

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, MARCH 2, 2009 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC COMMENTS: 10 Min.

PUBLIC INFORMATION:

Mr. Mark Pope, Economic Development Director: Crescent Road/Harvey Parkway **10 Min.**

- 1. **Items from Chairman/Commissioners: 5 Min.** Board
- 2. **Items from County Manager: 5 Min.** Jarman

CONSENT AGENDA: 10 Min.

ACTION

- 3. Approval of Minutes: Regular Board Meeting: February 16, 2009
Special Session Meeting: February 16, 2009 Aytch/Jarman
Aytch/Jarman
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
- 5. Budget Ordinance Amendment: Finance/Emergency Medical Services: \$1,487: Increase Jarman/Martin
- 6. Budget Ordinance Amendment: School Capital Fund: School Building: \$2,000: Increase Jarman/Martin
- 7. Budget Ordinance Amendment: Finance/Emergency Medical Services: \$2,396: Increase Jarman/Martin

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

- 8. Budget Ordinance Amendment: General Fund: Health (Adult Health): \$2,773: Increase Huff/Martin
- 9. Budget Ordinance Amendment: General Fund: Health (Various Programs): \$30,092: Increase Huff/Martin
- 10. Budget Ordinance Amendment: Sheriff's Department: \$5,396: Increase Smith/Martin
- 11. Budget Ordinance Amendment: Solid Waste Fund: Finance/Landfill: \$15,000: Increase Miller/Martin
- 12. Resolution Authorizing the Relocation of the Levi Mewborne Family Cemetery Jarman/Board
- 13. Resolution Authorizing the Award of one Contract for Demolition Services Related to the 2006 CDBG Concentrated Needs Grant Project: \$3,900 Hollowell/Martin
- 14. Resolution Authorizing the Approval of an Economic Development Grant Agreement for Best Diamond Packaging, LLC: \$50,000 Pope/Martin

15. Resolution Authorizing Replacement of an 80 Ton Chiller in the Lenoir County Courthouse: Ed Phillips, Inc.: \$64,500 Wiggins/Martin
16. Resolution Authorizing the Award of Three Contracts for Rehabilitation Services Related to the 2007 Single Family Rehabilitation Project: \$122,697 Jarman/Martin

APPOINTMENTS: 5 Min.

17. Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. Aytch

OTHER ITEMS: 10 Min.

18. Items from County Manager / County Attorney / Commissioners / Closed Session (if necessary)

ADJOURN

TO: Members of the Board and the Viewing Public
FROM: George W. Graham, Jr., Chairman
DATE: March 2, 2009
SUBJECT: Items from the Chairman

1. Annexation

Lenoir County Managers Office

Mike and Fellow Commissioners,

As you know, citizens in my district are facing a major challenge with the city of Kinston regarding annexation. I feel strongly that this move is unwarranted at this time and provides little hope to the folks in this area who are retired, on fixed incomes, and those that are facing increased costs as their retirement plans diminish. This is not the right time to annex and I would like to offer a resolution of support on behalf of citizens in Crestview and the surrounding area to ask the city to allow there to be more dialogue and to give the state of North Carolina and the General Assembly time to vote on a moratorium regarding this highly charged issue. Citizens have complained to me that the issue is being forced just prior to action by the state legislature.

I completely understand that our board does not technically have jurisdiction over annexation, but such a move could lower property values, cost our volunteer fire departments much needed revenue, tax increases for no extra services, and out of pocket expenses for water and sewer that these residents already have.

Please place this resolution on the agenda for Monday, March 2 so that we can have open dialogue and discussion regarding this issue. Thank you in advance for your consideration.

Regards,

Chris Humphrey
Lenoir County Commissioner
District 2

<http://www.co.lenoir.nc.us/members.html>

RESOLUTION # _____

RESOLUTION CALLING FOR A MORATORIUM ON ANNEXATION BY ALL MUNICIPALITIES WITHIN LENOIR COUNTY

WHEREAS, it is apparent to this Board of Commissioners that the annexing of additional territory by the municipalities in Lenoir County continues to be controversial; and

WHEREAS, citizens of the County are fearful of investing for growth and increasing the tax base of the County because they are fearful of annexation of such development by municipalities; and

WHEREAS, this Board feels the need to know the impact of annexation on its citizens in areas such as increased property taxes and insurance costs to the individual homeowner and the timeframe services are provided to newly annexed property owners; and

WHEREAS, a study should be done immediately on the impact future annexation will have on the County's budget, on sales tax and on the citizens of the areas to be annexed; and

WHEREAS, an important factor that must be studied is the economic impact of industries that have left our area shortly after being annexed costing jobs and tax revenue to our citizens; and

WHEREAS, this Board is of the opinion that the citizens of this County should be given the right to vote on whether or not they wish to be annexed into a nearby municipality; and

TO: Chairman and Members of the Board

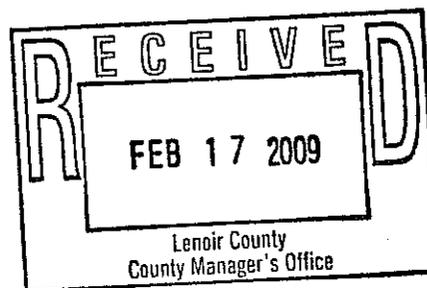
FROM: Mike Jarman, County Manager

DATE: March 2, 2009

SUBJECT: Items of Interest

1. Memo: February 17, 2009 from the City of Kinston Re: Annexation Financial Impact Statement
2. Letter: February 26, 2009 from Dr. Alice S. Scott Re: Pink Hill Elementary School
3. NCACC District Meeting: April 8, 2009: Beaufort County

Memorandum



Date: February 17, 2009
To: Mike Jarman, County Manager, Lenoir County
From: Scott Stevens, City Manager, City of Kinston
Subject: Annexation Financial Impact Statement

A handwritten signature in black ink, appearing to read "Scott Stevens".

The City of Kinston is considering annexing the area depicted on the attached map and described as follows:

501.45 acres adjacent to the northwest city limits boundary consisting of approximately 492 parcels including land in and around the following general areas: the residential subdivisions of Briarwood, Crestview, Hickory Hills (including Galaxy Mobile Home Park), and Silver Creek; properties along Highway 258 N, Daly Waldrop Rd, and Hull Rd.

North Carolina General Statutes (NCGS) 160A-47, requires the City to prepare an annexation report and services plan that documents the City's plan for extending services into the proposed annexation areas and how the extension of services will be financed. The report and services plan must also include a financial impact statement showing how the proposed annexation will affect the City's finances and services, including revenue change estimates. NCGS 160A-47 also requires that the financial impact statement be delivered to the clerk of the county board of commissioners.

In accordance with NCGS 160A-47, please find the financial impact statement attached.

ANNEXATION ANNUALIZED FINANCIAL IMPACT STATEMENT

7.0 Financial Impact Analysis

Financial Changes Due to Annexation of the Area

7.1 General Information

Important Dates	
Adoption of Resolution of Intent	February 16, 2009
Approval of Annexation Plan	February 16, 2009
Public Informational Meeting	April 8, 2009
Public Hearing	May 4, 2009
Proposed Effective Date of Annexation	July 31, 2009
Proposed Commencement Date for Service Delivery and Infrastructure Installation	August 1, 2009
Total parcels	492
Residential	416
Commercial/Industrial/Institutional/Government/Utility	20
Unimproved	56
Total Acreage Including Streets	501.45
Street Acreage	46.4
Street Miles (Public)	6.0
Total Occupied Dwelling Units	416
Resident Population	1,193
Population Density per Acre	2.38
Number of Business Parcels (including 1 child care center)	13
Square Feet of Commercial Space	98,813
Boundary Perimeter - Length in Feet	40,825
Contiguous Boundary - Length in Feet	7,534
Assessed Valuation Estimate - Real Property	\$27,864,000
Assessed Valuation Estimate - Personal Property Including Manufactured Homes	9,500,000
Total Property Valuation	\$37,364,000

ANNEXATION ANNUALIZED FINANCIAL IMPACT STATEMENT

7.2 General Fund Annualized Increased Revenues Due to Annexation (Commencing 8-1-2009)	
Real and Personal Property Tax (\$0.66/\$100 @ 98% collection rate)	\$242,000
Sales and Use tax	95,000
Beer and Wine tax	5,000
Utility Tranchise Tax (Elec. & N. Gas)	67,000
Powell Bill funds	1,000
Telecommunication Sales, Video Programming, Vehicle Fees	32,000
Total General Fund Increased Revenues	\$442,000

7.3 General Fund Annualized Increased Costs Due to Annexation	
Police	
Personnel and Operating Costs - Annual (Commencing 8-1-2009)	\$165,000
Vehicles and Equipment (Annual - 60 mo. finance of 4 vehicles commencing 8-1-2009)	\$24,000
Fire	
Personnel and Operating Costs - Annual (Commencing 8-1-2009)	0
Vehicles and Equipment	0
Payment to Volunteer Fire Department	
North Lenoir (Estimated allowance for each of next 5 years commencing 8-1-2009)	22,000
Total Public Safety	\$211,000
Public Services	
Street maintenance	
One-time Cost	\$0
Annual Cost	\$0
Street lighting (Progress Energy)	
One-time Cost	\$0
Annual Cost (Commencing 8-1-2009)	22,000
Total Public Services - General Fund	\$22,000
Total General Fund Increased Costs - All Departments	\$233,000

