

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, MARCH 01, 2010 – TIME: 9:00 A.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION:** Mr. Harold Thomas Plant Manager of DuPont: Re: Sorona  
Mr. Joey Huff, Health Director: Update

- |    |  |        |
|----|--|--------|
| 1. | <b>Items from Chairman/Commissioners: 5 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>         | Jarman |

**CONSENT AGENDA: 10 Min.**

- |    |  |                              |
|----|--|------------------------------|
| 3. | Approval of Minutes: Regular Board Meeting: February 15, 2010                              | <b>ACTION</b><br>Hall/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein             | Parrish/Martin               |
| 5. | Budget Ordinance Amendment: General Fund: Health (WIC Program State):<br>\$1,507: Increase | Huff/Martin                  |

**END OF CONSENT AGENDA**

**PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 25 Min.**

- |     |  |                |
|-----|--|----------------|
| 6.  | Budget Ordinance Amendment: General Fund: Non-Departmental: \$45,000:<br>Increase  | Jarman/Martin  |
| 7.  | Budget Ordinance Amendment: General Fund: DSS: \$102,641: Increase   | Jones/Martin   |
| 8.  | Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus<br>Property by Auction  | Jarman/Martin  |
| 9.  | Resolution Authorizing the Award of a Contract for Asbestos Abatement Services<br>for the 2009 CDBG Scattered Site Project: \$1,500                        | Jarman/Martin  |
| 10. | Resolution Authorizing the Award of Three Contracts for Demolition Services for<br>the 2009 CDBG Scattered Site Project: \$8,505                           | Jarman/Martin  |
| 11. | Resolution Authorizing Emergency Replace of 10 Ton Heating and Air Conditioner<br>Compressor in Cooperative Extension Building: Ed Phillip's Inc.: \$3,231 | Wiggins/Martin |

**APPOINTMENTS: 5 Min.**

- |     |   |      |
|-----|---|------|
| 12. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Hall |
|-----|---|------|

**OTHER ITEMS: 10 Min.**

- |     |   |  |
|-----|---|--|
| 13. | <b>Items from County Manager / County Attorney / Commissioners Public Comments/<br/>Closed Session (if necessary)</b> |  |
|-----|---|--|

**ADJOURN**

**TO:** Members of the Board  
**FROM:** George W. Graham, Chairman  
**DATE:** March 1, 2010  
**SUBJECT:** Items from Chairman

1. Proclamation: Developmental Disabilities

# PROCLAMATION

**Whereas:** Individuals with developmental disabilities, their families, friends, neighbors and co-workers, encourage everyone to focus on the abilities of all people; and

**Whereas:** The most effective way to increase this awareness is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's contribution; and

**Whereas:** Opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community; and

**Whereas:** We encourage all citizens to support opportunities for individuals with developmental disabilities in our community that include full access to education, housing, employment, recreational, and worship activities; and

**NOW, THEREFORE,** the Lenoir County Board of Commissioners, does hereby proclaim March, 2010 as

*"Developmental Disabilities Awareness Month"*

and recognize that people with developmental disabilities are "just like you." Take the time to get to know someone with a disability and what he or she has to offer.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused to be affixed the Great Seal of Lenoir County this the 1<sup>st</sup> day of March, 2010.

\_\_\_\_\_  
George W. Graham, Jr., Chairman

March 1, 2010

Date

**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** March 1, 2010  
**SUBJECT:** Items of Interest

1. Minutes: Kinston/Lenoir County Parks & Recreation: January 14, 2010

**MINUTES**  
**KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING AND**  
**CHRISTMAS PARTY**  
**JANUARY 14, 2010**  
**5:30 P.M.**  
**SMITHFIELD COMMUNITY CENTER**

**MEMBERS PRESENT**

**Bill McMahon**      **Chuck Blake**  
**Sue Ellen Maddux**    **Christi Fillippeli**  
**Jill Croom**          **Will Barker**  
**Keith King**          **Garland Nobles, Jr.**  
**Joel Smith**

**MEMBERS ABSENT**

**Ricky Killinger**  
**John Jones**  
**Christopher Bradshaw, Jr.**  
**Matt Sullivan**  
**Darrell Parrish**

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The commission met at Fairfield Recreation Center and traveled to Smithfield to tour the new community center that opened a few months earlier.

The commission heard from some of the Smithfield staff concerning the positive effects that the new community center has had on their community. Mr. Dick Goodley, who also traveled with the commission to the center talked about competitive swimming and the need for a 50 meter pool versus a 25 meter pool. Mr. Ellis informed the commission that at this time, the plans were to construct a 25 meter pool with a lazy river and spray ground components in order to attract more membership to the center.

The Smithfield facility has exceeded its membership expectations in the first year but operating costs were exceeding their budget. The commission noted that the staff was well prepared and acted in a very professional manner and the use of video monitoring equipment made supervising the facility much easier. Some key points that the commission noted at the Smithfield Center was that the elevated walking track was a very important aspect of the center, the banquet facility needs to be larger and the fitness area was one of the key reasons people joined this center. The town of Smithfield was also using this facility for recreation league play while keeping one (1) court always open for members.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary  
Kinston/Lenoir County Parks & Recreation Commission

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**February 15, 2010**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, February 15, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Coach Battle Holley and Members of the Kinston High School Varsity Football Team were presented with a proclamation celebrating the success of their 12-3 season. Ms. Brown read the proclamation aloud for the Board and members of the viewing public. Ms. Sutton presented the members with county lapel pins for their accomplishments. The Board congratulated the team on their success.

