

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, FEBRUARY 20, 2012 – TIME: 4:00 P.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Brantley Uzell – Lenoir County ABC Board Update

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| 1. Items from Chairman/Commissioners: 5 Min. | Board |
| 2. Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

- | | |
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| 3. Approval of Minutes: Regular Board Meeting: February 6, 2012
Budget Work Session: February 6, 2012 | Banks/Jarman |
| 4. Budget Ordinance Amendment: General Fund: Health (Environmental Health Lead Program) Increase.: \$348 | Martin |
| 5. Budget Ordinance Amendment: General Fund: Health: (Adult Health-Communicable Disease). Increase.: \$660 | Martin |

END OF CONSENT AGENDA

BUDGET ORDINANCE/RESOLUTIONS: 35 Min.

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| 6. Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction | Martin |
| 7. Resolution for Approval of an Easement to Piedmont Natural Gas Company, Inc.,: \$5,159.88 | Martin |
| 8. Budget Ordinance Amendment: School Capital Fund School Building: \$192,732. Increase | Martin |
| 9. Budget Ordinance Amendment: General Fund: DSS: \$229,885. Increase | Moore |

PUBLIC HEARING: 5 Min.

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| 10. Public Hearing on Requirements of the North Carolina Community Development Block Grant (CDBG) Program | Harris/RSM Harris Assoc. |
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APPOINTMENTS: 5 Min.

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| 11. Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Banks |
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OTHER ITEMS: 10 Min.

- | | |
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| 12. Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary) | |
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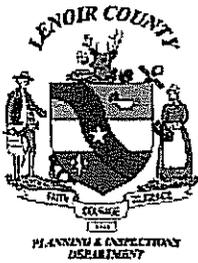
TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: February 20, 2012
SUBJECT: Items of Interest

1. Property Bids

- a. 108 Hill Street LaGrange \$500.00
- b. 109 N. Adkin Street Kinston \$775.50

2. Lenoir County Inspections Permit/Inspection Report – January 2012

Action Required		Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Recommendation
Parcel Number	APN												
15.	1899	3557-2091-0378	108	Hill Street	LaGrange	Yes	Tax Foreclosure	\$ 1,572.15	\$ 934.07	\$ 4,925.00	\$ 300.00	\$ 500.00	
51.		4325-1672-5950	109	N. Adkin Street	Kinston	Yes	Tax Foreclosure	\$ 2,552.85		\$ 13,148.00		\$ 775.50	



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JANUARY 2012

PERMITS ISSUED: 130

PERMITS VALUE: \$ 1,483,438

PERMIT FEES: \$ 9,883

SINGLE FAMILY DWELLINGS: 2

MOBILE HOMES: 12

COMMERCIAL: 4

ADDITIONS: 6

ELECTRICAL: 46

PLUMBING: 18

MECHANICAL: 26

OTHER: 16

TOTAL INSPECTIONS: 214

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 02-01-2012

Designated period: 01/01/12 to 01/31/12] [Prior period: 01/01/11 to 01/31/11]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	1	400,000.00	50.00	1	4	522,178.00	1,733.00	4
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
*TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter ...	214B		.00	.00	0	0	.00	.00	0

NEW NON-RESIDENTIAL BUILDINGS:

* Amusement, Social, & Recreational	318B		.00	.00	0	0	.00	.00	0
* Churches & Other Religious	319B	3	376,500.00	1,501.00	3	0	.00	.00	0
* Industrial	320B		.00	.00	0	0	.00	.00	0
* Prkng Garages (Bids & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B		.00	.00	0	1	169,200.00	423.00	1
* Offices, Banks, & Professional ...	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B		.00	.00	0	0	.00	.00	0
* Other Non-Residential Bldgs	328B		.00	.00	0	0	.00	.00	0
* Structures Other than Buildings ...	329B		.00	.00	0	0	.00	.00	0

ADDITIONS, ALTERATIONS, & CONVERSION

* Residential	434B	3	62,300.00	281.00	3	4	43,300.00	208.00	4
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	0	.00	.00	0
* Adds of Res. CP/Garages(Atch/Detc)	438B	3	66,500.00	314.00	3	0	.00	.00	0

DEMOLITIONS AND RAZING OF BUILDINGS:

* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE		10	905,300.00	2,146.00	10	9	734,678.00	2,364.00	9
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Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 02-01-2012

Designated period: 01/01/12 to 01/31/12] [Prior period: 01/01/11 to 01/31/11]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

MOBILE/MODULAR OFFICE/CLASSROOM																			
*MOBILE OFFICE		740B		.00		.00		0		0		.00		.00		0			
*MODULAR CLASSROOM		750B		.00		.00		0		0		.00		.00		0			
*MODULAR OFFICE		730B	1	2,800.00		100.00		1		0		.00		.00		0			
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:																			
*ELECTRICAL		800B	46	47,100.00		2,610.00		45		46		106,800.00		3,045.00		45			
*PLUMBING		810B	18	44,550.00		1,100.00		18		17		27,000.00		1,045.00		17			
*HEATING/ AIR CONDITIONING		820B	26	78,400.00		1,400.00		27		36		120,350.00		1,900.00		36			
*INSULATION		830B	5	15,900.00		267.00		5		2		11,000.00		196.00		2			
*TEMPORARY POLE		840B	2	1,750.00		100.00		2		2		600.00		100.00		2			
RESIDENTIAL ACCESSORY STRUCTURES																			
*STORAGE/PORCHES/PATIOS/DECKS		900B	1	15,000.00		100.00		1		0		.00		.00		0			
MISCELLANEOUS:																			
*CHANGE OF OCCUPANCY		910B		.00		.00		0		0		.00		.00		0			
*INSPECT DWELLING		920B		.00		.00		0		0		.00		.00		0			
*TENTS		930B		.00		.00		0		0		.00		.00		0			
*SATELLITE DISH		940B		.00		.00		0		0		.00		.00		0			
*AWNING		950B		.00		.00		0		0		.00		.00		0			
*EXTRA INSPECTIONS		960B	5	7,250.00		260.00		3		7		25.00		335.00		6			
*FIRE PROTECTION SPRINKLER SYSTEM		966B	1	1,400.00		100.00		1		0		.00		.00		0			
*MOVING DWELLING ONLY		970B		.00		.00		0		0		.00		.00		0			
*SIGN		980B	1	10,000.00		250.00		1		0		.00		.00		0			
*FIREWORKS		985B		.00		.00		0		0		.00		.00		0			
*SWIMMING POOL		990B		.00		.00		0		0		.00		.00		0			
*TANKS		995B		.00		.00		0		0		.00		.00		0			
MOBILE HOMES																			
*SINGLE WIDE MOBILE HOME		700B	8	106,000.00		800.00		8		6		42,250.00		600.00		6			
*DOUBLE WIDE MOBILE HOME		710B	4	241,988.00		500.00		4		5		128,004.00		630.00		5			
*MODULAR HOME		720B	1	3,000.00		100.00		1		0		.00		.00		0			