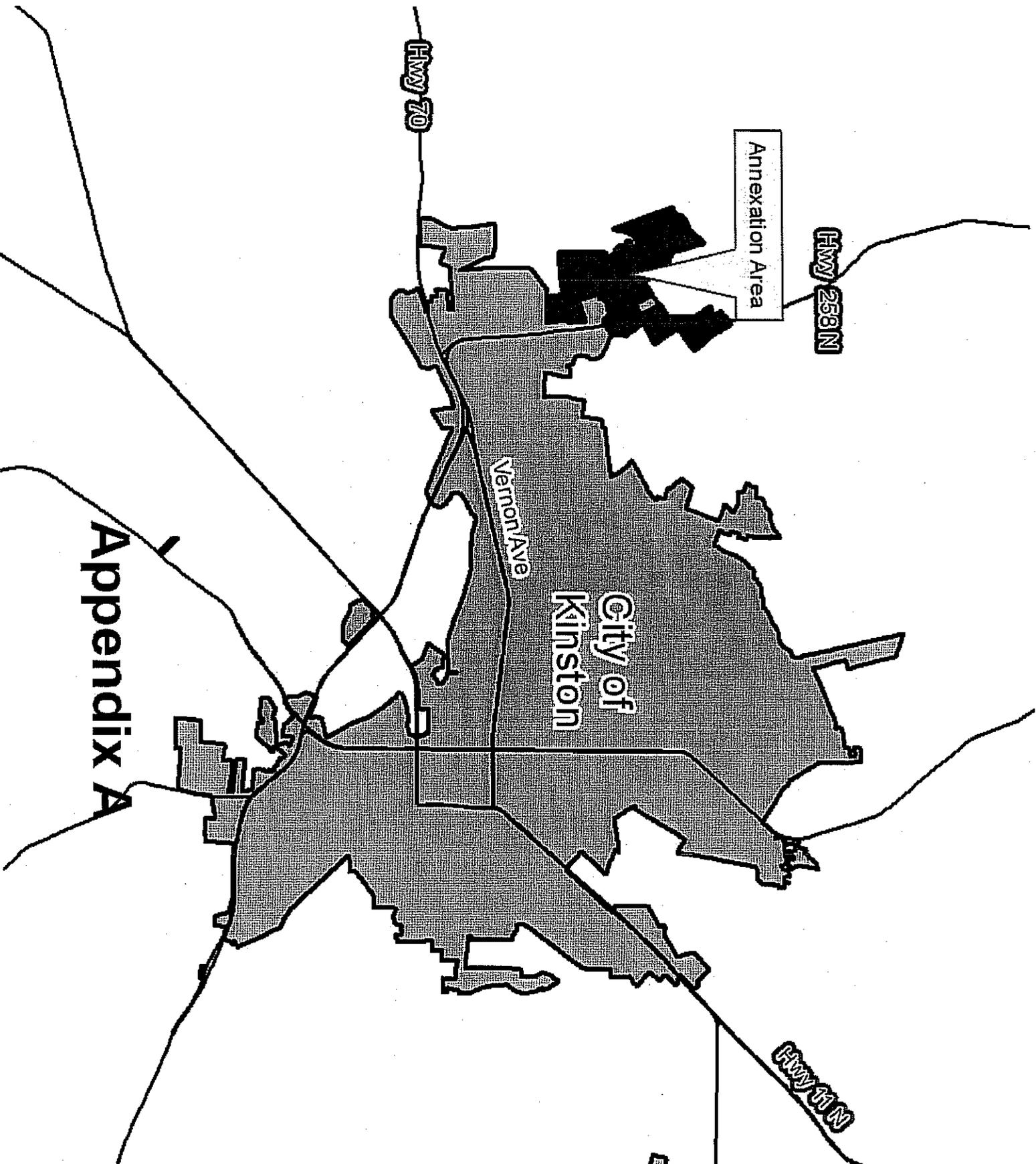
ANNEXATION ANNUALIZED FINANCIAL IMPACT STATEMENT

7.4 Enterprise Fund Annualized Increased Revenues Due to Annexation	Estimate based on 100% of possible sewer connections	Estimate based on 25% of possible sewer connections
Solid Waste Customer Fees (Commencing 8-1-2009)	\$158,000	\$158,000
New Water Utility Customer Revenue (Commencing 8-1-2009)	0	0
Reduction Due to Elimination of Out-of-City Water Rates (Commencing 8-1-2009)	(114,000)	(114,000)
New Wastewater Utility Customer Revenue (Commencing 8-1-2011)	123,000	82,000
Reduction Due to Elimination of Out-of-City Wastewater Rates (Commencing 8-1-2009)	(2,000)	(2,000)
Stormwater Utility Customer Revenue (Commencing 8-1-2009)	21,000	21,000
Total Enterprise Fund Increased Revenues	\$186,000	\$145,000

7.5 Enterprise Fund Annualized Increased Costs Due to Annexation	Estimate based on 100% of possible sewer connections	Estimate based on 25% of possible sewer connections
Public Services - Solid Waste		
Solid Waste Collection		
Solid Waste & Recycling Roll-out Carts - One-time Cost (By 8-1-2009)	\$41,000	\$41,000
Payment Allowance (Economic Loss) to Private Contractors - One-time Estimate	20,000	20,000
Annual Cost Increase to Serve Annexation Area	80,000	80,000
Total Public Services - Solid Waste	\$141,000	\$141,000
Public Services - Utilities		
Water Improvements - One-time Costs	\$0	\$0
Annual Increase in Wastewater Operating Costs (Commencing 8-1-2011)	13,000	13,000
Annual Debt Service Estimate - Wastewater Improvements - Net After Customer Fees	\$107,000	\$38,000
Total Public Utilities - Water Resources	\$120,000	\$51,000
Total Enterprise Funds Increased Costs	\$261,000	\$192,000

ANNEXATION ANNUALIZED FINANCIAL IMPACT STATEMENT

7.6 Financial Impact Annualized Summary	Estimate based on 100% of possible sewer connections	Estimate based on 25% of possible sewer connections
Total of Estimated Revenues - General Fund	\$442,000	\$442,000
Total of Estimated Costs - General Fund	\$233,000	\$233,000
Total of Estimated Revenues - Enterprise Funds	\$186,000	\$145,000
Total of Estimated Costs - Enterprise Funds	\$261,000	\$192,000
General Fund Net Gain/(Loss)	\$209,000	\$209,000
General Fund One-time Costs	\$0	\$0
General Fund Net (excluding one-time costs)	\$209,000	\$209,000
Enterprise Funds Net Gain/(Loss)	(\$75,000)	(\$47,000)
Enterprise Funds One-time Costs	\$61,000	\$61,000
Enterprise Funds Net (excluding one-time costs)	(\$14,000)	\$14,000
TOTAL NET GAIN/(LOSS)	\$134,000	\$162,000
TOTAL ONE-TIME COSTS	\$61,000	\$61,000
TOTAL NET (EXCLUDING ONE-TIME COSTS)	\$195,000	\$223,000



