

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, MARCH 21, 2011 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Recognition of Rachael Delaney NC State Junior Miss
 Laura Lee Sylvester, President Kinston-Lenoir County
 Chamber of Commerce: Youth Town Hall Meeting Invitation

- | | |
|---|---------------|
| 1. Items from Chairman/Commissioners: 5 Min. | Board |
| 2. Items from County Manager: 5 Min. | Jarman |
| ACTION | |
| CONSENT AGENDA: 10 Min. | |
| 3. Approval of Minutes: Regular Board Meeting: March 7, 2011 | Green/Jarman |
| END OF CONSENT AGENDA | |
| BUDGET ORDINANCE/RESOLUTIONS/PRACLAMATIONS: 25 Min. | |
| 4. Resolution of Recognition and Support of "Think Lenoir County" for the Month of April 2011 | Sylvester |
| 5. Resolution Authorizing The Approval for the North Lenoir Fire Protection Association to Expand its Fire Insurance District to All Areas Not Incorporated in Another Fire Insurance District Within Six Miles of North Lenoir Station Number Three Located On Kennedy Home Road | Dail |
| 6. Resolution to Authorizing Emergency Repair of a D6R Dozer, by NC Industrial Equipment Inc.: \$22,000 | Miller/Martin |
| 7. Resolution to Authorizing Lenoir County Health Department to Execute the Construction of Registration Area by Jarman Construction Company, Inc.: \$23,400 | Huff/Martin |
| 8. Resolution Approving the Criminal Justice Partnership Program Day Reporting Center Application and Receipt of Funding From the Criminal Justice Partnership (CJPP) for Fiscal Year 2011-2012 | Martin/Early |
| 9. A. Resolution Approving Economic Development Incentive Agreement: West Pharmaceutical Services: \$500,000
B. Economic Development Incentive Agreement | Pope |
| 10. Resolution Approving Citizens to Boards, Commissioners, Etc. 5 Min. | Jarman/Green |
| 11. Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary) | Green |

ADJOURN

The Teens and Kids Who Care Leadership Academy
invite you to participate in a

Youth Town Hall Meeting

April 2 from 10:30 to 1:30

Community County for the Arts - 400 N. Queen Street, Kinston, NC
Lunch will be provided.

Please RSVP 252-527-1131 extension 25 by Monday, March 21

Area students are learning leadership skills and will be preparing questions for this panel discussion.
Panelists will include city and county elected officials.

The **Teens and Kids Who Care** Program provides training, educational opportunities and a student recognition program designed to empower Lenoir County youth. Our overall objective is to provide leadership opportunities, knowledge and skill building to empower youth to make positive life choices during the ages in which many important life decisions are affected by peer pressure and negative behaviors such as teen pregnancy, teen violence, gang membership and drug and alcohol abuse.

The **Teens and Kids Who Care** Program includes a **Saturday Service & Leadership Academy** which began on Saturday, January 29, 2011. Our overall goal is to annually groom at least 50 Black, White and Latino youth between the ages of 11 and 18 for future civic, social and professional leadership and decision-making by accomplishing the following objectives:

- Expose students to life skill development training
- Begin forming networks of influence by establishing positive peer groups among youth and,
- Provide structured meaningful environments and experience for students to “practice” the leadership and influence skills learned.
- Provide numerous opportunities and support for youth to design and lead service projects in their community.

*This project is funded through NC General Assembly Dropout Prevention Grant,
and the NC Department of Administration Martin Luther King Commission mini grant.*

*The Partnership for Children of Lenoir and Greene Counties is the sponsoring agency.
The Kinston-Lenoir County Chamber of Commerce, the Young Professionals of Lenoir County and Lenoir
County Education Foundation are providing assistance for the Youth Town Hall meeting.*

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: March 21, 2011
SUBJECT: Items of Interest

1. Email: March 6, 2011: Neil Lassiter North Carolina Department of Transportation
Re: Commissioner Brown's Request for Signal Warrant at J.P. Harrison Blvd and Tower Hill Rd
2. Lenoir County Inspections: Permit/Inspections Report February 2011
3. Minutes: Kinston-Lenoir County Parks and Recreation Meeting: February 10, 2011

From: **"Lassiter, Neil E" <nlassiter@ncdot.gov>**
To: **Mike Jarman <mjarman@co.lenoir.nc.us>**
Copies to: **Leigh McNairy <lmcnairy@tidewater-transit.com>, "Hunter, Robert P"**
Date sent: **Mon, 7 Mar 2011 17:19:38 -0500**
Subject: **Signal Request at the Intersection of J. P. Harrison and Tower Hill**

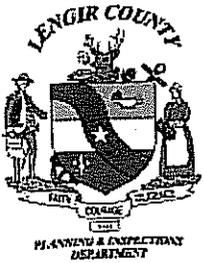
Mike,

I am writing to advise that per Commissioner Brown's request at the recent Lenoir County Commissioners meeting we have initiated a signal warrant study of the intersection on J. P. Harrison Blvd. at Tower Hill Road. New turning movement counts are being requested. Once received we will complete our analysis and advise you of our findings. Typically this process takes about 6 weeks to complete.

Should you have any questions, please feel free to contact us.

Neil

Email correspondence to and from this sender is subject to the N.C. Public Records Law and may be disclosed to third parties.



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

FEBRUARY 2011

PERMITS ISSUED: 109

PERMITS VALUE: \$3,506,091

PERMIT FEES: \$ 20,540

SINGLE FAMILY DWELLINGS: 4

MOBILE HOMES: 7

COMMERCIAL: 3

ADDITIONS: 6

ELECTRICAL: 38

PLUMBING: 15

MECHANICAL: 19

OTHER: 17

TOTAL INSPECTIONS: 191

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Code	Prms	Designated period: 02/01/11 to 02/28/11		Prior period: 02/01/10 to 02/28/10					
		Valuation	Fees Paid	Valuation	Fees Paid				
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	3	686,342.00	1,696.00	3	1	450,000.00	941.00	0
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
* TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter	214B		.00	.00	0	0	.00	.00	0

NEW NON-RESIDENTIAL BUILDINGS:									
* Amusement, Social, & Recreational	318B		.00	.00	0	0	.00	.00	0
* Churches & Other Religious	319B	1	12,000.00	50.00	1	0	.00	.00	0
* Industrial	320B		.00	.00	0	0	.00	.00	0
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B	1	2,262,800.00	5,657.00	1	0	.00	.00	0
* Offices, Banks, & Professional	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B		.00	.00	0	0	.00	.00	0
* Other Non-Residential Bldgs	328B	1	20,000.00	100.00	1	0	.00	.00	0
* Structures Other than Buildings	329B		.00	.00	0	0	.00	.00	0

ADDITIONS, ALTERATIONS, & CONVERSION									
* Residential	434B	6	49,200.00	683.00	6	3	40,000.00	184.00	1
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	0	.00	.00	0
* Adds of Res. CP/Garages(Atch/Detc)	438B		.00	.00	0	0	.00	.00	0
DEMOLITIONS AND RAZING OF BUILDINGS:									
* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE		12	3,030,342.00	8,186.00	12	4	490,000.00	1,125.00	1
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Ienoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 03-03-2011

Designated period: 02/01/11 to 02/28/11 [Prior period: 02/01/10 to 02/28/10]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

MOBILE/MODULAR OFFICE/CLASSROOM																				
*MOBILE OFFICE		740B		.00		.00		0		0		.00		.00		.00		0		0
*MODULAR CLASSROOM		750B		.00		.00		0		0		.00		.00		.00		0		0
*MODULAR OFFICE		730B		.00		.00		0		0		.00		.00		.00		0		0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:																				
*ELECTRICAL		800B	38	43,150.00	2,147.00	36	38	32,100.00	1,906.00	5										
*PLUMBING		810B	15	40,745.00	6,299.00	15	13	11,550.00	650.00	3										
*HEATING/ AIR CONDITIONING		820B	19	69,400.00	1,213.00	19	23	71,450.00	1,185.00	5										
*INSULATION		830B	3	7,000.00	150.00	3	5	5,065.00	250.00	2										
*TEMPORARY POLE		840B	3	1,750.00	150.00	3	2	1,500.00	100.00	0										
RESIDENTIAL ACCESSORY STRUCTURES																				
*STORAGE/PORCHES/PATIOS/DECKS		900B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
MISCELLANEOUS:																				
*CHANGE OF OCCUPANCY		910B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*INSPECT DWELLING		920B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*TENTS		930B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*SATELLITE DISH		940B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*AWNING		950B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*EXTRA INSPECTIONS		960B	7	1,550.00	560.00	7	9	950.00	490.00	2										
*FIRE PROTECTION SPRINKLER SYSTEM		966B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*MOVING DWELLING ONLY		970B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*SIGN		980B	4	36,000.00	800.00	4	0	.00	.00	0				.00		.00		0		0
*FIREWORKS		985B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*SWIMMING POOL		990B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
*TANKS		995B		.00	.00	0	0	.00	.00	0				.00		.00		0		0
MOBILE HOMES																				
*SINGLE WIDE MOBILE HOME		700B	7	96,154.00	700.00	7	6	73,365.00	550.00	3										
*DOUBLE WIDE MOBILE HOME		710B		.00	.00	0	2	87,750.00	250.00	0										
*MODULAR HOME		720B	1	180,000.00	335.00	1	1	141,500.00	328.00	0										

