

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, APRIL 20, 2009 – TIME: 4:00 P.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC COMMENTS: 10 Min.**

**PUBLIC INFORMATION:** Ms. Laura L. Sylvester: Festival on the Neuse Update **10 Min.**  
 Mr. Wayne Pittman: Pink Hill Preservation and Development Commission

- 1. **Items from Chairman/Commissioners: 5 Min.** Board
- 2. **Items from County Manager: 5 Min.** Jarman

**CONSENT AGENDA: 10 Min.** **ACTION**

- 3. Approval of Minutes: Regular Board Meeting: April 6, 2009 Aytch/Jarman
- 4. Budget Ordinance Amendment: General Fund: Finance/LGPFC-Parenting Skills Grant: \$2,000: Decrease Jarman/Martin
- 5. Budget Ordinance Amendment: Trust and Agency Fund: Finance/Extension-Family Caregiver: \$2,262: Decrease Jarman/Martin
- 6. Budget Ordinance Amendment: General Fund: DSS: \$204: Increase Jones/Martin
- 7. Budget Ordinance Amendment: General Fund: DSS: \$6,000: Increase Jones/Martin
- 8. Budget Ordinance Amendment: General Fund: Health (Adult Health Program): \$2,800: Increase Huff/Martin

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 50 Min.**

- 9. Budget Ordinance Amendment: General Fund: Non-Departmental: \$14,000: Increase Jarman/Martin
- 10. **A.** Budget Ordinance Amendment: General Fund: Health (General Program): \$17,000: Increase Huff/Martin
- B.** Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Dell Marketing: \$13,250
- 11. Budget Ordinance Amendment: General Fund: Non-Departmental: \$500,000: Increase Jarman/Martin
- 12. Budget Ordinance Amendment: Capital Reserve Fund: \$2,751,658: Increase Jarman/Martin
- 13. Resolution Approving Proposed 2009-2010 Secondary Road Improvement Program Jarman/Martin
- 14. Resolution Approving Purchase of Firearm Related Equipment Smith/Martin
- 15. Resolution Authorizing a 5 Year Lease of a New Digital Mailing System: Anza Mailing Systems: First Year - \$3,468; Second through Fifth Year \$6,480 Per Year Hollowell/Martin

**APPOINTMENTS: 5 Min.**

16. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**

Aytch

**OTHER ITEMS: 10 Min.**

17. **Items from County Manager / County Attorney / Commissioners /  
Closed Session (if necessary)**

**ADJOURN**

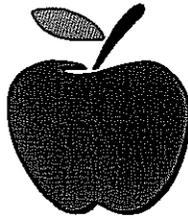
**TO:** Chairman and Members of the Board

**FROM:** Mike Jarman, County Manager

**DATE:** April 20, 2009

**SUBJECT:** Items of Interest

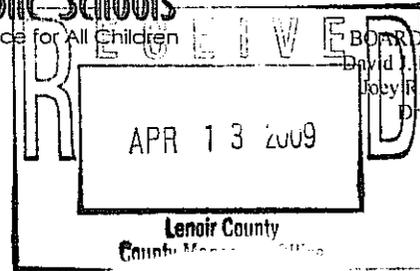
1. Letter: March 9, 2009: Lenoir County Public Schools Re: Surplus Property: Bynum Elementary
2. Letter: April 13, 2009: Kinston-Lenoir County Chamber of Commerce
3. Letter: April 3, 2009: Johnnie Braxton and Harold Hardison Re: Golf Cart Usage
4. April 6, 2009: Current ESC Workforce Information
5. Lenoir County Financial Performance Summary: March 31, 2009
6. Minutes: March 12, 2009: Kinston-Lenoir County Parks and Recreation Commission



**Lenoir County Public Schools**  
A Commitment to Excellence for All Children

TERRY L. CLINE, Ed.D.  
Superintendent

DIANE H. LYNCH  
Associate Superintendent



BOARD OF EDUCATION  
David J. Millipelli, Jr., Chair  
Joey R. Bryan, Vice Chair  
Dr. Keith M. Seaforth  
Garland Nobles, Jr.  
Bruce Hill  
Billy Davis  
Rita Hodges

March 9, 2009

Mr. Mike Jarman  
Lenoir County Manager  
P. O. Box 3289  
Kinston, NC 28502-0729

Dear Mr. Jarman:

At its meeting held February 9, 2009, the Lenoir County Board of Education voted to close Bynum Elementary School and declared the property as surplus. By law, the Lenoir County Board of Education is required to first offer the school site to the Lenoir County Board of Commissioners before otherwise disposing of the property.

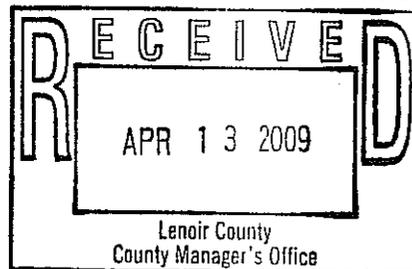
Accordingly, please notify me in writing if the Lenoir County Board of Commissioners are interested in obtaining this property from the Lenoir County Board of Education. If the county commissioners want the property, the next step will be to establish a price based on the fair market value of the property.

Please contact me if you have questions. I look forward to your response.

Sincerely,

Terry L. Cline, Ed.D.  
Superintendent

rmb



Michael Jarman

Monday, April 13, 2009

Thank you for permission to use the grassy area behind the Board of Election to stage some of the Carolina Classic Cruisers during the BBQ Festival on the Neuse. The plans are to park a few high visibility cars that will catch the eye of people traveling down King Street on the grass. No access to any parking lot will be blocked. I assure you that the owners of these cars are very responsible people and take great pride in how their equipment is displayed.

We understand that because of inclimate weather or any other reason that may degrade the appearance of the grassy area we will not use it and use the paved parking lots only. If by chance something should happen the Festival is fully insured by Nationwide Insurance Company.

Gary S. Hines  
Assistant Special Projects Coordinator  
Kinston-Lenoir County Chamber of Commerce  
Cell 252-521-9904

April 3, 2008

Mike Jarman, Lenoir County Manager  
Lenoir County Board of Commissioners  
130 S. Queen St.  
Kinston, N.C. 28501

Dear Mr. Jarman and County Commissioners,

We would like to request your efforts on securing " An Act To Allow The Use of Golf Carts in the Community of Deep Run"

The following boundaries for public highway use are: Any public street or highway within the area west of NC Highway 11 to the west, Southwest Creek to the north, the intersection of John Green Smith road to the east, and the intersection of Old NC Highway 11 and the NC Highway 11 bypass to the south.

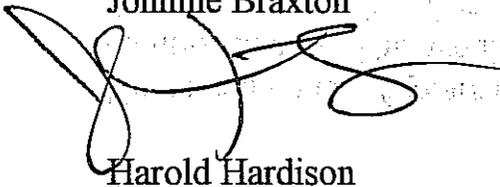
No person under 16 years of age should be allowed to operate in the afore mentioned area. This would be a request for the Deep Run community only. And we ask that the effective date to be October 1, 2009.

This request will allow some of the older residents of the Deep Run community to get around more easily. This will also give them better access to events at South Lenoir High School and to the Deep Run Community Mart.

Thank you in advance for your efforts to secure this local bill for us.