Mr. Graham asked Mr. Mark Pope, Economic Development Director, to invite Mr. Harold Thomas of DuPont to the next commissioners' meeting. Mr. Graham stated he would like Mr. Thomas to update the Board on the products and services offered by DuPont.

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Item No. 1 was Items from the Chairman and Members of the Board. Mr. Griffin asked the Board to look at the employment contract for Mr. Jarman. Mr. Griffin directed the Boards' attention to Section 5 – Termination-Section B. Section B states the following: In the event the Board refuses, following written notice by the Manager, to comply with any other provision of this agreement benefiting the Manager, or the Manager resigns following a suggestion, whether formal or informal, by the Board that he resign, the Manager may, at his option, be deemed to be "terminated" for the purpose of the compensation provision, Section 5(A) as of the date of such refusal to comply or date of such resignation. Mr. Griffin stated an addition should be made requesting a **majority** of the Board would have to make a suggestion of resignation be it formal or informal. Section C states the following: In the event the Manager voluntarily resigns his position with the Board, then the Manager shall give thirty (30) days notice in advance, unless the parties otherwise agree. The Manager would be entitled to payment for accumulated unused annual leave and other benefits available to all employees. Mr. Griffin stated the additional sentence should be added as follows: "He shall be paid his regular compensation through his last day on the job." Upon a motion by Ms. Sutton and a second by Ms. Brown, the contract as approved with the amendments drafted by Mr. Griffin.

## **ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman reviewed a slide presentation of properties for bid and discussed the current conditions of each property. Mr. Jarman recommended the Board approve the bid on the following: 1008 Gordon St. Kinston, NC (\$2,000 Bid). Mr. Jarman asked the Board to decline a bid on 307 E. Blount St. Kinston, NC (\$500 Bid). Upon a motion by Mr. Davis and a second by Ms. Sutton the Board approved the recommendations as presented. Mr. Jarman reminded the Board of the webinar for Ethics for local elected officials to be held on March 25, 2010 from 4:00-6:00 p.m. All elected officials are required to have ethics training before year end. The Board can elect to take the ethics training at one of the NCACC Risk Management Regional Meetings.

The Board received copies of an email from Mr. Johnny Hill regarding "Deer Hunting with Dogs in Lenoir County." In the email Mr. Hill expressed his concern of hunters hunting on private land with their dogs. Mr. Jarman stated the county did pass a resolution and presented it to the General Assembly; no further action was taken. Mr. Jarman stated administration will be following up on concerns addressed in the letter. Superior Court Judge Paul L. Jones presented administration with a "Portrait Policy" on April 22, 2009. Mr. Jarman asked the Board to review the policy; a resolution to approve will be presented to the Board at the next meeting. Mr. Jarman reminded the Board of Census 2010.

Mr. Humphrey addressed the issues of the county covering elective abortions. Mr. Jarman confirmed the county covers abortion in its healthcare policy. Mr. Griffin stated Mr. Paul Stam led the effort that stopped the funding of abortions through the Medicaid program. Mr. Stam is asserting the opinion that the same rules should apply to health insurance policies for employees. The attorney for the NCACC has given a written statement declaring the right to include or exclude abortion in a healthcare policy is the right of the governing body. Mr. Pharo stated he does not agree with the county covering abortions in its policy. Mr. Davis stated he feels it is not an issue the county should address at this time; Board members concurred with Mr. Davis's statement. Mr. Graham tabled the discussion until more information is received.

## **CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board approved the Consent Agenda.

3. Approval of Minutes: Regular Board Meeting: February 1, 2010  
Budget Planning Work Session: February 1, 2010 Hall/Jarman
4. Budget Ordinance Amendment: General Fund: DSS: \$194.00: Increase Jones/Martin
5. Budget Ordinance Amendment: General Fund: Health: (Adult Health Promos):  
\$2,419: Increase Huff/Martin

## **PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

Item No. 6 was a Resolution Approving Presentation of Det. Rickie Allen Pearson, Jr. Service Weapon to Major Rickie Allen Pearson, Sr. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Major Hill stated on April 8, 2009 Det. Rickie Allen Pearson, Jr. was killed in the line of duty.

In accordance with N.C.G.S. 20-187.2, the local governing board may award to surviving relatives the service weapon of a law enforcement officer killed in the line of duty after the relative has secured a permit as required by G.S. 14-402. The board, in its discretion, may determine the price of said service weapon. Major Hill stated he has spoken to the surviving spouse (Catherine Pearson) of Rickie Allen Pearson, Jr., on February 3, 2010, who indicated that she was not opposed to the service weapon being given to Det. Pearson's father, Major R. A. Pearson, Sr. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7A was a Resolution Honoring Ms. Joreen Fields. Ms. Brown read the resolution aloud for the Board and the viewing public. Mr. Fields thanked the Board for the recognition. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7A was unanimously approved.

