

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, APRIL 6, 2009 – TIME: 9:00 A.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC COMMENTS: 10 Min.

PUBLIC INFORMATION: None Scheduled 10 Min.

- 1. **Items from Chairman/Commissioners: 5 Min.** Board
- 2. **Items from County Manager: 5 Min.** Jarman

CONSENT AGENDA: 10 Min. ACTION

- 3. Approval of Minutes: Regular Board Meeting: March 16, 2009 Aytech/Jarman
 Regular Board Meeting: March 2, 2009
 Budget Work Session: March 2, 2009
- 4. Resolution Approving Releases and Refunds to the Individuals Listed Herein Parrish/Martin
- 5. Budget Ordinance Amendment: Finance/Sheriff's Department: \$141: Increase Smith/Martin
- 6. Budget Ordinance Amendment: General Fund: DSS: \$233: Increase Jones/Martin
- 7. Budget Ordinance Amendment: General Fund/Capital Reserve Fund Debt Jarman/Martin
 Service/Trnsf-Other Funds/Bonds Debt Reserve: \$958: Increase
- 8. Budget Ordinance Amendment: General Fund: Health (W.I.C. Program): \$1,836: Increase Huff/Martin
- 9. Budget Ordinance Amendment: Finance/Sheriff's Department: \$3,889: Increase Smith/Martin
- 10. Budget Ordinance Amendment: General Fund: Finance/Tax: \$6,500: Increase Martin/Jarman

END OF CONSENT AGENDA

PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 50 Min.

- 11. Proclamation: Lenoir County National Library Week Board/Jarman
- 12. Budget Ordinance Amendment: General Fund: Process Funds: \$13,176.72: Increase Hollowell/Martin
- 13. Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$31,818: Increase Hollowell/Martin
- 14. Budget Ordinance Amendment: General Fund: Finance: \$63,659: Increase Hollowell/Martin
- 15. Budget Ordinance Amendment: General Fund: Tax: \$15,000: Increase Parrish/Martin
- 16. Budget Ordinance Amendment: Emergency Telephone Fund: Telephone Expense: \$62,158: Increase Dail/Martin

- | | | |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 17. | Resolution Authorizing and Approving the Execution of a Contract Between the Town of Pink Hill and Lenoir County for the Collection of Pink Hill Municipal Property Taxes by Lenoir County | Parrish/Martin |
| 18. | Resolution Authorizing the Adoption of the Surplus Computer Purchase Program Policy | Bryan/Martin |
| 19. | Resolution Approving the Lenoir County Transit Safety Policy | Powell/Martin |
| 20. | Resolution Approving the Lenoir County Transit Vehicle Maintenance Policy | Powell/Martin |
| 21. | Resolution Approving Easement to Progress Energy | Jarman/Martin |
| 22. | Resolution Authorizing the Approval of an Easement Request for Moss Hill School for the New Underground Primary Extension | Jarman/Martin |
| 23. | Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction | Wiggins/Martin |
| 24. | Resolution Authorizing the Award of a Contract for Septic Tank Services for the 2006 CDBG Scatter Site Project: \$3,100 | Jarman/Martin |
| 25. | Resolution Authorizing the Award of Five Contracts for Rehabilitation Services for the 2006 CDBG Concentrated Needs Project: \$182,190 | Jarman/Martin |
| 26. | Resolution Requesting a Revision to the Lenoir County Work First Block Grant Plan for FY 2009-2011 | Jones/Martin |
| 27. | Resolution Approving Contract and Purchase Order with Neuse Enterprises Inc.: \$6,000 | Jones/Martin |
| 28. | Resolution Approving DSS Stucco Repair: \$20,540 | Jones/Martin |
| 29. | Budget Ordinance Amendment: General Fund: DSS: \$105,478: Increase | Jones/Martin |
| 30. | Resolution Approving Acceptance and Execution of Contract for Independent Audit Services per Proposal dated March 10, 2009: FY 08-09: \$40,635 | Jarman/Martin |
| 31. | Resolution Awarding Contract: Grinding Services: Vegetative Debris: John A. Powell Contracting: NTE: \$56,000 | Miller/Martin |

APPOINTMENTS: 5 Min.

- | | | |
|-----|-------------------------------------------------------------------|-------|
| 32. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Aytch |
|-----|-------------------------------------------------------------------|-------|

OTHER ITEMS: 10 Min.

- | | | |
|-----|---------------------------------------------------------------------------------------------|--|
| 33. | Items from County Manager / County Attorney / Commissioners / Closed Session (if necessary) | |
|-----|---------------------------------------------------------------------------------------------|--|

ADJOURN

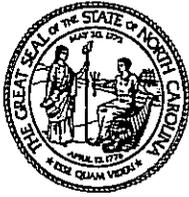
TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: April 6, 2009

SUBJECT: Items of Interest

1. Letter: North Carolina Department of Crime Control and Public Safety: Deployment Ceremony
2. Spring 2009 Litter Sweep Roadside Cleanup: April 18-May 2, 2009
3. Letter: March 24, 2009: Lenoir County ABC Board: Re: ABC Board Representation
4. Lenoir County Inspections Permit/Inspections Report: March 2009



STATE OF NORTH CAROLINA
 DEPARTMENT OF CRIME CONTROL AND PUBLIC SAFETY
 JOINT FORCE HEADQUARTERS
 NORTH CAROLINA NATIONAL GUARD



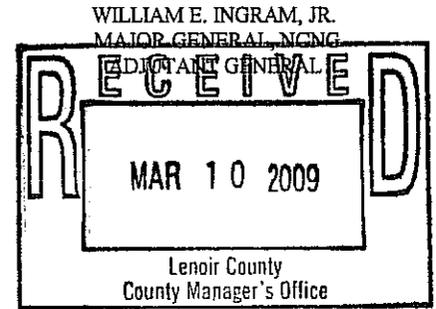
March 2, 2009

BEVERLY EAVES PERDUE
 GOVERNOR

REUBEN F. YOUNG
 SECRETARY

Director, Civil Military Affairs

Honorable Commissioners
 Board of Commissioners of Lenoir County
 PO Box 3289
 Kinston, NC 28502



Dear Commissioners:

You are cordially invited to attend a Deployment Ceremony on April 14, 2009 at 2:00 P.M. for the Soldiers of the North Carolina Army National Guard's 30th Heavy Brigade Combat Team (HBCT).

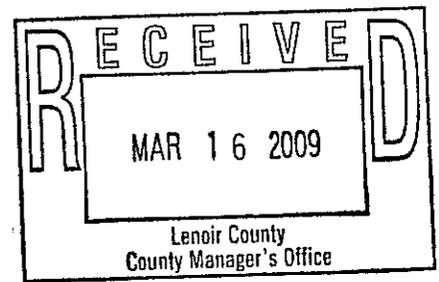
The ceremony will be held at the Crown Coliseum located at 1960 Coliseum Drive, Fayetteville, NC 28306. Please convey your RSVP to the North Carolina National Guard Office of the Director of Civil Military Affairs at 919-664-6082 or via email at dcmanc@ng.army.mil.

This is the second mobilization and deployment in support of Operation Iraqi Freedom for the 30th HBCT. The HBCT last deployed in 2004. As this second mobilization illustrates, the contributions of the National Guard to the security of our nation have increased dramatically since September 11, 2001. Your attendance at this ceremony would be a strong showing of support for our Soldiers and their Families who give selflessly of themselves for the defense of our great nation.

I would be personally honored to have you join us for this special event, and I know the Families and Soldiers of the 30th HBCT would be honored as well.

Sincerely,

William E. Ingram, Jr.
 Major General, NCARNG
 Adjutant General



STATE OF NORTH CAROLINA

DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE
Governor

EUGENE A. CONTI, JR.
Secretary

Spring 2009 Litter Sweep Roadside Cleanup April 18 – May 2

Dear Friends for a Litter-Free North Carolina:

Litter Sweep is the North Carolina Department of Transportation annual statewide roadside litter cleanup event. This is your opportunity to demonstrate your support for a clean North Carolina by organizing a cleanup in your community between April 18 and May 2.

To highlight the significance of the cleanup and a clean environment, Governor Perdue has issued a proclamation naming **April 18 – May 2, 2009**, Litter Sweep time in North Carolina. NCDOT crews, local governments, Department of Correction inmates, Adopt-A-Highway volunteers, churches, civic organizations, schools, businesses and concerned citizens across the state will be cleaning roadsides with you. Working together we can reach our goal of clean and beautiful communities.

The following Litter Sweep materials are enclosed for your use in promoting the cleanup:

- Governor Perdue's Litter Sweep Proclamation.
- Litter Sweep poster and listing of NCDOT telephone numbers.
- Certificate of Appreciation form. Anyone may receive a certificate for participating in the cleanup.
- Most Unusual Litter Contest form. Cash prizes will be awarded for the most unusual litter found.
- Safety Rules and Hazardous Materials Safety Alert.
- Litter Sweep Cleanup Procedures.
- Additional copies of all items are available from our Web site or by calling 1-800-331-5864.

Cleanup supplies may be picked up from your local NCDOT county maintenance office. Orange safety vests, orange trash bags, blue recycling bags and gloves will be available. Some counties will have pickup sticks. After your cleanup, call your local NCDOT county maintenance office to ask for your trash filled orange bags to be picked up from the roadside.

On behalf of Governor Perdue and Secretary Conti, thank you for your leadership in sustaining clean communities and a clean state for all North Carolinians.

Sincerely,

Helen Landi, Director
Office of Beautification Programs

Enclosures

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
ROADSIDE ENVIRONMENTAL UNIT
1540 MAIL SERVICE CENTER
RALEIGH NC 27699-1540

Web Site: www.ncdot.gov/~beautification
Telephone: 919-715-3188
FAX: 919-715-2554

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH NC

State of North Carolina



BEVERLY EAVES PERDUE
GOVERNOR

SPRING LITTER SWEEP

2009

BY THE GOVERNOR OF THE STATE OF NORTH CAROLINA
A PROCLAMATION

WHEREAS, the North Carolina Department of Transportation organizes an annual spring statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

WHEREAS, the spring 2009 LITTER SWEEP roadside cleanup will take place April 18 – May 2, 2009, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during LITTER SWEEP and may receive certificates of appreciation for their participation; and

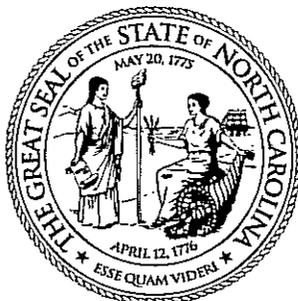
WHEREAS, the great natural beauty of our state and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the spring 2009 LITTER SWEEP cleanup will celebrate the 21st anniversary of the North Carolina Adopt-A-Highway program and its 5,750 volunteer groups that donate their labor and time year round to keep our roadsides clean; and

WHEREAS, the LITTER SWEEP cleanup will be a part of educating the children of this great state regarding the importance of a clean environment to the quality of life in North Carolina;

NOW, THEREFORE, I, BEVERLY EAVES PERDUE, Governor of the State of North Carolina, do hereby proclaim April 18 – May 2, 2009, as “LITTER SWEEP” time in North Carolina and encourage citizens in all 100 counties to take an active role in making their communities cleaner.



A handwritten signature in black ink, appearing to read "Beverly Eaves Perdue".

BEVERLY EAVES PERDUE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the State of North Carolina at the Capitol in Raleigh this eighteenth day of February in the year of our Lord two thousand and nine, and of the Independence of the United States of America the two hundred and thirty-third.



Lenoir County Alcoholic Beverage Control Board
"Control • Service • Revenue"

ABC Board

Claude Stroud, Chair
Coley Little
Wiley Dawson

Bruce Hill
General Manager

March 24, 2009

Lenoir County Board of Commissioners
130 South Queen Street
Post Office Box 3289
Kinston, NC 28502

Lenoir County Board of Commissioners:

The Lenoir County ABC Board is comprised of three citizens from Lenoir County and tradition has dictated that one member residing in each of the following regions be chosen: north of the Neuse River, south of the Neuse River, and the City of Kinston. The Lenoir County ABC Board therefore recommends that the Lenoir County Board of Commissioners continue to implement this process when appointing members to the ABC Board to ensure equal representation of Lenoir County.

Respectfully,

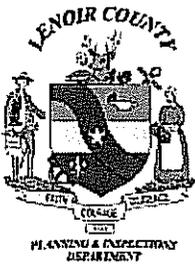
Claude Stroud

Coley Little

Wiley Dawson

110 South Herritage Street • P.O. Box 3188 • Kinston, NC 28502 • (252)523-0775 • www.lenoircoabc@embarqmail.com

"An Equal Opportunity Employer"



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

MARCH 2009

PERMITS ISSUED: 119

PERMITS VALUE: \$ 2,814,734

PERMIT FEES: \$ 15,868

SINGLE FAMILY DWELLINGS: 2

MOBILE HOMES: 12

COMMERCIAL: 3

ADDITIONS: 8

ELECTRICAL: 36

PLUMBING: 11

MECHANICAL: 27

OTHER: 20

TOTAL INSPECTIONS: 260

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 03/01/09 TO 03/31/09

Printed on: APRIL 1, 2009

Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	2	540,100.00	1,193.00		2
* Single Family Houses Attached	102B	0	0.00	0.00		0
* 2 Family Building	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings	104B	0	0.00	0.00		0
* 5 or More Family Buildings	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00	0.00		0
* Churches & Other Religious	319B	1	40,440.00	437.00		1
* Industrial	320B	1	130,000.00	0.00		1
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00		0
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities	325B	0	0.00	0.00		0
* Schools & Other Educational	326B	0	0.00	0.00		0
* Stores & Customer Services	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs	328B	0	0.00	0.00		0
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	8	268,000.00	708.00		8
* Non-Residential & Non-Housekeeping	437B	0	0.00	0.00		0
* Adds of Res. CP/Garages (Atch/Detc)	438B	0	0.00	0.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings	647B	0	0.00	0.00		0
* 5 or More Family Buildings	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0

TOTALS FOR PERMITS THIS PAGE		12	978,540.00	2,338.00		12

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 03/01/09 TO 03/31/09

Printed on: APRIL 1, 2009

Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0	0
*MODULAR OFFICE	730B	1	50,000.00	375.00	1	1
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	36	1,048,030.00	4,889.00	36	36
*PLUMBING	810B	11	186,711.00	2,991.00	11	11
*HEATING/ AIR CONDITIONING	820B	27	110,728.00	1,820.00	27	27
*INSULATION	830B	2	2,000.00	100.00	2	2
*TEMPORARY POLE	840B	1	750.00	50.00	1	1
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0	0
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	17	2,275.00	1,005.00	17	17
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	0	0.00	0.00	0	0
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	4	40,200.00	850.00	4	4
*DOUBLE WIDE MOBILE HOME	710B	8	395,500.00	1,450.00	8	8
*MODULR HOME	720B	0	0.00	0.00	0	0
<hr/>						
TOTALS FOR PERMITS ABOVE (incl. pg 1)		119	2,814,734.00	15,868.00		119
<hr/>						
Totals of other permits in the period		0	0.00	0.00		0
<hr/>						
TOTAL FOR ALL PERMITS IN THE PERIOD		119	2,814,734.00	15,868.00		119

THIS REPORT WAS PRINTED ON APRIL 1, 2009

KINSTON/LENOIR COUNTY

((STATISTICAL BREAKOUT))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
260	213	185	26	47	39	6	32
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	82	87	12	18	83	13	12

**MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
March 2, 2009**

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, March 2, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC COMMENTS

No Public Comments were heard.

PUBLIC INFORMATION

Mr. Mark Pope, Economic Development Director, reviewed the 2008 Lenoir County Performance Agreements and provided an economic development update. Mr. Pope addressed the Board regarding Crescent Road/Harvey Parkway. Mr. Pope stated new road access spurs economic development. Infrastructure needs are vital to eastern North Carolina and the completion of the Parkway will be a welcomed addition. Mr. Griffin stated Harvey Parkway has been twenty years in the making. Mr. Pope presented the Board with contact information from companies who are hiring for the construction of Spirit Aeorsystems.

ITEMS FROM CHAIRMAN/COMMISSIONERS

Item No. 1 was Items for the Chairman and Members of the Board. Mr. Graham stated on March 17, 2009 at 9:00 a.m. at Lenoir Community College a meeting will be held regarding an education academy in the field of engineering. Mr. Graham stated this academy would allow Lenoir County to grow engineers in the community.

Mr. Pharo addressed Briery Run Road and the lack of lighting in the area. Mr. Jarman recommended forwarding the information to Mr. Russell Rhodes, Transportation Committee Chairman, for further discussion.

Ms. Brown presented the Board with Food and Nutrition Information from the Department of Social Services. Ms. Brown stated applications for food stamp assistance has increase rapidly.

