

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, FEBRUARY 17, 2014 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: None Scheduled

- | | | |
|----|---|---------------|
| 1. | Items from Chairman/Commissioners: 10 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |
| | CONSENT AGENDA: 10 Min. | ACTION |
| 3. | Approval of Minutes: Board Meeting: February 3, 2014
Budget Work Session: February 3, 2014 | Martin/Jarman |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS 40 Min.

- | | | |
|----|---|--------|
| 4. | Budget Ordinance Amendment: Various Funds: Finance: \$2,216,657: Increase | Martin |
| 5. | Resolution Approving the Purchase of Additional Software and Technology Upgrades to the Community Transportation System (CTS) Enterprise Scheduling Software: CTS, Inc.: \$29,011 | Harper |
| 6. | Resolution Approve the Purchase of a 2003 Ford E-450 Wheeled Coach Ambulance: Select Custom Apparatus: \$45,000 | Dail |

APPOINTMENTS: 5 Min.

- | | | |
|----|---|--------|
| 7. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Martin |
|----|---|--------|

OTHER ITEMS: 10 Min.

- | | | |
|----|---|--|
| 8. | Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary) | |
|----|---|--|

TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: February 17, 2014

SUBJECT: Items of Interest

1. Ordinance Regulating the Possession of Firearms at County Convenience Sites
Ordinance Regulating the Possession of Deadly Weapons on County Property
2. Financial Performance Summary 13-14: January 31, 2014
3. NCACC 2014 District Meeting Registration/Locations
4. Monthly Status Report: 2011 CDBG NC Catalyst Project
2012 CDBG Scattered Site Housing Assistance Project
5. Lenoir County Planning & Inspections Department: January 2014

**AN ORDINANCE REGULATING
THE POSSESSION OF FIREARMS
AT COUNTY CONVENIENCE (RECYCLING) SITES**

WHEREAS, North Carolina General Statute 14-409.40 acknowledges that the regulation of firearms is properly an issue of general, statewide concern, and that the entire field of regulation of firearms is preempted from regulation by local governments except as provided in this section: and

WHEREAS, nothing contained in this section prohibits municipalities and counties from application of their authority under GS 153A-129, 160A-189, 14-269, 14-269.2, 14-269.3, 14-269.4, 14-277.2, 14-415.11, 14-415.23, including prohibiting the possession of firearms in public-owned buildings, or grounds or parking areas of those buildings, or in public parks or recreation areas, except nothing in this subsection shall prohibit a person from storing a firearm within a motor vehicle while the vehicle is on these grounds or areas: and

WHEREAS, each of the County Convenience (Recycling) sites listed in this Ordinance contains a public-owned building from which county employees supervise the operation of the site during all times when the site is open to the public: and

WHEREAS, the Lenoir County Board of Commissioners wishes to exercise the power granted to it by GS 14-409.40, to regulate the possession of firearms at County Convenience (Recycling) sites.

NOW; THEREFORE, BE IT ORDAINED by the Lenoir County Board of Commissioners that:

Section 1. Posting of Signs Required

The County shall post appropriate signage at each County Convenience (Recycling) site owned, leased as lessee, operated, occupied, managed or controlled by Lenoir County, that firearms are prohibited therein.

Section 2. Location of Signs

Said signs shall be visibly posted on the exterior of each entrance by which the general public can access the County Convenience (Recycling) sites.

Section 3. Exemptions

This ordinance shall not apply to the following:

1. Officers and enlisted personnel of the armed forces of the United States when in discharge of their official duties as such and acting under orders requiring them to carry arms and weapons.
2. Civil officers of the United States while in discharge of their official duties.
3. Officers and soldiers of the militia and the National Guard when called into actual service.
4. Sworn law enforcement officers.
5. A concealed handgun permittee may secure the handgun in a vehicle within the trunk, glove box, or other enclosed compartment, or area within a motor vehicle while on the premises of a County Convenience (Recycling) site.

**AN ORDINANCE REGULATING
THE POSSESSION OF DEADLY WEAPONS
ON COUNTY PROPERTY**

WHEREAS, Lenoir County is authorized pursuant to North Carolina General Statute 153A-121 to define, regulate prohibit, or abate by ordinance, acts detrimental to the health, safety, or welfare of its citizens: and

WHEREAS, North Carolina General Statute 14-409.40 acknowledges that the regulation of firearms is properly an issue of general, statewide concern, and that the entire field of regulation of firearms is preempted from regulation by local governments except as provided in this section: and

WHEREAS, nothing contained in this section prohibits municipalities and counties from application of their authority under GS 153A-129, 160A-189, 14-269, 14-269.2, 14-269.3, 14-269.4, 14-277.2, 14-415.11, 14-415.23, including prohibiting the possession of firearms in public-owned buildings, or grounds or parking areas of those buildings, or in public parks or recreation areas, except nothing in this subsection shall prohibit a person from storing a firearm within a motor vehicle while the vehicle is on these grounds or areas: and

WHEREAS, the Lenoir County Board of Commissioners is concerned about the presence of deadly weapons, as defined in North Carolina General Statute 14-269, on County property and the threat this presence poses to the health, safety, and general welfare of the community: and

WHEREAS, the Lenoir County Board of Commissioners wishes to exercise the power granted to it by North Carolina General Statute 153A-121 to regulate the possession of deadly weapons in public-owned buildings, or grounds or parking areas of those buildings, or in public parks, except nothing in this section shall prohibit a person from storing a firearm within a motor vehicle while the motor vehicle is on these grounds or areas, in accordance with North Carolina General Statutes.

NOW; THEREFORE, BE IT ORDAINED by the Lenoir County Board of Commissioners that:

Section 1. Prohibition

Possession of deadly weapons, as defined in North Carolina General Statute 14-269, on Lenoir County government properties, now or hereafter, owned, leased as lessee, operated, managed or controlled by Lenoir County, inclusive of all buildings, grounds or parking areas of those buildings, internal driveways and walkways, and any other improvements associated with these properties, is prohibited.

Section 2. Posting of Signs Required

The County Manager shall post appropriate signage at each County building, or portion of a building, now or hereafter, owned, leased as lessee, operated, managed or controlled by Lenoir County, that the possession of deadly weapons is prohibited therein.

Section 3. Location of Signs

Said signs shall be visibly posted on the exterior of each entrance by which the general public can access County buildings. The County Manager shall exercise discretion in determining the necessity and appropriate location for signs posted in grounds or parking areas of buildings, internal driveways and walkways, and areas where other improvements associated with these properties exist.

Section 4. Exemptions

This ordinance shall not apply to the following:

1. Officers and enlisted personnel of the armed forces of the United States when in discharge of their official duties as such and acting under orders requiring them to carry arms and weapons.
2. Civil officers of the United States while in discharge of their official duties.
3. Officers and soldiers of the militia and the National Guard when called into actual service.
4. Sworn law enforcement officers.
5. A concealed handgun permittee may secure a handgun in a closed compartment or container within the person's locked motor vehicle, within the trunk, glove box, or other enclosed compartment or area, within their motor vehicle, while on the premises of a County owned property, as defined in Section 1 of this ordinance.

Section 5. Open Carry Prohibited

As allowed by NCGS 153A-129 and 153A-121, the County hereby prohibits the open carry and display of firearms on Lenoir County property, as defined in Section 1 of this ordinance. The exemptions found in Section 4 of this ordinance apply to this Section.

Section 6. Violations

Violations of this ordinance shall be a Class 3 Misdemeanor as defined by NCGS 14.4. The maximum fine shall not be greater than five hundred dollars (\$500.00).

Section 7. Effective Date

This ordinance shall be in full force and effect from and after its adoption.

Adopted this _____ day of _____, 2014.

MOVED _____ SECOND _____

APPROVED ___ DENIED ___ UNANIMOUS ___

YEA VOTES: Hill ___ Brown ___ Best ___ Daughety ___
Davis ___ Rouse ___ Sutton ___