Annexation Area

Hwy 258 N

Hwy 70

Vernon Ave

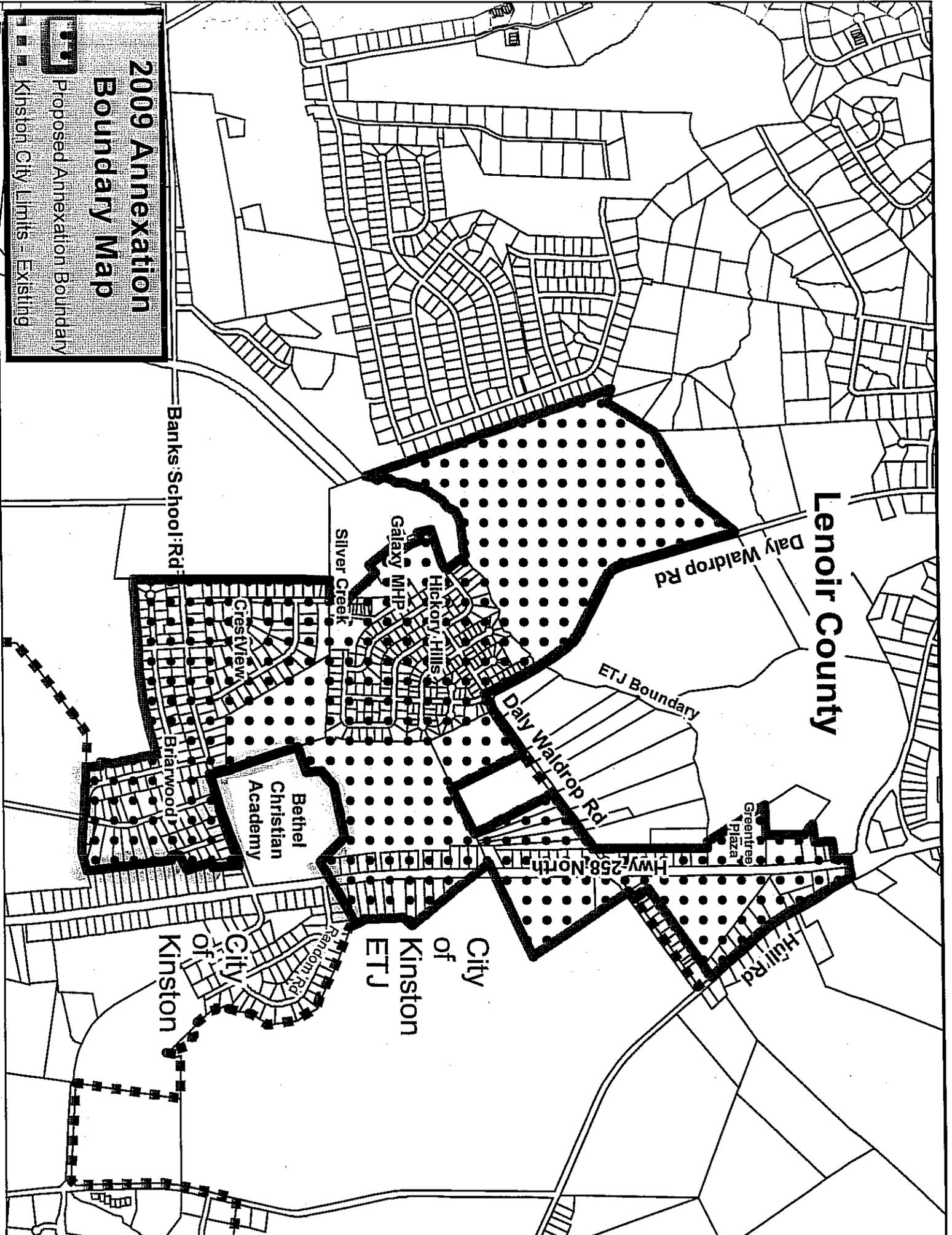
City of
Kingston

Hwy 101 N

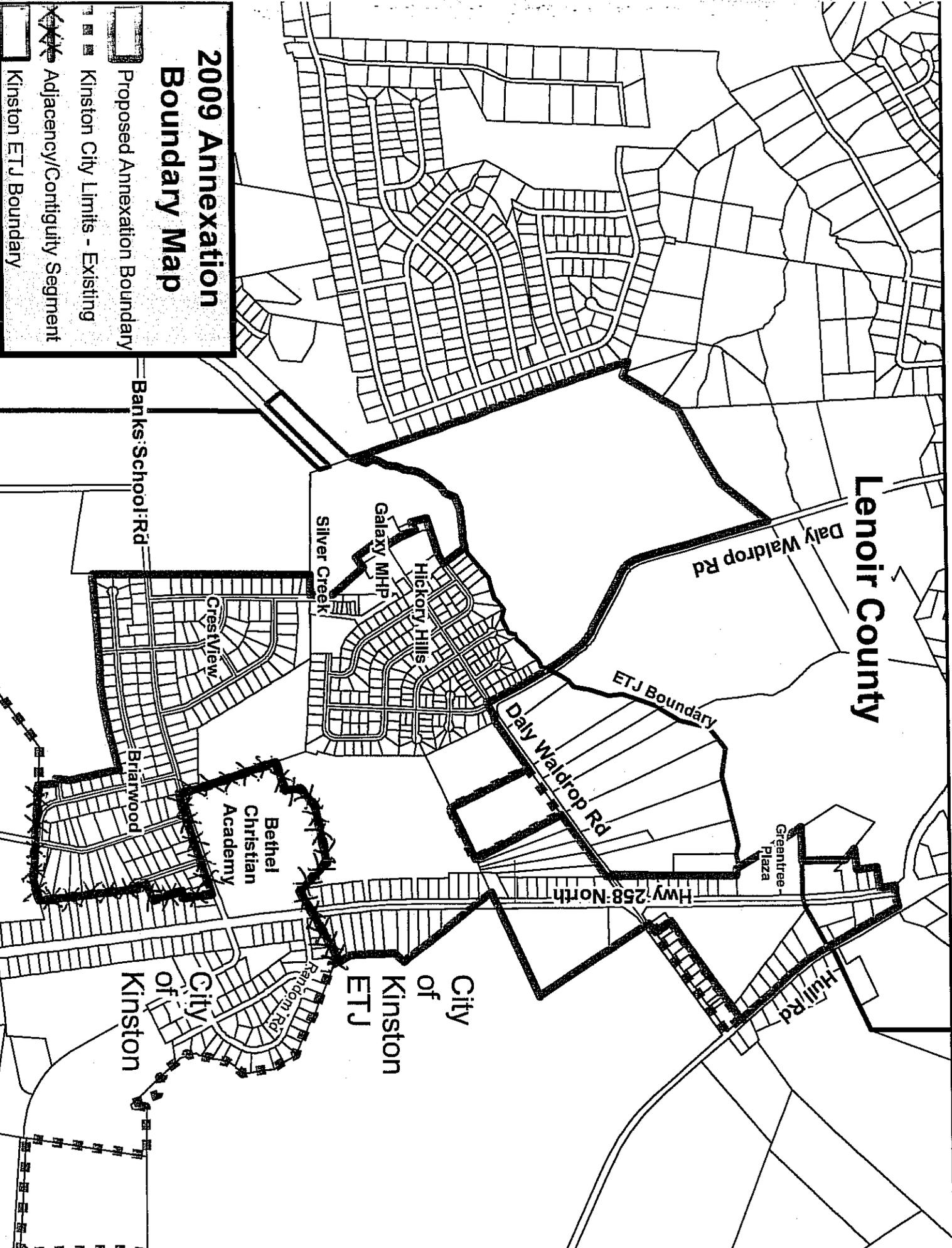
Appendix A

**2009 Annexation
Boundary Map**

Proposed Annexation Boundary
Kinston City Limits - Existing



Lenoir County



2009 Annexation Boundary Map

-  Proposed Annexation Boundary
-  Kinston City Limits - Existing
-  Adjacency/Contiguity Segment
-  Kinston ETJ Boundary

255 N. NC 11 Highway
Pink Hill, NC 28572
February 24, 2009

Dr. Terry Cline, Superintendent
Lenoir County Public Schools
2017 W. Vernon Avenue
Kinston, NC, 28504

Dear Dr, Cline:

In response to our conversation last week concerning the old Pink Hill Elementary School Property, I am sending you a copy of the information that was presented to the Town of Pink Hill Commissioners on January 19, 2009. The information was also presented to the Town Commissioners on September 17, 2007.

With the renovation of the old Pink Hill School, a wellness and community center could be developed to serve the town of Pink Hill residents and surrounding community residents. A wellness and community center would be a great asset to the health and wellbeing of the citizens in the area.

Your favorable consideration in making this property available to the community will be greatly appreciated.

Sincerely,



Alice S. Scott, Ph.D.
Steering Committee Chairman
Future Utilization of Pink Hill Elementary School

✓ CC: Mike Jarman, County Manager
Lenoir County

Pink Hill Town Board of Commissioners
January 19, 2009
7:00 p.m.

Recommendations on the Future Utilization of Pink Hill Elementary School

Wellness and Community Center

Aerobic exercise classes (ex. step, circuit training, hi-lo floor aerobics)
Non-aerobic exercise classes (ex. yoga, pilates, strength, flexibility)
Fitness center with exercise equipment and weights
Cardiac rehabilitation program
Physical therapy programs
Massage therapy
Perinatal exercise classes
Walking track
Child and adult obesity programs
Senior daycare
Senior classes
Older adult social clubs and trips
Personal training
Corporate health and fitness programs
CPR/First Aid
Strength training classes
Indoor group cycling
Injury rehabilitation
Preschool program
After school program
Summer day camps for all youth ages
Karate classes
Community meeting rooms
Art Center

Addition: Therapeutic Pool

Swimming lessons for all ages
Arthritis aquatic classes
Aquatics for children and adults with disabilities
Infant/parent aquatic classes
Water fitness classes
Lifeguard training

Other Ideas

Utilize the cafeteria for special events and community activities. A local restaurant may move into the cafeteria and operate it. May want to focus on special meals, weight watchers, low fat, etc.

Utilize the playground for the preschool and after school programs.

Consider purchasing rebuilt cardio-equipment at approximately half the price of new equipment.

Partner with Humana Medicare Health Systems to offer Silver Sneakers Fitness Programs (group exercise classes and a personal fitness plan) and Silver Sneakers Steps (physical activity and walking program). Humana offers basic fitness membership, free enrollment in these programs and the participants can receive a pedometer for counting daily steps, an activity planner and training log, incentive prizes and a quarterly newsletter.

Make grant applications for funding the renovations, equipment, personnel and programs. Ex. The Town of Warsaw recently received the NC Parks and Recreation Urban Development Action Grant in the amount of \$500,000 to renovate the old Armory into a wellness and community center. Many other grant funds are available.

Bring in as many programs as possible for utilization of the facility and to generate operational funds for the programs.

Provide sports program, i.e., T-ball, flag football, baseball, softball, basketball, soccer, tennis, and Special Olympics.

Coordinate the Wellness and Community Center programs with The Boys and Girls Club, Council on Aging, Pink Hill Medical Center, Lenoir Memorial Hospital, Public Schools, Lenoir Community College, churches, Parks and Recreation, corporations, retirement and nursing homes.

References:

Bob Nelson, Executive Director, The Center for Health and Wellness, Clinton, NC 910-596-5400 (Sampson Regional Medical Center manages wellness centers for Mount Olive College, Bladen Memorial Hospital, and Campbell University).

