

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, April 06, 2015 – TIME: 9:00 A.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION**

None

**PUBLIC COMMENTS**

None Scheduled

**CONSENT AGENDA: 10 Min.**

**ACTION**

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| 1. | Approval of Minutes: Regular Board Meeting: March 16, 2015.<br>Emergency Meeting: March 12, 2015. | King    |
| 2. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-STD/HIV):<br>\$167.00. Increase.  | Huff    |
| 3. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$747.00. Increase.                     | Ingram  |
| 4. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$2,045.00. Increase.                   | Ingram  |
| 5. | Resolution Approving Releases and Refunds to the Individuals Listed Herein.                       | Parrish |

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS/PROCLAMATION: 40 Min.**

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| 6.  | Proclamation: Child Abuse Prevention Month.  | Moore    |
| 7.  | Resolution Approving a Purchase Order & Contract for Attorney Services.  | Moore    |
| 8.  | Resolution Approving the Rezoning of Property on Ash Davis Road.   | Humphrey |
| 9.  | Resolution Approving right-away for the Neuse River Greenway.  | Ellis    |
| 10. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-FP): \$2,678.00.<br>Increase.                            | Huff     |
| 11. | Budget Ordinance Amendment: General Fund: Health: (Immunizations): \$6,822.00.<br>Decrease.                              | Huff     |
| 12. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-FP): \$10,389.00.<br>Increase.                           | Huff     |
| 13. | Resolution Approving a Purchase Order to LEA Acquisitions Company: \$2,895.00.   | Ingram   |
| 14. | Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff-Federally<br>Seized property: \$18,000.00. Increase. | Ingram   |

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| 15. | Resolution Authorizing a Purchase Order to Motorola Solutions, Inc.: \$20,306.04.                        | Dail   |
| 16. | Resolution Approving and Execution of contract to Ceres Environmental Services, Inc.                     | Dail   |
| 17. | Resolution Approving the Transportation Improvement Project (TIP) In-Conjunction Agreement: \$20,000.00. | Harper |
| 18. | Resolution Approving the purchase of radio equipment and a Reduction in NCDOT Project.                   | Harper |
| 19. | Budget Ordinance Amendment: General Fund: Process Funds: \$101,481.00. Increase.                         | Martin |

**APPOINTMENTS: 5 Min**

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| 20. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min | Board |
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**OTHER ITEMS**

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| 21. | <b>Items from County Manager/Commissioners Comments/County Attorney/Closed Session (if necessary)</b> | Board |
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**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
MONDAY, MARCH 16, 2015 – TIME: 5:00 P.M.  
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
130 S. QUEEN ST., KINSTON, N.C.**

**Summary of Actions Taken at the March 16, 2015 Meeting**

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|----|---|----------|
| 1. | Regular Board Meeting Minutes March 02, 015.  | Approved |
| 2. | Resolution Requesting the Establishment of fees for Rabies Vaccinations.                | Approved |
| 3. | Resolution in Approving a Purchase Order to Lawmen's Inc. in the amount of \$17,994.25. | Approved |
| 4. | Budget Ordinance Amendment: General Fund: Health: (WIC Budget): \$2,554.00. Increase.   | Approved |

**MINUTES**

**LENOIR COUNTY BOARD OF COMMISSIONERS**

**March 16, 2015**

The Lenoir County Board of Commissioners met in open session at 5:00 p.m. on Monday, March 16, 2015, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Mac Daughety, Reuben Davis, Linda Rouse Sutton, and Eric Rouse.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Vickie F. King, Clerk to the Board, Attorney Robert Griffin, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 5:00 p.m. Ms. Brown offered the Invocation and Ms. Sutton led the audience in the Pledge of Allegiance.

**PUBLIC INFORMATION:**

None

**PUBLIC COMMENTS:**

None Scheduled

**CONSENT AGENDA:**

1. Approval of Minutes: Regular Board Meeting: March 02, 2015. Corrections were made to the minutes with the following noted: Upon a motion made by Ms. Sutton and a second by Ms. Brown the Resolution approving Pactiv, LCC expansion was unanimously approved.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:**

Item No. 2 was a Resolution honoring Kendall Hill. Ms. Sutton stated, it is indeed a pleasure to be able to read a Resolution honoring such a great man as Kendall Hill.

Mr. Hill stated, this is quite an honor for the Board to consider this Resolution. I was really surprised when I received the call from Commissioner Davis, it made me feel very special. All of the things I've done, I did with the thought in mind that if the sweet potato and agriculture did good, families could do good as well. I feel we are as good of farmers as there are in the state and we can do great things. I started out early in life helping people and vegetable growers. Several young growers started a vegetable association and established a Vegetable Hall of Fame. I was the first inductee named. Several years ago I attended a Christian music concert and was moved to bring that same concert here to Kinston. I am glad this was accomplished and we were able to see it happen. Although it took us a several years to fill the high school auditorium, we are now filling it up every time we have a concert. Last night we had about 700 people in attendance. There is something that bothers me and I thought about it when I saw public comments. I should have said something at that time. I really wish someone in Lenoir County would take an interest in the Performing Arts Center building because it is nasty and filthy on the outside and is being neglected. We should remember someone went through a lot of efforts to build the facility. It's a shame because it is liked by so many musicians. I'm sure it is not being used for various reasons and funding probably has a lot to do with it. Maybe that's something the county can look into because it can be a big benefit to this county. Maybe if it had a Board to oversee things it could become a great asset to the county.

Mr. Davis congratulated Mr. Hill and his family for all the wonderful things they have done for Lenoir County. The average citizen does not realize everything given was done without desiring or wanting recognition. I thank you and you are to be commended for your services.

Chairman Craig Hill stated, I concur with Mr. Davis. I am glad you are a citizen and leader of Lenoir County.

Item No. 3 was a Resolution honoring Sue Whitley. Ms. Brown read the Resolution. Ms. Whitley stated, she appreciated the opportunity to work for Lenoir County and DSS. Ms. Moore stated Ms. Whitley was one of the two Work First Assistants and has filled a key role for the Department.

Ms. Moore introduced Ms. Tracy Chestnut her new Business Officer at DSS. We are very pleased to have her back with us.

Mr. Hill stated, to Mr. Hill and Ms. Whitley I appreciate your service and I appreciate the fact you made your home here in Lenoir County. You have done so much for yourself and your family, and when you do things for your family you do for the community as well.

Item No. 4 was a Proclamation declaring the month of March as Social Work Month. Susan Moore, DSS Director, read the Proclamation.

Mr. Hill stated, I appreciate the work Social Workers do and I know sometimes their work flies under the radar. We know there is a lot of great work going on and a lot of children and adults that have benefited from their work in this community. We appreciate their dedication and we know they are on call all the time and working when we are asleep. I hope all of our citizens will take the time to thank the Social Workers that are working in our community to make Lenoir County a better place.

Item No. 5 was a Resolution requesting the establishment of fees for rabies vaccinations. Tommy Hollowell, Assistant County Manager, stated Joey Huff could not be here this afternoon and he asked one of us to represent his Resolution. This Resolution is requesting to establish a fee of \$8.00 for upcoming rabies vaccination clinics that are County sponsored. This is done bi-annually and the \$8.00 fee we are requesting is the same fee that was done six months ago. The next clinic will be held April 28th at Riverbank Animal Hospital, Northside Animal Hospital, Five Oaks Animal Hospital, Countryview Animal Hospital, Faithful Friends Animal Hospital and the Animal Hospital of Lenoir County located in LaGrange. By statute Mr. Huff has to get this fee established. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution approving a purchase order in the amount of \$17,994.25 to Lawmen's, Inc. Sheriff Ingram, stated, we are seeking permission to purchase 15 tasers because the old X26 tasers are out dated. Currently we are to the point where all officers are not equipped with tasers because we do not have enough. Upon approval we will give the older models to the staff in the jail. By purchasing these tasers officers changing shifts will be able to transfer the tasers to the next officer on duty. Upon a motion by Mr. Rouse and a second by Ms. Sutton, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution approving appointments of citizens to boards, commissions, etc. Mr. Griffin shared how the LMH Board of Directors appointments work. He stated, the Board is not approving a primary and an alternate. This decision was a result of a law suit years ago between the County Commissioners and LMH. The agreement is the hospital will submit a primary recommendation and an alternate, if the Board accepts the primary recommendation the alternate is not approved. If you don't accept the primary recommendation then you approve the alternate. So today we are acting to approve Dr. Laddie Crisp, Jr. to the Board of Directors not both names submitted. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7, was unanimously approved for Dr. Laddie M. Crisp, Jr.'s appointment to the Lenoir Memorial Hospital Board of Directors, and Joan Bannerman's appointment to the Lenoir County Board of Health.