Item No. 7B was a Resolution Honoring Ms. Lizzie Grady. Ms. Brown read the resolution aloud for the Board and the viewing public. Mr. Grady thanked the Board for the recognition. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7B was unanimously approved.

Item No. 7C was a Resolution Approving Contract with Mega Force Staffing Group, Inc.: \$75,000. Mr. Ken Crossno of Social Services addressed the Board. Mr. Crossno stated in an effort to assist with continual recruitment, retention and quality assurance, the Department of Social Services is seeking to temporarily contract with Mega Force Staffing Group Inc. for Income Maintenance Caseworkers and Child Support Enforcement Workers to staff vacancies in the Medicaid Program, the Food and Nutrition Services Program and the Child Support Program. Mega Force offers temporary experienced employees to cover vacancies for full-time or part-time schedules. DSS has numerous vacancies in the Medicaid, Food and Nutrition Services and Child Support Programs that have proven difficult to fill. Mega Force has agreed to provide qualified temporary Income Maintenance Caseworkers and Child Support Enforcement Workers to work in the Medicaid, Food and Nutrition Services and Child Support programs as necessary. Mega Force will be used to staff long-term absences and difficult-to-fill vacancies. The contract with Lenoir County DSS and Mega Force Staffing Group Inc. will mature June 30, 2010. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7C was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: General Fund: Financial/Jail: \$39,100: Increase. Ms. Martin stated the amendment appropriates Fund Balance of the General Fund to cover unexpended expenses from prior FY to renovate cell blocks in the jail. The work was not completed until this FY 2009-2010. The commissioners approved \$120,400.28 in funds on November 3, 2008 for jail renovations. But only \$79,489 was expended by the end of FY 2008-2009. The balance of \$39,097.65 was expended in this FY 2009-210. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution from the Southwood Volunteer Fire Department (SVFD) for Approval of a Tax-Exempt Loan from Southern Bank and Trust Company. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated SVFD has been before the Board in the past to approve the loan for the construction of a fire station. In going through the loan process with the bank the department discovered they were not in a tax-exempt status. Mr. Craig Jones, Finance Officer for the SVFD, stated the department discovered last year that it was not a 501 c 3 organization. Therefore the resolution had to be brought back before the Board for application purposes. Upon a motion by Mr. Stroud and second by Mr. Humphrey, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing the Upgrade of the Existing Positron Lifeline 100 to the Positron Viper Power 911: NTE: \$122,052.71. Mr. Dail stated the Positron Viper Power 911 System upgrade is necessary to bring the Lenoir County Emergency Services Department – Communications Division the continued ability to have service and replacement units/parts for the Communications Center and to continue with the Phase II wireless compliance in accordance with State of North Carolina wireless guidelines. The equipment currently located in the Lenoir County Emergency Service Department – Communication Division is provided by Embarq. To bid to other vendors would require changing out all equipment, at a higher cost to the County. This money will be budgeted out of the Special Telephone account, as it pertains to an increase of wireless and/or 9-1-1 calls. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 10 was unanimously approved.

Item No. 11A was a Resolution Authorizing Lenoir County Health Department to Establish a Part Time Temporary Employee Position to serve as WIC Breastfeeding Peer Counselor (BFPC): \$2,253. Mr. Huff stated previous funding for the position was \$4,503 and has increased to \$13,532. Declining the funds will result in a total loss of BFPC funding. This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws. By hiring a part time temporary employee, the health department will meet the criteria to satisfy the requirements of WIC Program- State, thereby, decreasing the loss of anticipated revenues for FY 2009-2010 and future years. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 11A was unanimously approved.

Item No. 11B was a Budget Ordinance Amendment: General Fund: Health (WIC Program State): Increase: \$2,253. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 11B unanimously approved.

Item No. 12 was a Resolution Authorizing Lenoir County Health Department to Execute a Contract for the Construction of a WIC area by Manuel & Associates Real Estate Inv. & Services: \$17,556.03. Mr. Huff stated the money is to be used to renovate the WIC Office Area at the Lenoir County Health Department. This renovation is to make adequate room for work area as well as client services. This renovation and proposal has been approved by the State WIC Nutrition Services Branch. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12 unanimously approved.

Item No. 13 was a Resolution Authorizing Execution of an Addendum to the Sales Tax Audit Contract dated October 18, 2004 with Tax Reduction Specialists: Sales Tax Re-allocation Audit. Mr. Hollowell stated execution of this agreement will provide Lenoir County with the assurance that it has properly received credit for sales tax re-allocations from the North Carolina Department of Revenue for filings through December 31, 2010 and secure any refunds due to the County for improperly filed or credited sales tax revenues. To date, the audit performed by Tax Reduction Specialists has produced a direct benefit to Lenoir County of \$399,756 in additional sales tax revenues that were allocated incorrectly by the State of North Carolina. Tax Reduction Specialists has estimated an additional benefit to the County of \$20,139 through the tax filing period ending December 31, 2009 and additional revenues for filings through December 31, 2010. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 13 unanimously approved.