John T. Richards, CEO, Goldsboro Family YMCA, Goldsboro, NC 919-778-8557.

Galaxo Smith Cline converted the Zebulon Elementary School into an Employee Wellness Center.

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
February 16, 2009

The Lenoir County Board of Commissioners met in open session at 4:00 P.m. on Monday, February 16, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC COMMENTS

Mr. Graham stated the Public Comments section of the meeting has been moved to the front to give the public the opportunity to speak at the beginning of each meeting. There were no comments made by the public.

PUBLIC INFORMATION

Sheriff Smith addressed the Board regarding the Town of LaGrange's Law Enforcement issue. Sheriff Smith stated there have been several public meetings held in LaGrange regarding the Lenoir County Sheriff's Department taking over law enforcement in the Town of LaGrange. An agreement has not been reach to date. Contracts are being reviewed; it will not cost Lenoir County taxpayers any additional funding to provide this service to the Town. A contract will be reached by July 1, 2009 when the Town of LaGrange formally adopts an agreement. The Board stated the Sheriff has their full support.

ITEMS FROM CHAIRMAN/COMMISSIONERS

Mr. Graham stated the NCACC would be hosting District Meetings for a Legislative Update on April 8th in Beaufort County, NC and April 15th in Duplin County, NC. Mr. Graham stated it would be a good opportunity for the Board to be aware of what is going on across the state. A Congressional Update will be given at the NACo Conference in Washington, DC; the Board would benefit from the congressional update as well. The Board will be holding a budget work session on March 2, 2009 immediately following the Boards regular scheduled meeting.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated a Public Hearing would be held on February 19, 2009 between 5:00 p.m. to 7:00 p.m. to discuss rail access at the Global Transpark. In regards to the School Surplus property: Savannah Middle School is not needed, however the County is interested in Pink Hill and Contentnea Elementary Schools for recreational purposes. Mr. Jarman stated he would discuss a nominal fee for the schools with school officials.

The Cooperative Extension Office would like to give there annual update on March 16th immediately following the Board's regular scheduled meeting. Mr. Jarman stated joint meetings would be set up soon with the City Council, Towns, School Board and Lenoir Community College. Due to economic circumstances it is suggested that meals be discontinued for all joint meetings. Upon a motion by Mr. Stroud and a second by Ms. Sutton the Board recommended no meals for joint meetings.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board unanimously approved the Consent Agenda:

- | | | |
|----|---|---------------|
| 3. | Approval of Minutes: Regular Board Meeting: February 2, 2009 | Aytch/Jarman |
| | Closed Session Meeting: February 2, 2009 | Aytch/Jarman |
| 4. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$513: Increase | Jarman/Martin |
| 5. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$1,513: Increase | Jarman/Martin |
| 6. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$2,526: Increase | Jarman/Martin |

PUBLIC HEARING/RESOLUTION

Item No. 7 was a Public Hearing Regarding the Proposed Community Transportation Program Application to be submitted to the North Carolina Department of Transportation. Upon a motion by Mr. Graham the public hearing opened at 4:36 p.m. Ms. Sue Powell, Transit Director, addressed the Board. Ms. Powell stated The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Lenoir County as well as provides transportation options and services for the communities within this service area. These services are currently provided using demand response, subscription, and deviated fixed routes. Services are rendered by Lenoir County Transit. The Lenoir County Transportation Department began its operation in October 1994 with six vehicles. The Lenoir County Transportation Department provides "Coordinated Human Services" and "Rural General Public Transportation" to the citizens of Lenoir County through subscription and demand routes. The Lenoir County Transportation Department currently serves several agencies participating in the consolidated system. The agencies participating are the Department of Social Services, Council on Aging, Lenoir County Health Department, Lenoir County Mental Health Program (EastPointe), and Vocational Rehabilitation. There were no comments made by the public; upon a motion by Ms. Sutton and a second by Mr. Davis the Public Hearing closed at 4:42 p.m.

Item No. 8 was a Resolution Approving the Community Transportation Program Grant Application for FY 2009-10: \$256,538 Administrative: \$120,975: Capital. Ms. Powell stated in 2009, NCDOT approved a request from Lenoir County Transit to increase our fleet to fifteen. This growth has allowed the County to qualify for increased funding through the North Carolina Department of Transportation's grant program. The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. The CTP grant application includes approximately \$256,538 for administrative funding and \$120,975 for capital funding. The Transportation Department is currently approved for grant funding of one full-time Assistant Director's position @ 100%, one full-time Administrative Assistant's position @ 100%, and one Part-Time Secretary @ 25%.

Lenoir County Transit is also requesting a Grant Writer/Safety Officer position funded @ 100%. The administrative portion of the grant application for FY 2009-2010 includes salaries, fringes and other operating expenditures for all administrative positions at the approved NCDOT/PTD participation percentages. NCDOT/PTD will participate in the administrative funding at an 85 percent level for both positions resulting in a 15 percent local match requirement; capital is 90 percent NCDOT/PTD and a 10 percent local match. The capital portion of the grant application for FY 2009-2010 includes replacing three (3) center aisle vehicles without lifts with three (3) eight passenger Lift Equipped Vans. The Transportation Department will endeavor to secure the necessary local funding requirements through transit revenues before requesting county funding. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 8 was unanimously approved.

RESOLUTIONS

Item No. 9 was a Budget Ordinance Amendment: General Fund: Cooperative Extension: \$12,000: Increase. Ms. Tammy Kelly, Cooperative Extension Director addressed the Board. Ms. Kelly stated the amendment appropriates revenue and expenditure lines within the Cooperative Extension Department to cover rental income at both the livestock arena and the farmer's market and to cover the expenditures associated with both places. These have been received and paid out of liability accounts in previous years, but during the FY 07-08 audit, the auditors recommended that both expenditures and revenues should be processed through Cooperative Extension's budget. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: Emergency Telephone Fund: Telephone Expense: \$16,170: Increase. Mr. Roger Dail, Emergency Services Director addressed. Mr. Dail stated the amendment appropriates additional funds from the E911 Fund Balance to cover the cost of installing a new phone system in the communications center. This purchase was approved by the Board on November 17, 2008. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: School Construction: \$574,764.77: Increase. Mr. Hollowell stated the amendment appropriates the final amount of interest earned on the Series 2007 School Construction Bonds and appropriates an estimated amount of interest to be earned on the Series 2008 School Construction Bonds. Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. The County has a small inventory of various vehicles and equipment that has outlived its useful life. These vehicles and equipment are no longer of use to any County Department and there are no plans to put them back into service. In accordance with procedures set forth in G.S. 153A-176, The County Manager’s Office is requesting the approval of the Board to sell the following vehicles and equipment by auction on GovDeals.com within the next 90 days.

	<u>Vehicle</u>	<u>Serial Numbers</u>
1	1997 Ford	2FALP73W9VX167831
1	2005 Ford	2FAHP71W35X141508
1	2005 Ford	2FAHP71W65X141504
1	LSS 2000	Printrak Fingerprinting System
1	Omni-Clave	Sterilizer (Health Department)

Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing the Issuance of a Purchase Order to the Training Consortium for Software Training of MIS Employees on CISCO and Mircosoft: \$11,960. Mr. Joey Bryan, MIS Director addressed the Board. Mr. Bryan stated with the current trend of ever changing software versions in servers as well as desktops, along with our current infrastructure being based on CISCO switches and the CISCO AVVID/Unity Phone system, it is imperative that the department keep employees abreast of all new changes in the software environment. One way of doing this is sending them to classes. This would cost on average \$1500-\$2100 per person per class including cost of class, hotel, travel and meals. With the current economic crisis, we are looking at alternative methods of training to allow us to get the best product for our dollars. With the Training Consortium, all employees can attend as many classes as they can allocate time for. No travel or other expenses are involved. This price includes access to live online training classes for an entire year including the CISCO All Access, which is over 40 CISCO courses with course e-books and live tech labs. In addition, it includes over 30 Microsoft live classes with coursework e-books. Utilizing this method, the department can have everyone taking multiple classes throughout an entire year. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing the Relocation of a Drainage Ditch in the Hwy. 70 West Industrial Park: Ernie Everett Site Prep, Inc.: NTE: \$19,850. Mr. Pope stated Companies located in the Hwy 70 West Industrial Park include Smithfield Foods, Dopaco, West Company, Electrolux, Affordable Care, Best Diamond, Select Foods, Hoover Tops, and Commercial A/C. The park will also be the future home of Sanderson Farms feed mill and hatchery operations. In December 2008, the construction of Lenoir County Shell Building #3 commenced. An existing angled drainage ditch, located on the southern border behind the shell building site, prohibits the full use of the land behind the Shell Building and prevents future expansion possibilities at the Shell Building site and on the lot located to the south of the Shell Building. On August 1, 2003 the City of Kinston received a letter from the Division of Water Quality that identifies the referenced ditch. The letter stated; “This ditch is not applicable to the Neuse River Riparian Buffer Rules (15A NCAC 2B.0233).” The letter serves as the reclassification of the ditch from a proposed blue line stream. Scope of Services Include: Ernie Everett Site Prep, Inc. (\$19,850.00) Scope of work: clearing & grubbing, 1,000 CY fill in place \$14,500. Add \$3,500 for select fill and \$2,600 to seed & mulch. Add \$5350.00 for re-grading lot for positive drainage. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 14 was unanimously approved.

