

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, MARCH 5, 2012 – TIME: 9:00 A.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION:** Contentnea Recreation Association

- |    |  |        |
|----|--|--------|
| 1. | <b>Items from Chairman/Commissioners: 5 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>         | Jarman |

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |  |              |
|----|--|--------------|
| 3. | Approval of Minutes: Regular Board Meeting: February 20, 2012  | Banks/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein                             | Parrish      |
| 5. | Budget Ordinance Amendment: General Fund: Finance/Non-Departmental/Emergency Management: \$1,216. Increase | Martin       |

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE/RESOLUTIONS: 35 Min.**

- |     |  |                   |
|-----|--|-------------------|
| 6.  | Resolution Authorizing Emergency Replacement of Four (4) Ton Gas Pack at the Department of Social Services Building: Ed Phillip's, Inc. \$4,749  | Wiggins/Hollowell |
| 7.  | Budget Ordinance Amendment: General Fund: DSS: \$10,412. Increase  | Martin            |
| 8.  | Resolution Approving Acceptance of Proposal and Execution of Contract for Independent Audit Services: Pittard, Perry & Crone, Inc., LaGrange, NC | Martin            |
| 9.  | Resolution Approving the Lenoir County Transit System Safety Program Plan  | Bryan/Durst       |
| 10. | Resolution Authorizing FY 11-12 Purchase for One 2012 Ford Expedition on State Contract From Capital Ford in Raleigh, NC. Amount \$27,350        | Dail              |
| 11. | Resolution Approve an Interlocal Agreement for E-911 Consolidation with Jones County   | Dail              |
| 12. | Budget Ordinance Amendment: Various Funds Finance: \$1,163,430. Increase   | Martin/Hollowell  |

**APPOINTMENTS: 5 Min.**

- |     |   |       |
|-----|---|-------|
| 13. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Banks |
|-----|---|-------|

**OTHER ITEMS: 10 Min.**

- |     |  |  |
|-----|--|--|
| 14. | <b>Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary)</b> |  |
|-----|--|--|

**RECESS**

**Budget Work Session for FY 12-13 Budget**

**ADJOURN**

**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** March 5, 2012  
**SUBJECT:** Items of Interest

1. Branchwood Update
2. Landfill vs. Illegal Dumping

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**February 20, 2012**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, February 20, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Tommy Pharo, Eric Rouse, and Linda Rouse Sutton.

Members Absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, April L. Banks, Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Mr. Brantley Uzell, General Manager of the Lenoir County ABC Board presented an update. He was accompanied by Mr. Coley Little and Mr. Emmette Taylor, members of the ABC Board. The ABC Board's Performance Audit was completed on February 6, 2012. The Lenoir County ABC Board operates three (3) retail stores. There are two (2) in Kinston and one (1) in Pink Hill. The Board staffs fourteen (14) employees consisting of a business manager/general manager, finance officer, store managers, full-time and part-time sales associates, and a warehouse man. For Fiscal Year (FY) 2011, the ABC Board had an operating cost ratio of .74 and did not meet the target set by the ABC Commission. They have a profit percentage to sales of 5.51% and met the targeted rate set by the ABC Commission. In 2011, distributions of \$18,459 were made to law enforcement and \$158,560 to the County and municipalities. The ABC Board is in the process of buying a new computer system. The expense will be paid by the end of this year. The result will be a \$15,000 savings per year. Health insurance costs have also decreased with a savings of \$18,000 per year. Countertops were redone at the location on Phillips Road in Kinston. The main office was also redone for under \$3,000. A new policy manual has been adopted by the ABC Board. The employee evaluation process changed so raises and bonuses will be based on merit. Mr. Uzell stated they are seeking to open a location near Lowes on the east side of Kinston and he would like to meet with Mr. Jarman and Ms. Martin to discuss the potential of a new location. The east side of Kinston is a prime location due to beachgoers frequently traveling on Hwy 70 to get to the beach.

Mr. Rouse inquired what changes were made on health insurance for the significant savings. Mr. Uzell stated his personal age plays a main factor because the former general manager was older than he. Another employee was at the age where he qualified for a Medicare Supplement Plan. The Board pays the monthly premium for Medicare saving \$1,000 per month. The insurance carrier, Blue Cross Blue Shield told the ABC Board the risk factor had been reduced, thus bringing more savings. Mr. Davis asked if all stores were profitable. Mr. Uzell stated the only questionable profit would be for the Pink Hill location. There are currently no plans to close the location. Ms. Brown asked if Mr. Uzell thought the LaGrange ABC Store location would have a problem with the opening of a store on the east side of Kinston. Mr. Uzell stated he is not interested in opening a store too far outside the city limits, so it should not affect the sales for LaGrange. Mr. Graham asked if there have been any problems. Mr. Uzell stated there have not been any major problems. Some employees were reluctant to follow the new policy manual, but they have solved those issues. Mr. Graham stated when there is an issue with the ABC

Board, the State ABC Commission and the ABC Board address those issues. The Board of Commissioners does not govern the ABC Board. Salaries are also set by the ABC Board. When the Lenoir County ABC salaries were compared to ABC Boards from surrounding counties, the salaries in Lenoir County were lower. Mr. Jarman advised the Commissioners that a complete copy of the audit is in the County Manager's Office if they would like to review it. He reminded the Board the audit is a performance based audit and not a financial audit. Mr. Uzell stated a copy is also on the ABC Commission's website. Mr. Graham thanked Mr. Uzell for the update. He asked if Mr. Taylor or Mr. Little would like to make any comments. Mr. Little stated he was glad to attend the meeting and Mr. Taylor stated everything was going well.

