

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, MARCH 19, 2012 – TIME: 4:00 P.M.
 COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

- PUBLIC INFORMATION:** 1. Kinston High School Basketball Team
 2. Tammy Kelly / Eve Honeycutt – Lenoir County Voluntary Agricultural District
 3. Mark Pope – Economic Development Update

- | | |
|---|--------|
| 1. Items from Chairman/Commissioners: 5 Min. | Board |
| 2. Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min. ACTION

- | | |
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| 3. Approval of Minutes: Regular Board Meeting: March 5, 2012
Budget Work Session: March 5, 2012 | Banks/Jarman |
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END OF CONSENT AGENDA

PROCLAMATIONS/BUDGET ORDINANCE/RESOLUTIONS: 35 Min.

- | | |
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| 4. Proclamation Celebrating 100 Years of Girl Scouting | Colleen Kosinski |
| 5. Proclamation Declaring March 2012 as Intellectual and Developmental Disabilities Awareness Month | Board |
| 6. A. Resolution Authorizing the Installation of Ballfield Lights for the Contentnea/Savannah School Baseball/Softball Field at a Cost Not To Exceed \$20,000
B. Budget Ordinance Amendment: Capital Improvements Fund: Community Development: \$10,000. Increase | Ellis |
| 7. Resolution Approving the Employment of 21 Additional Detention Officers | Smith/Jarman |
| 8. Resolution Authorizing Emergency Replacement 100 Gallon Commercial Hot Water Heater in the Courthouse Boiler Room: Ed Phillips, Inc.: \$7,215 | Wiggins |
| 9. Resolution Approving Proceeding with the Engineering Design, Contract Administration, and Project Management Services for the Re-roofing of the Kinston-Lenoir County Public Library: RTD Associates, PA.: \$9,594.31 | Jarman |
| 10. Resolution Declaring Property as Surplus and Authorizing the Sale of Surplus Property | King/Martin |
| 11. Budget Ordinance Amendment: Finance/Emergency Medical Services: \$55,576.: Increase | Dail/Martin |
| 12. Budget Ordinance Amendment: General Fund: Hurricane Irene Insurance Reimb: \$1,732,792.22: Increase | Martin |
| 13. Resolution Approving Changes in Fares and Rates Charged by Lenoir County Transit | Bryan/Durst |
| 14. Resolution Approving for the Lenoir County Department of Social Services to Enter Into a Contract with Daughety’s Office Equipment for the Lease of Copier/Printer/Scanner/Fax Machines for a Proposed Cost of \$3,439 per Month for the Next Four Years | Moore |
| 15. Resolution Approving the Purchase of Two Vehicles (\$45,000) and Twelve Laptop Computers (\$12,000) from the Work First (TANF) Block Grant: \$57,000 | Moore |

16. Budget Ordinance Amendment: General Fund: DSS: \$450,000. Increase

Moore/Martin

APPOINTMENTS: 5 Min.

17. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**

Banks

OTHER ITEMS: 10 Min.

18. **Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session
(if necessary)**

LENOIR COUNTY
VOLUNTARY AGRICULTURAL DISTRICT PROGRAM
ORDINANCE

ARTICLE I
TITLE

An ordinance of the Board of County Commissioners of LENOIR COUNTY, NORTH CAROLINA entitled "VOLUNTARY FARMLAND PRESERVATION PROGRAM ORDINANCE."

ARTICLE II
AUTHORITY

The articles and sections of this program are adopted pursuant to authority conferred by the N.C.G.S. Sections 106-735 through 106-744 and Chapter 153A.

ARTICLE III
PURPOSE

The purpose of this ordinance is to promote agricultural values and the general welfare of the county and more specifically, increase identity and pride in the agricultural community and its way of life; encourage the economic and financial health of agriculture; and increase protection from non-farm development and other negative impacts on properly managed farms.

This ordinance establishes many benefits for participating farmers and other county residents. These benefits include:

- The program preserves and maintains agricultural areas within the county;
- The program informs non-farming neighbors and potential land purchasers that the participating farm may emit noise, dust, and smells (this feature may help avoid conflicts between neighbors and potential nuisance claims);
- The program gives the farming community a better voice in Lenoir County Commissioners decisions affecting farmland;
- Farmer participation in the program is voluntary and the farmer may terminate his/her participation at any time;

- The program requires the Lenoir County Commissioners to use farmland “as a last resort” if they are attempting to condemn county lands;
- The program would provide greenspace and natural resources as the county’s population and development expands.
- The program maintains opportunities to produce locally grown food and fiber.

ARTICLE IV
DEFINITIONS

The following are defined for purposes of this ordinance:

- Advisory Board: Lenoir County Agricultural Advisory Board.
- Chairman: Chairman of the Lenoir County Agricultural Advisory Board.
- District: Voluntary Agricultural District as established by this ordinance.
- Board of Commissioners: Lenoir County Board of Commissioners.

ARTICLE V
AGRICULTURAL ADVISORY BOARD

Creation

The Board of Commissioners establishes the Lenoir County Agricultural Advisory Board and delegates authority to the Advisory Board to implement the provisions of this program.

Appointments and Membership

The Advisory Board shall consist of 12 members appointed by the Board of Commissioners.

1. Requirements.
 - (a) Each board member shall be a county resident, at least eighteen years of age, and an owner of qualifying farmland in the county.
 - (b) The members should have an active interest in farming or forestry. There will be one representative from each Voluntary Agriculture District. This determination shall be made without reference to *ex officio* members.

(c) The Advisory Board members shall be selected for appointment by the Board of Commissioners from the names of individuals submitted to the Board of Commissioners by the Lenoir County Farm Bureau, the Cooperative Extension Service, the Soil and Water Conservation District / Natural Resources Conservation Service, and the Farm Service Agency with an effort to have the broadest geographical representation possible.

2. Tenure. The members are to serve for terms of three years, except that the initial board is to consist of 4 appointee(s) for a term of one year, 4 appointees for terms of two years, and 4 appointees for terms of three years. Thereafter, all appointments are to be for terms of three years for a maximum of six consecutive years. Thereafter each member must be off the board at least one year before being re-appointed.
3. Vacancies. Any vacancy on the Advisory Board is to be filled by the Board of Commissioners for the remainder of the unexpired term from recommendations of above groups.
4. Removal for Cause. Any member of the Advisory Board may be removed for cause by the Board of Commissioners upon written charges and after a public hearing.

Funding

The per diem compensation of the members of the Advisory Board shall be fixed by the Board of Commissioners and funds shall be appropriated to the Advisory Board to perform its duties.

Advisory Board Procedure

1. Officers

The Advisory Board shall elect a chairman and vice-chairman each year at its first meeting of the fiscal year. The chairman shall preside over all regular or special meetings of the Advisory Board. In the absence or disability of the chairman, the vice-chairman shall preside and shall exercise all the powers of the chairman. Additional officers may be elected as needed.

2. Jurisdiction

The Advisory Board may adopt rules of procedure not inconsistent with this ordinance or with other provisions of State law.

3. Advisory Board Year

The Advisory Board shall use the Lenoir County fiscal year as its meeting year.

4. Meetings

Meetings of the Advisory Board shall be held at the call of the chairman and at such other times as the Advisory Board may specify in its rules of procedure. A meeting shall be held at least every two months and notice of any meetings to the members shall be in writing unless otherwise agreed to by all Advisory Board members.

5. Majority Vote

The concurring vote of a majority of the members of the Advisory Board shall be necessary to: reverse any order, requirement, decision, or determination of any administrative official or agency; to decide in favor of an applicant; or to pass upon any other matter on which it is required to act under this ordinance.

6. Records

The Advisory Board shall keep minutes of the proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact and shall keep records of its examinations and other official actions, all of which shall be filed in the Office of the Advisory Board and shall be a public record.

Duties

The Advisory Board shall:

1. Review and approve applications for qualified farmland and voluntary agricultural districts and make recommendations concerning the establishment and modification of agricultural districts.
2. Conduct public hearings.
3. Advise the Board of Commissioners on projects, programs or issues affecting the agricultural economy or activities within the county that will affect agricultural districts, including but no limited to, the present use value tax program in Lenoir County.
4. Review and make recommendations concerning proposed amendments to this ordinance.
5. Review and make recommendations concerning implementing or any proposed amendment to the County Farm and Forest Protection Plan for presentation to the Board of Commissioners; and
6. Perform other agricultural related tasks or duties assigned by the Board of Commissioners.

ARTICLE VI
CREATION OF VOLUNTARY AGRICULTURAL DISTRICTS

1. Implementation

In order to implement the purposes stated in Article III, this program provides for the creation of voluntary agricultural districts that meet the following standards:

(A) The land enrolled in each district shall meet the definition of agriculture as defined in N.C.G.S 106-581.1.

(B) The landowner(s) requesting inclusion in the district shall execute an agreement with the county to sustain agriculture in the district in accordance with Article VII (5) of this program. Said agreement shall be in a form which is reviewed and approved by the Advisory Board.

(C) Once a qualifying tract is registered and accepted into the program it shall be placed in one of the following agricultural districts:

Moseley Hall	Trent	Pink Hill
Institute	Falling Creek	Neuse
Vance	Kinston	Woodington
Southwest	Sand Hill	Contentnea Neck

2. Education

(1) Purpose: The purpose of this section is to help meet the needs of agriculture as an industry and prevent conflicts between voluntary agricultural district participants and non- farm landowners in proximity to districts.

ARTICLE VII
QUALIFICATIONS AND CERTIFICATION OF FARMLAND

Requirements

In order for farmland to qualify for participation under the terms of this program, it shall meet the following requirements:

1. The farmland shall be real property in Lenoir County.
2. The land enrolled in each district shall meet the definition of agriculture as defined in N.C.G.S 106-581.1

4. The property, if highly erodible land exists on the farm, is managed in accordance with the USDA Natural Resources Conservation Service defined erosion control practices that are addressed to said highly erodible land.
5. The property is the subject of a conservation agreement, as defined in G.S. 121-35, between the county and the owner of such land that prohibits non-farm use or development of such land for a period of at least ten years, except for the creation of not more than three lots that meet applicable subdivision regulations, or the regulations of any municipality which apply to the farm property. The property owner may at any time voluntarily revoke this conservation agreement by submitting a written request to the Advisory Board in accordance with .

Certification

The owner of the farm seeking to qualify his property for participation in the voluntary agricultural district program shall submit a written application to the Chairman of the Advisory Board or the designated staff person on forms provided by the board.

ARTICLE VIII

APPLICATION, APPROVAL AND APPEAL PROCEDURE

1. Application Procedure

- (a) A landowner may apply to participate in the program by making application to the chairman of the Advisory Board or a designated staff person. The application shall be on forms provided by the Advisory Board. The application to participate in a district may be filed with the certification for qualifying farmland.
- (b) A conservation agreement (required by N.C.G.S. 106-737 and defined in N.C.G.S. 121-35) to sustain, encourage, and promote agriculture must be executed by the landowner with the Advisory Board, which shall record a copy of such with the Lenoir County Cooperative Extension office.

2. Approval Process

- (a) Upon submission of the application to the Advisory Board, the Advisory Board shall meet within 90 days to approve or disapprove the application. The chairman shall notify the applicant by first class mail of approval or disapproval of participation in the district.
- (b) Upon receipt of an application, the chairman will forward copies immediately to the Lenoir County Farm Service Agency and Lenoir County Cooperative Extension. The office shall evaluate, complete and return their copies to the chairman within 30 days of receipt.

3. Appeal

If an application is denied by the Advisory Board, the petitioner has 30 days to appeal the decision to the Board of Commissioners. Such appeal shall be presented in writing. The decision of the Board of Commissioners is final.

ARTICLE IX REVOCATION OF CONSERVATION AGREEMENT

By written notice to the Advisory board, a landowner of qualifying farmland may revoke the Conservation Agreement or the Advisory Board may revoke the same Conservation Agreement based on non-compliance by the landowner subject to the same provisions as contained in Article VIII for appeal of denials. Such revocation shall result in loss of qualifying farm status for purposes of this voluntary agricultural district program and loss of eligibility to participate in a District.

ARTICLE X PUBLIC HEARINGS

A. Purpose

N.C.G.S. §106-740 provides that no state or local public agency or governmental unit may formally initiate any action to condemn any interest in qualifying farmland within a District until such agency or unit has requested the Advisory Board to hold a public hearing on the proposed condemnation. This provision ensures that the condemning agency or unit considers the impact of its actions upon agriculture, forestry, and/or horticultural prior to taking action that is not reversible. This provision is not intended to, and does not prohibit, the condemning agency or unit from taking action authorized by law. Prior to initiating condemnation proceedings which would convert registered farmland in a District to non-farm uses, the county or any other local unit of government shall submit to the Advisory Board a statement that the governmental unit has considered alternatives to condemning registered farmland in the District.

B. Procedure

1. Upon receiving a request, the Advisory Board shall publish notice describing the proposed action in the appropriate newspapers of Lenoir County within five (5) business days of the request, and will in the same notice notify the public of a public hearing on the proposed condemnation, to be held within ten (10) days of receipt of the request.

2. The Advisory Board shall meet to review:
 - a. Whether the need for the project has been satisfactorily established by the agency or unit of government involved, including a review of any fiscal impact analysis conducted by the agency involved; and
 - b. Whether there are alternatives to the proposed action that have less impact and are less disruptive to the agricultural activities of the District within which the proposed action is to take place.
3. The Advisory Board shall consult with the County Agricultural Extension Agent, the Natural Resources Conservation Service District Conservationist, and any other individuals, agencies, or organizations deemed by the Advisory Board to be necessary for its review of the proposed action.
4. Within five (5) days after the hearing, the Advisory Board shall make a report containing its findings and recommendations regarding the proposed action. The report shall be made available to the public prior to its being conveyed to the decision-making body of the agency proposing the acquisition.
5. There will be a period of ten (10) days allowed for public comment on the report of the Advisory Board.
6. After the ten (10) day period for public comment has expired, the Advisory Board shall submit a final report containing all of its findings and recommendations regarding the proposed action to the decision making body of the agency proposing the acquisition.
7. The total time period, from the day that a request for a hearing has been received to the day that a final report is issued to the decision making body of the agency proposing the acquisition, shall not exceed thirty (30) days. If the agency agrees to an extension, the agency and the Advisory Board shall mutually agree upon a schedule to be set forth in writing and made available to the public.
8. Pursuant to N.C.G.S. §106-740, the Board of Commissioners shall not permit any formal initiation of condemnation by local agencies while the proposed condemnation is properly before the Advisory Board.

ARTICLE XI PUBLIC NOTICE

1. Procedure The Advisory Board, in cooperation with the county, shall provide notification to property owners, residents, and other interested persons within one mile and adjacent to any designated agricultural district. The purpose of such

notification is to inform current and potential residents and property owners in and adjacent to an agricultural district, that farming and agricultural activities may take place in this district any time during the day or night. These activities may include, but are not limited to the following: pesticide spraying, manure spreading, machinery, truck, tractor operations, livestock operations, sawing, and similar activities.

2. Types of Notification

- (A) Signs identifying approved agricultural districts shall be placed along the rights-of-way of major roads.
- (B) Upon certification of qualifying farmland and designation of real property as a District, the Lenoir County Land Records System shall be changed to include a notice reasonably calculated to alert a person researching the title of a particular tract that such a tract is located within one aerial mile of a voluntary agricultural district.
- (C) Maps identifying approved districts shall be provided to the Register of Deeds office, the Soil Conservation District Office, the Cooperative Extension Office, Farm Service Agency, the Natural Resources Conservation Service, the Inspections Department, the Lenoir County Planning Department.
- (D) The following notice shall be made available to everyone recording a deed or plat with the Register of Deeds:

NOTICE TO REAL ESTATE PURCHASERS IN LENOIR COUNTY. LENOIR COUNTY AGRICULTURAL DISTRICTS.