Item No. 11 was a Budget Ordinance Amendment: Solid Waste Fund: Finance/Landfill: \$15,000: Increase. The amendment sets up the new solid waste tax disposal distribution. A new law was enacted July 1, 2008 which required all operators of MSW Landfills to remit a \$2.00 per ton fee at the end of each quarter to the department of revenue. Counties that operate a MSW Landfill will receive a small portion of this fee back. This portion the county receives is to be used primarily for recycling programs or any other necessary operational cost within the Landfill. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing the Relocation of the Levi Mewborne Family Cemetery. Mr. R. Ward Sutton of R. Ward Sutton Cemetery Services based in Rocky Mount, North Carolina addressed the Board. Mr. Sutton stated it is the desire of the North Carolina Global TransPark to relocate the cemetery under the guidelines set forth in North Carolina General Statute #65-13 which allows for the disinterment, reinterment of abandoned graves by landowners after securing permission of the governing body in which such abandoned cemetery is located. The North Carolina Global TransPark has agreed to pay the costs for the relocation of the cemetery. Upon a motion by Mr. Humphrey and a second by Mr. Pharo, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing the Award of one Contract for Demolition Services Related to the 2006 CDBG Concentrated Needs Grant Project: \$3,900. Ms. Martin stated RSM Harris Associates submitted a request for demolition proposals to area demolition contractors on a property associated with the 2006 CDBG Concentrated Needs Project. Charles Hughes Construction was the lowest qualified bidder for the clearance/demolition of one parcel in the L-1 (Local Option) portion of the 2006 CDBG Concentrated Needs Project. Upon a motion by Ms. Brown and a second by Mr. Humphrey, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing the Approval of an Economic Development Grant Agreement for Best Diamond Packaging, LLC totaling \$50,000. Mr. Pope stated Best Diamond was founded in 2003 and began operations in a portion of the Dopaco facility. The business has grown from its original projection of 20 jobs to 38 jobs today with annual revenues exceeding \$20,000,000. Best Diamond has been an excellent corporate citizen in Lenoir County since 2004. The company will be relocating to 2500 Airport Rd., Kinston, and will install industrial machinery, equipment and leasehold improvements on real property valued in excess of \$4,500,000. Best Diamond will create an additional 12 jobs. Best Diamond was at risk to two other sites in North Carolina, which would have resulted in a loss of 38 jobs. As with all Economic Development Agreements, the agreement is performance based and will be monitored by the Lenoir County Economic Development Department. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing Replacement of an 80 Ton Chiller in the Lenoir County Courthouse: Ed Phillips, Inc.: \$64,500. Mr. Mike Wiggins, Maintenance Director addressed the Board. Mr. Wiggins stated in 2007 the air conditioning system in the courthouse shutdown. The small 60-ton unit was replaced and repairs to the 80-ton chiller were done to keep the larger unit temporarily working. In August 2008, the 80-ton chiller shut down after numerous breakdowns and repairs; the unit is 27 years old. Maintenance requested and received quotes from two (2) local HVAC Contractors. Ed Phillips, Inc. of Kinston was the lowest responsible bidder. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Authorizing the Award of Three Contracts for Rehabilitation Services Related to the 2007 Single Family rehabilitation Project: \$122,697. Mr. Brendan Noland of the Wooten Company addressed the Board. Mr. Noland stated the County received \$392,000.00 in Single Family Rehabilitation funds from the North Carolina Housing Finance Agency to rehabilitate up to eight units in Lenoir County. The Wooten Company was chosen to oversee the SFR07 project. The Wooten Company sent out bid requests on February 9, 2009 to local licensed general contractors asking them to submit bids for the rehabilitation work. The bid opening was held on February 20, 2009, in the boardroom of the County Commissioners. The recommendation is to award the rehabilitation of the three homes identified in the 2007 Single Family Rehabilitation project to the lowest qualified bidders. The bid in Case #8 (Canady) came in at \$50,590.00, but the project will allow only \$48,000 to be invested in the rehabilitation work whenever the unit has lead issues. This work is contingent upon the receipt of clear title work and proof of ownership from legal counsel. Approval will allow the rehabilitation of these three homes to begin. This project must be complete by June 30, 2009. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 16 was unanimously approved.

APPOINTMENTS

Item No. 17 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. No appointments to date.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

CURRENT VACANCIES:

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

Upon a motion by Mr. Graham the meeting recessed to the Budget Work Session at 10:32 a.m.

Respectfully submitted,

Reviewed By



Lashanda Aytch
Clerk to the Board



Michael W. Jarman
County Manager

Item No. 3

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
BUDGET PLANNING WORK SESSION
Administration Building Conference Room
March 2, 2009

The Lenoir County Board of Commissioners began their scheduled retreat on Monday, March 2, 2009 at 9:55 a.m., at the Administration Building Conference Room, 101 North Queen St., Kinston, NC.

Members present included: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Roger Dail, Emergency Services Director, Jerry King, Emergency Services and Lashanda Aytch, Clerk to the Board

Mr. Graham welcomed the new Board members to their first Budget Work Session.

Mr. Roger Dail and Jerry King of Emergency Services addressed the Board regarding the Emergency Services Department. Mr. Dail stated the Emergency Management Division provides many services to the county such as Emergency Operation Planning, Hazard Mitigation, Debris Management, Special Needs, Storm Preparedness, and National Incident Management System. There are four (4) divisions within the Emergency Management Department:

E-911 Communications Division – The County’s E-911 Division is a Centralized Communication Center, which means all calls are dispatched in-house. In 2008, E-911 dispatched a total of 70,222 calls: 76% LEO, 18% EMS, and 6% Fire. E-911 will be completing an 800 MHz Re-banding Project in September 2009. E-911 has been experiencing sporadic radio coverage in the Griffon area. The main complaint comes from law enforcement for safety reasons; at times there is no coverage in the Griffon area. Options to fix this problem are: 1) place a repeater in Griffon at an estimated cost of \$85,000; 2) purchase and upgrade to simulcast system at an estimated cost of \$12 million.

Emergency Medical Services – In 2008, 15,417 calls were dispatched for EMS - 58% Emergency and 42% Non-Emergency. In 2008 the cost to citizens was \$745,417 compared to 2002 when the cost was \$1,291,580. EMS is operated with 54 full time employees. EMS is operating at paramedic level to all parts of the county.

Non-Emergency Transport Options – Mr. Dail stated the Board has three (3) options in regards to non-emergency transport: make no changes, separate the services or discontinue the service. In the past three (3) fiscal years the county has generated \$356,521 in profits; discontinuing the services will result in an annual lose of \$250,000.

Fire Services – Hugo wants to re-contract with Lenoir County to provide fire service for the Grifton area. Mr. Dail stated that this would increase the fire tax rate for Grifton from \$0.03 to \$0.04, but would provide a more efficient coverage. After a brief discussion the Board agreed by common consent to re-contract with Hugo to provide services for Grifton.

Mr. Jarman began by thanking everyone for attending the Budget Work Session. He asked that each Commissioner give input regarding their goals and request for the upcoming budget.

COMMISSIONERS GOALS/REQUESTS

Mr. Davis – A lean budget is his major goal for FY 09-10; “people can not afford to pay an increased tax rate.”

Mr. Humphrey – Does not want county employees to loose their jobs.

Mr. Graham – Eliminate any “fluff” the county may have; hold the Fund Balance or increase it.

Ms. Sutton – Concerned about employees’ as well, does not want any county employees’ unemployed.

BUDGET PHILOSOPHY

Mr. Jarman reviewed the philosophy for the FY 09-10 Budget. Mr. Graham stated the Board should Adequately Fund Education since the Board funds Lenoir Community College as well. This changes the philosophy from Adequately Fund Schools.

Mr. Jarman reviewed the Budget Calendar and timeline with the Board. Mr. Graham stated the County may not be able to adopt a budget if the state has not adopted one; the board may have to adopt a continuation budget until the state approves one. Mr. Jarman stated all counties are mandated to have an approved adopted budget on or before July 1st of the fiscal year. Mr. Jarman stated county Administration is hopeful that the revaluation this year will take some pressure off in looking at the budget numbers. Mr. Jarman reminded the Board that they must look at a multiple-year picture.

Current Year Revenues vs. Expenditures as of January 31, 2009

Revenues Forecast Projected Under-run - \$165,250

Expenditures Forecast Projected Over-Run - \$128,500

Total Projected Under-Run to “The Bad” - \$293,750

Projected Fund Balance Appropriated - \$4,092,527 (\$2 million appropriated to jail design)

General Fund Fund Balance Projection for the Remainder of FY 08-09

At current \$63,926,941 Amended General Fund Budget (1/31/09); the County has 6.8 weeks or working capital.

FUTURE TAX BASE AND REVENUE CALCULATIONS

FY 08-09 Actual Tax Base = \$3,398,902,000
FY 09-10 Projected Tax Base = \$3,767,000,000
10.83% Increase in real property taxes
Current tax rate - \$.84 per \$100 assessed value
Total Debt Service and Debt Service on School Bonds

HEALTH INSURANCE FUND CALCULATIONS

Revenues Over Claims - \$113,362; Possible 5% increase in Premiums

Upon a motion by Mr. Graham the meeting adjourned at 12:55 p.m.

ADJOURNMENT

Respectfully submitted,


Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager

INTRODUCED BY: Michael Jarman, County Manager DATE: 4/06/09 ITEM NO.: 4

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2008	Brenda Albritton	183	\$303.80	Double Listed
2008	Agape Unlimited Church	65199	6,105.96	Legal Exemption
2008	Agape Unlimited Church	65199	2,506.43	Legal Exemption
2008	Jeffery Sutton	28552	194.02	Double Listed
2008	Estel Sutton	67274	548.21	Adjusted Value
2008	Betty Ingram	55227	495.92	Corrected Listing
2008	Don Harrell	11597	124.20	Corrected Listing
2008	HFS Lease Residual	59895	3,893.32	Double Listed
2008	Alma Tilghman	29903	180.84	Legal Exemption
2008	Michael Sutton	28696	154.56	Corrected Listing
2008	James Lee	17996	346.86	Corrected Listing
2008	Jeanette Simmons	56047	150.83	Listed in other county
2008	Lorenza Rhem	41071	232.37	Corrected Listing
2008	Paul Schirka	25486	178.81	Double Listed
2004	Lakeshia Bryant	26200	344.27	Double Listed
2008	Nesha Dixon	23340	188.22	Corrected Listing
2007	Nesha Dixon	23340	207.78	Corrected Listing
2006	Nesha Dixon	23340	231.42	Corrected Listing
2008	Candie Froning	63591	216.70	Listed in other county
2008	Arnette Dunn	41273	131.93	Corrected Listing
2007	Arnette Dunn	41273	149.78	Corrected Listing
2008	Preston Peele	41027	219.51	Corrected Listing
2008	Adam Smith	35661	232.49	Legal Exemption
2006	Sharon Dixon	48142	309.69	Corrected Listing
2007	Sharon Dixon	48142	261.29	Corrected Listing
2008	Sharon Dixon	48142	219.87	Corrected Listing
2008	John Ellis	8039	123.00	Adjusted Value

2008	Shelia Waters	61673	146.88	Adjusted Value
2008	Timothy Harvath	26042	154.00	Adjusted Value
2008	Justin Cannon	67159	165.23	Listed in other county
2008	D Robinson Trucking	61296	114.24	Listed in other county
2008	Abner Dawson	6771	\$339.70	Adjusted Value
2008	Denise Dunn	7616	179.93	Legal Exemption
2008	Bank of America Leasing	59605	205.83	Adjusted Value
2008	Bank of America Leasing	59605	289.74	Adjusted Value
2008	Gregory Moody	24029	896.79	Adjusted Value
2008	Denita Perry	46334	127.78	Double Listed
2008	Nikita Coleman	19916	319.59	Corrected Listing
2008	Verna Jones	55688	110.95	Adjusted Value
2007	Debbie Thomas	34713	122.41	Corrected Listing
2008	Esther Anderson	42799	147.55	Corrected Listing
2007	Charles Shepherd	18157	157.49	Corrected Listing
2007	Robert Cox	44507	219.88	Corrected Listing
2008	Robert Cox	44507	196.25	Corrected Listing
2007	Mario Rosales	23811	378.03	Corrected Listing
2008	Mario Rosales	23811	324.45	Corrected Listing
2002	Paul Sasser	25398	378.50	Listed in other county
2003	Paul Sasser	25398	370.50	Listed in other county
2004	Paul Sasser	25398	348.06	Listed in other county
2005	Paul Sasser	25398	299.30	Listed in other county
2006	Paul Sasser	25398	317.55	Listed in other county
2007	Paul Sasser	25398	294.03	Listed in other county
2008	Paul Sasser	25398	281.78	Listed in other county
2008	Henry Oliver	7238	347.79	Corrected Listing
2008	Jose Gallardo	15310	199.98	Corrected Listing
2008	Jose Zamora	42136	175.49	Corrected Listing
2008	Larry Lowe	56066	130.99	Legal Exemption
2000	William Gooding	5958	206.38	Adjusted Value
2008	Christian Garon	14917	195.62	Listed in other county
2008	Sharon Hobbs	52101	133.60	Listed in other county
2008	Carmen Moore	54248	106.89	Legal Exemption
2008	Wilbert Banner	1166	295.60	Corrected Listing
2008	CAB Logistics, LLC	60666	166.80	Listed in other county
2008	Mary Wilkie	22590	110.51	Listed in other county
2008	Xerix Plaza	28719	144.28	Legal Exemption
2008	Xerix Plaza	28719	112.82	Legal Exemption
2008	James Perry	67186	118.60	Listed in other county
2007	Barbara Kennedy	38219	430.29	Listed in other county
2008	Noah Schwartz	62166	271.15	Legal Exemption
2008	Brittany Weaver	39673	158.68	Listed in other county
2008	Ina Turner	36047	340.91	Adjusted Value
2008	Car Pro	9466	307.60	Listed in other county

Refunds

Year	Name	Account	Amount	Reason
2007	Denita Perry	46334	\$129.36	Double Listed
2007	James Lee	17996	139.05	Corrected Listing
2007	Dr Ken Meeker	61010	687.48	Adjusted Value
2008	Dr Ken Meeker	61010	661.83	Adjusted Value
2008	M B E W LLC	62239	677.85	Corrected Listing

MANAGER'S RECOMMENDATION: Approval of releases as set out above.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

Item No. 5

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$141. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF DEPARTMENT		10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	141.00	<u>INCREASE</u> 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	141.00		
Total		141.00	Total		141.00

Reason and Justification for Request:

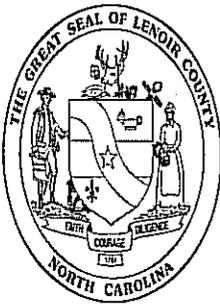
TO BUDGET PROCEEDS RECEIVED FROM THE CLERK OF COURT TO COVER DAMAGES TO A PATROL CAR BY A SUSPECT WHO WAS TAKEN INTO CUSTODY ON 11/02/2008. THE SUSPECT KICKED THE BACK PASSENGER SIDE DOOR GLASS OF THE PATROL CAR CAUSING DAMAGE TO THE TRACK AND FRAME. SUSPECT PAID THE CLERK OF COURT, WHO REIMBURSED THE COUNTY ON 3/16/09 IN THE AMOUNT OF \$141.00.

Department Head Approval <i>W.E. Smith</i>	Date 3/16/09	Finance Officer Approval <i>Marta A. Martin</i>	Date 3/17/09
Budget Officer Approval <i>Mudgal Jain</i>	Date 3/17/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$223 Increase

Item No. 6

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

Fiscal Year: 08/09
Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
103531.3001		105372.1151			
ADMINISTRATIVE REIMBURSEMENT	\$ 223	CRISIS-CP&L	\$ 223		
Total	\$ 223	Total	\$ 223		

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	3-23-09	<i>Maisha H. Martin</i>	3/23/09
Budget Officer Approval	Date		
<i>Michael W. Jam</i>	4/1/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 7

BUDGET ORDINANCE AMENDMENT: GENERAL FUND /CAPITAL RESERVE FUND
 DEBT SERVICE/TRNSF-OTHER FUNDS/BOND DEBT RESERVE: \$958. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2007 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL/CAPITAL RESERVE		DEBT SERVICE/TRNSF-OTHER FUNDS/ BOND DEBT RESERVE		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
		<u>DECREASE</u>			
		10-9100-7208	BOND INTEREST-SERIES 2008		-958.00
		<u>INCREASE</u>			
		10-9800-8518	TRNSF TO CAPITAL RESERVE FUND		958.00
<u>INCREASE</u>		<u>INCREASE</u>			
20-3981-9800	TRNSF FROM GENERAL FUND	958.00	20-9930-7001	BOND DEBT RESERVE	958.00
Total	958.00	Total	958.00		

Reason and Justification for Request:

BUDGET AMENDMENT TO INCREASE THE AMOUNT OF FUNDS TRANSFERRED FROM THE GENERAL FUND TO THE SCHOOL CAPITAL RESERVE FUND. FROM THE TIME THE SERIES 2008 BONDS WERE SOLD UNTIL THE BONDS CLOSED, THE INTEREST THAT WAS EARNED WAS SET ASIDE IN A LIABILITY ACCOUNT TO MAKE THE FIRST INTEREST PAYMENT PER THE AUDITORS. THE AMOUNT OF INTEREST THAT WAS EARNED DURING THAT PERIOD WAS \$957.87. THIS AMOUNT IS BEING TRANSFERRED TO THE SCHOOL CAPITAL RESERVE FUND TO BE APPLIED TOWARD NEXT DEBT SERVICE PAYMENT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Maute</i>	4/2/09	<i>Martha H. Maute</i>	4/2/09
Budget Officer Approval	Date		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 8



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT HEALTH	LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount	
<u>INCREASE</u>		<u>INCREASE</u>		
<u>W.I.C. PROGRAM (State)</u> 10-3507-3300	1,836.00	<u>W.I.C. PROGRAM</u> 10-5167-5999	Capital Outlay - Under \$5000	1,836.00
Total		Total		1836.00

Reason and Justification for Request:

Additional state funding provided to W.I.C. (Women, Infants, and Children) Program due to increased growth in W.I.C. Program participation; funding will be used to purchase replacement printer.

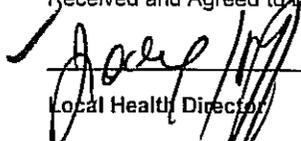
Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	3/25/09	<i>Marta H. Marti</i>	3/27/2009
Budget Officer Approval	Date		
<i>[Signature]</i>	4/01/09		
Board Approval (When Applicable)	Date	Date of Minutes	

LENOIR
08/09

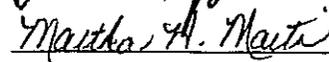
<u>Description</u>	<u>Activity</u>	<u>Fund</u>	<u>RCC</u>	<u>FRC</u>	<u>Total</u>
WIC Client Svcs	403	1540	5403	GK	1,836.00

JAN 07 2009

Received and Agreed to by:



Local Health Director



Local Finance Officer

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$3889. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF DEPARTMENT		10-3842-8500	INSURANCE - MISCELLANEOUS
				10-4310-3530	VEHICLES REPAIR/MAINTENANCE
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3842-8500	INSURANCE-MISCELLANEOUS	3,889.00	10-4310-3530	VEHICLES REPAIR/MAINTENANCE	3,889.00
Total		3,889.00	Total		3,889.00

Reason and Justification for Request:

TO BUDGET PROCEEDS RECEIVED FROM THE PENN NATIONAL INSURANCE TO COVER DAMAGES TO A PATROL CAR THAT WAS REAR-ENDED BY ANOTHER CAR ON FEBRUARY 23, 2009. OUR OFFICER HAD STOPPED TO ALLOW THE VEHICLE IN FRONT OF HIM TO MAKE A LEFT TURN. THE PERSON BEHIND OUR OFFICER HAD REACHED DOWN TO PICK UP SOMETHING, AND WHEN THEY LOOKED UP, IT WAS TOO LATE TO STOP. A CHECK IN THE AMOUNT OF \$3,888.30 WAS RECEIVED ON MARCH 2, 2009. THIS MONEY IS BEING PUT BACK INTO VEHICLE MAINT/REPAIR TO ALLOW FOR REPAIRS.