Craig Hill, Chairman

Date

Attest _____
Date

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2013-14
JANUARY 31, 2014

EXPENDITURES

58.33%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	201,793	100,685	0	101,108	49.9%
County Manager	277,122	163,731	0	113,391	59.1%
Finance	192,306	124,619	0	67,687	64.8%
Human Resources	196,775	105,925	0	90,850	53.8%
Tax Office	773,628	461,661	5,689	306,278	60.4%
Legal	62,500	13,125		49,375	21.0%
Court Facility	594,232	254,275	59,662	280,295	52.8%
Elections	371,136	172,704	14,233	184,199	50.4%
Register of Deeds	278,053	141,192	22,018	114,843	58.7%
Non-Departmental	1,262,478	1,139,722		122,756	90.3%
Process Funds	997,435	463,041	22,787	511,607	48.7%
Outside Agencies	129,500	55,410		74,090	42.8%
Management Info Systems	917,862	501,346	79,280	337,236	63.3%
Public Buildings	568,781	274,397	26,817	267,567	53.0%
Sheriff	4,530,367	2,610,972	80,901	1,838,494	59.4%
Sheriff - Civil Process	279,886	32,171	12,045	235,670	15.8%
Central Communications	1,387,913	822,305	10,076	555,532	60.0%
Jail	3,738,069	2,127,079	316,612	1,294,378	65.4%
Emergency Management	427,040	217,203	35,766	174,071	59.2%
Emergency Medical Services	3,747,074	2,208,423	199,487	1,339,164	64.3%
Non-Emergency Services	353,271	173,392	28,422	151,457	57.1%
Hurricane Irene		-499		499	
Fire Protection	28,279	28,279	0	0	100.0%
Inspections	221,293	127,183	0	94,110	57.5%
Medical Examiner	40,000	10,400		29,600	26.0%
Economic Development	276,225	141,835	2,716	131,674	52.3%
Veterans Service Office	33,241	9,619	1,094	22,528	32.2%
Cooperative Extension	390,984	191,103	9,614	190,267	51.3%
JCPC - Parenting Matters	35,194	15,736		19,458	44.7%
Cooperative Ext-Grants	200,375	32,386	2,851	165,138	0.0%
Soil Conservation	121,263	66,413	0	54,850	54.8%
Health Department	4,135,233	1,914,212	187,919	2,033,102	50.8%
BioTerrorism - Health	34,237	20,711	0	13,526	60.5%
M. Health Department	245,715	143,334		102,381	58.3%
Public Assistance (DSS)	13,751,896	6,520,366	245,047	6,986,483	49.2%
Education	9,900,000	5,775,000		4,125,000	58.3%
Community College	2,235,000	1,303,750		931,250	58.3%
Cultural	740,500	431,958		308,542	58.3%
Recreation	799,000	466,083		332,917	58.3%
Debt Service	7,989,715	7,989,714		1	100.0%
Transfer to Other Funds	2,882,324	0		2,882,324	0.0%
Contingency	50,000	0		50,000	0.0%
TOTAL GENERAL	65,397,695	37,350,961	1,363,036	26,683,698	59.2%
OTHER FUNDS:					
Employee Insurance Fund	3,970,000	2,273,726		1,696,274	57.3%
Vehicle Replacement Fund	350,000	44,563	159,495	145,942	0.0%
Fed Seized Property Fund	81,200	73,829	9,610	-2,239	102.8%
State Controlled Substance Fund	24,000	28,703	3,675	-8,378	134.9%
School Capital Fund	3,100,800	2,500,000		600,800	80.6%
Transportation Fund	1,382,429	596,423	246,037	539,969	60.9%
Scrap Tire Disposal Fund	135,000	59,755		75,245	44.3%
Emergency Telephone Fund	1,653,287	337,162	1,044	1,315,081	20.5%
Revaluation Fund	54,549	30,112		24,437	55.2%
Automation-Preservation Fund	21,600	0	0	21,600	0.0%
MSW Landfill-Debt Service	0			0	
Capital Improvements Fund	5,233,412	3,797,397	11,705	1,424,310	72.8%
Fire Districts	1,347,606	1,014,727	0	332,879	75.3%
Solid Waste Management	3,436,974	1,425,747	128,217	1,883,010	45.2%
Trust & Agency Fund					
Family & Caregiver-Smart Start	58,130	43,865	0	14,265	75.5%
TOTAL OTHER FUNDS	20,848,987	12,226,009	559,783	8,063,195	61.3%
GRAND TOTAL	86,246,682	49,576,970	1,922,819	34,746,893	59.7%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2013-14
JANUARY 31, 2014

REVENUES

58.33%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,909,968	790,676	1,119,292	41.40%
Public Assistance (DSS)	9,632,846	4,386,140	5,246,706	45.53%
Property Taxes	33,685,948	31,448,718	2,237,230	93.36%
Sales Taxes	6,150,000	2,060,779	4,089,221	33.51%
Other General	14,018,933	6,926,092	7,092,841	49.41%
TOTAL GENERAL	65,397,695	45,612,405	19,785,290	69.75%
OTHER FUNDS:				
Employee Insurance	3,970,000	1,818,615	2,151,385	45.81%
Vehicle Replacement	350,000	16,934	333,066	0.00%
Fed Seized Property	81,200	94,166	-12,966	115.97%
State Controlled Substance	24,000	9,191	14,809	38.30%
School Capital Fund	3,100,800	591,453	2,509,347	19.07%
Transportation Fund	1,382,429	693,596	688,833	50.17%
Scrap Tire Disposal	135,000	39,082	95,918	28.95%
Emergency Telephone	1,653,287	253,647	1,399,640	15.34%
Revaluation Fund	54,549	0	54,549	0.00%
Automation-Preservation Fnd	21,600	12,873	8,727	59.60%
MSW Landfill-Debt Service	0	16	-16	
Capital Improve Fund	5,233,412	1,235,978	3,997,434	23.62%
Fire Districts	1,347,606	1,162,291	185,315	86.25%
Solid Waste Management	3,436,974	1,947,895	1,489,079	56.67%
Trust and Agency Fund:				
Smart Start Program	58,130	40,399	17,731	69.50%
TOTAL OTHER FUNDS	20,848,987	7,916,136	12,932,851	37.97%
GRAND TOTAL	86,246,682	53,528,541	32,718,141	62.06%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	100.00%
CAPITAL PROJECTS FUND	36,075,003	30,082,131	5,992,872	83.39%
CDBG RELATED PROJECTS	3,813,688	2,855,034	958,654	74.86%
Total Project Based	112,512,558	105,561,032	6,951,526	

* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	0
CAPITAL PROJECTS FUND	36,075,003	29,607,938	6,319,563	147,502
CDBG RELATED PROJECTS	3,813,688	2,830,732	0	982,956
Total Project Based	112,512,558	105,062,537	6,319,563	1,130,458

* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project



Lenoir County
Local Government

Mike Jarman <mjarman@co.lenoir.nc.us>

Registration opens for NCACC District Meetings

1 message

NCACC <ncacc@ncacc.org>

Wed, Feb 5, 2014 at 11:31 AM

To: "mjarman@co.lenoir.nc.us" <mjarman@co.lenoir.nc.us>



NCACC to host Congressional Breakfast during NACo Conference



The NCACC will host its annual Congressional Breakfast on Tuesday, March 4, 2014, at the Capitol Hill Club in Washington, D.C. The pre-registration fee is \$35 and includes breakfast. Space is limited, and the event typically sells out, so please register as soon as you can to ensure your spot at the table. Pre-registration ends Wednesday, Feb. 26. On-site registration is not available for this event.

All members of the N.C. Congressional Delegation are invited to the breakfast each year, and almost every member attends. County officials will hear brief remarks from each member on the latest Federal issues of interest to North Carolina counties. The breakfast is also an excellent chance to network with the Federal representatives and their staff. The registration fee is \$35 and is separate from the registration for the NACo conference.

- [Click here to register for the breakfast.](#)

Registration opens for 2014 District Meetings

Each spring, the NCACC hosts a series of District Meetings throughout the state. The meetings are an integral part of the NCACC's grassroots advocacy program and offer county commissioners and management staff an opportunity to learn about the latest legislative developments in Raleigh, to network with officials from other counties, and to learn about the latest NCACC programs and services. There is no cost to attend the meetings,

which begin at 5:30 p.m. and include a dinner. There is no registration fee to attend, thanks to the generosity of our sponsors, but you must register in advance so that we will have an accurate count for meals. The 2014 District Meetings will be held at the following locations:

- March 26 – Moore County
- March 27 – Rockingham County
- April 2 – Haywood County
- April 3 – Catawba County
- April 9 – Bertie County
- April 10 – Onslow County
- [Click here to register for a district meeting.](#)



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Monthly Performance Status Report

(Due on 1st of each month)

Grantee Name: County of Lenoir Grant Number: 11-C-2375 Month: January Year: 2014
 Grant Project: 2011 CDBG NC Catalyst Project - Spring Drive Housing and Community Development
 Grant Period: October 12, 2012 - April 12, 2015 Release of Grant Funds: April 2, 2013

Activity	Performance Schedule (On/Off)	Current Performance Status (If Off Schedule)	Remedy to get back on Schedule (If Off Schedule)
Rehabilitation	On		
Rehab/Reconstruction: Replacement Housing	On		
Temporary Relocation	On		
Clearance	On		
Sidewalk Improvements	On		
Flood/Drainage Improvements	On		
Street Improvements	On		
Sewer Improvements	On		
Water Improvements	On		
Administration	On		

Prepared By: C. David Harris
 Endorsed By: Michael W. Jarman
 Board of Commissioners Update: _____
 Person Providing Update: Michael W. Jarman

Title: CDBG Project Manager
 Title: County Manager *(City/County Manager or Clerk)*
 Date: March 3, 2014
 Title: County Manager

Performance Schedule
(Based on Performance Based Contract)
 On/Off Schedule

- ❖ *On* Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required
- ❖ *Off* Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report

Monthly Performance Status Report

(Due on 15th of each month to DCA)

Grantee Name: County of Lenoir Grant Number: 12-C-2422 Month: January Year: 2014
 Grant Project: 2012 CDBG Scattered Site Housing Assistance Project
 Grant Period: April 15, 2013 - October 15, 2015 Release of Grant Funds: August 22, 2013

Activity	Performance Schedule (On/Off)	Current Performance Status (If Off Schedule)	Remedy to get back on Schedule (If Off Schedule)
Rehabilitation: Reconstruction (Replacement Housing)	On		
Administration	On		

Prepared By: C. David Harris
 Endorsed By: Michael W. Jarman
 Board of Commissioners Update:
 Person Providing Update: Michael W. Jarman

Title: CDBG Project Manager
 Title: County Manager *(City/County Manager or Clerk)*
 Date: March 3, 2014
 Title: County Manager

Performance Schedule
(Based on Performance Based Contract)
 On/Off Schedule

- ❖ Off Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report
- ❖ On Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is required