Mr. Hill stated, Dr. Crisp does an outstanding job working on the Hospital Board. He's very open and looks at it from a holistic view point not only as a physician but as a citizen. Dr. Crisp does a good job representing the whole county. Having the expertise of a physician helps a lot. He's been a very good board member on that team. He has done a great job.

Mr. Davis stated, at one time Dr. Crisp had some impressive art displays at the Arts Council. Many of his displays were geared toward the Christmas Holidays and the downtown Kinston area.

Mr. Hill stated, Dr. Crisp also has a calendar that displays a lot of our historic buildings in town and I think some might be located at the Chamber of Commerce.

Mr. Jarman stated, Dr. Crisp has taken some nice pictures of the Lenoir County Courthouse and his calendars are available for purchase at Dr. Crisp's office.

**CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist, (1) Member, Equalization & Review (1).**

Item No. 8 was items from the County Manager, Mike Jarman. Mr. Jarman stated, I have several items, the first is a March update video from NCACC. I will get you more information concerning upcoming meeting dates as well as the goals of the association. You will have the information available just in case you are in a situation when talking to our Legislative group one on one you can continue the conversation further. I will also send out information about the District meeting and the County Assembly Day. I won't say anything about the performance sheet and inspection report unless you have specific questions. I do have a several other items I would like to share and it may prompt some discussion. I think we need to have this discussion and I want to make sure we all are on the same page. We had a joint meeting with Lenoir County Board of Education and the meeting provided some good information. A lot of the information we requested was not received. The Board needs to know where we are in this process before we get into the budget discussion and work sessions. We will have a lot more discussion regarding the schools. We only received about half of the information we requested. We requested facility and capital needs information, information on their vehicles and school capacity. Since we did not receive a lot of the information we will send a second request to let them know what information we need. We're in a tough position with school capital funding being cut. Currently this Board does not have enough information to make an informed decision as to the funding of the schools. We received a call from Dr. Mazingo's office regarding scheduling our site visits. They suggested looking at possibly ten dates and picking one for every other week. If we consider that time frame we won't have the information or be able to look at some of the facility issues prior to the time when we need to make a discussion and have a submitted budget. We will have additional dialog so that you will be equipped to make the decision you need at the budget work session. If anybody has any questions about what we are requesting or what we did request I have that information available. I want the Board to be aware so if you run into one of their members you will know what information was requested. I feel the information we did not receive is important and needed to make decisions in representing the citizens.

Mr. Hill stated, I think our first meeting spoke or focused on the long range issues of facilities. Although some of the questions we didn't get an answer to were some of the shorter term. We need to look at how this will impact our immediate budget especially on the issues of capacity, transfers, immediate building plans, grade configuration and things like that which have an immediate impact on how we operate and how they operate as well. When they answer those questions I think that will help us as we look at the big picture both short and long range on how to address our budget moving forward. Again I will remind the Board this is a very important piece we need to look at closely because it is about 25% of our budget.

Mr. Jarman stated, as we get the information we will put it all together so you will have plenty of time for open dialog at the budget work session.

Mr. Jarman stated, the next item I have is in response to an email from Commissioner Daughety. As I was preparing a response to questions he had concerning Economic Development, I realized it was out on social media so I thought let's just publicly talk about it so everyone could hear all the information. Also there were a couple of things I was not sure what was being asked so we can have open dialog. I think it's important we're open about this and what we are trying to discuss. As I go through it if you have questions or comments feel free to ask at that time.

The first thing and I tried to pick the main points I thought you were asking:

Why if the City of Kinston isn't taking up this until their meeting Monday night was there such a need for the emergency meeting? We did inform the Board of this project, Project Apple in closed session several times. This Board has requested prior to the final decision time or prior to any kind of announcement that you know the specifics of the company and specific name so you can do what you have to do to look out for the citizen's best interest. You said you wanted the final opportunity to make sure you are looking at everything you need to. So my answer to why we were doing this is because those were the instructions we received from this Board. We had instructions that you be given the name and all specific information prior to it being announced so if somebody had an issue with it they could stop it then. Also, the city had already looked at it and approved it under a code name.

Mr. Daughety stated, that was not a criticism I was just thinking out loud wondering why we would do this and the time was so close to our regular scheduled meeting.

Mr. Jarman stated, I am fine with the questions, I just think we need to be careful with how we ask because we don't want to give the wrong message. The next question I will read the entire comment because with this one I might need some help since I was not sure with what I needed to answer.

“I agree it is not only important to make sure you retain your current great employers (we know too well from the past) but it also very important that we learn from our past mistakes and keep building and diversifying our manufacturing base. We need to build and diversify for two reasons to hedge against losing any current employers (history teaches us that) and to continue to upgrade the quality of employers and job opportunities”. I was not real sure what you were referring to but if you are referring to the past history, which is way past, like the loss of textile and tobacco, I'm not sure that our past leaders were trying just to accommodate them but they could have been, and just like High Point I don't think they were mainly just searching for furniture companies but that's a possibility. We do have issues where sometimes people come in and companies have approached us and say this is what we do and when we inform them we have a manufacturer that does the same thing they don't want to be in the area competing for the same labor pool. At the same time we have some, such as Spirit, that when you get one of their suppliers they want to cluster around them and we welcome that.

Mr. Daughety stated, basically my question is or my statement is this, when you look at the history of us and Lenoir County, when you go back to the 60's. We were doing extremely well; tobacco was really doing well; textile was doing well; we had shirt factories and DuPont. We hung our hat on DuPont at the time and we were tied to accentually three industries. All that went on and is not nearly what it was back then. We lost the textile industry due to outside factors we couldn't control. Basically that's the majority of it, DuPont left and moved away and we lost the large presence they had. Now they still have a great presence here and we appreciate that. But at peak DuPont was employing, with contractors, close to 4,000 or 5,000 people and now probably 500 or less. So the point I am trying to make here is sometimes as commissioners we should raise food for thoughts. However, this is really more food for thought. We've done a lot recently with expansions. We want to do that. We want our companies here to do well and we want to aid them in expanding. But we also have to be careful and this is what I said in the email we need to be careful and alert that we also keep a balance of expanding and taking care of existing, but not losing site of our history. Whereas if you just keep the ones you got the world is dynamic and there is no guarantee that none of these markets will change and these industries and employers will go away whether it's our fault or not. So we need to keep diversifying and keep trying to find industries that raise the wage in Lenoir County. We are a Tier One County and so even though we got some really great companies and we've done a phenomal job here of rebuilding the base and replaced the base we had to some extent. But what we have to do is not lose sight of expanding that and continue to improving diversifying the manufacturing base and that was the point I was making. That was not a criticism on anybody that was just a point I was trying to make.

This is why they need to hear this dialog and I will say there are several factors such as with DuPont, not only was it changing the product and what they made, technology is decreasing the number of employees. With that said since you grouped two of them together you also had the comment "I am concerned we are primarily focusing on manufacturer jobs". I want to address that because it goes along with what you are saying to the past and diversifying because I didn't want people to read this and think we are not because we are. Our incentives are performance based, we use the same SIC Codes, which is a criteria for what a business does and manufacturing is one aspect of it as well as warehousing distribution, as well as corporate offices, and as well as call centers, so we do a lot of things and we are not putting all of our eggs in one basket. We have not just focused on one thing, we have reached out, and we do not do incentives on retail so you don't see that. I know you mentioned something about the city, some downtown buildings, and some clusters. We do recruit and search for all entities. Mark Pope is not standing up here telling you what he does with retail, but we've had several big box retailers call us, hotels and motels. Mark has worked with the City and we have put their buildings on our website. Another example is the Elks Building. You know they pleaded with us and Mark was instrumental in connecting Jarman Construction with them. Another example is Solar Farms so we really do reach out and do various things. People don't need to think we are sitting around doing nothing.

Mr. Daugherty stated, I did not mention retail but we talked about call centers and places like that which would bring large clusters of employees to downtown areas. In this county that's one of the things we could use in our downtown areas. Kinston, Pink Hill, and LaGrange need something like a call center. I think it's good we are having this exchange here because it's good for the public to hear these kinds of comments as well.

