

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
THURSDAY, JANUARY 23, 2014 – TIME: 4:00 P.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Presentation of FY 12-13 Audit Report by C. Dean Horne, C.P.A.
Carr, Riggs & Ingram, Inc. **10 Min.**

Mr. Mark Pope, Economic Development Director:
Confidentiality Disclosure Agreement **10 Min.**

1. **Items from Chairman/Commissioners: 10 Min.** Board
2. **Items from County Manager: 5 Min.** Jarman
- CONSENT AGENDA: 10 Min.** **ACTION**
3. Approval of Minutes: Board Meeting: January 6, 2014 Martin/Jarman
- END OF CONSENT AGENDA**

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS 40 Min.

4. Budget Ordinance Amendment: Transportation Fund: Operations: \$11,650: Increase Harper
5. Resolution Authorizing the Purchase of Personal Property Tax Abstracts and Business Personal Property Abstracts: Perfection Business Forms & Systems: \$3,081 Parrish
6. Resolution Approving Purchase of L3 Mobile Vision Inc. In-Car Cameras: \$4,341.50 Hill
7. Resolution Approving Purchase of Twelve (12) In-Car Computers from Dell, Inc.: \$12,045.60 Hill
8. Resolution Authorizing the Purchase of Dispatch Furniture: Wrightline: \$223,950.14 Dail
9. Resolution Approving a Lease/Purchase of CAD Equipment: De Lage Landen Public Finance, LLC: \$429,636.12 Dail

APPOINTMENTS: 5 Min.

10. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Martin

OTHER ITEMS: 10 Min.

11. **Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: January 23, 2014
SUBJECT: Items of Interest

1. Monthly Status Report: 2011 CDBG NC Catalyst Project
2012 CDBG Scattered Site Housing Assistance Project

2. Letter: December 18, 2013: NCDOT: Re: Secondary Road Construction Statement

3. Lenoir County Performance Summary 13-14: December 31, 2013

4. Lenoir County Inspections Report: December 2013
Lenoir County Inspections Report: January-December 2013

5. FY 14-15 Budget Calendar

Monthly Performance Status Report

(Due on 15th of each month)

Grantee Name: County of Lenoir Grant Number: 11-C-2375 Month: December Year: 2013
 Grant Project: 2011 CDBG NC Catalyst Project - Spring Drive Housing and Community Development
 Grant Period: October 12, 2012 - April 12, 2015 Release of Grant Funds: April 2, 2013

<u>Activity</u>	<u>Performance Schedule</u> (On/Off)	<u>Current Performance Status</u> (If Off Schedule)	<u>Remedy to get back on Schedule</u> (If Off Schedule)
<i>Rehabilitation</i>	On		
<i>Rehab/Reconstruction: Replacement Housing</i>	On		
<i>Temporary Relocation</i>	On		
<i>Clearance</i>	On		
<i>Sidewalk Improvements</i>	On		
<i>Flood/Drainage Improvements</i>	On		
<i>Street Improvements</i>	On		
<i>Sewer Improvements</i>	On		
<i>Water Improvements</i>	On		
<i>Administration</i>	On		

Prepared By: C. David Harris
 Endorsed By: Michael W. Jarman
 Board of Commissioners Update:
 Person Providing Update: Michael W. Jarman

Title: CDBG Project Manager
 Title: County Manager *(City/County Manager or Clerk)*
 Date: January 21, 2014
 Title: County Manager

Performance Schedule (Based on *Performance Based Contract*) On/Off Schedule

- ❖ *On* Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required
- ❖ *Off* Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report

Monthly Performance Status Report

(Due on 15th of each month to DCA)

Grantee Name: County of Lenoir Grant Number: 12-C-2422 Month: December Year: 2013

Grant Project: 2012 CDBG Scattered Site Housing Assistance Project

Grant Period: April 15, 2013 - October 15, 2015 Release of Grant Funds: August 22, 2013

<u>Activity</u>	<u>Performance Schedule</u> (On/Off)	<u>Current Performance Status</u> (If Off Schedule)	<u>Remedy to get back on Schedule</u> (If Off Schedule)
<i>Rehabilitation: Reconstruction (Replacement Housing)</i>	On		
<i>Administration</i>	On		

Prepared By: C. David Harris

Title: CDBG Project Manager

Endorsed By: Michael W. Jarman

Title: County Manager (City/County Manager or Clerk)

Board of Commissioners Update:

Date: January 21, 2014

Person Providing Update: Michael W. Jarman

Title: County Manager

Performance Schedule
(Based on *Performance Based Contract*)
On/Off Schedule

- ❖ Off Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report
- ❖ On Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

December 18, 2013

Mike Jarman
Lenoir County Manager
Post Office Box 3289
Kinston, NC 28502

Mr. Jarman,

Enclosed is a copy of our annual secondary roads statement, as required by general statute 136-44.9. The statement lists which secondary roads the NCDOT has made improvements to for the previous calendar year using Secondary Road Construction Funds, the amount expended for the improvements and the status of the improvements.

If you have any questions about this report or desire more information, please contact my office at 252-527-0053.

Sincerely,

Johnny D. Metcalfe, P.E.
District Engineer

Enclosure

JDM/cgs

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DIVISION TWO – DISTRICT 3
1629 HWY. 258 SOUTH
KINSTON, NC 28504

TELEPHONE: (252) 527-0053
FAX: (252) 527-7920
WEBSITE: WWW.NCDOT.GOV

LOCATION:
1629 HWY 258 SOUTH
KINSTON, NC

**LENOIR COUNTY
SECONDARY CONSTRUCTION
2013**

SR NUMBER	DESCRIPTION	MILES OF NEW PAVING	WBS ELEMENT	AMOUNT EXPENDED 2013		TOTAL AMOUNT EXPENDED (INCLUDING PREVIOUS YEARS)		CURRENT STATUS OR COMMENTS
				HIGHWAY FUND	TRUST FUND	HIGHWAY FUND	TRUST FUND	
Various	County wide surveys, rights of way, etc.		2C.054015	\$ 84,672.01		\$ 1,606,906.15		Ongoing
SR 1534	Haywood Hill Road	0.5	2C.054060		\$ 1,589.39		\$ 240,735.63	100% Complete
SR 1902	Bill Smith Road	1	2C.054064		\$ 311,072.06		\$ 456,886.73	100% Complete

