

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
 MONDAY, FEBRUARY 2, 2009 – TIME: 9:00 A.M.  
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
 130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION: Mr. Jerry Henderson of the SPCA: SPCA Update 10 Min.**

**Mr. Ken Jones, Director of Eastpointe: Eastpointe Quarterly Update 10 Min.**

- |    |  |        |
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| 1. | <b>Items from Chairman/Commissioners: 5 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>         | Jarman |

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |  |                |
|----|--|----------------|
| 3. | Approval of Minutes: Regular Board Meeting: January 5, 2009  | Aytch/Jarman   |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein   | Parrish/Martin |
| 5. | Budget Ordinance Amendment: General Fund: DSS: \$875: Decrease   | Jones/Martin   |
| 6. | Budget Ordinance Amendment: MSW Landfill Cell #1 Fund/Solid Waste Fund<br>MSW Landfill Cell #1/Landfill: \$300: Increase | Miller/Martin  |
| 7. | Budget Ordinance Amendment: Solid Waste Fund: Landfill: \$1,200: Increase  | Miller/Martin  |

**END OF CONSENT AGENDA**

**PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 25 Min.**

- |     |  |               |
|-----|--|---------------|
| 8.  | Proclamation: NAACP Day  | Jarman/Board  |
| 9.  | Proclamation: Career and Technical Education Month   | Jarman/Board  |
| 10. | Budget Ordinance Amendment: General Fund: All Department: \$324,325:<br>Decrease   | Jarman/Martin |
| 11. | Resolution Approving the 2009 Transportation Improvement Program (TIP)   | Rhodes/Board  |
| 12. | Resolution Requesting the North Carolina Department of Transportation: Division<br>of Highways to Create a Roundabout at King Street and Dr. Martin Luther King,<br>Jr., Boulevard | Rhodes/Board  |
| 13. | Resolution Opposing County Maintenance of Secondary Roads  | Rhodes/Board  |
| 14. | Budget Ordinance Amendment: General Fund: DSS: \$29,751: Line Item Transfer  | Jones/Martin  |
| 15. | Budget Ordinance Amendment: General Fund: DSS: \$120,980: Increase   | Jones/Martin  |
| 16. | Resolution Approving a 36-Month Operating Lease for Coeco Office Systems:<br>\$153,624   | Jones/Martin  |

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|-----|--|---------------|
| 17. | Budget Ordinance Amendment: General Fund/Emergency Telephone Fund Transfer to Other Funds/Emergency Telephone: \$10,582.50: Increase   | Dail/Martin   |
| 18. | Budget Ordinance Amendment: General Fund/Emergency Telephone Fund: Telephone Expense: \$60,000: Decrease/Increase  | Dail/Martin   |
| 19. | Budget Ordinance Amendment: General Fund: Finance/Tax: \$15,000: Increase  | Jarman/Martin |
| 20. | Budget Ordinance Amendment: General Fund: Non-Departmental/Public Buildings: \$20,500: Increase  | Jarman/Martin |
| 21. | Budget Ordinance Amendment: School Capital Fund: School Building: \$57,032: Increase   | Jarman/Martin |
| 22. | Budget Ordinance Amendment: Capital Projects Fund: Shell Building #3: \$100,000: Increase  | Martin/Jarman |
| 23. | Order for Tax Collector to Advertise 2008 Taxes which are a Lien on Real Property  | Parrish/Board |
| 24. | Resolution Authorizing the Award of a Contract for Demolition/Clearance Services for the 2006 CDBG Concentrated Needs Project: \$4,829   | Jarman/Martin |
| 25. | Resolution Authorizing the Issuance of a Blanket Purchase Order for Squires Auto Generator & Starter Service, Inc.: \$15,000: FY 2008-09: Vehicle Maintenance and Repairs  | Powell/Martin |
| 26. | Resolution Approving a Revised Lease Agreement with CopyPro for Emergency Services Department: CopyPro: \$6,841.92   | Dail/Martin   |
| 27. | Resolution Authorizing the Purchase of CAD Server Hardware, SQL Server Software and Neverfail Software NTE: \$45,000   | Dail/Martin   |
| 28. | Resolution Authorizing the Lenoir County Board of Commissioners to Sign a Resolution for a Parks & Recreation Trust Fund Grant (PARTF) in the Amount of \$300,000 with a Local Match of \$300,000 Over a Three (3) Year Period | Ellis/Martin  |

**APPOINTMENTS: 5 Min.**

- |     |  |       |
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| 29. | Resolution Approving Citizens to Boards, Commissions, Etc. <b>5 Min.</b> | Aytch |
|-----|--|-------|

**OTHER ITEMS: 10 Min.**

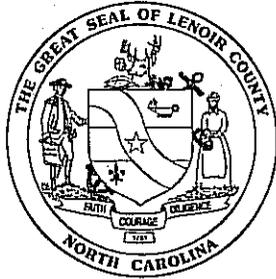
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|-----|---|--|
| 30. | <b>Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)</b> |  |
|-----|---|--|

**ADJOURN**

County of Lenoir

Board of Commissioners

George W. Graham, Jr., Chairman  
Claude Stroud, Vice-Chairman  
Jackie Brown  
Reuben Davis  
Chris Humphrey  
Tommy Pharo  
Linda Rouse Sutton



Lenoir County Courthouse  
Post Office Box 3289  
130 South Queen Street  
Kinston, NC 28502

Telephone: (252) 559-6450  
Fax: (252) 559-6454

Michael W. Jarman, County Manager  
Tommy Hollowell, Asst. County Manager  
Lashanda Aytch, Clerk to the Board

**TO:** Members of the Board  
**FROM:** George W. Graham, Jr.  
**DATE:** January 28, 2009  
**SUBJECT:** TACC-9 Interview Schedule: Proposed: 2009

The following is a proposed schedule by Chairman Graham for consideration by all Board members.

Mr. Jarman	January
Mr. Humphrey	February
Mr. Stroud	March
Ms. Brown	April
Mr. Graham	May
Ms. Sutton	June
Mr. Jarman	July
Mr. Davis	August
Mr. Pharo	September
Mr. Humphrey	October
Mr. Stroud	November
Ms. Brown	December

**TO: Chairman and Members of the Board**

**FROM: Mike Jarman, County Manager**

**DATE: February 2, 2009**

**SUBJECT: Items of Interest**

1. Letters: from NC Dept. of Health and Human Services: Re Medicaid Review
2. Letter: January 13, 2009 from Lenoir County Public Schools: Surplus Property
3. Letter: January 23, 2009 from the Neuse Regional Library
4. Lenoir County Financial Performance Summary – 2008-09: December 31, 2008
5. Lenoir County Planning & Inspection Report: December 2008 and January-December 2008
6. Current ESC Workforce Information : as of January 12, 2009
7. Lenoir County ABC Board Minutes: November 13, 2008 and December 11, 2008
8. Kinston-Lenoir County Parks and Recreation Minutes: December 11, 2008



North Carolina  
Department of Health and Human Services  
Division of Medical Assistance  
Recipient Services MEU

801 Ruggles Drive • 2501 Mail Service Center • Raleigh, N.C. 27699-2501  
(919) 855-4000

Beverly Eaves Perdue, Governor  
Lanier M. Cansler, Secretary

Tara R. Larson, Acting Director

January 20, 2009

Mr. Jack Jones, Director  
Lenoir County DSS  
Post Office Box 6  
301 E. King Street  
Kinston, NC 28501

Dear Mr. Jones:

At your request, staff from the Division of Medical Assistance (DMA) visited your agency to review procedures and a sample of case records. I have attached a letter from Judy Strong, your Medicaid Program Representative (MPR), regarding the visit on December 18, 2008, and her findings. Also attached is a memo to Jon York from Oriel Homan, MPR, with a summary of her review of your front desk procedures and 9 Family & Children's Medicaid terminations.

No deficiencies were noted in either procedures or case records. Both Oriel and Judy commented on the good quality of the work found in the record reviews. In addition, the procedure for reconciling the application log to ensure that all applications have been keyed and the log is updated each day is a "best practice" that we have encouraged counties to implement in the past.

I hope this information is helpful. If you have any questions regarding the review and findings, please contact Judy.

Sincerely,

Carolyn McClanahan, Chief  
Medicaid Eligibility Unit

cc: Angela Floyd, DMA  
Jon York, DMA  
Judy Strong, MPR  
Oriel Homan, MPR



North Carolina  
Department of Health and Human Services  
**Division of Medical Assistance**  
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Michael F. Easley, Governor  
Dempsey Benton, Secretary

Tara R. Larson, Acting Director

December 31, 2008

Mr. Jack Jones, Director  
Lenoir County Department of Social Services  
Post Office Box 6  
301 E. King Street  
Kinston, NC 28501

Dear Mr. Jones,

On Thursday, December 18, 2008 I visited Lenoir County. I was accompanied by Ms. Oriel Homan who was the Medicaid Program Representative for Lenoir County for four years prior to my assignment in July 2008. At your request we came to review procedural issues and practices that had been called into question by two terminated employees of your agency.

Independent of DSS Lenoir County personal, Oriel and I reviewed:

- Procedures for returned Medicaid cards
- Front Desk procedures
- Required client notifications
- Shredding procedures
- NCHC Fee payment procedures

All returned Medicaid cards are given to the office assistant to be logged. Iris has devised a computer log that can be viewed by workers to determine the status of a returned card. The log is interactive and workers key the disposition of the card. Prior to our visit, the Program Director had called clients where it was indicated that the card had been remailed to them at a new address. All clients contacted confirmed that they had received their cards. The accusation that returned Medicaid cards are being routinely shredded appears to be unfounded. The agency was able to produce all returned cards, or indicate their

disposition. In addition to talking with clerical staff I interviewed a worker picked at random who confirmed these procedures.

As you know, the agency is often asked to type replacement cards for clients when their card has been lost or destroyed. Occasionally a worker might make a typo when doing this. The appropriate way to dispose of the incorrect card would be to include it with the materials to be shredded.

Each worker has a receptacle for shredding material in their office. Periodically the papers are taken to a larger locked bin in the hall by the shredding machine. Workers confirmed that random checks are made of the material in their shredding boxes to make sure nothing is being shredded that should be retained in the client's case record. Again it is important to note that many notices are hand written or typed by workers and often errors can be made. In that case it would be appropriate to shred the incorrect notice.

Any NCHC fees paid by the client are handled exclusively by staff in Administration. They issue receipts for all payments. Some of these payments come through the mail and are directed to that unit. If the client appears at the agency to pay the fee Administration is contacted by the front desk. If a client requests to pay the fee while being interviewed by the IMC, Administration is called and staff in Administration will come to the IMC's office.

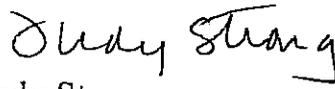
There have been occasions when a Medicaid worker or supervisor out in the community has been asked by an acquaintance or family member to submit their fee to Administration. Clients request this to save a trip to DSS. In these cases the procedures are exactly the same as above and the worker gives the fee to Administration. Accusations have been made that workers are "paying the fees" for clients. This does not appear to be the case.

Per Medicaid policy, every time an applicant or recipient of Medicaid has an adverse action taken on his case he must be notified in writing and provided an opportunity to request a hearing. This includes all denials, terminations or reductions in benefits. The form used for terminations or reductions of benefits is the DMA 8110. It has been suggested by the terminated employees that these 8110 notifications are not being sent to clients. Oriel and I reviewed a selection of terminated cases to check for the proper notifications. We found no errors in any of the cases that we reviewed. We were very pleased to note the high quality of the work being done by the Income Maintenance staff.

Attached please find Ms. Homan's memorandum on her review of the front desk procedures. Again, staff is to be commended for excellent customer service.

I hope that this information is helpful. Please do not hesitate to contact me at 910-255-0729 or [Judith.strong@ncmail.net](mailto:Judith.strong@ncmail.net) if you have any questions or concerns.

Sincerely

A handwritten signature in cursive script that reads "Judy Strong". The letters are fluid and connected, with a prominent loop at the end of the word "Strong".

Judy Strong  
Medicaid Program Representative

Cc: Jon York



North Carolina  
Department of Health and Human Services  
Division of Medical Assistance  
Recipient Services MEU

801 Ruggles Drive • 2501 Mail Service Center • Raleigh, N.C. 27699-2501  
(919) 855-4000

Michael F. Easley, Governor  
Dempsey Benton, Secretary

Tara R. Larson, Acting Director

**Memorandum:**

**To:** Mr. Jon York  
**From:** Oriel W. Homan  
**RE:** County Procedural and Record Review  
**Date:** 12-29-2008

As requested, on December 18<sup>th</sup> I accompanied Judy Strong to Lenoir County DSS to conduct a procedural and case review for Family/Children's Medicaid. This review was conducted at the request of the director, Mr. Jack Jones.

My part of the review consisted of reading nine MAF terminations as well as first-hand observation of the front desk procedures.

**Front Desk Procedures**

I interviewed the two front desk workers, Barbara Seymour and Barbara Syker. I asked them to explain the process that occurs when a client enters the front door, approaches the front desk and wishes to apply for Medicaid. I then sat at the front desk for about 40 minutes and observed these procedures.

- Client wants to apply for Medicaid
- Signs the 5094 and is asked the question regarding voter registration  
Note: The time is written on the 5094
- The client's name is entered on the Alex log
- The F/C Medicaid secretary is called and advised that a client is waiting to be seen by a worker
- The F/C Medicaid secretary assigns the client to the next worker and calls the worker. The F/C secretary keeps a log.
- The worker comes to the front and retrieves the client.

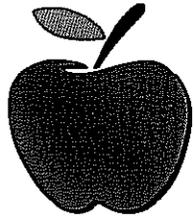
The morning of the next work day, the F/C Medicaid secretary's log is reconciled with the Alex log. The client's name is researched in EIS to make sure an 8124 has been entered. If no 8124 has been entered and the visit is not documented as an inquiry, the worker is approached to find out why.

NOTE: The 5001 is signed in the worker's office and the matches are done by the worker after the form is signed.

In my opinion, the county is doing an excellent job and has checks and balances in place to make sure all applications for Medicaid are properly tracked.

**Case Review:**

I read nine F/C terminations. I found no issues with these cases. The notices were in the record and the actions appear to be correct.

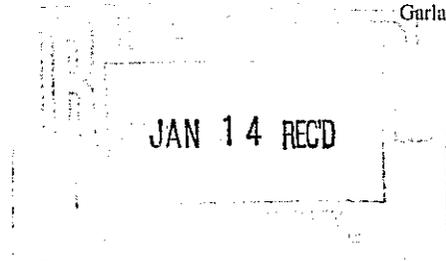


**Lenoir County Public Schools**  
A Commitment to Excellence for All Children

TERRY L. CLINE, Ed.D.  
Superintendent

DIANE H. LYNCH  
Associate Superintendent

BOARD OF EDUCATION  
David J. Fillippeli, Jr., Chair  
Joey R. Bryan, Vice Chair  
Dr. Keith M. Seaforth  
Garland Nobles, Jr.  
Bruce Hill  
Billy Davis  
Rita Hodges



January 13, 2009

Mr. Mike Jarman  
Lenoir County Manager  
P. O. Box 3289  
Kinston, NC 28502-0729

Dear Mr. Jarman:

At its January 12, 2009, meeting, the Lenoir County Board of Education declared the properties of Pink Hill Elementary, Contentnea Elementary, and Savannah Middle Schools as surplus. By law, the Lenoir County Board of Education is required to first offer the school sites to the Lenoir County Board of Commissioners before otherwise disposing of the property.