Department Head Approval <i>WE Smith</i>	Date 3/17/09	Finance Officer Approval <i>Marta H. Meita</i>	Date 3/17/09
Budget Officer Approval <i>Michael W. ...</i>		Date 3/17/09	
Board Approval (When Applicable)		Date	Date of Minutes

Item No. 10

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE/TAX: \$6,500.: INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	FINANCE / TAX	10-3260-1101 HEAVY EQUIP RENTAL TAX 10-4200-4988 TAXES DUE FORECLOSED PROPERTY
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
10-3260-1101 HEAVY EQUIP RENTAL TAX	6,500.00	10-4200-4988 TAXES DUE FORECLOSED PROPERTY 6,500.00
Total	6,500.00	Total 6,500.00

Reason and Justification for Request:

BUDGET AMENDMENT TO BUDGET THE RENTAL OF HEAVY EQUIPMENT WITHIN THE COUNTY. PRIOR TO THE 2009 LEGISLATION, ALL HEAVY EQUIPMENT MAINTAINED FOR RENTAL PURPOSES WAS TAXED JUST AS ANY OTHER PERSONAL PROPERTY. THEN WITH THE 2009 LEGISLATION SECTION 2, ARTICLE 7 OF CHAPTER 153A WAS AMENDED TO ASSESS A GROSS RECEIPTS TAX IN LIEU OF A PROPERTY TAX - HEAVY EQUIPMENT USED FOR RENTAL WILL PAY AN 1.2% TAX ON ITS GROSS RECEIPTS EVERY QUARTER TO THE COUNTY IN WHICH THE RENTAL BUSINESS RESIDES. THE FIRST COLLECTION OF THIS QUARTERLY TAX WILL BEGIN WITH THE SECOND QUARTER (APRIL, MAY & JUNE) OF 2009. THIS MONEY IS BEING USED TO OFFSET THE COST OF PAYING THE BACK TAXES ON PROPERTIES THE COUNTY ACQUIRED BY FORECLOSURE, ADVERTISED AND THEN SOLD.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maude H. Marti</i>	4/01/09	<i>Maude H. Marti</i>	4/01/09
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	4/01/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

National Library Week Proclamation

Lenoir County

WHEREAS, our nation's public libraries and librarians play a vital role in connecting millions of people with the resources they need to live, learn and work in the 21st century;

WHEREAS, public libraries are places of opportunity, education and self-help, offering free access to all citizens;

WHEREAS, the Lenoir County community is fortunate to have the excellent facilities and high quality service provided by the Neuse Regional Library;

WHEREAS, the Neuse Regional Library has shown exemplary leadership and has gained a statewide reputation for providing outstanding services and programs to its patrons;

WHEREAS, with its public use computers offering its patrons connectivity to the Internet and a world of data and resources, the Neuse Regional Library stands at the forefront of leading our community in the Information Age;

WHEREAS, by virtue of its collection of print and non-print resources, the Neuse Regional Library offers the accumulated wisdom of the ages and plays a vital role in the educational development of children in our community;

WHEREAS, the Neuse Regional Library is a place of discovery and lifelong learning for people of all ages, from toddlers to senior citizens;

NOW, THEREFORE, I, George W. Graham, Jr., by virtue of the authority vested in me as Chairman of the Lenoir County Board of Commissioners, do hereby declare and proclaim the week of April 12-18, 2009, as NATIONAL LIBRARY WEEK in the County of Lenoir and urge all citizens of our community to reaffirm their commitment to our public library by recognizing the critical role it plays in the lives of all our residents, and further join me in extending our commendation to those who have worked so diligently to make the Neuse Regional Library such an asset to our community.

IN WITNESS THEREOF, I have hereunto set my hand and caused to be affixed the Official Seal of the County of Lenoir this the 6th day of April, in the year of our Lord, two thousand and nine.

George W. Graham, Jr., Chairman
Lenoir County Board of Commissioners

ATTEST:

County Manager

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$13,176.72 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 -2009
Appropriations

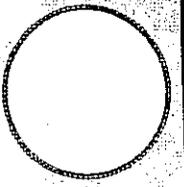
Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		10-3329-8920 EMPG SUPPLEMENTAL 2008 10-4201-6403 EMPG SUPPLEMENTAL 2008	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3329-8920	EMPG SUPPLEMENTAL 2008	13,176.72	10-4201-6403	EMPG SUPPLEMENTAL 2008	13,176.72
Total		13,176.72	Total		13,176.72

Reason and Justification for Request:
 TO BUDGET FUNDS FROM THE EMPG SUPPLEMENTAL 2008 GRANT FROM NC DEPT. OF CRIME CONTROL AND PUBLIC SAFETY. THIS GRANT IN THE AMOUNT OF \$13,176.72 WAS RECEIVED ON 3-24-09 AND THE PROCEEDS ARE RESTRICTED FOR USE BY EMERGENCY MANAGEMENT TO IMPROVE CAPABILITIES OF THE LOCAL EMERGENCY MANAGEMENT PROGRAM. THESE FUNDS WILL BE USED TO PURCHASE EQUIPMENT TO IMPROVE CAPABILITIES OF THE EMERGENCY OPERATIONS CENTER.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Marti</i>	<i>3/26/09</i>	<i>Martha H. Marti</i>	<i>3/26/09</i>
Budget Officer Approval	Date		
<i>Michael W. Jam</i>	<i>4/01/09</i>		
Board Approval (When Applicable)	Date	Date of Minutes	



STATE OF NORTH CAROLINA
DEPARTMENT OF CRIME CONTROL AND PUBLIC SAFETY

4701 MAIL SERVICE CENTER
 RALEIGH, NORTH CAROLINA 27699-4701

PAY ENTITY
 47PN

DATE
 09/11/09

AMOUNT
 \$*****30,379.72

PAY Thirty thousand three hundred seventy nine and 72/100 Dollars
 TO THE ORDER OF

LENOIR CO EMERGENCY MGMT
 P.O. BOX 3289
 KINSTON NC 28502

[Signature]
 AUTHORIZED SIGNATURE

⑈00752485⑈ ⑆053110594⑆ 1⑈000⑈052⑈

47PN STATE OF NORTH CAROLINA
 DEPARTMENT OF CRIME CONTROL AND PUBLIC SAFETY
 4701 MAIL SERVICE CENTER, RALEIGH, NC 27699-4701

NO. 752485

DATE	INVOICE/CREDIT MEMO	TYPE	DESCRIPTION	INVOICE AMOUNT	DEDUCTIONS OR DISCOUNT	NET AMOUNT
09/11/09	EMPG 2008 37107		091109-0502	\$30,379.72		\$30,379.72
	EMPG 2008 37107					
TOTALS				\$30,379.72		\$30,379.72

Payable At Par Through Federal Reserve System
 State Treasurer, Raleigh, NC. Void After One Year.

STATE OF NORTH CAROLINA
DEPARTMENT OF CRIME CONTROL AND PUBLIC SAFETY

Division of Emergency Management
Physical Address: 116 West Jones Street, Raleigh, NC 27603-1300
Mailing Address: 4713 Mail Service Center, Raleigh, NC 27699-4713



**COST REPORT - FISCAL YEAR 2008
EMERGENCY MANAGEMENT
PERFORMANCE GRANT**

Grantee: LENOIR COUNTY EMERGENCY SERVICES
Address: PO BOX 3289
KINSTON NC 28502-
Federal ID No.: 56-6000314-A
Account No.: 4701-53692000008-1510512
Grant Period: 10/01/07 - 09/30/09
Project:

Grant File No: EMPG-2008-37107 Branch: Eastern

Funding Worksheet	Baseline Amount	Supplemental Amount	Est. 2008 EMPG Grant	SATCOM Deductions	*2008 EMPG Grant
Federal/State	\$17,203.00	\$14,050.00	\$31,253.00	(\$873.28)	\$30,379.72
Local Match	\$17,203.00	\$14,050.00	\$31,253.00	\$0.00	\$31,253.00
Total	\$34,406.00	\$28,100.00	\$62,506.00	(\$873.28)	\$61,632.72

* EMPG has a 50% County and 50% State cost share cash- or in-kind match requirement. Cash share includes cash spent for project related costs, e.g. salaries of emergency management positions. In-kind match includes, but is not limited to, the valuation of in-kind services.

Total 2008 EMPG Grant is calculated by adding the 50% Federal/State Annual Grant Award Amount + 50% Local Match Amount - SATCOM Deductions. SATCOM Deductions are from May 1, 2007 to April 30, 2008 and reflect additional charges over the base amount per month.

Certification:

I certify the above are correct, based on grantee's official accounting system and records, consistently applied and maintained, and that expenditures shown have been made for the purpose of and in accordance with, applicable grant terms and conditions, and that appropriate documentation to support these costs and expenditures is available or attached.

<i>Martha H. Martin</i>	<i>7-1-08</i>
LENOIR COUNTY Finance Officer Authorized Signature	Date
<i>John Paul</i>	<i>7-1-08</i>
LENOIR COUNTY EMERGENCY SERVICES Authorized Signature	Date
<i>Michael O. [Signature]</i>	<i>2/12/09</i>
Division of Emergency Management Assistant Director's Approval Signature	Date
<i>Se [Signature]</i>	<i>2/19/09</i>
Department of Crime Control and Public Safety Controller's Office Approval	Date



North Carolina Department of Crime Control and Public Safety
Division of Emergency Management
4713 Mail Service Center • Raleigh, NC 27699-4713

Michael F. Easley, Governor
Bryan E. Beatty, Secretary

H. Douglas Hoell, Jr., Director

**EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)
ANNUAL GRANT AWARD**



Grantee: LENOIR COUNTY EMERGENCY SERVICES EMPG Grant Award - 2008
Federal ID Number: 56-6000314-A 2008 Federal/State EMPG Grant: \$30,379.72
Date of Award: See Page 4 - Effective Date Account 1510-512-2008, 50% Federal Funds

This agreement is hereby made between North Carolina Department of Crime Control and Public Safety, Division of Emergency Management, hereinafter referred to as Grantor, and the:

LENOIR COUNTY EMERGENCY SERVICES
PO BOX 3289
KINSTON NC 28502-

hereafter referred to as the Grantee.

Scope of Services to be rendered. The purpose of this Grant is to provide funds to assist the Grantee in cost of developing and maintaining a comprehensive Emergency Management Program. This Grant is subject to the obligations as may be reasonably prescribed by the Division of Emergency Management and consistent with the purpose of N.C.G.S. 166A, as amended below.

Compensation. The Grantor agrees that it will pay the Grantee as complete and total compensation for the services to be rendered by the Grantee. Payment to the Grantee for expenditures under this Agreement will be reimbursed after your cost report is submitted.

The Grantee will perform all work activities set forth in this Grant Award hereto identified in the 2008 Quarterly Activities Report. Three high priority activities for continued EMPG funding in FY 2008 are listed below:

- Identify local planning activities that were worked on during the year on the 2008 Quarterly Activities Report by **December 31, 2008**. Example valid plans were provided in the 2008 EMPG Locals Application packet;
- Update the 2008 NIMSCAST online and roll up to the State by **September 15, 2008**;
- Initiate development of a jurisdiction-wide system to credential emergency management /response personnel to ensure proper authorization and access to an incident including those involving mutual aid agreements and/or assistance agreements by **September 15, 2008**;

Location: 116 West Jones Street • Raleigh, NC 27603-1135 • (919) 733-3867
An Equal Opportunity/Affirmative Action Employer

FUNDING ELIGIBILITY CRITERIA:

- Federal funds administrated through the State are available to local governments to assist in the cost of developing and maintaining a "Comprehensive Emergency Management" program. Continued EMPG funding is contingent upon completion of all EMPG funding requirements. The following eligibility criteria must be adhered to during FY 2008 for EMPG funds. NIMS compliance is verified by completion of the NIMSCAST;
- Every participant must be established as an Emergency Management agency by appropriate or county resolution/ordinance;
- The county must have a full-time or part-time (at least 50%) Emergency Management Program Director;
- **Match Requirement:** FY 2008 EMPG funding to locals requires a match requirement of 50% Federal and 50% Local (Grantee). Every federal dollar received requires the Grantee to match dollar for dollar. There are two forms of matching sources. One, cash match, includes cash spent for project-related costs, e.g. salaries of emergency management positions. Two, in-kind match, includes, but is not limited to, the valuation of in-kind services. "In-kind" is the value of something received or provided that does not have a cost associated with it. For example, if in-kind match is permitted by law, then the value of donated services could be used to comply with the match requirement. The match funding source for EMPG can not be matched to any other federal grants. The Grantee will provide documentation to the Grantor on the match source.
- **File Retention:** Grantee is required to maintain records of this grant for three (3) years after termination of the grant.
- Employees must be covered by an approved Pay Plan. However, the Director may be exempt from this requirement;
- The political subdivision must have an acceptable local travel regulation plan or accept the state travel regulations.

Compliance. Failure to comply with the specified conditions will result in the return of this grant award to the North Carolina Division of Emergency Management.

Funding. All terms and conditions of this Agreement are dependent upon and subject to the allocation of funds for the purpose set forth and the Agreement shall automatically terminate if funds cease to be available.

Taxes. The Grantee shall be considered to be an independent grantee and as such shall be responsible for all taxes.

Warranty. As an independent Grantee, the Grantee will hold the Grantor harmless for any liability and personal injury that may occur from or in connection with the performance of this Agreement.

State Property. The Grantee shall be responsible for the custody and care of any property furnished for use in connection with the performance of this Agreement.

Situs. This Agreement shall be governed by the laws of North Carolina and any claim for breach or enforcement shall be filed in State Court in Wake County, North Carolina.

Antitrust Laws. This Agreement is entered into in compliance with all State and Federal antitrust laws.

supersedes all prior oral and written statements or agreements. This Agreement may be amended by written amendments duly executed by the Grantor and the Grantee. This Agreement shall become effective upon return of this original grant agreement and cost report, properly executed on behalf of the Grantee, to the Division of Emergency Management.

Accepted for the Grantee

ROGER DALL

Print Name

Roger Dall

Signature *Scanned in Signature*

ES DIRECTOR

7/11/08

LENOIR

County of

Accepted for the Grantor

[Signature]

H. Douglas Hoell, Jr., Director
North Carolina Division of Emergency Management

Date

2-12-09

[Signature]
Gerald A. Rudisill, Jr., Chief Deputy Secretary
Department of Crime Control and Public Safety

Date

2/19/09

[Signature]
Bennie Aiken, Controller
Department of Crime Control and Public Safety

Date

2/18/09

Howard Grant



North Carolina Department of Crime Control and Public Safety

ELECTRONIC PAYMENT VERIFICATION FORM

For your convenience and benefit, the State of North Carolina offers payees the opportunity to receive future payments electronically, rather than by check. Your payments will be deposited into the checking or savings account of your choice. In addition to having the money deposited electronically, you also will receive electronic notification of the deposit either by fax or by e-mail. The fax or e-mail will provide you with all the information that would normally be on your check stub. To take advantage of this opportunity, please follow the instructions and provide the information requested below.

1. ATTACH A VOIDED CHECK TO THIS FORM

2. TYPE OR PRINT THE FOLLOWING:

Name _____

Federal ID# _____

Social Security# _____

Bank Name _____

Bank routing number _____

() Checking Account # _____

() Savings Account # _____

FAX OR E-MAIL ADDRESS FOR PAYMENT NOTIFICATION (Place a check in front of the method of notification you prefer.)