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2013-14
DECEMBER 31, 2013

REVENUES

50.00%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,909,968	692,178	1,217,790	36.24%
Public Assistance (DSS)	9,632,846	3,585,258	6,047,588	37.22%
Property Taxes	33,668,134	26,751,754	6,916,380	79.46%
Sales Taxes	6,150,000	1,609,743	4,540,257	26.17%
Other General	13,830,804	7,488,874	6,341,930	54.15%
TOTAL GENERAL	65,191,752	40,127,807	25,063,945	61.55%
OTHER FUNDS:				
Employee Insurance	3,970,000	1,801,595	2,168,405	45.38%
Vehicle Replacement	350,000	16,934	333,066	0.00%
Fed Seized Property	37,200	75,489	-38,289	202.93%
State Controlled Substance	24,000	8,721	15,279	36.34%
School Capital Fund	3,100,800	462,691	2,638,109	14.92%
Transportation Fund	1,324,336	577,903	746,433	43.64%
Scrap Tire Disposal	135,000	39,083	95,917	28.95%
Emergency Telephone	1,653,287	144,755	1,508,532	8.76%
Revaluation Fund	54,549	0	54,549	0.00%
Automation-Preservation Fnd	21,600	11,310	10,290	52.36%
MSW Landfill-Debt Service	0	13	-13	
Capital Improve Fund	5,233,412	191,375	5,042,037	3.66%
Fire Districts	1,347,606	999,170	348,436	74.14%
Solid Waste Management	3,436,974	1,848,009	1,588,965	53.77%
Trust and Agency Fund:				
Smart Start Program	58,130	35,982	22,148	61.90%
TOTAL OTHER FUNDS	20,746,894	6,213,030	14,533,864	29.95%
GRAND TOTAL	85,938,646	46,340,837	39,597,809	53.92%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	100.00%
CAPITAL PROJECTS FUND	36,075,003	30,082,131	5,992,872	83.39%
CDBG RELATED PROJECTS	3,813,688	2,852,476	961,212	74.80%
Total Project Based	112,512,558	105,558,474	6,954,084	

* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	0
CAPITAL PROJECTS FUND	36,075,003	29,449,614	6,319,563	305,826
CDBG RELATED PROJECTS	3,813,688	2,830,732	0	982,956
Total Project Based	112,512,558	104,904,213	6,319,563	1,288,782

* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2013-14
DECEMBER 31, 2013

EXPENDITURES

50.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	201,793	89,971	0	111,822	44.6%
County Manager	277,122	141,672	0	135,450	51.1%
Finance	192,306	107,888	0	84,418	56.1%
Human Resources	196,775	91,892	0	104,883	46.7%
Tax Office	773,628	402,643	4,254	366,731	52.6%
Legal	62,500	11,250		51,250	18.0%
Court Facility	594,232	217,613	65,439	311,180	47.6%
Elections	371,136	151,212	14,959	204,965	44.8%
Register of Deeds	278,053	125,511	21,648	130,894	52.9%
Non-Departmental	1,244,664	892,811		351,853	71.7%
Process Funds	997,435	387,540	1,787	608,108	39.0%
Outside Agencies	129,500	50,935		78,565	39.3%
Management Info Systems	917,862	425,655	85,927	406,280	55.7%
Public Buildings	568,781	231,763	32,737	304,281	46.5%
Sheriff	4,530,367	2,265,054	91,376	2,173,937	52.0%
Sheriff - Civil Process	279,886	26,828	0	253,058	9.6%
Central Communications	1,387,913	708,773	11,295	667,845	51.9%
Jail	3,549,940	1,817,908	404,315	1,327,717	62.6%
Emergency Management	427,040	192,582	36,690	197,768	53.7%
Emergency Medical Services	3,747,074	1,898,318	223,071	1,625,685	56.6%
Non-Emergency Services	353,271	148,972	29,919	174,380	50.6%
Hurricane Irene		-499		499	
Fire Protection	28,279	28,279	0	0	100.0%
Inspections	221,293	108,252	0	113,041	48.9%
Medical Examiner	40,000	9,000		31,000	22.5%
Economic Development	276,225	124,184	2,717	149,324	45.9%
Veterans Service Office	33,241	8,894	94	24,253	27.0%
Cooperative Extension	390,984	167,445	10,220	213,319	45.4%
JCPC - Parenting Matters	35,194	14,948		20,246	42.5%
Cooperative Ext-Grants	200,375	28,289	1,737	170,349	0.0%
Soil Conservation	121,263	57,395		63,868	47.3%
Health Department	4,135,233	1,635,237	232,843	2,267,153	45.2%
BioTerrorism - Health	34,237	18,167	0	16,070	53.1%
M. Health Department	245,715	122,857		122,858	50.0%
Public Assistance (DSS)	13,751,896	5,505,655	206,970	8,039,271	41.5%
Education	9,900,000	4,950,000		4,950,000	50.0%
Community College	2,235,000	1,117,500		1,117,500	50.0%
Cultural	740,500	370,250		370,250	50.0%
Recreation	799,000	399,500		399,500	50.0%
Debt Service	7,989,715	3,005,514		4,984,201	37.6%
Transfer to Other Funds	2,882,324	0		2,882,324	0.0%
Contingency	50,000	0		50,000	0.0%
TOTAL GENERAL	65,191,752	28,057,658	1,477,998	35,656,096	45.3%
OTHER FUNDS:					
Employee Insurance Fund	3,970,000	1,609,813		2,360,187	40.5%
Vehicle Replacement Fund	350,000	44,563	159,495	145,942	0.0%
Fed Seized Property Fund	37,200	50,841	28,256	-41,897	212.6%
State Controlled Substance Fund	24,000	28,144	1,876	-6,020	125.1%
School Capital Fund	3,100,800	2,500,000		600,800	80.6%
Transportation Fund	1,324,336	499,300	251,652	573,384	56.7%
Scrap Tire Disposal Fund	135,000	53,183		81,817	39.4%
Emergency Telephone Fund	1,653,287	318,549	1,694	1,333,044	19.4%
Revaluation Fund	54,549	25,492		29,057	46.7%
Automation-Preservation Fund	21,600	0	0	21,600	0.0%
MSW Landfill-Debt Service	0			0	
Capital Improvements Fund	5,233,412	3,590,778	11,705	1,630,929	68.8%
Fire Districts	1,347,606	574,924	0	772,682	42.7%
Solid Waste Management	3,436,974	1,256,007	76,882	2,104,085	38.8%
Trust & Agency Fund					
Family & Caregiver-Smart Start	58,130	40,128	0	18,002	69.0%
TOTAL OTHER FUNDS	20,746,894	10,591,722	531,560	9,623,612	53.6%
GRAND TOTAL	85,938,646	38,649,380	2,009,558	45,279,708	47.3%



