

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, FEBRUARY 7, 2011 – TIME: 9:00 A.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION: None Scheduled**

1. **Items from Chairman/Commissioners: 5 Min.**
2. **Items from County Manager: 5 Min.**

Board  
Jarman

**CONSENT AGENDA: 10 Min.**

3. Approval of Minutes: Regular Board Meeting: January 18, 2011
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein
5. Budget Ordinance Amendment: General Fund: DSS: \$219.98: Increase
6. Resolution Approving the Purchase Order and Contract with Telelanguage, Inc for Fiscal Year 10/11: \$1,500

**ACTION**  
Aytch/Jarman  
Parrish/Martin  
Jones/Martin  
Jones/Martin

**END OF CONSENT AGENDA**

**PUBLIC HEARING: 25 Min.**

7. Public Hearing Regarding the Requirements of the 2009 North Carolina Community Development Block Grant (CDBG) Program – Economic Development Category

Jarman/Martin

**PROCLAMATION/BUDGET ORDINANCE/RESOLUTIONS: 25 Min.**

8. Proclamation Declaring February 1-28, 2011 as Career and Technical Education Month for Care and Technical Education
9. Budget Ordinance Amendment: General Fund: Transportation: \$18,854: Decrease
10. Budget Ordinance Amendment: General Fund: Process Funds: \$34,553.25: Increase
11. Budget Ordinance Amendment: Capital Improvements: \$75,000: Increase
12. Budget Ordinance Amendment: General Fund: Health: (H1N1 Phase 111 #851) Line Item Budget: Increase: \$64,000
13. Budget Ordinance Amendment: General Fund: Capital Projects: \$1,390,000: Increase
14. Resolution to Approve Purchase Order for 135 Copies of Microsoft Office Access Database Software: \$3,645
15. **A. Memo G.S. 105-369(a) Unpaid Real Estate Taxes**  
**B. Order for Tax Collector to Advertise 2010 Taxes Which are a Lien on Real Property.**

Jarman/Board  
Bryan/Martin  
Jarman/Martin  
Jarman/Martin  
Huff/Martin  
Hollowell/Martin  
Jones/Martin  
Parrish/Martin

16. Resolution Naming New Road in the Falling Creek Area Humphrey/Board

**APPOINTMENTS: 5 Min.**

17. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Hall

**OTHER ITEMS: 10 Min.**

18. **Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary)** Hall

**RECESS**

**Budget Work Session for FY 11-12 Budget**

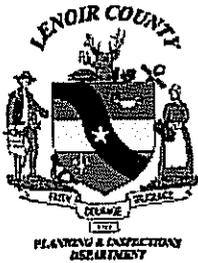
**ADJOURN**

**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** February 7, 2011  
**SUBJECT:** Items of Interest

1. Bids on Property
2. Memo: January 26, 2011: Lenoir County Planning Board & Staff: Re: No Term Limits for Planning Board Members
3. Green Lamp: Community Service Block Grant Funds
4. Letter: January 7, 2011: Eastern Carolina Council: Re: Eastern Carolina Dues
5. Letter: January 20, 2011: Eastern Carolina Council: Re: ECC Board Appointment
6. January 18, 2011: NCDHHS: Closure of Training Center at Lenoir Community College
7. Lenoir County Planning Department Minutes: October 21, 2010

2/2/2011

Action Required		Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Recommendation
B.	1934	4525-0915-8087	405	W. Washington	Kishida	No	Tax Foreclosure	\$ 5,340.55	\$ 1,747.53	\$ 4,500.00	\$ 500.00	\$ 1,000.00	Declined \$500.



**LENOIR COUNTY  
PLANNING BOARD**  
LENOIR COUNTY ADMINISTRATION BUILDING  
PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



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## MEMO

To: Lenoir County Board of Commissioners

From: Lenoir County Planning Board & Staff

Subject: No Term Limits for Planning Board Members

Date: January 26, 2011

The Lenoir County Planning Board held a public hearing on Thursday, January 20, 2011, at 6:00 p.m. with five (5) members in attendance. The board is to be comprised of seven (7) members and two (2) alternates for a total of nine (9) members. Currently the Board has five (5) members and the two (2) alternates for a total of seven (7). Historically the board has had problems with obtaining a quorum of members for the scheduled meetings as well as obtaining members to fill the entire Board.

The current Planning Board would like for the County Commissioners to consider **not** enforcing the term limits of members who are currently serving and would like to continue their service to the County. Any current member could serve past their term limits until a new application for appointment was received and approved from within the same planning district. This action would allow the integrity and functionality of the Planning Board to remain intact and thus allowing planning and development to continue to progress throughout the County.

Please inform and advise the Lenoir County Planning Board of your decision on this matter.

Regards,

A handwritten signature in cursive script that reads 'Wayland Humphrey'.

Wayland Humphrey,  
G.I.S./Planning Coordinator  
Lenoir County Planning & Inspections Dept.

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**RULES OF PROCEDURE  
LENOIR COUNTY PLANNING BOARD**

**ARTICLE I – OFFICERS AND DUTIES**

**SECTION 1.** Members shall be appointed to the Planning Board by the Lenoir County Board of Commissioners. ~~Planning Board members shall be appointed to a three (3) year term and may be appointed to serve two – three year terms for a maximum of six years.~~ However, any membership appointment made by the Board of Commissioners to fulfill an unexpired term of another planning board member shall not impede the member fulfilling the unexpired term from being appointed to a one or two – three year term. Official membership shall be appointed geographically by Planning Districts as follows: six (6) members appointed by Planning District(s) who reside outside any of the municipal boundaries in Lenoir County; one (1) at-large member who resides outside any of the municipal boundaries in Lenoir County.

- a. The Chair shall preside at all meetings, appoint all standing and temporary committees, and shall exercise full voting rights at his or her discretion on any matters under consideration.
- b. The Vice-Chair shall preside at meetings in the absence of the Chair.

**SECTION 2.** The elected officers of the Lenoir County Planning Board shall be the Chair and a Vice-Chair. A Secretary shall be appointed by the Lenoir County Manager's Office.

- a. The Secretary shall keep a record of all business transacted at any meeting of the Planning Board. The minutes of the Planning Board shall be kept on file and available for inspection during regular business hours.

## ARTICLE II - ELECTION OF OFFICERS

SECTION 1. Election of officers shall occur at the regular Planning board meeting for the month of June as the last item of business before adjournment of the regular meeting. Officers elected at the meeting shall take office immediately following their election.

SECTION 2. Nominations shall be made from the floor and elections of officers shall follow immediately. The nomination and election of a Chair shall precede the nomination and election of a Vice-Chair.

SECTION 3. A candidate receiving a majority vote of the entire membership of the Planning Board shall be declared elected.

SECTION 4. Vacancies in office shall be filled immediately by regular election procedure.

## ARTICLE III - MEETINGS

SECTION 1. A meeting of the Planning Board shall be held at a time and place agreed to by a majority of the Board members. In the event of a conflict with a holiday or other events, a meeting may be suspended by the Chairman.

SECTION 2. A quorum shall consist of more than one half of the appointed members of the Board present for a regularly scheduled or special meeting. A quorum shall not exist if the number of appointed members present is one half or less of the appointed members.

SECTION 3. Special meetings may be called by the Chair. It shall be the duty of the Chair to call a special meeting when requested to do so by the majority of the members of the Board or when, in the Chair's judgement, such meetings are necessary.

SECTION 4. All meetings or portions of meetings in which official action is taken shall be open to the general public. Notice shall be given as set out in Article 33C of Chapter 143 of the North Carolina General Statutes (143-318.9 et seq.).

SECTION 5. The meeting of the Board shall be limited to a two-hour duration unless extended by the majority vote of the Board for a specified period of time.

SECTION 6. It is the responsibility of each member of the Planning Board to attend the meetings of the Board. The Lenoir County Board of Commissioners requests that each Board to which they make appointments adopt a 75% per year attendance policy applicable to all appointees and enforce such policy through written notification to the Board of Commissioners.

#### ARTICLE IV - DUTIES OF THE OFFICERS

SECTION 1. The Planning Board shall complete tasks as assigned by the Lenoir County Board of Commissioners.

#### ARTICLE V - AMENDMENTS

SECTION 1. These Rules of Procedure may be amended by a majority vote of the Planning Board provided that the proposed change shall have been submitted in writing at the previous regular meeting of the Board.

rev 10/2000

**GREENE LAMP**  
**A Community Action Agency**  
**Since 1965**

Snow Hill Office  
Tel (252) 747-8146  
Fax (252) 747-4339

309 Summit Avenue • Kinston, North Carolina 28501  
Tel. (252) 523-7770 • Fax (252) 523-7868

Head Start Office  
Highland (252) 527-5252  
Fax (252) 527-7339  
Grainger Hill (252) 523-7770  
Fax (252) 523-7868

January 24, 2011

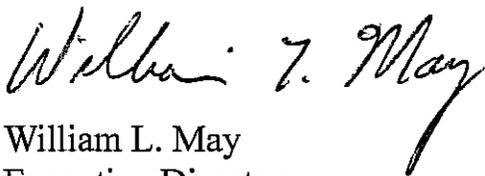
Mr. Michael W. Jarman, County Manager  
130 South Queen Street  
Kinston, NC 28501

Dear Mr. Jarman:

I am enclosing a summary of the Community Services Block Grant Program Funds for July 1, 2011 - June 30, 2012. The summary is for review and comment by the County Commissioners, no action is required, comments are encouraged and welcome.

If you need any further information please contact me.

Sincerely,



William L. May  
Executive Director



**GREENE LAMP**  
**A Community Action Agency**  
**Since 1965**

Snow Hill Office  
Tel (252) 747-8146  
Fax (252) 747-4339

309 Summit Avenue • Kinston, North Carolina 28501  
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**SUMMARY OF THE PROPOSED USE OF THE  
COMMUNITY SERVICES BLOCK GRANT FUNDS  
JULY 1, 2011 - JUNE 30, 2012**

Greene Lamp, A Community Action Agency is one of a network of nearly 1,000 nonprofit and public organizations throughout the United States originally established in 1965 under the Economic Opportunity Act to fight poverty. The current mission of Community Action Agencies is to become the pre-eminent community building, human services delivery and low-income advocacy network in America.