Accordingly, please notify me in writing whether or not the Lenoir County Board of Commissioners would like to obtain this property from the Lenoir County Board of Education. If the county commissioners are interested in obtaining the property, the next step would be to establish a price based on the fair market value of the property.

Please contact me if you have questions. I look forward to your response.

Sincerely,

Terry L. Cline, Ed.D.  
Superintendent

rmb

## OPINIONS OF ATTORNEY GENERAL

**Acquisition of Land by Purchase Does Not Affect Right to Condemn Additional Land.** — Where a board of education has acquired a tract of land by purchase and because of the nature of the land an additional five acres is required, the board may resort to condemnation for the extra five acres needed, and this right is not nullified by the fact that the board has heretofore acquired some land for the school site by purchase. See opinion of the Attorney General to Mr. W. Earl Britt, Attorney for Fairmont Board of Education, 40 N.C.A.G. 216 (1969), rendered under former corresponding provisions.

### § 115C-518. Disposition of school property; easements and rights-of-way.

(a) When in the opinion of any local board of education the use of any building site or other real property or personal property owned or held by the board is unnecessary or undesirable for public school purposes, the local board of education may dispose of such according to the procedures prescribed in General Statutes, Chapter 160A, Article 12, or any successor provisions thereto. Provided, when any real property to which the board holds title is no longer suitable or necessary for public school purposes, the board of county commissioners for the county in which the property is located shall be afforded the first opportunity to obtain the property. The board of education shall offer the property to the board of commissioners at a fair market price or at a price negotiated between the two boards. If the board of commissioners does not choose to obtain the property as offered, the board of education may dispose of such property according to the procedure as herein provided. Provided that no State or federal regulations would prohibit such action. For the purposes of this section references in Chapter 160A, Article 12, to the "city," the "council," or a specific city official are deemed to refer, respectively, to the school administrative unit, the board of education, and the school administrative official who most nearly performs the same duties performed by the specified city official. A local board of education may also sell any property other than real property through the facilities of the North Carolina Department of Administration. The proceeds of any sale of real property or from any lease for a term of over one year shall be applied to reduce the county's bonded indebtedness for the school administrative unit disposing of such real property or for capital outlay purposes.

(b) In addition to the foregoing, local boards of education are hereby authorized and empowered, in their sound discretion, to grant easements to any public utility, municipality or quasi-municipal corporations to furnish utility services, with or without compensation except the benefits accruing by virtue of the location of the said public utility, and to dedicate portions of any lands owned by such boards as rights-of-way for public streets, roads or sidewalks, with or without compensation except the benefits accruing by virtue of the location or improvement of such public streets, roads or sidewalks.

(c) Any sale, exchange or lease of real or personal property by any local board of education prior to June 18, 1982, and pursuant to the authority of G.S. 115-126 is hereby validated, ratified and confirmed. (1955, c. 1372, art. 15, s. 2; 1959, c. 324; c. 573, s. 11; 1961, c. 395; 1975, c. 264; c. 879, s. 46; 1977, c. 803; 1981, c. 423, s. 1; 1981 (Reg. Sess., 1982), c. 1216; 1983, c. 731; 1985 (Reg. Sess., 1986), c. 975, s. 22.)

**Local Modification.** — Ashe: 1993 (Reg. Sess., 1994), c. 622, s. 3; Avery: 1993 (Reg. Sess., 1994), c. 622, s. 3; Brunswick: 1993 (Reg. Sess., 1994), c. 612, s. 3; Cabarrus: 1991 (Reg. Sess., 1992), c. 848, ss. 2, 3; Carteret: 1991 (Reg. Sess., 1992), c. 1001, s. 2; Chowan: 1993 (Reg. Sess., 1994), c. 655, s. 3; Cleveland: 1995, c. 201, s. 1; Duplin: 1991 (Reg. Sess., 1992), c. 1001, s. 2; Durham Public Schools: 1997-64; Forsyth: 1993 (Reg. Sess., 1994), c. 642, s. 3; Harnett: 1993 (Reg. Sess., 1994), c. 622, s. 3; 1993 (Reg. Sess., 1994), c. 623, s. 3; Haywood: 1993 (Reg. Sess., 1994), c. 611, s. 2; Hyde: 1981, c. 877; Iredell: 1991 (Reg. Sess., 1992), c. 1001, s. 2; Lee: 1993 (Reg. Sess., 1994), c. 622, s. 3; 1993 (Reg. Sess., 1994), c. 623, s. 3; Macon: 1993 (Reg. Sess., 1994), c. 611, s. 2; Nash: 1993 (Reg. Sess., 1994), c. 624, s. 3; Orange: 1993 (Reg. Sess., 1994), c. 642, s. 3; Pasquotank: 1993 (Reg. Sess., 1994), c. 655, s. 3; Richmond: 1991 (Reg. Sess., 1992), c. 898; Rowan: 1991 (Reg. Sess., 1992), c. 848, ss. 2, 3; Sampson: 1993 (Reg. Sess., 1994), c. 614, s. 4; Stanly: 1991 (Reg. Sess., 1992), c. 848, ss. 2, 3; city of Asheville: 2007-239, s. 2(a)-(d); Asheville-Buncombe Technical Community College: 2000-99, s. 1; Asheville City Board of Education: 2007-239, s. 2(a)-(d); Bertie County Board of Education: 2006-61, ss. 1, 2; Bladen County Board of Education: 1991 (Reg. Sess., 1992), c. 853; 2003-122, ss. 1, 2 (as to subsection (a)); 2006-132, s. 1 (Natmore School property); city of Burlington Board of Education: 1993, c. 277, s. 3; Carteret County Board of Education: 2002-35, s. 1 (as to lease of property to Boys and Girls Club); Dare County Board of Education: 2004-16 (as to lease of property to construct and provide up to three affordable rental housing projects with priority for teachers); Davie County Board of Education: 1985, c. 18; county of Duplin, town of Kenansville, and Duplin County Board of Education: 1987, c. 50; Graham County Board of Education: 1995, c. 154, s. 2; Hertford County Board of Education: 1985, c. 123, s. 2; 2006-86, ss. 1-3 (as to construction, provision or maintenance of affordable rental housing on property owned or leased by Hertford County Board of Education and rent of housing units owned by the Board with priority for teachers); Iredell-Statesville Schools: 2006, c. 45, ss. 1, 1.1; New Hanover County Board of Education: 1985 (Reg. Sess., 1986), c. 917; Pender County Board of Education: 1996, Second Ex. Sess., c. 16, s. 1; Transylvania County Board of Education: 1983, c. 579; Albemarle City School Administrative Unit: 1985, c. 74.

For provisions regarding Ashe, Avery, Brunswick, Chowan, Forsyth, Harnett, Haywood, Lee, Macon, Nash, Orange, Pasquotank, Richmond and Sampson Counties and local boards of education for school administrative units in or for Ashe, Avery, Brunswick, Chowan, Forsyth, Harnett, Haywood, Lee, Macon, Nash, Orange, and Pasquotank Counties, see the editor's note under G.S. 153A-158.1.

**Cross References.** — For provision exempting services, products, and properties generated through vocational education instructional activities from the requirements of this section, see G.S. 115C-159. As to sale, lease, exchange and joint use of governmental property by State and local governmental units, see G.S. 160A-274.

**Editor's Note.** — Chapter 115, including G.S. 115-126, referred to in this section, was repealed by Session Laws 1981, c. 423, s. 1, and has been recodified as Chapter 115C.

## CASE NOTES

**Editor's Note.** — Many of the cases below were decided under corresponding provisions of former Chapter 115 and earlier statutes.

**Power to Acquire Land.** — Subsection (d) of former G.S. 115-126 did not give the board of education any additional power to acquire land for school purposes. This power was given by G.S. 115-27, 115-35(b) and 115-125 (see now G.S. 115C-40, 115C-36 and

**NEUSE  
REGIONAL  
LIBRARY**

*Headquarters at the  
Kinston-Lenoir County Public Library*

*Agnes W. Ho  
Director of Libraries*

510 N. Queen Street

Kinston, N.C. 28501

(252) 527-7066

Fax: (252) 527-8220

January 23, 2009

Mr. Mike Jarman, County Manager  
County of Lenoir  
PO Box 3289  
Kinston, NC 28502

Dear Mike:

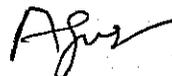
The Pink Hill Public Library has been a popular resource for its residents and those of Lenoir County since it was established in 1984 when prominent Pink Hill citizen T.J. Turner donated the building to the Town of Pink Hill. The Library provides many patrons each year with access to books, audio-visual materials, and public internet workstations.

The Library has been successful in meeting the needs of Pink Hill citizens for many years. However, the Library's current facility is barely adequate as the Library continues to grow in order to better serve its patrons. The Library is also not fully handicapped-accessible. A larger facility will allow the Library to expand its collection, provide more public internet access stations to the public, and explore exciting new technologies that the headquarters library has already implemented, such as RFID and self-checkout.

I have been approached on more than one occasion by residents of Pink Hill, including former Mayor Anthony Mitchell, who have expressed an interest in seeing the Library relocate to the building formerly occupied by Pink Hill Elementary School. During last night's Kinston-Lenoir County Public Library Board of Trustees meeting, the Board expressed interest in moving the Pink Hill Public Library to a section of the former school building if the building becomes available to the County.

I would like to request that you convey our community and our Library Board's interest in using this facility to the Lenoir County Commissioners. I hope that you and the Commissioners are in agreement that this relocation would be a tremendous asset as we continue forward in our mission of serving the informational, educational, and cultural needs of our County. Thank you for continuing to represent our Library's needs to the Commissioners.

Best regards,



Agnes W. Ho  
Director of Libraries

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**SERVING:**

*Lenoir County  
Kinston • La Grange  
Pink Hill*

*Jones County  
Pollocksville • Maysville  
Trenton • Comfort*

*Greene County  
Snow Hill*

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY-2008-09**  
**DECEMBER 31, 2008**

**REVENUES**

50.00%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
<b>GENERAL FUND:</b>				
Health Department	1,479,235	732,185	747,050	49.50%
Public Assistance (DSS)	10,981,610	3,570,397	7,411,213	32.51%
Property Taxes	28,906,103	20,102,755	8,803,348	69.55%
Sales Taxes	7,200,000	2,387,346	4,812,654	33.16%
Other General	15,093,634	6,959,208	8,134,426	46.11%
<b>TOTAL GENERAL</b>	<b>63,660,582</b>	<b>33,751,891</b>	<b>29,908,691</b>	<b>53.02%</b>
<b>OTHER FUNDS:</b>				
Employee Insurance	3,315,000	1,334,418	1,980,582	40.25%
Vehicle Replacement	361,019	9,298	351,721	2.58%
Fed Seized Property	28,000	5,559	22,441	19.85%
State Controlled Substance	61,466	10,932	50,534	17.79%
Capital Reserve Fund	2,309,560	0	2,309,560	0.00%
School Capital Fund	3,319,195	249,543	3,069,652	7.52%
Transportation Fund	1,006,251	264,187	742,064	26.25%
Scrap Tire Disposal	130,000	34,290	95,710	26.38%
Emergency Telephone	569,274	357,872	211,402	62.86%
Revaluation Fund	103,188	0	103,188	0.00%
Automation-Preservation Fnd	35,000	11,353	23,647	32.44%
MSW Landfill-Debt Service	157,408	157,708	-300	100.19%
Capital Improve Fund	3,401,248	951,786	2,449,462	27.98%
Solid Waste Management	3,178,527	1,753,145	1,425,382	55.16%
<b>Trust and Agency Fund:</b>				
Smart Start Program	148,138	45,769	102,369	30.90%
Fire Districts	1,113,035	724,910	388,125	65.13%
<b>TOTAL OTHER FUNDS</b>	<b>19,236,309</b>	<b>5,910,770</b>	<b>13,325,539</b>	<b>30.73%</b>
<b>GRAND TOTAL</b>	<b>82,896,891</b>	<b>39,662,661</b>	<b>43,234,230</b>	<b>47.85%</b>

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	735,000	51,509	683,491	7.01%
CDBG SS GRANT	400,000	249,300	150,700	62.33%
SFR 07 HOME PROJECT	392,000	115,777	276,223	29.53%
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	551,268	0.00%
SCHOOL CONSTRUCTION FUND	71,966,357	72,505,826	-539,469	100.75%
CAPITAL PROJECTS FUND	4,232,550	4,332,176	-99,626	102.35%
<b>Total Project Based</b>	<b>78,277,175</b>	<b>77,254,588</b>	<b>1,022,587</b>	

\* Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
CDBG CN GRANT	735,000	16,804	0	718,196
CDBG SS GRANT	400,000	249,463	0	150,537
SFR 07 HOME PROJECT	392,000	140,709	0	251,291
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	0	551,268
SCHOOL CONSTRUCTION FUND	71,966,357	48,241,720	0	23,724,637
CAPITAL PROJECTS FUND	4,232,550	291,158	1,130	3,940,262
<b>Total Project Based</b>	<b>78,277,175</b>	<b>48,939,854</b>	<b>1,130</b>	<b>29,336,191</b>

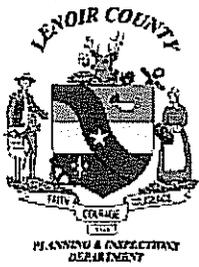
\* Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY - 2008-09**  
**DECEMBER 31, 2008**