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

DECEMBER 2013

PERMITS ISSUED: 109

PERMITS VALUE: \$ 528,683

PERMIT FEES: \$ 7,502

SINGLE FAMILY DWELLINGS: 2

MOBILE HOMES: 1

COMMERCIAL: 2

ADDITIONS: 6

ELECTRICAL: 49

PLUMBING: 7

MECHANICAL: 31

OTHER: 13

TOTAL INSPECTIONS: 214

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 01-01-2014

	[Designated period: 12/01/13 to 12/31/13]			[Prior period: 12/01/12 to 12/31/12]					
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	1	23,000.00	311.00	1	0	.00	.00	0
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
*TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter ...	214B		.00	.00	0	0	.00	.00	0
NEW NON-RESIDENTIAL BUILDINGS:									
* Amusement, Social, & Recreational	318B		.00	.00	0	0	.00	.00	0
* Churches & Other Religious	319B		.00	.00	0	0	.00	.00	0
* Industrial	320B		.00	.00	0	0	.00	.00	0
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B		.00	.00	0	0	.00	.00	0
* Offices, Banks, & Professional ...	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B		.00	.00	0	0	.00	.00	0
* Other Non-Residential Bldgs	328B	2	9,000.00	241.00	2	4	150,000.00	700.00	4
* Structures Other than Buildings ...	329B		.00	.00	0	1	25,000.00	250.00	1
ADDITIONS, ALTERATIONS, & CONVERSION									
* Residential	434B	6	112,130.00	540.00	6	4	109,500.00	442.00	4
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	0	.00	.00	0
* Adds of Res. CP/Garages (Atch/Detc)	438B		.00	.00	0	0	.00	.00	0
DEMOLITIONS AND RAZING OF BUILDINGS:									
* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0
<hr/>									
TOTALS FOR PERMITS THIS PAGE		9	144,130.00	1,092.00	9	9	284,500.00	1,392.00	9

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 01-01-2014

	[Designated period: 12/01/13 to 12/31/13]				[Prior period: 12/01/12 to 12/31/12]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
MOBILE/MODULAR OFFICE/CLASSROOM									
*MOBILE OFFICE	740B		.00	.00	0	0	.00	.00	0
*MODULAR CLASSROOM	750B		.00	.00	0	0	.00	.00	0
*MODULAR OFFICE	730B		.00	.00	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:									
*ELECTRICAL	800B	49	75,150.00	3,203.00	48	34	75,050.00	1,904.00	33
*PLUMBING	810B	7	4,575.00	325.00	7	9	8,700.00	425.00	9
*HEATING/ AIR CONDITIONING	820B	31	139,482.00	2,029.00	32	19	62,800.00	1,000.00	19
*INSULATION	830B	4	7,011.00	200.00	4	6	17,900.00	300.00	6
*TEMPORARY POLE	840B		.00	.00	0	0	.00	.00	0
RESIDENTIAL ACCESSORY STRUCTURES									
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	0	.00	.00	0
MISCELLANEOUS:									
*CHANGE OF OCCUPANCY	910B		.00	.00	0	0	.00	.00	0
*INSPECT DWELLING	920B		.00	.00	0	0	.00	.00	0
*TENTS	930B		.00	.00	0	0	.00	.00	0
*SATELLITE DISH	940B		.00	.00	0	0	.00	.00	0
*AWNING	950B		.00	.00	0	0	.00	.00	0
*EXTRA INSPECTIONS	960B	7	1,575.00	300.00	7	5	400.00	175.00	5
*FIRE PROTECTION SPRINKLER SYSTEM	966B		.00	.00	0	0	.00	.00	0
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0
*SIGN	980B		.00	.00	0	0	.00	.00	0
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0
*SWIMMING POOL	990B		.00	.00	0	0	.00	.00	0
*TANKS	995B		.00	.00	0	0	.00	.00	0
MOBILE HOMES									
*SINGLE WIDE MOBILE HOME	700B	1	41,760.00	100.00	1	5	51,152.00	500.00	5
*DOUBLE WIDE MOBILE HOME	710B		.00	.00	0	1	49,725.00	125.00	1
*MODULR HOME	720B	1	115,000.00	253.00	1	1	184,000.00	478.00	1

TOTALS FOR PERMITS ABOVE (incl. pg 1)		109	528,683.00	7,502.00	109	89	734,227.00	6,299.00	88
Totals of other permits in the period			.00	.00	0	1	2,500.00	25.00	1

TOTAL FOR ALL PERMITS IN THE PERIOD		109	528,683.00	7,502.00	109	90	736,727.00	6,324.00	89

This Report was printed on Wednesday, January 01, 2014

Lenoir County

Item Totals for Inspector ID

GO 129
 GO SC 3
 VW 82

 214 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

#ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
214	191	173	18	23	19	4	22
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED
	89	91	9	11	83	17	10



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JANUARY TO DECEMBER 2013

PERMITS ISSUED: 1594

PERMITS VALUE: \$ 57,002,825

PERMIT FEES: \$ 164,280

SINGLE FAMILY DWELLINGS: 38

MOBILE HOMES: 105

COMMERCIAL: 33

ADDITIONS: 81

ELECTRICAL: 577

PLUMBING: 192

MECHANICAL: 372

OTHER: 196

TOTAL INSPECTIONS: 2,857

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 01-01-2014

	[Designated period: 01/01/13 to 12/31/13]				[Prior period: 01/01/12 to 12/31/12]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	24	4,706,800.00	11,574.00	24	19	4,173,400.00	9,031.00	19
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B	1	175,000.00	639.00	1	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
*TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter ...	214B		.00	.00	0	0	.00	.00	0
NEW NON-RESIDENTIAL BUILDINGS:									
* Amusement, Social, & Recreational	318B	1	13,000.00	144.00	1	4	6,100.00	400.00	4
* Churches & Other Religious	319B	3	819,000.00	2,855.00	3	5	425,389.42	1,638.00	5
* Industrial	320B	6	8,780,129.00	12,333.50	6	9	7,346,456.35	20,950.50	9
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	2	111,000.00	338.00	2
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B	2	1,733,000.00	3,523.00	2	2	1,030,157.00	3,188.00	2
* Offices, Banks, & Professional ...	324B	3	359,000.00	1,959.00	3	1	15,000.00	100.00	1
* Public Works & Utilities	325B	3	26,000,000.00	12,490.00	3	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B	1	150.00	150.00	1	1	187,715.00	100.00	1
* Other Non-Residential Bldgs	328B	6	102,500.00	663.00	6	12	695,000.00	4,550.00	12
* Stuctures Other than Buildings ...	329B	5	216,100.00	2,100.00	5	5	488,700.00	400.00	5
ADDITIONS, ALTERATIONS, & CONVERSION									
* Residential	434B	71	1,846,066.00	7,227.00	71	52	1,527,753.00	5,159.00	51
* Non-Residential & Non-Housekeeping	437B	2	12,500.00	188.00	2	2	1,138,980.00	2,850.00	2
* Adds of Res. CP/Garages (Atch/Detc)	438B	10	182,824.00	955.00	10	12	213,724.00	1,065.00	12
DEMOLITIONS AND RAZING OF BUILDINGS:									
* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE		138	44,946,069.00	56,800.50	138	126	17,359,374.77	49,769.50	125