### **ITEMS FROM THE COUNTY MANAGER**

Mr. Jarman stated the County has received bids on two (2) properties up for auction. A \$500 bid was placed for 108 Hill Street in LaGrange. A \$775.50 bid was placed for 109 N. Adkin Street in Kinston. Mr. Jarman suggested accepting the bids to start the ten (10) day upset period to proceed with getting the homes renovated and back on the tax rolls. Both properties need work done. Upon a motion by Mr. Davis and a second by Ms. Brown, both bids were unanimously accepted.

The next Budget Work Session will be held after the next Board Meeting on March 5, 2012. The Sheriff's Department will attend to present their budget for the new jail. Other agencies may attend to present their budget, but as of right now, only the Sheriff's Department is scheduled to present. Mr. Graham stated two (2) Commissioners will be absent at the next meeting due to the NACo Legislative Conference from March 3 – 7, 2012. Mr. Jarman stated he could reschedule the presentation if the Board would like to delay the department's presentation due to absent commissioners. A Special Called Meeting can also be arranged once the conference is over to hear the presentation. Either way, the presentation will be video recorded for the absent members to watch when they return. Mr. Graham stated to continue with the plans in place for the budget to be presented at the next Budget Work Session.

### **ITEMS FROM THE COMMISSIONERS**

Mr. Daughety stated the Transportation Summit will be held on March 16, 2012. He invited the Board to attend. The State of the Region Summit, Eastern Region will take place on March 14, 2012 in New Bern. He is pleased with the progress of the Convalescent Transportation Committee on their ideas and potential solutions.

Mr. Daughety wanted to address the Landfill issues with the citizens residing in the southern end of the County. Citizens living in Pink Hill or Pleasant Hill have a 60 mile round trip drive to the Landfill. These citizens pay a landfill user fee. Mr. Daughety stated he thinks it is a burden on those citizens living in the southern end of the County to have to drive a distance to take items to the landfill. He has had discussions with Mr. Tom Miller, Solid Waste Director, to find alternate solutions. Mr. Daughety stated a possible solution may be to establish a new satellite landfill location or contract the service out to a provider closer to the south end of the County. Mr. Jarman stated adding an additional location will put strain on the budget. If the service increases, fees may have to be increased to cover the cost of providing the extra services. Mr. Daughety stated Onslow Container Company may be a suitable contractor to be a receptor site. Individual taxpayers will have the option of paying a nominal fee for a closer site or driving to the main landfill for items not accepted at the current satellite sites. Mr. Jarman stated the current ordinance will have to be amended to include changes if made. Mr. Rouse stated this issue has been going on for an extended period of time. He believes some of the tonnage may even come from neighboring counties. A sticker system has been implemented in some counties to stop people who

are not residents of that particular county from utilizing the landfill. Mr. Miller stated citizens may be confused as to the difference between the smaller satellite sites and the main landfill. Large, bulky items such as furniture and mattresses are not recyclable and have to be taken to the main landfill for disposal. Only recyclable items and household garbage can be disposed of at the satellite sites. A sticker program may reduce the garbage flow by 15-20% by preventing residents from neighboring counties from dropping off their garbage. Mr. Graham stated the Board may want to revisit the locations of the smaller sites because there may have been a population shift. A site may not be utilized as much and can be moved to a different location with a higher population of citizens. Mr. Griffin advised the Board to be mindful of the inconvenience a sticker program may cause for some citizens who may have multiple cars, or have a family member or friend take their garbage for disposal. Mr. Jarman stated one solution will not fit all citizens. Mr. Miller stated the Wayne County landfill is closed on Wednesdays to reduce fuel costs, but work ten (10) hours a day on all other operating days. Mr. Jarman suggested discussing the correlation of the County landfill hours with the hours of Pink Hill, LaGrange, and the City of Kinston. Mr. Davis stated the option can be reviewed during the Budget Session. Mr. Miller stated sites are receiving more electronic items for disposal. To alleviate the problem, larger containers will be obtained.

Mr. Charlie Broadway, the contact for First Baptist Church on Rouse Road, informed the Board of upcoming Disaster Training performed by the North Carolina Baptist Men. The training will be held March 2-3, 2012. Approximately 400 people are expected to attend. There will be various training topics covered. Equipment utilized during a disaster will be showcased such as:

- Child Care Unit
- Command Unit
- Forklift
- International Search & Rescue (ISR) Unit
- Kitchen Unit (supplies between 20,000 – 30,000 meals per day)
- Laundry Units
- Recovery Unit
- Shower Units
- Support Trucks
- Water Tanker (supplies 5,000 gallons)

Mr. Broadway invited the Board and others from around the area to participate. He requested a Commissioner to attend the kick-off on March 2, 2012 at 4:30 p.m. to say a few words to welcome the group to Lenoir County. Mr. Rouse stated he will be able to attend the welcome. Ms. Sutton encouraged others to be present, but cannot attend herself due to a conference she will be attending. Mr. Daughety complimented the NC Baptist Men for their assistance after Hurricane Irene. Many disabled and elderly citizens in his district received aid from the organization. Mr. Graham stated he would like to get as many members to attend as possible to welcome them to the County. Mr. Broadway stated he would like for Mr. Roger Dail, EMS/Communications Director and staff member, Justin Tilghman to attend the training. He thanked the Board for their time.

