

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
TUESDAY, APRIL 22, 2014 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION:

Ms. Marie Whaley concerning EMS Non-Emergency Transports

CONSENT AGENDA: 10 Min.

ACTION

1. Approval of Minutes: Board Meeting: April 07, 2014 King/Jarman

END OF CONSENT AGENDA

PUBLIC HEARING/RESOLUTIONS: 40 Min.

2. A. Public Hearing Regarding proposed Lenoir County Transit Job Access and Reverse Commute Grant for FY 14-15 Harper
B. Resolution Supporting Public Transportation Program
C. Resolution Authorizing Persons to Execute Required Documents for Job Access and Reverse Commute Grant: FY 14-15

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

3. Proclamation: St Baldrick's Day Board
4. Resolution Authorizing Extension of Copier/Printer/ Scanner Lease for 24 months: Copy/Pro/J&M Leasing: \$5,700. Dail
5. Resolution Authorizing Execution of Copier/Printer Lease Daughety Office Equipment: \$8,167.42. Pope

APPOINTMENTS: 5 Min.

6. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Jarman

OTHER ITEMS: 10 Min.

7. **Items from County Manager/County Attorney/Commissioners/Public Comments/Closed Session (if necessary)** Board

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

April 07, 2014

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, April 07 2014, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Jackie Brown and Commissioners, Roland Best, Reuben Davis, Eric Rouse, Linda Rouse-Sutton and Mac Daughety.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Vickie F. King, Clerk to the Board, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:15 a.m. Ms. Brown offered the Invocation and Mr. Davis led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

Ms. Colleen Kosinski, Administrator Guardian Ad Litem stated, the agency currently has 130 volunteers, 65-70 of those live in Lenoir County. Of those volunteers, 89 percent work or go to school full-time; without these volunteers, many cases would fall through the cracks. Ms. Brown read a Child Abuse Prevention Proclamation for the Board and members of the viewing public. Ms. Kosinski recognized members of her staff and commended them for their commitment to the program, and stated they should be honored because they truly care about our youth. Mr. Hill thanked Ms. Kosinski and the volunteers for their hard work. Ms. Sutton read the Guardian Ad Litem Child Advocate Month Proclamation for members of the Board and the viewing public. Ms. Sutton recognized Ms. Nancy West who has served as Guardian Ad Litem volunteer for over 18 years. Ms. Sutton stated she was a volunteer several years ago and felt she had made a difference in the lives of those children. Mr. Hill thanked Ms. Kosinski and her staff again for their hard work and dedication to the children of Lenoir County.

Susan Moore, Director of the Lenoir County Department of Social Services stated, for the last two years the Department of Social Services has been implementing the NC Fast program. In the beginning, the agency was told that the new system would make the work more streamlined and efficient. Ms. Moore stated, unfortunately the opposite has happened. It has taken over a year to get staff trained because the system is not user friendly, and the old system worked much better. After a year in food and nutrition services, which most people know as food stamps, the new NC Fast Program is working fairly smooth.

Ms. Moore stated, duties that would only take one day to complete under the old systems, now takes workers several days to complete. On July 15, 2013, the State added the Medicaid Program to the NC Fast System and everything came to a halt. It took days to get one case processed, some cases they were not able to process at all, and it took State help to get the benefits issued. Since this past July, Lenoir County has spent over \$48,000 supporting the implementation of NC Fast. Due to system problems, staff has worked nights, and weekends to process benefits to families. Ms. Moore stated, the average processing time in food stamps has dropped from 29 days to 14; however, the Medicaid Program is still struggling. Ms. Moore asked the Commissioners to join forces with her department and contact the North Carolina Association of County Commissioners (NCACC) and become one voice in letting the State of North Carolina know the system problems need to be addressed quickly. Mr. Hill stated, he has empathy for the struggles the department is facing and appreciates the staff's attitude and approach in getting the work done during this difficult time.

Sheriff Chris Hill stated, today is a difficult time for him and his staff, who still suffer silently and will never forget the events of the night that led to the death of Detective Allen Pearson. Time has a way of taking the edge off the pain, but it's still there. Sheriff Hill requested the Commissioners recognize April 8, 2014, as Allen Pearson Remembrance Day. Mr. Best read the Proclamation aloud for members of the Board and viewing public. Mr. Best stated, as a law enforcement officer for 25 years, it will forever be in his heart. Upon a motion by Ms. Sutton and second by Ms. Brown, the Proclamation was unanimously approved.

Ms. Sue Proctor, Executive Director of SAFE, stated, she was very grateful for the opportunity to speak to the Board of Commissioners. Ms. Proctor stated, the agency was donated a nice building on Glenwood Avenue by Dr. Hill and the Perry family. Many repairs have been made and the building has put them in the very heart of the community of citizens they serve. Ms. Proctor stated, the agency has invested over \$7,000 in a new heating system in the shelter facility. Ms. Proctor stated, the agency is mostly funded through State and Federal funds, which require a 20% match. Due to this funding set-up, the agency is not able to make many upgrades to the property. Ms. Proctor requested the Board budget \$4,500 to help go towards the cost of the heating system in their facility. The SAFE organization has helped over 125 victims in Lenoir County. Mr. Hill thanked Ms. Proctor for the services they provide Lenoir County and he appreciates the information. Mr. Jarman stated the Commissioners do not have a copy of SAFE's budget information at this time, but it will be available during the next budget work session.

Mr. Adrian King, Pride of Kinston Director, stated, the information within the book he distributed to the Commissioners reveals a report he received at the Main Street Conference in New Bern, NC last week. Mr. King stated, the Main Street Programs across the State have contributed over \$2 million to the economy of North Carolina. It also sites a project here in Kinston which is the Harvey-Brody Building, donated to the Pride and leased to Hill Realty; the donor also contributed \$20,000 to assist with renovations.

That project earned a \$2,000 Main Street Solution Grant which is featured in an Economic Impact Study. Kinston is the home of two new restaurants, the Boiler Room and Ginger 108. Many new businesses have come and are continuing to come to Kinston. Mr. King stated, Pride has contributed to many different projects throughout the downtown area and 2014 marks Pride's 30th anniversary. Pride has received 19 grants, created 55 jobs in the downtown area, and continues to be a force in Kinston-Lenoir County. Mr. King asked for \$25,000 from the Commissioners to help them to continue to develop Kinston. Mr. Hill thanked Mr. King for his presentation and all he does for the Community at large.

Mr. Davis stated corrections should be made to the minutes from March 17, 2014, stating, Mr. Billy Brewer was a County Commissioner from 1976-1980, it should read 1964-1980.

CONSENT AGENDA:

1. Approval of Minutes: Board Meeting: March 17, 2014
2. Resolution Approving Releases and Refunds to the Individuals Listed Herein
3. Budget Ordinance Amendment: General Fund: Non-Departmental: \$1,208: Increase
4. Budget Ordinance Amendment: Trust & Agency Fund: Innovative Approach Literacy (IAL): \$2,220. Increase

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENT/RESOLUTIONS:

Item No. 5, was a proclamation declaring April 2014 as Child Abuse Prevention Month. Ms. Brown read the proclamation. Upon a motion by Ms. Sutton and second by Ms. Brown, Item No. 5 was unanimously approved.

