

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, March 02, 2015 – TIME: 9:00 A.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION**

None

**PUBLIC COMMENTS**

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |   |         |
|----|---|---------|
| 1. | Approval of Minutes: Regular Board Meeting: February 16, 2015.                  | King    |
| 2. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein. | Parrish |

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.**

- |     |   |        |
|-----|---|--------|
| 3.  | Resolution in Support of Improvements to SR 1572 (Rouse Road Ext.).   | Pope   |
| 4.  | Budget Ordinance Amendment: General Fund: Health: (WIC Budget) \$2,554.00: Increase.  | Huff   |
| 5.  | Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction.   | Martin |
| 6.  | Budget Ordinance Amendment: General Fund: Non-Departmental: \$29,438.00: Increase.  | Martin |
| 7.  | Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$64,840.00: Increase.   | Martin |
| 8.  | Resolution Approving a Purchase Order to Gately Communications for the Temporary Move of Radio Equipment into the EOC During Remodeling: \$14,990.00. | Dail   |
| 9.  | Resolution Approving the Remount of a 2007 Chevrolet Wheeled Coach Ambulance Box: Select Custom Apparatus: \$63,992.28.                               | Dail   |
| 10. | Resolution Approving a Lease-Purchase of CAD Equipment for FY 15-16: De Lage Landen Public Finance, LLC: \$143,212.04.                                | Dail   |

**APPOINTMENTS: 5 Min**

- |     |  |       |
|-----|--|-------|
| 11. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min | Board |
|-----|--|-------|

**OTHER ITEMS**

Board

12. **Items from County Manager/Commissioners Public Comments/County Attorney/Closed Session (if necessary)**

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
MONDAY, FEBRUARY 16, 2015 – TIME: 5:00 P.M.  
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
130 S. QUEEN ST., KINSTON, N.C.**

**Summary of Actions Taken at the February 16, 2015 Meeting**

- |    |   |          |
|----|---|----------|
| 1. | Regular Board Meeting Minutes February 02, 015.<br>Budget Work Session Minutes February 02, 2015.   | Approved |
| 2. | Budget Ordinance Amendment: General Fund: Sheriff/Concealed Weapons: 100.00.<br>Increase.   | Approved |
| 3. | Budget Ordinance Amendment: General Fund: Non-Departmental: \$1,983.00. Increase.   | Approved |
| 4. | A. Resolution Approving the Purchase of 4 vehicles (\$100,000) and 5 tablets (\$5,000)<br>from the Work first (TANF) Block Grant: \$105,000). Increase.<br>B. Budget Ordinance Amendment: General Fund: DSS: \$105,000. Increase. | Approved |
| 5. | Budget Ordinance Amendment: School Capital Fund School Building: \$571,874.<br>Increase.  | Approved |
| 6. | Resolution Authorizing Advertisement for 2014 Unpaid Taxes.   | Approved |
| 7. | Resolution Approving Citizens to Boards, Commissions, Etc.  | Approved |
| 8. | Request for Agenda Change.  | Approved |

**MINUTES**

**LENOIR COUNTY BOARD OF COMMISSIONERS**

**February 16, 2015**

The Lenoir County Board of Commissioners met in open session at 5:00 p.m. on Monday, February 16, 2015, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Reuben Davis, Linda Rouse Sutton, and Eric Rouse.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Vickie F. King, Clerk to the Board, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 5:00 p.m. Ms. Brown offered the Invocation and Mr. Rouse led the audience in the Pledge of Allegiance.

**PUBLIC INFORMATION:**

None

**CONSENT AGENDA:**

1. Approval of Minutes: Regular Board Meeting: February 02, 2015.  
Budget Work Session: February 02, 2015.
2. Budget Ordinance Amendment: General Fund: Sheriff/Concealed Weapons: \$100.00. Increase.
3. Budget Ordinance Amendment: General Fund: Non-Departmental: \$1,983.00. Increase.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:**

Item No. 4A was a Resolution approving the purchase of 4 vehicles (\$100,000) and 5 Tablets (5,000) from the Work First (TANF) Block Grant: \$105,000. Increase. Susan Moore, DSS Director, stated, Lenoir County DSS currently has nine vehicles in their fleet which are aging.

There are currently 20 Child Protective Service Social Workers, 7 Foster Care Social Workers, and 2 Work First Social Workers who can be in the field at any time. The 9 vehicles are not sufficient for all Social Workers and require workers at times to transport children in their own personal vehicles. Four of the vehicles have over 125,000 miles, three have over 50,000 miles, and the two Dodge Caravans have approximately 40,000. After consulting with our Northwoods partners there is a possibility that rather than spending the funds on tablets we will purchase 5 lap top computers. The approval of this resolution will allow the encumbrance of funds and payments to the vendors. This purchase is 100% Federal TANF funds with no cost to the county. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 4A was unanimously approved.