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JANUARY 2014

PERMITS ISSUED: 83

PERMITS VALUE: \$ 2,804,032

PERMIT FEES: \$ 11,604

SINGLE FAMILY DWELLINGS: 0

MOBILE HOMES: 5

COMMERCIAL: 2

ADDITIONS: 4

ELECTRICAL: 31

PLUMBING: 12

MECHANICAL: 21

OTHER: 8

TOTAL INSPECTIONS: 149

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 02-03-2014

Designated period:	01/01/14 to 01/31/14		[Prior period: 01/01/13 to 01/31/13]	
	Code Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY				
* Single Family Houses Detached	101B	.00	.00	0
* Single Family Houses Attached	102B	.00	.00	0
* 2 Family Building	103B	.00	.00	0
* 3 and 4 Family Buildings	104B	.00	.00	0
* 5 or More Family Buildings	105B	.00	.00	0
*TOTAL INFORMATION 101-105	109B	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:				
* Hotels, Motels & Tourist Cabins	213B	.00	.00	0
* Other Non-Housekeeping Shelter	214B	.00	.00	0
NEW NON-RESIDENTIAL BUILDINGS:				
* Amusement, Social, & Recreational	318B	.00	.00	0
* Churches & Other Religious	319B	.00	.00	0
* Industrial	320B	2,455,455.00	6,239.00	1
* Prkng Garages (Blds & Open Decked)	321B	.00	.00	0
* Service Stations & Repair Garages	322B	.00	.00	0
* Hospitals & Institutional	323B	.00	.00	0
* Offices, Banks, & Professional	324B	.00	.00	0
* Public Works & Utilities	325B	.00	.00	0
* Schools & Other Educational	326B	.00	.00	0
* Stores & Customer Services	327B	.00	.00	0
* Other Non-Residential Bldgs	328B	.00	.00	0
* Structures Other than Buildings	329B	22,125.00	100.00	1
ADDITIONS, ALTERATIONS, & CONVERSION				
* Residential	434B	23,500.00	127.00	3
* Non-Residential & Non-Housekeeping	437B	.00	.00	0
* Adds of Res. CP/Garages (Atchn/Detc)	438B	19,000.00	66.00	1
DEMOLITIONS AND RAZING OF BUILDINGS:				
* Single Family Houses (Atch/Detach)	645B	.00	.00	0
* 2 Family Buildings	646B	.00	.00	0
* 3 & 4 Family Buildings	647B	.00	.00	0
* 5 or More Family Buildings	648B	.00	.00	0
* All Other Buildings and Structures	649B	.00	.00	0

TOTALS FOR PERMITS THIS PAGE

----- 6 ----- 2,520,080.00 ----- 6,532.00 ----- 6 ----- 10 ----- 808,500.00 ----- 2,563.00 ----- 10

Ienoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 02-03-2014

Code	Prms	Valuation	Fees Paid	Units	Designated period: 01/01/14 to 01/31/14		Prior period: 01/01/13 to 01/31/13		
					Prms	Valuation	Prms	Valuation	Fees Paid
MOBILE/MODULAR OFFICE/CLASSROOM									
*MOBILE OFFICE	740B	.00	.00	0	0	0	.00	.00	0
*MODULAR CLASSROOM	750B	.00	.00	0	0	0	.00	.00	0
*MODULAR OFFICE	730B	.00	.00	0	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:									
*ELECTRICAL	800B	31,150.00	1,691.00	30	45	44,250.00	2,541.00	45	
*PLUMBING	810B	68,750.00	757.00	12	15	21,250.00	837.00	15	
*HEATING/ ATR CONDITIONING	820B	66,050.00	1,393.00	20	31	115,500.00	1,727.00	31	
*INSULATION	830B	12,092.00	142.00	2	3	6,700.00	150.00	3	
*TEMPORARY POLE	840B	.00	.00	0	1	500.00	51.00	0	
RESIDENTIAL ACCESSORY STRUCTURES									
*STORAGE/PORCHES/PATIOS/DECKS	900B	.00	.00	0	0	.00	.00	0	
MISCELLANEOUS:									
*CHANGE OF OCCUPANCY	910B	.00	.00	0	1	500.00	150.00	1	
*INSPECT DWELLING	920B	.00	.00	0	0	.00	.00	0	
*TENTS	930B	.00	.00	0	0	.00	.00	0	
*SATELLITE DISH	940B	.00	.00	0	0	.00	.00	0	
*AWNING	950B	.00	.00	0	0	.00	.00	0	
*EXTRA INSPECTIONS	960B	.00	70.00	3	6	6,100.00	350.00	4	
*FIRE PROTECTION SPRINKLER SYSTEM	966B	6,760.00	360.00	1	0	.00	.00	0	
*MOVING DWELLING ONLY	970B	.00	.00	0	0	.00	.00	0	
*SIGN	980B	10,000.00	100.00	1	0	.00	.00	0	
*FIREWORKS	985B	.00	.00	0	0	.00	.00	0	
*SWIMMING POOL	990B	.00	.00	0	0	.00	.00	0	
*TANKS	995B	.00	.00	0	0	.00	.00	0	
MOBILE HOMES									
*SINGLE WIDE MOBILE HOME	700B	86,000.00	500.00	5	7	79,253.00	700.00	7	
*DOUBLE WIDE MOBILE HOME	710B	.00	.00	0	2	111,785.00	250.00	2	
*MODULR HOME	720B	.00	.00	0	3	414,455.00	1,079.00	3	

TOTALS FOR PERMITS ABOVE (incl. pg 1) -----
 Totals of other permits in the period -----
 TOTAL FOR ALL PERMITS IN THE PERIOD -----

82	2,800,882.00	11,545.00	80	124	1,608,793.00	10,398.00	121
1	3,150.00	59.00	1	0	.00	.00	0
83	2,804,032.00	11,604.00	81	124	1,608,793.00	10,398.00	121

Item Totals for Inspector ID

GO 61
 GOWH C 1
 VM 87

149 Entries for Inspector ID

STATISTICAL REPORT

	Inspections	Re-Inspections	Based On #
ACTIVITIES	INSPECTIONS	CORRECTIONS	RE-INSPECTIONS
149	128	13	16
	% PASSED 115	% CORRECTIONS 10	% RE-INSPECTIONS 21
	% PASSED 90	% CORRECTIONS 14	% RE-INSPECTIONS 86
			% RE-INSPECTIONS 14
			% RE-INSPECTIONS 11

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

February 3, 2014

The Lenoir County Board of Commissioners met in open session at 9 a.m. on Monday, February 3, 2014, in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse and Linda Rouse-Sutton.

Also present were: Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Davis called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the Invocation and Mr. Daughety led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

Mr. Victor Kosinski with AMVETS Post 1111 addressed the group and announced the upcoming annual Chilifest to be held at the Vernon Park Mall on Saturday, March 1, 2014. Mr. Kosinski said this event was being hosted by the American Veterans (AMVETS) and SALUTE of Lenoir County. He also said this was open to anyone who wanted to participate at a cost of \$20.00 per competition entry. Mr. Kosinski said the first ten student entries would be able to participate at a cost of only \$10.00 per entry. He went on to say there would be four categories of entries, Business, Restaurant, Community Member and Student, with three places awarded in each of these categories. Mr. Kosinski said there would be a "People's Choice" award as well. He encouraged everyone to come out and participate either by entry or by eating.

ITEMS FROM CHAIRMAN/COMMISSIONERS:

Mr. Rouse asked if there had been any information gathered regarding the concealed carry of guns on Solid Waste drop off/recycling sites. Sheriff Hill addressed the group and stated there are two General Statutes which address this and they are GS#14-409-40 and GS#14-415-23. He said both of these have to be used in conjunction with an ordinance or a resolution. Sheriff Hill further stated he had been in contact with an expert who had previously worked in the Attorney General's Office, who does a lot of writing on this very issue. He also said Robeson County is dealing with this same issue at this time. Sheriff Hill said a lot of the determination is based on whether or not a building is classified as a "Government" building. He said it would be pushing things to classify one of the buildings at the drop off sites as a government building.

Mr. Jarman said he and staff had been researching the electronic files to see if an ordinance had been adopted in the past concerning the concealed carry issue, but had not located anything thus far. He said he and staff would now concentrate on looking through hard copy documents to see if an ordinance or resolution had been adopted.

Chairman Hill asked Mr. Rouse what specifically was he asking for? Mr. Rouse replied he was asking for the signs at the drop off/recycling sites, that prohibited carrying concealed weapons, be taken down. Mr. Jarman asked the Sheriff if he could address state law which is specific. Sheriff Hill stated there is both the Open Carrier and then the Concealed Weapon Carrier law. He went on to say a local government could adopt a policy that specifies other properties not classified as "Government" properties be included.

Mr. Daughety said it looked to him as if the County has signs up prohibiting something that it doesn't have an ordinance to back. Mr. Jarman said the County did have the option to designate other properties, if the commissioners so desired.

Mr. Rouse made a motion to take down the "No Concealed Weapons" signs at the transfer stations. The motion was seconded by Mr. Daughety.

Chairman Hill said he has concerns over placing employees in the position of determining if a weapon is legal or not. He said this could also open the door to taking signs down in other areas. Chairman Hill said he feels the commissioners have a responsibility to make employees feel comfortable and safe in their work environment. He said this was not about limiting gun rights, it was about protecting employees. Ms. Sutton said she agreed the employees at these sights should have the same comfort level concerning safety as the other employees.

Mr. Daughety said he would like to amend the resolution to change the location from transfer station to drop off/recycling centers.

Mr. Jarman asked if he could interject and said the attorney could address as well, whether or not it would be practical to take down the signs now, and then possibly have to put them back up in just a short period of time. Chairman Hill said he thought the citizen with the concealed carry permit could just leave their weapon in their vehicle. Mr. Rouse said by doing that, they are creating a situation where the honest citizen is being criminalized. Chairman Hill said it is about making the employees feel more comfortable. He said it would be simpler for the employees if they never see the weapon and don't have to make a decision about whether or not it is legal.

Mr. Rouse asked who was the citizen going to obey? Ms. Sutton replied it was not an issue of authority. Sheriff Hill said even if a person does have a concealed carry permit, they still have to obey the sign. Ms. Brown said in all of her years on the Board, she doesn't recall ever having an issue about a gun posing a threat.

Ms. Sutton made a motion to amend Mr. Rouse's motion to leave up the signs at the drop

off/recycling sites until staff comes back with a suggested ordinance, and if the ordinance fails, then the signs would come down, and if the ordinance passes, the signs would remain up. Ms. Brown seconded Ms. Sutton's motion.

Mr. Daughety suggested until such time as the resolution is passed, the signs are non-effective, or either remove the signs until a resolution was passed, leaving a 30 day window in which to resolve.

