

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA**  
**MONDAY, April 20, 2015 – TIME: 5:00 P.M.**  
**COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE**  
**130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION**

Governor's Volunteer Service Awards – Lucy Marston

**PUBLIC COMMENTS**

Resolution Opposing Sunday Hunting – Clyde Sutton; President Lenoir County Hunters Assoc.  
Resolution Asking the NC Marine Fisheries Commission (MFC) to Support the NC Division of  
Marine Fisheries (DMF) Use of the Supplement Process to Implement Reductions on Southern  
Flounder – Rob Bizzell

**CONSENT AGENDA: 10 Min.**

**ACTION**

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| 1. | Approval of Minutes: Regular Board Meeting: April 6, 2015.<br>Special Called Meeting: March 30, 2015.<br>Board of Commissioners & Board of Education Joint Meeting:<br>March 9, 2015. | King |
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**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS/PROCLAMATIONS: 40 Mins.**

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| 2. | Resolution Honoring Haley Moody.                                                                                                                             | Sutton  |
| 3. | Resolution Requesting the North Carolina DOT Fund the US Hwy 70 Havelock By-Pass.                                                                            | Sutton  |
| 4. | Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction.                                                        | Wiggins |
| 5. | Resolution Authorizing Purchase Order Execution: Maximus, Inc.: Cost Allocation Plan and EMS Medicaid Reimbursement Report: \$5,750.00.                      | Martin  |
| 6. | Resolution Approving Purchase Order Execution for Actuarial Valuation of Health Care Plan of Lenoir County: Cavanaugh Macdonald Consulting, LLC: \$6,000.00. | Martin  |
| 7. | Resolution Adopting Recipient's Plan to Further Fair Housing.                                                                                                | Martin  |
| 8. | Resolution Approving Acceptance of Proposal and Execution of Contract for Independent Audit Services: Carr, Riggs & Ingram, LLC, LaGrange, NC.               | Martin  |
| 9. | Budget Ordinance Amendment: Transportation: Administration: \$53,041.00. Increase.                                                                           | Harper  |

**APPOINTMENTS: 5 Min**

10. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min** Board

**OTHER ITEMS**

11. **Items from County Manager/Commissioners Comments/County Attorney/Closed Session (if necessary)** Board

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
MONDAY, APRIL 06, 2015 – TIME: 9:00 A.M.  
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
130 S. QUEEN ST., KINSTON, N.C.**

**Summary of Actions Taken at the April 06, 2015 Meeting**

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| 1.  | Approval of Minutes: Regular Board Meeting: March 16, 2015.<br>Emergency Meeting: March 12, 2015.                        | Approved<br>Approved |
| 2.  | Budget Ordinance Amendment: General Fund: Health: (Adult Health-STD/HIV):<br>\$167.00. Increase.                         | Approved             |
| 3.  | Budget Ordinance Amendment: Finance/Sheriff's Department: \$747.00. Increase.                                            | Approved             |
| 4.  | Budget Ordinance Amendment: Finance/Sheriff's Department: \$2,045.00. Increase.                                          | Approved             |
| 5.  | Resolution Approving Releases and Refunds to the Individuals Listed Herein.                                              | Approved             |
| 6.  | Proclamation: Child Abuse Prevention Month.                                                                              | Approved             |
| 7.  | Resolution Approving a Purchase Order & Contract for Attorney Services.                                                  | Approved             |
| 8.  | Resolution Approving the Rezoning of Property on Ash Davis Road.                                                         | Approved             |
| 9.  | Resolution Approving right-away for the Neuse River Greenway.                                                            | Approved             |
| 10. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-FP): \$2,678.00.<br>Increase.                            | Approved             |
| 11. | Budget Ordinance Amendment: General Fund: Health: (Immunizations): \$6,822.00.<br>Decrease.                              | Approved             |
| 12. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-FP): \$10,389.00.<br>Increase.                           | Approved             |
| 13. | Resolution Approving a Purchase Order to LEA Acquisitions Company: \$2,895.00.                                           | Approved             |
| 14. | Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff-Federally<br>Seized property: \$18,000.00. Increase. | Approved             |
| 15. | Resolution Authorizing a Purchase Order to Motorola Solutions, Inc.: \$20,306.04.                                        | Approved             |
| 16. | Resolution Approving and Execution of contract to Ceres Environmental Services, Inc.                                     | Approved             |
| 17. | Resolution Approving the Transportation Improvement Project (TIP) In-Conjunction<br>Agreement: \$20,000.00.              | Approved             |

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|--------------------------------------------------------------------------------------------|----------|
| 18. Resolution Approving the purchase of radio equipment and a Reduction in NCDOT Project. | Approved |
| 19. Budget Ordinance Amendment: General Fund: Process Funds: \$101,481.00. Increase.       | Approved |

## Resolution Opposing Sunday Hunting

**WHEREAS**, Sunday is a day of rest and a religious “holy” day, a day set apart, for many of our residents; and,

**WHEREAS**, Sunday is a family day for many of our residents’ families; and,

**WHEREAS**, our local culture has a history of honoring and valuing The Ten Commandments and the specific commandment to remember the Sabbath and keep it holy, or set apart; and,

**WHEREAS**, we have many outdoor enthusiasts who compete with hunters for time in the woods and outdoor areas, including, but not limited to, hikers, campers, runners, cyclists, equestrians, bird watchers, and photographers; and,

**WHEREAS**, Sunday is the one day of the week during hunting season when non-hunters can safely enjoy the woods and outdoor areas used by hunters on the other six days of the week; and,

**WHEREAS**, with the loss of farms and open spaces, outdoor areas are increasingly valuable and sought after by all our citizens, and it is reasonable to balance the access to the woods and outdoor areas.

**THEREFORE, BE IT RESOLVED** that the Lenoir County Board of Commissioners oppose hunting on Sunday and the legalization of any gun hunting activities on Sunday, and urge the NC General Assembly to defeat any bills proposing gun hunting on Sunday.

**ADOPTED**, this the \_\_\_\_ day of April 2015 in Lenoir County, Kinston, North Carolina.

ATTEST:

\_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
Craig Hill, Chairman

***RESOLUTION ASKING THE NC MARINE FISHERIES COMMISSION (MFC) TO SUPPORT THE NC DIVISION OF MARINE FISHERIES (DMF) USE OF THE SUPPLEMENT PROCESS TO IMPLEMENT REDUCTIONS ON SOUTHERN FLOUNDER***

**WHEREAS**, all marine creatures are public trust resources owned equally by all citizens of NC regardless of residency; and

**WHEREAS**, the southern flounder fishery is a traditional recreational target of thousands of Lenoir County residents; and

**WHEREAS**, the southern flounder population stocks in NC are classified as “depleted”; and

**WHEREAS**, a recent NCDMF stock assessment as well as the peer reviewers agreed that the stocks are showing no signs of improvement and that harvest of juvenile fish within the population is alarming; and

**WHEREAS**, the citizens of Lenoir County have no representation except through the MFC to manage these public trust resources conservatively and for all citizens; and

**WHEREAS**, many Lenoir County businesses including tackles shops, restaurants, and boat dealers provide goods and services to many local citizens as well as traveling fishermen on US 70 in the pursuit of southern flounder; and

**WHEREAS**, there is need for absolute and focused management of these fish to attain, and then maintain, a viable stock of not only southern flounder, but all traditional estuarine fish stocks for our citizenry to enjoy in perpetuity as required by the NC Fishery Reform Act of 1997.

**NOW, THEREFORE, BE IT RESOLVED**, that the Lenoir County Board of Commissioners asks the NC Marine Fisheries Commission to support the NC Division of Marine Fisheries use of the supplement process to implement reduction of southern flounder harvest and that such reductions be made so that the fishery is revived in order to serve all of NC’s citizen fishermen and not just ones who fish for profit.

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**April 20, 2015**

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**Craig Hill, Chairman**

**MINUTES**

**LENOIR COUNTY BOARD OF COMMISSIONERS**

**April 06, 2015**

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, April 06, 2015, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Reuben Davis, and Linda Rouse Sutton.

Members Absent: Mac Daughety and Eric Rouse.

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Vickie F. King, Clerk to the Board, Attorney Robert Griffin, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the Invocation and Mr. Best led the audience in the Pledge of Allegiance.

A motion was made by Ms. Brown and a second by Mr. Best, to excuse Mr. Rouse and Mr. Daughety from the meeting.

**PUBLIC INFORMATION:**

None

**PUBLIC COMMENTS:**

None Scheduled

**CONSENT AGENDA:**

1. Approval of Minutes: Regular Board Meeting: March 16, 2015.  
Emergency Meeting: March 12, 2015.
2. Budget Ordinance Amendment: General Fund: Health: (Adult Health-STD/HIV): \$167.00. Increase.
3. Budget Ordinance Amendment: Finance/Sheriff's Department: \$747.00. Increase.
4. Budget Ordinance Amendment: Finance/Sheriff's Department: \$2,045.00. Increase.
5. Resolution Approving Releases and Refunds to the Individuals Listed Herein.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:**

Item No. 6 was a Proclamation declaring the month of April as Child Abuse Prevention month. Susan Moore, DSS Director, stated, in observance of child abuse month, the agency will be sounding the alarm in hopes of bringing awareness of child abuse across the county. Ms. Moore read the proclamation. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution approving a purchase order and contract for attorney services. Susan Moore, DSS Director, stated, beginning with FY 2013-2014, the Lenoir County Department of Social Services hired in-house attorneys to reduce spending. Judge Heath has notified me of an upcoming case that will require additional hours of attorney's services. Due to the increase of caseloads at the agency, our in-house attorneys may not be available. Approval of this resolution will allow for the encumbrance of funds and payments to the contactors as services are performed. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution approving the rezoning of property on Ash Davis Road from Rural to Commercial. Mike Jarman, County Manager, stated, the Lenoir County Planning Board held a public meeting on Thursday, March 19, 2015, to review and make a recommendation for the Ash Davis Road property to be rezoned. Through extensive investigation, the Lenoir County Planning and Inspections Department found that rezoning would be consistent with the intent of the Lenoir County Land Use Plan, being that the property is located within a designated highway enterprise corridor. The Planning Board voted unanimously to recommend to the Lenoir County Board of Commissioners the rezoning of the property owned by Rose Whaley at 3248 Ash Davis Road, Pink Hill, for Commercial use. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 8 was unanimously approved.

Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 9 was postponed to the end of the agenda or the next meeting, unless Mr. Ellis arrives before the meeting is adjourned.

