

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
 MONDAY, FEBRUARY 16, 2009 – TIME: 4:00 P.M.  
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
 130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC COMMENTS: Paul Hawkins – Landfill 10 Min.**

**PUBLIC INFORMATION: Lenoir County Sheriff's Office-Update on LaGrange Law Enforcement**

- |    |  |        |
|----|--|--------|
| 1. | <b>Items from Chairman/Commissioners: 5 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>         | Jarman |

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |  |                              |
|----|--|------------------------------|
| 3. | Approval of Minutes: Regular Board Meeting: February 2, 2009<br>Closed Session Meeting: February 2, 2009 | Aytch/Jarman<br>Aytch/Jarman |
| 4. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$513: Increase                                | Jarman/Martin                |
| 5. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$1,513: Increase                              | Jarman/Martin                |
| 6. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$2,526: Increase                              | Jarman/Martin                |

**END OF CONSENT AGENDA**

**PUBLIC HEARING/ RESOLUTIONS: 25 Min.**

- |    |  |               |
|----|--|---------------|
| 7. | Public Hearing Regarding the Proposed Community Transportation Program<br>Application to be Submitted to the North Carolina Department of Transportation | Powell/Board  |
| 8. | Resolution Approving the Community Transportation Program Grant Application<br>for FY 2009-10: \$256,538 Administrative: \$120,975 Capital               | Powell/Martin |

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

- |     |  |                  |
|-----|--|------------------|
| 9.  | Budget Ordinance Amendment: General Fund: Cooperative Extension: \$12,000:<br>Increase   | Kelly/Martin     |
| 10. | Budget Ordinance Amendment: Emergency Telephone Fund: Telephone Expense:<br>\$16,170: Increase   | Dail/Martin      |
| 11. | Budget Ordinance Amendment: School Construction: \$574,764.77: Increase  | Jarman/Martin    |
| 12. | Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus<br>Property by Auction  | Hollowell/Martin |
| 13. | Resolution Authorizing the Issuance of a Purchase Order to the Training<br>Consortium for Software Training of MIS Employees on CISCO and Microsoft:<br>\$11,960 | Bryan/Martin     |
| 14. | Resolution Authorizing the Relocation of a Drainage Ditch in the Hwy 70 West<br>Industrial Park: Ernie Everett Site Prep, Inc.: Not to Exceed \$ 19,850          | Pope/Martin      |

**APPOINTMENTS: 5 Min.**

15. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**

Aytch

**OTHER ITEMS: 10 Min.**

16. **Items from County Manager / County Attorney / Commissioners /  
Closed Session (if necessary)**

**ADJOURN**

**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** February 16, 2009  
**SUBJECT:** Items of Interest

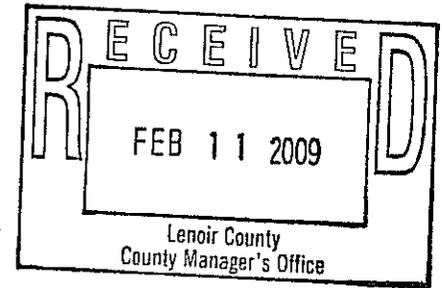
1. Notice of a Public Hearing for the Proposed North Carolina Global TransPark Rail Access
2. Lenoir County Planning & Inspection Report: January 2009
3. Email: NCACC Re: NACo Hearing on US Health Care Reform
4. Lenoir County Financial Performance Summary
5. Surplus School Properties

NOTICE OF A PUBLIC HEARING FOR THE  
PROPOSED NORTH CAROLINA GLOBAL TRANSPARK RAIL ACCESS

TIP Project No. U-2928B

Lenoir County

The North Carolina Department of Transportation (NCDOT) will hold the above Public Hearing on Thursday, February 19, 2009 between the hours of 5:00 p.m. and 7:00 p.m. at the North Carolina Global TransPark Center-Room 148 located on 3800 Highway 58 North, Kinston, 28504.



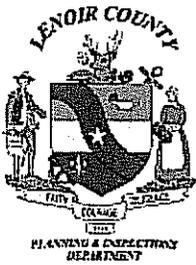
Department of Transportation representatives will be available in an informal setting to answer questions and receive comments about the proposed project. The opportunity to submit written comments or questions also will be provided. Interested citizens may attend at any time during the above mentioned hours. No formal presentation will be made.

This project is located in Kinston, and proposes to provide a new single-track railroad access from the North Carolina Railroad/Norfolk Southern Railroad (NCRR/NS) main-line (near US 70), north across Hull Road (SR 1557), Dobbs Farm Road (SR 1573), and C.F. Harvey Parkway (SR 2010) to terminate within the North Carolina Global TransPark. This rail access is proposed to carry freight into, and out of, the TransPark for a variety of manufacturing and industrial facilities. The initial rail traffic will be large aircraft components moving at a relatively low frequency from the Spirit AeroSystems site. The approximate length of the project is 5.7 miles.

A map displaying the location and design of the project and a copy of the environmental document – Environmental Assessment (EA) – is available for public review at the City of Kinston Planning Department located at 207 E. King St, Kinston; NC Global TransPark - Administrative Conference Room located at 2780 Jetport Road, Suite A, Kinston; and at the NCDOT District Office located at 1629 Hwy. 258 South, Kinston.

Anyone desiring additional information may contact Mr. Jamille Robbins, Human Environment Unit at 1598 Mail Service Center, Raleigh, NC 27699-1598, phone (919) 431-6500, or email [jarobbins@ncdot.gov](mailto:jarobbins@ncdot.gov). Additional material may be submitted until March 9, 2009.

NCDOT will provide auxiliary aids and services under the Americans with Disabilities Act for disabled persons who wish to participate in this workshop. Anyone requiring special services should contact Mr. Robbins at the contact information above as early as possible so that arrangements can be made.



**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**JANUARY 2009**

**PERMITS ISSUED: 89**

**PERMITS VALUE: \$ 1,089,820**

**PERMIT FEES: \$ 6,954**

**SINGLE FAMILY DWELLINGS: 2**

**MOBILE HOMES: 5**

**COMMERCIAL: 2**

**ADDITIONS: 2**

**ELECTRICAL: 22**

**PLUMBING: 12**

**MECHANICAL: 21**

**OTHER: 23**

**TOTAL INSPECTIONS: 171**

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 01/01/09 TO 01/31/09

Printed on: FEBRUARY 3, 2009 Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached ....	101B	2	594,500.00	1,369.00		2
* Single Family Houses Attached ....	102B	0	0.00	0.00		0
* 2 Family Building .....	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings .....	104B	0	0.00	0.00		0
* 5 or More Family Buildings .....	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00	0.00		0
* Churches & Other Religious .....	319B	1	29,900.00	179.00		1
* Industrial .....	320B	1	100.00	0.00		1
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00		0
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional .....	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities .....	325B	0	0.00	0.00		0
* Schools & Other Educational .....	326B	0	0.00	0.00		0
* Stores & Customer Services .....	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs .....	328B	0	0.00	0.00		0
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential .....	434B	1	25,000.00	50.00		1
* Non-Residential & Non-Housekeeping	437B	0	0.00	0.00		0
* Adds of Res. CP/Garages (Atch/Detc)	438B	1	29,000.00	50.00		1
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings .....	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings .....	647B	0	0.00	0.00		0
* 5 or More Family Buildings .....	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0
TOTALS FOR PERMITS THIS PAGE						
		6	678,500.00	1,648.00		6