CSBG and other Greene Lamp staff represent the agency and the population it serves on a number of advisory groups, task groups, teams and committees. Greene Lamp operates Head Start in Greene and Lenoir Counties. The agency contracts with the Eastern Carolina Workforce Development Board to operate the WIA Youth Program in the following counties: Carteret, Craven, Duplin, Greene, Jones, Pamlico, Onslow and Wayne.

The purpose of the Community Services Block Grant (CSBG) award “differs from most other grants because it does not focus on funding a particular service; CSBG does not function solely as a “stand alone” program. Rather, CSBG funding can support the; (1) creation of new programs and services, (2) augmentation of existing programs and services; and (3) organizational infrastructure required to coordinate and enhance the multiple programs and resources that address poverty conditions in the community.”

Greene Lamp has been notified by Verna Best, Director of the North Carolina Office of Economic Opportunity, that its Community Services Block Grant allocation for the FY 2011 program year is \$225,590.00 with an application due date of March 25, 2011.

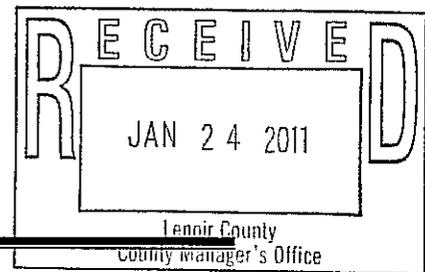


Greene Lamp is currently using 2011-2012 CSBG grant funds to provide comprehensive case management and supportive services to 40 (planned 40) low-income families in the Self-Sufficiency Project to reduce the barriers to daily living such as lack of employment, inadequate education, lack of training, inadequate job-seeking skills, lack of day care, lack of transportation, inadequate housing and poor management of money and/or resources. This is the 1<sup>st</sup> year of the three-year plan.

Input from the public will aid in determining whether Greene Lamp continues the Self-Sufficiency Project. It will also aid in determining what current levels should be and whether or not other services are needed. A public hearing will be held in each county prior to the submission of the application for funds.

The public is invited to inquire about or to comment on the proposal or existing program at the office in Snow Hill, 110-A Southeast First Street or at the Kinston office, located at 309 Summit Avenue. The point of contact in Snow Hill office is Georgia Edwards. The point of contact in the Kinston office is Brenda Outlaw. The proposal summary will be sent to the County Commissioners in each county and will be available for review at each Greene Lamp office listed above.

  
Eastern Carolina Council



PHONE: 252.638.3185 EXT 3004 • FAX: 252.638.3187 • E-MAIL: [lmoolenaar@eccog.org](mailto:lmoolenaar@eccog.org)

January 7, 2011

Mr. Mike Jarman  
County Manager of Lenoir County  
P. O. Box 3289  
Kinston, NC 28502

COPY

Dear Mr. Jarman:

Thank you for paying your FY 2010-2011 Eastern Carolina Council Dues. Your support of regional programs in aging, transportation planning and economic development is critical to the ongoing success of our nine-county region.

Annually, ECC member governments are asked to appoint or reappoint a member to the ECC Board. Appointments are for one year terms with no limit on the number of terms. County governments must appointment a county commissioner. Municipal governments may appoint a council member or a citizen of the local jurisdiction. Currently, the appointment from Lenior County is Ms. Jackie Brown.

Because the Economic Development Administration provides planning funds and economic development grants to the region, the ECC Board must meet certain membership requirements, including private sector representation. When making your appointment, it would be helpful if your council appointed someone who is a business owner, partner in a business, or is employed full or part time.

Mary Strickland, ECC Administrative Assistant, and I are available to answer questions. Mary can be reached at (252) 638-3185 ext. 3001 or at [mstrickland@eccog.org](mailto:mstrickland@eccog.org). My contact information is listed on the letterhead.

Thank you,

Larry Moolenaar  
Executive Director

Attachment

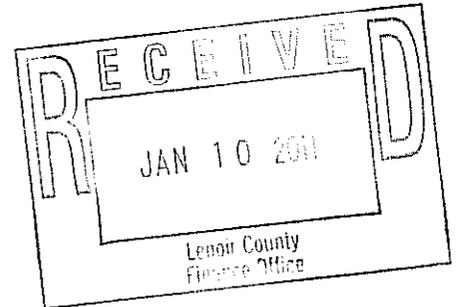


# Eastern Carolina Council

PHONE: 252.638.3185 EXT 3004 • FAX: 252.638.3187 • E-MAIL: [lmoolenaar@eccog.org](mailto:lmoolenaar@eccog.org)

January 7, 2011

Mr. Mike Jarman  
County Manager of Lenoir County  
P. O. Box 3289  
Kinston, NC 28502



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Thank you,

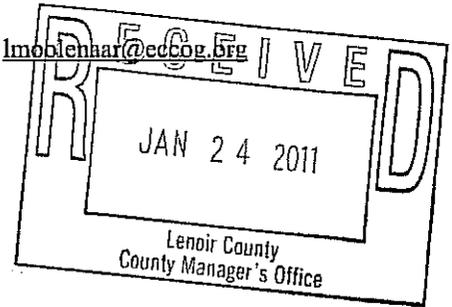
Larry Moolenaar  
Executive Director

Attachment

# Eastern Carolina Council

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PHONE: 252.638.3185 EXT 3004 • FAX: 252.638.3187 • E-MAIL: [lmoolenaar@ecc.org](mailto:lmoolenaar@ecc.org)



January 20, 2011

Mr. Mike Jarman  
County Manager of Lenoir County  
P. O. Box 3289  
Kinston, NC 28502

Dear Mr. Jarman:

Recently you receive a letter from the Eastern Carolina Council (ECC) requesting an appointment to the ECC Board. The ECC Budget and Audit Committee has asked me to clear up some confusion created by the last sentence in the third paragraph of the original appointment solicitation letter (see attached).

As stated in the original letter, appointments are for one year terms with no limit on the number of terms. County governments must appoint a county commissioner and municipal governments may appoint a council member or a citizen of the local jurisdiction. Within these parameters, counties and municipalities are free to appoint anyone they choose.

Because the Economic Development Administration (EDA) requires a certain percentage of the ECC Board to have a private sector affiliation, it is helpful if county and municipal appointments are also business owners, partners, or employed full or part time. If ECC can meet the EDA requirements through its regular appointment process, we will not have to request additional appointments later in the year.

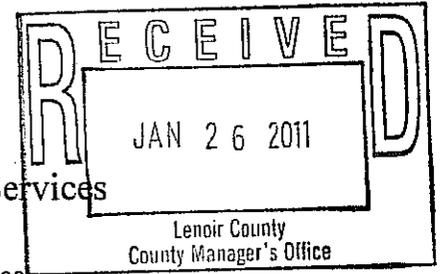
Please contact me if you have questions related to the appointment process.

Yours truly,



Larry Moolenaar  
Executive Director.

Attachment



North Carolina Department of Health and Human Services  
Division of Social Services

2408 Mail Service Center · Raleigh, North Carolina · 27699-2408  
Courier # 56-20-25 Fax # (919) 715-6714

Beverly Eaves Perdue, Governor  
Lanier M. Cansler, Secretary

Sherry S. Bradsher, Director  
(919) 733-3055

January 18, 2011

Mr. George Graham, Chairman  
Lenoir County Board of Commissioners  
Lenoir County Courthouse  
130 South Queen Street  
Post Office Box 3289  
Kinston, NC 28502

Dear Mr. Graham,

On behalf of my Director, Sherry Bradsher, I appreciate the opportunity to address your concerns. In providing a response to Mrs. June Cummings' original letter, it would appear that my copy of that response to the Board and your letter from the Board may have crossed paths in the mail. Nonetheless, I wanted to take an opportunity to personally respond and address the concerns expressed by the Board.

As I have previously expressed to Ms. Cummings, the Division elected to close the Kinston Regional Training Center to be both fiscally responsible and flexible to meet Eastern North Carolina's training needs. While the closure of this training center after 15 years of service present challenges, the Division remains committed to working directly with county Departments of Social Services in Eastern North Carolina to provide the same quality of training assistance that was being provided while the storied training center was in operation. This closure was quickly followed by the development of a more cost effective method of training delivery. This new method of training delivery will help meet these challenges by partnering with counties that have the same curriculum training needs to locate adequate training sites that are more central to those participating counties and that are more cost-efficient (preferably free). The actual training at these sites will be provided by two experienced home-based Staff Development trainers that reside in Eastern North Carolina. The vision is that training may, for example, take place one month in Wilmington, in Kinston the next, and in Elizabeth City the month after that. The Division envisions that this more agile model will allow county Departments of Social Services to deploy new workers at the same pace as when a fixed infrastructure was in place in Kinston but without the cost of space requirements. While the Division anticipates that this model may ultimately become more successful than the current regional training center system, in order to bring this model to scale statewide the Division has elected to implement this plan in stages beginning in Eastern North Carolina. The remaining four regional training centers support metro populations that will bring additional challenges to this innovative training approach. The Division will use lessons learned from the closure of the Kinston Regional Training Center and apply those lessons in the remaining metro training centers. It is the Division's intent to ultimately provide a training system that is as locally responsive as possible and that is as cost efficient as today's economics conditions demand.

Additionally, the Division continues to expand its catalog of on-line training for child welfare staff in all counties across North Carolina, including those in Eastern North Carolina, in an effort to help counties receive the excellent training that counties have come to expect from the Division without travel time and expenses.

Mr. George Graham

KRTC Closure

Page 2

I hope that this information is helpful to you and the Lenoir County Commissioners. The Division looks forward to working with the director of Lenoir County Department of Social Services and other directors to find adequate training facilities to support professional growth. If you have any further questions, please do not hesitate to let me know. Thank you and, again, my most sincere apologies for my delay in responding. Take care.

