

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, MARCH 15, 2010 – TIME: 4:00 P.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION: None Scheduled**

- |    |  |        |
|----|--|--------|
| 1. | <b>Items from Chairman/Commissioners: 5 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>         | Jarman |

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |  |                            |
|----|--|----------------------------|
| 3. | Approval of Minutes: Regular Board Meeting: March 1, 2010<br>Closed Session Meeting: March 1, 2010   | Hall/Jarman<br>Hall/Jarman |
| 4. | Budget Ordinance Amendment: General Fund: Non-Departmental: \$2,454: Increase                        | Jarman/Martin              |
| 5. | Budget Ordinance Amendment: General Fund: Health (Adult Health Program)<br>\$2,956: Increase         | Huff/Martin                |
| 6. | Budget Ordinance Amendment: General Fund: Health (Environmental Health Program) \$5,240.75: Increase | Huff/Martin                |

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 25 Min.**

- |     |  |               |
|-----|--|---------------|
| 7.  | Budget Ordinance Amendment: Transportation Fund: Operations: \$112,782: Increase   | Powell/Martin |
| 8.  | Budget Ordinance Amendment: Solid Waste Fund: Landfill: \$240,000: Increase  | Miller/Martin |
| 9.  | Budget Ordinance Amendment: General/Capital Projects Fund: Sanderson Gas Line Project: \$435,000: Increase   | Jarman/Martin |
| 10. | Resolution Authorizing the Award of Three Contracts for Demolition Services for the 2009 CDBG Scattered Site Project: \$8,505                                  | Jarman/Martin |
| 11. | Resolution Approving Acceptance and Execution of Contract for Independent Audit Services per Proposal Dated February 23, 2010: Fiscal Year 2009-2010: \$41,800 | Jarman/Martin |
| 12. | Authorizing Resolution by the Board of Commissioners of Lenoir County: NC Economic Infrastructure Program  | Jarman/Martin |
| 13. | Grant Project Budget Ordinance: Sanderson Farms, Inc.  | Jarman/Martin |

**APPOINTMENTS: 5 Min.**

- |     |   |      |
|-----|---|------|
| 14. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Hall |
|-----|---|------|

**PUBLIC HEARING/RESOLUTION: 10 Min.**

- 15. Public Hearing on the Proposed Lenoir County Community Transportation Program Application Powell/Martin
- 16. Resolution Approving the Community Transportation Program Grant Application for FY 2010-2011: \$297,905 Administrative: \$231,225 Capital Powell/Martin

**OTHER ITEMS: 10 Min.**

- 17. **Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**

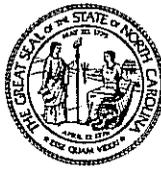
**ADJOURN**

**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** March 15, 2010  
**SUBJECT:** Items of Interest

1. Acceptance of Bids on Property
2. Report: Legislative Leaders Form ABC Reform Study Committee
3. February 2010: Lenoir County Inspections: Permit/Inspection Report
4. Minutes: February 18, 2010: Kinston/Lenoir County Parks and Recreation Commission
5. Reminder – March 25<sup>th</sup>: 4:00 p.m. City Hall: Ethic's Webinar

Property Owned by Lenoir County to be Sold at Auction - October 2009

NC Pin Number	Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Bid Amount	Recommendation
4525-1554-9574	11324	510	Thompson St	Kinston	Y	Tax Foreclosure	\$ 2,016.85	\$ 1,517.96	\$ 2,257.00	\$ 500.00	No
4525-1972-2289	26606		Bagby Alley	Kinston	N	Tax Foreclosure			\$ 750.00	\$ 350.00	Yes
4525-1972-3219	9760		Bagby Alley	Kinston	N	Tax Foreclosure	\$ 41.58	\$ 2,575.24	\$ 750.00	\$ 350.00	Yes



NORTH CAROLINA GENERAL ASSEMBLY

***Legislative leaders form ABC reform study committee***  
**Group to examine alcoholic beverage control structure, effectiveness, ethics**

**Raleigh** – A new General Assembly study committee will examine the state’s alcoholic beverage control system and discuss ways to reform it, legislative leaders said Thursday. The Joint Study Committee on Alcoholic Beverage Control, comprised of legislators and a cross-section of public members representing various perspectives, will make recommendations to the General Assembly prior to the legislative session that begins in May. Senator Don Vaughan of Guilford County and Representative Ray Warren of Alexander County will Co-Chair the Committee.

“Our ABC system needs to evolve just like any other business,” Speaker Hackney said. “We need to determine how best to make these changes and bring our system in line with modern-day standards of ethics and transparency.”

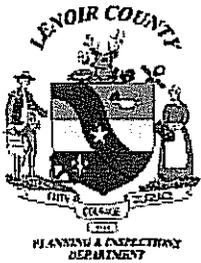
“We already know that we need more accountability and ethics reform in the ABC system. What we need to explore further is what is working now and what we can improve,” Senator Basnight said.

The Committee will consider the following issues:

- The report of the North Carolina General Assembly Program Evaluation Division on the effectiveness of the ABC system, and its recommended improvement options for the system.
- The need for Statewide consistency and uniformity in ABC structures, rules, and ethics standards.
- The current compensation structure for both State and local ABC board members and employees and making recommendations for any salary limitations or oversight that might be needed.
- The governance structure of local ABC boards, the geographical proximity of local ABC boards, and making recommendations for any changes or reforms.
- The amount and distribution of revenues from the current ABC system.
- Ethics rules that are currently applicable to ABC Board members and employees, and making recommendations for any ethics rules that should be applied.
- The oversight and accountability of ABC boards, and making recommendations for any increase in oversight or procedures in order to increase accountability.
- Whether additional gubernatorial authority over ABC Boards and employees, including the power to remove employees, should be granted.
- The issue of privatization of the ABC system, and making recommendations as to the advisability of privatization and any potential savings to the State.