Lenoir County has established Agricultural Districts to protect and preserve agricultural lands and activities. These districts have been developed and mapped by the county to inform all purchasers of real property that certain agricultural activities, including but not limited to pesticide spraying, manure spreading, machinery, tractor, truck operations, livestock operations, sawing, and similar activities may take place in these districts. This map can be obtained from the Register of Deeds office, Soil Conservation District Office, Cooperative Extension Office, Farm Service Agency, the Natural Resource Conservation Service, the Inspections Department and the Lenoir County Planning Office.

2. Limit of Liability

In no event shall the County or any of its officers, employees, or agents be held liable in damages for any misfeasance, malfeasance, or nonfeasance occurring in good faith in connection with the duties or obligations imposed by this ordinance.

4. No Cause of Action

In no event shall any cause of action arise out of the failure of a person researching the title of a particular tract to report to any person the proximity of the tract to a qualifying farm or voluntary agricultural district as defined in this ordinance.

ARTICLE XII
SUBDIVISION ORDINANCE AND ZONING ORDINANCE REVIEW

Developers of major subdivisions or planned unit developments shall designate on preliminary development plans, the existence of the Districts within one aerial mile of the proposed development.

ARTICLE XIII
WAIVER OF WATER AND SEWER ASSESSMENTS

1. Waiver of Assessment and Abeyance

A landowner belonging to the district shall not be assessed for or required to connect to Lenoir County water and/or sewer systems. Water and sewer assessments will be held in abeyance, without interest for farms whether inside or outside of a District until improvements on such property are connected to the water or sewer system for which the assessment was made.

2. Termination of Abeyance

When the period of abeyance ends, the assessment is payable in accordance with the terms set out in the assessment resolution.

3. Suspension of Statute of Limitations

Statutes of limitations are suspended during the time that any assessment is held in abeyance without interest.

4. Other Statutory Abeyance Procedures

Nothing in this section is intended to diminish the authority of the County to hold assessments in abeyance under N.C.G.S. 153A-201.

5. Conflict with Water and/or Sewer System Construction and Improvements Grants

To the extent that this section conflicts with the terms of federal, state, or other grants under which county utility systems are constructed this section shall not apply. This section shall not apply to utilities that are not owned by the County unless the County has entered into an agreement with the entity(ies) owning the utilities and that agreement provides that this Ordinance shall apply.

ARTICLE XIV COUNTY LAND-USE PLANNING

A. Duty of the Advisory Board

It shall be the duty of the Advisory Board to advise the Board of Commissioners or the agency or office to which the Board of Commissioners delegate authority to oversee county land use planning, on the status, progress, and activities of the county's Voluntary Agricultural District program and to also coordinate the formation and maintenance of Districts with the county's land use planning activities and the county's land use plan if one currently exists at the time this is enacted or when one is formed.

B. Posting of Notice

The following notice, of a size and form suitable for posting, shall be posted in the office of the Register of Deeds, and any other office or agency the Advisory Board deems necessary:

Lenoir County has established Districts to protect and preserve agricultural lands and activities. These Districts have been developed and mapped by the county to inform all purchasers of real property that certain agricultural and forestry activities, including but not limited to pesticide spraying , manure spreading, machinery and truck operation, livestock operations, sawing, and other common farming activities may occur in these Districts any time during the day or night. Maps and information on the location and establishment of these Districts can be obtained from the North Carolina Cooperative Extension Service office, the office of the Register of Deeds, the County Planning office, or the Natural Resources Conservation Service office.

C. Growth Corridors

At such time as the county might establish designated growth corridors, Districts shall not be permitted in the designated growth corridors, as delineated on the official county planning map without the approval of the Board of Commissioners. Districts located in growth corridors designated after the effective date of this program may remain, but shall not be expanded within the growth corridor area without the approval of the Board of Commissioners.

ARTICLE XV
CONSULTATION AUTHORITY

The Advisory Board may consult with the Lenoir County Farm Bureau, the Cooperative Extension Office, the Lenoir County Soil and Water Conservation District Office, the North Carolina Department of Agriculture, the North Carolina Farm Bureau, and any other such agency the Advisory Board deems necessary to properly conduct its business.

ARTICLE XVI
NORTH CAROLINA AGENCY NOTIFICATION

1. Record Annually with the Department of Agriculture & Consumer Services and the Board of Commissioners

A record of this ordinance shall be recorded with the North Carolina Commissioner of Agriculture's office after adoption. At least once a year the county shall submit a written report to the Commissioner of Agriculture concerning the status, progress and activities of the county's Farmland Preservation Program including District information regarding:

- (a) Number of landowners enrolled
- (b) Number of acres applied
- (c) Number of acres certified
- (d) Number of acres denied
- (e) Date certified

A copy of the above-stated report shall also be provided to the Board of Commissioners.

ARTICLE XVII
LEGAL PROVISIONS

1. Severability

If any article, section, subsection, clause, phrase or portion of this ordinance is for any reason invalid or unconstitutional as determined by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

2. Conflict with other Ordinances and Statutes

Whenever the provisions of this ordinance conflict with other ordinances of Lenoir County, this ordinance shall govern. Whenever the provisions of any federal or state statute require more restrictive provisions than are required by this ordinance, the provisions of such statute shall govern.

3. Amendments

This ordinance may be amended from time to time by the Board of Commissioners.

ARTICLE XVIII
ENACTMENT

The Lenoir County Board of Commissioners hereby adopts and enacts the preceding articles and sections of this ordinance.

Adopted this the _____ day of _____ 2012.

Motion of adoption by _____ and

seconded by _____.

LENOIR COUNTY BOARD OF COMMISSIONERS

(Chairman)

ATTEST:

(Clerk to Board of County Commissioners)

Approved as to form:

(County Attorney)

Lenoir County Company Announcement New and Expanded 2005-2011

Company	Year Announced	Beginning # Jobs	Announced New Job	Actual current new jobs	Total Jobs	New/Announced Investment	Actual/New Investment	Incentive Years	New	Expansion
AlSCO	2005	135	55	28	163	\$ 1,500,000.00	\$ 1,655,023.00	2005-2007		1
Electrolux	2005	815	97	97	587	\$ 16,400,000.00	\$ 22,024,310.00	2005-2011		1
DuPont	2005	33	66	33	66	\$ 55,000,000.00	\$ 58,304,283.00	2005-2016		1
SIS, Inc.	2006	0	37	13	13	\$ 2,750,000.00	\$ 521,584.00	2006-2011	1	
VA Nursing Home	2007	0	145					no agreement	1	
Commerce Overseas - GTRP	2007	0	72		8	\$ 4,922,000.00	\$ 52,763.00	did not reach goals	1	
Goldsboro Milling	2007	0	10	7	7	\$ 2,300,000.00	\$ 2,867,931.00	no agreement	1	
Dopaco	2007	194	10	10	204	\$ 2,350,000.00	\$ 6,744,341.00	2007-2009		1
Field Controls/Effikal	2007	93	35	2	95	\$ 1,165,000.00	\$ 1,188,606.00	2007-2010		1
West Pharmaceuticals	2007	211	154	113	324	\$ 18,743,000.00	\$ 27,887,644.00	2007-2012		1
Sanderson Farms Processing	2008	0	1,480	1,180	1,180	\$ 86,600,000.00	\$ 87,190,844.00	2010-2020	1	
Sanderson Farms Hatchery	2008	0	115	101	101	\$ 13,000,000.00	\$ 16,391,798.00	2010-2010		
Sanderson Farms Feedmill	2008	0	45	32	32	\$ 21,800,000.00	\$ 21,793,474.00	2010-2020		
Select Foods	2008	0	52	58	60	\$ 2,430,000.00	\$ 1,991,822.00	2008-2010	1	
Spirit Aerosystem, Inc.-Alpha	2008	0		264	264	\$ 234,000,000.00	\$ 128,907,588.00	2008-2034		
Spirit Aerosystem, Inc.-Beta	2008	0				\$ 193,000,000.00	\$ 47,339,097.00	2008-2035		
Dopaco	2008	204	123	52	256	\$ 25,376,000.00	\$ 28,924,687.00	2008-2013		1
Premier Trailers (Double D)	2008	0	55	7	7	\$ 300,000.00	\$ 368,113.00	2008-2011		1
Mother Earth Brewing	2009	0	6	5	5	\$ 1,480,000.00	\$ 1,350,337.00	2009-2012	1	
Electrolux	2009					\$ 55,000,000.00	\$ 14,698,182.00	2009-2014		1
Best Diamond	2009	38	12	0	38	\$ 4,500,000.00	\$ 2,867,198.00	2009-2012		1
Precision Shavings, Inc.	2010	0	15	15	15	\$ 1,800,000.00		No agreement--M&E Listing Jan. 2012	1	
DuPont #2	2010					\$ 5,400,000.00	\$ 10,093,671.00	2010-2012		1
MasterBrand Cabinets	2010	429	334	188	617	\$ 3,750,000.00	\$ 3,554,278.00	2010-2013		1
Pioneer Hi-Bred	2011	0	10	10	10	\$ 2,300,000.00	\$ 2,516,435.00	2011	1	
Spirit Aerosystem, Inc.	2011	0	200	0	0	\$ 22,000,000.00		2011-2032 First payment 2013		1
West Pharmaceuticals	2011					\$ 29,000,000.00		2011-2016-first payment-2012		
Smithfield	2011	295	330	0	0	\$ 85,536,000.00		2012-2023First payment 2013		1
TOTAL =		2,447	3,468	2,215	4,052	\$ 892,402,000	\$ 489,184,009		9	14

TO: Members of the Board
FROM: Chairman/Commissioners
DATE: March 19, 2012
SUBJECT: Items of Interest

1. Thank You from Rickie Pearson, Sr.

Commissioner Daughety

2. Lenoir County Modeling Project – Forecast 2040

- Employment – 40,000
- Household – 28,000
- Population – 67,000

Lenoir County Commissioners,
You're so kind.

I'm so thankful.

Thank you for sharing in my
Retirement time and your
thoughtfulness. Sincerely,

Richie A. Leavelle

I thank my God through Jesus Christ for you.

ROMANS 1:8 KJV

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: March 19, 2012
SUBJECT: Items of Interest

1. Property Bid: 106 Hill Street, LaGrange, NC - \$500
2. Dobbs Farm Road Closure
3. Lenoir County Financial Performance Summary – 2011-12 February 29, 2012
4. Lenoir County Inspections Permit/Inspection Report

Action Required		Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Recommendation
16.	1902	3557-2091-1402	106	Hill Street	LaGrange	Yes?	Tax Foreclosure	\$ 209.22	\$ 944.06	\$ 4,733.80	\$ 300.00	\$ 500.00	

From: "Stroud, Jeremy D" <jdstroud@ncdot.gov>
To: "Mark.Sizemore@hinklecontracting.com"
Subject: RE: North Carolina Department of Transportation Road Closing Information - Dobbs Farm
Date sent: Wed, 14 Mar 2012 14:46:55 +0000

The road closure for Dobbs Farm Road (SR 1573) in Lenoir County scheduled for March 19, 2012 will be delayed for one (1) week. The new road closure date will be March 26, 2012. Construction on Dobbs Farm Road will be completed by May 11, 2012.

Please feel free to contact me with any questions concerning this information.

Thanks

Jeremy Stroud, PE
Assistant Resident Engineer
Division 2
Greenville Construction Office

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law (GS 132) and may be disclosed to third parties by an authorized state official.

-----Original Message-----

From: Stroud, Jeremy D
Sent: Wednesday, March 07, 2012 10:11 AM
To: Mark.Sizemore@hinklecontracting.com;
Rusty.Miller@hinklecontracting.com; dougsteier@gmail.com; Horner, Kenneth V; 'Eric K. Swanson (ekswanson@ncdot.gov)'; King, Daniel L; Jon Wallace; wilsonconst@live.com; Marvin Spruill (marvin.l.spruill@spiritaero.com); Gary Patton; Eatmon, Bryce E; Bill Ellis (bill.ellis@ci.kinston.nc.us); Billy Smith (wsmith@co.lenoir.nc.us); C Johnston (cjohnston@ncshp.org); Cindy Bruner (cbruner@lenoir.k12.nc.us); Deral Raynor (draynor@co.lenoir.nc.us); Evans, James F; G Hemby (gshemby@ncshp.org); Howard, Mary M; Hunter, Robert P; Jerri King (jking@co.lenoir.nc.us); Justin Tilghman (jtighma@co.lenoir.nc.us); Kathy Gray (kgray@co.lenoir.nc.us); Kincannon, William C.; Kinston Free Press (freepressnews@freedomenc.com); Mike Jarman (mjarman@co.lenoir.nc.us); Paige Johnson (pjohnson@co.lenoir.nc.us); Roger Dail (rdail@co.lenoir.nc.us); T Sinclair (tasinclair@ncshp.org); WCTI News Desk (news@wcti12.com); White, Leonard E; WITN News (desk@witn.com); WNCT News Desk (newsdesk@wnct.com) Subject: North Carolina Department of Transportation Road Closing Information - Dobbs Farm Road (SR 1573) in Lenoir County

The North Carolina Department of Transportation will be closing Dobbs Farm Road (SR 1573) at the intersection of the railroad spur crossing to complete all work necessary to install the railroad track through Dobbs Farm Road. Please see the attached information for road closure dates as well as the detour route for this road closure.

Please feel free to contact me with any questions concerning this information.

Thanks

Jeremy Stroud, PE
Assistant Resident Engineer
Division 2
Greenville Construction Office

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law (GS 132) and may be disclosed to third parties by an authorized state official.

Email correspondence to and from this sender is subject to the N.C. Public Records Law and may be disclosed to third parties.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

Beverly Perdue
GOVERNOR

3/14/2012

Gene Conti
SECRETARY

TIMS Incident Report

To: _____

From: Jeremy Stroud Phone: (252) 830-3495

Division: 2 District: 3 County: Lenoir

Road: SR-1573 Both Directions Near Kinston

Expected Backup: High

Start Time: 03/26/12 06:00 AM

End Time: 05/11/12 06:00 PM

Construction Days and Times: Dobbs Farm Road (SR 1573) will be closed to traffic at the
Railroad Spur Crossing from 3/26/12 to 5/11/12.

TIP/Contract #: C202402

Incident Type: Construction

Detour: The Detour for this road closure will consist of: US-258, CF Harvey Parkway (SR 2010)
and Rouse Road (SR 1572).

Reason: Road Closed with Detour: The North Carolina Department of Transportation will be
performing road construction on Dobbs Farm Road (SR 1573) at the intersection of the ongoing
Railroad Spur project. Dobbs Farm Road (SR 1573) will be regraded, concrete tile will be installed,
ditches will be reconstructed and the road will be repaved through the intersection of the railroad track
crossing.

