

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, FEBRUARY 4, 2008 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: None Scheduled

- | | | |
|----|--|-------------------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |
| | CONSENT AGENDA: 10 Min. | ACTION |
| 3. | Approval of Minutes: Regular Board Meeting: January 22, 2008
Closed Session Meeting: January 22, 2008 | Aytch/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Hollowell |
| 5. | Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$1,108: Increase | Jarman/Hollowell |
| 6. | Budget Ordinance Amendment: Capital Improvements: Community Development:
\$1,700: Increase | Jarman/Hollowell |
| 7. | Budget Ordinance Amendment: General Fund: DSS: \$34,555: Increase | Jones/Hollowell |

END OF CONSENT AGENDA

RESOLUTION: 15 Min.

- | | | |
|-----|--|-------------------|
| 8. | Proclamation: Career and Technical Education Month | Jarman/Board |
| 9. | A. Memo Re: G.S. 105-369(a) Unpaid Real Estate Taxes
B. Order for Tax Collector to Advertise 2007 Taxes which are a Lien on Real Property | Parrish/Hollowell |
| 10. | Resolution Authorizing County Administration to Enter into Lease Agreements with the N.C. Department of Correction and Coastal Horizon Center, Inc. \$38,200 | Jarman/Hollowell |
| 11. | Resolution Amending Payroll and Position Classification Plan | Jarman/Hollowell |

APPOINTMENTS: 5 Min.

- | | | |
|-----|--|-------|
| 12. | Resolution Approving Citizens to Boards, Commissions, Etc. | Aytch |
|-----|--|-------|

OTHER ITEMS: 10 Min.

- | | | |
|-----|---|--|
| 13. | Items from County Manager / County Attorney / Commissioners Public Comments/
Closed Session (if necessary) | |
|-----|---|--|

ADJOURN

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
January 22, 2008

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Tuesday, January 22, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey, and Claude Stroud.

Members absent: None

Also present were: Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Mr. Mark Pope, Economic Development Director, updated the Board on Economic Development activities in Lenoir County. Mr. Pope stated he wanted to present the Board a snapshot of happenings in Lenoir County for 2007. Mr. Pope stated Lenoir County saw a great deal of growth in the industrial, corporate arenas. The county was also host to several sports tournaments that brought many people and dollars to the area. The North Carolina State Games were held in Kinston, which was a major accomplishment. Many renovations, expansions and new businesses were brought to the area in 2007; Lenoir County attracted eight new companies, while nine other companies expanded bringing over 1,000 jobs to the area and over \$44 million in capital investments. The Economic Development Department remains very busy with 29 active projects.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Hollowell stated the 2008 Legislative Conference would be held March 1-5, 2008 in Washington, DC. Four County Commissioners will be attending this event; therefore the March 3, 2008 Board Meeting must be cancelled. The Board unanimously approved the cancellation. The County has received three new bids on surplus property owned by the County. Once approved, the 10 day upset bid process will. The Board unanimously approved the bids as presented.

Mr. Hollowell introduced a statement from Mr. Jarman regarding possible changes in county/city inspections. Administration (Kinston and Lenoir County) feel inspections currently being handled by the City (Kinston City Limits and ETJ) should be handled by Lenoir County. This would require the addition of one inspector to the County department. Inspection fees in this incorporated area have averaged between \$110,000 to \$150,000 over the last 5 years; therefore the cost of this position would be covered by revenue from inspection fees. City officials will be presenting this same proposal at the City Council meeting this evening. Upon a motion by Mr. Harper and a second by Mr. Davis, the Board unanimously approved the discussion of the collaboration.

Mr. Hollowell reviewed a letter from the North Carolina Department of Health and Human Services. In March, the North Carolina Office of Emergency Medical Services (OEMS) of the North Carolina Department of Health and Human Services will be conducting a site visit at Pitt County Memorial Hospital to consider its application for renewal of designation as a Level I trauma center. The Board was asked if they have any concerns regarding Pitt Memorial's Level I trauma status. There was no objection from board members.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the Consent Agenda:

3. Approval of Minutes: Regular Board Meeting: January 7, 2008 Aytch/Jarman
4. Budget Ordinance Amendment: Capital Improvements: Community Development: Jarman/Hollowell
\$1,000: Increase
5. Budget Ordinance Amendment: General Fund/Capital Improvements: \$7,500: Ellis/Hollowell
Increase

PUBLIC HEARING/RESOLUTIONS

Item No. 6 was a Public Hearing and Resolution Approving the Community Transportation Program Grant Application for FY 2008-2009: \$214,000: Administrative: \$136,325: Capital. Upon a motion by Ms. Brown and a second by Mr. Stroud, the Public Hearing opened at 4:27 p.m. The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Lenoir County as well as provides transportation options and services for the communities within this service area. These services are currently provided using demand response, subscription routes and deviated fixed routes. Upon a motion by Mr. Stroud the Public Hearing closed at 4:29 p.m. Upon a motion by Ms. Brown and a second by Mr. Humphrey, the Board unanimously approved Item No. 6.