() FAX # (_ _ _) _ _ _ - _ _ _

() E-mail address _____

Applicant's Signature _____ Date: _____

Title: _____

3. RETURN TO:

DEPARTMENT OF CRIME CONTROL AND PUBLIC SAFETY
ATTENTION: ACCOUNTS PAYABLE
4701 MAIL SERVICE CENTER
RALEIGH, NC 27699-4701
TELEPHONE: (919) 733-2193
FAX: (919) 715-8588

Accounting Office Use Only
Approved for processing: _____ Date: _____

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND: ECONOMIC DEVELOPMENT: \$31,818. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL IMPROVEMENTS	FINANCE / ECONOMIC DEVELOPMENT	40-3980-9835 GRANT-STATE-ONE NC 40-4920-5861 DUPONT-SORONA-ONE NC
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
40-3980-9835 GRANT-STATE-ONE NC-SORONA	31,818.00	40-4920-5861 DUPONT-SORONA-ONE NC 31,818.00
Total	31,818.00	Total 31,818.00

Reason and Justification for Request:

TO BUDGET FUNDS RECEIVED FROM THE STATE OF NORTH CAROLINA ONE NC FUND TO BE PAID TO E.I. DUPONT DENENOURS, INC. AS PER THE GRANT AWARDED TO LENOIR COUNTY NOVEMBER 18, 2005. THE TOTAL GRANT IS \$200,000. AS PER THE GRANT AGREEMENT, 25% OF THE TOTAL IS TO BE PAID TO DUPONT BASED ON PERFORMANCE GOALS ATTAINED BY THE COMPANY. IN JANUARY 2007 A \$50,000. PAYMENT WAS MADE. A CHECK IN THE AMOUNT OF \$31,818. WAS RECEIVED FROM THE STATE ON MARCH 20, 2009.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Manti</i>	3/23/09	<i>Marta H. Manti</i>	3/23/09
Budget Officer Approval	Date		
<i>Mikael W. Jam</i>	4/1/09		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		FINANCE		10-3991-9910 FUND BALANCE APPROPRIATED	
				10-4200-4986 REIMB STATE-HOLD HARMLESS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3991-9910 FUND BALANCE APPROPRIATED		63,659.00	10-4200-4986 REIMB STATE-HOLD HARMLESS		63,659.00
Total		63,659.00	Total		63,659.00
Reason and Justification for Request: TO BUDGET FUNDS FROM THE FUND BALANCE OF THE GENERAL FUND TO REIMBURSE THE STATE OF N.C. FOR AN ERROR IN <u>THEIR</u> CALCULATION OF THE COUNTY'S MEDICAID HOLD HARMLESS TO THE SCHOOL'S ADM FUND. THE COUNTY MADE A HOLD HARMLESS PAYMENT OF \$301,159.19 TO THE SCHOOL CAPITAL FUND IN AUGUST 2008 TO COMPENSATE THE SCHOOLS FOR THEIR LOSS OF ADM FUNDS THAT RESULTED FROM MEDICAID RELIEF TO THE COUNTIES.THE STATE WITHHELD THE MARCH 2009 DISTRIBUTION OF ADM TO THE SCHOOLS AND IS REQUIRING 66 COUNTIES TO HOLD THE STATE HARMLESS FOR <u>THEIR</u> ERROR IN CALCULATING THE HOLD HARMLESS REIMBURSEMENT OF AUGUST 2008.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Maitla H. Marta</i>		<i>3/27/09</i>	<i>Maitla H. Marta</i>		<i>3/27/09</i>
Budget Officer Approval		Date			
<i>Michael W. Farman</i>		<i>4/01/09</i>			
Board Approval (When Applicable)		Date	Date of Minutes		



North Carolina Department of Revenue

Beverly Eaves Perdue
Governor

Kenneth R. Lay
Secretary

March 26, 2009

MEMORANDUM

TO: North Carolina County Managers and Finance Officers

FROM: Andrew Sabol, III
Director, Sales and Use Tax Division

SUBJECT: Medicaid Hold Harmless

On August 15, 2008, the attached memorandum was sent to your respective county manager and finance officer regarding the overpayment of the attached Medicaid Hold Harmless August 2008 Distribution. The memorandum advised that the Department planned to adjust the attached Medicaid Hold Harmless March 2009 Distribution to rectify the overpayment your county received as a result of the Department of Public Instruction's inability to recover the full 60% of ADM reduction in most counties as prescribed in Section 31.16.2.(a) per Session Law 2007-323.

Sixty-six counties were overpaid in August 2008 and only one of those counties received funds in the March 2009 distribution. Since the Department was unable to secure a payback of the August 2008 overpayment from the March 2009 distribution, an affected county is required to remit the amount of the overpayment to the Department.

Please remit a check payable to the North Carolina Department of Revenue, to the attention of Ed Strickland, Sales and Use Tax Division, N.C. Department of Revenue, P.O. Box 871, Raleigh, N.C. 27602 equal to the amount your county was overpaid on the Medicaid Hold Harmless August 2008.

FEID No: _____ N.C. Sales and Use Tax ID No: _____

Return a copy of this letter with the above information completed so we can properly credit your remittance to your county's account.

For questions, contact Ed Strickland at (919) 733-2151.



North Carolina Department of Revenue

Michael F. Easley
Governor

Reginald S. Hinton
Secretary

August 15, 2008

MEMORANDUM

To: North Carolina County Managers and Finance Officers

From: Andrew Sabol, III
Director, Sales and Use Tax Division

Subject: Medicaid Hold Harmless

Per Session Law 2007-323 Sections 31.16.1 and 31.16.2, the Department of Revenue is required to administer a county hold harmless distribution as a result of the State assuming Medicaid responsibilities. This correspondence is to explain why your county has been overpaid or reduced as shown on the Medicaid Hold Harmless August 2008 Distribution and what the Department plans to do to rectify the overpayment, if applicable.

The Department was required to distribute an estimate of the county Medicaid Hold Harmless in March 2008, which is reflected in column "Total Hold Harmless 90% Distribution." To produce this estimate, we used actual and estimated Medicaid costs and ADM funding numbers. This payment was revised in April 2008. Per the distribution, counties received \$17.1 million in State-funded hold harmless payments, based on estimated Medicaid savings of \$88.6 million. Per the Department of Health and Human Services, actual Medicaid savings were \$90.9 million.

By August 15, 2008, the Department is to distribute the balance of the county Medicaid Hold Harmless. Twenty-three counties are overpaid as a direct result of Medicaid actual costs being higher than Medicaid estimate costs. These overpayment amounts are shown in column "Hold Harmless 10% August Distribution."

In calculating the Medicaid Hold Harmless August 2008 Distribution, the Department discovered that the Department of Public Instruction was unable to recover the full 60% of ADM reduction in most counties as prescribed in Section 31.16.2.(a). In order to recover State funds that should have been withheld, an adjustment has been made to each applicable county as shown in column "DPI Underreduction." This adjustment results in overpayments to forty-three additional counties. Please note that counties should use the "Actual Reduction in ADM Funding" amounts when determining the amount of ADM replacement funds from the Medicaid savings/hold harmless provision associated with the Medicaid relief swap. The actual loss to the Public School Capital Building Fund is significantly lower than that contained in the Medicaid Hold Harmless April 2008 Distribution.

The Department will adjust the Medicaid Hold Harmless March 2009 Distribution by the amount shown as overpaid on the Medicaid Hold Harmless August 2008 Distribution for your county, if applicable.

For questions, contact Ed Strickland at (919)-733-2151.

Medicaid Hold Harmless

August 2008 Distribution

County	Medicaid Costs Assumed by the State	Total ADM Funding	Correct Reduction In ADM Funding	Net Change In County Funding	Total Actual Hold Harmless Payment Amount	Total Hold Harmless 90% Distribution	Hold Harmless 10% August Distribution	Actual Reduction In ADM Funding	DPI Under-reduction	Hold Harmless Adjusted for DPI Under-reduction
Alamance	\$ 1,404,308.47	\$ 1,416,145.38	\$ 842,585.08	\$ 561,723.39	\$ -	\$ -	\$ -	\$ 705,608.90	\$ (136,976.18)	\$ (136,976.18)
Alexander	\$ 326,432.46	\$ 341,024.53	\$ 195,859.48	\$ 130,572.98	\$ 369,427.02	\$ 329,234.00	\$ 40,193.02	\$ 168,767.71	\$ (27,091.77)	\$ 13,101.25
Alleghany	\$ 148,137.09	\$ 94,674.85	\$ 56,804.91	\$ 91,332.18	\$ 408,667.82	\$ 369,242.00	\$ 39,425.82	\$ 47,363.94	\$ (9,440.97)	\$ 29,984.85
Anson	\$ 492,631.30	\$ 247,075.75	\$ 148,245.45	\$ 344,386.85	\$ 155,614.15	\$ 144,139.00	\$ 11,475.15	\$ 121,044.50	\$ (27,200.95)	\$ (15,725.80)
Ashie	\$ 336,424.40	\$ 197,876.79	\$ 118,726.07	\$ 217,698.33	\$ 282,301.67	\$ 257,233.00	\$ 25,068.67	\$ 97,422.41	\$ (21,303.66)	\$ 3,765.01
Avery	\$ 168,816.07	\$ 143,875.51	\$ 86,325.31	\$ 82,490.76	\$ 417,509.24	\$ 376,203.00	\$ 41,306.24	\$ 70,267.49	\$ (16,057.82)	\$ 25,248.42
Beaufort	\$ 742,082.81	\$ 444,751.37	\$ 266,850.82	\$ 475,231.99	\$ 24,768.01	\$ 59,495.00	\$ (34,726.99)	\$ 221,780.23	\$ (45,090.59)	\$ (79,817.58)
Bertie	\$ 475,288.40	\$ 183,535.46	\$ 110,121.28	\$ 365,167.12	\$ 134,832.88	\$ 126,738.00	\$ 8,094.88	\$ 89,757.95	\$ (20,363.33)	\$ (12,268.45)
Bladen	\$ 605,353.52	\$ 327,613.85	\$ 196,568.31	\$ 408,785.21	\$ 91,214.79	\$ 108,851.00	\$ (17,636.21)	\$ 161,133.21	\$ (35,435.10)	\$ (53,071.31)
Brunswick	\$ 876,404.39	\$ 748,516.96	\$ 449,110.18	\$ 427,294.21	\$ 72,705.79	\$ 90,972.00	\$ (18,266.21)	\$ 372,863.77	\$ (76,246.41)	\$ (94,512.62)
Buncombe	\$ 2,422,405.61	\$ 1,822,731.79	\$ 1,093,639.07	\$ 1,328,766.54	\$ -	\$ -	\$ -	\$ 904,375.77	\$ (189,263.30)	\$ (189,263.30)
Burke	\$ 997,516.30	\$ 859,484.73	\$ 515,690.84	\$ 481,825.46	\$ 18,174.54	\$ 38,524.00	\$ (20,349.46)	\$ 425,526.95	\$ (90,163.89)	\$ (110,513.35)
Cabarrus	\$ 1,207,946.68	\$ 1,916,189.26	\$ 724,768.01	\$ 483,178.67	\$ 16,821.33	\$ 37,733.00	\$ (20,911.67)	\$ 724,768.01	\$ -	\$ (20,911.67)
Caldwell	\$ 892,947.92	\$ 792,778.47	\$ 475,667.08	\$ 417,280.84	\$ 82,719.16	\$ 101,307.00	\$ (18,587.84)	\$ 393,881.13	\$ (81,785.95)	\$ (100,373.79)
Camden	\$ 58,365.25	\$ 114,341.26	\$ 35,019.15	\$ 23,346.10	\$ 476,653.90	\$ 429,331.00	\$ 47,322.90	\$ 35,019.15	\$ -	\$ 47,322.90
Carteret	\$ 548,635.89	\$ 515,697.00	\$ 309,418.20	\$ 239,217.69	\$ 260,782.31	\$ 252,420.00	\$ 8,362.31	\$ 264,753.32	\$ (54,664.88)	\$ (46,302.57)
Caswell	\$ 315,672.62	\$ 194,643.11	\$ 116,785.87	\$ 198,886.75	\$ 301,113.25	\$ 277,728.00	\$ 23,385.25	\$ 95,027.27	\$ (21,758.60)	\$ 1,626.65

Medicaid Hold Harmless

August 2008 Distribution

County	Medicaid Costs Assumed by the State	Total ADM Funding	Correct Reduction In ADM Funding	Net Change In County Funding	Total Actual Hold Harmless Payment Amount	Total Hold Harmless 90% Distribution	Hold Harmless 10% August Distribution	Actual Reduction In ADM Funding	DPI Under-reduction	Hold Harmless Adjusted for DPI Under-reduction
Catawba	\$ 1,356,601.84	\$ 1,506,311.54	\$ 813,961.10	\$ 542,640.74	\$ -	\$ -	\$ -	\$ 747,943.03	\$ (66,018.07)	\$ (66,018.07)
Chatham	\$ 445,983.66	\$ 499,753.39	\$ 267,590.20	\$ 178,393.46	\$ 321,606.54	\$ 297,858.00	\$ 23,748.54	\$ 249,963.02	\$ (17,627.18)	\$ 6,121.36
Cherokee	\$ 339,247.94	\$ 227,091.26	\$ 136,254.76	\$ 202,963.18	\$ 297,036.82	\$ 269,637.00	\$ 27,399.82	\$ 112,751.32	\$ (23,503.44)	\$ 3,896.38
Chowan	\$ 238,787.50	\$ 148,414.87	\$ 89,048.92	\$ 149,738.58	\$ 350,261.42	\$ 322,971.00	\$ 27,290.42	\$ 72,542.87	\$ (16,506.05)	\$ 10,784.37
Clay	\$ 105,193.75	\$ 82,132.45	\$ 49,279.47	\$ 55,914.28	\$ 444,085.72	\$ 400,050.00	\$ 44,035.72	\$ 40,567.73	\$ (8,711.74)	\$ 35,323.98
Cleveland	\$ 1,438,566.27	\$ 1,015,023.74	\$ 609,014.24	\$ 829,552.03	\$ -	\$ -	\$ -	\$ 501,123.62	\$ (107,890.62)	\$ (107,890.62)
Columbus	\$ 1,121,921.95	\$ 576,143.01	\$ 345,685.81	\$ 778,236.14	\$ -	\$ -	\$ -	\$ 286,039.86	\$ (59,645.95)	\$ (59,645.95)
Craven	\$ 1,012,470.37	\$ 880,178.33	\$ 528,107.00	\$ 484,363.37	\$ 15,636.63	\$ 40,004.00	\$ (24,367.37)	\$ 435,526.67	\$ (92,580.33)	\$ (116,947.70)
Cumberland	\$ 2,993,282.27	\$ 3,163,518.56	\$ 1,795,969.36	\$ 1,197,312.91	\$ -	\$ -	\$ -	\$ 1,567,261.31	\$ (228,708.05)	\$ (228,708.05)
Currituck	\$ 141,023.12	\$ 245,466.69	\$ 84,613.87	\$ 56,409.25	\$ 443,590.75	\$ 403,161.00	\$ 40,429.75	\$ 84,613.87	\$ -	\$ 40,429.75
Dare	\$ 211,696.76	\$ 291,779.90	\$ 127,017.46	\$ 84,678.30	\$ 416,321.70	\$ 381,831.00	\$ 33,490.70	\$ 127,017.46	\$ -	\$ 33,490.70
Davidson	\$ 1,473,499.92	\$ 1,588,527.26	\$ 884,099.95	\$ 589,399.97	\$ -	\$ -	\$ -	\$ 789,079.62	\$ (95,020.33)	\$ (95,020.33)
David	\$ 285,893.64	\$ 400,212.91	\$ 171,536.18	\$ 114,357.46	\$ 385,642.54	\$ 346,764.00	\$ 38,878.54	\$ 171,536.18	\$ -	\$ 38,878.54
Duplin	\$ 684,543.98	\$ 540,068.88	\$ 324,041.33	\$ 360,502.66	\$ 139,497.35	\$ 158,020.00	\$ (18,522.65)	\$ 268,255.93	\$ (55,795.40)	\$ (74,308.05)
Durham	\$ 2,511,611.18	\$ 2,052,838.99	\$ 1,231,703.39	\$ 1,279,907.79	\$ -	\$ -	\$ -	\$ 1,029,821.34	\$ (201,882.06)	\$ (201,882.06)
Edgecombe	\$ 1,086,736.16	\$ 449,137.35	\$ 269,482.41	\$ 787,253.75	\$ -	\$ -	\$ -	\$ 222,448.83	\$ (47,033.58)	\$ (47,033.58)
Forsyth	\$ 3,164,900.17	\$ 3,181,383.92	\$ 1,898,940.10	\$ 1,265,960.07	\$ -	\$ -	\$ -	\$ 1,587,440.39	\$ (311,499.71)	\$ (311,499.71)
Franklin	\$ 613,641.73	\$ 515,845.14	\$ 309,507.08	\$ 304,134.65	\$ 195,865.35	\$ 202,289.00	\$ (6,433.65)	\$ 258,555.60	\$ (50,951.48)	\$ (57,385.13)

Medicaid Hold Harmless

August 2008 Distribution

County	Medicaid Costs Assumed by the State	Total ADM Funding	Correct Reduction In ADM Funding	Net Change In County Funding	Total Actual Hold Harmless Payment Amount	Total Hold Harmless 90% Distribution	Hold Harmless 10% August Distribution	Actual Reduction In ADM Funding	DPI Under-reduction	Hold Harmless Adjusted for DPI Under-reduction
Gaston	\$ 2,528,348.30	\$ 2,003,569.36	\$ 1,202,141.61	\$ 1,326,206.69	\$ -	\$ -	\$ -	\$ 995,181.59	\$ (206,960.02)	\$ (206,960.02)
Gates	\$ 111,272.73	\$ 121,045.26	\$ 66,763.64	\$ 44,509.09	\$ 455,490.91	\$ 410,336.00	\$ 45,154.91	\$ 59,100.13	\$ (7,663.51)	\$ 37,491.40
Graham	\$ 141,830.24	\$ 73,018.38	\$ 43,811.03	\$ 98,019.21	\$ 401,980.79	\$ 365,519.00	\$ 36,461.79	\$ 35,627.74	\$ (8,183.29)	\$ 28,278.50
Granville	\$ 521,027.64	\$ 537,314.73	\$ 312,516.58	\$ 208,411.06	\$ 291,588.94	\$ 266,032.00	\$ 26,556.94	\$ 267,537.39	\$ (45,079.19)	\$ (18,522.25)
Greene	\$ 275,696.01	\$ 197,933.76	\$ 118,760.26	\$ 156,935.75	\$ 343,064.25	\$ 308,987.00	\$ 34,077.25	\$ 98,889.43	\$ (19,870.83)	\$ 14,206.42
Guilford	\$ 4,084,779.28	\$ 4,314,801.13	\$ 2,450,867.57	\$ 1,633,911.71	\$ -	\$ -	\$ -	\$ 2,149,670.09	\$ (301,197.48)	\$ (301,197.48)
Hallfax	\$ 1,043,790.47	\$ 517,500.31	\$ 310,500.19	\$ 733,290.28	\$ -	\$ -	\$ -	\$ 253,765.32	\$ (56,734.87)	\$ (56,734.87)
Harnett	\$ 1,064,025.40	\$ 1,102,103.54	\$ 638,415.24	\$ 425,610.16	\$ 74,389.84	\$ 81,511.00	\$ (7,121.16)	\$ 550,343.81	\$ (88,071.43)	\$ (95,192.59)
Haywood	\$ 624,898.79	\$ 479,934.17	\$ 287,960.50	\$ 336,938.29	\$ 163,061.71	\$ 158,031.00	\$ 5,030.71	\$ 238,226.83	\$ (49,733.67)	\$ (44,702.96)
Henderson	\$ 897,315.30	\$ 798,730.82	\$ 479,238.49	\$ 418,076.81	\$ 81,923.19	\$ 116,900.00	\$ (34,976.81)	\$ 396,665.50	\$ (82,672.99)	\$ (117,549.80)
Hertford	\$ 465,739.47	\$ 200,268.76	\$ 120,161.26	\$ 345,578.21	\$ 154,421.79	\$ 137,562.00	\$ 16,859.79	\$ 97,951.32	\$ (22,199.94)	\$ (5,340.15)
Hoke	\$ 471,363.14	\$ 436,478.60	\$ 261,887.16	\$ 209,475.98	\$ 290,524.02	\$ 279,901.00	\$ 10,623.02	\$ 218,856.12	\$ (43,031.04)	\$ (32,408.02)
Hyde	\$ 83,532.45	\$ 38,706.14	\$ 23,223.68	\$ 60,308.77	\$ 439,691.23	\$ 393,666.00	\$ 46,025.23	\$ 19,041.38	\$ (4,182.30)	\$ 41,842.93
Irredell	\$ 1,155,773.77	\$ 1,643,992.39	\$ 693,464.26	\$ 462,309.51	\$ 37,690.49	\$ 42,237.00	\$ (4,546.51)	\$ 693,464.26	\$ -	\$ (4,546.51)
Jackson	\$ 300,716.55	\$ 233,572.89	\$ 140,143.73	\$ 160,572.82	\$ 339,427.18	\$ 325,064.00	\$ 14,363.18	\$ 116,613.49	\$ (23,630.24)	\$ (9,167.06)
Johnston	\$ 1,457,520.10	\$ 1,795,756.99	\$ 874,512.06	\$ 983,008.04	\$ -	\$ -	\$ -	\$ 874,512.06	\$ -	\$ -
Jones	\$ 152,167.68	\$ 76,108.56	\$ 45,665.14	\$ 106,502.54	\$ 393,497.46	\$ 353,044.00	\$ 40,453.46	\$ 37,364.22	\$ (8,300.92)	\$ 32,152.54