Item No. 6, was a Proclamation declaring April 2014 as Guardian Ad Litem Child Advocate Month in Lenoir County. Ms. Brown read the proclamation. Upon a motion by Ms. Sutton and second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7, was a Proclamation recognizing April 8, 2014, as Allen Pearson Remembrance Day. Mr. Best read the proclamation. Upon a motion by Ms. Sutton and second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8A was a Resolution authorizing Asbestos Abatement and Demolition of a County Owned Building located at 220 to 228 E. Gordon Street: Enviro Assessments East, Inc.: \$18,500: Rick Bostic Construction & Demolition, Inc.: \$11,749: Total \$30,249. Mr. Mike Wiggins, Maintenance Coordinator, stated, the conditions of the building and roof were unsafe due to Hurricane Irene and presented pictures detailing the damage. Upon a motion by Mr. Rouse and second by Ms. Sutton, Item No. 8A was unanimously approved.

Item No. 8B was a Budget Ordinance Amendment: General Fund: Finance/Public Buildings: \$30,249: Increase. This amendment appropriates insurance funds for the Asbestos Abatement and Demolition of 220-228 E. Gordon Street. Upon a motion by Ms. Sutton and second by Ms. Brown, Item No. 8B was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment for School Building Capital Fund: \$109,026 Increase. Ms. Martin stated, we originally budgeted \$150,000 for school capital purchases. Last week, the County received a bill from the Lenoir County Public Schools asking for reimbursement for two buses and one truck, which totaled \$259,026. They were short \$109,026. Mr. Jarman stated, the Board will be seeing more of these types of requests in the future. In this instance, the purchase has already occurred, but in the future, the Board will receive them up front, prior to the purchase. When ADM Funds were available to the Schools for this type of purchase, the County was only responsible for a twenty-five percent (25%) match. A portion of our sales tax money in Article 40/42 is dedicated for school capital purposes. When the ADM funds are depleted and they need a bus, a boiler, or roof repair, it will be coming out of sales tax funds or the general fund. Mr. Jarman stated, Administration will be monitoring this closely in the future. Upon a motion by Mr. Davis and second by Ms. Sutton, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Selecting a CDBG Project Attorney, White and Allen of Kinston, N.C., Ms. Martha Martin, Finance Officer, stated, this is the second time this is coming before the Board. Originally, it was awarded to Mr. Griffin, and now Mr. Griffin is a County staff member and is finishing out projects he started. The Project Attorney conducts title searches that have to be done, or other legal work pertaining to the CDBG Projects. White and Allen was the second choice, when the bid was originally placed. Upon a motion by Mr. Davis and second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment General Fund Coop Ext. Kate B. Reynolds \$29,824.37 Decrease. Ms. Tammy Kelly, Cooperative Extensive Director, stated, they have received the Kate B. Reynolds Grant for the past three years. The grant is geared toward healthy eating. Ms. Kelly stated, they did not use the entire amount in the past, but did budget it in the current year budget and they should not have included it in the original budget. Upon a motion by Ms. Brown and second by Ms. Sutton, Item No. 11 was unanimously approved. Ms. Kelly reminded the Board of the upcoming BBQ Festival on the Neuse, May 2-3, 2014.

Item No. 12 was a Resolution Declaring a used transit van as Surplus and Authorizing the Sale of the Surplus Property by Auction. Ms. Martin stated, the van has outlived its useful life and is no longer of any use to the County, with no plans to put it back into service. The proceeds from this sale, less expenses, will go back into the Transportation Fund to be used as part of the county match towards other grants and projects. Upon a motion by Ms. Sutton and second by Mr. Best, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Requesting the Establishment of fees for Rabies Vaccinations. Mr. Joey Huff, Health Director, stated, the law requires owners with animals four months of age or older to be vaccinated against rabies, so we want to encourage the public to avail themselves of this requirement and protect their pets from rabies. Mr. Huff stated the department will host two Rabies Clinics, one spring and one in the fall, offering discount vaccinations for a fee of \$8.00. Several local vets will be participating: Riverbank Animal Hospital, Northside Animal Hospital, Five Oaks Animal Hospital, Countryview Animal Hospital, and Animal Hospital of Lenoir County in LaGrange, NC. Ms. Sutton stated how she enjoyed the TB Clinic the Health Department facilitated. Mr. Hill thanked Mr. Huff and his staff for the great job they are doing. Upon a motion made by Ms. Brown and second by Ms. Sutton, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Approving the Emergency Purchase and Installation of a Microwave Link between the Emergency Services Building and the Lenoir County Courthouse: Gately Communications \$24,230.80. Mr. Roger Dail, Emergency Services Director, stated, his department had to do an emergency purchase of a Microwave System. The internet and server connection between the Emergency Services building and the Courthouse crashed due to the age of the unit; therefore, the purchase was needed. The system is needed so staff can utilize a secure internet path for access of the Division of Criminal Information as well as other law enforcement websites. Upon a motion made by Ms. Sutton and second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Approving the Remount of a 2009 Chevrolet 4500 Wheeled Coach Ambulance Box: Select Custom Apparatus: \$63,963.28. Mr. Dail stated, in recent years the Department has not been able to always purchase new ambulances because the new trucks are very expensive, so he feels it is better to do a remount rather than a new purchase. Mr. Dail stated, new trucks cost around \$240,000 to \$160,000, depending on the type of truck. Upon a motion by Ms. Sutton and second by Ms. Brown, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Naming a New Road in the Falling Creek Area. Mr. Wayland Humphrey, GIS Department, stated, a new road was created from the construction of the new section of the C.F. Harvey Parkway. Only one name was submitted and considered, Dr. G. L. Edwards Way. This name was unanimously approved by the Planning Board. Mr. Jarman stated the name was changed from Dr. Geo L. Edwards to Dr. G. L. Edwards because of the length of the name. Upon a motion made by Ms. Sutton and second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Authorizing the Extension of Copier/Printer Lease for 23 months with CopyPro \$7,337. Ms. Dana King, Board of Elections Director, stated an extension of her current lease was requested to allow the Board of Elections to be in line with the other county departments when all copier lease agreements will expire in 2016. Upon a motion made by Ms. Sutton and second by Mr. Best, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Approving Citizens to Boards. Ms. Brown stated, for the Board of Equalization and Review, Mr. Walter D. LaRoque, IV has applied as a new member and for the Kinston-Lenoir County Public Library, Mr. Lloyd Moody is requesting to be re-appointed and Ms. Mary Williams is requesting appointment as well to the Library Board. All applications are first appearances for both organizations so no appointments were approved at this time.