This information is also available on our website <http://www.ncsmartlink.org>

DIVISION OF INFORMATION TECHNOLOGY

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
INFORMATION TECHNOLOGY
1521 MAIL SERVICE CENTER
RALEIGH, NC 27699-1521

TELEPHONE: 919-707-2000
FAX: 919-707-2214
WEBSITE: WWW.NCDOT.ORG

DELIVERY ADDRESS:
INFORMATION TECHNOLOGY
NEW HOPE CENTER
4101 CAPITAL BLVD.
RALEIGH, NC 27604

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2011-12
FEBRUARY 29, 2012

EXPENDITURES

66.66%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	230,255	141,552	0	88,703	61.5%
County Manager	273,381	173,647	0	99,734	63.5%
Finance	199,058	120,825	0	78,233	60.7%
Human Resources	242,784	133,026	1,430	108,328	55.4%
Tax Office	829,528	501,267	2,307	325,954	60.7%
Legal	62,500	31,368	0	31,132	50.2%
Court Facility	370,387	255,828	62,214	52,345	85.9%
Elections	390,399	177,404	43,937	169,058	56.7%
Register of Deeds	296,134	175,347	23,225	97,562	67.1%
Non-Departmental	1,088,620	720,173	0	368,447	66.2%
Process Funds	1,156,942	594,373	1,488	561,081	51.5%
Outside Agencies	132,000	48,519	0	83,481	36.8%
Management Info Systems	894,568	589,330	45,293	259,945	70.9%
Public Buildings	526,856	274,856	14,566	237,434	54.9%
Sheriff	4,594,459	2,610,445	118,088	1,865,926	59.4%
Central Communications	1,205,999	781,822	12,468	411,709	65.9%
Jail	2,267,483	1,628,780	62,490	576,213	74.6%
Emergency Management	395,120	254,552	7,430	133,138	66.3%
Emergency Medical Services	3,775,553	2,283,473	179,765	1,312,315	65.2%
Non-Emergency Services	492,522	279,422	27,371	185,729	62.3%
Hurricane Irene Expenditures	74,038	2,620,574	6,699	-2,553,235	3548.5%
Fire Protection	48,340	32,226	0	16,114	66.7%
Inspections	216,153	129,813	0	86,340	60.1%
Medical Examiner	40,000	19,450	0	20,550	48.6%
Economic Development	319,769	151,612	1,889	166,268	48.0%
Veterans Service Office	33,241	14,594	374	18,273	45.0%
Cooperative Extension	390,212	236,686	3,280	150,246	61.5%
JCPC - Parenting Matters	35,194	22,031	0	13,163	62.6%
Cooperative Ext-Grants	65,626	35,527	0	30,099	0.0%
Soil Conservation	121,488	69,445	0	52,043	57.2%
Health Department	3,895,972	2,134,774	158,388	1,602,810	58.9%
BioTerrorism - Health	48,808	26,867	270	21,671	55.6%
M. Health Department	245,715	163,810	0	81,905	66.7%
CJPP - Day Reporting Center	125,382	81,883	0	43,499	65.3%
Public Assistance (DSS)	14,950,644	7,752,516	143,741	7,054,387	52.8%
Education	9,900,000	6,600,000	0	3,300,000	66.7%
Community College	2,185,000	1,456,667	0	728,333	66.7%
Cultural	740,500	493,667	0	246,833	66.7%
Recreation	760,000	506,667	0	253,333	66.7%
Debt Service	8,406,900	8,406,900	0	0	100.0%
Transfer to Other Funds	2,640,199	114,267	0	2,525,932	4.3%
Contingency	50,000	0	0	50,000	0.0%
TOTAL GENERAL	64,717,729	42,845,985	916,713	20,955,031	67.6%
OTHER FUNDS:					
Employee Insurance Fund	3,920,000	2,564,468	0	1,355,532	65.4%
Vehicle Replacement Fund	363,000	236,278	59,995	66,727	81.6%
Fed Seized Property Fund	35,950	17,182	3,284	15,484	56.9%
State Controlled Substance Fund	20,000	0	0	20,000	0.0%
School Capital Fund	1,904,067	1,500,000	0	404,067	78.8%
Transportation Fund	1,047,606	808,064	137,612	101,930	90.3%
Scrap Tire Disposal Fund	130,000	73,132	0	56,868	56.3%
Emergency Telephone Fund	867,650	183,627	164,743	519,280	40.2%
Revaluation Fund	54,460	31,752	0	22,708	58.3%
Automation-Preservation Fund	24,000	0	0	24,000	0.0%
MSW Landfill-Debt Service	0	0	0	0	
Capital Improvements Fund	4,759,881	1,986,016	9,250	2,764,615	41.9%
Solid Waste Management	3,422,563	1,720,816	64,893	1,636,854	52.2%
Trust & Agency Fund					
Family & Caregiver-Smart Start	101,152	63,533	0	37,619	62.8%
Fire Districts	1,290,299	937,904	0	352,395	72.7%
TOTAL OTHER FUNDS	17,940,628	10,122,772	439,777	7,378,079	58.9%
GRAND TOTAL	82,658,357	52,968,757	1,356,490	28,333,110	65.7%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2011-12
FEBRUARY 29, 2012

REVENUES

66.66%

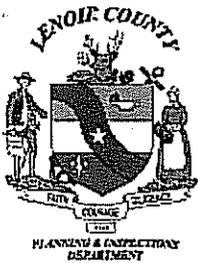
DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,816,071	1,177,053	639,018	64.81%
Public Assistance (DSS)	10,916,500	5,017,778	5,898,722	45.97%
Property Taxes	30,953,377	29,401,440	1,551,937	94.99%
Sales Taxes	5,600,000	2,610,422	2,989,578	46.61%
Other General	15,431,781	6,183,244	9,248,537	40.07%
TOTAL GENERAL	64,717,729	44,389,937	20,327,792	68.59%
OTHER FUNDS:				
Employee Insurance	3,920,000	1,299,023	2,620,977	33.14%
Vehicle Replacement	363,000	9,109	353,891	2.51%
Fed Seized Property	35,950	97,119	-61,169	270.15%
State Controlled Substance	20,000	22,701	-2,701	113.51%
School Capital Fund	1,904,067	560,024	1,344,043	29.41%
Transportation Fund	1,047,606	737,867	309,739	70.43%
Scrap Tire Disposal	130,000	83,643	46,357	64.34%
Emergency Telephone	867,650	223,134	644,516	25.72%
Revaluation Fund	54,460	0	54,460	0.00%
Automation-Preservation Fnd	24,000	14,324	9,676	59.68%
MSW Landfill-Debt Service	0	35	-35	
Capital Improve Fund	4,759,881	125,600	4,634,281	2.64%
Solid Waste Management	3,422,563	2,468,422	954,141	72.12%
Trust and Agency Fund:				
Smart Start Program	101,152	53,437	47,715	52.83%
Fire Districts	1,290,299	1,115,304	174,995	86.44%
TOTAL OTHER FUNDS	17,940,628	6,809,742	11,130,886	37.96%
GRAND TOTAL	82,658,357	51,199,679	31,458,678	61.94%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	100.00%
CAPITAL PROJECTS FUND	28,279,806	28,308,049	-28,243	100.10%
CDBG RELATED PROJECTS	3,058,688	2,708,532	350,156	88.55%
Total Project Based	103,962,361	103,640,448	321,913	

* **Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project**

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	0
CAPITAL PROJECTS FUND	28,279,806	20,350,854	0	7,928,952
CDBG RELATED PROJECTS	3,058,688	2,728,902	0	329,786
Total Project Based	103,962,361	95,703,623	0	8,258,738

* **Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project**



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

FEBRUARY 2012

PERMITS ISSUED: 135

PERMITS VALUE: \$ 2,841,343

PERMIT FEES: \$ 13,983

SINGLE FAMILY DWELLINGS: 6

MOBILE HOMES: 10

COMMERCIAL: 1

ADDITIONS: 7

ELECTRICAL: 51

PLUMBING: 16

MECHANICAL: 22

OTHER: 22

TOTAL INSPECTIONS: 202

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 03-09-2012

Designated period: 02/01/12 to 02/29/12] [Prior period: 02/01/11 to 02/29/11]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached		101B	6	1,237,150.00	2,782.00	6	686,342.00	1,696.00	3
* Single Family Houses Attached		102B		.00	.00	0	.00	.00	0
* 2 Family Building		103B		.00	.00	0	.00	.00	0
* 3 and 4 Family Buildings		104B		.00	.00	0	.00	.00	0
* 5 or More Family Buildings		105B		.00	.00	0	.00	.00	0
* TOTAL INFORMATION 101-105		109B		.00	.00	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..		213B		.00	.00	0	.00	.00	0
* Other Non-Housekeeping Shelter ...		214B		.00	.00	0	.00	.00	0

NEW NON-RESIDENTIAL BUILDINGS:

* Amusement, Social, & Recreational		318B		.00	.00	0	.00	.00	0
* Churches & Other Religious		319B		.00	.00	0	12,000.00	50.00	1
* Industrial		320B		.00	.00	0	.00	.00	0
* Parking Garages (Bids & Open Decks)		321B		.00	.00	0	.00	.00	0
* Service Stations & Repair Garages		322B		.00	.00	0	.00	.00	0
* Hospitals & Institutional		323B	1	945,157.00	2,343.00	1	2,262,800.00	5,657.00	1
* Offices, Banks, & Professional ...		324B		.00	.00	0	.00	.00	0
* Public Works & Utilities		325B		.00	.00	0	.00	.00	0
* Schools & Other Educational		326B		.00	.00	0	.00	.00	0
* Stores & Customer Services		327B		.00	.00	0	.00	.00	0
* Other Non-Residential Bldgs		328B		.00	.00	0	20,000.00	100.00	1
* Structures Other than Buildings ...		329B		.00	.00	0	.00	.00	0

ADDITIONS, ALTERATIONS, & CONVERSION

* Residential		434B	6	70,000.00	406.00	6	49,200.00	683.00	6
* Non-Residential & Non-Housekeeping		437B		.00	.00	0	.00	.00	0
* Adds of Res. CP/Garages(Atch/Detc)		438B	1	2,000.00	100.00	1	.00	.00	0

DEMOLITIONS AND RAZING OF BUILDINGS:

* Single Family Houses (Atch/Detach)		645B		.00	.00	0	.00	.00	0
* 2 Family Buildings		646B		.00	.00	0	.00	.00	0
* 3 & 4 Family Buildings		647B		.00	.00	0	.00	.00	0
* 5 or More Family Buildings		648B		.00	.00	0	.00	.00	0
* All Other Buildings and Structures		649B		.00	.00	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE 14 2,254,307.00 5,631.00 14 12 3,030,342.00 8,186.00 12

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 03-09-2012

Designated period: 02/01/12 to 02/29/12] [Prior period: 02/01/11 to 02/29/11]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

MOBILE/MODULAR OFFICE/CLASSROOM																			
*MOBILE OFFICE	740B		.00	.00	0	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0
*MODULAR CLASSROOM	750B		.00	.00	0	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0
*MODULAR OFFICE	730B		.00	.00	0	0	0	.00	.00	0	0	.00	.00	0	0	.00	.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:																			
*ELECTRICAL	800B	51	162,250.00	3,741.00	51	38	43,150.00	2,147.00	36										
*PLUMBING	810B	16	47,704.00	1,081.00	16	15	40,745.00	6,299.00	15										
*HEATING/ AIR CONDITIONING	820B	22	92,693.00	1,320.00	22	19	69,400.00	1,213.00	19										
*INSULATION	830B	7	26,000.00	505.00	7	3	7,000.00	150.00	3										
*TEMPORARY POLE	840B	4	2,000.00	200.00	4	3	1,750.00	150.00	3										
RESIDENTIAL ACCESSORY STRUCTURES																			
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	0	.00	.00	0										
MISCELLANEOUS:																			
*CHANGE OF OCCUPANCY	910B		.00	.00	0	0	.00	.00	0										
*INSPECT DWELLING	920B		.00	.00	0	0	.00	.00	0										
*TENTS	930B		.00	.00	0	0	.00	.00	0										
*TENTS	940B		.00	.00	0	0	.00	.00	0										
*SATELLITE DISH	950B		.00	.00	0	0	.00	.00	0										
*AWNING	960B	11	300.00	430.00	11	7	1,550.00	560.00	7										
*EXTRA INSPECTIONS	966B		.00	.00	0	0	.00	.00	0										
*FIRE PROTECTION SPRINKLER SYSTEM	970B		.00	.00	0	0	.00	.00	0										
*MOVING DWELLING ONLY	980B		.00	.00	0	4	36,000.00	800.00	4										
*SIGN	985B		.00	.00	0	0	.00	.00	0										
*FIREWORKS	990B		.00	.00	0	0	.00	.00	0										
*SWIMMING POOL	995B		.00	.00	0	0	.00	.00	0										
*TANKS																			
MOBILE HOMES																			
*SINGLE WIDE MOBILE HOME	700B	7	145,089.00	700.00	7	7	96,154.00	700.00	7										
*DOUBLE WIDE MOBILE HOME	710B	3	111,000.00	375.00	3	0	.00	.00	0										
*MODULAR HOME	720B		.00	.00	0	1	180,000.00	335.00	1										

TOTALS FOR PERMITS ABOVE (incl. pg 1) 135 2,841,343.00 13,983.00 135 109 3,506,091.00 20,540.00 107

Totals of other permits in the period .00 0 0 .00 0

TOTAL FOR ALL PERMITS IN THE PERIOD 135 2,841,343.00 13,983.00 135 109 3,506,091.00 20,540.00 107

This Report was printed on Friday, March 09, 2012

Item Totals for Inspector ID

Lenoir County

GO 82
 GO DR 1
 GO WH 2
 VW 116
 VW GO 1

202 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED
202	187	164	23	15	15		23
	93	88	12	7	100		11

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
March 5, 2012

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, March 5, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Eric Rouse, and Linda Rouse Sutton.

Members Absent: Tommy Pharo

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, April L. Banks, Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Mr. Graham stated Mr. Pharo is attending the National Association of Counties Legislative Conference. Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board unanimously approved to excuse Mr. Pharo from the meeting.

PUBLIC INFORMATION

Mr. Graham recognized Ms. Kareen Windley, Chairwoman of Kinston Alumnae Delta Sigma Theta, and fellow soror Marilyn Fields in the audience. Ms. Windley stated they have both been a part of the Sorority for over 50 years and now serve the public with the other members of the alumnae. They attended the meeting to see what was going on in Lenoir County.

The Lenoir County Sheriff's Office Community Crime Reduction Team (CCRT) recently began a Neighborhood Watch Program. They hope to reduce crime and increase public cooperation with the Sheriff's Office. Lieutenant Chris Cahoon stated they are traveling to areas of high crime to make contact with the citizens. Information received has led the CCRT to initiate search warrants which then led to arrests. Neighborhood Watch programs in Lenoir County are being created and making progress.

- Eason Road Neighborhood – Approximately 20 members – Watch helped to solve felony larceny.
- Jackson Heights – Approximately 70 members
- Castle Oaks – Approximately 100 members – CCRT has worked to reduce speeding complaints by residents.
- Pinevilla Street – Approximately 15 members

Ms. Sutton asked Lt. Cahoon to provide more information about Nimbus. Lt. Cahoon stated Nimbus is an online crime mapping tool on the County website. You can input an address and see the types of crimes happening around the County. The system can also be set up to send e-mail alerts if a crime happens in a particular area. Each neighborhood Community Watch group will have a liaison who will communicate with the CCRT. Mr. Rouse and Mr. Daughety have helped inform the citizens about the Community Watch program. Mr. Daughety attended the first Community Watch meeting and commended the Sheriff along with the CCRT for their efforts. This is a way for the Sheriff's Office to be proactive in trying to prevent crime. Mr. Daughety encouraged local citizens to contact CCRT to schedule a Kickoff Meeting to begin a Community Watch in their neighborhood.