TOTALS FOR PERMITS ABOVE (incl. pg 1)
 Totals of other permits in the period

	129	1,480,438.00	9,833.00	127	130	1,170,707.00	10,216.00	128
	1	3,000.00	50.00	1	1	1,000.00	100.00	1
TOTAL FOR ALL PERMITS IN THE PERIOD	130	1,483,438.00	9,883.00	128	131	1,171,707.00	10,316.00	129

This Report was printed on Wednesday, February 01, 2012

Lenoir County

Item Totals for Inspector ID

GO 95
 GO RD 1
 VM 117
 VM/DR 1

214 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	REQUIRED
		% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	REQUIRED
214	201	177	24	13	12	1		25
	94	88	12	6	92	8		12

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
February 6, 2012

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, February 6, 2012 in the Board Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Tommy Pharo, Eric Rouse, and Linda Rouse Sutton.

Members Absent: None

Also present were: Michael Jarman, County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, April L. Banks, Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 9:00 am. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Brantley Briley, Ed.D, Lenoir Community College President addressed the Board to provide an update. Lenoir Community College (LCC) teaches a variety of classes at 115 different locations to include Simon Bright Apartments, Mitchell Wooten Court, Sampson Alternative School, Pink Hill, and LaGrange. Courses offered include Basic Skills, GED, Adult High School, and English as a Second Language. The LaGrange location was completed with a grant from the State in cooperation with the Town of LaGrange. Enrollment at LCC has leveled off at approximately 3,200 curriculum students after Fall Semester 2011. There are approximately 15,000 students enrolled in Continuing Education courses. Commissioner Jackie Brown is a student attending the college. Last year 210 students graduated with a Certificate, 64 with Diplomas, and 203 with Associate Degrees. The college also provides employee training for Spirit Aerosystems, West Pharmaceuticals, Masterbrand, Dopaco, KNC, and Sanderson Farms.

Testing scores for Nursing Programs are above average at LCC. Licensed Practical Nurses have had a passing exam rate of 100%, while the State average is 91%. Registered Nurses with Associate Degrees have had a passing exam rate of 92%, while the State average is 89%. The Southern Association of Colleges and Schools will be visiting LCC in 2014 for their ten (10) year visit. Being an accredited college is important for the students and to obtain Federal dollars. Dr. Briley stated bids are being accepted for a project to make the college more energy efficient. An advertisement is running in the Free Press.

LCC is teaming up with the Arts Council to do a production called Twain by the Tail. The play will be on March 16, 2012 at 8 p.m. and will feature Mr. Graham, Mr. Jarman, and Dr. Briley. Dr. Briley thanked the Board on behalf of the LCC Board of Trustees, faculty, staff, and students for their continued support. Mr. Graham thanked Dr. Briley and the LCC Administration. The college contributes a lot to Lenoir County by assisting citizens with everything from literacy to obtaining an Associate's Degree. Ms. Sutton stated she recently attended her first Board of Trustees meeting for the college and is proud to play a key role. She was impressed with the exceptional staff and dedicated Board.

Mr. Daughety introduced Mark Sutherland, Executive Director of the Military Growth Task Force (MGTF). Mr. Sutherland provided the final update on the group's quest for consolidation and efficiency with the 25% budget reduction in the defense industry. The funds for the study came from Onslow, Lenoir, Jones, and Carteret Counties, \$25,000 from North Carolina's Eastern Region, and the

balance from the Department of Transportation. The last three and a half years have been spent evaluating the impact of military growth and its effect on the region. The purpose of the ongoing analysis is to more accurately forecast regional growth. On October 24, 2012 at the Trenton Civic Center, there will be an all day workshop for delegates to get together and discuss the topic. A volunteer organization will assume the role the MGTF was in. The MGTF will move on to another project. Mr. Daughety stated PlanIt EAST, a strategic planning organization, is the successor of the MGTF. A lot of regional thought and partnership is being put into the transportation projects. Mr. Daughety stated there is a need on the local level for strategic planning. Several key projects will be completed in the next few years and hopefully planning in conjunction with Kinston, LaGrange, and Pink Hill can be accomplished. Mr. Sutherland thanked the Board for their support. Mr. Graham asked Mr. Sutherland to keep the Board informed.

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman stated the County has received bids on two (2) properties up for auction. A \$1,000 bid has been placed for 1410 Parker Street located in Kinston and a \$3,000 bid has been placed for 516 Cotton Lane in Kinston. Upon accepting the bids, a ten (10) day period will begin to allow upset bids. Mr. Jarman recommended accepting the bids so the properties would be renovated and back on the tax rolls. Upon a motion by Mr. Davis and a second by Ms. Sutton, the Board unanimously agreed to accept the bids.