Mr. Jarman stated, I would have like to have had some exchange prior to this so it would not have been misleading. But we are working though it now. You went over to another question like call centers you mentioned we should look at that. Within the last six months, Mark has presented and I have seen 3 proposals for people to locate call centers here. So we are actively doing that and the email may have given people the impression we were not searching for that. The wording of another question struck me a little closer to home than the others. You said you were getting concerned that it has been a while since we added a medium to large industry in Lenoir County and you are hoping we are not resting on our laurels in that regard because we have a painful history that teaches us that is a failed plan. I am not too sure of the painful history you are referring to. Since 2007 we've averaged 4 announcements per year and we averaged over one new industry coming in. The good Lord has blessed this community with Economic Development even during the recession. And then the resting on our laurels, Mark received Economic Developer of the Year and he was asked to participate on the State Economic Development Board. He did not get that by resting on his laurels and I don't want our people to think that we have a employee that is kicked back because he was fortunate enough that Spirit and Sanderson Farms came here. This is why I felt I needed to share that.

Mr. Daughety stated, I am glad Mr. Jarman shared that information. I am not being critical but again was Sanderson the last new large employer?

Mr. Jarman stated, they were the largest. The last new one was in 2013, we had more than one, Strata Solar was a \$40 million investment in 2013, before that we had Crate Tech that does the packaging for Spirit in 2012.

Mr. Daughety stated, I am talking sizeable 300-400 people, when is the last time we had one of those? To me Strata is more like part-time construction jobs rather than full time major employment.

Mr. Jarman stated, when you look at this period and look at what he has done since 2007, 4,700 jobs, \$1.4 billion investment. The report card is here and can be presented at a later time. You also mentioned you think one of the reasons for the demise of downtown Kinston is the removal of the workforces to the suburbs. That may be an accurate comment, but with it in here and in regards to our economic development I don't want to mislead the public into thinking that we are not doing that because that is the way I took it. I am very aware as is this Board of Commissioners as shown. Wwhen you talked about the jail and where you were going to locate it. We looked at the cost and at lot of counties that are building government complexes outside of the city and we considered that. But if we did that it would not have been good for our city. Even with the design of our jail we did not want it to look like an institutional building we wanted it to look more like an office. We put a lot of thought into that. We spent money on DSS and the Health Department in keeping these employees downtown because we know they mean a lot. The property at Court House Square, not only did we get it where we could build the jail, but we have available space for county offices. I met with county administration, Scott Stevens was here at the time and we discussed ways that we can do things that would be beneficial to our city. We work hard to not have it be a situation where its not detrimental to the city, so I just think that open dialog is good and you are sitting here kind of grinning because you're not appreciative of what I am saying, but I'll encourage this Board to question staff, to ask us because that is how we grow we grow through the process, we improve. But the questions need to be made in such a way that it does not mislead the public, we need to be open, we need to be transparent for everybody to see. Some of this information should have been verified and more properly vetted before being presented so people will understand it better. Anytime you want to have this open discussion I will welcome it.

Mr. Daughety stated, that's the great thing about debates, you have an opinion and I have an opinion and I respect your opinion.

Ms. Sutton stated, as a Commissioner I think if we compare any other county close to our economic background and the data in it you will see we have done extremely well and I am proud of what we have done.

Mr. Daughety stated, I am proud of what we have done but we need to keep doing more.

Mr. Hill stated, I would like to address this issue and then try to bring this meeting to a close. I read the email and the email internally, I can understand the email, but when you post it on Face Book there was a piece of it that felt like it was directed at an employee. Whether it was or not when I read resting on the laurels had I been a Director of any department I would have taken that at me, and I think we need to stay out of that side of it. Maybe it was a miscommunication and I think that is the part that really took it in a different way. We all need to be careful when we are communicating publicly about what we say especially if it involves employees. Employee decisions are made through the County Managers office and not through this area.

Mr. Best stated, at the meeting he attended in New Bern last week, Lenoir County received praise and Kinston received lots of compliments. I am proud of what this county has done even before I came aboard. Mark Pope receives a lot of compliments around eastern North Carolina about the job he is doing and how he is putting us on the map.

Ms. Brown stated, the assistant principal from Contentnea Savannah School is asking for the men on this Board to come there and support the Watch Dog Program at 7pm tomorrow evening. This program is geared toward male role models in the schools and the program should last about an hour.

Mr. Hill stated this program is to increase the presence of men in the public schools.

Mr. Davis stated, this Board should do something to recognize the KHS basketball team for their fourth straight state championship and the girl's team came very close.

Mr. Rouse stated, the contractor who was working on the road (Smithfield Way) has had financial difficulties and he finally capitulated. There is no bond involved since he was a small business contractor. Now the State is going in and has to finish the road, so we probably got another six months before we see it finished. It may also depend on how quick it all comes together. They were trying to work with him to finish the project but it became very obvious that he could not do it and he finally gave it up. Also, Ms. Sutton and I along with some assistance with grammatical skills from staff member Tommy Hollowell, we have a Resolution that we would like for you to consider in support of improving the parking area at Wooding Middle School. The school is experiencing some very bad parking issues. Officers have to help with traffic on a daily basis when it is time to dismiss school. We wanted to do something to help and North Carolina Department of Transportation has come up with a plan. Upon a motion by Mr. Rouse and a second by Ms. Sutton the Resolution in support of NC DOT improving the parking area at Woodington Middle School was unanimously approved.

Meeting Adjourned at 6:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Vickie F. King". The letters are fluid and connected, with a prominent loop at the end of the word "King".

Vickie F. King  
Clerk to the Board

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**EMERGENCY MEETING**  
**March 12, 2015**

The Lenoir County Board of Commissioners met in a special emergency session at 10:00 a.m. on Thursday, March 12, 2015, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen Street, Kinston, NC.

Members present: Chairman Craig Hill, Reuben Davis, Eric Rouse and Mac Daughety.

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Vickie F. King, Clerk to the Board, Attorney Robert Griffin, Mark Pope, Economic Development Director, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 10:04 a.m. Ms. Sutton offered the invocation and Mr. Davis led the audience in the pledge of allegiance.

A motion was made by Ms. Sutton and a second by Mr. Daughety, to excuse Vice-Chairman Jackie Brown and Commissioner Roland Best for being absent.

Mr. Hill stated, at this time the Board will go into closed session.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, a closed session was entered into at approximately 10:05 a.m. with the following cited: Number 4: To discuss matters relating to the location or expansion of industries or other businesses in the area served by the (public body).

Mark Pope, Economic Development Director, stated, this meeting is in reference to Project Apple that I have previously spoken about. This company has been very close to all of us since 2008. We have worked very hard trying to keep them in North Carolina and they have finally found a community to construct a new facility. Robeson County has been chosen as the site for a new hatchery and processing facility. We are getting at least a \$5 million investment in Lenoir County, but it could end up being between \$8-10 million. I do not want to specify a figure because they can always do more. That is the reason the \$5 million amount is listed with a 50/50 pay back. We are excited for these folks in Robeson County because they have never had anything like this before. I am excited for them and I am excited for us.

Mr. Jarman stated, Mr. Pope is under playing his involvement a little bit, because he has worked with them on every location for their new project and the treatment of our exiting industries meant a lot to this company. They worked hard to find a location close enough to Lenoir County so that we might receive a \$20 million hatchery and a larger feed mill, but that could not be worked out. Not only does it get us this addition but we stood the chance of getting more, because they talk to other industries. Service after the sale is the reason he has done so well at economic development.

Some would say he is spending too much time with these other counties trying to help them get something. It reaps dividends for us because of the way other companies look at how we view economic development. So it's a very positive thing.

Mr. Daughety stated, skipping all the promotional stuff, the bottom line is, I would like to know what are we getting.

Mr. Pope replied, \$5 million in investments and our pay back is \$156,000 spread out over ten years.

Mr. Daughety asked, is this equating to more jobs?

Mr. Pope stated, they will have more jobs here, but they are waiting on the completion of the first agreement, because they are lacking 4 or 5 jobs from getting 100%. So right now, we are just talking about the \$5 million investment.

Mr. Daughety stated, so what you are saying is no jobs.