Medicaid Hold Harmless

August 2008 Distribution

County	Medicaid Costs Assumed by the State	Total ADM Funding	Correct Reduction In ADM Funding	Net Change In County Funding	Total Actual Hold Harmless Payment Amount	Total Hold Harmless 90% Distribution	Hold Harmless 10% August Distribution	Actual Reduction In ADM Funding	DPI Under-reduction	Hold Harmless Adjusted for DPI Under-reduction
Lee	\$ 565,949.96	\$ 572,674.52	\$ 339,569.98	\$ 226,379.98	\$ 273,620.02	\$ 260,158.00	\$ 13,462.02	\$ 285,830.29	\$ (53,739.69)	\$ (40,277.67)
Lenoir	\$ 942,075.33	\$ 608,029.21	\$ 364,817.53	\$ 577,257.80	\$ -	\$ -	\$ -	\$ 301,159.19	\$ (63,658.34)	\$ (63,658.34)
Lincoln	\$ 670,763.55	\$ 780,915.48	\$ 402,458.13	\$ 268,305.42	\$ 231,694.58	\$ 217,776.00	\$ 13,918.58	\$ 391,126.72	\$ (11,331.41)	\$ 2,587.17
Macon	\$ 329,206.47	\$ 262,029.34	\$ 157,217.60	\$ 171,987.87	\$ 328,012.13	\$ 241,724.00	\$ 86,288.13	\$ 130,475.37	\$ (26,742.23)	\$ 59,545.90
Madison	\$ 264,135.48	\$ 158,855.97	\$ 95,313.58	\$ 168,821.90	\$ 331,178.10	\$ 348,913.00	\$ (17,734.90)	\$ 78,560.67	\$ (16,752.91)	\$ (34,487.81)
Martin	\$ 506,291.70	\$ 247,364.85	\$ 148,418.91	\$ 357,872.79	\$ 142,127.21	\$ 192,086.00	\$ (49,958.79)	\$ 121,463.64	\$ (26,955.27)	\$ (76,914.06)
McDowell	\$ 505,699.54	\$ 394,178.86	\$ 236,507.32	\$ 269,192.22	\$ 230,807.78	\$ 144,548.00	\$ 86,259.78	\$ 196,281.91	\$ (40,225.41)	\$ 46,034.37
Mecklenburg	\$ 6,427,544.00	\$ 8,052,523.17	\$ 3,856,526.40	\$ 2,571,017.60	\$ -	\$ -	\$ -	\$ 3,856,526.40	\$ -	\$ -
Mitchell	\$ 207,799.19	\$ 132,862.86	\$ 79,717.72	\$ 128,081.47	\$ 371,918.53	\$ 336,467.00	\$ 35,451.53	\$ 65,716.71	\$ (14,001.01)	\$ 21,450.52
Montgomery	\$ 356,981.41	\$ 269,216.84	\$ 161,530.10	\$ 195,351.31	\$ 304,648.69	\$ 275,848.00	\$ 28,800.69	\$ 132,301.68	\$ (29,228.42)	\$ (427.73)
Moore	\$ 684,891.17	\$ 764,755.46	\$ 410,934.70	\$ 273,956.47	\$ 226,043.63	\$ 211,504.00	\$ 14,539.63	\$ 380,737.80	\$ (30,196.90)	\$ (15,657.37)
Nash	\$ 1,058,696.45	\$ 1,131,301.35	\$ 635,217.87	\$ 423,478.58	\$ 76,521.42	\$ 79,321.00	\$ (1,799.58)	\$ 557,379.54	\$ (77,838.33)	\$ (79,637.91)
New Hanover	\$ 1,729,391.95	\$ 1,468,885.93	\$ 891,331.56	\$ 848,060.39	\$ -	\$ -	\$ -	\$ 729,201.05	\$ (152,130.51)	\$ (152,130.51)
Northampton	\$ 448,570.14	\$ 202,321.43	\$ 121,392.86	\$ 327,177.28	\$ 172,822.72	\$ 157,833.00	\$ 14,989.72	\$ 98,859.50	\$ (22,533.36)	\$ (7,543.64)
Onslow	\$ 1,103,734.13	\$ 1,404,117.57	\$ 662,240.48	\$ 441,493.65	\$ 58,506.35	\$ 70,021.00	\$ (11,514.65)	\$ 662,240.48	\$ -	\$ (11,514.65)
Orange	\$ 806,911.73	\$ 1,112,193.46	\$ 484,147.04	\$ 322,764.69	\$ 177,235.31	\$ 182,008.00	\$ (4,772.69)	\$ 484,147.04	\$ -	\$ (4,772.69)
Pamlico	\$ 173,032.30	\$ 111,844.82	\$ 67,106.89	\$ 105,926.41	\$ 384,074.59	\$ 359,023.00	\$ 35,051.59	\$ 54,908.64	\$ (12,198.25)	\$ 22,853.34
Pasquotank	\$ 453,516.38	\$ 371,303.93	\$ 222,782.36	\$ 230,734.02	\$ 269,265.98	\$ 238,781.00	\$ 30,484.98	\$ 183,557.71	\$ (39,224.65)	\$ (8,739.67)

Medicaid Hold Harmless

August 2008 Distribution

County	Medicaid Costs Assumed by the State	Total ADM Funding	Correct Reduction In ADM Funding	Net Change In County Funding	Total Actual Hold Harmless Payment Amount	Total Hold Harmless 90% Distribution	Hold Harmless 10% August Distribution	Actual Reduction In ADM Funding	DPI Under-reduction	Hold Harmless Adjusted for DPI Under-reduction
Pender	\$ 482,762.26	\$ 471,887.29	\$ 283,132.37	\$ 199,629.89	\$ 300,370.11	\$ 284,407.00	\$ 15,963.11	\$ 236,909.50	\$ (46,222.87)	\$ (30,259.76)
Perquimans	\$ 134,439.95	\$ 107,073.06	\$ 64,243.84	\$ 70,196.11	\$ 429,803.89	\$ 389,601.00	\$ 40,202.89	\$ 53,800.89	\$ (10,442.95)	\$ 29,759.94
Person	\$ 477,693.14	\$ 376,084.05	\$ 225,650.43	\$ 252,042.71	\$ 247,957.29	\$ 243,283.00	\$ 4,674.29	\$ 186,252.25	\$ (39,398.18)	\$ (34,723.89)
Pitt	\$ 2,099,554.90	\$ 1,372,088.00	\$ 823,252.80	\$ 1,276,302.10	\$ -	\$ -	\$ -	\$ 685,160.37	\$ (138,092.43)	\$ (138,092.43)
Polk	\$ 184,211.81	\$ 148,241.84	\$ 88,945.10	\$ 95,266.71	\$ 404,733.29	\$ 373,447.00	\$ 31,286.29	\$ 74,159.59	\$ (14,785.51)	\$ 16,500.78
Randolph	\$ 1,384,037.10	\$ 1,412,913.27	\$ 830,422.26	\$ 553,614.84	\$ -	\$ -	\$ -	\$ 702,555.10	\$ (127,867.16)	\$ (127,867.16)
Richmond	\$ 746,758.27	\$ 484,081.37	\$ 290,448.82	\$ 456,309.45	\$ 43,690.55	\$ 62,047.00	\$ (18,356.45)	\$ 237,657.99	\$ (52,790.83)	\$ (71,147.28)
Robeson	\$ 3,007,359.29	\$ 1,447,415.23	\$ 868,449.14	\$ 2,138,910.15	\$ -	\$ -	\$ -	\$ 745,578.68	\$ (152,870.46)	\$ (152,870.46)
Rockingham	\$ 1,112,253.74	\$ 872,981.23	\$ 523,788.74	\$ 588,465.00	\$ -	\$ -	\$ -	\$ 432,652.51	\$ (91,136.23)	\$ (91,136.23)
Rowan	\$ 1,343,981.02	\$ 1,256,381.41	\$ 753,828.85	\$ 590,152.17	\$ -	\$ -	\$ -	\$ 622,557.34	\$ (131,271.51)	\$ (131,271.51)
Rutherford	\$ 854,039.09	\$ 633,307.98	\$ 379,984.79	\$ 474,054.30	\$ 25,945.70	\$ 45,021.00	\$ (19,075.30)	\$ 314,512.12	\$ (65,472.67)	\$ (84,547.97)
Sampson	\$ 902,914.62	\$ 686,738.55	\$ 412,043.13	\$ 490,871.49	\$ 9,128.51	\$ 43,772.00	\$ (34,643.49)	\$ 342,774.80	\$ (69,268.33)	\$ (103,911.82)
Scotland	\$ 683,439.79	\$ 416,046.39	\$ 249,627.83	\$ 443,811.96	\$ 56,188.04	\$ 67,746.00	\$ (11,557.96)	\$ 205,652.90	\$ (43,974.93)	\$ (55,532.89)
Stanly	\$ 595,533.71	\$ 591,982.34	\$ 356,177.40	\$ 240,356.31	\$ 259,643.69	\$ 240,390.00	\$ 19,253.69	\$ 292,267.23	\$ (62,910.17)	\$ (43,656.48)
Stokes	\$ 481,626.97	\$ 439,829.34	\$ 263,897.60	\$ 197,729.37	\$ 302,270.63	\$ 268,318.00	\$ 33,952.63	\$ 217,748.38	\$ (46,149.22)	\$ (12,196.59)
Surry	\$ 929,515.35	\$ 725,616.02	\$ 435,369.51	\$ 494,145.74	\$ 5,854.26	\$ -	\$ 5,854.26	\$ 360,918.00	\$ (74,451.61)	\$ (68,597.35)
Swain	\$ 170,270.12	\$ 119,919.68	\$ 71,951.81	\$ 98,315.31	\$ 401,681.69	\$ 370,373.00	\$ 31,308.69	\$ 59,728.86	\$ (12,222.95)	\$ 19,085.74
Transylvania	\$ 291,658.25	\$ 238,875.49	\$ 143,325.29	\$ 148,332.96	\$ 351,667.04	\$ 331,124.00	\$ 20,543.04	\$ 118,140.38	\$ (25,184.91)	\$ (4,641.87)

Medicaid Hold Harmless

August 2008 Distribution

County	Medicaid Costs Assumed by the State	Total ADM Funding	Correct Reduction In ADM Funding	Net Change In County Funding	Total Actual Hold Harmless Payment Amount	Total Hold Harmless 90% Distribution	Hold Harmless 10% August Distribution	Actual Reduction In ADM Funding	DPI Under-reduction	Hold Harmless Adjusted for DPI Under-reduction
Tyrrell	\$ 64,333.46	\$ 35,374.77	\$ 21,224.86	\$ 43,108.60	\$ 456,891.40	\$ 412,603.00	\$ 44,288.40	\$ 17,065.38	\$ (4,159.48)	\$ 40,128.92
Union	\$ 1,000,215.72	\$ 2,196,878.17	\$ 600,129.43	\$ 400,086.29	\$ 99,913.71	\$ 104,842.00	\$ (4,928.29)	\$ 600,129.43	\$ -	\$ (4,928.29)
Vance	\$ 772,682.65	\$ 489,658.80	\$ 293,795.28	\$ 478,887.37	\$ 21,112.63	\$ 34,761.00	\$ (13,648.37)	\$ 240,532.15	\$ (53,263.13)	\$ (66,911.50)
Wake	\$ 4,466,705.26	\$ 8,161,853.15	\$ 2,680,023.16	\$ 1,786,682.10	\$ -	\$ -	\$ -	\$ 2,680,023.16	\$ -	\$ -
Warren	\$ 329,441.65	\$ 173,261.04	\$ 103,956.62	\$ 225,485.03	\$ 274,514.97	\$ 246,436.00	\$ 28,078.97	\$ 84,817.97	\$ (19,138.65)	\$ 8,940.32
Washington	\$ 283,313.33	\$ 122,649.23	\$ 73,589.54	\$ 209,723.79	\$ 290,276.21	\$ 266,322.00	\$ 23,954.21	\$ 60,627.03	\$ (12,962.51)	\$ 10,991.70
Watauga	\$ 251,163.97	\$ 280,647.52	\$ 150,698.38	\$ 100,465.59	\$ 399,534.41	\$ 361,585.00	\$ 37,949.41	\$ 138,978.13	\$ (11,720.25)	\$ 26,229.16
Wayne	\$ 1,395,887.68	\$ 1,166,220.49	\$ 699,732.29	\$ 696,155.39	\$ -	\$ -	\$ -	\$ 578,007.71	\$ (121,724.58)	\$ (121,724.58)
Wilkes	\$ 917,708.10	\$ 618,265.60	\$ 370,959.36	\$ 546,748.74	\$ -	\$ -	\$ -	\$ 306,847.66	\$ (64,111.70)	\$ (64,111.70)
Wilson	\$ 1,081,795.97	\$ 798,464.76	\$ 479,078.86	\$ 602,717.11	\$ -	\$ -	\$ -	\$ 396,725.37	\$ (82,353.49)	\$ (82,353.49)
Yadkin	\$ 398,448.32	\$ 370,387.74	\$ 222,232.64	\$ 176,215.68	\$ 323,784.32	\$ 293,833.00	\$ 29,951.32	\$ 182,539.79	\$ (39,692.85)	\$ (9,741.53)
Yancey	\$ 251,196.66	\$ 153,001.73	\$ 91,801.04	\$ 159,395.52	\$ 340,604.48	\$ 317,550.00	\$ 23,054.48	\$ 75,177.52	\$ (16,623.52)	\$ 6,430.96
Totals	\$ 90,914,769.64	\$ 86,709,100.63	\$ 45,926,162.44	\$ 44,988,607.20	\$ 18,222,646.25	\$ 17,132,007.00	\$ 1,090,639.25	\$ 40,475,623.57	\$ (5,450,538.88)	\$ (4,359,899.63)

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: TAX: \$15,000.: INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	TAX	10-3100-1700 TAX PENALTIES & INTEREST	10-4140-1921 MISCELLANEOUS LEGAL FEES
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>DECREASE</u>	
10-3100-1700 TAX PENALTIES & INTEREST	15,000.00	10-4140-1921 MISCELLANEOUS LEGAL FEES	15,000.00
Total	15,000.00	Total	15,000.00

Reason and Justification for Request:

BUDGET AMENDMENT TO BUDGET ADDITIONAL TAX PENALTIES AND INTEREST RECEIVED FROM FORECLOSURE OF REAL PROPERTY. ATTORNEY FEES ARE INCLUDED IN PENALTIES & INTEREST COLLECTED ON FORECLOSED PROPERTY AND ARE PAID OUT TO THE ATTORNEY THAT HANDLED THE FORECLOSURE FOR THE COUNTY TAX DEPARTMENT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Donnell J. Smith</i>	3/30/09	<i>Marta H. Maitz</i>	3/30/09
Budget Officer Approval	Date		
<i>Michael W. Jarm</i>	4/01/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 16

BUDGET ORDINANCE AMENDMENT: EMERGENCY TELEPHONE FUND
 TELEPHONE EXPENSE: \$62,158.. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
EMERGENCY TELEPHONE FUND	TELEPHONE EXPENSE	24-3991-9915 Fund Balance Appropriated 24-4320-5100 Capital Outlay
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>
REVENUES		EXPENDITURES
Account # and Title	Amount	Account # and Title
<u>INCREASE</u> 24-3991-9915 FUND BALANCE APPROPRIATED	62,158.00	<u>INCREASE</u> 24-4320-5100 CAPITAL OUTLAY - EQUIPMENT
		62,158.00
Total	62,158.00	Total
		62,158.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE ADDITIONAL FUNDS FROM THE E911 FUND BALANCE TO COVER THE COST OF PURCHASING SQL SERVER SOFTWARE LICENSE & HARDWARE AND NEVERFAIL SOFTWARE, MAINTENANCE & REMOTE INSTALLATION IN THE AMOUNT OF \$45,000. THAT WAS APPROVED BY THE COMMISSIONERS ON 1/05/09 - ITEM #27. THIS WILL ALSO COVER THE COST OF THE GEOLYNX G7 UPGRADE IN THE AMOUNT OF \$8,825.00 AND THE COST OF THE DOMAIN CONTROLLER IN THE AMOUNT OF \$10,000.00 THAT WAS APPROVED BY THE COMMISSIONERS ON 3/16/09 - ITEMS #14 & #15.