APPOINTMENTS

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 nd Appearance	Bobby Merritt (Re-Appointment)	December 2011 M: Davis S: Stroud
Lenoir County ABC Board 2 nd Appearance	Wiley Dawson (Appointment)	June 2010 M: Davis S: Stroud

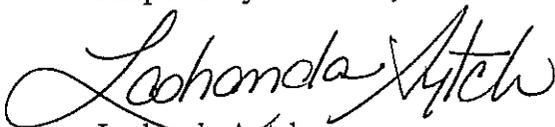
CURRENT VACANCIES:

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Upon a motion by Mr. Graham the meeting adjourned 5:27 p.m.

ADJOURNMENT

Respectfully submitted,



Lashanda Aytch
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

**MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
February 16, 2009**

The Lenoir County Board of Commissioners met in a special called session at 9:00 a.m. on Monday, February 16, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Mr. Mark Pope, Economic Development Director, Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Mr. Mark Pope, Economic Development Director, presented a Resolution Approving an Economic Development Grant Agreement with Mother Earth Brewing, LLC: \$14,600. Mr. Pope stated Mother Earth Brewing LLC, is a craft brewery company. Craft breweries are defined by the industry as small breweries, which produce less than 15,000 barrels of beer annually and distribute their beer for off-premise consumption. Mother Earth Brewing plans to purchase the building located at 311 N. Heritage Street, Kinston. The company will make a capital investment of \$1,480,000 in real property, machinery and equipment. Mother Earth will employ at least six (6) full-time people over the next three (3) years. The grant will be for a total of \$14,600 and paid over a three (3) year period. As with previous grants, this grant will be performance-based. In the event that the owner is unable to meet the total investment goals, the grant will be prorated based upon the actual investment.

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board approved the Economic Development Agreement with Mother Earth Brewing, LLC

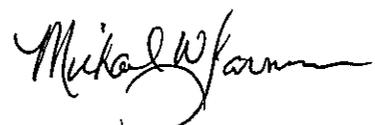
The meeting adjourned at 9:36 p.m.

Respectfully submitted,

Reviewed By



Lashanda Aytch
Clerk to the Board



Michael W. Jarman
County Manager

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED:

approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2004	Sheila Moore	48526	\$148.51	Double Listed
2006	John Ham	25696	476.72	Corrected Listing
2007	John Ham	25696	427.98	Corrected Listing
2008	John Ham	25696	383.37	Corrected Listing
2008	Burton Bruce	66820	161.95	Listed in other county
2008	Gerald Roberson	11825	169.90	Adjusted Value
2008	The Grand Chapter of NC	13665	256.30	Legal Exemption
2008	Thomas Howard	7785	100.00	Out of Business
2008	Ernest Wilfong	40758	100.00	Out of Business
2008	Cecilia Jerkins	38618	102.48	Corrected Listing
2008	Sennica McKnight	60736	100.00	Out of Business
2008	Waheedah Noel	54222	125.00	Out of Business
2008	Robert Williams	4294	100.00	Out of Business
2008	Woody Hatch	65619	100.00	Out of Business
2008	Rosetta Burnett	3530	131.64	Adjusted Value
2008	Roni Meyerhoff	9603	119.30	Legal Exemption
2008	Beneficial Capital Leasing	59615	152.69	Corrected Listing
2008	Phyllis Swinson	54937	128.76	Corrected Listing
2008	Beneficial Capital Leasing	59615	175.50	Corrected Listing
2008	Roosevelt Harris	51629	188.79	Corrected Listing
2008	Elbert Dawson	55221	227.13	Corrected Listing
2003	Regina Kinsey	53158	227.89	Corrected Listing
2004	Regina Kinsey	53158	208.58	Corrected Listing
2005	Regina Kinsey	53158	186.40	Corrected Listing
2006	Regina Kinsey	53158	187.60	Corrected Listing
2007	Regina Kinsey	53158	172.23	Corrected Listing
2008	Regina Kinsey	53158	153.69	Corrected Listing
2004	Barbara Baker	47688	384.49	Corrected Situs
2005	Barbara Baker	47688	244.19	Corrected Situs
2006	Barbara Baker	47688	208.67	Corrected Situs
2007	Barbara Baker	47688	176.59	Corrected Situs
2008	Barbara Baker	47688	\$162.79	Corrected Situs
2008	Pauline Heath	12305	343.34	Adjusted Value
2008	Mildred Depiero	32406	388.55	Corrected Listing
2007	Ronnie Baysden	20465	311.04	Double Listed
2008	Ronnie Baysden	20465	265.90	Double Listed
2001	Katherine Ipock	14694	404.77	Corrected Listing

2000	Katherine Ipock	14694	489.59	Corrected Listing
2008	Karen Rose	45749	169.97	Corrected Listing
2008	Karen Rose	45749	236.40	Corrected Listing
2008	Karen Rose	45749	206.73	Corrected Listing
2008	Karen Rose	45749	136.15	Corrected Listing
2008	Kitchen Kraft Inc	16879	180.90	Listed in other county
2008	Harry Jarman	15003	138.77	Corrected Situs
2008	Richard Creech	41650	119.35	Corrected Listing
2002	Evelyn Russell	29763	106.59	Corrected Listing
2003	Evelyn Russell	29763	100.47	Corrected Listing
2006	Rosemary White	51703	294.11	Corrected Listing
2008	Donald Robinson	44818	163.72	Listed in other county
2008	Shawn Davis	27031	141.52	Adjusted Value
2008	Robert Jones	67142	217.75	Listed in other county
2008	Brian Lucas	32192	136.50	Adjusted Value
2008	Brandon Ward	2975	104.31	Corrected Situs
2008	Todd Gailas	63859	445.30	Listed in other county
2007	Corona Dunn	90110	203.11	Corrected Listing
2008	Corona Dunn	90110	183.89	Corrected Listing

Refunds

Year	Name	Account	Amount	Reason
2008	James Harrison	11818	\$911.69	Adjusted Value
2008	J B Baker	967	360.00	Corrected Listing
2008	J B Baker	967	120.00	Corrected Listing
2008	Kenneth Pate	5889	228.96	Corrected Listing
2008	Kenneth Pate	5889	673.61	Corrected Listing
2008	Regina Harris	65167	704.79	Adjusted Value

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 03/02/09
Date

ATTEST 03/02/09
Date

BUDGET ORDINANCE AMENDMENT: FINANCE/EMERGENCYMEDICAL SERVICES: \$1,487. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009 (PRIOR YEAR)
 Appropriations Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/EMERGENCY MEDICAL SERVICES		10-3842-8500	INSURANCE - MISCELLANEOUS
				10-4332-3530	VEHICLES REPAIR/MAINTENANCE
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3842-8500	INSURANCE-MISCELLANEOUS	1,487.00	10-4332-3530	VEHICLES REPAIR/MAINTENANCE	1,487.00
Total		1,487.00	Total		1,487.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM GEICO INSURANCE AS A RESULT OF AN ACCIDENT ON 01/04/2009. THIS ACCIDENT WAS THE RESULT OF SOMEONE RUNNING INTO THE BACK OF ONE OF LENOIR COUNTY'S AMBULANCES. A CHECK IN THE AMOUNT OF \$1,486.26 WAS RECEIVED ON 2/24/2009.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maida H. Martin</i>	2/25/09	<i>Maida H. Martin</i>	2/25/09
Budget Officer Approval	Date		
<i>Michael W. Jarm</i>	2/25/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 6

BUDGET ORDINANCE AMENDMENT: SCHOOL CAPITAL FUND
 SCHOOL BUILDING: \$2000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 -2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SCHOOL CAPITAL		SCHOOL BUILDING		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
21-3991-9910 FUND BALANCE APPROPRIATED	2,000.00	21-5900-5810 CAPITAL RESERVE	2,000.00		
Total 2,000.00		Total 2,000.00			

Reason and Justification for Request:
 Budget Amendment to appropriate money from the School Building Fund to cover overages on Public School Building Capital Projects. This revenue comes from the Art. 40 and Art. 42 sales tax.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Mauda H. Martin</i>	<i>2/18/09</i>	<i>Mauda H. Martin</i>	<i>2/18/09</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>2/19/09</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: FINANCE/EMERGENCY MEDICAL SERVICES: \$2,396. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009 (PRIOR YEAR)
 Appropriations

Distribution - Finance Office:

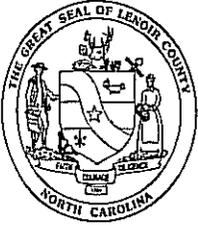
Budget Amendment # _____
 Date Approved _____

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE/EMERGENCY MEDICAL SERVICES	10-3842-8500	INSURANCE - MISCELLANEOUS
		10-4332-3530	VEHICLES REPAIR/MAINTENANCE
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
10-3842-8500 INSURANCE-MISCELLANEOUS	2,396.00	10-4332-3530 VEHICLES REPAIR/MAINTENANCE	2,396.00
Total	2,396.00	Total	2,396.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM VFIS INSURANCE, THE COUNTY'S INSURANCE CARRIER FOR EMS. THIS WAS THE RESULT OF HITTING A DEER WITH ONE OF THE FORD EXPEDITIONS ON 2/05/2009. THE COUNTY RECEIVED A CHECK IN THE AMOUNT OF \$2,395.90 ON FEBRUARY 25, 2009.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Mauda H. Manti</i>	<i>2/25/09</i>	<i>Mauda H. Manti</i>	<i>2/25/09</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>2/26/09</i>		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

FY 2008-2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT HEALTH		LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>			<u>INCREASE</u>		
10-3502-3300	Family Planning (State)	2,773.00	10-5150-2390	Adult Health Medical Supplies	2,773.00
Total			2,773.00	Total	
2,773.00					

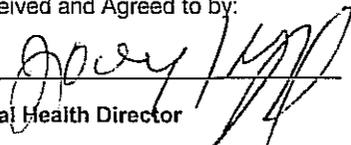
Reason and Justification for Request:
 Additional state funding provided to support Family Planning services.