**EXPENDITURES**

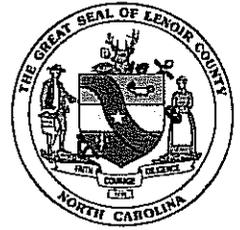
50.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
<b>GENERAL FUND:</b>					
Governing Body	234,857	124,141	0	110,716	52.9%
County Manager	268,147	129,645	0	138,502	48.3%
Finance	287,737	138,284	0	149,453	48.1%
Tax Office	815,843	415,778	4,878	395,187	51.6%
Legal	72,500	21,591	0	50,909	29.8%
Court Facility	340,005	137,425	62,751	139,829	58.9%
Elections	361,076	214,511	226	146,339	59.5%
Register of Deeds	323,781	145,778	33,929	144,074	55.5%
Non-Departmental	871,700	136,030	5,450	730,220	16.2%
Process Funds	962,015	429,095	372	532,548	44.6%
Outside Agencies	132,000	40,932	0	91,068	31.0%
Management Info Systems	855,297	356,868	82,170	416,259	51.3%
Public Buildings	460,028	197,101	23,377	239,550	47.9%
Sheriff	3,935,000	1,892,542	123,563	1,918,895	51.2%
Central Communications	1,104,803	554,876	6,806	543,321	50.8%
Jail	2,500,069	1,173,394	226,828	1,099,847	56.0%
Emergency Management	346,765	157,603	17,333	171,829	50.4%
Emergency Medical Services	3,342,388	1,682,584	131,809	1,527,995	54.3%
Non-Emergency Services	522,129	218,638	25,836	277,655	46.8%
Fire Protection	51,660	25,830	0	25,830	50.0%
Inspections	210,171	103,260	1,500	105,411	49.8%
Medical Examiner	42,000	14,200	0	27,800	33.8%
Economic Development	308,045	147,725	3,303	157,017	49.0%
Veterans Service Office	32,621	11,113	130	21,378	34.5%
Cooperative Extension	370,619	159,746	6,974	203,899	45.0%
JCPC - Parenting Matters	37,263	9,310	0	27,953	25.0%
Cooperative Ext-Grants	75,151	17,658	0	57,493	23.5%
Soil Conservation	116,158	54,515	0	61,643	46.9%
Health Department	3,430,920	1,522,965	193,004	1,714,951	50.0%
BioTerrorism - Health	50,496	19,318	0	31,178	38.3%
M. Health Department	240,139	120,069	0	120,070	50.0%
CJPP - Day Reporting Center	127,897	59,478	0	68,419	46.5%
Public Assistance (DSS)	18,048,368	6,555,782	121,355	11,371,231	37.0%
Education	9,500,000	4,750,000	0	4,750,000	50.0%
Community College	1,961,221	980,610	0	980,611	50.0%
Cultural	720,000	360,000	0	360,000	50.0%
Recreation	653,100	326,550	0	326,550	50.0%
Debt Service	3,808,792	727,325	0	3,081,467	19.1%
Transfer to Other Funds	6,119,821	2,487,450	0	3,632,371	40.6%
Contingency	20,000	0	0	20,000	0.0%
<b>TOTAL GENERAL</b>	<b>63,660,582</b>	<b>26,619,720</b>	<b>1,071,394</b>	<b>35,969,468</b>	<b>43.5%</b>
<b>OTHER FUNDS:</b>					
Employee Insurance Fund	3,315,000	1,415,480	0	1,899,520	42.7%
Vehicle Replacement Fund	361,019	85,339	200,420	75,260	79.2%
Fed Seized Property Fund	28,000	13,205	0	14,795	47.2%
State Controlled Substance Fund	61,466	41,287	1,328	18,851	69.3%
Capital Reserve Fund	2,309,560	309,560	0	2,000,000	13.4%
School Capital Fund	3,319,195	3,300,743	0	18,452	99.4%
Transportation Fund	1,006,251	375,899	24,534	605,818	39.8%
Scrap Tire Disposal Fund	130,000	59,306	0	70,694	45.6%
Emergency Telephone Fund	569,274	174,134	175,611	219,529	61.4%
Revaluation Fund	103,188	27,082	110	75,996	26.4%
Automation-Preservation Fund	35,000	0	0	35,000	0.0%
MSW Landfill-Debt Service	157,408	157,391	0	17	100.0%
Capital Improvements Fund	3,401,248	1,948,519	3,248	1,449,481	57.4%
Solid Waste Management	3,178,527	1,309,374	259,486	1,609,667	49.4%
Trust & Agency Fund					
Family & Caregiver-Smart Start	148,138	61,112	0	87,026	41.3%
Fire Districts	1,113,035	397,924	0	715,111	35.8%
<b>TOTAL OTHER FUNDS</b>	<b>19,236,309</b>	<b>9,676,355</b>	<b>664,737</b>	<b>8,895,217</b>	<b>53.8%</b>
<b>GRAND TOTAL</b>	<b>82,896,891</b>	<b>36,296,075</b>	<b>1,736,131</b>	<b>44,864,685</b>	<b>45.9%</b>



**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**DECEMBER 2008**

**PERMITS ISSUED: 82**

**PERMITS VALUE: \$ 1,315,440**

**PERMIT FEES: \$ 8,737**

**SINGLE FAMILY DWELLINGS: 2**

**MOBILE HOMES: 9**

**COMMERCIAL: 2**

**ADDITIONS: 2**

**ELECTRICAL: 32**

**PLUMBING: 8**

**MECHANICAL: 17**

**OTHER: 10**

**TOTAL INSPECTIONS: 209**

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 12/01/08 TO 12/31/08

Printed on: JANUARY 1, 2009

Page 1

	CODE	PRMS	VALUATION	FEE\$	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached ....	101B	1	240,000.00		615.00	1
* Single Family Houses Attached ....	102B	0	0.00		0.00	0
* 2 Family Building .....	103B	0	0.00		0.00	0
* 3 and 4 Family Buildings .....	104B	0	0.00		0.00	0
* 5 or More Family Buildings .....	105B	0	0.00		0.00	0
*TOTAL INFORMATION 101-105	109B	0	0.00		0.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00		0.00	0
* Other Non-Housekeeping Shelter ...	214B	0	0.00		0.00	0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00		0.00	0
* Churches & Other Religious .....	319B	0	0.00		0.00	0
* Industrial .....	320B	0	0.00		0.00	0
* Prkng Garages (Blds & Open Decked)	321B	0	0.00		0.00	0
* Service Stations & Repair Garages	322B	0	0.00		0.00	0
* Hospitals & Institutional .....	323B	0	0.00		0.00	0
* Offices, Banks, & Professional ...	324B	0	0.00		0.00	0
* Public Works & Utilities .....	325B	0	0.00		0.00	0
* Schools & Other Educational .....	326B	0	0.00		0.00	0
* Stores & Customer Services .....	327B	0	0.00		0.00	0
* Other Non-Residential Bldgs .....	328B	0	0.00		0.00	0
* Structures Other than Buildings ...	329B	0	0.00		0.00	0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential .....	434B	1	4,000.00		50.00	1
* Non-Residential & Non-Housekeeping	437B	1	20,160.00		58.00	1
* Adds of Res. CP/Garages (Atch/Detc)	438B	1	15,000.00		50.00	1
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00		0.00	0
* 2 Family Buildings .....	646B	0	0.00		0.00	0
* 3 & 4 Family Buildings .....	647B	0	0.00		0.00	0
* 5 or More Family Buildings .....	648B	0	0.00		0.00	0
* All Other Buildings and Structures	649B	0	0.00		0.00	0
-----						
TOTALS FOR PERMITS THIS PAGE		4	279,160.00		773.00	4

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 12/01/08 TO 12/31/08

Printed on: JANUARY 1, 2009

Page 2

	CODE	PRMS	VALUATION	FEEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0.00	0
*MODULAR CLASSROOM	750B	1	150,000.00	500.00	500.00	1
*MODULAR OFFICE	730B	0	0.00	0.00	0.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	32	68,150.00	2,229.00	2,229.00	32
*PLUMBING	810B	8	31,500.00	680.00	680.00	8
*HEATING/ AIR CONDITIONING	820B	17	67,600.00	1,213.00	1,213.00	17
*INSULATION	830B	3	16,200.00	280.00	280.00	3
*TEMPORARY POLE	840B	2	950.00	100.00	100.00	2
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0.00	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	1	500.00	150.00	150.00	1
*INSPECT DWELLING	920B	0	0.00	0.00	0.00	0
*TENTS	930B	0	0.00	0.00	0.00	0
*SATELLITE DISH	940B	0	0.00	0.00	0.00	0
*AWNING	950B	0	0.00	0.00	0.00	0
*EXTRA INSPECTIONS	960B	4	25,000.00	230.00	230.00	4
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0.00	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0.00	0
*SIGN	980B	0	0.00	0.00	0.00	0
*FIREWORKS	985B	0	0.00	0.00	0.00	0
*SWIMMING POOL	990B	0	0.00	0.00	0.00	0
*TANKS	995B	0	0.00	0.00	0.00	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	6	323,500.00	1,675.00	1,675.00	6
*DOUBLE WIDE MOBILE HOME	710B	3	197,880.00	535.00	535.00	3
*MODULR HOME	720B	1	155,000.00	372.00	372.00	1
-----						
TOTALS FOR PERMITS ABOVE (incl. pg 1)		82	1,315,440.00	8,737.00	8,737.00	82
-----						
Totals of other permits in the period		0	0.00	0.00	0.00	0
-----						
TOTAL FOR ALL PERMITS IN THE PERIOD		82	1,315,440.00	8,737.00	8,737.00	82

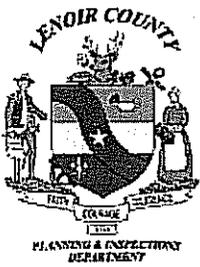
THIS REPORT WAS PRINTED ON JANUARY 1, 2009

KINSTON/LENOIR COUNTY

(( STATISTICAL BREAKOUT ))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
209	173	135	36	35	31	3	39
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	83	78	21	17	89	9	19



**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**JANUARY to DECEMBER 2008**

**PERMITS ISSUED: 1610**

**PERMITS VALUE: \$ 24,859,547**

**PERMIT FEES: \$ 166,779**

**SINGLE FAMILY DWELLINGS: 43**

**MOBILE HOMES: 161**

**COMMERCIAL: 18**

**ADDITIONS: 85**

**ELECTRICAL: 489**

**PLUMBING: 149**

**MECHANICAL: 357**

**OTHER: 308**

**TOTAL INSPECTIONS: 3,159**

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 01/01/08 TO 12/31/08

Printed on: JANUARY 1, 2009

Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached ....	101B	32	7,033,125.00	17,071.00		32
* Single Family Houses Attached ....	102B	0	0.00	0.00		0
* 2 Family Building .....	103B	2	270,000.00	610.00		2
* 3 and 4 Family Buildings .....	104B	0	0.00	0.00		0
* 5 or More Family Buildings .....	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	2	165,000.00	350.00		2
* Churches & Other Religious .....	319B	2	124,180.00	1,152.00		2
* Industrial .....	320B	1	1,200,000.00	5,050.00		1
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00		0
* Service Stations & Repair Garages	322B	1	400,000.00	1,350.00		1
* Hospitals & Institutional .....	323B	1	653,650.00	1,732.50		1
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities .....	325B	0	0.00	0.00		0
* Schools & Other Educational .....	326B	0	0.00	0.00		0
* Stores & Customer Services .....	327B	2	894,060.00	675.00		2
* Other Non-Residential Bldgs .....	328B	3	474,000.00	2,625.00		3
* Structures Other than Buildings ...	329B	2	100,000.00	1,000.00		2
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential .....	434B	80	2,696,116.00	8,889.00		80
* Non-Residential & Non-Housekeeping	437B	1	20,160.00	58.00		1
* Adds of Res. CP/Garages (Atch/Detc)	438B	5	143,560.00	630.00		5
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	2	9,000.00	200.00		2
* 2 Family Buildings .....	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings .....	647B	0	0.00	0.00		0
* 5 or More Family Buildings .....	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0
-----						
TOTALS FOR PERMITS THIS PAGE		136	14,192,851.00	41,392.50		136

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 01/01/08 TO 12/31/08

Printed on: JANUARY 1, 2009

Page 2

	CODE	PRMS	VALUATION	FEE\$	PAID	UNITS
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	1	150,000.00	500.00	1	1
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	489	1,601,395.00	33,181.00	489	489
*PLUMBING	810B	149	558,837.00	10,358.00	149	149
*HEATING/ AIR CONDITIONING	820B	357	1,813,130.00	26,567.50	357	357
*INSULATION	830B	75	256,400.00	3,998.00	75	75
*TEMPORARY POLE	840B	38	26,500.00	1,825.00	38	38
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	2	4,200.00	108.00	2	2
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	5	126,000.00	800.00	5	5
*INSPECT DWELLING	920B	1	1,600.00	50.00	1	1
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	163	250,978.60	7,628.00	163	163
*FIRE PROTECTION SPRINKLER SYSTEM	966B	9	554,913.00	5,594.00	9	9
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	3	41,000.00	550.00	3	3
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	1	35,000.00	50.00	1	1
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	109	1,291,545.00	21,300.00	109	109
*DOUBLE WIDE MOBILE HOME	710B	52	2,768,297.00	8,960.00	52	52
*MODULR HOME	720B	9	1,156,200.00	3,167.00	9	9
-----						
TOTALS FOR PERMITS ABOVE (incl. pg 1)		1599	24,818,846.60	166,029.00	1599	1599
-----						
Totals of other permits in the period		11	40,700.00	750.00	18	18
-----						
TOTAL FOR ALL PERMITS IN THE PERIOD		1610	24,859,546.60	166,779.00	1617	1617

THIS REPORT WAS PRINTED ON JANUARY 1, 2009

KINSTON/LENOIR COUNTY

(( STATISTICAL BREAKOUT ))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
3,159	2,658	2,168	464	499	432	58	516
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	84	82	17	16	87	12	16

**Current ESC Workforce Information**

from  
LENOIR COUNTY

as of

January 12, 2009

- ◆ County Labor Force : 28,294
- ◆ Number Of Unemployed : 2,571
- ◆ County Unemployment Rate :

November 2008	3 Months Ago	6 Months Ago	12 Months Ago
9.1%	7.8%	6.8%	5.2%

- ◆ Unemployment Insurance (UI) Benefits Paid in Lenoir County :

Last 30 Days : \$1,400,198  
Year-To-Date : \$447,825

- ◆ New Business/Industry Openings In Lenoir County:  
- Last 4 Weeks -

- ◆ Business/Industry Closings In Lenoir County:  
- Last 4 Weeks -

**Current State & National Information**

- ◆ Unemployed Workers Statewide (November 2008 ) :  
359,319

- ◆ N.C. Unemployment Rate:

November 2008	3 Months Ago	6 Months Ago	12 Months Ago
7.9%	6.9%	5.9%	4.7%

- ◆ U.S. Unemployment Rate (December 2008) : 7.2%

- ◆ Unemployment Benefits Paid to N.C. workers:  
Month To Date : \$51,039,923  
Last Month : \$194,156,340  
Year To Date : \$51,039,923

- ◆ Unemployment Benefits Paid to N.C. workers  
In January 2008 : \$99,377,170

- ◆ N.C. Unemployment Insurance Trust Fund Balance:  
(As Of Jan 8, 2009) : \$142,065,856

- ◆ Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston  
252.526.4435

On November 13, 2008 the Lenoir County ABC Board held its monthly meeting. With all members present Chairman Stroud called the meeting to order. The minutes of the previous month were approved as read.

