

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, APRIL 5, 2010 – TIME: 9:00 A.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION: None Scheduled**

- |    |  |        |
|----|--|--------|
| 1. | <b>Items from Chairman/Commissioners: 5 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>         | Jarman |

**CONSENT AGENDA: 10 Min.**

**ACTION**

- |    |   |                |
|----|---|----------------|
| 3. | Approval of Minutes: Regular Board Meeting: March 15, 2010  | Hall/Jarman    |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein  | Parrish/Martin |
| 5. | Budget Ordinance Amendment: Community Development Block Grant: Hwy. 70 Industrial Park Water Project: \$.40: Decrease | Jarman/Martin  |
| 6. | Budget Ordinance Amendment: General Fund: DSS: \$263.68 Increase  | Jones/Martin   |
| 7. | Budget Ordinance Amendment: Transportation Fund: Operations: \$3,206: Increase  | Powell/Martin  |
| 8. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$3,818: Increase   | Jarman/Martin  |

**END OF CONSENT AGENDA**

**PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 35 Min.**

- |     |   |               |
|-----|---|---------------|
| 9.  | National Library Week Proclamation: Lenoir County   | Jarman/Martin |
| 10. | Proclamation: Public Safety Telecommunicator's Week   | Jarman/Martin |
| 11. | Budget Ordinance Amendment: General Fund: Board of Elections: \$6,518: Increase   | King/Martin   |
| 12. | Budget Ordinance Amendment: General Fund: Non-Departmental: \$7,500: Increase   | Jarman/Martin |
| 13. | <b>A.</b> Resolution Appropriating \$18,962 in Department of Defense Contingency Administrative Funding for Food and Nutrition Services | Jones/Martin  |
|     | <b>B.</b> Budget Ordinance Amendment: General Fund: DSS: \$18,962: Increase   |               |
| 14. | <b>A.</b> Budget Ordinance Amendment: Transportation: Administration/ARRA: \$369,822: Increase  | Powell/Martin |
|     | <b>B.</b> Resolution to Approve Lenoir County Transit System Safety Program Plan  |               |
|     | <b>C.</b> Resolution to Approve Lenoir County Transit Charter Policy  |               |
| 15. | Resolution Approving Retirement of Sheriff's Office Canine "Hank" and to Transfer Ownership to Detective Shawn Howard                   | Smith/Martin  |
| 16. | Resolution Authorizing Kinston-Lenoir County Parks and Recreation to Establish a Revenue Account for the Dog Park Construction          | Ellis/Martin  |

- |     |   |               |
|-----|---|---------------|
| 17. | <b>A.</b> Resolution Authorizing Additional Funds for the Kinston-Lenoir County Parks and Recreation Budget for Fuel Oil Expense in the Pink Hill Gym (\$6,000) and for Rental of the Old Contentnea Recreation Baseball Fields for Three (3) Months (\$4,500)<br><b>B.</b> Budget Ordinance Amendment: General/Capital Improvements Fund Transfer to Other Funds/Community Development: \$10,500: Increase | Ellis/Martin  |
| 18. | Resolution of the Board of Commissioners of the County of Lenoir Authorizing the Filing of an Application for Industrial Development Utility Funds  | Jarman/Martin |
| 19. | Resolution Authorizing the Purchase of Mapping Software from GeoSpatial Technologies: NTE: \$120,000  | Dail/Martin   |
| 20. | Resolution Authorizing Southwood Volunteer Fire Department to Purchase One Pumper/Tanker and Equipment by Utilizing a Grant of \$51,150 and by Securing a Loan of \$259,850 from USDA: \$341,000  | Dail/Martin   |
| 21. | Letter Supporting Authorizing Sandy Bottom Volunteer Fire Department to Apply for a \$1.3 Million Loan from the USDA for a New Fire Station   | Dail/Martin   |
| 22. | Resolution by the Board of Commissioners of the County of Lenoir Selecting Gas Line Construction Company  | Pope/Martin   |

**APPOINTMENTS: 5 Min.**

- |     |  |      |
|-----|--|------|
| 23. | Resolution Approving Citizens to Boards, Commissions, Etc. <b>5 Min.</b> | Hall |
|-----|--|------|

**OTHER ITEMS: 10 Min.**

- |     |   |  |
|-----|---|--|
| 24. | <b>Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)</b> |  |
|-----|---|--|

**ADJOURN**

**TO: Chairman and Members of the Board**

**FROM: Mike Jarman, County Manager**

**DATE: April 5, 2010**

**SUBJECT: Items of Interest**

1. Acceptance of Bids on Property
2. NCACC District Meetings
3. Letter: March 12, 2010: City of New Bern Celebration
4. Letter: March 12, 2010: Representative William Wainwright
5. Peace Officers Memorial Day Ceremony: Tuesday, May 11, 201



- Home
- What is the NCACC
- Current Issues
- Legislative Information
- Legislative Bulletin
- Risk Management
- Report A Claim (members)
- Projects
- Research and Survey
- Links to Counties
- Classifieds
- Staff
- Publications and Lists
- Links
- Recent Mailings
- Calendar of Events
- Annual Conference

**Six NCACC district meetings scheduled for April**

- District meetings registration form: [Word document](#) | [PDF](#)

In addition to a legislative update, the NCACC's April district meetings will include an opportunity for county officials to learn about issues impacting youths from local students who will participate in the meetings. Lessons learned from the exercises will set the stage for the NCACC's Annual Conference, which will be held Aug. 26-29 in Pitt County and will feature a youth-oriented theme.

Three of the six district meetings will include a two-hour seminar on ethics that will help county officials meet a new statutory requirement.

**Separate registration is required for the ethics training and the district meetings.** All district meetings will run from 5:30 – 7:30 p.m. and will include dinner. For meetings that include ethics training, those sessions will be offered from 1:15 – 3:30 p.m. There is no charge to attend the district meetings.

Dates and locations are as follows. Dates marked with an asterisk (\*) will include the ethics training component.

**NCACC District Meetings: 2010 Schedule**

Date	Day	County	Venue
April 8	Thursday	Halifax	<u>Hilton Garden Inn</u> , Roanoke Rapids
April 13*	Tuesday	Haywood	<u>Waynesville Inn</u>
April 14*	Wednesday	Cleveland	<u>Don Gibson Theatre</u> , Shelby
April 21*	Wednesday	Beaufort	<u>Beaufort County Community College</u> Multipurpose Room Building 10
April 22	Thursday	Duplin	<u>The Bistro at Duplin Winery</u> , Rose Hill
April 27	Tuesday	Forsyth	<u>Tanglewood Country Club</u> Ballroom, Clemmons

NCACC  
215 N. Dawson St.  
Raleigh, NC 27603

Albert Coates Local  
Government Center  
Phone: (919) 715-2893  
Fax: (919) 733-1065

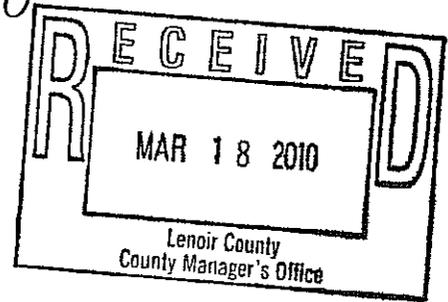
Quorum Center  
Phone: (919) 719-1100  
Fax: (919) 719-1101

E-mail:  
[ncacc@ncacc.org](mailto:ncacc@ncacc.org)



# Celebrating Three Hundred Years

1710-2010



## NEW BERN 300TH COMMITTEE

### CHAIRMAN

Nelson McDaniel  
*Craven County Arts Council*

Jean Boyd  
*Member-At-Large*

Gwendolyn Bryan  
*Craven County Clerk*

Sandy Chamberlin  
*New Bern  
Riverfront Convention Center*

Bernard George  
*City of New Bern*

Dawn Heller  
*City of New Bern*

Jim Hicks  
*Sunrell, Sugg, Carmichael,  
Hicks & Hart*

Bob Homes  
*Member-At-Large*

Ken McCotter  
*New Bern Historical Society*

Buzz Mead  
*New Bern Historic Preservation*

Susan Moffat-Thomas  
*Swiss Bear Downtown Development*

Emily Scoppe  
*Member-At-Large*

Kay Williams  
*Tryon Palace  
Historic Sites & Gardens*

March 12, 2010

Dear Mr. Jarmon,

This year, the City of New Bern, our state's first capitol, is officially 300 years old! To honor the relationship New Bern has with your county, we encourage you to participate in the festivities. We are hosting a year-long celebration with events and activities that are sure to be fun for the whole family.