Department/Head Approval <i>[Signature]</i>	Date 2/20/09	Finance Officer Approval <i>Martha H. Marti</i>	Date 2/26/09
Budget Officer Approval <i>Michael Williams</i>	Date 2/26/09	Board Approval (When Applicable) _____ Date _____ Date of Minutes _____	

LENOIR
08/09

<u>Description</u>	<u>Activity</u>	<u>Fund</u>	<u>RCC</u>	<u>FRC</u>	<u>Total</u>
Family Planning (11/12s)	151	1511	592C	FP	2,773.00

Received and Agreed to by:

✓ 
Local Health Director

✓ 
Local Finance Officer

FEB - 6 2009



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009

Appropriations

Budget Amendment # _____

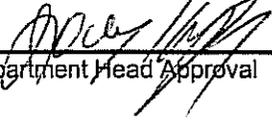
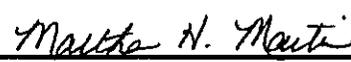
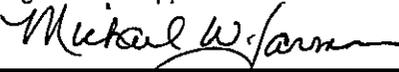
Date Approved _____

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT HEALTH		LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
INCREASE			INCREASE		
10-3511-3300	30,092.00	10-5110-1910	141.84	Professional/Serv-Audit	
General/Aid to County (State/Random Moments Time Study)		10-5110-2901	10,663.27	Random Moments/Dept. Supplies	
		10-5110-3210	14,000.00	Telephone	
		10-5110-3250	4,000.00	Postage	
		Child Health Program			
		10-5162-5100	143.45	Capital Outlay	
		WIC Program			
		10-5167-1275	143.44	Longevity	
		Animal Control			
		10-5182-2500	1,000.00	Auto/Gas	
Total	30,092.00	Total	30,092.00		

Reason and Justification for Request:

Additional state funding provided as a result of Health Department's participation in Random Moments Time Study; funds are to be used to support any locally determined need.

 Department Head Approval	2/28/09 Date	 Finance Officer Approval	2/26/09 Date
 Budget Officer Approval	2/27/09 Date		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: SHERIFF'S DEPARTMENT: \$5,396. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		SHERIFF DEPARTMENT		10-3432-2102 JAG REIMB-CITY OF KINSTON 10-4310-5998 JAG EXPENDITURES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE		INCREASE			
10-3432-2102 JAG REIMB - CITY OF KINSTON	5,396.00	10-4310-5998 JAG EXPENDITURES	5,396.00		
Total	5,396.00	Total	5,396.00		

Reason and Justification for Request:

TO BUDGET REIMBURSEMENT OF FUNDS FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG). THE JAG GRANT IS BEING ADMINISTERED BY THE CITY OF KINSTON. THE BOARD APPROVED A RESOLUTION ON 7/21/08, ITEM 6-B, TO USE THE FUNDS TO ASSIST THE SHERIFF'S DEPARTMENT IN THE PURCHASE OF EIGHT (8) HIGH POWERED RIFLES.

Department Head Approval	Date	Finance Officer Approval	Date
<i>WE Smith</i>	2/26/09	<i>Martha H. Meitz</i>	2/26/09
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	2/26/09		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: SOLID WASTE FUND: FINANCE/LANDFILL: \$15,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SOLID WASTE		FINANCE/LANDFILL		66-3472-4054 SOLID WASTE DISPOSAL TAX DIST. 66-4720-6901 CONTRACTED SVCS-RECYCLE PROG	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
66-3472-4054 SOLID WASTE DISPOSAL TAX DIST	15,000.00	66-4720-6901 CONTRACT SVCS-RECYCLE PRO	15,000.00		
Total	15,000.00	Total	15,000.00		

Reason and Justification for Request:

BUDGET AMENDMENT TO SET UP THE NEW SOLID WASTE TAX DISPOSAL DISTRIBUTION. A NEW LAW WAS ENACTED JULY 1, 2008 WHICH REQUIRED ALL OPERATORS OF MSW LANDFILLS TO REMIT A \$2.00 PER TON FEE AT THE END OF EACH QUARTER TO THE DEPARTMENT OF REVENUE. COUNTIES THAT OPERATE A MSW LANDFILL WILL RECEIVE A SMALL PORTION OF THIS FEE BACK. THIS PORTION THE COUNTY RECEIVES IS TO BE USED PRIMARILY FOR RECYCLING PROGRAMS OR ANY OTHER NECESSARY OPERATIONAL COST WITHIN THE LANDFILL.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Tom Melba</i>	2-20-09	<i>Marta A. Martin</i>	2/20/09
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	2/20/09		
Board Approval (When Applicable)	Date	Date of Minutes	



R. WARD SUTTON CEMETERY SERVICES
POST OFFICE BOX 8555
ROCKY MOUNT, NORTH CAROLINA 27804
252-443-3443
FAX 252-443-5818

Item No. 12

***Resolution Authorizing The Relocation
Of The Levi Mewborne Family Cemetery***

Whereas, there is an abandoned cemetery located on property owned by **North Carolina Global TransPark Authority** that has fallen into disrepair; and

Whereas, the **Mewborne Family Members and North Carolina Global TransPark Authority**, have selected a cemetery, which would allow the cemetery, if relocated, to receive regular maintenance; and

Whereas, North Carolina General Statute #65-13 allows for the disinterment, reinterment of abandoned graves by landowners after securing permission of the governing body in which such abandoned cemetery is located.

Now, Therefore, Be It Resolved that the **Lenoir County Board of Commissioners** does hereby give permission to **North Carolina Global TransPark** to relocate the Levi Mewborne Family Cemetery.

Adopted this the 2nd day of March 2009.

Lenoir County Board of Commissioners

Chairman: _____

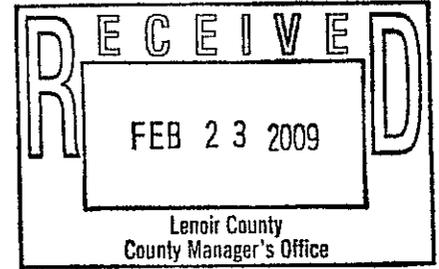
ATTEST:

(SEAL)

Clerk to the Board



R. WARD SUTTON CEMETERY SERVICES
POST OFFICE BOX 8555
ROCKY MOUNT, NORTH CAROLINA 27804
252-443-3443
FAX 252-443-5818



February 19, 2009

Mike Jarman
Lenoir County Manager
P.O. Box 3289
Kinston, North Carolina 28501

RE: Relocating The Levi Mewborne Family Cemetery

It is the desire of North Carolina Global TransPark to Relocate the Cemetery under the guidelines set forth in North Carolina General Statute #65-13, which are as follows:

The statute requires that the property owner, North Carolina Global TransPark Authority make reasonable search and inquiry to locate the next of kin. The staff of the North Carolina Global TransPark Authority has been working with Isabelle Mosley Perry and Martha M. Marble, two of the next of kin, who in turn have been in touch with their cousins and family members about the relocation of the cemetery. In order to move forward with the orderly development of the property, the decedents are in favor of relocating the cemetery to a place that would provide perpetual care.

The statute requires North Carolina Global TransPark Authority to reinter the remains in a suitable cemetery that would provide regular maintenance. The Levi Mewborne Family members have requested that the cemetery be relocated from the field site to Westview Cemetery, Fieldcrest Road, Kinston, North Carolina.

The statute requires North Carolina Global TransPark Authority to give 30-days notice in a newspaper of general circulation in the county where the cemetery is located. The notice will be published in the Free Press, Kinston, North Carolina on February 6th, 13th, 20th, and 27th, 2009.

North Carolina Global TransPark has agreed to be responsible for the expenses pertaining to the relocation of the cemetery.

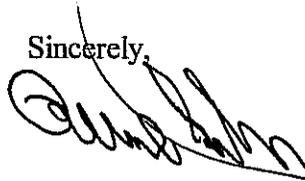
North Carolina Global TransPark feels that it has met all of the requirements of North Carolina General Statute #65-13 at this point in time.

It is now their desire to come before the Lenoir County Commissioners, the Governing Body, asking for a resolution, authorizing North Carolina Global TransPark Authority to relocate The Levi Mewborne Family Cemetery under the guidelines set forth in North Carolina General Statute #65-13. It is their desire to be on your agenda at the March 2nd, 9:00 a.m. meeting. Any consideration for getting them on your agenda would be greatly appreciated by them and myself.

I am also enclosing a sample copy of a resolution that I have used over the years. It is short, but it covers the necessary requirements of the statute.

I feel that we have outlined our requests and look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Ward Sutton", written over a horizontal line.