Mr. Jarman informed the Board of future road closings near the Kinston Regional Airport due to construction. Aerosystems Boulevard will be closed February 6-9, 2012. Rouse Road Extension will be closed February 14-17, 2012. Rouse Road near Harvey Parkway will be closed February 18-19, 2012. John Mewborn Road will be closed February 20-23, 2012.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board unanimously approved the following Consent Agenda:

1. Approval of Minutes: Regular Board Meeting: January 17, 2012 Banks/Jarman
Special Called Meeting: January 26, 2012
2. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish
3. Budget Ordinance Amendment: Capital Improvements Fund: Community Development: \$600. Increase Martin

PROCLAMATIONS/BUDGET ORDINACE/RESOLUTIONS

Item No. 6 was a Resolution Honoring the Retirement of Karen Dawson from the Department of Social Services (DSS). Ms. Brown stated Ms. Dawson began her career at DSS as an Income Maintenance Caseworker II on December 20, 1995. Her position was reallocated as an Income Maintenance Caseworker III on August 8, 2005. Ms. Dawson submitted her notice of retirement from the Lenoir County Department of Social Services effective February 1, 2012. She will retire with sixteen (16) years of service. Ms. Dawson thanked the Board for all they have done for Lenoir County and DSS. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Approving Presentation of Badge and Service Weapon to Retiring Chief Rickie Allen Pearson, Sr. Chief Pearson began his law enforcement career with the Lenoir County Sheriff's Office on February 1, 1975 and his retirement will be effective February 1, 2012. North

Carolina General Statute 20-187.2 provides for the presentation of an officer's badge upon his retirement and also provides for the governing body to present the retiring officer with his service weapon after he receives a permit. Chief Pearson received a handgun permit in January 2012, which was made part of his personnel file. Sheriff Smith stated he has worked with Chief Pearson his entire career. He has been a dependable and faithful individual. Mr. Daughety thanked Chief Pearson on behalf of the Board for his tremendous sacrifice as a law enforcement officer. The Pearson family has contributed a great amount to the County. Chief Pearson continued with his career after his son's unexpected passing while in the line of duty. Mr. Daughety stated it was a pleasure to participate in the presentation ceremony. Chief Pearson stated he has been with the department for thirty-seven (37) years. He is enjoying his retirement and is grateful and appreciates all that has been done for him and his family. Upon a motion by Mr. Graham and a second by Mr. Daughety, the Board unanimously approved Item No. 7 and Chief Pearson was presented with his badge and service weapon.

Item No. 8 was a Proclamation Declaring February 1-29, 2012 as Career and Technical Education Month for Care and Technical Education. Ms. Sutton read the Proclamation to the attendees. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. The vehicles to be declared are:

<u>Vehicle</u>	<u>Serial Numbers</u>
1. 2006 Ford E-350 Van	1FTSS34L16HA71839
2. 2007 Ford E-350 Van	1FTSS34L77DA50759
3. 2007 Ford E-350 Van	1FTSS34L57DA50758

The vehicles will be auctioned on GovDeals.com within the next ninety (90) days. Proceeds resulting from the sale, less expenses, will be put back in the Transit budget. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Approving "Language Access Plan" North Carolina Housing Finance Agency's Single Family Rehabilitation Program. Lenoir County has been involved in Single Family Rehabilitation Grant projects with the North Carolina Housing Finance Agency for a number of years. As each cycle of grant funding is awarded, there are certain policies and guidelines that have to be adopted. The "Language Access Plan" is now required as part of the guidelines of the project. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution to Execute an Order for the Tax Collector to Advertise 2011 Taxes Which Are a Lien on Real Property. Pursuant to General Statute 105-369(a), the Governing Body (Lenoir County Board of Commissioners) shall order the Tax Collector to advertise such tax liens. The outstanding 2011 taxes which are a lien on real estate are \$2,696,081.29. This figure includes county, fire, and late listing penalty as of January 30, 2012. Mr. Parrish stated the advertisement is scheduled for March 28, 2012. Mr. Graham asked the collection rate. Mr. Parrish stated they typically collect 99%, but it may take two (2) to three (3) years. By the end of June 2012 about 95% will be collected for this year. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11 was unanimously approved.

Item No. 12A was a Resolution to Approve Expenditure of State Mosquito Control funds to the City of Kinston: \$2,689. North Carolina residents and visitors are at higher risk due to Hurricane Irene and other rain events which create ideal breeding conditions for mosquitoes. Local mosquito control activities are carried out by public health agencies, municipalities, county governments and non-profit organizations. This grant is to reimburse the City of Kinston for hours worked and expenses incurred to control mosquito problems within the City and County. These funds are a State grant to the County. The sprayer is not owned by the County but grant monies do assist with the process. Mr. Graham asked if

there were any indications of the problem worsening. Mr. Huff replied due to the mild winter and Hurricane Irene, the mosquito population may worsen in the upcoming spring and summer. The spraying is usually done during the morning hours. The ideal spraying conditions are a temperature of fifty (50) degrees or warmer and calm winds. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 12A was unanimously approved.

Item 12B was a Budget Ordinance Amendment: General Fund: Health (Environmental Health Program/Mosquito Control) Increase.: \$2,689. This amendment is to provide financial support to established Mosquito Control Program with the Lenoir County Health Department with State funds per contract with City of Kinston as approved by the Division of Public Health. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 12B was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: General fund: Health (Adult Health Program) Increase.: \$3,679. This amendment is to appropriate additional State funding provided to support the Family Planning Program. These are one time performance based allocations to assist with medical supplies and staff or to purchase birth control methods. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 13 was unanimously approved. Mr. Huff informed the Board the Lenoir County Health Department Roof replacement will begin February 20, 2012. Disruption of the operations should be kept at a minimum. Mr. Huff is pleased with the cooperation of the contractor and project coordinator. Mr. Graham asked how the stucco on the building was holding up. Mr. Huff responded there is some separation of the caulking around the windows. Re-caulking of those areas was done a few years ago. Mr. Rouse stated the solution to the problem may be to increase the trim around the windows.