Our Grand Event will take place in September for Jubilee Weekend. We invite Lenoir County to be a special part of this by participating in the Jubilee Heritage Parade. The Parade, which will be a highlight of Jubilee Weekend on September 18, 2010, will offer a festive environment of community involvement, family enjoyment and top-notch entertainment. We anticipate involvement from many North Carolina counties, so don't miss out on this special opportunity.

Specifically, we would like you to participate in the Parade either by sponsoring a float with a theme that ties your area to ours or by sending representatives from your county to be a special part of the festivities. One example for a float you could consider would be something related to New Bern resident Richard Caswell, Revolutionary War hero and North Carolina's first elected governor. Caswell owned "Harmony Hall" in Kinston when Kinston was the state's capital. With so many other counties involved, it promises to not only be fun, but educational as well.

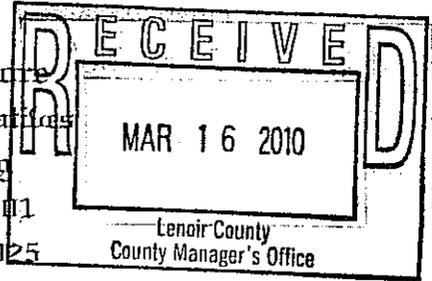
For more information about how you can get involved, please visit us online at [www.newbern300.com](http://www.newbern300.com) or call us at 252.635.1710. Space is limited and the application deadline is May 1, 2010. Thank you for your consideration and we look forward to hearing from you soon.

Sincerely,

Linda Staunch  
Executive Director, New Bern's 300<sup>th</sup> Anniversary



Office of the Speaker Pro Tempore  
 North Carolina House of Representatives  
 State Legislative Office Building  
 300 N. Salisbury Street, Suite 301  
 Raleigh, North Carolina 27603-5925



WILLIAM L. WAINWRIGHT  
 SPEAKER PRO TEMPORE

12TH DISTRICT: CRAVEN & LENOIR  
 TELEPHONE: (919) 733-5995  
 (919) 828-3801 FAX  
 EMAIL: williamw@ncleg.net  
 HOME ADDRESS: PO Box 33  
 HAVELock, NC 28532-0033

March 12, 2010

COMMITTEES:

FINANCE, CHAIRMAN  
 MARINE RESOURCES & AQUACULTURE,  
 VICE CHAIRMAN  
 APPROPRIATIONS SUBCOMMITTEE  
 ON CAPITAL  
 FINANCIAL INSTITUTIONS  
 HEALTH  
 INSURANCE

County of Lenoir  
 Attn: Mr. Michael W. Jarman  
 County Manager  
 P.O. Box 3289  
 Kinston, NC 28502

Dear Mr. Jarman:

I am pleased to congratulate you and the County of Lenoir for the outstanding achievement of securing a North Carolina Economic Infrastructure Program grant in the amount of \$1,000,000.00, from the Rural Economic Development Center. I thank you and your staff for your efforts to improve the quality of life for the citizens of our community.

The process for acquiring such grants is complex and competitive, and requires immense teamwork. I commend everyone for their commitment and success in obtaining this award. I am confident that the Sanderson Farms Natural Gas Pipe Line project will create jobs, benefiting the entire community. Thank you for all that you do for this great State.

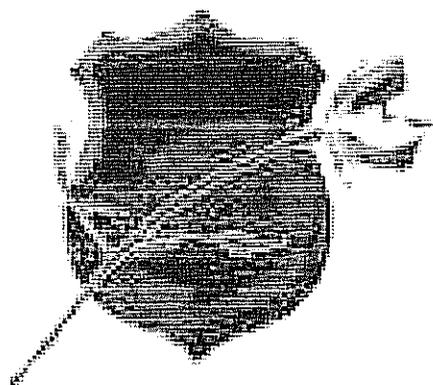
With grateful appreciation for the opportunity to represent you in the North Carolina House of Representatives, I am

Sincerely,

Speaker Pro Tempore William L. Wainwright



**NC Attorney General's Office  
Annual North Carolina  
Peace Officers Memorial Day Ceremony  
Tuesday, May 11, 2010  
11:00 A.M.**



**Tanglewood Church  
2103 Rouse Road  
Kinston, NC 28504**

**Representatives From All  
North Carolina Law Enforcement Agencies  
Are Encouraged To Attend  
And The General Public Is Invited To Attend**

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**March 15, 2010**

The Lenoir County Board of Commissioners met in open session at 4:00 a.m. on Monday, March 15, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Reuben Davis, Tommy Pharo and Linda Rouse Sutton.

Members absent: Jackie Brown and Chris Humphrey

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Sutton offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

Upon a motion by Mr. Graham and a second by Ms. Sutton, Ms. Brown and Mr. Humphrey were excused from the meeting.

**PUBLIC INFORMATION**

Mr. Graham introduced Ms. Erica Johnson of Pitt Community College. Ms. Johnson is completing field work for her Elementary Education Degree. Ms. Johnson thanked the Board for allowing her to observe.

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Item No. 1 was Items from the Chairman and Members of the Board. Mr. Graham discussed the NCACC Legislative Conference held in Washington, DC; the highlights were as followed: ABC Funding to counties, restoring partnerships between Federal, State and Local governments, laws opposing the occupancy tax – approved this law could erode the county's tax base from hotel and motel taxes, and ambulance fees scales for Medicaid and Medicare patients. The Federal government is encouraging all counties to apply for grant funds under the Reinvestment Act. Mr. Graham stated the City of Kinston is considering hiring a grant writer; it is hopeful that this person could assist the City and the County in grant applications. Mr. Graham stated counties all across the country are facing similar financial problems. Mr. Graham stated the conference was well attended and was very informative. Mr. Davis stated he would like to recognize the Kinston High School Basketball team for their State championship win on March 13<sup>th</sup>. Mr. Davis stated he wanted to ensure the public was informed of the Board's open door policy to any school or organization regarding recognition. The Board and administration concurred with Mr. Davis's statement.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman reviewed a slide presentation of properties for bid and discussed the current conditions of each property. Mr. Jarman recommended the Board approve the bids on the following: Two (2) vacant lots on Bagby Alley (\$700 Bid). Mr. Jarman asked the Board to decline a bid on 510 Thompson St. Kinston, NC (\$500 Bid). Upon a motion by Mr. Davis and a second by Ms. Sutton the Board approved the recommendations as presented. Mr. Jarman reminded the Board of the Ethics Training scheduled at City Hall at 4:00 p.m. on March 25<sup>th</sup>. The Census 2010 short forms were mailed out this week. Mr. Jarman encouraged all citizens to complete and mail back the form.

## CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Mr. Stroud, the Board approved the Consent Agenda.

3. Approval of Minutes: Regular Board Meeting: March 1, 2010 Hall/Jarman  
Closed Session Meeting: March 1, 2010
4. Budget Ordinance Amendment: General Fund: Non-Departmental: \$2,454: Jarman/Martin  
Increase
5. Budget Ordinance Amendment: General Fund: Health: (Adult Health Program): Huff/Martin  
\$2,956: Increase
6. Budget Ordinance Amendment: General Fund: Health (Environmental Health Huff/Martin  
Program): \$5,240.75: Increase

## BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 7 was a Budget Ordinance Amendment: Transportation Fund: Operations: \$112,782: Increase. Ms. Martin stated the amendment appropriates Fund Balance from the Transportation Fund. In FY 08-09, three (3) vans were ordered from 2008-2009 Funds. The vans were received after the new fiscal year had begun, even though the reimbursement from the State was received in FY 08-09. This Budget Amendment will cover that expenditure in this Fiscal Year. Upon a motion by Mr. Stroud and second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: Solid Waste Fund: Landfill: \$240,000: Increase. Mr. Hollowell stated the amendment appropriates Fund Balance from the Solid Waste Fund to cover the increase in expenditures due to hiring the scale house attendants and contracting with Waste Industries to haul Municipal Solid Waste to Sampson County until our MSW Cell #2 can be constructed. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General/Capital Projects Fund: Sanderson Gas Line Project: \$435,000: Increase. Ms. Martin stated the amendment appropriates General Fund Fund Balance to initiate work on the gas line project for Hwy. 70 West Industrial Park. On February 1, 2010, the Board approved a contract with MA Engineering Consultants in the amount of \$348,151.21. On February 15, 2010 the Board also approved an administration contract with RSM Harris Associates in the amount of \$55,000. This budget amendment will allow work to begin on this project while waiting for grant approval. Per letter dated February 26, 2010 from Stewart Dickson with the Department of Commerce, these funds will be reimbursable by the grant. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing the Award of Three Contracts for Demolition Services for the 2009 CDBG Scattered Site Project: \$8,505. Ms. Martin stated the item had been tabled by the Board at the last meeting. Board members were concerned about bidders who may owe county taxes or judgments and landfill user fees. Mr. Jarman stated administration reviewed tax records for the listed bidders. More questions have arisen in looking for tax information. Mr. Jarman stated contractors outside of Lenoir County could also bid on Lenoir County jobs; these contractors may owe taxes in their own respective counties. It would be unfair to Lenoir County contractors if bids were accepted. Mr. Davis stated he would not like any contractor to have an advantage over another. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Approving Acceptance and Execution of Contract for Independent Audit Services per Proposal Dated February 23, 2010: Fiscal Year 2009-2010: \$41,800. Mr. Hollowell stated The County contracted with Pittard, Perry, & Crone, Inc to conduct the Fiscal Year 05-06 audit at a cost of \$36,600, the Fiscal Year 06-07 audit at a cost of \$37,600, the Fiscal Year 07-08 audit at a cost of \$38,700 and again to conduct the Fiscal Year 08-09 audit at a cost of \$40,635. A new contract must be executed each year and submitted to the Local Government Commission for their approval. Beginning in 2008, the GFOA (Government Finance Officers Association) imposed more stringent standards of reporting and increased the number of reports that are required. This change in standards, that has to be adhered to, increases the volume of work of the auditors tremendously. Pittard, Perry, & Crone, Inc., has agreed to prepare the annual audit for Fiscal Year 09-10 at a cost of \$41,800. Pittard, Perry, & Crone, Inc. has been the County's auditor for over 15 years and is well qualified to conduct the County's audit in compliance with all of the newly implemented GFOA standards of governmental accounting. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 12 was an Authorizing Resolution by the Board of Commissioners of Lenoir County: NC Economic Infrastructure Program. Mr. David Harrison of RSM Harris Associates addressed the Board. Mr. Harris stated the North Carolina General Assembly passed House Bill 1352 authorizing the making of grants to aid eligible units of government in financing the cost of construction of waste water treatment works, wastewater collection systems, water supply systems, and other public utilizes that will result in job creation. Lenoir County has need for and intends to construct a publicly-owned natural gas project described as the Sanderson Farms Natural Gas Pipe line. This resolution authorizes administration to execute and file an application on behalf of Lenoir County with the Rural Center for grant assistance. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 12 was unanimously approved.

Item No. 13 was a Grant Project Budget Ordinance: Sanderson Farms, Inc. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 13 was unanimously approved.

**APPOINTMENTS**

Item No. 14 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Home &amp; Community Block Grant Advisory Committee</b> 2 <sup>nd</sup> Appearance	Terrence Body	March 2013 <b>M: Pharo</b> <b>S: Sutton</b>
<b>Kinston-Lenoir County Recreation Commission</b> 1st Appearance	Roger Keith King (Re-appointment)	March 2013

**CURRENT VACANCIES**

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Mr. Jarman reminded the Board of the NCACC District Meeting taking place on April 21, 2010 from 5:30 p.m.-7:30 p.m. Mr. Pope gave the Board an update on economic development projects as follows: Spirit has begun moving equipment into the facility. Over 40 people have been hired with 30 employment offers outstanding. Sanderson Farms construction is moving along nicely. Contracts have been awarded for the GTP rail spur and Crescent Road is now 30% complete. Mr. Jarman informed the Board that Mr. Pope has been recommended to serve on the Governor's Economic Development Board. The Board congratulated Mr. Pope.

## PUBLIC HEARING

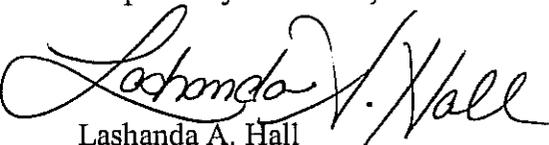
Item No. 15 was a public hearing on the proposed Lenoir County Community Transportation Program Application. Upon a motion by Ms. Sutton and a second by Mr. Stroud, the public hearing opened at 5:00 p.m. Ms. Sue Powell, Transit Director, addressed the Board. Ms. Powell stated The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. The CTP grant application includes approximately \$297,905 for administrative funding and \$231,225 for capital funding. The Transportation Department is currently approved for grant funding of one full-time Assistant Director's position @ 100%, one full-time Administrative Assistant's position @ 100%, one Part-Time Secretary @ 25%, and one new position a Grant Writer/Safety Officer position funded @ 100%. The administrative portion of the grant application for FY 2010-2011 includes salaries, fringes and other operating expenditures for all administrative positions at the approved NCDOT/PTD participation percentages. NCDOT/PTD will participate in the administrative funding at an 85 percent level for each position resulting in a 15 percent local match requirement; capital is 90 percent NCDOT/PTD and a 10 percent local match. The capital portion of the grant application for FY 2010-2011 includes replacing two (2) 22 Ft. Light Transit Vehicles, one (1) 25Ft. Light Transit Vehicle, and one (1) Center Aisle Vehicle with Lift. The Transportation Department will endeavor to secure the necessary local funding requirements through transit revenues before requesting county funding. Upon a motion by Ms. Sutton and a second by Mr. Davis, the public hearing closed at 5:03 p.m.

Item No. 16 was a Resolution Approving the Community Transportation Program Grant Application for FY 2010-2011: \$297,905 Administration: \$231,225 Capital. Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 16 was unanimously approved.

Mr. Graham informed the Board that Mr. Charlie Smith of the North Carolina Veterans Affairs will be speaking at Rotary on March 25<sup>th</sup>. Mr. Mike Wiggins, Maintenance Coordinator, informed the Board of a new contract obtained with the A & B Cleaning Services, cutting the cost of janitorial services.

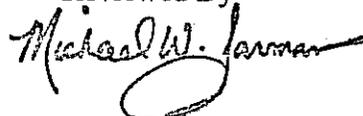
Upon a motion by Mr. Davis, the meeting adjourned at 5:15 p.m.

Respectfully submitted,



Lashanda A. Hall  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

RESOLUTION APPROVING THE RELEASES AND REFUNDS  
TO THE INDIVIDUALS LISTED HEREIN

**SUBJECT AREA:** Finance

**ACTION REQUESTED:** Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

Year	Name	Account	Amount	Reason
2009	Billie Albritton	182	\$120.00	Correct Listing
2009	Billie Albritton	182	120.00	Correct Listing
2009	Billie Albritton	182	120.00	Correct Listing
2009	Virginia Leary	17902	220.96	Legal Exemption
2009	E Z Air LLC	68014	681.51	Correct Listing
2009	Marion Jones	16054	377.77	Legal Exemption
2001	Aletha King	39838	105.50	Listed in other County
2009	Alban Barrus	1383	105.19	Correct Listing
2009	LaDonna Savage	67472	100.00	Out of Business
2009	Valdeno Carr	34530	100.00	Out of Business
2009	Rachel Manning	24058	320.23	Adjusted Value
2009	Percy Inc	52648	510.28	Adjusted Value
2007	Wheeler Carlyle	47797	114.02	Listed in other County
2008	Wheeler Carlyle	47797	109.90	Listed in other County
2009	Shirley Howard	13945	448.11	Legal Exemption
2006	John Cox	62531	258.59	Corrected Listing
2008	Grace Strong	68438	294.49	Corrected Listing
2009	Grace Strong	68438	236.79	Corrected Listing
2008	Martha Gomez	55402	363.23	Double Listed
2009	Martha Gomez	55402	298.96	Double Listed
2006	Frank Mallory	44646	232.93	Out of County
2005	Sherry Casper	52077	156.17	Double Listed
2009	Jay Duran	46548	103.69	Corrected Listing
2007	Commerce Overseas	65324	181.43	Adjusted Value
2009	Patrick Jacobs	39132	156.65	Double Listed
2008	Patrick Jacobs	39132	195.18	Double Listed
2009	Mayra Romero	59879	189.59	Adjusted Value
2008	Kawassa Cannon	37310	222.11	Corrected Listing
2009	Kawassa Cannon	37310	197.84	Corrected Listing
2007	Clarence Johnson	15326	129.39	Adjusted Value
2006	Johnnie Roberson	4412	287.33	Listed in other County
2009	William Sutton	28868	104.32	Double Listed
2009	Levon Dudley	18566	322.36	Listed in other County
2009	Milinda Freeman	9144	798.93	Adjusted Value
2009	Robert Cauley	4489	387.84	Keying Error
2008	Daniel Eason	50887	534.35	Corrected Listing