Item No. 7 was a Public Hearing and Resolution Authorizing the Chairman of the County Commissioners to Sign a Resolution for the Battlefield Parkway and Soccer Complex: Water Re-Use Project.

Item No. 8B was a Resolution Authorizing the Lenoir County Board of Commissioners to Sign a Resolution for a Parks & Recreation Trust Fund Grant (PARTF) in the Amount of \$300,000 with a Local Match of \$300,000 over a Three (3) Year Period. Upon a motion by Ms. Brown and a second by Mr. Stroud, the Public Hearing opened at 4:31 p.m. Mr. Bill Ellis, Parks and Recreation Director stated the grant would be used for the construction of an 8" water line and pump station to pump water from the Kinston Water Reclamation Facility to irrigate and construct a battlefield parkway and to also irrigate a countywide soccer complex. The soccer complex will be located on Hwy 11/55 South at the old Harper Salvage property. The facility will also be irrigated by the Clean Water Management Trust Fund Water Re-use grant. The application deadline is February 1, 2008. Total project will be \$3.1 million. Mr. Rob Bizzell, Secretary of the Committee of 100 and Chairman of the Community Development Committee, addressed the Board. Mr. Bizzell stated the committee has determined battlefield restoration is an important project that will benefit the entire county. The committee encourages the grant application process and will fund up to \$200,000 to meet the requirements of the grant.

Joretta Durant – Ms. Durant stated she is opposed to the grant application for the proposed confederate battlefield. Ms. Durant would like to see the Board consider an indoor sports complex, this facility would accommodate summer camps and provide employment opportunity for the youths in the area. Regional sports events could be held at this site, rejuvenating the local economy.

Tera Archie – Ms. Archie spoke on behalf of the soccer complex, and is in full support of the project. Ms. Archie stated her children have played soccer for several years. Unfortunately, the county does not have the organization to help promote challenge soccer tournaments. Many parents who have children, who play soccer, have to pay Pitt County to play travel soccer. Tournaments take place in Pitt County, Craven County, Rocky Mount and Wilson County. Over 600 children played soccer for the Parks and Recreation Department last fall.

Mr. Lyle Holland, Chairman of the Lenoir County Battlefield Commission, stated the battlefield site is not a confederate battlefield. The Battlefield will show the First Battle of Kinston. The Battlefield Commission is simply trying to tell the story of this historic battle.

Dr. Lonnie Blizzard stated on December 13-14, 1862, 12,000 union troops under the command of General John G. Foster attacked a final line of defense of 2,000 confederate troops. The idea of the battle was not to beat them, but to delay them. The entire 100 acres should be preserved for re-enactments of such battles. This battlefield will become an asset for Kinston-Lenoir County.

Thurman Taylor – Mr. Taylor wanted to know the exact location of the proposed battlefield site. Dr. Blizzard stated the boundary is Hwy. 258, Measly Road, O.K. Street, and Neuse Haven Street, which was the Rivermont Community. There is a total of 100 acres in this location.

Myrtle Taylor- Ms. Taylor stated it has become increasingly hard for citizens to pay their bills and property taxes. She does not approve of the grant application to spend county dollars.

David Jackson – Mr. Jackson stated he is concerned with the safety of the children who will play on the future soccer site due to the salvage yard waste. Mr. Ellis stated a Phase 1 and Phase 2-mitigation study was complete before the property was purchased.

Mr. Graham stated Lenoir County is ranked 38th or 39th of the poorest counties in North Carolina. The Board has an opportunity and responsibility to move the county forward to create and jobs and a quality of life. The Board can not “shy away” from an opportunity to use state and federal dollars, that will in turn maximize local dollars to create jobs and opportunities for Lenoir County. It may not be a popular decision, but it may be the right decision to move and develop the county further.

Upon a motion by Mr. Stroud, the Public Hearing closed at 5:04 p.m. Upon a motion by Mr. Davis and a second by Mr. Harper, the Board unanimously approved Item No. 7. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 8B was unanimously approved.