<b>President Pro Tempore Appointments</b>	<b>Speaker of the House Appointments</b>
Senator Don Vaughan, Co-Chair	Representative Ray Warren, Co-Chair
Senator Charlie Albertson	Representative Larry M. Bell
Senator Stan Bingham	Representative James W. Crawford, Jr.
Senator Dan Blue	Representative Pryor Gibson
Senator Dan Clodfelter	Representative Dewey L. Hill
Senator Fletcher Hartsell	Representative Marvin W. Lucas
Senator Linda Garrou	Representative Edgar V. Starnes
Senator Steve Goss	Representative Fred F. Steen, II
Chief Tim Adams, Gastonia Police, Gaston County	Ronald Bogle, retired Judge of Superior Court, Orange County
Edward Cook, Harris-Teeter Supermarkets, Mecklenburg County	Karen Gottovi, former House member who served New Hanover County, Wake County
Howard Hunter, III, County Commissioner, Hertford County	Walter Harris, Chair of Chatham County ABC Board, Chatham County
Mayor Eddie Maynor, Hope Mills, Cumberland County	Edward Holmes, former House member who served Chatham County, Orange County
Paul Powell, Beer and Wine Wholesalers Association, Guilford County	Bill Hurley, former House member, Cumberland County
Fields Scarborough, Dare County ABC Board, Dare County	Peggy Richmond, Business owner, Orange County

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**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**FEBRUARY 2010**

**PERMITS ISSUED: 103**

**PERMITS VALUE: \$ 900,230**

**PERMIT FEES: \$ 6,834**

**SINGLE FAMILY DWELLINGS: 2**

**MOBILE HOMES: 8**

**COMMERCIAL: 0**

**ADDITIONS: 3**

**ELECTRICAL: 38**

**PLUMBING: 13**

**MECHANICAL: 23**

**OTHER: 16**

**TOTAL INSPECTIONS: 241**

Printed: 03-01-2010

Lenoir County  
PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Code Prms	Valuation	Designated period: 02/01/10 to 02/28/10		[Prior period: 02/01/09 to 02/28/09]	
		Fees Paid	Units	Prms	Valuation
<b>NEW RES. HOUSEKEEPING - LENOIR COUNTY</b>					
* Single Family Houses Detached	101B	1	450,000.00	0	1
* Single Family Houses Attached	102B		.00	0	0
* 2 Family Building	103B		.00	0	0
* 3 and 4 Family Buildings	104B		.00	0	0
* 5 or More Family Buildings	105B		.00	0	0
* TOTAL INFORMATION 101-105	109B		.00	0	0
<b>NEW RESIDENTIAL NON-HOUSEKEEPING BL:</b>					
* Hotels, Motels & Tourist Cabins	213B		.00	0	0
* Other Non-Housekeeping Shelter	214B		.00	0	0

<b>NEW NON-RESIDENTIAL BUILDINGS:</b>					
* Amusement, Social, & Recreational	318B		.00	0	0
* Churches & Other Religious	319B		.00	0	0
* Industrial	320B		.00	0	0
* Pring Garages (Blds & Open Decked)	321B		.00	1	18,010,000.00
* Service Stations & Repair Garages	322B		.00	0	26,000.00
* Hospitals & Institutional	323B		.00	0	.00
* Offices, Banks, & Professional	324B		.00	1	345,000.00
* Public Works & Utilities	325B		.00	0	.00
* Schools & Other Educational	326B		.00	3	6,012,550.00
* Stores & Customer Services	327B		.00	0	18,108.00
* Other Non-Residential Bldgs	328B		.00	0	.00
* Structures Other than Buildings	329B		.00	0	.00

<b>ADDITIONS, ALTERATIONS, &amp; CONVERSION</b>					
* Residential	434B	3	40,000.00	1	7
* Non-Residential & Non-Housekeeping	437B		.00	0	0
* Adds of Res. CP/Garages(Atch/Detc)	438B		.00	0	0
<b>DEMOLITIONS AND RAZING OF BUILDINGS:</b>					
* Single Family Houses (Atch/Detach)	645B		.00	0	0
* 2 Family Buildings	646B		.00	0	0
* 3 & 4 Family Buildings	647B		.00	0	0
* 5 or More Family Buildings	648B		.00	0	0
* All Other Buildings and Structures	649B		.00	0	0

TOTALS FOR PERMITS THIS PAGE		4	490,000.00	1	15	24,875,450.00	20,460.00	0
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Lenoir County  
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 03-01-2010

Designated period: 02/01/10 to 02/28/10] [Prior period: 02/01/09 to 02/28/09]  
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

MOBILE/MODULAR OFFICE/CLASSROOM																				
*MOBILE OFFICE	740B	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0
*MODULAR CLASSROOM	750B	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0
*MODULAR OFFICE	730B	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:																				
*ELECTRICAL	800B	38	32,100.00	1,906.00	5	37	67,600.00	2,284.00	0											
*PLUMBING	810B	13	11,550.00	650.00	3	10	31,900.00	1,048.00	0											
*HEATING/ AIR CONDITIONING	820B	23	71,450.00	1,185.00	5	20	61,950.00	1,007.00	0											
*INSULATION	830B	5	5,065.00	250.00	2	2	7,600.00	100.00	0											
*TEMPORARY POLE	840B	2	1,500.00	100.00	0	1	750.00	50.00	0											
RESIDENTIAL ACCESSORY STRUCTURES																				
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	0	.00	.00	0											
MISCELLANEOUS:																				
*CHANGE OF OCCUPANCY	910B		.00	.00	0	0	.00	.00	0											
*INSPECT DWELLING	920B		.00	.00	0	0	.00	.00	0											
*TENTS	930B		.00	.00	0	0	.00	.00	0											
*SATELLITE DISH	940B		.00	.00	0	0	.00	.00	0											
*AWNING	950B		.00	.00	0	0	.00	.00	0											
*EXTRA INSPECTIONS	960B	9	950.00	490.00	1	13	10,300.00	640.00	0											
*FIRE PROTECTION SPRINKLER SYSTEM	966B		.00	.00	0	1	50,000.00	.00	0											
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0											
*SIGN	980B		.00	.00	0	1	5,000.00	250.00	0											
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0											
*SWIMMING POOL	990B		.00	.00	0	0	.00	.00	0											
*TANKS	995B		.00	.00	0	0	.00	.00	0											
MOBILE HOMES																				
*SINGLE WIDE MOBILE HOME	700B	6	73,365.00	550.00	3	10	88,910.00	1,750.00	0											
*DOUBLE WIDE MOBILE HOME	710B	2	72,750.00	250.00	0	5	295,500.00	725.00	0											
*MODULAR HOME	720B	1	141,500.00	328.00	0	1	143,000.00	360.00	0											