TOTALS FOR PERMITS ABOVE (Incl. pg 1) 109 3,506,091.00 20,540.00 107 103 915,230.00 6,834.00 21
 Totals of other permits in the period .00 .00 0 0 .00 0

TOTAL FOR ALL PERMITS IN THE PERIOD 109 3,506,091.00 20,540.00 107 103 915,230.00 6,834.00 21

Summary of Inspection Results by Inspection Type For the period 02/01/11 through 02/28/11

This Report was printed on Thursday, March 03, 2011

- S T A T I S T I C A L R E P O R T -
Lenoir County

	Inspections		Re-Inspections		Based On # Activities	
#ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS
191	166	145	21	25	19	6
%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED
	87	87	13	13	76	24
						14

MINUTES
KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING
FEBRUARY 10, 2011
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT

Bill McMahon **Keith King**
Joel Smith **Matt Sullivan**
John Jones **Darrell Parrish**
Christi Fillippeli **Garland Nobles**

Ronnie Battle
Ricky Killinger
Jill Croom
Dr. Scott Matthews

MEMBERS ABSENT

Will Barker
Chuck Blake

The meeting was called to order by the Chair, Bill McMahon. The January, 2011 minutes were unanimously approved.

Motion - Parrish; Second - Smith; Vote - Unanimous.

Mr. McMahon asked for volunteers to be on the Nominating Committee that will make recommendations for the 2011/12 officers. Ricky Killinger and Keith King volunteered to be on the committee and will make their recommendations for a Chairperson and a Vice-Chairperson at the next meeting.

Sue Ellen Maddux updated the commission on the progress of the Woodmen of the World Community Center. She informed them that sub-committees had been formed to discuss and make recommendations for various areas such as applications, financial scholarships, child care, marketing, etc.. The WOW committee is now meeting on the 1st and 3rd Thursdays of the month at the Recreation Department's Administrative Office. The pre-bid conference was held on February 9, 2011 at the Hampton Inn and so far 75-80 bids have been received. The bid deadline is February 22, 2011. Bids on the water park and pool will be done separately. Construction on the center is due to begin in March. Jill Croom questioned whether the meeting room at the new facility would have a discounted rate for governmental, state or city/county employees to hold professional development meetings, etc. It was recommended by the commission to allow these entities the use of the room at no charge for professional purposes. Dr. Matthews questioned the public relations plan prior to the opening of the facility. A budget of \$20,000 by WOW has been allocated exclusively for marketing the center. A billboard, which has a picture of the new center is being placed near the entrance of the facility.

Lynwood Thorbes was at the commission meeting to discuss forming a baseball league at Holloway. He requested the use the little league and will not start playing until after the regularly scheduled recreation league games are over. He stated he has a commitment of 3 teams and 45 kids wanting to play in this league. The following coaches have also committed to coaching the teams: Larry Wayne (7/8), Craig Russell (9/10) and Lynwood Thorbes (11/12). Mr. Ellis informed the commission that the fields have not been used in the last ten (10) years due to games not being played at Holloway and the lights, which need to be repaired, could be expensive. Mr. Ellis stated that it would not be a problem to haul dirt in and line the ballfields off so the teams could play. The commission stated that having another field at Holloway could be beneficial due to the lack of fields that are available at Fairfield during regular season games. They also agreed the teams need to be made up of neighborhood kids and not a recruiting process throughout the county.

Bill Ellis updated the commission on the Lenoir County soccer complex. He informed them that dirt from Sanderson Farms has been moved to the site and the Lenoir County has funded \$300,000 for the complex, which should be completed in two (2) years. Also, he informed them that the department has applied for a grant through Blue Cross Blue Shield to put a walking track around the Rotary Dog Park.

Bill Ellis informed the commission on the "Freedom Classic" Baseball series between the Naval Academy and the Air Force Academy to be held at Grainger Stadium the weekend of February 25-27, 2011. He invited all members to attend.

With no further business the meeting was adjourned.

Debra Wicker, Secretary

Kinston/Lenoir County Parks & Recreation Commission

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
March 7, 2011

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, Monday March 7, 2011 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Linda Rouse Sutton, Tommy Pharo, and Eric Rouse

Members Absent: None

Also present were: Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, Latanya L. Green, Clerk to the Board(Interim), and members of the general public and news media.

Mr. Graham stated prior to starting this meeting we will recognize Attorney Bob Griffin to close the last meeting because it was recessed and not adjourned due to a meeting the following day. Mr. Griffin stated as a point of order the February 21, 2011 meeting was recessed with plans of a joint City Council Meeting the next day. The meeting was cancelled because the City felt adequate notice was not given. Mr. Griffin asked for a motion to adjourn the February 21, 2011 meeting. Upon motion by Mr. Pharo and a second by Ms. Brown the meeting was adjourned. Mr. Rouse asked if a new date had been set and Mr. Hollowell stated a new date has not been set at this time.

Chairman Graham called the meeting to order at approximately 9:05 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Mr. Graham stated that the County Manager was not able to attend the meeting at this time due to family business that he had to attend to, but he may be in at a later time. The Assistant County Manager, Tommy Hollowell will be prepared to serve in his absence.

PUBLIC INFORMATION

None Scheduled

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Graham stated that Mr. Eric Rouse, County Commissioner had a resolution to present to the Board. Mr. Rouse addressed the Board with a Resolution for the Hwy 70 Median project that states the Lenoir County Commissioners understand and gratefully acknowledge that the North Carolina Department of Transportation in this Division has already made every attempt to help accommodate the businesses that will be affected along the Highway 70 median project between Highways 258 South and 58 to alleviate or greatly reduce their economic loss. The Commissioners understand that these are difficult economic times and it is in the best interest of our citizens to be supportive of our local businesses with their attempts to stay profitable and retain full employment for our citizens. It is apparent to this Board of Commissioners that the Highway 70 median project between Highways 258 South and 58 in Lenoir County continues to

be controversial. The citizens of the County are fearful of losing ease of access to the businesses frequented and located along the Highway 70 Median project between Highways 258 South and 58. It was requested by the Lenoir County Board of Commissioners to the North Carolina Department of Transportation that the median project between Highways 258 South and 58 in Lenoir County not continue forward because of its potential economic impact on the community and affected businesses. Mr. Rouse stated the local businesses there are not 100% supportive of this and thinks it would be nice to pass this on to the local DOT so they can see how the Board feels. Mr. Pharo asked Mr. Griffin if the "potential economic loss" should be the "potential economic negative" and Mr. Rouse stated that it should be negative. Mr. Griffin asked Mr. Rouse if it was possible to accept this as an amendment to this resolution and Mr. Rouse agreed. Upon a motion by Mr. Rouse and a second by Mr. Pharo the amendment was approved. Mr. Daughety suggested that this item be sent to the Transportation Committee since it has been the history of the County Commissioners, and it is on record, that items such as this come through the Transportation Committee. They are the body that investigates and researches these items and brings recommendations to us to help with guidance with Transportation issues. Mr. Daughety stated he is not saying he does not agree with this resolution, but this is the proper way to address issues related to Transportation. Mr. Rouse asked if this resolution should be sent to the Transportation Committee and in turn they submit it to the Board. Mr. Daughety stated we can send a resolution to the Transportation Committee for their recommendations and insight, and then they can send back a resolution and vote on it then. We can vote on this, but it may seem like we are jumping over the responsibility that we designate to them. Mr. Griffin asked Mr. Daughety if he was making a motion to refer this to the Transportation Committee. Mr. Davis stated he wanted the most forceful message sent to the Department of Transportation to show that we will scrap this particular project whatever the procedure is to do that. Ms. Sutton stated it will definitely have more merit and it may give them more time to get input from the citizens. Mr. Daughety stated the people from that business area will be free to go to the Transportation Committee with complaints, thoughts, or recommendations, then they come back with a resolution. Mr. Rouse stated since they will be meeting next week this can be addressed at the next meeting. Ms. Sutton stated to her knowledge this is not a Department of Transportation Project and Mr. Daughety stated that it is a Federal Safety Study item. It is handled by the Department of Transportation and they attend the Transportation Committee meetings. Mr. Graham stated that procedurally we are doing the right thing. The process is we have appointed the Transportation Committee to represent the County and those recommendations should float up from them to the Board of Commissioners and on through the process. Mr. Graham stated we must pay close attention to the way we handle our business not by undergirding these particular situations, this is our issue and we may delay it for a week or ten days. The decision that has to be made is coming back to the State and we should go through the process and there is a bigger issue to be solved. The fact is this is only a minor part and at some point a decision has to be made. Mr. Daughety stated we are not trying to elude the issue, we need to run this back through the proper channels, let the Transportation hear the concern, and then bring it back to the Board before we make our decision. Ms. Sutton stated this will give people a chance to voice concerns that they may not have already. Mr. Graham asked if this is a motion by Mr. Daughety and a second by Ms. Sutton and Mr. Griffin stated the superseding motion is Mr. Daughety's motion to refer this to the Transportation Committee, and the Board will be voting yes to refer this to the Transportation Committee. Mr. Davis stated he wanted this expedited in the most effective manner. Upon agreement by the Board, motion carried.