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 01/01/09 TO 01/31/09

Printed on: FEBRUARY 3, 2009 Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0	0
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	22	76,070.00	1,523.00	22	22
*PLUMBING	810B	12	32,775.00	706.00	12	12
*HEATING/ AIR CONDITIONING	820B	21	76,900.00	1,149.00	21	21
*INSULATION	830B	7	17,800.00	353.00	7	7
*TEMPORARY POLE	840B	1	750.00	50.00	1	1
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	2	0.00	50.00	2	2
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	12	45,025.00	425.00	12	12
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	0	0.00	0.00	0	0
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	5	157,000.00	1,000.00	5	5
*DOUBLE WIDE MOBILE HOME	710B	0	0.00	0.00	0	0
*MODULR HOME	720B	0	0.00	0.00	0	0
<hr/>						
TOTALS FOR PERMITS ABOVE (incl. pg 1)		88	1,084,820.00	6,904.00		88
<hr/>						
Totals of other permits in the period		1	5,000.00	50.00		1
<hr/>						
TOTAL FOR ALL PERMITS IN THE PERIOD		89	1,089,820.00	6,954.00		89

THIS REPORT WAS PRINTED ON FEBRUARY 3, 2009

KINSTON/LENOIR COUNTY

(( STATISTICAL BREAKOUT ))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
171	142	112	29	28	22	5	32
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	83	79	20	16	79	18	19

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Subject: NCACC, Wake County to co-host NACo Hearing on U.S. Health Care Reform  
Date sent: Thu, 12 Feb 2009 15:59:57 -0500  
From: "Todd McGee" <todd.mcgee@ncacc.org>  
To: "Commissioners" <fordistributiononly@ncacc.org>  
Copies to: "County Managers" <fordistributiononly@ncacc.org>

Commissioners and managers,

The N.C. Association of County Commissioners and Wake County, in conjunction with the National Association of Counties (NACo), will be hosting the second of a planned series of three national meetings to discuss the county role in the nation's public health system. **The NCACC invites all county commissioners and managers to attend the hearing and participate in this important national discussion. If you are interested in attending, please let us know.**

The public hearing will be held Thursday, Feb. 19, in the Board of Commissioners Meeting Chambers, Room 700 of the Wake County Courthouse (335 S. Salisbury Str., Raleigh, N.C.). The keynote speaker will be Pam Silberman, president and CEO of the North Carolina Institute of Medicine. The agenda includes sessions on specific health issues relating to counties, such as prison health and mental health services.

The NACo Hearings on U.S. Health Reform will enable NACo's Health System Reform Working Group to accept testimony from officials with expertise in local government healthcare delivery systems regarding what they believe any national health care reform proposals should include. The working group is made of 23 elected and appointed county officials from across the country, several of whom will participate in the public hearing.

Following the hearings in the spring, the NACo Working Group will issue recommendations on behalf of the nation's counties to the President Obama Administration and the 111th Congress advising them on how best to achieve national health system reform that enhances the health of families and communities and has a positive financial impact on counties.

The first hearing was held in Maricopa County, Ariz. The third hearing will be held in the spring in Sacramento, Calif. The effort is chaired by NACo President-elect Valerie Brown, supervisor, Sonoma County, Calif.

**Todd McGee**

Communications Director

Office: 919.715.7336

Cell: 919.760.5160

Fax: 919.733.1065

[www.ncacc.org](http://www.ncacc.org)



**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY-2008-09**  
**JANUARY 31, 2009**

**REVENUES**

**58.33%**

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
<b>GENERAL FUND:</b>				
Health Department	1,485,149	852,569	632,580	57.41%
Public Assistance (DSS)	11,102,590	4,353,463	6,749,127	39.21%
Property Taxes	28,906,103	25,363,694	3,542,409	87.75%
Sales Taxes	7,200,000	2,870,381	4,329,619	39.87%
Other General	15,233,099	7,515,573	7,717,526	49.34%
<b>TOTAL GENERAL</b>	<b>63,926,941</b>	<b>40,955,680</b>	<b>22,971,261</b>	<b>64.07%</b>
<b>OTHER FUNDS:</b>				
Employee Insurance	3,315,000	1,596,001	1,718,999	48.14%
Vehicle Replacement	361,019	9,298	351,721	2.58%
Fed Seized Property	28,000	5,559	22,441	19.85%
State Controlled Substance	61,466	11,280	50,186	18.35%
Capital Reserve Fund	2,309,560	0	2,309,560	0.00%
School Capital Fund	3,319,195	697,131	2,622,064	21.00%
Transportation Fund	1,006,251	310,827	695,424	30.89%
Scrap Tire Disposal	130,000	34,290	95,710	26.38%
Emergency Telephone	569,274	413,569	155,705	72.65%
Revaluation Fund	103,188	0	103,188	0.00%
Automation-Preservation Fnd	35,000	13,006	21,994	37.16%
MSW Landfill-Debt Service	157,408	157,714	-306	100.19%
Capital Improve Fund	3,525,885	951,785	2,574,100	26.99%
Solid Waste Management	3,178,527	1,886,595	1,291,932	59.35%
<b>Trust and Agency Fund:</b>				
Smart Start Program	144,638	45,769	98,869	31.64%
Fire Districts	1,113,035	893,658	219,377	80.29%
<b>TOTAL OTHER FUNDS</b>	<b>19,357,446</b>	<b>7,026,482</b>	<b>12,330,964</b>	<b>36.30%</b>
<b>GRAND TOTAL</b>	<b>83,284,387</b>	<b>47,982,162</b>	<b>35,302,225</b>	<b>57.61%</b>

<b>Project Based Revenues:</b>	BUDGET	TO DATE	REMAINING	% REC
<b>CDBG CN GRANT</b>	<b>735,000</b>	<b>181,282</b>	<b>553,718</b>	<b>24.66%</b>
<b>CDBG SS GRANT</b>	<b>400,000</b>	<b>249,300</b>	<b>150,700</b>	<b>62.33%</b>
<b>SFR 07 HOME PROJECT</b>	<b>392,000</b>	<b>115,777</b>	<b>276,223</b>	<b>29.53%</b>
<b>HWY 70 INDUSTRIAL PARK-WATER</b>	<b>551,268</b>	<b>0</b>	<b>551,268</b>	<b>0.00%</b>
<b>SCHOOL CONSTRUCTION FUND</b>	<b>71,966,357</b>	<b>72,535,765</b>	<b>-569,408</b>	<b>100.79%</b>
<b>CAPITAL PROJECTS FUND</b>	<b>4,232,550</b>	<b>4,332,176</b>	<b>-99,626</b>	<b>102.35%</b>
<b>Total Project Based</b>	<b>78,277,175</b>	<b>77,414,300</b>	<b>862,875</b>	

\* **Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project**

<b>Project Based Expenditures:</b>	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
<b>CDBG CN GRANT</b>	<b>735,000</b>	<b>146,282</b>	<b>0</b>	<b>588,718</b>
<b>CDBG SS GRANT</b>	<b>400,000</b>	<b>249,463</b>	<b>0</b>	<b>150,537</b>
<b>SFR 07 HOME PROJECT</b>	<b>392,000</b>	<b>147,709</b>	<b>0</b>	<b>244,291</b>
<b>HWY 70 INDUSTRIAL PARK-WATER</b>	<b>551,268</b>	<b>0</b>	<b>0</b>	<b>551,268</b>
<b>SCHOOL CONSTRUCTION FUND</b>	<b>71,966,357</b>	<b>48,524,411</b>	<b>0</b>	<b>23,441,946</b>
<b>CAPITAL PROJECTS FUND</b>	<b>4,232,550</b>	<b>1,382,904</b>	<b>0</b>	<b>2,849,646</b>
<b>Total Project Based</b>	<b>78,277,175</b>	<b>50,450,769</b>	<b>0</b>	<b>27,826,406</b>