Contact information for the CCRT is:

- Lt. Chris Cahoon 286-3851
- Sgt. Ryan Dawson 560-2584
- Deputy Walt Howard 286-3854

Ms. Brown asked if they were correlating with the City to establish Community Watch programs around Kinston. Lt. Cahoon stated the City has their own Community Watch program, but the CCRT does complete home inspections for safety hazards in the City. Mr. Rouse asked if any new areas were going to set up a program. Sgt. Dawson stated they have been in contact with Castle Road and Spring Branch Road neighborhoods. Ms. Sutton stated several citizens have expressed their appreciation regarding the program. Mr. Daughety stated the latest Community Watch meeting he attended provided important information about what a person could do legally as far as self-defense during a break-in. Mr. Davis asked should citizens contact them directly or initiate contact with 911. Lt. Cahoon stated if it is not an emergency they can contact one of the members. Ms. Sutton thanked Sheriff Smith and Major Chris Hill for creating the program. Mr. Graham commended the group and asked if they have posters or signs. Lt. Cahoon stated signs are being made by the Department of Corrections, but only established Community Watch programs will receive signs.

Mr. Graham stated when the bonds were passed for new schools; recreation programs at Contentnea were displaced. There is now a new Savannah-Contentnea School and the former Contentnea School was purchased by private owners. The new school does not have lighting installed on the ball fields for night games; therefore, recreation activities were still being held at the old Contentnea School. The owners would rent the facility to Kinston-Lenoir Parks and Recreation on a yearly basis, but due to budget strains, the money to rent the facility may not be available. Ms. Paula Shreves, a member of the Contentnea Recreation Association, addressed the Board. She thanked the Board for their time. Ms. Shreves stated she appreciates the top notch new school built in her area four (4) years ago, but they aren't able to utilize the ball field after dark because there are no lights. She stated there are three (3) potential options: Have lights installed at the new school, be approved funding to continue to rent the old school at a reduced rate of \$6,000 per year, or to not have baseball. Ms. Shreves stated there are many underprivileged children in the Contentnea area. Coaches have to pick up many of the team members for practice. Parks & Recreation has mentioned the ability to play at alternate lighted fields around the County, but she fears they may be too far for some of the team members to travel. She is asking for assistance. The past season a team won the District, State, and Southeast regionals. Nine (9) out of the twelve (12) members were from Contentnea.

Ms. Joyce Grant, a member of the group who established the Contentnea program, stated the baseball program in the area needs to continue. Ms. Grant appreciates the Board and the Recreation department for their assistance. She stated the new field needs lighting and a permanent refreshment center. The fathers of the team members met in the past and donated a trailer to be utilized as a refreshment center. They eventually made enough to build a permanent center and the Eagle Scouts completed a project to install fencing at the old Contentnea School. Ms. Grant stated the funds would be best utilized by improving the new field. She appreciates the support of the Board.

Mr. Mark Jones, a parent and coach of the baseball team, would like to see an agreement reached. He stated there are many kids in the area inspired by baseball and he would appreciate any assistance from the Board. Mr. Graham stated Contentnea is in his district and he is gravely concerned about the problem. The Board will do what needs to be done. Bill Ellis, Kinston-Lenoir Parks & Recreation Director, stated the two (2) private owners rented the old Contentnea School at a fair rate and have done a great job. The rent amount was not budgeted separately, but in the department's regular budget because he felt it was important. The upcoming rent is not able to be funded unless the Board approves the department to increase their budget. A suitable field equipped with lights is available for the team to use, but they would have to travel to Kinston and some children may have difficulty doing so due to the distance. Mr. Ellis stated fields are constructed by Parks & Recreation for the school systems.

Savannah-Contentnea School already has the panel box and wiring completed. Estimated cost to finish the lighting system is \$20,000-\$25,000. The exact price would not be known until the project is bid out to vendors. The lighting will take approximately two to three weeks to complete and baseball games start the beginning of May. Mr. Ellis stated he needs guidance on whether to hold sign-ups or try-outs for the season. Mr. Rouse asked if all that needed to be done were the actual lights. Mr. Ellis replied the project is typically \$30,000-\$40,000, but since some of the equipment has already been installed, it decreases the cost. Mr. Rouse asked if the Contentnea Recreation Association would be willing to assist in funding the lights. Ms. Shreves stated it is a consensus of the Association to contribute funds estimated at \$5,000. Mr. Rouse stated the Moss Hill Ruritan Club was leased by the Parks & Recreation Commission for approximately \$1 per year with estimated maintenance costs at \$8,000 to the County. Mr. Rouse asked if something similar could be done. Mr. Daughety stated the motivation to obtain the Moss Hill Ruritan Club was that it was a polling site and people in the area would have to travel to vote. In the last election, there was no place on that end of the County in which to do early voting. If Moss Hill is deprived of a polling location, the early election turnout would be affected. Mr. Ellis stated lighting the new ball field location would be the best expenditure of funds. Ms. Sutton stated she is also in favor of lighting the new field. The team should have a permanent place to call their home field. Working parents may have to travel twice the distance to attend games. Mr. Ellis stated he would need two (2) weeks to obtain pricing and return at the March 19, 2012 meeting to ask for approval. He will proceed with sign-ups and try-outs. Mr. Graham recommended to table the request until pricing is obtained and all of the Board members are present. Mr. Daughety stated it is a difficult question because everyone wants to provide adequate facilities for the children of the County. Mr. Ellis stated Parks & Recreation has never installed lights on elementary and middle schools; the County school system has always been responsible. Ms. Sutton stated they shouldn't be denied services available to others. Mr. Jarman stated Mr. Ellis requested funding for lighting for several years, but in order to keep the budget low, his request was denied. Mr. Davis stated he is not in favor of leasing the old field because the pricing of the lease would be equal to the pricing of the light installation after three (3) years. Ms. Brown stated she would like to see some improvements at Holloway Center. Mr. Ellis stated he has plans to work on upgrades and repairs in the City budget. Upon a motion by Mr. Daughety and a second by Ms. Brown, the Board unanimously agreed to table the discussion.

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman referred to Mr. Daughety to provide the update on Branchwood. Two citizens from the area addressed the Board at the previous meeting with concerns. Mr. Daughety stated he spoke with Department of Transportation (DOT) regarding the issue. He was advised DOT thinks there is work to be done and some possible re-routing. The problem should be fixed in two (2) weeks. DOT repaired a small hole in the road before the meeting was over on February 20, 2012. Ms. Brown stated she contacted DOT due to issues on Martin Luther King Jr. Blvd. After resurfacing, the road seems to be in worse shape. She received a call and was informed the resurfacing was temporary and the pipes under would have to be redone and repaved. Ms. Sutton informed the Board she received calls about the County offices being closed for road repairs. The County is not anticipating any closures.

Mr. Jarman stated the Board received an e-mail from Mr. Daughety containing a link to a news clip about illegal dumping. This is not related to the issue discussed previously about drop-off sites. Illegal dumping has been occurring since the flood buyout program. Mr. Roger Dail, Director of EMS/Communications, and Mr. Tom Miller, Solid Waste Director are working together for a solution. Some roads are being monitored or blocked off completely. The Sheriff's Office is also conducting patrols to catch those illegally dumping debris. Due to the economy and Hurricane Irene, people are avoiding the Landfill due to roofing and other debris being heavy. Mr. Daughety inquired would the idea

of a potential satellite landfill be entertained. Mr. Jarman stated it was suggested for someone to contact AI Hill at Onslow Container Company and he would be happy to contact him if no one had done so.

The County received a bid in the amount of \$900 for a vacant lot at 311 E. Caswell Street in Kinston. A previous bid for \$800 was declined. The bid was placed by a neighbor of the property. He has been maintaining the property ensuring the grass is cut. Mr. Jarman recommended the Board to accept the bid. Upon a motion by Ms. Sutton and a second by Mr. Rouse, the Board unanimously approved to accept the bid.

ITEMS FROM THE COMMISSIONERS

Mr. Rouse recognized Representative Stephen LaRoque from the audience to speak. Rep. LaRoque stated legislation has been filed with DOT in Greenville regarding the US 70 East median project. The concrete median would do great harm to businesses in that area. Some of the business owners contacted him about their concerns. Rep. LaRoque, Russell Rhodes, President of Neuse Sport Shop, and Marshall King, owner of Neuse Sport Shop met with other owners to find out what could be done to stop the project. Mr. King researched medians and their impact on Florida roadways in the past. He presented video to Rep. LaRoque and Bobby Lewis, Chief of Staff for Chief Operating Officer Jim Trogdon of NCDOT. Mr. Lewis and Mr. Rhodes met about a week and a half prior. They determined a paint scheme would be more suitable than the concrete median and would not cause harm to the businesses on US 70 East. Ultimately, the group decided no action would be taken on the paint scheme either. Mr. LaRoque stated he believes the Board was misled when Mr. Rhodes was removed as Chairman of the Transportation Committee and replaced by Mr. Daughety whom he called "somebody rubber stamping DOT's ideas". Mr. Graham stated Rep. LaRoque was out of order and advised him typically when legislation is drafted affecting the County, the County officials were informed and given the opportunity to support the bill. Mr. Rouse stated he is happy the median issue has been resolved, but Mr. Rhodes was removed in an unfashionable manner. Mr. Rouse stated the Board at least owes Mr. Rhodes an apology and should send a letter to Rep. Wainwright thanking him for his assistance with the median project issues. Ms. Brown stated Rep. Wainwright should be visiting on Wednesday and a face-to-face thank you would be better than a letter. Mr. Graham stated anytime there was a proposed legislation, the local Board of Commissioners would act and send the request to the legislator. The request would then be presented to the State for feedback. Mr. Graham thanked Rep. LaRoque for coming. Mr. Daughety stated Mr. Rhodes was removed from the Transportation Committee due to conflict of interest and the Board was provided information and documentation. After a brief exchange between Commissioner Rouse and Commissioner Daughety, Mr. Graham called for a five (5) minute recess for reorganization.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the following Consent Agenda:

3. Approval of Minutes: Regular Board Meeting: February 20, 2012 Banks/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish
5. Budget Ordinance Amendment: General Fund: Finance/Non-Departmental/Emergency Management: \$1,216. Increase Martin

BUDGET ORDINACE/RESOLUTIONS

Item No. 6 was a Resolution Authorizing Emergency Replacement of 4 Ton Gas Pack at the Department of Social Services Building: Ed Phillip's, Inc.: \$4,749. One of the heating and air conditioning units on top of the Lenoir County Social Services (DSS) Building has ceased to function. Lenoir County Maintenance contacted Ed Phillips, Inc., to examine the unit to see if it could be repaired

or need to be replaced. The unit was installed in 1989 and it was determined installing a new unit would be most cost effective. The cost to install a new 4 ton, 3-phase, R-410 Carrier Gas Pack and a non-programmable digital thermostat is \$4,749. The cost includes a one (1) year warranty on parts and labor, a five (5) year warranty on the compressor, a 10 year warranty on the heat exchanger, and the use of a crane to change out the units. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: DSS: \$10,412 Increase. The line item adjustments are to reflect approval on contract amendment for Adult Day Care on September 6, 2011, Item 11A. This amendment reflects actual allocation received from the State for Adult Daycare funds. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Approving Acceptance and Execution of Contract for Independent Audit Services: Pittard, Perry & Crone, Inc., LaGrange, NC. On May 2, 2011, the Board accepted a proposal from the certified public accounting firm of Pittard, Perry, & Crone, Inc. of LaGrange, NC to conduct the annual financial audit of Lenoir County for a three (3) year period as follows: FY 2010-11 at a cost of \$41,800; FY 2011-12 at a cost of \$43,100; and FY 2012-13 at a cost of \$44,400. The proposal represented the lowest cost to the County of all proposals submitted. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Approving the Lenoir County Transit System Safety Program Plan (SSPP). The Lenoir County Board of Commissioners adopted a System Safety Program Plan for Lenoir County Transit on April 5, 2010. The plan is required by the NCDOT Public Transportation Division to ensure operational compliance in six (6) core areas including Driver/Employee Selection, Driver/Employee Training, Safety Data Acquisitions/Analysis, Drug and Alcohol Abuse Programs, Vehicle Maintenance, and Security. Since adoption, NCDOT has made additional requirements to this plan. Transit recently began use of new software for vehicle maintenance tracking, updated training requirements and tracking procedures, and received Board approval on a new Drug and Alcohol Policy on October 17, 2011. Transit requests the Board formally approve the new SSPP, superseding the old plan, in order to maintain a SSPP in compliance with NCDOT requirements. Upon a motion by Mr. Daughety and a second by Ms. Brown, item No. 9 was unanimously approved.

Ms. Brown asked Joey Bryan, Transit Director if the Assistant Director position had been filled. Mr. Bryan stated they will begin conducting interviews today. Mr. Daughety asked Mr. Bryan if they had been provided any information on the grant application Transit received approval on at the prior Board Meeting. Mr. Bryan stated they were awarded the grant and sent in the first reimbursement request for \$55,000 about three (3) weeks ago. Transit was only approved for approximately \$33,000 in reimbursements. The department needs guidance on either reducing services or obtaining funding from the County. Mr. Daughety asked since the department was low on funding, should they wait to fill the vacancy. Mr. Bryan stated the position has already been funded. The expenses are increasing due to increased riders. In 2004-2005, an estimated 44,000 citizens utilized the Lenoir County Transit. Last year the riders increased to 95,000. This year an estimated 110,000 people will utilize the Transit system. Even though there is an increase in riders, the department is operating with the same amount of staff. Gas costs have increased and there are 18 vans in service from about 2:30 a.m. to 7 p.m. Four (4) vans are used to transport patients to dialysis on Saturday mornings. Fares have been increased also to try and cover the excess expenditures. Mr. Jarman advised the Board the County added additional funds for Transit last year. Some routes have been cut and fares increased. There is a loss of \$100,000 and at the current rate, Transit will not break even. Mr. Rouse asked how much fares will have to be increased to help offset expenses. Mr. Bryan stated there are various factors and it's difficult to estimate. Mr. Graham asked Mr. Bryan if he had any options or ideas on reduction. Mr. Bryan stated possibly trips to

Greenville and Goldsboro can be reduced and also Saturday operations. Susan Moore, DSS Director stated their clients travel to Greenville and Goldsboro frequently for doctor visits via Transit. If Transit no longer traveled out of the County, DSS would have to find another mode of transportation for the patients. Mr. Bryan estimated the operating cost per mile to be \$1.72. Mr. Daughety asked him to have proposals and recommendations on options for sustainability. Mr. Graham reminded the Board to take into consideration the citizens who rely on Transit to get to Lenoir Community College, Spirit, Sanderson Farms, and Smithfield. By evaluating the service, funding may be able to be justified.

Item No. 10 was a Resolution Authorizing FY 11-12 Purchase for One (1) 2012 Ford Expedition on State Contract from Capital Ford in Raleigh, NC in the Amount of \$27,350. The EMS Commanders are based out of the main EMS Station located on 2404 North Queen Street in Kinston. As Shift Commanders, they are required to provide any necessary assistance to all EMS personnel stationed throughout Lenoir County; therefore, they respond to multiple calls during each shift, with the majority of those calls being driven emergency traffic-lights and siren. As a result, the EMS Commanders put a lot of wear on their vehicles, not only responding to calls for service/assistance, but also in the general performance of their duties, i.e.: completing rounds, delivering supplies, checking on stations and personnel throughout the County. The EMS Commander's vehicle is a 2008 Ford Expedition, with a current mileage of 134,749. Mr. Rouse stated he routinely utilizes vehicles in his fleet in excess of 200,000 miles. Mr. Jarman stated Commander Vehicles are the first responders. Although they don't have the ability to transport the injured, they are able to administer care until an ambulance arrives. He reminded the Board in the upcoming budget, to keep things tight, some items will be cut until the following year. Mr. Daughety stated it is important to keep the Commander Vehicles functioning. Mr. Dail stated all department managers understand the financial strains of the County and try to keep costs down. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 10 was approved with a 5 to 1 vote with Mr. Rouse dissenting.