A vote was taken on Ms. Sutton's amendment to Mr. Rouse's resolution. The only dissenting votes were Mr. Rouse and Mr. Daughety. The amendment portion passed.

A vote was then taken on the amended resolution made by Ms. Sutton. The only dissenting votes were Mr. Rouse and Mr. Daughety. The amended resolution passed.

Mr. Griffin then stated he has researched the question from the last meeting about whether or not a commissioner could be banned from a closed session meeting, if they failed to sign a Confidentiality Agreement. He said he consulted Ms. Frayda S. Bluestein, Professor of Public Law and Government and Mr. C. Tyler Mulligan, Associate Professor of Public Law and Government, both at the Institute of Government, and both had agreed with him, a commissioner could not be excluded from closed session meetings if they had not signed the Confidentiality Agreement. Mr. Griffin went on to say Mr. Mulligan had said you could create a way around this by forming an Economic Development Committee and Board, and place on this committee only the commissioners who have signed the Confidentiality Agreement. He said although that committee would be subject to the open meetings law, the committee could go into closed session to discuss business, and then come back into open session and state no action had been taken. Mr. Mulligan questioned Attorney Griffin about using a blanket confidentiality agreement. He said he thought it would be better to draft a confidentiality agreement specific to the industry. Mr. Mulligan also said he did not know the general practice around the state, but he had received several questions regarding this same issue in recent months.

Chairman Hill thanked Mr. Griffin for reporting back to the Board and said he thought the goal of raising awareness of how crucial confidentiality was, had been accomplished. He said he did not see this Board moving toward a committee. Ms. Sutton said this would be okay for now, but if anything were to happen in the future that jeopardized an opportunity, she thought the Board should consider a committee. Mr. Jarman said he agreed, and appreciates Mr. Griffin's efforts.

ITEMS FROM THE COUNTY MANAGER:

1. Conveyance of Property to Lenoir County, North Carolina
2. Lenoir County Planning Board Minutes: May 16, 2013

Mr. Jarman told the Board he had included in their packets information concerning the conveyance of property from the Estate of Ms. Mary Elizabeth Temple Murrill to Lenoir County.

He stated the property was being donated to the County with certain stipulations that either the property be used for recreational purposes, or the property be sold and the proceeds be used for college scholarships for deserving students from Kinston High School. Mr. Jarman said he would like guidance from the Board as to what they would like to do.

Mr. Rouse said he thought this was a very noble thing, but what kind of precedence or history did the County have concerning this type issue? Chairman Hill said he supports both recreation and education, but every gift is not necessarily a great gift. He also said this land mass was not located near any of the existing schools so he thought it a better option to sell the land, and then turn the funds over to the Lenoir County Public Schools for them to administer the scholarships. Chairman Hill said he did not think the County could afford to give this property to Recreation and then cover the cost of maintaining. He asked if anyone knew of other options?

Mr. Davis asked what was the current assessed value? Mr. Jarman answered, the current value is \$272,000.00 and is in the land use program, so there is not a lot of tax revenue received. Mr. Daughety asked if they could hear what Bill Ellis, Parks and Recreation Director, had to say about the property. Mr. Ellis addressed the group and said he had been in conversation with the family over the past two years about using the property for recreational purposes. He said he and the Recreation Committee had met and discussed the possibility of using the property, but he said it was not a good fit for a park, and if it had been, there was no funding available for maintaining the park in perpetuity. Mr. Ellis said he thought it would be better suited to be sold and the funds designated for scholarships.

Mr. Jarman asked Attorney Griffin if he knew of any time constraints they were under in answering the attorney who had contacted him.

Ms. Sutton made a motion to sell the property and turn the money over to the schools for them to administer the scholarships. Mr. Daughety seconded Ms. Sutton's motion.

Mr. Jarman then raised the question does the Board need an agreement with the school system for their administering the scholarships? He said he wanted to fulfill the legal obligations, and if the schools for some reason didn't want to administer, what do we then do? Mr. Jarman also asked about the other costs involved, such as surveys, closing costs, etc. – who would be responsible for those cost?

Ms. Brown then asked if the land was sold for scholarships, were they general scholarships or were they for a special curriculum? Chairman Hill answered that decision would be determined by the LCPS, who would probably set up a special committee which would be responsible for choosing the recipient.

Attorney Griffin said the language does specify the funds go to a Kinston High School student, so an agreement would have to be made with the Lenoir County Public Schools that the gift of the land is accepted under the condition the Lenoir County Public Schools administer the

scholarships. He said until you have an agreement in place, the responsibility rests solely with the County.

Ms. Sutton amended her motion to sell the property and turn the funds over to the schools to be contingent upon reaching an agreement with the Lenoir County Public Schools. Mr. Daughety seconded the amendment. The motion passed unanimously.

Mr. Jarman brought up discussion concerning the extension of Smithfield Way. He said the City of Kinston had requested the County waive the Landfill fees for the construction and demolition debris generated from tearing down the Poole building. Mr. Jarman said he did not know the costs of demolishing the building, but he did have the other costs involved in purchasing the right of way from Hill Farm Road out to Hwy. 258 North and the purchase of the Poole's property. He stated DOT had a cost of \$90,000.00 involved in reimbursing the County for the purchase of the Poole property. Mr. Jarman further stated the City of Kinston and the Committee of 100, each had invested \$22,500.00 for the purchase of the right of way. He said the City would then have the additional cost of demolishing the building on the Poole property. Mr. Jarman stated the County had the value of the land it swapped with Mr. Poole, which is a currently valued at \$113,250.00, plus various legal costs and surveying costs. He also said the County is fronting the \$90,000.00 to be received at a later date from DOT. Mr. Jarman said the request to waive landfill fees involved the Solid Waste Fund, which is an Enterprise Fund, and operates solely on the fees and funds it receives - there is no money from the General Fund involved in the Solid Waste Fund. Mr. Jarman said with this being said, he was now seeking guidance from the Board.

Bill Ellis, Parks and Recreation Director was asked if he had any idea of what it would cost to demolish the building? Mr. Ellis answered if the job was bid out for someone else to demolish, he thought it would be somewhere around \$35,000.00, but he wasn't sure. He went on to say Parks and Recreation had agreed to tear it down, but there wasn't enough money in their budget to pay for the costs. Mr. Ellis said he anticipated it taking three of his guys about 2-1/2 weeks to demolish the building. He said this would be a lot of work. Mr. Ellis also said the debris should consist mainly of concrete blocks and the block material may be able to be recycled. He said it should be close to 300 tons of material at \$38/ton, and with the expense of hauling, you were looking at close to \$30,000.00.

Mr. Daughety said the extension of Smithfield Way had been a collaborative effort between the City, the County and DOT. He said he thought certain things had been agreed to as they moved along, and he understood the County would waive the Landfill fees – he said the appearance was that the County would waive the fees. Mr. Daughety further stated the bigger picture is Smithfield has already expanded twice and the other businesses who inhabit the Industrial Park have begged for Smithfield Way to be extended. He said the other businesses need access in and out of the park. Mr. Daughety said at this point, DOT was just sixty days from being ready to start the project and we are in the eleventh hour of planning. He said these issues should have

been ironed out ninety days ago, and since this project is so important, he recommends the Board waive the landfill fee.

Chairman Hill said it was a growing concern to him that in the projects coming up such as Transportation, River Walk and the growth in schools, the Board needs to know in advance the decisions that need to be made in order to facilitate those projects. He said sometimes from inference or open statements made, it appears the County will do anything to complete a project, but he feels the City understands this involves an enterprise fund, and that waiving the landfill fees will be detrimental to that fund.

Mr. Jarman said the decision to waive or not waive the landfill fees will not change whether or not this project moves forward. He said he has had conversations with both Mark Pope, Economic Development Director, and Tony Sears, City of Kinston Manager, about this issue. Mr. Jarman said he wants to continue working with the City and he feels if the numbers are shown to the City, they will understand the logic behind not waiving the landfill fee. Mr. Jarman said in his conversations with Mr. Sears there has been no mention of the County waiving the landfill fee. He also said before the Board does commit to anything, they need to be made aware of certain things prior to making that decision. Ms. Sutton said if the City were in the County's shoes, they would understand the enterprise fund sustains itself, and the fees can't be waived without additional income or fees from somewhere else.

Mr. Daughety said if Mr. Jarman was confident the project will not be jeopardized by not waiving the landfill fees, he will agree to the fees being charged. He said in the future, things need to be tied down in advance. Ms. Sutton asked him why he hadn't brought this before the Board in the past? Chairman Hill said everyone needs to be careful in the future of what they say or imply. Mr. Davis said no action needed to be taken if the landfill fees were not waived.

Mr. Jarman asked Ms. Susan Moore, DSS Director if she would address the Board and let them know the issues concerning food stamps. Ms. Sutton said she and Ms. Brown serve on the DSS Board and they are frustrated about the things citizens are required to do concerning the new NCFAST program. Ms. Moore said the County started using the new NCFAST program back in July of 2012, and prior to August of 2013, things seemed to be processing much faster. Then in August of 2013, the State added the Medicaid program to the NCFAST system, and things came to a halt. She said that in December, they were told by USDA they must have all of their cases ninety days or older and any emergency cases (to be processed within seven days) processed by February 10th, or all Food Stamp funds would be withheld. This applied to all counties in North Carolina. Ms. Moore said there were 200 cases in Lenoir County, and statewide this number was around 23,000. She said the State was working 24 hours a day in order to fix the items in the system that needed attention. Ms. Moore said her office began processing cases on Saturday, completing 69% of them, and then worked Sunday afternoon until they were within having all cases entered except six. She said whenever they came back to work on Monday, of the cases they thought they had completed on Sunday, sixteen of them had been rejected, and some of

these required the State's attention. Ms. Moore said some of her staff was making home visits that day, and they expected to have completed their backlog by Wednesday. She said Lenoir County was in better shape than over half of the other counties, so they will be going to assist other counties. Ms. Moore said the State would deploy staff to assist other counties as well. Mr. Best commended Ms. Moore and her staff for doing such a great job.