\* **Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.**

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY - 2008-09**  
**JANUARY 31, 2009**

**EXPENDITURES**

58.33%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
<b>GENERAL FUND:</b>					
Governing Body	234,857	139,471	0	95,386	59.4%
County Manager	268,147	150,730	0	117,417	56.2%
Finance	287,737	153,283	0	134,454	53.3%
Tax Office	815,843	472,971	9,043	333,829	59.1%
Legal	72,500	23,466	0	49,034	32.4%
Court Facility	340,005	157,824	59,415	122,766	63.9%
Elections	361,076	237,097	11,891	112,088	69.0%
Register of Deeds	323,781	167,392	29,038	127,351	60.7%
Non-Departmental	895,300	453,802	5,800	435,698	51.3%
Process Funds	962,015	500,465	372	461,178	52.1%
Outside Agencies	132,000	62,798	0	69,202	47.6%
Management Info Systems	855,297	450,901	41,921	362,475	57.6%
Public Buildings	460,028	228,382	18,274	213,372	53.6%
Sheriff	3,936,228	2,209,465	86,429	1,640,334	58.3%
Central Communications	1,104,803	641,978	8,756	454,069	58.9%
Jail	2,500,069	1,360,161	213,373	926,535	62.9%
Emergency Management	346,765	183,009	15,691	148,065	57.3%
Emergency Medical Services	3,342,388	1,944,463	122,685	1,275,240	61.8%
Non-Emergency Services	522,129	252,526	24,142	245,461	53.0%
Fire Protection	51,660	30,135	0	21,525	58.3%
Inspections	210,171	120,477	0	89,694	57.3%
Medical Examiner	42,000	17,700	0	24,300	42.1%
Economic Development	308,045	173,684	2,224	132,137	57.1%
Veterans Service Office	32,621	11,324	404	20,893	36.0%
Cooperative Extension	370,619	189,489	5,364	175,766	52.6%
JCPC - Parenting Matters	37,263	12,045	0	25,218	32.3%
Cooperative Ext-Grants	75,151	21,248	0	53,903	28.3%
Soil Conservation	116,158	63,139	0	53,019	54.4%
Health Department	3,436,834	1,775,279	194,101	1,467,454	57.3%
BioTerrorism - Health	50,496	27,427	0	23,069	54.3%
M. Health Department	240,139	140,081	0	100,058	58.3%
CJPP - Day Reporting Center	127,897	69,313	300	58,284	54.4%
Public Assistance (DSS)	18,169,348	8,005,085	109,961	10,054,302	44.7%
Education	9,500,000	5,541,667	0	3,958,333	58.3%
Community College	1,961,221	1,144,045	0	817,176	58.3%
Cultural	720,000	420,000	0	300,000	58.3%
Recreation	653,100	380,975	0	272,125	58.3%
Debt Service	3,808,792	3,808,792	0	0	100.0%
Transfer to Other Funds	6,234,458	2,487,450	0	3,747,008	39.9%
Contingency	20,000	0	0	20,000	0.0%
<b>TOTAL GENERAL</b>	<b>63,926,941</b>	<b>34,229,539</b>	<b>959,184</b>	<b>28,738,218</b>	<b>55.0%</b>
<b>OTHER FUNDS:</b>					
Employee Insurance Fund	3,315,000	1,684,618	0	1,630,382	50.8%
Vehicle Replacement Fund	361,019	85,638	200,120	75,261	79.2%
Fed Seized Property Fund	28,000	13,205	0	14,795	47.2%
State Controlled Substance Fund	61,466	41,287	1,328	18,851	69.3%
Capital Reserve Fund	2,309,560	309,560	0	2,000,000	13.4%
School Capital Fund	3,319,195	3,300,743	0	18,452	99.4%
Transportation Fund	1,006,251	434,808	106,792	464,651	53.8%
Scrap Tire Disposal Fund	130,000	71,466	0	58,534	55.0%
Emergency Telephone Fund	569,274	193,285	176,715	199,274	65.0%
Revaluation Fund	103,188	31,631	110	71,447	30.8%
Automation-Preservation Fund	35,000	0	0	35,000	0.0%
MSW Landfill-Debt Service	157,408	157,391	0	17	100.0%
Capital Improvements Fund	3,525,885	2,003,818	0	1,522,067	56.8%
Solid Waste Management	3,178,527	1,491,517	248,668	1,438,342	54.7%
Trust & Agency Fund					
Family & Caregiver-Smart Start	144,638	72,778	0	71,860	50.3%
Fire Districts	1,113,035	698,745	0	414,290	62.8%
<b>TOTAL OTHER FUNDS</b>	<b>19,357,446</b>	<b>10,590,490</b>	<b>733,733</b>	<b>8,033,223</b>	<b>58.5%</b>
<b>GRAND TOTAL</b>	<b>83,284,387</b>	<b>44,820,029</b>	<b>1,692,917</b>	<b>36,771,441</b>	<b>55.8%</b>

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**February 2, 2009**

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, February 2, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Mr. Jerry Henderson President of the Lenoir County SPCA presented a PowerPoint presentation to the Board regarding the SPCA's activities. Mr. Henderson stated the Lenoir County SPCA has been located on Rouse Road in Kinston, NC since its inception in 1978. The SPCA stands for the Society for the Prevention of Cruelty to Animals. It cost \$15,000 per month to operate the SPCA; the City allocates 11% at \$1,625, the County allocates 53% at \$7,900, and SPCA funds 36% at \$5,400. In 2008 the SPCA sheltered 3,490 animals. In the last three years the SPCA has spent \$70,000 for maintenance and upgrades to the facility. The SPCA facility has immediate needs such as: sewer upgrades (\$10,000), paving disinfection areas (\$5,000), laundry room (\$10-15,000), unloading station (\$5,000), kennels (\$20,000), quarantine areas (\$300,000), legal hold kennels for bad animals (\$5-10,000). Mr. Henderson stated the SPCA needs to answer to one owner; currently the facility is being operated on behalf of the City/County. By making this designation, it will make getting tasks completed easier. Mr. Henderson stated he would like the County to adopt a "dangerous dog" Ordinance to help law enforcement with dangerous animals. A county wide spay/neuter program would be very beneficial to Lenoir County as well. The SPCA would like to enter into a long-term lease for the property, so the facility can be better maintained and more projects completed. The SPCA is open to the public 6 days a week from Noon to 4:00 p.m. Upon a motion by Ms. Brown and a second by Ms. Sutton the Board approved management moving forward with discussions pertaining to a long-term lease of the SPCA facility.

Mr. Ken Jones, Director of Eastpointe addressed the Board regarding Mental Health Development Disabilities and Substance Abuse Services. Eastpointe operates as a Local Management Entity for services provided to clients in the Wayne, Duplin, Sampson and Lenoir Counties. Eastpointe's responsibility is now to develop and maintain a network of providers to ensure clients in our communities are served using the most effective and appropriate treatment. Lenoir County's allocations to Eastpointe total \$246,342.