R. Ward Sutton

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 03/02/09 **ITEM NO.:** 13

Resolution Authorizing the Award of one Contract for Demolition Services Related to the 2006 CDBG Concentrated Needs Grant Project: \$3,900

SUBJECT AREA: Community Development

ACTION REQUESTED:

Award the contract to the lowest, qualified bidder for the clearance/demolition of one parcel in the L-1 (Local Option) portion of the 2006 CDBG Concentrated Needs project.

HISTORY/BACKGROUND:

RSM Harris Associates submitted a request for demolition proposals to area demolition contractors on a property associated with the 2006 CDBG Concentrated Needs project. The bids came in as follows:

<u>Contractor</u>	<u>Alyssia Jones</u>
Barrow & Barrow Construction	\$6,875.00
S & S Construction	\$7,270.00
Charles Hughes Const.	\$3,900.00

EVALUATION:

The recommendation is to award the demolition/clearance of this property to the lowest qualified bidder.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that:

The following contract for demolition/clearance services for the 2006 CDBG Concentrated Needs Grant project be awarded to and executed by the County Manager with the following contractor based on their lowest qualified bid:

Alyssia Jones Property Charles Hughes Constr. \$ 3,900.00

Funding Source 46-4955-5800

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 03/02/09
Date

ATTEST 03/02/09
Date

INTRODUCED BY: Michael Jarman, County Manager DATE: 03/02/09 ITEM NO.: 14

Resolution Authorizing the Approval of an Economic Development Grant Agreement for Best Diamond Packaging, LLC totaling \$50,000

SUBJECT AREA: Economic Development

ACTION REQUESTED:

The board is requested to approve the attached Economic Development Grant Agreement between Lenoir County and Best Diamond Packaging, LLC.

HISTORY/BACKGROUND:

Best Diamond Packaging, LLC is a joint venture company owned by BTB Holdings, LLC and Dopaco, Inc. Best Diamond Packaging, LLC is dedicated to premium consumer packaging markets to include the following segments: Quick Serve Restaurants and Casual Dining. Best Diamond Packaging, LLC is committed to be the leader in Supply/value chain management for folded napkin products utilizing state of the art technology, which offers unprecedented quality and efficiencies. They are committed to giving their customers the best value ratio of cost, performance and quality. The company was founded in 2003 and began its operation in Lenoir County utilizing a portion of the Dopaco facility. The business has grown from its original projection of 20 jobs to 38 jobs today with annual revenues exceeding \$20,000,000.

EVALUATION:

Best Diamond Packaging, LLC has been an excellent corporate citizen in Lenoir County since 2004. The company plans to relocate its existing operation to a facility located at 2500 Airport Road, Kinston, NC and desires to install certain industrial machinery, equipment and leasehold improvements on real property that represent a non-depreciated investment in excess of \$4,500,000. Best Diamond Packaging, LLC also plans to employ an additional 12 jobs as a result of the expansion. Best Diamond Packaging, LLC was "at risk" to two other sites in North Carolina that would mean a loss of the existing 38 jobs as well as the 12 new jobs. As with all Economic Development Agreements, the agreement is performance based and will be monitored by the the Lenoir County Economic Development Department.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached Economic Development Grant Agreement between Lenoir County, and Best Diamond Packaging, LLC dated March 2, 2009 and incorporated by reference into this resolution, be approved; and be it further resolved that the Chairman of the Lenoir County Board of Commissioners is authorized to execute this agreement on behalf of Lenoir County.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 03/02/09
Date

ATTEST

Date

STATE OF NORTH CAROLINA
COUNTY OF LENOIR

ECONOMIC DEVELOPMENT AGREEMENT

This AGREEMENT is executed this ____ day of _____, by and between Best Diamond Packaging, LLC, a corporation authorized to do business in the state of North Carolina, having its principal place of business at 2500 Airport Rd. Kinston NC 28504, and The County of Lenoir, a political subdivision of the State of North Carolina, having its principal place of business at 130 South Queen St., Kinston, NC 28502 (hereinafter the "County");

WITNESSETH:

WHEREAS, Best Diamond Packaging, LLC desires to lease certain industrial facilities located at 2500 Airport Rd. Kinston, NC and desires to install certain industrial machinery, equipment, and improvements that represent a non-depreciated investment in excess of **\$4,500,000**; and

WHEREAS, Best Diamond Packaging, LLC intends to employ an additional twelve (12) full-time employees over the next three years as a result of this expansion; and

WHEREAS, Best Diamond Packaging, LLC shall incur certain costs for financing the construction and installation of these improvements; and

WHEREAS, the addition of these improvements will expand the County tax base through increased ad valorem tax value created as a consequence of capital investment in machinery and equipment being brought into the County; and

WHEREAS, the County recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Best Diamond Packaging, LLC to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Best Diamond Packaging, LLC, in the amount of Fifty thousand dollars (**\$50,000**); and

WHEREAS, the parties hereto wish to reduce their understanding regarding the details of the Economic Development Grant and Best Diamond Packaging, LLC's performance to this writing;

NOW, THEREFORE, for the mutual considerations noted hereinafter, the sufficiency of which are hereby acknowledged, the parties do hereby contract and agree as follows:

I. Economic Development Incentives

Best Diamond Packaging, LLC will incur costs in developing the New Facility, and the County will realize economic benefits due to the expansion of the tax base and the creation of jobs. As an incentive for Best Diamond Packaging, LLC and in accordance with NCGS 158-7.1, the County shall provide to Best Diamond Packaging, LLC the incentives set forth herein in accordance with the terms and conditions of this Agreement. The County shall provide an Economic Development Grant to Best Diamond Packaging, LLC with an estimated value of \$50,000, with such grant to be made available to Best Diamond Packaging, LLC as set forth below.

- A. The County shall pay to Best Diamond Packaging, LLC in equal installments a total grant of \$50,000 as shown on, and in accordance with terms and conditions described in, Exhibit A to this Agreement (the “**County Performance Grant**”);

II. Additional Economic Development Incentives

As an additional incentive should Best Diamond Packaging, LLC decide to purchase the leased facilities on or before January 1st 2015 representing a capital investment of \$4,000,000, the County shall provide an economic development grant that may have an estimated value up to \$100,000, with such grant to be made available to Best Diamond Packaging, LLC.

III. Insolvency.

In the event Best Diamond Packaging, LLC shall default upon any mortgage, deed of trust, or lease or other obligation secured by real or personal property located within the Property, or shall file a petition seeking protection from the bankruptcy laws of the United States, or shall make an assignment for the benefit of creditors, or otherwise commit an act of insolvency, then the County may, at its option, terminate this Agreement. Failure of the County to exercise this option upon an act of insolvency shall not be construed as a waiver by the County to exercise said option at a subsequent date.

IV. Representations.

The County represents and warrants that (a) it has the power and authority to bind itself to the requirements of this Agreement and (b) this Agreement is executed under the authority granted to the County under North Carolina General Statutes 158-7.1, The Local Development Act of 1925, as amended, and 1987 Sessions Laws, Chapter 1002, a Local Act applying to the County.

V. Miscellaneous Provisions.

- A. Independent Agreement. This Agreement and the conditions hereof only relate to the provisions and grants from the County set forth herein and do not limit or affect other commitments made by the County, the City, the State of North Carolina or other entities.
- B. Governing Law. This Agreement has been drafted and shall be interpreted under the laws of the State of North Carolina and in the event any provision is found to be unenforceable or unconstitutional, all other provisions shall remain in full force and effect.
- C. Binding Agreement. The parties hereto acknowledge that this Agreement and the foregoing actions and grants each represent binding contractual agreements among the parties hereto and that Best Diamond Packaging, LLC is acting in reliance upon this Agreement and the provisions and grants provided herein in its decision as to whether it will expand its investment in Lenoir County, North Carolina.
- D. Assignment. This Agreement shall be assignable by Best Diamond Packaging, LLC to any entity that is controlled by, controls or under common control with Best Diamond Packaging, LLC or in the case of a sale of substantially all of the operating assets of the facility, this Agreement may be assigned to the purchaser of the facility.
- E. Survival. The contractual commitments provided for herein and made by the parties hereto shall be deemed to continue into the future, survive, and remain binding upon future elected officials to the full extent permitted under applicable law.
- F. Force Majeure. Best Diamond Packaging, LLC shall not assume any responsibility for any event or failure to act that is due to any cause in whole or in part that is beyond Best Diamond Packaging, LLC's control, even if advised of same, foreseeable or in contemplation of the parties, including without limitation force majeure, the public enemy, fire, flood, earthquake, hurricane, strike or labor disputes, boycott, the inability to obtain raw materials, labor or transportation, the loss of any public or private supplied utilities, the regulations issued by any government or any of its agencies, acts of God, or any other cause similar or dissimilar to the foregoing.
- G. Entire Agreement. This writing contains the entire agreement between the parties hereto and may be amended only by writing signed by all parties hereto.

SIGNATURE PAGE FOLLOWS:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

LENOIR COUNTY

ATTEST:

By: _____
Chairman
Lenoir County Board of Commissioners

Clerk to the Board

BEST DIAMOND PACKAGING, LLC.