Item No. 19 was Information from the County Manager. Mr. Jarman requested a bid be accepted for \$2,800 for a lot on Hwy. 70 East. Upon a motion by Mr. Davis and a second by Ms. Brown, the bid was accepted. Mr. Jarman shared information received from the Lenoir County Board of Health. Ms. Evelyn Herring, RN for the Breast and Cervical Cancer Control Program, was referenced in an article published in the March 2014, issue of the NC Medical Journal. Mr. Jarman stated, Ms. Herring will be appearing at a later meeting to discuss the program. Mr. Jarman shared information received from the North Carolina Association of County Commissioners (NCACC) for County Assembly Day. The early registration fee will be waived for Commissioners. County Assembly Day will be May 28, 2014, beginning at 9:30 a.m. In the evening you will be able to meet with your Legislative Delegation. Mr. Jarman stated those wishing to attend should contact Ms. King as soon as possible. Mr. Jarman briefly shared the FY 2013-2014 Sales Tax Information. Mr. Jarman shared information he received regarding the "Evaluating Manager and Board Performance" workshop, which was originally scheduled for April. It was cancelled and the new site will be in Wilmington, with the date to be determined at a later time. Mr. Jarman stated, he felt this workshop would be beneficial to both himself as well as the Board. Mr. Hill stated, he would like to attend this workshop because it is important for all to be given an opportunity to improve. Mr. Jarman stated he felt the one day workshop would provide ways to better serve our citizens. Mr. Hill stated, the workshop would give them an opportunity to step back and look at what we are doing, do a self-evaluation, and work to improve our performance and work with Mr. Jarman to improve his as well. Ms. Sutton stated, she is in favor of Mr. Hill attending and bringing back the information.

Mr. Jarman stated, any Commissioners traveling with him on Thursday, April 10th to the District meeting in Jacksonville should meet at the Manager's office and be prepared to leave at 4:15 pm. The Board was advised to notify Ms. King know if they planned to attend.

Mr. Jarman stated, everyone should have received an email from Ms. Becky Berger with the Lenoir County Public School System, inviting Commissioners to meet with the School Board on April 29, 2014 at 6:00 p.m. Our Legislative Delegation will be there to meet with school officials. The meeting will provide an opportunity to hear the Schools express their concerns to the legislative delegates and for us to meet with the elected delegates with concerns we may have. Mr. Hill stated it's a good opportunity for the Board to discuss one of our associations main items which is the return of the lottery funding.

County Commissioners and the School Board should be of one common accord and this might give us an opportunity to show a unified effort. Ms. Brown stated, the association of County Commissioners is fighting very hard for the lottery funds to be distributed to the counties as the funds were originally intended.

Mr. Jarman reminded the Board of the next County Commissioners meeting, which will be held on Tuesday, April 22, 2014 at 2:00 p.m. instead of Monday, April 21, 2014 at 4:00 p.m. because Monday is Easter Monday. A budget work session will begin at 2:00 p.m. and DSS will make a presentation.

Mr. Hill stated, at this time there is an item that needs addressing. He received a resignation letter from Mac Daughety, as Chairman of the Lenoir County Transportation Committee. Mr. Hill stated, Mr. Daughety has served in multiple roles in transportation and has provided leadership to assist in many projects and has many ideas that have moved transportation in our region to the forefront as well as in our county, and we want to thank Mr. Daughety for his service. Mr. Hill stated at this time he would like to take the following action: appoint Mr. Gordon Vermillion as Chairperson of the committee and to add Eric Rouse in the place of Gordon Vermillion, as Chairman's designee. Mr. Hill stated, Mr. Rouse is actively involved in moving services and goods throughout the eastern seaboard and will bring his unique experience to the committee. Mr. Rouse's passion for aviation will serve our community as well, as we continue to look for improvement in all forms of transportation. Upon a motion made by Mr. Hill and second by Mr. Rouse, the recommendation and appointment were approved.

CLOSED SESSION

Upon a motion by Ms. Brown and a second by Mr. Davis, and unanimous approval, closed session was entered at approximately 10:34 a.m. with the following cited: Number Four (4):

To discuss matters relating to the location or expansion of industries or other business in the area served by Lenoir County.

Upon motion to close by Ms. Brown and a second by Mr. Daughety and unanimous approval, the Board moved out of closed session at approximately 10:42 a.m. The meeting re-convened in open session at 10:45 a.m.

Mr. Mark Pope, Economic Development Director, presented a Resolution and Agreement for an expansion of a business in Lenoir County. The Neuse Sport Shop, located on 225 E. New Bern Road is planning to construct a new warehouse that will include office and flex space and purchase equipment, which will represent an investment of at least \$1.5 million and create 15 new full-time positions. Upon a motion by Ms. Sutton and a second by Ms. Brown, the Economic Development Grant Agreement for expansion with Neuse Sport Shop was unanimously approved.

Mr. Dail addressed the Board and presented statistics regarding Convalescent Transports. Convalescent Transport collections consist of the following: 52.1% Medicare, 38.4% Medicaid and 5.7% from private insurance. Mr. Dail stated, the most cost effective way to provide this service is to draw from a larger population involving several counties. Mr. Dail stated, convalescent services should return to private. Mr. Dail stated, by the end of June, EMS will close down the convalescent side. This will involve the loss of 7 employees. Mr. Dail stated, he is looking at least three (3) private companies to provide these services within the county. Mr. Jarman stated, it is never easy having to make decisions regarding individual's employment. Administration was faced with the same thing in the Tax Department, when positions were eliminated. Mr. Dail will interview several private companies to provide the service. Ms. Sutton asked if the seven employees were close to retirement, because she would hate for them to lose out after so many years of service. Mr. Dail stated some of them were eligible for retirement.

Mr. Daughety applauded Mr. Jarman and Mr. Dail for their hard work and evaluating this decision. Mr. Best asked that the best representatives be chosen to take care of this service for our citizens.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, the meeting was adjourned at 11:00 a.m.

Respectfully submitted,


Vickie F. King
Clerk to the Board

Reviewed By


Michael W. Jarman
County Manager

Important - A public hearing MUST be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD

Public Hearing Notice was published on this date: April 13, 2014

APPLICANT: Lenoir County

DATE: April 22, 2014

PLACE: Lenoir County Courthouse, 130 S. Queen St., Kinston, NC 28501

TIME: 4:00 PM

How many of the Board Members or Commissioners attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

I, the undersigned, representing (*Legal Name of Applicant*) Lenoir County do hereby certify to the North Carolina Department of Transportation that a Public Hearing was held as indicated above and:

During the Public Hearing

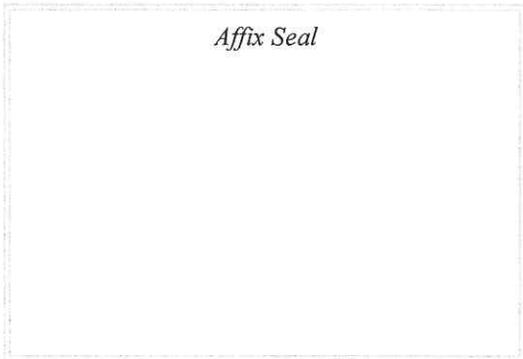
Section 5316	Section 5317
<input type="checkbox"/> (NO public comments)	<input type="checkbox"/> (NO public comments)
<input type="checkbox"/> (Public Comments were made and meeting minutes <u>will be submitted</u> after board approval)	<input type="checkbox"/> (Public Comments were made and meeting minutes <u>will be submitted</u> after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature of Clerk/Secretary to the Board