Item No. 14 was a Budget Ordinance Amendment: Trust & Agency Fund: Extension-Family Caregiver: \$3,262. Increase. This amendment is to appropriate additional funds for the Exceptional Children's Assistance Center (ECAC). In FY 10-11 Cooperative Extension received a \$14,250 grant. This grant allowed Cooperative Extension to assist with support of salaries, supplies, and training for the Smart Start Program. These additional funds were approved and received in November 2011. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing Acceptance of a SETRAC (Special Events and Tourism Related Activities) Grant in the Amount of \$8,300 to be Executed and Managed by Tammy Kelly, County Extension Director Representing Lenoir County Cooperative Extension. These dollars will support continued renovations and upgrades to the Lenoir County Farmers Market such as the parking lot and surrounding area. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 15 was unanimously approved. Ms. Kelly stated the Achievement Luncheon will be on February 17, 2012 and she welcomed the Commissioners to attend. Mr. Graham asked if the farmers for the Farmers Market were under contract. Ms. Kelly responded the farmers pay a membership fee of \$50 per year and the membership provides a discounted space at the market. Farmers who have been members the longest get the first pick of the spaces. Mother Earth Brewery recently donated \$2,100 to the market. The money was raised for the Chef and the Farmer to assist in their restoration from a recent fire. The restaurant wanted the funds donated to the market because they are not able to purchase as they usually do from the farmers since their restaurant is still closed. The official grand opening of the market will be April 17. The parking lot is being re-done to hopefully alleviate parking issues.

Item No. 16 was a Resolution Authorizing the Purchase of 24/7 Heavy Duty Chairs for Communications at a Cost of \$8,743. The existing 24/7 heavy duty chairs in the Communications Center are approximately four (4) years old and have been repaired multiple times. As these chairs are utilized 24 hours a day, 7 days a week, 365 days a year, the wear and tear on the chairs is extreme. In purchasing new chairs, it is ensuring an ergonomic environment for the Telecommunicators; thereby allowing for a more productive, efficient, and healthier work environment for all staff. The cost is a 100% allowable

expenditure from the Special Revenue (911) fund. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Authorizing Execution of Lease Agreement: Lenoir County, Kinston-Lenoir County Chamber of Commerce, City of Kinston: 301 North Queen Street. The existing lease expired June 30, 2009 and could have been automatically renewed. However, the Chamber along with the City and County wanted to re-visit and re-write a few of its provisions. A key provision in the lease executed in July of 2004 was that the Chamber would pay for all repairs up to \$10,000 and any amount over would be shared by the Chamber, County, and City equally. These provisions were in place to allow for improvements to restore the facility to the proper condition. Since the building has been improved to a reasonable condition, the new lease reflects the key provision included in the 1999 lease agreement, which was – the Chamber will pay for all of the building improvements and the building will be leased for \$1 per year. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 17 was unanimously approved.

Item No. 18 was a Budget Ordinance Amendment: Transportation: ARRA Grant: \$124,000. Increase. This amendment is to appropriate funds from the American Recovery and Reinvestment Act of 2009 (ARRA). These funds were approved in FY 09-10, and were to be expended within two (2) years. However, these funds were not expended within the time frame so an extension has been granted approving the funds to be expended and reimbursed in FY 11-12. These funds will be used to offset the maintenance and repair costs of the vehicles. The Commissioners approved the extension of the existing contracts at the January 17, 2012 meeting, Item No. 13. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 18 was unanimously approved.

APPOINTMENTS

Item No. 19 as a Resolution Approving Citizens to Boards, Commissions, Etc. Items were tabled due to first appearance.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Lenoir County Economic Development Board of Directors 1 st Appearance	Jim McLain Bobby Merritt	December 2014

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1)
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Upon a motion by Mr. Graham and a second by Mr. Davis, the meeting recessed at 10:30 a.m. to the Budget Work Session at the Administration Conference Room.

Respectfully submitted,

Reviewed By

April L. Banks
Clerk to the Board

Michael W. Jarman
County Manager

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
BUDGET PLANNING WORK SESSION
Administration Building Conference Room
February 6, 2012

The Lenoir County Board of Commissioners began their scheduled Budget Work Session on Monday, February 6, 2012 at 10:45 a.m., at the Administration Building Conference Room, 101 North Queen St., Kinston, NC.

Members present included: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, J. Mac Daughety, Tommy Pharo, Eric Rouse and Linda Rouse Sutton.

Members absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Office, Roger Dail, Emergency Services, Joey Huff, Health Department, Tracy Chestnut and Chris Harper, Department of Social Services, and April Banks, Clerk to the Board.

Mr. Graham welcomed the Board members to the Budget Work Session.

Mr. Jarman stated there is not a lot of information to distribute at this time, but he would like to know the Board's key areas of focus for the budget. He would like to know how the Board feels about the community, changes they would like to see, and improvements for the next five (5) years. Mr. Jarman reviewed the information as follows:

Budget Calendar – The tentative FY 2012-2013 Budget Calendar is outlined below:

	TASK	DATE
1	Commissioner Budget Planning Work Session	February 6, 2012
2	Financial / Budget Philosophy Reviewed	February 6, 2012
3	Budget Request Instruction Book Provided to Departments	February 10, 2012
4	Outside Agencies Advised By Letter of Budgetary Time Frame	February 10, 2012
5	Departmental Budget Requests Returned to County Manager	March 16, 2012
6	Outside Agencies' Budget Requests Returned to County Manager	March 30, 2012
7	Meet With Department/Agencies, as Necessary	March 19, 2012 to April 6, 2012
8	Tax Revenues & Other Revenue Estimates Finalized	April 6, 2012
9	Finalize Budget Requests	April 13, 2012
10	Distribute FY 12-13 Submitted Budget to Board of Commissioners	May 7, 2012
11	Hold Work Session(s) on FY 12-13 Submitted Budget	May 21, 2012
12	Advertise Public Hearing on FY 12-13 Budget	May 25, 2012
13	Hold Public Hearing	June 4, 2012
14	Adopt Budget	June 18, 2012

The Sheriff's Department was scheduled to make a presentation at the current Work Session, but they were rescheduled to allow more time for preparation. Outside agencies may also want to appear before the Board regarding budget requests and presentations. They will be listed under Public Information at the Regular Board Meetings if possible. Mr. Jarman stated the budget will have the same format but will include line item breakdowns that Mr. Rouse requested last year. The format is citizen friendly and it is easy to locate the major expenses such as personnel and operations. Mr. Daugherty stated he would like a format similar to the budget the Board of Education provides. He would like to see more detail for each line item. Mr. Jarman stated it may be best for the Commissioners to sit in on the discussions with the department managers for that level of detail, because it is not a report that can currently be generated with our existing software. Each department's line item justifications will be made available to the Board, but those justifications are not in a computer generated report. They are turned in with the departments' requested budget and discussed when County Administration meets with each department manager.