Item No. 9 was a Resolution approving a Right-of-Way for the Neuse River Greenway on County owned property through Pearson Park.

Item No. 10 was a Budget Ordinance Amendment: General Fund: Health: (Adult Health-FP) Increase. Martha Martin, Finance Director, stated, this amendment is for additional funds to support clinical services, such as birth control supplies and long-acting contraceptives, during the period of June 1-29. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: General Fund: Health: (Immunizations) Decrease. Martha Martin, Finance Officer, stated, funds are less than what had been originally allocated and therefore a temporary reduction must be made. Upon a motion by Ms. Brown and a second by Mr. Best, Item No. 11 was unanimously approved.

Item No. 12 was items Budget Ordinance Amendment: General Fund: Health: (Adult Health-FP). Increase. Martha Martin, Finance Officer, stated, additional TANF, out-of-wedlock birth prevention funds, are to be used to support activities such as providing family planning services to at-risk individuals who are not covered by Medicaid. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution approving a purchase order to LEA Acquisitions Company in the amount of \$2,895.00. Sheriff Ingram, stated, the Sheriff's Office has utilized surveillance equipment that was purchased more than 15 years ago. The current system has failures with its coverage and does not allow for accurate coverage of a covert operation. The technology is outdated and cannot be upgraded. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: Federally Seized Property Fund: Sheriff-Federally Seized Property: \$18,000.00. Increase. Sheriff Ingram, stated, this amendment is to appropriate funds from the Federally Seized Property Funds fund balance to purchase tasers, batteries and holsters for the Sheriff's Department. Upon a motion by Ms. Brown and a second by Mr. Best, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution authorizing a purchase order to Motorola Solutions, Inc. in the amount of \$20,306.04. Roger Dail, EMS Director, stated, Lenoir County Emergency Services was notified that Motorola would be handling the maintenance contract for the NICE voice logging recorder and subcontracting the work to Gately Communications. This resolution is to correct the payee information and the amount of the purchase order. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution to approve and execute a debris management contract with Ceres Environmental Services, Inc. Dustin Burkett, Emergency Planner, stated, on December 2, 2014 the Lenoir County Emergency Services Department formally advertised, issued, and distributed a Debris Management Service Request for Proposal (RFP). We received five responses from contractors. The evaluation of all proposals was completed. Evaluations were based on qualifications/experience, operational plans for the county, resource/availability, past performance, subject matter knowledge, and presentation of the proposal. Staff determined that Ceres Environmental Services, Inc. was the most qualified of the contractors submitting proposals. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution to approve a Transportation Improvement Project (TIP) In-Conjunction Agreement with DOT. Chris Harper, Transit Director, stated, during the replacement of the South Queen Street bridges, residents who usually walk or bicycle to work via the bridges may be adversely affected. NCDOT proposes to alleviate this inconvenience by providing \$20,000.00 to Lenoir County Transit to provide transit service to those qualifying residents who travel to work or school via the bridges. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution to approve a reduction in NCDOT Project 15-CT-034 and the purchase of radio equipment. Chris Harper, Transit Director, stated, in October 2013, the Lenoir County Board of Commissioners approved a Resolution allowing Transit to apply for Community Transportation Grant funds in the amount of \$60,428.00. We have been working with EMS Management regarding the purchase of radio equipment. They have indicated that they have already purchased sixteen mobile units and eight portable units for us. By doing that, we will reduce the amount of equipment that must be ordered on the CTP Grant by \$44,722.75. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 18 was unanimously approved.

Mr. Davis asked Mr. Harper, what types of projections are out regarding the bottleneck for traffic on King Street and Heritage Street and King Street and Queen Street when the bridges close?

Mr. Harper replied, I am not the person to address that particular question. I think the Transportation Committee or someone with DOT would be more skilled at answering that question. I will defer that question to Mr. Rouse, since he is a member of the Transportation Committee.

Item No. 19 was a Budget Ordinance Amendment: General Fund: Process funds: \$101,481.00. Increase. Martha Martin, Finance Officer, stated, this budget amendment is to appropriate funds from the American Battlefield Protection Program through the National Park Service. The county was approached by the Civil War Preservation Trust in 2011 to act as the governmental sponsor for the acquisition of a conservation easement on a property designated as a portion of the Wyse Fork Battlefield. The county will act as a pass through agent in regards to these funds. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution approving appointments of citizens to boards, commissions, etc. Chairman Hill stated, there are no applicants, so no action is required at this time.

**CURRENT VACANCIES: Lenoir County Health Board – (1) Optometrist, (1) Member, Equalization & Review (1).**

Mr. Hill stated, in regards to the question Commissioner Davis had about the projections for the bridge closure, it would be a good idea if we could get someone to come from DOT to talk to us about that situation in a public setting.

Mr. Jarman stated, I agree with Mr. Harper I can get someone here that can address all of the issues.

Mr. Hill stated, that would be a good idea because I think our public will want to know what is going to happen when that transition takes place. If we can get someone from DOT to do a small presentation that would be of great assistance to everyone.

Ms. Sutton stated, the Transportation committee will be hosting the Hwy 70 Corridor Commission here in May at the Woodmen Community Center.

Ms. Brown stated, she will be presenting some of the public education goals and guiding principles found on page 22 in the book by 100 States by 100 Counties to the Legislative Goals Committee next week. The association wants to restore the lottery funds 40% and at the meeting two weeks ago they brought it down to 17%, which would not cover a lot of things for public schools.

Item No. 21 was items from the County Manager, Mike Jarman. Mr. Jarman stated, I have a few reminders. Each year the NCACC hosts a series of District Meetings throughout the state. The NCACC will host its 2015 County Assembly Day on Wednesday, May 6, 2015, at the Quorum Center in Raleigh. The evening will be open to meet and visit with your Legislative Delegates. This is something the Board should be thinking about and decide who will be able to attend. The Thursday, April 9, 2015 meeting will be in Onslow County at the Onslow County Government Center in Jacksonville, NC. Dinner is included and there is no cost to attend the meeting, which begins at 5:30 p.m. and should conclude by 8:00 p.m. At the meeting they will be asking questions and discussing issues like school capital funding and debt funding. Let Vickie know if any of you are able to attend, so she can notify the association. On that date, your chairman will be in a class with me in Chapel Hill and neither of us will back in time to attend.

Mr. Hill said, I think it's important and would be a good idea to have some representation from our Board at the meeting.

Mr. Jarman stated, our next regular scheduled commissioners' meeting is at 5:00 p.m. on April 20<sup>th</sup>, I ask that you be here by 3:00 p.m. and we will meet over at the Tax Office in the Administrative Building Conference Room where we will have a budget work session from 3:00 p.m. - 5:00 p.m. and then we will come back over here for our regular meeting. We may have a couple of presenters that might want to make requests from you. Generally we try to have the budget in your hands around the first of May for your review. We will have another meeting mid May and then our public hearing. The only other thing I have is, I would like for Mr. Pope to come to the podium.

Some of you may have seen the articles or heard some talk regarding the relationship with the GTP, whether it was going to be part of commerce or not. The reason I am asking Mr. Pope to come up is because he is the one who has called the Secretary of Commerce and asked “what can we do to partner with you to get the job done and do the best for economic development.” He asked how they view its structure, because the marketing arm of Commerce is no longer in Commerce, it’s now in a public/private partnership. Mr. Pope has been involved with that and can give you an update.

Mark Pope, Economic Development Director, stated, after the meeting that was reported by the Free Press, I had a lot of text messages, e-mails, phone calls, and was interviewed by Channel 9. Just to bring you up to date with where we are from an economic development stand point, when Governor McCrory was elected in 2012, his whole mission was to roll Commerce into a public/private partnership. When you think of the question of rolling the GTP from DOT to Commerce, you would first think that might be a good solution. But Commerce rolled all of their business and industry sectors into the partnership and now they are doing economic development. I don’t think it would be a good solution since Commerce is downsizing. They developed this relationship and a contract with the public/private partnership to do economic development, so to roll the GTP back under that arm, would create more burdens for the Department of Commerce, because of their limited funding. In my opinion they will have to answer a lot of questions of how that would happen. We have offered help from our department since the transition to DOT. We have offered and have helped the GTP in some of their marketing efforts. Some of the responses that have gone through the GTP have come from our office. We are helping them as much as possible, as they allow us. I did have a conversation with Secretary Skvarla and he assures us that he and his office are ready to help us as we are ready to assist them as needed. I did talk with Rudy Lupton, with the GTP, and they are very thankful for what we have done to help them. DOT has done some scaling back and they have a limited staff, so we have offered to help them as the need arises. Also, with the new public/private partnership, I am on the advisory committee and we will have a meeting next week to sit down and talk about the things in economic development that are needed or not needed, as well as having some conversation about the GTP. Wherever the GTP ends up, we will be there to assist that partnership. I have my own ideas where I think the ownership may go if it changes, so we will cross that bridge as it may or may not open. The GTP, as it stands with Spirit and the other entities that contract with Spirit, are a life line for us. Not only the Industrial Park, but the GTP stands to bring more jobs to our community and we will support and make sure it’s done properly. We will get back to creating Section C of the Parkway and getting that highway and rail brought into the GTP, because that will open us up to three other communities. DOT has been a wonderful partner for Lenoir County in what they have done in assisting us and with the GTP. The Department of Commerce has always been an ally since Mike and I have been on board, and we have a very close relationship with those folks. I wanted to clear up where things are and where we think we should be. At this time, I will answer any questions, if I can.

Mr. Hill thanked Mr. Pope for following up on the GTP meeting, because there were a lot of questions regarding that meeting. Our city officials were involved, but we did not have any county officials there because we were not aware of the meeting. I appreciate the follow up and extending our base of knowledge on what is going on.

Mr. Jarman stated, while we are extending our base of knowledge, I would like to make sure this Board and the public understand. When Mr. Pope referred to the Department of Commerce working with the partnership, the State of North Carolina set up the public/private partnership. We choose to work with the public/private partnership and we were not sure about that structure when we started. We said we would work with them. The Governor is leading and we are going to be a part of that team and that is what we are doing. Then the NC Eastern Alliance that he mentioned. This Board looked at that group when they switched from the Eastern Region to a private partnership. We looked at that and we decided we were not getting the bang for our buck. We decided the \$120,000.00 they had of county money should come back to the county and we put it in our savings for economic development purposes. So when he says we are working with the partnership, it is the state partnership that covers the State of North Carolina. It is not the NC Eastern Alliance. At this time, we are still waiting to see how things are going to shake out and see what that organization is going to do, and whether or not it warrants us being a part of that. So when he refers to working with the partnership, I wanted everyone to understand it's not the NC Eastern Alliance partnership, because the partnership he is referring to is the State partnership, set up by the Governor and the General Assembly.