The Eastpointe Budget totals \$21,354,119 with an Unrestricted Fund Balance of \$3,037,058. In 2008 Eastpointe serviced 4,902 new clients, 477 came in on an emergency basis. Over the past year Lenoir County client totals have increased to 1,422 which, is an increase of 264 clients from 2007. Eastpointe Highlights: Managing Medicaid Funds – Value Options has been managing all Medicaid authorizations for North Carolina for the past three years. Eastpointe and other local Management Entities (LMEs) have advocated for months for this function to be returned the LMEs. Eastpointe submitted a Utilization Management (UM) proposal to the NC Division of MH/DD/SA Services in December 2008. Eastpointe was notified on January 27, 2009 that it was one of four LMEs selected to manage Medicaid funding for their consumers. The other LMEs chosen were Mecklenburg, Western Highlands, and Durham. This accomplishment indicates much progress since the Tier-3 rating received from the Mercer Report. Eastpointe will need to hire an additional 13 to 14 members of clinical staff to manage the UM function: Eastpointe recently received a \$650,000 contract with the NC Division of MH/DD/SA service to manage inpatient beds at Brynn Marr Hospital in Jacksonville; these beds will be used when Cherry Hospital is at capacity.

Mr. Bob Canup, Finance Director of Eastpointe addressed the Board. Mr. Canup stated Pittard, Perry & Corne performed Eastpointe's audit report for FY 08-09. Eastpointe received an unqualified opinion, which is the highest opinion obtainable. The audit indicates Eastpointe has a \$3 million Unrestricted Fund Balance which consist of 14.3% of the total budget. Eastpointe's current budget is \$22 million. Revenues have exceeded expenditures by \$1 million. Mr. Graham stated he wanted to make the Board and the public aware that when the County operated mental health services the cost was \$2 million per year. To provide the same services to the citizens of Lenoir County now costs the County \$246,00 per year. The Board thanked Mr. Jones and Mr. Canupp for their updates.

#### **ITEMS FROM CHAIRMAN/COMMISSIONERS**

Item No. 1 was a memo regarding the 2009 TACC-9 Interview Schedule.

#### **ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman stated the Department of Health and Human Services: Division of Medical Assistance have reviewed the procedures at the Lenoir County Department of Social Services (DSS) regarding handling of Medicaid Cards. The investigators found no errors in the way Medicaid applications are received and handled by DSS.

Lenoir County Public Schools have declared the properties of Pink Hill Elementary, Contentnea Elementary and Savannah Middle Schools as surplus. By law, the Lenoir County Board of Education is required to offer the school sites to the Lenoir County Board of Commissioners before otherwise disposing of the property.

Mr. Jarman stated the County would need to maintain the gym and baseball fields at each school location if Lenoir County is to maintain their current level of recreational services. Mr. Jarman stated if the gyms were acquired by the County maintenance of the facilities would be required. Mr. Jarman stated he would like to initiate discussions with the Superintendent concerning the properties and work to assess the County's needs for the properties.

Mr. Jarman stated he is preparing to schedule joint meetings with the City Council, Town of LaGrange, Town of Pink Hill and the Lenoir County School Board for budget discussions. The Board will be notified of perspective dates and times. The Essentials of County Government classes have been rescheduled for March 24-26<sup>th</sup> in New Bern, North Carolina.

## CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board unanimously approved the Consent Agenda:

3. Approval of Minutes: Regular Board Meeting: January 5, 2009 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
5. Budget Ordinance Amendment: General Fund: DSS: \$875: Decrease Jones/Martin
6. Budget Ordinance Amendment: MSW Landfill Cell #1 Fund/Solid Waste Fund Miller/Martin  
MSW Landfill Cell #1/Landfill: \$300: Increase
7. Budget Ordinance Amendment: Solid Waste Fund: Landfill: \$1,200: Increase Miller/Martin

## PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 8 was a Proclamation declaring February 12, 2009 as NAACP Day. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Proclamation declaring February as Career and Technical Education Month. Upon a motion by Mr. Davis and a second by Mr. Stroud; Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: General Fund: All Departments: \$324,325: Decrease. Mr. Tommy Hollowell, Assistance County Manager addressed the Board. Mr. Hollowell stated the amendment adjusts actual General Fund Revenues through December 31, 2008 and adjusts anticipated reductions in sales tax revenues for the remainder of the fiscal year. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving the 2009 Transportation Improvement Program (TIP). Mr. Russell Rhodes, Transportation Committee Chairman, addressed the Board. Mr. Rhodes stated the Lenoir County Transportation Committee meets monthly and is very involved with Transportation issues throughout Lenoir County; Mr. Rhodes stated the Transportation Committee is a working partner with Lenoir County. Any projects of concern regarding transportation issues in the County can be directed to the Committee for immediate consideration. The TIP update takes place every two years and is given to the Rural Planning Organization (RPO). It is the same list of items in the same order as last year with the exception of Item No. 7 (US 70 Intersection with US 258, US 70 Business at Queen St., Kinston) which has been moved up the list due to recent traffic accidents at these intersections. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Requesting the North Carolina Department of Transportation: Division of Highways to Create a Roundabout at King Street and Dr. Martin Luther King, Jr., Boulevard. Mr. Rhodes stated the City Council has held Public Hearings regarding the roundabout. The citizens have been more favorable to a roundabout in the area, than other ideas provided. The City Council has approved the preliminaries of the roundabout. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Opposing County Maintenance of Secondary Roads. Mr. Rhodes stated currently DOT maintains secondary roads within the County. The North Carolina General Assembly passed House Bill 1513 during the 2007 Session. HB1513 allows counties to “voluntarily” participate in the costs of transportation projects. The 21<sup>st</sup> Century Transportation Committee and the Transportation Oversight Committee are considering eliminating the state’s Secondary Roads Program. Mr. Rhodes stated eliminating the state’s Secondary Roads Program could force counties to maintain and pave secondary roads. Approving this resolution states Lenoir County strongly opposes any efforts by the General Assembly or NCDOT to shift any transportation costs formerly paid by the State to the Counties, and also opposes any efforts by the North Carolina General Assembly to appropriate local revenues whether property taxes, sales tax, or any other local revenue for State Transportation programs or any other State Programs. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General Fund: DSS: \$29,751: Line Item Transfer. Mr. Jack Jones, Director of Social Services, addressed the Board. Mr. Jones stated the amendment transfers funds from MIS to cover lease costs of computer equipment for FY 08-09. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: DSS: \$12,980: Increase. Mr. Jones stated the amendment reflects additional allocations received. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Approving a 36-Month Operating Lease for Coeco Office Systems: \$153,624. Mr. Jones stated DSS began making inquiries concerning replacement of its existing printers, copiers and fax machines with Multifunctional Printers that can print, copy, fax and scan earlier in FY 08/09. A great deal of research by DSS went into the appropriate specifications needed to meet the future needs of the department. DSS copies/prints an estimated 2,500,000 documents per year and the ability to scan documents and store them electronically adds additional security in compliance with HIPPA regulations. The North Carolina Families Accessing Services through Technology (NC FAST) Case Management System is scheduled to be implemented in 2011. This new case management system (along with technical support services) designed by the state will enable county social services workers to spend more time providing services to North Carolina families in need. This system will speak to the current and future automation needs of Aging and Adult services, Medical Assistance, Child Development, Work First and other Social Services programs. One of the requirements of this new system is the ability to store documents electronically; thus, the new machine’s ability to scan documents is a necessary component in order to interface with the NC FAST system. DSS is recommending that the contract be awarded to the low bidder, Coeco Office Systems for a 36-month lease at \$4,267 per month for a total of \$153,624.00 for the life of the contract. In the FY 08/09 Budget, \$111,000.00 was approved to cover this year’s cost for MFP’s. It is estimated that the cost for the remainder of this fiscal year for a contract beginning in March of 2009 would be \$17,068. Accordingly, more than a sufficient amount of funding has already been appropriated in the Budget to cover the proposed costs. DSS has contracted with Coeco Office Systems for the past several years and has found their equipment and service to be very satisfactory. . Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 16 was unanimously approved.