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 01-01-2014

	[Designated period: 01/01/13 to 12/31/13]				[Prior period: 01/01/12 to 12/31/12]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
MOBILE/MODULAR OFFICE/CLASSROOM									
*MOBILE OFFICE	740B	1	16,000.00	225.00	1	0	.00	.00	0
*MODULAR CLASSROOM	750B		.00	.00	0	2	88,500.00	752.00	2
*MODULAR OFFICE	730B		.00	.00	0	2	40,000.00	350.00	2
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:									
*ELECTRICAL	800B	577	2,592,406.00	37,837.00	571	581	2,171,763.00	37,829.00	574
*PLUMBING	810B	192	414,220.00	14,299.00	189	187	404,343.00	10,806.00	185
*HEATING/ AIR CONDITIONING	820B	372	3,552,587.00	24,449.00	370	340	2,069,759.00	21,068.00	337
*INSULATION	830B	59	144,113.00	3,204.00	59	58	161,976.00	3,264.00	58
*TEMPORARY POLE	840B	29	18,250.00	1,501.00	27	20	12,750.00	975.00	19
RESIDENTIAL ACCESSORY STRUCTURES									
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	2	23,500.00	220.00	2
MISCELLANEOUS:									
*CHANGE OF OCCUPANCY	910B	2	650.00	300.00	2	5	450.00	700.00	5
*INSPECT DWELLING	920B	1	.00	.00	1	0	.00	.00	0
*TENTS	930B		.00	.00	0	0	.00	.00	0
*SATELLITE DISH	940B		.00	.00	0	0	.00	.00	0
*AWNING	950B		.00	.00	0	0	.00	.00	0
*EXTRA INSPECTIONS	960B	87	45,535.00	5,602.00	85	102	892,760.00	9,268.00	100
*FIRE PROTECTION SPRINKLER SYSTEM	966B	1	110,000.00	1,050.00	1	5	104,325.00	1,478.00	5
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0
*SIGN	980B	11	124,100.00	2,475.00	11	4	38,640.00	400.00	4
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0
*SWIMMING POOL	990B	2	67,529.34	200.00	2	4	130,900.00	400.00	4
*TANKS	995B		.00	.00	0	0	.00	.00	0
MOBILE HOMES									
*SINGLE WIDE MOBILE HOME	700B	75	1,359,762.00	7,450.00	73	84	978,526.00	8,325.00	84
*DOUBLE WIDE MOBILE HOME	710B	30	1,636,150.00	3,750.00	30	38	1,847,025.00	4,725.00	37
*MODULR HOME	720B	13	1,801,255.00	4,541.00	13	9	1,307,920.00	3,421.00	9
TOTALS FOR PERMITS ABOVE (incl. pg 1)		1590	56,828,626.34	163,683.50	1573	1569	27,632,511.77	153,750.50	1552
Totals of other permits in the period		4	174,199.00	596.00	3	7	70,285.00	450.00	6
TOTAL FOR ALL PERMITS IN THE PERIOD		1594	57,002,825.34	164,279.50	1576	1576	27,702,796.77	154,200.50	1558

This Report was printed on Wednesday, January 01, 2014

Lenoir County

Item Totals for Inspector ID

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G W D          1
GO             1479
GO  C          4
GO  DR         1
GO  JT         2
GO  RD         2
GO  SC         8
GO  TB         2
GO  WH         6
GO  TB         2
GO/DR          1
GO/TB          1
GON            1
GOTBJT         3
GOWH C         3
MGO            1
VW             1327
VW  C          1
VW  S          2
VW  S          2
VW/JT          3
VW/TB          2
WH  PC         3
    