Ms. Sutton stated, I have been receiving a lot of calls and hearing a lot of people talking about retail in Kinston and Lenoir County and I would like Mr. Pope to come back to the podium and explain.

Mr. Pope stated, economic development consists of two different programs. Our department works with manufacturing industries, corporate offices, films and things like that. We are set up to follow the way the original Department of Commerce was, since our incentives are based off of manufacturing industries, job creations, and capital investments through that sector. The retail part is separate. We have talked to a lot of these folks but they look at population, cars, and traffic counts. We do try to assist them if they are looking for sites and contacts. We give them demographic information, but as far as incentives, we usually do not play any part in that, so retail is a different animal. They also look at a lot of different aspects of our community, because they are population driven. I know we get a lot of questions, like why don't we get a Star Bucks and Cracker Barrel, but once again, they are driven by a whole different set of numbers.

Ms. Sutton stated, our citizens need to realize that retailers ask questions and receive their information in advance.

Mr. Pope stated, as for our growth mode, Spirit continues our manufacturing base but we still have to get our population up, because we are currently on a flat line. I see that changing with connectivity to Greenville; nevertheless, we have had some good luck.

Mr. Hill stated, we received a schedule from Dr. Mazingo's office regarding the school tours that would have stretched the visits out through May, which was unacceptable. We need to address the issues on a quicker pace. I realize everyone cannot make all of the visits, so what we have proposed is to meet here around 7:30 a.m. and begin the tours. I ask that we drive separate vehicles rather than ride with the school system, because it will give us the opportunity as we are riding to discuss the visits among ourselves. It will be good for us to have this information before we sit down with them and discuss what we saw during the visits. The major two points that I hope we will be looking at are school needs and facility usage. We've asked at each visit that we receive a map so we can take notes on specific needs as we are walking through the facilities. I would encourage you to go through the materials that we were given at our last meeting and make notes as we go. I will contact you sometime next week to see who plans on attending each day and set up a schedule. I will contact Mr. Daughety and Mr. Rouse to make sure they are involved. In the end we can sit down at one of our meetings and discuss what we saw during the visits. We have a lot at stake with these visits and I encourage as many as possible to attend.

Upon a motion made by Ms. Brown and a second by Ms. Sutton, Item No. 9 was placed back on the agenda.

Item No. 9 was a Resolution approving a Right-of-Way for the Neuse River Greenway on County owned property through Pearson Park. Bill Ellis, Parks & Recreation Director, stated, the Kinston and Lenoir County Parks & Recreation Department received DOT funding for Phase 1 of the Neuse River Greenway. This Greenway is approximately 1 mile long and will travel through Pearson Park along Blount Street and Atlantic Avenue, stopping at the old city power plant. Once the Greenway is constructed, it will be maintained and operated by the Kinston/Lenoir County Parks & Recreation Department. Phase 1 should be completed by January 2016. Upon a motion made Ms. Brown and a second by Mr. Davis, Item No. 9 was unanimously approved.

Meeting Adjourned at 9:55a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Vickie F. King". The signature is written in black ink and is positioned above the printed name.

Vickie F. King  
Clerk to the Board

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**SPECIAL CALLED MEETING**  
**March 30, 2015**

The Lenoir County Board of Commissioners' met in a special called meeting at 9:00 a.m. on Monday, March 30, 2015 in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen Street, Kinston, NC.

Members present: Chairman Craig Hill, Vice Chair Jackie Brown, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse and Linda Rouse-Sutton.

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Vickie F. King, Clerk to the Board, Attorney Robert Griffin, Mark Pope, Economic Development Director, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Daughety led the audience in the pledge of allegiance.

Mr. Hill stated, at this time the Board will go into closed session.

Upon a motion by Ms. Brown and a second by Ms. Sutton, a closed session was entered into at approximately 9:01 a.m., with the following cited: Number 4: To discuss matters relating to the location or expansion of industries or other businesses in the area served by (public body).

Mark Pope, Economic Development Director, passed out copies of an Agreement and a Resolution. Mr. Pope stated, this is a new company moving to Lenoir County from West Sacramento, California. It fits under our \$2 ½ million investment with 45 new jobs. This company resulted from a meeting with Associated Materials Inc. announcing new jobs at their plant and the manager introduced this company's leadership. This company was looking to get on the eastern seaboard and they saw what has been done with AMI. They followed us for a while and approached us three times. We showed them several sites and shell buildings. They were very impressed and will be setting up shop in Kinston at a leased facility owned by Mr. Poole. They will be doing the painting of vinyl windows at Alside. They are the exclusive painters for Alside and we are excited they decided to set up shop here in Kinston. If things go well and they continue to grow on the eastern seaboard, we hope they will look at another site, or if the shell building is still available, they will consider that. The way we figure this agreement is if you look at the \$2 ½ million or less program, it is \$600 per job and \$1,500 per thousand dollars in investment. We did get the investment in machinery and equipment, but the joy of this agreement comes from the 45 new jobs created averaging \$10-\$11 per hour, which is a good payroll for us, with benefits. Mr. Pope stated, he has the Resolution with the job titles and payouts.

Mr. Jarman stated, for those who don't remember, and I am not sure of what year, but it was during my time in Economic Development, the previous Board approved the economic development agreement that sets the investment per thousand and the investment per job for any project that is less than \$2 ½ million. This way we are still competitive to get them here. With some the investment is so strong it gives you a lot of variables. The Board chose to set a predetermined amount. The Board chose to go with the set thing, because when investments get down to a certain level the return is the benefit of the jobs and the payroll.

Mr. Pope stated, we want the public to know this is all about partnerships.

Mr. Rouse asked what was the return on this investment?

Mr. Jarman stated, the return on the larger ones is the actual tax dollars received from the company. You are in essence making an investment of other tax dollars to a degree to get these 45 jobs, but still it's a very good investment when you look at the cost per job and that is the main difference.

Mr. Rouse asked what does it cost to get about 59 or 60?

Mr. Jarman stated, there is a bigger cost, but there is also a much bigger visible return over the years. There is a huge return for 45 people having jobs and benefits.

Mr. Pope stated, I really think after a couple years, they are looking to branch out because they are exclusively on the West Coast of the US and I think we will see them move over here.

Upon a motion by Mr. Daughety and a second by Mr. Best and unanimous approval, the Board moved out of closed session at approximately 9:12 a.m. The meeting re-convened in open session at approximately 9:13 a.m.

Mr. Hill stated, we went into closed session to discuss an announcement. At this time, I will ask Mark Pope, Economic Development Director, to return to the podium.

Mr. Pope, stated, it's great to see everyone bright and early on a Monday morning. This is for a good cause and I appreciate everything each one of you does for Economic Development. When we talk about partnerships and some of the things we have been doing over the past seven years with some of the announcements, it sheds light on our community. When we have folks like DOT, the Department of Commerce, the public/private partnership, and the community college working together, it sheds a positive light on us. When you can bring companies like this from West Sacramento, California, to Kinston, North Carolina, you are doing something right. This all results from a partnership with one of our existing companies. I applaud our partners, because without them, none of this would have happened. Today, I would like to announce that ColorCoat, Inc. of West Sacramento, California, will be moving to Lenoir County, creating 45 new jobs and investing about \$300,000 in machinery and equipment. They will be setting up shop in a leased facility in Poole Park at 4100 Berkley Avenue, across from Wal-Mart. We are very pleased to have them.

The performance agreement you have before you falls under our \$2 ½ million or less agreement that was established back in 2003. Performance agreements are based on performance criteria when creating jobs and investments. Incentives will be paid out beginning in 2016 if the performance agreement is met. If not, it will be pro-rated, as with all other agreements. I'll answer any questions before I read the Resolution. Mr. Pope read the Resolution.

Upon a motion by Mr. Daughety and a second by Ms. Sutton, the Board unanimously approved the Economic Development Agreement with ColorCoat, Inc.

Mr. Pope stated, again I would like to thank our partners that helped with this project, LCC, Lenoir County, City of Kinston, Department of Commerce, and the Economic Development Partnership of NC. It is a good day and we want to thank AMI for the introduction, because it would not have happened without their introduction. We are working hard in our Department. It's been a good year so far. Some good things have happened and we will stay busy creating new opportunities for our citizens.

Ms. Brown stated, that speaks volume for a company coming from California to North Carolina.

Mr. Hill stated, we appreciate your work on this and it's important to note, when we have major companies like we have here, the spin off companies at any some point will come. It is important that we begin to develop clusters and things along that line. We have some of the same things going on with some of our other larger companies. I think it's important that we link all of the jobs that have come in the last few months and the announcements, and realize this did not just take place over a few days. It has happened over a period of years. Economic Development continues building relationships with companies that want to come to Lenoir County. I thank you very much and it is a good day in Lenoir County anytime you can provide citizens with job opportunities that will improve our economy. It is indeed a great day.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the meeting adjourned.

The meeting adjourned at 9:20 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Vickie F. King". The signature is written in dark ink and is positioned above the typed name and title.

Vickie F. King  
Clerk to the Board

**MINUTES**  
**JOINT MEETING OF THE LENOIR COUNTY BOARD OF COMMISSIONERS**  
**AND LENOIR COUNTY BOARD OF EDUCATION**  
**MONDAY, MARCH 9, 2015**

The Lenoir County Board of Commissioners' and the Lenoir County Board of Education met in a joint meeting on Monday, March 9, 2015 at 6:00 p.m. at the Woodmen Community Center.

The meeting was called to order at approximately 6:00 p.m. by Craig Hill, Chairman of the Board of Commissioners and Jon Sargeant, Chairman of the Board of Education.

Ms. Brown offered the Invocation and Ms. Sutton led the audience in the Pledge of Allegiance.