Item No. 4B was a Budget Ordinance Amendment increase. Susan Moore, DSS Director, stated, this budget amendment is for new purchases from TANF (100% Federal) funding to purchase 4 vehicles and 5 tablets/lap tops. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 4B was unanimously approved.

Item No. 5 was a Budget Ordinance Amendment: School Capital Fund School Building: \$571,874. Increase. Martha Martin, Finance Director, stated, this budget amendment is to cover the purchase of two new activity buses, four Ford F-250 trucks, chiller replacement at North Lenoir High School, chiller replacement at South Lenoir High School, new roof at South Lenoir High School, new roof on the Band Room at Rochelle Middle School, and the installation of window air conditioner units at Moss Hill Elementary School. Dr. Mozingo did not appear before the Commissioners until the July 21, 2014, meeting and the budget was adopted prior to that at the June 2, 2014 meeting. This amendment will allow us to appropriate the funds from fund balance. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 5 was unanimously approved.

Mr. Hill asked where was this information listed?

Mr. Rouse stated, this amount was already included in the budget.

Mr. Hill stated, he was fine with that but he wanted everyone to be aware of how this affects capital. When we start adding chillers and every other item that affects capital we need to make sure that we are clear. However, when we talk about the age of buildings and a 25 year planning process, I want to make sure the public is aware that we added a chiller. Regardless of what funding source it comes out of the reality is it impacts our budget long term one way or another.

Mr. Jarman stated, it does affect the budget greater than it has because we used to have the ADM funds that could be used, and now this is coming from the sales tax. The sales tax is county funds and is designated for the purpose of school capital, but it is still county funds that the Board controls.

This is the money we've been utilizing to help us with the debt service and with other issues. Since fund balance is going down you do need to be watching the capital expenditures closely.

Mr. Rouse stated, again this has already been assigned in the budget it's not an additional expenditure.

Item No. 6 was a Resolution to advertise tax liens for 2014 tax period. Darrell Parrish, Tax Collector, stated, pursuant to G.S. 105-369(a) the Governing Body (Lenoir County Board of Commissioners) shall order the Tax Collector to advertise such tax liens. The outstanding amounts of the 2014 taxes which are a lien on real estate are \$2,619,129.91. This figure includes county taxes, fire taxes, and late listing penalties as of February 9, 2015. We will advertise these liens in the Free Press on March 25, 2015. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution approving appointments of citizens to boards, commissions, etc. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7, was unanimously approved for Mr. Clifton James Miller's appointment to the Lenoir County Board of Health.

**CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist, (1) Member, Equalization & Review (1).**

### **PUBLIC COMMENTS**

Mr. John Nix, President of the CSS Neuse Foundation, stated, March 7, 2015 will be a big day for downtown Kinston. We will be providing breakfast on the boat from 7:00am-11:00am in conjunction with the opening of the new museum. Everyone is invited to come out and tour the boat. This is the only full scale replica of a civil war iron clad vessel in the world, and it is right here in Kinston and I am proud to be a part of it.

Mr. Nix stated, I came to the Board a couple of weeks ago and asked about the possibility of moving the public comments from the back of the agenda to the front of the agenda. During the meeting we had several discussions regarding public information verses public comments. I have listed some reasons why I feel it would benefit the citizens of Lenoir County if the order of the agenda was changed. Mr. Nix read the reasons included in the agenda package submitted to the Board. He mentioned the majority of the counties structure their agenda allowing public comments at the beginning. Thirteen of sixteen counties not including Lenoir actually have their public comments at the beginning which is a high percentage. The commissioners meetings are a public meeting not just a business meeting and public opinion should be welcomed and considered. Wayne, Wilson and Sampson Counties are the only counties that have public comments at the end of their meeting. Citizen's comments, grievances, questions, and suggestions should be heard and put to use, not discarded and brushed aside.

County commissioners are elected officials paid by the tax payers to oversee the welfare of the county. Commissioners are employed by the citizens of Lenoir County therefore they should have a voice in all matters. This is truly what I believe, and it's a shame we don't have more citizens attending the meetings. I am here as a concerned citizen and I would like to see the opportunity for citizens to speak at the meetings prior to anything else taking place on the agenda.

Mr. Daughety stated, he had a discussion with Scott Bowen regarding this issue earlier today. I will address this to you Mr. Nix, the county manager, the free press and the Board. Once the Board receives the agenda on Thursday or Friday perhaps we can send a copy to the Free Press. I've noticed when I receive several papers like Jacksonville, New Bern, Greenville, and Wilmington several publish their agenda. For instance, if there is a meeting today they will post the agenda in the paper on Friday and the public is aware of the items listed on the agenda. Other than us very few people take the time to go on line even though the information is available to view. It is in my opinion a lot of people would casually see it when they are reading the paper. I get most of my comments from articles that are written about our meetings from the Free Press. Maybe it would be a good idea to consider asking the Free Press to publish our agenda on a Friday so the public is aware. At that point the public would know the time of the meeting and items for discussion. If the public are interested they will have time to call their commissioners and give their comments or they can attend the meeting on Monday.