Item No. 8A was a Resolution Authorizing the Payment for 241.65 Tons of #57 Stone Delivered to the Neuseway Nature Park for the Train Track: \$5,478.21. Mr. Ellis stated the stone has been delivered to the site in order to complete the train track at the Neuseway Nature Park. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 8A was unanimously approved.

RESOLUTIONS

Item No. 9A was a Resolution Honoring Nancy D. Keel. Ms. Brown read the resolution aloud for members of the Board and viewing public. Ms. Keel stated she has enjoyed her time working with the citizens of Lenoir County. The Board wished Ms. Keel well in her future endeavors.

Item No. 9B was a Resolution Honoring Virginia Bonar. Mr. Stroud read the resolution aloud for members of the Board and viewing public. Ms. Bonar stated she has enjoyed her time working with the citizens of Lenoir County. The Board wished Ms. Bonar well in her future endeavors.

Item No. 10 was a Resolution Requesting for Addition to State Maintained Secondary Road System: NCDOT. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11A was a Budget Ordinance Amendment: General Fund: DSS: \$54,270: Increase. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 11A was unanimously approved.

Item No. 11B was a Budget Ordinance Amendment: General Fund: DSS: \$104,365: Increase. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 11B was unanimously approved.

Item No. 12 was a Resolution Approving Mileage Reimbursement for County Employees from \$.485 to \$.505 Per Mile Effective February 1, 2008. Mr. Hollowell stated the current rate of mileage reimbursement, \$.485 was implemented in 2005 when prices were approximately \$2.28 for a gallon of regular gas. Today, however, the price of regular gas is approximately \$3.10 per gallon, which is an increase of approximately 36% from 2007. The present rate for Lenoir County of 48.5¢ per mile was approved on October 17, 2005, which was the same increase adopted by the IRS. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 12 was unanimously approved.

Item No. 13A was a Resolution Authorizing FY 2007-2008 Purchase for Two 2008 Ambulances from Select Customs Apparatus Inc., Wheelcoach: \$215,378. Mr. Roger Dail, Emergency Services Director addressed the Board. Mr. Dail stated Lenoir County Emergency Services operates twelve ambulances; two of these are 1992 and 1995 models. Each ambulance has in excess 175,000 miles. Lenoir County Emergency Services did a Request for Proposals (RFP) in 2007 to purchase the last ambulances, but had to do another RFP for the two ambulances, since we could not get 2007 chassis. Staff recommends the 2008 Chevrolet. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 13A was unanimously approved.

Item No. 13B was a Budget Ordinance Amendment: General Fund/Vehicle Replacement: \$300,000: Increase. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 13B was unanimously approved.

Item No. 14A was a Budget Ordinance Amendment: General/Capital Improvements: Community Development: \$21,860: Decrease. Mr. Hollowell stated the amendment is a mid year budget correction to the capital improvements fund. During the budget process, revenues to be received by the county for debt repayment from the City of Kinston and Tourism were omitted in error from budget worksheets. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14A was unanimously approved.

Item No. 14B was a Budget Ordinance Amendment: Insurance Fund/General Fund: Employee Insurance: \$110,000: Increase. Mr. Hollowell stated the amendment is a mid year budget amendment to reflect more accurately actual revenues and expenditures in the employee insurance fund. Transfer from the General Fund is from Fund Balance Designated for transfer from the General Fund to the Insurance Fund. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14B was unanimously approved.

Item No. 14C was a Budget Ordinance Amendment: Capital Improvements: Economic Development: \$1,150,000: Increase. Mr. Hollowell stated the amendment is to budget funds from the Golden Leaf Foundation for the Dupont Sarena Project. These funds are being used as part of the economic development incentive package approved by the Board on November 21, 2005. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14C was unanimously approved.

Item No. 14D was a Budget Ordinance Amendment: School Construction: Series 2007 Bond Construction: \$2,960,473.21: Increase. Mr. Hollowell stated the amendment to transfer the budget for school bond construction projects from Fund 21 to a newly created Fund 41. This Fund was created per instructions of the Local Government Commission in order to keep the school bond construction projects completely separated from any other school capital projects and allow each bond issue to be set up in a no-close project based fund. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14D was unanimously approved.

APPOINTMENTS

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston-Lenoir Tourism Development Authority 2nd Appearance	Lucille Harrison (Appointment)	June 2008 M: Brown S: Davis
Lenoir County Board of Health 1st Appearance	Clifton J. Miller, Jr. Richard Carlyle Bruce L. Reese (Re-Appointment)	January 2011
Lenoir County Equalization and Review Board 1st Appearance	Meredith Craig Forrest Dawson William Whittington (Re-Appointment)	January 2011

Item No. 16 was a Resolution Appointment to the Lenoir County Juvenile Crime Prevention Council (JCPC). Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 16 was unanimously approved.