Mr. Pope stated, we won't announce jobs because all the jobs are listed in Robeson County. They will have additional jobs here that will put him them a little over at the feed mill site. In our previous agreement, we had jobs for each site and they lacked about four or five jobs to do what they needed to do in the existing feed mill contract. We will wait for them to finish with this one, but it will actually create more than four or five jobs.

Mr. Daughety stated, in talking to citizens about this, we usually tie incentives to job creation, but there will be no ties on this and we will only be looking at the \$5 million. Is this correct?

Mr. Griffin stated, we've actually have done a number of agreements that had no jobs included, just capital investments.

Mr. Daughety stated, when I receive it this quick, I want to make sure I have all the facts straight.

Mr. Jarman stated, we have discussed Project Apple in length when Mr. Pope bought it to us before. If you look at the tax on \$5 million, the minimum amount they are going to pay is like \$41,000 and the maximum amount you will pay that year is about \$19,000, so you can see this is favorable to you.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, and unanimous approval, the Board moved out of closed session at approximately 10:13 a.m. The meeting re-convened in open session at approximately 10:14 a.m.

Mr. Hill stated, we are back in open session at this time and I will turn the meeting over to our Economic Development Director, Mark Pope.

Mr. Pope recognized some of his partners and stated I cannot do my job without the help of them. Mr. Pope stated, it is another great day for us and we had a great opportunity to work with this company in 2008. Now, we have the opportunity again to work with them and help other communities. It's all about relationships and how we partner together. I will read a Press Release and then I will talk about what our part of the commitment is. This says a lot for Eastern Carolina. Sanderson Farms has done a lot for this community and will be doing so in other parts of our State. We want to thank Sanderson Farms, the State, and our partners for participating in this project. Mr. Pope shared the Economic Development Agreement with Sanderson Farms with the Board. We have been a partner with Sanderson Farms since they began searching for a second site in North Carolina. We all know what Sanderson Farms has meant to Lenoir County. Mr. Pope presented a Resolution to approve the Economic Development Grant Agreement with Sanderson Farms.

Upon a motion by Ms. Sutton and a second by Mr. Rouse, the Board unanimously approved the Economic Development Agreement with Sanderson Farms.

Mr. Hill stated, I especially want to commend our Economic Development Director, Mark Pope, for maintaining a long term relationship with a company like this and working from a regional standpoint with our partners across the state. I also want to thank the State and the City of Kinston for their involvement, as well as all of the other partners in this project. It's also important to know that we have been talking about transportation and the need for our highways, roads, and rails. All of these things go along with that. I think it's another great day for us to celebrate being in Lenoir County and to celebrate the good work and people involved in this process. Our local, regional and state partners have come together to make a long term commitment for this community, and we are excited about change.

Mr. Pope thanked Tony Sears, the City Manager, the City Council, and the Mayor for being a part of this agreement with us.

The meeting adjourned at 10:28 a.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Vickie F. King". The signature is written in dark ink and is positioned above the typed name and title.

Vickie F. King  
Clerk to the Board

BUDGET ORDINANCE AMENDMENT:  
 GENERAL FUND:  
 HEALTH:  
 (Adult Health-STD/HIV)  
 Increase to Budget \$167.00

ITEM No. 2



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>Increase</u>			<u>Increase</u>		
10-3504-3300 Aids (State)		167.00	10-5150-2394 Supplies Medical - STD/HIV		\$ 167.00
Total		\$ 167.00	Total		\$ 167.00

**Reason and Justification for Request:**  
 Additional funds to purchase condoms due to increased risk of HIV or STDs.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	3/23/15	<i>Martha H. Martin</i>	3/24/2015
Budget Officer Approval	Date		
<i>[Signature]</i>	3/24/15		
Board Approval ( When Applicable)	Date	Date of Minutes	

North Carolina  
Department of Health and Human Services  
Division of Public Health

## Funding Authorization

Report Date: 3/10/2015

LENOIR  
14/15

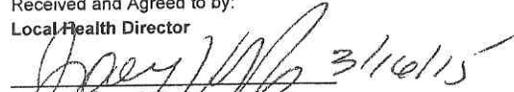
Description	Activity	Fund	RCC	FRC	CFDA	CFDA Title	Federal Award Number	Federal Award Start Date	Federal Award End Date	Total
STD Prevention	610	1311	462B	NB	93.977	Preventive Health Services - Sexually Transmitted Diseases Control Grants	1H25PS004349-02	01/01/2015	12/31/2015	\$167.00

Total after revision: \$167.00

Received and Agreed to by:

Local Health Director

Local Finance Officer


ITEM NO. 3

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$747. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE/SHERIFF DEPARTMENT	10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title Amount	
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	747.00	<u>INCREASE</u> 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	747.00
Total	747.00	Total	747.00

**Reason and Justification for Request:**  
 TO BUDGET INSURANCE PROCEEDS RECEIVED FROM NATIONAL GENERAL INSURANCE COMPANY ON 3/25/2015 IN THE AMOUNT OF \$746.91. THIS IS PAYMENT FOR DAMAGES RECEIVED TO A SHERIFF'S VEHICLE ON 2/24/15 WHENEVER THE CLAIMANT SLID INTO THE BACK OF A PATROL CAR DURING THE ICE STORM.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>3/25/2015</i>	<i>Martha H. Martin</i>	<i>3/25/2015</i>
Budget Officer Approval	Date		
<i>Michael W. Farmer</i>	<i>3/25/15</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

ITEM NO. 4

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$2,045. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE/SHERIFF DEPARTMENT	10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	2,045.00	<u>INCREASE</u> 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	2,045.00
Total	2,045.00	Total	2,045.00

**Reason and Justification for Request:**

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM ARGONAUT GREAT CENTRAL INSURANCE COMPANY ON 3/16/2015 IN THE AMOUNT OF \$2,044.66. THIS IS PAYMENT FOR DAMAGES RECEIVED TO A SHERIFF'S VEHICLE ON 12/20/14 AS A RESULT OF A DEER HITTING THE VEHICLE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martina H. Martin</i>	3/16/2015	<i>Martina H. Martin</i>	3/16/2015
Budget Officer Approval	Date		
<i>MW Jarman</i>	3/18/15		
Board Approval ( When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 04/06/2015 ITEM NO. 5

**RESOLUTION:** Approving the Releases and Refunds to the Individuals Listed Herein

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** Approval of Releases and Refunds to the Individuals Listed Herein.

**HISTORY/BACKGROUND:** Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:** Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

<u>YEAR</u>	<u>NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>REASON</u>
2014	Maurice Manuel	18806	\$136.22	Corrected Listing
2011	Charles Gordon	44613	437.26	Corrected Listing
2012	Charles Gordon	44613	400.15	Corrected Listing
2013	Charles Gordon	44613	368.38	Corrected Listing
2014	Charles Gordon	44613	326.25	Corrected Listing
2011	Stephen Lassiter	17100	353.31	Corrected Listing
2012	Stephen Lassiter	17100	318.05	Corrected Listing
2013	Stephen Lassiter	17100	292.51	Corrected Listing
2014	Stephen Lassiter	17100	264.32	Corrected Listing
2014	Ada Ashburn	19030	126.29	Corrected Listing
2006	Lenerd Sutton	61986	792.93	Double Listed
2014	John Howard	70050	196.05	Corrected Listing
2014	Martin Moore	66860	144.38	Corrected Listing
2014	Antonio Cruz Gomez	50239	200.65	Corrected Listing
2014	Sarah Foss	75377	244.97	Corrected Listing
2014	James Gardner	9337	117.76	Legal Exemption

**REFUNDS**

<u>YEAR</u>	<u>NAME</u>	<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>REASON</u>
2015	M R Williams II Inc	32878	\$254.66	Corrected Listing
2014	Blythe Casey	4367	271.91	Corrected Listing
2014	Robin Hardy	11343	313.99	Corrected Listing
2015	Fern Martin	48365	979.55	Corrected Listing
2012	John McPhaul	90406	460.63	Corrected Listing

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the releases and refunds as set above are approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
                  Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

04/06/2015  
Date

\_\_\_\_\_  
ATTEST                      Date

## *Child Abuse Prevention Month Proclamation Lenoir County*

**Whereas**, children are vital to our state's future prosperity and quality of life; and,

**Whereas**, all children deserve to have safe, stable, nurturing and healthy homes and communities that foster well-being; and,

**Whereas**, child abuse and neglect is a public responsibility affecting both the current and future quality of life in Lenoir County; and,

**Whereas**, to prevent child abuse, parents need support and resources to help cope with stress and nurture their children to grow to their full potential; and,

**Whereas**, effective child abuse prevention strategies succeed through partnerships created among citizens, Lenoir County Department of Social Services, other human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community; and,

**Whereas**, Lenoir County is committed to preventing child abuse and calls upon citizens from all walks of life to increase their participation in efforts to support families, and thereby prevent child abuse and strengthen communities.