Printed Name and Title

Date



Joe Shifert
 Rick Stallins
 Kyle Taylor
 Bryan Villaseca

Fourth Grade

Undrey Roberts
 Greg Sanford
 Treay Shaughter
 Carson Smith
 Trehan Tyler
 Taylor Yundall
 LaLynn Wisley
 Chrissy Winn

Math Honor Roll

Alexis Bailey
 Caleb Braswell
 Travis Bryan
 Gavin Gaulty
 Mac Elmore
 Tad Coaklin
 Andrew Hinson
 Weylon Jones
 Darius Johnson
 Mason McNamee
 Mason Perkin
 Harrison Register
 Braxton Roberts

Fifth Grade

Mathon Keenle
 Shante Kyles
 Owen Knight
 Kelly Burnett
 Adam K. Cook
 Regan Lawson
 Jacob Olson
 Ailie Pison
 Abby Hays

DeLore Forney
 Simeone Fullwood
 Billy Hinson
 Andrew Howard
 Kamm Howard
 Diana Jimenez
 Destinee Jones
 Dylan Madrin
 Zobe Outlaw
 Brian Rocco
 Leahli Ramirez-Bentley
 Grace Reavis
 Ella Reyes
 Gabriel Smith
 Johanna Stroud
 Redie Taylor
 Kyle Taylor
 Hanley Yink
 Cheserley Walden
 Jess Wall
 Taylor Wolf



PUBLIC HEARING NOTICE

This is to inform you of the final public hearing will be held on the proposed Laneo County Job Access and Reverse Commute (JARC) Grant Application for the Laneo County North Carolina Department of Transportation for FY14-2014. The public hearing will be held on April 22, 2014, sometime during the regularly scheduled meeting of the Laneo County Board of Commissioners which begins at 4:00 p.m. in the Board's meeting room located at 100 S. Queen Street, Kinston, NC 28501.

Those interested in attending the public hearing and reading other available data and services under the Americans with Disabilities Act (ADA) or a language translator should contact Chris Hartman or contact April 17, 2014, telephone number (252) 559-6157 or via email at chris@laneco.nc.gov.

The Job Access and Reverse Commute (JARC) Program provides operating expenses of the transportation of the person with employment related transportation needs. Services are provided by Laneo County Transit.

The total estimated amount requested for this project June 1, 2012 through June 30, 2016.

Project	TOTAL AMOUNT	LOCAL SHARE
JARC	\$110,446	\$ 55,223 (50%)

This application may be requested at Laneo County Transit, 201 E. King St., Kinston, NC 28501 from 8:00 a.m. to 5:00 p.m. Written comments should be directed to Chris Harper before April 17, 2014.

Aviso de Junta Pública

Este aviso es para informar al público sobre la Junta pública que se llevará a cabo la propuesta de aplicación para el programa de Acceso y Contraste de Empleo y Transporte (JARC) de la Comarca de Laneo, Carolina del Norte. El programa de Acceso y Contraste de Empleo y Transporte de la Comarca de Laneo, Carolina del Norte no tiene fecha de cierre al 22 de abril de 2014. La Junta pública se llevará a cabo el 22 de abril del 2014 en algún momento durante la reunión regular a cargo regularmente que empieza a las 4:00 de la tarde, frente al Condicionador del Condado de Laneo en las 100 S. Queen Street, Kinston, NC 28501.

Para más información en atender la Junta pública que necesitan ayuda o asistencia o servicios bajo el Acto de Americanos con Incapacidades o un intérprete. Favor de contactar a Chris Harper en o antes del 17 de abril del 2014, al número de teléfono (252) 559-6157 o por correo electrónico a chris@laneco.nc.gov.

El programa del condado de Laneo ofrece a través y controlar, ferrocarril, Laneo County Job Access and Reverse Commute (JARC) por el transporte asistencial, lenguaje para la independencia por personas con discapacidades de transporte relacionado con el empleo. Servicios son ofrecidos por el Programa de Transporte del Condado de Laneo.

La cantidad aproximada que será pedida para el período: del Julio del 2014 al 30 de Junio del 2016

Proyecto	Cantidad Total	Porción Local
JARC	\$110,446	\$ 55,223 (50%)

Esta aplicación puede ser inspeccionada en el edificio de Transporte en Condado de Laneo, 201 E. King St., Kinston, NC 28501 de 8:00 a.m. a las 5:00 p.m. los días de oficina. Comentarios escritos deben ser dirigidos a Chris Harper antes del 17 de abril del 2014.

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Status and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for public transportation projects; and

WHEREAS, the purpose of the Section 5316 program is to improve access to transportation services to employment and employment related activities for welfare recipients and eligible low-income individuals and to transport residents of urbanized areas and nonurbanized areas to suburban employment opportunities; and

WHEREAS, the purpose of the Section 5317 program is to reduce barriers to transportation services and expand the transportation mobility options available to people with disabilities beyond the requirements of the ADA of 1990 by providing funding assistance that supports new transportation services and/or new public transportation alternatives beyond those required by the ADA; and

WHEREAS, NCDOT has been designated as the State agency with principle authority and responsibility for administering the Section 5316 and 5317 programs for small urban and rural areas; and

WHEREAS, Lenoir County hereby assures and certifies that it will comply with the federal and state statutes, regulations, executive orders, and all small administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U.S.C.

NOW, THEREFORE, be it resolved that the Chairman of the Lenoir County Board of Commissioners is hereby authorized to submit a grant for federal and state funding, provide the required local match, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide public transportation services.

Craig Hill, Chairman
Lenoir County Board of Commissioners

Attest

Date

Local Share Certification for Funding

(This form is required for EACH separate funding request)

County of Lenoir

REMINDER: Local matching funds will be required for all application submittals. For projects requiring operating funds, the required match is 50% of net operating expenses. For capital projects, the match will be 10% of the net cost subject to the availability of state funds. The applicant should prepare for a local match of 20 % in case the state funds are not available.

The local match may be provided from sources such as an undistributed cash surplus; a replacement or reserve fund; State or local appropriations; dedicated tax revenues; private donations; revenue from service contracts; toll revenue credits; and net income generated from advertising and concessions. Income from contracts to provide human service transportation may be used either to reduce the net project cost (treated as revenue) or to provide local match for operating assistance. In either case, the cost of providing the contract service must be included in the total project cost. No FTA program funds can be used as a source of local match for other FTA programs, even when used to contract for service.

Local match may be derived from other Federal funding programs that are eligible to be expended for transportation, other than DOT programs. Examples of types of programs that are potential sources of local match include: employment training; aging; community services; vocational rehabilitation services; and Temporary Assistance for Needy Families (TANF). To be eligible for local match for FTA funds, the other Federal funds must be used for activities included in the total net project costs of the FTA grant.