Mr. Graham stated he would like the Board to discuss the quarter cent sales tax. Mr. Graham suggested a work group be created to work on the sales tax. Mr. Davis supported this suggestion and agreed the initiative would have to come from outside areas. Technically, the citizens are already paying the tax, but the County is not receiving all monies back. Mr. Jarman stated the County needs to seek an additional revenue source for future years.

Budget Philosophy: FY 12-13 Budget – The Board next reviewed their current budget Philosophy.

- View Expenditure – Revenue Decisions in Each Fiscal Year From a Five (5) Year Perspective
 - Increase Annual Recurring Revenues, to Pay for Existing Annual Recurring Expenditures
 - Rebuild Unrestricted/Unassigned General Fund Fund Balance to a Twenty percent (20%) Minimum Level of General Fund
- Mr. Jarman stated after the final audit report, the current Unrestricted/Unassigned General Fund Fund balance is at 17.7%.
- Minimize Future Tax Increased by Reducing Expenditures

Mr. Rouse suggested reducing expenditures by adopting a Last In, First Out (LIFO) type philosophy with new programs that are not successful. Ms. Brown stated she would like to hold the School Board accountable for their spending since they are allocated funds by the Board. Mr. Jarman stated they make their requests by purpose and function code already and the Board of Commissioners could list the schools' request in the Budget Ordinance by purpose and function code instead of as a lump sum. Then, if the school system deviates from an original cost more than a certain percentage, they would have to come before the Board to amend the budget. Mr. Rouse stated he did not want to put any more burden on the taxpayers. He suggested the Planning Board work on strategic planning, because if an additional employee is hired, the County would have to pay for benefits and retirement. He stated last year the HR Department didn't exist and now the department requires a \$243,000 budget. Mr. Rouse suggested the department be cut and the funds can be applied to the jail debt or school debt. Mr. Jarman advised Mr. Rouse the equivalent of one (1) full-time employee was added to create the department. The other personnel were already County employees in other departments, so their salaries were eliminated in the other departments.

- Use Pay-As-You-Go Financing (Savings)
Capital Projects/Capital Improvements Program.

General Fund Assigned Fund Balance Will Be Used for Capital Improvements Programs, Vehicle Replacement, one-time expenditures for long term benefits, Economic Development Incentives

➤ Employee Pay Based on: Market Conditions, Job Standards, Workload, Merit
In the last three (3) years, the County employees have only received a 1.25% increase in salary and Lenoir County ranks as having lower wages compared to surrounding counties.

➤ Adequately Fund Education

Mr. Graham stated his key concern is the student output, because these graduates will be the anticipated workforce for years to come. Mr. Daugherty agreed, stating "He wants to ensure Lenoir County Schools are attractive so that young professionals will want to live here and raise their children here. Growth goes to areas considered to have better schools, but it is equally important to make the schools better to retain the young professionals who are leaving." Ms. Brown noted a number of students who graduated here have returned to work in the County. They could've chosen other states or areas, but chose to come back to the community in which they were raised.

➤ Increases/Decreases, in funding any operation, shall be tied to increases/decreases in growth (i.e., pay-as-you-grow)
Mr. Jarman noted Department Managers work hard every year to decrease spending in every area possible and create their budgets with no increases. Covering increases in utilities, fuel, and other items without increasing the budget reduces funds available to provide services.

➤ Use Fees to Offset Costs of Operations
The Landfill, Transit, and Planning & Inspections offset the cost of their operations by collecting fees for services provided. Occasionally these fees have to be reevaluated to cover the changing costs of providing the service.

- Enterprise Funds Shall be Supported by Fees, Not Taxes
- Continue to Implement Long-Range Planning

Mr. Jarman agreed that positive strides have been made in the County and wanted to focus on the positive.

Financial Performance Summary (as of 12/31/11) – Mr. Jarman reviewed the revenues and expenditures with the Board. The County is in line with budgeted numbers with General Fund Expenditures at 47% and General Fund Revenues at 52%. At the end of December 72% of Lenoir County taxes were collected, the rest will be collected in January/February 2012. Expenditures to date include encumbered funds that have not been spent at this time, but are reflected in the percent expended.

Current Year Revenues vs. Expenditures as of December 31, 2011

Revenues Forecast Projected Over-run to "The Good" - \$3,217,000

Expenditures Forecast Projected Over-Run to "The Bad" - \$4,548,000

Total Projected Under-Run to "The Bad" - -\$1,331,000

Projected Fund Balance Appropriated - \$7,456,615

Mr. Hollowell stated Hurricane Irene expenditures estimated at \$3,000,000 are hoped to be returned before the end of the fiscal year on June 30, 2012. If they are not in by that time, the money will have to come out of the fund balance. Over the past few years the State increased the amount counties pay to house juvenile offenders in an appropriate facility from \$60 per day to \$120 per day. The

amount was budgeted at \$2,000-\$3000 per month but has to be adjusted to approximately \$17,000 to \$18,000 per month to cover the State mandated increase.

General Fund Fund Balance Projection for the Remainder of FY 11-12

At current \$64,181,887 Amended General Fund Budget (12/31/11); the County has 7.9 weeks of working capital if there was no incoming revenue.

Projection: The County will increase the current Appropriated Fund Balance of \$6,125,615 (as of 12/31/11) by \$1,331,000 and finish FY 11-12 using \$7,456,615 of Fund Balance.

School Bond Payments with new Lottery Distribution – Mr. Jarman reviewed the bond payments for schools. Mr. Jarman reminded the Board of the shortage that began in FY 11-12 for school bond payments. For FY 12-13 the shortage will be \$842,585.55 in FY 13-14 the shortage will be \$1,839,475. The County met with the Local Government Commission to discuss debt services prior to issuing the voter approved school bonds. The LGC advised in 2005-2006 that FY 11-12 would be a tough period and the County should not reduce its tax rate in a revaluation year. The State changed the amount of lottery funds the County receives. The amount was previously at \$1.1 million to \$1.4 million. This amount is now down to \$600,000. The County is mandated to maintain the school facilities.