CONSENT AGENDA:

3. Approval of Minutes: Regular Board Meeting, January 23, 2013.
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein
5. Budget Ordinance Amendment: Transportation Fund: Operations: \$570.: Increase

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS :

Item No. 6 was a Proclamation designating February 1-28, 2014 as Career and Technical Education Month by the Association for Career and Technical Education. Mr. Hill read the proclamation to the group. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Honoring Steve Roman. Ms. Sutton said it was her pleasure to read the Resolution Honoring Steve Roman to the Board. The Lenoir County Board of Commissioners recognized him for his efforts and the commitment he has so freely given to the citizens of Lenoir County during his thirty years of service. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 7 was unanimously approved. Mr. Roman then addressed the group and said it could be challenging working for the State, but he had worked with everyone on the Board and the County Attorney in some capacity over the years, and working with the County folks had been a pleasure. Ms. Brown asked Mr. Roman if he would come back, to which he answered, yes.

Item No. 8 was a Resolution Honoring Jacqueline Braxton . Ms. Brown read the Resolution Honoring Jacqueline Braxton to the Board. The Lenoir County Board of Commissioners recognized her for her efforts, commitment and compassion she has so freely given to the citizens of Lenoir County during her twenty-seven years of service. Ms. Brown further stated Ms. Braxton had made sure the elderly were taken care of whenever she served in that capacity. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: Non-Departmental: \$159,820: Mr. Parrish addressed the group and stated this Budget Ordinance Amendment is to appropriate additional property tax revenue received by the County as a result of a business personal

property tax audit being conducted by County Tax Services, Inc. The County contracted with County Tax Services, Inc. in May of 2010 to conduct the audit. County Tax Services, Inc. receives a 30% commission on all business personal property discoveries found as a result of the audit. The County pays this commission only after the taxpayer pays the discovery tax bill. The Board approved the contract with County Tax Services, Inc. on May 17, 2010, Item #8. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved. Ms. Brown asked Mr. Parrish if this was the largest tax payment the County had received as a result of the audits. Mr. Parrish said this had been the result of nine or ten ongoing audits. Ms. Brown then asked if the hotels had been audited? Mr. Parrish replied they had not.

Item No. 10 was a Resolution Approving a Sixty (60) Month Lease Agreement for an 826H Landfill Caterpillar Compactor DCA3: Gregory Poole (Washington, NC): \$10,601.86. Mr. Miller stated the Board is requested to approve a sixty month lease agreement for an 826H Landfill Caterpillar Compactor DCA3 with Gregory Poole of Washington, N.C. in the amount of \$10,601.86 per month and authorize the Lenoir County Landfill Director to execute the necessary paperwork on behalf of the County for the agreement. Mr. Miller said he had looked at both purchasing and leasing of a compactor, and because the only thing the County would be responsible for during the lease was wear items, he had determined leasing was the better option. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No.10 was unanimously approved.

Item No. 11 was a Resolution Order for the Tax Collector to Advertise 2013 Taxes which are a Lien on Real Property. Mr. Parrish stated the Board is requested to approve the Resolution Order for him to advertise the 2013 Taxes, which are a Lien on Real Property. Mr. Parrish said this is something that is done every year. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11 was unanimously approved. Ms. Sutton asked Mr. Parrish if the threat of publishing names in the newspaper as a result of unpaid taxes makes a difference. Mr. Parrish replied, it does.

APPOINTMENTS:

Item No. 12 was a Resolution Approving Citizens to Boards, Commissions, Etc.

<u>BOARD/COMMITTEE COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Home and Community Block Grant Advisory Committee	Audrey Tyson 2nd Appearance	
Parks and Recreation Commission	Kendall Huffman 1st Appearance	March 2017
Lenoir County ABC Board	Emmette Clyde Sutton Rodney Smith Yvonne Deatherage 1st Appearance	

Ms. Brown made a motion to appoint Ms. Audrey Tyson to the Home and Community Block Grant Advisory Committee. Ms. Sutton seconded Ms. Brown’s motion. The motion passed unanimously.

Mr. Rouse asked which position was vacant on the ABC Board. Mr. Jarman answered it was the appointment from south of the Neuse River. Mr. Rouse asked if the way they appoint members to the ABC Board needs to be addressed now? Chairman Hill said there are issues that need to be addressed in making the different Board appointments. Mr. Jarman said this was discussed at another meeting – the concern over ABC Board appointments – but it was tabled until the Board of Commissioners had a chance to meet and discuss with the members of the ABC Board.

Chairman Hill then brought up the Hwy 70 Corridor Commission and the issue of its open seats. He said it was up to the Board as to how to handle, and it could be looked at from different angles.

Mr. Daughety said two of the open seats have been filled – one from the City of Kinston, and the other was the County’s appointment at the last meeting. He said he had received a phone call from John Craft, Town Manager, Town of LaGrange since the last Board meeting, and Mr. Craft had questioned whether they would have a representative, since they will be directly impacted. Chairman Hill said that was the direction he was headed when he began the dialogue – since the County does have another open citizen seat, the same courtesy should be extended to the Town of LaGrange, for them to appoint a representative.

Chairman Hill made a motion to reappoint Mac Daughety as the County’s commissioner representative and Mark Pope, as the Economic Development Director and then convert the current citizen seat formerly occupied by Ms. Leigh McNairy to a seat represented by an appointee from the Town of LaGrange. Mr. Daughety seconded Chairman Hill’s Motion. Mr. Jarman said it

would be up to the towns to make their own recommendation for their appointee. The vote passed unanimously.

Bill Ellis, Parks and Recreation Director addressed the group and said he wanted to update them on two things. He said the first thing was the boat ramp that is being built near the Nature Center is going very well. Mr. Ellis said he thought everyone would be very pleased whenever the project is complete. He said the second thing he wanted to mention was the Parks and Recreation Trust Fund Grant for the River Walk project. Mr. Ellis said the City of Kinston will front the money for the project, but the only setback was the property had to be in the City or County's name. The City owns all of the property except for one piece the County owns. Mr. Ellis said the grant requires an easement to the City across the County owned property. Upon a motion by Ms. Sutton and a second by Mr. Best, the Board unanimously approved granting an easement to the City of Kinston on the County owned property.

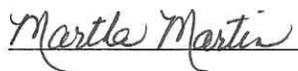
Chairman Hill then brought up the Human Relations Committee of which he and Ms. Sutton are members. He said the committee had asked for a liaison from each entity and Ms. Sutton had agreed to serve in that capacity. Chairman Hill appointed Ms. Sutton as the County's liaison to the Human Relations Committee.

CLOSED SESSION:

None

With no further discussion Mr. Hill recessed the meeting at approximately 10:30 a.m. to resume as a Budget Retreat in the conference room of the Administration Building.

Respectfully Submitted,



Martha Martin

Clerk to the Board

Reviewed By,



Michael W. Jarman

County Manager

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
BUDGET PLANNING WORK SESSION
Administration Building Conference Room
February 3, 2014

The Lenoir County Board of Commissioners began their scheduled retreat on Monday, February 3, 2014, at 10:45 a.m., at the Administration Building Conference Room, 101 North Queen St., Kinston, NC.

Members present included: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, J. Mac Daughety, Reuben Davis, Eric Rouse and Linda Rouse Sutton.

Members absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Joey Huff, Health Department and Darrell Parrish, Tax Department. Martha Bishop from TACC9 was also in attendance.

Mr. Hill welcomed the Board members to the Budget Work Session.

Mr. Jarman stated the purpose of the work session was to obtain Board input for the upcoming FY 2014-15 budget, this input will be very important in determining funding for the new budget year. Mr. Jarman reviewed the information as follows:

Budget Calendar – Mr. Jarman said he would review the philosophy today, and with any instructions from the Board, he will finalize the instructions before forwarding to the Department Managers. He stated all counties strive to have their budgets adopted prior to July 1, so the attached calendar is set up in order to meet that deadline. Mr. Jarman also said there was time within this calendar to hold meetings as requested or needed. He also said information may be later coming back from the outside agencies due to their waiting on information about funding from the State or Federal Government.

Budget Philosophy – The Board agreed to keep the goal for the Unrestricted/Unreserved General Fund Fund Balance at twenty percent (20%). Currently the county stands at 14.7% Unassigned General Fund Fund Balance, which equates to six (6) weeks of working capital. Mr. Jarman said although the goal for Unassigned General Fund Fund Balance is 20%, the Board has backed away from that goal in previous years due to the tough economic times.

Mr. Jarman stressed the importance of keeping a multi-year perspective whenever reviewing the Budget Philosophy – decisions made in this budget may affect things either positively or adversely in the future. He said the meetings held with the School Board, LCC and the other towns will also help implement their long range planning. Mr. Jarman said there would be a stronger effort to facilitate meetings with all of those entities this year.

Mr. Jarman said although the Budget Philosophy for employee pay is listed as being paid based on Market Conditions, Job Standards, Workload and Merit, for the past several years, their pay has been determined solely by economic conditions.

Goals/Priority Areas/Future Plans & Needs – Mr. Jarman stressed the importance of the Board’s input today, as this affects the direction the Department Managers take in compiling their budgets. He said Administration needs to know where the Board wants to go in efficiently serving the citizens and what their main goals and priorities are. Mr. Jarman gave an example of what those priorities might be, and said those priorities can change – he then asked are there any areas they want to concentrate on now?

Chairman Hill said his top priority is education and schools. He said he thinks the County needs to stop looking at adequately funding the schools and go to transformational funding. Mr. Hill stressed that with all of the things going on in our County, there will be a lot of emphasis placed on the schools. He said there needs to be discussion with the schools to see where they have deficiencies. Mr. Hill then said his second priority was safety.