Department Head Approval <i>[Signature]</i>	Date 3-23-09	Finance Officer Approval <i>Marta H. Marti</i>	Date 3/23/09
------------------------------------------------	-----------------	---------------------------------------------------	-----------------

Budget Officer Approval <i>[Signature]</i>	Date 3/1/09
-----------------------------------------------	----------------

Board Approval (When Applicable)	Date	Date of Minutes
----------------------------------	------	-----------------

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 4/6/09 **ITEM NO.:** 17

Resolution Authorizing and Approving the Execution of a Contract Between the
Town of Pink Hill and Lenoir County for the Collection of
Pink Hill Municipal Property Taxes by Lenoir County

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Pink Hill Town Council has requested the County of Lenoir to begin billing and collecting the Town of Pink Hill's municipal property taxes beginning with fiscal year 2009-2010.

HISTORY/BACKGROUND:

The Lenoir County Tax Department has been collecting municipal taxes for the City of Kinston and the Town of La Grange for several years. In 2008 the Town of Pink Hill inquired about the Tax Department collecting their municipal taxes, and we offered to collect the taxes based on the same agreement by which we collect the Kinston and La Grange taxes. The agreement calls for a 1.5% collection fee, which is a typical fee throughout North Carolina that is charged by County Tax Offices to collect the Municipal taxes for cities or towns. The Pink Hill Town Council formerly approved the agreement at their March 10th, 2009 meeting, and they are now requesting approval from the Lenoir County Commissioners.

EVALUATION:

The Tax Department's software (Bormuth System) is already set up for including municipal taxes along with the Lenoir County taxes, so there will be no programming costs involved in collecting the Town of Pink Hill's taxes. The Tax Department is currently sending tax bills to all of the Pink Hill property owners for Lenoir County taxes, so there will not be an increase in the number of bills printed or mailed. The collection fee of 1.5% will generate approximately \$2,300 per year for Lenoir County. The attached contract has been approved by the Pink Hill Town Council, reviewed by the County Manager and County Attorney, and contains the details of this mutually beneficial agreement.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Chairman of the Board, is authorized to execute the attached contract with the Town of Pink Hill for the Lenoir County Tax Department to collect the Town of Pink Hill's municipal property taxes beginning with the fiscal year 2009-2010.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

3. The County will provide to the Municipality a scroll after each applicable running of bills that shows the detail of bills prepared.

4. The County Tax Collector shall have complete responsibility for the collection of ad valorem property taxes for the Municipality, both current and delinquent. The County Tax Collector will exercise the general duties on behalf of the Municipality as set forth in North Carolina General Statutes § 105-350, General Duties of Tax Collector, and further have the right to use all remedies as set forth in Article 26 of Chapter 105 of the General Statutes of North Carolina.

5. When real property is sold at foreclosure sales for the collection of ad valorem taxes, County agrees to use reasonable efforts to assure that the opening bid is sufficient to pay both the Municipal and County ad valorem property taxes, including taxes, penalties, interest and such cost as accrued prior to the institution of the foreclosure action. In the event the property is sold for an amount not sufficient to satisfy both the Municipal and County taxes, including penalties, interest, and cost, the money shall be distributed as follows:

The county shall first be reimbursed for actual expenses and disbursements made by it in connection with foreclosure action, including cost of advertising, legal fees, and other necessary legal expenses, and any balance remaining after the payment of these expenses shall be distributed to the County and Municipality in proportion to their respective interest.

In the event that the County shall become the purchaser at foreclosure sale, the property shall be held and disposed of pursuant to North Carolina General Statutes § 105-376(b)

6. The Municipality agrees that the County Tax Collector shall be authorized to use all lawful means to collect the ad valorem property taxes on behalf of the Municipality. The Municipality agrees to extend full cooperation from its officials, agents, and employees in the collection of these taxes and further agrees to take no action on behalf of any municipal tax payer that is influenced by personal or political friendships or obligations.

7. The County agrees that in collecting ad valorem taxes for the Municipality that, pursuant to North Carolina General Statutes § 105-354, these taxes shall be treated in the same manner as taxes of the County. The tax collector agrees as to these taxes to follow all procedures as set forth in Article 26, Collection and Foreclosure of Taxes, for the delivery of receipts, releases, and prepayment. The County Tax Administrator will provide the County Finance Director by 10:00 a.m. each day a report showing the prior day's collections for the Municipality. The County Finance Director will transfer the appropriate funds to the Municipality's account at the North Carolina Cash Management Trust on or about the 25th day of each month. The County Finance Director will fax a copy of the print out showing the amount transferred to the Municipality's finance office each time a transfer is made. At the end of each month, the County Tax Office will

reconcile all activity for the month and calculate any necessary adjustment due to errors, releases, refunds, returned checks, etc. If an adjustment is necessary, the County Finance Director will withhold a set amount from the collection due to the Municipality. A copy of the adjustment calculation or adjustment justification will be provided to the Municipality.

8. In the event a taxpayer asserts the tax payer's remedies pursuant to North Carolina General Statutes § 105-381, including a demand for release or a request for a refund, the County will notify the Municipality of each request, and the County Board's action on each request.

9. The parties agree that the collection shall be subject to audit by a certified public accountant to be selected by the County.

10. The County agrees to print and mail delinquent notices each year on or before July 1st.

11. The parties agree that there shall be at least one advertisement of tax liens on real property for failure to pay taxes pursuant to North Carolina General Statutes § 105-369. The time of advertisement shall be selected by the County.

12. The parties agree that all fiscal month closings shall be on the last day of each month, with the exception of when the last day falls on a weekend. When the last day falls on a weekend, the fiscal month shall close on the preceding Friday. If the last day falls on a holiday, the fiscal month shall close on the preceding day prior to the holiday except that June 30th shall be the closing for both the fiscal year and the fiscal month, and December 31st shall be the close of the fiscal month and calendar year.

13. The parties agree that there shall be one tax bill which shall indicate a separate total for County and separate total for Municipality and in addition shall state a grand total of the County and Municipal ad valorem taxes.

14. In the event a taxpayer makes a partial payment, the County Tax Collector shall pro-rate the payment equally between the County ad valorem taxes due and the Municipal ad valorem taxes due.

15. The Municipality agrees to encourage Municipal taxpayers to make payment of both Municipal and County ad valorem taxes to the County Tax Collector.

16. This agreement shall be effective upon its adoption by a majority vote of the members of the governing board of the County and the Municipality and its execution by the proper officials of each unit of government, and minutes of each unit of government shall be recorded in the office of the Register of Deeds of Lenoir County.

17. The Municipality agrees to take such action as may be required by North Carolina General Statutes to give the County Tax Collector, his assistants and clerks the

authority to administer the collection of Municipal ad valorem taxes and to carry out the provisions of the agreement.

IN WITNESS WHEREOF, the parties have caused this instrument to be signed in their respective names by their proper officials all by authority of a resolution of the governing bodies of each of the taxing units duly adopted.

LENOIR COUNTY

BY: _____
George Graham, Chairman

BY: _____
Martha Martin, Finance Director

ATTEST:

LaShanda Aytch, Clerk

TOWN OF PINK HILL

BY: Treva Brigman
Treva Brigman, Mayor

BY: Kim Mitchell
Kim Mitchell, Finance Director

ATTEST:

Denise M. Alcock
Denise M. Alcock, Assistant Clerk

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 18

Resolution Authorizing the Adoption of the Surplus Computer Purchase Program Policy

ACTION REQUESTED:

Approval of a Resolution Authorizing the adoption of the Surplus Computer Purchase Program Policy.

HISTORY/BACKGROUND:

To continue Lenoir County's effort to assist employees and their families in becoming more familiar in proficient use of computers, the County will make surplus computer equipment available to County employees for home use. This policy applies to all Lenoir County employees.

EVALUATION:

The County has had little luck in disposing of computer equipment in the past and employees have often inquired into their ability to acquire these machines. According to the School of Government and the statutes for property disposal (160A-266 - 160A-270)

If the board approves it, then we can set up a method for selling this surplus equipment to the employees. The details of the policy can be viewed in the attached Draft Policy submitted for approval.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED By the Lenoir County Board of Commissioners that the County adopt the Surplus Computer Purchase Program Policy.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman _____
Date

ATTEST

Date

Surplus Computer Purchase Program

To continue Lenoir County's effort to assist employees and their families in becoming more familiar in proficient use of computers, the County will make surplus computer equipment available to County employees for home use. The cost of each computer will be determined by the MIS Director.

This policy applies to all Lenoir County employees.

- 1.) The MIS Department will conduct periodic surveys to determine those employees who are interested in purchasing a County computer. From the responses to the surveys, the MIS staff will compile a list of employees who are interested in purchasing a computer. MIS Staff will draw names from the list and notify the employee as computers become available for sale.
- 2.) As their name is drawn from the list, employees who signed up for the program will be offered for purchase the computers as they come off line. The MIS Department will match the employee's name with the next available computer. Employees can also sign up for a second list if they desire to purchase a laptop if any become available. There will be no "choosing" of computers by any employee.
- 3.) MIS staff will notify the employee as to the specifications of the computer he/she will be getting. If the employee decides he does not want the equipment as specified, the computer will go to the next person on the list. The employee refusing the computer will not be eligible for another surplus computer until all those employees who signed up for the program have been offered an opportunity to purchase a computer.
- 4.) If the employee accepts the computer he has been offered, he will go to the MIS Department to pick up the equipment. MIS will give the employee an Information Card that has been completed with the appropriate asset number and the amount of the sale. The employee must then take the completed card to the Lenoir County Finance Dept and pay cash/check for the computer and receive a receipt. The employee will take the receipt back to MIS, show the receipt and pick up his computer.
- 5.) At the end of the fiscal year, the County will sell any computers that were not sold to County employees at public auction or donated to non-profit agencies that applied for funding in the current budget year after approval by the Board of County Commissioners. The MIS department will hold all the equipment until it is disposed of.
- 6.) The County will permit no "returns" or "exchanges" with this computer purchase program. All equipment will be sold "as is, where is" with no warranty or technical assistance provided. An employee may purchase only a single computer per year.
- 7.) An employee may not purchase a second computer under this program until all employees signing up for the program have been offered an opportunity to purchase a computer. Employees buying computers under this program may not buy computers for the purpose of resale.
- 8.) The surplus computers will retain Windows operating system and any other loaded software that the County can legally leave on the computer. The MIS department will reformat the hard drive to erase all programs and documents and reload Windows and other applicable software.

MIS will provide an opportunity for all employees to sign up for the program either via E-Mail, telephone, walk-in or other methods designed to reach all employees after the list of names is exhausted.

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 19

Resolution Approving the Lenoir County Transit Safety Policy

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve the Lenoir County Transit Safety Policy required by North Carolina Department of Transportation.

HISTORY/BACKGROUND:

North Carolina Department of Transportation requires all transportation systems to have a Safety Policy in place for each county's transportation system. On March 10, 2008, Lenoir County brought Operations in-house which has required Lenoir County Transit to revise our Safety Policy to include our Operations in it.

EVALUATION:

The North Carolina Department of Transportation (NCDOT) has required all Transportation Systems in North Carolina to write a Safety Policy to provide the required safety for each system and the system's operations. Lenoir County Transit is putting into place all requirements possible to assure NCDOT that LCT is following all policies by NCDOT for the utmost safety of our employees, passengers and vehicles.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 20

Resolution Approving the Lenoir County Transit Vehicle Maintenance Policy

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve the Lenoir County Transit Vehicle Maintenance Policy required by North Carolina Department of Transportation.

HISTORY/BACKGROUND:

On March 10, 2008, Lenoir County brought Operations in-house operating twelve (12) vehicles. On these twelve (12) vehicles, the Maintenance and Repairs have been provided by a local vendor.

EVALUATION:

The North Carolina Department of Transportation (NCDOT) has required all Transportation Systems in North Carolina to write a Vehicle Maintenance Policy to provide the required maintenance on each vehicle for not only safety purposes, but for vehicles to last longer and assure the proper maintenance on them. NCDOT has found many systems not providing the proper care for these vehicles through Maintenance Reviews and that is the purpose for this policy. Lenoir County Transit is putting into place all requirements possible to assure NCDOT that LCT vehicles are following all policies required by NCDOT.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners approve the Vehicle Maintenance Policy as required by North Carolina Department of Transportation.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 21

Resolution Approving Easement to Progress Energy

SUBJECT AREA: Legal

ACTION REQUESTED:

The Board is requested to execute an easement to Progress Energy to serve the new elementary school being constructed on a 32-acre site on Highland Avenue and NC 11 Kinston, NC.

HISTORY / BACKGROUND:

In May 2006, the citizens of Lenoir County passed a \$69.7 million Bond Referendum approving the construction of three (3) new elementary schools and additions/remodeling at four (4) existing elementary schools. The new elementary schools were to be constructed in Pink Hill, northeastern Lenoir County replacing Contentnea, and in the City of Kinston.

EVALUATION:

The new elementary school in the City of Kinston is located at Highland Avenue and NC Hwy. 11. The easement specified in the attached document is required to allow Progress Energy to provide electricity to the new school.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board approves the granting of an easement to Progress Energy which is attached and made a part of this resolution by reference.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

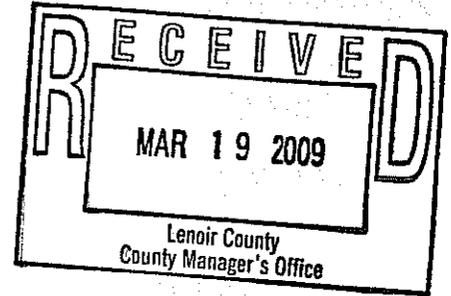
ATTEST 04/06/09
Date



March 18, 2009

RE: Easement Request – New School, Lot #2, Highland Avenue, Kinston

Lenoir County Commissioners
Attn: Mr. George W. Graham, Jr., Chairman
PO Box 3289
Kinston, NC 28502



Dear Mr. Graham,

Please find enclosed the easement document(s) pertaining to your property which will authorize Progress Energy to install facilities and provide service for the above-referenced project.

State Statutes govern certain standards that must be met in order to record legal documents at the various Register of Deeds offices. Please use the guidelines below when signing and notarizing the easement document(s). This will expedite the handling process and ensure it meets the standard recording requirements for each county in North Carolina.

- Easement must be signed by all parties as listed on the easement document(s).
- Easement must be signed and sealed before a notary.
- Names(s) should be signed on the signature line(s) and listed in the notary section exactly as they appear in the beginning of the easement document(s).
- Names(s) should be legible and signed in blue or black ink.
- Notary stamp must be legible and stamped over the "watermark" area on the easement.
- Signatures, notary stamps, etc. which extend into the top margin or the 1/2" margins on each side of the document will be rejected by the Registry of Deeds offices. Please ensure margins are kept clear of all writing or stamps.

Please do not alter the easement document. Any changes, additions, or deletions to the language will render the easement null and void.

I have enclosed two copies of the document in case of an error during signing or notarizing. Please return **one** executed original document to me in the enclosed self-addressed stamped envelope. Progress Energy will begin work once all necessary easements are received. Thank you in advance for your cooperation. If you have any question about the proposed work, please contact the Project Planner, Ed McLawhom, at 252-521-4189(mobile). If you have easement questions or need of a notary, please contact me at 919-219-5921 (mobile).

Sincerely,

Nan Holcomb
Right of Way Land Agent
Progress Energy

Enclosure (1)

NH:mf

Progress Energy Carolinas, Inc.
350 Arrington Bridge Rd.
Goldsboro, NC 27530

EASEMENT

NORTH CAROLINA

LENOIR COUNTY

THIS EASEMENT made this _____ day of _____, 2009, from LENOIR COUNTY, body politic and corporate, hereinafter referred to as GRANTOR (whether one or more), to CAROLINA POWER & LIGHT COMPANY, a North Carolina public service corporation, d/b/a PROGRESS ENERGY CAROLINAS, INC., hereinafter referred to as PEC;

WITNESSETH:

THAT GRANTOR, for and in consideration of the sum of ONE DOLLAR (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto PEC, its successors and assigns, the right, privilege, and easement to go in and upon the land of GRANTOR situated in Kinston Township of said County and State, described as follows: containing 33.29 acres, more or less, and being the land described in a deed from Lenoir County Board of Education to County of Lenoir, dated October 22, 2007, recorded in Deed Book 1543, page 175; also shown as Lot 2 on a plat, dated March 30, 2007, entitled "Survey for Lenoir County Board of Education", recorded in Plat Cabinet 11, page 72, all Lenoir County Registry, LESS AND EXCEPT any prior out-conveyances, and to construct, maintain, and operate electric and/or communication facilities thereon consisting of poles, cables, wires, guys, anchors, underground conduits, enclosures, and other pertinent facilities within an easement area thirty (30) feet wide for the overhead portion of said facilities and ten (10) feet wide for the underground portion of said facilities together with an area ten (10) feet wide on all sides of the foundation of any PEC enclosure, with the right to do all things necessary, including, but not being limited to, the right: (a) to enter said easement area at all times over the adjacent land to inspect, repair, maintain, and alter said facilities; (b) to keep said easement area cleared of trees, shrubs, undergrowth, buildings, structures, and obstructions; (c) to trim or cut any tree adjacent to said easement area that may, in the opinion of PEC, endanger the overhead facilities or hinder the maintenance, operation, and use of the same; and (d) to install, at angle points of the overhead facilities, guy wires and anchors outside of said easement area. The center line of the facilities shall be the center line of said easement area.