Item No. 14 was a Resolution by the Board Commissioners of the County of Lenoir: Selecting CDBG Project Administrator. Ms. Martin stated the county anticipates receiving grant funds from the North Carolina Commerce Finance Center. The county has procured professional management services with all applicable Federal, State and Local requirements. In addition, the county has received proposals from more than one qualified firm to provide professional management services. RSM Harris Associates, Inc. is selected by the County to provide complete program management services as outlined in their proposal for a lump-sum fee of \$55,000. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 14 unanimously approved.

**APPOINTMENTS**

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

| <b><u>BOARD/COMMITTEE/COMMISSION</u></b>   | <b><u>APPLICANT/<br/>CURRENT MEMBER</u></b>                                | <b><u>TERM<br/>EXPIRATION</u></b>                   |
|--|--|---|
| <b>Home and Community Care Block Grant Committee</b><br>1st Appearance           | Mr. Chris Harper<br>Ms. Ava G. Humphrey<br>(Re-Appointments)               | January 2013<br><b>M: Brown</b><br><b>S: Sutton</b> |
| <b>Lenoir Memorial Hospital Board of Directors</b><br>2 <sup>nd</sup> Appearance | Mr. Clifton Harrison<br>(Primary)<br>Mr. B. Holton Harrison<br>(Alternate) | January 2014<br><b>Tabled</b>                       |

**CURRENT VACANCIES**

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Respectfully submitted,



Lashanda A. Hall  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

**SUBJECT AREA:** Finance

**ACTION REQUESTED:**

Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

| Year | Name                      | Account | Amount   | Reason            |
|------|---------------------------|---------|----------|-------------------|
| 2009 | Gene Marshburn            | 18850   | \$207.42 | Corrected Listing |
| 2009 | Gene Marshburn            | 18850   | 135.20   | Corrected Listing |
| 2009 | Bennett Simms             | 26060   | 369.06   | Corrected Listing |
| 2005 | Jim Davis                 | 8720    | 321.43   | Adjusted Value    |
| 2006 | Jim Davis                 | 8720    | 328.41   | Adjusted Value    |
| 2007 | Jim Davis                 | 8720    | 305.63   | Adjusted Value    |
| 2008 | Jim Davis                 | 8720    | 282.85   | Adjusted Value    |
| 2009 | Jim Davis                 | 8720    | 248.32   | Adjusted Value    |
| 2008 | Dempsey Hardy             | 57762   | 153.18   | Corrected Listing |
| 2009 | Christopher Livingston    | 42239   | 212.37   | Corrected Listing |
| 2009 | Keith Rouse               | 24957   | 2789.26  | Adjusted Value    |
| 2009 | Thelma Jenkins            | 15222   | 365.63   | Adjusted Value    |
| 2009 | B Ivey Stroud             | 27783   | 104.07   | Adjusted Value    |
| 2009 | Gordon Kelley             | 16530   | 3078.79  | Adjusted Value    |
| 2007 | Felicia Fields            | 754     | 526.74   | Corrected Listing |
| 2008 | Felicia Fields            | 754     | 476.26   | Corrected Listing |
| 2009 | Felicia Fields            | 754     | 363.58   | Corrected Listing |
| 2005 | Lynwood Hall              | 13771   | 439.72   | Double Listed     |
| 2009 | The Historic Preservation | 32665   | 126.20   | Legal Exemption   |
| 2009 | Henry Johnson             | 15378   | 576.06   | Adjusted Value    |
| 2009 | Joseph Harrison           | 67392   | 799.47   | Adjusted Value    |
| 2006 | Lynwood Hall              | 13771   | 416.80   | Double Listed     |
| 2007 | Lynwood Hall              | 13771   | 375.73   | Double Listed     |
| 2008 | Lynwood Hall              | 13771   | 334.44   | Double Listed     |
| 2009 | Lynwood Hall              | 13771   | 241.17   | Double Listed     |
| 2007 | Theresa Blount            | 14772   | 503.91   | Corrected Listing |
| 2008 | Theresa Blount            | 14772   | 464.24   | Corrected Listing |
| 2009 | Theresa Blount            | 14772   | 285.27   | Corrected Listing |
| 2008 | Monica Boyette            | 55075   | 104.14   | Corrected Listing |

|      |                     |       |        |                 |
|------|---------------------|-------|--------|-----------------|
| 2005 | Sharon Dixon        | 48142 | 435.99 | Double Listed   |
| 2004 | Sharon Dixon        | 48142 | 248.47 | Double Listed   |
| 2008 | Sylvia Dail         | 6082  | 141.64 | Double Listed   |
| 2009 | John Melki          | 68517 | 143.65 | Adjusted Value  |
| 2005 | Wilbur Twyman       | 4127  | 239.29 | Double Listed   |
| 2006 | Wilbur Twyman       | 4127  | 241.89 | Double Listed   |
| 2007 | Wilbur Twyman       | 4127  | 218.60 | Double Listed   |
| 2008 | Wilbur Twyman       | 4127  | 199.28 | Double Listed   |
| 2009 | Wilbur Twyman       | 4127  | 158.98 | Double Listed   |
| 2009 | Proven Products Inc | 23643 | 180.12 | Adjusted Value  |
| 2009 | Michael Collie      | 63894 | 100.00 | Out of Business |
| 2009 | Natarshea Jones     | 26487 | 125.00 | Out of Business |
| 2009 | B & G Leasing Inc   | 9601  | 177.04 | Adjusted Value  |