Sincerely,



R. Patrick Betancourt

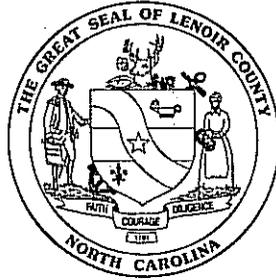
Interim Staff Development Program Administrator

Cc: Ms. June Cummings, Chairwoman Lenoir County Department of Social Services  
Representative-Elect Stephen LaRoque, North Carolina House of Representatives  
Representative William L. Wainwright, North Carolina House of Representatives  
Mrs. Sherry S. Bradsher, Director - North Carolina Division of Social Services

An Equal Opportunity/Affirmative Action Employer

Physical Location: Albemarle Building • 325 North Salisbury Street • Raleigh, North Carolina 27603-5905

## County of Lenoir



P.O. Box 3289  
101 North Queen Street  
Kinston, North Carolina 28502  
Telephone 252-559-2260  
*Planning & Inspections Department*

### **LENOIR COUNTY PLANNING BOARD OCTOBER 21, 2010 DRAFT MINUTES**

*Regular Meeting  
October 21, 2010*

#### **Members Present:**

*Eric Rouse-Chairman District 5  
Russell Hill-Alternate-1  
C.L. Braxton-District 3  
Derrick Carter-District 6  
Barry Seay-At-Large*

#### **Members Absent:**

*Ashley Jarman-Vice-Chairman  
District 2*

#### **1. Call Meeting to Order:**

Planning Board Chairman Mr. Eric Rouse called the meeting to order at approximately 6:00 P.M. and he also provided the Invocation.

#### **2. Approval of Minutes:**

**July 15, 2010:** Lenoir County Planning Board Member Mr. C. L. Braxton made a motion to accept the minutes as written and Board Member Mr. Barry Seay seconded the motion. The vote was unanimous to approve the July 15, 2010 minutes as written.

**3. Discussion and Decision on Variance Application VAR-10-001: is an application for variance request from the provisions of the ordinance to allow the setup of a manufactured home dated prior to 1976, as listed in Article 2.3-Manufactured Home of the Lenoir County Zoning Ordinance. The property location is 2578 Stroud Hill Rd., Pink Hill and is also known as tax parcel # 3478-87-7986. The subject property has a zoning designation of Rural.**

Planning Board Chairman Mr. Eric Rouse asked if anyone wished to speak to the Board regarding this issue. Mr. Bobby Swinson, along with the County staff approached and Chairman Rouse administered the Oath.

Mr. Wayland Humphrey, Lenoir County Planning Assistant, proceeded to give the Board background information. He stated the property in question where the mobile home will be located is 2578 Stroud Hill Rd. in Pink Hill. He stated that formerly there had been an old farmhouse located at this address but has been removed.

Mr. Humphrey stated the applicant, Mr. Bobby Swinson, had obtained this mobile home from his sister and it had been moved to this location from outside of Lenoir County. He pointed out to the Board that if this mobile home had previously been located in Lenoir County this meeting would not be necessary.

Planning Board Chairman Mr. Eric Rouse asked Mr. Humphrey which county was this mobile home in prior to being moved to Lenoir County. Mr. Humphrey advised him that he thought it came from Wake County. Mr. Humphrey stated there was evidence on the property that a septic system did exist on the property.

Mr. Derrick Carter asked if any permits for this mobile home had been issued by the Planning & Inspections Department and Chief Inspector Mr. Gary O'Neal advised him there had not been.

Mr. Bobby Swinson approached to address the Board. He stated he was employed by Mr. Winston Stroud who is the property owner. Mr. Swinson stated his intentions were to paint the mobile home brown and beige and make other improvements to it. He stated he was going to do landscape work also. Mr. Swinson stated he planned to live in the home himself.

Mr. Humphrey advised the Board that this mobile home would have to meet the same standards as any mobile home in the county regardless of age.

Board Member Mr. C.L. Braxton asked Mr. O'Neal if he had been inside the mobile home and about the interior condition. Mr. O'Neal advised him the interior was fine.

Chairman Rouse asked had there been any comment from adjacent landowners. Mr. Humphrey stated there had not been any calls or comments for or against **VAR-10-001**.

Mr. Eric Rouse asked Mr. Swinson how long the mobile home had been on the property before he came into the office and applied for a permit. Mr. Swinson stated it had been there approximately one week. Mr. Humphrey advised the Board that Mr. Swinson had already obtained the septic permit that is required by Lenoir County.

Mr. Rouse asked Mr. Humphrey if he had any recommendations. Mr. Humphrey stated that he did recommend that the home be improved. He commented that there had not been any opposition and that there was sufficient natural screening on the property. Mr. Humphrey stated this home would be replacing something that was unsightly before and therefore the Lenoir County Planning & Inspections Department had no objections to the application.

After a brief discussion there were no further questions or comments Chairman Rouse asked the members of the Board if they were ready to make a decision. Chairman Rouse made a motion to approve **VAR-10-001** with the stipulation that it comes into compliance with the **Findings of Facts** presented and all the Lenoir County codes. Board Member Mr. Barry Seay seconded the motion. The Board voted unanimously to approve **VAR- 10-001** with the preceding stipulation. Chairman Rouse stated the motion was carried.

Mr. Wayland Humphrey requested the **FINDINGS OF FACT** be accepted as presented in the application.

Therefore, on the basis of the foregoing, it is ordered that the application for **VAR- 10-001** be **APPROVED WITH THE PRECEEDING STIPULATON.**

#### **Update/Discussion:**

Mr. Wayland Humphrey advised the Board that there would **not** be a Planning Board Meeting November 18, 2010.

#### **Adjournment**

There being no further business to discuss before the Lenoir County Planning Board Chairman Mr. Eric Rouse made a motion of adjournment and Mr. Derrick Carter seconded the motion and the Board voted unanimously to adjourn at 6: 30 P.M. It was announced that the next scheduled meeting date is Thursday, **DECEMBER 16, at 6:00 P.M.**

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**January 18, 2011**

The Lenoir County Board of Commissioners met in open session at 4:00 pm on Tuesday January 18, 2011 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Tommy Pharo, Eric Rouse and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda A. Hall, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 pm. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Ms. Tammy Kelly and Dr. Stan Dixon of North Carolina Cooperative Extension addressed The Board about the Farm and Forrest Preservation Plan (FFPP). Dr. Dixon stated he would assist in identifying issues and provide recommendations for actions to encourage programs and policies to support farm and forestland preservation. The FFPP describes the current state of agriculture in the county; outlines the challenges and opportunities for agriculture and agribusiness that exist in the county; and list a set of recommendations that will help maintain the family farm and forestland. Currently, there are only 20 counties out of North Carolina's 100 with a certified FFPP. Each plan is endorsed by the County Board of Commissioners and certified by the NC Department of Agriculture. Counties with a certified FFPP receive priority status when seeking funding for Farmland Preservation and Agricultural development grants from the Agricultural Development and Farm and Preservation Trust Fund (ADFP). It is necessary to have the commitment of a team that understands the components, development and review of the FFPP to develop a good plan. Team members will be asked to promote the completion of surveys and participate in interviews that will be conducted; provide much needed feedback on the direction of the FFPP; supply data and information to help augment the FFPP; and concur on recommendations so that agriculture and the county can benefit from the FFPP. Surveys were inserted in each Board Members packet for review and completion. The response to the surveys will help us to better understand the needs of the industry and will also be used to evaluate existing and potential economic incentives which may benefit farmers and agribusiness. Dr. Dixon stated it is the hope of the FFP to save the family farms so they can stay in business and stay profitable. The Board thanked Ms. Kelly and Dr. Dixon for their presentation.

Mr. Daughety stated there is concern among citizens of the county regarding non-emergency transport. Due to these concerns Mr. Daughety made a motion for the county to form a committee consisting of five to seven people to see how services can be improved, if the service is funded properly or if the service should be out-sourced; Daughety's motion was seconded by Mr. Rouse. Mr. Roger Dail, Emergency Services Director addressed the Board. Mr. Dail stated that he along with other EMS personnel met with all local fire chiefs last week to discuss any concerns regarding emergency and non-emergency services. During that meeting none of the fire chiefs voiced any type of issues concerning non-emergency services. Mr. Dail asked if the concerns regard non-emergency transport where in regards to operations or using emergency trucks to do non-emergency calls. Mr.

Daughety stated he wants a committee to review how Non-Emergency-EMS is operated in general from all aspects. Mr. Jarman stated that service and policy should be reviewed but EMS operations should be managed by the EMS Director. Mr. Jarman stated he is fine with a committee, but does not want it to appear that services have not been reviewed in the past five years; Non-Emergency operations are discussed annually during the budget process. Mr. Graham cautioned the Board on where the county stood on emergency services a few years ago; what services were available and contracted out. The Board tried outside agencies to do non-emergency service but ended up having to provide the service to the citizens of Lenoir County. Mr. Dail stated he has no problem with a committee reviewing non-emergency services, but recommends the Medical Director for the county be chairman of this committee. The Medical Director decides whether to hire or fire anyone in a medical position working for the county. Mr. Daughety stated he wanted a fair and balanced committee, representing all areas of Lenoir County and nominated Ms. Sutton to represent the Board on the committee. Mr. Daughety stated he would like to have seven members on the committee. Mr. Davis stated if the committee is too large it may defeat its original purpose. Mr. Graham stated the Board does not need to send out false signals which would give the impression that the services are not working; non-emergency services is a revenue producing service and is being operated well by EMS staff. Mr. Davis recommended a listing of potential committee members be reviewed at the next Board meeting. The recommendation was agreed upon unanimously.

### **ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman reminded the Board of the Legislative Goals Conference, January 20-21<sup>st</sup> in Raleigh. Ms. Brown will be attending the conference as the voting delegate for the county. The NACo Legislative Conference will be held March 5-9<sup>th</sup> in Washington, DC: a head count is needed by February 7, 2011 of who will be attending the conference. Jail construction is still on schedule. A budget work session will follow after the February 7, 2011 Board meeting.

Mr. Daughety wanted to know the status of the county joining the Military Growth Task Force. Mr. Mark Pope, Economic Development Director, stated joining the task force would cost \$6200 annually and require a two year commitment. Mr. Pope stated there are still unanswered questions on the effectiveness of the task force. It is not known if Spirit or the GTP Foundation are aware of the Task Forces interest in Lenoir County.