As the initial order of business Mr. Hill distributed sales reports for the month of October 2008 and audit reports for the quarter ending September 30, 2008. Following a review of these statements the Board took note of the significant increase in sales comparing October 2008 to October 2007. The Board also made note of the increase in sales, increase in operating expenses and decrease in net profit comparing the quarter ending September 30, 2008 to September 30, 2007. Mr. Hill commented that a majority of the increase in operating expenses stemmed from the remodeling of Store #One located at 110 South Heritage and purchase of new cash registers and computer system.

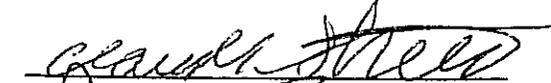
Next Mr. Hill presented the Board with proposals for upgrading surveillance, burglary and robbery systems in all three of its store locations. Following a lengthy discussion the Board decided to accept the proposal of Down East Protection Systems. The Board instructed Mr. Hill to notify Down East Protection Systems of this decision.

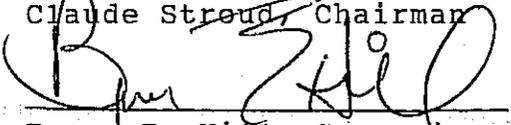
Next Mr. Hill presented to the Board a draft of a policy that would prohibit the use of cell phones by Lenoir County ABC Store Employees while on duty. Following a lengthy discussion the Board decided to adopt this policy effective January 1, 2009.

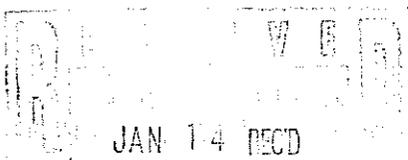
Next Mr. Hill presented the Board with a request from Barrow, Parris and Davenport, P.A. the CPA firm that conducts the Board's quarterly audits for an increase of \$25.00 per quarter. Following a brief discussion the Board decided to accept the increase and instructed Mr. Hill to notify Barrow, Parris and Davenport of this decision.

As the final order of business Mr. Hill reminded the Board that Thanksgiving Day was a mandatory holiday. Following a brief discussion the Board instructed Mr. Hill to notify all employees as well as the general public that the Lenoir County ABC Stores would be closed on Thursday, November 27, 2008 in observance of Thanksgiving.

With no further business at hand Chairman Stroud adjourned the November meeting.

  
\_\_\_\_\_  
Claude Stroud, Chairman

  
\_\_\_\_\_  
Bruce E. Hill, Supervisor



On December 11, 2008, the Lenoir County ABC Board held its monthly meeting. With all members present Chairman Stroud called the meeting to order. The minutes of the prior month were approved as read.

As the initial order of business Mr. Hill distributed sales reports for the month of November 2008. Following a review of these statements the Board made note of the slight increase in sales comparing November 2008 to November 2007.

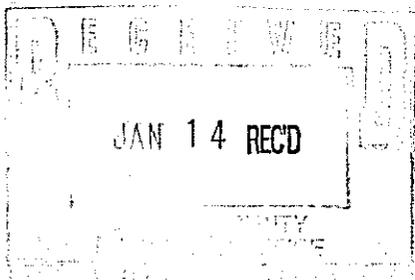
Next Mr. Hill informed the Board that the equipment for the surveillance, burglary and robbery systems in all three of its store locations had been ordered. Mr. Hill explained that these systems were scheduled to be installed in all three locations in January.

Next Mr. Hill informed the Board that the flooring for Store 3 located in Pink Hill had been ordered. Mr. Hill explained that the flooring was scheduled to be installed in January.

Next Mr. Hill informed the Board that the report from the Programs Evaluation Division of the General Assembly evaluating the effectiveness of the ABC System in North Carolina had been completed. The Board instructed Mr. Hill to distribute copies of this report when it became available.

As the final order of business Mr. Hill reminded the Board that Christmas Day and New Years Day were mandatory holidays. Following a brief discussion the Board instructed Mr. Hill to notify all employees as well as the general public that the Lenoir County ABC Stores would be closed on Thursday, December 25, 2008, Friday, December 26, 2008 and Thursday, January 1, 2009. The Board also instructed Mr. Hill to notify all employees as well as the general public that the Lenoir County ABC Stores would close at 6:00 p.m. on Wednesday, December 24, 2008.

With no further business at hand Chairman Stroud adjourned the December meeting.



*Claude Stroud*

Claude Stroud, Chairman

*Bruce E. Hill*

Bruce E. Hill, Supervisor

**MINUTES**  
**KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING**  
**DECEMBER 11, 2008**  
**6:30 P.M.**  
**KINSTON-LENOIR COUNTY VISITOR & INFORMATION CENTER**

**MEMBERS PRESENT**

<b>Bill McMahon</b>	<b>Christi Filleppeli</b>
<b>Sue Ellen Maddux</b>	<b>Tony Turner</b>
<b>Will Barker</b>	<b>Garland Nobles, Jr.</b>
<b>John Jones</b>	<b>Darrell Parrish</b>
<b>Joel Smith</b>	<b>Matt Sullivan</b>

**MEMBERS ABSENT**

**Keith King**  
**Jill Croom**  
**Christopher Bradshaw, Sr.**  
**Ricky Killinger**

The commission enjoyed their Christmas party/dinner at the Kinston-Lenoir County Visitor & Information Center.

The meeting was called to order by the Chairman, Mr. Bill McMahon. The November, 2008 minutes were approved.

Motion - Barker, Second - Jones; Vote - Unanimous.

Mr. Larry Benton, Russell Rhodes and Preston Brown were present at the meeting to discuss the proposed Skeet Range. Larry Benton stated he would like the range to be more focused on gun safety rather than a skeet range. He also stated that the closest public skeet range was located at Cherry Point and Kinston would be a perfect location to build one. He recommended that the skeet range allow strictly shot guns and no rifles or pistols. Also, he stated that in order to have a sanctioned event at the range, four (4) fields would have to be built and that would run approximately \$50,000, which would cover the equipment and the building cost. Mr. Benton stated that the NRA has already funded \$8,000 through a grant and there will be more money next year through the NRA and other private donations to help complete the range. Mr. Benton thinks that the revenue collected will offset the cost of the range. Tony Turner questioned the staffing aspect of the skeet range and Bill Ellis informed him that the range would be run and staffed by the Recreation Department. He stated that hiring retired police officers who would like to work approximately 16-20 hours per week might be a possibility. Waivers will need to be signed by everyone and children would have to be accompanied by an adult. The hours of the range was discussed and the commission felt like the range should be open one day during the week and on weekends to start off with. Will Barker stated that he believes the only person that will need a key to the range will be the employee hired by the Recreation Department and under no circumstances should the key be given out to the public. It was also discussed that the department should not be responsible for renting guns to the public; they would have to bring their own. Russell Rhodes, CEO of the Neuse Sport Shop, informed the commission that they were the largest seller for hunting licenses in North Carolina. Garland Nobles questioned the neighborhood and whether the noise would be a bother to them. Mr. Jones stated that he hoped most of the users would be hunters and wildlife enthusiasts. Garland Nobles had a concern on how the department will control the area without fencing.

A motion was made to consider the building of a skeet range/education facility with the understanding that the commission has full approval of all the operational aspects.

Motion - Barker; Second - Maddux; Vote - Unanimous.

The commission approved the following basketball rule change: **All players must participate in at least 50% of the scheduled games to be eligible for post-season play.**

Motion - Maddux; Second - Barker; Vote - Unanimous.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary  
Kinston/Lenoir County Parks & Recreation Commission

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**January 5, 2009**

The Lenoir County Board of Commissioners met in a special called session at 9:00 a.m. on Monday, January 5, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Presentation of the Lenoir County, North Carolina Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2008 by the Lenoir County Finance Department and Pittard, Perry & Crone: Mr. C. Dean Horne, CPA. Mr. Horne stated the section entitled "Management Discussion and Analyst" comes from Mr. Jarman and Mr. Hollowell, Finance Director. This is the fifth year this section has been implemented in the report. The highest level of opinion that an auditor can give is called an "unqualified opinion." This means that all audit tests were complete and no items were reported. Lenoir County government has received an "unqualified opinion." Under Statement of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund (page 18) shows the reader what the county's original budget was, and what changes were made to that budget throughout the year. Total revenues budgeted were \$54,377,315 and actual revenues were \$56,331,417, represents a total of \$1,791,677 more in revenue than what was anticipated. Total expenditures budgeted were \$53,065,254 and actual expenditures were \$49,920,102. Mr. Humphrey asked Mr. Horne did he find any problems with any department while completing the audit. Mr. Horne stated there were no non-compliance reports from any department in the county. Mr. Jarman stated the Undesignated Unreserved Fund Balance stands at 14.9% the Board requested 20% and the county was previously was at 18%. Mr. Humphrey discussed Emergency Medical Services audit figures; Mr. Humphrey stated he thought the County was going to make a profit from Non-EMS. Mr. Jarman stated revenues generated from Non-EMS helps to cover the expenses incurred by EMS. Mr. Jarman stated Non-EMS would be discussed at length during the budget process. Mr. Graham thanked the management team and past commissioners for their hard work in keeping Lenoir County moving forward. The Board thanked Mr. Horne and his staff for all their work as well.

Item No. 26 was a Resolution Authorizing the Sandy Bottom Volunteer Fire Department to Purchase a Pierce Pumper/Tanker: \$320,000 by Piggybacking on the Wake County Emergency Service Bid Package. Mr. Deral Raynor, Lenoir County Fire Marshal addressed the Board. Mr. Raynor stated North Carolina General Statutes, 143-129(g), allows Local Governments to make purchases without a separate bidding procedure, if the equipment being purchased has been purchased within the last 12 months by; (1) The United States of America or any federal agency; (2) The State of North Carolina or any agency or political subdivision of the State; or (3) Any other state or any agency or political subdivision of that state, if the person or entity is willing to furnish the item at the same or more favorable price, terms, and conditions as those provided under the contract with the other agency. Mr. Raynor stated Sandy Bottom is a debt free department; staff has met with representatives of the Sandy Bottom Volunteer Fire Department and all requirements of North Carolina General Statute 143-129 have been met. Sandy Bottom will make a \$20,000 down payment and finance \$300,000.00 from United Financial at 4.6%. Sandy Bottom will have an annual payment of \$38,100.29 for ten years. Sandy Bottom will not require a tax increase to make this purchase. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 26 was unanimously approved.

#### **ITEMS FROM CHAIRMAN/COMMISSIONERS**

Mr. Graham stated he has tendered his resignation as Chairman of the Lenoir County Democratic Party. Mr. Lyle Holland and Ms. Rita Spence can be contacted for further information. Ms. Pat Cabe of the Golden Leaf Foundation will be in Lenoir County on Monday, January 26, 2009 at 2:00 p.m. for discussion regarding grant funding of \$2 million through the Golden Leaf's Community Assistance Initiative.

Mr. Griffin stated the County has purchased \$2 million of land from the Perry and Parrot Families for the work sites of Sanderson Farms. The County now owns 12-acre site at the corner of Hillfarm Rd. and Smithfield Way and also 96-acre site on Parrot Dickerson Road. The Bowen property will close on Wednesday, January 8, 2009.

Mr. Humphrey stated Lenoir Community College would be showing a faith-based film on January 17, 2009.

#### **ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman thanked the Board and Department Managers for their efforts in keeping the audit and budget numbers on track. Mr. Huff stated the North Carolina Association of Public Health Nurse Administrators presented a Resolution Honoring Virginia O. Bonar who worked for the Lenoir County Health Department for 25 years. Mrs. Bonar passed away in August 2008. The Sheriff's Office and the Town of LaGrange are still working towards reaching an agreement in providing law enforcement services to the Town of LaGrange. Mr. John Craft, Town Manager of LaGrange thanked County Administrator for assisting the Town in this matter. There are seven (7) Town Officer and 3 current vacancies; they will all have an opportunity to acquire employment with the Lenoir County Sheriff's Department. The Board has approved the removal of a traffic light at the Intersection of Mt. Vernon Drive and Hwy. 70. County Administration has sent a letter to NCDOT requesting the City of Kinston be notified of the possible traffic light removal.

The Board unanimously approved Ms. Brown representing the County as the NCACC Legislative Liaison.

Due to outside meeting commitments by several Board members, upon a motion by Ms. Brown and a second by Mr. Pharo the Board unanimously approved to cancel the January 20, 2009 meeting.

### **CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board unanimously approved the Consent Agenda:

1. Approval of Minutes: Regular Board Meeting: December 1, 2008 Aytch/Jarman  
Closed Session Meeting: December 1, 2008 Aytch/Jarman  
Special Session Meeting: December 15, 2008 Aytch/Jarman
2. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
3. Budget Ordinance Amendment: Trust Agency Fund: Extension – Family Caregiver: \$3,500: Decrease Kelly/Martin
4. Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept.: \$1,228: Increase Martin/Jarman
5. Budget Ordinance Amendment: General Fund: Health (Adult Health): \$1,476: Increase Huff/Martin
6. Budget Ordinance Amendment: General Fund: Health (WIC Program): \$4,438: Increase Huff/Martin
7. Budget Ordinance Amendment: Capital Improvements Fund: Community Development: \$10,000: Increase Martin/Jarman
8. Resolution Approving 2009 Calendar of Board Meeting Dates and Times Board/Jarman
9. Resolution Approving 2009 County Holidays Board/Jarman

### **PUBLIC HEARING**

Item No. 12A is a Public Hearing Regarding an Amendment to the 2006 North Carolina Community Development Block Grant (CDBG). Upon a motion by Mr. Graham the Board opened the Public Hearing at 10:08 a.m. Mr. Davis Harris of RSM Harris and Associates addressed the Board. Mr. Harris stated the County received \$700,000 in a 2006 CDBG Concentrated Needs grant representing 95% of the total project cost. The goal is to extend the project area boundaries to provide for completion of the housing activities in seven (7) additional homes. This will bring the total project to 18 completed homes. There were no comments made by the public. Upon a motion by Mr. Graham and a second by Ms. Brown the Public Hearing closed at 10:13 a.m. Upon a motion by Ms. Brown and a second by Mr. Humphrey the Board approved the grant extension.

Item No. 12B was a Resolution Approving the Industrial Development Fund (IDF) Grant. Mr. Harris stated this would approve water line improvements for the West Pharmaceutical Expansion. Last year the County received a \$275,000 grant as part of the total cost of the water line improvement. Due to the other industrial activities the County qualifies for additional monies for water line improvements. Upon a motion by Ms. Brown and a second by Ms. Stroud, Item No. 12B was unanimously approved.