2006	Barbara Eason	37568	192.93	Corrected Listing
2007	Barbara Eason	37568	171.91	Corrected Listing
2008	Barbara Eason	37568	149.97	Corrected Listing
2009	Barbara Eason	37568	138.10	Corrected Listing
2009	Barabra Smith	26260	745.84	Adjusted Value

**Refunds**

Year	Name	Account	Amount	Reason
2009	Malcolm Benton	29	\$153.27	Double Listed
2009	Dan Harrell	11597	120.00	Corrected Listing
2009	Rachel Manning	24058	118.84	Adjusted Value
2009	Walter Poole	23239	10956.95	Adjusted Value
2009	James Mills	19987	323.37	Listed in other county

**MANAGER'S RECOMMENDATION:**

Approval of releases as set out above.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
 Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
 George W. Graham Jr., Chairman      04/05/10  
 Date

\_\_\_\_\_  
 ATTEST                      04/05/10  
 Date

BUDGET ORDINANCE AMENDMENT: COMMUNITY DEVELOPMENT BLOCK GRANT:  
HWY 70 INDUSTRIAL PARK WATER PROJCT: \$.40 DECREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
COMMUNITY DEVELOPMENT BLOCK GRANTS	HWY 70 INDUSTRIAL PARK WATER PROJECT	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>DECREASE</u>
46-3411-3600 RURAL CENTER-ECON INFRASTRUCTURE GRANT	0.60	46-4958-5850 CONSTRUCTION -0.40
<u>DECREASE</u>		
46-3411-3601 COMMUNITY DEVELOPMENT BLOCK GRANT	-1.00	
Total	-0.40	Total -0.40

**Reason and Justification for Request:**

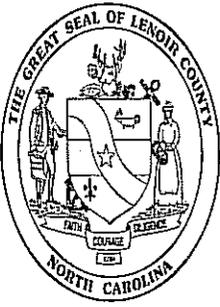
BUDGET AMENDMENT TO CORRECT THE BUDGET OF THE THE HWY 70 INDUSTRIAL PARK WATER PROJECT. WHENEVER THE DEPARTMENT OF COMMERCE SENT THE AWARD LETTER, THE AMOUNT LISTED WAS \$253,174, BUT ON THE GRANT FUNDING APPROVAL FORM, THE AMOUNT WAS \$253,175. PER CONVERSATION WITH MARK POOLE AT COMMERCE, THE APPROVED AMOUNT WAS \$253,174.- DIFFERENCE OF \$1. IN LOOKING AT THE RURAL CENTER'S FUNDING APPROVAL, THEY HAVE ACTUALLY APPROVED \$275,633.60 - A DIFFERENCE OF \$.60. THE NET RESULT IS A DECREASE OF \$.40.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	3/23/2010	<i>Martha H. Martin</i>	3/23/2010
Budget Officer Approval	Date		
<i>Michael W. Jamison</i>			
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$263.68 Increase

Item NO. 6

LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

F<sup>Y</sup> 09/10  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	SOCIAL SERVICES	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> <u>103531.3001</u> ADMINISTRATIVE REIMBURSEMENT	\$ 263.68	<u>INCREASE</u> <u>105372.1151</u> CRISIS-CP&L	\$ 263.68
Total	\$ 263.68	Total	\$ 263.68

Reason and Justification for Request:

Line item adjustments to reflect allocation received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	3/15/10	<i>Martha H. Mauts</i>	3/15/10
Budget Officer Approval	Date		
<i>[Signature]</i>	3/20/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 7

BUDGET ORDINANCE AMENDMENT: TRANSPORTATION FUND: OPERATIONS: \$3,206. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
TRANSPORTATION	OPERATIONS	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
22-3842-8500 INSURANCE-MISCELLANEOUS	3,206.00	22-4511-3530 MAINT/REPAIR-VEHICLES 3,206.00
Total	3,206.00	Total 3,206.00

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO APPROPRIATE FUNDS RECEIVED FROM TRIDENT INSURANCE COMPANY ON FEBRUARY 1, 2010, IN THE AMOUNT OF \$3,205.30. THIS PAYMENT WAS THE RESULT OF AN ACCIDENT INVOLVING A TRANSIT VEHICLE ON 12/22/2009. THESE FUNDS WILL BE APPLIED TOWARD REPAIRS OF THE TRANSIT VEHICLE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Jay N. [Signature]</i>	3/18/10	<i>Martha H. [Signature]</i>	3/18/10

Budget Officer Approval	Date
<i>[Signature]</i>	3/20/10

Board Approval (When Applicable)	Date	Date of Minutes



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF DEPARTMENT		10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3842-8500	INSURANCE-MISCELLANEOUS	3,818.00	10-4310-3530	VEHICLES REPAIR/MAINTENANCE	3,818.00
Total		3,818.00	Total		3,818.00

**Reason and Justification for Request:**  
 TO BUDGET INSURANCE PROCEEDS RECEIVED FROM TRIDENT INSURANCE COMPANY ON 3/12/2010 IN THE AMOUNT OF \$3,817.19 FOR AN ACCIDENT THAT OCCURRED ON MARCH 2, 2010. A VEHICLE DRIVEN BY ONE OF OUR DEPUTIES LOST CONTROL OF HIS VEHICLE WHILE ENROUTE TO AN ACCIDENT DUE TO ICY ROAD CONDITIONS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Marta</i>	3/12/10	<i>Marta H. Marta</i>	3/12/10

Budget Officer Approval	Date
<i>M. human</i>	3/20/10

Board Approval (When Applicable)	Date	Date of Minutes

## National Library Week Proclamation

### Lenoir County

**WHEREAS**, our nation's public libraries and librarians play a vital role in connecting millions of people with the resources they need to live, learn and work in the 21st century and;

**WHEREAS**, public libraries are places of opportunity, education and self-help, offering free access to all citizens and;

**WHEREAS**, the Lenoir County community is fortunate to have the excellent facilities and high quality service provided by the Neuse Regional Library and;

**WHEREAS**, the Neuse Regional Library has shown exemplary leadership and has gained a statewide reputation for providing outstanding services and programs to its patrons and;

**WHEREAS**, with its public use computers offering its patrons connectivity to the Internet and a world of data and resources, the Neuse Regional Library stands at the forefront of leading our community in the Information Age and;

**WHEREAS**, by virtue of its collection of print and non-print resources, the Neuse Regional Library offers the accumulated wisdom of the ages and plays a vital role in the educational development of children in our community and;

**WHEREAS**, the Neuse Regional Library is a place of discovery and lifelong learning for people of all ages, from toddlers to senior citizens.

**NOW, THEREFORE**, I, George W. Graham, Jr., by virtue of the authority vested in me as Chairman of the Lenoir County Board of Commissioners, do hereby declare and proclaim the week of April 11-17, 2010, as **NATIONAL LIBRARY WEEK** in the County of Lenoir and urge all citizens of our community to reaffirm their commitment to our public library by recognizing the critical role it plays in the lives of all our residents, and further join me in extending our commendation to those who have worked so diligently to make the Neuse Regional Library such an asset to our community.