CURRENT VACANCIES:

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – K-6 Precinct & At-Large**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Lenoir County Transportation Committee – At Large Member – Business Community**

CLOSED SESSION

Upon a motion by Mr. Taylor and a second by Mr. Humphrey, and unanimous approval, closed session was entered at approximately 5:32 p.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Ms. Brown and a second by Mr. Harper, the Board moved out of closed session at 6:07 p.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Ms. Brown and a second by Mr. Harper Open Session re-convened at 6:07 p.m. Mr. Taylor stated an economic development project was discussed, the Board took no action during closed session.

ADJOURNMENT

Upon a motion by Mr. Humphrey, the meeting was adjourned at 6:08 p.m.

Respectfully submitted,

Reviewed By



Lashanda Aytch
Clerk to the Board

Michael W. Jarman
County Manager

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2007	Homier Distributing Co.	63334	\$100.00	Out of Business
2007	Nicholas Price	57454	180.92	Legal Exemption
2007	Benjamin Tyson	2967	235.79	Keying Error
2007	Donnie Rawls	19634	141.16	Corrected Listing
2007	Harry Jarman	15003	148.30	Corrected Situs
2007	Grayco Builders	10520	154.78	Out of Business
2007	U S Bank	64820	712.80	Double Listed
2007	Fadi Awadallah	53838	235.62	Corrected Listing
2007	John Gaynor	9586	261.70	Legal Exemption
2007	Curley Crouch	54502	403.92	Out of Business
2005	Joyce Marshburn	18859	161.69	Listed in other county
2006	Joyce Marshburn	18859	163.68	Listed in other county
2007	Joyce Marshburn	18859	147.66	Listed in other county
2004	Joyce Marshburn	18859	170.68	Listed in other county
2007	Lenox Incorporated	81248	2034.87	Adjusted Value
2007	Lynn McDowell	40198	195.57	Corrected Listing
2007	Lenox Incorporated	81248	103.55	Corrected Listing
2006	Maria Ramirez	37655	110.14	Corrected Listing
2007	Junior Jones	16639	323.11	Double Listed
2007	Deidra Daughety	10133	228.44	Corrected Listing
2007	Dewey Bell	63843	241.02	Double Listed
2007	Darue Bryant	47324	141.37	Corrected Listing
2007	Betsy Streeter	40779	358.72	Double Listed
2006	Ambbumed	62526	7516.53	Listed in other county
2007	Max Air LLC	59256	217.41	Corrected Listing
2007	Hasler Inc	59240	1126.03	Corrected Listing
2007	Carlos Linton	18292	108.00	Corrected Listing
2007	LaGrange Frink Alumni	50653	5767.20	Legal Exemption
2007	Timothy Price	23553	174.60	Adjusted Value
2007	Timothy Harvath	26042	280.37	Adjusted Value
2007	Iris Jacobs	4671	155.04	Listed in other County
2007	Denise King	64849	405.94	Adjusted Value
2007	Joanne Galinis	26944	146.16	Listed in other County

2007	John Marinucci	50011	481.17	Legal Exemption
2007	Showanda Mosley	51989	107.96	Legal Exemption
2007	David Sutton	18809	172.77	Double Listed
2007	Christopher Porter	57300	324.37	Legal Exemption
2007	Thelma Perry	53938	126.50	Listed in other county
2007	Alfonza Williams	64974	688.82	Legal Exemption
2007	Alfonza Williams	64974	199.66	Legal Exemption
2007	Rondey Foye	64660	114.79	Adjusted Value
2007	Anthony Monroe	30021	139.20	Legal Exemption
2007	Michael Godsey	60808	276.31	Legal Exemption
2007	Antonio Hardy	2465	408.16	Legal Exemption
2008	Teresa McDowell	40198	942.60	Corrected Listing
2007	Lavelle Greer	61289	158.46	Keying Error

Refunds

Year	Name	Account	Amount	Reason
2007	Patricia Howard	41098	\$1085.21	Keying Error

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

AMENDMENTS:

MOVED _____ SECOND _____

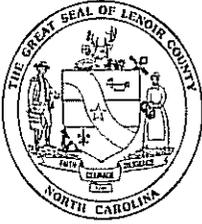
APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 02/04/08
Date