Mr. Daughety said the third priority should be infrastructure. He stated with the new bypass coming and opening a portion of the Harvey Parkway in the spring, there may be a need for new schools and infrastructure in those areas. Mr. Daughety said this could be discussed whenever meeting with the School Board. He also said there needed to be a meeting with the GTP to make sure any growth doesn’t encroach on the GTP being able to expand in the future. Mr. Daughety said with the building of the shallow bypass, there may be growth in areas where there is currently no sewer, so that might hamper economic development.

Ms. Brown said her main priority was education, and with Lenoir County being a low wealth county, our students are lacking access to digital learning. She said the State’s book fund is so low, some teachers don’t have enough books for the students so they have to copy worksheets.

Mr. Daughety said whenever he and others were visiting schools in choosing the Teacher of the Year, he saw a broad range of teaching tools from one school to the next. He said we have one school that is in the 21st Century with teaching tools, and most of the others are back in the 1980’s. Mr. Daughety said we have to improve education. He said there is only one school in the County offering the STEM program and that is Contentnea/Savannah. Mr. Daughety said it wasn’t fair to deprive other students of those resources.

Chairman Hill said whenever the commissioners meet with the School Board, hopefully they will be able to receive some direction from them by listening to what they are trying to do.

Mr. Rouse said the schools have their own School Board, but we provide some of their funding.

Mr. Daughety said the Commissioners need to work in partnership with the Schools, but the School Board also needs to be made aware of the Commissioners’ concerns.

Ms. Sutton said she wanted to add some type of plan to get the employees’ pay back on track. She said this needs to be included in that five year plan.

Ms. Brown agreed – she said too many times the County is used as a training ground for employees that move on to better paying counties.

Mr. Best also agreed – he said employees are on the bottom of the list on the power point presentation, but the Board needs to look at moving the employees’ up on the scale. He said no one had received much of an increase in the past several years due to the economy.

Mr. Jarman reiterated he may interject things from the other side of the spectrum to bring up discussion, such as the schools. He said if the only priority of the Board is to spend as little as possible, then they would not be able to do the necessary things to move the County forward.

Ms. Brown said the State is now offering \$4,200.00 vouchers to students to attend private schools and she said this would put the County in a totally different bracket if students migrated to the private schools. Mr. Jarman said education comprises 25%-30% of the County's budget.

Mr. Jarman said another goal of the County is ensuring infrastructure exists for both current and future needs.

Mr. Rouse said in looking at just Soil Conservation, they have a Federal Agent in addition to County employees and he thinks it would be a good idea to reach out to our sister counties to see if some of the services could be combined. He said transportation was another possibility. Chairman Hill said counties could share resources and buying power.

Mr. Daughety said in his conversations with folks from Duplin, Greene and Jones County, they would love to share resources. He said another thing that could possibly be shared with adjoining counties is the Council on Aging – it could become a regional program, rather than be administered by the ECCOG. Mr. Daughety said he thought other counties were eager to find regional solutions in order to deter costs. Chairman Hill said we need to move cautiously in order to prevent the creation of another money commission. Mr. Jarman said as we move forward we need to be open and informative, since you may view things at a different angle with accompanying information. He gave an example of Cooperative Extension and the sharing of an agent with Jones County. He said currently Lenoir County funds 50% of an agent's salary, while Jones County funds only 35% of an agent's salary. Mr. Jarman said we want to work together, but the arrangement needs to be fair. Ms. Sutton said she has just been appointed to a task force to talk about why there are different funding levels within Cooperative Extension. Mr. Jarman said Administration would be cautious about the cost shifting mainly to the County, and there would have to be a lot of homework in order to protect the citizens. Ms. Sutton said as we move forward, we need to be cautious so there would not be another situation like the regionalization of Mental Health – it did save money, but the long term cost is greater.

Mr. Jarman showed a slide with the possible prioritization of funding. He said he did not want the priorities to be just about cuts – he wants to protect the safety of the citizens, and then look at what are State and Federal mandates. Mr. Jarman said the County needs to keep the service level the same, and at the same time, try to make efficiency improvements. He asked the Board if they wanted Administration to look at the priorities from a different angle, since it will be easier to work in that direction from the start.

Ms. Sutton said with last year's tax increase the County needs to keep services the same. Mr. Davis said he thought the Board needed to address the ¼ cent sales tax, but he said there was no need to place it on the ballot without all of them agreeing on it. He said he thought all of the Board member's friends would go along with it if they knew whenever a surplus is reached, the property tax would go down. Ms. Sutton said she didn't think it would pass if the proceeds weren't earmarked for something specific. She cited the situation in the schools where there is so much difference in the technology available in the different schools. Chairman Hill said the ¼ cent sales tax would not be enough to do transformational education in the schools without additional dollars, which we currently do not have. He said there would have to be some type of revenue increase, and even if the ¼ cent sales tax is not implemented, the schools will be asking for additional funding. Chairman Hill said the sales tax could be put in the hand of the schools/college as a target, but so far as the budget, the

Board could not promise what they do not have. He said the Board could say what they might be able to do in the future, especially with the strong movement to do transformational education, but the schools would need to present the Board their plan. Chairman Hill said although the ¼ cent would target a specific area, the County would need to benefit from the revenue as well. He said with the issue of decreasing property tax down the road, that would depend upon what happens in the County over the next several years. Mr. Davis said he didn't think the ¼ cent sales tax should be earmarked for one specific thing, but just say it may defer another tax increase – said if you earmark, it may turn some of the public off.

Mr. Jarman said he would like to remind them even if it is put on the ballot, there is a 60 day waiting period after the referendum passes, and then the revenue is received a month and a half after that – it would have very little effect on the FY 14-15 revenues, but will impact the future years.

Mr. Daughety said this is a good opportunity to discuss issues, such as asking the question can the County afford to do nothing in education or infrastructure. He said do we wake up five years from now with the impact of doing nothing? Mr. Daughety said the County needs to be proactive, and if we are regressive, the County will be left to deal with those issues five to ten years from now.

Chairman Hill said the County is in a different place now, that difficult decisions were made last year, and the County could either circle the wagons and be restrictive in what is done, or be proactive, but still use restraint, but not to the point of not prospering and moving forward.

Mr. Jarman said he and staff welcome this discussion.

Financial Performance Summary (as of 12/31/13) – Mr. Jarman said this is the same as was in the Commissioners' packet in January, so this is just for review.

Fund Balance Projection – Mr. Jarman said the State recommends each county keep at least 8% unassigned fund balance in order to meet any unanticipated expenditures. He said the County receives the bulk of its revenues from property taxes in the months of December and January and if we have an unexpected storm or a hurricane, this fund balance is our working capital. Mr. Jarman gave an example of during either Hurricane Fran or Hurricane Floyd, both of which occurred in the month of September, the County was close to spending all of its reserves. He said the County is currently financially sound, but the unassigned fund balance has continued to go down over the past three years, due to the decision of the Board to use those funds. Mr. Jarman said at some point, the County has to work at building back up those reserves, and Administration will be looking for opportunities to do so.

Mr. Davis said it wasn't so many years ago the County would earn up to one half million dollars in just interest alone, but now that amount is closer to \$30,000. Chairman Hill also mentioned to keep in mind, the thing going on with the hospital, may impact the County's budget long term. He said this could have either a positive or negative effect, depending upon the outcome.

Mr. Jarman said to look at how the Eastern Region situation affected the County. The County asked for its funds back, but only received the actual amount of the license tags, the interest was not included in the refund. Mr. Davis mentioned Greene County loaning its Eastern Region funds to Goldsboro, but questioned where the Eastern Region funds should actually be housed. Chairman Hill said it comes down to the question of whether or not we have what they say we have.

Concerns – Mr. Hollowell said there are several things which have adversely affected the County’s budget. He said the first item was the unemployment cost of the County – the State decided last year to create an Unemployment Insurance account and hold the funds of all the counties, and then pay the unemployment costs from those funds. This amounts to 1% of the gross salaries of the County. Mr. Hollowell said in the past, each county received its own bill for the unemployment cost of the previous year, and each year we paid that bill. For the last several years, those bills have been less than \$30,000. With this mandate from the State, we will be required to send quarterly payments to the State, based on what the State bills the County. He said the first two years, this amount could reach as much as \$172,000. – then each year the State will bill the County the difference in the amount to be kept in reserve minus the actual cost. Mr. Hollowell said the State did this in order to pay back its own unemployment insurance debt to the Federal government. He said so far in the first half of this fiscal year, the County has paid over \$85,000. more than it normally does.

Mr. Hollowell then brought up the Affordable Care Act and how it was affecting the County. He said there are several taxes, the first being the \$63 per person businesses are required to pay up front. He said this will cost the County about \$44,000. the first year. Mr. Hollowell said our health care administrator Medcost will pay this bill for the County and then bill us. He said the counties were told this amount would go down after two years, but he is not convinced. Mr. Hollowell went on to say there are fines if an employee who works for the County files for insurance through the healthcare exchange and receives a subsidy. He said the fine would be \$2,000. and that amount would be applied to the number of employees less the number thirty – that alone could be around \$840,000. Mr. Hollowell said the second fine is \$3,000. and is tied to the employee who obtains insurance outside of the County’s plan. He mentioned there are other costs the State and Federal government have shifted to the counties, such as changing the funding formula of the lottery funds, taking away over half of what the counties had anticipated. Another area he mentioned was the how the Federal sequestration had negatively impacted the amount of interest rebate the County receives each year for the jail debt service payment.

Mr. Jarman said he has spoken with Department Managers, and they are trying to limit the part-time employees to less than thirty hours per week. He said there may be things presented in the budget to curtail any possible fines down the road. Mr. Daughety said this was a concern of businesses as well, and they were adjusting.

