounding counties. The Code of Ethics Policy charges public officials with upholding the trust of the citizens and residents of Lenoir County and obeying the law. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 16 was unanimously approved.

APPOINTMENTS

Item No. 17 was a Resolution Appointing Citizens to Boards, Commissions, Etc. Item No. 17 was tabled.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Planning Board 1 st Appearance	Morris Barbee, Jr. (Alternate #2)	December 2013

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Mr. Graham requested that Mr. Daughety be appointed to following Boards and Commissions: Lenoir County Transit Advisory Committee, Lenoir County Transportation Committee, Rural Planning Organization (RPO), and the US 70 Corridor Commission. Mr. Rouse was appointed to the following: Fire and Rescue Task Force, Green Lamp, Lenoir County Board of Health, and the Local Emergency Planning Committee.

CLOSED SESSION

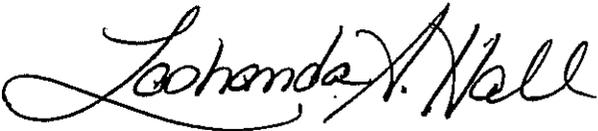
Upon a motion by Mr. Rouse and a second by Ms. Brown, and unanimous approval, closed session was entered at approximately 11:45 a.m. and the following cited: Number five (5) To establish or instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract. Mr. Jarman addressed the Board regarding the potential to purchase additional property in Lenoir County. After discussion the Board decided to take no action at this time but allow County Administration, Commissioners Rouse and Davis to do more research. Upon a motion by Ms. Brown and a second by Mr. Pharo, the Board moved out of closed session at 12:14 p.m.

Upon a motion by Ms. Brown and a second by Mr. Daughety, and unanimous approval, the Board went back into closed session at approximately 12:16 p.m. and the following cited: Number six (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance, by or against an individual public appointment of a member of the public officer or employee. The Closed Session will not include discussion of the appointment of a member of the public body, or a vacancy on the public body, and any final action on appointment, discharge or removal by the public body will be made in open session. A County employee issue was discussed, after discussion a committee was formed of Mr. Jarman, Mr. Davis and Mr. Rouse to resolve the issue if it arises in the future.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Mr. Graham and a second by Mr. Davis Open Session re-convened at 12:53 p.m. a.m. Mr. Graham stated an employment matter was discussed; no action was taken. The Board adjourned at 12:54 p.m.

Respectfully submitted,



Lashanda A. Hall
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: SHERIFF'S DEPARTMENT: \$17,202.25 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2010 - 2011
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		SHERIFF DEPARTMENT		10-3328-3125 Grant-HIDTA/OCDEF 10-4310-1212 Overtime	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE		INCREASE			
10-3328-3125 Grant-HIDTA/OCDEF	17,202.25	10-4310-1212 Overtime	17,202.25		
Total	17,202.25	Total	17,202.25		

Reason and Justification for Request:

TO BUDGET FUNDS FROM HIDTA (HIGH INTENSITY DRUG TRAFFICKING AREA) AND OCDEF (ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCE) GRANTS. THESE ARE FEDERAL PROGRAMS THAT TARGET ORGANIZED CRIME AND NARCOTICS. THESE FUNDS ARE ON A REIMBURSEMENT BASIS.

Department Head Approval <i>W. E. Smart</i>	Date 1/13/11	Finance Officer Approval <i>Marta N. Martin</i>	Date 1/13/2011
Budget Officer Approval <i>Michael W. Jarm</i>	Date 1/14/11		
Board Approval (When Applicable)	Date	Date of Minutes	

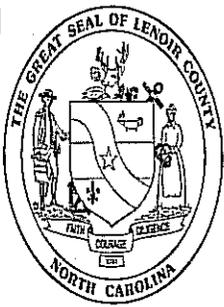
BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$105,229.00 Increase

Item No. 5



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

F' 10/11
Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES			
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
<u>103531.3001</u>		<u>105372.1150</u>			
ADMINISTRATIVE REIMBURSEMENT	\$ 105,229	Crisis Intervention-State	\$ 105,229		
Total	\$ 105,229	Total	\$ 105,229		

Reason and Justification for Request:

Line item adjustments to reflect actual allocation received. Crisis Intervention funds are 100% Federal and State funds to assist with heating and cooling needs.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	1-11-2011	<i>Madeleine M. Matis</i>	1-11-2011
Budget Officer Approval	Date		
<i>[Signature]</i>	1/11/2011		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2010-2011
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND CAPITAL PROJECTS FUND	DEPARTMENT SANDERSON GASLINE PROJECT	LINE ITEM DESCRIPTION 43-3915-9105 SANDERSON FARM CONTRIBUTION 43-8158-5800 CONSTRUCTION	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title		Account # and Title	
Amount		Amount	
INCREASE		INCREASE	
43-3915-9105 SANDERSON FARM CONTRIBUTION , 688,000.00		43-8158-5800 CONSTRUCTION 688,000.00	
DECREASE		DECREASE	
43-3915-9105 SANDERSON FARM CONTRIBUTION -123,000.00		43-8158-5800 CONSTRUCTION -123,000.00	
Total 565,000.00		Total 565,000.00	
Reason and Justification for Request: TO BUDGET \$600,000 CONTRIBUTION FROM SANDERSON FARMS TO HELP OFFSET CONSTRUCTION COSTS INCURRED BY LENOIR COUNTY AND THE CITY OF KINSTON FOR THE HWY 70 WEST GASLINE PROJECT. THIS AMENDMENT ALSO BUDGETS \$88,000 RECEIVED FROM SANDERSON FARMS FOR COSTS INCURRED IN RUNNING PIPE UNDER THE RAIL SPUR AND TO THE SANDERSON FEEDMILL LOCATION. THIS AMENDMENT ALSO CORRECTS A PRIOR AMENDMENT, 6-C APPROVED 8/02/10, WHICH LISTED THE ENTIRE \$123,000 COST OF RUNNING THE PIPELINE TO THE FEEDMILL. PNG ABSORBED THE \$35,000 DIFFERENCE BETWEEN \$123,000 AND \$88,000, BECAUSE THEY REQUESTED EXTRA DEPTH UNDER THE RAIL SPUR.			
Department Head Approval _____		Finance Officer Approval _____	
Date _____		Date _____	
Budget Officer Approval _____		Date _____	
Board Approval (When Applicable) _____		Date of Minutes _____	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/18/11 **ITEM NO.** 7

Resolution Approving the Kinston-Lenoir County Parks and Recreation 2011-2017 Master Plan

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to adopt the Kinston-Lenoir County Parks & Recreation Department 2011-2017 Master Plan.

HISTORY/BACKGROUND:

The Parks & Recreation Commission, along with Clark Planning and Associates, LLC have completed the 2011-2017 Parks and Recreation Master Plan. The commissioners were briefed on this plan at their January 3rd meeting. This plan is necessary in order for the Parks & Recreation Department to apply for State and Federal grants funds to assist with Parks and Recreation activities throughout the year.

EVALUATION:

The commissioners are asked to approve this master plan at their January 18th meeting.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board approves the 2011-2017 Parks and Recreation Master Plan as presented.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 01/18/11
Date

ATTEST 01/18/11
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/18/11 **ITEM NO.** 8

Resolution Authorizing Lenoir County to Apply for a Parks and Recreation Trust Fund Grant (PARTF) NTE: \$500,000 for the Woodmen Community Center's Water Park

SUBJECT AREA: Community Development

ACTION REQUESTED:

To approve Lenoir County to apply for a Parks & Recreation Trust Fund Grant (PARTF) in the amount of \$500,000 for the Woodmen Community Center's water park.

HISTORY/BACKGROUND:

The Kinston/Lenoir County Parks & Recreation Department is working to complete a grant application for a \$500,000 Parks & Recreation Trust Fund Grant. This grant is to be used for developing a water park at the Woodmen Community Center. The local match will be the \$500,000 that Lenoir County has already committed for the Woodmen project. There will be no additional local money needed to match this grant. This will allow us additional state dollars to complete the water park project and maximize the county's commitment to the project.

EVALUATION:

The commissioners will be asked to approve Lenoir County applying for a Parks & Recreation Trust Fund Grant for \$500,000.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Parks and Recreation Department is authorized to apply for a PARTF grant NTE \$500,000 for a water park at the Woodemn of the World Community Center.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 01/18/11
Date

ATTEST 01/18/11
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 01/18/11 **ITEM NO.:** 9

RESOLUTION AUTHORIZING THE REPEATER UPGRADE TO THE EXISTING 800MHz AND 400MHz RADIO SYSTEMS FOR LENOIR COUNTY: \$600,000

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the purchase of all necessary equipment, licenses, programming and installation of additional repeaters for the 800MHz and 400 MHz radio system for Lenoir County in the amount of \$600,000.00 from budget line 24-4315-5100.

HISTORY/BACKGROUND:

The existing 800MHz radio system for Lenoir County is approximately 17 years old and is beginning to experience some coverage issues due to the aging of the system. Staff has identified areas in Lenoir County, specifically in the northeast section, better known as the "Tick Bite" area, that are experiencing little to no coverage by portable or mobile. This lack of coverage puts responders on calls for service in that area at great danger with limited or no radio communications with the Communications/911 Center.

The existing 400MHz radio system, which primarily services the County Fire Departments, is beginning to experience loss of coverage in the outer areas of the County, specifically the Lenoir/Wayne County boundary, Lenoir/Duplin County boundary, and Lenoir/Pitt County boundary. Again this can be attributed to the age of this system.