**IN WITNESS THEREOF**, I have hereunto set my hand and caused to be affixed the Official Seal of the County of Lenoir this the 5<sup>th</sup> day of April, in the year of our Lord, two thousand and ten.

\_\_\_\_\_  
George W. Graham, Jr., Chairman  
Lenoir County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Lashanda A. Hall  
Clerk to the Board

**PROCLAMATION**

**PUBLIC SAFETY TELECOMMUNICATOR'S WEEK**

**2010**

WHEREAS, the services and functions performed by public safety telecommunicators are critical to the safety and welfare of the citizens of Lenoir County; and

WHEREAS, public safety telecommunicators provide 24-hour-a-day service as the vital link in the chain of emergency services providers; and

WHEREAS, these dedicated professionals are the initial point of contact for citizens in crisis situations who need emergency services assistance; and

WHEREAS, public safety telecommunicators work long hours answering the public's daily cries for help, and are often instrumental in saving lives and reducing property damage when tragedy strikes;

NOW, THEREFORE, WE, THE BOARD OF COMMISSIONERS OF LENOIR COUNTY, NC, do hereby proclaim April 11-17, 2010, as "**PUBLIC SAFETY TELECOMMUNICATOR'S WEEK**" in Lenoir County, and urge our citizens to acknowledge the contributions of these loyal public servants.

04/05/10

*Date*

\_\_\_\_\_  
*By: George W. Graham, Jr., Chairman, Lenoir County Board of Commissioners*

04/05/10

*Date*

\_\_\_\_\_  
*Attested by: Lashanda Hall, Clerk, Lenoir County Board of Commissioners*

Item NO. 11

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:  
BOARD OF ELECTIONS: \$6,518. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		BOARD OF ELECTIONS		10-3329-8921 GRANT - HAVA 2010 10-4170-3550 HAVA ACCESSIBILITY IMPROVE	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>INCREASE</b>		
10-3329-8921	GRANT - HAVA 2010	6,518.00	10-4170-3550	HAVA ACCESSIBILITY IMPROVEM	6,518.00
<b>Total</b>		6,518.00	<b>Total</b>		6,518.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE GRANT FUNDS FROM THE 2010 HAVA GRANT FROM THE STATE BOARD OF ELECTIONS. IN JULY 2009, THE STATE BOARD OF ELECTIONS SENT OUT GUIDELINES TO EACH COUNTY, INFORMING THEM OF HELP AMERICA VOTE ACT (HAVA) FUNDS THAT WERE AVAILABLE TO COUNTIES TO AID IN MAKING ALL POLLING PLACES ACCESSIBLE TO VOTERS WITH THE FULL RANGE OF DISABILITIES AS DESCRIBED IN SECTION 261 OF HAVA. IN DECEMBER, DANA KING SUBMITTED AN APPLICATION TO THE STATE BOARD OF ELECTIONS REQUESTING FUNDS TO PROVIDE A RAMP AT KINSTON #9 PRECINCT, AND TO PURCHASE "CURBSIDE ASSISTANCE ALERT" SIGNS FOR ALL 22 PRECINCTS AND THE 4 ONE STOP VOTING SITES. A CHECK IN THE AMOUNT OF \$6,518.00 WAS RECEIVED ON MARCH 16, 2010 TO COVER THESE COSTS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Dana W. King</i>	3-16-10	<i>Martha N. Maata</i>	3-18-10
Budget Officer Approval	Date		
<i>M. Farman</i>	3/20/10		
Board Approval (When Applicable)	Date	Date of Minutes	

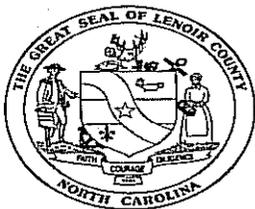
Finance Office - Copy

Department - Copy

Administration - Copy

Item NO. 12

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:  
NON-DEPARTMENTAL:\$7,500. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT NON-DEPARTMENTAL		LINE ITEM DESCRIPTION 10-3991-9910 FUND BALANCE APPROPRIATED 10-4200-4988 TAXES DUE FORECLOSED PROPERTY	
<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3991-9910	FUND BALANCE APPROPRIATED	7,500.00	10-4200-4988	TAXES DUE FORECLOSED PROPI	7,500.00
Total		7,500.00	Total		7,500.00
<b>Reason and Justification for Request:</b>					
BUDGET AMENDMENT TO APPROPRIATE GENERAL FUND FUND BALANCE TO COVER THE COST OF TAXES DUE AND ASSOCIATED FORECLOSURE COSTS ON RECENT PROPERTIES ACQUIRED BY THE COUNTY THROUGH THE FORECLOSURE PROCESS. THE COUNTY IS PAYING ITSELF, BUT THIS ELIMINATES INTEREST FROM BEING ADDED TO THE BOOKS EACH MONTH FOR THESE FORECLOSED PROPERTIES.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Marcia H. Martin</i>		3/13/10	<i>Marcia H. Martin</i>		3/13/10
Budget Officer Approval		Date			
<i>MW Jarman</i>		3/20/10			
Board Approval ( When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/05/10 **ITEM NO.:** 13A.

Resolution Appropriating \$18,962 in Department of Defense Contingency Administrative Funding for Food and Nutrition Services

**SUBJECT AREA:** Financial/Personnel

**ACTION REQUESTED:**

The Board is requested to obligate to \$112,353 in Department of Defense (DOD) Contingency Administrative Revenues 2010 to be used by the County Director of Social Services for establishing two new Income Maintenance Caseworker positions in the Food and Nutrition Services Program (FNS) in response to the rapid increase in the demand for Food and Nutrition services in Lenoir County. The Board is specifically requested to appropriate \$18,962 in DOD Revenues and Expenditures in the current Fiscal Year for this purpose.

**HISTORY/BACKGROUND:**

The DSS SNAP Defense Bill Allocation 2010 was signed into law by the President on December 19, 2009. The Allocation appropriated contingency funding for the costs associated with administering the Food and Nutrition Services Program. The contingency funds are intended to help address the growing strain on existing resources related to the administration of the Food and Nutrition Services Program. These funds are intended to supplement current county funds for Food and Nutrition Services. The amount of administrative funds allocated to Lenoir County is \$112,353 and will be available from April, 2010 to September, 2011. It is estimated that the Salary and Benefits costs for the remainder of Fiscal Year 2010/11 would be \$18,962. These funds are 100% Federal funds with no County matching requirement.

**EVALUATION:**

The Food and Nutrition Services Program is designed to promote the general welfare of the population, to safeguard the health and well-being of our fellow citizens, and to raise the nutritional levels of the low income households in our County. Lenoir County has the second highest poverty rate in North Carolina at 25.7%. Currently, almost forty-nine percent (48.8%) of Lenoir County residents are considered low-income with incomes below twice the Federal poverty level. The Lenoir County unemployment rate reported by the News and Observer is 12.4%.

Because of similar of conditions statewide, North Carolina is opting to change the income eligibility income for the Food and Nutrition Services Program from 130% of poverty to 200% of poverty. State Officials are projecting a 40% to 60% increase in the Food and Nutrition Services caseload statewide. Due to the high poverty rates and unemployment rate for Lenoir County, the proposed changes in the Food and Nutrition Services Categorical Eligibility Policy could increase our caseload by as much as one hundred percent (100%). The additional DOD Funding for FNS is very timely as additional manpower and overtime is needed to keep up with the rapidly increasing demand for services in the nation, the state, and in Lenoir County. Already, the Lenoir County Food and Nutrition Services caseload has increased by 34%.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** that the Board of County Commissioners obligates to \$112,353 in Department of Defense (DOD) Contingency Administrative Funds 2010 to be used by the County Director of Social Services for establishing two new Income Maintenance Caseworker positions in the Food and Nutrition Services Program (FNS) in response to the rapid increase in the demand for Food and Nutrition services in Lenoir County. The Board also appropriates \$18,962 in DOD Revenues and Expenditures in the current Fiscal Year for the purpose of funding two new Income Maintenance Caseworker positions for the Food and Nutrition Services program.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

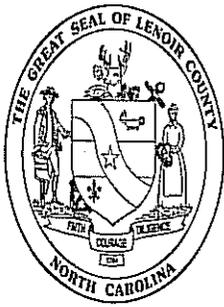
APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman 04/05/10  
Date