Item No. 17 was a Budget Ordinance Amendment: General Fund/Emergency Telephone Fund Transfer to Other Funds/Emergency Telephone: \$10,582.50: Increase. Mr. Roger Dail, Emergency Services Director addressed the Board. Mr. Dail stated the amendment appropriates funds from the General Fund Fund Balance to cover telephone expenditures from FY 07-08 that are ineligible for expenditure from E-911 Funds. These funds were budgeted in the E-911 Fund in FY 07-08 and expended in FY 07-08. However, due to many changes in the guidelines for E-911 eligibility, these are not allowable. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 17 was unanimously approved.

Item No. 18 was a Budget Ordinance Amendment: General Fund/Emergency Telephone Fund: Telephone Expense: \$60,000: Decrease/Increase. Mr. Dail states the amendment moves the appropriation of telephone expenditures in communications from the Emergency Telephone Fund to the General Fund. These expenditures are no longer an eligible expense from E-911 Funds per the new E-911 Board. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 18 was unanimously approved.

Item No. 19 was a Budget Ordinance Amendment: General Fund: Finance/Tax: \$15,000: Increase. Mr. Darrell Parrish, Tax Administrator, stated the amendment budgets additional tax penalties and interest collected on foreclosed property to pay the attorney that handled the foreclosure for the county Tax Department. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 19 was unanimously approved.

Item No. 20 was a Budget Ordinance Amendment: General Fund: Non-Departmental/Public Buildings: \$20,500: Increase. Mr. Hollowell stated the amendment appropriates rental income for the remainder of the fiscal year from property acquired from Charles Bowen. The property was acquired to provide the necessary space to construct a new jail facility adjacent to the courthouse. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 20 was unanimously approved.

Item No. 21 was a Budget Ordinance Amendment: School Capital Fund: School Building: \$57,032: Increase. Mr. Hollowell stated the amendment adjusts revenues and expenditures in the Public School Building Capital projects to cover additional projects that have been approved by the Department of Public Instruction during the second quarter of FY 08-09. Currently there are thirteen (13) projects approved and in progress. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 21 was unanimously approved.

Item No. 22 was a Budget Ordinance Amendment: Capital Projects Fund: Shell Building #3: \$100,000: Increase. Mr. Hollowell stated the amendment appropriates the contribution that the Committee of 100 is making toward the building of Shell Building #3. This money will be paid back to the Committee of 100 after the building has been sold. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 22 was unanimously approved.

Item No. 23 was an Order for Tax Collector to Advertise 2008 Taxes, which are a Lien on Real Property. Mr. Parrish stated pursuant to G.S. 105-369(a), the Governing Body should order the Tax Collector to advertise such tax liens. The outstanding 2008 taxes, which are a lien on real estate, are \$2,683,522.93. This figure includes county, fire and late listing penalty as of January 26, 2009. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 23 was unanimously approved.

Item No. 24 was a Resolution Authorizing the Award of a Contract for Demolition/Clearance Services for the 2006 CDBG Concentrated Needs Project: \$4,829. Ms. Martha Martin, Finance Officer addressed the Board. Ms. Martin stated Lenoir County was awarded \$700,000 for the CDBG Concentrated Needs project on July 31, 2006. This project will allow for the rehabilitation of three homes, acquisition and clearance of nine parcels, relocate five families and provide water and drainage improvement in the Willie White Road area of Lenoir County. Bids were taken for the demolition and clearance of two structures in that area. The contract will specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator. Rick Bostic Construction and Demolition was found to be the lowest qualified bidder. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 24 was unanimously approved.

Item No. 25 was a Resolution Authorizing Issuance of a Blanket Purchase Order for Squires Auto Generator & Starter Service, Inc.: \$15,000: FY 08-09: Vehicle Maintenance and Repairs. Ms. Sue Powell, Lenoir County Transit Director, addressed the Board. Ms. Powell stated this Blanket Purchase Order for Fiscal Year 2008-2009 would allow Lenoir County Transit to operate more efficiently by having the Purchase Order in place when the need for the service arises. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 25 was unanimously approved.

Item No. 26 was a Resolution Approving a Revised Lease Agreement with CopyPro for Emergency Services Department: CopyPro: \$6,841.92. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated Lenoir County Emergency Services requires the use of a copy machine/printer/scanner on a daily basis for the four-(4) divisions that operate within the department. Emergency Services began the lease with Copypro in 2005. The current equipment is unable to handle the workload for the department and a different type of machine is needed to meet the current demands. The company has recognized our continual service repair requests and recommends a change in equipment. This does not include the property tax that has to be paid annually on any leased equipment. The ES Department recognizes we cannot complete the scanning jobs with the current equipment and recommend the department upgrade to a more efficient machine. Staff recommends this lease be upgraded, which will extend the current lease an additional five years, but will also allow for substantial savings. Current lease is \$740.99 and a new lease would be \$570.16. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 26 was unanimously approved.

Item No. 27 was a Resolution Authorizing the Purchase of CAD Server Hardware, SQL Server Software and Neverfail Software NTE: \$45,000. The Lenoir County Emergency Services Department-Communications Division must maintain an up-to-date computer-aided dispatch (CAD) system. The Communications Division uses a redundant server set up for no interruption in CAD capabilities even in the event of a server failure on the primary server. The current server, primary and backup, set up is approximately six (6) years old. The system that allows for redundancy is incapable of handling the backup responsibilities of the CAD server and, due to its age, is no longer supported for repair or replacement making the purchase of a new system a necessity. The purpose of the CAD server hardware, SQL server software and the Neverfail software is necessary for the Communications Division staff to effectively and efficiently perform the required telecommunicator duties of the Emergency Services Department. The total cost of this purchase is an allowable expense out of the Special Revenue Fund balance. Upon a motion by Ms. Brown and a second by Mr. Pharo, Item No. 27 was unanimously approved.

Item No. 28 was a Resolution Authorizing the Lenoir County Board of Commissioners to Sign a Resolution for a Parks and Recreation Trust Fund Grant (PARTF) in the Amount of \$300,000 with a Local Match of \$300,000 Over a Three (3) Year Period. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated this grant would be used to construct a Lenoir County Soccer Complex where all county soccer will be played. It will be located on Hwy 11/55 South at the old Harper Salvage property. The facility will also be irrigated by the Clean Water Management Trust Fund water re-use grant. Upon a motion by Mr. Davis and a second by Mr. Humphrey, Item No. 28 was unanimously approved.