ATTEST 02/04/08
Date



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2007-2008

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE /SHERIFF	10-3842-8500 INSURANCE MISCELLANEOUS 10-4310-3530 MAINTENANCE/REPAIR VEHICLES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
10-3842-8500 INSURANCE MISCELLANEOUS	1,108.00	10-4310-3530 MAINTENANCE/REPAIR VEHICLES	1,108.00
Total	1,108.00	Total	1,108.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM ALLSTATE INSURANCE COMPANY FOR A TRAFFIC ACCIDENT ON JANUARY 13, 2008. ALLSTATE INSURANCE'S INSURED COLLIDED WITH A PARKED LENOIR COUNTY SHERIFF'S VEHICLE. PROCEEDS WILL BE USED TO REPAIR THE LENOIR COUNTY VEHICLE. FUNDS IN THE AMOUNT OF \$1,107.10 WERE RECEIVED FROM ALLSTATE INSURANCE ON JANUARY 28, 2008.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Thomas L. Hollowell</i>	<i>1/28/08</i>	<i>Thomas L. Hollowell</i>	<i>1/28/08</i>
Budget Officer Approval	Date		
<i>Murphy W. Jarmann</i>	<i>1/28/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	



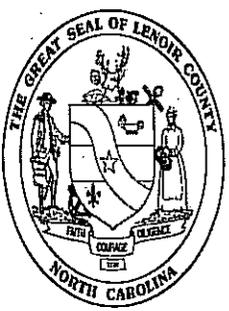
LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2007-2008
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND CAPITAL IMPROVEMENTS	DEPARTMENT COMMUNITY DEVELOPMENT	LINE ITEM DESCRIPTION 40-3612-8401 DONATION-RECREATION TRAIN 40-4930-5111 RECREATION-TRAIN PROJECT	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title INCREASE 40-3612-8401 DONATION-RECREATION TRAIN	Amount 1,700.00	Account # and Title INCREASE 40-4930-5111 RECREATION-TRAIN PROJECT	Amount 1,700.00
Total 1,700.00		Total 1,700.00	
Reason and Justification for Request: TO BUDGET FUNDS RECEIVED FROM PRIVATE DONATIONS FOR THE TRAIN PROJECT AT THE NATURE CENTER.			
Department Head Approval <i>Thomas L Hollowell</i>		Finance Officer Approval <i>Thomas L Hollowell</i>	
Date 1/25/2008		Date 1/25/2008	
Budget Officer Approval <i>Michael W. Gunn</i>		Date 1/28/08	
Board Approval (When Applicable)		Date of Minutes	



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$34,555 Increase

Item No. 7

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

Fⁿ 07/08
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	SOCIAL SERVICES	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
103531.3001 ADMINISTRATIVE REIMBURSEMENT	\$ 34,555	105372.1150 CRISIS INTERVENTION	\$ 34,555
Total		Total	
\$ 34,555		\$ 34,555	
Reason and Justification for Request:			
Line item adjustments to reflect additional allocations received. No County match required.			
Department Head Approval		Finance Officer Approval	
Date		Date	
1-23-08		1-25-08	
Budget Officer Approval			
Date			
1-28-08			
Board Approval (When Applicable)		Date of Minutes	
Date		Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

PROCLAMATION

Career and Technical Education Month

WHEREAS, February 1-29 2008 has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

WHEREAS, profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

WHEREAS, career and technical education provides Americans with a school-to-careers connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

WHEREAS, career and technical education gives high school students experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating potential dropouts and giving all students leadership opportunities in their fields and in their communities; and

WHEREAS, career and technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

WHEREAS, the ever-increasing cooperative efforts of career and technical educators and business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade;

NOW THEREFORE, I Paul H. Taylor, Jr., Chairman of the Lenoir County Board of Commissioners, do hereby proclaim February 1-29, 2008 as

CAREER AND TECHNICAL EDUCATION MONTH

In Lenoir County and urge all citizens to become familiar with the services and benefits offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual work skills and productivity. **IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of Lenoir County this the 4th day of February, 2008.

Paul H. Taylor, Jr., Chairman

February 4, 2008
Date

Book No. 8



Office of the
Tax Administrator

County of Lenoir

Drawer 3289
Kinston, N.C. 28502

TO: Board of Commissioners
FROM: Darrell Parrish / Lenoir County Tax Collector
RE: G.S. 105-369(a) Unpaid Real Estate Taxes
DATE: February 04, 2008

General Statute G.S. 105-369(a) requires the tax collector to report to the governing body the total of unpaid 2007 taxes that are liens on real property and the governing body shall order the tax collector to advertise such tax liens.

The total of unpaid 2007 taxes that are liens on real property is \$2,713,277.44.