Sincerely,

Johnnie Braxton



Harold Hardison



**Current ESC Workforce Information**

from

LENOIR COUNTY

as of

April 6, 2009

- ◆ County Labor Force : 28,372
- ◆ Number Of Unemployed : 3,557
- ◆ County Unemployment Rate :

February 2009	3 Months Ago	6 Months Ago	12 Months Ago
12.5%	9.0%	7.8%	5.7%

- ◆ Unemployment Insurance (UI) Benefits Paid in Lenoir County :
  - Last 30 Days : \$1,348,255
  - Year-To-Date : \$4,309,856

- ◆ New Business/Industry Openings In Lenoir County:
  - Last 4 Weeks -

- ◆ Business/Industry Closings In Lenoir County:
  - Last 4 Weeks -

**Current State & National Information**

- ◆ Unemployed Workers Statewide (February 2009) :
  - 491,067
  - ◆ N.C. Unemployment Rate:

February 2009	3 Months Ago	6 Months Ago	12 Months Ago
10.7%	7.5%	6.6%	5.2%

- ◆ U.S. Unemployment Rate (March 2009) : 8.5%

- ◆ Unemployment Benefits Paid to N.C. workers:
  - Month To Date : \$93,384,427
  - Last Month : \$265,677,716
  - Year To Date : \$783,656,543

- ◆ Unemployment Benefits Paid to N.C. workers
  - In April 2008 : \$93,384,427

- ◆ N.C. Unemployment Insurance Trust Fund Balance:
  - (As Of Mar 31, 2009) : \$0

- ◆ Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston  
252.526.4435

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY - 2008-09**  
**MARCH 31, 2009**

**EXPENDITURES**

75.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
<b>GENERAL FUND:</b>					
Governing Body	229,207	169,971	0	59,236	74.2%
County Manager	266,147	193,368	0	72,779	72.7%
Finance	286,587	188,459	0	98,128	65.8%
Tax Office	828,693	611,876	4,217	212,600	74.3%
Legal	62,500	27,216	0	35,284	43.5%
Court Facility	336,705	203,081	50,156	83,468	75.2%
Elections	349,562	270,964	8,159	70,439	79.8%
Register of Deeds	313,581	207,084	21,272	85,225	72.8%
Non-Departmental	885,400	540,772	0	344,628	61.1%
Process Funds	962,015	678,906	372	282,737	70.6%
Outside Agencies	132,000	86,389	0	45,611	65.4%
Management Info Systems	822,497	583,736	29,302	209,459	74.5%
Public Buildings	471,328	299,354	15,010	156,964	66.7%
Sheriff	3,934,465	2,760,218	73,651	1,100,596	72.0%
Central Communications	1,157,603	805,841	8,770	342,992	70.4%
Jail	2,492,369	1,704,282	185,889	602,198	75.8%
Emergency Management	346,765	232,864	12,503	101,398	70.8%
Emergency Medical Services	3,338,671	2,468,255	110,365	760,051	77.2%
Non-Emergency Services	518,929	318,409	21,553	178,967	65.5%
Fire Protection	51,660	38,745	0	12,915	75.0%
Inspections	210,171	153,098	0	57,073	72.8%
Medical Examiner	40,000	21,450	0	18,550	53.6%
Economic Development	307,045	224,593	1,006	81,446	73.5%
Veterans Service Office	32,621	16,973	46	15,602	52.2%
Cooperative Extension	380,519	250,462	4,277	125,780	66.9%
JCPC - Parenting Matters	37,263	19,248	0	18,015	51.7%
Cooperative Ext-Grants	75,151	32,224	0	42,927	42.9%
Soil Conservation	116,158	81,031	0	35,127	69.8%
Health Department	3,474,303	2,290,299	161,943	1,022,061	70.6%
BioTerrorism - Health	50,496	31,413	0	19,083	62.2%
M. Health Department	240,139	180,104	0	60,035	75.0%
CJPP - Day Reporting Center	127,897	89,517	0	38,380	70.0%
Public Assistance (DSS)	18,103,078	10,464,749	135,922	7,502,407	58.6%
Education	9,500,000	7,125,000	0	2,375,000	75.0%
Community College	1,961,221	1,470,916	0	490,305	75.0%
Cultural	720,000	540,000	0	180,000	75.0%
Recreation	653,100	489,825	0	163,275	75.0%
Debt Service	3,808,792	3,807,834	0	958	100.0%
Transfer to Other Funds	6,245,041	2,498,033	0	3,747,008	40.0%
Contingency	20,000	0	0	20,000	0.0%
<b>TOTAL GENERAL</b>	<b>63,889,679</b>	<b>42,176,559</b>	<b>844,413</b>	<b>20,868,707</b>	<b>67.3%</b>
<b>OTHER FUNDS:</b>					
Employee Insurance Fund	3,315,000	2,281,113	0	1,033,887	68.8%
Vehicle Replacement Fund	361,019	285,454	0	75,565	79.1%
Fed Seized Property Fund	28,000	13,205	0	14,795	47.2%
State Controlled Substance Fund	61,466	41,287	1,328	18,851	69.3%
Capital Reserve Fund	2,309,560	309,560	0	2,000,000	13.4%
School Capital Fund	3,378,227	3,424,599	0	-46,372	101.4%
Transportation Fund	1,006,251	544,854	101,018	360,379	64.2%
Scrap Tire Disposal Fund	130,000	89,482	0	40,518	68.8%
Emergency Telephone Fund	536,026	263,598	178,598	93,830	82.5%
Revaluation Fund	103,188	47,531	110	55,547	46.2%
Automation-Preservation Fund	35,000	0	0	35,000	0.0%
MSW Landfill-Debt Service	157,708	157,391	0	317	99.8%
Capital Improvements Fund	3,535,885	2,064,359	87,269	1,384,257	60.9%
Solid Waste Management	3,195,027	1,703,806	46,642	1,444,579	54.8%
Trust & Agency Fund					
Family & Caregiver-Smart Start	144,638	96,266	369	48,003	66.8%
Fire Districts	1,113,035	935,739	0	177,296	84.1%
<b>TOTAL OTHER FUNDS</b>	<b>19,410,030</b>	<b>12,258,244</b>	<b>415,334</b>	<b>6,736,452</b>	<b>65.3%</b>
<b>GRAND TOTAL</b>	<b>83,299,709</b>	<b>54,434,803</b>	<b>1,259,747</b>	<b>27,605,159</b>	<b>66.9%</b>

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY-2008-09**  
**MARCH 31, 2009**

**REVENUES**

**75.00%**

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
<b>GENERAL FUND:</b>				
Health Department	1,525,818	1,116,585	409,233	73.18%
Public Assistance (DSS)	11,110,870	5,822,105	5,288,765	52.40%
Property Taxes	28,916,103	27,779,780	1,136,323	96.07%
Sales Taxes	6,940,951	3,943,710	2,997,241	56.82%
Other General	15,395,937	8,818,614	6,577,323	57.28%
<b>TOTAL GENERAL</b>	<b>63,889,679</b>	<b>47,480,794</b>	<b>16,408,885</b>	<b>74.32%</b>
<b>OTHER FUNDS:</b>				
Employee Insurance	3,315,000	2,412,296	902,704	72.77%
Vehicle Replacement	361,019	18,323	342,696	5.08%
Fed Seized Property	28,000	5,559	22,441	19.85%
State Controlled Substance	61,466	12,394	49,072	20.16%
Capital Reserve Fund	2,309,560	0	2,309,560	0.00%
School Capital Fund	3,378,227	1,141,998	2,236,229	33.80%
Transportation Fund	1,006,251	414,609	591,642	41.20%
Scrap Tire Disposal	130,000	69,363	60,637	53.36%
Emergency Telephone	536,026	535,544	482	99.91%
Revaluation Fund	103,188	0	103,188	0.00%
Automation-Preservation Fnd	35,000	17,181	17,819	49.09%
MSW Landfill-Debt Service	157,708	157,424	284	99.82%
Capital Improve Fund	3,535,885	998,176	2,537,709	28.23%
Solid Waste Management	3,195,027	2,197,469	997,558	68.78%
<b>Trust and Agency Fund:</b>				
Smart Start Program	144,638	82,358	62,280	56.94%
Fire Districts	1,113,035	1,016,074	96,961	91.29%
<b>TOTAL OTHER FUNDS</b>	<b>19,410,030</b>	<b>9,078,768</b>	<b>10,331,262</b>	<b>46.77%</b>
<b>GRAND TOTAL</b>	<b>83,299,709</b>	<b>56,559,562</b>	<b>26,740,147</b>	<b>67.90%</b>

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	735,000	181,282	553,718	24.66%
CDBG SS GRANT	400,000	254,985	145,015	63.75%
SFR 07 HOME PROJECT	392,000	169,830	222,170	43.32%
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	551,268	0.00%
SCHOOL CONSTRUCTION FUND	72,541,121	72,571,075	-29,954	100.04%
CAPITAL PROJECTS FUND	4,332,550	4,332,176	374	99.99%
<b>Total Project Based</b>	<b>78,951,939</b>	<b>77,509,348</b>	<b>1,442,591</b>	

\* Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
CDBG CN GRANT	735,000	146,464	0	588,536
CDBG SS GRANT	400,000	255,148	0	144,852
SFR 07 HOME PROJECT	392,000	191,595	0	200,405
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	0	551,268
SCHOOL CONSTRUCTION FUND	72,541,121	53,084,901	0	19,456,220
CAPITAL PROJECTS FUND	4,332,550	1,646,200	168,750	2,517,600
<b>Total Project Based</b>	<b>78,951,939</b>	<b>55,324,308</b>	<b>168,750</b>	<b>23,458,881</b>

\* Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

**MINUTES**  
**KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING**  
**MARCH 12, 2009**  
**6:30 P.M.**  
**ADMINISTRATIVE OFFICE**

**MEMBERS PRESENT**

<b>Bill McMahon</b>	<b>Joel Smith</b>
<b>Sue Ellen Maddux</b>	<b>Tony Turner</b>
<b>Darrell Parrish</b>	<b>Jill Croom</b>
<b>Keith King</b>	<b>John Jones</b>
<b>Matt Sullivan</b>	<b>Christopher Bradshaw</b>

**MEMBERS ABSENT**

**Will Barker**  
**Christi Fillippeli**  
**Ricky Killinger**  
**Garland Nobles, Jr.**

The commission meeting was called to order by the Chairperson, Bill McMahon. The minutes were changed to reflect that the Chairperson of the Nominating Committee was Darrell Parrish not Christi Fillippeli. The minutes were unanimously approved after noting that change.

Motion - Smith; Second - King; Vote - Unanimous.

Joel Smith informed the commission that the Kings Cup Disc Golf Tournament will be held at Barnet Park on May 15th-17th. Approximately 95 players are expected to play in this tournament.

Bill Ellis recognized Mr. Myron Hill for his service as Treasurer of Babe Ruth Baseball for the past thirty-one how many years. He is no longer serving as Treasurer and has turned over the operating money to the Recreation Department.

Mr. Bill McMahon recognized Mr. Tony Turner for serving on the Parks & Recreation Commission for the past six years. Mr. Turner was over the Southwood and Contentnea districts and did an outstanding job while on the commission.

The Nominating Committee met to make recommendations for the Parks & Recreation Commission slate of officers for 2009. The committee recommended Bill McMahon as Chairman and Sue Ellen Maddux as Vice-Chair. A motion was made to accept the Nominating Committee's recommendation.

Motion - Sullivan; Second - Jones; Vote - Unanimous.

Thurman Pate distributed the 2009 tournament schedule to the commission. A motion was made to approve the schedule.

Motion - Maddux; Second - Sullivan; Vote - Unanimous.

Mr. Ellis updated the commission on the county school facilities. He informed them that the school board may not split up the property at Contentnea and Southwood. If this is the case, Mr. Ellis is recommending that the department use the fields and gym at the new Contentnea/Savannah school and work around the middle school's baseball and basketball games. Another possibility would be the Woodman of the World Recreation Center proposed for Barnet Park. The reason for this alternate proposal is the cost of demolition of the old school's facility and the cost of renovating the gymnasium. Mr. McMahon recommended negotiating the co-occupancy at the new school to see if we can both work together.

At the present time, we are waiting for the school board to name a price for the Pink Hill and Contentnea site and to see if they are going to split it up.

Mr. Ellis updated the commission on the Clean Water Management Trust Fund Grant. He informed them that \$137,000 had originally been allocated to Lenoir County, however, the Governor has frozen all Clean Water Management Trust Fund monies from being allocated this year. A total of \$47,000 has already been spent on the engineering and design for the project but Mr. Ellis is meeting with the Clean Water Management Trust Fund representative to try and see if the engineering work on the project can be completed.

Mr. Ellis informed the commission of a shooting at Southeast Park. The victim is listed in critical condition at Pitt Memorial Hospital. The Department of Public Safety has temporarily shut down all outdoor basketball court play for anyone over the age of 12 years of age until things have had a chance to cool down.

Keith King questioned if 8 and under baseball could travel to different sites like the 10 & 12 years olds. Ellis stated that only if there were not enough players at each site.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary  
Kinston/Lenoir County Parks & Recreation Commission

**MINUTES  
LENOIR COUNTY BOARD OF COMMISSIONERS  
April 6, 2009**

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, April 6, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Tommy Pharo and Linda Rouse Sutton.

Members absent: Reuben Davis and Chris Humphrey,

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance. Upon a motion by Ms. Brown and a second by Mr. Pharo the Board excused Mr. Davis and Mr. Humphrey from the meeting.

**PUBLIC COMMENTS**

The public made no comments.

**PUBLIC INFORMATION**

None Scheduled.

**ITEMS FROM CHAIRMAN/COMMISSIONERS**

Item No. 1 was Items for the Chairman and Members of the Board. Mr. Graham stated that Mr. Scott Stevens, City Manager and Mr. Mike Jarman, County Manager represented Kinston/Lenoir County very well during the "Wake up Lenoir" presentation.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman stated the Lenoir County Alcoholic Beverage Control (ABC) Board would like the Board to approve the areas continue to be utilized in the process of appointing members to the ABC Board. The ABC Board will be represented as follows: north of the Neuse River appointee, south of the Neuse River appointee, and the City of Kinston appointee. Upon a motion by Ms. Sutton and a second by Mr. Pharo the Board accepted the regions as presented. Mr. Jarman reminded the Board of the Spring 2009 Litter Sweep Roadside Cleanup on April 18-May 2. Mr. Jarman stated that all Commissioners wanting to attend the 2009 NACo Annual Conference in Nashville, TN from July 24-28, 2009 must let Ms. Aytch know quickly.

Mr. Bill Ellis, Director of Parks and Recreation addressed the Board. Mr. Ellis stated due to the increase of residents at the Lenoir County Campgrounds, it is requested that Parks and Recreation move forward with the construction of eight (8) new campground sites. It will cost \$25,000 for the construction of the new campsites; rent collected from the use of these sites will pay for the construction. Currently the campground has the capacity for 18 hookups and ten (10) tent spaces. Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board approved the request.

## CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board approved the Consent Agenda with the exception of the minutes.

3. Approval of Minutes: Regular Board Meeting: March 2, 2009  
Budget Work Session: March 2, 2009 Aytch/Jarman  
Aytch/Jarman
4. Budget Ordinance Amendment: General Fund: Board of Elections: \$9,514:  
Decrease King/Martin
5. Budget Ordinance Amendment: General Fund: Health (Environmental  
Health/Food Lodging): Increase: \$7,804 Huff/Martin
6. Budget Ordinance Amendment: General Fund: DSS: \$223: Increase Jones/Martin
7. Budget Ordinance Amendment: General Fund/Capital Reserve Fund Debt  
Service/Trnsf-Other Funds/Bonds Debt Reserve: \$958: Increase Jarman/Martin
8. Budget Ordinance Amendment: General Fund: Health (W.I.C. Program): \$1,836:  
Increase Huff/Martin
9. Budget Ordinance Amendment: Finance/Sheriff's Department: \$3,889: Increase Smith/Martin
10. Budget Ordinance Amendment: General Fund: Finance/Tax: \$6,500: Increase Martin/Jarman

## PROCLAMATION/BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 11 was a Proclamation: Lenoir County National Library Week during April 12-18, 2009. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: General Fund: Process Funds: \$13,176.72: Increase. Mr. Hollowell stated the amendment budgets funds from the EMPG Supplemental 2008 Grant from NC Department of Crime and Control and Public Safety. This grant in the amount of \$13,176.72 was received on March 24, 2009 and the proceeds are restricted for use by emergency management to improve capabilities of the local emergency management program. These funds will be used to purchase equipment to improve capabilities of the emergency operations center. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$31,818: Increase. Mr. Hollowell stated the amendment is to budget funds received from the State of North Carolina's One NC Fund to be paid to E.I. Dupont Denenours, Inc. As per the grant totaling \$200,000, 25% of the total is to be paid to Dupont based on performance goals attained by the company. In January 2007 a \$50,000 payment was made. A check in the amount of \$31,818 was received from the state on March 20, 2009. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General Fund: Finance: \$63,659: Increase. Mr. Hollowell stated the amendment budgets funds from the Fund Balance of the General Fund to reimburse the State of NC for an error in their calculation of the County's Medicaid Hold Harmless to the School's ADM Fund. The County made a Hold Harmless payment of \$301,159.19 to the School Capital Fund in August 2008 to compensate the schools for their loss of ADM funds that resulted from the Medicaid relief to counties. The State withheld the March 2009 distribution of ADM to the schools and is requiring 66 counties to hold the state harmless for their error in calculating the hold harmless reimbursement of August 2008. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: Tax: \$15,000: Increase. Mr. Darrell Parrish, Tax Administrator, addressed the Board. Mr. Parrish stated the amendment budgets additional tax penalties and interest received from foreclosure of real property. Attorney fees are included in penalties and interest, collected on foreclosed property and are paid out to the attorney that handled the foreclosure for the county tax department. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 15 was unanimously approved. Mr. Parrish stated revaluation notices should be mailed by April 27, 2009. The Board of Equalization and Review will be meeting on May 4, 2009 to discuss the revaluations; this meeting is not open to the public. Citizens will have the right to appeal after the 1<sup>st</sup> of June.