TOTALS FOR PERMITS ABOVE (incl. pg 1) 103 900,230.00 6,834.00 20 116 25,637,960.00 28,674.00 0  
 Totals of other permits in the period .00 .00 0 .00 .00 0

TOTAL FOR ALL PERMITS IN THE PERIOD 103 900,230.00 6,834.00 20 116 25,637,960.00 28,674.00 0

Summary of Inspection Results by Inspector ID For the period 02/01/10 through 02/28/10

This Report was printed on Monday, March 01, 2010

Lenoir County

Item Totals for Inspector ID

GO 124  
GOVM 1  
VM 116

241 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	REQUIRED
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	REQUIRED
241	206	173	33	35	32	3		36
	85	84	16	15	91	9		15

<----- Inspections -----> <-----> Re-Inspections -----> Based On # Activities

**MINUTES**  
**KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING**  
**FEBRUARY 18, 2010**  
**6:30 P.M.**  
**ADMINISTRATIVE OFFICE**

**MEMBERS PRESENT**

<b>Bill McMahon</b>	<b>Chuck Blake</b>
<b>Sue Ellen Maddux</b>	<b>Christi Fillippeli</b>
<b>Jill Croom</b>	<b>Will Barker</b>
<b>Keith King</b>	<b>Garland Nobles, Jr.</b>
<b>Joel Smith</b>	<b>John Jones</b>

**MEMBERS ABSENT**

**Ricky Killinger**  
**Christopher Bradshaw, Jr.**  
**Matt Sullivan**  
**Darrell Parrish**

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The commission was called to order by the Chairman, Mr. Bill McMahon. The December, 2009 minutes were unanimously approved.

Motion - Smith; Second - Jones; Vote - Unanimous.

The January, 2010 minutes were unanimously approved.

Motion - Barker; Second - Jones; Vote - Unanimous.

The commission approved a request from Apostle Walter Parker to use Southeast Park for his annual "Lift Up Jesus Ministries" from June 1, 2010 until school re-opens.

Motion - Barker; Second - Maddux; Vote - Unanimous.

The attendance policy that is included in the commission's bi-laws were discussed. According to the bi-laws, members of the commission must attend a minimum of eight (8) regular monthly meetings in a calendar year, unless a valid excuse is presented, such as sickness, death of a family member or business commitments. An attendance chart was distributed to commission members at their January, 2010 meeting which included last year's attendance records from January 1, 2009 through December 31, 2009.

The commission formed a Nominating Committee to recommend the commission's Chairperson and Vice-Chairperson for 2010. The committee consists of: Christi Fillippeli, Jill Croom and Chuck Blake. This committee will be presenting their recommendations at the March commission meeting.

The commission was updated on the Golden LEAF grant and the Woodmen Community Center. Bill Ellis informed the commission that even though the Woodmen Community Center was voted #1 overall, there will be a delay on funding it and the school system's project. Mr. Ellis informed the commission that he will be meeting with representatives from the board again on March 2<sup>nd</sup> to further discuss pending issues and to answer questions from the board members. The final vote on the above two projects will be the first week in April. Mr. Ellis also informed the commission that Woodmen of the World has hired a local attorney, Mr. Rick Landis to work on this project and everything should be closed within the next 30 to 45 days. Mr. Ellis also informed the commission that he would like to move the Recreation Department's Administrative offices to the new site and would like to move the maintenance department to the vacant Grainger Stadium warehouse.

Mr. Ellis asked for the commission's recommendation concerning partnering with the local Boys and Girl's Club. The club no longer has its long time sponsor and has temporarily had to close its doors. Mr. Ellis informed the commission that Martin C. Freeman could be used as a location and the Boys and Girl's Club offices could be moved to the center. In return, the Boys and Girl's Club could take over teaching swimming lessons to youth at Holloway and Emma Webb pools during the summer. The department would not take over the Boys and Girl's Club's activities. Cluck Blake commented that even though he was a big advocate of the Boys and Girl's Clubs, he recommended looking more at what we are being asked to do. He does not want the Recreation Department to end up spending money on their salaries and programs. He also recommended putting together a committee consisting of members between the Recreation Department and the Boys and Girl's Club board members to discuss further recommendations. Garland Nobles is concerned about the Boys and Girl's Club funding and thinks that the Recreation Department, along with Lenoir County Schools, City Council and County Commissioners need to look at the entire picture and try as a group to come up with a solution. A committee was formed which consists of Bill McMahan, Jill Croom, Garland Nobles, Joel Smith and JJ Jones. The committee will be asked to tour Martin C. Freeman on Friday, February 19<sup>th</sup> with some of the Boys and Girl's Club board members.

The commission was asked for recommendations for commission member replacements whose terms will expire in March, 2010. The bi-laws concerning the length of term a commission member can serve was discussed. According to the bi-laws, a member of the commission may not serve more than two (2) consecutive terms on the commission, which consist of three (3) years each. Ex-officio members serve two year terms and are appointed by the City Council and the Lenoir County School Board. Commission members felt that rotating members every six years gives new blood to a board or commission and recommended not changing the bi-laws, even though he knows certain members are an asset. It was decided not to make a motion to change the length of term in the bi-laws or extending the terms of members whose terms have expired.