Item No. 11 was a Resolution to Approve an Interlocal Agreement for E-911 Consolidation with Jones County. Over the past year, Lenoir and Jones County officials have been discussing the feasibility of merging the Jones County E-911 center with Lenoir County's E-911 center. The merger would also involve an upgrade of both Counties' radio systems and expansion of the primary Public Safety Answering Points (PSAP) Center in Lenoir County and the remodel and expansion of a redundant center in Jones County. Both Counties agree that any consolidation is contingent upon the availability of grant funding for the entire project from the State E-911 Fund. The L.R. Kimball Company was selected to provide consulting services, grant writing, expertise, and technical advice for the project. To be eligible for grant consideration an Interlocal Agreement is a requirement of the E-911 Board. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: Various Funds Finance: \$1,163,430. Increase. This amendment is to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for seven (7) months of FY 11-12. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12 was unanimously approved.

APPOINTMENTS

Item No. 13 was a Resolution Approving Citizens to Boards, Commissions, Etc. Upon a motion by Ms. Brown and a second by Ms. Sutton, the following second appearances were approved.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Community Advisory Committee – Nursing Home/Adult Care Home 2 nd Appearance	Mallie B. Stocks	February 2014

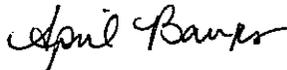
CURRENT VACANCIES

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1)
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Mr. Graham stated there may be a misconception due to the discussions about how it will be a tough budget year. The County is financially sound and there is a good management team in place. He is confident the County will have a strong budget with no tax increases.

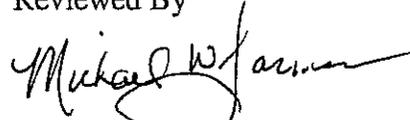
Upon a motion by Mr. Graham and a second by Mr. Davis, the meeting recessed at 10:50 a.m. to the Budget Work Session in the Administration Conference Room.

Respectfully submitted,



April L. Banks
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS BUDGET WORK SESSION

March 5, 2012

The Lenoir County Board of Commissioners began their scheduled Budget Work Session on Monday, March 5, 2012 at 11:05 a.m., at the Administration Building Conference Room, 101 North Queen St., Kinston, NC.

Members present included: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, J. Mac Daughety, Eric Rouse and Linda Rouse Sutton.

Members absent: Tommy Pharo

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Office, Major Chris Hill, Lenoir County Sheriff's Office Chief of Administration, Archie Bruton, Lenoir County Chief Jailer, Sheriff Billy Smith, Roger Dail, Emergency Services, Mike Wiggins, Maintenance Director, Mark Pope, Economic Development Director, Susan Moore, Social Services Director, Jack Jones, HR Director, and April Banks, Clerk to the Board.

Mr. Graham welcomed the Board members to the Budget Work Session.

Mr. Jarman thanked the Sheriff's Office stating they have done an excellent job keeping costs low and minimizing the number of inmates in custody. Electronic monitoring was used for all eligible inmates. The maximum capacity in the jail is 121 inmates per day. In 2011, there was only one (1) day out of the entire year in which the inmate count was under 121. The Sheriff's Office saved the County between \$1.5 million to \$2 million.

MONTHLY INMATE CAPACITY

	No. In-House	No. at Capacity (121 x days in month)		No. OVER Capacity	No. Outside Lenoir County	Total	Cost (Days x 50)
January	4363	3751	0	612	0	612	\$ 30,600.00
February	3782	3388	0	394	0	394	\$ 19,700.00
March	4279	3751	0	528	0	528	\$ 26,400.00
April	4064	3630	427	434	427	861	\$ 43,050.00
May	4109	3751	551	358	551	909	\$ 45,450.00
June	4062	3630	320	432	320	752	\$ 37,600.00
July	4286	3751	1009	535	1009	1544	\$ 77,200.00
August	4207	3751	703	456	703	1159	\$ 57,950.00
September	4219	3630	1164	589	1164	1753	\$ 87,650.00
October	4021	3751	563	270	563	833	\$ 41,650.00
November	4358	3630	498	728	498	1226	\$ 61,300.00
December	4327	3751	594	576	594	1170	\$ 58,500.00
Total						11741	\$ 587,050.00

*Electronic Monitoring (House Arrest) numbers have been removed - all that could be on EM were.

Sheriff Smith stated Brennan Consultants examined the new jail facility and determined the jail would need an additional 40 detention officers. After a meeting with the consultants, it was agreed the jail could be staffed with an additional minimum of 21 detention officers. They took into consideration the control area on the first floor where the officers bring the detainees in to be processed. Three (3) officers will be needed and there will need to be additional employees for core operations and relief personnel. First floor operations will require at least 13 staff members. Female inmates and misdemeanants will remain in the old jail. The new facility will have 200 beds.

The State requires a 30 day training period for jailers. Lenoir Community College (LCC) is in the process of restarting a Jailer Certification Program. Finding 21 qualified employees for the jail may take some time. They have to meet certain criteria, pass a drug screen, stress test, and complete the course to obtain certification. The training period also allows them to familiarize themselves with the new facility so they feel comfortable carrying out their duties. Staff numbers will be adjusted as needed, but inmate safety will not be compromised. There will be checkpoints in the new facility to ensure jailers are making their rounds and checking on the inmates. Each pod can house up to 48 inmates. The plan is to have an onsite commissary. This is a benefit to the inmates and a source of revenue for the County. A new contractor will be utilized for phone use. This will also be a revenue source for the County. Key staff of the Sheriff's Office have meet with Federal, State, and other County officials to see if the outside entities would be willing to allow Lenoir County to house their inmates in over capacity situations. There is a possibility of the food services being contracted out if they agree to the condition of keeping the two (2) food service personnel on staff currently.

Mr. Graham stated having a few additional employees may be warranted so as to not sacrifice safety, security, and food distribution. These personnel can be used in case another staff member has an emergency, is sick, or if they lose their certification. He asked if the food quality and/or quantity would decrease. Sheriff Smith stated it will still be institutional food but nothing else will change. Equipment to keep food at necessary temperatures has been put in place. The kitchen in the new jail is large and trustees would be allowed to work in there. A jailer would have to check on them every 30 minutes. Mr. Daughety stated when a new facility is built, it is usually more modern and efficient which typically equates to a reduction of staff. He is concerned about the increase of staff and also if there will be space to house other agencies inmates as a source of revenue. Sheriff Smith stated they are reducing staff in the downstairs jail from four (4) to two (2). The additional two (2) will work in the new facility. There is an increased safety level due to the additional employees. Mr. Graham stated the North Carolina General Assembly has mandated jail facilities to the County. The inmates have to be treated in a safe and humane manner. Mr. Jarman stated the jail, like the Sheriff's Office and EMS, is a service and may not break even. It is a service required and provided to the citizens.

Major Hill stated the highest number of inmates housed in 2011 on one day was 185. The new jail has more than 185 beds, based on data from 2011; the new jail will have extra capacity. Sheriff Smith stated Mr. Daughety made comments about planning for the future. The new detention facility was planned and researched thoroughly. Mr. Rouse asked will anything be done to the jail on the third floor in the Courthouse. Sheriff Smith stated it will be maintained as a reserve, but will not be staffed. There is a possibility for it to be rented out or used for weekenders. The cost per inmate per day is \$47 and the cost to feed an inmate is \$1.32 per meal. Mr. Rouse asked if the revenues can be applied to the jail debt. Mr. Jarman stated it cannot be paid early but the money can be put into a fund balance specifically for future use of the debt service.

Mr. Davis asked who incurs the cost for inmates with medical issues. Sheriff Smith stated if the County houses an inmate requiring medical treatment, the County where they came from will incur the cost. Mr. Rouse inquired as to the average time inmates are held in County jail. Sheriff Smith stated sometimes two (2) to four (4) years. The new facility should be available for occupancy in August 2012.

**Lenoir County
Detention Facility**

281 Beds

21 New Employees

2012-2013 Jail Budget

Recommended Personnel

Brennan consultants examined the new facility and determined that the jail would need an additional **40** detention officers.

After a meeting with the consultants it was agreed that the jail could be staffed with an additional minimum of **21** detention officers.

Jail Employees

Current number of employees: 37

Proposed increase of employees: 21

Total number of employees: 58

Inmate to Officer Ratio

137 inmates and 37 employees
3.7 inmates per employee

281 inmates and 58 employees
4.8 inmates per employee

Salaries & Benefits

2011-2012 Budget: \$1,642,483 (37 employees)

2012-2013 Budget: \$2,457,318 (58 employees)

Increased Salary & Benefits: \$ 814,835

Operating Costs

2011-2012 Budget: \$625,000

2012-2013 Budget: \$987,577

Increased Operating Costs: \$362,577

Budget Comparison

2011-2012		2012-2013	
Salaries & Wages	\$1,130,967	Salaries & Wages	\$1,605,151
Overtime	\$75,000	Overtime	\$37,430
Salaries & Wages- PT	\$0	Salaries & Wages- PT	\$27,500
Bonuses	\$8,013	Bonuses	\$17,561
Longevity	\$10,126	Longevity	\$9,919
FICA	\$77,795	FICA	\$106,492
Medicare	\$17,025	Medicare	\$74,998
Retirement	\$81,491	Retirement	\$110,017
Group Insurance	\$238,261	Group Insurance	\$374,274
401K	\$58,305	401K	\$85,575
Departmental Supplies	\$47,000	Departmental Supplies	\$95,496
Uniforms	\$9,000	Uniforms	\$16,570
Food & Provisions	\$190,000	Food & Provisions	\$406,607
Immunizations	\$500	Immunizations	\$1,000
Medical Attn & Drugs	\$5,000	Medical Attn & Drugs	\$5,000
Maintenance/Repair	\$15,000	Maintenance/Repair	\$35,000
Employee Training	\$3,500	Employee Training	\$10,254
Contracted Serv. Medical	\$300,000	Contracted Serv. Medical	\$347,700
Medical Safekeeping	\$35,000	Medical Safekeeping	\$35,000

Budget Comparison

Total 2011-2012 Fiscal Jail Budget	Total 2012-2013 Fiscal Jail Budget
\$ 2,267,483	\$ 3,444,895

Budget Increase of:

\$1,177,412

Average Daily Population (ADP)

Pre-Population Control	Post-Population Control
156 Inmates	137 Inmates

Bed Space Allocation

Down Stairs Jail-	85 beds
New Jail-	196 beds
Total Beds: 281	

Inmate Beds

Average number of inmates:	156
Reserved-Inmate capacity fluctuations:	29
Total dedicated bed's for local confinement:	185
Total number of beds in jail system:	281
Excluding (4) bed's in trustee housing:	92

Revenue Potential

State Misdemeanant Program
Pays \$40 per day per inmate

On average LC has 74 inmates serving an average of 115 days each per year

74 inmates x 115 days x \$40 =
\$340,400

Revenue Potential

State Misdemeanant Program
10 Total Beds Dedicated to Outside Inmates

10 inmates x \$40 per day x 365 days=

\$146,000

Total all beds dedicated to this program:
28

Revenue Potential

Federal Inmate Program

10 Beds Dedicated

10 inmates x \$55 x 365 days=

\$200,750

Revenue Potential

Outside County Inmates
54 beds dedicated to this program

Low: 30 inmates x \$50 x 365 days=
\$547,500

High: 54 inmates x \$50 x 365 days=
\$985,500

Total Projected Revenue
"Lower End Estimation"

State Misdemeanant Program:	\$ 486,400
Federal Inmate Program:	\$ 200,750
Outside County Inmates:	\$ 547,500
Total Potential Revenue:	\$ 1,234,650

Total Projected Revenue
"Upper End Estimation"

State Misdemeanant Program: 28 beds	\$ 486,400
Federal Inmate Program: 10 beds	\$ 200,750
Outside County Inmates: 54 beds	\$ 985,500
Total Beds Dedicated: 92 beds	
Total Potential Revenue:	\$ 1,672,650

Inmate Phone Service

2011 Inmate Phone Commissions
\$38,444.81

2012-2013 Inmate Phone Commissions
Estimated

\$77,450.85

Inmate Commissary

2011 Inmate Commissary Commissions

\$10,475.17

2012-2013 Inmate Commissary Commissions
Estimate

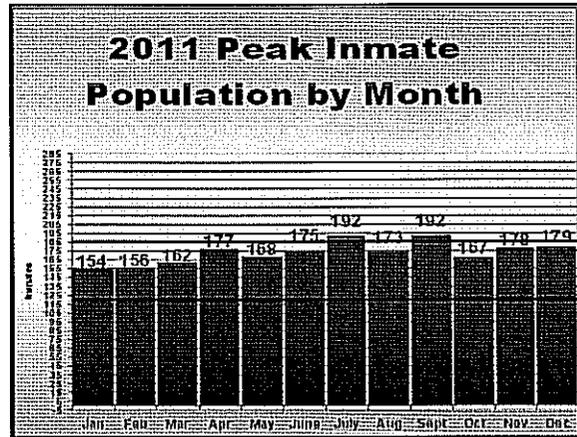
\$21,103.26

Proposed Budget / Revenue

Increase in Jail Budget		Revenue
\$1,177,412	(lower estimation)	\$ 1,234,650
	(upper estimation)	\$ 1,672,650
	Inmate Phone Sys.	\$ 77,450
	Inmate Commissary	\$ 21,103

*Potential Profit:
(excluding electrical, water, sewage costs)*

\$155,791 (lower) \$593,791 (upper)



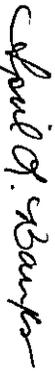
ADJOURNMENT

Sheriff Smith stated Brennan Consultants has been a pleasure to work with and everyone has worked together. There will be a day for the citizens and the officials to tour the new facility before it opens; the exact date is to be determined. Mr. Graham asked Mr. Rouse if the masonic lodge was still planning on doing a cornerstone for the new facility. Mr. Rouse stated he will follow up with them. Mr. Graham thanked the Sheriff and Major Hill for sharing the information. Sheriff Smith stated he will check the status on the Jailer Certification program at LCC. He would also like to have some direction as soon as possible so he can move forward with advertising the positions and staffing the vacancies with qualified candidates. The sooner employees are hired, the sooner they can be ready to take on inmates. Major Hill stated they will be meeting with the federal government regarding housing some of their inmates the following day. Mr. Rouse stated he would like to do a walk-thru as soon as possible. Mr. Jarman stated he will coordinate with Brennan and get back with the Commissioners on a date.

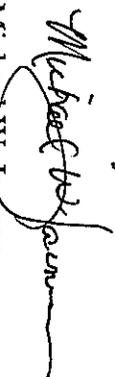
Upon a motion by Mr. Graham and a second by Mr. Davis, the Board concluded the meeting at 12:28 p.m.

Respectfully submitted,

Reviewed By



April L. Banks
Clerk to the Board



Michael W. Jarman
County Manager

Proclamation Celebrating 100 years of Girl Scouting

WHEREAS, March 12, 2012, marks the 100th anniversary of the Girl Scouts of the United States of America, which began in 1912 when Juliette Gordon Low gathered 18 girls in Savannah, Georgia, to provide them the opportunity to develop physically, mentally, and spiritually; and,

WHEREAS, for 100 years, Girl Scouting has helped build millions of girls and women of courage, confidence, and character who act to make the world a better place; and,

WHEREAS, the Girl Scout Leadership Program helps girls discover themselves and their values, connect with others, and take action to make the world a better place; and,

WHEREAS, the Girl Scout Gold Award, the highest honor in Girl Scouting, requires girls to make a measurable and sustainable difference in their community and honors leadership in the Girl Scout tradition; and,

WHEREAS, core programs around Science, Technology, Engineering and Math (STEM), environmental stewardship, healthy living, financial literacy, and global citizenship help girls develop a solid foundation in leadership; and,

WHEREAS, through the dedication, time, and talent of thousands of volunteers of different backgrounds, abilities, and areas of expertise all across the state, the Girl Scout Program is brought to close to 600 girls and adults throughout Lenoir County;

NOW, THEREFORE, I, George W. Graham, Jr., by virtue of the authority vested in me as Chair of the Lenoir County Board of Commissioners, do hereby recognize the Girl Scouts for their 100 years of leadership, salute them as they celebrate 100 years of Girl Scouting and proudly proclaim March 11-17 “Girl Scout Week” in Lenoir County.