Mr. Tom Ford and Mr. Richard Moore, both citizens from the Branchwood Community in Lenoir County addressed the Board. They had concerns regarding street conditions in their community. Mr. Ford stated a creek off Paul's Path floods and drains on the northeast side of Branchwood Drive. There is a sandbar built on the downstream side of the creek which causes water to flow under the road. Trash builds up in the pipe also causing flooding. Mr. Moore recently cleaned out the pipe with a pitchfork to allow the water to continue draining. Approximately two (2) years ago, work was done to attempt to alleviate the problem. There is also a problem with school buses turning around and

damaging the road when they do so. The road has been patched in the past, but has become an issue again. There is a hole in the street about three (3) inches in diameter from which water flows from below the road. Mr. Ford suggested removing the sandbar downstream to prevent the trash upstream from clogging up the pipe. He provided the Board with a sketch of his idea for reference. Mr. Daughety asked if the stream is on the state right of way. If so, then the State would have to maintain the drain and road. Mr. Daughety asked Mr. Ford for his contact information so he could contact DOT to have them review the situation. If the stream is on private property, then the owner of the property would be responsible for the maintenance. Mr. Jarman wanted to clarify if it was a creek or a ditch because if it is a creek, then NC Department of Environment and Natural Resources (DENR) may be the agency to deal with the issue. Mr. Ford stated the creek crosses Branchwood which is a state road. In closing, Mr. Moore complimented the County on the Landfill system. He stated it is convenient and works well.

### **CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board unanimously approved the following Consent Agenda:

3. Approval of Minutes: Regular Board Meeting: February 6, 2012 Banks/Jarman  
Special Called Meeting: February 6, 2012
4. Budget Ordinance Amendment: General Fund: Health (Environmental Health Martin  
Lead Program) Increase.: \$348
5. Budget Ordinance Amendment: General Fund: Health: (Adult Health- Martin  
Communicable Disease). Increase.: \$660

### **BUDGET ORDINANCE/RESOLUTIONS**

Item No. 6 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. The County has a small inventory of various phone systems and phones that have outlived their useful life. This equipment is no longer of use to any County Department and there are no plans to put them back into service. Upon approval of the Board, the phone systems and phones will be listed for auction on GovDeals.com within the next 90 days. Upon a motion by Ms. Brown and a second by Mr. Pharo, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution for Approval of an Easement to Piedmont Natural Gas Company, Inc.: \$5,159.88. Lenoir County received notification from a representative of Piedmont Natural Gas Company in January 2011, requesting permission to construct a gas regulator station on flood buyout property. The gas company was in need of the regulator station in order to provide natural gas to a local business located on Hwy 70 West of Kinston. A representative of Piedmont Natural Gas met with the NC Division of Emergency Management (NCDEM) and received a list of regulations and items needed in order to proceed with the project. Those items were provided to the Hazard Mitigation Branch of NCDEM in September 2011, along with the formal request from Piedmont Natural Gas for the grant of easement. Piedmont Natural Gas will build and maintain the natural gas regulator station on Hwy 70 West of Kinston, as well as provide gas to an area business. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: School Capital Fund School Building: \$192,732. Increase. This amendment is to adjust revenues and expenditures in the School Capital Fund to cover two (2) recently approved capital projects. The State still has ADM funds on hand to cover

County's match will come from fund balance in the School Capital Fund. Mr. Graham stated he had concerns with capital funds expended on projects previously budgeted for. He questioned if there was a need to reduce funds coming from the County. Mr. Daughety asked if the funds were already allocated or outside funds. He would prefer a representative from the school attend the meeting to make their requests. Mr. Hollowell stated the funds appropriated in the budget are for operations. Corporate ADM monies can be requested at any time. The County has to match those funds by 25 percent. The match comes from sales tax put aside specifically for this purpose. Once the ADM funds are expended completely, capital projects become 100 percent the County's responsibility. As of now, there is approximately \$700,000 in State ADM funds remaining. Mr. Hollowell stated funds for the schools are not budgeted at the beginning of the year, but budgeted as needed. Ms. Martin stated expenditures have to be signed before they are approved by the State to expend the ADM funds. They would have to request approval from the Board then seek approval from the State. Mr. Davis suggested approving the expenditure and discussing the issue in the upcoming Budget Work Session on March 5, 2012. Mr. Daughety stated the Board should have a joint meeting with the School Board or have the Chairman and Superintendent attend a Board Meeting. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: DSS: \$229,885.: Increase. This amendment is for crisis line item adjustments to reflect actual State allocation received for FY 11-12. The allocation received is more than the State estimate approved in the FY 11-12 DSS Budget. These funds are 100 percent Federal/State funds. LIEAP (Low Income Energy Assistance Program) policy will change effective December 1, 2011. The County is now responsible for issuing LIEAP payments directly to energy vendors. The State issued the checks in previous fiscal years directly to the client. Upon a motion by Ms. Sutton and a second by Mr. Rouse, Item No. 9 was unanimously approved.

Ms. Moore informed the Board of Tracy Chestnut's resignation. She was the Business Officer for DSS. Her last day of employment was February 17, 2012. The recruiting period closed on the same day. Interviews will begin in approximately one week. The Business Officer needs to be good with people and possess the necessary accounting skills. If a candidate is not found, the position will reopen until it is filled. Joey Bryan also provided an update to the Board on the open Assistant Director of Transit position. Decisions will be made this week for interviews.