Debt Service – Mr. Jarman referenced a power point slide of the school bond debt service over the years including prior years. He pointed out how the additional 3-1/2 cents in property tax affected the County’s ability to make the debt service payment by increasing the available revenue to a little over \$3.2 million dollars. He said there is a slight overage until you reach the 2016-2017 fiscal year, and then the County will be short. Mr. Jarman then pointed out that in the 2017-2018 fiscal year and forward, there would be ample revenue to make the school debt service payment. He then pointed to the Article 40 and Article 42 sales tax revenues. He said the County has kept those funds in reserve in the past to use as its 25% match with the Corporate ADM Funds (75%) for school capital purchases or repairs. He said since the State had discontinued the Corporate ADM funds for the schools, the County will have to guard those funds, since the County will have to use those funds for capital purchases, repairs or construction of the schools. Mr. Jarman also told the Board whenever the last of the ADM funds are depleted, the School Board will have to send a representative to the the Board of Commissioners; meetings to request funding for those capital expenditures. Mr. Hollowell said the 40% of lottery funds the State has kept so they could send additional funding to the schools, should have come to the counties. He said at the time the County borrowed the money to build and

renovate the elementary schools, the LGC allowed us to borrow those funds based upon the County receiving the 100% promised, but that amount has been cut to one half or slightly less.

Mr. Jarman then referenced the slide depicting the new jail debt service. He said the County currently has the funds to pay the jail debt service, but it needs to bank additional funds for future years. Mr. Jarman again mentioned the Federal sequestration and how it was costing the County 8.71% of its interest rebate.

Mr. Jarman presented a slide showing total debt service and pointed out the debt service for the shell building was no longer part of the County's debt service. He said this reduced the County's debt payment by about \$213,000., but the County's debt service is still 12% of the General Fund budget. Mr. Jarman said anytime you exceed 10% of your budget with debt, you limit the things you can do. He said you strap yourself with debt and therefore you don't have any flexibility to do other things.

Discussion Items – Mr. Jarman then asked for any input or discussion from the commissioners. He stated that this year there would be no general fund monies going to the fire districts. Mr. Jarman said the fire districts had the ability to increase the fire district tax in their area in order to generate additional revenue if it were needed.

Mr. Jarman then asked if there was any specific department they would like to hear from? He said he was planning on having Ms. Moore, DSS Director, and Roger Dail, EMS Director, come before them and discuss some of the changes they know are coming, and would like to know if there were other departments the commissioners wanted to hear from.

Mr. Jarman asked were there any areas the commissioners would like to see either an increase or a decrease in service.

Mr. Jarman said one thing he knew he would be bringing to the commissioners for the upcoming budget, if he didn't bring in this fiscal year, was the purchase of new financial/HR/payroll software. He said the current software is working, but is very time intensive whenever trying to extract various required reports.

Mr. Jarman then mentioned the County's facilities. He mentioned he had received a request from Ms. Ho with the Library, asking for the County's financial assistance in paving their parking lot. Mr. Jarman responded to Ms. Ho he would bring the request to the commissioners in one of the budget retreats. He said he knew the Library's parking lot needed repaving, but the County has some that are in much worse shape.

Mr. Davis said he would like to proceed with the premise there would be no tax increase, and then work on building the County's reserves up to a safe level. He said he wanted this to happen within the framework of funds we have. Mr. Davis said to also bring them options of what could be done for the employees or any other areas the other commissioners may want. He said it was hard to discuss what could be done without a dollar amount, and he was looking to Administration for guidance.

Mr. Daughety asked if the commissioners could get a pdf version of today's slide presentation. He then said he would like to see the County restore the \$40,000. to the fire departments. Mr. Daughety said he understood the principal behind the fire tax, but in the grand scheme of things, the volunteer fire departments give a lot more than \$40,000. He asked the rest of the group to reconsider.

Mr. Jarman said he doesn't think the fire departments see the \$40,000. as a return for what they do, and he said he has strong feelings about the actual recipients paying for the service. He said he strongly urges each fire district to budget within their capabilities.

Mr. Davis said it wasn't fair to the citizens of the City of Kinston, who don't receive any extra funds for fire protection, since that money is coming out of the General Fund, but he does agree with Mr. Daughety the service they provide is immeasurable.

Chairman Hill said if the volunteer fire departments had a need that involved the entire county, that would be different, and if this money prohibited them from providing a county-wide service, he could see putting the money back. However, he said it would have to be something that benefited the entire county.

Ms. Sutton said this same issue had been discussed in depth last year, and whenever the County Fire Chief had said the \$29,000. being divided equally among the departments was fair, it was made plainly clear to him, that this was the last time they would receive that particular pay out. She said it doesn't need to be stirred up again. Ms. Sutton went on to say whenever she had talked to various members of the fire departments, they were not aware of where the money actually came from, and although they might not like it, she had explained the County was trying to be fair. She said out of respect to the other Board members, it should be left alone and not made a political issue.

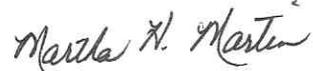
Mr. Daughety said just because someone is concerned about something, it doesn't make it a political issue. Ms. Sutton asked Mr. Daughety to understand the rest of the Board and leave it alone.

Chairman Hill said the Board was in a public session whenever the discussion to cut this funding took place, but he said he doesn't doubt the fire departments will be back before them again, asking the funding to be reinstated. He said the tough decisions are tough, and he has a high regard for what the volunteer firemen do, but they do have the ability to raise their fire district taxes and/or have fund raisers. Chairman Hill said it is a taxing forum of how they fund their district.

ADJOURNMENT

Chairman Hill thanked everyone for their candid remarks and declared the meeting adjourned at 12:35 p.m.

Respectfully submitted,



Martha H. Martin
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

BUDGET ORDINANCE AMENDMENT: VARIOUS FUNDS
 FINANCE: \$2,216,657. INCREASE



LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

Page 1 of 4
 FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
VARIOUS		VARIOUS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE		INCREASE			
10-3213-1200	2013 Vehicle Taxes-NCVTS	2,546,450.00			
10-3232-1103	Local Opt Sls Tax-ART 44	3,000.00			
10-3320-3100	Jail Fees/FICA Benefits	2,800.00			
10-3328-3125	Grant-HIDTA/OCDETF	7,500.00			
10-3328-3126	Grant-ICE	2,000.00			
10-3329-8910	School Resource Ofcr-Bd of Ed	4,137.00			
10-3431-4112	Sheriff Fees-Tax Executions	300.00			
10-3437-4105	Reimb-Schools-EMS-Ballgames	600.00			
10-3834-8601	Rent-Multi-Purpose Bldg	1,200.00	10-4200-1850	Unemployment Compensation	150,000.00
10-3834-8611	Rent-Livestock Arena	200.00	10-4200-4520	Insurance-Liability-Vehicles	30,000.00
10-3835-8202	Sale of Fixed Assets-Land	250.00	10-4200-4540	Insurance-PEP Liability	20,000.00
10-3840-4013	Tax Collect Fee-1.5%-LaGrange	1,550.00	10-4200-4550	Insurance-Bldg/Comm Liability	40,000.00
10-3840-4014	Tax Collect Fee-1.5%-Pink Hill	50.00	10-4200-4560	Workers' Compensation	100,000.00
10-3840-4015	Collect Fee-1.5%-Kinston	44,000.00	10-4200-4990	Refunds-Tax Dept-County	15,000.00
10-3842-8906	Flood Buyout-Land Lease	720.00	10-4332-1275	Longevity	724.00
10-3842-8914	Commission-Inmrate Account Fund	10,000.00	10-4350-1275	Longevity	591.00
10-3984-9801	Trnsf from Cap Proj Fund-Jail Constr	405,553.00			
10-3991-9910	Fund Balance Appropriated	80,705.00			
SUBTOTAL-PAGE 1		3,111,015.00	SUBTOTAL-PAGE 1		356,315.00

Continued on Page 2

Reason and Justification for Request:
 Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 13-14.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marcia H. Martin</i>	2/11/2014	<i>Marcia H. Martin</i>	2/11/2014
Budget Officer Approval	Date		
<i>Michael J. Jarman</i>	2/11/14		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: VARIOUS FUNDS
 FINANCE: \$2,216,657. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

Page 2 of 4
 FY 2013 - 2014
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND General/Tire Disposal/Solid Waste	DEPARTMENT VARIOUS	LINE ITEM DESCRIPTION VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <p style="text-align: center;">REVENUES</p>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <p style="text-align: center;">EXPENDITURES</p>
Account # and Title Amount <u>DECREASE</u> 10-3213-1100 2013 Tax Levy -2,546,450.00 10-3431-4102 Sheriff-Reimburse Food Service -30,000.00 10-3432-2101 Sheriff-Misdemeanant Conf -72,000.00 10-3432-2104 Sheriff-Other Cnty Prisoners -106,250.00	Account # and Title Amount Continued from Page 1 Continued on Page 3	
SUBTOTAL-PAGE 2 -2,754,700.00		SUBTOTAL-PAGE 2 0.00
Subtotal-General Fund 356,315.00		Subtotal-General Fund 356,315.00
Reason and Justification for Request: Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 13-14.		
Department Head Approval Date <i>Martha H. Martin</i> 2/11/2014	Finance Officer Approval Date <i>Martha H. Martin</i> 2/11/2014	
Budget Officer Approval Date <i>AMW/arm</i> 2/11/14		
Board Approval (When Applicable) Date Date of Minutes		