Requested Funding Amounts

	Net Project Cost	Local Share	Local Source(s)
Capital (Vehicles & Other)	\$ <u>0</u>	\$ <u>0</u> (10%)	1. 2. 3.
Operating	\$ <u>110,446.00</u>	\$ <u>55,223.00</u> (50% of net)	1. Human Service Agency 2. EMPL funds 3.
TOTAL	\$ <u>110,446.00</u>	\$ <u>55,223.00</u>	

I, the undersigned representing **Lenoir County** do hereby certify to the North Carolina Department of Transportation, that the required local funds will be available as of **July 1, 2014**.

Signature of Authorized Official

Craig Hill, Chairman, Lenoir County Board of Commissioners

Type Name and Title of Authorized Official

April 22, 2014

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 4/22/2014 **ITEM NO.** 20

RESOLUTION: Authorizing Persons to Execute Required Documents for Job Access and Reverse Commute Grant

SUBJECT AREA: Administrative

ACTION REQUESTED: To authorize the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager, Transit Director, or staff so designated to execute required grant documents on behalf of the County, if the Job Access and Reverse Commute Grant for FY2014-2015 is awarded to Lenoir County.

HISTORY/BACKGROUND: Lenoir County Transportation began operation in October 1994 and provides transportation to the residents of Lenoir County, serving both Human Service agencies and the general public. The Lenoir County Transportation Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government. Funding provided by NCDOT/PTD has covered many of LCT's administrative costs at 85 percent and capital costs at 90 percent in order to better meet the transportation needs of County residents. JARC funding of 50 percent will defray some operating cost related to employment transportation.

EVALUATION: The N.C. Department of Transportation initiated the Job Access and Reverse Commute Program (JARC) to enhance transportation in counties and to meet the community transportation needs. The JARC FY 2014-15 grant application includes approximately \$110,446 in operating funding. This funding will cover 50% of the costs associated with providing transportation to and from places of employment and various employment-related activities. This requires a 50% local match which LCT anticipates will be met using Rural Operating Assistance Program (ROAP) funding. The Lenoir County Transportation Department advertised on April 13, 2014 for any public and/or agency comments regarding the proposed Job Access and Reverse Commute Grant Application and announced a public hearing to be held during the Commissioner's regularly scheduled board meeting beginning at 4:00 pm on April 22, 2014 in order to receive comments regarding the application. If the grant for FY2014-2015 is awarded to Lenoir County, approval of this resolution will designate persons authorized to execute the grant documents on behalf of the County.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval


INITIALS

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that if the Job Access and Reverse Commute Grant for FY 2014-2015 is awarded to Lenoir County, the Lenoir County Transportation Advisory Board, the Chairman of the Board of Commissioners, County Manager, Transit Director, or staff so designated are authorized to execute the required documents on behalf of Lenoir County.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 4/22/14
Date

ATTEST 4/22/14
Date

ST. BALDRICK'S DAY PROCLAMATION
Lenoir County

WHEREAS, the Lenoir County Board of Commissioners wish to acknowledge the Kinston Fire Department and the Lenoir County Volunteer Firemens' Association hosting the St. Baldrick's Fundraiser on May 13, 2014, at East Coast Wings, Kinston, NC; and

WHEREAS, St. Baldricks is recognized as the leader in private funding in research towards the fight of childhood cancers; and

WHEREAS, only five (5) percent of federal cancer funding goes directly to childhood cancer research; and,

WHEREAS, the average age of a child that is diagnosed is age six (6) and he or she will lose an average of 71 years of life; and this year, the Kinston Fire Department has challenged the Lenoir County Volunteer Fire Departments to volunteer to take part and raise money to get their heads shaved along with the Kinston Team; and,

NOW; THEREFORE, I, Craig Hill, Chairman of the Lenoir County Board of Commissioners, do hereby proclaim May 13, 2014, as "ST. BALDRICK'S DAY" in Lenoir County and encourage the volunteer fire departments, and all county citizens to help us in our fight.

Craig Hill, Chairman
Lenoir County Board of Commissioners

Tuesday, April 22, 2014

Attest

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** April 22 , 2014 **ITEM:** 4

RESOLUTION: Authorizing the Extension of Copier/Printer/Scanner Lease for 24 months: CopyPro/J&M Leasing: \$5,700.

SUBJECT AREA: Purchase/Bids

ACTION REQUESTED: To authorize the Emergency Services Department Director to execute a 24 month lease extension for the current copier/printer/scanner with CopyPro/J&M Leasing at a total cost of \$5,700 at \$475 per month.

HISTORY/BACKGROUND: Lenoir County Emergency Services requires the use of a copy machine/printer/scanner on a daily basis for the four divisions that operate within the department and has been using CopyPro/J&M Leasing for the past six years. This agency provides toner, maintenance and some parts for the equipment. Our department has been satisfied with the sales and service of this agency.

EVALUATION: The Emergency Services Department currently leases a Savin copier/printer/scanner from CopyPro/J&M Leasing Company. This lease expired February 2014. CopyPro/J&M Leasing will extend the lease for an additional 24 months to coincide with the County's RFP for all copying equipment March 2016. CopyPro/J&M Leasing will provide the Emergency Services Department with a new unit at a reduced rate for the 24 month period. The reduced rate will generate a savings of \$3,555.84 to the County.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 04/22/14 **ITEM NO.** 5

RESOLUTION: Authorizing Approval of a Color Copier/Printer Lease and Maintenance Agreement for 22 months: Daughety's Office Equipment: \$8,167.42

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: To approve a 22 month lease and maintenance agreement for a color copier/printer with Daughety's Office Equipment, at a total cost of \$8,167.42 (\$371.25 per month), and authorize the Economic Development Executive Director to execute all paperwork on behalf of the County to complete the agreement.

HISTORY/BACKGROUND: The Economic Development Department owns a color copier/printer that was purchased in 2005 by the Lenoir County Committee of 100, Inc. The current copier is showing signs of wear when printing the marketing materials needed for prospective clients and visitors. The new color copier/printer would be used to market the County to prospective clients for industry and prospective visitors to the Visitor's Center on Highway 70. Administration, along with the Economic Development Executive Director, have agreed that color printing is needed for this Department and will save the Department money from having to outsource the printing of these needed marketing materials. Daughety's Office Equipment agreed to a 22 month lease that will end with the County bidding out all copying equipment in March of 2016.