Mr. Hill stated, I have a few remarks that I would like to share in an effort to bring this group together. I would like to welcome the members of the Lenoir County Board of Education and their leadership teams, and members of the different schools, our Board, and citizens. I think it's important and I greatly appreciate the willingness of both of our Boards to meet on the important issue of facilities and capital needs for our schools' immediate, short and long term. We requested some specific information that Mr. Williams and Dr. Mazingo will be sharing with us shortly. We requested anything that has to do with facility or capital, activity buses and the current needs we have. We realize the requested information is probably in more depth than previous requests. We are simply trying to do our due diligence in reviewing and understanding while preparing our budget both from a short and long term perspective. While I think we have made progress, there is still a growing concern with the changing face of North Carolina's direction on school funding regarding facilities and capital. I think that's a concern we share jointly with our School Board. I think the loss of expected lottery and ADM funds has put more pressure on our budget locally and it has a compounding affect on counties like ours that are caught in the middle of bond issues. Some of the concerns that have us here today are lack of growth, loss and migration of population, transfers, and HVAC systems. Several of our commissioners and our leadership team attended a strategic planning meeting this past Friday in Duplin County. It was interesting that the number one priority that emerged from that meeting was "how do we meet the growing demands of the schools across the state on local tax dollars." We applaud your efforts as a school system and your work with technology, career paths, your partnership with the community college, and all the good things you are doing in our community. We recognize how both competition and changes in instructional delivery models will impact our facilities and capital needs. This will require great communication and cooperation between both of our collective boards. This is what we hope to get from working together with you over time, and this is just the beginning of a series of meetings that we will have to get to where we need to be.

Mr. Sargeant welcomed everyone to the meeting. We welcome having open dialog regarding education in Lenoir County, which is critical to all of us. I've always said I felt like we had a special relationship with our County Commissioners in Lenoir County. You are aware of the value that education has in communities and the difference education makes for our pupils. I also know you realize the climate of education in North Carolina. Right now, we are facing cuts from our state legislature and those cuts have created a situation where more responsibilities are placed on both the counties and schools as opposed to the state. The bottom line is, if we want quality education in the future of Lenoir County, a lot of the responsibilities are going to fall on us and we are going to have to make sure things happen. On the other hand, we can appreciate the capital side due to the lack of lottery and ADM funds. As you are required/obligated to provide more for capital needs, I am sure you will want more input into our facility needs and how we use our facilities. I think it's understandable, reasonable, and worthy of discussion. I think in the end, one thing we all need to keep in mind, the big picture is we are all here for the same reason. We want to see Lenoir County and our children prosper and have the best possible education they can have. By working together I think we can see this happen.

Dr. Mazingo stated, Brent Williams, Executive Director of Operations, has put together information regarding the list we received. I do want to make it clear before Brent starts, we did not come with a five, ten or fifteen year plan for what we are going to do with facilities and their needs. We came with some ideas saying we would like to be very careful in how we move forward and how we make projections. We need to have dialog about when we think we can consider any new facilities, so we can tie this into any studies. When running 17 facilities, we need to consider the parents, demographics, and growth for example. Are there savings patterns because we are not growing or are we shrinking. That's a very different picture. At this time I will turn it over to Mr. Williams, and after Mr. Williams, we will be happy to answer any questions.

Mr. Williams thanked everyone for the invitation and stated, I hope this is a conversation starter because with all the issues, one meeting will not help with everything. Mr. Williams shared information with a slide presentation. He listed information regarding LCPS capital projects, HVAC replacement and HVAC unit replacement projects at North Lenoir, Rochelle, Banks and Kinston High, roof replacements at Kinston High, Northwest and Southwood, and bleacher repair at South Lenoir. He briefly described facilities' issues at each elementary school, middle school, high school, the non-traditional schools, and other sites such as the Central Office, Teachers Memorial Professional Development Center, Environmental, Maintenance, and the Transportation Department. He touched basics on the enrollment totals for the last five years and schools sold during the last ten years. Mr. Williams stated, the facilities situation is a mixture of different scenarios even with almost new schools, you still have to contend with older facilities. Our schools currently represent safe and positive learning environments and are well maintained.

Tonight we are proposing to strengthen our partnership with the Lenoir County Board of Commissioners and to implement school visits and tours of LCPS facilities for Commissioners and our Board of Education members. Does anyone have any questions?

Mr. Hill thanked Mr. Williams for the information. The big part of this meeting was to help educate our Board. We look forward to touring the schools and facilities. This will allow us to see the real issues, children in the classrooms, and see how this factor impacts them. One of the big issues is capacity and how we feel some of our schools are under capacity. We would like to see where we are in all of the areas. I applaud the idea of a review of our facilities by bringing in an outside source to evaluate all of us and allow us to step back from our own biases and start fresh and new. I think in finding the solution to our capital needs, my hopes are that traditions don't stand in the way of progress, and the most important thing to do, is to do what is right for this system. To do this requires us to do our homework and move forward doing what is right both financially and educationally, for our citizens. We need to use an outside source to help us look at all the information. I hope this Board reads the information and will be ready to discuss this at a later time, because we have a lot of good things going on in the county and schools need to be our top priority.

Mr. Daughety stated, I appreciate the information, but I need more time to be able to digest what is going on and visit the schools so we can better educate ourselves. After that, we can sit down and have some dialog and have the complete study to compare after having digested this.

Ms. Sutton stated, she appreciates the information from Mr. Williams. A lot of this was mandated by the legislators and this was not an idea the County Commissioners came up with.

Mr. Rouse asked Mr. Williams did he have cost data other than 2013-2014 and operating costs for current year gas. I would like to see the trending information on the cost of gas since it's gone down this year.

Mr. Williams replied he did and could get the information to Mr. Rouse if needed.

Mr. Sargeant stated, he did not want to play the blame game and point fingers because of the loss of funds that caused them to make adjustments. We will be open and honest because there are no incentives for our Board to hold back information when making data driven decisions. I think we can get beyond that because we are in this together.

Dr. Mazingo stated, we all have biases, but this decision needs to be based on the data of our community, and what's best for our kids, not our internal biases. The schools belong to the tax payers. We should get the parents involved in the decisions, because they should know what we are doing every step of the way, being an open book.

Mr. Hill stated, that is why we are here tonight around this conference table, sitting face to face, in an environment like this. We have a lot of work to do and it's time for us to make a long term commitment to work together through the problems. We have to realize that we might have to give up something we all really want, because that's the way facility studies really work. Do we really want the whole concept, and if so, I think we are heading in the right direction. It's been a very quiet group tonight and I appreciate all of the Board members. The next phase will be the visitation tours, and after the tours, we will figure out how to restart this conversation.

Meeting Adjourned at 6:55 p.m.

**RESOLUTION HONORING HALEY MOODY**

**WHEREAS**, Haley Moody was born to Jerry & Becky Moody of Lenoir County on February 26, 1995; and

**WHEREAS**, Haley Moody attended Bethel Christian Academy & is currently attending Lenoir Community College; and

**WHEREAS**, Haley Moody at the age of 15 participated in her first race at Coastal Plains Raceway in Jacksonville, NC; and

**WHEREAS**, Haley went on to win her first time out and scored three wins that season; and

**WHEREAS**, after a successful 2011 season in the Street Stock Division at Coastal Plains raced part-time in Limited Late Models of Coastal Plains & Southern National Motorsports in Kenly, NC; and

**WHEREAS**; Haley raced in the Charger Division at Southern National in 2013 picking up two wins, finishing second in points and earning “Driver of the Year” honors; and

**WHEREAS**, Haley also raced at Ace Speedway & Myrtle Beach Speedway; and

**WHEREAS**, Haley raced at Myrtle Beach Speedway on November 22<sup>nd</sup> to compete in the Southeast Limited Late Model Series Challenger Race with her father in attendance who had recently been diagnosed with stage four lung cancer; and

**WHEREAS**, on that night Haley made history scoring the pole for the race and leading wire-to-wire to score her first career Limited Late Model victory becoming the first female to win a race at the Myrtle Beach Speedway; and

**WHEREAS**, that was a very special night for Haley because it was the last time she would celebrate a victory with her Father who passed away on November 24<sup>th</sup>; and

**WHEREAS**, in 2014 Haley was named the late model champion at Southern National; and

**WHEREAS**, Haley was awarded the NASCAR Diverse Driver in 2015.

**NOW, THEREFORE BE IT RESOLVED** that the Lenoir County Board of Commissioners recognizes Haley Moody for this significant accomplishment and ask that a copy of this resolution be submitted in the official minutes of the Lenoir County Commissioners.

Adopted this 20<sup>th</sup> day of April, 2015.

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Vickie King, Clerk to the Board  
Clerk to the Board

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Craig Hill, Chairman

**RESOLUTION REQUESTING THE NC DOT FUND THE US HWY 70 HAVELOCK BYPASS**

**WHEREAS**, the Lenoir County Board of Commissioners wants to ensure the safety of all traveling through Havelock and improve the quality of life for the residents in the Havelock community and throughout eastern North Carolina; and

**WHEREAS**, access to and from the coast is critical to public safety in times of hurricanes and natural disasters, which prompted the North Carolina Department of Emergency Management to designate US Highway 70, one of only three routes from the coast, as a major hurricane evacuation route; and

**WHEREAS**, the Lenoir County Board of Commissioners supports the US Military and recognizes our national security could be impacted if the Marine Corps Air Station – Cherry Point does not have consistent and efficient access for military personnel; and

**WHEREAS**, access to the Morehead City Port, North Carolina’s largest port, is critical to North Carolina’s well-being and port operations support our citizens and businesses; and

**WHEREAS**, effective and efficient access to and from our coast could have a positive economic impact on many eastern North Carolina communities; and

**WHEREAS**, the current US Highway 70 route through Havelock has 14 signaled interchanges that decrease the effective flow of traffic for residents and travelers; and

**WHEREAS**, population growth within Havelock and the State of North Carolina will continue to increase the number of people utilizing US Highway 70, thus adding to delays and increasing safety issues; and

**WHEREAS**, US Highway 70 has been designated part of the National Highway System, the North Carolina Intrastate System and a Strategic Highway Corridor.

**NOW, THEREFORE BE IT RESOLVED** that the Lenoir County Board of Commissioners calls upon the North Carolina Department of Transportation to fund and build the US Highway 70 Havelock Bypass with no additional delays in the project.

Adopted this the 20<sup>th</sup> day of April 2015.

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Craig Hill, Chairman  
Lenoir County Board of Commissioners

Attest:

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Vickie F. King  
Clerk to the Board

**RESOLUTION:** Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction.

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:** The Board is requested to declare property as surplus and authorize the sale of the surplus property by auction.

**HISTORY/BACKGROUND:** The Emergency Services Department has three wheelchair vans and five ambulance chassis only, which have outlived their useful life. These vehicles are no longer of use to any County Department and there are no plans to put them back into service.