CLOSED SESSION

A motion was made by Mr. Daughety and a second by Ms. Brown for the Board to go into closed session at 9:20am. Mr. Griffin stated that statute Number four (4) is to discuss matters relating to the location or expansion of industries or other business in the area served by Lenoir County, and statute Number six (6) states to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance, by or against an individual public appointment of a member of the public officer or employee. The Closed session will not include discussion of the appointment of a member of the public body, or a vacancy on the public body, and any final action on appointment, discharge or removal by the public body will be made in open session. Upon a motion by Mr. Davis and a second by Mr. Pharo the Board moved out of closed session at 10:53. Mr. Graham stated that the Board has heard comments on an issue that the Board was trying to resolve at this meeting. The recommendation has come forth that Mr. Russell Rhodes be relieved as chairman of the Lenoir County Transportation Committee. Upon a motion by Mr. Daughety and a second by Ms. Rouse, Mr. Graham asked to call the vote, which was Daughety-yes, Brown-yes, Pharo-no, Graham-yes, Davis-no, Sutton-yes, Rouse-no. The motion was carried. At this time the board took a recess and upon a motion by Ms. Brown and a second by Ms. Sutton, Mr. Daughety was excused to attend the Transportation Meeting.

The Board then reconvened at 10:58 a.m. and the regular meeting went back in session. Mr. Graham stated that he wanted to recognize Mr. Bob Smith who was there to speak. Mr. Smith stated he was at this meeting supporting the Resolution of the Highway 70 Median Project and how he felt it is valuable. Mr. Smith stated he is disappointed that all the Commissioners were not there to hear his comments and was told that comments will be heard by the Commissioners this week. Mr. Smith stated he came to speak to all of the Commissioners, especially the one who initiated the vote. This is an opportunity for the Commissioners to be pro-commerce and pro-retail in our area. Any barriers keeping traffic from getting to businesses, takes away from making livelihood and collecting the taxes that are turned into the County. It was agreed to be postponed until the meeting with the Transportation Committee and then a vote was made to remove Mr. Rhodes from the committee without public comment. Mr. Smith stated he felt it was a stall tactic perhaps and it is a shame the comments could not be heard before the vote, especially if there was the possibility of it going a different way. Mr. Smith encouraged the Commissioners to do what is right for citizens of Lenoir County and not just based on getting along with those at the State level. Mr. Smith stated he resides in the City and pays City and County taxes and hopes that the citizens are represented and not the state level. Mr. Graham thanked Mr. Smith for speaking and stated his right to speak had not been violated. Generally when we have Public Information, it may be at the beginning or end and we try to accommodate them as early as possible in the meeting. Mr. Graham stated he had no prior knowledge that anyone wanted to speak, so we went into our regular agenda and carried forth under Items From Chairman, Items From Manger, and then we had a Commissioner who wanted to present an Item, this may have been done in error. Mr. Smith asked the Board if the vote would have been

worthy of hearing public comments and would it have made a difference in the decision and Mr. Graham stated it possibly may have.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was items from the County Manager: Mr. Hollowell presented the Board with a Letter of Appreciation from Ms. Chirstine McCarthy, the Associate Director, Clinical Coordinator of the Emory Breast Center from Atlanta Georgia. The letter was to acknowledge the appreciation of Lenoir County's participation in the Freedom Classic. Ms. McCarthy stated how glad she was to see the Veterans out carrying flags, and to see the servicemen honored on and off the field. Ms. McCarthy also stated she had a wonderful visit to Kinston, and she hoped to come back next year. Mr. Bill Ellis from Lenoir County Parks and Recreation acknowledged all the businesses and community members who helped with this event. Mr. Ellis stated this can be one of the biggest events in eastern North Carolina. Mr. Hollowell notified the Board of the Youth Town Hall Meeting on April 2 from 10:30am to 1:30pm for The Teens and Kids who Care Leadership Academy. This program provides training, educational opportunities, knowledge and skill building to empower Lenoir County youth. This project is funded through NC General Assembly Dropout Prevention Grant and the NC Department of Administration Martin Luther King Commission mini grant. The Kinston Lenoir County Chamber of Commerce and Lenoir County Education Foundation will be providing assistance for the Youth Town Hall meeting. Mr. Hollowell stated the National Association of Women In Construction (NAWIC) asked that the week of March 6-12, 2011 be declared as Women In Construction Week. The Greater Greenville, NC Chapter #335 has distinguished itself for twenty years as the voice of women in construction in Lenoir County. The work done by Chapter#335 has benefited Lenoir County through community development, educational programs, promoted employment and the advancement of women in the construction industry. They also have sought to achieve success results for Lenoir County and surrounding areas in a cooperative spirit with other organizations. Upon a motion by Mr. Davis and a second by Mr. Pharo March 6-12, 2011 was declared Women In Construction Week.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board unanimously approved the Consent Agenda. Mr. Griffin stated their were corrections of the minutes, on page 5 a correction on House Bill 5 and on page 9 the resolution on Senate Bill 13. Upon a motion by Ms. Brown and a second by Ms. Rouse the corrections were approved.

3. Approval of Minutes: Regular Board Meeting: February 21, 2011
4. Resolution Approving the Release and Refunds to the Individuals Listed Herein

PROCLAMATION/BUDGET ORDINACE/RESOULTIONS

Item No. 5 was a Resolution to acknowledge and recognize the retirement of Jack Jones from Lenoir County Department of Social Services read by Ms. Brown. The Proclamation stated Mr. Jones was employed by the Lenoir County Board of Social Services as the Director on June 1, 1989 and he dedicated his professional career at Lenoir County Department of Social Services to public service and to the citizens of Lenoir County. Mr. Jones submitted his notice of retirement from the Lenoir County Department of Social Services effective March 1, 2011 and will retire with almost 22 years of service from the Lenoir County Department of Social Services. The Board of Commissioners of Lenoir County is grateful for the fine service rendered by this outstanding citizen. Mr. Jones thanked the Board and stated how honored he was to serve Lenoir County for 22 years. Mr. Jones introduced Ms. Susan Moore as the new Director of Social Services and stated he felt she as an excellent selection with 32 years of experience with DSS. Mr. Graham thanked Mr. Jones on what he has brought to the County and stated he too has worked with Ms. Moore on other projects and feels she will do well as Director. Ms Graham stated that most people do not understand the amount of time and effort it takes for Social Services. Mr. Hollowell stated that he and the County Manager attended a retirement dinner in honor of Mr. Jones for the Eastern Region of Social Services Directors and it was great see how he has become a mentor to other Social Services directors in the state.

Item No. 6 was an Ordinance Amendment to the Lenoir County Animal Control Ordinance Adopted July 6, 1992 and Mr. Huff stated there is a correction to the Amendment and it should be Lenoir County Animal and Rabies Control Ordinance instead of Animal Control. Mr. Huff stated NCGS 67-4.1 requires that the county authority responsible for animal control also be responsible for determining when a dog is a "Potentially Dangerous Dog" and shall designate a separate Board to hear any appeal. Specifically, Article VIII – Procedure for Enforcement, of the Lenoir County Animal Control Ordinance, shall be amended to add a new section entitled "F" to contain the following language: "As provided in NCGS 67-4.1, the Lenoir County Board of Commissioners appoints the Health Director as the person to be responsible for determining when a dog is a "Potentially Dangerous Dog" and designates the Board of Health to hear any appeal. A quorum of the Board of Health shall be sufficient to hear the appeal. Mr. Huff stated due to a recent situation of declaring a dog as "potentially dangerous" there is a general statue that allows him as Director to do so and with this there is technical matter that needs to be addressed. In light of recent events of a dog being declared as "potentially dangerous" the owner has decided to appeal. Looking at the requirements to appeal there were issues that needed to be addressed. After meeting with the County Attorney it was felt necessary for the Commissioners to take action without relying on past issues. Mr. Graham asked how many people would need to be on this Committee and Mr. Huff stated a quorum. Mr. Huff stated there are tests that can be used to determine if a dog is dangerous, a dog bite itself may not qualify. Conducting a meeting with both sides gives others the opportunity to come forth with any information. Approval of this resolution will amend the Lenoir County Animal and Rabies Control Ordinance adopted July 6, 1992 to comply with NCGS 67-4.1. Upon a motion by Mr. Pharo and a second by Mr. Rouse Item No. 6 was unanimously approved.