EVALUATION: The Economic Development Department currently owns a color copier/printer and will continue to use this for general printing purposes. The existing copier/printer is not printing consistently in color and expensive paper is wasted when this happens. With the lease of a new color copier/printer, the Committee of 100 has agreed to purchase the special paper required for most client brochures. All toner will be included in the lease cost for the new unit. Daughety's Office Equipment will lease to the County a new color copier/printer for 22 months, which will coincide with the end of the County's current copier lease program, in March 2016. The Department will not have to outsource its client and visitor information printing and this in turn will generate additional savings to the County.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 04/22/14 **ITEM NO.:** 6

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Board of Equalization and Review	Walter D. LaRoque, IV 2nd Appearance	
Kinston-Lenoir County Public Library	Lloyd Moody (Re-Appointment) Mary T. Williams 2nd Appearance	
Eastern Carolina Workforce Development	Dr. Brantley Briley(Re-Appointment) 1st Appearance	
Eastern Carolina Council	Elaine Patterson(Re-Appointment) 1st Appearance	

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Optometrist
- Lenoir County Planning Board – Districts One (1), Four (1)
- Kinston-Lenoir County Public Library Board

MANAGER'S RECOMMENDATION:


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Board of Equalization and Review	Walter D. LaRoque, IV 2 nd Appearance	
Kinston-Lenoir County Public Library	Lloyd Moody (Re-Appointment) Mary T. Williams 2 nd Appearance	

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Davis _____

Daughety _____ Rouse _____ Sutton _____

Craig Hill, Chairman

04/22/14
Date

ATTEST

04/22/14
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

HUMAN RESOURCES

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Board of Equalization and Review

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Walter D. LaRoque, IV

Address: 1501 Surry Street

City/State/Zip: Kinston, NC 28504

Telephone: (Home) 252-522-2056 (Work) 252-559-0080

Occupation: Real Estate Broker/N.C. State Certified General Appraiser

Business Address: 1136 Hwy 258-N; STE 103; Kinston, NC 28504

Age: (Optional): _____

Number hours available per month for this position: as required

Training: BS-Business Adm.-ECU '78

Business and Civic Experience/Skills: NC Railroad-Board of Dir.; State Director & Past President-Kinston/Lenoir Bd.of Realtors; Chairman-LCCOA

Other County Boards/Committees/Commissions presently serving on: Regional Aging Advisory Committee

Expiration date of Term: 1/2016

Circle your voting precinct

K-1 (Carver Courts Recreation Center)

K-2 (Gordon Street Christian Church)

K-3 (Fairfield Recreation Center)

K-4 (Northwest Elementary School)

K-5 (Spillman Baptist Church)

K-6 (Teachers Memorial School)

K-7 (Emma Webb Recreation Center)

K-9 (First Pentecostal Holiness Church)

Contentnea (Hugo Volunteer Fire Station)

Falling Creek (Banks Elementary School Gym)

Institute (Institute Methodist Church)

Moseley Hall (LaGrange Volunteer Fire Station)

Neuse (Cooperative Extension Office)

Pink Hill 1 (Bethel Baptist Church)

Pink Hill 2 (Pink Hill Rescue Station)

Sand Hill (Sand Hill VF Department)

Southwest (Southwood VF Department)

K-8 (Holloway Recreation Center)

Trent 1 (Deep Run VF Department)

Trent 2 (Moss Hill Ruritan Building)

Vance (Grace Fellowship Church)

Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

[Signature]
Signature of Applicant

03-24-2014
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Kinston-Lenoir County Public Library Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Lloyd Moody
Address: 2651 Falling Creek Road
City/State/Zip: Kinston, NC 28504
Telephone: (Home) (252) 522-1446 (Work) (252) 522-2966
Occupation: Certified Public Accountant
Business Address: 2910 West Vernon Avenue, Kinston, NC 28504
Age: (Optional): _____
Number hours available per month for this position: Available as needed
Training: Six years as a member of the Kinston-Lenoir County Library Board
Business and Civic Experience/Skills: Officer of the North Carolina Certified Public Accountant Association, Member, North Carolina Association of Agricultural Fairs Board
Other County Boards/Committees/Commissions presently serving on: Chairman, Lenoir County Fair Association Board, current member of Kinston-Lenoir County Public Library and Chairman of Neuse Regional Library Board
Expiration date of Term: First term expires April 30, 2014, eligible for second term

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Lloyd Moody
Signature of Applicant

1/14/14
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

RECEIVED
LENOIR COUNTY

FEB 13 2011

HUMAN RESOURCE
DEPARTMENT

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Kinston-Lenoir County Public Library

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Mary T. Williams

Address: 2640 Brookwood Rd

City/State/Zip: Kinston, NC 28504

Telephone: (Home) 252-523-3496 (Work) N/A

Occupation: Retired Teacher (special ed.) and Education Program Administrator

Business Address: N/A

Age: (Optional): 54

Number hours available per month for this position: 2

Training: Master of Arts in Education

Business and Civic Experience/Skills: member of the Kinston Civitan Club

Other County Boards/Committees/Commissions presently serving on: none

Expiration date of Term: 2016

Circle your voting precinct

K-1 (Carver Courts Recreation Center)

K-2 (Old Plummer Daniel's Building)

K-3 (Fairfield Recreation Center)

K-4 (Northwest Elementary School)

K-5 (Spillman Baptist Church)

K-6 (Teachers Memorial School)

K-7 (Emma Webb Recreation Center)

K-8 (Holloway Recreation Center)

K-9 (Kinston Number 4 Fire Station)

Contentnea (Contentnea Ruitan Building)

Falling Creek (Banks Elementary School Gym)

Institute (Institute Methodist Church)

Moseley Hall (Frink Middle School Gym)

Neuse (Agricultural Center)

Pink Hill 1 (Bethel Baptist Church)

Pink Hill 2 (Pink Hill Rescue Station)

Sand Hill (Sand Hill VF Department)

Southwest (Southwest VF Department)

Trent 1 (Deep Run VF Department)

Trent 2 (Moss Hill Ruitan Building)

Vance (GTP Ed & Training CTR.)

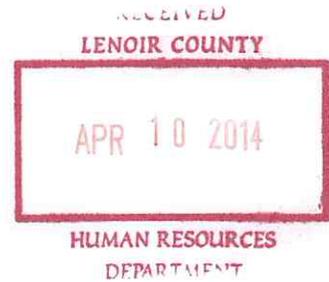
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Mary T. Williams
Signature of Applicant

2-11-14
Date



April 8, 2014

Reuben Davis, Chairman
Lenoir County Chief Elected Official
2141 Oakridge Road
Kinston, NC 28504

Dear Mr. Davis:

As you are aware, chief elected officials continue to have a central role in the administration of workforce investment activities. Specifically, chief elected officials are responsible for appointing members to the local Workforce Development Board to represent their counties' workforce needs.

We are requesting that the Lenoir County Board of Commissioners consider the reappointment Dr. Brantley Briley, President of Lenoir Community, whose term expires on June 30th to represent the **Education Sector** for a two-year term beginning July 1, 2014 and expiring June 30, 2016. Dr. Briley has been an active member of the Board since 2004 serving on the JobLink Chartering Committee and has agreed to serve another term.

Please feel free to call me at (252) 636-6901 if you have questions. Thank you for your support.

Sincerely,

Tammy Childers
Executive Director

cc: Michael Jarman, County Manager
Dr. Brantley Briley

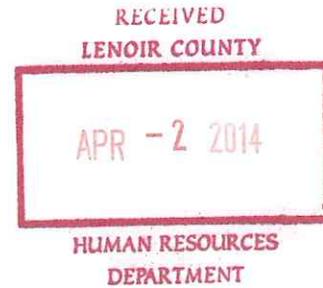
1341 South Glenburnie Road • New Bern, NC 28562
(252)636-6901 voice (252)638-3569 fax email: admin@ecwdb.org
An Equal Opportunity/Affirmative Action Employer



Eastern Carolina Council

March 31, 2014

Mr. Michael Jarman
Lenoir County Manager
130 South Queen Street
PO Box 3289
Kinston NC 28502



Dear Mr. Jarman,

The Regional Aging and Advisory Committee (RAAC) will have a (three year terms) vacancy regarding Lenoir County's representation.