**Refunds**

| Year | Name             | Account | Amount   | Reason            |
|------|------------------|---------|----------|-------------------|
| 2008 | Bennett Simms    | 26060   | \$565.46 | Corrected Listing |
| 2009 | William Gillikin | 9686    | 146.29   | Corrected         |
| 2008 | Robert McGaughy  | 15783   | 336.60   | Corrected Situs   |
| 2009 | Robert McGaughy  | 15783   | 278.40   | Corrected Situs   |
| 2009 | Keith Rouse      | 24957   | 214.75   | Adjusted Value    |
| 2009 | Anthony Hart     | 11927   | 1131.55  | Adjusted Value    |
| 2008 | Elliott Hill     | 12815   | 104.34   | Adjusted Value    |
| 2009 | Wade Killelte    | 16748   | 161.30   | Adjusted Value    |
| 2008 | Gregg Richter    | 11197   | 125.70   | Adjusted Value    |
| 2009 | Jimmie Outlaw    | 21837   | 317.10   | Adjusted Value    |

**MANAGER'S RECOMMENDATION:**

Approval of releases as set out above.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      Date

\_\_\_\_\_  
ATTEST                      Date



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

| FUND  | DEPARTMENT  | LINE ITEM DESCRIPTION   |             |
|---|-------------|---|-------------|
| GENERAL   | HEALTH      | VARIOUS   |             |
| <b>Check One Box</b><br>New Appropriation: <input checked="" type="checkbox"/><br>Line Item Transfer: <input type="checkbox"/><br><b>REVENUES</b> |             | <b>Check One Box</b><br>New Appropriation: <input checked="" type="checkbox"/><br>Line Item Transfer: <input type="checkbox"/><br><b>EXPENDITURES</b> |             |
| Account # and Title   | Amount      | Account # and Title Amount  |             |
| <u>INCREASE</u>   |             | <u>INCREASE</u>   |             |
| WIC Program (State)<br>10-3507-3300   | 1,507.00    | WIC Breastfeeding Peer Counselor<br>10-5167-2902  | 1,507.00    |
| Total   | \$ 1,507.00 | Total   | \$ 1,507.00 |
| <b>Reason and Justification for Request:</b><br>Additional state funding allotted to fund Breastfeeding Peer Counselor Program                    |             |   |             |
| Department Head Approval  | Date        | Finance Officer Approval  | Date        |
| <i>[Signature]</i>  | 2/23/10     | Marta H. Martin   | 2/23/10     |
| Budget Officer Approval   | Date        |   |             |
| Board Approval ( When Applicable)   | Date        | Date of Minutes   |             |

Item No. 6

BUDGET ORDINANCE AMENDMENT: GENERAL FUND  
NON-DEPARTMENTAL: \$45,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

| FUND   |           | DEPARTMENT                                 |  | LINE ITEM DESCRIPTION |  |
|--|-----------|--|--|-----------------------|--|
| GENERAL  |           | NON-DEPARTMENTAL                           |  | VARIOUS               |  |
| Check One Box<br>New Appropriation: <input checked="" type="checkbox"/><br>Line Item Transfer: <input type="checkbox"/><br><b>REVENUES</b> |           |  | Check One Box<br>New Appropriation: <input checked="" type="checkbox"/><br>Line Item Transfer: <input type="checkbox"/><br><b>EXPENDITURES</b> |                       |  |
| Account # and Title  | Amount    | Account # and Title                        | Amount   |                       |  |
| <u>INCREASE</u>  |           | <u>INCREASE</u>                            |  |                       |  |
| 10-3991-9910 FUND BALANCE APPROPRIATED   | 45,000.00 | 10-4200-4988 TAXES DUE - FORECLOSED PROPEI | 20,000.00  |                       |  |
|  |           | 10-4200-4990 REFUND-TAX DEPT-COUNTY        | 25,000.00  |                       |  |
| Total  | 45,000.00 | Total                                      | 45,000.00  |                       |  |

**Reason and Justification for Request:**  
TO BUDGET FUNDS FROM THE FUND BALANCE OF THE GENERAL FUND TO COVER UNANTICIPATED PROPERTY TAX REFUNDS AND COSTS ASSOCIATED WITH THE SALE AND TRANSFER OF FORECLOSED PROPERTIES TO THE NEW OWNERS.

|                                  |         |                          |         |
|----------------------------------|---------|--------------------------|---------|
| Department Head Approval         | Date    | Finance Officer Approval | Date    |
| <i>Martha H. Maite</i>           | 2/19/10 | <i>Martha H. Maite</i>   | 2/19/10 |
| Budget Officer Approval          | Date    |                          |         |
| <i>Michael W. Farman</i>         | 2/22/10 |                          |         |
| Board Approval (When Applicable) | Date    | Date of Minutes          |         |

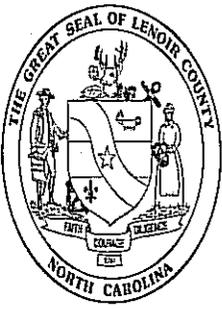
BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$102,641 Increase

Item NO. 7



LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST

FY 09/10  
Appropriations

Distribution - Finance Office:

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

| FUND   |            | DEPARTMENT   |            | LINE ITEM DESCRIPTION |  |
|--|------------|--|------------|-----------------------|--|
| GENERAL  |            | SOCIAL SERVICES  |            | VARIOUS               |  |
| Check One Box<br>New Appropriation: <input checked="" type="checkbox"/><br>Line Item Transfer: <input type="checkbox"/><br><b>REVENUES</b> |            | Check One Box<br>New Appropriation: <input checked="" type="checkbox"/><br>Line Item Transfer: <input type="checkbox"/><br><b>EXPENDITURES</b> |            |                       |  |
| Account # and Title  | Amount     | Account # and Title  | Amount     |                       |  |
| <b>INCREASE</b>  |            | <b>INCREASE</b>  |            |                       |  |
| 103531.3001  |            | 105372.1150  |            |                       |  |
| ADMINISTRATIVE REIMBURSEMENT   | \$ 102,641 | CRISIS INTERVENTION-STATE  | \$ 102,641 |                       |  |
| Total  | \$ 102,641 | Total  | \$ 102,641 |                       |  |

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. No County match required.

|                                  |         |                          |         |
|----------------------------------|---------|--------------------------|---------|
| Department Head Approval         | Date    | Finance Officer Approval | Date    |
| <i>[Signature]</i>               | 2-16-10 | <i>Martha N. Martin</i>  | 2-16-10 |
| Budget Officer Approval          | Date    |                          |         |
| <i>Michael W. Farman</i>         | 2/      |                          |         |
| Board Approval (When Applicable) | Date    | Date of Minutes          |         |

**Resolution Declaring Property as Surplus and Authorizing the  
Sale of the Surplus Property by Auction**

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

The Board is requested to declare property as surplus and authorize the sale of the surplus property through the negotiated offer and upset bid process in accordance with procedures set forth in NC General Statute 160A-269.

**HISTORY/BACKGROUND:**

The County has acquired various properties over a period of time mainly through tax foreclosures. Some of these properties have structures on them and some are vacant lots. These properties add no value to the operations of the County.

**EVALUATION:**

The County owns various properties that are of no useful value to the County. In accordance with procedures set forth in N.C. General Statute 160A-269, County Administration is requesting the approval of the Board to sell the following listed properties through the negotiated offer and upset bid process. The sale of these properties will return them to private owners and add them once again to the tax scrolls.

| <u>Tax Department Record Number</u> | <u>Property Description</u> |
|-------------------------------------|-----------------------------|
| 5929                                | 418 Holly Lane              |
| 7657                                | Tampa Street                |
| 7817                                | Tampa Street                |
| 10338                               | 1410 Parker Street          |
| 11036                               | A-54 Georgetown Road        |
| 13732                               | 1215 Lincoln Street         |

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that County owned property listed in this resolution be declared as surplus and authorize the County Manager to sell the property through the negotiated offer and upset bid process in accordance with N.C. General Statute 160A-269.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      03/01/10  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 03/01/10 ITEM NO.: 9

Resolution Authorizing the Award of a Contract for Asbestos Abatement Services for the  
2009 CDBG Scattered Site Project: \$1,500

SUBJECT AREA: COMMUNITY DEVELOPMENT

**ACTION REQUESTED:**

Award a contract to the lowest, qualified bidder for the services of an asbestos abatement contractor in the 2009 Community Development Block Grant Scattered Site Project:

**HISTORY/BACKGROUND:**

Lenoir County was awarded \$400,000 for the CDBG Scattered Site project on November 6, 2009. This project will allow the clearance of existing dilapidated dwellings and the replacement of those dwellings in different areas of the County. Bids were taken for the abatement of asbestos of one structure on February 22, 2010.

**EVALUATION:**

On February 22, 2010, bids were received from three asbestos abatement contractors for the removal of asbestos from a structure at 114 Phillips Street, LaGrange. The bids that were received are on the attached Bid Recap Sheet. The following contractor is recommended.

|                            |                               |            |
|----------------------------|-------------------------------|------------|
| 114 Phillips St., LaGrange | Enviro Assessments East, Inc. | \$1,500.00 |
|----------------------------|-------------------------------|------------|

The recommendation for award is to the lowest qualified bidder.



LENOIR COUNTY 2009 CDBG-SS

ASBESTOS ABATEMENT BID RECAP SHEET

BID :  
February 22, 2010

|   |   |  |  |  |
|---|---|--|--|--|
| <p><b>CONTRACTOR</b></p>  | <p>John Hood<br/>114 Phillips Street<br/>LaGrange, NC 28551</p> |  |  |  |
| <p>Enviro Assessments East, Inc.<br/>Sammy Lane<br/>1705 Hwy. 55 W<br/>Dover, NC 28526</p>                | <p><b>\$1,500.00</b></p>  |  |  |  |
| <p>A B Control Inc.<br/>Brian Beck<br/>P.O. Box 505<br/>Cary, NC 27512</p>                                | <p><b>\$1,840.00</b></p>  |  |  |  |
| <p>Commercial Roofing Systems<br/>Sharon J. Murray<br/>1050 W. Corbett Avenue<br/>Swansboro, NC 28584</p> | <p><b>\$3,500.00</b></p>  |  |  |  |
|   |   |  |  |  |
| <p><b>Recommendation for Award</b></p>  | <p>Enviro Assessments<br/>East, Inc.<br/><b>\$1,500.00</b></p>  |  |  |  |