### **BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

Item No. 13 is a Budget Ordinance Amendment: General Fund: Non-Departmental: \$23,600: Increase. Mr. Hollowell stated the Amendment appropriates funds for mandatory ground water monitoring in the flood buyout areas. At the time of the buyout, undocumented underground petroleum storage tanks were discovered. Mandatory periodic monitoring is required. Funds being appropriated are unspent CHAF developer funds received by the County for administration of the Hurricane Floyd Developer agreements. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General/CAP Improvements: Finance: \$114,637. Mr. Hollowell stated the Amendment appropriates \$114,637 from the designated Fund Balance of the General Fund and transfers these funds to the Capital Improvement Fund for the purchase of land (Hatchery site) as per approved Economic Development Agreements with Sanderson Farms. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: DSS: \$120,980: Increase. Mr. Jack Jones, Director of Social Services, and Ms. Pat Hemby, Food and Nutrition Director addressed the Board. Ms. Hemby stated 4,500 citizens in Lenoir County are receiving food stamp assistance, this amount totals \$8 million per year which, is spent on food stamps within Lenoir County. The administrative costs for the Food and Nutrition Program total \$1,100,979 and the local share or County costs are \$561,656 including the costs for the Electronic Transfer Cards (EBT). The total amount of Food and Nutrition Services Funds budgeted for FY 08-09 is \$10,872,911. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Approving Mileage Reimbursement for County Employees from \$.585 to \$.55 Per Mile Effective January 1, 2009. Mr. Jarman stated the IRS Reimbursement rate as decreased, the County stays in line with reimbursement rates of the IRS. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving Secondary Road Right-of-Way Agreement: NCSR 1547 (Parrott-Dickerson Road). Mr. Mark Pope, Economic Development Director addressed the Board. Mr. Pope stated In conjunction with the Sanderson Farms' announcement in 2008, Lenoir County purchased and swapped land with the State of North Carolina along Parrott Dickerson Road. Sanderson Farms will be locating their new feed mill site adjacent to Parrott Dickerson Road, which will increase even more the traffic in the 70 West Industrial Park. To provide another entrance and exit to the Industrial Park, NCDOT will widen and pave Parrott-Dickerson Road. The County needs to grant land to the State in order to allow for the widening and paving of Parrott-Dickerson Road.

The County has been awarded grant funds in the amount of \$780,000 from the State to widen and pave Parrott Dickerson Road. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Authorizing – Purchase Order for the Board of Elections: Printelect - \$3,970.07. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to VWR Sales NTE: \$3,500. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the department wishes to execute a purchase order to VWR Sales to purchase a refrigeration unit for vaccine storage to ensure adequate and properly functioning equipment to safeguard vaccines. The goal of the state immunization program is to eliminate vaccine-preventable diseases in North Carolina. Immunization Branch programs and services help to reduce the spread of vaccine preventable childhood diseases by assuring that individuals are age appropriately immunized, and by managing outbreaks of vaccine-preventable diseases. To assist local health departments improve vaccine storage and handling capabilities funding is being provided to assist in purchasing vaccine storage equipment. This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Positive Promotions NTE: \$6,250. Mr. Huff stated the department wishes to execute a purchase order to Positive Promotions to cover purchase of promotional products to assist in outreach activities to promote Family Planning services. Additional state funding has been provided to local health departments that have experienced significant declines in Family Planning Program patient participation. The funding is targeted to support outreach activities designed specifically to increase patient numbers and reverse the downward projections of new patients to be served based on planned activities. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 20 was unanimously approved.

Item No. 21 was a Resolution Authorizing Purchase of New Truck for the Landfill: \$14,560.67. Mr. Hollowell stated the landfill director is on call 24 hours per day. He responds to alarm calls on nights and weekends, investigates complaints throughout the county, and is constantly hauling small equipment and parts to various locations for maintenance and repair. Currently the director is assigned a used sheriff's patrol vehicle. This vehicle is not large enough to haul the parts for the heavy equipment which may need to be transported off-site for emergency repairs. County Administration located a new full size 2008 Chevrolet pickup at Sale Auto Mall in Kinston that will meet the needs of the landfill director. The price of this vehicle is less than the current State Contract price available to the County for this weight-class of truck. The landfill director needs a dependable vehicle to respond to after-hour calls, investigate complaints throughout the county, and haul equipment and parts that are in need of emergency repair. This full size pickup truck will meet those needs. The purchase of a new full size pickup truck was included in the original landfill budget for FY 08-09. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 21 was unanimously approved.

Item No. 22 was a Resolution Authorizing the Purchase of Year 2009 Vehicle Valuation Service: \$4,171.80. Mr. Darrell Parrish, Tax Administrator addressed the Board. Mr. Parrish stated the department wishes to approve the expenditure of \$4,171.80 to cover the cost of the vehicle valuation services provided by TEC Data Systems. The pricing updates are needed to allow for an additional year of vehicles and the correction of values for motor vehicles, which are 1 year older as of January 1, 2009. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 22 was unanimously approved.

Item No. 23 was a Resolution Authorizing Printing and Mailing of 2009 Revaluation Tax Notices: South Data: NTE: \$15,000. Mr. Parrish stated for the 2001 revaluation, the Tax Department designed the revaluation notices and paid a vendor \$2,883 to print them. The Tax Department then had to print the revaluation information on the notices and prepare them for mailing. The printing and preparing the approximately 32,000 plus notices for mailing is very labor intensive, and we are using older printers that have needed more than the usual maintenance in the past few months. In recent years, there have been more businesses emerge that design, print and mail bills for government entities. The information is sent to the business in an electronic format and they print, sort, and mail all bills/notices within 2-3 days. Due to the volume of mail that these businesses generate, they have a bulk mail rate that is significantly lower than the County's rate (\$.324 v/s \$.394). They also have the capability to combine multiple bills going to the same address into one envelope for additional postage savings. SouthData, Inc. has submitted a price quote to provide a customized two (2) color, front and back, revaluation notice with a perforated appeal remittance stub for \$0.125 each, including the envelope. They have also quoted a price of \$0.02 each for a one-page information sheet that will explain the revaluation process and appeal procedure. SouthData's service includes a "Delivery Point Verification" that verifies the validity of the address before the notice is mailed. This allows them to return the undeliverable notices for the Tax Department to research before paying for postage. The total estimate for SouthData's service is \$13,500, which includes the cost of postage (\$8,310). For the Tax Department to complete the task, it is estimated to cost \$13,550. This estimate also includes postage (\$9,850), but does not include printer supplies and maintenance. By contracting this service out, it frees up many hours for the Tax Department employees to do other work and provide service to the public. Upon a motion by Ms. Sutton and a second by Mr. Humphrey, Item No. 23 was unanimously approved.

Item No. 24 was a Resolution Approving the Purchase of a Lift Equipped Van, 20ft. Light Transit Vehicle with Lift, Replace two (2) Computers, and two (2) Printers with FY 2008-09 Capital Funding from North Carolina Department of Transportation: \$136,325. Ms. Sue Powell, Transit Coordinator, addressed the Board. Ms. Powell stated On January 22, 2008, the Lenoir County Board of Commissioners approved the FY 2008-2009 Community Transportation Grant both Administrative and Capital for Lenoir County Transit. The administrative funding was in the amount of \$143,652 and the capital funding was in the amount of \$136,325. The Capital funding is to replace two (2) Computers, two (2) Printers, and two (2) lift vans that had over 100,000 miles which meets the replacement requirements of NCDOT with one (1) 20 ft. Light Transit Vehicle that does not require Commercial Driver's Licenses with ten (10) seats and two (2) wheelchairs spaces, and one (1) Lift Equipped Van w/ eight (8) seats and two (2) wheelchairs spaces.

The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. The CTP grant application includes approximately \$143,652 for administrative funding and \$136,325 for capital funding. The Transportation Department is currently approved for grant funding of one full-time Coordinator's position @ 100%, one full-time Administrative Assistant's position @ 100%, and one part-time Secretary. The administrative portion of the grant application for FY 2008-2009 includes salaries, fringes and other operating expenditures for both positions at the approved DOT/PTD's participation percentages. DOT/PTD will participate in the administrative funding at an 85 percent level for both positions resulting in a 15 percent local match requirement; Capital is 90 percent DOT/PTD and a 10 percent local match. The Capital funding is to replace two (2) Computers, two (2) Printers, and Lenoir County Transit will be receiving two (2) replacement vehicles one (1) 20 ft. Light Transit Vehicle that does not require Commercial Driver's Licenses with ten (10) seats and two (2) wheelchairs spaces and one (1) Lift Equipped Van w/ eight (8) seats and two (2) wheelchairs spaces. The Transportation Department will endeavor to secure the necessary local funding requirements through transit revenues before requesting county funding. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 24 was unanimously approved.

Item No. 25 was a Resolution Approving the 2008 – 2 Year Lenoir County Transportation Coordinated Plan for Lenoir County to apply for Job Access and Reverse Commute (JARC) and New Freedom Grant Funds through North Carolina Department of Transportation. Ms. Powell stated On November 13, 2008, Lenoir County conducted a Transportation Summit with local stakeholders such as Department of Transportation, Department of Social Services, Council on Aging, Employment Security Commission, Lenoir/Greene Partnership for Children, Emergency Management Services, and many others. Our goal was to identify the unmet needs in transportation for the Citizens of Lenoir County. Once the unmet needs were identified, a two (2) Year Transportation Coordinated Plan has to be written to apply for the Job Access and Reverse Commute (JARC) and New Freedom Grant Funds through North Carolina Department of Transportation. The North Carolina Department of Transportation (NCDOT) has required all Transportation Systems in North Carolina to conduct a Transportation Summit to identify any unmet needs in Transportation from each county's stakeholders in order to apply for additional funding. With these meetings, this allows each county to write a two (2) Year Coordinated Plan to meet the requirements of applying for the Job Access and Reverse Commute (JARC) and New Freedom Funding from NCDOT. On November 13, 2008, Lenoir County conducted a Transportation Summit that would enable Lenoir County to write a two (2) Year Coordinated Plan so that our county could apply for these funds. With identifying the unmet needs, Lenoir County Transit will increase service in various areas and times and meet these requirements to receive these additional funds. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 25 was unanimously approved.

**ADDENDUM**

Mr. Jarman presented the Board with a Regulator Station Easement Agreement. Mr. Jarman stated the gas sub-station located on Enterprise Blvd. behind West Pharmaceuticals would have to be moved. It can be located on County property also on Enterprise Blvd. When the sub-station is moved it will also be upgraded. It will be an advantage to the County to have the upgraded gas service for the industrial park. The cost of the easement is \$5,000. Upon a motion by Mr. Davis and a second by Ms. Sutton, and unanimous approval the Easement was unanimously approved.

**APPOINTMENTS**

Item No. 27 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Lenoir County Economic Development Board 2 <sup>nd</sup> Appearance	Jim McLain (Appointment)	December 2011 M: Brown S: Sutton
Lenoir County Juvenile Crime Prevention Council 1 <sup>st</sup> Appearance	Kayla Waller Tara Taylor (Appointment)	December 2010 Tabled

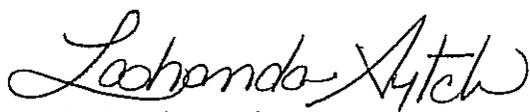
**CURRENT VACANCIES:**

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Mr. Graham reviewed Board and Committee appointments with Board members. An updated listing will be sent to each Board member.

**ADJOURNMENT**

Respectfully submitted,



Lashanda Aytch  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

**SUBJECT AREA:** Finance

**ACTION REQUESTED:** Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

<b>Year</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>	<b>Reason</b>
2008	Clyde Fuller	22617	\$277.20	Adjusted Value
2008	Gary Cox	27474	117.62	Adjusted Value
2007	Katherine Williams	50326	139.27	Listed in other county
2008	Amanda Wright	66865	104.31	Listed in other county
2008	Daniel Gardner	9312	194.84	Legal Exemption
2008	Patricia Murphy	46189	289.67	Corrected Listing
2008	Jesse Taylor	54844	547.64	Corrected Listing
2008	Arthur Smith	26464	358.27	Corrected Listing
2008	Arendell Parrott Academy	41241	865.34	Legal Exemption
2008	Tonda Simmons	6874	378.64	Corrected Listing
2008	Kathleen Small	26204	895.98	Corrected Listing
2008	Sandra Jenkins	15193	190.60	Corrected Listing
2008	Adele Emory	8119	177.00	Legal Exemption
2008	Robert Cruse	2218	149.58	Corrected Listing
2008	Roland Smith	40584	390.29	Adjusted Value
2006	Phillip Harper	24408	122.17	Corrected Listing
2007	Phillip Harper	24408	110.89	Corrected Listing
2008	Phillip Harper	24408	101.89	Corrected Listing
2005	David Tyndall	58560	226.51	Corrected Listing
2006	David Tyndall	58560	231.78	Corrected Listing
2007	David Tyndall	58560	208.13	Corrected Listing
2008	David Tyndall	58560	188.32	Corrected Listing
2007	Arseny Flores	63793	131.79	Corrected Listing
2008	John Marinucci	50011	453.25	Legal Exemption
2008	Rufino Rios	48452	264.01	Adjusted Value
2008	Amy Santos	63604	131.21	Legal Exemption
2008	Antonio Perry	45814	158.05	Listed in other County
2008	Lakesha Carter	66539	194.04	Legal Exemption
2008	Michael Godsey	63.13	263.13	Legal Exemption

**Refunds**

<b>Year</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>	<b>Reason</b>
2008	William Tilghman	29960	\$127.50	Adjusted Value
2008	James Hardison	11202	455.63	Adjusted Value

**MANAGER'S RECOMMENDATION:**

Approval of releases as set out above.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

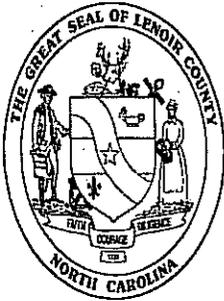
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      02/02/09  
Date



BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$875 Decrease

Item No. 5

**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

F<sup>n</sup> 08/09  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
<b>DECREASE</b>		<b>DECREASE</b>		<b>DECREASE</b>	
103531.3001		105330.4971		105330.4971	
ADMINISTRATIVE REIMBURSEMENT	\$ (875)	ADULT DAY CARE	\$ (1,000)		
		<b>INCREASE</b>		<b>INCREASE</b>	
		105346.4971		105346.4971	
		FOSTER CARE-ALL COUNTY		\$	125
Total		\$	875	Total	
				\$	875

**Reason and Justification for Request:**  
 Line item adjustments to reflect decrease in allocation received.

Department Head Approval <i>[Signature]</i>	Date 1-8-09	Finance Officer Approval <i>Manda H. Martin</i>	Date 1/8/09
Budget Officer Approval <i>[Signature]</i>	Date 1-9-09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item NO. 6

BUDGET ORDINANCE AMENDMENT: MSW LANDFILL CELL #1 FUND / SOLID WASTE FUND  
MSW LANDFILL CELL #1 / LANDFILL: \$300. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
MSW LANDFILL CELL #1 SOLID WASTE		MSW LANDFILL CELL #1 LANDFILL		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 30-3831-4910 INTEREST ON INVESTMENTS	300.00	<u>INCREASE</u> 30-9800-8500 TRANSFER TO SOLID WASTE FUND	300.00		
<u>INCREASE</u> 66-3986-9800 TRNSF FROM MSW CELL #1	300.00	<u>INCREASE</u> 66-4720-3110 TRAVEL	300.00		
Total	300.00	Total	300.00		

**Reason and Justification for Request:**

To budget interest earned on revenues transferred from the Solid Waste Fund to the MSW Landfill Cell #1 Debt Service Fund. As a requirement of the bond issue, the County transfers in July of each year, the debt service payment for the fiscal year from the Solid Waste Fund to the MSW Landfill Cell #1 Debt Service Fund and these funds are housed in a separate interest bearing checking account. This amendment budgets the interest earned on funds transferred to make the last bond payment on August 15, 2008.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maisha H. Marti</i>	1/22/09	<i>Maisha H. Marti</i>	1/22/09
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	1/22/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 7

BUDGET ORDINANCE AMENDMENT: SOLID WASTE FUND: LANDFILL: \$1,200. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
SOLID WASTE	LANDFILL	Various
Check One Box New Appropriation: <input checked="" type="checkbox"/> <b>REVENUES</b> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> <b>EXPENDITURES</b> Line Item Transfer: <input type="checkbox"/>
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
66-3472-4060 Rent - Landfill Farm	1,200.00	66-4720-1212 Overtime 1,098.00 66-4720-1275 Longevity 102.00
Total	1,200.00	Total 1,200.00

**Reason and Justification for Request:**

To budget funds from the rent of farmland on landfill property for the year 2008.