Ms. Elaine Patterson, 1277 Patterson Road, Kinston, 28501, phone number 252.527.2837, currently serves on the committee and we would like to recommend her reappointment to the RAAC.

I would like to request that this matter be included on the agenda for discussion at the next Lenoir County Commissioner's meeting.

If you have any questions, please contact me at 252.638.3185 ext. 3009. Thank you for your efforts in regard to this matter.

Sincerely,

Tonya Cedars, Director
Eastern Carolina Council Area Agency on Aging

Cc: RAAC files
Elaine Patterson

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: April 22, 2014
SUBJECT: Items of Interest

1. March 2014 Lenoir County Inspections & Permit/Inspections Report
2. March 31, 2014 Financial Performance Summary – Revenues & Expenditures



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

MARCH 2014

PERMITS ISSUED: 80

PERMITS VALUE: \$ 558,782

PERMIT FEES: \$ 6,659

SINGLE FAMILY DWELLINGS: 0

MOBILE HOMES: 5

COMMERCIAL: 3

ADDITIONS: 8

ELECTRICAL: 18

PLUMBING: 13

MECHANICAL: 20

OTHER: 13

TOTAL INSPECTIONS: 159

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 04-02-2014

Designated period: 03/01/14 to 03/31/14 [Prior period: 03/01/13 to 03/31/13]
 Code Prms Valuation Fees Paid Units Prms Valuation Fees Paid Units

	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B		.00	.00	0	2	165,000.00	488.00	2
* Single Family Houses Attached	102B		.00	.00	0	0	.00	.00	0
* 2 Family Building	103B		.00	.00	0	0	.00	.00	0
* 3 and 4 Family Buildings	104B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	105B		.00	.00	0	0	.00	.00	0
* TOTAL INFORMATION 101-105	109B		.00	.00	0	0	.00	.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins	213B		.00	.00	0	0	.00	.00	0
* Other Non-Housekeeping Shelter	214B		.00	.00	0	0	.00	.00	0

NEW NON-RESIDENTIAL BUILDINGS:

* Amusement, Social, & Recreational	318B	1	8,000.00	50.00	1	0	.00	.00	0
* Churches & Other Religious	319B		.00	.00	0	0	.00	.00	0
* Industrial	320B		.00	.00	0	1	85,000.00	379.00	1
* Parking Garages (BlDs & Open Decked)	321B		.00	.00	0	0	.00	.00	0
* Service Stations & Repair Garages	322B		.00	.00	0	0	.00	.00	0
* Hospitals & Institutional	323B		.00	.00	0	0	.00	.00	0
* Offices, Banks, & Professional	324B		.00	.00	0	0	.00	.00	0
* Public Works & Utilities	325B		.00	.00	0	2	15,000,000.00	6,295.00	2
* Schools & Other Educational	326B		.00	.00	0	0	.00	.00	0
* Stores & Customer Services	327B	2	30,000.00	640.00	2	0	.00	.00	0
* Other Non-Residential Bldgs	328B		.00	.00	0	1	6,500.00	72.00	1
* Structures Other than Buildings	329B		.00	.00	0	1	86,000.00	500.00	1

ADDITIONS, ALTERATIONS, & CONVERSION

* Residential	434B	8	119,500.00	500.00	8	10	457,000.00	1,432.00	10
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	1	5,500.00	138.00	1
* Adds of Res. CP/Garages(Atch/Detc)	438B		.00	.00	0	4	80,724.00	548.00	4

DEMOLITIONS AND RAZING OF BUILDINGS:

* Single Family Houses (Atch/Detach)	645B		.00	.00	0	0	.00	.00	0
* 2 Family Buildings	646B		.00	.00	0	0	.00	.00	0
* 3 & 4 Family Buildings	647B		.00	.00	0	0	.00	.00	0
* 5 or More Family Buildings	648B		.00	.00	0	0	.00	.00	0
* All Other Buildings and Structures	649B		.00	.00	0	0	.00	.00	0

TOTALS FOR PERMITS THIS PAGE 11 157,500.00 1,190.00 11 22 15,885,724.00 9,852.00 22

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Designated period:	03/01/14 to 03/31/14				03/01/13 to 03/31/13			
	Code Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
MOBILE/MODULAR OFFICE/CLASSROOM	740B	.00	.00	0	0	.00	.00	0
*MODULAR CLASSROOM	750B	.00	.00	0	0	.00	.00	0
*MODULAR OFFICE	730B	.00	.00	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:								
*ELECTRICAL	800B	21,139.00	900.00	18	41	65,540.00	2,872.00	41
*PLUMBING	810B	17,700.00	687.00	13	21	62,350.00	1,586.00	20
*HEATING/ AIR CONDITIONING	820B	74,400.00	1,200.00	19	27	68,650.00	1,473.00	27
*INSULATION	830B	10,600.00	250.00	5	5	12,000.00	250.00	5
*TEMPORARY POLE	840B	750.00	50.00	1	2	1,400.00	150.00	2
RESIDENTIAL ACCESSORY STRUCTURES								
*STORAGE/PORCHES/PATIOS/DECKS	900B	.00	.00	0	0	.00	.00	0
MISCELLANEOUS:								
*CHANGE OF OCCUPANCY	910B	.00	.00	0	0	.00	.00	0
*INSPECT DWELLING	920B	.00	.00	0	0	.00	.00	0
*TENTS	930B	.00	.00	0	0	.00	.00	0
*SATELLITE DISH	940B	.00	.00	0	0	.00	.00	0
*AWNING	950B	.00	.00	0	0	.00	.00	0
*EXTRA INSPECTIONS	960B	300.00	345.00	6	10	2,650.00	770.00	10
*FIRE PROTECTION SPRINKLER SYSTEM	966B	226,000.00	1,512.00	1	0	.00	.00	0
*MOVING DWELLING ONLY	970B	.00	.00	0	0	.00	.00	0
*SIGN	980B	.00	.00	0	3	11,800.00	750.00	3
*FIREWORKS	985B	.00	.00	0	0	.00	.00	0
*SWIMMING POOL	990B	.00	.00	0	1	32,000.00	100.00	1
*TANKS	995B	.00	.00	0	0	.00	.00	0
MOBILE HOMES								
*SINGLE WIDE MOBILE HOME	700B	45,893.00	400.00	4	8	191,229.00	800.00	7
*DOUBLE WIDE MOBILE HOME	710B	4,500.00	125.00	1	1	21,000.00	125.00	1
*MODULR HOME	720B	.00	.00	0	1	118,400.00	268.00	1

TOTALS FOR PERMITS ABOVE (incl. pg 1)
 Totals of other permits in the period

TOTAL FOR ALL PERMITS IN THE PERIOD

80	558,782.00	6,659.00	79	142	16,472,743.00	18,996.00	140
80	558,782.00	6,659.00	79	143	16,492,743.00	19,132.00	141