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 03/01/10 **ITEM NO.:** 10

Resolution Authorizing the Award of Three Contracts for Demolition Services for the  
2009 CDBG Scattered Site Project: \$8,505

**SUBJECT AREA:** COMMUNITY DEVELOPMENT

**ACTION REQUESTED:**

Award contracts to the lowest, qualified bidders for the services of a demolition contractor in the 2009 Community Development Block Grant Scattered Site Project:

**HISTORY/BACKGROUND:**

Lenoir County was awarded \$400,000 for the CDBG Scattered Site project on November 6, 2009. This project will allow the clearance of existing dilapidated dwellings and the replacement of those dwellings in different areas of the County. Bids were taken for the demolition of three structures on February 1, 2010. The contracts will specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator.

**EVALUATION:**

On February 1, 2010, bids were received from three demolition contractors for the demolition of three structures. The bids that were received are on the attached Bid Recap Sheet. The following contractors are recommended.

|                             |                          |            |
|-----------------------------|--------------------------|------------|
| 2325 Rouse Rd Ext., Kinston | Rick Bostic Constr/Demo. | \$2,925.00 |
| 5951 Church Rd., LaGrange   | Rick Bostic Constr/Demo  | \$3,330.00 |
| 114 Phillips St., LaGrange  | Charles Hughes Constr.   | \$2,250.00 |

The recommendation for award is to the lowest qualified bidders.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that:

The contracts for demolition of the three structures in the 2009 CDBG Scattered Site Project be awarded and executed by the Lenoir County Manager with

|                              |                         |             |
|------------------------------|-------------------------|-------------|
| 2325 Rouse Rd. Ext., Kinston | Rick Bostic Constr/Demo | \$ 2,925.00 |
| 5951 Church Rd., LaGrange    | Rick Bostic Constr/Demo | \$3,330.00  |
| 114 Phillips St., LaGrange   | Charles Hughes Constr.. | \$ 2,250.00 |
| Funding Source               | 46-4960-5800            | \$ 8,505.00 |

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      Date

\_\_\_\_\_  
ATTEST                      Date

LENOIR COUNTY 2009 CDBG-SS

DEMOLITION/CLEARANCE BID RECAP SHEET

BID:  
February 1, 2010

| CONTRACTOR  | John Merwin<br>2325 Rouse Road Ext<br>Kinston, NC 28504 | Shemina McCullen<br>6951 Church Road<br>LaGrange, NC 28551 | John Hood<br>114 Phillips Street<br>LaGrange, NC 28551 |  |
|---|---|--|--|--|
| Rick Bostic Construction<br>Rick Bostic<br>679 Goodman Road<br>Kinston, NC 28509          | \$2,925.00  | \$3,330.00   | \$2,424.00   |  |
| Charles Hughes Construction<br>Charles Hughes<br>4675 Ben Dail Road<br>LaGrange, NC 28551 | \$3,800.00  | \$4,425.00   | \$2,250.00   |  |
| Easy Does It<br>Johnnie Morris<br>819 Morris BBQ Road<br>Hookerton, NC 28538              | NO BID  | NO BID   | NO BID   |  |
|   |   |  |  |  |
|   |   |  |  |  |
| Recommendation for Award  | Rick Bostic<br>Construction & Demo.<br>\$2,925.00       | Rick Bostic<br>Construction & Demo.<br>\$3,330.00          | Charles Hughes<br>Construction<br>\$2,250.00           |  |

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 3/01/10 **ITEM NO.** 11

Resolution Authorizing Emergency Replacement of 10 Ton Heating and Air Conditioner Compressor in Cooperative Extension Building: Ed Phillip's, Inc.: \$3,231

**SUBJECT AREA:** Purchases - Bids

**ACTION REQUESTED:**

The Board is requested to authorize the emergency replacement of a 10 ton heating and air conditioner compressor in the Cooperative Extension Building in an amount not to exceed \$3,231.00.

**HISTORY/BACKGROUND:**

The heating and air conditioning unit in the large meeting room of the Cooperative Extension Building has ceased to function. The meeting room serves not only the NCCES, but many other agencies and private groups. The room is booked approximately 85% of the time and no other heat or air conditioning is available for this room. Ed Phillips, Inc., installed this unit after the building was flooded in the late 90's. Upon examination by their technicians, it was determined that installing a new compressor would be the most cost effective action for the County.

**EVALUATION:**

The large meeting room in the Cooperative Extension Building (capacity of approximately 125) is without heating and air conditioning. Ed Phillips, Inc., is familiar with the system and can replace the compressor in a timely manner. The price of a new 10 ton unit is over \$10,000 for the unit, would require a longer lead time for ordering, and would require extensive demolition to the interior ceiling and walls to remove the old unit. Replacement of the compressor in this unit was recommended by the contractor.

Approval of this resolution will allow the encumbrance of funds and the eventual payment upon completion of the work performed.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that the Board authorizes Ed Phillips, Inc., of Kinston, N.C. to replace a 10 ton heating and air conditioning compressor in the large meeting room of the Cooperative Extension Building in an amount not to exceed \$3,231.00.