**Now, Therefore**, I, Craig Hill, Chairman of the Lenoir County Board of County Commissioners, do hereby proclaim April as Child Abuse Prevention Month in Lenoir County and commend its observance to all citizens.

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Mr. Craig Hill, Chairman  
Lenoir County Board of County Commissioners

---

Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 4/6/2015 ITEM NO. 7

**RESOLUTION:** Approval of Purchase Order & Contract for Attorney Services: Smith & Blizzard (Child Welfare) - Not to exceed \$ 27,000

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** The Board is requested to approve and authorize the Social Services Director to execute Contracts and Purchase Orders for Legal Services with the Law Firm of Smith & Blizzard effective March 2015-June 2015.

**HISTORY/BACKGROUND:** The Lenoir County Department of Social Services desires to contract with the Law Firm of Smith & Blizzard for legal services. Beginning FY 2013-2014, the Lenoir County Department of Social Services hired in-house attorneys to reduce spending. The in-house attorneys began in November 2013. Additional attorney services may be required if our in-house attorneys are not available due to increased caseloads or need assistance if conflicts of interest arise. Melissa Stevens of Smith & Blizzard will provide legal services for the Child and Adult Welfare and Child support Divisions as needed, not to exceed \$ 27,000.

**EVALUATION:** Beginning FY 2013-2014, the Lenoir County Department of Social Services hired in-house attorneys to reduce spending. Additional attorney services may be required if our in-house attorneys are not available due to caseload increases or need assistance if conflicts of interest arise. Melissa Stevens will provide legal services for the Child and Adult Welfare and Child Support Divisions as needed, not to exceed \$ 27,000. This will be a (3) month contract on an as needed basis, subject to acceptable performance of the contractor. The state/federal reimbursable share for protective services is approximately 87.5% and Child Support reimbursement is 66%.

Approval of this resolution will allow for the encumbrance of funds and payment to the contractors as services are performed.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

*mwf*  
\_\_\_\_\_  
INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Lenoir County Social Services Director is authorized to execute contracts and purchase orders for legal services on an as needed basis with the Law Firm of Smith & Blizzard for FY 2014-2015 not to exceed \$ 27,000 for Child Welfare services.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**Yea Votes:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_  
Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/06/15 **ITEM NO.:** 8

**RESOLUTION:** Approving the Rezoning of Property on Ash Davis Rd from Rural to Commercial: Case No: RZ-15-001.

**SUBJECT AREA:** Zoning-Ordinance Map Amendment

**ACTION REQUESTED:** Approve the Rezoning of property owned by Rose Whaley at 3248 Ash Davis Rd, Tax Record No. 21237, approximately 4.0 acres, from Rural to Commercial.

**HISTORY/BACKGROUND:** The current use of the property in question is residential. It is adjacent to existing commercial property to the north (Exxon Sta.) and to the south (FoodLion) and other single family residential property in the area. The property is also located at the intersection of Hwy 11 South and Ash Davis Rd, which will provide visibility and adequate road access and other businesses amenities. The property has approximately 650 feet of road frontage located on Ash Davis Rd.

**EVALUATION:** The Lenoir County Planning Board held a public meeting on Thursday, March 19, 2015, to review and make a recommendation for the Ash Davis Rd property to be rezoned. Through extensive investigation, the Lenoir County Planning and Inspections Department found that the rezoning would be consistent with the intent of the Lenoir County Land Use Plan, being that the property is located within a designated highway enterprise corridor. The highway enterprise corridor will have most of the location requirements for business uses. The corridor is well suited for a mixture of business, storage, distribution, and convenience retail uses that typically require high visibility and good road access, or which cater to passing motorists. The Planning Board voted unanimously to recommend to the Lenoir County Board of Commissioners for the rezoning of the property owned by Rose Whaley at 3248 Ash Davis Rd, Pink Hill, for Commercial use. (See map attachment)

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the property located at 3248 Ash Davis Rd, Tax Record No. 21237, be rezoned from Rural to Commercial property.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

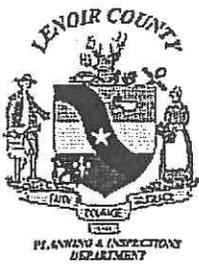
YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

04/06/15  
Date

\_\_\_\_\_  
ATTEST

04/06/15  
Date



**LENOIR COUNTY  
PLANNING BOARD**  
LENOIR COUNTY ADMINISTRATION BUILDING  
PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



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## MEMO

To: Lenoir County Board of Commissioners

From: Lenoir County Planning Board & Staff

Subject: Rezoning Recommendation – Case No: RZ-15-001

Date: March 27, 2015

The Lenoir County Planning Board held a public hearing on Thursday, March 19, 2015, at 6:00 p.m., to review the request and make a recommendation for property, owned by Rose Whaley, to be rezoned to Commercial. The proposed location of the subject property is the north side of Ash Davis Rd (SR 1113) at its intersection with Hwy 11 South, and situated in the Pink Hill Township. The property has a physical address of 3248 Ash Davis Rd., Pink Hill. The property is also identified as Tax Parcel Map # 347802952211. The subject property, located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural and its current use is residential.

Through extensive investigation regarding this request, the Lenoir County Planning and Inspections Department has found that the rezoning would be consistent with the intent of the Lenoir County Future Land Use Plan.

**The Planning Board voted unanimously to recommend to the Lenoir County Board of Commissioners the rezoning request for the property delineated as 3248 Ash Davis Rd, to Commercial use. (See map attachment)**

Information regarding this matter is available at the Planning and Inspections Department office, Lenoir County Administration Building, 101 North Queen Street, Kinston (252-559-2260, ext. 7253) during regular business hours.

Sincerely,

A handwritten signature in cursive script that reads 'Wayland Humphrey'.

Wayland Humphrey,  
Lenoir County G.I.S. Coordinator/  
Planner/E911 Database Mgr



21074  
**Pink Hill Elementary**

**BOB STROUD RD**

**HWY 11 SOUTH**

**EXXON**

**RZ-15-001**

**FOODLION**

**Dollar General**

**Post Office**

**ASH DAVIS RD**

**HIC TURNER RD**

**HARPER LANDING DR**

**HWY 55 Burgers**



21074

21064

21225

38908

27351

36593

27846

20749

36592

20721

36591

20019

36038

**EXXON**

36590

20405

20991

20990

20935

19997

19996

19993

27794

19955

19994

20181

36091

36092

36090

**HWY 55 Burgers**

28139

20000

30021

**FOODLION**

33362

**Dollar General**

**Post Office**

34022

38524

31835

20024

30157

21090

21084

21088

20913

20714

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 04/06/15 **ITEM NO.** 9

**RESOLUTION:** Approving a Right-of-Way for the Neuse River Greenway on County Owned Property through Pearson Park.

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:** The Board is requested to approve an agreement with the City of Kinston to construct a Greenway through Pearson Park on County Owned Property and authorize the Lenoir County Manager to execute the agreement on behalf of the County.

**HISTORY/BACKGROUND:** The Kinston and Lenoir County Parks & Recreation Department received DOT funding for Phase 1 of the Neuse River Greenway. This Greenway is approximately 1 mile long and will travel through Pearson Park along Blount Street and Atlantic Avenue, stopping at the old city power plant. DOT requires an operational agreement for the Greenway. Once the Greenway is constructed, it will be maintained and operated by the Kinston/Lenoir County Parks & Recreation Department.

**EVALUATION:** The Parks & Recreation Department will maintain the Greenway through Pearson Park. The Board is requested to approve an agreement with the City of Kinston to construct the Greenway on County owned property.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

*mwj*  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that an agreement, which is attached and made a part of this Resolution by reference, with the City of Kinston to construct a Greenway through Pearson Park on County owned property is approved and be it further resolved the Lenoir County Manager is authorized to execute the agreement on behalf of the County.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

Yea Votes: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_ Davis \_\_\_\_\_  
Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

# Neuse River Greenway Agreement

This agreement between Lenoir County and the City of Kinston is for the construction of a Greenway through County owned land in Pearson Park. The Greenway will be constructed to DOT standards and will be a 12 foot wide asphalt path. Phase 1 of the project will be to build an asphalt walkway to allow all citizens an alternate transportation route between Pearson Park and the old power plant. Phase 2 of the construction will connect to the Ram Neuse State Historical site and the Woodmen Community Center.