```

 2,857 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

#ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
2,857	2,544	2,221	323	313	270	43	349
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED
	89	87	13	11	86	14	12

**LENOIR COUNTY GOVERNMENT
BUDGET CALENDAR: FY 14-15**

	TASK	DATE
1	Commissioner Budget Planning Work Session	February 3, 2014
2	Financial / Budget Philosophy Reviewed	February 3, 2014
3	Budget Request Instruction Book Provided to Departments	February 4, 2014
4	Outside Agencies Advised By Letter & Form of Budgetary Time Frame	February 4, 2014
5	Departmental Budget Requests Returned to County Manager	March 14, 2014
6	Outside Agencies' Budget Requests Returned to County Manager	March 28, 2014
7	Meet With Department/Agencies, as Necessary	March 17, 2014 to April 7, 2014
8	Tax Revenues & Other Revenue Estimates Finalized	April 7, 2014
9	Finalize Budget Requests	April 11, 2014
10	Distribute FY 14-15 Submitted Budget to Board of Commissioners	May 5, 2014
11	Hold Work Session(s) on FY 14-15 Submitted Budget	May 19, 2014
12	Advertise Public Hearing on FY 14-15 Budget	May 22, 2014
13	Hold Public Hearing	June 2, 2014
14	Adopt Budget	June 16, 2014

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

January 6, 2014

The Lenoir County Board of Commissioners met in open session at 9 a.m. on Monday, January 6, 2014, in the Board of Commissioner Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Eric Rouse, Linda Rouse-Sutton and Roland Best. Commissioner Mac Daughety was not present.

Also present were: Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9 a.m. Ms. Brown offered the Invocation and Mr. Davis led the audience in the Pledge of Allegiance.

Ms. Brown made the motion to excuse Commissioner Daughety's absence and Ms. Sutton seconded the motion. The motion passed unanimously.

PUBLIC INFORMATION:

None

ITEMS FROM CHAIRMAN/COMMISSIONERS:

Chairman Hill said he would like to offer condolences to the Felix Harvey family on behalf of all of the commissioners. He further stated Mr. Harvey had been a vital asset to Kinston and Lenoir County.

Chairman Hill said he would like for the commissioners to meet with both the School Board and the LCC Board in February to get an idea of the goals and objectives of both groups. He said he thought the Board of Commissioners needed to know what the other Boards are looking to accomplish over the next 5,10, 15 years, since a large portion of the General Fund budget is designated for education. Mr. Hill said this will give the Commissioners a better understanding of what education looks like from pre-K all the way through the college level. All of the commissioners agreed with Mr. Hill's concept. Mr. Jarman said in the past, by the time the commissioners have met with these two boards, it was for the purpose of submitting a financial request, but this way those two boards will be a part of the commissioners' planning. Chairman Hill said the commissioners should meet with both boards a few times each year to see where things are going. Mr. Jarman said Administration spends a lot of time preparing the budget and a large portion of the budget is the debt service on the school bonds; therefore, the County needs to

know what the schools are planning and where they are headed.

ITEMS FROM THE COUNTY MANAGER:

1. Monthly Status Report: 2011 CDBG NC Catalyst Project
2012 CDBG Scattered Site Housing Assistance Project
2. Lenoir County Financial Performance Summary: 2013-14: November 30, 2013
3. Lenoir County Inspections Report: November 2013

Mr. Jarman said staff has started on the FY14-15 budget so there will be additional meetings for the commissioners and staff over the next few months.

Commissioner Best handed Mr. Jarman a copy of County Lines and said there is a one day workshop on January 23 and expressed an interest in going. Mr. Jarman said if anyone else would like to go, to please let him know.

CONSENT AGENDA:

3. Approval of Minutes: Regular Board Meeting, December 2, 2013.
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS :

Item No. 5 was a Budget Ordinance Amendment: General Fund: Non- Departmental : \$720: Increase Ms. Martin stated this Budget Amendment is to appropriate additional property tax revenue received by the County as a result of a business personal property tax audit being conducted by County Tax Services, Inc. The County contracted with County Tax Services, Inc. in May of 2010 to conduct the audit. County Tax Services, Inc. receives a 30% commission on all business personal property discoveries found as a result of the audit. The County pays this commission only after the taxpayer pays the discovery tax bill. The Board approved the contract with County Tax Services, Inc. on May 17, 2010, Item #8. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 5 was unanimously approved.

Item No. 6 was a Budget Ordinance Amendment: General Fund: Non-Departmental \$17,094 Increase. Ms. Martin stated this Budget Amendment is to appropriate additional property tax revenue received by the County as a result of a business personal property tax audit being conducted by County Tax Services, Inc. The County contracted with County Tax Services, Inc. in May of 2010 to conduct the audit. County Tax Services, Inc. receives a 30% commission on all business personal property discoveries found as a result of the audit. The County pays this

commission only after the taxpayer pays the discovery tax bill. The Board approved the contract with County Tax Services, Inc. on May 17, 2010, Item #8. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: Transportation Fund: Operations: \$46,443: Increase. Mr. Harper stated this Budget Ordinance Amendment was to appropriate CTP Grant funds for FY 12-13 for the purchase of a van. These funds were appropriated with the FY 12-13 CTP Grant, but the van was not available until FY 13-14. These funds are 90% Federal/State with a 10% local match. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: Federally Seized Property: \$44,000: Increase. Sheriff Hill stated this Budget Ordinance Amendment was to appropriate funds for the Federally Seized Property Fund. On December 2, 2013, the commissioners approved (Item #27) for the purchase of twelve tasers, twelve taser cams, fifty-six taser holsters and two hundred fifty-six taser cartridges for the sheriff's department. Also approved were Item #20 & #21 which included a partial payment from federally seized property money for the purchase of a Ford utility vehicle for a canine and a Chevy Tahoe for use by the Sheriff. This budget amendment appropriates fund balance in the Federally Seized Property Fund to cover these expenditures. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: Jail: \$188,129: Increase. Sheriff Hill stated this Budget Ordinance Amendment was to appropriate funding for five (5) additional jailer positions approved by the County Commissioners on August 19, 2013, Item #16. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Approving 2014 Calendar of Board Meeting Date and Times. Ms. Sutton made a motion to change the second meeting in April from Monday, April 21 to Tuesday, April 22 in case there were conflicts with the Easter holiday. Ms. Brown seconded the motion, and the motion passed unanimously by common consent. Upon a motion by Ms. Sutton and a second by Ms. Brown, Amended Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving 2014 County Holidays. Mr. Jarman stated these were the usual holiday observed by both the County and the State. Upon a motion by Mr. Best and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving Mileage Reimbursement for County Employees from 56.5 cents per mile to 56.0 cents per mile effective January 1, 2014. Mr. Jarman said the County follows the mileage reimbursement rate established by the IRS and this rate was revised by the IRS effective January 1, 2014. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution for Approval of Payment of License Coordination Fee for 800 MHz P25 Radio System: ASSHTO: \$4,300. Mr. Dail stated the Board is requested to approve the payment of a license coordination fee to ASSHTO for a new 800MHz P25 radio system: \$4,300.00. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 13 was unanimously approved. Chairman Hill asked Mr. Dail to relay to Mr. Timmy Mooring the Commissioners' best regards. Mr. Dail said he would relay the message and was sure the family was appreciative of their thoughts and prayers.