**APPOINTMENTS**

Item No. 29 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Lenoir County Juvenile Crime Prevention Council <b>2<sup>nd</sup> Appearance</b>	Kayla Waller Tara Taylor <b>(Appointment)</b>	December 2010 M: Brown S: Sutton
Lenoir County Economic Development Board <b>1<sup>st</sup> Appearance</b>	Bobby Merritt <b>(Re-Appointment)</b>	December 2011
Lenoir County ABC Board <b>1<sup>st</sup> Appearance</b>	Wiley Dawson <b>(Appointment)</b>	June 2010

**CURRENT VACANCIES:**

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**CLOSED SESSION**

Upon a motion by Mr. Stroud and a second by Ms. Sutton, and unanimous approval, closed session was entered at approximately 11:30 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Mr. Stroud and a second by Mr. Pharo, the Board moved out of closed session at 11:40 a.m.

**OPEN SESSION**

Upon a motion by Mr. Stroud and a second by Mr. Pharo Open Session re-convened at 11:40 a.m. Mr. Graham stated an economic development project was discussed, the Board took no action during closed session.

**PUBLIC COMMENTS**

Mr. Harry Edwards expressed concerns regarding the number of Commissioners meetings that have been cancelled. Mr. Graham stated it was the responsibility of the Board to determine meeting dates and times. Mr. Graham thanked Mr. Edwards for his comments. Upon a motion by Mr. Graham the Board adjourned at 11:47 a.m.

**ADJOURNMENT**

Respectfully submitted,



Lashanda Aytch  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$513. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE/SHERIFF DEPARTMENT	10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	513.00	<u>INCREASE</u> 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	513.00
Total	513.00	Total	513.00

**Reason and Justification for Request:**  
 TO BUDGET PROCEEDS RECEIVED FROM THE CLERK OF COURT TO COVER DAMAGES TO A PATROL CAR BY A SUSPECT WHO WAS TAKEN INTO CUSTODY ON 11/02/2008. THE SUSPECT KICKED THE BACK PASSENGER SIDE DOOR GLASS OF THE PATROL CAR CAUSING DAMAGE TO THE TRACK AND FRAME. SUSPECT PAID THE CLERK OF COURT, WHO REIMBURSED THE COUNTY ON 2/11/09 IN THE AMOUNT OF \$512.74.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	2/11/09	<i>Martha H. Martin</i>	2/11/09

Budget Officer Approval	Date
<i>Michael W. Jarman</i>	2/12/09

Board Approval (When Applicable)	Date	Date of Minutes
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Item No. 5

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$1,513. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF DEPARTMENT		10-3842-8500	INSURANCE - MISCELLANEOUS
				10-4310-3530	VEHICLES REPAIR/MAINTENANCE
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3842-8500	INSURANCE-MISCELLANEOUS	1,513.00	10-4310-3530	VEHICLES REPAIR/MAINTENANCE	1,513.00
Total		1,513.00	Total		1,513.00

**Reason and Justification for Request:**

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM JAKE A. PARROTT INSURANCE AGENCY TO COVER THEIR INSURED WHO BACKED INTO A 2007 FORD CROWN VICTORIA BELONGING TO THE SHERIFF'S DEPARTMENT ON JANUARY 26, 2009 WHILE AT KINSTON WHEEL ALIGNMENT. A CHECK IN THE AMOUNT OF \$1,512.80 WAS RECEIVED ON 2/03/2009.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Maize</i>	<i>2/3/09</i>	<i>Martha H. Maize</i>	<i>2/3/09</i>
Budget Officer Approval	Date		
<i>Michael W. Spruill</i>	<i>2/3/09</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$2,526. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF DEPARTMENT		10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3842-8500	INSURANCE-MISCELLANEOUS	2,526.00	10-4310-3530	VEHICLES REPAIR/MAINTENANCE	2,526.00
Total		2,526.00	Total		2,526.00
<b>Reason and Justification for Request:</b>					
TO BUDGET INSURANCE PROCEEDS RECEIVED FROM TRIDENT INSURANCE, THE COUNTY'S INSURANCE CARRIER TO COVER DAMAGE TO A 2008 FORD CROWN VICTORIA BELONGING TO THE SHERIFF'S DEPARTMENT THAT WAS INVOLVED IN A SINGLE VEHICLE ACCIDENT ON JANUARY 14, 2009. A CHECK IN THE AMOUNT OF \$2,525.29 WAS RECEIVED ON 2/10/2009.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Marta N. Maita</i>		2/10/09	<i>Marta N. Maita</i>		2/10/09
Budget Officer Approval		Date			
<i>Michael W. Jam</i>		2/12/09			
Board Approval (When Applicable)		Date	Date of Minutes		

**PUBLIC HEARING NOTICE**

This is to inform the public that a public hearing will be held on the proposed Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than March 31, 2009. The public hearing will be held on February 16, 2009 before the Lenoir County Board of Commissioners. Those interested in attending the public hearing and needing either auxiliary aids and services under the American with Disabilities Act (ADA) or a language translator should contact Sue Powell, Assistant Director on or before February 13, 2009.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Lenoir County as well as provides transportation options and services for the communities within this service area. These services are currently provided using demand response, subscription, and deviated fixed routes. Services are rendered by Lenoir County Transit.

The total estimated amount requested for the period July 1, 2009 through June 30, 2010

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>256,538.00</u>	\$ <u>38,481.70</u> (15%)
Capital (Vehicles & Other)	\$ <u>120,975.00</u>	\$ <u>12,097.50</u> (10%)
Operating (Small urban & regional systems)	\$ _____	\$ _____ (50%)
<hr/>		
TOTAL	\$ <u>377,513.00</u>	\$ <u>50,579.20</u>
	Total Funding Requests	Total Local Share

This application may be inspected at Lenoir County Transit, 201 E. King St., Kinston, North Carolina 28501 from 9:00am to 4:00pm. Written comments should be directed to Sue Powell, Assistant Director before February 13, 2009.

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/16/09 **ITEM NO.:** 8

Resolution Approving the Community Transportation Program Grant Application for FY 2009-2010: \$256,538 Administrative: \$120,975 Capital

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

1.) Hold a Public Hearing to receive input regarding the proposed Community Transportation Application; 2.) Approve the grant application to the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) for funding of the Lenoir County Transportation Department in the amount of \$256,538 for Administrative and \$120,975 for Capital.

**HISTORY/BACKGROUND:**

The Lenoir County Transportation Department began its operation in October 1994 with six vehicles. The Lenoir County Transportation Department provides "Coordinated Human Services" and "Rural General Public Transportation" to the citizens of Lenoir County through subscription and demand routes. The Lenoir County Transportation Department currently serves several agencies participating in the consolidated system. The agencies participating are the Department of Social Services, Council on Aging, Lenoir County Health Department, Lenoir County Mental Health Program (EastPointe), and Vocational Rehabilitation. The Lenoir County Transportation Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government. The administrative funding for the Transportation Department provided by NCDOT/PTD includes salaries for a Transportation Coordinator's position, Administrative Assistant's position @ 100 percent, and a Part-Time Secretary position @ 25 percent. The local match is provided by various local transit revenues. The Transportation Coordinator's position, now currently titled as Assistant Director's position, was established in April of 1996 to increase the coordination and efficiency of the Lenoir County Transportation Department and its participating agencies/departments. Since the Coordinator's position began, the transit system has greatly increased in passenger trips and mileage and expanded to a fleet of twelve vehicles. In 2009, NCDOT approved a request from Lenoir County Transit to increase our fleet to fifteen. This growth has allowed the County to qualify for increased funding through the North Carolina Department of Transportation's grant program.