Mr. Jarman stated, the Free Press has published the agenda in the past. Currently nothing is going to Junious Smith, however; when Joey Bryan sends the information to the commissioners, a copy is sent to Jennifer Schrader, Free Press editor. It would be the decision of the Free Press as to whether or not they want to publish it, but if it's the desire of this Board to pay for it we will make it happen.

Mr. Hill stated, he appreciated Mr. Nix comments. I need to clarify because I don't want to be misinterpreted with my statement regarding "this being a business meeting for the people". I strongly believe we have always invited and given citizens an opportunity to take part in our local meetings. We have even tried different things and I am open to the change. I also would say just because everybody else is doing it that way does not mean what is popular is always what's right, and what is right is not always popular. I don't normally make my decision based on whether 16 counties are doing it or not, we try to do what's right for Lenoir County and I am always open to change. I understand where you are coming from and I have seen it operated both ways, but I'll leave it open to the wishes of this Board. I will leave it to this group and open it for possible discussion or vote.

Upon a motion by Mr. Rouse and a second by Ms. Sutton, public comments were moved to the front of the agenda.

Mr. Hill stated, since we've made this change I do think we do need to put some limits on the time frame since it's at the front of the meeting. Let's allow Mr. Jarman and his staff to develop the structure such as 3 minutes per speaker, or 5 minutes per group. If we have a whole group present to speak about the same topic I will have the ability as the chairman to intervene so the meeting won't go on and on. We can possibly place a sign-up sheet out front or something along those lines so everyone will be aware of the process. While it might be up front it could be more restricting than we've been doing in some degree because we have left it open. Mr. Hill stated, Mr. Jarman's staff will make the agenda changes for the meetings.

Mr. Jarman asked was this schedule for one or both meetings? Mr. Hill replied for both.

Mr. Jarman stated, I would like clarification on the order of the agenda. Public information should be scheduled prior to public comments. For example if we have someone traveling from out of town to make a presentation like the School of Government or Red Cross, allow them to go first prior to public comments. Everyone agreed that would be fine.

Item No. 9 was items from the County Manager, Mike Jarman. Mr. Jarman shared a short video from the NCACC. Mr. Jarman stated, Rebecca Troutman who was speaking in one part of the video is a huge asset to the counties. She is very intelligent and her knowledge on every subject is vast. Whether you are talking about county transit or DSS it's just amazing that she can keep up with all of that information. She mentioned the tremendous growth in the sales tax, however; she was talking about areas that have a much larger retail base than Lenoir County. Our numbers are at a slow increase so we don't have a huge wind fall in our sales tax. The NCACC is staying on top of a lot of items like the historic tax credit. The association sent notice of Secretary Klutz being in our area and the invitation was open for all who could attend. The associations are doing a lot of grass root efforts so lets' pay attention to their emails. We have several upcoming scheduled meetings and important dates, Thursday, February 19, 2015 from 6:30pm-8:00pm, Lenoir County Public School Legislative Dinner, this will be your chance to meet with the elected delegates and talk and listen to the schools. March 9, 2015 at 6:00pm our joint meeting with LCPS will take place at the Woodmen Community Center, I will send you specifics at a later date. Pink Hill Mayor, Carol Sykes phoned me earlier regarding some misinformation out pertaining to the Pink Hill Gym, and was wondering what actions were taken. I clarified that the Board was moving into their budget season and as you generally do you take a strong look at trying to be accountable for the use of funds, as well as being accountable to the correct funding source being used. We talked about the issues and she would like for the Board to join them at their regular Pink Hill Town Council meeting on Tuesday, March 10, 2015 at 7:00pm in Pink Hill. I think it will be some open discussion about working with several different items. Hopefully all will be able to attend this meeting.

Mr. Hill stated, we are still trying to schedule the joint meetings with the City of Kinston and the Town of LaGrange. Mr. Hill mentioned he is looking forward to these meetings. We don't have to meet every year but it is needed at this time.

We should sit down and have conversations with the municipalities that are a part of the county. Having good dialog will allow us to be in a better place when we are finished. It will not hurt to communicate with the different groups that we are working with. I understand if everybody can't make every single one of these meetings but please do your best. I think these are very important meetings that we are trying to broker with other groups, so I hope everybody will be there.

Mr. Davis stated, in the News and Observer Mr. Kendall Hill was named Tar Heel of the week. Mr. Hill is co-owner of Tull Hill Farms and they have very quietly been a big part of Lenoir County and have done a lot of great things for us. I would like for the Board to give a Resolution in honor of their contribution.