*Jamie T. Melillo* 1-23-09

Department Head Approval Date  
*Jamie T. Melillo* 1-23-09

Finance Officer Approval Date  
*Marta H. Melillo* 1/23/09

Budget Officer Approval Date  
*Mickie W. Jamison* 1/23/09

Board Approval (When Applicable) Date Date of Minutes

## PROCLAMATION

### NAACP Day

**WHEREAS**, on February 12, 2009 the National Association for the Advancement of Colored People (NAACP) will celebrate its 100<sup>th</sup> Anniversary, and

**WHEREAS**, the NAACP was founded on beliefs embodied in the Constitution of the United State of America which stands for equality and equal opportunity for all regardless of race, and

**WHEREAS**, members of the NAACP in keeping with the charge of our founders, stand for equal justice against all forms of injustice, and

**WHEREAS**, the NAACP promotes equity and justice for all people, and

**WHEREAS**, the NAACP will continue to fight for justice for all people, and

**WHEREAS**, the work of the NAACP has benefitted all people, and

**WHEREAS**, efforts of the NAACP deserve broad recognition.

**NOW, THEREFORE**, I, George W. Graham, Jr., by virtue of the authority vested in me as Chairman of the Lenoir County Board of Commissioners, do hereby declare and proclaim the 12<sup>th</sup> Day of February, as NAACP DAY in the County of Lenoir honoring the NAACP and its work and commemorating the NAACP's 100<sup>th</sup> Anniversary.

**IN WITNESS THEREOF**, I have hereunto set my hand and caused to be affixed the Official Seal of the County of Lenoir this the 2<sup>nd</sup> day of February, in the year of our Lord, two thousand and nine.

---

George W. Graham, Jr., Chairman  
Lenoir County Board of Commissioners

**ATTEST:**

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Clerk to the Board

Item No. 9

## **PROCLAMATION**

### **Career and Technical Education Month**

**WHEREAS**, February 1-28 2009 has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

**WHEREAS**, profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

**WHEREAS**, career and technical education provides Americans with a school-to-careers connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

**WHEREAS**, career and technical education gives high school students experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating potential dropouts and giving all students leadership opportunities in their fields and in their communities; and

**WHEREAS**, career and technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

**WHEREAS**, the ever-increasing cooperative efforts of career and technical educators and business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade;

**NOW THEREFORE**, I George W. Graham, Jr., Chairman of the Lenoir County Board of Commissioners, do hereby proclaim February 1-28, 2009 as

### **CAREER AND TECHNICAL EDUCATION MONTH**

in Lenoir County and urge all citizens to become familiar with the services and benefits offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual work skills and productivity.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of Lenoir County this the 2<sup>nd</sup> day of February, 2009.

George W. Graham, Jr., Chairman

February 2, 2009  
Date



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2007 -2008

Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		ALL		VARIOUS	
<b>Check One Box</b>			<b>Check One Box</b>		
New Appropriation: <input checked="" type="checkbox"/>			New Appropriation: <input checked="" type="checkbox"/>		
Line Item Transfer: <input type="checkbox"/>			Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>DECREASE</u>		
10-3204-1100	2004 TAX LEVY	20,000.00	10-4110-1270	GOV BODY - BONUSES	-650.00
10-3205-1100	2005 TAX LEVY	75,000.00	10-4110-3110	GOV BODY - TRAVEL	-5,000.00
10-3221-1000	CABLEVISION FEES	7,000.00	10-4120-3110	CNTY MGR - TRAVEL	-1,000.00
10-3320-3100	JAIL FEES/FICA BENEFITS	15,000.00	10-4120-3700	CNTY MGR - ADVERTISING	-1,000.00
10-3328-3216	GRANT-SHERIFF VESTS	1,228.00	10-4130-1275	FINANCE - LONGEVITY	-400.00
10-3329-8918	GRANT-HAVA	14,198.00	10-4130-3110	FINANCE - TRAVEL	-500.00
10-3431-4100	SHERIFF FEES	10,000.00	10-4130-3210	FINANCE - TELEPHONE	-250.00
10-3431-4102	SHERIFF-CIVIL PROCESS FEES	1,000.00	10-4140-2600	TAX OFF - OFFICE SUPPLIES	-1,000.00
10-3431-4110	SHF FEES-CONC WEA APP-STATE	2,000.00	10-4140-3110	TAX OFF - TRAVEL	-250.00
10-3431-4111	SHF FEES-CONC WEA APP-CNTY	2,000.00	10-4140-3950	TAX OFF - TRAINING	-900.00
10-3433-8901	RE-BAND 800 MHZ-SPRINT/NEXTEL	10,313.00	10-4150-1921	LEGAL - MISC LEAGAL FEES	-10,000.00
10-3842-8903	FILING FEES - ELECTIONS	10.00	10-4160-1830	COURT FAC - EMP GROUP INS	-3,300.00
<u>DECREASE</u>			10-4170-1720	ELECTIONS - ELEC EXP CNTY	-500.00
10-3100-1100	INSOLVENT TAXES	-100,000.00	10-4170-2600	ELECTIONS - OFFICE SUPPLIES	-500.00
10-3231-1100	LOCAL OPT SALES TAX - 1%	-259,049.00	10-4170-3500	ELECTIONS-MAINT/REP-BLDGS	-1,000.00
10-3531-3001	ADMINISTRATIVE REIMBURSEMENT	-122,025.00	10-4180-1270	REG OF DEEDS - BONUSES	-200.00
10-3834-8607	RENT-S QUEEN STREET-MR MIDYETTI	-1,000.00	10-4180-1830	REG OF DEEDS - EMP GROUP INS	-10,000.00
Subtotal			<b>CONTINUED ON PAGE 2</b>		
Subtotal		-324,325.00	Subtotal		-36,450.00

**Reason and Justification for Request:**

MID YEAR BUDGET AMENDMENT TO ADJUST ACTUAL GENERAL FUND REVENUES RECEIVED THROUGH 12-31-2008 AND ANTICIPATED REDUCTIONS IN SALES TAX REVENUES FOR THE REMAINDER OF THE FISCAL YEAR.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha N. Mehta</i>	1/29/09	<i>Martha N. Mehta</i>	1/29/09
Budget Officer Approval	Date		
<i>Michael W. Jarmon</i>	1/29/09		
Board Approval (When Applicable)	Date	Date of Minutes	



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2007 -2008  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	ALL	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
		<b>CONTINUED FROM PAGE 1</b>
		<b>DECREASE</b>
		10-4200-1910 NON-DEPT - PROF SVCS-AUDIT -4,000.00
		10-4200-1914 NON-DEPT - PROF SVCS-SALES TAX AUD -10,000.00
		10-4200-4992 NON-DEPT - COMM ON BONDS -900.00
		10-4210-1270 MIS - BONUSES -200.00
		10-4210-1275 MIS - LONGEVITY -600.00
		10-4210-3210 MIS - TELEPHONE -5,000.00
		10-4210-7100 MIS - LEASE/PURCHASE PRINCIPAL -10,000.00
		10-4260-1270 PUB BLDGS - BONUSES -200.00
		10-4260-1830 PUB BLDGS - EMP GROUP INS -4,000.00
		10-4310-1270 SHERIFF - BONUSES -600.00
		10-4310-1830 SHERIFF - EMP GROUP INS -15,000.00
		10-4315-1270 COMMUN - BONUSES -600.00
		10-4315-1275 COMMUN - LONGEVITY -600.00
		10-4315-1830 COMMUN - EMP GROUP INS -6,000.00
		10-4320-1270 JAIL - BONUSES -800.00
		10-4320-1275 JAIL - LONGEVITY -900.00
		10-4320-1830 JAIL - EMP GROUP INS -6,000.00
		<b>CONTINUED ON PAGE 3</b>
Subtotal	0.00	Subtotal -65,400.00

**Reason and Justification for Request:**

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Marti</i>	1/29/09	<i>Martha H. Marti</i>	1/29/09
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	1/29/09		
Board Approval (When Applicable)	Date	Date of Minutes	



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2007 -2008  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	ALL	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
		<b>CONTINUED FROM PAGE 2</b>
		<b>DECREASE</b>
		10-4332-1270 EM MED SVC - BONUSES -1,200.00
		10-4332-1275 EM MED SVC - LONGEVITY -400.00
		10-4332-1830 EM MED SVC - EMP GROUP INS -6,000.00
		10-4333-1270 NON-EMS - BONUSES -200.00
		10-4333-1830 NON-EMS - EMP GROUP INS -3,000.00
		10-4360-1930 MEDICAL EXAM - PROF FEES -2,000.00
		10-4930-2600 ECON DEV - OFFICE SUPPLIES -1,000.00
		10-4950-1270 COOP EXT - BONUSES -1,000.00
		10-4950-1830 COOP EXT - EMP GROUP INS -500.00
		10-4950-2600 COOP EXT - OFFICE SUPPLIES -300.00
		10-4950-3210 COOP EXT - TELEPHONE -300.00
		10-5110-2600 HEALTH - OFFICE SUPPLIES -3,000.00
		10-5110-3110 HEALTH - TRAVEL -200.00
		10-5310-1210 DSS - SALARIES & WAGES -142,362.00
		10-5310-1810 DSS - EMPLOYER FICA -10,169.00
		10-5310-1811 DSS - EMPLOYER MEDICARE -2,034.00
		10-5310-1820 DSS - EMP RETIREMENT -8,135.00
		10-5310-1830 DSS - EMP GROUP INSURANCE -32,540.00
		10-5310-1870 DSS-EMPLOYER 401-K -8,135.00
		<b>SUBTOTAL - PAGE 3 -222,475.00</b>
<b>GRAND TOTAL</b>	<b>-324,325.00</b>	<b>GRAND TOTAL -324,325.00</b>

Reason and Justification for Request:

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maitha N. Martin</i>	<i>1/29/09</i>	<i>Maitha N. Martin</i>	<i>1/29/09</i>
Budget Officer Approval	Date		
<i>Michael W. Lamm</i>	<i>1/29/09</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** that the Lenoir County Board of Commissioners endorses the following projects and requests the North Carolina Department of Transportation to include all projects described below in the 2009 update of the Transportation Improvement Program (TIP): We request that all the following projects be built well above the flood plain in order that the routes are available for evacuation, and that they be constructed with sufficient culverts underneath the roadbed so that the road does not act as a dam preventing the runoff of flood waters

1. **Project U-3618 – CAREY ROAD EXTENSION:**

*The multi-lane extension of Carey Road (SR 1571) from its present terminus with Rouse Road (SR 1572) to US 258 at Paul's Path Road (SR 1001) is critical as an east-west connector for the City of Kinston. Along with Plaza Boulevard Extension, these extensions will relieve heavy traffic pressure on the only existing east-west link, Vernon Avenue.*

2. **US70 West Industry Park additional Access to Harvey Parkway.**

The US70 West Lenoir County Industrial Park is a growing Industrial Park. The current access plans will stifle future growth in that park. We ask that DOT work with Lenoir County Economic Development to add additional Industrial Access to ensure continued viability for the Industrial Park

3. **US 70 intersection with NC 11/55:**

Grade separation to create an interchange utilizing a square loop design. As this intersection constantly ranks as Lenoir County's most dangerous intersection, we ask that these improvements be placed on a high priority. These improvements are needed to address the current concerns with an understanding that the conditions will worsen. This is due to the projected traffic increases expected from NC 11's improvement to I-40 and increases in US70 traffic. During this construction correction of the US70 Damming of the Neuse River at a location West of this intersection should also be addressed with additional drainage to eliminate future flooding.

4. **NC11 Connector North of Kinston to US70.**

As Greenville's Southwest Bypass intersects with NC11 in Ayden we see a need to address the increased traffic expected on NC11 into Kinston. We ask that an Eastern Connector be built to improve mobility into and around Kinston. This should be considered a Regional Project as NC11 is a NC DOT Strategic Corridor and as NC11 is a vital connector between US264 and I-40. Much of the property along NC11 is undeveloped. With this connector and other improvement to NC11 this road can spur economic development in an economically depressed area.

**5. Eastern Section of CRESCENT ROAD from NC 58 to NC 11:**

The eastern section of Crescent Road (Section C) is essential to provide access to the Global TransPark from northeastern North Carolina, especially Greenville. Planning and environmental studies should begin now on Section C

**6. Projects R-2552, R-2554, R-2553, R-1015, & R-3307 – US 70 CORRIDOR as a fully-controlled-access freeway, including the Clayton Bypass, Goldsboro Bypass, Kinston Bypass, Havelock Bypass, and (no project number) the northern bypass of Carteret County and the Gallant's Channel Bridge:**

The Highway Trust Fund of 1989 requires the construction of new bypasses at Clayton, Goldsboro, Kinston, and Havelock. US 70 is the primary access to and from Lenoir County and the middle of Eastern North Carolina. We request that the Trust Fund bypasses be built in conjunction with "fill the gap" projects between the bypasses, so that US 70 becomes a fully-controlled-access freeway from Raleigh to the State Port at Morehead City, construction of the Clayton and Havelock Bypasses should begin as scheduled. Further delays should not be allowed. We request that construction of the Goldsboro Bypass, be accelerated. The northern bypass of Carteret County should be included in the TIP and Gallant's Channel Bridge should be accelerated.

**7. US 70 intersection with US 258, US70 Business at Queen St., Kinston:**

Grade separation to create an interchange utilizing a square loop design. As this intersection constantly ranks as one of Lenoir County's most dangerous intersections, we ask that these improvements be placed on a high priority. These improvements are needed to address the current concerns with an understanding that the conditions will worsen. This is due to the projected traffic increases expected on US70 traffic.