BUDGET ORDINANCE AMENDMENT: VARIOUS FUNDS
FINANCE: \$2,216,657. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

Page 3 of 4

FY 2013 - 2014

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
General/Tire Disposal/Solid Waste		VARIOUS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		Continued from Page 2
14-3981-8201	Sale of Vehicles	6,935.00	14-4200-3990	Vehicle Auction Expense	1,460.00
			14-4200-5400	Capital Outlay-Vehicles	5,475.00
15-3320-1000	Forfeited Drug Proceeds	80,000.00	15-4316-5100	Capital Outlay-Equipment	40,000.00
			15-4316-5999	Capital Items <\$5,000	40,000.00
16-3320-2000	Controlled Substance Tax	7,000.00	16-4317-5999	Capital Items <\$5,000	7,000.00
40-3832-3200	East Reg-License Plate Tax	1,044,604.00	40-4920-7103	Shell Bldg #3-Principal	1,357,995.00
40-3991-9910	Fund Balance Appropriated	276,380.00			
43-3910-9101	Interest-BB&T Loan Proceeds	2,660.00	43-8120-8501	Trnsf to General Fund	405,553.00
43-3991-9910	Fund Balance Appropriated	405,553.00	43-8121-5850	Jail Construction	2,660.00
			DECREASE		
			40-4920-7203	Shell Bldg #3-Interest	(37,011.00)
SUBTOTAL-PAGE 3		1,823,132.00	SUBTOTAL-PAGE 3		1,823,132.00
					Continued on Page 4

Reason and Justification for Request:
Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 13-14.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martla H. Martin</i>	<i>2/11/2014</i>	<i>Martla H. Martin</i>	<i>2/11/2014</i>
Budget Officer Approval	Date		
<i>MW/arman</i>	<i>2/11/14</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: VARIOUS FUNDS
FINANCE: \$2,216,657. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

Page 4 of 4
FY 2013 - 2014
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
General/Tire Disposal/Solid Waste		VARIOUS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		Continued from Page 3
50-3213-1200	2013 Vehicle Taxes-NCVTS	9,000.00	50-4340-4990	Vehicle Taxes - NCVTS	9,000.00
51-3213-1200	2013 Vehicle Taxes-NCVTS	4,000.00	51-4340-4990	Vehicle Taxes - NCVTS	4,000.00
52-3213-1200	2013 Vehicle Taxes-NCVTS	5,000.00	52-4340-4990	Vehicle Taxes - NCVTS	5,000.00
53-3213-1200	2013 Vehicle Taxes-NCVTS	5,000.00	53-4340-4990	Vehicle Taxes - NCVTS	5,000.00
54-3213-1200	2013 Vehicle Taxes-NCVTS	500.00	54-4340-4990	Vehicle Taxes - NCVTS	500.00
55-3213-1200	2013 Vehicle Taxes-NCVTS	2,000.00	55-4340-4990	Vehicle Taxes - NCVTS	2,000.00
56-3213-1200	2013 Vehicle Taxes-NCVTS	2,000.00	56-4340-4990	Vehicle Taxes - NCVTS	2,000.00
57-3213-1200	2013 Vehicle Taxes-NCVTS	2,500.00	57-4340-4990	Vehicle Taxes - NCVTS	2,500.00
58-3213-1200	2013 Vehicle Taxes-NCVTS	3,000.00	58-4340-4990	Vehicle Taxes - NCVTS	3,000.00
59-3213-1200	2013 Vehicle Taxes-NCVTS	600.00	59-4340-4990	Vehicle Taxes - NCVTS	600.00
60-3213-1200	2013 Vehicle Taxes-NCVTS	600.00	60-4340-4990	Vehicle Taxes - NCVTS	600.00
62-3213-1200	2013 Vehicle Taxes-NCVTS	10.00	62-4340-4990	Vehicle Taxes - NCVTS	10.00
66-3472-4060	Rent - Landfill Farm	2,600.00	66-4720-4520	Ins-Liab-Veh & Hvy Equip	1,270.00
66-3472-8104	Sale of Batteries	1,000.00	66-4720-4550	Insurance-Bldg/Comm Liab	1,730.00
DECREASE					
66-3991-9910	Retained Earnings-Appropriated	-600.00			
SUBTOTAL-PAGE 4		37,210.00	SUBTOTAL-PAGE 4		37,210.00
TOTAL		2,216,657.00	TOTAL		2,216,657.00

Reason and Justification for Request:
Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 13-14.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	2/11/2014	<i>Marta H. Martin</i>	2/11/2014
Budget Officer Approval	Date		
<i>[Signature]</i>	2/11/14		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 2/17/14 **ITEM NO.** 5

RESOLUTION: Approve the Purchase of Additional Software and Technology Upgrades to the Community Transportation System (CTS) Enterprise Edition Scheduling Software: CTS, Inc.: \$29,011.

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: To approve the purchase and lease of additional software and technology upgrades to the Community Transportation (CTS) Trip Master Enterprise Edition Scheduling Software from CTS, Inc., in the amount of \$29,011 and authorize the Transit Director, or his designee, to execute all paperwork on the behalf of Lenoir County.

HISTORY / BACKGROUND: The Lenoir County Transportation Department began its operation in October 1994 with six vehicles. The LCT Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government. On January 6, 2014, the Lenoir County Board of Commissioners approved a resolution allowing Lenoir County Transit to purchase/lease the Trip Master Enterprise Edition upgrade offered by CTS since the older version being used by LCT would no longer be supported/upgraded. Funding for this upgrade was acquired through the Community Transportation Program Administrative Grant for FY 2013-2014 with Lenoir County Transit being responsible for the local match through LCT revenues.

EVALUATION: Since the beginning of FY 2013-2014 the Lenoir Country Transit has created cost savings measures that have resulted in substantial decreases in spending in the areas of maintenance to vehicles and gas/oil expenditures. These savings should allow the Lenoir County Transit to pursue additional technological advances, in addition to the CTS Trip Master Enterprise Edition Scheduling Software, that will positively impact future expenditures. The cost savings benefits of the software/technology upgrade are immediate and numerous. The Lenoir County Transit will achieve costs savings with paperless schedules, less manpower to schedule trips due to system auto-scheduling and decreased need for checking and re-checking rider data. The efficiencies created by technology will include turn by turn GPS directions for drivers to each passenger's pick-up/destination, real time passenger information sharing and auto-location of each vehicle in the fleet. The real-time capabilities of this system will also benefit the Lenoir County Transit in data collection and billing efficiency. The funding for this acquisition will be utilized from the aforementioned savings in operating expenditures with no county funds being requested.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that purchase and lease of additional software and technology upgrades to the Community Transportation (CTS) Trip Master Enterprise Edition Scheduling Software from CTS, Inc., in the amount of \$29,011 is approved, and be it further resolved the Lenoir County Transit Director, or his designee, is authorize to execute all paperwork on behalf of Lenoir County.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

02/17/14
Date

ATTEST

02/17/14
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 2/17/14 **ITEM NO.:** 6

RESOLUTION: Approve the Purchase of a 2003 Ford E-450 Wheeled Coach Ambulance:
Select Custom Apparatus: \$45,000.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to approve the purchase of a 2003 Ford E-450 Wheeled Coach Ambulance from Select Custom Apparatus in the amount of \$45,000.

HISTORY / BACKGROUND: The Lenoir County Emergency Services Department (EMS) maintains a fleet of twelve (12) ambulances. Due to budget constraints in recent years, the Department has not been able to replace aging ambulances on a regular basis. In FY09-10, two (2) units were replaced. In FY10-11, no units were replaced. In FY11-12, two (2) boxes were remounted on new chassis. In FY12-13, no units were replaced. For the current fiscal year, \$140,000 was budgeted for the replacement of one (1) unit. The Lenoir County EMS Director was able to locate a used ambulance at Select Custom Apparatus. The unit is a 2003 Ford E-450 Wheeled Coach Ambulance, which is the same type as several other units in the fleet. The unit has 32,000 miles on the odometer. After negotiations with Select Custom Apparatus, the selling price was agreed upon at \$45,000, which includes new paint and decals, window tinting, and replacement of the front brakes and rotors. By purchasing this used unit, the EMS Director is investigating the possibility of remounting another box onto a new chassis, which would allow for the replacement of two (2) units in the aging fleet in a year when the replacement of one (1) new unit was budgeted. Additional funds may be needed to achieve this goal.

EVALUATION: The Lenoir County Emergency Services Department (EMS) maintains an aging fleet of twelve (12) ambulances. Approximately one-half (1/2) of the units in the fleet are in need of replacement as soon as possible, but budget constraints have hampered this objective. Regular replacements have not been possible in the past few years. The EMS Director was able to locate a used 2003 Ford E-450 Wheeled Coach Ambulance with low mileage and negotiated a purchase price of \$45,000. The EMS Director is also investigating the possibility of remounting a box on a new chassis during this fiscal year. The used 2003 unit can be placed into service in a few weeks and will allow the Department to replace a unit with well over 200,000 miles.

Approval of this purchase will allow for the encumbrance of funds and payment to the vendor upon delivery of the ambulance.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase of a 2003 Ford E-450 Wheeled Coach Ambulance from Select Custom Apparatus in the amount of \$45,000 is approved.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ **Brown** _____ **Best** _____ **Daughety** _____

Davis _____ **Rouse** _____ **Sutton** _____

Craig Hill, Chairman 2/17/14
Date

Attest 2/17/14
Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 02/17/14 ITEM NO.: 7

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Parks and Recreation Commission	Kendall Huffman 2 nd Appearance	March 2017
Lenoir County ABC Board	Yvonne Deatherage Rodney Smith Emmette Clyde Sutton 2 nd Appearance	

CURRENT VACANCIES:

Lenoir County Health Board – (1) Optometrist

Lenoir County Planning Board – Districts One (1), Four (1)

Lenoir County ABC Board – One Vacancy (must reside South of the Neuse River)

US Corridor Commission

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Parks and Recreation Commission	Kendall Huffman 2 nd Appearance	March 2017
Lenoir County ABC Board	Yvonne Deatherage Rodney Smith Emmette Clyde Sutton 2 nd Appearance	

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Davis _____

Daughety _____ Rouse _____ Sutton _____

Craig Hill, Chairman

02/17/14
Date

ATTEST

02/17/14
Date