Mr. Hill stated, he had done a lot for our community and he is glad to see our citizens being recognized.

Mr. Rouse stated, he posted on Face Book information regarding the transportation meeting. Mr. Blount from DOT discussed long range plans and a lot of good ideas. The meeting was very informative. DOT is currently salting the roads in preparation of the expected inclement weather.

Ms. Brown stated, she has been asked if any of the commissioners will be available on the morning of on March 9<sup>th</sup> to read to children at the schools. Mr. Rouse, and Ms. Sutton volunteered, and Mr. Hill said he was already on the list to read.

Mr. Jarman stated, Lenoir County Government has an adverse weather policy in place that we have always followed. Once I receive a call from Roger Dail, EMS Director, I will contact Department Heads, and if it's appropriate to close or delay we will do so. We normally give employees enough notice and ask them to use their judgment based on the condition of their area. We will follow that policy regarding the expected weather condition for tomorrow.

Mr. Hill acknowledged the growth of TACC 9 which has expanded to 3 stations, and 9 counties, which gives more exposure to Lenoir County.

Ms. Sutton asked the Board to join her in congratulating Mr. Hill on his new grandchild, a healthy happy bouncing baby girl.

Meeting Adjourned at 5:36 p.m.

Respectfully submitted,



Vickie F. King  
Clerk to the Board

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 03/02/2015 ITEM NO. 2

**RESOLUTION:** Approving the Releases and Refunds to the Individuals Listed Herein

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:** Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:** Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

<u>YEAR</u>	<u>NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>REASON</u>
2014	Anduaga Gonzalez	13659	\$134.05	Corrected Listing
2009	Ricky Sanderson	65499	224.49	Double Listed
2010	Ricky Sanderson	65499	229.41	Double Listed
2006	Vernon Park Mall LLC	62804	160.46	Out of Business
2007	Vernon Park Mall LLC	62804	100.98	Out of Business
2014	Willie Gary	9516	466.10	Legal Exemption
2006	Dexter Banks	1150	109.28	Corrected Listing
2007	Dexter Banks	1150	103.64	Corrected Listing
2008	Dexter Banks	1150	102.11	Corrected Listing
2014	Aaron Gonzalez	55857	136.14	Adjusted Value
2013	Aaron Gonzalez	55857	148.02	Adjusted Value

**REFUNDS**

<u>YEAR</u>	<u>NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>REASON</u>
2014	Angela Alcock	825	\$141.57	Double Listed
2014	Angela Alcock	825	132.21	Double Listed

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the releases and refunds as listed above are approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
                  Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

03/02/2015  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

**RESOLUTION IN SUPPORT  
OF IMPROVEMENTS TO SR 1572(ROUSE ROAD EXT) BY THE N.C. DEPARTMENT OF  
TRANSPORTATION**

**WHEREAS**, a portion of SR 1572 (Rouse Road Ext.) extends from C.F. Harvey Parkway to John Mewborne Road in Lenoir County; and

**WHEREAS**, The North Carolina Department of Transportation proposes to widen, strengthen and resurface this portion of Rouse Road Ext.; and

**WHEREAS**, the portion of Rouse Road Ext. from C.F. Harvey Parkway to John Mewborne has seen an increase in truck and employee traffic as a result of additional manufacturing facilities since Pactiv, LLC leased the previous Gilbarco building in 2014; and

**WHEREAS**, the County of Lenoir is committed to working with NCDOT to make transportation improvements that address the safety needs of the public;

**NOW, THEREFORE, BE IT RESOLVED** that the Lenoir County Board of Commissioners do hereby support the proposed improvements to a portion of SR 1572 (Rouse Road Ext.) as planned by the North Carolina Department of Transportation.