**EVALUATION:** In accordance with procedures set forth in G.S. 153A-176, County Administration is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 90 days. Proceeds resulting from the sale of these vehicles less expenses, will be appropriated to the Vehicle Replacement Fund.

<u>Vehicle</u>	<u>Serial Numbers</u>	<u>Mileage</u>
1. 1997 FORD Van	1FTJS34F0VHA32888	68,000 Est.
2. 2004 FORD Van	1FTNE24W34HA91743	173,421 Est.
3. 2006 FORD Van	1FTSS34LX6HB04496	116,798 Est.
4. 2000 FORD Amb (Chassis Only)	1FDXF46F3YEA93087	226,065 Est.
5. 2000 FORD Amb (Chassis Only)	1FDXF46F6YEA96629	226,299 Est.
6. 2008 CHEV Amb (Chassis Only)	1GBJG316181118170	149,463 Est.
7. 2008 CHEV Amb (Chassis Only)	1GBJG316581117779	140,116 Est.
8. 2009 CHEV Amb (Chassis Only)	1GBKG316091122121	227,497 Est.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

*MW*  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that property listed in this resolution be declared as surplus and authorize County Administration to sell the property at auction on GovDeals.com.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

**Yea Votes:** Hill \_\_\_ Brown \_\_\_ Best \_\_\_ Daughety \_\_\_

Davis \_\_\_ Rouse \_\_\_ Sutton \_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 4/20/15 **ITEM NO.** 5

**RESOLUTION:** Authorizing Purchase Order Execution: Maximus, Inc.: Cost Allocation Plan and EMS Medicaid Reimbursement Report: **\$5,750.**

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** The Board is requested to authorize the execution of a purchase order to Maximus, Inc. for preparation of Lenoir County's Cost Allocation Plan and the EMS Medicaid Reimbursement Report in the amount of \$5,750, and authorize the County Manager to execute the contract associated with this purchase order.

**HISTORY/BACKGROUND:** The Board approved acceptance on 4/04/11 of a proposal from Maximus, Inc. for preparation of the Cost Allocation Plan for a three (3) year period (FY 10-11, FY 11-12, and FY 12-13), at a fixed cost of \$5,750 per year. Maximus also agreed last year to prepare the FY13-14 Cost Allocation Plan and EMS Medicaid Reimbursement for \$5,750. They have agreed to perform the FY 14-15 Cost Allocation Plan and the EMS Medicaid Reimbursement for the same amount of \$5,750.

The Indirect Cost Allocation Plan is very important to the Social Services Department because it determines the allowable costs incurred by the County to support and administer Federal programs. These costs are reported and reimbursed to the County on a monthly basis. The allowable annual costs for Social Services proposed by the plan ending June 30, 2013 were \$1,094,789.

The EMS Report is also vital to the Emergency Services Department, since it is the basis of the annual EMS Medicaid Reimbursement. Emergency and non-emergency Medicaid trips are considered in this report and the reimbursement to the County is based on average costs per trip of all EMS systems in the state.

**EVALUATION:** Approval of this resolution will allow the encumbrance of funds and eventual payment for services as billed.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval. mwj

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that the Lenoir County Board of Commissioners authorizes the Finance Officer to execute a purchase order to Maximus, Inc. for preparation of the Lenoir County Cost Allocation Plan and EMS Medicaid Reimbursement Report, in an amount not to exceed \$5,750, and be it further resolved the County Manager is authorized to sign the contract associated with this purchase order.

Funding Source:       General Fund  
                          10-4200-1911 Professional Services – Cost Allocation   \$5,000  
                          10-4200-1915 Professional Services – EMS Plan         \$ 750

**AMENDMENTS:**

**MOVED** \_\_\_\_\_ **SECONDED** \_\_\_\_\_

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**Yea Votes:** Hill \_\_\_ Brown \_\_\_ Best \_\_\_ Daughety \_\_\_ Davis \_\_\_

                  Rouse \_\_\_ Sutton \_\_\_

\_\_\_\_\_  
**Craig Hill, Chairman**

**April 20, 2015**  
\_\_\_\_\_

**Date**

\_\_\_\_\_  
Attest

**April 20, 2015**  
\_\_\_\_\_

Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 4/20/15 **ITEM NO.** 6

**RESOLUTION:** Approving Purchase Order Execution for Actuarial Valuation of Health Care Plan of Lenoir County: Cavanaugh Macdonald Consulting, LLC: \$6,000.

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** The Board is requested to authorize the Finance Officer to execute a purchase order to Cavanaugh Macdonald Consulting, LLC to prepare an Actuarial Valuation Study of the Lenoir County Health Care Plan in an amount not to exceed \$6,000.

**HISTORY/BACKGROUND:** In 2004 the Government Accounting Standards Board (GASB) issued Statements 43 and 45 regarding the accounting and reporting requirements for “Other Post-Employment Benefits” (OPEB). These two statements created issues that management must address beyond the basics of accounting and reporting. Statement 43 established accounting and reporting standards for post-employment benefit plans established as “irrevocable trusts”. Statement 45 established the accounting and reporting requirements for an employer’s expenses and liabilities related to their post-employment benefit plan regardless of how it is funded. Statement 45 requires the calculation of actuarial liabilities for benefits related to past service and assess to what extent those benefits have been funded. It will provide information for the assessment of future cash needs to fund OPEB Plans.

Other post-employment benefits are defined as those benefits paid at retirement, that are not offered through a pension plan **and** post-employment healthcare regardless of how long it is provided. OPEB can include such items as life insurance, disability insurance, and long-term care insurance for retirees and their dependents. Post-employment healthcare; however, is always classified as a post-employment benefit regardless of whether or not it is included in a pension plan. Statement 45 affects every local government unit that offers post-employment benefits.

**EVALUATION:** An actuarial study of Lenoir County’s post-employment benefits is **required** to be conducted under GASB Statements 43 and 45. Preparation of the study will be phased in over a three (3) year period based on the size of the unit of government. Lenoir County’s first study was completed in FY07-08. The results of these studies will be presented to the Board prior to budget work sessions. The Board can use these studies to assess the future liability of the County’s post-employment benefits package and determine if changes need to be made to the plan. The North Carolina Association of County Commissioners and the North Carolina League of Municipalities have entered into a long term arrangement with Cavanaugh Macdonald Consulting, LLC to prepare the actuarial studies at a reduced rate for all units of government in North Carolina. **This study must be updated each year.**

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval. 

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that The Board authorizes the Finance Officer to execute a purchase order to Cavanaugh Macdonald Consulting, LLC to prepare an Actuarial Valuation Study of the Lenoir County Health Care Plan in an amount not to exceed \$6,000.

**AMENDMENTS:**

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**Yea Votes:** Hill \_\_\_ Brown \_\_\_ Best \_\_\_ Daughety \_\_\_ Davis \_\_\_  
Rouse \_\_\_ Sutton \_\_\_

\_\_\_\_\_  
**Craig Hill, Chairman**

April 20, 2015  
**Date**

\_\_\_\_\_  
Attest

April 20, 2015  
Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 4/20/15 ITEM: 7

**RESOLUTION:** Adopting Recipient's Plan to Further Fair Housing

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:** The Board is requested to adopt the Recipient's Plan to Further Fair Housing as part of the current Community Development Block Grant programs.

**HISTORY/BACKGROUND:** Lenoir County has been involved in Community Development Block Grant projects with the State for a number of years. As each cycle of grant funding is awarded, there are certain policies and guidelines that have to be adopted. The "Recipients' Plan to Further Fair Housing" is adopted with each new cycle of projects and maintained throughout the project period. The Fair Housing Plan adopted at the beginning of the current CDBG Projects has expired and another one needs to be adopted for the remainder of the CDBG projects. The Board must adopt this "Recipient's Plan to Further Fair Housing" to participate in the CDBG projects and insure compliance with all applicable rules and regulations.

**EVALUATION:** The current "Recipient's Plan to Further Fair Housing" needs to be approved in order to meet the requirements of the Community Development Block Grant programs.

**MANAGER'S RECOMMENDATION:**  
Respectfully recommend approval.

  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that the County adopt the attached "Recipient's Plan to Further Fair Housing" as directed by the Community Development Block Grant programs, which are incorporated and made part of this resolution by reference.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: HILL \_\_\_\_\_ BROWN \_\_\_\_\_ BEST \_\_\_\_\_ DAVIS \_\_\_\_\_

DAUGHETY \_\_\_\_\_ ROUSE \_\_\_\_\_ SUTTON \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
DATE

**Recipient's Plan to Further Fair Housing**

<b>Grantee:</b>	County of Lenoir		
<b>Recipient's Address:</b>	P. O. Box 3289, Kinston, NC 28502		
<b>Contact Person:</b>	Michael W. Jarman County Manager	<b>Contact Phone #:</b>	252-559-6450
<b>Contact Email:</b>	mjarman@co.lenoir.nc.us	<b>TDD #:</b>	1-800-735-2962

**I. Indicate if the Recipient will be affirmatively furthering fair housing for the first time or has implemented specific activities in the past.**

First Time \_\_\_\_\_ Past Activities  X

**II. Identify and analyze obstacles to affirmatively furthering fair housing in recipient's community. (Use additional pages as necessary)**

- Lack of knowledge among citizens of fair housing laws
- Lack of understanding of the different forms of housing discrimination
- Lack of knowledge of process to follow when a citizen believes they have been subject to housing discrimination
- Lack of knowledge of resources available to assist in addressing housing discrimination issues

**III. Will the above activities apply to the total municipality or county?**

Yes  X  No \_\_\_\_\_ **If no, provide an explanation.**  
(Use additional pages as necessary)

**IV. Briefly describe the quarterly activities that the recipient will undertake over the active period of the grant to affirmatively further fair housing in their community. A time schedule and estimated cost for implementation of these activities must be included. *Activities must be scheduled for implementation at least on a quarterly basis.* (Use attached table)**