## **PUBLIC HEARING**

Item No. 10 was a Public Hearing on the Requirements of the North Carolina Community Development Block Grant (CDBG) Program. Upon a motion by Mr. Graham and a second by Mr. Davis, the public hearing opened at 5:25 p.m. Mr. David Harris of RSM Harris and Associates, Inc. addressed the Board. Mr. Harris expects a lot of activity this year for the program. Mr. Daughety asked him to explain the application process. Mr. Harris stated personal contact information is gathered by Ms. Martin and kept on a list. The first category is the Scattered Site Housing which is county wide. Applications are received annually and when the cycle comes, they match the applications with funding. The selection committee is composed of various County and City personnel. Applications are submitted for a range of categories such as replacement, repair, and clearance. The funds are for low-income, owner occupied units. There is a Small Business and Entrepreneur Assistance Program. To be qualified for the program as a small business, there has to be less than 100 employees and in business for at least two (2) years. There were no comments made by the public. Mr. Graham declared the public hearing closed at 5:35 p.m.

**APPOINTMENTS**

Item No. 11 was a Resolution Approving Citizens to Boards, Commissions, Etc. Mr. Jarman clarified there is only one (1) Lenoir County Economic Development Board. Jim McLain and Bobby Merritt are seeking re-appointment. Anthony Hall is seeking appointment as an At-Large candidate. Mr. Daughety asked Mr. Mark Pope, Economic Development Director, to explain the Lenoir County Economic Development Board's role. Mr. Pope stated they support Economic Development by discussing activities and offering a support system. The chairman of the board does attend the Transportation Committee Meetings. They are an advisory board. Mr. Pope stated he did not think there was an At-Large vacancy on the Economic Development Board and recommended no action be taken regarding Mr. Hall. Upon a motion by Ms. Brown and a second by Mr. Daughety, the following second appearances were approved.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board of Directors 1 <sup>st</sup> Appearance	Anthony D. Hall	February 2014
Community Advisory Committee – Nursing Home/Adult Care Home 1st Appearance	Mallie B. Stocks	February 2014
Lenoir County Economic Development Board of Directors 2 <sup>nd</sup> Appearance	Jim McLain Bobby Merritt	December 2014

**CURRENT VACANCIES**

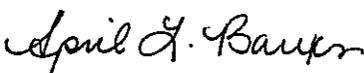
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1)
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Mr. Graham asked Mr. Bill Ellis, Kinston-Lenoir Parks & Recreation Director to provide an update. Mr. Ellis stated the Freedom Classic will begin on February 24, 2012. There will be fireworks on Friday and a fly-over at 5:45 p.m. The Freedom Seekers, a local motorcycle club, will lead the parade to Grainger Stadium. On Saturday, February 25, 2012 at 2 p.m., parachute jumpers will display their skills. The baseball game will begin 2 p.m. on Saturday and 12:30 p.m. on Sunday. An estimated 5,000-7,000 people will attend. The cost is \$5 for adults and \$4 for children, seniors, and military.

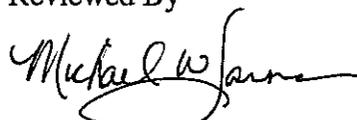
Mr. Ellis stated the Woodmen Center Project is progressing. The waterpark, pool, and therapy pool have been installed. Construction will start in the near future on the lazy river. The waterpark will have the longest slide in North Carolina.

Upon a motion by Mr. Graham and a second by Mr. Davis, the meeting adjourned at 5:42 p.m.

Respectfully submitted,

  
April L. Banks  
Clerk to the Board

Reviewed By

  
Michael W. Jarman  
County Manager

**RESOLUTION:** Approving the Releases and Refunds to the Individuals Listed Herein

**SUBJECT AREA:** Finance

**ACTION REQUESTED:** Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

<u>Year</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>	<u>Reason</u>
2011	Gary Radford	23817	\$336.02	Adjusted Value
2011	Edward Moore	34996	322.60	Adjusted Value
2010	Alton McKnight	60043	100.00	Out of Business
2011	Alton McKnight	60043	100.00	Out of Business
2011	William Powell	60318	187.82	Adjusted Value
2011	Jane Gridley	10662	949.40	Adjusted Value
2011	Jane Gridley	10662	438.50	Adjusted Value
2011	J H Bryan Heirs	3260	242.13	Adjusted Value
2011	Amy Boyette	10156	178.71	Corrected Listing
2011	Ruth Washington	51164	166.76	Corrected Listing
2011	Scott Davis	34620	145.46	Double Listed
2010	Kelly Tingle	29989	191.39	Corrected Listing
2011	Ricky Sanderson	65499	175.77	Double Listed
2009	Archie Heath	12197	122.20	Corrected Listing
2010	Donald Skinner	26156	173.06	Corrected Listing
2006	James Modlin	47577	240.17	Double Listed
2011	Classic Landscapes & Garden	46994	217.22	Keying Error
2011	Rayford Wells	31589	174.45	Corrected Listing
2011	Dorothy Coltrain	5197	146.31	Corrected Listing
2011	Celio Perez	17886	176.03	Corrected Listing

**Refunds**

<u>Year</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>	<u>Reason</u>
2011	Martha Mooring	9473	\$409.38	Corrected Listing
2011	Martha Mooring	9473	398.06	Corrected Listing
2011	K & K Farms Inc	36215	400.18	Corrected Listing
2011	General Electric Capital Corp	58072	1388.96	Corrected Listing
2011	First Citizens Bank	103	474.90	Corrected Listing
2011	Masterbrand Cabinets Inc	46492	7652.59	Corrected Listing
2011	Riley Lewis	54408	176.87	Double Listed
2011	Patricia Williams	33018	200.53	Double Listed

**MANAGER'S RECOMMENDATION:**

Approval of releases as set out above.