By: _____

Title: _____

ATTEST

Secretary

EXHIBIT A

Performance Goals

Year	Total Increase in Jobs	Total Cumulative Jobs	Total Increase in Capital Investment	County Grant Funds Per Year	Year Funds to be Paid County
2009	5	43	\$2,500,000	\$15,000	-0-
2010	7	50	\$1,000,000	\$15,000	\$15,000
2011			\$1,000,000	\$20,000	\$15,000
2012					\$20,000
Totals	12	50	\$4,500,000	\$50,000.00	\$50,000.00

Calculation Methodology:

Best Diamond Packaging, LLC's performance against the above-listed capital investment goals shall be measured on or before January 1st of each following year by calculating the total amount of capital investment as of January 1st of that year and the total number of jobs created in FTE's (*FTE= "Full time job shall mean a position requiring a minimum of 1600 hours per year, including benefits, held by one (1) employee at the end of the respective calendar year"*) Payment by County should Best Diamond Packaging, LLC be current in all tax payments and performance goals be met, shall be made by September 30th of each year beginning in 2010. Each total shall be expressed as a percentage of the total projected goal for that category. The average of these two percentages shall be the percentage of the grant funds, which shall actually be awarded in each calendar year. Should the percentage of the total projected goal be less than 100% in any given year, the County shall accrue the amount of funds budgeted but unearned and such funds shall be paid out in the first subsequent year that OWNER attains at least 100% of its total projected goal. This grant shall expire on December 31, 2012.

Example of Calculation Methodology

JOBS

CAPITAL INVESTMENT

Year	Goal (Total Jobs)	Actual (Total Jobs)	Goal	Actual
2009	5	2	\$2,500,000	\$2,000,000
% Attained		40%		80%

$\% \text{ attained} = (40\% + 80\%) = 120 \div 2 = 60\%$

$\text{Amount due from Lenoir County in 2010 year} = 60\% \times \$15,000 = \$9,000 \text{ (to be paid by 9/30/2010)}$

No provision of this Agreement shall be construed or interpreted as creating a pledge of the faith and credit of the County within the meaning of any constitutional debt limitation. No provision of this Agreement shall be construed or interpreted as delegating governmental powers or as a donation or a lending of the credit of the County within the meaning of the State constitution. This Agreement shall not directly or indirectly or contingently obligate the County to make any payments beyond those appropriated in the County's sole discretion for any fiscal year in which this Agreement shall be in effect. No provision of this Agreement shall be construed to pledge or to create a lien on any class or source of the County's moneys, nor shall any provision of the Agreement restrict to any extent prohibited by law, any action or right of action on the part of any future County governing body. To the extent of any conflict between this paragraph and any other provisions of this Agreement, this paragraph shall take priority.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/2/09 **ITEM NO.:** 15

Resolution Authorizing Replacement of 80 Ton Chiller in the Lenoir County Courthouse:
Ed Phillips, Inc.: \$64,500.

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize Ed Phillips, Inc., of Kinston, N.C. to replace an 80 ton air conditioning chiller in the Lenoir County Courthouse in an amount not to exceed \$64,500.

HISTORY/BACKGROUND:

In April of 2007 it was reported to the Lenoir County Maintenance Department that the air conditioning in the Lenoir County Courthouse was not working. Upon investigation, it was discovered that both air conditioning chillers on top of the courthouse had shut down. Both of these units have exhibited maintenance problems for a number of years. It was determined that two compressors were shorted-out, one in each of the two chillers. The County Manager authorized the emergency replacement of one compressor in the larger of the two units in an effort to restore partial air conditioning to the courthouse. The smaller 60-ton chiller was replaced with a new energy efficient unit. In the fall of 2008 the larger 80-ton chiller shut down. One of the compressors shorted out. In an effort once again to restore partial air conditioning to the courthouse, the shorted-out compressor was bypassed and has been running off of one compressor since that time. To provide the most efficient air flow to the entire courthouse, the 80-ton chiller needs to be replaced before hot weather returns.

EVALUATION:

In 2007 the air conditioning system in the courthouse shutdown. The smaller 60-ton unit was replaced and repairs to the 80-ton chiller were done to keep the larger unit temporarily working. In August of 2008 the 80-ton chiller on the top of the courthouse shut down. Ed Phillips, Inc. was able to by-pass a shorted-out compressor to restore partial cooling to the courthouse. The 80-ton chiller has had numerous breakdowns and repairs in recent years. It has one compressor completely inoperable and a second compressor that will not hold a charge for an extended period. This unit is 27 years old. Ed Phillips, Inc. has serviced this unit for many years and will replace the unit with the same brand and use existing air handlers; however, piping, control wiring, and power wiring must be reworked.

Maintenance requested and received quotes from two local HVAC Contractors. Ed Phillips, Inc. of Kinston provided the lowest quote for replacement of the 80-ton chiller. Ed Phillips, Inc. replaced the 60-ton chiller in 2007 and is well qualified to replace the 80-ton unit.

Approval of this resolution will allow the encumbrance of funds and payment to the contractor upon completion of the replacement.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Board authorizes Ed Phillips, Inc., of Kinston, N.C. to replace an 80 ton chiller in the Lenoir County Courthouse and authorize the Finance Officer to execute a purchase order to Ed Phillips, Inc., in an amount not to exceed \$64,500.

Funding Source: Capital Improvements Fund
 Re-roofing - HVAC 40-4935-5800

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 03/02/09
Date

ATTEST 03/02/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 03/02/09 **ITEM NO.:** 16

Resolution Authorizing the Award of Three Contracts for Rehabilitation Services Related to the
2007 Single Family Rehabilitation Project: \$122,697

SUBJECT AREA: Community Development

ACTION REQUESTED:

Award contracts to the lowest, qualified bidders for the rehabilitation of three homes included in the 2007 Single Family Rehabilitation project, contingent upon clear title work and proof of ownership by legal counsel.

HISTORY/BACKGROUND:

In October of 2006, The Wooten Company applied for Single Family Rehabilitation funds from the North Carolina Housing Finance Agency on behalf of the County. These funds are used for moderate rehabilitation of homes owned by either elderly or disabled persons, with the rehabilitation costs not to exceed \$40,000.00 (or \$48,000.00 if the unit contains lead) per unit. In December of 2006, the County was awarded an amount not to exceed \$392,000.00 to rehabilitate up to eight units and the funding agreement was signed June 1, 2007. Brendan Nolan, with The Wooten Company submitted requests for rehabilitation proposals to area rehabilitation contractors on properties associated with the 2007 Single Family Rehabilitation project. The bid tabulation sheet is attached.

EVALUATION:

The County received \$392,000.00 in Single Family Rehabilitation funds from the North Carolina Housing Finance Agency to rehabilitate up to eight units in Lenoir County. The Wooten Company was chosen to oversee the SFR07 project. The Wooten Company sent out bid requests on February 9, 2009 to local licensed general contractors asking them to submit bids for the rehabilitation work. The bid opening was held on February 20, 2009, in the boardroom of the County Commissioners. The recommendation is to award the rehabilitation of the three homes identified in the 2007 Single Family Rehabilitation project to the lowest qualified bidders. The bid in Case #8 (Canady) came in at \$50,590.00, but the project will allow only \$48,000 to be invested in the rehabilitation work whenever the unit has lead issues. Mr. Nolan has negotiated with the lowest bidder, and the bidder has agreed to reduce the contract amount, not to exceed the \$48,000.00 limit. This work is contingent upon the receipt of clear title work and proof of ownership from legal counsel. Approval will allow the rehabilitation of these three homes to begin. This project must be complete by June 30, 2009.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the County award contracts to the lowest, qualified bidders for the rehabilitation of three homes included in the 2007 Single Family Rehabilitation project, contingent upon clear title work and proof of ownership by legal counsel.

Ollie Kelly	Billy Earp & Son	\$ 39,755.00
Shirley Brown	Strickland Construction	\$ 34,942.00
Dorothy Canady	Strickland Construction	(not to exceed) \$ 48,000.00
Total		\$122,697.00

Funding Source 46-4957-5850

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 03/02/09
Date

ATTEST Date

BID TABULATION SHEET

TIME: _____ 10:00 AM _____

DATE: _____ FEBRUARY 20, 2009 _____

LOCATION: _____ LENOIR COUNTY COMMISSIONER'S ROOM LOCATED IN THE LENOIR COUNTY COURT HOUSE _____

CONTRACTOR	CASE #	CASE #	CASE #
Billy Earp + Son Construction	06 KELLY	07 BROWN	08 CANADY
D. Griffin Builders	39,755.00	37,875.00	61,800.00
Cunningham Construction	54,600.00	39,700.00	66,800.00
Ave Home Repairs	42,825.00	36,250.00	56,725.00
Dudley Construction	45,490.00	39,340.00	61,810.00
Strickland Construction	55,000.00	48,200.00	64,225.00
Walter Wittchen	52,627.00	34,942.00	50,592.00
	50,850.00	39,900.00	69,500.00
* Negotiated with the lowest bidder to keep under the \$18,000 ⁰⁰ maximum amount allowed.			
COST ESTIMATE			

This is to notify of the bids opened and read aloud at the time, date and location shown above.
The Locality will award the contract based on the contractor qualifications, cost estimate and contractor scheduling.

Witnessed By Marcia H. Meitz Opened By Ronda Orshon

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 03/02/09 **ITEM NO.** 17

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

CURRENT VACANCIES:

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members

Lenoir County Planning Board – Districts One (1) and Four (4)

Grifton Planning Board – One (1) Vacancy

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham, Jr., Chairman 03/02/09
Date

ATTEST 03/02/09
Date