\_\_\_\_\_  
ATTEST 04/05/10  
DATE



LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST

FY 09/10  
Appropriations

Distribution - Finance Office:

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b>		<b>INCREASE</b>			
103531.3001		105310.1210			
Administrative Reimbursement	\$ 18,962	Salaries & Wages	\$ 13,374		
		105310.1810			
		Employer-FICA	\$ 829		
		105310.1811			
		Employer-Medicare	\$ 194		
		105310.1820			
		Employer-Retirement	\$ 669		
		105310.1830			
		Employer-Group Insurance	\$ 3,227		
		105310.1870			
		Employer-401-K	\$ 669		
<b>Total</b>	\$ 18,962	<b>Total</b>	\$ 18,962		

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	4-1-2010	<i>Marta N. Martin</i>	4/1/10
Budget Officer Approval	Date		
Board Approval ( When Applicable)	Date	Date of Minutes	



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
TRANSPORTATION	ADMINISTRATION / ARRA	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<b>INCREASE</b>		<b>INCREASE</b>
22-3452-3615 GRANT-ARRA FEDERAL STIMULUS	369,822.00	22-4512-1210 SALARIES/WAGES 9,622.00
		22-4512-3530 MAINT/REPAIR-VEHICLES 109,623.00
		22-4512-4810 INDIRECT COSTS TO GEN FUND 5,255.00
		22-4512-5400 CAPITAL OUTLAY-VEHICLES 135,900.00
		22-4512-5800 CAPITAL OUTLAY-SHELTERS 99,000.00
		22-4512-5999 CAPITAL ITEMS < \$5,000 10,422.00
<b>Total</b>	<b>369,822.00</b>	<b>Total 369,822.00</b>

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM THE NEW AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA). THESE FUNDS ARE A PART OF THE PRESIDENT'S ECONOMIC STIMULUS PLAN AND WILL BE USED TO PURCHASE THREE (3) NEW VANS, BUS STOP SHELTERS, RADIOS AND PROVIDE PREVENTIVE MAINTENANCE ON THE ENTIRE FLEET OF VANS AND BUSES. THESE FUNDS ARE DESIGNATED TO BE SPENT WITHIN A TWO-YEAR TIME FRAME AND REQUIRE NO MATCH FROM THE COUNTY. THIS MONEY IS ON A REIMBURSEMENT BASIS. DUE TO THE STRINGENT ACCOUNTING OF FUNDS, UNDER THIS PROGRAM, A SEPARATE DEPARTMENT IS BEING SET UP TO TRACK EXPENDITURES.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	3/18/10	<i>[Signature]</i>	3/18/10
Budget Officer Approval	Date		
<i>[Signature]</i>	3/20/10		
Board Approval (When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/05/10 **ITEM NO.:** 14B.

Resolution to Approve Lenoir County Transit System Safety Program Plan

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

Approve Lenoir County Transit System Safety Program Plan.

**HISTORY/BACKGROUND:**

Lenoir County Transit (LCT) which receives Grant Funding from the North Carolina Department of Transportation NCDOT is required to have a System Safety Program Plan in place to educate and insure NCDOT of the training and safety which is implemented by LCT.

**EVALUATION:**

Lenoir County Transit (LCT) took Operations in-house as of March 10, 2008, in which Operations Staff and Drivers are required to follow the guidelines as indicated in the NCDOT System Safety Program Plan. This plan will also be apart of our Safety Review at a later date.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Board hereby approves and authorizes the County Manager to approve the NCDOT System Safety Program Plan. This plan will also be apart of our Safety Review at a later date.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      04/05/10  
Date

\_\_\_\_\_  
ATTEST                      04/05/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/05/10 **ITEM NO.:** 14C.

Resolution to Approve Lenoir County Transit Charter Policy

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

Approve Lenoir County Transit Charter Policy

**HISTORY/BACKGROUND:**

Lenoir County Transit (LCT) which receives Grant Funding from the North Carolina Department of Transportation NCDOT is required to have a Charter Policy in place to insure NCDOT that Lenoir County is following all guidelines in the areas of Chartering.

**EVALUATION:**

Lenoir County Transit (LCT) took Operations in-house as of March 10, 2008. North Caroling Department of Transportation NCDOT requires each transit system to have a Charter Policy implemented to insure NCDOT that LCT will not be chartering any transit service that would result in LCT utilizing transit funding from NCDOT.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Board hereby approves and authorizes the attached Charter Policy for Lenoir County Transit.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      04/05/10  
Date

\_\_\_\_\_  
ATTEST                      04/05/10  
Date

# LENOIR COUNTY TRANIST CHARTER SERVICE POLICY

Lenoir County Transit LCT follows the guidelines of North Carolina Department of Transportation NCDOT. LCT **does not** do any type of Charter service. Should LCT not follow the guidelines of NCDOT in Chartering it would result in a discontinuation of the funding from NCDOT as indicated below:

This policy clarification is guidance to public transportation systems regarding requirements related to charter service. Federal and state requirements prohibit the use of vehicles, facilities and equipment funded by federal or state grant programs for the provision of charter service unless it is determined that there are no willing and able charter operators in the service area. Federal law does not provide exceptions to these regulations for vehicles that are loaned or leased to other agencies or entities.

FTA defines charter service as transportation using vehicles (buses or vans), equipment or facilities funded under the Federal Mass Transit Act for a group of persons who pursuant to a common purpose, under a single contract, at a fixed charge for the vehicle or service, have acquired the exclusive use of the vehicle or service to travel together under an itinerary either specified in advance or modified after having left the place of origin.

Transportation services provided under contract to other than social service agencies are subject to a more stringent standard to determine if the service is charter or eligible mass transportation. The primary differences are frequency of service, destination, and general public ridership. Service must be provided on a regular basis, with a service frequency no less than bi-weekly. Destinations served must be locations that are places of public accommodation such as shopping center, medical facilities, or public office buildings. The service must be open to the general public and show evidence of consistently generating general public ridership.

Subrecipients receive requests from City and County Departments to make a vehicle available to take members of the City Council or County Board of Commissioners on a tour of local facilities. Such service is not an exception to the charter policy and systems desiring to provide such service would need to comply with the charter regulations.

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George W. Graham, Jr. Chariman  
Lenoir County Board of Commissioners

---

Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/05/10 **ITEM NO.** 15

Resolution Approving Retirement of Sheriffs Office canine "Hank" and to Transfer Ownership to Detective Shawn Howard

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to retire a 13 year old canine, and to transfer ownership of the canine to its handler, Detective Shawn Howard.

**HISTORY / BACKGROUND:**

Approximately 13 years ago the Sheriff's Office purchased a trained Belgium Malawa dog for tracking missing persons and criminals, drug and article detection, and for protection purposes. "Hank" has been a valued asset to the office and has been used on a number of both tracking and narcotics cases. Approximately 3 years ago "Hank" suffered from a flipped stomach and had to be treated in Raleigh for this life threatening condition. Since that time "Hank" has gotten progressively worse and does not gain weight. It is the recommendation of the veterinarian that the animal be retired from service.

**EVALUATION:**

The canine "Hank" is 13 years of age and is no longer capable of police work. Det. Shawn Howard has been Hanks handler and has requested that the dog be given to him until the animals passing. It is customary in many departments around the country to permit the handler to take ownership of the animal when the animal is retired. All costs associated with the animals upkeep is assumed by the new owner.

The Sheriff respectfully requests the Board of Commissioners to permit him to retire the canine "Hank" and to transfer ownership of this animal to its handler Detective Shawn Howard.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Sheriff is permitted to retire the canine Hank and to transfer ownership of the canine to Detective Shawn Howard.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Humphrey \_\_\_\_\_ Sutton \_\_\_\_\_ Stroud \_\_\_\_\_ Graham \_\_\_\_\_

Pharo \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Chairman      04/05/10  
Date

\_\_\_\_\_  
ATTEST                      04/05/10  
Date

INTRODUCED BY: Mike Jarman      DATE: 04/05/10      ITEM NO. 16

**Resolution Authorizing: KINSTON/LENOIR COUNTY PARKS & RECREATION TO ESTABLISH A REVENUE ACCOUNT FOR THE DOG PARK CONSTRUCTION.**

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:** The Board is requested to authorize establishing a revenue account in the amount of \$18,000 for the dog park construction. This revenue would come from the Great Neuse River Duck Race, the annual Rotary Oyster Roast and various donations.