This Report was printed on Wednesday, April 02, 2014

Item Totals for Inspector ID

Lenoir County

GO 77
 VM 82

159 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

	<----- Inspections ----->				-----> Re-Inspections ----->				Based On #
ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	REQUIRED	
159	142	122	20	17	16	1		21	
	%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	REQUIRED	
	89	86	14	11	94	6		13	

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2013-14
MARCH 31, 2014

REVENUES

75.00%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,919,452	1,103,876	815,576	57.51%
Public Assistance (DSS)	9,632,846	5,274,487	4,358,359	54.76%
Property Taxes	33,845,768	33,897,248	-51,480	100.15%
Sales Taxes	6,153,000	3,166,321	2,986,679	51.46%
Other General	14,368,585	8,881,820	5,486,765	61.81%
TOTAL GENERAL	65,919,651	52,323,752	13,595,899	79.38%
OTHER FUNDS:				
Employee Insurance	3,970,000	2,711,295	1,258,705	68.29%
Vehicle Replacement	356,935	16,934	340,001	0.00%
Fed Seized Property	161,200	124,160	37,040	77.02%
State Controlled Substance	31,000	9,475	21,525	30.56%
School Capital Fund	3,100,800	1,183,483	1,917,317	38.17%
Transportation Fund	1,382,999	807,421	575,578	58.38%
Scrap Tire Disposal	135,000	55,961	79,039	41.45%
Emergency Telephone	1,653,287	311,549	1,341,738	18.84%
Revaluation Fund	54,549	0	54,549	0.00%
Automation-Preservation Fnd	21,600	16,445	5,155	76.13%
MSW Landfill-Debt Service	0	20	-20	
Capital Improve Fund	6,554,396	1,235,978	5,318,418	18.86%
Fire Districts	1,381,816	1,289,661	92,155	93.33%
Solid Waste Management	3,443,899	2,169,014	1,274,885	62.98%
Trust and Agency Fund:				
Smart Start Program	58,130	47,559	10,571	81.81%
TOTAL OTHER FUNDS	22,305,611	9,978,955	12,326,656	44.74%
GRAND TOTAL	88,225,262	62,302,707	25,922,555	70.62%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	100.00%
CAPITAL PROJECTS FUND	36,077,663	30,251,660	5,826,003	83.85%
CDBG RELATED PROJECTS	3,813,688	2,855,034	958,654	74.86%
Total Project Based	112,515,218	105,730,561	6,784,657	

* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	0
CAPITAL PROJECTS FUND	36,077,663	31,530,729	6,319,563	-1,772,629
CDBG RELATED PROJECTS	3,813,688	2,834,389	0	979,299
Total Project Based	112,515,218	106,988,985	6,319,563	-793,330

* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project

LEICESTER COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2013-14
MARCH 31, 2014

EXPENDITURES

75.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED	%
				BALANCE	EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	195,273	127,867	515	66,891	65.7%
County Manager	277,122	202,361	0	74,761	73.0%
Finance	213,541	157,511	0	56,030	73.8%
Human Resources	196,775	134,426	0	62,349	68.3%
Tax Office	773,628	581,623	1,726	190,279	75.4%
Legal	62,500	16,875		45,625	27.0%
Court Facility	594,232	319,705	48,682	225,845	62.0%
Elections	371,136	203,093	12,522	155,521	58.1%
Register of Deeds	278,053	176,146	14,845	87,062	68.7%
Non-Departmental	1,777,298	1,202,418		574,880	67.7%
Process Funds	999,174	611,473	22,787	364,914	63.5%
Outside Agencies	129,500	70,373		59,127	54.3%
Management Info Systems	917,862	697,685	43,037	177,140	80.7%
Public Buildings	568,781	359,374	19,984	189,423	66.7%
Sheriff	4,530,367	3,283,805	62,936	1,183,626	73.9%
Sheriff - Civil Process	279,886	57,637	0	222,249	20.6%
Central Communications	1,387,913	1,016,695	11,181	360,037	74.1%
Jail	3,738,069	2,646,948	250,926	840,195	77.5%
Emergency Management	427,040	278,561	33,808	114,671	73.1%
Emergency Medical Services	3,751,880	2,779,402	160,171	812,307	78.3%
Non-Emergency Services	353,271	234,704	23,224	95,343	73.0%
Hurricane Irene		-499		499	
Fire Protection	28,279	28,279	0	0	100.0%
Inspections	221,884	160,295	463	61,126	72.5%
Medical Examiner	40,000	15,325		24,675	38.3%
Economic Development	276,225	180,350	2,717	93,158	66.3%
Veterans Service Office	33,241	13,140	877	19,224	42.2%
Cooperative Extension	390,984	241,489	6,904	142,591	63.5%
JCPC - Parenting Matters	35,194	20,276		14,918	57.6%
Cooperative Ext-Grants	200,375	47,467	2,395	150,513	0.0%
Soil Conservation	121,263	85,140	0	36,123	70.2%
Health Department	4,135,233	2,438,948	138,147	1,558,138	62.3%
BioTerrorism - Health	34,237	26,497	0	7,740	77.4%
M. Health Department	245,715	184,286		61,429	75.0%
Public Assistance (DSS)	13,751,896	8,642,502	159,822	4,949,572	64.0%
Education	9,900,000	7,425,000		2,475,000	75.0%
Community College	2,235,000	1,676,250		558,750	75.0%
Cultural	740,500	555,375		185,125	75.0%
Recreation	799,000	599,250		199,750	75.0%
Debt Service	7,989,715	7,989,714		1	100.0%
Transfer to Other Funds	2,882,324	0		2,882,324	0.0%
Contingency	35,285	0		35,285	0.0%
TOTAL GENERAL	65,919,651	45,487,766	1,017,669	19,414,216	70.5%
OTHER FUNDS:					
Employee Insurance Fund	3,970,000	3,054,641		915,359	76.9%
Vehicle Replacement Fund	356,935	181,273	22,785	152,877	0.0%
Fed Seized Property Fund	161,200	85,441	15,121	60,638	62.4%
State Controlled Substance Fund	31,000	32,459	1,332	-2,791	109.0%
School Capital Fund	3,100,800	3,099,176		1,624	99.9%
Transportation Fund	1,382,999	802,845	190,266	389,888	71.8%
Scrap Tire Disposal Fund	135,000	79,232		55,768	58.7%
Emergency Telephone Fund	1,653,287	1,374,121	1,030	278,136	83.2%
Revaluation Fund	54,549	39,549	163	14,837	72.8%
Automation-Preservation Fund	21,600	0	0	21,600	0.0%
MSW Landfill-Debt Service	0			0	
Capital Improvements Fund	6,554,396	3,829,442	5,350	2,719,604	58.5%
Fire Districts	1,381,816	1,207,796	0	174,020	87.4%
Solid Waste Management	3,443,899	1,815,604	77,921	1,550,374	55.0%
Trust & Agency Fund					
Family & Caregiver-Smart Start	58,130	51,280	0	6,850	88.2%
TOTAL OTHER FUNDS	22,305,611	15,652,859	313,968	6,338,784	71.6%
GRAND TOTAL	88,225,262	61,140,625	1,331,637	25,753,000	70.8%