Upon a motion by Ms. Sutton and a second by Mr. Pharo, the Board unanimously approved the Consent Agenda

3. Approval of Minutes: Regular Board Meeting: January 3, 2011

Hall/Jarman

### **BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

Item No. 4 was a Budget Ordinance Amendment: General Fund: Sheriff's Department: \$17,202.25: Increase. Ms. Martin stated the amendment budgeted funds from HIDTA (High Intensity Drug Trafficking Area) and OCEDTF (Organized Crime Drug Enforcement Task Force) grants. These are federal programs that target organized crime and narcotics. These funds are on a reimbursement basis. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 4 was unanimously approved.

Item No. 5 was a Budget Ordinance Amendment: General Fund: DSS: \$105,229: Increase. Mr. Jack Jones, Director of Social Service, addressed the Board. Mr. Jones stated the amendment is a line item adjustment to reflect actual allocation received. Crisis Intervention funds are 100% Federal and State Funds used to assist with heating and cooling needs. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 5 was unanimously approved.

Item No. 6 was a Budget Ordinance Amendment: Capital Projects Fund: Sanderson Gasoline: \$565,000, Increase. Mr. Pope stated that this amendment is a \$600,000 contribution from Sanderson Farms to help offset construction cost incurred by Lenoir County and the City of Kinston for the HWY 70 gas line project. The amendment will also budget \$88,000 received from Sanderson Farms for cost incurred in running pipe lines under the rail spur at the Sanderson Feedmill location. This amendment also corrects the prior amendment, Item No. 6-C approved on 8/02/10, which listed the entire \$123,000 cost of running the pipeline to the Feedmill. Piedmont Natural Gas (PPNG) absorbed the \$35,000 difference between \$123,000 and \$88,000 because they requested extra depth under the rail spur. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Approving the Kinston-Lenoir County Parks and Recreation 2011-2017 Master Plan. Mr. Bill Ellis, Parks and Recreation Director, addressed the Board. The Board was briefed on the Parks and Recreation Master Plan at the January 3<sup>rd</sup> meeting. The plan is necessary for the Parks and Recreation Department to apply for State and Federal grant funds to assist with Parks and Recreation activities throughout the year. There were no comments made by the Board. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Authorizing Lenoir County to Apply for a Parks and Recreation Trust Fund Grant (PARTF) NTE: \$500,000 for the Woodmen Community Center's Water Park. Mr. Ellis stated that the Kinston/Lenoir County Parks and Recreation is working to complete a grant application for a \$500,000 Parks & Recreation Trust Fund Grant. The grant will be used to develop a water park at the Woodmen Community Center. The local match is \$500,000 that Lenoir County has already committed to pay for the Woodmen project. There will be no additional local money needed to match this grant. This will allow us additional state dollars to complete the water park project and maximize the county's commitment to the project. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No.8 was unanimously approved

Item No. 9 was a Resolution Authorizing the Repeater Upgrade to the Existing 800MHz and 400MHz Radio Systems for Lenoir County: \$600,000. Mr. Dail stated the existing 800 MHz radio system for Lenoir County is approximately 17 years old and is beginning to experience some coverage issues due to the aging of the system. Staff has identified areas in Lenoir County, specifically in the northeast section better known as the "Tick Bite" area that is experiencing little to no coverage by portable or mobile devices. This lack of coverage puts responders on call in great danger with limited or no radio communication with the 911 Center. The existing 400 MHz radio system, which primarily services the County Fire Departments, is beginning to experience loss of coverage in other areas of the County; specifically the Lenoir/Wayne County boundaries, Lenoir/Duplin County boundaries and Lenoir/Pitt County boundaries. This can be attributed to the age of this system. Staff has evaluated the lack of coverage in specific areas of Lenoir County that affect both the 800 MHz and 400 MHz radio systems.

In conferring with the county's radio service company, Gatley Communications and Motorola, it has been determined these issues can be resolved without an entire upgrade of the existing systems. Placing an additional 800 MHz repeater in the area would enable the department to switch to the new repeater. This will result in no loss of communications with the 911 Center or other responders in the area. There has been recent legislation involving the Special Revenue monies collected from "wire-line" and "wire-less" phone usage, which states there can be a "one-time only" use of up to 50% of the existing County Fund Balance for the purpose of purchasing these repeaters, including any and all necessary hardware, software, licensing and installation. This money would not be allocated from the General Fund. Mr. Dail stated this solution does not fix the problems, but simply patches the current system. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 9 was unanimously approved.

**APPOINTMENTS**

Item No. 10 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. Upon a motion by Ms. Brown and a second by Mr. Pharo, the Board approved the appointment of Jamie Wallace to the Criminal Justice Partnership Program.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Criminal Justice Partnership Program</b> 2 <sup>nd</sup> Appearance	Jamie Wallace	December 2012
<b>Criminal Justice Partnership Program</b> 1 <sup>st</sup> Appearance	Ken Jones	January 2014
<b>Lenoir County Transit</b> 1 <sup>st</sup> Appearance	Robin Shaw	February 2014

**CURRENT VACANCIES:**

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist, (1) Dentist**
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

Item No. 12 was a Resolution to Support the Kinston Bypass Utilizing C.F. Harvey Parkway. Mr. Russell Rhodes, Transportation Chairman stated that the Lenoir County Transportation Committee has determined that the most advantageous route for Kinston Bypass R-2553 would be the continuation of C.F. Harvey Parkway to NC 11 and then back to Hwy 70 East via NC 11 S0802). This bypass route is expected to be more economical and would expedite the Kinston bypass project to maximize benefits for the region in economic development of these areas. The Lenoir County Board of Commissioners supports the North Carolina Department of Transportation feasibility study that will include C.F. Harvey Parkway and the NC 11 Eastern Bypass of Kinston as a viable alternative. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13 was unanimously approved.

**CLOSED SESSION**

Upon a motion by Mr. Graham and a second by Mr. Davis, and unanimous approval, closed session was entered at approximately 5:38 p.m. and the following cited: Number five (5) To establish or instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract. Upon a motion by Ms. Brown and a second by Mr. Pharo, the Board moved out of closed session at 5:55 p.m.

**OPEN SESSION AND ADJOURNMENT**

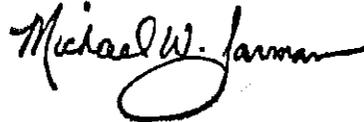
Upon a motion by Mr. Graham and a second by Mr. Davis Open Session re-convened at 5:55 p.m. a.m. Mr. Graham stated the Board discussed the purchase of property; no action was taken. The Board adjourned at 5:56 p.m.

Respectfully submitted,

Reviewed By



Lashanda A. Hall  
Clerk to the Board



Michael W. Jarman  
County Manager

RESOLUTION APPROVING THE RELEASES AND REFUNDS  
TO THE INDIVIDUALS LISTED HEREIN

**SUBJECT AREA:** Finance

**ACTION REQUESTED:**

Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

Year	Name	Account	Amount	Reason
2010	Dennis Hines	54259	\$112.14	Corrected Listing
2010	Thomas Ballard	1072	187.14	Corrected Listing
2010	Lester May	37469	191.53	Corrected Listing
2010	William Welles	21432	128.76	Listed in other County
2010	Alvester Finch	39917	139.50	Adjusted Value
2010	Leah Harper	11459	116.26	Adjusted Value
2010	James Taylor	29560	389.76	Corrected Listing
2010	Eugene Taylor	27229	438.00	Adjusted Value
2010	Christopher Stephens	19158	148.38	Adjusted Value
2009	Richard Baker	1008	103.22	Adjusted Value
2001	Major Whitney	42229	114.96	Corrected Listing
2002	Major Whitney	42229	104.60	Corrected Listing
2010	Tina Moore	62168	104.38	Corrected Listing
2010	Michael Wilkins	62941	351.83	Adjusted Value
2010	Robert Beckwith	1662	145.94	Corrected Situs
2010	David Bailey	61008	365.00	Legal Exemption
2010	Ezekiel Shackelford	25709	161.73	Legal Exemption
2010	Laura King	18630	653.70	Legal Exemption
2002	Purchase Power	53181	230.55	Corrected Listing

**Refunds**

Year	Name	Account	Amount	Reason
2009	James Taylor	53577	\$389.76	Corrected Listing
2010	Modular Solutions Inc	8703	253.50	Double Listed
2010	Peggy Albritton	193	115.95	Double Listed

**MANAGER'S RECOMMENDATION:**



Approval of releases as set out above.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/07/11  
Date

\_\_\_\_\_  
ATTEST                      02/07/11  
Date

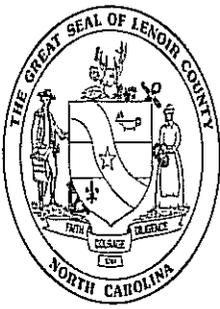
BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$219.98 Increase

*Item No. 5*



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

F<sup>Y</sup> 2011  
Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b>		<b>INCREASE</b>			
<b>103531.3001</b>		<b>105372.1151</b>			
ADMINISTRATIVE REIMBURSEMENT	\$ 219.98	Crisis-CP&L	\$ 219.98		
Total	\$ 219.98	Total	\$ 219.98		

Reason and Justification for Request:

Line item adjustments to reflect actual allocation received. Progress Energy-Energy Neighbor funds are 100% State funds to assist with heating & cooling needs.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	<i>2-1-2011</i>	<i>[Signature]</i>	<i>2/1/2011</i>
Budget Officer Approval	Date		
<i>[Signature]</i>			

Board Approval (When Applicable)	Date	Date of Minutes

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/07/11 **ITEM NO.:** 6e

Resolution Approving Purchase Order And Contract With Telelanguage, Inc., For Fiscal  
Year 10/11: \$1,500

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Social Services Director to execute a purchase order and contract with Telelanguage, Inc. for telephone interpreting services from January 1, 2010 through June 30, 2011.

Account # 105310.1980 Professional Services-Interpreter \$1,500

**HISTORY/BACKGROUND:**

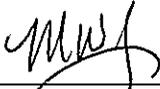
The Department of Social Services must comply with Title IV of the Civil Rights Act and other applicable Federal and State laws and their implementing regulations with respect to persons with limited English proficiency. DSS is required to provide free interpreter services to any client who is in need of language assistance. DSS employs two full time interpreter positions and has an agreement with Lenoir Memorial Hospital for telephone interpreting. DSS has relied upon the agreement with Lenoir Memorial Hospital for interpreter services with the recent vacancy of one interpreter position. The contract with Telelanguage, Inc. will serve as a back-up interpreting service when the agency's interpreter is unavailable and the hospital interpreters are unavailable by phone until we are able to fill the interpreter vacancy. The contract will ensure the agency has access to an interpreter at all times to serve the limited English proficient clients of the agency.