Item No. 7 was Resolution Approving Declaring Property as Surplus and Authorizing the Sale of Surplus property by Auction. Ms. Martin stated the County has acquired various properties over a period of time mainly through tax foreclosures. Some of these properties have structures on them and some are vacant lots. These properties add no value to the operations of the County. The County owns various properties that are of no useful value to the County. In accordance with procedures set forth in N.C. General Statute 160A-269, County Administration is requesting the approval of the Board to sell the following listed properties through the negotiated offer and upset bid process. The sale of these properties will return them to private owners and add them once again to the tax scrolls.

<u>Tax Department Record Number</u>	<u>Property Description</u>
15813	211 W. Washington St., LaGrange
25129	2680 Wallace Family Road

Upon a motion by Mr. Davis and a second by Mr. Rouse Item. No 7 was unanimously approved.

Item No. 8 was a Resolution Authorizing a Contract for an ATM License Agreement with: Premier ATM Services, LLC. Mr. Parrish stated vehicles that are blocked must be paid with cash and some customers have to leave the building because there is no ATM machine. Ms. Seymour at the Register of Deeds requires several items to be paid with cash, and those customers will have to leave to get cash from the ATM at the Courthouse. A small ATM machine will be no cost to the County. A transaction fee is paid by the customer, and the company who provides the machine will then reimburse the county a portion of the ATM fees. Mr. Parrish stated a survey was done and all the comments where positive. Upon a motion Mr. Rouse second by Mr. Brown Item No, 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing Execution of an Addendum to the Sales Tax Audit Contract Dated October 18, 2004 with Tax Reduction Specialists Sales Tax Re-allocation Audit. Mr. Hollowell stated the Board is requested to authorize the County Manager to execute an addendum to the contract with Tax Reduction Specialists(a division of Utilities Reduction Specialists, Inc.) to conduct a sales tax re-allocation analysis audit of sales and use tax refund claims for Lenoir County for tax filing periods from December 31, 2010 through December 31, 2011. A sales tax re-allocation audit involves identifying the actual county that received credit for the county sales tax on the original sale of merchandise and verifying that the sales tax is credited to the correct county by the N.C. Department of Revenue. Conducting a re-allocation audit is the only way that a county can obtain a refund for improperly reported sales tax. The State of North Carolina will not do this for a county. Tax Reduction Specialists, in the original agreement, was compensated 25% of the amount of the sales tax refund obtained by Lenoir County as a result of the sales tax re-allocation audit. Under subsequent addendums and the proposed addendum, the County compensates Tax Reduction Specialists at a reduced rate of 20% of the sales tax refund obtained by the County. If the county does not receive a refund, there will be no fee for the services of Tax Reduction Specialists. The County does not have the staff or the expertise to do this work in-house. Approval of this resolution will allow Tax Reduction Specialists to continue their audit of prior sales tax filings and continue to audit sales

tax filings through December 31, 2011. Upon a motion by motion by Ms. Sutton and a second by Ms. Brown Items No. 9 was unanimously approved

Item No. 10 was a Resolution Approving Purchase Order for CDS: \$23,058. Mr. Bryan stated the MIS Department budgeted funds in the 2010/11 budget to purchase 122 copies of Office Small Business 2010 to be installed on all computers in the county that had not already been upgraded in the previous year. This upgrade is mandatory and is needed throughout the county to ensure intra-agency communication as well as compatibility with various State Management Information Systems. This purchase order is necessary in order to accomplish the day to day work activities of all county agencies. Mr. Rouse asked if there was something else that could be used instead of purchasing the software and Mr. Byran stated that the majority of the department's capability packs do not work with the macros. Upon a motion by Ms. Sutton and a second by Ms. Brown Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: General Fund: Finance/Governing Body/Human Resources: \$40,072: Increase. Ms. Martin stated this amendment is to transfer and appropriate funds for the initialization of the Human Resource Department. Ms. Hollowell stated April Martin from DSS has moved to Human Resources and since Mr. Jones has retired both of their salaries at DSS will lapse. Diane Atkinson will also work in Human Resources part time and Lashanda Hall will move to Human Resources to do payroll and those funds are included. Mr. Rouse stated that he cannot support this amendment and that we need to find a better way. Mr. Hollowell stated that the county has been trying to create a Human Resource Department for years. Upon motion by Mr. Davis and a second by Ms. Brown Item No. 11 was approved with a no from Mr. Rouse.

Item No. 12 was a Resolution Approving an Extension of the Existing Copier Lease: Carraway Office Solutions, Inc. (Daughety's Office Equipment). Mr. Hollowell stated in May 2006, the County executed a five (5) year copier lease agreement with Carraway Office Solutions, Inc. (Daughety's Office Equipment) to provide the County with twelve (12) new digital copier/printers at a cost of \$1,471.26 per month. The integration of copiers to provide print services greatly lowered the County's cost of printing documents, because it eliminated the need for printer ink and toner cartridges at numerous print locations. Under the proposed five (5) year lease extension, Carraway Office Solutions, Inc. (Daughety's Office Equipment) will replace three (3) high usage machines with two (2) new 52 copy per minute units and one (1) new machine which will increase the speed of the downstairs jail unit from 16 to 30 copies per minute. These three (3) new units will be equipped with print/scan features and will also color scan. The lease extension also adds the print/scan feature to two (2) old units located at the Health Department. This lease extension represents a savings of \$500.14 per month to the County from the original lease. Upon a motion by Ms. Brown and a second by Ms. Sutton Item No. 11 was unanimously approved.

APPOINTMENTS

Item No. 13 was a Resolution Approving Citizens to Boards, Commissions, Etc.
The following appointments were first appearance and no action was taken:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Board of Equalization and Review 1st Appearance	Meredith-Leigh Craig (Re-Appointment)	March 2014
Board of Equalization and Review 1st Appearance	Forrest Dawson (Re-Appointment)	March 2014
Board of Equalization and Review 1st Appearance	William W. Whittington (Re-Appointment)	March 2014

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Upon a Motion by Ms. Brown and a second by Ms. Sutton the meeting adjourned at 11:48am.

Respectfully submitted,

Reviewed By

Latanya Green (Interim)
Clerk to the Board

Michael W. Jarman
County Manager

Lenoir County

**RESOLUTION OF RECOGNITION AND SUPPORT
OF "THINK LENOIR COUNTY" MONTH**

WHEREAS, Lenoir County Commissioners recognize that purchasing goods and services in Lenoir County helps keep sales tax dollars in the said County and helps to fund numerous services provided to the citizens of the said County, as well as to provide investment for neighborhood improvement, community development, and industrial recruitment efforts that enhance the quality of life for the citizens of Lenoir County; and

WHEREAS, the "Think Lenoir County" program encourages residents of Lenoir County to seek to purchase goods and services within the said County before traveling to other locales to purchase such goods and services; and

WHEREAS, the "Think Lenoir County" program supports local jobs and assists local businesses to continue their operation in Lenoir County as well as to thrive and expand within the County, with the effect of keeping jobs within the County as well as creating active business communities that can be useful in efforts to lure new businesses and promote growth within the County; and

WHEREAS, the "Think Lenoir County" program encourages residents of the Lenoir County to maintain and build relationships with local merchants who have vested interests in Kinston, Pink Hill, LaGrange and Lenoir County and who care about local customers and who are committed to providing quality goods and services to the residents of Lenoir County, and visitors to our Towns, City and County; and

WHEREAS, the "Think Lenoir County" program has the additional effect of helping save time of driving to neighboring cities and counties to shop as well as saving the cost of fuel used for out-of-county shopping trips, while encouraging shopping with conveniently located local merchants.

NOW THEREFORE BE IT RESOLVED, that Lenoir County and Board of Lenoir County Commissioners endorses the "Think Lenoir County" program and

BE IT FURTHER RESOLVED that the month of April, 2011, be and it is hereby proclaimed THINK LENOIR COUNTY Month.

NOW, THEREFORE, I, George W. Graham Jr., by virtue of the authority vested in me as Chairperson of the Board of Commissioners, do here by proclaim said month of April 2011, as "Think Lenoir County Month" in Lenoir County and urge our citizens to recognize and support this program.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of Lenoir County on this, the 21st day of March, in the year of our Lord, two thousand and eleven.