\_\_\_\_\_  
Craig Hill, Chairman  
Lenoir County Board of Commissioners

**ATTEST:**

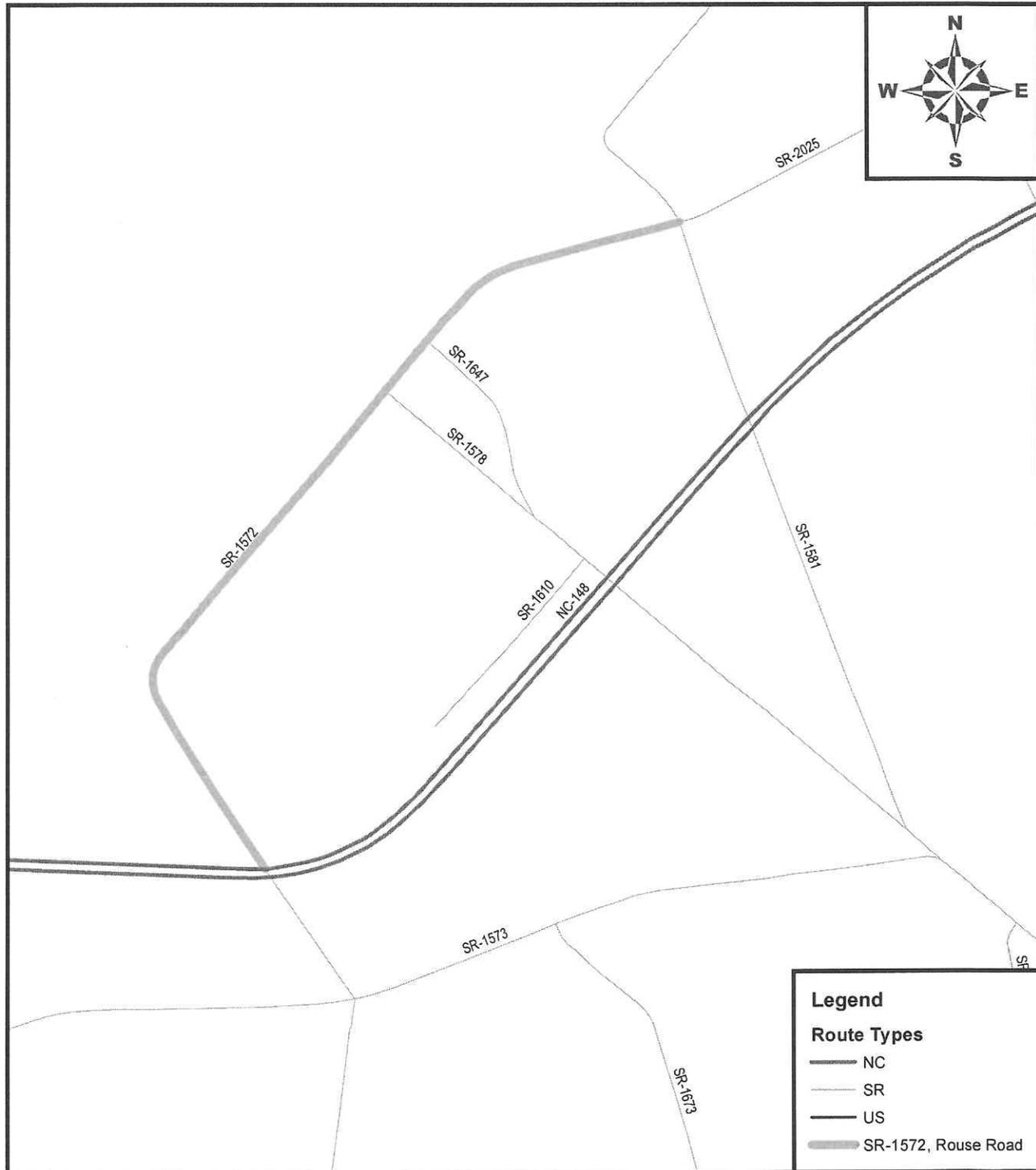
Date: \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

# SR 1572, Rouse Road - Lenoir County



## Vicinity Map



### LENOIR COUNTY NORTH CAROLINA

PREPARED BY THE  
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
DIVISION OF HIGHWAYS - DIVISION 2  
106 PACTOLUS HWY  
GREENVILLE, NC 27835



BUDGET ORDINANCE AMENDMENT:  
 GENERAL FUND:  
 HEALTH:  
 (WIC Budget)  
 Increase \$2554.00

Item No. 4



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>Increase</u>			<u>Increase</u>		
10-3507-3300	WIC Program(State)	\$ 2,554.00	10-5167-2900	Other Supplies	\$ 2,554.00
Total		\$ 2,554.00	Total		\$ 2,554.00

**Reason and Justification for Request:**  
 Increase to WIC Budget for the amount of \$2554.00 for Client Services.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	2/18/15	<i>Martha N. Martin</i>	2/18/2015
Budget Officer Approval	Date		
<i>[Signature]</i>	2/18/15		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

**RESOLUTION:** Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction.

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:** The Board is requested to declare property as surplus and authorize the sale of the surplus property by auction on GovDeals.com.

**HISTORY/BACKGROUND:** The County has a small inventory of various vehicles that have outlived their useful life. These vehicles are no longer of use to any County Department and there are no plans to put them back into service.

**EVALUATION:** In accordance with procedures set forth in G.S. 153A-176, County Administration is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 90 days. Proceeds resulting from the sale, less expenses, will be appropriated to the Vehicle Replacement Fund or to the Lenoir County Public Schools (for drug seized vehicles).