**HISTORY/BACKGROUND:** The Church of Latter Day Saints has committed to scheduling a work day of approximately 150 volunteers at the Lenoir County Dog Park. This group will supply all the labor to install fencing, complete landscaping and construct a gazebo and restrooms. The workday is scheduled for Saturday, April 24, 2010. The materials to complete these projects will cost approximately \$18,000. The two fund raisers above should generate approximately \$10,000 and we will continue to take donations for the next 10 months.

**EVALUATION:**

**MANAGER'S RECOMMENDATION: Respectfully Recommend Approval.**

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the board authorize establishing a revenue account for the Lenoir County Dog Park in the amount of \$18,000.

**AMENDMENTS:**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Approved \_\_\_\_\_

Denied \_\_\_\_\_ Unanimous \_\_\_\_\_

Yea Votes: Graham: \_\_\_\_\_ Brown \_\_\_\_\_ Humphrey \_\_\_\_\_

Stroud \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George Graham, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date



Item NO. 17B

BUDGET ORDINANCE AMENDMENT: GENERAL/CAPITAL IMPROVEMENTS FUND  
 TRNSF TO OTHER FUNDS/COMMUNITY DEVELOPMENT: \$10,500. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL CAPITAL IMPROVEMENTS		TRANSFER-OTHER FUNDS COMMUNITY DEVELOPMENT		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 10-3991-9910 FUND BALANCE APPROPRIATED	10,500.00	<u>INCREASE</u> 10-9800-8502 TRNSF TO CAPITAL IMPROVEME	10,500.00		
<u>INCREASE</u> 40-3980-9800 TRNSF FROM GENERAL FUND	10,500.00	<u>INCREASE</u> 40-4930-5101 PARKS & RECREATION CAPITAL	10,500.00		
Total	10,500.00	Total	10,500.00		

**Reason and Justification for Request:**  
 TO APPROPRIATE FUNDS FROM THE GENERAL FUND FUND BALANCE AND TRANSFER TO THE CAPITAL IMPROVEMENTS FUND IN ORDER TO INCREASE THE BUDGET AMOUNT FOR PARKS AND RECREATION CAPITAL EXPENDITURES. THIS INCREASE IS TO COVER THE FUEL OIL EXPENSE AT PINK HILL GYM AND THE RENTAL FEE FOR THE BASEBALL FIELDS AT THE OLD CONTENTNEA SCHOOL. THESE TWO SITES NO LONGER BELONG TO THE COUNTY SCHOOL SYSTEM, AND THIS WILL ALLOW THE PARKS & REC DEPT. TO CONTINUE TO OPERATE THESE FACILITIES IN THESE COMMUNITIES.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>3/31/10</i>	<i>Martha H. Martin</i>	<i>3/31/10</i>
Budget Officer Approval	Date		

Board Approval ( When Applicable)	Date	Date of Minutes

INTRODUCED BY: Michael Jarman, County Manager DATE: 04/05/10 ITEM NO.: 18

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF LENOIR  
AUTHORIZING THE FILING OF AN APPLICATION FOR  
INDUSTRIAL DEVELOPMENT UTILITY FUNDS

BE IT RESOLVED, that a grant from the Department of Commerce through the County of Lenoir be made to assist Sanderson Farms, Inc. in Kinston, Lenoir County, North Carolina.

BE IT FURTHER RESOLVED, that Lenoir County will administer this grant in accordance with the rules and regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, that Lenoir County will administer the grant through the County Finance Office.

BE IT FURTHER RESOLVED that the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations. Also, creation of new jobs will be monitored in accordance with the regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, that Sanderson Farms, Inc. will create 550 new jobs in a period of two years from April 2010 to April 2012.

BE IT FURTHER RESOLVED, that in accordance with the creation of 550 jobs the amount of the grant application will be \$500,000.

ADOPTED this 5<sup>th</sup> day of April 2010 by the Board of Commissioners of the County of Lenoir

\_\_\_\_\_  
Chairman

ATTEST \_\_\_\_\_  
Clerk to the Board

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/05/10 **ITEM NO.:** 19

Resolution Authorizing the Purchase of Mapping Software from GeoSpatial Technologies  
NTE: \$120,000

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

Authorize the replacement of the existing GeoComm mapping solution with GeoSpatial Technologies mapping solution at a cost not to exceed \$120,000.00 from budget line 24-4320-5100.

**HISTORY/BACKGROUND:**

The Lenoir County Emergency Services Department – Communications Division must maintain an up-to-date mapping system in order to remain Phase II Compliant. In order for the Lenoir County Emergency Services Department – Communications Division to accurately map and locate all callers in the County of Lenoir, including Wireless Phase II calls, it is necessary to have a computerized mapping solution. The current mapping solution is not completely compatible with all programs currently running in the Communications Center. Staff has researched and found that GeoSpatial Technologies, in partnership with Sprint-Nextel, offers a compatible and functional mapping solution that works in partnership with the VisionAir CAD software. This will allow compatibility between the mapping solution in the Communications Center and the mapping located on the mobile data terminals in the first responder vehicles. This mapping solution also allows the Communications Division to locate a Wireless Phase II caller and to plot that caller on a map, allowing the Telecommunicator to efficiently and effectively dispatch the appropriate responder in a timely manner.

**EVALUATION:**

The GeoSpatial Technologies mapping solution will allow for better compatibility, functionality and dependability between the mapping solution in the Communications Center and the mapping located on mobile data terminals in the first responder vehicles. In an effort to reduce response time to emergency calls, it is therefore recommended that purchasing the GeoSpatial Technologies mapping solution will help reduce response times and will increase the functionality of the mapping solution in the Communications Center.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that the purchase of the GeoSpatial Technologies mapping solution for the Communications Center at a cost not to exceed \$120,000.

Account No.: 24-4320-5100.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      04/05/10  
Date

\_\_\_\_\_  
ATTEST                      04/05/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/05/10 **ITEM NO.:** 20

Resolution Authorizing Southwood Volunteer Fire Department to Purchase One Pumper/Tanker and Equipment by Utilizing a Grant of \$51,150 and by Securing a Loan of \$259,850 from USDA:  
\$341,000

**SUBJECT AREA:** FINANCIAL

**ACTION REQUESTED:**

Resolution authorizing Southwood Fire Department to purchase a Pierce Pumper/Tanker and equipment for \$341,000.00.

**HISTORY/BACKGROUND:**

The contract signed between Lenoir County and the Volunteer Fire Departments states that any purchase over \$30,000.00 must be done in a formal bid, and the Lenoir County Board of County Commissioners must approve any purchase over \$100,000.00. Southwood VFD conducted a bid process with only one vendor bidding. The bid is from Triad Fire Equipment.

**EVALUATION:**

Staff has met with Southwood Fire Department and reviewed financial records. The truck will be purchased with a \$51,150.00 grant from USDA. Southwood Fire Department will contribute \$30,000 of the fund balance. \$259,850.00 will be financed through USDA for twenty (20) years at a rate of 4 percent interest with an annual payment of \$19,123.00. Staff recommends the purchase of the Pierce Pumper/Tanker and equipment for the total price of \$341,000.00.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that: Southwood Fire Department purchase a Pierce Pumper/Tanker from Triad Fire Equipment for the total price of \$341,000.00 and that the Board approve a \$259,850 USDA loan.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      04/05/10  
Date

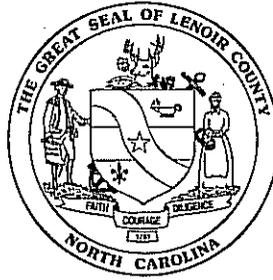
\_\_\_\_\_  
ATTEST                      04/05/10  
Date

# County of Lenoir

Item NO. 21

## Board of Commissioners

George W. Graham, Jr., Chairman  
Claude Stroud, Vice-Chairman  
Jackie Brown  
Reuben Davis  
Chris Humphrey  
Tommy Pharo  
Linda Rouse Sutton



Lenoir County Courthouse  
Post Office Box 3289  
130 South Queen Street  
Kinston, NC 28502

Telephone: (252) 559-6450  
Fax: (252) 559-6454

Michael W. Jarman, County Manager  
Tommy Hollowell, Assist. County Manager  
Lashanda A. Hall, Clerk to the Board

March 23, 2010

## SANDY BOTTOM VOLUNTEER FIRE DEPARTMENT

We, the Lenoir County Board of County Commissioners, support Sandy Bottom Volunteer Fire Department's intention of apply for a 1.3 million dollar loan from the USDA for construction of a new fire station.