George W. Graham Jr. Chairman

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 03/21/11 **ITEM:** 5

RESOLUTION: Authorizing the Approval for North Lenoir Fire Protection Association to Expand its Fire Insurance District to All Areas Not Incorporated in Another Fire Insurance District Within Six Miles of North Lenoir Station Number Three Located on Kennedy Home Road

SUBJECT AREA: Legal

ACTION REQUESTED:

Grant approval for North Lenoir Fire Protection Association to expand its Fire Insurance District to all areas not incorporated in another Fire Insurance District within six miles of North Lenoir Station Number Three located on Kennedy Home Road.

HISTORY/BACKGROUND:

Commissioners must approve changes in Fire Protection Districts in accordance with North Carolina General Statute 69-25.11

EVALUATION:

North Lenoir Fire Protection Association has met all requirements set by North Carolina General Statute 69-25.11 for the expansion of the Fire District and all appropriate documentation are on file at the Lenoir County Fire Marshal's Office.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.



RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that approval be given to the North Lenoir Fire Protection Association to expand its Fire Insurance District to all areas not incorporated in another Fire Insurance District within six miles of North Lenoir Station Number Three located on Kennedy Home Road.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 03/21/11
Date

ATTEST Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/21/2011 **ITEMNO.:** 6

RESOLUTION: Authorizing Emergency Repair of a D6R Dozer, by NC Industrial Equipment, Inc. \$22,000.00. (Based on Reusable Block, Crank Shaft and Cylinder Head)

SUBJECT AREA: Purchase Bids

ACTION REQUESTED:

The Board is requested to authorize the emergency repair of a D6R Dozer, by NC Industrial Equipment, Inc. of Oxford, NC, in the amount of \$22,000.00. (Based on reusable block, crank shaft and cylinder head)

HISTORY / BACKGROUND:

The D6R Dozer owned by the landfill is constantly moving dirt all over landfill. The dozer lost power and needed emergency repair. The landfill operations must continue; therefore, it was necessary to diagnose and repair the equipment as soon as possible. This unit was purchased in 2003 from Gregory Poole, Inc. at a cost of \$250,326.50. This is a specialized piece of equipment designed exclusively for landfill operations; therefore, the dealer was contacted to diagnose the problem. After several hours of tests, the problem was determined to be in the engine. (10,000 hours of service)

EVALUATION:

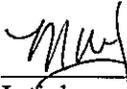
This specialized piece of equipment was purchased in 2003. The Solid Waste Director requested bids for the repair from 5 vendors. NC Industrial Equipment of Oxford, NC, provided the lowest bid. A Summary of the bids follows:

ESTIMATE OF REPAIRS: Gregory Poole, Inc.	\$29,909.00
NC Industrial Equipment Co.	\$22,000.00
Carraway Truck Repair	Job Declined
Joyner's Truck Repair	Job Declined
Road Machinery	Job Declined

Approval of this resolution will allow for the emergency repair of the D6R Dozer, the encumbrance of funds and the payment of the repair bill.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED THAT the Board authorizes the emergency repair of the landfill D6R Dozer by NC Industrial, Inc. of Oxford, NC in the amount of \$22,000.00. (Based on reusable block, crank shaft and cylinder head)

Funding Source: Landfill Fund
Maintenance / Repairs 66-4720-3520

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 03/21/11
Date

ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE** 3/21/2011 **ITEM NO.** 7

RESOLUTION: Authorizing Lenoir County Health Department to Execute the Construction of Registration Area by Jarman Construction Company, Inc. \$23,400.00.

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to utilize Aid to County funds- Essential Services for renovation of the Registration area per contractors' proposal.

Aid to County Funds:
Essential Services- Dept. Supplies- 10-5110-2900-\$23,400.00

HISTORY / BACKGROUND:

This renovation is to improve effectiveness, accessibility and quality of personal and population-based health services.

EVALUATION:

To assure patient confidentiality and compliance with HIPPA requirements and to improve patient registration efficiency. This action is necessary to prove sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to approve the renovation of the registration area and approve Jarman Construction as the contractor.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Daugherty _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr. Chairman 03/21/11
Date

ATTEST

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 3/21/2011 **ITEM NO:** 8

RESOLUTION: To Approve the Criminal Justice Partnership Program Day Reporting Center Application and Receipt of Funding From the Criminal Justice Partnership Program (CJPP) for Fiscal Year 2011-2012.

SUBJECT AREA: Administrative

ACTION REQUESTED:

To approve the application for and the receipt of funding from the Criminal Justice Partnership Program for 2011-2012 fiscal year.

HISTORY/BACKGROUND:

The Criminal Justice Partnership Program/Day Reporting Center is funded through the Department of Corrections. The Criminal Justice Program began in Lenoir County in 1996 and has continued since that time. The CJPP/DRC concept began in March 2007. There are several goals of the Day Reporting Center: 1) Reduce the cost to the County and State by providing an alternative community resource in lieu of incarceration; 2) Reduce recidivism by assisting offenders in becoming productive citizens by assisting offenders in obtaining GED, obtaining and maintaining jobs, and reducing drug dependency; 3) Reducing the cost of incarceration to the State and County in fiscal year 2011-12.

EVALUATION:

The CJPP Day Reporting Center has worked with over 100 people in the last two fiscal years. The Success rate has been 52-56% annually far exceeding the 42% state average. Based on that rate, the savings to the county and state has been approximately \$800,000 annually vs. the cost of incarcerating those offenders. This amount is derived by comparing the cost of \$60-\$70 dollars per day to incarcerate an offender vs. the cost of participating in the DRC. In addition, the offenders become productive taxpaying citizens upon completing the program.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of County Commissioners that the Criminal Justice Partnership Program Day Reporting Center be allowed to Apply and Receive funding from the Criminal Justice Partnership Program (CJPP) for Fiscal Year 2011-2012.

AMENDMENTS:

Moved _____ Seconded _____

Approved _____ Denied _____ Unanimous _____

Yea Votes: Graham _____ Davis _____ Brown _____ Daughety _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman 03/21/11
Date

Attest

Date

INTRODUCED BY: Mark Pope, Economic Development **DATE:** 03/21/11 **ITEM NO.** 9a.

RESOLUTION: Approving Economic Development Agreement:
West Pharmaceutical Services: \$500,000.00

SUBJECT AREA: Economic Development

ACTION REQUESTED:

To approve the attached Economic Development Agreement between Lenoir County and West Pharmaceutical Services.

HISTORY/BACKGROUND:

West Pharmaceutical Services located in Lenoir County in 1974 with an initial investment of approximately \$3 million. West Pharmaceutical constructed an 80,000 SF manufacturing facility to produce molded rubber pharmaceutical products. In the mid 1980's they completed an \$8.5 million expansion adding 55,000 SF and 25 new jobs. In January 2003 a tragic explosion forced the company to close its Rouse Road location. In June 2003, West Pharmaceutical Services purchased Lenoir County's Shell Building No. 2 located at 1028 Enterprise Boulevard, Kinston, NC and reopened operations in early 2004. In 2007, West Pharmaceutical expanded this facility with a 30,000sf addition and invested an additional \$18 million in new non-depreciated capital investment. The company now desires to upgrade this facility into a "world-class facility" that represents a non-depreciated capital investment of \$29,000,000.

EVALUATION:

Competition for this project came from locations in three other states: St. Petersburg, FL; Kearney, NE and Jersey Shore, PA. Founded in 1923, and headquartered in Lionville, PA, West Pharmaceutical is a premier partner to the pharmaceutical and bio-tech industry. They have been a corporate citizen in Lenoir County for thirty-seven years and we are fortunate to have this company expand again in our community. This "world class facility" will boost Lenoir County and NC's marketing efforts tremendously in our effort to attract other bio-tech and pharmaceutical manufacturing companies. In the event that West Pharmaceutical is unable to meet the total investment, the grant will be prorated based upon the actual goals achieved. This performance will be reported to the Board on an annual basis. Agreement No. 1 with West Pharmaceutical executed June 19, 2003 will expire on December 31, 2015. The goals of Agreement No. 1 to invest \$16 million in capital investment and create 200 jobs have been fulfilled. The \$18 million investment goal of Agreement No. 2 has been met; and the creation of the 154 jobs was at 87% as of 12/31/2009. As of January 1, 2010 the assessed value of the Lenoir County facility was over \$39 million. Funding partners for this project includes the State of NC, NC's Eastern Region, Lenoir Committee of 100 and the City of Kinston.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the attached Economic Development Agreement between Lenoir County and West Pharmaceutical Services dated March 21, 2011, and incorporated by reference into this resolution, be approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 03/21/11
Date

ATTEST Date

STATE OF NORTH CAROLINA
COUNTY OF LENOIR

ECONOMIC DEVELOPMENT AGREEMENT

This AGREEMENT is executed this _____ day of _____ 2011, by and between West Pharmaceutical Services, a corporation authorized to do business in the state of North Carolina, having its principal place of business at 1028 Enterprise Boulevard, Kinston, NC 28504 (hereinafter "West Pharmaceutical"), and Lenoir County a political subdivision of the State of North Carolina, having its principal place of business at 130 South Queen St., Kinston, NC 28501 (hereinafter the "County") , and the City of Kinston, a municipal corporation of the State of North Carolina, having its principal place of business at 207 East King Street, Kinston, NC 28501 (hereinafter the "City");

WITNESSETH:

WHEREAS West Pharmaceutical desires to upgrade this facility into a "world-class facility" that represents a non depreciated capital investment in the amount of \$29,000,000 in a manufacturing facility located at the current location in Lenoir County, NC; and

WHEREAS, West Pharmaceutical shall incur certain costs for financing the construction and installation of these improvements; and

WHEREAS, the addition of these improvements will expand the County's tax base through increased ad valorem tax value created as a consequence of capital investment in machinery and equipment being brought into the County; and

WHEREAS, the County and the City have agreed to provide certain economic incentives to West Pharmaceutical in consideration for their Capital investment in Machinery and Equipment.