Item No. 14 was a Resolution Approving Purchase Order and Contract for Attorney Services: Annette Turick (Child Welfare & Adult Services)-Not To Exceed \$10,000: Dal Wooten (Child Support Services) - Not to exceed \$10,000. Ms. Moore stated the Board is requested to approve and authorize the Social Services Director to execute Contracts and Purchase Orders for Legal Services with Annette Turick and Dal Wooten effective January 2014-June 2014. She further stated there are times when the in-house attorneys may be out, or there may be a conflict of interest, so these contracts would allow for business to continue uninterrupted. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Approving the Purchase of One Light Transit Vehicle for \$46,013 Three Lift Equipped Vans for \$139,029 (\$46,343 each), and Lease of Trip Master Scheduling Software at a cost of \$11,650. Mr. Harper stated this Resolution was to authorize the Transit Director or his designee to execute all paperwork on behalf of Lenoir County to purchase, receive, and request reimbursement from NCDOT/PTD for one Light Transit Vehicle, three Lift Equipped Vans, and to lease Trip Master Enterprise Edition Scheduling Software. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15 was unanimously approved. Ms. Sutton asked Mr. Harper how things were going and Mr. Harper replied things are going very well. He said repair costs are currently down due to using two repair vendors and the overtime is drastically down. Mr. Harper also said his current contract for tire purchases has helped to reduce costs. Mr. Harper further stated he had received a lot of good applicants for drivers and all of the drivers they currently use have received good training.

Item No. 16 was a Resolution Authorizing Submittal of FY 14-15 Community Services Block Grant (CSBG) Application by Greene Lamp: \$287,834. Mr. Jarman stated this Resolution was to authorize Greene Lamp to submit a Community Services Block Grant (CSBG) application for FY 14-15 in the amount of \$287,834. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 16 was unanimously approved.

APPOINTMENTS:

Item No. 17 was a Resolution Approving Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

No action taken due to 1st Appearance status.

<u>BOARD/COMMITTEE COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
US 70 Corridor Commission	Russell Rhodes Gordon Vermillion Bruce Parson Virginia Cox-Daugherty Johnny Craft Randy Brown Saleh "Sam" Youssef 1st Appearance	
Lenoir County Nursing Home and Adult Care Home Community Advisory Committee	Ella Hall 1st Appearance	

Chairman Hill stated this is the first appearance of some board applicants since changing the policy of requiring at least a 30 day period for the board vacancies to be posted. He said it had been a good thing because a lot more applications have been received, and they will all be carefully considered at the next Board meeting. Chairman Hill said he would like to see all of the different boards listed on the website and then any vacancy that may exist on any of the boards. Mr. Rouse asked if there is still a problem in posting the vacancies in a timely matter, and Mr. Jarman answered these are some of the growing pains of change. Mr. Jarman also said he had been made aware of a vacancy on the ABC Board, and by the ABC Board's prior policy, their three members come from three different regions within the County. He said the current vacancy was for a member that resides south of the Neuse River. There was discussion as to how the requirements might affect membership. Chairman Hill said he hoped to address some of these questions/issues once a Clerk to the Board is in place. He said there are little things that need to be clarified regarding the requirements of the boards and commissions where the County Board is making appointments. Chairman Hill said these little things need to be fixed in order to not send mixed messages to the public, because it is very important to have citizen committees. He further stated the importance of growing more leaders from the community, which will happen once there are better guidelines.

Mr. Rouse asked if a motion was needed to indicate one member south of the river outside of Kinston's city limits and one member north of the river outside of Kinston's city limits for the ABC Board. Ms. Sutton said she thought any changes ought to wait until the Board of Commissioners have a chance to sit down and discuss some of these issues with the ABC Board. Chairman Hill agreed the process needs to continue as it is until the two boards can meet. Attorney Griffin asked Mr. Jarman if Mr. Taylor, the ABC Board member leaving, was still attending the ABC Board meetings, and Mr. Jarman answered he was not sure, but prior protocol was that a sitting Board member on all Citizens' Boards continues to serve in that capacity until a replacement is appointed.

CLOSED SESSION:

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board went into closed session at 9:31 a.m. "To discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County.

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board came out of closed session at 9:40 a.m. with no action taken.

OPEN SESSION:

Chairman Hill said no action was taken during the Closed Session. Chairman Hill mentioned the schedule for commissioners to participate in the TACC9 interviews each month had been handed out, and he asked if someone was not able to attend, to be sure and get someone to cover for them.

With no further discussion Chairman Hill adjourned the meeting at approximately 9:43 a.m.

Respectfully Submitted,

Reviewed By,

Martha H. Martin

Clerk to the Board

Michael W. Jarman

County Manager

BUDGET ORDINANCE AMENDMENT: TRANSPORTATION FUND: OPERATIONS: \$ 11,650. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRANSPORTATION		OPERATIONS		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
22-3452-3600	CTP-ADMIN	10,485.00	22-4510-2910	COMPUTER SUPPLIES	11,650.00
22-3452-5101	TRIP FARES - CASH	1,165.00			
Total		11,650.00	Total		11,650.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE IN FY13-14 THE FUNDS TO COVER SOFTWARE CTS TRIP MASTER. THE ACTUAL FUNDS WERE APPROVED BY THE COMMISSIONERS ON FEBRUARY 18, 2013 FOR FY12-13, BUT THE FUNDS WERE NOT AVAILABLE UNTIL FY13-14. THE COMMISSIONERS ALSO APPROVED THE PURCHASE WITH RESOLUTION #15- ON JANUARY 6, 2014 - THIS APPROPRIATES THE FUNDS IN THE YEAR RECEIVING.

Department Head/Approval <i>[Signature]</i>	Date 1-9-14	Finance Officer Approval <i>[Signature]</i>	Date 1-9-2014
Budget Officer Approval <i>[Signature]</i>	Date 1/10/14		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 1/23/2014 **ITEM NO.** 5

RESOLUTION: Authorizing the Purchase of Personal Property Tax Abstracts and Business Personal Property Abstracts: Perfection Business Forms & Systems: \$3,081.08

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: To approve the purchase of Personal Property Tax Abstracts and Business Personal Property Abstracts from Perfection Business Forms & Systems in the amount of \$3,081.08.

HISTORY / BACKGROUND: North Carolina General Statutes require owners of personal property to list the property in the county where it is located for property tax purposes. This expenditure is an annual expense incurred by the Tax Department.

EVALUATION: North Carolina General Statutes require owners of personal property to list the property in the county where it is located for property tax purposes. The abstracts/listing forms are needed to allow for an additional year of personal property listings by the citizens and businesses of Lenoir County. Funds have been budgeted for this expense, and no additional funds are required.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase of Personal Property Tax Abstracts and Business Personal Property Abstracts from Perfection Business Forms & Systems in the amount of \$3,081.08 is approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 1/23/14
Date

ATTEST Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 1/23/2014 **ITEM NO.** 6

RESOLUTION: Approve Purchase of In-Car Cameras: L3 Mobile Vision, Inc.: \$4,341.50

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: The Board is requested to authorize the Lenoir County Sheriff to utilize Federal Asset Forfeiture funds in the amount of \$4,341.50 to complete the purchase of (4) four L3 Mobile Vision Cameras with L3 Mobile Vision, Inc.

HISTORY/BACKGROUND: Deputies of the Lenoir County Sheriff's Office currently use vehicles equipped with in-car video cameras to patrol the county and carry out their normal daily duties. Over the past two years, the Sheriff's Office has worked to equip all of these vehicles with in car cameras. The Sheriff's Office has 22 in car cameras in vehicles at this time. There are 10 patrol vehicles without the benefit of in car cameras. The Lenoir County Sheriff's Office has received its annual allocation of funds from the 2013 Edward Byrne Justice Assistance Grant (JAG) in the amount of \$17,090.50. The Sheriff intends to utilize all of the JAG funds to purchase four in-car video cameras at a cost of \$21,432.00. The cost of each L3 camera is \$5,358.00, which includes shipping and handling. The City of Kinston Department of Public Safety administered the JAG grant and will be directly invoiced for the \$17,090.50. The remainder of the purchase, \$4,341.50, will be invoiced to the County of Lenoir and will be expended from Federal Asset Forfeiture Funds.