**EVALUATION:**

This is a six (6) month contract renewable with modification annually and is necessary for the agency to remain compliant with Title IV of the Civil Rights Act at all times.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

  
\_\_\_\_\_  
INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED**

The Lenoir County Board of Commissioners authorizes the Director of Social Services to execute a purchase order and contract totaling \$1,500 to Telelanguage, Inc. for Fiscal Year 2010/11 for telephone interpreting services.

Account # 105310.1980 Professional Services-Interpreter \$1,500

**AMENDMENTS**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Daughtey \_\_\_\_\_ Graham \_\_\_\_\_  
Rouse \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George Graham, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
DATE

Item No. 7

**PUBLIC HEARING NOTICE**

Notice is hereby given that the County of Lenoir will hold a public hearing on an amendment to the 2009 North Carolina Community Development Block Grant (CDBG) Project on Monday, February 7, 2011 at 9:00 am in the Commissioners Board Room at the County Courthouse, Queen Street, Kinston, NC. The County received \$400,000 in a 2009 CDBG Scattered Site Housing grant representing 100% of total project cost to provide housing assistance throughout the County. The hearing will provide information on a program amendment to add another house and low income family to the project. In addition, information will be provided regarding fair housing activities in accordance with CDBG requirements. Additional information is available from Mr. Michael W. Jarman, County Manager, P.O. Box 3289, Kinston, NC, phone: 252-559-6450. The County of Lenoir is an equal opportunity employer and service provider

*Tem Ab. B*

**PROCLAMATION**  
**Career and Technical Education Month**

**WHEREAS**, February 1-28 2011 has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

**WHEREAS**, profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

**WHEREAS**, career and technical education provides Americans with a school-to-careers connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

**WHEREAS**, career and technical education gives high school students experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating potential dropouts and giving all students leadership opportunities in their fields and in their communities; and

**WHEREAS**, career and technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

**WHEREAS**, the ever-increasing cooperative efforts of career and technical educators and business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade;

**NOW THEREFORE**, I George W. Graham, Jr., Chairman of the Lenoir County Board of Commissioners, do hereby proclaim February 1-28, 2011 as

**CAREER AND TECHNICAL EDUCATION MONTH**

in Lenoir County and urge all citizens to become familiar with the services and benefits offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual work skills and productivity.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the Great Seal of Lenoir County this the 7<sup>TH</sup> day of February, 2011.

George W. Graham, Jr., Chairman

February 7, 2011  
Date

Item No. 9



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 - 2011  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRANSPORTATION /GENERAL		ADMINISTRATION		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>DECREASE</u>		<u>DECREASE</u>			
22-3453-3605 REIMB. VEHICLE INSURANCE	-6,375.00	22-4510-4520 INSURANCE-VEHICLES	-7,500.00		
22-3991-9910 FUND BALANCE APPROPRIATED	-12,479.00	22-4510-4810 INDIRECT COSTS TO GEN FUND	-11,354.00		
<u>INCREASE</u>					
10-3991-9910 FUND BALANCE APPROPRIATED	4,876.00				
<u>DECREASE</u>					
10-3982-9800 INDIRECT COSTS FROM TRANSP. FUN	-4,876.00				
<b>Total</b>	<b>-18,854.00</b>	<b>Total</b>	<b>-18,854.00</b>		

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO CORRECT BUDGET LINES WITHIN THE TRANSPORTATION BUDGET. AT THE TIME THE COUNTY'S BUDGET IS ADOPTED, THE ACTUAL APPROVED NUMBERS HAVE NOT BEEN RECEIVED FROM THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION. THE APPROVED BUDGET FROM NCDOT WAS NOT RECEIVED UNTIL DECEMBER 2010.

Department Head Approval <i>Joy R. Brown</i>	Date 1/27/11	Finance Officer Approval <i>Marta H. Morte</i>	Date 1/27/11
Budget Officer Approval <i>Michael W. Gamm</i>	Date 1/28/11		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 10

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:  
PROCESS FUNDS:\$34,553.25 INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 - 2011  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	PROCESS FUNDS	10-3493-2301 GRANT-BATTLEFIELD ACQ-37-09-CW-1 10-4201-6020 BATTLEFIELD ACQ GRANT-37-09-CW-1	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
<b>REVENUES</b>		<b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>	
10-3493-2301 GRANT-BATTLEFIELD ACQ-37-09-CW-1715	34,553.25	10-4201-6020 BATTLEFIELD ACQ GRANT-37-09-CW-1715	34,553.25
Total	34,553.25	Total	34,553.25

**Reason and Justification for Request:**  
 TO APPROPRIATE GRANT FUNDS FROM THE NATIONAL PARK SERVICE FOR THE ACQUISITION OF LAND FOR THE PURCHASE OF THE KING TRACT OF THE KINSTON BATTLEFIELD. THE BOARD APPROVED RESOLUTION #20 ON 8/17/2009, AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS ON BEHALF OF THE HISTORICAL PRESERVATION GROUP. THE HISTORICAL PRESERVATION GROUP MADE APPLICATION FOR FUNDING THROUGH THE NATIONAL PARK SERVICE TO ACQUIRE 3.08 ACRES OF LAND ON HWY 258 SOUTH, WHICH IS A PART OF THE FIRST BATTLE OF KINSTON BATTLEFIELD PARK IN ORDER TO PRESERVE THE INTEGRITY OF THE REMAINING EARTHWORKS. THE 50% MATCH OF THIS GRANT WAS PROVIDED THROUGH THE REMAINDER OF THE LAND BEING DONATED BY THE OWNER. THIS IS A PASS THROUGH GRANT, WITH THE FUNDS BEING PAID OUT TO THE HISTORICAL PRESERVATION GROUP.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Matis</i>	1/25/2011	<i>Marta H. Matis</i>	1/25/2011
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	1/25/11		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 11

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND  
 ECONOMIC DEVELOPMENT: \$75,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 - 2011  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		ECONOMIC DEVELOPMENT		40-3980-9830 WEST PHARM-NO.2-STATE ONE NC 40-4920-5842 GRANT-WEST PHARM NO. 2-STATE O	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> 40-3980-9830 GRANT-WEST PHARM NO.2-STATE ONE NC	75,000.00	<u>INCREASE</u> 40-4920-5842 WEST PHARM NO.2-STATE ONE NC GRAN	75,000.00		
Total	75,000.00	Total	75,000.00		

**Reason and Justification for Request:**

TO APPROPRIATE STATE ONE-NC FUNDS RECEIVED BY THE COUNTY FOR THE WEST PHARMACEUTICAL EXPANSION #2. THIS IS THE 3RD ONE FOURTH PAYMENT OF A \$300,000. GRANT FROM THE NORTH CAROLINA DEPARTMENT OF COMMERCE ONE NC FUNDS THAT WERE AWARDED TO WEST PHARM ON OCTOBER 26, 2007. THE FIRST ONE FOURTH PAYMENT WAS RECEIVED IN OCTOBER 2009. THE SECOND ONE FOURTH PAYMENT WAS RECEIVED APRIL 1, 2010. THE FINAL ONE FOURTH BALANCE WILL BE AWARDED WHENEVER THE COMPANY REACHES ITS FINAL 25% OF ITS NEW JOBS AND HAS MADE ITS REQUIRED INVESTMENT. THIS IS A PASS-THROUGH GRANT - THE COUNTY WILL WRITE A CHECK TO WEST PHARM. IN THE AMOUNT OF \$75,000.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Marta</i>	<i>1/19/2011</i>	<i>Martha H. Marta</i>	<i>1/19/2011</i>
Budget Officer Approval	Date		
<i>Michael W. Farman</i>	<i>1/19/11</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

*Item No. 12*



**LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST**

FY 2010-2011  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	HEALTH	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title Amount	
<u>INCREASE</u>		<u>INCREASE</u>	
10-3511-3305 GRANT H1N1-PHS 111 -#851	64,000.00	<u>H1N1 PHASE III</u>	
		10-5193-1210 SALARIES & WAGES	30,000.00
		10-5193-1212 OVERTIME	5,000.00
		10-5193-1810 EMPLOYER-FICA	2,678.00
		10-5193-1811 EMPLOYER-MEDICARE	2,170.00
		10-5193-1820 EMPLOYER-RETIREMENT	1,750.00
		10-5193-1830 EMPLOYER-INSURANCE	4,302.00
		10-5193-1870 EMPLOYER 401-K	1,750.00
		10-5193-2900 OTHER SUPPLIES	4,350.00
		10-5193-3110 TRAVEL	2,000.00
		10-5193-3950 TRAINING	1,000.00
		10-5193-6900 CONTRACT SERVICES	9,000.00
Total	64,000.00	Total	64,000.00
<b>Reason and Justification for Request:</b>			
BUDGET AMENDMENT TO SET UP PHASE 3 OF THE H1N1 FUNDS PROVIDED TO THE COUNTY THROUGH THE FEDERAL GOVERNMENT. THESE FUNDS WILL BE USED FOR IMPLEMENTATION SUCH AS RESPONDING TO PANDEMIC FLU EVENTS AND ADMINISTERING THE VACCINES			
Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	<i>2/3/11</i>	<i>Marta H. Martin</i>	<i>2/3/2011</i>
Budget Officer Approval	Date		
<i>[Signature]</i>	<i>2/3/11</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