**8. Project U-4018 – PLAZA BOULEVARD EXTENSION:**

The extension of Plaza Boulevard from its existing terminus at North Queen Street (NC 58) to NC 11 North (Greenville Highway) is the last leg of the east-west connector, along with Carey Road, for the City of Kinston. Along with Carey Road Extension, these extensions will relieve heavy traffic pressure on the only existing east-west link, Vernon Avenue.

**9. NC 11 Pink Hill Bypass (TIP Project Number R2204)**

This section of NC 11 will be a continuation of the effort to connect I-40 in Duplin County to US 70 in Lenoir County. This will serve to provide a safer and more direct connection to the interstate system.

**10. Project U-3341 – Global TransPark "SPINE ROAD" Facility:**

This road will serve the central complex of the Global TransPark between the two runways. Planning and environmental studies should begin now. The project is already addressed under the existing GTP 404 permit and can be built expeditiously under that permit.

**11. Kinston Waterfront NOW Bike/Pedestrian Initiatives**

With major funding by the Department of Transportation and an additional contribution from the Lenoir County Tourism Development Authority, the City of Kinston has developed a Comprehensive Pedestrian Plan to improve and add to its pedestrian infrastructure. In addition to general citywide improvements, the plan focuses on connecting tourism venues and identifying pedestrian improvements for the central business district, both significant opportunities for economic development and quality of life improvement. It includes several major connecting features - most notably, an attractive pedestrian bridge across the Neuse River to connect Downtown Kinston - a place rich with cultural resources - and the Neuseway Nature and Health Education Center, and Planetarium.

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      02/02/09  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/02/09 **ITEM NO.:** 12

Resolution Requesting the North Carolina Department of Transportation: Division of Highways to Create a Roundabout at King Street and Dr. Martin Luther King, Jr., Boulevard

**WHEREAS**, King Street and Dr. Martin Luther King, Jr. Boulevard lie within the corporate limits of the City of Kinston and both are major thoroughfares and entrance ways into the City, and

**WHEREAS**, Dr. Martin Luther King, Jr. Boulevard and King Street are also known as US Highway 11/55 and are maintained by the North Carolina Department of Transportation, and

**WHEREAS**, the two streets currently create an intersection controlled by a traffic light, although the majority of traffic continues onto these same streets; and

**WHEREAS**, the Kinston City Council is concerned with the flow of traffic through Kinston and owns the vacant lot located on the northwest corner of this intersection. The Council has reviewed a proposed plan using a portion of the vacant lot to create a roundabout at this intersection and eliminate the need for a traffic light at the current intersection; and

**WHEREAS**, King Street and Dr. Martin Luther King, Jr. Boulevard are State-maintained highways; the Kinston City Council must make its recommendation to the North Carolina Department of Transportation to consider creating a roundabout and eliminating the need for a traffic light at the intersection of these two streets; and

**WHEREAS**, the Lenoir County Transportation Committee is the official body addressing transportation planning for Lenoir County; and

**WHEREAS**, the Lenoir County Transportation Committee has evaluated the creation of a roundabout at this intersection and supports the City of Kinston's request for its construction.

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED**, that the Lenoir County Board of Commissioners supports the Kinston City Council's request to the North Carolina Department of Transportation to consider a plan to create a roundabout at King Street and Dr. Martin Luther King, Jr. Boulevard which will eliminate the need for a traffic signal to improve the flow of traffic through Kinston, NC.

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      02/02/09  
Date

INTRODUCED BY: Michael Jarman, County Manager DATE: 02/02/09 ITEM NO.: 13

Resolution Opposing County Maintenance of Secondary Roads

WHEREAS, the NC General Assembly passed House Bill 1513 during the 2007 session; and

WHEREAS, HB1513 allows counties to “voluntarily” participate in the costs of transportation projects; and

WHEREAS, the 21<sup>st</sup> Century Transportation Committee and the Transportation Oversight Committee are considering eliminating the state’s Secondary Roads Program; and

WHEREAS, eliminating the state’s Secondary Roads Program could force counties to maintain and pave secondary roads.

**NOW, THEREFORE, BE IT RESOLVED BY THE LENOIR COUNTY BOARD OF COMMISSIONERS:**

1. It strongly opposes any efforts by the General Assembly or NCDOT to shift any transportation costs formerly paid by the State to the Counties.
2. It strongly opposes any efforts by the North Carolina General Assembly to appropriate local revenues whether property tax, sales tax, or any other local revenue for State transportation programs or any other State programs.
3. It strongly urges all counties to be fully aware and concerned that any invitation to participate in discussions of transportation needs may lead to an indirect appropriation of local funds.
4. That copies of this resolution are sent to Eastern Carolina RPO’s regional representatives in the NC General Assembly.

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

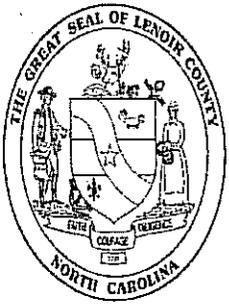
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      Date



BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$29,751 Line Item Transfer

Item NO. 14

**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

F<sup>n</sup> 08/09  
 Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

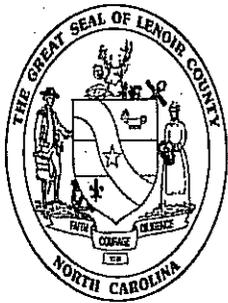
Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>			<b>INCREASE</b>		
<u>103531.3001</u>		<u>105310.7100</u>			
Administrative Reimbursement	\$ 10,200	Lease Purchase- DSS Building	\$ 29,751		
<b>DECREASE</b>			<b>DECREASE</b>		
<u>103991.991</u>		<u>104210.7100</u>			
Fund Balance Appropriated	\$ (10,200)	Lease/Purchase	\$ (17,000)		
		105310-3520			
		Main/Repairs-Equip.	\$ (12,751)		
	\$ -	Total	\$ -		

**Reason and Justification for Request:**

Line item transfer from MIS to cover lease costs of computer equipment for fiscal year 08/09.

Department Head Approval <i>[Signature]</i>	Date 1-28-09	Finance Officer Approval <i>Martha H. Maitz</i>	Date 1/29/09
Budget Officer Approval <i>[Signature]</i>	Date 1/29/09		
Board Approval (When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$120,980 Increase

Item NO. 15

LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

F<sup>^</sup> 08/09  
 Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>		<b>INCREASE</b>	
103531.3001		105372.1150		105372.1150	
ADMINISTRATIVE REIMBURSEMENT	\$ 120,980	CRISIS INTERVENTION-STATE	\$ 104,743	LIEAP CONTRACT	\$ 16,237
Total	\$ 120,980	Total	\$ 120,980		

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. No County match required.

Department Head Approval *[Signature]* Date 1-27-09

Finance Officer Approval *Mauda H. Martin* Date 1/27/09

Budget Officer Approval *Michael W. [Signature]* Date 1/29/09

Board Approval (When Applicable) Date \_\_\_\_\_ Date of Minutes \_\_\_\_\_

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/02/09 **ITEM NO.:** 110

Resolution Approving a 36-Month Operating Lease for Coeco Office Systems: \$153,624

**SUBJECT AREA:** Lease/Bids

**ACTION REQUESTED:**

The Board is requested to approve the award of the contract for the lease of eleven Multifunctional Copiers for a 36 month period to Coeco Office Systems: \$153,624.00.

**HISTORY/BACKGROUND:**

DSS began making inquiries concerning replacement of its existing printers, copiers and fax machines with Multifunctional Printers that can print, copy, fax and scan earlier in FY 08/09. A great deal of research by DSS went into the appropriate specifications needed to meet the future needs of the department. DSS copies/prints an estimated 2,500,000 documents per year and the ability to scan documents and store them electronically adds additional security in compliance with HIPPA regulations.

The North Carolina Families Accessing Services through Technology (NC FAST) Case Management System is scheduled to be implemented in 2011. This new case management system (along with technical support services) designed by the state will enable county social services workers to spend more time providing services to North Carolina families in need. This system will speak to the current and future automation needs of Aging and Adult services, Medical Assistance, Child Development, Work First and other Social Services programs. One of the requirements of this new system is the ability to store documents electronically; thus, the new machine's ability to scan documents is a necessary component in order to interface with the NC FAST system.

**EVALUATION:**

DSS revised the specifications and standards in the Requests for Proposals RFP for Multifunctional Printers on three different occasions and mailed them to all known vendors serving Lenoir County in an effort to solicit the most competitive and responsive proposals possible. The following informal bid proposals were received and subsequently opened on January 7<sup>th</sup>, 2009:

VENDOR	LEASE AMOUNT	ESTIMATED COPY COSTS	TOTAL
Coeco Office Systems	\$95,724.00	\$57,900.00	\$153,624.00
Daughety's Office Equipment Inc.	\$98,458.92	\$68,400.00	\$166,858.92
Maritime Business Concepts	\$96,081.12	\$76,858.50	\$172,939.62
IKON Office Solutions	\$117,648.00	\$62,190.00	\$179,838.00
Toshiba Business Solutions	\$111,240.00	\$76,500.00	\$187,740.00
Copy Pro	\$104,415.48	\$85,590.00	\$190,005.48
Oce North America	\$155,556.00	\$64,800.00	\$220,356.00

DSS is recommending that the contract be awarded to the low bidder, Coeco Office Systems for a 36-month lease at \$4,267 per month for a total of \$153,624.00 for the life of the contract. In the FY 08/09 Budget, \$111,000.00 was approved to cover this year's cost for MFP's. It is estimated that the cost for the remainder of this fiscal year for a contract beginning in March of 2009 would be \$17,068. Accordingly, more than a sufficient amount of funding has already been appropriated in the Budget to cover the proposed costs.

DSS has contracted with Coeco Office Systems for the past several years and has found their equipment and service to be very satisfactory.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

\_\_\_\_\_  
INITIAL

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** that the Lenoir County Board of Commissioners authorizes the Director of Social Services to execute a 36-Month Operating Lease for Coeco Office Systems in the amount of \$153,624.00 for printing, copying, faxing and scanning services.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST      02/02/09  
Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND/EMERGENCY TELEPHONE FUND  
 TRANSFER TO OTHER FUNDS/EMERGENCY TELEPHONE: \$10,582.50 INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND EMERGENCY TELEPHONE FUND		TRANSFER TO OTHER FUNDS EMERGENCY TELEPHONE SYSTEM		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> 10-3991-9910 FUND BALANCE APPROPRIATED	10,582.50	<u>INCREASE</u> 10-9800-8517 TRNSF TO E911-REIMBURSEMENT	10,582.50		
<u>INCREASE</u> 24-3437-9108 REIMBURSEMENT-GENERAL FUND	10,582.50	<u>INCREASE</u> 24-4320-5810 CAPITAL RESERVE	10,582.50		
Total	10,582.50	Total	10,582.50		

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM GENERAL FUND FUND BALANCE TO COVER TELEPHONE EXPENDITURES FROM FY 07-08 THAT ARE INELIGIBLE FOR EXPENDITURE FROM E911 FUNDS. THESE FUNDS WERE BUDGETED IN THE E911 FUND IN FISCAL YEAR 2007-2008 AND EXPENDED IN FISCAL YEAR 2007-2008. HOWEVER, DUE TO MANY CHANGES IN THE GUIDELINES FOR E911 ELIGIBILITY, THESE ARE NOT ALLOWABLE.

Department Head Approval <i>[Signature]</i>	Date 12-22-08	Finance Officer Approval <i>[Signature]</i>	Date 1/08/09
Budget Officer Approval <i>[Signature]</i>	Date 1/09/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 18

BUDGET ORDINANCE AMENDMENT: GENERAL FUND/EMERGENCY TELEPHONE FUND  
 TELEPHONE EXPENSE: \$60,000. DECREASE/INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND EMERGENCY TELEPHONE FUND		TELEPHONE EXPENSE		10-4315-3210 TELEPHONE EXPENSE 24-4320-3210 TELEPHONE EXPENSE	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> 10-3991-9910 FUND BALANCE APPROPRIATED	60,000.00	<u>INCREASE</u> 10-4315-3210 TELEPHONE EXPENSE	60,000.00		
<u>DECREASE</u> 24-3437-4130 E 911 REVENUE - STATE	60,000.00	<u>DECREASE</u> 24-4320-3210 TELEPHONE EXPENSE	60,000.00		
Total	60,000.00	Total	60,000.00		

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO MOVE THE APPROPRIATION OF TELEPHONE EXPENDITURES IN COMMUNICATIONS FROM THE EMERGENCY TELEPHONE FUND TO THE GENERAL FUND. THESE EXPENDITURES ARE NO LONGER AN ELIGIBLE EXPENSE FROM E-911 FUNDS PER THE NEW E-911 BOARD.

Department Head Approval <i>[Signature]</i>	Date 1-8-09	Finance Officer Approval <i>[Signature]</i>	Date 1/08/09
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Budget Officer Approval <i>[Signature]</i>	Date 1/9/09
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Board Approval (When Applicable)	Date	Date of Minutes
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Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE/TAX: \$15,000.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

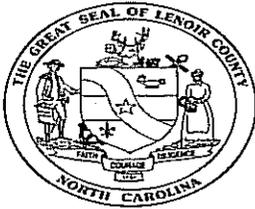
Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		FINANCE / TAX		10-3100-1700 TAX PENALTIES & INTEREST 10-4140-1921 MISCELLANEOUS LEGAL FEES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>DECREASE</u>		
10-3100-1700	TAX PENALTIES & INTEREST	15,000.00	10-4140-1921	MISCELLANEOUS LEGAL FEES	15,000.00
Total		15,000.00	Total		15,000.00

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO BUDGET ADDITIONAL TAX PENALTIES AND INTEREST RECEIVED FROM FORECLOSURE OF REAL PROPERTY. ATTORNEY FEES ARE INCLUDED IN PENALTIES & INTEREST COLLECTED ON FORECLOSED PROPERTY AND ARE PAID OUT TO THE ATTORNEY THAT HANDLED THE FORECLOSURE FOR THE COUNTY TAX DEPARTMENT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marcia H. Martin</i>	<i>1/27/09</i>	<i>Marcia H. Martin</i>	<i>1/27/09</i>
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	<i>1/29/09</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: NON-DEPARTMENTAL/PUBLIC BUILDINGS: \$20,500: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	NON-DEPARTMENTAL PUBLIC BUILDINGS	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
10-3834-8616 RENT - BOWEN PROPERTIES	28,500.00	10-4200-4550 INSURANCE-BLDG/COMM LIAB 5,000.00
		10-4260-3310 UTILITIES 9,000.00
		10-4260-3500 MAINT/REPAIRS-BLDGS 6,500.00
<u>DECREASE</u>		
10-3991-9910 FUND BALANCE APPROPRIATED	-8,000.00	
Total	20,500.00	Total 20,500.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE RENTAL INCOME FOR THE REMAINDER OF THE FISCAL YEAR FROM PROPERTY ACQUIRED FROM CHARLES BOWEN. THE PROPERTY WAS ACQUIRED TO PROVIDE THE NECESSARY SPACE TO CONSTRUCT A NEW JAIL FACILITY ADJACENT TO THE COURTHOUSE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Marti</i>	1/7/09	<i>Martha H. Marti</i>	1/7/09
Budget Officer Approval	Date		
<i>Michael W. Jam</i>	1/9/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item NO. 21