George W. Graham, Jr., Chairman

April Banks, Clerk to the Board

Proclamation

WHEREAS, individuals with intellectual and developmental disabilities, their families, friends, neighbors and co-workers, encourage everyone to focus on the abilities of all people; and,

WHEREAS, the most effective way to increase this awareness is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's contribution; and,

WHEREAS, opportunities for citizens with intellectual and developmental disabilities to function as independently and productively as possible must be fostered in our community; and,

WHEREAS, we encourage all citizens to support opportunities for individuals with intellectual and developmental disabilities in our community that include full access to education, housing, employment, recreational, and worship activities;

NOW, THEREFORE I, George W. Graham, Jr., hereby proclaim March 2012 as

“Intellectual and Developmental Disabilities Awareness Month”

and recognize that people with intellectual and developmental disabilities are “*just like you*”. Take the time to get to know someone with a disability and what he or she has to offer.

This the 19th day of March, 2012.

George W. Graham, Jr., Chairman

April Banks, Clerk to the Board

April Banks

From: **Connie Price <cprice@eastpointe.net>**
To: **Marcia Wilson <Marcia.Wilson@waynegov.com>, Paige Marshburn <paigem@duplincountync.com>, April Banks <abanks@co.lenoir.nc.us>, Susan Holder <susanh@sampsonnc.com>**
Copies to: **Connie Price <cprice@eastpointe.net>, Ken Jones <kjones@eastpointe.net>**
Date sent: **Wed, 29 Feb 2012 12:16:02 -0500**
Subject: **Eastpointe Proclamation for March**

Dear Marcia, Paige, April, and Susan:

Attached is the Proclamation that Eastpointe Board of Directors adopted last night at our February Board Meeting proclaiming March as “Intellectual and Developmental Disabilities Awareness Month”. We are sending this Proclamation to each of the four counties in our catchment area with a request that it be noted at your next County Commissioners meeting. Thanks.

**Connie W. Price
Executive Assistant to
LME Director Ken Jones
Eastpointe Human Services
100 South James Street, Suite B
Goldsboro, North Carolina 27533
Phone: 919-587-0378
Fax: 910-298-7180
cprice@eastpointe.net**

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INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/19/12 **ITEM NO.:** GA

RESOLUTION: Authorizing the Installation of Ballfield Lights for the Contentnea/Savannah School Baseball/Softball Field at a Cost Not To Exceed \$20,000

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to authorize installing lights at the Contentnea/Savannah school baseball/softball field at a cost not to exceed \$20,000.

HISTORY/BACKGROUND:

The Kinston/Lenoir County Parks & Recreation Department constructed the ballfields at Contentnea/Savannah School during the 2009 budget year. For the past three (3) years, the department has been leasing the ballfields at the old Contentnea School. The Recreation Department is recommending that lights be installed at the new school in order to move all of the athletic program in the Contentnea district to the new school. The Contentnea Recreation Association has committed \$5,000 towards the project. We are in the process of requesting \$5,000 from the Lenoir County Tourism Board because once these fields are lighted, tournaments can be hosted which will bring visitors to this site. The remaining \$10,000 will come from the Recreation capital budget account #40-4930.5101.

EVALUATION:

It is important to light the athletic fields at Contentnea because the other five (5) county districts have lighted athletic fields that are furnished through the county budget. The Contentnea district will use this facility for years to come. For example: The Banks School fields were installed in 1979 and have served the community for the past 33 years.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Kinston-Lenoir County Parks and Recreation Department is authorized to install lights at the Contentnea/Savannah School baseball/softball field at a cost not to exceed \$20,000.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

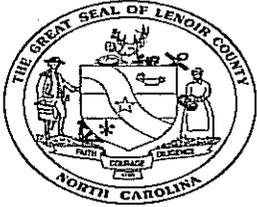
George W. Graham Jr., Chairman

3/19/12
Date

ATTEST

3/19/12
Date

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND: COMMUNITY DEVELOPMENT: \$10,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011-2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		COMMUNITY DEVELOPMENT		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
40-3833-8406	DONATION-CONTENTNEA RECREATION ASSC	5,000.00	40-4930-5126	CONTENTNEA/SAVANNAH <i>Ballfield</i> LIG	20,000.00
40-3833-8407	DONATION-LENOIR COUNTY TOURISM BOAR	5,000.00			
		<u>DECREASE</u>			
		40-4930-5101	PARKS & RECREATION-CAPITAL		-10,000.00
Total		10,000.00	Total		10,000.00

Reason and Justification for Request:

TO BUDGET DONATIONS TO BE RECEIVED FROM THE CONTENTNEA RECREATION ASSOCIATION AND THE LENOIR COUNTY TOURISM BOARD IN THE AMOUNT OF \$5,000 EACH, AND TO MOVE \$10,000 FROM PARKS AND RECREATION'S CAPITAL LINE INTO A LINE FOR THE CONTENTNEA SAVANNAH BALLFIELD LIGHT PROJECT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Marti</i>	<i>3/15/12</i>	<i>Marta H. Marti</i>	<i>3/15/12</i>
Budget Officer Approval	Date		
<i>Michael W. Farmer</i>	<i>3/15/12</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/19/12 **ITEM NO.:** 7

RESOLUTION: Approving the Employment of 21 Additional Detention Officers.

SUBJECT AREA: Personnel

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to begin the employment process to hire 21 additional detention staff, effective July 1, 2012

HISTORY / BACKGROUND:

Construction on the new 196 bed detention center will be completed on or about August 1, 2012. Brennan and associates evaluated the new facility and determined that 40 additional detention officers would be needed to operate the new facility.

EVALUATION:

After several discussions it was concluded that the facility could be operated by only 21 detention officers. Adding this number of employees to the current detention staff would bring the entire jail employee compliment to 58. The cost of salaries and benefits for 21 additional officers were provided to the Board of Commissioners at its last meeting in March. The 2012-2013 budget process is currently underway and the Sheriff must begin finding suitable applicants. In addition, the Sheriff must begin the employment process if the facility is to begin operation in August.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to begin the employment process for 21 additional detention officers who will start employment with the county, effective July 1, 2012.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MW

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is authorized to begin the employment process for 21 additional detention officers and that the employment of said officers will commence on July 1, 2012.

Funding Account #:

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Rouse _____ Sutton _____ Davis _____ Graham _____
Pharo _____ Brown _____ Daughety _____

George Graham, Chairman

Date

ATTEST

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/19/12 **ITEM NO.** 8

RESOLUTION: Authorizing Emergency Replacement 100 Gallon Commercial Hot Water Heater in the Courthouse Boiler Room: Ed Phillips, Inc.: \$7,215.

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize the emergency replacement of a 100 gallon, 199,000 BTU, natural gas commercial hot water heater in the boiler room of the Lenoir County Courthouse in an amount not to exceed \$7,215.

HISTORY/BACKGROUND:

In August 2007, it was reported to the Lenoir County Maintenance Department that the jail did not have any hot water. Upon investigation, it was discovered that both of the hot water heaters supplying hot water to the jail and the courthouse were malfunctioning. Both of these units had exhibited maintenance problems for a number of years. It was determined that one hot water heater could be repaired by replacing the igniter. The second water heater was not repairable. It had rusted-out through the bottom. In March 2012, the unit that was repaired in 2007 ceased to function. Ed Phillips, Inc. of Kinston was called to diagnose the problem. One hot water heater on its own will not supply the volume of hot water needed in the courthouse and jail. The old unit weighs over 700 lbs. and is located in an area of the boiler room that has limited access. The old unit will be cut into several pieces so it can be removed. The new unit must be lifted over, under, and around various pipes and wires to place it into position in the boiler room. The Love Company of Kinston replaced the old unit in 2007, but they are no longer in business. Ed Phillips, Inc. supplied the lowest estimate to replace the hot water heater and do it in a timely manner.

EVALUATION:

Both hot water heaters in the boiler room of the Lenoir County Courthouse are required to supply the volume of hot water needed in the courthouse and jail. In 2007, one unit was repaired and the other was replaced. The unit that was repaired in 2007 has now ceased to function. Replacement of this unit is very complicated and requires a great deal of planning and manpower. The County Maintenance Department obtained bids from two plumbing contractors for the replacement of the unit. Ed Phillips, Inc., of Kinston, NC provided the lowest price to replace the unit in a timely manner.

Approval of this resolution will allow the encumbrance of funds and payment to the contractor upon completion of the replacement.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MW
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Board authorizes the emergency replacement of a 100 gallon, 199,000 BTU, natural gas hot water heater in the boiler room of the Lenoir County Courthouse and be it further resolved the Maintenance Supervisor is authorized to execute a purchase order to Ed Phillips, Inc., of Kinston, NC, in the amount of \$7,215 to complete the replacement.

Funding Source: Capital Improvements Fund
 Building Upgrades 40-4935-5801

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

3/19/12
Date

ATTEST

3/19/12
Date

RESOLUTION: Approving Proceeding with the Engineering Design, Contract Administration, and Project Management Services for the Re-roofing of the Kinston-Lenoir County Public Library: RTD Associates, PA.: \$9,594.31

SUBJECT AREA: Administration

ACTION REQUESTED: The Board is requested to approve proceeding with a proposal from RTD Associates, PA., in the amount of \$9,594.31 for engineering design, contract development and administration, project management, and on-site inspection services for the re-roofing of the Kinston-Lenoir County Public Library, located at 501 N. Queen Street, Kinston, NC.

HISTORY/BACKGROUND: Due to an aging and deteriorating roof of approximately 21,500 S.F. on the Kinston-Lenoir County Public Library, located at 501 N. Queen Street, roof replacement is strongly recommended to avoid further and future water damage to the interior of the building. The Library has experienced numerous problems with the existing roof since its installation in 1996 and has spent a substantial amount of their own funds in an effort to patch and repair leaks. The Kinston-Lenoir County Public Library Building is jointly owned by the City of Kinston and Lenoir County. The City of Kinston Administration and County Administration have agreed to split evenly the cost of RTD's engineering, design and project management services for this project. Roof replacement encompasses not only the proper removal of the old roofing materials and the installation of a new roofing system, but also engineering, administration, and project management, including on-site inspections.

EVALUATION: RTD Associates, PA., (RTD) is an engineering firm headquartered in Monroe, N.C., that specializes in roofing technology and moisture intrusion. The project is composed of 22 phases including planning and staffing, scheduling, roof system evaluation, engineering and design, bid document development, contractor pre-qualification, administration of the bidding process, contract administration, pre-construction conferences, on-site inspections, pay request reviews and approvals, punch-list development, final inspection, and preparation of project close-out documents including warranties and certificates of compliance. The following is a breakdown of RTD's proposal to complete the re-roofing project:

RTD fees (including travel and per diem) \$9,594.31*

*The City of Kinston and Lenoir County will split this cost

Estimated future construction cost (to be awarded by the Board at a later date)

To tear off and re-roof the Kinston-Lenoir County Public Library Building \$90,000-\$100,000**

** The City of Kinston and Lenoir County will split this cost

RTD anticipates a 20-calendar day actual construction period after all preliminary pre-construction phases are completed. Lenoir County has contracted with RTD on several occasions to oversee roof replacement projects. The latest projects included the re-roofing of the Health Department, D.S.S. Building, Board of Elections / ABC Building, and the original portion of the Courthouse.

**NEUSE
REGIONAL
LIBRARY**

*Headquarters at the
Kinston-Lenoir County Public Library*

*Agnes W. Ho
Director of Libraries*

510 N. Queen Street

Kinston, N.C. 28501

(252) 527-7066

Fax: (252) 527-8220

March 2, 2012

Mr. Mike Jarman
Lenoir County Manager
PO Box 3289
Kinston, NC 28502

Mr. Tony Sears
Kinston City Manager
PO Box 339
Kinston, NC 28502

Dear Mike and Tony:

The Kinston-Lenoir County Library Board held a special called meeting last night to evaluate the options you presented at our February 29 meeting regarding the replacement of the roof of the Kinston-Lenoir County Public Library. As we discussed at that meeting, the first option was for the County and City to fund and directly contract the necessary services for the design and replacement of a new shingle roof. The second option was that if the Library is interested in pursuing a metal roof that the County and City give the Library funding equal to the cost of a new shingle roof, with the Library paying the difference.

The Library Board believes that there are considerable benefits to installing a metal roof. The Kinston-Lenoir County Public Library has experienced consistent leaking since shortly after the current shingle roof was installed in December of 1996 and we have spent over \$25,000 during that time on temporary repairs. The Library Board also received recommendations from various architects and consultants during this period who have identified defects such as the gypsum roof decking's incompatibility with asphalt shingles, insufficient ventilation for asphalt shingles, and a slope that is too low for asphalt shingles. All of these recommendations agreed that a metal roof was the optimal solution for these flaws. Because the Library Board realized that a metal roof might be an unreasonable financial burden on the County and City, the Library Board was previously willing to provide \$106,000, given to the Library by the Raymond Hooker Foundation to fund facility improvements, to the County and City to support their efforts to replace the current roof with a new metal roof.

However, as much as the Library Board would prefer a metal roof, it believes that to take option two would be unwise. The Library Board feels that by pursuing this option, it could create financial obligations that it may be unable to fulfill. Because of this, the Library Board has unanimously approved the first option.

SERVING:

*Lenoir County
Kinston • La Grange
Pink Hill*

*Jones County
Pollocksville • Maysville
Trenton • Comfort*

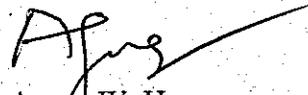
*Greene County
Snow Hill*

Mr. Mike Jarman, Lenoir County Manager
Mr. Tony Sears, Kinston City Manager
March 2, 2012
Page 2

The Library Board is extremely grateful for your leadership on this matter, and will accept your recommendation to not pursue the metal roof. However, because of this, the Library Board wishes to emphasize that if there are any future problems with the roof, the required maintenance should be the responsibility of the County and City as owners of the building. The temporary repairs mentioned above have been a tremendous hardship on the Library's operating budget, as we are publicly funded and do not generate significant revenue. The Library Board also asked me to reiterate to you that no matter how well the new roof addresses the current defects, a shingle roof will require replacement by the City and County much sooner than a metal roof would.

On behalf of the Library Board, I want to express to you once more how appreciative we are of your attention to this matter. It is your building, but it is our Library, where we are able to provide our patrons with the many informational, educational, and cultural services that they rely upon. We are confident that you will make the best decision for the Library's future. If you have any further questions please contact me. I look forward to continuing to work with you both as we provide the citizens of Lenoir County and the City of Kinston with the best Library facility possible.

Best regards,


Agnes W. Ho
Director of Libraries

js

cc: Kinston-Lenoir County Library Board

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/19/12 **ITEM NO.:** 10

RESOLUTION: Declaring Property as Surplus and Authorizing the Sale of the Surplus Property

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to declare property as surplus and authorize the sale of the surplus property.