**Grantee Name: County of Lenoir**

<b>Quarterly Fair Housing Activities</b>	<b>Months</b>	<b>Year</b>	<b>Estimated Cost</b>	<b>Actual Cost</b>
<b><u>2015 CALENDAR YEAR ACTIVITIES</u></b>				
Prepare a new three-year Fair Housing Plan and Complaint Procedure and submit to DCA.	Apr-June	2015	\$150	
Advertise the Fair Housing Policy with the Complaint Procedure and a TDD number in the newspaper.	July-Sept	2015	\$250	
Develop a current list of local realtors who are available to assist in locating housing for anyone needing assistance and a current list of lending institutions.	Oct-Dec	2015	\$75	
<b><u>2016 CALENDAR YEAR ACTIVITIES</u></b>				
Survey realtor organizations and lending institutions throughout the County to obtain information on their fair housing practices.	Jan-Mar	2016	\$75	
Post the Fair Housing Policy with the Complaint Procedure at the County Courthouse for viewing by the citizens.	Apr-June	2016	\$150	
Request Fair Housing posters and pamphlets from the North Carolina Human Relations Commission (NCHRC) and the NC Real Estate Commission.	July-Sept	2016	\$75	
Post Fair Housing Posters and distribute pamphlets in both English and Spanish at County buildings, to be visible to the public.	Oct-Dec	2016	\$150	
<b><u>2017 CALENDAR YEAR ACTIVITIES</u></b>				
Advertise the Fair Housing Policy with the Complaint Procedure and a TDD number in the newspaper.	Jan-Mar	2017	\$250	
Update the list of local realtors who are available to assist in locating housing for anyone needing assistance and update the list of lending institutions.	Apr-June	2017	\$75	
Prepare a local fair housing pamphlet and distribute to the updated list of realtors and lending institutions throughout the County.	July-Sept	2017	\$75	
Distribute fair housing pamphlets and brochures to places serving the public, such as the Post Office, grocery stores, and banks throughout the County.	Oct-Dec	2017	\$225	

**V. Describe recipient's method of receiving and resolving housing discrimination complaints. This may be either a procedure currently being implemented or one to be implemented under this CDBG grant. Include a description of how the recipient informs the public about the complaint procedures. (Use additional pages as necessary)**

- 1) Any person or persons wishing to file a complaint of housing discrimination in the County may do so by informing the County Manager of the facts and circumstance of the alleged discriminatory acts or practice.
- 2) Upon receiving a housing discrimination complaint, the County Manager shall acknowledge the complaint within 10 days in writing and inform the NC Division of Community Assistance and the NC Human Relations Commission about the complaint.
- 3) The County Manager shall offer assistance to the Commission in the investigation and reconciliation of all housing discrimination complaints which are based on events occurring in the County.
- 4) The County Manager shall publicize in the local newspaper, with the TDD Number, that the County is the local agency to contact with housing discrimination complaints.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_ (*Chairman, Board of Commissioners*)

ATTEST: \_\_\_\_\_ (*Clerk to the Board*)

Recipient's Plan to Further Fair Housing

Grantee: County of Lenoir

Recipient's Address: PO Box 3289  
Kinston, NC 27502

Contact Person: Michael W. Jarman  
County Manager

Contact Phone #: 252-559-6450

Contact Email: mjarman@co.lenoir.nc.us

TDD #: 1-800-735-2962

- I. Indicate if the Recipient will be affirmatively furthering fair housing for the first time or has implemented specific activities in the past.

First Time \_\_\_\_\_

Past Activities  X

- II. Identify and analyze obstacles to affirmatively furthering fair housing in recipient's community. (Use additional pages as necessary)

Lack of knowledge among citizens of fair housing laws  
Lack of understanding of the different forms of housing discrimination  
Lack of knowledge of process to follow when a citizen believes they have been subject to housing discrimination  
Lack of knowledge of resources available to assist in addressing housing discrimination issues

- III. Will the above activities apply to the total municipality or county?

Yes  X

No \_\_\_\_\_

If no, provide an explanation.

(Use additional pages as necessary)

- IV. Briefly describe the quarterly activities that the recipient will undertake over the active period of the grant to affirmatively further fair housing in their community. A time schedule and estimated cost for implementation of these activities must be included. *Activities must be scheduled for implementation at least on a quarterly basis.* (Use attached table)

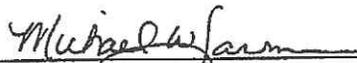
Grantee Name: County of Lenoir

Quarterly Fair Housing Activity	Months	Year	Estimated Cost	Actual Cost
Complete update of Analysis of Impediments to Fair Housing Choice and submit to CI	Oct-Dec	2012	\$3,000	
Publish County Fair Housing Notice in the Kinston Free Press with information on Complaint Procedure and containing the County's TDD phone number	Jan-Mar	2013	\$200	
Conduct fair housing workshop	Apr-June	2013	\$500	
Request fair housing posters and brochures from NC Human Relations Commission and NC Real Estate Commission	July-Sept	2013	\$75	
Post fair housing posters and brochures at the Courthouse (English and Spanish versions)	Oct-Dec	2013	\$150	
Publish County Fair Housing Notice in the Kinston Free Press with information on Complaint Procedure and containing the County's TDD phone number	Jan-Mar	2014	\$200	
Send information to local lenders and realtors to introduce and explain the County's fair housing policy	Apr-June	2014	\$75	
Distribute fair housing brochures to places serving the public, such as Post Office, grocery stores and banks	July-Sept	2014	\$150	
Conduct public meeting and provide information to the public regarding the County's fair housing efforts.	Oct-Dec	2014	\$350	
Publish County Fair Housing Notice in the Kinston Free Press with information on Complaint Procedure and containing the County's TDD phone number	Jan-Mar	2015	\$200	

V. Describe recipient's method of receiving and resolving housing discrimination complaints. This may be either a procedure currently being implemented or one to be implemented under this CDBG grant. Include a description of how the recipient informs the public about the complaint procedures. (Use additional pages as necessary)

- 1) Any person or persons wishing to file a complaint of housing discrimination in the
- 2) County may  
do so by informing the County Manager of  
the facts and circumstance of the alleged  
discriminatory acts or practice.
- 3) Upon receiving a housing discrimination complaint, the County Manager shall
- 4) acknowledge the  
complaint within 10 days in writing and inform the Division of  
Community Investment and  
Assistance and the North Carolina Human Relations Commission about the complaint.
- 5) The County Manager shall offer assistance to the Commission in the investigation
- 6) and  
reconciliation of all housing discrimination complaints which are based on  
events occurring in  
the County.
- 7) The County Manager shall publicize in the local newspaper, with the TDD#,
- 8) the local agency to  
contact with housing discrimination complaints.

Adopted this 3rd day of December , 2012

  
\_\_\_\_\_  
Michael W. Iarmen, County Manager

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 4/20/2015 ITEM NO. 8

**RESOLUTION:** Approving Acceptance of Proposal and Execution of Contract for Independent Audit Services: Carr, Riggs & Ingram, L.L.C., LaGrange, NC.

**SUBJECT AREA:** Financial

**ACTION REQUESTED:** The Board is requested to authorize the acceptance of a proposal from Carr, Riggs & Ingram, L.L.C. of LaGrange, NC, to perform independent audit services for FY 2014-15 and also authorize the Finance Officer and the Chairman of the Board of Commissioners to execute the contract for Fiscal Year 2014-2015 in the amount of \$45,200.

**HISTORY/BACKGROUND:** A Request for Proposal (RFP) for independent auditing services was posted on the County's website on March 3, 2014. Of the three firms that responded, one stated they were unable to complete the proposal because of their workload, but would like to be kept on our list for future requests. Two firms submitted proposals:

Carr, Riggs & Ingram, L.L.C.  
LaGrange, N.C.

Martin Starnes & Associates, P.A.  
Hickory, N.C.

Both firms submitting a proposal complied with the conditions set forth by the County in the Request for Proposal.

**EVALUATION:** The County is required to complete an annual audit of its financial statements and practices. An RFP was posted on the County's website on March 3, 2014. Of the three (3) firms responding to the RFP, two (2) firms submitted proposals. The RFP requested proposals for independent audit services for three fiscal years. A new contract must be executed each year and submitted to the Local Government Commission for their approval. Pittard, Perry, & Crone, Inc., now Carr, Riggs & Ingram, L.L.C., has been the County's auditor for twenty (20) years and is well qualified to conduct the County's audit in compliance with all governmental accounting standards. Carr, Riggs & Ingram, L.L.C. submitted a proposal with the lowest cost to the County.

	<u>FY 2013-2014</u>	<u>FY 2014-2015</u>	<u>FY 2015-2016</u>
Carr, Riggs & Ingram, L.L.C.	\$44,400.00	\$45,200.00	\$46,100.00
Martin Starnes & Assoc.	\$52,500.00	\$54,000.00	\$55,550.00

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval. 

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** that the Board authorizes acceptance of a proposal dated April 15, 2014 from Carr, Riggs & Ingram, L.L.C. of LaGrange NC for independent audit services for fiscal years 2013-14, 2014-15 and 2015-16, and be it further resolved that the Finance Officer and the Chairman of the Board are authorized to execute the contract for Fiscal Year 2014-15 in the amount of \$45,200.

**AMENDMENTS:**

**APPROVED** \_\_\_\_\_ **DENIED** \_\_\_\_\_ **UNANIMOUS** \_\_\_\_\_

**Yea Votes:** Hill \_\_\_ Brown \_\_\_ Best \_\_\_ Daughety \_\_\_ Davis \_\_\_

Rouse \_\_\_ Sutton \_\_\_

\_\_\_\_\_  
**Craig Hill, Chairman**

April 20, 2015  
Date

\_\_\_\_\_  
Attest

April 20, 2015  
Date



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2014 - 2015  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRANSPORTATION		ADMINISTRATION		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <input type="checkbox"/>			Check One Box New Appropriation: <input type="checkbox"/> <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <input type="checkbox"/>		
<b>REVENUES</b>			<b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
22-3452-3614 GRANT-JARC OPERATIONS	4,740.00	22-4510-1850 UNEMPLOYMENT COMPENSATIO	121.00		
22-3453-3610 SALE OF VEHICLES	48,301.00	22-4510-2370 MANDATED IMMUNIZATIONS	200.00		
		22-4510-2910 COMPUTER SUPPLIES	60.00		
		22-4510-3990 VEHICLE AUCTION EXPENSE	2,152.00		
		22-4510-4991 MAINT-COMMUNICATIONS/MISC	760.00		
		22-4510-5100 CAPITAL OUTLAY-EQUIPMENT	20,706.00		
		22-4510-5810 CAPITAL RESERVE	27,542.00		
		22-4510-6900 CONTRACT SERVICES	1,500.00		
<b>Total</b>	<b>53,041.00</b>	<b>Total</b>	<b>53,041.00</b>		

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO APPROPRIATE ADDITIONAL FUNDS FROM THE SALE OF VEHICLES IN REVENUES AND APPROPRIATE THOSE FUNDS IN EXPENDITURE LINES WHERE ADDITIONAL SPENDING HAS BEEN APPROVED BY THE COMMISSIONERS, AS WELL AS OTHER LINES WHERE ADDITIONAL FUNDING IS NEEDED.