EVALUATION: The Lenoir County Sheriff's Office currently has 22 patrol vehicles equipped with in car cameras and 10 patrol vehicles without the benefit of in car cameras. The Sheriff requests authorization to purchase 4 new in car cameras utilizing JAG grant funding administered by the City of Kinston, in the amount of \$17,090.50 and Federal Asset Forfeiture funds in the amount of \$4,341.50. Adding both funding sources, the total camera purchase is \$21,432.00. Because the City of Kinston administered the JAG grant and is making the camera purchase, they will be invoiced directly by the vendor for the amount of \$17,090.50. The Sheriff's Office must make up the \$4,341.50 difference above its allocation of JAG funding and will be invoiced by the vendor for this amount. This difference will be made up utilizing Federal Asset Forfeiture funds.

Approval of this resolution will allow for the encumbrance of Federal Asset Forfeiture funds in the amount of \$4,341.50 and authorize the Lenoir County Sheriff to use these funds to complete the purchase of (4) four L3 Mobile Vision In Car Cameras with L3 Mobile Vision, Inc..

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Sheriff is authorized to utilize Federal Asset Forfeiture funds in the amount of \$4,341.50 to complete the purchase of (4) L3 Mobile Vision In-Car cameras with L3 Mobile Vision, Inc.

Funding Account #: 15-4316-5999 \$4,341.50

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
 Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 01/23/14
Date

ATTEST 01/23/14
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 1/23/2014 **ITEM NO.** 7

RESOLUTION: Approve Purchase of 12 In-Car Computers from Dell Inc. \$12,045.60

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: The Board is requested to authorize the Sheriff to execute a purchase order with Dell, Inc. for the purchase of 12 In-Car computers at a total cost of \$12,045.60.

HISTORY/BACKGROUND: The Lenoir County Sheriff's Office currently uses patrol vehicles equipped with in-car computers to assist deputies in their daily operations. The Sheriff's Office currently has many cars with damaged, broken or no computer at all due to the computer crashing. Deputies use these computers to connect to many law enforcement networks, complete incident and arrest reports, and complete other paperwork required of their positions. The use of in-car computers has become a necessary tool in all law enforcement vehicles.

EVALUATION: The Lenoir County Sheriff's Office needs to purchase (12) Dell Latitude E5430 laptop computers equipped with Microsoft Office, wireless internet, fingerprint reader, backlit keyboards, and in car charging systems. The computers will be installed in patrol vehicles for use by the deputies. Dell is currently the company chosen by MIS to provide computers for all other county departments, so the Sheriff wishes to continue this relationship through the purchase of these laptops. These computers will be purchased with Federal Asset Forfeiture funds.

Approval of this resolution will allow for the encumbrance of Federal Asset Forfeiture funds and payment to Dell upon receipt of the computers.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 01/23/14 **ITEM:** 8

RESOLUTION: Authorize Purchase of Dispatch Furniture: Wrightline: \$223,950.14.

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: The Board is requested to approve the purchase of new dispatch furniture for the Jones / Lenoir E911 Consolidation Project (JLECC): \$223,950.14.

HISTORY/BACKGROUND: For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. As part of the merger, Lenoir County's existing Public Safety Answering Point (PSAP) will be the primary PSAP for both Counties, with a back-up facility located in Jones County. As part of the Jones/Lenoir County Communications Center (JLECC) merger, new furniture will need to be purchased for both the Lenoir County and the Jones County facilities. Lenoir County's existing dispatch furniture is approximately six- (6) years old. The Jones County location is a new facility and is not presently furnished; therefore, new furniture will have to be purchased at this location. The new furniture is being purchased under GSA contract purchasing pricing and is therefore exempt from the formal bidding requirements of North Carolina General Statute 143-129.

EVALUATION: For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. The Lenoir County primary facility will operate eight- (8) dispatch positions; therefore, eight- (8) furniture positions will need to be purchased at a cost of \$126,737.06. The Jones County back-up facility will operate six- (6) dispatch positions; therefore, six- (6) furniture positions will need to be purchased at a cost of \$97,213.08. The new furniture will be purchased under GSA contract pricing.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase of new dispatch furniture for the Jones / Lenoir E911 Consolidation Project (JLECC) in the amount of \$223,950.14 is approved.

Funding Source: 24-4320-5100

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

1/23/14
Date

ATTEST

1/23/14
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 01/23/14 **ITEM:** 9

RESOLUTION: Approval Lease-Purchase of CAD Equipment: De Lage Landen Public Finance, LLC: \$429,636.12.

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: The Board is requested to approve and authorize the Emergency Services Director to execute a \$1 buyout lease-purchase agreement with De Lage Landen Public Finance, LLC, along with a Product and Services agreement and a statement of work agreement with Team IA at an annual lease amount of \$143,212.04 for three years, totaling \$429,636.12.

HISTORY/BACKGROUND: For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911Center. As part of the Jones/Lenoir County Communications Center (JLECC) merger, new CAD equipment will need to be purchased, including software and hardware, to allow for virtual connectivity between the two- (2) locations. The current CAD system equipment in Lenoir County is approximately six- (6) years old and does not have the capability to perform all functions necessary for a virtual operation. The needed equipment is being purchased under State Contract pricing.

EVALUATION: For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. Staff will be placing virtual servers and CAD stations in both locations to allow for longevity in windows upgrades creating a much less expensive upgrade path solution for the future. It has been determined that the most cost effective purchase option will be through a lease-purchase contract offered by EMC / Team IA. The needed equipment is being purchased under State Contract pricing. Upon the completion of the lease terms, the County will be the owners of the equipment. A breakdown of the lease option is listed below.

Number of payments	3
Annual Payment	\$143,212.04
Payment Mode	Annual / Advance
Market Rate	2.66%
Rate Factor	.3421214
Total Payment	\$429,636.12
First Payment Date	Prior to Funding

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Emergency Services Director is authorized to execute a \$1.00 buyout lease-purchase agreement with De Lage Landen Public Finance, LLC, along with a product and services statement of work with TEAM IA at an annual lease amount of \$143,212.04 for three years, totaling \$429,636.12.

Funding Source: 24-4320-5100

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 1/23/14
Date

ATTEST 1/23/14
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 01/23/14 **ITEM NO.:** 10

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
US 70 Corridor Commission	Russell Rhodes Gordon Vermillion Bruce Parson Virginia Cox-Daugherty Johnny Craft Randy Brown Saleh "Sam" Youssef 2 nd Appearance	
Nursing Home Community Advisory Committee	Ella Hall 2 nd Appearance	
Home and Community Block Grant Advisory Committee	Audrey Tyson 1 st Appearance	

CURRENT VACANCIES:

Lenoir County Health Board – (1) Optometrist

Lenoir County Planning Board – Districts One (1), Four (1)

US 70 Corridor Commission

Lenoir County ABC Board – One Vacancy (must reside South of the Neuse River)

MANAGER’S RECOMMENDATION:

_____ Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
US 70 Corridor Commission	Russell Rhodes Gordon Vermillion Bruce Parson Virginia Cox-Daugherty Johnny Craft Randy Brown Saleh “Sam” Youssef 2 nd Appearance	
Nursing Home Community Advisory Committee	Ella Hall 2 nd Appearance	
Home and Community Block Grant Advisory Committee	Audrey Tyson 1 st Appearance	

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Davis _____

Daughety _____ Rouse _____ Sutton _____

Craig Hill, Chairman

01/23/14
Date

ATTEST

01/23/14
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

USTO Corridor Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Russell H. Rhodes Jr

Address: 1501 Greenbriar Rd

City/State/Zip: Kinston, NC 28501

Telephone: (Home) 252-527-7245 (Work) 252-527-7245

Occupation: President, Neuse Sport Shop, Inc

Business Address: 225 E. New Bern Rd, Kinston, NC 28504

Age (Optional): 49

Number hours available per month for this position: 10 hours / week