Jail Debt Service – Mr. Jarman stated the debt of the jail is \$17,575,000 at 6.150% taxable interest and 3.3825% net taxable interest. Once the new jail is complete, the County can possibly use it as a revenue source by housing inmates from other counties. A recent law changed where misdemeanants serving their time will be placed. They are now held in county jails rather than state prisons. A jail with available space can accommodate inmates from other counties. Discussions are in progress with surrounding counties regarding accommodation of inmates in the new jail. The Lenoir County Sheriff's Department will make a presentation to the Board regarding the budget needed to operate efficiently and maximize the revenue potential for the new jail.

Debt Service – The Total Annual General Fund Debt Service for FY 12-13 will be \$8,266,266.02; this includes Series 2007 Public Improvement Bonds sold in 2007 and will be paid in full 2028, Series 2008 School Bonds sold in 2008 and will be paid in full in 2029, Shell Building #3 with an origination year of 2008 and will be paid in full in 2023, and a Jail Construction, RZEDB, Loan originated in 2010 and will be paid in full in 2030.

Comments from Attendees – Mr. Graham stated he would like to proceed with the Budget Philosophy as is until the next meeting. Mr. Jarman stated Budget Instructions will go out to departments on Friday, February 10, 2012. Date and time of meetings to be held with La Grange, Pink Hill, Lenoir Community College, and the Lenoir County School Board will be provided once they are scheduled.

ADJOURNMENT

Upon a motion by Mr. Graham and a second by Mr. Davis, the Board concluded the meeting at 12:50 p.m.

Respectfully submitted,

Reviewed By

April L. Banks
Clerk to the Board

Michael W. Jarman
County Manager

Item No.: 4



LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

FY 2011-2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE		INCREASE
ENVIRONMENTAL HEALTH (State) 10-3518-3302	\$ 348.00	ENVIRONMENTAL HEALTH DEPT SUPPLIES 10-5180-2900
	\$ 348.00	\$ 348.00
Total	\$ 348.00	Total \$ 348.00
Reason and Justification for Request: Additional Funding received from State for Lead		
Department Head Approval	Date	Finance Officer Approval Date
<i>[Signature]</i>	2/13/12	<i>Martha H. Martin</i> 2/14/2012
Budget Officer Approval	Date	
<i>Michael W. Jarman</i>	2/14/12	
Board Approval (When Applicable)	Date	Date of Minutes

BUDGET ORDINANCE AMENDMENT:
 GENERAL FUND:
 HEALTH:
 (ADULT HEALTH-Communicable Disease)
 Increase \$660.00

Item No.: 5



LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

FY 2011 - 2012
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>Increase</u> 10-3504-3310 Communicable Diseases-State	\$660.00	<u>Increase</u> 10-5150-2393 SUPPLIES-MEDICAL-COM DIS & TB \$660.00
Total	\$660.00	Total \$660.00
Reason and Justification for Request: Additional funding from State for Infection Control		
Department Head Approval	Date	Finance Officer Approval Date
<i>[Signature]</i>	2/13/12	<i>Marta N. Martin</i> 2/14/2012
Budget Officer Approval	Date	
<i>Micah W. Jarmon</i>	2/14/12	
Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 2/20/12 **ITEM NO.** 6

RESOLUTION: Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to declare property as surplus and authorize the sale of the surplus property by auction.

HISTORY/BACKGROUND:

The County has a small inventory of various phone systems and phones that have outlived their useful life. This equipment is no longer of use to any County Department and there are no plans to put them back into service.

EVALUATION:

In accordance with procedures set forth in G.S. 153A-176, the County Manager's Office is requesting the approval of the Board to sell the following phone systems and phones by auction on GovDeals.com within the next 90 days.

Meridian Phone System
Nortel Phone System
Miscellaneous phones and handsets
(Detailed List Attached)

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that property listed in this resolution be declared surplus and authorize the County Manager to sell the property at auction on GovDeals.com.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham ___ Brown ___ Daughety ___ Rouse ___

Pharo ___ Davis ___ Sutton ___

George W. Graham, Jr., Chairman

2/20/12
Date

ATTEST

2/20/12
Date

Court House Phone System: Meridian

Admin Phone System: Nortel

Phones in server room at Register of Deeds

Box 1

M7208 6 each

T7316E 4 each

T7208 3 each

M7310 2 each

M7100 1 Each

Box 2

M7208 9 each

T7316E 3 each

T7316 1 each

Box 3

T7316E 3 each

T7208 2 each

M7208 1 each

M7310 11 each

M7324 1 each

Box 4

T7316E 3 each

M2616 1 each

M7324 1 each

Box 5

M8009 8 each

Various handsets

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 2/20/12 ITEM NO. 7

RESOLUTION: Approval of an Easement to Piedmont Natural Gas Company, Inc.: \$5,159.88.

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approval of an easement on flood buy-out property located on Hwy 70 West of Kinston to Piedmont Natural Gas Company for the construction of a natural gas regulator station (Lenoir County tax parcel 4515-32-5042, tax record number 18211).

HISTORY/BACKGROUND:

Lenoir County received notification from a representative of Piedmont Natural Gas Company in January 2011, requesting permission to construct a gas regulator station on flood buyout property. The gas company was in need of the regulator station in order to provide natural gas to a local business located on Hwy 70 West of Kinston. Contact was made with the North Carolina Division of Emergency Management to determine the steps needed in order to receive formal approval from FEMA Region IV for the project. A representative of Piedmont Natural Gas met with the NCDEM and received a list of regulations and items needed in order to proceed with the project. Those items were provided to the Hazard Mitigation Branch of NCDEM in September 2011, along with the formal request from Piedmont Natural Gas for the grant of easement. On January 12, 2012, Lenoir County received notification from the NCDEM office that the grant of easement had been approved by FEMA.