Department Head Approval <i>Chris Ala</i>	Date <b>4-13-15</b>	Finance Officer Approval <i>Martha H. Martin</i>	Date <b>4-13-2015</b>
Budget Officer Approval <i>MW Jarman</i>	Date <b>4/13/15</b>		
Board Approval ( When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 04/20/15 **ITEM NO.:** 10

**RESOLUTION:** Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:** Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY/BACKGROUND:** The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:** The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
None		

**CURRENT VACANCIES:**

- Lenoir County Health Board - (1) Optometrist**
- Lenoir County Equalization and Review Board - (1)**
- Kinston Parks and Recreation Board – (1) Southwood/Contentnea Districts**

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
None		

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Hill \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_

Davis \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Craig Hill, Chairman

04/20/15  
Date

\_\_\_\_\_  
ATTEST

04/20/15  
Date

**TO:** Chairman and Members of the Board  
**FROM:** Mike Jarman, County Manager  
**DATE:** April 20, 2015  
**SUBJECT:** Items from County Manager

1. Financial Performance Summary
2. CDBG Quarterly Progress Report
3. Inspections & Permit Reports

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY-2014-15**  
**MARCH 31, 2015**

**REVENUES**

**75.00%**

	BUDGET	REVENUES	REMAINING	%
DESCRIPTION	FOR YEAR	TO DATE	BALANCE	REC'D
<b>GENERAL FUND:</b>				
Health Department	2,119,891	1,344,931	774,960	63.44%
Public Assistance (DSS)	10,292,024	6,172,631	4,119,393	59.97%
Property Taxes	33,929,781	33,097,224	832,557	97.55%
Sales Taxes	6,150,000	3,212,786	2,937,214	52.24%
Other General	14,476,696	8,776,798	5,699,898	60.63%
<b>TOTAL GENERAL</b>	<b>66,968,392</b>	<b>52,604,370</b>	<b>14,364,022</b>	<b>78.55%</b>
<b>OTHER FUNDS:</b>				
Employee Insurance	4,149,700	2,734,891	1,414,809	65.91%
Vehicle Replacement	435,570	5,896	429,674	0.00%
Fed Seized Property	69,021	25,839	43,182	37.44%
State Controlled Substance	40,980	1,965	39,015	4.80%
School Capital Fund	3,456,674	1,120,692	2,335,982	32.42%
Transportation Fund	1,537,000	814,255	722,745	52.98%
Scrap Tire Disposal	170,000	37,325	132,675	21.96%
Emergency Telephone	1,143,977	228,846	915,131	20.00%
Revaluation Fund	55,604	0	55,604	0.00%
Automation-Preservation Fnd	21,900	14,667	7,233	66.97%
MSW Landfill-Debt Service	0	10	-10	
Capital Improve Fund	6,247,925	1,161,300	5,086,625	18.59%
Fire Districts	1,297,550	1,251,350	46,200	96.44%
Solid Waste Management	3,149,994	2,055,969	1,094,025	65.27%
Trust and Agency Fund:				
Smart Start Program	59,018	26,209	32,809	44.41%
<b>TOTAL OTHER FUNDS</b>	<b>21,834,913</b>	<b>9,479,214</b>	<b>12,355,699</b>	<b>43.41%</b>
<b>GRAND TOTAL</b>	<b>88,803,305</b>	<b>62,083,584</b>	<b>26,719,721</b>	<b>69.91%</b>

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
<b>CAPITAL PROJECTS FUND</b>	<b>29,399,574</b>	<b>28,595,317</b>	<b>804,257</b>	<b>97.26%</b>
<b>CDBG RELATED PROJECTS</b>	<b>755,000</b>	<b>206,789</b>	<b>548,211</b>	<b>27.39%</b>
<b>Total Project Based</b>	<b>30,154,574</b>	<b>28,802,106</b>	<b>1,352,468</b>	

\* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
<b>CAPITAL PROJECTS FUND</b>	<b>29,399,574</b>	<b>28,476,411</b>	<b>135,532</b>	<b>787,631</b>
<b>CDBG RELATED PROJECTS</b>	<b>755,000</b>	<b>216,676</b>	<b>0</b>	<b>538,324</b>
<b>Total Project Based</b>	<b>30,154,574</b>	<b>28,693,087</b>	<b>135,532</b>	<b>1,325,955</b>

\* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project

**LENOIR COUNTY**  
**FINANCIAL PERFORMANCE SUMMARY - 2014-15**  
**MARCH 31, 2015**

**EXPENDITURES**

75.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
<b>GENERAL FUND:</b>					
Governing Body	218,993	164,192	0	54,801	75.0%
County Manager	308,143	231,775	0	76,368	75.2%
Finance	228,064	166,388	0	61,676	73.0%
Human Resources	167,503	92,801	0	74,702	55.4%
Tax Office	747,255	537,823	756	208,676	72.1%
Legal	62,500	26,502		35,998	42.4%
Court Facility	593,861	261,227	24,235	308,399	48.1%
Elections	333,075	216,646	8,490	107,939	67.6%
Register of Deeds	254,774	179,707	12,291	62,776	75.4%
Non-Departmental	1,793,664	1,369,807	0	423,857	76.4%
Process Funds	957,795	649,042	1,261	307,492	67.9%
Outside Agencies	187,500	79,504		107,996	42.4%
Management Info Systems	946,052	670,469	81,502	194,081	79.5%
Public Buildings	598,021	415,871	55,708	126,442	78.9%
Sheriff	4,692,088	3,281,204	73,967	1,336,917	71.5%
Sheriff - Civil Process	215,081	68,165	570	146,346	32.0%
Sheriff - Concealed Weapon	18,583	18,264	0	319	98.3%
Central Communications	1,339,755	985,303	13,312	341,140	74.5%
Jail	3,912,382	2,913,409	111,986	886,987	77.3%
Emergency Management	427,405	297,058	19,498	110,849	74.1%
Emergency Medical Services	3,974,597	2,899,060	143,416	932,121	76.5%
Non-Emergency Services	1,232	1,230	0	2	
Fire Protection	58,000	56,000	0	2,000	96.6%
Inspections	223,650	163,095	168	60,387	73.0%
Medical Examiner	40,000	14,700		25,300	36.8%
Economic Development	266,703	189,049	0	77,654	70.9%
Veterans Service Office	33,241	13,675	98	19,468	41.4%
Cooperative Extension	372,260	232,213	6,326	133,721	64.1%
JCPC - Parenting Matters	28,194	14,994		13,200	53.2%
Cooperative Ext-Grants	203,768	68,567	449	134,752	0.0%
Soil Conservation	123,509	86,738		36,771	70.2%
Health Department	4,184,164	2,742,917	122,145	1,319,102	68.5%
BioTerrorism - Health	33,664	20,491	0	13,173	60.9%
M. Health Department	245,715	184,286		61,429	75.0%
Public Assistance (DSS)	14,467,286	9,615,909	459,584	4,391,793	69.6%
Education	9,900,000	7,425,000		2,475,000	75.0%
Community College	2,260,000	1,695,000		565,000	75.0%
Cultural	740,500	555,375		185,125	75.0%
Recreation	855,530	641,648		213,882	75.0%
Debt Service	7,791,888	7,791,888		0	100.0%
Transfer to Other Funds	3,150,473	0		3,150,473	0.0%
Contingency	11,524	0		11,524	0.0%
<b>TOTAL GENERAL</b>	<b>66,968,392</b>	<b>47,036,992</b>	<b>1,135,762</b>	<b>18,795,638</b>	<b>71.9%</b>
<b>OTHER FUNDS:</b>					
Employee Insurance Fund	4,149,700	2,649,052		1,500,648	63.8%
Vehicle Replacement Fund	435,570	390,702	63,992	-19,124	0.0%
Fed Seized Property Fund	69,021	29,835	46,430	-7,244	110.5%
State Controlled Substance Fund	40,980	39,836	1,650	-506	101.2%
School Capital Fund	3,456,674	3,456,672	0	2	100.0%
Transportation Fund	1,537,000	895,630	113,011	528,359	65.6%
Scrap Tire Disposal Fund	170,000	74,987		95,013	44.1%
Emergency Telephone Fund	1,143,977	388,989	443,706	311,282	72.8%
Revaluation Fund	55,604	41,447	375	13,782	75.2%
Automation-Preservation Fund	21,900	0	0	21,900	0.0%
MSW Landfill-Debt Service	0			0	
Capital Improvements Fund	6,247,925	3,945,103	3,969	2,298,853	63.2%
Fire Districts	1,297,550	1,165,295	0	132,255	89.8%
Solid Waste Management	3,149,994	1,679,583	49,689	1,420,722	54.9%
Trust & Agency Fund					
Family & Caregiver-Smart Start	59,018	33,662	0	25,356	57.0%
<b>TOTAL OTHER FUNDS</b>	<b>21,834,913</b>	<b>14,790,793</b>	<b>722,822</b>	<b>6,321,298</b>	<b>71.0%</b>
<b>GRAND TOTAL</b>	<b>88,803,305</b>	<b>61,827,785</b>	<b>1,858,584</b>	<b>25,116,936</b>	<b>71.7%</b>

## CDBG QUARTERLY PROGRESS REPORT

<b>Grantee:</b>	<u>County of Lenoir</u>	<b>Grant No:</b>	<u>11-C-2375</u>	<b>Amount Awarded:</b>	<u>\$500,000</u>
<b>Period Covered :</b>	<u>1/1/15 - 3/31/15</u>	<b>Calendar Quarter:</b>	<u>1</u>	<b>Date Prepared:</b>	<u>4/8/15</u>
<b>Grant Category:</b>	<u>2011 CDBG NC Catalyst</u>			<b>Project Name:</b>	<u>Spring Drive Housing and Community Development Project</u>
<b>Prepared By:</b>	<u>C. David Harris</u>			<b>Title:</b>	<u>CDBG Project Manager</u>
<b>Endorsed By:</b>	<u>Michael W. Jarman</u>			<b>Title:</b>	<u>County Manager</u>