Item No. 16 was a Budget Ordinance Amendment: Emergency Telephone Fund: Telephone Expense: \$62,158: Increase. Mr. Hollowell stated the amendment appropriates additional funds from the E-911 Fund Balance to cover the cost of purchasing the SQL Server software license and hardware, the Neverfail software, and maintenance and remote installation in the amount of \$45,000, which was approved on January 5, 2009. This amendment will also cover the cost of the Geolynx G7 upgrade in the amount of \$8,825 and the cost of the domain controller in the amount of \$10,000, which was approved on March 16, 2009. Upon a motion by Mr. Pharo and a second by Mr. Stroud, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Authorizing and Approving the Execution of a Contract between the Town of Pink Hill and Lenoir County for the Collection of Pink Hill Municipal Property Taxes by Lenoir County. Mr. Parrish stated the Lenoir County Tax Department has been collecting municipal taxes for the City of Kinston and the Town of La Grange for several years. In 2008 the Town of Pink Hill inquired about the Tax Department collecting their municipal taxes, and we offered to collect the taxes based on the same agreement by which we collect the Kinston and La Grange taxes. The agreement calls for a 1.5% collection fee, which is a typical fee throughout North Carolina that is charged by County Tax Offices to collect the Municipal taxes for cities or towns. The Pink Hill Town Council formerly approved the agreement at their March 10<sup>th</sup>, 2009 meeting, and they are now requesting approval from the Lenoir County Commissioners. The Tax Department's software (Bormuth System) is already set up for including municipal taxes along with the Lenoir County taxes, so there will be no programming costs involved in collecting the Town of Pink Hill's taxes. The Tax Department is currently sending tax bills to all of the Pink Hill property owners for Lenoir County taxes, so there will not be an increase in the number of bills printed or mailed. The collection fee of 1.5% will generate approximately \$2,300 per year for Lenoir County. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Authorizing the Adoption of the Surplus Computer Purchase Program Policy. Mr. Joey Bryan, MIS Director addressed the Board. Mr. Bryan stated to continue Lenoir County's effort to assist employees and their families in becoming more proficient in the use of computers, the County will make surplus computer equipment available to County employees for home use. This policy applies to all Lenoir County employees. According to the School of Government and the statutes for property disposal (160A-266 - 160A-270) the computers can be sold through surplus with Board approval. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Approving the Lenoir County Transit Safety Policy. The Item was pulled from the agenda for further information.

Item No. 20 was a Resolution Approving the Lenoir County Transit (LCT) Vehicle Maintenance Policy. Ms. Sue Powell, Transit Director, addressed the Board. Ms. Powell stated on March 10, 2008, Lenoir County brought Operations in-house operating twelve (12) vehicles. On these twelve (12) vehicles a local vendor has provided the maintenance and repairs. The North Carolina Department of Transportation (NCDOT) has required all Transportation Systems in North Carolina to write a Vehicle Maintenance Policy to provide the required maintenance on each vehicle for not only safety purposes, but for vehicles to last longer and assure the proper maintenance on them. NCDOT has found many systems not providing the proper care for these vehicles through maintenance reviews and that is the purpose for this policy. Lenoir County Transit is putting into place all requirements possible to assure NCDOT that LCT vehicles are following all policies required by NCDOT. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 20 was unanimously approved.

Item No. 21 was a Resolution Approving Easement to Progress Energy. In May 2006, the citizens of Lenoir County passed a \$69.7 million Bond Referendum approving the construction of three (3) new elementary schools and additions/remodeling at four (4) existing elementary schools. The new elementary schools were to be constructed in Pink Hill, northeastern Lenoir County replacing Contentnea, and in the City of Kinston. This resolution executes an easement to Progress Energy to serve the new elementary school being constructed on a 32-acre site on Highland Avenue and NC 11 Kinston, NC. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 21 was unanimously approved.

Item No. 22 was a Resolution Authorizing the Approval of an Easement Request for Moss Hill School for the New Underground Primary Extension. The easement specified is required to allow Progress Energy to provide a new underground primary extension to service the ball field at Moss Hill Elementary School. Mr. Griffin noted that a correction on the easement to represent Trent Township must be corrected. Upon a motion by Ms. Brown and a second by Ms. Sutton, the resolution was approved with the correction noted.

Item No. 23 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. Mr. Mike Wiggins, Maintenance Director, addressed the Board. Mr. Wiggins stated the County has a small inventory of various vehicles that have outlived their useful life. These vehicles are no longer of use to any County Department and there are no plans to put them back into service.

In accordance with procedures set forth in G.S. 153A-176, the County Manager's Office is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 90 days. Proceeds resulting from the sale, less expenses, will be appropriated to the Vehicle Replacement Fund.

	<u>Vehicle</u>	<u>Serial Numbers</u>
1	1992 Ford Ambulance	1FDKE30MXNHB37014
1	1997 Ford Ambulance	1FDKE30F6VHB42518

Upon a motion by Mr. Pharo and a second by Mr. Stroud, Item No. 23 was unanimously approved.

Item No. 24 was a Resolution Authorizing the Award of a Contract for Septic Tank Services for the 2006 CDBG Scatter Site Project: \$3,100. Mr. David Harris of RSM Harris Associates addressed the Board. Mr. Harris stated RSM Harris Associates submitted a request for proposals for installing a septic tank to area septic tank installers on a property associated with the 2006 CDBG Scattered Site project. The recommendation is to award the installation of a septic tank to Tom's Septic Tank Service, who was the lowest qualified bidder. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 24 was unanimously approved.

Item No. 25 was a Resolution Authorizing the Award of Five Contracts for Rehabilitation Services for the 2006 CDBG Concentrated Needs Project: \$182,190. Mr. Harris stated on March 27, 2009, bids were received from five rehabilitation contractors for the rehabilitation of five structures. Due to the number of contracts available, the number of properties to be rehabilitated and the time constraints involved in completing this project, the following contractors are recommended.

Contract #06-13	NS Weeks Construction Inc.	\$46,075.00
Contract #06-14	CA Moore & Son Home Repairs	\$20,785.00
Contract #06-15	NS Weeks Construction Inc.	\$43,035.00
Contract #06-16	All American Contractors	\$28,750.00
Contract #06-17	NS Weeks Construction Inc	\$43,545.00

The recommendation for award is to the lowest qualified bidder, but not more than three structures to be assigned to one contractor. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 25 was unanimously approved.

Item No. 26 was a Resolution Requesting a Revision to the Lenoir County Work First Block Grant Plan for FY 2009-2011. Mr. Jack Jones, DSS Director addressed the Board. Mr. Jones stated the Lenoir County 2009-2011 Work First Electing County plan was reviewed by the North Carolina Department of Health and Human Services (DHHS), the Attorney General's office, and other state agencies. The Department of Health and Human Services and the Attorney General's Office have determined that Supplemental Security Income (SSI) benefits could not be included as countable income in determining eligibility for benefits. Lenoir County, along with four of the other seven Electing Counties in North Carolina included policy provisions in their Work First Plans for counting SSI as income in determining eligibility for benefits. The DHHS has advised us that although the practice of counting SSI as income has been allowed in the past, a County Work First Plan will not be approved with this policy in 2009-2011. An amendment to the Local Work First Plan was submitted to and approved by the Lenoir County Work First Block Grant Planning Committee on Thursday, March 26, 2009. The Plan as amended must also be approved by the Lenoir County Board of Commissioners. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 26 was unanimously approved.