Bill Ellis informed the commission that the department was approached to form a Super Series league that would be associated with AAU baseball. He asked the commission to think about it for the next meeting and it would be included on the agenda for further discussion.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary  
Kinston/Lenoir County Parks & Recreation Commission

**MINUTES  
LENOIR COUNTY BOARD OF COMMISSIONERS  
March 1, 2010**

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, March 1, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Mr. Harold Thomas, DuPont Plant Manager, addressed the Board. Mr. Thomas stated DuPont has resided in Lenoir County since March 1953; the company is very proud to be part of the community. The Kinston DuPont plant was the 1<sup>st</sup> polyester plant in the United States employing 3,600 people. Today those numbers have dropped to 200, but the company is looking for growth opportunities. DuPont has invested \$47 million in the Kinston Plant since 2008 in the creation of a polymer called Sorona. Sorona is a bio-tech product that is stain resistant and reusable. Sorona makes carpet, clothing and many other products. The plant has been making products for Toyota for three (3) years for its hybrid vehicles. Mr. Thomas stated the plants primary customer is Mohawk Industries; Mohawk manufactures carpet and flooring material. DuPont is in discussions with Mohawk to locate their "spinning" equipment at the Kinston location. This expansion could bring 600 more jobs to the local economy. Mr. Thomas stated there is plenty of room on the 654-acre site and the site would fully accommodate Mohawk Industries. The company will also invest \$5.4 million to switch from coal to natural gas. They will be investing an additional \$12 million to remove obsolete equipment to make room for further growth possibilities. Mr. Thomas noted that Mr. Pope and Mr. Jarman have been great to work with and are the major reason why DuPont has remained in Kinston. Mr. Thomas extended an invitation for the Board to tour the facility at any time. The Board thanked Mr. Thomas for his report.

Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated a residential care facility reported multiple cases of the Norovirus two weeks ago. The Norovirus is a disease also known as stomach flu or viral gastroenteritis. Twenty-one residents at the facility became ill; residents were taken to the hospital and local doctor's offices. The illness must run its course before one can feel relief. Hand washing is a must to control/prevent the spread of the diseases. Mr. Graham asked about obstetrician care at the Health Department. Mr. Huff stated Kinston Ob operated by Dr. Samuel Gilmore and Dr. Mike Brooks will be closing after July 1, 2010. This will make Kinston Community Health Center (KCHC) the only clinic offering obstetric services in Lenoir County. The Health Department has yet to contract with KCHC for obstetric service.

## **ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Item No. 1 was Items from the Chairman and Members of the Board. Mr. Graham stated he and several Board members received phone calls last week regarding the recognition of the Kinston High Football Team. There was a concern the Board was not treating all schools fairly in receiving county recognition. Mr. Graham stated the Board does not have a policy in place for the recognition of achievements. Mr. Graham asked Board members if a policy was necessary. After a brief discussion, Board members concluded the county has always and will continue to have an “open door” policy for recognition and achievements.

Mr. Graham presented the Board with a Proclamation for Developmental Disabilities Awareness Month. Upon a motion by Mr. Graham and a second by Mr. Stroud, the proclamation was unanimously approved.

## **ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman informed the Board of the webinar for Ethics training on March 25<sup>th</sup>; the City Council will be taking the class and have invited the Board to join them. The webinar will start at 4:00 p.m.; the Board agreed to attend.

## **CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board approved the Consent Agenda.

- |  |                |
|--|----------------|
| 3. Approval of Minutes: Regular Board Meeting: February 15, 2010                               | Hall/Jarman    |
| 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein              | Parrish/Martin |
| 5. Budget Ordinance Amendment: General Fund: Health: (WIC Program State):<br>\$1,507: Increase | Huff/Martin    |

## **BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

Item No. 6 was a Budget Ordinance Amendment: General Fund: Non-Departmental: \$45,000 Increase. Ms. Martin stated the amendment budgets funds from the Fund Balance of the General Fund to cover unanticipated property tax refunds and costs associated with the sale and transfer of foreclosed properties to the new owners. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: DSS: \$102,641: Increase. Mr. Jack Jones, Social Services Director, stated the amendment was a line item adjustment to reflect additional allocations received. No County match is required. Upon a motion by Ms. Brown and second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. Mr. Jarman stated in accordance with procedures set forth in N.C. General Statute 160A-269, County Administration is requesting the approval of the Board to sell the following listed properties through the negotiated offer and upset bid process. The sale of these properties will return them to private owners and add them once again to the tax scrolls. Mr. Griffin noted the properties on Tampa Street are in the flood zone of Kinston. Mr. Griffin stated bidders should be notified that they will not be able to build anything on the lots due to the 100 Year Flood Plain. Mr. Jarman stated administration will check out the properties before bids are accepted. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing the Award of a Contract for Asbestos Abatement Services for the 2009 CDBG Scattered Site Project: \$1,500. Ms. Martin stated Lenoir County was awarded \$400,000 for the CDBG Scattered Site project on November 6, 2009. This project would allow the clearance of existing dilapidated dwellings and the replacement of those dwellings in different areas of the County. Bids were taken for the abatement of asbestos of one structure on February 22, 2010. Enviro Assessments East, Inc. was the lowest responsible bidder at a cost of \$1,500. Upon a motion by Ms. Brown and a second by Mr. Humphrey, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing the Award of Three Contracts for Demolition Services for the 2009 CDBG Scattered Site Project: \$8,505. Ms. Martin stated Lenoir County was awarded \$400,000 for the CDBG Scattered Site project on November 6, 2009. This project will allow the clearance of existing dilapidated dwellings and the replacement of those dwellings in different areas of the County. Bids were taken for the demolition of three structures on February 1, 2010. The contracts will specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator. Mr. Davis stated he did not feel comfortable allowing a company to bid on county projects if they owed money to the county or were under some type of garnishment. Mr. Davis asked the Board to table the item until a policy could be put in place. Mr. Jarman stated he would need guidance from the Board in drafting the policy. The item was tabled until the policy could be drafted.