WHEREAS, the parties hereto wish to reduce their understanding regarding the details of the Economic Development Grant and West Pharmaceutical performance to this writing;

NOW, THERFORE, in consideration of the undertakings set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, West Pharmaceutical, the County and the City agree as follows:

I. Economic Development Incentives

West Pharmaceutical will incur costs in capital investment in upgrades to facility and the County will realize economic benefits due to the expansion of the tax base. As an incentive for West Pharmaceutical, the County and City shall provide the incentives set forth herein in accordance with the terms and conditions of this Agreement.

A. The County Incentive:

1. The County shall provide an Economic Development Grant to the West Pharmaceutical with a value of \$450,000 (Cash grant) with such Grant to be made and in accordance with terms and conditions described in; Exhibit A to this Agreement (the “County Performance Grant”).
2. The County shall provide 2.38 acres of land to West Pharmaceutical with a value of \$50,000. The County will prepare a deed (at no cost to West Pharmaceutical) of the @ 2.38 acres of land adjacent to the current facility at 1028 Enterprise Boulevard, Kinston, NC 28504 more particularly described in Exhibit B to this Agreement. The Economic Development Incentive in the amount of \$50,000 provided in this Economic Development agreement shall be secured by a deed of trust from West to the County. The County agrees to subordinate the deed of trust to allow West Pharmaceutical to obtain any construction and permanent financing, if needed. Upon West Pharmaceutical achieving the performance goals of capital investment of \$29,000,000 in the County as shown on Exhibit A, the County shall cancel its deed of trust.

B. The City Incentive:

The City’s incentives are outlined in Exhibit C to this Agreement.

II. Insolvency.

In the event West Pharmaceutical shall default upon any mortgage, deed of trust, lease or other obligation secured by real or personal property, or shall file a petition seeking protection from the bankruptcy laws of the United States, or shall make an assignment for the benefit of creditors, or otherwise commit an act of insolvency, then the County and City may, at their option, terminate this Agreement. Failure of the County and City to exercise this option upon an act of insolvency shall not be construed as a waiver by the County or City to exercise said option at a subsequent date.

III. Representations.

The County and City each represent and warrants that (a) it has the power and authority to bind itself to the requirements of this Agreement and (b) this Agreement is executed under the authority granted to the County and City under North Carolina General Statutes 158-7.1, The Local Development Act of 1925, as amended, and 1987 Sessions Laws, Chapter 1002, a Local Act applying to the County and City. West Pharmaceutical warrants and represents that it has the authority to enter this Agreement and to satisfy the performance obligations set forth herein.

IV. **Miscellaneous Provisions.**

- A. **Independent Agreement.** This Agreement and the conditions hereof only relate to the provisions and grants from the County and the City set forth herein and do not limit or affect other commitments made by the County, the City, the State of North Carolina or other entities.
- B. **Governing Law.** This Agreement has been drafted and shall be interpreted under the laws of the State of North Carolina and in the event any provision is found to be unenforceable or unconstitutional, all other provisions shall remain in full force and effect.
- C. **Binding Agreement.** The parties hereto acknowledge that this Agreement and the foregoing actions and grants each represent binding contractual agreements among the parties hereto and that West Pharmaceutical is acting in reliance upon this Agreement and the provisions and grants provided herein in its decision as to whether it will expand its investment in Lenoir County, North Carolina.
- D. **Assignment.** This Agreement shall be assignable by the West Pharmaceutical to any entity that is controlled by, controls or is under common control with the West Pharmaceutical or in the case of a sale of substantially all of the operating assets of the facility, this Agreement may be assigned to the purchaser of the facility.
- E. **Survival.** The contractual commitments provided for herein and made by the parties hereto shall be deemed to continue into the future, survive, and remain binding upon their successors and assigns to the full extent permitted under applicable law.
- F. **Force Majeure.** Neither County, City or West Pharmaceutical shall assume any responsibility for any event or failure to act that is due to any cause in whole or in part that is beyond its control, even if advised of same, foreseeable or in contemplation of the parties, including without limitation force majeure, the public enemy, fire, flood, earthquake, hurricane, strike or labor disputes, boycott, the inability to obtain raw materials, labor or transportation, the loss of any public or private supplied utilities, acts of God, or any other cause similar to the foregoing.
- G. **Entire Agreement.** This writing contains the entire agreement between the parties hereto and may be amended only by writing signed by all parties hereto.
- H. **Not a Pledge.** No provision of this Agreement shall be construed or interpreted as creating a pledge of the faith and credit of the County or City within the meaning of any constitutional debt limitation. No provision of this Agreement shall be construed or interpreted as delegating governmental powers or as a donation or a lending of the credit of the County or City within the meaning of the State constitution. This Agreement shall not directly or indirectly or contingently obligate the County or City to make any payments beyond those appropriated in the County's or City's sole discretion for any fiscal year in which this Agreement shall be in effect. No provision of this Agreement shall be construed to pledge or to create a lien on any class or source of the County moneys or the City moneys, nor shall any provision of the Agreement restrict to any extent prohibited by law, any action or right of action on the part of any future County or City governing body. To the extent of

any conflict between this paragraph and any other provisions of this Agreement, this paragraph shall take priority.

- I. Acceleration Clause. If West Pharmaceutical relocates, terminates, curtails or in any way ceases operations at its Kinston facility, the entire unrecovered portion of the grant from the City of Kinston will become due and payable immediately

SIGNATURE PAGE:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

LENOIR COUNTY

By: _____
Chairman, Lenoir County Board of Commissioners

ATTEST:

Clerk to the Board

CITY OF KINSTON

By: _____
City Manager, City of Kinston

ATTEST:

City Clerk

WEST PHARMACEUTICALS

By: _____

ATTEST:

Title

EXHIBIT A

1. Economic Development Grant.

The County shall provide an Economic Development Grant of \$450,000 to West Pharmaceutical. Payment shall be contingent on West Pharmaceutical attaining certain performance goals related to capital investment and employment (*if applicable*) as set forth below.

County Performance Grant

Year	Total Increase in Capital Investment	County Grant Funds Per Year	Year Funds to be Paid County
2011	\$3,000,000	\$18,000	-0-
2012	6,400,000	\$56,000	\$18,000
2013	9,000,000	\$105,000	\$56,000
2014	5,800,000	\$128,000	\$105,000
2015	4,800,000	\$143,000	\$128,000
2016	-0-	-0-	\$143,000
Totals	\$29,000,000	\$450,000	\$450,000

Calculation Methodology:

West Pharmaceutical's performance against the above-listed capital investment goals shall be measured on or before January 1st of each following year by calculating the total amount of capital investment as of January 1st of that year and the total number of jobs (*if applicable*) created in FTE's, (*FTE="Full time job shall mean a position requiring a minimum of 1600 hours per year, including benefits, held by one (1) employee at the end of the respective calendar year"*). In the state of North Carolina, a company or individual who owns business personal or real property is required to list its property with the local community tax office. In Lenoir County, to obtain the proper tax listing forms and assistance in preparation, you may contact Hugh Woodard, Lenoir County Tax Office at 252-527-7174. Unless extended, the period during which property is to be listed each year begins on the first day of January and ends on January 31. Payment by County should West Pharmaceutical be current in all tax payments and performance goals be met, shall be made by September 30th of each year beginning in 2012. Each total shall be expressed as a percentage of the total projected goal for that category. The average of these two percentages shall be the percentage of the grant funds, which shall actually be awarded in each calendar year. Should the percentage of the total projected goal be less than 100% in any given year, the County shall accrue the amount of funds budgeted but unearned and such funds shall be paid out in the first subsequent year that West Pharmaceutical attains at least 100% of its total projected goal. This grant shall expire on December 31, 2016.