Notwithstanding anything to the contrary above, it is understood and agreed that: (1) the EASEMENT herein granted is for facilities to be installed at any point where needed on the above-described land, portions of which facilities may be installed immediately, and other portions installed in the future as the need develops; (2) said facilities shall be installed at locations mutually agreeable to the parties hereto; and (3) PEC agrees, except during the initial construction of the herein above referenced facilities, portions of which facilities may be installed immediately, and other portions installed in the future, to promptly repair, at PEC's expense, any damages solely and directly resulting from PEC's maintenance or operational work, and to restore to the fullest extent practical the surface of GRANTOR'S property to substantially the same condition said property was in immediately preceding any work, ordinary wear and tear, and casualty excepted; provided, however, that in exercising said rights PEC agrees: (i) to install all anchors and guy wires permitted hereunder as close as practicable, in PEC's reasonable judgment, to the aforesaid easement area; (ii) that except in emergencies (as determined by PEC in its sole discretion), or to comply with any regulatory requirements, to use existing roads and paths to access said easement area, unless PEC determines, in its reasonable judgment, that such access is impracticable; and (iii) to conduct all work permitted hereunder in a professional and workmanlike manner.

TO HAVE AND TO HOLD said rights, privilege, and easement unto PEC, its successors and assigns, forever. IN WITNESS WHEREOF, GRANTOR has caused this EASEMENT to be signed by its duly authorized officials and its official seal to be hereunto affixed, pursuant to a resolution of its governing body, as of the date first above written.

LENOIR COUNTY

By: _____
George W. Graham, Jr., Chairman,
Board of Commissioners

ATTEST:

Lashanda Ayich, Clerk, Board of County Commissioners

(Affix Official Seal)

NORTH CAROLINA, _____ COUNTY

I, _____, a Notary Public of _____
County, North Carolina, certify that Lashanda Ayich personally appeared before me this day and acknowledged that she is Clerk of the Board of County Commissioners of LENOIR COUNTY, and that by authority duly given and as the act of said COUNTY, the foregoing EASEMENT was signed in its name by its Chairman, sealed with its official seal, and attested by herself as its Clerk.

Witness my hand and notarial seal, this _____ day of _____, 2009.

Notary Public

My commission expires: _____

The foregoing certificate of _____ is certified to be correct.
This EASEMENT and this certificate are duly registered at the date and time and in the book and page shown on the first page hereof.

Register of Deeds for _____ County

By: _____ Deputy/Assistant

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 22

Resolution Authorizing the Approval of an Easement Request for Moss Hill School for the
New Underground Primary Extension

SUBJECT AREA: Legal

ACTION REQUESTED:

The Board is requested to execute an easement to Progress Energy to serve Moss Hill Elementary School.

HISTORY / BACKGROUND:

In May 2006, the citizens of Lenoir County passed a \$69.7 million Bond Referendum approving the construction of three (3) new elementary schools and additions/remodeling at four (4) existing elementary schools. The new elementary schools were to be constructed in Pink Hill, northeastern Lenoir County replacing Contentnea, and in the City of Kinston.

EVALUATION:

The easement specified in the attached document is required to allow Progress Energy to provide a new underground primary extension to service the ball field.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board approves the granting of an easement to Progress Energy which is attached and made a part of this resolution by reference.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

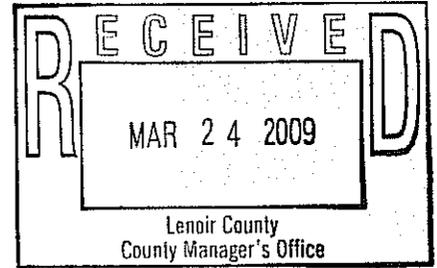


Progress Energy

March 23, 2009

RE: Easement Request – Moss Hill School, New Underground Primary Extension, to serve Ball Field

Lenoir County Commissioners
Attn: Mr. George W. Graham, Jr., Chairman
PO Box 3289
Kinston, NC 28502



Dear Mr. Graham,

Please find enclosed the easement document(s) pertaining to your property which will authorize Progress Energy to install facilities and provide service for the above-referenced project.

State Statutes govern certain standards that must be met in order to record legal documents at the various Register of Deeds offices. Please use the guidelines below when signing and notarizing the easement document(s). This will expedite the handling process and ensure it meets the standard recording requirements for each county in North Carolina.

- Easement must be signed by all parties as listed on the easement document(s).
- Easement must be signed and sealed before a notary.
- Names(s) should be signed on the signature line(s) and listed in the notary section exactly as they appear in the beginning of the easement document(s).
- Names(s) should be legible and signed in blue or black ink.
- Notary stamp must be legible and stamped over the "watermark" area on the easement.
- Signatures, notary stamps, etc. which extend into the top margin or the 1/2" margins on each side of the document will be rejected by the Registry of Deeds offices. Please ensure margins are kept clear of all writing or stamps.

Please do not alter the easement document. Any changes, additions, or deletions to the language will render the easement null and void.

I have enclosed two copies of the document in case of an error during signing or notarizing. Please return **one** executed original document to me in the enclosed self-addressed stamped envelope. Progress Energy will begin work once all necessary easements are received. Thank you in advance for your cooperation. If you have any question about the proposed work, please contact the Project Planner, Ed McLawhorn, at 252-521-4189(mobile). If you have easement questions or need of a notary, please contact me at 919-219-5921 (mobile).

Sincerely,

Nan Holcomb
Right of Way Land Agent
Progress Energy

Enclosure (1)

NH:mtf

Progress Energy Carolinas, Inc.
350 Arrington Bridge Rd.
Goldsboro, NC 27530

EASEMENT

NORTH CAROLINA

LENOIR COUNTY

THIS EASEMENT made this _____ day of _____, 2009, from LENOIR COUNTY, body politic and corporate, hereinafter referred to as GRANTOR (whether one or more), to CAROLINA POWER & LIGHT COMPANY, a North Carolina public service corporation, d/b/a PROGRESS ENERGY CAROLINAS, INC., hereinafter referred to as PEC;

WITNESSETH:

THAT GRANTOR, for and in consideration of the sum of ONE DOLLAR (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto PEC, its successors and assigns, the right, privilege, and easement to go in and upon the land of GRANTOR situated in Kinston Township of said County and State, described as follows: containing 16.78 acres, more or less, and being the land described in deeds to County of Lenoir from (1) James E. Rouse and wife, Susan S. Rouse, dated September 10, 2004, recorded in Deed Book 1395, page 616, (2) Lenoir County Board of Education, dated May 1, 2008, recorded in Deed Book 1554, page 413, all Lenoir County Registry, LESS AND EXCEPT any prior out-conveyances, and to construct, maintain, and operate electric and/or communication facilities thereon consisting of poles, cables, wires, guys, anchors, underground conduits, enclosures, and other pertinent facilities within an easement area thirty (30) feet wide for the overhead portion of said facilities and ten (10) feet wide for the underground portion of said facilities together with an area ten (10) feet wide on all sides of the foundation of any PEC enclosure, with the right to do all things necessary, including, but not being limited to, the right: (a) to enter said easement area at all times over the adjacent land to inspect, repair, maintain, and alter said facilities; (b) to keep said easement area cleared of trees, shrubs, undergrowth, buildings, structures, and obstructions; (c) to trim or cut any tree adjacent to said easement area that may, in the opinion of PEC, endanger the overhead facilities or hinder the maintenance, operation, and use of the same; and (d) to install, at angle points of the overhead facilities, guy wires and anchors outside of said easement area. The center line of the facilities shall be the center line of said easement area.

Notwithstanding anything to the contrary above, it is understood and agreed that: (1) the EASEMENT herein granted is for facilities to be installed at any point where needed on the above-described land, portions of which facilities may be installed immediately, and other portions installed in the future as the need develops; (2) said facilities shall be installed at locations mutually agreeable to the parties hereto; and (3) PEC agrees, except during the initial construction of the herein above referenced facilities, portions of which facilities may be installed immediately, and other portions installed in the future, to promptly repair, at PEC's expense, any damages solely and directly resulting from PEC's maintenance or operational work, and to restore to the fullest extent practical the surface of GRANTOR'S property to substantially the same condition said property was in immediately preceding any work, ordinary wear and tear, and casualty excepted; provided, however, that in exercising said rights PEC agrees: (i) to install all anchors and guy wires permitted hereunder as close as practicable, in PEC's reasonable judgment, to the aforesaid easement area; (ii) that except in emergencies (as determined by PEC in its sole discretion), or to comply with any regulatory requirements, to use existing roads and paths to access said easement area, unless PEC determines, in its reasonable judgment, that such access is impracticable; and (iii) to conduct all work permitted hereunder in a professional and workmanlike manner.

TO HAVE AND TO HOLD said rights, privilege, and easement unto PEC, its successors and assigns, forever. IN WITNESS WHEREOF, GRANTOR has caused this EASEMENT to be signed by its duly authorized officials and its official seal to be hereunto affixed, pursuant to a resolution of its governing body, as of the date first above written.

LENOIR COUNTY

By: _____
George W. Graham, Jr., Chairman,
Board of Commissioners

ATTEST:

Lashanda Aytch, Clerk, Board of County Commissioners

(Affix Official Seal)

NORTH CAROLINA, _____ COUNTY

I, _____, a Notary Public of _____ County, North Carolina, certify that Lashanda Aytch personally appeared before me this day and acknowledged that she is Clerk of the Board of County Commissioners of LENOIR COUNTY, and that by authority duly given and as the act of said COUNTY, the foregoing EASEMENT was signed in its name by its Chairman, sealed with its official seal, and attested by herself as its Clerk.

Witness my hand and notarial seal, this _____ day of _____, 2009.

Notary Public

My commission expires: _____

The foregoing certificate of _____ is certified to be correct. This EASEMENT and this certificate are duly registered at the date and time and in the book and page shown on the first page hereof.

Register of Deeds for _____ County

By: _____ Deputy/Assistant

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 4/06/09 **ITEM NO.** 23

Resolution Declaring Property as Surplus and Authorizing the Sale of the
Surplus Property by Auction

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to declare property as surplus and authorize the sale of the surplus property by auction.

HISTORY/BACKGROUND:

The County has a small inventory of various vehicles that have outlived their useful life. These vehicles are no longer of use to any County Department and there are no plans to put them back into service.

EVALUATION:

In accordance with procedures set forth in G.S. 153A-176, The County Manager's Office is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 90 days. Proceeds resulting from the sale, less expenses, will be appropriated to the Vehicle Replacement Fund.

	<u>Vehicle</u>	<u>Serial Numbers</u>
1	1992 Ford Ambulance	1FDKE30MXNHB37014
1	1997 Ford Ambulance	1FDKE30F6VHB42518

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that property listed in this resolution be declared as surplus and authorize the County Manager to sell the property at auction on GovDeals.com.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 24

Resolution Authorizing the Award of a Contract for
Septic Tank Services for the 2006 CDBG
Scattered Site Project: \$3,100

SUBJECT AREA: Community Development

ACTION REQUESTED:

Award contract to the lowest, qualified bidder for the services of installing a new septic tank in the 2006 Community Development Block Grant Scattered Site Project:

HISTORY/BACKGROUND:

RSM Harris Associates submitted a request for proposals for installing a septic tank to area septic tank installers on a property associated with the 2006 CDBG Scattered Site project. The bids came in as follows:

<u>Contractor</u>	<u>5437 Gilbert School Rd.</u>
Tom's Septic Tank Service	\$ 3,100.00
Buddy Brock Septic Tank	\$ 3,187.00
M & C Septic Tank	\$ 3,500.00

EVALUATION:

The recommendation is to award the installation of a septic tank on the above named property to the lowest qualified bidder.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the contract for the installation of a new septic tank on a property at 5437 Gilbert School Road, Grifton, in the 2006 CDBG Scattered Site Project be awarded and executed by the Lenoir County Manager with

Tom's Septic Tank Service in the amount of \$3,100.

Funding Source 46-4956-5820

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 25

Resolution Authorizing the Award of Five Contracts for Rehabilitation Services for the 2006 CDBG Concentrated Needs Project: \$182,190

SUBJECT AREA: Community Development

ACTION REQUESTED:

Award contracts to the lowest, qualified bidders for the services of a rehabilitation contractor in the 2006 Community Development Block Grant Concentrated Needs Project:

HISTORY/BACKGROUND:

Lenoir County was awarded \$700,000 for the CDBG Concentrated Needs project on July 31, 2006. This project will allow for the rehabilitation of homes, acquisition and clearance of parcels, relocation of families and provide water and drainage improvement in the Willie White Road area of Lenoir County. Bids were taken for the rehabilitation of five structures in that area on March 24, 2009. The contracts will specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator.

EVALUATION:

On March 27, 2009, bids were received from five rehabilitation contractors for the rehabilitation of five structures. The bids that were received are on the attached Bid Recap Sheet. Due to the number of contracts available, the number of properties to be rehabilitated and the time constraints involved in completing this project, the following contractors are recommended.

Contract #06-13	NS Weeks Construction Inc.	\$46,075.00
Contract #06-14	CA Moore & Son Home Repairs	\$20,785.00
Contract #06-15	NS Weeks Construction Inc.	\$43,035.00
Contract #06-16	All American Contractors	\$28,750.00
Contract #06-17	NS Weeks Construction Inc	\$43,545.00

The recommendation for award is to the lowest qualified bidder, but not more than three structures to be assigned to one contractor.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the contracts for rehabilitation of the five structures on Willie White Road in the 2006 CDBG Concentrated Needs Project be awarded and executed by the Lenoir County Manager with

Contract #06-13	NS Weeks Construction Inc.	\$46,075.00
Contract #06-14	CA Moore & Son Home Repairs	\$20,785.00
Contract #06-15	NS Weeks Construction Inc.	\$43,035.00
Contract #06-16	All American Contractors	\$28,750.00
Contract #06-17	NS Weeks Construction Inc	\$43,545.00
Funding Source	46-4954-5850	\$182,190.00

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST Date

COUNTY OF LENOIR 2006 CDBG-CN

HOUSING REHABILITATION BID RECAP SHEET

Bid Location

Lenoir County Courthouse
 County Commissioner's Board Room
 130 S. Queen Street, Kinston, NC

BID OPENING:

March 27, 2009
 10:00 a.m.

CONTRACTOR	06-13	06-14	06-15	06-16	06-17
Holland Construction Co. Thomas J. Holland P.O. Box 182 Chinquapin, NC 28521	Lossie Dudley 4718 Mays Store Road LaGrange, NC 28551	Lossie Dudley 4718B Mays Store Road LaGrange, NC 28551	Annle Haywood 4700 Mays Store Road LaGrange, NC 28551	Preston Sutton 4746 Mays Store Road LaGrange, NC 28551	Dortha Ann Sutton 4760 Mays Store Road LaGrange, NC 28551
All American Contractors John Woods 8616 County Home Road Ayden, NC 28513					
NS Weeks Construction Inc. Neil Weeks 2006 O'Berry Center Road Goldshoro, NC 27530	\$58,977	\$23,415	\$55,720	\$38,025	\$55,575
Terry Warren Home Imp. Terry Warren 3417 Central Heights Road Goldshoro, NC 27534		\$24,125		\$28,750	
CA Moore & Son Home Repairs Christopher A Moore 4942 Tick Bite Road Griffon, NC 28530		\$20,310		\$28,995	
		\$23,675			
		\$20,785		\$29,695	
Recommendation for Award:	NS Weeks Construction Inc. \$46,075.00	CA Moore and Son Home Repairs \$20,785.00	NS Weeks Construction Inc. \$43,035.00	All American Contractors \$28,750.00	NS Weeks Construction Inc. \$43,545.00

R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS
2719 GRAVES DRIVE SUITE 2 POST OFFICE BOX 10037 GOLDSBORO, NORTH CAROLINA 27534
TELEPHONE (919) 751-0909 FAX (919) 751-0409

MEMORANDUM

TO: Michael W. Jarman
County Manager

FROM: C. David Harris
CDBG Project Manager

SUBJECT: County of Lenoir 2006 CDBG-CN Program
Award of Housing Rehabilitation Proposals

DATE: April 1, 2009

On March 27, 2009 at 10:00 A.M. in the Lenoir County Courthouse, at Lenoir County Commissioner's Board Room, proposals were received for the rehabilitation of houses in the 2006 CDBG-CN Project Area. Attached is a recap sheet identifying the contractors and the proposals received (after corrections were made for mathematical errors).

As part of the consideration for accepting the proposals, we recommend that each contractor be limited to three houses for the following reasons:

1. More smaller contractors will be given the opportunity to participate in the County's Rehabilitation Program, which is a stated objective of the County's Rehabilitation Program. A total of three small contractors will be awarded contracts.
2. The more contractors that are involved in the Program, the greater the interest will be in bidding on additional work. The more competitive the bid process is, the better the prices will be for the additional houses to be rehabilitated.
3. The more contractors that are involved with the first houses to be rehabilitated, the greater the opportunity the County has to observe the performance of the contractors, particularly the quality of work and time to complete it. This will help in monitoring future rehabilitation work performed by these same contractors.
4. With more contractors working, more houses will be completed in a shorter amount of time. Considering the fact that each contract will require 45-60 days, the maximum number of houses that can be complete by a single contractor within the next several months is three. If a contractor can demonstrate an ability to complete more work in a shorter amount of time, then he can be considered for additional houses.
5. The greater the number of contractors, the greater the beneficiaries. More contractors and employees are working; more residents in the County get their house repaired earlier.

Based on the lowest responsible proposal meeting time constraints (after limiting each contractor to three houses), we recommend acceptance of the following proposals:

R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS
2719 GRAVES DRIVE SUITE 2 POST OFFICE BOX 10037 GOLDSBORO, NORTH CAROLINA 27534
TELEPHONE (919) 751-0909 FAX (919) 751-0409

MEMORANDUM

TO: Michael W. Jarman
County Manager

FROM: C. David Harris
CDBG Project Manager

SUBJECT: County of Lenoir 2006 CDBG-CN Program
Award of Housing Rehabilitation Proposals

DATE: April 1, 2009

On March 27, 2009 at 10:00 A.M. in the Lenoir County Courthouse, at Lenoir County Commissioner's Board Room, proposals were received for the rehabilitation of houses in the 2006 CDBG-CN Project Area. Attached is a recap sheet identifying the contractors and the proposals received (after corrections were made for mathematical errors).