<u>Vehicle</u>	<u>Serial Numbers</u>	<u>Mileage</u>
1. 2001 Chevrolet Impala	2G1WF55K019282222	221,784
2. 1997 Ford Crown Victoria	2FALP71WXVX121198	224,747
3. 2001 Ford Crown Victoria	2FAFP74W81X151738	185,100
4. 2005 Ford Crown Victoria	2FAHP71W65X139008	125,359
5. 2007 Ford Crown Victoria	2FAFP71W37X136710	160,138
6. 2008 Ford Crown Victoria	2FAFP71V18X146239	152,075
7. 2008 Ford Crown Victoria	2FAFP71V48X146235	162,085

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** By the Lenoir County Board of Commissioners that property listed in this resolution be declared surplus and authorize the County Manager to sell the property at auction on GovDeals.com.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**Yea Votes:** Hill \_\_\_ Brown \_\_\_ Best \_\_\_ Daughety \_\_\_ Davis \_\_\_

Rouse \_\_\_ Sutton \_\_\_

\_\_\_\_\_  
**Craig Hill, Chairman**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**ATTEST**

\_\_\_\_\_  
**Date**

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: NON-DEPARTMENTAL: \$29,438.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

<b>FUND</b> GENERAL	<b>DEPARTMENT</b> NON-DEPARTMENTAL	<b>LINE ITEM DESCRIPTION</b> VARIOUS	
<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
<b>REVENUES</b>		<b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
10-3214-1100 2014 TAX LEVY	29,438.00	10-4200-1913 PROF SVCS-BUS PER PROP AUDIT	29,438.00
<b>Total</b> 29,438.00		<b>Total</b> 29,438.00	
<b>Reason and Justification for Request:</b>			
To appropriate additional property tax revenue received by the County as a result of a business personal property tax audit being conducted by County Tax Services, Inc. The County contracted with County Tax Services, Inc. in May of 2010 to conduct the audit. County Tax Services, Inc. receives a 30% commission on all business personal property discoveries found as a result of the audit. The County pays this commission only after the taxpayer pays the discovery tax bill. The Board approved the contract with County Tax Services, Inc. on May 17, 2010, Item #8.			
Department Head Approval		Finance Officer Approval	
Date		Date	
<i>Martha H. Martin</i>		<i>Martha H. Martin</i>	
2/20/2015		2/20/2015	
Budget Officer Approval			
Date			
<i>MW</i>			
2/20/15			
Board Approval (When Applicable)		Date of Minutes	
Date			

BUDGET ORDINANCE AMENDMENT: VEHICLE REPLACEMENT FUND: VEHICLE REPLACEMENT: \$64,840. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015

Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
VEHICLE REPLACEMENT FUND		VEHICLE REPLACEMENT		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
14-3991-9910	FUND BALANCE APPROPRIATED	64,840.00	14-4200-5402	CAPITAL OUTLAY-AMBULANCE	64,840.00
Total		64,840.00	Total		64,840.00

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO APPROPRIATE FUND BALANCE FROM THE VEHICLE REPLACEMENT FUND TO COVER THE COST OF REMOUNTING AN AMBULANCE BOX ONTO A NEW CHASSIS. THE FUNDS FOR THIS EXPENDITURE WERE ACTUALLY ENCUMBERED IN FY13-14, BUT THE WORK WAS NOT COMPLETED UNTIL AFTER THE FISCAL YEAR CLOSED, THUS THE EXPENDITURE WAS IN FY 14-15.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marsha H. Martin</i>	<i>2/23/2015</i>	<i>Marsha H. Martin</i>	<i>2/23/2015</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>2/24/15</i>		
Board Approval ( When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 03/02/15 ITEM NO: 8

**RESOLUTION:** Authorize Approval for Purchase Order to Gately Communications for the Temporary Move of Radio Equipment in to the EOC During Remodeling: \$14,990.00.

**SUBJECT AREA:** Purchases / Bids

**ACTION REQUESTED:** The Board is requested to approve the Emergency Services Director to execute a purchase order with Gately Communications for the removal and installation of radio equipment and console equipment from the 911 center to the EOC to allow for remodeling of the 911 center for the Jones/Lenoir County Communication Center project: \$14,990.00.

**HISTORY/BACKGROUND:** For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. As part of this merger, the primary 911 Center located in Lenoir County will be remodeled, which requires the relocation of the dispatch equipment into the Emergency Operations Center so that remodeling may begin. At the same time, the radio equipment and recorders must be relocated in to the newly constructed equipment room. Upon completion of the renovated 911 Center in Lenoir County, the dispatch equipment must be re-installed in the 911 Center.

**EVALUATION:** For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. As part of this merger, the primary 911 Center located in Lenoir County will be remodeled, which requires the relocation of the dispatch equipment into the Emergency Operations Center so that remodeling may begin. At the same time, the radio equipment and recorders must be relocated in to the newly constructed equipment room. Upon completion of the renovated 911 Center in Lenoir County, the dispatch equipment must be re-installed in the 911 Center.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Emergency Services Director is authorized to execute a purchase order to Gately Communications for Radio and Recorder Removal, Relocation, and Reinstallation for the Jones/Lenoir County Communication Center project: Gately Communications: \$14,990.00

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

03/02/15

Date

\_\_\_\_\_  
Attest

03/02/15

Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 03/02/2015 ITEM NO.: 9

**RESOLUTION:** Approve the Remount of a 2007 Chevrolet Wheeled Coach Ambulance Box:  
Select Custom Apparatus: \$63,992.28.