*Item No. 13*



**LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST**

FY 2010-2011 PAGE 1 OF 2  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL / CAPITAL PROJECTS	FINANCE	VARIOUS	
<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<b>INCREASE</b>		<b>INCREASE</b>	
10-3207-1100 2007 TAX LEVY	56,000.00	10-4150-1921 MISCELLANEOUS LEGAL	20,000.00
10-3210-1100 2010 TAX LEVY	500,000.00	10-4160-3310 UTILITIES	10,000.00
10-3232-1103 LOCAL OPT SLS TAX AR 44	15,000.00	10-4200-4520 INSURANCE-LIABILITY-VEHICLES	10,000.00
10-3260-1101 HEAVY EQUIPMENT TAX	10,000.00	10-4200-4550 INSURANCE-BLDG/COMM LIABILITY	5,000.00
10-3329-8907 REIMBURSE ELECTIONS-PINK HILL	1,700.00	10-4200-4988 TAXES DUE FORECLOSED PROPERTY	10,000.00
10-3329-8910 SCHOOL RESOURCE OFFICER	10,300.00	10-4200-4989 CLOSING COSTS-FORCLOSURES	10,000.00
10-3835-8202 SALE OF FIXED ASSETS-LAND	10,000.00	10-4200-4560 WORKERS COMPENSATION	300,000.00
10-3840-4011 OCCUPANCY & TOURISM TAX	15,000.00	10-4201-6107 OCCUPANCY & TOURISM TAX	15,000.00
10-3840-4012 5% COLLECTION FEE OCC TAX	750.00	10-4260-3310 UTILITIES	10,000.00
<b>DECREASE</b>			
10-3231-1100 LOCAL OPT SLS TAX AR39	-150,000.00		
10-3831-4910 INTEREST ON INVESTMENTS	-25,000.00		
10-3991-9910 FUND BALANCE APPROP	-53,750.00		
CONTINUED ON PAGE 2		CONTINUED ON PAGE 2	
Total	390,000.00	Total	390,000.00

**Reason and Justification for Request:**

MID YEAR BUDGET AMENDMENT TO MORE ACCURATELY REFLECT ACTUAL REVENUES, EXPENDITURES, AND PROJECTIONS FOR THE REMAINDER OF THE FISCAL YEAR FOR THE GENERAL FUND AND CAPITAL PROJECTS FUND.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Matis</i>	2/3/2011	<i>Martha H. Matis</i>	2/3/2011
Budget Officer Approval	Date		
<i>Michael W. Jarm</i>	2/3/11		
Board Approval (When Applicable)	Date	Date of Minutes	

*Item No. 13*  
*Continued*



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010-2011 PAGE 2 OF 2  
Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL / CAPITAL PROJECTS	FINANCE	VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>CONTINUED FROM PAGE 1</u>	390,000.00	<u>CONTINUED FROM PAGE 1</u>	390,000.00
<b>INCREASE</b>		<b>INCREASE</b>	
10-3991-9910 FUND BALANCE APPROP	500,000.00	10-9800-8516 TRANSFER TO CAPITAL PROJECTS	500,000.00
43-3981-9801 TRANSFER FROM GENERAL	500,000.00	43-8120-1990 ARCHITECT/ENGINEER	27,653.00
		43-8120-1993 GENERAL CONDITIONS	305,307.00
		43-8120-4991 MISCELLANEOUS	175,000.00
		43-8120-0010 CONTINGENCY	122,487.00
		<b>DECREASE</b>	
		43-8120-1992 CONSTRUCTION MANAGEMENT	-130,447.00
Total	1,390,000.00	Total	1,390,000.00

**Reason and Justification for Request:** APPROPRIATE \$500,000 FROM THE GENERAL FUND DESIGNATED FUND BALANCE FOR THE JAIL CONSTRUCTION PROJCT. THESE FUNDS WERE SET ASIDE DURING PAST FISCAL PERIODS FOR EXPENDITURES INCURRED PRIOR TO LOAN CLOSING AND FOR ITEMS NOT INCLUDED IN THE CONSTRUCTION AGREEMENTS BUT ARE THE OWNER'S REONSIBILITY , INCLUDING DESIGN, ENGINEERING, ENVIRONMENTAL TESTING, SPECIAL INSPECTIONS, PERMITS, RELOCATION OF UTILITIES, DEMOLITION, BUILDERS RISK INSURANCE, COUNSEL AND CLOSING FEES, AND HANDICAPPED INGRESS/EGRESS TO THE EXISTING COURTHOUSE DURING CONSTRUCTION.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Mauda N. Marti</i>	<i>2/3/2011</i>	<i>Mauda N. Marti</i>	<i>2/3/2011</i>

Budget Officer Approval	Date
<i>Michael W. Jarm</i>	<i>2/3/11</i>

Board Approval (When Applicable)	Date	Date of Minutes

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/07/11 **ITEM NO.:** 14

**Resolution to Approve Purchase Order for 135 Copies of  
Microsoft Office Access Database Software: \$3,645**

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to approve a purchase order to acquire 135 copies of Microsoft Office Access database software in the amount of \$3,645.

**HISTORY/BACKGROUND:**

Microsoft Office Access database software will allow our agency to create databases internally to organize the large amount of information within our agency saving time and money. Other Departments of Social Services in our State use this software to gather and organize tremendous amounts of data while saving administrative time and creating valuable agency forms and reports. For example, the software is used to create automated monthly day sheets that are the basis for DSS reimbursement. The database this software offers will eliminate the need to maintain paper forms, reduce administrative time spent keying days sheets into the state system and allow the agency accounting unit to oversee reimbursement coding. Wilson and other counties share their program designs for free and this would allow us to implement various time saving systems immediately. Other agencies use the software in other areas such as client logs, sign in/out programs and Medicaid transportation. The initial design of Access databases is simple and we should be able to utilize agency staff to create programs. In essence and summary, Access will save our agency time and money.

**EVALUATION:**

The Lenoir County Department of Social Services desires to buy 135 copies of Microsoft Access software at a cost of \$3,645 for the purpose of automating functions within the agency such as day sheet processing, sign in/out, client logs and Medicaid transportation. 60 % State and Federal Revenues are available for this purchase. The County costs are only 40% or \$1,458. A small investment now should allow our agency to save time and money.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

MW  
INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** that The Lenoir County Board of Commissioners approves a purchase order to acquire 135 copies of Microsoft Office Access database software in the amount of \$3,645.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

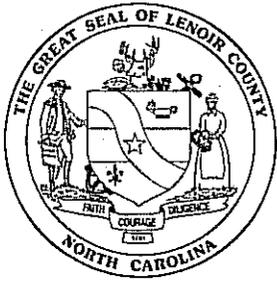
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/07/11  
Date

\_\_\_\_\_  
ATTEST      02/07/11  
Date



Item No. 154

## County of Lenoir

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Office of the  
Tax Administrator

Drawer 3289  
Kinston, N.C. 28502

TO: Board of Commissioners  
FROM: Darrell Parrish/ Lenoir County Tax Collector  
RE: G.S. 105-369(a) Unpaid Real Estate Taxes  
DATE: February 7, 2011

General Statute G.S. 105-369(a) requires the tax collector to report to the governing body the total of unpaid 2010 taxes that are liens on real property and the governing body shall order the tax collector to advertise such tax liens.

The total of unpaid 2010 taxes that are liens on real property is \$2,866,908.83.

We will advertise these tax liens in the newspaper on March 30, 2011.

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/07/2011 **ITEM NO.** 15.B

Order for Tax Collector to Advertise 2010  
Taxes which are a lien on Real Property

**SUBJECT AREA:** Legal

**ACTION REQUESTED:**

Order the Tax Collector to advertise 2010 taxes, which are a lien on real property.

**HISTORY/BACKGROUND:**

Pursuant to G.S. 105-369(a), the Governing Body (Lenoir County Board of Commissioners) shall order the Tax Collector to advertise such tax liens.

**EVALUATION:**

The outstanding 2010 taxes which are a lien on real estate are 2,866,908.83. This figure includes county, fire, and late listing penalty as of January 31, 2011

**MANAGERS RECOMMENDATION:**

To order the Tax Collector to advertise such tax liens.

  
Initials

**ORDER: NOW THEREFORE BE IT ORDERED BY THE LENOIR COUNTY BOARD OF COMMISSIONERS THAT**

The Tax Collector advertise 2010 taxes which are liens on real property.

Approval of releases as set out above.

AMENDMENTS:

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/07/11  
Date

\_\_\_\_\_  
ATTEST                      02/07/11  
Date

ABSTRACT TOTALS PAGE 1/31/2011 18:08:58

ABSTRACTS TOTALLED: 6458 FROM SY0:TAX .COL 1 ->199999

OF WHICH THEY HAD 6458-NAM1 6458-ACCT 6458-MAEN

TOTALS BELOW EXCLUDE FLAG "E" EXEMPT PROPERTIES

TOTALS	TOTAL VALUES	TOTAL EXEMPTIONS
ACRE: 18109.49	REAL 369570620.	AGEX: 7903710.
LOTS: 0	CIHP: 755242.	HHEX: 0.
DEFV: 0.	INVE: 615.	CIHX: 0.
NCMH: 402	MACH: 473592.	
NCMV: 97	MOIV: 2883992.	
NCMVV: 0	MOIVV: 0.	
DOGS: 0	FARM: 3261533.	
HLS;Y,0-9: 262	MINV: 0.	
#VEHICLES		
PENALIZED: 0	376945594.	7903710.
LFUF: 2015.00		
LAND: 0.		
BLDG: 0.		
CELD: 0.		

TOTAL VALUES: 376945594.  
 LESS TOTAL EXEMPT: 7903710.  
 NET TAXABLE VALUE: 369041884.