We will advertise these tax liens in the Kinston Free Press and in the Weekly Gazette on Wednesday, March 26, 2008.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 02/04/08 **ITEM NO.** 9B.

Order for Tax Collector to Advertise 2007
Taxes which are a lien on Real Property

SUBJECT AREA: Legal

ACTION REQUESTED:

Order the Tax Collector to advertise 2007 taxes, which are a lien on real property.

HISTORY/BACKGROUND:

Pursuant to G.S. 105-369(a), the Governing Body (Lenoir County Board of Commissioners) shall order the Tax Collector to advertise such tax liens.

EVALUATION:

The outstanding 2007 taxes which are a lien on real estate are \$2,713,277.44. This figure includes county, fire and late listing penalty as of January 22, 2008.

MANAGERS RECOMMENDATION:

To order the Tax Collector to advertise such tax liens.

Initials

ORDER: NOW THEREFORE BE IT ORDERED BY THE LENOIR COUNTY BOARD OF COMMISSIONERS THAT the Tax Collector advertise 2007 taxes which are liens on real property.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 02/04/08
Date

ATTEST 02/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 2/04/08 **ITEM NO.** 10

Resolution Authorizing County Administration to Enter into Lease Agreements with the N.C. Department of Correction and Coastal Horizon Center, Inc. \$38,200

SUBJECT AREA: Legal

ACTION REQUESTED:

The Board is requested to authorize County Administration to enter into lease agreements with the N.C. Department of Correction and Coastal Horizon Center, Inc. for office space located on the second floor of the Hannibal Building.

HISTORY/BACKGROUND:

In 2007 the County entered into a lease/purchase agreement with the City of Kinston for property located at 301 E. King Street (Hannibal Building) to provide suitable office space for N.C.D.O.C. employees that were located in the sub-standard County facilities on Gordon Street. Office space on the first floor of the Hannibal Building accomplished this task. Lenoir County provided the Gordon Street offices to N.C.D.O.C., as required by statute, as an in-kind contribution. Due to the conditions of the Gordon Street offices, N.C.D.O.C. chose to lease additional necessary office space from another provider other than Lenoir County. With their current lease agreement expiring and with the County acquisition of the improved facilities of the Hannibal Building, N.C.D.O.C. would like to locate all of their employees under one roof.

EVALUATION:

Lenoir County has entered into a lease/purchase agreement with the City of Kinston for the Hannibal Building. N.C.D.O.C. wishes to locate all of its employees in one location and has agreed to lease office space from Lenoir County in the Hannibal Building. Coastal Horizon Center, Inc. has a need for office space to be used for the purposes of conducting the business of Treatment Accountability for Safer Communities (TASC). N.C.D.O.C. works closely with TASC, and to provide better services to clients, desires to have them housed in the Hannibal Building adjacent to N.C.D.O.C. offices. County Administration recommends leasing second floor office space to N.C.D.O.C and TASC and is coordinating with the appropriate parties to accomplish this task. The total annual revenue generated from these two leases is \$38,200. Cost-of-living adjustments and renewal provisions will be incorporated in both lease agreements.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorizes county administration to enter in to lease agreements with N.C.D.O.C. and Coastal Horizon Center, Inc., for office space located on the second floor of the Hannibal Building.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Chairman

02/04/08
Date

ATTEST

02/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 02/04/08 **ITEM NO.** 11

Resolution Amending Payroll and Position Classification Plan

SUBJECT AREA: Administration

ACTION REQUESTED:

The Board is requested to authorize County Administration to amend the payroll and pay classification plan to include separate positions for assistant county manager and finance director for fiscal year 2007-2008.

HISTORY/BACKGROUND:

Currently the assistant county manager serves as both assistant manager and finance director. Increasing responsibilities, duties, and needs in both areas make it impossible for one person to manage the workload of both positions. Prior to FY05-06 both positions were included in the payroll and position classification plan and both positions were filled. With the retirement of the prior assistant manager, current administration combined the duties of the two positions, created a maintenance supervisor position, and transferred transit responsibilities to the M.I.S. Director. Transit now offers expanded services which are being utilized by a much larger number of county residents. Improvements in our county facilities and increased maintenance efforts are obvious to everyone. New requirements of the Government Accounting Standards Board, multiple bond issues, additional grant funding and opportunities, etc. require additional time and attention to financial and accounting functions. These additional responsibilities prevent the finance director from assisting county administration in other areas.