**SUBJECT AREA:** Purchases//Bids

**ACTION REQUESTED:** The Board is requested to approve the remount of a 2007 Chevrolet Wheeled Coach Ambulance from Select Custom Apparatus in the amount of \$63,992.28.

**HISTORY / BACKGROUND:** The Lenoir County Emergency Services Department (EMS) maintains a fleet of twelve (12) ambulances. Due to budget constraints in recent years, the Department has not been able to replace aging ambulances on a regular basis. In FY09-10, two (2) units were replaced. In FY10-11, no units were replaced. In FY11-12, two (2) boxes were remounted on new chassis. In FY12-13, no units were replaced. In FY13-14, one (1) box was remounted on a new chassis. For the current fiscal year, \$140,000 was budgeted for the remount of two- (2) boxes onto new chassis. The Lenoir County EMS Director was able to locate a 2015 Ford E450 V-10 gas chassis at Select Custom Apparatus.

**EVALUATION:** The Lenoir County Emergency Services Department (EMS) maintains an aging fleet of twelve (12) ambulances. Approximately one-half (1/2) of the units in the fleet are in need of replacement as soon as possible, but budget constraints have hampered this objective. Regular replacements have not been possible in the past few years. The EMS Director is recommending remounting the box on a 2007 Chevrolet with 181,564 miles on a new chassis during this fiscal year. Staff feels that remounting the box of this truck onto a new 2015 Ford E450 V-10 gas chassis will be the best course of action for additional unit replacement. A new truck now costs \$140,000 to \$160,000, with a remount costing approximately \$63,992.28.

Approval of this purchase will allow for the encumbrance of funds and payment to the vendor upon delivery of the ambulance.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the remount of a 2007 Chevrolet Wheeled Coach Ambulance from Select Custom Apparatus in the amount of \$63,992.28 is approved.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman 3/02/15  
Date

\_\_\_\_\_  
Attest 3/02/15  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 03/02/15 **ITEM:** 10

**RESOLUTION:** Approval Lease-Purchase of CAD Equipment for FY15-16: De Lage Landen Public Finance, LLC: \$143,212.04.

**SUBJECT AREA:** Purchases / Bids

**ACTION REQUESTED:** The Board is requested to approve payment of the annual lease for the CAD Equipment in amount of \$143,212.04.

**HISTORY/BACKGROUND:** For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. As part of the Jones/Lenoir County Communications Center (JLECC) merger, new CAD equipment was needed to be purchased, including software and hardware, to allow for virtual connectivity between the two- (2) locations. The equipment was purchased under State Contract pricing.

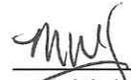
**EVALUATION:** For the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911 Center. Staff placed virtual servers and CAD stations in both locations to allow for longevity in windows upgrades creating a much less expensive upgrade path solution for the future. The needed equipment was purchased under State Contract pricing. Upon the completion of the lease terms, the County will be the owners of the equipment. A breakdown of the lease option is listed below.

Payment Number	2 of 3
Annual Payment	\$143,212.04
Payment Mode	Annual / Advance
Market Rate	2.66%
Rate Factor	.3421214
Total Payment	\$429,636.12
First Payment Date	Prior to Funding

This is a 100% allowable expenditure from the Special Revenue (911) fund.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that the annual CAD lease payment to De Lage Landen Public Finance in the amount of \$143,212.04 is approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_  
UNANIMOUS \_\_\_\_\_

**YEA VOTES:** Hill \_\_\_ Brown \_\_\_ Best \_\_\_ Daughety \_\_\_  
Davis \_\_\_ Rouse \_\_\_ Sutton \_\_\_

\_\_\_\_\_  
Craig Hill, Chairman 03/02/15  
Date

\_\_\_\_\_  
ATTEST 03/02/15  
DATE

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 03/02/15 ITEM NO.: 11

**RESOLUTION:** Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:** Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY/BACKGROUND:** The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:** The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir Memorial Hospital Board of Directors	Laddie M. Crisp, Jr., MD- primary Michael G. Haddad, MD - alternate <b>1<sup>st</sup> Appearance</b>	2018 2018
Lenoir County Board of Health	Joan Bannerman <b>1<sup>st</sup> Appearance</b>	2018

**CURRENT VACANCIES:**

- Lenoir County Health Board - (2) (1) Optometrist, (1) Member**
- Lenoir County Equalization and Review Board - (1)**

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_

Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

03/02/15  
Date

\_\_\_\_\_  
ATTEST

03/02/15  
Date

**RECEIVED**

**LADDIE M. CRISP, JR., MD**

**FEB -9 2015**

**LENOIR COUNTY  
MANAGER'S OFFICE**

Laddie M. Crisp, Jr., MD, was born in Tarboro, North Carolina. He and his wife, Jamie, reside at 2208 Stallings Drive in Kinston. They have two children, Elizabeth and Laddie, III.