  
Initials

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_  
Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

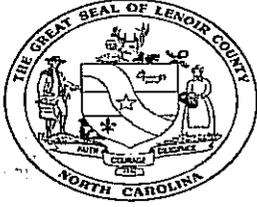
\_\_\_\_\_  
George W. Graham, Jr., Chairman

3/5/12  
Date

\_\_\_\_\_  
ATTEST 3/5/12  
Date

Item No.: 5

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:  
 FINANCE/NON-DEPARTMENTAL/EMERGENCY MANAGEMENT: \$1,216. INCREASE



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

FY 2011 - 2012  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/NON-DEPARTMENTAL/EMERGENCY MANAGE		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	1,216.00	<u>INCREASE</u> 10-4330-3530 MAINT/REPAIR-VEHICLES	1,216.00		
Total 1,216.00		Total 1,216.00			
<b>Reason and Justification for Request:</b> TO BUDGET INSURANCE PROCEEDS RECEIVED FROM VFIS INSURANCE COMPANY ON 2/16/2012 IN THE AMOUNT OF \$1,215.54. THIS IS TO COVER ADDITIONAL COST OF REPAIRS TO THE 2008 FORD EXPEDITION DRIVEN BY ROGER DAIL THAT WAS INVOLVED IN AN ACCIDENT ON 7/13/2011.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Martha H. Meite</i>		2/16/2012	<i>Martha H. Meite</i>		2/16/2012
Budget Officer Approval		Date			
<i>Murriel W. Jarm</i>					
Board Approval (When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 3/05/12 **ITEM NO.:** 6

**RESOLUTION:** Authorizing Emergency Replacement of 4 Ton Gas Pack at the Department of Social Services Building: Ed Phillip's, Inc.: \$4,749.

**SUBJECT AREA:** Purchases - Bids

**ACTION REQUESTED:**

The Board is requested to authorize the emergency replacement of a 4 ton Gas Pack at the Department of Social Services Building in an amount not to exceed \$4,749.00.

**HISTORY/BACKGROUND:**

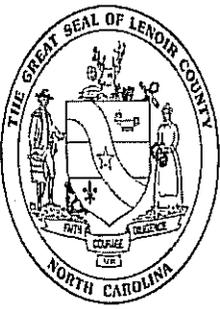
One of the heating and air conditioning units on top of the Lenoir County Department of Social Services (DSS) Building has ceased to function. Lenoir County Maintenance contacted Ed Phillips, Inc., to examine the unit to see if it could be repaired or needed to be replaced. This unit was installed in 1989. Upon examination by their technicians, it was determined that installing a new unit would be the most cost effective action for the County.

**EVALUATION:**

One of the 4 ton gas packs on the roof of the DSS Building has ceased to function. In an effort to get the unit running again as soon as possible and keep the building comfortable for both employees and clients, the Lenoir County Maintenance Department contacted Ed Phillips, Inc. to diagnose the problem. The existing unit was installed in **1989**. The cost to repair this unit was \$2,330. The cost to install a new 4 ton, 3-phase, R-410 Carrier Gas Pack and a non-programmable digital thermostat was \$4,749. This cost includes a one year warranty on parts and labor, a 5 year warranty on the compressor, a 10 year warranty on the heat exchanger, and the use of a crane to change out the units. Ed Phillips, Inc. is familiar with the system and can replace the unit in a timely manner. Replacement of the unit was recommended by the contractor.

Approval of this resolution will allow the encumbrance of funds and the eventual payment upon completion of the work performed.





BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$10,412 Increase

Item No.: 7

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 11/12  
Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>		Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>
<b>REVENUES</b>		<b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<b>INCREASE</b>		<b>INCREASE</b>
<u>103531.3001</u>	\$ 10,412	<u>105330.4971</u>
ADMINISTRATIVE REIMBURSEMENTS		ADULT DAY CARE FUND \$ 11,899.00
		<b>DECREASE</b>
		<u>105346.4971</u>
		FOSTER CARE ALL COUNTY \$ (1,487.00)
Total	\$ 10,412.00	Total \$ 10,412.00

Reason and Justification for Request:

LINE ITEM ADJUSTMENTS TO REFLECT APPROVAL ON CONTRACT AMENDMENT FOR ADULT DACY CARE ON SEPTEMBER 6,2011 ITEM 11A REFLECTS ACTUAL ALLOCATION RECEIVED FROM THE STATE FOR ADULT DAYCARE FUNDS

*Susan E. Moore* 2-20-12

*Martha H. Martin* 2/21/2012

Department Head Approval Date  
*Michael G. Jordan* 2/22/12

Finance Officer Approval Date

Budget Officer Approval Date

Board Approval ( When Applicable) Date Date of Minutes

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 3/05/2012 **ITEM NO.** 8

**RESOLUTION:** Approving Acceptance and Execution of Contract for Independent Audit Services: Pittard, Perry & Crone, Inc., LaGrange, NC.

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the acceptance of a contract from Pittard, Perry & Crone, Inc., of LaGrange, NC, to perform independent audit services and to prepare the continuing disclosure for FY 2011-12 and also authorize the Finance Officer and the Chairman of the Board of Commissioners to execute the contract for Fiscal Year 2011-2012 in the amount of \$43,100.

**HISTORY/BACKGROUND:**

On May 2, 2011, the Board accepted a proposal from the certified public accounting firm of Pittard, Perry, & Crone, Inc. of LaGrange, NC to conduct the annual financial audit of Lenoir County for a three (3) year period as follows: Fiscal Year 2010-11 at a cost of \$41,800; Fiscal Year 2011-12 at a cost of \$43,100; and Fiscal Year 2012-13 at a cost of \$44,400. Pittard, Perry & Crone's proposal represented the lowest cost to the County of all proposals submitted.