TOTALS BY POLITICAL SUBDIVISIONS, DISTRICTS:

CODE	NAME	NUMBER	VALUE-	EXEMPT=	NET TAXABLE-	DEFERRED=	NON-DEFERRED=	MINS-ADJUST=	NET BILLED
23	SOUTHWOOD FIRE DIST	459	25364164.-	523149=	24841015.-	0=	24841015.+	0=	24841015.
24	NORTH LENOIR FIRE D	939	56700817.-	1015531=	55685286.-	0=	55685286.+	0=	55685286.
27	SEVEN SPRINGS FIRE	67	3946660.-	25000=	3921660.-	0=	3921660.+	0=	3921660.
28	SANDY BOTTOM FIRE D	383	25794114.-	439969=	25354145.-	0=	25354145.+	0=	25354145.
29	DEEP RUN FIRE DIST	440	24718504.-	600722=	24117782.-	0=	24117782.+	0=	24117782.
30	HUGO FIRE DIST	376	23108319.-	589174=	22519145.-	0=	22519145.+	0=	22519145.
31	SAND HILL FIRE DIST	216	9869694.-	272781=	9596913.-	0=	9596913.+	0=	9596913.
32	CHERRY TREE FIRE DI	235	12553857.-	325775=	12228082.-	0=	12228082.+	0=	12228082.
33	MOSELEY HALL FIRE D	357	23945603.-	225515=	23720088.-	0=	23720088.+	0=	23720088.
34	WYSE FORK FIRE DIST	58	3931298.-	25000=	3906298.-	0=	3906298.+	0=	3906298.
35	GRIFON FIRE DIST	162	7403352.-	156117=	7247235.-	0=	7247235.+	0=	7247235.
36	GLOBAL TRANSFARK	1	43752.-	0=	43752.-	0=	43752.+	0=	43752.
41	MUNICIPAL SERVICE D	62	3405545.-	0=	3405545.-	0=	3405545.+	0=	3405545.
43	WAYNE DRAINAGE DIST	2	298268.-	0=	298268.-	0=	298268.+	0=	298268.
44	LENOIR/ CRAVEN/JONES	36	1887156.-	0=	1887156.-	0=	1887156.+	0=	1887156.
55	TOWN OF LA GRANGE	386	16280404.-	323592=	15956812.-	0=	15956812.+	0=	15956812.
56	CITY OF KINSON	2193	131543769.-	3117622=	128426147.-	0=	128426147.+	0=	128426147.
57	TOWN OF PINK HILL	70	5872825.-	61461=	5811364.-	0=	5811364.+	0=	5811364.
58	TOWN OF GRIFON	45	1395532.-	83235=	1312297.-	0=	1312297.+	0=	1312297.
64	LANDFILL USER FEE	1911	148272586.-	3827720=	144444866.-	0=	144444866.+	0=	144444866.

TOTAL EXEMPT FLAG "E" RECORDS: 0 VALUED: 0.

COLLECTIONS TOTALS PAGE 1/31/2011 18:08:58

NUMBER OF UNPAID TAX BILLS: 6458

TAXES:	CHARGE	BALANCE	NET
LENOIR COUNTY TAX DEPARTMENT	2951978.09	2761394.05	190584.04
LATE LISTING	1331.54	1283.29	48.25
DOG	0.00	0.00	0.00

## TOTALS BY POLITICAL SUBDIVISIONS, DISTRICTS:

CODE	NAME	NUMBER			
23	SOUTHWOOD FIRE DIST	459	14904.72	14386.71	518.01
24	NORTH LENOIR FIRE D	939	25054.95	22962.37	2092.58
27	SEVEN SPRINGS FIRE	67	1568.66	1446.39	122.27
28	SANDY BOTTOM FIRE D	383	20283.35	18654.98	1628.37
29	DEEP RUN FIRE DIST	440	9647.15	9183.77	463.38
30	HUGO FIRE DIST	376	9007.80	8521.90	485.90
31	SAND HILL FIRE DIST	216	6717.81	6370.26	347.55
32	CHERRY TREE FIRE DI	235	9782.49	9120.07	662.42
33	MOSELEY HALL FIRE D	357	9487.98	9030.55	457.43
34	WYSE FORK FIRE DIST	58	2539.09	2438.78	100.31
35	GRIFTON FIRE DIST	162	2174.21	2096.02	78.19
36	GLOBAL TRANSPARK	1	19.69	19.69	0.00
	SUB-TOTAL		3064497.53	2866908.83	197588.70
INTEREST STATE 3%			0.00	0.00	0.00
DISCOUNT			0.00	0.00	0.00
INTEREST			59146.68	57322.25	1824.43
LIEN SALE COST			2936.84	2859.46	77.38
	TOTAL		3126581.05	2927090.54	199490.51
10 PREPAYMENTS		0	0.00	0.00	0.00
LATE LISTING			0.00	0.00	0.00
	SUB-TOTAL		0.00	0.00	0.00
DISCOUNT			0.00	0.00	0.00
INTEREST			0.00	0.00	0.00
	TOTAL		0.00	0.00	0.00
11 BEER LICENSES		0	0.00	0.00	0.00
LATE LISTING			0.00	0.00	0.00
	SUB-TOTAL		0.00	0.00	0.00
DISCOUNT			0.00	0.00	0.00
INTEREST			0.00	0.00	0.00
	TOTAL		0.00	0.00	0.00
12 WINE LICENSES		0	0.00	0.00	0.00
LATE LISTING			0.00	0.00	0.00
	SUB-TOTAL		0.00	0.00	0.00
DISCOUNT			0.00	0.00	0.00
INTEREST			0.00	0.00	0.00
	TOTAL		0.00	0.00	0.00
13 SCHEDULE B LICENSES		0	0.00	0.00	0.00
LATE LISTING			0.00	0.00	0.00
	SUB-TOTAL		0.00	0.00	0.00
DISCOUNT			0.00	0.00	0.00
INTEREST			0.00	0.00	0.00
	TOTAL		0.00	0.00	0.00
41 MUNICIPAL SERVICE D		62	9194.97	7210.24	1984.73
LATE LISTING			1.07	1.07	0.00
	SUB-TOTAL		9196.04	7211.31	1984.73
DISCOUNT			0.00	0.00	0.00
INTEREST			183.56	144.24	39.32
	TOTAL		9379.60	7355.55	2024.05
43 WAYNE DRAINAGE DIST		2	113.39	113.39	0.00
LATE LISTING			0.00	0.00	0.00
	SUB-TOTAL		113.39	113.39	0.00
DISCOUNT			0.00	0.00	0.00
INTEREST			2.27	2.27	0.00
	TOTAL		115.66	115.66	0.00
44 LENOIR/CRAVEN/JONES		36	343.60	341.48	2.12
LATE LISTING			0.00	0.00	0.00
	SUB-TOTAL		343.60	341.48	2.12
DISCOUNT			0.00	0.00	0.00
INTEREST			6.88	6.84	0.04
	TOTAL		350.48	348.32	2.16
55 TOWN OF LA GRANGE		386	71641.51	68475.25	3166.26

		32.16	32.04	0.12
LATE LISTING				
	SUB-TOTAL	71673.67	68507.29	3166.38
DISCOUNT		0.00	0.00	0.00
INTEREST		1392.92	1370.37	22.55
	TOTAL	73066.59	69877.66	3188.93
56 CITY OF KINGSTON	2193	847613.72	784226.54	63387.18
LATE LISTING		129.98	125.94	4.04
	SUB-TOTAL	847743.70	784352.48	63391.22
DISCOUNT		0.00	0.00	0.00
INTEREST		16403.04	15684.41	718.63
	TOTAL	864146.74	800036.89	64109.85
57 TOWN OF PINK HILL	70	31962.59	31192.36	770.23
LATE LISTING		42.98	42.98	0.00
	SUB-TOTAL	32005.57	31235.34	770.23
DISCOUNT		0.00	0.00	0.00
INTEREST		637.82	624.74	13.08
	TOTAL	32643.39	31860.08	783.31
58 TOWN OF GRIFON	45	0.00	0.00	0.00
LATE LISTING		0.00	0.00	0.00
	SUB-TOTAL	0.00	0.00	0.00
DISCOUNT		0.00	0.00	0.00
INTEREST		0.00	0.00	0.00
	TOTAL	0.00	0.00	0.00
64 LANDFILL USER FEE	1911	169008.00	159257.85	9750.15
LATE LISTING		159.04	151.88	7.16
	SUB-TOTAL	169167.04	159409.73	9757.31
DISCOUNT		0.00	0.00	0.00
INTEREST		3241.94	3186.52	55.42
	TOTAL	172408.98	162596.25	9812.73
TOTAL TAXES		4194740.54	3918079.85	276660.69
TOTAL LIEN COST		2936.84	2859.46	77.38
TOTAL DISCOUNT		0.00	0.00	0.00
TOTAL INTEREST		81015.11	78341.64	2673.47
TOTAL 3% STATE INTEREST		0.00	0.00	0.00
GRAND TOTAL		4278692.49	3999280.95	279411.54

TRANSACTIONS 07012010-->99992027	1169 PAYMENTS	202 DISC/CORR	26 RELEASES	TOTAL CREDIT (PAYMENT+RELEASE)	NET CREDIT (TOTAL-DISC/CORR)	
LENOIR COUNTY TAX DEPARTMENT	190584.04	1947.66	-2495.49	193079.53	191131.87	
LATE LISTING	48.30	263.86	-10.48	58.78	-205.08	
DOG	0.00	0.00	0.00	0.00	0.00	
CODE DISTRICT NAME						
23 SOUTHWOOD FIRE DIST	518.01	12.13	0.00	518.01	505.88	
24 NORTH LENOIR FIRE D	2092.58	3.12	-23.60	2116.18	2113.06	
27 SEVEN SPRINGS FIRE	122.27	0.00	0.00	122.27	122.27	
28 SANDY BOTTOM FIRE D	1628.37	0.00	0.00	1628.37	1628.37	
29 DEEP RUN FIRE DIST	463.38	2.55	-10.00	473.38	470.83	
30 HUGO FIRE DIST	485.90	49.47	0.00	485.90	436.43	
31 SAND HILL FIRE DIST	347.55	0.00	0.00	347.55	347.55	
32 CHERRY TREE FIRE DI	662.42	17.93	-1.60	664.02	646.09	
33 MOSELEY HALL FIRE D	457.43	7.98	-18.07	475.50	467.52	
34 WYSE FORK FIRE DIST	100.31	0.00	0.00	100.31	100.31	
35 GRIFON FIRE DIST	78.19	0.00	0.00	78.19	78.19	
	SUB-TOTAL	197588.75	2304.70	-2559.24	200147.99	197843.29
STATE 3PCT INTEREST	0.00	0.00	0.00	0.00	0.00	
DISCOUNT	0.00	0.00	0.00	0.00	0.00	
INTEREST	1824.37	0.40	-5.84	1830.21	1829.81	
LIEN SALE COST	77.38	3056.84	-120.00	197.38	-2859.46	
	TOTAL	199490.50	5361.94	-2685.08	202175.58	196813.64
41 MUNICIPAL SERVICE D	1984.73	0.00	-63.40	2048.13	2048.13	
LATE LISTING	0.00	0.00	0.00	0.00	0.00	
	SUB-TOTAL	1984.73	0.00	-63.40	2048.13	2048.13
DISCOUNT	0.00	0.00	0.00	0.00	0.00	
INTEREST	39.32	0.00	0.00	39.32	39.32	
	TOTAL	2024.05	0.00	-63.40	2087.45	2087.45
43 WAYNE DRAINAGE DIST	0.00	113.39	0.00	0.00	-113.39	
LATE LISTING	0.00	0.00	0.00	0.00	0.00	
	SUB-TOTAL	0.00	113.39	0.00	0.00	-113.39
DISCOUNT	0.00	0.00	0.00	0.00	0.00	
INTEREST	0.00	0.00	0.00	0.00	0.00	
	TOTAL	0.00	113.39	0.00	0.00	-113.39
44 LENOIR/ CRAVEN/JONES	2.12	343.60	0.00	2.12	-341.48	
LATE LISTING	0.00	0.00	0.00	0.00	0.00	