Example of Calculation Methodology

CAPITAL INVESTMENT

<i>Year</i>	<i>Goal</i>	<i>Actual</i>
2011	\$3,000,000	\$2,850,000
% Attained		95%

% attained= 95%

Amount due from Lenoir County in 2012 year = 95% x \$18,000 = \$17,100 (to be paid by 9/30/12)

2. Capital Investment.

Shall be that increase in ad valorem tax value above the total ad valorem tax value established January 1, 2011, as determined by the County's Tax Assessor; in each calendar year, which is directly owned by West Pharmaceutical. West Pharmaceutical shall assist Tax Assessor in the determination of the capital investment. Any disputes shall be resolved by the County Manager.

3. Budget.

Unless otherwise agreed in this Agreement, the County shall approve a budget for the specific grant amount offered to West Pharmaceutical by July 1st of each year that the respective grant is offered, for payment by the agreed-upon date.

4. Property.

When the project is announced, the County will prepare a deed (at no cost to West Pharmaceutical) of the @ 2.38 acres of land adjacent to the current facility at 1028 Enterprise Boulevard, Kinston, NC 28504 more particularly described in Exhibit B to this Agreement. The Economic Development Grant in the estimated amount of \$500,000 provided in this Economic Development agreement shall be secured by a deed of trust from West to the County. The County agrees to subordinate the deed of trust to allow West Pharmaceutical to obtain any construction and permanent financing, if needed. Upon West Pharmaceutical achieving the performance goals of capital investment of \$29,000,000 in the County as shown on Exhibit A, the County shall cancel its deed of trust.

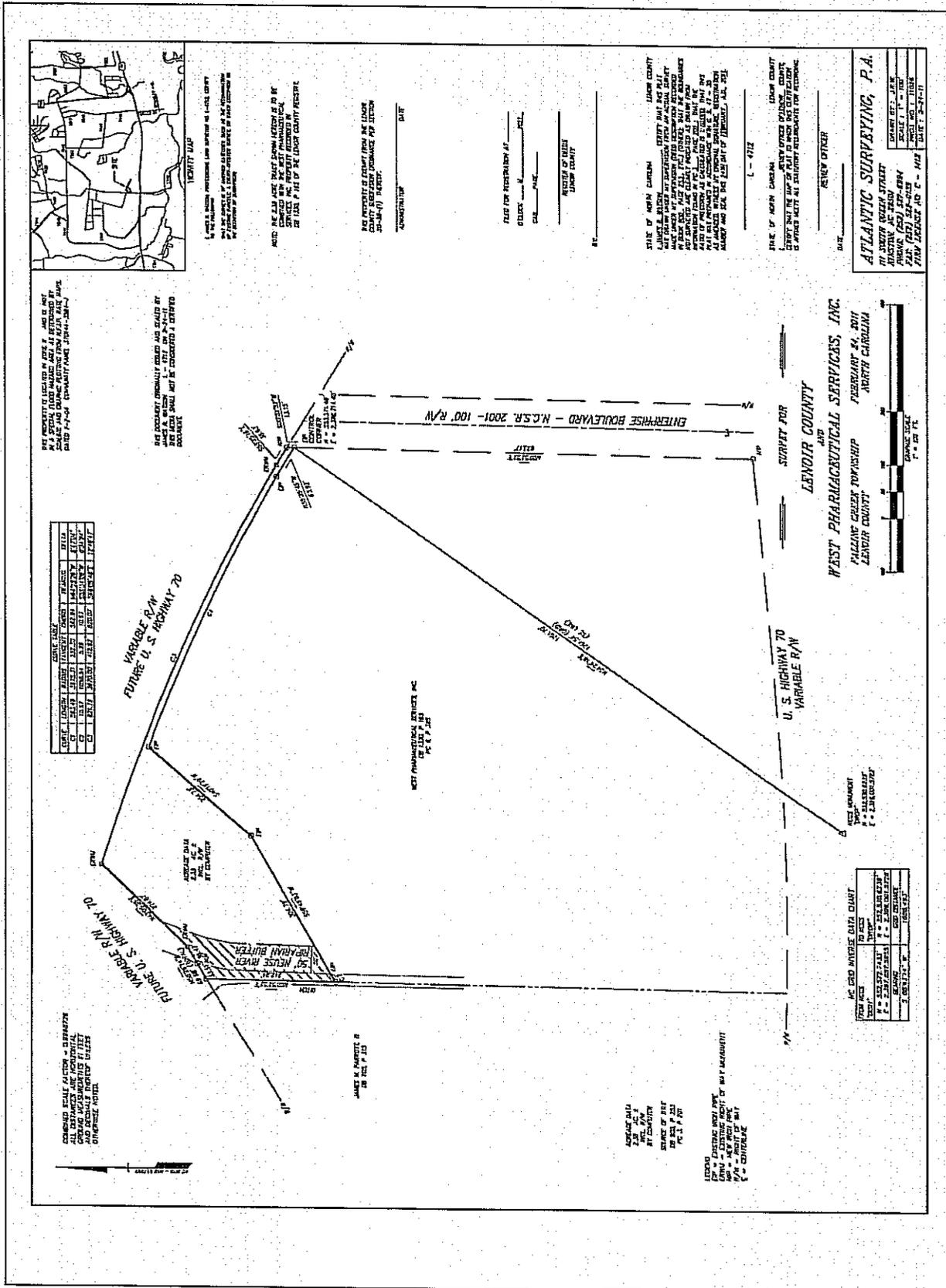
LEGAL DESCRIPTION

Lying and being in Falling Creek Township, Lenoir County, North Carolina, and more particularly described as follows:

BEING all of that 2.38 acre tract shown on a map entitled "Survey for Lenoir County and West Pharmaceutical Services, Inc." dated February 24, 2011, prepared by Atlantic Surveying, P.A., and recorded in Plat Cabinet 12, Page 261, Lenoir County Registry.

Survey Map on following page—Exhibit B

EXHIBIT B



LINE	LENGTH	BEARING	AREA	TYPE
1	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY
2	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY
3	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY
4	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY
5	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY

LINE	LENGTH	BEARING	AREA	TYPE
1	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY
2	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY
3	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY
4	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY
5	100.00	S 89° 59' 59" W	100.00	RIGHT-OF-WAY



1. THIS IS A MECHANICAL REPRODUCTION OF A SURVEY MAP.
 2. THE SURVEYOR'S NAME AND ADDRESS ARE SHOWN ON THIS MAP.
 3. THE SURVEYOR'S LICENSE NUMBER IS SHOWN ON THIS MAP.
 4. THE SURVEYOR'S SIGNATURE IS SHOWN ON THIS MAP.

NOTE: THE LINES AND BEARINGS SHOWN ON THIS MAP ARE THE RESULT OF A SURVEY MADE BY THE SURVEYOR AND HIS ASSISTANTS. THE SURVEYOR IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THIS MAP.

THE PROPERTY IS LOCATED IN THE COUNTY OF LENOIR, NORTH CAROLINA.

ADMINISTRATOR

DISTRICT

FILE FOR REGISTRATION AT

BOOK

PAGE

RECORD OF DEEDS

LENOIR COUNTY

STATE OF NORTH CAROLINA
 COUNTY OF LENOIR
 I, _____, Surveyor,
 do hereby certify that the above is a true and correct copy of the original survey map as filed in my office.

STATE OF NORTH CAROLINA
 COUNTY OF LENOIR
 I, _____, Surveyor,
 do hereby certify that the above is a true and correct copy of the original survey map as filed in my office.

ATTEST

ATLANTIC SURVEYING, P.A.

101 SOUTH GREEN STREET
 FARMINGDALE, N.C. 27534
 PHONE (919) 597-8888
 FAX (919) 597-8888
 JOHN CRONIN, P.E., S.E.
 DATE: 7-27-11

CONTOUR ELEVATIONS ARE SHOWN ON THIS MAP. ALL DISTANCES ARE MEASURED ALONG THE CENTERLINE UNLESS OTHERWISE NOTED.

JAMES H. HARRIS, JR.
 101 REC. P. 213

APPROXIMATE DATA
 TO BE USED IN
 CALCULATING
 BEARING AND DISTANCE
 TO BE USED IN
 CALCULATING

NOTE: DISTANCE FROM POINT TO POINT IS SHOWN ON THIS MAP. ALL DISTANCES ARE MEASURED ALONG THE CENTERLINE UNLESS OTHERWISE NOTED.

WEST PHARMACEUTICAL SERVICES, INC.
 FARMINGDALE, N.C. 27534
 LENOIR COUNTY



EXHIBIT C

CITY OF KINSTON'S ELECTRIC INCENTIVES

City of Kinston's Electric Incentives

WHEREAS, West Pharmaceutical has agreed to expand its pharmaceuticals facility that is located on Enterprise Boulevard, in Lenoir County (the "Facility"), said expansion to include 42 new jobs, substantial monetary investment by West Pharmaceutical and an increase in its electric load consumption by more than 1,550,000 kWh annually during the grant period for this Facility.