HISTORY/BACKGROUND:

The County has four Infinity VP-1 Voting Machines that are no longer in service. This equipment is no longer of use to any County Department and there are no plans to put them back into service.

EVALUATION:

In accordance with procedures set forth in G.S. 153A-176, the County Manager's Office is requesting the approval of the Board to sell the following Infinity VP-1 voting machines.

Serial #02138

Serial #02141

Serial #02142

Serial #02143

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that property listed in this resolution be declared surplus and authorize the County Manager to sell the property.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

3/19/12
Date

ATTEST

3/19/12
Date



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/EMERGENCY MEDICAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3437-4100	EMERGENCY MED SVCS-FEES	55,576.00	10-4332-6901	CONTRACTED SVCS-BILLING	55,576.00
Total		55,576.00	Total		55,576.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO MORE ACCURATELY REFLECT REVENUE AND EXPENDITURES FOR THE REMAINDER OF THE YEAR.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	3/8/2012	<i>Martha H. Martin</i>	3/8/2012
Budget Officer Approval	Date		
<i>Michael W. Garm</i>	3/12/12		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: HURRICANE IRENE INSURANCE REIMB: \$1,732,792.22: INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HURRICANE IRENE	Various
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
10-3330-1013 FEMA REIMBURSEMENT-HURRICANE IREN	1,732,792.22	10-4336-1212 OVERTIME 39,792.00
		10-4336-1810 EMPLOYER-FICA 2,388.00
		10-4336-1811 EMPLOYER-MEDICARE 559.00
		10-4336-1820 EMPLOYER-RETIREMENT 2,707.00
		10-4336-1870 EMPLOYER-401-K 1,938.00
		10-4336-2500 FUEL/OIL/TIRES 4,030.00
		10-4336-4990 VOLUNTEER FIRE DEPT EXP 0.00
		10-4336-4991 DISASTER EXPENSES-MISC 8,617.00
		10-4336-6900 CONTRACTED SERVICES 1,672,761.22
Total	1,732,792.22	Total 1,732,792.22

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE REIMBURSEMENT RECEIVED FROM FEMA ON MARCH 7, 2012 IN THE AMOUNT OF \$1,732,792.22. THIS IS FULL REIMBURSEMENT OF PW-01518 IN THE AMOUNT OF \$54,911.78 FOR EMERGENCY MEASURES TAKEN DURING AND AFTER THE HURRICANE IRENE EVENT, AND A 75% REIMBURSEMENT OF PW-01486, THE DEBRIS CLEANUP PORTION OF HURRICANE IRENE. THE OTHER 25% OF PW-01486 AND THE COST INCURRED AFTER THE FEMA REPRESENTATIVE PREPARED THE PW WILL BE RECEIVED AT A LATER DATE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	3/12/12	<i>Marta H. Martin</i>	3/12/12
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	3/15/12		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/19/12 **ITEM NO.:** 13

RESOLUTION: Approving Changes in Fares and Rates Charged by Lenoir County Transit

SUBJECT AREA: Administration

ACTION REQUESTED:

Approve the Lenoir County Transit System Fare Increases Effective April 1, 2012.

History/Background:

LCT has been a County Department since 1994 and has operated solely with grant funds until fiscal year 2010-2011. With the increase in fuel pricing as well as the decreased ARRA funding we are unable to operate at our current service level without rate increases and additional county funding.

EVALUATION:

The following Rate and Fare changes along with the cuts listed below are necessary for Lenoir County Transit to continue to provide basic transit services to the citizens of Lenoir County.

Rate Changes

1. Raise base rate from \$1.51 to \$1.65.
2. Increase fuel surcharge from \$0.06 to \$0.08.
3. Increase RGPT and EMPL fares from \$4.00 to \$6.00 per trip.
4. Increase the fare for the loop to \$4.00.
5. Increase EDTAP fare to \$4.00.

Service Changes

1. Discontinue service to Goldsboro (medical appointments). This will impact 3 to 6 riders per week.
2. Reduce service to Greenville (medical appointments) to one roundtrip per day. Fare would increase from \$16.00 to \$24.00 roundtrip. This may impact 1 to 20 riders per day.
3. Limit EDTAP rides to medical appointments only.
4. Reduction in late night loop hours would impact about 15 Employment riders per day.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board approves the Lenoir County Transit System Fare Increases effective April 1, 2012.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS

YEA VOTES: Graham _____ Brown _____ Davis _____ Pharo _____

Sutton _____ Daughety _____ Rouse _____

George W. Graham, Jr., Chairman 03/19/12
Date

ATTEST 03/19/12
Date

RESOLUTION: Approving For the Lenoir County Department of Social Services To Enter Into A Contract With Daughety's Office Equipment for the Lease of Copier/Printer/Scanner/Fax Machines for a Proposed Cost Of \$3,439 Per Month for the Next Four Years.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED:

The Board is requested to approve a lease with Daughety's Office Equipment for seven (7) digital black/white Multi-Function Processor's (MFP), one (1) Full color MFP, and one (1) Scanner for the remainder of the County's existing contract at a cost of \$3,439 per month.

HISTORY/BACKGROUND:

Lenoir County Department of Social Services lease for Multi-function processors (scanner/copier/fax/printer) with Coeco expires March 31, 2012. The Agency requested informal bids for equipment to meet Agency needs, which are changing as the Agency continues to move toward a paperless system of document management. Bids from Coeco, Calvin's Business Solutions, and Daughety's Office Equipment were received.

The County currently contracts with Daughety's Office Equipment for similar equipment at the Health Department and other County agencies. There are four years remaining on the County's contract with Daughety's Office Equipment. By "piggy-backing" onto the County's existing contract with Daughety's Office Equipment, the County's cost per copy will decrease from \$.008.5 to \$.007.5 and the Agency's monthly cost for leasing the MFP equipment will decrease. Daughety's Office Equipment has a history of providing prompt and excellent service to the County. The bid from Daughety's Office Equipment is \$2,027 per month lower than the Agency's current cost for leasing MFP's and maintenance costs for the equipment.

Coeco's bid was \$5,466.90 per month, which is much higher per month and does not include a provision for decreasing maintenance costs as the volume of printing decreases. Coeco is based in Greenville. The bid from Cavin's Business Solutions was \$3,220 per month. The MIS Department had concerns about whether this company would be able to provide prompt responses to service requests. Cavin's Business Solutions is based in Fayetteville. Daughety's Office Equipment is located in Lenoir County and has promptly responded to all service requests (usually within two hours). The Daughety's Office Equipment bid includes all parts, labor, supplies, staples and drums under a cost per copy agreement. Set up, delivery and installation are covered under the Daughety's Office Equipment bid. All equipment in the Daughety's Office Equipment bid meets or exceeds specifications set forth by the County's MIS Department.

Daughety's Office Equipment Bid:

Monthly lease payments: \$1,764.00 per month (Hardware only)
Maintenance Cost: Black/White pages: \$.007 per page.
(*)(200,000 pages per mo.)
Color pages: \$.055 per page(*) (5,000 pages per mo.)

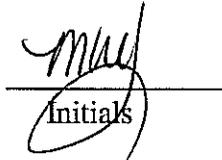
Total Proposed Monthly Cost: \$3,439 per month

EVALUATION:

The Daughety's Office Equipment bid is lower than the Agency's current cost for leasing and maintaining MFP's. By accepting this bid, the Agency can take advantage of decreasing maintenance cost, as more areas of the Agency transition to a paper-less document management process over the next few years. In addition, the County's maintenance cost per copy will decrease because the total volume of copies for the combined lease will increase. The County MIS Department reports that Daughety's Office Equipment has a history of providing a prompt and efficient response to any request for service and that their equipment has performed very well.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorizes the Director of Social Services to enter into a lease with Daughety's Office Equipment for seven (7) digital black/white MFP's, one (1) full color MFP, and one (1) scanner and associated maintenance costs at the rate of \$.007 per black/white page printed and \$.055 per color page printed.

Account # 105310.3520 Maintenance/Repairs/Equipment: \$3,439 per month (\$42,552 annual cost)

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____
Pharo _____ Rouse _____ Sutton _____

George Graham, Chairman 3/19/12
Date

Attest 3/19/12
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/19/12 **ITEM NO.:** 15

RESOLUTION: Approving the Purchase of Two Vehicles (\$45,000) and Twelve Laptop Computers (\$12,000) From the Work First (TANF) Block Grant: \$57,000

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED:

The Board is requested to approve the use of \$57,000 in unspent TANF Cash Assistance Funds from the TANF Block Grant for the purchase of twelve (12) Laptop Computers and two (2) vehicles (Dodge Grand Caravan).

HISTORY/BACKGROUND:

Lenoir County will under-spend the Cash Assistance Allocation from the Work First (TANF) Block Grant by more than \$57,000 this year. These are 100% Federal dollars that, if left unspent, will be reverted back to the State. DSS has requested approval from the North Carolina Department of Health and Human Services, Office of the Controller, to direct change to our TANF program two (2) vehicles with an estimated cost of less than \$25,000 each and twelve (12) Laptop Computer with an estimated cost of \$1,200 each. Child Protective Services Social Workers will use these Laptop Computers. Child Protective Services Social Workers and Work First Social Workers will use these vehicles.

EVALUATION:

The mid-sized sedans now used by the Child Welfare social workers do not have enough space to accommodate three child safety seats at the same time. N. C. statutes now require children to be transported in an approved child safety seat until age 8. Agency social workers must use two vehicles when transporting three or more children. The two mini-van vehicles (Dodge Grand Caravan) will provide easier access for installing/removing child safety seats and allow social workers to transport three or four young children in the same vehicle. These vehicles will be purchased through the State Contract. The addition of two (2) county-owned vehicles will reduce the travel costs for the agency.

The Laptop Computers will allow the Child Welfare social workers to complete case documentation during the home visit; thereby, increasing worker efficiency and the accuracy of case notes. The purchase of these Laptop Computers will greatly enhance job performance. Please note that these purchases (vehicles and laptops) do not require a County match. We plan to use Federal TANF funds for these purchases.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that

The Lenoir County Board of Commissioners authorizes the Director of Social Services to purchase twelve (12) Laptop Computers at an estimated cost of \$12,000 and two (2) vehicles at an estimated cost of \$45,000.

Account # 105310.5999 \$12,000
Account # 105310.5400 \$45,000

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

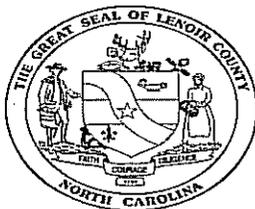
YEA VOTES: Rouse _____ Sutton _____ Davis _____ Graham _____

Pharo _____ Brown _____ Daughety _____

George Graham, Chairman Date 3/19/12

ATTEST 3/19/12
Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:
DSS:\$450,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION		
GENERAL		SOCIAL SERVICES: INCOME MAINTENANCE		VARIOUS		
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES			
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount	
INCREASE		INCREASE				
10-3531-3001	ADMINISTRATIVE REIMBURSEMENT	450,000.00		10-5350-4985	TANF CW STAFFING	393,000.00
				10-5350-5400	CAPITAL OUTLAY-VEHICLES	45,000.00
				10-5350-5999	CAPITAL OUTLAY < \$5,000	12,000.00
Total		450,000.00	Total	450,000.00		

Reason and Justification for Request:

BUDGET AMENDMENT TO INCREASE THE AMOUNT OF FUNDING RECEIVED FOR TANF PROGRAMS. THIS IS UN-SPENT CASH ASSISTANCE ALLOCATION FROM THE WORK FIRST (TANF) BLOCK GRANT. THESE ARE 100% FEDERAL FUNDS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Susan E. Moore</i>	3-13-12	<i>Martha H. Martin</i>	3/13/12
Budget Officer Approval	Date		
<i>Michael J. Jarman</i>	3/14/12		
Board Approval (When Applicable)	Date	Date of Minutes	

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston-Lenoir County Library Board 1 st Appearance	Vicki B. Myers	March 2018
Lenoir County JCPC 2 nd Appearance	***See Attachment A	March 2014
Lenoir County Health Board 2 nd Appearance	Joan Bannerman	March 2015
Lenoir County Board of Equalization and Review 2 nd Appearance	Edward R. Smith (appointment) William H. Howard (re-appointment)	March 2015

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4)
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston-Lenoir County Library Board 1 st Appearance	Vicki B. Myers	March 2018
Lenoir County JCPC 2 nd Appearance	***See Attachment A	March 2014
Lenoir County Health Board 2 nd Appearance	Joan Bannerman	March 2015
Lenoir County Board of Equalization and Review 2 nd Appearance	Edward R. Smith (appointment) William H. Howard (re-appointment)	March 2015

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

3/19/12
Date

ATTEST 3/19/12
Date

Attachment A

Lenoir County JCPC Re-Appointments	
<u>Current Member/Applicant</u>	<u>Term Expiration</u>
Linda Sutton	March 2014
Jackie Brown	March 2014
Phyllis Greene	March 2014
Imelda J. Pate	March 2014
June S. Cummings	March 2014
Joey Huff	March 2014
Merwyn K. Smith	March 2014
Christy Ann Smith	March 2014
Jill N. Croom	March 2014
Tara Taylor	March 2014
Joe Testino	March 2014
Suzanne Lane Nix	March 2014
Ella Moore Clarke	March 2014
Glenn Elmore	March 2014
Wanda Hall Jordan	March 2014
Beth Heath	March 2014
Monica Williams	March 2014
Corey Lawson	March 2014
Bill Johnson	March 2014
Colleen Kosinski	March 2014

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Kinston-Lenoir County Library Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Vicki B. Myers

Address: 110 West Washington Street

City/State/Zip: La Grange, North Carolina 28551

Telephone: (Home) 252-566-3732

(Work) 252-559 7956 (cell)

Occupation: Retired Teacher

Business Address: n/a

Age: (Optional): 59

Number hours available per month for this position: Open

Training: BS and MS in Home Economics Education National Board Certified Teacher

Business and Civic Experience/Skills: Assistant church organist at La Grange Christian Church, former

Worship Committee Chair, Sunday School Teacher

Other County Boards/Committees/Commissions presently serving on: Friends of the Library Board

Expiration date of Term: n/a

Circle your voting precinct

K-1 (Carver Courts Recreation Center)

K-2 (Old Plummer Daniel's Building)

K-3 (Fairfield Recreation Center)

K-4 (Northwest Elementary School)

K-5 (Spillman Baptist Church)

K-6 (Teachers Memorial School)

K-7 (Emma Webb Recreation Center)

K-8 (Holloway Recreation Center)

K-9 (Kinston Number 4 Fire Station)

Contentnea (Contentnea Ruitan Building)

Falling Creek (Banks Elementary School Gym)

Institute (Institute Methodist Church)

Moseley Hall (Frink Middle School Gym)

Neuse (Agricultural Center)

Pink Hill 1 (Bethel Baptist Church)

Pink Hill 2 (Pink Hill Rescue Station)

Sand Hill (Sand Hill VF Department)

Southwest (Southwest VF Department)

Trent 1 (Deep Run VF Department)

Trent 2 (Moss Hill Ruitan Building)

Vance (Army Reserve Center, Airport)

Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Vicki B. Myers

3/8/12

Signature of Applicant

Vicki B. VVels

Date

3/8/12

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JGPC - (Co. Comm. Appointee)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Linda Sutton Linda needs to sign + date

Address: _____

City/State/Zip: _____ to be re-

Telephone: (Home) _____ (Work) _____ appointed

Occupation: _____

Business Address: _____

Age: (Optional): _____

Number hours available per month for this position: _____

Training: _____

Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
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| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JCPC (Co. Manager Appointee)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jackie Brown - County Manager Designee

Address: _____

City/State/Zip: _____

Telephone: (Home) _____ (Work) _____

Occupation: _____

Business Address: _____

Age: (Optional): _____

Number hours available per month for this position: _____

Training: _____

Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
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| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jackie Brown
Signature of Applicant

1-9-2012
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Phyllis Greene - Mental Health Director Designee
 Address: 100 South James Street
 City/State/Zip: Goldsboro, NC
 Telephone: (Home) 919-587-0369 (Work) _____
 Occupation: System of Care Director
 Business Address: 100 South James Street
 Age: (Optional): _____
 Number hours available per month for this position: 2
 Training: _____
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
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| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Phyllis Greene
Signature of Applicant

1/9/12
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Imelda J. Pate

Address: PO Box 2468

City/State/Zip: Kinston, N.C. 28501

Telephone: (Home) 252-566-3379 (Work) 252-522-5400

Occupation: Assistant District Attorney

Business Address: PO Box 2468

Age: (Optional): 52

Number hours available per month for this position: 8 hrs

Training: On Job (27 yrs District Attorney Office)

Business and Civic Experience/Skills: Kinston Evening Rotary, Trustee - Queen Street Methodist Church

Other County Boards/Committees/Commissions presently serving on: _____
N/A

Expiration date of Term: _____

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
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| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Imelda J. Pate
Signature of Applicant

1/9/12
Date

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-8454.