	SUB-TOTAL	2.12	343.60	0.00	2.12	-341.48
DISCOUNT		0.00	0.00	0.00	0.00	0.00
INTEREST		0.04	0.00	0.00	0.04	0.04
	TOTAL	2.16	343.60	0.00	2.16	-341.44
55 TOWN OF LA GRANGE		3166.26	112.50	-164.37	3330.63	3218.13
LATE LISTING		0.12	11.73	0.00	0.12	-11.61
	SUB-TOTAL	3166.38	124.23	-164.37	3330.75	3206.52
DISCOUNT		0.00	0.00	0.00	0.00	0.00
INTEREST		22.57	0.00	0.00	22.57	22.57
	TOTAL	3188.95	124.23	-164.37	3353.32	3229.09
56 CITY OF KINSTON		63387.18	0.00	-995.20	64382.38	64382.38
LATE LISTING		4.03	24.78	-1.33	5.36	-19.42
	SUB-TOTAL	63391.21	24.78	-996.53	64387.74	64362.96
DISCOUNT		0.00	0.00	0.00	0.00	0.00
INTEREST		718.69	0.00	-3.63	722.32	722.32
	TOTAL	64109.90	24.78	-1000.16	65110.06	65085.28
57 TOWN OF PINK HILL		770.23	103.85	0.00	770.23	666.38
LATE LISTING		0.00	1.35	0.00	0.00	-1.35
	SUB-TOTAL	770.23	105.20	0.00	770.23	665.03
DISCOUNT		0.00	0.00	0.00	0.00	0.00
INTEREST		13.08	0.00	0.00	13.08	13.08
	TOTAL	783.31	105.20	0.00	783.31	678.11
64 LANDFILL USER FEE		9750.15	168.00	-588.00	10338.15	10170.15
LATE LISTING		7.12	45.95	-5.32	12.44	-33.51
	SUB-TOTAL	9757.27	213.95	-593.32	10350.59	10136.64
DISCOUNT		0.00	0.00	0.00	0.00	0.00
INTEREST		55.40	0.00	-3.44	58.84	58.84
	TOTAL	9812.67	213.95	-596.76	10409.43	10195.48
TOTAL TAXES		276660.69	3229.85	-4376.86	281037.55	277807.70
TOTAL LIEN COST		77.38	3056.84	-120.00	197.38	-2859.46
TOTAL DISCOUNT		0.00	0.00	0.00	0.00	0.00
TOTAL INTEREST		2673.47	0.40	-12.91	2686.38	2685.98
TOTAL STATE 3PCT INTEREST		0.00	0.00	0.00	0.00	0.00
	GRAND TOTAL	279411.54	6287.09	-4509.77	283921.31	277634.22

TAX SCROLL 2010 TAX YEAR RAN FROM 18:08:45 TO 18:08:58 ON: 01312011

**RESOLUTION NAMING NEW ROAD IN THE FALLING CREEK AREA**

**SUBJECT AREA:** LEGAL-COMMUNITY DEVELOPMENT

**ACTION REQUESTED:**

The Board is requested to officially name a new road in the Falling Creek area, which has been created by the permanent closing of the north end of Enterprise Blvd. due to the construction of the new section of C. F. Harvey Pkwy. Attached to this resolution is a map of the area along with the Lenoir County Planning Board's recommendations, which reads as follows:

- **INNOVATION WAY**

**HISTORY/BACKGROUND:**

The construction of the new section of the C.F. Harvey Pkwy project has created a split of Enterprise Blvd. and the permanent closing of access to the north end of that existing road. On January 20, 2011, the Planning Board held a public meeting to discuss the naming of the new road. With the approval of the representatives from the West Co. and being the only business affected by the new road name, the Planning Board approved the above-referenced road name for recommendation to the Commissioners.

**EVALUATION:**

Staff and the Planning Board have discussed this subject and agree that the Planning Board recommendation for the new road name conforms to the County's Road Naming Ordinance and is the consensus choice for the area. The new road name was checked and approved by Emergency Management.

**MANAGER'S RECOMMENDATION:**  
Respectfully recommend approval.

  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that the new road for the southern portion of Enterprise Blvd., which has been created through the construction of the new section of C.F. Harvey Pkwy, shall be named as follows:

- **INNOVATION WAY**

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

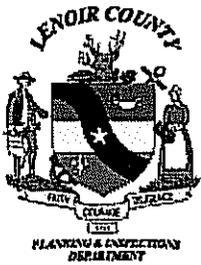
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: GRAHAM \_\_\_\_\_ DAUGHETY \_\_\_\_\_ DAVIS \_\_\_\_\_ PHARO \_\_\_\_\_  
SUTTON \_\_\_\_\_ ROUSE \_\_\_\_\_ BROWN \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman

\_\_\_\_\_  
ATTEST

02/07/2011  
DATE



**LENOIR COUNTY  
PLANNING BOARD**  
LENOIR COUNTY ADMINISTRATION BUILDING  
PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



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## MEMO

To: Lenoir County Board of Commissioners  
From: Lenoir County Planning Board & Staff  
Subject: New Road Name Recommendation  
Date: January 26, 2011

The Lenoir County Planning Board held a public hearing on Thursday, January 20, 2011, at 6:00 p.m., to review the request and make a recommendation for new road name in the Falling Creek area. The road name was checked and approved by Emergency Management and representatives of the West Co., who were affected by the new road name. The Lenoir County Planning Board and staff has found that the road name would be consistent with the Road Naming Ordinance of Lenoir County.

**The Planning Board voted unanimously to recommend to the County Commissioners the new road name requested for the southern end of Enterprise Blvd. (See map attachment)**

- **INNOVATION WAY**

Information regarding this matter is available at the Planning and Inspections Department office, Lenoir County Administration Building, 101 North Queen Street, Kinston (252-559-2260, ext. 7253) during regular business hours.

Sincerely,

A handwritten signature in cursive script that reads "Wayland Humphrey".

Wayland Humphrey,  
G.I.S./Planning Coordinator  
Lenoir County Planning & Inspections Dept.

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/07/11 **ITEM NO.** 17

**Resolution Approving Citizens to Boards, Commissions, Etc.**

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Criminal Justice Partnership Program</b> 2 <sup>nd</sup> Appearance	Ken Jones (Re-Appointment)	January 2014
<b>Lenoir County Transit</b> 2 <sup>nd</sup> Appearance	Robin Shaw (Appointment)	February 2014
<b>Lenoir County Board of Health</b> 1 <sup>st</sup> Appearance	William S. Harvey, III DDS (Appointment)	February 2014

**CURRENT VACANCIES:**

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist, (1) Dentist**
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Criminal Justice Partnership Program</b> 2 <sup>nd</sup> Appearance	Ken Jones (Re-Appointment)	January 2014
<b>Lenoir County Transit</b> 2 <sup>nd</sup> Appearance	Robin Shaw (Appointment)	February 2014
<b>Lenoir County Board of Health</b> 1 <sup>st</sup> Appearance	Williams S. Harvey, III DDS (Appointment)	February 2014

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman

02/07/11

Date

\_\_\_\_\_  
ATTEST

02/07/11

Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

**Advisory Board/Committee/Commission interested in:**

Lenoir County Criminal Justice Partnership Program

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Ken Jones  
 Address: 100 S. James St; Box B  
 City/State/Zip: Goldston, NC 27530  
 Telephone: (Home) \_\_\_\_\_ (Work) 919-587-0377 02910-298-7028  
 Occupation: CEO, Eastpointe  
 Business Address: same  
 Age: (Optional): 50  
 Number hours available per month for this position: \_\_\_\_\_  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: January 2014 (Pre-appointment)

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

NA

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Ken Jones  
Signature of Applicant

1-3-2011  
Date



North Carolina Department of Health and Human Services  
Division of Vocational Rehabilitation Services

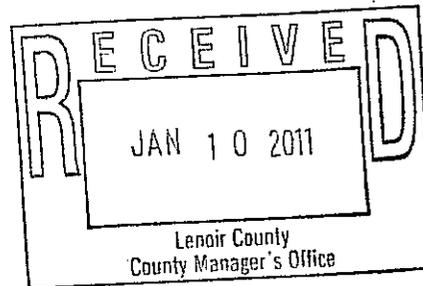
1003-B Hardee Road • Kinston, NC 28504

Beverly Eaves Perdue  
Governor

Lanier M. Cansler  
Secretary

Linda S. Harrington, Director

Voice (252) 522-5482  
FAX (252) 523-9356  
Toll Free (877) 858-8468



January 7, 2011

Lenoir County Commissioners  
130 South Queen Street  
PO Box 3289  
Kinston, NC 28502

To Whom It May Concern:

RE: NC Division of Vocational Rehabilitation Board Member for LCT.

Mr. Jeffery Herring had been representing the Kinston Office of the North Carolina Division of Rehabilitation Services (NCDVRS) on the Lenoir County Transit Advisory Board. As of October 2010, Mr. Herring has accepted another position within our Agency that no longer allows him to serve in this capacity.

I would like to request that Mr. Robin Shaw, who has been promoted to the position of Counselor-In-Charge be nominated/appointed to serve as the Kinston Office NCDVRS representative for the LCT Advisory Board.

Thank you for your time and consideration in this manner.

Sincerely,

William T. Ross  
Unit Manager

CC: LCT Advisory Board  
Robin Shaw