WHEREAS, the Facility currently receives its electric service from the City of Kinston, West Pharmaceutical's electric load consumption for 2010 was 14,900,000 kWh.

WHEREAS, the City previously provided a 1600 kW CAT generator on site for West Pharmaceutical's participation in load curtailment. However, the current generator is not sufficient to supply 100% of the electric load that West Pharmaceutical has proposed for future expanded operations. The estimated cost of additional generation is \$1,000,000.

WHEREAS, West Pharmaceutical has \$700,000 committed towards the cost of purchasing and installing an additional generator from outside funding sources.

WHEREAS, the City has agreed to provide, in its governmental capacity, a grant to fund the remaining cost of the generator, up to a maximum of \$500,000, as an economic development incentive to West Pharmaceutical in consideration of selecting the Kinston Facility for expansion. These funds are to be used solely toward the purchase of an additional generator. This incentive money is to be recovered by the City through the increased sale of electricity of at least 1,000,000 kWh in energy per year which is 65% of anticipated new load, at a load factor of 70%.

NOW, THEREFORE, in consideration of the undertakings set forth herein, West Pharmaceutical and the City agree as follows:

1. **Generation.** Any generating equipment installed at the West Pharmaceutical Facility must be "PURPA" qualified, unless an exemption is granted by the City's wholesale power provider, the North Carolina Eastern Municipal Power Agency.

The parties hereby agree that installation and operation of the generator is anticipated to take 6-9 months and based on load information provided by West Pharmaceutical, the installation of the additional generator will qualify West Pharmaceutical for the City's Coordinated Demand Control Electric Rate (Code E-16). The current CDC Rate was approved April 5, 2010, and a copy is attached as Exhibit A. This rate may be adjusted in the future for all customers as City Council determines is required.

2. **Economic Development Grant.** The City shall, in its governmental capacity, provide to West Pharmaceutical an economic development Grant (the "Grant") in an amount necessary to make up the difference between the actual cost of the generator and the currently anticipated funding deficiency, up to a maximum of \$500,000, based upon the estimated electrical energy to be used by expansion load (the "New Load") at the Facility.

A. The parties hereby acknowledge that the City shall bill West Pharmaceutical monthly for the amount of electricity that the Facility used in the preceding month.

B. The Grant recovery period shall be 60 months. The City shall evaluate performance goals for West Pharmaceutical to meet on an annual basis during the 60 month Grant Period. Those goals are the increased sale of electricity of at least 1,000,000 kWh per year in energy which is 65% of anticipated new load, at a load factor of 70%. The City will contribute the Economic Development Grant to West Pharmaceutical before the "Start Date". The "Start Date" shall be the earlier of West Pharmaceutical's written notification to the City and installation of the additional generator to begin calculation of the Grant or March 1, 2012. Each "Calculation Period" shall comprise 12 consecutive months. For example, if November 1, 2011 was the start date, then all billing cycles preceding October and the billing cycle ending in October of each year shall be a "Calculation Period". If earlier stated goals are not met during the Calculation Period, grant recovery charges shall be assessed to West Pharmaceutical by the City in order to recoup its investment. This grant recovery charge will be applied to the November Utility Invoice following the Calculation Period.

C. "Load Factor" means the New Load's total actual usage in kilowatt hours during a Calculation Period divided by the product of the New Load's average monthly NCP (noncoincident peak) demand for such Calculation Period, the number of months in the calculation period and 730 hours (the average number of hours in a month), as illustrated by the following formula:

$$\text{Load Factor} = \frac{(\text{Total Actual Usage in kWh})}{(\text{Average Monthly NCP in kW}) \times (\text{months}) \times (730 \text{ hours})}$$

D. If at the end of a Calculation Period, the Load Factor is equal to or greater than 70% and the total metered kilowatt hours attributed to the New Load is greater than 1,000,000 kWh, then the Grant Recovery Charge (the "Recovery Charge") for that Calculation Period shall be \$0.00.

E. If at the end of a Calculation Period, the Load Factor is less than 70%, but the total metered kilowatt hours attributed to the New Load is greater than 1,000,000 kWh, a Recovery Charge shall be calculated as follows:

$$\text{Recovery Charge} = \$100,000 - \frac{(\$100,000) \times (\text{Actual Load Factor \%})}{70\% \text{ Load Factor}}$$

F. If at the end of a Calculation Period, the Load Factor is greater than 70%, and the total metered kilowatt hours attributed to the New Load is less than 1,000,000 kWh, then the Recovery Charge shall be calculated as follows:

$$\text{Recovery Charge} = \$100,000 - \frac{(\$100,000) \times (\text{Actual kWh Used})}{1,000,000 \text{ kWh}}$$

G. If at the end of a Calculation Period, the Load Factor is less than 70%, and the total metered kilowatt hours attributed to the New Load is less than 1,000,000 kWh, then the Recovery Charge shall be calculated as follows:

$$\text{Recovery Charge} = \$100,000 - \frac{(\$100,000) \times (\text{Actual Load Factor } \%) \times (\text{Actual kWh used})}{(70\% \text{ Load Factor}) \times (1,000,000 \text{ kWh})}$$

H. The City shall apply the Grant Recovery Charge for a particular Calculation Period to the Utility Invoice for the Facility's electric usage in the month following the start date of the Calculation Period.

I. West Pharmaceutical will allow the City to install the necessary metering equipment to accurately calculate the Grant for the New Load. West Pharmaceutical further agrees to design and install electric system for New Load such that no more than two electric meters shall be required to measure the electric energy consumption of the New Load.

3. **Generator Ownership and Transfer.** The City of Kinston shall own and operate the additional generator during the entirety of the 60-month grant period. The City will invoice West Pharmaceutical for all costs associated with operation and maintenance plus ten percent (10%) and West Pharmaceutical will pay the invoice within 30 days of its receipt. Invoices, work orders, or other supporting documentation will be made available upon West Pharmaceutical's written request. After sixty (60) months, the City will transfer all of its right, title and ownership interests in both generators located on the West Pharmaceutical site for the sum of \$10.00, subject to approval of all agencies participating in the funding of the purchase of the generator.

4. **Maintenance of Equipment or Emergency Assistance for Primary Electric System.** Upon West Pharmaceutical's request, the City shall assist West Pharmaceutical with the maintenance or emergency repair of any primary electric system or equipment owned by West Pharmaceutical for which the City has qualified staff or contractors retained that can perform the work. The City will invoice West Pharmaceutical for all commercially reasonable costs plus ten percent (10%), and West Pharmaceutical will pay the invoice within 30 days of its receipt. Invoices, work orders, or other supporting documentation will be made available upon West Pharmaceutical's written request.

Insert

City of Kinston
Coordinated Demand Control Service
Code: E16

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 03/21/11 **ITEM NO.** 10

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Board of Equalization and Review 2 nd Appearance	Meredith-Leigh Craig (Re-Appointment)	March 2014
Board of Equalization and Review 2 nd Appearance	Forrest Dawson (Re-Appointment)	March 2014
Board of Equalization and Review 2 nd Appearance	William W. Whittington (Re-Appointment)	March 2014
Parks and Recreation Board 1 st Appearance	Kendall W. Huffman (Appointment)	March 2014

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Board of Equalization and Review 2 nd Appearance	Meredith-Leigh Craig (Re-Appointment)	March 2014
Board of Equalization and Review 2 nd Appearance	Forrest Dawson (Re-Appointment)	March 2014
Board of Equalization and Review 2 nd Appearance	William W. Whittington (Re-Appointment)	March 2014
Parks and Recreation Board 1 st Appearance	Kendall W. Huffman (Appointment)	March 2014

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

03/07/11
Date

ATTEST

03/07/11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Parks and Recreation Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Kendall W. Huffman
 Address: 2654 Stroud Hill Road
 City/State/Zip: Pink Hill, NC 28572
 Telephone: (Home) 252-568-2080 (Work) 252-526-1446
 Occupation: Manager-Murphy Family Ventures
 Business Address: P.O. Box 1139 Wallace, NC 28466
 Age: (Optional): 42
 Number hours available per month for this position: 10
 Training: B.A. History East Carolina University
 Business and Civic Experience/Skills: Deacon-First Baptist Church-Deep Run, Farm Owner, Recreation Ball Coach-8 yrs., Volunteer coach-South Lenoir High football
 Other County Boards/Committees/Commissions presently serving on: N/A

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | <u>Pink Hill 2 (Pink Hill Rescue Station)</u> |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Kendall W. Huff
Signature of Applicant

3-10-11
Date