BUDGET ORDINANCE AMENDMENT: SCHOOL CAPITAL FUND  
SCHOOL BUILDING: \$57,032. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 -2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SCHOOL CAPITAL		SCHOOL BUILDING		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
21-3593-3300	SCHOOL BLDG CAPITAL FUNDS	42,773.00	21-5900-5001	PUB SCHOOL BLD CAP FUNDS	42,773.00
21-3991-9910	FUND BALANCE APPROPRIATED	14,259.00	21-5900-5002	SCH BLDG CAP FUNDS-LOCAL	14,259.00
Total		57,032.00	Total		57,032.00

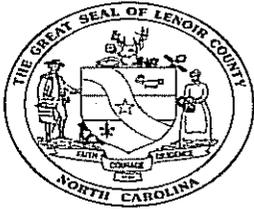
**Reason and Justification for Request:**

Budget Amendment to adjust revenues and expenditures in the Public School Building Capital projects to cover additional projects that have been approved by the Department of Public Instruction during the second quarter of FY 2008-2009. Currently there are thirteen (13) projects approved and in progress.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Marti</i>	1/09/09	<i>Marta H. Marti</i>	1/09/09
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	1/13/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item NO. 22

BUDGET ORDINANCE AMENDMENT: CAPITAL PROJECTS FUND: SHELL BUILDING #3: \$100,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL PROJECTS		SHELL BUILDING #3		43-3915-9101 CONTRIBUTION-COMMITTEE OF 100 43-8153-4991 MISCELLANEOUS 43-5153-5800 CONSTRUCTION	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
43-3915-9101	CONTRIBUTION-COMMITTEE OF 100	100,000.00	43-8153-4991	MISCELLANEOUS	10,000.00
			43-8153-5800	CONSTRUCTION	90,000.00
Total		100,000.00	Total		100,000.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE THE CONTRIBUTION THAT THE COMMITTEE OF 100 IS MAKING TOWARD THE BUILDING OF SHELL BUILDING #3. THIS MONEY WILL BE PAID BACK TO THE COMMITTEE OF 100 AFTER THE BUILDING HAS BEEN SOLD.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	12/23/08	<i>Martha H. Martin</i>	12/23/08
Budget Officer Approval	Date		
<i>Michael W. Farmer</i>	1/5/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/02/09 **ITEM NO.:** 23

Order for Tax Collector to Advertise 2008  
Taxes Which are a Lien on Real Property

**SUBJECT AREA:** Legal

**ACTION REQUESTED:**

Order the Tax Collector to advertise 2008 taxes, which are a lien on real property.

**HISTORY/BACKGROUND:**

Pursuant to G.S. 105-369(a), the Governing Body (Lenoir County Board of Commissioners) shall order the Tax Collector to advertise such tax liens.

**EVALUATION:**

The outstanding 2008 taxes which are a lien on real estate are \$2,683,522.93. This figure includes county, fire and late listing penalty as of January 26, 2009.

**MANAGERS RECOMMENDATION:**

To order the Tax Collector to advertise such tax liens.

\_\_\_\_\_  
Initials

**ORDER: NOW THEREFORE BE IT ORDERED BY THE LENOIR COUNTY BOARD OF COMMISSIONERS THAT** the Tax Collector advertise 2008 taxes which are liens on real property.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      02/02/09  
Date



## County of Lenoir

---

Office of the  
Tax Administrator

Drawer 3289  
Kinston, N.C. 28502

TO: Board of Commissioners

FROM: Darrell Parrish / Lenoir County Tax Collector

RE: G.S. 105-369(a) Unpaid Real Estate Taxes

DATE: February 02, 2009

General Statute G.S. 105-369(a) requires the tax collector to report to the governing body the total of unpaid 2008 taxes that are liens on real property and the governing body shall order the tax collector to advertise such tax liens.

The total of unpaid 2008 taxes that are liens on real property is \$2,683,522.93.

We will advertise these tax liens in the Kinston Free Press and in the Weekly Gazette on Wednesday, March 25, 2009.

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/02/09 **ITEM NO.:** 24

Resolution Authorizing the Award of a Contract for Demolition/Clearance Services for the 2006 CDBG Concentrated Needs Project: \$4,829

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:**

Award contract to the lowest, qualified bidder for the services of a demolition/clearance contractor in the 2006 Community Development Block Grant Concentrated Needs Project:

Rick Bostic Construction and Demolition

**HISTORY/BACKGROUND:**

Lenoir County was awarded \$700,000 for the CDBG Concentrated Needs project on July 31, 2006. This project will allow for the rehabilitation of three homes, acquisition and clearance of nine parcels, relocate five families and provide water and drainage improvement in the Willie White Road area of Lenoir County. Bids were taken for the demolition and clearance of two structures in that area. The contract will specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator.

**EVALUATION:**

These bids were received from three demolition/clearance contractors. The bids were as follows:

	<u>4751 Willie White Road</u>	<u>4769 Willie White Road</u>
Easy Does It	\$3,650.00	\$3,650.00
Charles Hughes Construction	\$3,475.00	\$3,475.00
<b>Rick Bostic Construction &amp; Demo</b>	<b>\$2,429.00</b>	<b>\$2,400.00</b>

The recommendation for award is to the lowest qualified bidder.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that:

The contract for demolition/clearance of the two properties listed on Willie White Road in the 2006 CDBG Concentrated Needs Project be awarded and executed by the Lenoir County Manager with

Rick Bostic Construction & Demo for the properties at 4751 Willie White Road and 4769 Willie White Road in the amount of \$4,829.00 total.

Funding Source                      46-4954-5800                      \$4,829.00

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      02/02/09  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/02/09 **ITEM NO.:** 25

Resolution Authorizing the Issuance of a Blanket Purchase Order for Squires Auto Generator & Started Service, Inc.: \$15,000: FY 2008-2009 for Vehicle Maintenance and Repairs

**SUBJECT AREAS:** Purchases / Bids

**ACTION REQUESTED:**

Approval of a Resolution authorizing the issuance of blanket purchase order for Fiscal Year 2008-2009 for Tires & Repairs 22-4511-3530 for Squires Auto Generator & Starter Service, Inc. for \$15,000.

**HISTORY/BACKGROUND:**

Beginning March 10, 2008, Lenoir County Transit began Operations in-house and will be utilizing Squires Auto Generator & Started Service, Inc. for repairs for the Fiscal Year 2008-2009.

**EVALUATION:**

This Blanket Purchase Order for Fiscal Year 2008-2009 will allow Lenoir County Transit to operate more efficient by having the Purchase Order in place when the need for the service arises.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** By the Lenoir County Board of Commissioners that the County execute a purchase order for \$15,000 for Squires Auto Generator & Started Service, Inc. for Fiscal Year 2008-2009 for recurring Vehicle Maintenance and Repair costs.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      02/02/09  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/02/09 **ITEM NO.:** 26

Resolution Approving a Revised Lease Agreement with CopyPro for  
Emergency Services Department: CopyPro: \$6,841.92

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

Request the Board to approve a revised lease agreement resolution with Copypro/Executive Leasing for the Emergency Services Department. This covers the lease payment, some supplies and maintenance on the machine for FY 2009.

**HISTORY/BACKGROUND:**

Lenoir County Emergency Services requires the use of a copy machine/printer/scanner on a daily basis for the four-(4) divisions that operate within the department. Emergency Services began the lease with Copypro in 2005. The current equipment is unable to handle the workload for the department and a different type of machine is needed to meet the current demands. The company has recognized our continual service repair requests and recommends a change in equipment. This does not include the property tax that has to be paid annually on any leased equipment.

**EVALUATION:**

The ES Department recognizes we cannot complete the scanning jobs with the current equipment with its demands and recommend that the department upgrade to a more efficient machine. Staff recommends this lease be upgraded, which will extend the current lease an additional five years, but will also allow for substantial savings. Current lease is \$740.99 and a new lease would be \$570.16.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that: the Emergency Services Department upgrade the current lease agreement with Copypro/Executive Leasing for copier/printer/scanner in the annual amount of \$6,841.92 for FY 2009-10.

Account No.: 10-4330-3990

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES: Brown** \_\_\_\_\_ **Davis** \_\_\_\_\_ **Graham** \_\_\_\_\_ **Humphrey** \_\_\_\_\_

**Pharo** \_\_\_\_\_ **Stroud** \_\_\_\_\_ **Sutton** \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 01/05/09 **ITEM NO.:** 27

Resolution Authorizing the Purchase of CAD Server Hardware, SQL Server Software and Neverfail Software NTE: \$45,000

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

Authorize the purchase of SQL Server software license and computer hardware from CDS in the amount of \$26,846 and Neverfail software, maintenance and remote installation from VisionAir in the amount of \$16,487 for a total not to exceed \$45,000 from budget line item 24-4320-5100.

**HISTORY/BACKGROUND:**

The Lenoir County Emergency Services Department-Communications Division, must maintain an up-to-date computer-aided dispatch (CAD) system. The Communications Division uses a redundant server set up for no interruption in CAD capabilities even in the event of a server failure on the primary server. The current server, primary and backup, set up is approximately six (6) years old. The system that allows for redundancy is incapable of handling the backup responsibilities of the CAD server and, due to its age, is no longer supported for repair or replacement making the purchase of a new system a necessity.

**EVALUATION:**

The purpose of the CAD server hardware, SQL server software and the Neverfail software is necessary for the Communications Division staff to effectively and efficiently perform the required telecommunicator duties of the Emergency Services Department. The total cost of this purchase is an allowable expense out of the Special Revenue Fund balance.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that: The purchase of CAD server hardware, SQL server software and licenses from CDS at a cost of \$26,846, and the Neverfail software license and remote installation from VisionAir at a cost of \$16,487 for a total cost not to exceed \$45,000 from line item 24-4320-5100 be approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      01/05/09  
Date

\_\_\_\_\_  
ATTEST                      Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/02/09 **ITEM NO.:** 28

Resolution Authorizing the Lenoir County Board of Commissioners to Sign a Resolution for a Parks & Recreation Trust Fund Grant (PARTF) in the Amount of \$300,000 with a Local Match of \$300,000 Over a Three (3) Year Period

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:**

The Board is requested to authorize the Chairman to sign a resolution for a \$300,000 Parks & Recreation Trust Fund Grant (PARTF).

**HISTORY/BACKGROUND:**

This grant will be used to construct a Lenoir County Soccer Complex where all county soccer will be played. It will be located on Hwy 11/55 South at the old Harper Salvage property. The facility will also be irrigated by the Clean Water Management Trust Fund water re-use grant.

**EVALUATION:**

The Parks and Recreation Department recommend approval of the resolution.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Chairman shall be authorized to sign a Parks & Recreation Trust Fund Grant (PARTF) in the amount of \$300,000 with a \$300,000 local match over the next three (3) budget years.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      02/02/09  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/02/09 **ITEM NO.** 29

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Juvenile Crime Prevention Council 2 <sup>nd</sup> Appearance	Kayla Waller Tara Taylor (Appointment)	December 2010
Lenoir County Economic Development Board 1 <sup>st</sup> Appearance	Bobby Merritt (Re-Appointment)	December 2011
Lenoir County ABC Board 1 <sup>st</sup> Appearance	Wiley Dawson (Appointment)	June 2010

**CURRENT VACANCIES:**

**Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**

**Lenoir County Planning Board – Districts One (1) and Four (4)**

**Grifton Planning Board – One (1) Vacancy**

**CJPP – Three (3) Vacancies**

**Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Juvenile Crime Prevention Council <b>2<sup>nd</sup> Appearance</b>	Kayla Waller Tara Taylor <b>(Appointment)</b>	December 2010
Lenoir County Economic Development Board <b>1<sup>st</sup> Appearance</b>	Bobby Merritt <b>(Re-Appointment)</b>	December 2011
Lenoir County ABC Board <b>1<sup>st</sup> Appearance</b>	Wiley Dawson <b>(Appointment)</b>	June 2010

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      02/02/09  
Date

\_\_\_\_\_  
ATTEST                      02/02/09  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County JCPD

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Kayla Waller  
 Address: PO Box 1632  
 City/State/Zip: Kinston, NC 28503  
 Telephone: (Home) 252-523-1295 (Work) 252-361-5691  
 Occupation: Student  
 Business Address: \_\_\_\_\_  
 Age: (Optional): 17  
 Number hours available per month for this position: 2 hrs. - 6 hrs.  
 Training: Teens Reaching Youth leader (TRY team) - 4-H  
 Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)              | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)                | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)                  | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)                  | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)                      | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)                     | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)                  | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)                   | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)                | Trent 2 (Moss Hill Ruitan Building)    |
| <u>Contentnea (Contentnea Ruitan Building)</u>     | Vance (GTP Ed & Training CTR.)         |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School)  |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Kayla Waller  
Signature of Applicant

9/9/08  
Date

# APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

### Advisory Board/Committee/Commission interested in:

Lenoir County Economic Board of Directors

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Bobby Merritt  
Address: 1404 St James Place  
City/State/Zip: Kinston, NC 28504  
Telephone: (Home) 252-522-0284 (Work) 252-527-6223 x104  
Occupation: Director of Workforce Development at Lenoir Community College  
Business Address: P.O. Box 188, Kinston, NC 28502  
Age: (Optional): 57  
Number hours available per month for this position: as needed  
Training: 4 years economic experience with position at LCC dealing with WIA Workforce Development  
Business and Civic Experience/Skills: Current Economic Board Member, Shell Building Board Member  
Evening Rotary Member, Kinston Enterprise Center

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: \_\_\_\_\_

### Circle your voting precinct

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)            |
| <b>K-4 (Northwest Elementary School)</b>    | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)     | Vance (Army Reserve Center, Airport)   |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

### CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

*Bobby Merritt*

1/7/09

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County ABC Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Wiley Dawson  
 Address: 4855 BRYAN-HARDY ROAD  
 City/State/Zip: LAGRANGE, NC 28551  
 Telephone: (Home) 252-566-3050 (Work) 252-566-3131  
 Occupation: MANAGER  
 Business Address: P.O. Box 308 LAGRANGE NC 28551  
 Age: (Optional): 53  
 Number hours available per month for this position: AS NEEDED  
 Training: SALES MANAGER  
 Business and Civic Experience/Skills: NATIONAL Board Member Ruritan  
NATIONAL, LOCAL member 33 years  
 Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | <u>Institute (Institute Methodist Church)</u> |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)        |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)        |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)           |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)           |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)              |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)           |
| Contentnea (Contentnea Ruitan Building)     | Vance (Army Reserve Center, Airport)          |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Wiley Dawson  
Signature of Applicant

1/23/2009  
Date