The term of this agreement will be the same as the Clean Water Trust Fund Grant for Pearson Park, which is in perpetuity. The Kinston/Lenoir County Parks & Recreation Department will be responsible for maintaining the Greenway with funding provided by both the City of Kinston and Lenoir County.

This Memorandum of Understanding was approved by the Lenoir County Board of Commissioners on April 6, 2015.

Tony Sears, City Manager \_\_\_\_\_ Date: \_\_\_\_\_

Bill Ellis, Parks & Recreation Director \_\_\_\_\_ Date: \_\_\_\_\_

Michael W. Jarman, County Manager \_\_\_\_\_ Date: \_\_\_\_\_

BUDGET ORDINANCE AMENDMENT:  
 GENERAL FUND:  
 HEALTH:  
 (Adult Health-FP )  
 Increase to Budget \$2678.00

ITEM No. 10



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>Increase</u>			<u>Increase</u>		
10-3502-3300	Family Planning (State)	2,678.00	10-5150-2390	Family Planning Medical Supplies	\$ 2,678.00
Total		\$ 2,678.00	Total		\$ 2,678.00

**Reason and Justification for Request:**

Additional funds to support clinical services during the period of June 1-29 only. Services such as birth control supplies and long-acting contraceptives.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Deey Huff</i>	3/24/15	<i>Martha H. Martin</i>	3/26/2015
Budget Officer Approval	Date		
<i>Michael W. Farmer</i>	3/26/15		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT:  
 GENERAL FUND:  
 HEALTH:  
 (Immunizations)  
 Decrease to Budget (-\$6,822.00)

ITEM NO. 11



LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

FY 2014 - 2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<u>Decrease</u>		<u>Decrease</u>
10-3516-3302 Immunization Action Plan (State)	\$ (6,822.00)	10-5114-2390 Medical Supplies (2,673.93)
		10-5114-2900 Departmental Supplies \$ (348.03)
		10-5114-5999 Capital Items (3,800.04)
Total	\$ (6,822.00)	Total \$ (6,822.00)

**Reason and Justification for Request:**  
 Reduction in Funds are less than what had been originally allocated and therefore a temporary reduction must be made.

Department Head Approval Date  
*[Signature]* 3/30/15

Finance Officer Approval Date  
*Martha H. Martin* 4/1/2015

Budget Officer Approval Date  
*[Signature]* 4/2/15

Board Approval (When Applicable) Date Date of Minutes

BUDGET ORDINANCE AMENDMENT:  
 GENERAL FUND:  
 HEALTH:  
 (Adult Health-FP )  
 Increase to Budget \$10,389.00

ITEM NO. 12



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>Increase</u>			<u>Increase</u>		
10-3502-3300	Family Planning (State)	\$ 10,389.00	10-5150-2390	Family Planning Medical Supplies	\$ 10,389.00
Total		\$ 10,389.00	Total		\$ 10,389.00

**Reason and Justification for Request:**  
 Additional funds TANF Out-of-Wedlock Birth Prevention Funds are to be used to support activity such as providing family planning services to at-risk individuals who are not covered by Medicaid.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	3/24/15	<i>Martha H. Martin</i>	3/26/2015

Budget Officer Approval	Date
<i>Michael Williams</i>	3/26/15

Board Approval ( When Applicable)	Date	Date of Minutes

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager DATE 4/6/2015 ITEM NO. 13

**RESOLUTION:** Approve Purchase Order LEA Acquisitions Company: \$2,895.00

**SUBJECT AREA:** Purchases/Bids

**ACTION REQUESTED:** The Board is requested to authorize Sheriff Ingram to execute a Purchase Order in the amount of \$2,895.00 to Law Enforcement Associates (LEA) Acquisitions Company for the purchase of a covert surveillance phone system contract.

**HISTORY/BACKGROUND:** The Sheriff's Office has utilized surveillance equipment that was purchased more than 15 years ago. The current system has failures in its coverage and does not allow for accurate coverage of a covert operation. The technology is outdated and can not be upgraded.

With the advance of current technology, LEA offers a new internet and cell phone based system that can be used for covert operations. This system allows for recording of interactions between suspects and undercover persons to use for court prosecution. The Sheriff's Office Narcotics Unit has tested and demoed this system and is overwhelmingly pleased with its abilities.

**EVALUATION:** The purchase of this system will allow the Sheriff's Office to purchase a one year contract to use this system during covert operations. It is believed that this system will assist Sheriff's office personnel with the security and safety of covert operations and persons involved. This system is used by other law enforcement agencies and has been highly recommended. This system should continue to be beneficial in the future and will be purchased with seized asset forfeiture funds.



ITEM No. 14

BUDGET ORDINANCE AMENDMENT: FEDERALLY SEIZED PROPERTY FUND:  
SHERIFF-FEDERALLY SEIZED PROPERTY: \$18,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
FEDERALLY SEIZED PROPERTY		SHERIFF-FEDERALLY SEIZED PROPERTY		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
15-3991-9910 FUND BALANCE APPROPRIATED	18,000.00	15-4316-5100 CAPITAL OUTLAY	18,000.00		
Total	18,000.00	Total	18,000.00		

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM THE FEDERALLY SEIZED PROPERTY FUNDS' FUND BALANCE TO PURCHASE TASERS, BATTERIES AND HOLSTERS FOR THE SHERIFF'S DEPARTMENT. THIS WAS APPROVED BY THE COMMISSIONERS ON MARCH 16, 2015, ITEM #6.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Connie T. Cannon</i>	3/17/15	<i>Martha H. Martin</i>	3/18/2015
Budget Officer Approval	Date		
<i>M. Garcia</i>	3/18/15		
Board Approval ( When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 04/06/2015 ITEM NO: 15

**RESOLUTION:** Authorize FY14-15 Purchase Order: Emergency Services: Motorola Solutions, Inc.: \$20,306.04

**SUBJECT AREA:** Purchases/Bids

**ACTION REQUESTED:** The Board is requested to authorize the Emergency Services Director to execute a FY14-15 Purchase Order to Motorola Solutions, Inc., in the amount of \$20,306.04.

**HISTORY/BACKGROUND:** All purchase orders in the amount of \$2,500 or more require the approval of the Board of Commissioners. **This action was previously approved on Resolution #26 at the June 16, 2014 Board Meeting; however, it was approved for Gately Communications in the amount of \$30,000.00 (estimated amount).** Lenoir County Emergency Services was notified that Motorola would be handling the maintenance contract for the NICE voice logging recorder and subcontracting the work to Gately Communications. As a result, there is a change in the remittance for the NICE voice logging recorder maintenance contract and the exact monetary figure for these services. **This resolution is to correct the payee information and the amount of the purchase order.**

Motorola Solutions, Inc.	NICE Voice Logger Recorder	24-4320-6900	\$20,306.04
--------------------------	----------------------------	--------------	-------------

**EVALUATION:** This action was previously approved on Resolution #26 at the June 16, 2014 Board Meeting; however, it was approved for Gately Communications in the amount of \$30,000.00 as an estimated amount. **This resolution is to correct the payee information and payment amount.**

Approval of this resolution will allow encumbrance of funds approved in the FY14-15 budget and the eventual payment of services as billed.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

*MW*  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Emergency Services Director is authorized to execute a purchase order for FY14-15 to Motorola Solutions, Inc., in the amount of \$20,306.04.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

04/06/2015  
Date

\_\_\_\_\_  
Attest

04/06/2015  
Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 04/06/2015 ITEM NO.: 16

**RESOLUTION:** Approval and Execution of FY15-16 Debris Management Contract: Ceres Environmental Services, Inc.

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:** The Board is requested to approve and authorize the Lenoir County Emergency Services Director to execute a Debris Management Contract to Ceres Environmental Services, Inc.