Item No. 11 was a Resolution Authorizing Emergency Replacement of a 10-Ton Heating and Air Conditioning Compressor located at the Cooperative Extension Building: Ed Phillip's, Inc.: \$3,231. Mr. Mike Wiggins, Maintenance Coordinator, addressed the Board. Mr. Wiggins stated the large meeting room in the Cooperative Extension Building (capacity of approximately 125) is without heating and air conditioning. Ed Phillips, Inc. is familiar with the system and can replace the compressor in a timely manner. The price of a new 10-ton unit is over \$10,000, it would require a longer lead time for ordering, and would require extensive demolition to the interior ceiling and walls to remove the old unit. Replacement of the compressor in this unit was recommended by the contractor. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 11 unanimously approved.

**APPOINTMENTS**

Item No. 12 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Lenoir Memorial Hospital Board of Directors</b> 2 <sup>nd</sup> Appearance	Mr. Clifton Harrison (Primary) Mr. B. Holton Harrison (Alternate)	January 2014 <b>M: Brown</b> <b>S: Sutton</b>
<b>Home &amp; Community Block Grant Advisory Committee</b> 1 <sup>st</sup> Appearance	Terrence Body	March 2013

**CURRENT VACANCIES**

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Gritton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

**CLOSED SESSION**

Upon a motion by Ms. Brown and a second by Mr. Stroud, and unanimous approval, closed session was entered at approximately 10:30 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. Mr. Mark Pope, Economic Development Director addressed the Board regarding an economic development issue. The Board took no action during closed session. Upon a motion by Mr. Graham and a second by Mr. Stroud, the Board moved out of closed session at 10:57 a.m.

**OPEN SESSION AND ADJOURNMENT**

Upon a motion by Mr. Graham and a second by Mr. Stroud Open Session re-convened at 10:57 a.m. Mr. Pope discussed economic development issues with the Board; no action was taken. The Board adjourned at 10:58 a.m.

Respectfully submitted,



Lashanda A. Hall  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

Item No. 4

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:  
NON-DEPARTMENTAL:\$2,454. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

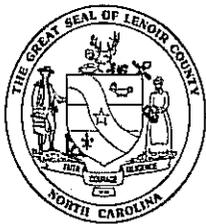
Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	NON-DEPARTMENTAL	VARIOUS
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>
<b>REVENUES</b>		<b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u> 10-3842-8900 MISCELLANEOUS	2,454.00	<u>INCREASE</u> 10-4200-4311 POSTAGE BY PHONE/SUPPLIES 2,454.00
Total	2,454.00	Total 2,454.00

**Reason and Justification for Request:**  
BUDGET AMENDMENT TO APPROPRIATE FUNDS RECEIVED FROM PITNEY BOWES ON 2/26/2010. IN FISCAL YEAR 2008-09, THE COUNTY CHANGED VENDORS FOR POSTAGE MACHINE AND SUPPLIES. AT THE TIME OF THE TRANSFER, THERE WAS A BALANCE OF \$2,453.45 OF UNEXPENDED POSTAGE LEFT IN THE POSTAGE MACHINE. THIS CHECK IS THE REFUND OF THOSE FUNDS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Marti</i>	2/26/10	<i>Martha H. Marti</i>	2/26/10
Budget Officer Approval	Date		
<i>Michael W. Brown</i>	3/1/10		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 20092010  
 Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
<u>Family Planning (State)</u> 10-3502-3300	2,956.00	<u>Adult Health Program</u> 10-5150-2390 Medical Supplies			2,956.00
Total	2,956.00	Total			2,956.00
<b>Reason and Justification for Request:</b> Additional state funding provided to support Family Planning Program					
Department Head Approval		Date		Finance Officer Approval	
Date		Date		Date	
✓ [Signature]		2/26/10		[Signature]	
Budget Officer Approval		Date		Date	
Date		Date		Date	
[Signature]		3/1/10			
Board Approval (When Applicable)		Date		Date of Minutes	
Date		Date		Date	



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009-2010  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>INCREASE</b>		
<u>ENVIRONMENTAL HEALTH (State)</u>			<u>ENVIRONMENTAL HEALTH TRAVEL</u>		
10-3518-3301		\$ 5,240.75	10-5180-3110		\$ 5,240.75
Total		\$ 5,240.75	Total		\$ 5,240.75
<b>Reason and Justification for Request:</b>					
Additional state funding allotted to reimburse Health Department for being in compliance with mandated inspections of food and lodging establishments.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>[Signature]</i>		3/2/10	<i>Marta H. Martin</i>		3/4/10
Budget Officer Approval		Date			
<i>Michael G. Jarmon</i>		3/10/10			
Board Approval (When Applicable)		Date	Date of Minutes		

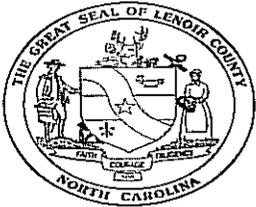
Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 7

BUDGET ORDINANCE AMENDMENT: TRANSPORTATION FUND: OPERATIONS: \$112,782. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRANSPORTATION		OPERATIONS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
22-3991-9910 FUND BALANCE APPROPRIATED	112,782.00	22-4510-5100 CAPITAL OUTLAY - EQUIPMENT	112,782.00		
Total	112,782.00	Total	112,782.00		

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE FUND BALANCE FROM THE TRANSPORTATION FUND. IN FY 08-09, THREE (3) VANS WERE ORDERED FROM 2008-2009 FUNDS. THE VANS WERE RECEIVED AFTER THE NEW FISCAL YEAR HAD BEGUN. EVEN THOUGH THE REIMBURSEMENT FROM THE STATE WAS RECEIVED IN FY 08-09. THIS BUDGET AMENDMENT WILL COVER THAT EXPENDITURE IN THIS FISCAL YEAR.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Jay R. Byrd</i>	2/26/10	<i>Martha H. Martin</i>	2/26/10
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	3/1/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: SOLID WASTE FUND: LANDFILL: \$240,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

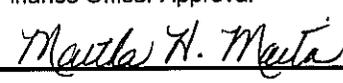
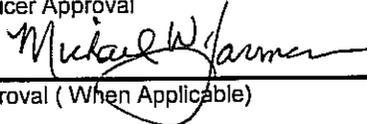
Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SOLID WASTE		LANDFILL		VARIOUS	
<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>			
66-3991-9910	RETAINED EARNINGS-APPROPRIA	240,000.00	66-4720-1260	SALARIES & WAGES-TEMPORAR*	120,000.00
			66-4720-6900	CONTRACTED SERVICES	120,000.00
Total		240,000.00	Total		240,000.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE FUND BALANCE FROM THE SOLID WASTE FUND TO COVER THE INCREASE IN EXPENDITURES DUE TO HIRING THE SCALE HOUSE ATTENDANTS AND CONTRACTING WITH WASTE INDUSTRIES TO HAUL MUNICIPAL SOLID WASTE TO SAMPSON COUNTY UNTIL OUR MSW CELL #2 CAN BE CONSTRUCTED.