As part of the consideration for accepting the proposals, we recommend that each contractor be limited to three houses for the following reasons:

1. More smaller contractors will be given the opportunity to participate in the County's Rehabilitation Program, which is a stated objective of the County's Rehabilitation Program. A total of three small contractors will be awarded contracts.
2. The more contractors that are involved in the Program, the greater the interest will be in bidding on additional work. The more competitive the bid process is, the better the prices will be for the additional houses to be rehabilitated.
3. The more contractors that are involved with the first houses to be rehabilitated, the greater the opportunity the County has to observe the performance of the contractors, particularly the quality of work and time to complete it. This will help in monitoring future rehabilitation work performed by these same contractors.
4. With more contractors working, more houses will be completed in a shorter amount of time. Considering the fact that each contract will require 45-60 days, the maximum number of houses that can be complete by a single contractor within the next several months is three. If a contractor can demonstrate an ability to complete more work in a shorter amount of time, then he can be considered for additional houses.
5. The greater the number of contractors, the greater the beneficiaries. More contractors and employees are working; more residents in the County get their house repaired earlier.

Based on the lowest responsible proposal meeting time constraints (after limiting each contractor to three houses), we recommend acceptance of the following proposals:

NS Weeks Construction, Inc. be selected to perform the rehabilitation work for Lossie Dudley at 4718 Mays Store Road, LaGrange, NC per his bid of \$46,075.00; Annie Haywood at 4700 Mays Store Road, LaGrange, NC per his bid of \$43,035.00 and Dortha Ann Sutton at 4760 Mays Store Road, LaGrange, NC per his bid of \$43,545.00. CA Moore and Son Home Repairs be selected to perform the rehabilitation work for Lossie Dudley at 4718B Mays Store Road, LaGrange, NC per his bid of \$20,785.00. All American Contractors be selected to perform the rehabilitation work for Preston Sutton at 4746 Mays Store Road, LaGrange, NC per his bid of \$28,750.00.

NS Weeks Construction, Inc.-Goldsboro, NC

Contract No.

06-13	Lossie Dudley 4718 Mays Store Road LaGrange, NC 28551	\$46,075.00
-------	-------------------------------------------------------------	-------------

Contract No.

06-15	Annie Haywood 4700 Mays Store Road LaGrange, NC 28551	\$43,035.00
-------	-------------------------------------------------------------	-------------

Contract No.

06-17	Dortha Ann Sutton 4760 Mays Store Road LaGrange, NC 28551	\$43,545.00
-------	-----------------------------------------------------------------	-------------

CA Moore & Son Home Repairs-Grifton, NC

Contract No.

06-14	Lossie Dudley 4718B Mays Store Road LaGrange, NC 28551	\$20,785.00
-------	--------------------------------------------------------------	-------------

All American Contractors-Ayden, NC

Contract No.

06-16	Preston Sutton 4746 Mays Store Road LaGrange, NC 28551	\$28,750.00
-------	--------------------------------------------------------------	-------------

Acceptance of the proposals and award of contracts are contingent upon the owners and contractors satisfying all program requirements. The individuals with an ownership interest will have to execute the required documents. For contractors receiving the award of more than one bid, the execution of any additional contract and authorization to do the work will be subject to the contractor satisfactorily completing work on the first house, including doing quality work acceptable to the owner and inspector, finishing on time (based on the contract schedule) and paying for all of his materials and subcontract work. If a contractor who has conditionally been awarded a contract fails to begin or execute agreements for that contract for any reason, then we will proceed with contracting with the next lowest responsible bidder who can satisfy all of the program requirements.

All awards are being made to the low bidder except contract 06-14, Lossie Dudley at 4718B Mays Store Road to the second low bidder, CA Moore and Son Home Repairs, because the low bidder (NS Weeks Construction, Inc) reached his limit of three houses. The difference is minimal and the work can be performed by CA Moore and Son Home Repairs 2-3 months before the low bidder can complete work on his other houses. Acceptance of this bid will allow more contractors to work and more houses will be completed in shorter amount of time.

Please have the Board approve the bid awards at the April 6, 2009 meeting.

Please call me if you have any questions.

cdh/wch

Attachment

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 26

Resolution Requesting a Revision to the Lenoir County Work First Block Grant Plan for
FY 2009-2011

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to approve revisions to the Work First Block Grant Plan 2009-2011.

HISTORY/BACKGROUND:

The Lenoir County 2009-2011 Work First Electing County plan was reviewed by the North Carolina Department of Health and Human Services (DHHS), the Attorney General's office, and other state agencies. The Department of Health and Human Services and the Attorney General's Office have determined that Supplemental Security Income (SSI) benefits could not be included as countable income in determining eligibility for benefits. Lenoir County, along with four of the other seven Electing Counties in North Carolina included policy provisions in their Work First Plans for counting SSI as income in determining eligibility for benefits. The DHHS has advised us that although the practice of counting SSI as income has been allowed in the past, a County Work First Plan will not be approved with this policy in 2009-2011.

An amendment to the Local Work First Plan was submitted to and approved by the Lenoir County Work First Block Grant Planning Committee on Thursday, March 26, 2009. The Plan, as amended, must also be approved by the Lenoir County Board of Commissioners.

EVALUATION:

In order to be in compliance with the North Carolina Department of Health and Human Services directive, we request that the Lenoir County 2009-2011 Work First Program Plan be revised to eliminate SSI benefits as countable income in determining eligibility for benefits.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners agrees to a revision in the Lenoir County 2009-2011 Work First Program Plan eliminating SSI benefits as countable income in determining eligibility.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 27

Resolution Approving Contract and Purchase Order with Neuse Enterprises Inc.: \$6,000

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Social Services Director to execute a contract and a purchase order with Neuse Enterprises Inc. to provide Functional Capacity Evaluations to determine the work capacity of Work First participants who are coded as incapacitated.

HISTORY/BACKGROUND:

DSS will contract with Neuse Enterprises Inc. to assist in evaluating DSS clients who are classified as either ill or incapacitated. The State has identified this population as one that needs further assessment and Neuse Enterprises will provide functional capacity evaluations. This is done by any number of procedures, including questionnaires and observations that document the person's ability to perform work from a physical, medical, behavioral or mental perspective. The goal of these evaluations is either to determine that a client has work capacity, limited work capacity or no work capacity. For those who have no or limited work capacity this evaluation will help them start the application process of social security or SSI. For those who are deemed work ready this evaluation will facilitate the process of becoming self-sufficient.

EVALUATION:

This contract will be for less than one year and will mature 6-30-2009. This funding will be reimbursed with 100% Federal dollars.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorizes the Director of Social Services to execute a contract and purchase order with Neuse Enterprises Inc. for functional evaluations for FY 2008-09: \$6,000.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.:** 28

Resolution Approving DSS Stucco Repair: \$20,540

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the repair of the Stucco on the DSS building for a total cost of \$20,540.

HISTORY/BACKGROUND:

The DSS building located at 130 W. King Street was originally covered in stucco during the remodeling, renovations and additions in 1989. In 2006, it was determined that after 17 years of occupancy, the building was in need of repair. Teabo & Sons Stucco Inc. removed the damaged stucco around the entire building from the ground up to a height of eight feet and replaced it with a base coat, fiber mesh and finish coat. This repair has proven to be very satisfactory and has greatly enhanced the appearance of the building. The amount requested will complete the same type of repairs to the remainder of the building as well as repairing any damage to the bottom level. No additional county money is requested as unspent budgeted administrative funds will be used and DSS will be reimbursed approximately \$12,324 of the \$20,540 spent.

EVALUATION:

This repair is necessary maintenance of the DSS building.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorizes the Director of Social Services to have the DSS building stucco repaired by Teabo & Sons Stucco, Inc. at a cost of \$20,540.

AMENDMENTS:

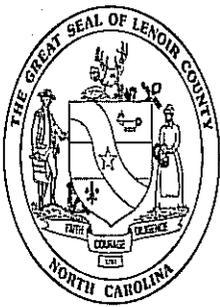
MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$105,478 Increase

Item No. 29

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

F^y 08/09
Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
<u>10-3585-3990</u> Child Care Developmental Fund		\$ 105,478	<u>105351.4974</u> Child Care Developmental Fund		\$ 105,478
Total		\$ 105,478	Total		\$ 105,478

Reason and Justification for Request:

Allocation of available Federal and State funding for sustaining and maintaining child care services for families and children.

Department Head Approval 	Date 3-23-09	Finance Officer Approval 	Date 3/23/09
Budget Officer Approval 	Date 4/1/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.** 30

Resolution Approving Acceptance and Execution of Contract for Independent Audit Services per Proposal dated March 10, 2009: Fiscal Year 2008-2009: \$40,635

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the acceptance of a proposal from Pittard Perry & Crone, Inc. of LaGrange, N. C. and also authorize the Finance Officer and the Chairman of the Board of Commissioners to execute the contract for Fiscal Year 2008-2009 in the amount of \$40,635.

HISTORY/BACKGROUND:

On March 17, 2003, the Board accepted a proposal from the certified public accounting firm of Pittard, Perry, & Crone, Inc. of LaGrange, N.C., to conduct the annual financial audit of Lenoir County for Fiscal Year 02-03 at a cost of \$33,500; Fiscal Year 03-04 at a cost of \$34,500; and Fiscal Year 04-05 at a cost of \$35,500. Pittard, Perry, and Crone's proposal represented the lowest cost to the County of all proposals submitted. The County contracted with Pittard, Perry, & Crone, Inc to conduct the Fiscal Year 05-06 audit at a cost of \$36,600, the Fiscal Year 06-07 audit at a cost of \$37,600, and again to conduct the Fiscal Year 07-08 audit at a cost of \$38,700. A new contract must be executed each year and submitted to the Local Government Commission for their approval. Beginning in 2008, the GFOA (Government Finance Officers Association) imposed more stringent standards of reporting and increased the number of reports that are required. This change in standards, that has to be adhered to, increases the volume of work of the auditors tremendously. Pittard, Perry, & Crone, Inc., has agreed to prepare the annual audit for Fiscal Year 08-09 at a cost of \$40,635.

Pittard, Perry, & Crone, Inc. has been the County's auditor for over 15 years and is well qualified to conduct the County's audit in compliance with all of the newly implemented GFOA standards of governmental accounting.

EVALUATION:

The Board is reminded that it is mandatory that this independent audit be undertaken. The auditor works at the behest of the Board, not the County Administration. This proposal involves a one-year contract.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Board authorizes acceptance of the proposal for audit services dated March 10, 2009, from Pittard Perry & Crone, Inc. of LaGrange, N.C., and authorizes the Finance Officer and the Chairman of the Board to execute a contract for preparation of the annual audit for Fiscal Year 2008-2009 for a lump sum amount of \$40,635.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.** 31

Resolution Awarding Contract: Grinding Services: Vegetative Debris:
John A. Powell Contracting: NTE: \$56,000

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to approve a contract for grinding vegetative debris (trunks, limbs, etc.) to John A. Powell Contracting of Fuquay-Varina, N.C. at a price of \$7.00 per ton, not to exceed \$56,000.

HISTORY / BACKGROUND:

As the Board is aware, since the landfill fires, we have taken a different approach to managing vegetative debris, normally carried to the landfill. In short, instead of covering it with dirt (personnel and equipment intensive), we now annually grind the debris where it can be used for cover material or possibly for landscaping. This project's sealed bids were publicly opened on March 25, 2009 at 3:00 p.m. in the County Manager's Office by the Landfill Director and the Finance Officer as witnesses.

EVALUATION:

The following bids and bid bonds were received:

Contractor	Price per Ton
Site Maxx, Maple Hill, NC	\$12.00
Simmons & Simmons, Clinton, NC	\$10.43
JD & L Operations, Kinston, NC	\$8.75
John A. Powell Contracting, Fuquay-Varina, NC	\$7.00

The regular charge at the landfill for receiving vegetative debris is \$19 per ton. This charge is intended to cover costs associated with handling and disposal. The Landfill estimates that a total not to exceed 8,000 tons will be accumulated by the time the grinding will begin. John A. Powell Contracting provided the lowest cost per ton to complete the grinding. John A. Powell Contracting was awarded the grinding contract last year and the Landfill Director was very pleased with their services.

Approval of this resolution will allow for the encumbrance of funds and the payment to the contractor upon successful completion of the grinding.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a contract for grinding vegetative debris be awarded to John A. Powell Contracting of Fuquay-Varina, N.C. at the amount of \$7.00 per ton, not-to-exceed \$56,000 total.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Stroud _____ Brown _____ Davis _____

Humphrey _____ Pharo _____ Sutton _____

George W. Graham, Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 04/06/09 **ITEM NO.** 32

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 nd Appearance	Joan Bannerman (Public Member)	March 2012
Criminal Justice Partnership Program (CJPP) 2 nd Appearance	Beverly Alston (Appointment)	March 2011
Criminal Justice Partnership Program (CJPP) 1 st Appearance	Earl Harper Evelin Linton Carla Bass (Re-Appointments)	March 2011
Juvenile Crime Prevention Council 1 st Appearance	Linda Rouse Sutton (Appointment)	March 2011

CURRENT VACANCIES:

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members

Lenoir County Planning Board – Districts One (1) and Four (4)

Grifton Planning Board – One (1) Vacancy

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health 2 nd Appearance	Joan Bannerman (Public Member)	March 2012
Criminal Justice Partnership Program (CJPP) 2 nd Appearance	Beverly Alston (Appointment)	March 2011
Criminal Justice Partnership Program (CJPP) 1 st Appearance	Earl Harper Evelin Linton Carla Bass (Re-Appointments)	March 2011
Juvenile Crime Prevention Council 1 st Appearance	Linda Rouse Sutton (Appointment)	March 2011

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham, Jr., Chairman 04/06/09
Date

ATTEST 04/06/09
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Health Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Joan Bannerman
Address: 1504 N. Queen St
City/State/Zip: Kinston N.C. 28501
Telephone: (Home) 252-523-0074 (Work) 252-521-6260 (cell)
Occupation: Retired Administrator Lenoir Co. Schools / parttime LCC
Business Address: _____
Age: (Optional): 65
Number hours available per month for this position: After 12:00 noon (Available)
Training: (?) East Carolina University
Business and Civic Experience/Skills: Chairman JCPC, Red Cross Board
Arts Council Board, Kinston Beautification Committee
Other County Boards/Committees/Commissions presently serving on: none
Expiration date of Term: _____

Circle your voting precinct

- | | |
|---------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| <u>K-5 (Spillman Baptist Church)</u> | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that will be automatically removed from said Board appointment.

Joan Bannerman
Signature of Applicant

3/04/09
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to 252-5559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir Co Criminal Justice Partnership Program/Daily Reporting Ctr.

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: Beverly K. Alston
Address: 2634 Plantation Circle
City/State/Zip: Kinston, N.C., 28504
Telephone: (Home): 252-522-3651 (Work): 252-526-4435
Occupation: Employment Manager (State Government)
Business Address: ESC 2100 Presbyterian Lane Kinston, NC 28501
Age (Optional): 62
Number hours available per month for this position: 1
Training: Education degree / Counseling Experience
Business and Civic Experience/Skills: Employment Service Manager
Former teacher
Other County Boards/Committees/Commissions presently serving on: _____
Lenoir Co Transit Board
Expiration date of Term: _____

Circle your voting precinct

- | | |
|----------------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Nense (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwood VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnes (Contentnes Ruitan Building) | Vance (Army Reserve Center, Airport) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointments Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Beverly K. Alston
Signature of Applicant

2-26-09
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to 252-5559-6454.

Advisory Board/Committee/Commission interested in:

CJPP / Day Reporting Center

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: Earl Harper
Address: PO Box 3423
City/State/Zip: Kinston NC 28502
Telephone: (Home): 522 0650 (Work):
Occupation: Retiree
Business Address:
Age (Optional):
Number hours available per month for this position: 20
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term:

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Nense (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwood VF Department)
Trent 1 (Deep run VF Department)
Trent 2 (Moss Hill Ruffan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

2-26-09
Date

TD: Lashonda Aytch - County Manager's Office

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir Co. CJAP/DPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Evelyn R. Linton
Address: 1606 W. Arlington Blvd. #9
City/State/Zip: Greenville, NC 27834
Telephone: (Home) 252-321-8717 (Work) 252-527-2400
Occupation: Care Manager
Business Address: 301 E. King St. Kinston, NC 28501
Age: (Optional):
Number hours available per month for this position:
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: May, 2008

Circle your voting precinct - Pitt County Resident

- K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Evelyn R. Linton, BS
Signature of Applicant

3-23-09
Date

TO: Lashonda Archer

APPLICATION FOR APPOINTMENT

to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to 252-5559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir Co. CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: Carla Bass
Address: 2164 Leon Dr.
City/State/Zip: Greenville NC 29858
Telephone: (Home): 752-9343 (Work): 526-9126
Occupation: District Manager
Business Address: 301 E. King Street Kinston NC
Age (Optional):
Number hours available per month for this position: as needed
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: May 2008

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnes (Contentnes Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwood VF Department)
Trent 1 (Deep run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant: Carla Bass

Date: 3-23-09

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council (JCPC)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Linda Rouse Sutton
 Address: 2669 NC Hwy. 58 North
 City/State/Zip: Kinston, N.C. 28504
 Telephone: (Home) 252-527-6553 (Work) 252-522-0511 - ext. # 271
 Occupation: Training Coordinator
 Business Address: Dobbs Youth Development Center
 Age: (Optional): 59
 Number hours available per month for this position: As needed
 Training: Approx 40 yrs working with youth in various capacities.
 Business and Civic Experience/Skills: Organizational, clerical, computer, budgets, planning, etc.
 Other County Boards/Committees/Commissions presently serving on: DSS Bd., SHP (state Health Plan Bd of Trustees)
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---------------------------------------------|----------------------------------------|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| <u>K-6 (Teachers Memorial School)</u> | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Linda Rouse Sutton ☺
Signature of Applicant

March 9, 2009
Date