Training: Business Management and organizational management, BS

Business and Civic Experience/Skills: 31 years at Neuse Sport Shop, Inc Part
Chairman Chamber of Commerce, Current Member NC Retail Merchants Board

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Russell H. Rhodes Jr
Signature of Applicant

10/22/2013
Date

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

US 70 Corridor Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: GORDON EVERMILLION
 Address: 1705 CRAWFORD ST
 City/State/Zip: KINSTON, N.C. 28504
 Telephone: (Home) 252 523 4829 (Work) 523 0014
 Occupation: VP SELECT FOOD SERVICE
 Business Address: 1257 ENTERPRISE BLVD
 Age: (Optional): 71
 Number hours available per month for this position: WHAT EVER IT TAKES
 Training: _____
 Business and Civic Experience/Skills: FAITH FELLOWSHIP, C-100, SALVATION ARMY, LENOIR CTY Mfg ASSOC, FEDERATION OF CHURCHES
 Other County Boards/Committees/Commissions presently serving on: _____
70 CORRIDOR COMMISSION
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| <u>K-4 (Northwest Elementary School)</u> | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Gordon Evermillion
Signature of Applicant

10/30/13
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

WILKINSON TO CAROLINA BOARD
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: LARRY BRUCE PARSON
 Address: 2103 SAINT GEORGE PLACE
 City/State/Zip: KINSTON NC 28504
 Telephone: (Home) 252 527 2845 (Work) 252 233 6887
 Occupation: BUSINESS MANAGER
 Business Address: 231 WILKINSON 58 SOUTH, KINSTON NC 28503
 Age: (Optional): _____
 Number hours available per month for this position: 6
 Training: MASTERS DEGREE & 38 YEARS OF EXPERIENCE IN BUSINESS
 Business and Civic Experience/Skills: BOARD OF DIRECTORS FOR LMA 34C COMMUNITY COUNCIL FOR THE ARTS, WORKFORCE DEVELOPMENT, WASA, CHARITIES BOARD.
 Other County Boards/Committees/Commissions presently serving on: WASA, WEDB
 Expiration date of Term: 2015 WASA, 2016 WPAIB

Circle your voting precinct

- | | |
|-----------------------------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| <input checked="" type="radio"/> K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Larry Bruce Parson
Signature of Applicant

11-10-13
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Highway 70 Corridor Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: VERGENIA Cox-Daugherty
Address: 404 Duggins Drive
City/State/Zip: Kinston, NC 28501
Telephone: (Home) 252-959-1082 (Work) N/A
Occupation: Retired Educator
Business Address: N/A
Age: (Optional): 67
Number hours available per month for this position: 20 hrs.
Training: 20 hrs. month
Business and Civic Experience/Skills: Greene Lamp Board; United Way Finance Board; Juvenile Board; Board of Elections Asst.
Other County Boards/Committees/Commissions presently serving on: None

Expiration date of Term: All expired except Greene Lamp 2016

Circle your voting precinct

- | | |
|---------------------------------------------|------------------------------------------------|
| K-1 (Carver Courts Recreation Center) | Moseley Hall (LaGrange Volunteer Fire Station) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwood VF Department) |
| K-7 (Emma Webb Recreation Center) | <u>K-8 (Holloway Recreation Center)</u> |
| K-9 (First Pentecostal Holiness Church) | Trent 1 (Deep Run VF Department) |
| Contentnea (Hugo Volunteer Fire Station) | Trent 2 (Moss Hill Ruritan Building) |
| Falling Creek (Banks Elementary School Gym) | Vance (Grace Fellowship Church) |
| Institute (Institute Methodist Church) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Virginia Cox-Daugherty
Signature of Applicant

11/12/2013
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

AWY. TO BY-PASS CORID.

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Chief Johnny CRAFT
 Address: 5162 SHARON CROUCH Rd.
 City/State/Zip: KINSTON, NC 28501
 Telephone: (Home) (252) 559-3641 (Work) (252) 522-3424
 Occupation: GM @ HOBART-KINSTON AND FIRE CHIEF AT HUGO FIRE
 Business Address: 1311 E. NEW BERN Rd. - KINSTON, NC
 Age: (Optional): 55
 Number hours available per month for this position: AWY
 Training: _____
 Business and Civic Experience/Skills: GENERAL MANAGER OF A CO. AND FIRE CHIEF OF A FIRE DEPT.
 Other County Boards/Committees/Commissions presently serving on: NONE
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|-------------------------------------------------|------------------------------------------------|
| K-1 (Carver Courts Recreation Center) | Moseley Hall (LaGrange Volunteer Fire Station) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwood VF Department) |
| K-7 (Emma Webb Recreation Center) | K-8 (Holloway Recreation Center) |
| K-9 (First Pentecostal Holiness Church) | Trent 1 (Deep Run VF Department) |
| <u>Contentnea (Hugo Volunteer Fire Station)</u> | Trent 2 (Moss Hill Ruritan Building) |
| Falling Creek (Banks Elementary School Gym) | Vance (Grace Fellowship Church) |
| Institute (Institute Methodist Church) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Johnny E. Craft
Signature of Applicant

11-21-13
Date

NOV 27 2013

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

HUMAN RESOURCES
DEPARTMENT

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Highway 70 Corridor Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Randy Brown
 Address: 5460 Barber Road
 City/State/Zip: Seven Springs, NC 28578 (Lenoir County)
 Telephone: (Home) 252-569-8342 (Work) 252-208-4848
 Occupation: General Manager - William Barnett & Son, LLC
 Business Address: 1411 Hwy 258 North, PO Box 3449, Kinston NC 28502
 Age: (Optional): 54
 Number hours available per month for this position: 40 hrs
 Training: B.S. degree
 Business and Civic Experience/Skills: Business Mgmt for 30 yrs

Other County Boards/Committees/Commissions presently serving on: N/A

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---------------------------------------------|--------------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | <u>Trent 2 (Moss Hill Ruitan Building)</u> |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Randy Brown
Signature of Applicant

11-22-13
Date

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission Interested in:

U.S. 70 Corridor Committee

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Saleh "Sam" Youssief

Address: 1851 Hwy 70 West

City/State/Zip: La Grange, N.C. 28551

Telephone: (Home) 252-516-4541 (Work) 252-2108-1095

Occupation: Store Manager/owner

Business Address: 1851 Hwy 70 West La Grange, N.C. 28551

Age: (Optional): 45

Number hours available per month for this position: Very flexible schedule

Training: N/A

Business and Civic Experience/Skills: I've worked for the public for the past 21 years and I own my own business.

Other County Boards/Committees/Commissions presently serving on: N/A

Expiration date of Term: N/A

Circle your voting precinct

- | | |
|----------------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Saleh Youssief
Signature of Applicant

11/15/13
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

NURSING HOME COMMUNITY ADVISORY COMMITTEE

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Ella H Hall
 Address: PO Box 3115
 City/State/Zip: Kinston NC 28502
 Telephone: (Home) 252-523-5216 (Work) _____
 Occupation: Retired
 Business Address: _____
 Age: (Optional): _____
 Number hours available per month for this position: May Vary
 Training: LPN, CPR, First Aid - Blood Borne Pathogens
 Business and Civic Experience/Skills: Kinston Civitan, Church Community events
Red Cross office + Blood volunteer - welcome + greeter ministry - Health Team Chairman
 Other County Boards/Committees/Commissions presently serving on: Red Cross Lenoir County Board
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | <u>Neuse (Agricultural Center)</u> |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Ella H Hall
Signature of Applicant

10/17/2013
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County HCCBY Advisory Committee - Re-Appointment

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Audrey R. Tyson
 Address: 734 Dawson Station Road
 City/State/Zip: Kinston NC 28504
 Telephone: (Home) 252-527-1740 (Work) _____
 Occupation: Retired Teacher
 Business Address: _____
 Age: (Optional): _____
 Number hours available per month for this position: Whatever it takes.
 Training: College Graduate
 Business and Civic Experience/Skills: 37yrs Teaching - plus volunteering in organizations to help make life easier for those in need.
 Other County Boards/Committees/Commissions presently serving on: GTHL Delegate - Chairman of Region 4 GTHL - Lenoir County COA, N/A/ACH/CAC
 Expiration date of Term: 2013

Circle your voting precinct

- | | |
|---------------------------------------------|-------------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spiilman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | <u>Vance (GTP Ed & Training CTR.)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Audrey R. Tyson
Signature of Applicant

Oct 31, 2013
Date