Department Head Approval 	Date 3/16/10	Finance Officer Approval 	Date 3/11/10
Budget Officer Approval 		Date	
Board Approval ( When Applicable)		Date	Date of Minutes

Item NO. 9

BUDGET ORDINANCE AMENDMENT: GENERAL/CAPITAL PROJECTS FUND: SANDERSON GAS LINE PROJECT: \$435,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL CAPITAL PROJECTS		TRANSFER-OTHER FUNDS SANDERSON GAS LINE		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
43-3915-9103	TRANSFER FROM GENERAL FUND	435,000.00	43-8155-1000	ADMINISTRATION	55,400.00
			43-8155-1990	ARCHITECT/ENGINEER	379,600.00
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	435,000.00	10-9800-8519	TRNSF TO CAP PROJ-GAS LINE	435,000.00
Total		435,000.00	Total		435,000.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE GENERAL FUND FUND BALANCE TO INITIATE WORK ON THE GAS LINE PROJECT FOR HWY 70 WEST INDUSTRIAL PARK. ON FEBRUARY 1, 2010, THE BOARD OF COMMISSIONERS APPROVED A CONTRACT WITH MA ENGINEERING CONSULTANTS IN THE AMOUNT OF \$378,151.21. ON FEBRUARY 15, 2010 THE BOARD ALSO APPROVED AN ADMINISTRATION CONTRACT WITH RSM HARRIS ASSOC IN THE AMOUNT OF \$55,000. THIS BUDGET AMENDMENT WILL ALLOW WORK TO BEGIN ON THIS PROJECT WHILE WAITING FOR GRANT APPROVAL. PER LETTER DATED 2/26/2010 FROM STEWART DICKSON WITH THE DEPARTMENT OF COMMERCE, THESE FUNDS WILL BE REIMBURSEABLE BY THE GRANT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha A. Meeter</i>	<i>3/9/10</i>	<i>Martha A. Meeter</i>	<i>3/9/10</i>

Budget Officer Approval	Date

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 03/15/10 **ITEM NO.:** 10

Resolution Authorizing the Award of Three Contracts for Demolition Services for the  
2009 CDBG Scattered Site Project: \$8,505

**SUBJECT AREA:** COMMUNITY DEVELOPMENT

**ACTION REQUESTED:**

Award contracts to the lowest, qualified bidders for the services of a demolition contractor in the 2009 Community Development Block Grant Scattered Site Project:

**HISTORY/BACKGROUND:**

Lenoir County was awarded \$400,000 for the CDBG Scattered Site project on November 6, 2009. This project will allow the clearance of existing dilapidated dwellings and the replacement of those dwellings in different areas of the County. Bids were taken for the demolition of three structures on February 1, 2010. The contracts will specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator.

**EVALUATION:**

On February 1, 2010, bids were received from three demolition contractors for the demolition of three structures. The bids that were received are on the attached Bid Recap Sheet. The following contractors are recommended.

2325 Rouse Rd Ext., Kinston	Rick Bostic Constr/Demo.	\$2,925.00
5951 Church Rd., LaGrange	Rick Bostic Constr/Demo	\$3,330.00
114 Phillips St., LaGrange	Charles Hughes Constr.	\$2,250.00

The recommendation for award is to the lowest qualified bidders.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that:

The contracts for demolition of the three structures in the 2009 CDBG Scattered Site Project be awarded and executed by the Lenoir County Manager with

2325 Rouse Rd. Ext., Kinston	Rick Bostic Constr/Demo	\$ 2,925.00
5951 Church Rd., LaGrange	Rick Bostic Constr/Demo	\$3,330.00
114 Phillips St., LaGrange	Charles Hughes Constr..	\$ 2,250.00
Funding Source	46-4960-5800	\$ 8,505.00

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman 03/15/10

\_\_\_\_\_  
ATTEST 03/15/10  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 03/15/10 **ITEM NO.** 11

Resolution Approving Acceptance and Execution of Contract for Independent Audit Services per Proposal Dated February 23, 2010: Fiscal Year 2009-2010: \$41,800

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the acceptance of a proposal from Pittard Perry & Crone, Inc. of LaGrange, N. C. and also authorize the Finance Officer and the Chairman of the Board of Commissioners to execute the contract for Fiscal Year 2009-2010 in the amount of \$41,800.

**HISTORY/BACKGROUND:**

On March 17, 2003, the Board accepted a proposal from the certified public accounting firm of Pittard, Perry, & Crone, Inc. of LaGrange, N.C., to conduct the annual financial audit of Lenoir County for Fiscal Year 02-03 at a cost of \$33,500; Fiscal Year 03-04 at a cost of \$34,500; and Fiscal Year 04-05 at a cost of \$35,500. Pittard, Perry, and Crone's proposal represented the lowest cost to the County of all proposals submitted. The County contracted with Pittard, Perry, & Crone, Inc to conduct the Fiscal Year 05-06 audit at a cost of \$36,600, the Fiscal Year 06-07 audit at a cost of \$37,600, the Fiscal Year 07-08 audit at a cost of \$38,700 and again to conduct the Fiscal Year 08-09 audit at a cost of \$40,635. A new contract must be executed each year and submitted to the Local Government Commission for their approval. Beginning in 2008, the GFOA (Government Finance Officers Association) imposed more stringent standards of reporting and increased the number of reports that are required. This change in standards, that has to be adhered to, increases the volume of work of the auditors tremendously. Pittard, Perry, & Crone, Inc., has agreed to prepare the annual audit for Fiscal Year 09-10 at a cost of \$41,800.