A life-long resident of eastern North Carolina, Dr. Crisp received a bachelor's degree in Biology and a master's degree in Cellular Biology from East Carolina University. He earned his medical degree and completed his residency at the East Carolina University School of Medicine.

Dr. Crisp has been a practicing physician with Lenoir Family Medicine and has been an active member of the Lenoir Memorial Hospital Medical Staff since 1990. He is board certified as a Diplomate by the American Board of Family Practice, and is also a member of the American Academy of Family Physicians, the American Medical Association, the North Carolina Academy of Family Physicians, the North Carolina Medical Society, and the Lenoir Greene Medical Society. Dr. Crisp continues to work closely with East Carolina's Brody School of Medicine by serving as a mentor and teacher. His practice received the Master Education Award for 2002-2003 and the North Carolina Academy of Family Practice Community Student Teaching Award in 1995. Dr. Crisp also received the Best Community Teacher award from the ECU School of Medicine Class of 2001.

Dr. Crisp is also involved in community activities as a Boy Scout leader and as a member of the Mental Health Board of Directors.

Dr. Crisp was appointed to the LMH Board of Directors in November of 2011 to complete the unexpired term of Dr. Leslie Reynolds, which expires in January of 2015. He is eligible to serve two additional four-year terms. Dr. Crisp has served faithfully during his tenure on the board of directors, as a member of the Human Resources Committee, the Retirement Committee, the Facility Committee, and most recently as an active member of the Affiliation Task Force.

**RECEIVED**

**FEB -9 2015**

**MICHEL G. HADDAD, MD**

**LENOIR COUNTY  
MANAGER'S OFFICE**

**Michel G. Haddad, MD was born in Lebanon in 1962. He and his wife, Audra, reside at 2298 Autumn Drive in Kinston. They have four children.**

**Dr. Haddad received a bachelor's degree in zoology from N.C. State University, a master's degree in pathology from The University of North Carolina at Chapel Hill, and a medical degree from The Bowman Gray School of Medicine. He completed his residency at East Carolina University School of Medicine, and served as chief resident from May of 1992 until June of 1993.**

**Dr. Haddad has been a practicing physician with Pathology Associates of Kinston, PA (formerly Kinston Pathologists, PA) since February of 1994. He is board certified in Anatomic and Clinical Pathology with the American Board of Pathology, and is a member of the American Society of Clinical Pathologists and the North Carolina Medical Society.**

**Actively involved in Medical Staff affairs, Dr. Haddad has served as a member of the Infection Control Committee, the Resident Intern Committee, the Cancer Committee, and the Medical Staff Executive Committee.**

**As Medical Staff President, Dr. Haddad served as a member of the Lenoir Memorial Hospital Board of Directors from October of 2010 through September of 2012. He was an active member of the Board of Directors, serving on the Planning Committee, Quality Assurance Committee, Finance & Investment Committee, Audit Committee, and Joint Conference Committee.**

**Dr. Haddad currently serves Lenoir Memorial Hospital as Laboratory Medical Director and Chairman of the Department of Pathology.**

RECEIVED

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

NOV 21 2014

LENOIR COUNTY  
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Board of Health

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Joan Bannerman  
Address: 1504 N. Queen St  
City/State/Zip: Kinston, NC 28501  
Telephone: (Home) 523-0074 (Work) 521-6260  
Occupation: Retired Educator  
Business Address: \_\_\_\_\_  
Age: (Optional): 70  
Number hours available per month for this position: 3 hrs.  
Training: Done  
Business and Civic Experience/Skills: Supervision in Education  
Other County Boards/Committees/Commissions presently serving on: none  
Expiration date of Term: March 2015

Circle your voting precinct

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)    |
| <u>K-5 (Spillman Baptist Church)</u>        | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Joan Bannerman  
Signature of Applicant

11/19/14  
Date

**TO: Chairman and Members of the Board**  
**FROM: Mike Jarman, County Manager**  
**DATE: March 02, 2015**  
**SUBJECT: Items from County Manager**

1. Reminders

Meeting with NCACC (Strategic Planning) March 6, 2015; 11:30 a.m. at the Mad Boar Restaurant

Meeting with LCPS March 9, 2015; 6:00 p.m. at the Woodmen Community Center

Meeting with Pink Hill Town Council March 10, 2015; 7:00 p.m. in Pink Hill