EVALUATION:

The increased demands on a finance director to fulfill statutory obligations of the position and keep abreast of everchanging legal and accounting standards mandated by state and federal regulations, necessitates complete undivided attention to the duties of the finance position. Efficient and proactive leadership of our community requires the utilization of the assistant management position. This position is needed to assist with day-to-day management needs and special projects. Special projects such as the implementation of an employee wellness program, construction projects, facility needs, building utilization, risk management assessment and administration, investigation of grant and other funding opportunities, and numerous other special assignments will provide increased opportunities for Lenoir County to reduce costs, increase savings, and improve services. With the reinstatement of this position, county administration will become more efficient and proactive due to the ability to interact more with staff, to be more involved with community activities, economic development projects and state and regional issues that impact the citizens of Lenoir County.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorizes county administration to amend the Lenoir County payroll and pay classification plan to include separate positions for assistant county manager and finance director for the fiscal year 2007-2008.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Chairman 02/04/08
Date

ATTEST 02/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 02/04/08 **ITEM NO.** 12

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 nd Appearance	Clifton J. Miller, Jr. Richard Carlyle Bruce L. Reese (Re-Appointment)	January 2011
Lenoir County Equalization and Review Board 2 nd Appearance	Meredith Craig Forrest Dawson William Whittington (Re-Appointment)	January 2011
Kinston-Lenoir Parks and Recreation Department 1st Appearance	Darrell Parrish (Re-Appointment)	January 2011

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member

Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian

Grifton Planning Board – One (1) Vacancy

JCPC – One (1) Vacancy; 1-Juvenile Attorney

Lenoir County Planning Board – District 1 & 3

CJPP – Four (4) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 nd Appearance	Clifton J. Miller, Jr. Richard Carlyle Bruce L. Reese (Re-Appointment)	January 2011
Lenoir County Equalization and Review Board 2 nd Appearance	Meredith Craig Forrest Dawson William Whittington (Re-Appointment)	January 2011
Kinston-Lenoir Parks and Recreation Department 1st Appearance	Darrell Parrish (Re-Appointment)	January 2011

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Chairman 02/04/08
Date

ATTEST 02/04/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Board Health

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Clifton J. Miller, Jr.
 Address: P.O. Box 160
 City/State/Zip: Pink Hill, NC 28572
 Telephone: (Home) 252-568-9999 (Work) 252-523-3177
 Occupation: Funeral Home Operator
 Business Address: _____
 Age: (Optional): _____
 Number hours available per month for this position: _____
 Training: _____
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: January 2011

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Clifton Miller Jr.
Signature of Applicant

January 10, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County Board of Health

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Richard Carlyle
Address: 1107 Parrott Ave.
City/State/Zip: Kinston, NC 28501
Telephone: (Home) 252-527-2591 (Work) 252-522-1777
Occupation: Dentist
Business Address: 206 Airport Road Kinston, NC 28504
Age: (Optional): 41
Number hours available per month for this position: 6
Training: Dentist
Business and Civic Experience/Skills: American Red Cross

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: January 2011

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| <u>K-4 (Northwest Elementary School)</u> | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Richard Carlyle
Signature of Applicant

January 10, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County Board of Health

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Bruce L. Reese
 Address: 2239 Autumn Drive
 City/State/Zip: Kinston, NC 28501
 Telephone: (Home) 252-522-5929 (Work) 252-523-2020
 Occupation: Optometrist
 Business Address: 1007 W. Vernon Ave. Kinston, NC 28501
 Age: (Optional): 49
 Number hours available per month for this position: 1
 Training: _____
 Business and Civic Experience/Skills: Board of Health

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: January 2011

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| <u>K-6 (Teachers Memorial School)</u> | Sand Hill (Sand Hill VF Department) |
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| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Bruce L. Reese by [Signature]
 Signature of Applicant

January 10, 2008
 Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County Equalization and Review Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Meredith Craig
 Address: 1999 Country Squire Road
 City/State/Zip: Kinston, NC 28504
 Telephone: (Home) 252-522-4235 (Work) 252-523-8665
 Occupation: Special Events Manager
 Business Address: 3101 W. Vernon Avenue
 Age: (Optional): 31
 Number hours available per month for this position: As Needed
 Training: _____
 Business and Civic Experience/Skills: Travelers Protection Association; Chamber of Commerce; Phi Beta Lambda
 Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: January 2011

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
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| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | <u>Vance (Army Reserve Center, Airport)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Meredith Craig
Signature of Applicant