Pittard, Perry, & Crone, Inc. has been the County's auditor for over 15 years and is well qualified to conduct the County's audit in compliance with all of the newly implemented GFOA standards of governmental accounting.

**EVALUATION:**

The Board is reminded that it is mandatory that this independent audit be undertaken. The auditor works at the behest of the Board, not the County Administration. This proposal involves a one-year contract.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that the Board authorizes acceptance of the proposal for audit services dated February 23, 2010, from Pittard Perry & Crone, Inc. of LaGrange, N.C., and authorizes the Finance Officer and the Chairman of the Board to execute a contract for preparation of the annual audit for Fiscal Year 2009-2010 for a lump sum amount of \$41,800.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      03/15/10  
Date

\_\_\_\_\_  
ATTEST                      03/15/10  
Date

**AUTHORIZING RESOLUTION BY THE BOARD OF COMMISSIONERS OF  
LENOIR COUNTY**

NC Economic Infrastructure Program

Item NO. 12

**WHEREAS**, The North Carolina General Assembly passed House Bill 1352 authorizing the making of grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, water supply systems, and other public utilities that will result in job creation, and

**WHEREAS**, Lenoir County has need for and intends to construct a publicly-owned natural gas project, described as the Sanderson Farms Natural Gas Pipe Line; and

**WHEREAS**, Lenoir County intends to request grant assistance from the Economic Infrastructure Grants Program for the project;

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF LENOIR COUNTY:**

That Lenoir County will arrange financing for all remaining costs of the project, if approved for a grant.

That Lenoir County will provide for efficient operation and maintenance of the project on completion of construction thereof.

That George W. Graham, Jr., Chairman, and Michael W. Jarman, County Manager, and successors so titled, are hereby authorized to execute and file an application on behalf of Lenoir County with the NCREDC (Rural Center) for a grant to assist in the construction of the project described above.

That George W. Graham, Jr., Chairman, and Michael W. Jarman, County Manager, and successors so titled, are hereby authorized and directed to furnish such information as the Rural Center may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That Lenoir County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 15<sup>th</sup> day of March, 2010 at Kinston, North Carolina.

---

George W. Graham, Jr.  
Chairman, Board of County Commissioners

---

(Title)

**ATTEST:**

---

Lashanda Aytch  
Clerk to the Board

(Seal)

**COUNTY OF LENOIR**  
**GRANT PROJECT BUDGET ORDINANCE**  
**SANDERSON FARMS, INC.**

BE IT ORDAINED by the Board of Commissioners of the County of Lenoir, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section I. The project authorized is the Sanderson Farms, Inc. Natural Gas Pipe Line Project which includes the following grant projects/programs:

Community Development Block Grant Program-Economic Development  
 Category (CDBG-ED)  
 NC Rural Center Economic Infrastructure Fund (EIF)

Section II. The officers of the County of Lenoir are hereby directed to proceed with the Grant Project within the terms of the grant documents, the rules and regulations of the NC Department of Commerce and the NC Rural Center.

Section III. The following revenues are anticipated to be available to complete the project.

CDBG-ED Grant	\$ 1,000,000	
Rural Center EIF Grant	1,000,000	
Local Contribution-County Funds	<u>1,400,000</u>	
 TOTAL REVENUES		 \$3,400,000

Section IV. The following amounts are appropriated for the project:

E-1 Project		
1. Natural Gas Pipe Line Construction	\$3,344,600	
2. Administration	<u>55,400</u>	
 TOTAL EXPENDITURES		 \$3,400,000

Section V. The finance officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State Regulations.

Section VI. Funds may be advanced from the general funds for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner. Reimbursement to the general funds should be made in a timely manner.

Section VII. The finance officer is directed to report monthly on the financial status of each project element in Section IV and on the total grant revenues received or claimed.

Section VIII. The budget officer is directed to include an analysis of past and future costs and revenues on this grant project as a part of every budget submission made to this Board.

Section IX. Copies of this Grant Project Ordinance shall be made available to the budget officer for direction in carrying out this project.

**Adopted this 15<sup>th</sup> day of March, 2010 by the Lenoir County Board of Commissioners**

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George W. Graham, Chairman  
Lenoir County Board of Commissioners

ATTEST:

---

Lashanda Aytch  
Clerk to the Board

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 03/15/10 **ITEM NO.** 14

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Home & Community Block Grant Advisory Committee 2 <sup>nd</sup> Appearance	Terrence Body (Re-appointment)	March 2013
Kinston-Lenoir County Recreation Commission 1st Appearance	Roger Keith King (Re-appointment)	March 2013

**CURRENT VACANCIES:**

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Home & Community Block Grant Advisory Committee 2nd Appearance	Terrence Body (Re-appointment)	March 2013
Kinston-Lenoir County Recreation Commission 1st Appearance	Roger Keith King (Re-appointment)	March 2013

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      03/15/10  
Date

\_\_\_\_\_  
ATTEST                      03/15/10  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Advisory Board For ACCBG

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Terrence Body  
 Address: 2529 Bradford Court  
 City/State/Zip: La Grange NC 28551  
 Telephone: (Home) (252) 522-1485 (Work) (252) 522-7995 x 7977  
 Occupation: Case Manager / Social Worker  
 Business Address: 100 Airport Road, Kinston, NC 28503  
 Age: (Optional): 43  
 Number hours available per month for this position: 10-15 / week  
 Training: B.A. NCA, T&U; US Army Reserves - Commissioned Officer  
 Business and Civic Experience/Skills: Notary Public, Lenoir County  
 Other County Boards/Committees/Commissions presently serving on: N/A

Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | <u>Institute (Institute Methodist Church)</u> |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)        |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)        |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)           |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)           |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)              |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)           |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)                |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

- CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Terrence A. Body  
 Signature of Applicant