Item No. 27 was a Resolution Approving Contract and Purchase Order with Neuse Enterprises Inc.: \$6,000. Mr. Jones stated DSS would contract with Neuse Enterprises Inc. to assist in evaluating DSS clients who are classified as either ill or incapacitated. The State has identified this population, as one that needs further assessment and Neuse Enterprises will provide functional capacity evaluations. This is done by any number of procedures, including questionnaires and observations that document the person's ability to perform work from a physical, medical, behavioral or mental perspective. The goal of these evaluations is either to determine that a client has work capacity, limited work capacity or no work capacity. For those who have no or limited work capacity this evaluation will help them start the application process of social security or SSI. For those who are deemed work ready this evaluation will facilitate the process of becoming self-sufficient. The contract will be for less than one year and will mature 6-30-2009. This funding will be reimbursed with 100% Federal dollars. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 27 was unanimously approved.

Item No. 28 Resolution Approving DSS Stucco Repair: \$20,540. Mr. Jones stated in 2006, it was determined that after 17 years of occupancy, the building was in need of repair. Teabo & Sons Stucco Inc. removed the damaged stucco around the entire building from the ground up to a height of eight feet and replaced it with a base coat, fiber mesh and finish coat. This repair has proven to be very satisfactory and has greatly enhanced the appearance of the building. The amount requested will complete the same type of repairs to the remainder of the building as well as repairing any damage to the bottom level. No additional county money is requested as unspent budgeted administrative funds will be used and DSS will be reimbursed approximately \$12,324 of the \$20,540 spent. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 28 was unanimously approved.

Item No. 29 was a Budget Ordinance Amendment: General Fund: DSS: \$105,478: Increase. The amendment is an allocation of available Federal and State funding for sustaining and maintaining childcare services for families and children. Upon a motion by Mr. Stroud and a second by Mr. Pharo, Item No. 29 was unanimously approved.

Item No. 30 was a Resolution Approving Acceptance and Execution of Contract for Independent Audit Services per Proposal dated March 10, 2009: FY 08-09: \$40,635. Mr. Hollowell stated on March 17, 2003, the Board accepted a proposal from the certified public accounting firm of Pittard, Perry, & Crone, Inc. of LaGrange, N.C., to conduct the annual financial audit of Lenoir County for Fiscal Year 02-03 at a cost of \$33,500; Fiscal Year 03-04 at a cost of \$34,500; and Fiscal Year 04-05 at a cost of \$35,500. Pittard, Perry, and Crone's proposal represented the lowest cost to the County of all proposals submitted. The County contracted with Pittard, Perry, & Crone, Inc to conduct the Fiscal Year 05-06 audit at a cost of \$36,600, the Fiscal Year 06-07 audit at a cost of \$37,600, and again to conduct the Fiscal Year 07-08 audit at a cost of \$38,700. A new contract must be executed each year and submitted to the Local Government Commission for their approval. Beginning in 2008, the GFOA (Government Finance Officers Association) imposed more stringent standards of reporting and increased the number of reports that are required. This change in standards, that has to be adhered to, increases the volume of work of the auditors tremendously. Pittard, Perry, & Crone, Inc., has agreed to prepare the annual audit for Fiscal Year 08-09 at a cost of \$40,635. Pittard, Perry, & Crone, Inc. has been the County's auditor for over 15 years and is well qualified to conduct the County's audit in compliance with all of the newly implemented GFOA standards of governmental accounting. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 30 was unanimously approved.

Item No. 31 was a Resolution Awarding Contract: Grinding Services: Vegetative Debris: John A. Powell Contracting: NTE: \$56,000. Mr. Tom Miller, Landfill Director addressed the Board. Mr. Miller stated since the landfill fires, the landfill has taken a different approach to managing vegetative debris, normally carried to the landfill. In short, instead of covering it with dirt (personnel and equipment intensive), they now annually grind the debris where it can be used for cover material or possibly for landscaping. The Landfill Director and the Finance Officer as witnesses publicly opened sealed bids on March 25, 2009 at 3:00 p.m. in the County Manager's Office. John A. Powell Contracting provided the lowest cost per ton (\$7 per ton) to complete the grinding. John A. Powell Contracting was awarded the grinding contract last year and the Landfill Director was very pleased with their services. This charge is intended to cover costs associated with handling and disposal. The Landfill estimates that a total not to exceed 8,000 tons will be accumulated by the time the grinding will begin. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 31 was unanimously approved.

**APPOINTMENTS**

Item No. 32 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
<b>Lenoir County Board of Health</b> 2 <sup>nd</sup> Appearance	Joan Bannerman (Public Member)	March 2012 <b>M: Brown</b> <b>S: Sutton</b>
<b>Criminal Justice Partnership Program (CJPP)</b> 2 <sup>nd</sup> Appearance	Beverly Alston (Appointment)	March 2011 <b>M: Brown</b> <b>S: Sutton</b>
<b>Criminal Justice Partnership Program (CJPP)</b> 1 <sup>st</sup> Appearance	Earl Harper Evelin Linton Carla Bass (Re-Appointments)	March 2011
<b>Juvenile Crime Prevention Council</b> 1 <sup>st</sup> Appearance	Linda Rouse Sutton (Appointment)	March 2011

**CURRENT VACANCIES**

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

ADDENDUM

Item No. 33 was a Resolution Approving Roof Replacement of Old Fire Station Museum and Gordon Street Storage Facility: Pittman Brothers' Roofing Company: \$10,000. Mr. Wiggins stated due to an aging and deteriorating roof on the Old Fire Station Museum and one half of the Gordon Street building used by the County for storage, roof replacement is strongly recommended to avoid further and future water damage to the interior of the buildings. One half of the roof on the Gordon Street building was replaced several years ago after a tropical storm. Insurance paid for the replacement at that time. Roof replacement encompasses not only the proper removal of the old roofing materials and the installation of a new roofing system, but also flashing all roof vents and pipes, and installation of a termination bar on all walls and edges. Lenoir County Maintenance requested bids from 2 roofing contractors to replace the deteriorating roof on the Old Fire Station with a new EPDM rubber roofing system and to replace one half of the roof area on the Gordon Street Storage Facility with a built up tar roof similar to the original system. Pittman Brothers' Roofing of Albertson, N.C. provided the County with the least costly proposal to replace these roofs. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 33 was unanimously approved.

Upon a motion by Mr. Graham and a second by Ms. Sutton the meeting adjourned at 10:31 a.m.

Respectfully submitted,



Lashanda Aytch  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

Item No. 4

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:FINANCE/ LGPFC-PARENTING SKILLS GRANT: \$2,000.: DECREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		FINANCE/LGPFC-PARENTING SKILLS GRANT		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>DECREASE</u>			<u>DECREASE</u>		
10-3402-3634	GRANT-LGPFC-PARENTING SKILL	-2,000.00	10-4955-2900	OTHER SUPPLIES/MATERIAL	-600.00
			10-4955-6900	CONTRACTED SERVICES	-1,400.00
Total		-2,000.00	Total		-2,000.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO DECREASE BUDGETED AMOUNTS DUE TO BUDGET CUTS BY THE STATE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marcia H. Martin</i>	4/16/09	<i>Marcia H. Martin</i>	4/16/09
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	4/17/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 5

BUDGET ORDINANCE AMENDMENT: TRUST AND AGENCY FUND:FINANCE/ EXTENSION-FAMILY CAREGIVER: \$2,262.: DECREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

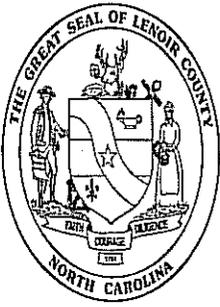
Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
TRUST AND AGENCY	FINANCE/EXTENSION-FAMILY CAREGIVER	70-3495-3300 SMART START - EXTENSION 70-4951-6000 EXTENSION - FAMILY CAREGIVER	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>	
Account # and Title	Amount	Account # and Title	Amount
<u>DECREASE</u> 70-3495-3300 SMART START - EXTENSION	-2,262.00	<u>DECREASE</u> 70-4951-6000 EXTENSION-FAMILY CAREGIVER	-2,262.00
Total	-2,262.00	Total	-2,262.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO DECREASE BUDGETED AMOUNTS DUE TO BUDGET CUTS BY THE STATE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha A. Maitz</i>	4/16/09	<i>Martha A. Maitz</i>	4/16/09
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	4/16/09		
Board Approval (When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:  
 General Fund:  
 DSS:  
 \$204 Increase

Item NO. 6

LENOIR COUNTY, NORTH CAROLINA  
 BUDGET AMENDMENT REQUEST

F<sup>Y</sup> 08/09  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<b>INCREASE</b>			<b>INCREASE</b>		
103531.3001			105372.1151		
ADMINISTRATIVE REIMBURSEMENT		\$ 204	CRISIS-CP&L		\$ 204
Total		\$ 204	Total		\$ 204

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. No County match required.