EVALUATION:

Staff has evaluated the lack of coverage in specific areas of Lenoir County that affect both the 800MHz and 400MHz radio systems. In conferring with our radio service company, Gately Communications, and Motorola, it has been determined that these issues can be resolved without an entire upgrade of the existing systems. By placing an additional 800MHz repeater at a specifically identified location in the Hugo area, it has been determined that users of the 800MHz system in that area would be able to switch to that repeater. Thereby experiencing no loss of communications with Communications/911 Center or other responders for those agencies.

By placing additional repeaters at specific sites throughout the County, for the 400MHz system, the County Fire Departments would be able to transmit from whichever repeater their signal was closest to and be able to communicate back to the Communications/911 Center with no loss of coverage. There has been recent legislation involving the Special Revenue monies collected from wireline and wireless phone usage, which states that there can be a "one-time only" use of up to 50 percent of the existing County fund balance for the purpose of Public Safety. Staff has verified with the North Carolina State Wireless Board that Lenoir County Emergency Services can transfer and utilize, on a one-time only basis, up to 50 percent of the fund balance for Lenoir County for the purpose of purchasing these repeaters, including any all necessary hardware, software, licensing, and installation. This money would not be allocated from the general fund.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the authorization of upgrade of the repeater systems for the 800MHz and 400MHz radio systems at a price not to exceed \$600,000 Account No.: 24-4320-5100.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 01/18/11
Date

ATTEST 01/18/11
Date

INTRODUCED BY: Michael Jarman, County Manager DATE: 01/18/11 ITEM NO. 10

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Criminal Justice Partnership Program 2 nd Appearance	Jamie Wallace	December 2012
Criminal Justice Partnership Program 1 st Appearance	Ken Jones	January 2014
Lenoir County Transit 1 st Appearance	Robin Shaw	February 2014

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Criminal Justice Partnership Program 2nd Appearance	Jamie Wallace	December 2012
Criminal Justice Partnership Program 1st Appearance	Ken Jones	January 2014
Lenoir County Transit 1st Appearance	Robin Shaw	February 2014

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

Chairman

01/18/11
Date

ATTEST

01/18/11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

CJPP/DRC Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jamie Wallace
Address: 2100 Presbyterian Ln.
City/State/Zip: Kinston, NC 28501
Telephone: (Home) (919) 750-9600 (Work) (952) 526-4435
Occupation: ESC Manager
Business Address: _____
Age: (Optional): 36
Number hours available per month for this position: open
Training: _____
Business and Civic Experience/Skills: CJPP - Duplin Co., Duplin Partnership for Career Planning
Other County Boards/Committees/Commissions presently serving on: 0
Expiration date of Term: 12-16-2012

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jamie Wallace
Signature of Applicant

12-16-10
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Criminal Justice Partnership Program

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Ken Jones
 Address: 100 S. James St; Box B
 City/State/Zip: Goldston, NC 27530
 Telephone: (Home) _____ (Work) 919-587-0377 or 910-298-7028
 Occupation: CEO, Eastpointe
 Business Address: same
 Age: (Optional): 50
 Number hours available per month for this position: _____
 Training: _____
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: January 2014 (Pre-appointment)

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

NA

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Ken Jones
Signature of Applicant

1-3-2011
Date



North Carolina Department of Health and Human Services
Division of Vocational Rehabilitation Services

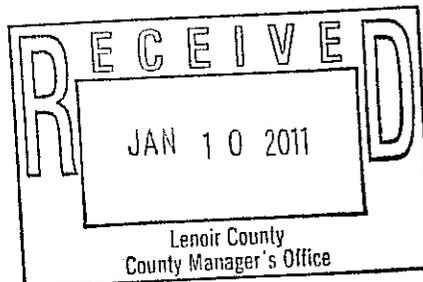
1003-B Hardee Road • Kinston, NC 28504

Beverly Eaves Perdue
Governor

Lanier M. Cansler
Secretary

Linda S. Harrington, Director

Voice (252) 522-5482
FAX (252) 523-9356
Toll Free (877) 858-8468



January 7, 2011

Lenoir County Commissioners
130 South Queen Street
PO Box 3289
Kinston, NC 28502

To Whom It May Concern:

RE: NC Division of Vocational Rehabilitation Board Member for LCT.

Mr. Jeffery Herring had been representing the Kinston Office of the North Carolina Division of Rehabilitation Services (NCDVRS) on the Lenoir County Transit Advisory Board. As of October 2010, Mr. Herring has accepted another position within our Agency that no longer allows him to serve in this capacity.

I would like to request that Mr. Robin Shaw, who has been promoted to the position of Counselor-In-Charge be nominated/appointed to serve as the Kinston Office NCDVRS representative for the LCT Advisory Board.

Thank you for your time and consideration in this manner.

Sincerely,

William T. Ross
Unit Manager

CC: LCT Advisory Board
Robin Shaw