02-16-10  
 Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

KINSTON / LENOIR COUNTY RECREATION COMMISSION

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: ROBEL KEITH KING  
 Address: 2172 HARDY BRIDGE ROAD  
 City/State/Zip: LA GRANGE NC 28551  
 Telephone: (Home) 252-566-5855 (Work) 252-566-9724  
 Occupation: INVENTORY MANAGER - MONROVA GROWERS  
 Business Address: 4588 BROTHERS ROAD LA GRANGE, NC 28551  
 Age: (Optional): 44  
 Number hours available per month for this position: 5  
 Training: BASEBALL COACH / FOOTBALL COACH / BASKETBALL COACH  
 Business and Civic Experience/Skills: ROTARY / LA GRANGE CHAMBER OF COMMERCE / CHURCH DEACON

Other County Boards/Committees/Commissions presently serving on: RECREATION

Expiration date of Term: \_\_\_\_\_

**Circle your voting precinct**

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)        |
| K-2 (Old Plummer Daniel's Building)         | <u>Moseley Hall (Frank Middle School Gym)</u> |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)        |
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**CERTIFICATION**

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Robel Keith King  
Signature of Applicant

2/25/10  
Date

### PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed Lenoir County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than March 31, 2010. The public hearing will be held on March 15, 2010 before the (governing board) Lenoir County Board of Commissioners.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Sue Powell, Assistant Director on or before March 10, 2010, at telephone number (252) 559-6457 or via email at spowell@co.lenoir.nc.us.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Lenoir County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Demand Response, Subscription, and Deviated Fixed Routes. Services are rendered by Lenoir County Transit.

The total estimated amount requested for the period July 1, 2010 through June 30, 2011

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 297,905	\$ 44,686 (15%)
Capital (Vehicles & Other)	\$ 231,225	\$ 23,128 (10%)
Operating (Small fixed-route, regional, and consolidated urban-rural systems only)	\$ 0	\$ 0 (50%)
<b>TOTAL PROJECT</b>	<b>\$ 529,130</b>	<b>\$ 67,814</b>
	<b>Total Funding Request</b>	<b>Total Local Share</b>

This application may be inspected at Lenoir County Transit, 201 E. King St., Kinston, North Carolina 28501 from 9:00am to 4:00pm. Written comments should be directed to Sue Powell, Assistant Director, before March 10, 2010.

*End of Notice*

**Note: AN ORIGINAL COPY** of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. **Both the Public Hearing Notice and the Affidavit of Publication** must be submitted with the CTP grant application.

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 03/15/10 **ITEM NO.:** 16

Resolution Approving the Community Transportation Program Grant Application for  
FY 2010-2011: \$297,905 Administrative: \$231,225 Capital

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

1.) Hold a Public Hearing to receive input regarding the proposed Community Transportation Application; 2.) Approve the grant application to the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) for funding of the Lenoir County Transportation Department in the amount of \$297,905 for Administrative and \$231,225 for Capital.

**HISTORY/BACKGROUND:**

The Lenoir County Transportation Department began its operation in October 1994 with six vehicles. The Lenoir County Transportation Department provides "Coordinated Human Services" and "Rural General Public Transportation" to the citizens of Lenoir County through subscription and demand routes. The Lenoir County Transportation Department currently serves several agencies participating in the consolidated system. The agencies participating are the Department of Social Services, Council on Aging, Lenoir County Health Department, Lenoir County Mental Health Program (EastPointe), and Vocational Rehabilitation. The Lenoir County Transportation Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government.

The administrative funding for the Transportation Department provided by NCDOT/PTD includes salaries for a Transportation Coordinator's position, Administrative Assistant's position @ 100 percent, and a Part-Time Secretary position @ 25 percent. The local match is provided by various local transit revenues. The Transportation Coordinator's position, now currently titled as Assistant Director's position, was established in April of 1996 to increase the coordination and efficiency of the Lenoir County Transportation Department and its participating agencies/departments. Since the Coordinator's position began, the transit system has greatly increased in passenger trips and mileage and expanded to a fleet of twelve vehicles. In 2009, NCDOT approved a request from Lenoir County Transit to increase our fleet to fifteen. This growth has allowed the County to qualify for increased funding through the North Carolina Department of Transportation's grant program.

**EVALUATION:**

The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. The CTP grant application includes approximately \$297,905 for administrative funding and \$231,225 for capital funding. The Transportation Department is currently approved for grant funding of one full-time Assistant Director's position @ 100%, one full-time Administrative Assistant's position @ 100%, one Part-Time Secretary @ 25%, and one new position a Grant Writer/Safety Officer position funded @ 100%.

The administrative portion of the grant application for FY 2010-2011 includes salaries, fringes and other operating expenditures for all administrative positions at the approved NCDOT/PTD participation percentages. NCDOT/PTD will participate in the administrative funding at an 85 percent level for each position resulting in a 15 percent local match requirement; capital is 90 percent NCDOT/PTD and a 10 percent local match. The capital portion of the grant application for FY 2010-2011 includes replacing two (2) 22 Ft. Light Transit Vehicles, one (1) 25Ft. Light Transit Vehicle, and one (1) Center Aisle Vehicle with Lift. The Transportation Department will endeavor to secure the necessary local funding requirements through transit revenues before requesting county funding. As required by NCDOT/PTD, the Transportation Department properly advertised on February 21, 2010 for any public and/or agency comments (advertised deadline (March 10) regarding the proposed Community Transportation Application; also, informed the general public/agencies that a public hearing would be held sometime during the Commissioner's regular scheduled board meeting beginning at 4:00 pm on March 15, 2010 and the Public Hearing scheduled at 5:00pm in order to receive comments regarding the application.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval

INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the County Manager is hereby authorized to apply for the North Carolina Department of Transportation FY 2010-2011 Community Transportation Program Application Grant funding in the amount of \$297,905 Administrative and \$231,225 Capital, and be it further resolved that if the grant is awarded, the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager or staff so designated are authorized to execute the required documents to obtain the necessary grant funds.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      03/15/10  
Date

\_\_\_\_\_  
ATTEST      03/15/10  
Date