Department Head Approval <i>[Signature]</i>	Date 4-6-09	Finance Officer Approval <i>Martha H. Marti</i>	Date 4/7/09
Budget Officer Approval <i>[Signature]</i>	Date 4/9/09		
Board Approval (When Applicable)	Date	Date of Minutes	

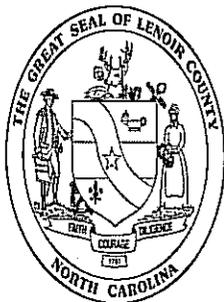
Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT:  
General Fund:  
DSS:  
\$6,000 Increase

Item NO. 7



LENOIR COUNTY, NORTH CAROLINA  
BUDGET AMENDMENT REQUEST

FY 08/09  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b> 103531.3001 Administrative Reimbursement	\$ 6,000	<b>INCREASE</b> 105350.4989 Work First Functional Assessment	\$ 6,000		
Total	\$ 6,000	Total	\$ 6,000		

Reason and Justification for Request:

Line item adjustments to reflect additional allocations received. No County match required.

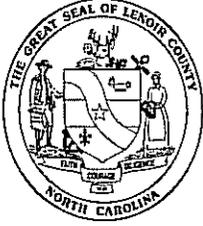
Department Head Approval *[Signature]* Date 4-6-09

Finance Officer Approval *[Signature]* Date 4/7/09

Budget Officer Approval *[Signature]* Date 4/9/09

Board Approval (When Applicable) Date \_\_\_\_\_ Date of Minutes \_\_\_\_\_

Item NO. 8



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008-2009

Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT HEALTH		LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> XX Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
<u>Family Planning (State)</u> 10-3502-3300	2,800.00	<u>Adult Health Program</u> 10-5150-2390	Medical Supplies	2,800.00	
<b>Total</b>	2,800.00	<b>Total</b>		2,800.00	

Reason and Justification for Request:

Additional state funding provided to support Family Planning Program activities.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	9/2/09	<i>Martha H. Martin</i>	4/9/09
Budget Officer Approval	Date		
<i>[Signature]</i>	4/9/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 9

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:  
NON-DEPARTMENTAL:\$14,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		NON-DEPARTMENTAL		VARIOUS	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3431-4110	SHF FEES-CONC WEA APP-STATE	7,000.00	10-4200-4520	INSURANCE-LIABILITY-VEH	2,000.00
10-3431-4111	SHF FEES-CONC WEA APP-COUN	7,000.00	10-4200-4540	INSURANCE - P E P - LIABILITY	3,500.00
			10-4200-4990	REFUND-TAX DEPT-COUNTY TAX	2,000.00
			10-4200-6460	CONCEAL WEAP-DEPT OF JUSTI	6,500.00
Total		14,000.00	Total		14,000.00

**Reason and Justification for Request:**

TO APPROPRIATE UNANTICIPATED ADDITIONAL REVENUES FROM THE ISSUANCE OF CONCEALED WEAPONS PERMITS.

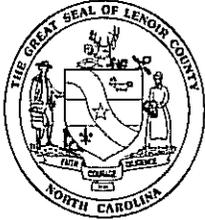
Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Mautz</i>	4/15/09	<i>Martha H. Mautz</i>	4/15/09
Budget Officer Approval	Date		
<i>Michael W. Jarm</i>	4/16/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 10A.



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
Aid to County (State) 10-3511-3300	\$17,000	General Program - <u>Supplies-Dept.</u> 10-5110-2900	\$ 3750		
		<u>Capital Outlay (Under \$5000)</u> 10-5110-5999	13,250		
Total	\$ 17,000	Total	\$17,000		
<b>Reason and Justification for Request:</b>					
State funding provided to assist local health department in any determined need; transition into new state Health Information System.					
Department Head Approval		Date		Finance Officer Approval	
<i>[Signature]</i>		4/13/09		<i>Marilyn H. Martin</i>	
Date		Date		Date	
4/17/09		4/17/09		4/16/09	
Board Approval (When Applicable)		Date		Date of Minutes	

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/20/09 **ITEM NO.:** 10B.

Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order  
Contract to Dell Marketing: \$13,250

**SUBJECT:** Financial

**ACTION REQUESTED:**

The Board is asked to grant permission to Lenoir County Health Department to execute a purchase order to Dell Marketing to purchase 6 (six) lap top computers and 8 (eight) desktop computers.

**HISTORY/BACKGROUND:**

The state is in the process of transitioning into a new health information system, the North Carolina Health Information System (HIS). This system will replace the functionality of the current Health Services Information System and portions of the Purchase of Medical Care System as well as implement additional functions to provide a total solution that meets the Department of Public Health and Local Health Department needs for care and practice management. The anticipated rollover date for the new system is June, 2009. State funding is available to provide needed computer equipment to accommodate staff members that will be involved with the new system.

**EVALUATION:**

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

MWJ  
INITIALS

**RESOLUTION: NOW, THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners to authorize a purchase order to Dell Marketing to purchase computer equipment (\$13,250).

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      04/20/09  
Date

\_\_\_\_\_  
ATTEST                      04/20/09  
Date

Item NO. 11

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:  
NON-DEPARTMENTAL:\$500,000. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
Appropriations

Budget Amendment # \_\_\_\_\_  
Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		NON-DEPARTMENTAL		10-3991-9910 FUND BALANCE APPROPRIATED 10-4200-4560 WORKERS COMPENSATION	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	500,000.00	10-4200-4560	WORKERS COMPENSATION	500,000.00
Total		500,000.00	Total		500,000.00

**Reason and Justification for Request:**  
BUDGET AMENDMENT TO COVER UNANTICIPATED WORKERS COMPENSATION EXPENSES.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Marti</i>	<i>4/9/09</i>	<i>Martha H. Marti</i>	<i>4/9/09</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>4/9/09</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 12

BUDGET ORDINANCE AMENDMENT: CAPITAL RESERVE FUND: \$2,751,658. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2008 - 2009  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL RESERVE	BOND DEBT RESERVE	20-3590-3200 LOTTERY PROCEEDS 20-9930-7001 BOND DEBT RESERVE
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
20-3590-3200 LOTTERY PROCEEDS	2,751,658.00	20-9930-7001 BOND DEBT RESERVE 2,751,658.00
Subtotal	2,751,658.00	Subtotal 2,751,658.00

**Reason and Justification for Request:**

TO BUDGET FUNDS FROM THE NORTH CAROLINA EDUCATION LOTTERY. IN FEBRUARY OF THIS YEAR, THE STATE WITHHELD THE MARCH DISTRIBUTION OF SCHOOL LOTTERY FUNDS TO HELP BALANCE THEIR BUDGET. BECAUSE THE LOTTERY FUNDS THAT HAD ALREADY BEEN TRANSFERRED TO PUBLIC SCHOOL BUILDING CAPITAL, HAD NOT BEEN ALLOCATED FOR DEBT SERVICE AT THE STATE LEVEL., IT WAS FEARED THE STATE MAY TRY TO WITHHOLD THESE FUNDS AS WELL. APPLICATION WAS MADE TO THE STATE TO ALLOCATE THE FUNDS FOR DEBT SERVICE, AND THE APPLICATION WAS APPROVED ON 3/27/2009 IN THE AMOUNT OF \$2,751,657.12. THIS WILL INSURE THAT THE FUNDS ARE AVAILABLE TO MAKE SCHOOL BOND DEBT SERVICE PAYMENTS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maisha H. Marti</i>	4/13/09	<i>Maisha H. Marti</i>	4/13/09
Budget Officer Approval	Date		
<i>Michael W. Jarm</i>	4/17/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