**EVALUATION:**

The Board is reminded that it is mandatory that this independent audit be undertaken. The auditor works at the behest of the Board, not the County Administration. The preparation of the FY 11-12 Audit represents the second year of the three (3) contracts approved on May 2, 2011.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that the Board approves the contract for audit services and continuing disclosure dated February 16, 2012, from Pittard, Perry & Crone, Inc., of LaGrange NC, and authorizes the Finance Officer and the Chairman of the Board to execute the contract for preparation of the annual audit for Fiscal Year 2011-12 in the amount of \$43,100.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman

3/5/12  
Date

\_\_\_\_\_  
ATTEST

3/5/12  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 3/5/12 **ITEM NO.:** 9

**RESOLUTION:** Approving the Lenoir County Transit System Safety Program Plan

**SUBJECT AREA:** Administration

**ACTION REQUESTED:**

Approve the Lenoir County Transit System Safety Program Plan.

**HISTORY/BACKGROUND:**

The Lenoir County Board of Commissioners adopted a System Safety Program Plan for Lenoir County Transit on April 5, 2010. The plan is required by the NCDOT Public Transportation Division to ensure operational compliance in six core areas, including Driver/Employee Selection, Driver/Employee Training, Safety Data Acquisition/Analysis, Drug and Alcohol Abuse Programs, Vehicle Maintenance, and Security. Since its adoption, NCDOT has made additional requirements to this plan.

**EVALUATION:**

To meet NCDOT requirements and to improve the usefulness of the SSPP, Lenoir County Transit recently began use of new software for vehicle maintenance tracking, updated training requirements and tracking procedures, and received Board approval on a new Drug and Alcohol Policy on October 17, 2011. LCT requests that the Board formally approve the new SSPP, superseding the old plan, in order to maintain a System Safety Program Plan that is in compliance with NCDOT requirements.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Board approves the Lenoir County Transit System Safety Program Plan effective immediately.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman

3/5/12  
Date

\_\_\_\_\_  
ATTEST

3/5/12  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 3/5/12 **ITEM NO.:** 10

**RESOLUTION:** Authorizing FY 11-12 Purchase for One 2012 Ford Expedition on State Contract from Capital Ford in Raleigh, NC. Amount: \$27,350.

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the purchase of one 2012 Ford Expedition Four-Wheel Drive vehicle for the Lenoir County Emergency Services Department – EMS Division. This vehicle will be purchased off State Contract, from Capital Ford in Raleigh, NC.

**HISTORY/BACKGROUND:**

The EMS Commanders are based out of the main EMS Station located at 2404 North Queen Street in Kinston. As Shift Commanders, they are required to provide any necessary assistance to all EMS personnel stationed throughout Lenoir County; therefore, they respond to multiple calls during each shift, with the majority of those calls being driven emergency traffic – lights and siren.

As a result of their job responsibilities, the EMS Commanders put a lot of wear on their vehicles, not only responding to calls for service/assistance, but also in the general performance of their duties, ie: completing rounds, delivering supplies, checking on stations and personnel throughout the county.

The EMS Commander's vehicle is a 2008 Ford Expedition, with a current mileage of 134,749.

**EVALUATION:**

This vehicle is due for replacement and, as part of our vehicle replacement rotation, staff recommends that the County utilize a State Contract with vendor Capital Ford, located in Raleigh, NC. Staff has determined that the current vehicle is in dire need of replacement.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

mwj  
Initials

**RESOLUTION/ORDINANCE: NOW, THEREFORE, BE IT RESOLVED**

by the Lenoir County Board of Commissioners that the Lenoir County Emergency Services Department purchase one 2012 Ford Expedition XLT on a State Contract from Capital Ford in Raleigh, NC, in the amount of \$27,350.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman 3/5/12  
Date

\_\_\_\_\_  
ATTEST 3/5/12  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 03/05/2012 **ITEM NO:** 11

**RESOLUTION:** Approve an Interlocal Agreement for E-911 Consolidation with Jones County.

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

The Board is requested to approve an Interlocal Agreement between Lenoir County and Jones County for a proposed consolidation of Lenoir and Jones Counties' E-911 Communication Centers (PSAPs -public safety answering points).

**HISTORY/BACKGROUND:**

Over the past year, Lenoir and Jones County officials have been discussing the feasibility of merging the Jones County E-911 center with Lenoir County's E-911 center. The merger would also involve an upgrade of both Counties' radio systems and expansion of the primary PSAP Center in Lenoir County and the remodel and expansion of a redundant center in Jones County. Both Counties agreed that any consolidation was contingent upon the availability of grant funding for the entire project from the State E-911 Fund. Officials from both counties spoke with representatives of the NC E-911 Board to determine if grant funds were available to fund consolidation of PSAPs. State E-911 representatives confirmed that grant funds are available for consolidations and strongly encouraged the project. These grant funds are awarded on a competitive basis, considering the merit of the proposed project and availability of funds. Due to the competitive nature of the grant awards, officials from both counties determined that a consultant with expertise in PSAP consolidations should be retained. The consultant will be involved in properly writing the grant for submission to the E-911 Board, advice on the design and construction of the two PSAP facilities, and the upgrade of necessary technologies to support the consolidation project. L.R. Kimball Company was selected as the firm most qualified to complete in a timely manner the consulting duties required to move this project forward. The L.R. Kimball Company has been involved in numerous PSAP consolidations and preparing Interlocal Agreements.