**EVALUATION:**

The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. The CTP grant application includes approximately \$256,538 for administrative funding and \$120,975 for capital funding. The Transportation Department is currently approved for grant funding of one full-time Assistant Director's position @ 100%, one full-time Administrative Assistant's position @ 100%, and one Part-Time Secretary @ 25%.

Lenoir County Transit is also requesting a Grant Writer/Safety Officer position funded @ 100%. The administrative portion of the grant application for FY 2009-2010 includes salaries, fringes and other operating expenditures for all administrative positions at the approved NCDOT/PTD participation percentages. NCDOT/PTD will participate in the administrative funding at an 85 percent level for both positions resulting in a 15 percent local match requirement; capital is 90 percent NCDOT/PTD and a 10 percent local match. The capital portion of the grant application for FY 2009-2010 includes replacing three (3) center aisle vehicles without lifts with three (3) eight passenger Lift Equipped Vans. The Transportation Department will endeavor to secure the necessary local funding requirements through transit revenues before requesting county funding. As required by NCDOT/PTD, the Transportation Department properly advertised on February 1, 2009 for any public and/or agency comments (advertised deadline February 14) regarding the proposed Community Transportation Application; also, informed the general public/agencies that a public hearing would be held sometime during the Commissioner's regular scheduled board meeting beginning at 4:00 pm on February 16, 2009 in order to receive comments regarding the application.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the County Manager is hereby authorized to apply for the North Carolina Department of Transportation FY 2009-2010 Community Transportation Program Grant funding in the amount of \$256,538 Administrative and \$120,975 Capital, and be it further resolved that if the grant is awarded, the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager or staff so designated are authorized to execute the required documents to obtain the necessary grant funds.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

Item No. 9

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: COOPERATIVE EXTENSION: \$12,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		COOPERATIVE EXTENSION		Various	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b>		<b>INCREASE</b>			
10-3834-8604 RENT - FARMERS' MARKET	500.00	10-4950-3501 FARMERS' MARKET EXPENSES	3,000.00		
10-3834-8611 RENT - LIVESTOCK ARENA	2,000.00	10-4950-3502 LIVESTOCK ARENA EXPENSES	9,000.00		
10-3991-9910 FUND BALANCE APPROPRIATED	9,500.00				
Total	12,000.00	Total	12,000.00		

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE REVENUE AND EXPENDITURE LINES WITHIN THE COOPERATIVE EXTENSION DEPARTMENT TO COVER RENTAL INCOME AT BOTH THE LIVESTOCK ARENA AND THE FARMERS' MARKET, AND TO COVER THE EXPENDITURES ASSOCIATED WITH BOTH PLACES. THESE HAVE BEEN RECEIVED AND PAID OUT OF LIABILITY ACCOUNTS IN PREVIOUS YEARS, BUT DURING THE FY 07-08 AUDIT, THE AUDITORS RECOMMENDED THAT BOTH EXPENDITURES AND REVENUES SHOULD BE PROCESSED THROUGH COOPERATIVE EXTENSION'S BUDGET.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Sammy D. Kelly</i>	1-30-09	<i>Marta H. Martin</i>	1-30-09
Budget Officer Approval	Date		
<i>Michael W. Farmer</i>	2/2/09		
Board Approval (When Applicable)	Date	Date of Minutes	

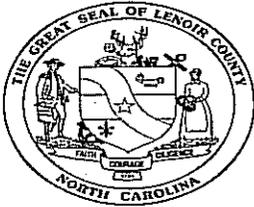
Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 10

BUDGET ORDINANCE AMENDMENT: EMERGENCY TELEPHONE FUND  
 TELEPHONE EXPENSE: \$16,170. INCREASE



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
EMERGENCY TELEPHONE FUND		TELEPHONE EXPENSE		24-3991-9915 Fund Balance Appropriated 24-4320-5100 Capital Outlay	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> 24-3991-9915 FUND BALANCE APPROPRIATED	16,170.00	<u>INCREASE</u> 24-4320-5100 CAPITAL OUTLAY - EQUIPMENT	16,170.00		
Total	16,170.00	Total	16,170.00		

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE ADDITIONAL FUNDS FROM THE E911 FUND BALANCE TO COVER THE COST OF INSTALLING NEW PHONE SYSTEM IN THE COMMUNICATIONS CENTER. THIS PURCHASE WAS APPROVED BY THE COMMISSIONERS ON NOVEMBER 17, 2008 - ITEM #19.

Department Head Approval <i>[Signature]</i>	Date 2-12-09	Finance Officer Approval <i>[Signature]</i>	Date 2/12/09
Budget Officer Approval <i>[Signature]</i>	Date 2/12/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 11

BUDGET ORDINANCE AMENDMENT: SCHOOL CONSTRUCTION: \$574,764.77 INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
SCHOOL CONSTRUCTION	SERIES 2008 BOND CONSTRUCTION	41-3831-4930 INTEREST - SERIES 2007 41-3831-4931 INTEREST - SERIES 2008	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title Amount	
<u>INCREASE</u>		<u>INCREASE</u>	
41-3831-4930 INTEREST - 2007 SERIES	49,764.77	41-5907-5850 CONSTRUCTION COSTS - 2007	49,764.77
41-3831-4931 INTEREST - 2008 SERIES	525,000.00	41-5908-1990 ARCHITECT/ENGINEER-2008	525,000.00
Subtotal	574,764.77	Subtotal	574,764.77

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO APPROPRIATE THE FINAL AMOUNT OF INTEREST EARNED ON THE SERIES 2007 SCHOOL CONSTRUCTION BONDS, AND APPROPRIATE AN ESTIMATED AMOUNT OF INTEREST TO BE EARNED ON THE SERIES 2008 SCHOOL CONSTRUCTION BONDS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Marti</i>	<i>2/6/09</i>	<i>Marta H. Marti</i>	<i>2/6/09</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>2/9/09</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 2/16/09 **ITEM NO.:** 12

Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus  
Property by Auction

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

The Board is requested to declare property as surplus and authorize the sale of the surplus property by auction.

**HISTORY/BACKGROUND:**

The County has a small inventory of various vehicles and equipment that has outlived its useful life. These vehicles and equipment are no longer of use to any County Department and there are no plans to put them back into service.

**EVALUATION:**

In accordance with procedures set forth in G.S. 153A-176, The County Manager's Office is requesting the approval of the Board to sell the following vehicles and equipment by auction on GovDeals.com within the next 90 days.

	<u>Vehicle</u>	<u>Serial Numbers</u>
1	1997 Ford	2FALP73W9VX167831
1	2005 Ford	2FAHP71W35X141508
1	2005 Ford	2FAHP71W65X141504
1	LSS 2000	Printrak Fingerprinting System
1	Omni-Clave	Sterilizer (Health Department)

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval. \_\_\_\_\_

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that property listed in this resolution be declared as surplus and authorize the County Manager to sell the property at auction on GovDeals.com.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/16/09  
Date

\_\_\_\_\_  
ATTEST                      02/16/09  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 02/16/09 **ITEM NO.:** 13

Resolution Authorizing the Issuance of a Purchase Order to the Training Consortium for Software Training of MIS employees on CISCO and Microsoft: \$ 11,960

**SUBJECT ARES:** Purchases / Bids

**ACTION REQUESTED:**

Approval of a Resolution authorizing the issuance of purchase orders for one year of onsite software training on CISCO and Microsoft products out of account 10-4210-3950. This is a budgeted Item.