**RESOLUTION**

**APPROVING PROPOSED 2009-2010 SECONDARY ROAD  
IMPROVEMENT PROGRAM**

**LENOIR COUNTY**

WHEREAS, the Department of Transportation has submitted to the Lenoir County Board of Commissioners, the proposed 2009-2010 Secondary Road Improvement Program for Lenoir County; and

WHEREAS, the Lenoir County Board of Commissioners is in agreement with the proposed program:

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Lenoir County does hereby approve the proposed 2009-2010 Secondary Road Improvement Program for Lenoir County, as submitted by the Department of Transportation. A copy of the Program, as submitted, is attached and made a part of this Resolution.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

LENOIR COUNTY BOARD OF COMMISSIONERS

By \_\_\_\_\_

Clerk, Board of Commissioners  
County of Lenoir

ATTEST:

## UNPAVED SECONDARY ROAD PRIORITY RATING

PRTY	S/R	Road Name	Length	Hom	P/H	SCH	CH	BS	IN	RF	#B	B/R	IRAF	T/F	T/PTS
1	1511	North Charles Street	0.5	1								Y	70	F	96
2	1508	Fileds Loop Road	0.2	2								N	67	F	89
3	1721	Cannady Road	1.4	2						1		Y	56	F	88.1
4	1304	Herring family Road	0.3	2								Y	58	H	85
5	1534	Haywood Hill Road	0.5									N	70	F	80
6	1317	Kinsey Ginn Road	1.4					1				Y	50	F	77.1
7	1132	Rex Noble Road	1.5	2								N	54	F	72
8	1902	Bill Smith Road	1	2				2				N	32	N	64
9	1340	Pruitt Road	1.7	2				1			1	N	50	N	62.9
10	1117	Smith Dead End Road	0.4	2				1				N	25	N	47
11	1547	Parrott Dickerson Road	0.64									N	35	F	45
12	1506	Harrison Road	1.2	1				1				N	20	F	43.3
13	1525	Montgomery Road	0.5	1								Y	15	F	41
14	1337	Canal Bank Road	0.6					2				N	20	N	40
15	1702	Scarborough Road	1.4	1				1				N	16	F	37.4
16	1734	Savannah School Road	0.7	1								Y	10	F	36
17	1719	Odam Road	0.8	1								Y	10	F	36
18	1526	Emmett Jones road	0.6									Y	10	F	30
19	1302	Hardy Mill Road	0.6									Y	9	F	29
20	1315	Earl Kinsey Road	1.4	1								N	15	H	24.3
21	1718	Brooks Farm Road	0.3	1								Y	6	N	22
22	1339	Kennedy Dairy Road	0.5					1				N	10	N	20
23	1328	Carlye Road	0.7	1								N	10	F	16
24	1329	Foss Road	0.4									N	5	N	15
25	1736	Odham Dead End Road	0.5	1								N	6	N	12
26	1306	Jim Parrott Road	0.8	1								N	6	N	12
27	1749	Pittman Loop	0.8	1								N	6	N	12
28	1512	Fields Dead End Road	0.1									N	5	N	5

## UNPAVED SECONDARY ROAD HOLD LIST

PRTY	S/R	Road Name	Length	Hom	P/H	SCH	CH	BS	IN	RF	#B	B/R	TRAF	T/F	T/PTS
	1727	Jones Farm Road	0.3	1				1				Y	60	F	96
	1517	Waters Mill Road	1.3	5						1	1	N	70	F	106.9
	1540	John Hugh Bryan Road	1	3								Y	80	F	118
	1333	Roy Sutton Road	1.1	2				1				N	40	F	70
	1115	Bob Stroud Road	0.7	5				1				N	80	F	130
	1708	Hugo Church Road	0.8	8			1	2				Y	80	F	178
	1308	Sutton Short Cut Road	0.6	5				2				N	100	F	160

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/20/09 **ITEM NO.:** 14

Resolution Approving Purchase of Firearm Related Equipment

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

The Board is requested to authorize the Sheriff to purchase Glock .45 caliber magazines, holsters, two-Glock .45 caliber handguns and tactical lights.

**HISTORY / BACKGROUND:**

For the past 11 years Lenoir County Sheriff's deputies have been carrying .45 caliber H&K handguns. The Sheriff's Office will be transitioning to the Glock .45 caliber handgun. As a result holsters designed to fit the Glock .45 handgun must be purchased. Finally, the purchase of 34-thirteen round .45 caliber magazines and tactical LED lights will enhance the capabilities of these firearms.

**EVALUATION:**

The Sheriff's Office has purchased firearms and ammunition from Arrington's for the past several years. This company will provide 66-Glock patrol holsters, 34-thirteen round magazines, 17 detective holsters, 15-tactical holsters, 15- tactical LED lights, and two .45 caliber Glock handguns for the total cost of \$13,795.53. The Sheriff intends to use Federal Asset Forfeiture funds to purchase these items, which is not derived from the general fund.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners authorize the Sheriff to execute a purchase order with Arrington's for the purchase of holsters, two Glock .45 caliber handgun, tactical lights, and .45 caliber high-capacity magazines.

Funding Account #: 15-4316-2900      \$13,795.53

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      04/20/09  
Date

\_\_\_\_\_  
ATTEST      04/20/09  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 4/20/09 **ITEM NO.** 15

Resolution Authorizing 5 Year Lease of New Digital Mailing System: Anza Mailing Systems:  
First Year-\$3,468; Second through Fifth Year \$6,480 Per Year

**SUBJECT AREA:** Purchases - Bids

**ACTION REQUESTED:**

The Board is requested to authorize a 5 year Digital Mailing System lease with Anza Mailing Systems in the amount of \$3,468 for the first year and \$6,480 per year for the remaining four (4) years of the five (5) year term.

**HISTORY/BACKGROUND:**

County departments, except the Department of Social Services, currently use the Pitney Bowes mailing system (postage meter-scales) located on the second floor of the old Wachovia Building. The current five (5) year Pitney Bowes lease, in the amount of \$11,040 per year, expires September 30, 2009.

**EVALUATION:**

Postage mailing systems are leased because the postage meter inside of the unit belongs to the US Postal Service. You can not own the postage meter. The current five (5) year Pitney Bowes' mailing system lease expires September 30, 2009. The County solicited lease prices from Pitney Bowes, Hasler, Inc., and Anza Mailing Systems. Anza provided the lowest cost lease that will meet the postal needs of the County. The lease includes all equipment, meter rental, maintenance, unlimited resets, software updates, rate change protection, delivery, installation, and operator training and initial supplies. Listed below is a breakdown of the bids received:

	<u>ANZA</u>	<u>HASSLER</u>	<u>PITNEY BOWES (Verbal)</u>
Year 1	289 x 12= \$3,468	650 x 12=\$7,800	920 x 12= \$11,040
Year 2	540 x 12=\$6,480	650 x 12=\$7,800	920 x 12= \$11,040
Year 3	540 x 12=\$6,480	650 x 12=\$7,800	920 x 12= \$11,040
Year 4	540 x 12=\$6,480	650 x 12=\$7,800	920 x 12= \$11,040
<u>Year 5</u>	<u>540 x 12=\$6,480</u>	<u>650 x 12=\$7,800</u>	<u>920 x 12= \$11,040</u>
<b>Total</b>	<b>\$29,388</b>	<b>\$39,000</b>	<b>\$55,200</b>

Comparing the current expiring lease with Pitney Bowes and Pitney Bowes' new proposal, the bid from Anza represents total savings of \$25,812 over the five (5) year term. The new lease with Anza will commence on July 1, 2009.