**HISTORY/BACKGROUND:** In accordance with FEMA Sections 403 (Essential Assistance) and 407 (Debris Removal) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (hereafter, the Stafford Act), 42 U.S.C. 5121-5206, and implementing regulations at 44 CFR Part 206; FEMA Recovery Strategy Memo RS-2006-2 VII. Strategy: B. Pre-Event Preparation and Planning Section; 1. State and Local; **(b) State and local governments are encouraged and expected to establish pre-event contracts and/or arrangements with local or regional debris removal contractors, to assure the immediate availability of coordinated debris removal support following a debris-producing incident.**

On December 2, 2014, the Lenoir County Emergency Services Department formally advertised, issued and distributed the Debris Management Service Request for Proposal (RFP) No. DM09-001; and on February 2, 2015 five (5) responses were received from the following contractors: CERES Environmental Services Inc, TFR Enterprises Inc, TAG Grinding Services Inc, Crowder Gulf, and DRC Emergency Services, LLC.

**EVALUATION:** On February 3, 2015, the evaluation of all proposals was completed. The evaluation was based on qualifications/experience, operational plan for the County, resources/availability, past performance, subject matter knowledge, and presentation of the proposal. Staff determined that Ceres Environmental Services, Inc. was the most qualified of the contractors submitting proposals. All companies submitted pricing schedules that were within standard guidelines.

Contracting services with Ceres Environmental Services, Inc for Debris Management Services would be effective for a two (2) year period and would only be activated in the case of a need for debris removal services in Lenoir County. Situations for such activation include, but are not limited to, natural and man-made disasters requiring the removal of mass debris. At the end of the two (2) year period Lenoir County may choose to extend the contract or repeat the request for proposal process.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval

*MW*  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that a contract for Debris Management Services be awarded to Ceres Environmental Services, Inc., and be it furthered resolved, the Lenoir County Emergency Services Director is authorized to execute the contract on behalf of the County.

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECOND** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**YEA VOTES:** Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

04/06/2015  
Date

\_\_\_\_\_  
Attest

04/06/2015  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE** 04/06/2015 **ITEM NO.** 17

**RESOLUTION:** Approve a TIP (Transportation Improvement Project) In-Conjunction Agreement: NCDOT: \$20,000.00.

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** To approve a TIP In-Conjunction Agreement, Project B-4565, with NCDOT for transit service estimated to generate revenues in the amount of \$20,000.00.

**HISTORY / BACKGROUND:** Lenoir County Transit provides demand response transit service to residents of Lenoir County. During the replacement of the four South Queen Street bridges over the Neuse River, residents who usually walk or bicycle to work via these bridges, may be adversely affected. NCDOT proposes to alleviate this inconvenience by providing up to \$20,000.00 to LCT to provide transit service to those qualifying residents who travel to work or school via the bridges. This service is to be provided for the duration of bridge construction.

**EVALUATION:** Lenoir County Transit believes that entering into the TIP In-Conjunction Agreement, Project B-4565, with NCDOT will help to prevent loss of employment and the discontinuation of educational opportunities due to lack of affordable transportation for Lenoir County residents who walk and bicycle to work and school, via the Queen Street bridges. This proposed service will fit in seamlessly with LCT's present transit services.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that entering into a TIP In-Conjunction Agreement, Project B-4565, with NCDOT for transit service estimated to generate revenues in the amount of \$20,000.00 is approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

04/06/2015  
Date

\_\_\_\_\_  
ATTEST

04/06/2015  
Date

NORTH CAROLINA  
LENOIR COUNTY

**TRANSPORTATION IMPROVEMENT PROJECT –**

DATE: 3/17/2015

NORTH CAROLINA DEPARTMENT OF  
TRANSPORTATION

TIP #: B-4565

AND

WBS Elements: 33773.1.1

LENOIR COUNTY

THIS AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the Lenoir County, hereinafter referred to as the "County".

WITNESSETH:

WHEREAS, the Department has plans to make certain street and highway constructions and improvements under Project B-4565, said plans consisting of the replacement of Bridges No. 26, 28, 42 and 43 over the Neuse River on US-70 Business in Kinston, said project having a right of way width as shown on the project plans on file with the Department's office in Raleigh, North Carolina; and,

WHEREAS, the Department agrees to accommodate all passengers who are affected by the closing of the Queen Street Bridge Project; and,

WHEREAS, the County has agreed to provide the transportation service for the Department; and,

WHEREAS, the parties to this Agreement have agreed to perform this scope subject to reimbursement by the Department and the conditions hereinafter set forth; and

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

**SCOPE OF THE PROJECT**

1. The Department has undertaken to construct Project B-4565 and the County has agreed to provide demand response transportation to eligible local bicyclists and pedestrians that currently cross the bridge at Queen Street in Lenoir County.

The eligible local bicyclists and/or pedestrians will complete an application where Lenoir County Transit will verify their employment or if they are a student at Lenoir Community College. All applicants will need to complete the application in person at Lenoir County Transit

The Department's funding participation in the Project shall be restricted to the following eligible items:

- Compensation for transportation to passengers who are determined to be eligible
- Operation and maintenance of buses and vanpool vehicles, and other equipment.
- Park and ride lots and related amenities
- Commuter outreach, information support and incentives

## **FUNDING**

2. The Department shall reimburse the County one hundred percent (100%) of the actual cost of the transit service performed by the Lenoir County Transit. The estimated cost for the transit service is \$20,000.

The Department shall be billed monthly by the County at the Department's Division Two office for the cost of transportation service for eligible passengers pursuant to this agreement. The reimbursement rates are based on the shared base rate of \$1.65 per mile with a \$.08 surcharge, and the amount of fuel used each month.

- A. The County shall submit an itemized invoice to the Department for said costs at the end of each month.
- B. The Department shall reimburse the County for the cost of the demand response transportation service performed by the Lenoir County Transit for the monthly billing period upon approval by the Department's Division Engineer and the Financial Management Division.
- C. All invoices associated with the Project must be submitted within six (6) months of the completion and acceptance of the Project to be eligible for reimbursement by the Department. Any invoices submitted after this time will not be eligible for reimbursement.
- D. The County shall keep and maintain all cost records and supporting documentation for the work for which they bill the Department and shall make such information available to the Department upon request for audit for a period of five (5) years after project completion.

## TIME FRAME

3. This agreement shall be for the duration of the construction contract period, currently scheduled from July 1, 2015 to October 1, 2016, or through construction contract completion date of Project B-4565. Extensions may be agreed upon in writing by all parties prior to being implemented. The agreement may be terminated by either party upon a thirty (30) day written notice.

## ADDITIONAL PROVISIONS

4. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The County certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.
5. To the extent authorized by state and federal claims statutes, each party shall be responsible for its respective actions under the terms of this agreement and save harmless the other party from any claims arising as a result of such actions.
6. All terms of this Agreement are subject to available departmental funding and fiscal constraints.
7. The Department shall not be liable and shall be held harmless from any and all claims that might arise on account of the County negligence and/or responsibilities under the terms of this agreement and/or project.
8. The Department must approve any assignment or transfer of the responsibilities of the County set forth in this Agreement to other parties or entities.
9. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein.
10. The parties hereby acknowledge that the individual executing the Agreement on their behalf is authorized to execute this Agreement on their behalf and to bind the respective entities to the terms contained herein and that he has read this Agreement, conferred with his attorney, and fully understands its contents.
11. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this

Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.

12. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor ( i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED upon that the approval of the Project by the Department is subject to the conditions of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the County by authority duly given.

L.S. ATTEST:

LENOIR COUNTY

BY: \_\_\_\_\_ BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

(SEAL)

BY: \_\_\_\_\_  
(FINANCE OFFICER)

Federal Tax Identification Number

\_\_\_\_\_

Remittance Address:

Lenoir County

\_\_\_\_\_

\_\_\_\_\_

DEPARTMENT OF TRANSPORTATION

BY: \_\_\_\_\_  
(CHIEF ENGINEER)

DATE: \_\_\_\_\_

APPROVED BY BOARD OF TRANSPORTATION ITEM O: \_\_\_\_\_ (Date)

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE** 04/06/2015 **ITEM NO.** 18

**RESOLUTION:** Approve a Reduction in NCDOT Project 15-CT-034: \$44,722.75 and the Purchase of Radio Equipment with 15-CT-034 Funds: \$15,705.25.

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** Approve a decrease of \$44,722.75 in the NCDOT Project 15-CT-034 and the purchase of two (2) base stations and three (3) mobile radio units with NCDOT CTP (Community Transportation Program) FY 14-15 Funds at a cost of \$15,705.25.