EVALUATION:

Piedmont Natural Gas will build and maintain the natural gas regulator station on Hwy 70 West of Kinston, as well as provide gas to an area business. The County will receive a payment of \$5,159.88 from Piedmont Natural Gas in compensation for the easement.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

MW
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that an easement on flood buy-out property located on Hwy 70 West of Kinston (Lenoir County tax parcel 4515-32-5042, tax record number 18211) to Piedmont Natural Gas Company, Inc., for the construction of a natural gas regulator station be granted; and be it further resolved Piedmont Natural Gas Company, Inc., will compensate Lenoir County the sum of \$5,159.88 for the easement.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham____ Brown____ Daughety____ Rouse____

Pharo____ Davis____ Sutton____

George W. Graham, Jr., Chairman

2/20/12
Date

ATTEST

2/20/12
Date

NORTH CAROLINA

LENOIR COUNTY

I, _____, a Notary Public of Lenoir County, North Carolina, do hereby certify that _____ personally appeared before me this day and acknowledged that he (she) is _____ Clerk of the Board of Commissioners of LENOIR COUNTY, GRANTOR, and that by authority duly given and as an act of GRANTOR, the foregoing GRANT OF EASEMENT was signed in its name by _____ Chairman sealed with its official seal, and attested by himself (herself) as its _____ Clerk.

Witness my hand and seal this _____ day of _____, 2012.

Notary Seal

My Commission Expires: _____

Notary Public

Print

**US HWY 70 (EASTBOUND LANE)
(200' PUBLIC R/W)**

- NOTES:**
1. COMBINED FACTOR IS 0.99987641.
 2. ALL DISTANCES ARE HORIZONTAL. GROUND MEASUREMENTS IN FEET & DECIMALS THEREOF, UNLESS OTHERWISE NOTED. THIS PROPERTY IS SERVED BY UNDERGROUND UTILITIES.
 3. UNLESS OTHERWISE NOTED.

NCCSM "ALPHIN 1976"
N=551,702.5055'
E=2,415,451.2846'

NCCSM "DAVIS 1986"
N=551,238,319'
E=2,416,952,766'

ACREAGE DATA (BY COMPUTER)
OF PROPOSED REGULATOR
STATION EASEMENT

0.041 AC ± ENCL. R/W
0.051 AC ± INCL. R/W

SOURCE OF TITLE
DB 1181, PG 200

**TYNDALL PARK BLVD. - NCSR 1380
(60' PUBLIC R/W)**

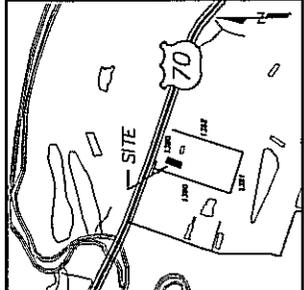
I, CHRISTOPHER K. PADERICK, PROFESSIONAL LAND SURVEYOR
NO. 4189, CERTIFY THAT THIS SURVEY IS OF ANOTHER
CATEGORY TO WIT: AN EASEMENT SURVEY.

Christopher K. Paderick
L-4189

STATE OF NORTH CAROLINA
LENOIR COUNTY

I, CHRISTOPHER K. PADERICK, CERTIFY THAT THIS
PLAT WAS DRAWN UNDER MY SUPERVISION FROM A DESCRIPTIVE
SURVEY MADE UNDER MY SUPERVISION (SEE DESCRIPTION
RECORDED IN MAP & DEED BOOKS NOTED). THAT THE RATIO
OF PRECISION AS CALCULATED IS 1:10,000; THAT THE LINES
NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM
INFORMATION FOUND IN MAP AND DEED BOOKS NOTED. THAT
THIS PLAT WAS PREPARED IN ACCORDANCE WITH THE STANDARDS
OF PRACTICE AS AMENDED, WITNESS MY ORIGINAL SIGNATURE,
REGISTRATION NUMBER AND SEAL THIS 28TH DAY OF
JANUARY, 2012.

Christopher K. Paderick
L-4189



**VICINITY MAP
(NOT TO SCALE)**

- LEGEND**
- RAW = RIGHT OF WAY
 - EP = EDGE OF PAVEMENT
 - EX = EXISTING IRON PIPE
 - NIP = NEW IRON PIPE GAS MARKER
 - UGM = UNDERGROUND GAS
 - TP = TELEPHONE PEDESTAL
 - PP = POWER POLE
 - CPB = CABLE TV BOX
 - FOCM = FIBER OPTIC CABLE MARKER
 - CC = CONTROL CORNER
 - EP = EASEMENT
 - TL = TIE-LINE
 - NF = NOW OR FORMERLY
 - NCCSM = N.C. COUNTY SURVEY MONUMENT
 - E = EASEMENT
 - ADJ = ADJACENT
 - ADJ = ADJOINING PROPERTY LINE
 - WV = WATER VALVE

STATE OF NORTH CAROLINA
LENOIR COUNTY

I, REVIEW OFFICER OF
LENOIR COUNTY, CERTIFY THAT THE MAP OR PLAT TO
WHICH THIS CERTIFICATION IS ATTACHED MEETS ALL
STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____

FLOOD STATEMENT

THIS PROPERTY IS LOCATED IN ZONE "AE"
AND IS LOCATED WITHIN A SPECIAL FLOOD HAZARD
AREA, AS DETERMINED BY NFIP RATE MAP
DATED JULY 2, 2004 ; COMMUNITY PANEL
NUMBER 320144-4504-J.

PROJ: 20110045
REGULATOR STATION EASEMENT SURVEY FOR:
PIEDMONT NATURAL GAS
ACROSS PROPERTY OF LENOIR COUNTY

NEUSE TOWNSHIP
LENOIR COUNTY, NC
SCALE: 1" = 30'

MATRIX EAST, PLLC

906 N. QUEEN ST., SUITE A
KINSTON, NC 28501
TEL: 252-522-2500 FAX: 252-522-4747
FIRM LIC. # P-0221
EMAIL: surveyor@matrixeast.net