**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 04/20/09 **ITEM NO.** 16

Resolution Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Criminal Justice Partnership Program (CJPP)</b> 2 <sup>nd</sup> Appearance	Earl Harper Evelin Linton Carla Bass (Re-Appointments)	March 2011
<b>Juvenile Crime Prevention Council</b> 2 <sup>nd</sup> Appearance	Linda Rouse Sutton (Appointment)	March 2011
<b>Kinston-Lenoir County Library Board</b> 1 <sup>st</sup> Appearance	Minnie S. Moultire (Re-Appointment)	April 2015
<b>Board of Equalization and Review</b> 1 <sup>st</sup> Appearance	Stanley Roberson, Jr. Bill Howard (Re-Appointments)	January 2012
<b>Lenoir Community College Board of Trustees</b> 1 <sup>st</sup> Appearance	Thomas H. Salter (Appointment)	June 2013

**CURRENT VACANCIES:**

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Park and Recreation Commission – Southwood/Contentnea Districts**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
<b>Criminal Justice Partnership Program (CJPP)</b> 2 <sup>nd</sup> Appearance	Earl Harper Evelin Linton Carla Bass (Re-Appointments)	March 2011
<b>Juvenile Crime Prevention Council</b> 2 <sup>nd</sup> Appearance	Linda Rouse Sutton (Appointment)	March 2011
<b>Kinston-Lenoir County Library Board</b> 1 <sup>st</sup> Appearance	Minnie S. Moultire (Re-Appointment)	April 2015
<b>Board of Equalization and Review</b> 1 <sup>st</sup> Appearance	Stanley Roberson, Jr. Bill Howard (Re-Appointments)	January 2012
<b>Lenoir Community College Board of Trustees</b> 1 <sup>st</sup> Appearance	Thomas H. Salter (Appointment)	June 2013

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      04/20/09  
Date

\_\_\_\_\_  
ATTEST                      04/20/09  
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to 252-5559-6454.

Advisory Board/Committee/Commission interested in:

CSPP / Day Reporting Center

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: Earl Harper

Address: PO Box 3423

City/State/Zip: Kinston NC 28502

Telephone: (Home): 522 0650 (Work):

Occupation: Retiree

Business Address:

Age (Optional):

Number hours available per month for this position: 20

Training:

Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term:

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
- K-2 (Old Plummer Daniel's Building)
- K-3 (Fairfield Recreation Center)
- K-4 (Northwest Elementary School)
- K-5 (Spillman Baptist Church)
- K-6 (Teachers Memorial School)
- K-7 (Emma Webb Recreation Center)
- K-8 (Holloway Recreation Center)
- K-9 (Kinston Number 4 Fire Station)
- Contentnea (Contentnea Ruitan Building)
- Falling Creek (Banks Elementary School Gym)

- Institute (Institute Methodist Church)
- Moseley Hall (Frink Middle School Gym)
- Nense (Agricultural Center)
- Pink Hill 1 (Bethel Baptist Church)
- Pink Hill 2 (Pink Hill Rescue Station)
- Sand Hill (Sand Hill VF Department)
- Southwest (Southwood VF Department)
- Trent 1 (Deep run VF Department)
- Trent 2 (Moss Hill Ruitan Building)
- Vance (Army Reserve Center, Airport)
- Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

2-26-09 Date

TD: Lashonda Aytch - County Manager's Office

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. CJAP/DPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Evelyn R. Linton
Address: 11006 W. Arlington Blvd. #9
City/State/Zip: Greenville, NC 27834
Telephone: (Home) 252-321-8717 (Work) 252-527-2400
Occupation: Care Manager
Business Address: 301 E. King St. Kinston, NC 28501
Age: (Optional):
Number hours available per month for this position:
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: May, 2008

Circle your voting precinct - Pitt County Resident

- K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Evelyn R. Linton BS
Signature of Applicant

3-23-09
Date

TO: Lashonda Aytch

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

LENOIR CO. CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: Carla Bass
Address: 2164 Leon Dr.
City/State/Zip: Greenville, NC 27858
Telephone: (Home): 752-9343 (Work): 526-9926
Occupation: District Manager
Business Address: 301 E. King Street Kinston, NC
Age (Optional):
Number hours available per month for this position: as needed
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: May 2008

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnes (Contentnes Ruitan Building)
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Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwood VF Department)
Trent 1 (Deep run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant: Carla Bass

Date: 3-23-09

# APPLICATION FOR APPOINTMENT

to

## LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council (JCPC)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Linda Rouse Sutton  
Address: 2669 NC Hwy. 58 North  
City/State/Zip: Kinston, N.C. 28504  
Telephone: (Home) 252-527-6553 (Work) 252-522-0511 ext. # 271  
Occupation: Training Coordinator  
Business Address: Dobbs Youth Development Center  
Age: (Optional): 59  
Number hours available per month for this position: As needed  
Training: Approx 40 yrs working with youth in various capacities.  
Business and Civic Experience/Skills: Organizational, clerical, computer, budgets, planning etc.  
Other County Boards/Committees/Commissions presently serving on: DSS Bd., SHP (state Health Plan Bd of Trustees)  
Expiration date of Term: \_\_\_\_\_

### Circle your voting precinct

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station) |
| <u>K-6 (Teachers Memorial School)</u>       | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

### CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Linda Rouse Sutton   
Signature of Applicant

March 9, 2009  
Date

# APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Kinston-Lenoir County Library Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Minnie S. Moultrie  
Address: P.O. Box 199  
City/State/Zip: Pink Hill, N.C. 28572  
Telephone: (Home) 568-3656 (Work) \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Age: (Optional) \_\_\_\_\_  
Number hours available per month for this position: any  
Training: \_\_\_\_\_  
Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: April 2015

### Circle your voting precinct

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)        |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)        |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | <u>Pink Hill 2 (Pink Hill Rescue Station)</u> |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)           |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)           |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)              |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)           |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)                |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

### CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Minnie S. Moultrie  
Signature of Applicant

April 14, 2009  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

**Advisory Board/Committee/Commission interested in:**

Board of Equalization & Review

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Stanley Roberson, Jr.  
Address: 1189 Cobb Rd  
City/State/Zip: Kinston, NC 28504  
Telephone: (Home) 527-5243 (Work) 523-2657  
Occupation: Farmer  
Business Address: 1229 Cobb Rd, Kinston NC 28504  
Age: (Optional): 69  
Number hours available per month for this position: As needed.  
Training: E&R Board member for several years.  
Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: \_\_\_\_\_

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)     |
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| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)     |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)        |
| K-7 (Emma Webb Recreation Center)           | <u>Southwest (Southwest VF Department)</u> |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)           |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)        |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)             |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)      |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Stanley Roberson, Jr.  
Signature of Applicant

4-14-09  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

**Advisory Board/Committee/Commission interested in:**

Board of Equalization & Review

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Bill Howard  
Address: 2858 Hugo Rd  
City/State/Zip: Grifton, NC 28530  
Telephone: (Home) 524-4875 (Work) 522-6624  
Occupation: Safety Specialist  
Business Address: P.O. Box 800 Kinston 28502  
Age: (Optional): 60  
Number hours available per month for this position: As needed.  
Training: E & R Board member for @ 8 years  
Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: \_\_\_\_\_

**Circle your voting precinct**

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)          | Institute (Institute Methodist Church) |
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| K-9 (Kinston Number 4 Fire Station)            | Trent 2 (Moss Hill Ruitan Building)    |
| <u>Contentnea (Contentnea Ruitan Building)</u> | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym)    | Woodington (Woodington Middle School)  |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Bill Howard  
Signature of Applicant

4-14-09  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

L.C.C. Board of Trustees

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Thomas Harold Salter  
Address: 103 Jones Ave., P.O. Box 344,  
City/State/Zip: Pink Hill, NC 28572  
Telephone: (Home) 569-3735 (Work) \_\_\_\_\_  
Occupation: Retired Principal (President of N.C. Prins./Asst. Prin. Ass.) (Hall of Fame)  
Business Address: \_\_\_\_\_ State of N.C.  
Age: (Optional): 72  
Number hours available per month for this position: AS MANY AS NEEDED  
Training: 43 years in Education  
Business and Civic Experience/Skills: Previous Board of Trustees - LCC  
Other County Boards/Committees/Commissions presently serving on: None  
Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)        |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)        |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | <u>Pink Hill 2 (Pink Hill Rescue Station)</u> |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)           |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)           |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)              |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)           |
| Contentnea (Contentnea Ruitan Building)     | Vance (Army Reserve Center, Airport)          |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Thomas H. Salter  
Signature of Applicant

4-06-09  
Date