January 15, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County Equalization and Review Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Forrest Dawson
 Address: P.O. Box 1710
 City/State/Zip: La Grange, NC 28551
 Telephone: (Home) 252-510-4309 (Work) same
 Occupation: Sales Manager
 Business Address: same
 Age: (Optional): 55
 Number hours available per month for this position: As needed
 Training: Federal Land Bank - 2 yrs.
 Business and Civic Experience/Skills: In management position 20 yrs. Advisory Council at LaGrange Elementary + Frink Middle School
 Other County Boards/Committees/Commissions presently serving on: _____
 Expiration date of Term: 1/2011

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | <u>Moseley Hall (Frink Middle School Gym)</u> |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Forrest Dawson
 Signature of Applicant *Styck*

January 15, 2008
 Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County Equalization and Review Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: William W. Whittington
Address: 1710 Cambridge Drive
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 252-522-3265 (Work) 252-522-3191
Occupation: Investment Advisor
Business Address: 2914 N. Heritage St. Kinston, NC 28501
Age: (Optional): 75
Number hours available per month for this position: _____
Training: 35 yrs. in mortgage - Finance
Business and Civic Experience/Skills: LCC Board; Tax Assessor

Other County Boards/Committees/Commissions presently serving on: NONE

Expiration date of Term: January 2011

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| <u>K-4 (Northwest Elementary School)</u> | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

William W. Whittington
Signature of Applicant

January 15, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Parks and Recreation Department

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Darrell Parrish
Address: 391 Smith Grady Road
City/State/Zip: Seven Springs, NC 28578
Telephone: (Home) 569-0108 (Work) 527-7174
Occupation: Tax Administrator
Business Address: _____
Age (Optional): 46
Number hours available per month for this position: As Needed
Training: _____
Business and Civic Experience/Skills: Member of Moss Hill Rec. Assoc.
Other County Boards/Committees/Commissions presently serving on: Board of Education
Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | <u>Trent 2 (Moss Hill Ruitan Building)</u> |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Darrell Parrish
Signature of Applicant

January 30, 2008
Date

PARKS AND RECREATION DEPARTMENT
INTER-OFFICE MEMORANDUM

TO: County Manager's Office Date: January 29, 2008
FROM: Debra Wicker, Parks & Recreation Department
RE: Reappointment of Darrell Parrish on the Parks & Recreation Commission

Darrell Parrish's term on the Parks & Recreation Commission will expire on March 5, 2008. He represents the Pink Hill/Moss Hill districts and has done an excellent job. His input, commitment and leadership have been a very valuable asset to the commission.

According to the policy, Mr. Parrish is eligible for reappointment and can serve another three (3) year term, if the County Commissioners so desire. Mr. Parrish has stated that he would be willing to serve another three (3) year term.

I will include a copy of the attendance report which includes Mr. Parrish's good attendance on the commission and will also send you an updated copy of the Recreation Commission's roster when the County Commissioners approve his reappointment. Once Mr. Parrish's reappointment is approved, please send it to Carol Barwick, City Clerk for City Council's approval.

Thanks for your help and if you need any additional information please call me at 939-3334.

cc: Carol Barwick, City Clerk

**PARKS & RECREATION COMMISSION
ATTENDANCE REPORT
JANUARY 2007 TO DECEMBER 2007**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	MEETINGS % ATTENDED
Tony Turner	P	P	P	P	P	A	P	----	P	P	P	P	91%
Darrell Parrish	P	P	P	A	P	P	A	----	A	A	P	P	64%
Christi Fillippeli	P	P	P	P	P	P	P	----	A	P	P	P	82%
Wynn Whittington	P	P	----	----	----	----	----	----	----	----	----	----	100%
Matthew Sullivan	----	----	P	A	A	P	A	----	A	A	A	P	33%
Bill McMahon	P	P	P	P	P	P	A	----	P	P	P	P	91%
Cindy Briggs	P	A	----	----	----	----	----	----	----	----	----	----	50%
Clay Howard	P	A	----	----	----	----	----	----	----	----	----	----	50%
Jill Croom	P	P	P	P	P	P	A	----	P	P	P	A	82%
Ricky Killinger	P	P	A	A	P	A	A	----	P	A	A	A	36%
William Barker	----	----	A	A	P	P	P	----	A	A	A	A	33%
Keith King	----	----	A	P	A	P	P	----	P	P	A	P	67%
Beth Edwards	A	P	P	A	P	P	P	----	P	P	A	P	73%
Derrick Middleton	A	P	A	P	A	P	P	----	A	P	A	P	55%
Garland Nobles, Jr.	----	----	A	A	A	P	A	----	A	P	P	P	44%
Sue Ellen Maddux	P	P	P	P	A	P	P	----	P	P	P	P	91%
John Jones	A	P	P	P	P	A	P	----	P	P	P	A	73%