Activity	LF, #Properties #Units Proposed	# Completed This Quarter	# Completed To Date	# Persons Proposed	# Persons AMI	# Persons MI	# Persons LI	# Persons VLI
C-1 Rehabilitation/Reconstruction	2	0	0	3	0	2	0	1
C-1 Rehab/Temp Relocation	2	0	0	3	0	2	0	1
C-1 Rehabilitation/Clearance	2	0	0	3	0	2	0	1
C-1 Water Improvements	575 LF	0	0	5	0	4	0	1
C-1 Pedestrian Improvements	575 LF	0	0	5	0	4	0	1
C-1 Flood and Drainage	1150 LF	0	0	5	0	4	0	1
C-1 Street Improvements	575 LF	0	0	5	0	4	0	1
C-1 Sewer Improvements	575 LF	0	0	5	0	4	0	1
C-1 Rehabilitation	2	0	0	2	0	2	0	0
<b>TOTAL</b>								

Activity	Activity Code	Budget	Expended This Quarter	Expended To Date	Amt. Req. This Quarter	Amt. Req. To Date	(3-Fm Hd) Gender	Race
C-1 Rehabilitation/Reconstruction	9A	\$121,500	\$0.00	\$14,047.04	\$0.00	\$14,047.04	M-1, F-2	AA-3
C-1 Rehab/Temp Relocation	9A	\$5,000	\$0.00	\$0.00	\$0.00	\$0.00	M-1, F-2	AA-3
C-1 Rehabilitation/Clearance	9A	\$10,000	\$0.00	\$0.00	\$0.00	\$0.00	M-1, F-2	AA-3
C-1 Water Improvements	4A	\$25,000	\$8,513.75	\$10,646.75	\$8,513.75	\$10,646.75	M-1, F-4	AA-5
C-1 Pedestrian Improvements	6	\$11,000	\$0.00	\$0.00	\$0.00	\$0.00	M-1, F-4	AA-5
C-1 Flood and Drainage	4C	\$25,800	-\$2,310.75	\$0.00	-\$2,310.75	\$0.00	M-1, F-4	AA-5
C-1 Street Improvements	6	\$102,000	-\$9,776.25	\$0.00	-\$9,776.25	\$0.00	M-1, F-4	AA-5
C-1 Sewer Improvements	4B	\$40,200	\$4,843.75	\$8,398.75	\$4,843.75	\$8,398.75	M-1, F-4	AA-5
C-1 Rehabilitation	9A	\$109,500	\$2,050.00	\$11,050.00	\$2,050.00	\$11,050.00	F-2	AA-2
C-1 Administration	13	\$50,000	\$2,392.30	\$18,385.30	\$2,392.30	\$18,385.30		
<b>TOTAL</b>		<b>\$500,000</b>	<b>\$5,712.80</b>	<b>\$62,527.84</b>	<b>\$5,712.80</b>	<b>\$62,527.84</b>		

**Notes:** Bids have been received and awarded for all housing activities. Bids awarded for water/sewer construction in Jan 2015. Program Amendment submitted Jan 6, 2015 to amend budget to provide for housing, water and sewer improvements and to request a Project Extension. Notice to Proceed has been delayed for housing activities pending DCA approval of the Program Amendment and Project Extension. Local Contribution: \$30,000 Local Funds Expended: \$5,000

<b>Prepared By:</b>	<u>C. David Harris</u>	<b>Title:</b>	<u>CDBG Project Manager</u>	<b>Date:</b>	<u>04/08/15</u>
<b>Endorsed By:</b>	<u>Thomas J. Howell</u>	<b>Title:</b>	<u>Assistant County Manager</u>	<b>Date:</b>	<u>4/8/15</u>

## CDBG QUARTERLY PROGRESS REPORT

Grantee:	County of Lenoir	Grant No:	12-C-2422	Amount Awarded:	\$225,000
Period Covered :	1/1/15 - 3/31/15	Calendar Quarter:	1	Date Prepared:	4/8/15
Grant Category:	2012 CDBG Scattered Site Housing Assistance	Project Name:	Scattered Site Housing Project		
Prepared By:	C. David Harris	Title:	CDBG Project Manager		
Endorsed By:	Michael W. Jarman	Title:	County Manager		

Activity	LF, #Properties #Units Proposed	# Completed This Quarter	# Completed To Date	# Persons Proposed	# Persons AMI	# Persons MI	# Persons LI	# Persons VLI
C-1 Rehabilitation - Includes	2	0	1	3	0	0	2	1
Temp Relocation, Clearance and Reconstruction								
<b>TOTAL</b>								

Activity	Activity Code	Budget	Expended This Quarter	Expended To Date	Amt. Req. This Quarter	Amt. Req. To Date	(1-Fm Hd) Gender	Race
C-1 Rehabilitation - Includes	9A	\$202,500	\$0.00	\$123,661.24	\$0.00	\$123,661.24	M-1, F-2	AA-3
Temp Relocation, Clearance and Reconstruction								
C-1 Administration	13	\$22,500	\$0.00	\$13,400.00	\$0.00	\$13,400.00		
<b>TOTAL</b>		\$225,000	\$0.00	\$137,061.24	\$0.00	\$137,061.24		

Notes:

Prepared By:		Title:	CDBG Project Manager	Date:	04/08/15
Endorsed By:		Title: Assistant	County Manager	Date:	4/8/15



**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**  
PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



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**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**MARCH 2015**

**PERMITS ISSUED: 123**

**PERMITS VALUE: \$ 27,182,136**

**PERMIT FEES: \$ 11,887**

**SINGLE FAMILY DWELLINGS: 1**

**MOBILE HOMES: 7**

**COMMERCIAL: 3**

**ADDITIONS: 5**

**ELECTRICAL: 40**

**PLUMBING: 9**

**MECHANICAL: 40**

**OTHER: 18**

**TOTAL INSPECTIONS: 204**

Lenoir County  
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 04-01-2015

		[Designated period: 03/01/15 to 03/31/15]			[Prior period: 03/01/14 to 03/31/14]				
	Code Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units	
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached ....	101B	1	134,000.00	450.00	1	0	.00	.00	0
* Single Family Houses Attached ....	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building .....	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings .....	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings .....	105B		.00	.00	0	0	.00	.00	0
*TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins ..	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter ...	214B		.00	.00	0	0	.00	.00	0
NEW NON-RESIDENTIAL BUILDINGS:									
* Amusement, Social, & Recreational	318B		.00	.00	0	1	8,000.00	50.00	1
* Churches & Other Religious .....	319B	1	4,000.00	135.00	1	0	.00	.00	0
* Industrial .....	320B		.00	.00	0	0	.00	.00	0
* Prkng Garages (Blds & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional .....	323B		.00	.00	0	0	.00	.00	0
* Offices, Banks, & Professional ...	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities .....	325B		.00	.00	0	0	.00	.00	0
* Schools & Other Educational .....	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services .....	327B		.00	.00	0	2	30,000.00	640.00	2
* Other Non-Residential Bldgs .....	328B	1	25,000.00	90.00	1	0	.00	.00	0
* Structures Other than Buildings ...	329B		.00	.00	0	0	.00	.00	0
ADDITIONS, ALTERATIONS, & CONVERSION									
* Residential .....	434B	2	15,000.00	124.00	2	8	119,500.00	500.00	8
* Non-Residential & Non-Housekeeping	437B	1	25,908,346.00	152.00	1	0	.00	.00	0
* Adds of Res. CP/Garages (Atch/Detc)	438B	3	55,765.00	220.00	3	0	.00	.00	0
DEMOLITIONS AND RAZING OF BUILDINGS:									
* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings .....	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings .....	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings .....	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0
TOTALS FOR PERMITS THIS PAGE		9	26,142,111.00	1,171.00	9	11	157,500.00	1,190.00	11

Lenoir County  
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 04-01-2015

	[Designated period: 03/01/15 to 03/31/15]				[Prior period: 03/01/14 to 03/31/14]				
	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
MOBILE/MODULAR OFFICE/CLASSROOM									
*MOBILE OFFICE	740B		.00	.00	0	0	.00	.00	0
*MODULAR CLASSROOM	750B		.00	.00	0	0	.00	.00	0
*MODULAR OFFICE	730B		.00	.00	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:									
*ELECTRICAL	800B	40	204,260.00	2,494.00	40	18	21,139.00	900.00	18
*PLUMBING	810B	9	11,500.00	450.00	9	13	17,700.00	687.00	13
*HEATING/ AIR CONDITIONING	820B	40	421,288.00	2,919.00	40	20	74,400.00	1,200.00	19
*INSULATION	830B	4	15,500.00	232.00	4	5	10,600.00	250.00	5
*TEMPORARY POLE	840B		.00	.00	0	1	750.00	50.00	1
RESIDENTIAL ACCESSORY STRUCTURES									
*STORAGE/PORCHES/PATIOS/DECKS	900B		.00	.00	0	0	.00	.00	0
MISCELLANEOUS:									
*CHANGE OF OCCUPANCY	910B		.00	.00	0	0	.00	.00	0
*INSPECT DWELLING	920B		.00	.00	0	0	.00	.00	0
*TENTS	930B		.00	.00	0	0	.00	.00	0
*SATELLITE DISH	940B		.00	.00	0	0	.00	.00	0
*AWNING	950B		.00	.00	0	0	.00	.00	0
*EXTRA INSPECTIONS	960B	13	14,000.00	1,535.00	13	6	300.00	345.00	6
*FIRE PROTECTION SPRINKLER SYSTEM	966B	1	190,000.00	2,336.00	1	1	226,000.00	1,512.00	1
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0
*SIGN	980B		.00	.00	0	0	.00	.00	0
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0
*SWIMMING POOL	990B		.00	.00	0	0	.00	.00	0
*TANKS	995B		.00	.00	0	0	.00	.00	0
MOBILE HOMES									
*SINGLE WIDE MOBILE HOME	700B	5	99,457.00	500.00	5	4	45,893.00	400.00	4
*DOUBLE WIDE MOBILE HOME	710B	2	84,020.00	250.00	2	1	4,500.00	125.00	1
*MODULR HOME	720B		.00	.00	0	0	.00	.00	0
TOTALS FOR PERMITS ABOVE (incl. pg 1)		123	27,182,136.00	11,887.00	123	80	558,782.00	6,659.00	79
Totals of other permits in the period			.00	.00	0	0	.00	.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD		123	27,182,136.00	11,887.00	123	80	558,782.00	6,659.00	79

This Report was printed on Wednesday, April 01, 2015

Lenoir County

Item Totals for Inspector ID

GO 102  
 GO/DB 1  
 VW 100  
 VW/DB 1

-----  
 204 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

<----- Inspections -----> <----- Re-Inspections -----> Based On # Activities

#ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
204	188	163	25	16	12	4	29
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS REQUIRED
	92	87	13	8	75	25	14