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jane S. Cummings

Address: 1611 St. Andrews Pl.

City/State/Zip: Kinston, NC 28504

Telephone: (Home) 252-522-2124 (Work) 252-527-0734

Occupation: L/G United Way Director

Business Address: 307 N. Queen St., Ste. 112, Kinston, NC

Age: (Optional): _____

Number hours available per month for this position: 3-4

Training: BS degree in Social Work

Business and Civic Experience/Skills: 30+ years experience in human services.

Other County Boards/Committees/Commissions presently serving on: None

Expiration date of Term: _____

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
- K-2 (Old Plummer Daniel's Building)
- K-3 (Fairfield Recreation Center)
- K-4 (Northwest Elementary School)
- K-5 (Spillman Baptist Church)
- K-6 (Teachers Memorial School)
- K-7 (Emma Webb Recreation Center)
- K-8 (Holloway Recreation Center)
- K-9 (Kinston Number 4 Fire Station)
- Contentnea (Contentnea Ruitan Building)
- Falling Creek (Banks Elementary School Gym)

- Institute (Institute Methodist Church)
- Moseley Hall (Frink Middle School Gym)
- Neuse (Agricultural Center)
- Pink Hill 1 (Bethel Baptist Church)
- Pink Hill 2 (Pink Hill Rescue Station)
- Sand Hill (Sand Hill VF Department)
- Southwest (Southwest VF Department)
- Trent 1 (Deep Run VF Department)
- Trent 2 (Moss Hill Ruitan Building)
- Vance (Army Reserve Center, Airport)
- Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jane S. Cummings
Signature of Applicant

9/13/11
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

SCPC - Lenoir County

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Joey Huff
Address: PO Box 3385
City/State/Zip: Kinston NC
Telephone: (Home) _____ (Work) 516-4200
Occupation: Director Lenoir Co Health Dept
Business Address: 201 N McLearen St
Age: (Optional): 54
Number hours available per month for this position: 2
Training: previous member
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: Transit

Expiration date of Term: _____

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
- K-2 (Old Plummer Daniel's Building)
- K-3 (Fairfield Recreation Center)
- K-4 (Northwest Elementary School)
- K-5 (Spillman Baptist Church)
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- Sand Hill (Sand Hill VF Department)
- Southwest (Southwest VF Department)
- Trent 1 (Deep Run VF Department)
- Trent 2 (Moss Hill Ruitan Building)
- Vance (Army Reserve Center, Airport)
- Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Joey Huff
Signature of Applicant

9/12/11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Merwyn K. Smith
 Address: 2637 Pine Knoll Dr.
 City/State/Zip: Kinston, NC 28504
 Telephone: (Home) 252-5208-0299 (Work) _____
 Occupation: Pastor
 Business Address: P.O. Box 798 Mt. Olive, NC 28365
 Age: (Optional): _____
 Number hours available per month for this position: _____
 Training: Education, Gang
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Merwyn Smith
Signature of Applicant

9-12-11
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Sheriff Lenoir County JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Christy Ann Smith - sherriff designee
Address: 1514 Smith Grady Rd
City/State/Zip: Deep Run, NC 28525
Telephone: (Home) (252) 569-8541 (Work) (252) 559-6111
Occupation: Deputy Sheriff/Juvenile Detective
Business Address: 130 S. Queen Street Kinston, NC 28501
Age: (Optional): 32
Number hours available per month for this position:
Training: Juvenile training
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term:

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

Date 9/12/11

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jill N. Croom - Superintendent designee
 Address: 3607 Hillendale Dr.
 City/State/Zip: Kinston, Nc 28501
 Telephone: (Home) 252-523-4779 (Work) 252-286-5816
 Occupation: Behavior Intervention Coordinator - LCPS
 Business Address: 2017 W. Vernon Avenue
 Age: (Optional): _____
 Number hours available per month for this position: 5-10 hours
 Training: BS; MAED; NBCT
 Business and Civic Experience/Skills: Therapist - Lenoir County Mental Health; Social Worker - Caswell Center; Court counselor - Wake County; School Counselor -
 Other County Boards/Committees/Commissions presently serving on: LCPS
Kinston-Lenoir Recreation Commission
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
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| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jill N. Croom
Signature of Applicant

9-12-11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Tara Taylor
Address: 1791 Hwy 11-55
City/State/Zip: Kinston NC 28504
Telephone: (Home) 252-361-1888 (Work) 252-527-2191
Occupation: 4-H Agent
Business Address: 1791 Hwy 11-55 Kinston 28504
Age: (Optional): _____
Number hours available per month for this position: 2-6 hrs/month
Training: BS science NCSU, MS Education NCSU
Business and Civic Experience/Skills: JCRC, Chamber Ambassador, Fair Board

Other County Boards/Committees/Commissions presently serving on: none

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | <u>Pink Hill 1 (Bethel Baptist Church)</u> |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Tara Taylor
Signature of Applicant

9-12-11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Court

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Joe Testino
Address: 3100 Quinn Drive
City/State/Zip: Wilson, NC 27896
Telephone: (Home) 252-245-6756 (Work) 919-731-7916; 252-523-1950
Occupation: Chief Court Counselor
Business Address: 201 E Main Street, Kinston, NC 28502
Age: (Optional): _____
Number hours available per month for this position: 2
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: Required by statute to be on this board

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

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Joe Testino
Signature of Applicant

9-12-11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Suzanne Lane Nix
 Address: 900 La roque Ave
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) 252 527 9083 (Work) 910 298 7062
 Occupation: Counselor / Provider Relations Specialist
 Business Address: 2901 W. Heritage St Kinston NC 28501
 Age: (Optional): 48
 Number hours available per month for this position: as needed
 Training: Licensed Clinical Addiction Specialist -
 Business and Civic Experience/Skills: Girl Scouts,

Other County Boards/Committees/Commissions presently serving on: none

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| <u>K-3 (Fairfield Recreation Center)</u> | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Suzanne Nix
 Signature of Applicant

9-12-11
 Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Elle Moore Clarke
 Address: 2705 Hodges Road
 City/State/Zip: Kinston, NC 28504
 Telephone: (Home) 252-527-7241 (Work) 252-939-3352
 Occupation: Part-time Director, Parks & Rec
 Business Address: 405 N. McLewen Street
 Age: (Optional): 62
 Number hours available per month for this position: whatever necessary
 Training: _____
 Business and Civic Experience/Skills: Recreation, Girl Scouts, NAACP youth, church
 Other County Boards/Committees/Commissions presently serving on: _____
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
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| <u>K-5 (Spillman Baptist Church)</u> | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

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Elle Moore Clarke
Signature of Applicant

9/12/11
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. CPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Glenn Elmore
Address: 3055 Dobbs Farm Rd (B) (208 Southwestern Rd - home)
City/State/Zip: Kinston, NC 28504 (Albermarle, NC 28508)
Telephone: (Home) 252-568-4824 (Work) 252-508-4924
Occupation: Director, Lenoir/Dobbs UDC
Business Address: 3055 Dobbs Farm Rd. Kinston NC 28504
Age: (Optional): 52
Number hours available per month for this position: As needed
Training:
Business and Civic Experience/Skills: 27 yrs @ Dobbs/Lenoir
Other County Boards/Committees/Commissions presently serving on: N/A
Expiration date of Term:

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

N/A

CERTIFICATION

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Signature of Applicant

Date

9-12-11

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Wanda Hall Jordan
Address: 2106 B Rouse Road
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 252-287-6630 (Work) 252-939-3223
Occupation: Executive Director - The GATE
Business Address: 201 E Gordon St. PO Box 630 Kinston, NC 28504
Age: (Optional): 38
Number hours available per month for this position: _____
Training: _____
Business and Civic Experience/Skills: _____
Other County Boards/Committees/Commissions presently serving on: _____
Expiration date of Term: _____

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| <input checked="" type="radio"/> K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

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Wanda Hall Jordan
Signature of Applicant

9/12/2011
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: BETH HEATH

Address: 901 CAROLINE AVE

City/State/Zip: KINSTON NC

Telephone: (Home) 252 468-4398 (Work) _____

Occupation: DISTRICT COURT JUDGE

Business Address: _____

Age: (Optional): _____

Number hours available per month for this position: _____

Training: _____

Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
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| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
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| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

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Beth Heath
Signature of Applicant

9/12/11
Date

APPLICATION FOR APPOINTMENT
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Advisory Board/Committee/Commission interested in:

Monica Williams Lenoir Co. JCP

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: MONICA WILLIAMS - DSS Director Designee
 Address: 102 South Isler Street
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) 252-523-5580 (Work) 252-559-6217
 Occupation: Social Work Program Manager
 Business Address: 130 West King St KNC 28501
 Age: (Optional): 51
 Number hours available per month for this position: 2
 Training: _____
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: CTSP, Child Fatality, Community Child Protection TEAM
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| <u>K-8 (Holloway Recreation Center)</u> | Trent 1 (Deep Run VF Department) |
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| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

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Monica Williams
Signature of Applicant

9-12-11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council - Lenoir

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

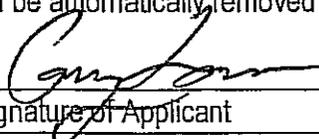
Name: Cory Lawson
 Address: 8019 Madison Ann Dr.
 City/State/Zip: La Grange, NC / 28551
 Telephone: (Home) (252) 806-0073 (Work) (919)
 Occupation: Owner, United Health works / Community Relations (Precision
 Business Address: 808 Madison Ann Dr. / 2902 N Heritage St, Kinston, NC Health care)
 Age: (Optional): 29
 Number hours available per month for this position: 5 hours
 Training: Public Health Analysis & Management
 Business and Civic Experience/Skills: Mental Health, Community Service, and Leadership
 Other County Boards/Committees/Commissions presently serving on: None
 Expiration date of Term: _____

Circle your voting precinct.

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
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| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.


 Signature of Applicant

9/12/11
 Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

JCCPC - Lenoir

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Bill Johnson
 Address: 3009 Camelot Dr.
 City/State/Zip: Kinston NC 28504
 Telephone: (Home) (252) 523-6631 (Work) (252) 939-3139
 Occupation: Director of Public Safety
 Business Address: 205 E. King St. Kinston NC 28502
 Age: (Optional): _____
 Number hours available per month for this position: As needed
 Training: BLET
 Business and Civic Experience/Skills: Minority Male Mentoring

Other County Boards/Committees/Commissions presently serving on: LCC Bus. Technologies, LCC BLET Committee, Board of the GATE
 Expiration date of Term: _____

Circle your voting precinct

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|--|--|
| <ul style="list-style-type: none"> K-1 (Carver Courts Recreation Center) K-2 (Old Plummer Daniel's Building) K-3 (Fairfield Recreation Center) K-4 (Northwest Elementary School) K-5 (Spillman Baptist Church) K-6 (Teachers Memorial School) K-7 (Emma Webb Recreation Center) K-8 (Holloway Recreation Center) <u>K-9 (Kinston Number 4 Fire Station)</u> Contentnea (Contentnea Ruitan Building) Falling Creek (Banks Elementary School Gym) | <ul style="list-style-type: none"> Institute (Institute Methodist Church) Moseley Hall (Frink Middle School Gym) Neuse (Agricultural Center) Pink Hill 1 (Bethel Baptist Church) Pink Hill 2 (Pink Hill Rescue Station) Sand Hill (Sand Hill VF Department) Southwest (Southwest VF Department) Trent 1 (Deep Run VF Department) Trent 2 (Moss Hill Ruitan Building) Vance (Army Reserve Center, Airport) Woodington (Woodington Middle School) |
|--|--|

CERTIFICATION

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Bill Johnson
Signature of Applicant

9/12/11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

JCPC - Lenoir

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Colleen Kosinski
Address: 1407 West RA
City/State/Zip: Kinston NC 28501
Telephone: (Home) 252 268 4579 (Work) 252 520 5452
Occupation: Dist Adm
Business Address: PO Box 68 Kinston NC
Age: (Optional): 47
Number hours available per month for this position: As Needed
Training: 20+ yrs experience
Business and Civic Experience/Skills: Scouts, Collaborative

Other County Boards/Committees/Commissions presently serving on: NA

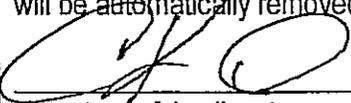
Expiration date of Term: _____

Circle your voting precinct

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|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
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| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

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Signature of Applicant

9/12/11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County Health Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Joan Bannerman
 Address: 1504 N Queen St.
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) 252-523-1074 (Work) 521-6260
 Occupation: Retired (parttime) @ LCC GED Program
 Business Address: —
 Age: (Optional): —
 Number hours available per month for this position: 80 hrs
 Training: B.S. Degree, Masters - Administration, 6yr Educ
 Business and Civic Experience/Skills: —

Other County Boards/Committees/Commissions presently serving on: —

Expiration date of Term: —

Circle your voting precinct

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|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| <input checked="" type="checkbox"/> K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
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| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

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Joan Bannerman
Signature of Applicant

2/20/12
Date

to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Board of Equalization and Review

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Edward R. Smith (Randy)
 Address: 496 P.A. Nobles Store Rd
 City/State/Zip: Deep Run, NC 28525
 Telephone: (Home) _____ (Work) (252)
 Occupation: Farmer
 Business Address: same
 Age: (Optional): _____
 Number hours available per month for this position: As needed
 Training: _____
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: LCC Bd of Trustees
L.C. Farm Bureau, L.C. Soil & Water
 Expiration date of Term: 2015

Circle your voting precinct

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|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
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| Falling Creek (Banks Elementary School Gym) | <u>Woodington (Woodington Middle School)</u> |

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Edward Randy Smith
 Signature of Applicant

2/28/12
 Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Board of Equalization and Review

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: William H. Howard (Bill)
Address: 2858 Hugo Rd
City/State/Zip: Grifton, NC 28530
Telephone: (Home) 524-4875 (Work) 522-6024
Occupation: Safety Specialist
Business Address: P.O. Box 800 Kinston 28502
Age: (Optional): 63
Number hours available per month for this position: As needed
Training: E&R Board member for @ 11 years
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: 2015

Circle your voting precinct

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|--|--|
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W. H. Howard
Signature of Applicant

2/28/12
Date

by: Danell [Signature]
per phone call