**HISTORY/BACKGROUND:**

With the current trend of ever changing software versions in servers as well as desktops, along with our current infrastructure being based on CISCO switches and the CISCO AVVID/Unity Phone system, it is imperative that we keep our employees abreast of all new changes in the software environment. One way of doing this is sending them to classes. This would cost on average \$1500-\$2100 per person per class including cost of class, hotel, travel and meals. With the current economic crisis, we are looking at alternative methods of training to allow us to get the best product for our dollars.

**EVALUATION:**

With the Training Consortium, we can have all of our employees attend as many classes as they can allocate time for. No travel or other expenses are involved. This price includes access to live online training classes for an entire year including the CISCO All Access, which is over 40 CISCO courses with course e-books and live tech labs. In addition, it includes over 30 Microsoft live classes with coursework e-books. Utilizing this method, we can basically have everyone taking multiple classes throughout an entire year while utilizing other methods would allow us to just have 4 classes taken for the same amount.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** By the Lenoir County Board of Commissioners that the County a purchase order totaling \$11,960.00 to The Training Consortium for online training classes for MIS employees.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      02/16/09  
Date

\_\_\_\_\_  
ATTEST                      02/16/09  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 02/16/09 **ITEM NO.:** 14

Resolution Authorizing the Relocation of a Drainage Ditch in the Hwy 70 West Industrial Park: Ernie Everett Site Prep, Inc.: Not to Exceed \$ 19,850

**SUBJECT AREA:** Purchases / Bids

**ACTION REQUESTED:**

The Board is requested to approve the relocation of a drainage ditch in the Hwy 70 West Industrial Park.

**HISTORY / BACKGROUND:**

Companies located in the Hwy 70 West Industrial Park include Smithfield Foods, Dopaco, West Company, Electrolux, Affordable Care, Best Diamond, Select Foods, Hoover Tops, and Commercial A/C. The park will also be the future home of Sanderson Farms feed mill and hatchery operations.

In December 2008, the construction of Lenoir County Shell Building #3 commenced. An existing angled drainage ditch, located on the southern border behind the shell building site, prohibits the full use of the land behind the Shell Building, and prevents future expansion possibilities at the Shell Building site and on the lot located to the south of the Shell Building.

On August 1, 2003 the City of Kinston received a letter from the Division of Water Quality that identifies the referenced ditch. The letter stated; "This ditch is not applicable to the Neuse River Riparian Buffer Rules (15A NCAC 2B.0233)". The letter serves as the reclassification of the ditch from a proposed blue line stream. (The letter and aerial map are attached for reference).

The costs associated with the relocation of this ditch are: removing trees, filling the existing ditch and grading to the new ditch. Four bids were requested from the following agencies:

1) Ernie Everett Site Prep, Inc. (\$19,850.00) Scope of work: clearing & grubbing, 1,000 CY fill in place \$14,500. Add \$3,500 for select fill and \$2,600 to seed & mulch. Add \$5350.00 for re-grading lot for positive drainage.

2) Moore Mulching, Inc. (\$41,000) Cut and remove all trees on ditch bank & mowing ditch bank to Hoover Tops. (Cut small track beside Enterprise Blvd. \$3,200; Cut large tree down and remove from property; \$1,100)

3) Sasser Grading & Drainage, Inc. (\$20,000.00) Excavator-removing and loading trees: \$5,000; 4 laborers with chain saws cutting up trees: \$3,840; 4 dump trucks hauling debris to landfill: \$5,260; backhoe moving and loading limbs/trees, cleaning up area: \$2,800; bulldozer spreading out dirt dumped in ditch and grade a new swell: \$1,600 and seeding & mulching for new swell: \$1,500) No dumping fees are included in this estimate. The cost is determined by weight per load at landfill.

4) Everett's lot Clearing and Grading (\$25,900.00)

The City of Kinston has completed the new ditch on the north side of Select Foods from Enterprise Boulevard to Industrial Boulevard and brought in dirt to be used in filling the existing ditch at no cost to Lenoir County.

**EVALUATION:**

The removal of trees and relocation of the existing angled ditch would allow the County to market the full expansion capabilities of the Shell Building, "square-up" the property surrounding the Shell Building, promote better site drainage, and improve the visibility of the Shell Building site.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that the Lenoir County Board of Commissioners approve the relocation of an existing angled drainage ditch and accept the proposal of Ernie Everett Site Prep, Inc. for the removing of trees, filling the existing angled drainage ditch and grading of the land to the new ditch constructed by the City of Kinston in the Hwy 70 West Industrial Park in an amount not to exceed \$19,850

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Graham \_\_\_\_\_ Stroud \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_

Humphrey \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

INTRODUCED BY: Michael Jarman, County Manager DATE: 02/16/09 ITEM NO. 15

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 <sup>nd</sup> Appearance	Bobby Merritt (Re-Appointment)	December 2011
Lenoir County ABC Board 2 <sup>nd</sup> Appearance	Wiley Dawson (Appointment)	June 2010

**CURRENT VACANCIES:**

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members

Lenoir County Planning Board – Districts One (1) and Four (4)

Grifton Planning Board – One (1) Vacancy

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 <sup>nd</sup> Appearance	Bobby Merritt (Re-Appointment)	December 2011
Lenoir County ABC Board 2 <sup>nd</sup> Appearance	Wiley Dawson (Appointment)	June 2010

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      02/16/09  
Date

\_\_\_\_\_  
ATTEST                      02/16/09  
Date

# APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-8454.

### Advisory Board/Committee/Commission interested in:

Lenoir County Economic Board of Directors

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Bobby Merritt  
Address: 1404 St James Place  
City/State/Zip: Kinston, NC 28504  
Telephone: (Home) 252-522-0284 (Work) 252-527-6223 x104  
Occupation: Director of Workforce Development at Lenoir Community College  
Business Address: P.O. Box 188, Kinston, NC 28502  
Age: (Optional): 57  
Number hours available per month for this position: as needed  
Training: 4 years economic experience with position at LCC dealing with WIA Workforce Development  
Business and Civic Experience/Skills: Current Economic Board Member, Shell Building Board Member Evening Rotary Member, Kinston Enterprise Center

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: \_\_\_\_\_

### Circle your voting precinct

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)            |
| <b>K-4 (Northwest Elementary School)</b>    | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Rultan Building)    |
| Contentnea (Contentnea Rultan Building)     | Vance (Army Reserve Center, Airport)   |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

### CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

*Bobby Merritt*

1/7/09

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County ABC Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Wiley Dawson  
Address: 4855 BRYAN-HARDY ROAD  
City/State/Zip: LAGRANGE, NC 28551  
Telephone: (Home) 252-566-3050 (Work) 252-566-3131  
Occupation: MANAGER  
Business Address: P.O. Box 308 LAGRANGE NC 28551  
Age: (Optional): 53  
Number hours available per month for this position: AS NEEDED  
Training: SALES MANAGER  
Business and Civic Experience/Skills: NATIONAL BOARD MEMBER RUITAN  
NATIONAL, LOCAL MEMBER 33 YEARS  
Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_  
Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | <u>Institute (Institute Methodist Church)</u> |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)        |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)        |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)           |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)           |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)              |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)           |
| Contentnea (Contentnea Ruitan Building)     | Vance (Army Reserve Center, Airport)          |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Wiley Dawson  
Signature of Applicant

1/23/2009  
Date