**EVALUATION:**

Lenoir and Jones Counties wish to consolidate the operations of their E-911 Communication Centers. The L.R. Kimball Company was selected to provide consulting services, grant writing expertise, and technical advice for the project. The L.R. Kimball Company has assisted both counties in preparation of the Interlocal Agreement, which will define the duties and responsibilities of each county in the consolidation. Both Lenoir and Jones Counties' Attorneys have reviewed and provided input on the Interlocal Agreement. To be eligible for grant consideration an Interlocal Agreement is a requirement of the E-911 Board. To move forward with the consolidation project, both counties have agreed that grant funding must be available to pay for the entire project.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

*MW*  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners, that an Interlocal Agreement between Lenoir County and Jones County for a proposed consolidation of Lenoir and Jones Counties' E-911 Communication Centers (PSAPs-public safety answering points) be approved and be it further resolved that the Chairman of the Board is authorized to execute the agreement on behalf of Lenoir County.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_  
Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman 3/5/12  
Date

\_\_\_\_\_  
ATTEST 3/5/12  
Date

BUDGET ORDINANCE AMENDMENT: VARIOUS FUNDS  
FINANCE: \$1,163,430. INCREASE



LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST

Page 1 of 4  
FY 2011 - 2012  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
VARIOUS		VARIOUS		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b>		<b>INCREASE</b>			
10-3209-1100	2009 Tax Levy	50,000.00	10-4160-3991	Juvenile Detention	150,000.00
10-3210-1100	2010 Tax Levy	20,000.00	10-4200-1850	Unemployment Compensation	25,000.00
10-3221-1005	Video Service Tax-State	20,000.00	10-4200-4310	Lease-Postage Machine	180.00
10-3221-1006	PEG-TACC9	16,000.00	10-4200-4520	Insurance-Liability-Vehicles	5,000.00
10-3221-1007	PEG-LCBOE	16,000.00	10-4200-4560	Workers Cc	100,000.00
10-3231-1100	Local Opt SalesTax-1% Art 39	50,000.00	10-4200-6460	Concealed Weapon-DOJ	1,000.00
10-3232-1101	Local Opt SalesTax-1/2% Art 40	50,000.00	10-4201-6038	PEG-TACC9	16,000.00
10-3232-1103	Local Opt Sales Tax-1/2% Art 44	17,000.00	10-4201-6039	PEG-LCBOE	16,000.00
10-3260-1100	Tax-Motor Vehicle Rentals	8,000.00	10-4201-6034	Coop Ext-SHIIIP Grant	30.00
10-3260-1101	Heavey Equip Rental Tax	15,000.00	10-4320-3999	Contract Svcs-Med Safekeeping	400,000.00
10-3320-3301	Fines-Fire Code Violations	200.00			
10-3328-3125	Grant-HIDTA/OCDETF	7,000.00			
10-3329-3624	Grant-CoopExt-SHIIIP	30.00			
10-3329-8910	School Res Officer	2,463.00			
10-3431-4110	Sher Fees-Conceal Weapon-State	10,000.00			
10-3431-4111	Sher Fees-Conceal Weapon-Cnty	10,000.00			
10-3834-8601	Rent-Multi-purpose facility	1,200.00			
10-3834-8617	Rent-Res DevBldg-Transp	12,950.00			
10-3835-8202	Sale of Fixed Assets-Land	25,000.00			
SUBTOTAL-PAGE 1		330,843.00	SUBTOTAL-PAGE 1		713,210.00

Continued on Page 2

**Reason and Justification for Request:**

Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 11-12.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marcia H. Martin</i>	<i>2/27/12</i>	<i>Marcia H. Martin</i>	<i>2/27/2012</i>
Budget Officer Approval	Date		
<i>Michael W. Jarmen</i>			
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: VARIOUS FUNDS  
 FINANCE: \$1,163,430. INCREASE



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

Page 2 of 4  
 FY 2011 - 2012  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
General/Tire Disposal/Solid Waste	VARIOUS	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<b>INCREASE</b>		Continued from Page 1
10-3837-3110 ABC Profits	50,000.00	
10-3323-3300 Miscellaneous	10,000.00	
10-3842-8903 Filing Fees-Elections	600.00	
10-3982-9800 Indirect Costs-Transporta	12,800.00	
10-3991-9910 Fund Balance Appropriated	565,015.00	
<b>DECREASE</b>		Continued on Page 3
10-3221-1000 Cablevision Fees	-1,000.00	
10-3320-3100 Jail Fees/FICA Benefits	-74,000.00	
10-3320-3300 Fines	-100,000.00	
10-3323-3300 Court Facility Fees	-10,000.00	
10-3329-8903 Grant-Reimb-Veterans Office	-548.00	
10-3331-3100 Housing Authority	-6,500.00	
10-3831-4910 Interest on Investments	-50,000.00	
10-3834-8611 Rent-Livestock Arena	-4,000.00	
10-3834-8616 Rent-Bowen Property	-10,000.00	
SUBTOTAL-PAGE 2	382,367.00	SUBTOTAL-PAGE 2 0.00

**Reason and Justification for Request:**

Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 11-12.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	2/27/2012	<i>Martha H. Martin</i>	2/27/2012
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	2/		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: VARIOUS FUNDS  
FINANCE: \$1,163,430. INCREASE



LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST

Page 3 of 4  
FY 2011 - 2012  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
General/Tire Disposal/Solid Waste	VARIOUS	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title <span style="float: right;">Continued from Page 2</span>
<b>INCREASE</b>		<b>INCREASE</b>
11-3987-9804 Refunds	110,000.00	11-4200-1832 Administrative Costs 110,000.00
14-3981-8201 Sale of Vehicles	1,200.00	14-4200-5810 Capital Reserve 1,200.00
15-3320-1000 Forfeited Drug Proceeds	100,000.00	15-4316-5100 Capital Outlay-Equipment 75,050.00
16-3320-2000 Controlled Substance Tax	20,000.00	16-4317-5999 Capital Outlay < \$5,000 10,000.00
23-3472-4011 Grant-Tire Disposal	8,550.00	23-4961-6901 Tire Disposal - Contract 8,550.00
<b>DECREASE</b>		
15-3991-9910 Fund Balance Appropriated	-24,950.00	
16-3991-9910 Fund Balance Appropriated	-10,000.00	
<b>SUBTOTAL-PAGE 3</b>	<b>204,800.00</b>	<b>SUBTOTAL-PAGE 3</b> <span style="float: right;">204,800.00</span>
<b>TOTAL</b>		<b>TOTAL</b>

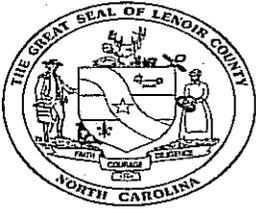
Continued on Page 4

**Reason and Justification for Request:**

Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 11-12.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marcia A. Martin</i>	<i>2/27/2012</i>	<i>Marcia A. Martin</i>	<i>2/27/2012</i>
Budget Officer Approval	Date		
<i>Mitchell W. [Signature]</i>	<i>3/1/12</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: VARIOUS FUNDS  
 FINANCE: \$1,163,430. INCREASE



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

Page 4 of 4

FY 2011 - 2012  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
General/Tire Disposal/Solid Waste		VARIOUS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>INCREASE</b>		Continued from Page 3
22-3452-3603	Rural Gen Public-Ticket Sales	3,000.00	22-4510-1260	Salaries/Wages-Part-Time	147,900.00
22-3452-3615	Grant-ARRA Fed Stimulus(Pr Yr)	45,770.00	22-4510-1810	Employer-FICA	9,170.00
22-3452-5101	Loop Fares	45,000.00	22-4510-1811	Employer-Medicare	2,150.00
22-3452-5102	DSS Trips	110,000.00	22-4510-2500	Gas/Oil	60,450.00
223452510	Council on Aging Trips	40,000.00	22-4510-4130	Rent	12,950.00
22-3452-5104	Vocational Rehab Trips	50.00	22-4510-4810	Indirect Costs to Gen Fund	12,800.00
22-3452-5108	EDTAP-Additional Fares	1,400.00			
22-3842-8900	Miscellaneous	200.00			
SUBTOTAL-PAGE 4		245,420.00	SUBTOTAL-PAGE 4		245,420.00
<b>TOTAL</b>		<b>1,163,430.00</b>	<b>TOTAL</b>		<b>1,163,430.00</b>

**Reason and Justification for Request:**

Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 11-12.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha N. Martin</i>	2/27/2012	<i>Martha N. Martin</i>	2/27/2012
Budget Officer Approval	Date		
<i>Michael W. Jarmon</i>	2/1/12		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 3/5/12 ITEM NO.: 13

**RESOLUTION:** Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Lenoir County JCPC</b> 1 <sup>st</sup> Appearance	***See Attachment A	March 2014
<b>Lenoir County Health Board</b> 1 <sup>st</sup> Appearance	Joan Bannerman	March 2015
<b>Lenoir County Board of Equalization and Review</b> 1 <sup>st</sup> Appearance	Edward R. Smith (appointment) William H. Howard (re-appointment)	March 2015
<b>Community Advisory Committee – Nursing Home/Adult Care Home</b> 2 <sup>nd</sup> Appearance	Mallie B. Stocks	February 2014

**CURRENT VACANCIES:**

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist

Lenoir County Planning Board – Districts One (1), Four (4)

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Lenoir County JCPC</b> 1 <sup>st</sup> Appearance	***See Attachment A	March 2014
<b>Lenoir County Health Board</b> 1 <sup>st</sup> Appearance	Joan Bannerman	March 2015
<b>Lenoir County Board of Equalization and Review</b> 1 <sup>st</sup> Appearance	Edward R. Smith (appointment) William H. Howard (re-appointment)	March 2015
<b>Community Advisory Committee – Nursing Home/Adult Care Home</b> 2 <sup>nd</sup> Appearance	Mallie B. Stocks	February 2014

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman

3/5/12  
Date

\_\_\_\_\_  
ATTEST

3/5/12  
Date

## Attachment A

<b>Lenoir County JCPC Re-Appointments</b>	
<b><u>Current Member/Applicant</u></b>	<b><u>Term Expiration</u></b>
Linda Sutton	March 2014
Jackie Brown	March 2014
Phyllis Greene	March 2014
Imelda J. Pate	March 2014
June S. Cummings	March 2014
Joey Huff	March 2014
Merwyn K. Smith	March 2014
Christy Ann Smith	March 2014
Jill N. Croom	March 2014
Tara Taylor	March 2014
Joe Testino	March 2014
Suzanne Lane Nix	March 2014
Ella Moore Clarke	March 2014
Glenn Elmore	March 2014
Wanda Hall Jordan	March 2014
Beth Heath	March 2014
Monica Williams	March 2014
Corey Lawson	March 2014
Bill Johnson	March 2014
Colleen Kosinski	March 2014