BUDGET ORDINANCE AMENDMENT: SCHOOL CAPITAL FUND
 SCHOOL BUILDING: \$192,732. INCREASE



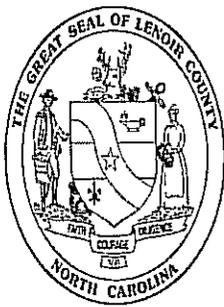
LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SCHOOL CAPITAL		SCHOOL BUILDING		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
21-3593-3300	SCHOOL BLDG CAPITAL FUNDS	144,550.00	21-5900-5001	PUBLIC SCHOOL BLDG CAP FUND	144,550.00
21-3991-9910	FUND BALANCE APPROPRIATED	48,182.00	21-5900-5002	SCHOOL BLDG CAP-LOCAL MATCH	48,182.00
Total		192,732.00	Total		192,732.00
Reason and Justification for Request: Budget Amendment to adjust revenues and expenditures in the School Capital Fund to cover two recently approved capital projects. The State still has ADM funds on hand to cover capital projects. The State's portion of the cost is 75% and the County's match is 25%. The County's 25% match will come from fund balance in the School Capital Fund.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Martha H. Martin</i>		2/3/2012			
Budget Officer Approval		Date			
<i>Michael W. Jarmon</i>		2/7/12			
Board Approval (When Applicable)		Date	Date of Minutes		



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$229,885 Increase

Item No.: 9

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY '11/12

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE		INCREASE
<u>103531.3001</u>		<u>105372.1150</u>
ADMINISTRATIVE REIMBURSEMENT	\$ 229,885.00	CRISIS INTERVENTION STATE
		\$ 184,774.00
		<u>105372.1156</u>
		LIEAP-VENDOR PAYMENT
		\$ 45,111.00
		<u>105372.1151</u>
		CRISIS-CP&L
Total	\$ 229,885.00	Total \$ 229,885.00

Reason and Justification for Request:

CRISIS LINE ITEM ADJUSTMENTS TO REFLECT ACTUAL STATE ALLOCATION RECEIVED FOR FY' 11-12 THE ALLOCATION RECEIVED IS MORE THAN THE STATE ESTIMATE APPROVED IN THE FY 11-12' DSS BUDGET. 100% FEDERAL/STATE FUNDS. LIEAP (LOW INCOME ENERGY ASSISTANCE PROGRAM) POLICY WILL CHANGE EFF. DECEMBER 1, 2011. THE COUNTY IS NOW RESPONSIBLE FOR ISSUING LIEAP PAYMENTS TO DIRECTLY TO ENERGY VENDORS. THE STATE ISSUED THE CHECKS IN PREVIOUS FISCAL YEARS DIRECTLY TO THE CLIENT.

Susan E. Moore 2-7-12 Department Head Approval Date
Marta H. Martin 2/8/2012 Finance Officer Approval Date
MW/asm 2/9/12 Budget Officer Approval Date

Board Approval (When Applicable) Date Date of Minutes
 Finance Office - Copy Department - Copy Administration - Copy

PUBLIC HEARING NOTICE

Notice is hereby given that Lenoir County will hold a public hearing on the requirements of the North Carolina Community Development Block Grant (CDBG) Program on Monday, February 20, 2012 at 4:00 pm or thereafter in the Commissioners Board Room at the Lenoir County Courthouse, 130 S. Queen Street, Kinston, NC. The hearing will provide explanation for the regulations, eligible activities and proposed uses of 2011/2012 CDBG funds that could be undertaken in the following categories: NC Catalyst, Scattered Site Housing Assistance, Infrastructure (Water and Sewer), Infrastructure Hook-Up, Economic Development, Small Business and Entrepreneurial Assistance and related categories. If the County decides to apply in any category, a second public hearing would be held prior to submitting an application to the NC Division of Community Investment and Assistance. The public hearing will also provide information on the County's support of fair housing requirements. Additional information is available from Mr. Michael W. Jarman, County Manager, P.O. Box 3289, Kinston, NC, phone: 252-559-6450. The County of Lenoir is an equal opportunity employer and service provider. This information is available in Spanish or any other language upon request. Please contact Martha Martin, Finance Officer, at 252-559-6464 or at the Lenoir County Courthouse, 130 S. Queen St., Kinston, NC 28502 for accommodations for this request. Esta información está disponible en español o cualquier otra lengua a petición. Entre en contacto con por favor a Martha Martin, oficial de las finanzas, en 252-559-6464 o en Palacio de justicia del condado de Lenoir, 130 S. Queen St, Kinston, NC 28502 para las comodidades para esta petición.

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Economic Development Board 1 st Appearance	Anthony D. Hall	February 2014
Community Advisory Committee – Nursing Home/Adult Care Home 1 st Appearance	Mallie B. Stocks	February 2014
Lenoir County Economic Development Board of Directors 2 nd Appearance	Jim McLain Bobby Merritt	December 2014

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4)
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate
- Lenoir County Economic Development Board of Directors – One (1) Vacancy

MANAGER'S RECOMMENDATION:

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Economic Development Board 1 st Appearance	Anthony D. Hall	February 2014
Community Advisory Committee – Nursing Home/Adult Care Home 1 st Appearance	Mallie B. Stocks	February 2014
Lenoir County Economic Development Board of Directors 2 nd Appearance	Jim McLain Bobby Merritt	December 2014

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

2/20/12
Date

ATTEST 2/20/12
Date

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Economic Development Board - At Large

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Names: Anthony D. Hall
Address: 3503 Foss Farm Road
City/State/Zip: La Grange, NC 28551
Telephone: (Home) 252-361-2499 (Work) 252-208-2387
Occupation: Lead Engineering Technician - Electrolux
Business Address: 1850 W. Venzon Avenue, Kinston, NC 28504
Age: (Optional): 31
Number hours available per month for this position: as many as possible
Training: Associates in Applied Science Business Admin, Bachelor of Science Business Admin.
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: Lenoir County Health Board

Expiration date of Term: 2014

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anthony D. Hall
Signature of Applicant

2-9-2012
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Community Advisory Committee - NH/ACH

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Mrs. MALLIE B. STOCKS
 Name: _____
 Address: 603 Fitzgerald Drive
 City/State/Zip: Kinston N.C. 28501
 Telephone: (Home) 252 527-1012 (Work) Retired
 Occupation: Volunteer
 Business Address: N/A
 Age: (Optional): _____
 Number hours available per month for this position: As Needed
 Training: College Graduate
 Business and Civic Experience/Skills: Have worked and presently working with different civic + social groups.
 Other County Boards/Committees/Commissions presently serving on: NONE
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
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Mallie B. Stocks
Signature of Applicant

February 6, 2012
Date