**HISTORY / BACKGROUND:** On October 21, 2013, the Lenoir County Board of Commissioners approved a resolution (Item 11) allowing Lenoir County Transit to apply to NCDOT for Community Transportation Grant funds for FY 2014-2015. The original CTP application contained a request for two (2) base stations, eighteen (18) mobile units, and two (2) portable units at a cost of \$60,428. Emergency Management has indicated that they have already purchased sixteen (16) mobile units and eight (8) portable units for use by LCT, thus reducing the amount of equipment that must be ordered on the CTP Grant by \$44,722.75.

	<b>Requested on CTP</b>	<b>Procured by EM</b>	<b>Still required</b>
<b>Base Stations</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Mobile Radios</b>	<b>18</b>	<b>16</b>	<b>3 (1 spare)</b>
<b>Handheld Radios</b>	<b>2</b>	<b>8</b>	<b>0</b>

**EVALUATION:** Lenoir County Transit proposes that the reduction in CTP funding is to be expected when considering that duplicate equipment is unnecessary and only equipment required for operations should be requested.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that a decrease of \$44,722.75 in the NCDOT Project 15-CT-034 is approved and be it further resolved the purchase of two (2) base stations and three (3) mobile radio units with NCDOT CTP (Community Transportation Program) FY 14-15 Funds at a cost of \$15,705.25 is approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_  
Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

04/06/2015  
Date

\_\_\_\_\_  
ATTEST

04/06/2015  
Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$101,481. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		PROCESS FUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3493-2302	GRANT-ABPP #PASAP10476 TAYLOR	101,481.00	104201-6043	ABPP GRANT#9ASAP10476 TAYLOR	101,481.00
Total		101,481.00	Total		101,481.00

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM THE AMERICAN BATTLEFIELD PROTECTION PROGRAM THROUGH THE NATIONAL PARK SERVICE IN THE AMOUNT OF \$101,481. THE COUNTY WAS APPROACHED BY THE CIVIL WAR PRESERVATION TRUST BACK IN 2011 TO ACT AS THE GOVERNMENTAL SPONSOR FOR THE ACQUISITION OF A CONSERVATION EASEMENT ON A PROPERTY DESIGNATED AS A PORTION OF THE WYSE FORK BATTLEFIELD. APPLICATION WAS MADE AND THE COUNTY RECEIVED NOTIFICATION OF THE GRANT'S APPROVAL ON DECEMBER 19, 2011. THE COMMISSIONERS APPROVED THE ACCEPTANCE OF THE GRANT AT ITS MAY 21, 2012 MEETING-ITEM #11. ALL PAPERWORK ASSOCIATED WITH THE GRANT HAS BEEN COMPLETED AND THE CIVIL WAR TRUST HAS ASKED FOR THE FUNDS TO BE DRAWN DOWN. THE COUNTY WILL ACT AS A PASS THROUGH AGENT IN REGARDS TO THESE FUNDS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>3/27/2015</i>	<i>Martha H. Martin</i>	<i>3/27/2015</i>
Budget Officer Approval	Date		
<i>Michelle Jarman</i>	<i>3/27/15</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 04/06/15 **ITEM NO.:** 20

**RESOLUTION:** Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:** Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY/BACKGROUND:** The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:** The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
None		

- CURRENT VACANCIES:**  
**Lenoir County Health Board - (1) Optometrist**  
**Lenoir County Equalization and Review Board - (1)**  
**Kinston Parks and Recreation Board – (1) Southwood/Contentnea Districts**

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
None		

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_

Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

04/06/15  
Date

\_\_\_\_\_  
ATTEST

04/06/15  
Date

**TO: Chairman and Members of the Board**  
**FROM: Mike Jarman, County Manager**  
**DATE: April 06, 2015**  
**SUBJECT: Items from County Manager**

1. Lenoir County Public School Visits
2. NCACC County Assembly Day
3. NCACC District Meetings
4. Budget Work Session April 20, 2015 3:00p.m. – 5:00p.m.



**Lenoir County Board of Commissioners and  
Lenoir County Board of Education  
School Visits Itinerary**

**Monday, April 13, 2015**

8:00 am - 9:15 am La Grange Elementary  
9:15 am - 10:30 am Frink Middle  
10:30 am - 12:00 pm North Lenoir High

**Tuesday, April 14, 2015**

8:00 am - 9:15 am Lenoir County Learning Academy  
9:15 am - 10:30 am Banks Elementary  
10:30 am - 12:00 pm Northwest Elementary

**Wednesday, April 15, 2015**

8:00 am - 9:15 am Southwood Elementary  
9:15 am - 10:30 am Woodington Middle School  
10:30 am - 11:15 am Transportation  
11:15 am - 12:00 pm Maintenance

**Thursday, April 16, 2015**

8:00 am - 9:15 am Contentnea-Savannah K-8  
9:15 am - 10:30 am Northeast Elementary  
10:30 am - 12:00 pm Kinston High

**Monday, April 27, 2015**

8:00 am - 9:15 am Southeast Elementary  
9:15 am - 10:30 am Rochelle Middle School  
10:30 am - 12:00 pm Teachers Memorial

**Tuesday, April 28, 2015**

8:00 am - 9:15 am Pink Hill Elementary  
9:15 am - 10:30 am South Lenoir High  
10:30 am - 12:00 pm Moss Hill Elementary



Lenoir County  
Local Government

Mike Jarman <mjarman@co.lenoir.nc.us>

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## Registration open for County Assembly Day

1 message

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NCACC <listserv@civicplus.com>  
To: mjarman@co.lenoir.nc.us

Wed, Mar 11, 2015 at 12:42 PM



### Registration open for 2015 County Assembly Day

The NCACC will host its 2015 County Assembly Day on Wednesday, May 6, 2015, at the Quorum Center in Raleigh. County Assembly Day is an opportunity for North Carolina county officials to meet with and hear from state legislative leaders and meet with their state legislative representatives.

County officials will gather in Raleigh on May 6 to advocate for counties at the NCACC's 2015 County Assembly Day.

The event begins in the morning with a legislative update from NCACC staff and remarks from leaders of the General Assembly. After lunch, attendees visit the N.C. General Assembly to meet with members of their delegation. The event concludes during the evening with the annual reception to honor members of the General Assembly.

There is no pre-registration fee for County Commissioners who sign up by April 24. All others must pay the pre-registration fee of \$95. After April 24, county commissioners and staff must register on-site and pay the on-site registration fee of \$125.

- [Click here to register and for more information.](#)

Engage your community - connect to news, events and information you care about. [View more information...](#)

Sign In

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EDUCATION

CENTER FOR COUNTY RESEARCH

RISK MANAGEMENT & MEMBER SERVICES

District Meetings

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### District Meetings

Each spring, the NCACC hosts a series of District Meetings throughout the state. The meetings offer county commissioners and management staff an opportunity to learn about the latest legislative developments in Raleigh, to share information from their conversations with legislators, to network with officials from other counties, and to learn about the latest NCACC programs and services that benefit counties.

There is no cost to attend the meetings, which begin at 5:30 p.m. and include a dinner. Each meeting will conclude by 8 p.m. Commissioners who attend a district meeting earn three credits in the "Association Sponsored Programs" category toward Practitioner, Master or Mentor status through the Local Elected Leaders Academy (LELA) Recognition Program.

2015 District Meetings will be held at the following locations. There is no registration fee to attend, thanks to the generosity of our sponsors, but you must register in advance so that we will have an accurate count for meals.

- Click [here to register](#) for a meeting.

Date	Day	County	Venue	Address
March 25	Wednesday	Martin	<a href="#">Senator Bob Martin Eastern Agricultural Center, Hall B</a>	2900 NC Hwy 125 South, Williamston
April 1	Wednesday	Jackson	<a href="#">Ramsey Center at Western Carolina University</a>	92 Catamount Road, Cullowhee
April 2	Thursday	Iredell	Iredell County Agricultural Center	444 Bristol Drive, Statesville
April 9	Thursday	Onslow	Onslow County Government Center	234 Northwest Corridor Blvd., Jacksonville
April 15	Wednesday	Durham	Health and Human Services Complex	414 E. Main Street, 2nd Floor Conference Room A
April 16	Thursday	Hoke	L.E. McLaughlin, Jr. Building (Senior Room)	423 East Central Avenue, Raeford

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