We, the Board of Commissioners acknowledge that this letter of support is only intended for the loan application and that upon approval of the loan, and before Sandy Bottom can utilize the loan, certain criteria will have to be met.

We, the Board of Commissioners acknowledge that if Sandy Bottom receives the loan, that they will be required to follow all formal bidding requirements outlined in their contract with the USDA.

We, the Board of Commissioners acknowledge that after all requirements have been met, that it will be brought back before the Board for final approval before construction can begin.

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George W. Graham, Jr., Chairman  
Lenoir County Board of Commissioners

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Lashanda A. Hall, Clerk  
Lenoir County Board of Commissioners

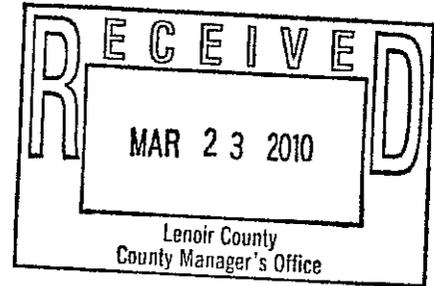
ROGER DAIL  
Director

DERAL RAYNOR II  
Fire Marshal

# Lenoir County Emergency Services

JERRI KING  
Communications Manager

WESLEY CARTER  
EMS Coordinator



March 22, 2010

Dear Mike:

Sandy Bottom Fire Department is wanting to build a new fire station. The location is Hwy. 55 West, or about ¼ mile from their old station.

Sandy Bottom has applied for a 1.3 million dollar loan from the USDA. The department plans to obtain a grant of \$200,000 and then use \$100,000 of their own money to pay down on the principal amount borrowed. This would leave the loan at one million dollars.

Sandy Bottom has asked that our office issue a letter of support of this loan and it would be given to USDA. I feel that with the amount of the loan, the letter of support should come from the Board of County Commissioners. We will provide a letter to the Board for their approval and signatures if you are in agreement.

I appreciate your review of this information and I will await your response.

With regards,

A handwritten signature in cursive script that reads "Roger Dail".

Roger Dail  
Director

**RESOLUTION BY THE BOARD OF COMMISSIONERS  
OF THE COUNTY OF LENOIR  
SELECTING GAS LINE CONSTRUCTION COMPANY**

**WHEREAS**, the County of Lenoir has authorized the filing of applications for grant funds under the NC Community Development Block Grant Program – Economic Development Category, the NC Industrial Development Fund and the NC Rural Economic Infrastructure Fund; and

**WHEREAS**, the County of Lenoir anticipates receiving grant funds for the installation of natural gas pipelines to serve Sanderson Farms, Inc.; and

**WHEREAS**, the County of Lenoir has procured professional engineering services in accordance with all applicable Federal, State, and local requirements; and has the need for services for gas line extensions to two separate sites to serve Sanderson Farms, and

**WHEREAS**, the County of Lenoir has sent proposals to three qualified gas construction companies and received a qualified bid to provide professional installation services for two extensions of the natural gas pipe line construction project.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the County of Lenoir;

**THAT**, Parker-Stockstill Construction Company of Elm City, NC submitted a proposal that demonstrates they are qualified to provide the construction services necessary to complete the natural gas pipe line construction extension projects in the best interests of the County; and their itemized cost estimate for completing the two extensions is reasonable and acceptable, and

**THAT**, Payments to Parker-Stockstill Construction Company shall be based on the unit prices stated in their proposal and the actual quantities installed/used as verified by the Project Engineer. Based on estimated quantities, the initial estimate of total construction cost is **\$145,025.59** for the size and scope of the natural gas pipe line construction project; and

**THAT**, Parker-Stockstill Construction Company of Elm City, NC be selected to provide the construction of the two extensions for the natural gas line project; and

**THAT**, Michael W. Jarman, County Manager, is hereby authorized to execute an agreement with Parker-Stockstill Construction Company based on their itemized cost estimate submitted for natural gas line construction services. Any obligation for services to be paid by grant funds shall be subject to the execution of the Grant Agreement and Funding Approval and adoption of a Grant Project Budget Ordinance. The provision of gas line construction services is subject to satisfaction of all grant conditions and release of funds conditions where applicable.

*Adopted this 5th day of April 2010 at Lenoir County, North Carolina.*

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George W. Graham, Jr.

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Chairman, Lenoir County Commissioners

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/05/10 **ITEM NO.** 23

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Kinston-Lenoir County Recreation Commission</b> 2 <sup>nd</sup> Appearance	Roger Keith King (Re-appointment)	March 2013
<b>Lenoir County Home and Community Block Care Committee</b> 1 <sup>st</sup> Appearance	Audrey Tyson (Re-Appointment)	June 2013

**CURRENT VACANCIES:**

**Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist**

**Lenoir County Planning Board – Districts One (1), Four (4) and Alternate**

**Grifton Planning Board – One (1) Vacancy**

**CJPP – Three (3) Vacancies**

**Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Kinston-Lenoir County Recreation Commission</b> 2nd Appearance	Roger Keith King (Re-appointment)	March 2013
<b>Lenoir County Home and Community Block Care Committee</b> 1st Appearance	Audrey Tyson (Re-Appointment)	June 2013

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      04/05/10  
Date

\_\_\_\_\_  
ATTEST                      04/05/10  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

KINSTON / LENOIR COUNTY RECREATION COMMISSION  
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: ROBER KEITH KING  
 Address: 2172 HARMON BRIDGE ROAD  
 City/State/Zip: LA GRANGE NC 28551  
 Telephone: (Home) 252-566-5655 (Work) 252-566-9924  
 Occupation: INVENTORY MANAGER - MONROVIA GROWERS  
 Business Address: 4588 BROTHERS ROAD LA GRANGE, NC 28551  
 Age: (Optional): 44  
 Number hours available per month for this position: 5  
 Training: BASEBALL COACH / FOOTBALL COACH / BASKETBALL COACH  
 Business and Civic Experience/Skills: ROTARY / LA GRANGE CHAMBER OF COMMERCE / CHURCH DEACON  
 Other County Boards/Committees/Commissions presently serving on: RECREATION  
 Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)       |
| K-2 (Old Plummer Daniel's Building)         | <u>Moseley Hall (Fink Middle School Gym)</u> |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                  |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)          |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)       |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)          |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)          |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)             |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)          |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)               |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)        |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

[Signature]  
Signature of Applicant

2/25/10  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

**Advisory Board/Committee/Commission interested in:**

Lenoir County HCCRH Advisory Committee  
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Audrey R. Tyson  
Address: 734 Dawson Station Road  
City/State/Zip: Kinston NC 28504-7315  
Telephone: (Home) (252) 527-1740 (Work) Retired  
Occupation: Educator (Teacher) - retired  
Business Address: \_\_\_\_\_

Age: (Optional): \_\_\_\_\_  
Number hours available per month for this position: Whatever is needed if possible

Training: College Graduate  
Business and Civic Experience/Skills: Education, Precinct Judge, Vice Chair of Council on Aging Bd., Chairperson of Region 1 of S.H.S.

Other County Boards/Committees/Commissions presently serving on: Nursing Home Adult Care Citizens Advisory Committee, Foster Grandparents, Council on Aging  
Expiration date of term: \_\_\_\_\_

**Circle your voting precinct**

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)    |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)    |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)               |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)       |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)    |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)       |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)       |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)          |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)       |
| Contentnea (Contentnea Ruitan Building)     | <u>Vance (GTP Ed &amp; Training CTR.)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)     |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Audrey R. Tyson  
Signature of Applicant

January 17, 2010  
Date