Funding Source:       Capital Improvements Fund  
                          Re-roof HVAC                               40-4935-5800

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman       03/01/10  
Date

\_\_\_\_\_  
ATTEST                               Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 03/01/10 **ITEM NO.** 12

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

| <u>BOARD/COMMITTEE/COMMISSION</u>   | <u>APPLICANT/<br/>CURRENT MEMBER</u>                                       | <u>TERM<br/>EXPIRATION</u> |
|---|--|----------------------------|
| Lenoir Memorial Hospital Board of Directors<br>2 <sup>nd</sup> Appearance | Mr. Clifton Harrison<br>(Primary)<br>Mr. B. Holton Harrison<br>(Alternate) | January 2014               |
| Home & Community Block Grant Advisory Committee<br>1st Appearance         | Terrence Body  | March 2013                 |

**CURRENT VACANCIES:**

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist

Lenoir County Planning Board – Districts One (1), Four (4) and Alternate

Grifton Planning Board – One (1) Vacancy

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

| <u>BOARD/COMMITTEE/COMMISSION</u>  | <u>APPLICANT/<br/>CURRENT MEMBER</u>                                       | <u>TERM<br/>EXPIRATION</u> |
|--|--|----------------------------|
| <b>Lenoir Memorial Hospital Board of Directors</b><br>2 <sup>nd</sup> Appearance         | Mr. Clifton Harrison<br>(Primary)<br>Mr. B. Holton Harrison<br>(Alternate) | January 2014               |
| <b>Home &amp; Community Block Grant Advisory Committee</b><br>1 <sup>st</sup> Appearance | Terrence Body  | March 2013                 |

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      03/01/10  
Date

\_\_\_\_\_  
ATTEST                      03/01/10  
Date

## CLIFTON O. HARRISON

Clifton Harrison was born on January 26, 1939 in Lenoir County. He and his wife, Joyce, reside at 102 South Charles Street in LaGrange, NC. They have four daughters: Donna, Kim, Lisa, and Kathy.

Mr. Harrison attended Lenoir County Public Schools and received a bachelors' degree in Business Administration from East Carolina University.

Mr. Harrison retired from DuPont after 30 years of service. His role there was Planning/Marketing Coordinator. He is currently chairman of the DuPont Retirees Association. Mr. Harrison continues to be active as a realtor/broker and is owner and operator of Harrison Realty in LaGrange.

Mr. Harrison is also active in community and civic affairs. He is past-president of the LaGrange Rotary Club and the LaGrange Elementary School PTA, and was a member of the LaGrange Jaycees. He is currently serving as LaGrange Town Councilman.

Mr. Harrison and his family are active members of LaGrange First Free Will Baptist Church, where he serves as a deacon.

In his spare time, Mr. Harrison enjoys fishing and gardening.

## **B. HOLTON HARRISON**

B. Holton Harrison is a native of Lenoir County and resides in LaGrange, North Carolina. He graduated from East Carolina University with a Bachelor's Degree in Business Administration. He also obtained a Master's Degree in Education from the University of North Carolina at Chapel Hill.

Mr. Harrison's work experience includes approximately thirty years in the field of education. He served as Principal at several schools in Lenoir County and retired as Principal of Frink Middle School.

Mr. Harrison and his wife, Mary Margaret, live in LaGrange. They have two children and two grandchildren.

Mr. Harrison has been active in community affairs. He is a member of the LaGrange Rotary Club and was named Rotarian of the Year in 1996. He is a former member of the LaGrange Chamber of Commerce and was awarded their Citizen of the Year Award in 1995. He has also been involved with the Boys Scouts of America and the LaGrange Christmas Parade Committee. Mr. Harrison has also served as a member of the LaGrange Town Council, the LaGrange Redevelopment Foundation Board, and the Lenoir County Junior Miss Committee. He is also an active member of the Community Baptist Church in LaGrange, where he serves as a deacon and trustee.

Mr. Harrison served as a member of the Lenoir Memorial Hospital Board of Directors for two four- year terms, from April of 1994 through January of 2002. During his tenure on the board, Mr. Harrison served on the Retirement Committee, the Quality Assurance Committee, and the Bio-Ethics Committee.

# APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Advisory board for ACCBG

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Terrence Body  
 Address: 2529 Bradford Court  
 City/State/Zip: La Grange NC 28551  
 Telephone: (Home) (252) 522-1485 (Work) (252) 522-7995 x 7977  
 Occupation: Case Manager / Social Worker  
 Business Address: 100 Airport Road, Kinston, NC 28503  
 Age (Optional): 43  
 Number hours available per month for this position: 10-15 / week  
 Training: B.A. NCA & TSU, US Army Reserves - Commissioned Officer  
 Business and Civic Experience/Skills: Notary Public, Lenoir County

Other County Boards/Committees/Commissions presently serving on: N/A

Expiration date of Term: \_\_\_\_\_

### Circle your voting precinct

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | <u>Institute (Institute Methodist Church)</u> |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)        |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)        |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)           |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)           |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)              |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)           |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)                |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

### CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Terrence A. Body  
Signature of Applicant

02-16-10  
Date