LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, MAY 5, 2008 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Dr. Terry Cline, Superintendent of Lenoir County Public Schools

1.	**Items from Chairman/Commissioners: 5 Min.**	Board
2.	**Items from County Manager: 5 Min.**	Jarman
	CONSENT AGENDA: 10 Min.	**ACTION**
3.	Approval of Minutes: Regular Board Meeting: April 21, 2008 Budget Retreat Meeting: April 21, 2008 Joint Meeting: LCC: April 21, 2008 Joint Meeting: City of Kinston: April 28, 2008	Aytch/Jarman
4.	Budget Ordinance Amendment: Capital Improvements Fund: Community Development: $1,400: Increase	Jarman/Martin
5.	Budget Ordinance Amendment: General Fund: Communications: $2,457: Increase	Jarman/Martin
6.	Budget Ordinance Amendment: Trust and Agency Fund: Extension Family Caregiver: $2,492: Increase	Kelly/Martin
7.	Budget Ordinance Amendment: General Fund: Finance/Sheriff: $3,144: Increase	Jarman/Martin
8.	Budget Ordinance Amendment: General Fund: Health (Environmental Hlth/Food Lodging) Increase: $11,607	Huff/Martin
9.	Budget Ordinance Amendment: Vehicle Replacement Fund: $14,532: Increase	Jarman/Martin
	END OF CONSENT AGENDA	
	BUDGET ORDINANCE AMENDMENT/RESOLUTIONS: 40 Min.	
10.	Budget Ordinance Amendment: General Fund: DSS: $19,330: Increase	Jones/Martin
11.	Budget Ordinance Amendment: MSW Cell #1/Solid Waste: MSW Cell #1: $22,000: Increase	Jarman/Martin
12.	Budget Ordinance Amendment: General Fund: Transportation Fund: DSS, Transportation Administration: $26,249: Increase	Bryan/Martin
13.	Budget Ordinance Amendment: Solid Waste Management Fund: Landfill: $40,040: Increase	Miller/Martin
14.	Budget Ordinance Amendment: General Fund: DSS: $44,000: Increase	Jones/Martin

15. Budget Ordinance Amendment: Scrap Tire Disposal Fund: Solid Waste: Scrap Tire Disposal: $60,000: Increase — Miller/Martin

16. Resolution Authorizing Payment to Gately Communications for Replacement/Repair of Copper for Central AV Tower Site: NTE: $3,200 — Dail/Martin

17. **A.** Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Advance Mechanical, Inc.: NTE: $4,830 — Huff/Martin

    B. Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Advance Mechanical, Inc.: NTE: $6,000

18. Resolution Approving Acceptance and Execution of Contract to Acumen Counseling Services Beginning July 1, 2008: Fiscal Year 2008-2009: $23,000 — Early/Martin

19. Resolution Approving Purchase Order with Capital Ford: $23,502 — Smith/Martin

20. Resolution Approving Acceptance of Fee Arrangements for Bond Counsel Services in Connection with Proposed Authorization and Issuance of $39.7 million Series 2008 General Obligation School Bonds: Sandford Holshouser, Attorneys at Law: Per Proposal Dated December 9, 2005: $39,700 — Jarman/Martin

21. Resolution Approving the Acceptance of a Title VI Plan for Lenoir County Transportation as Requested by North Carolina Department of Transportation (NCDOT) — Bryan/Martin

22. Resolution Approving the Rezoning of Properties on Hwy. 11 North from Rural to Commercial — Humphrey/Board

APPOINTMENTS: 5 Min.

23. Resolution Approving Citizens to Boards, Commissions, Etc. — Aytch

OTHER ITEMS: 10 Min.

24. **Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**

ADJOURN

Item No. 2

TO: **Chairman and Members of the Board**

FROM: **Mike Jarman, County Manager**

DATE: **May 5, 2008**

SUBJECT: **Items of Interest**

1. Minutes: Lenoir County Planning Board: November 15, 2007

County of Lenoir

P.O. Box 3289
101 North Queen Street
Kinston, North Carolina 28502
Telephone 252-559-2260
Planning & Inspections Department

LENOIR COUNTY PLANNING BOARD
NOVEMBER 15, 2007
MINUTES

Regular Meeting
November 15, 2007

Members Present:
Frank Swindell-Chairman-At-Large
C.L. Braxton-Alternate
Eric Rouse-District 5
Martha Dunham-District 4
Harry Edwards-District 6

Members Absent:
Ashley Jarman-Vice-Chairman
District 2
Fleming Taylor -Alternate

1. Call Meeting to Order:

Planning Board Chairman Mr. Frank Swindell called the meeting to order at approximately 6:00 P.M. and Board Member Mr. Eric Rouse provided the Invocation.

2. Approval of Minutes:

September 20, 2007: Lenoir County Planning Board Member Mr. C. L. Braxton made a motion to accept the minutes as written and Board Member Ms. Martha Dunham seconded the motion. The vote was unanimous to approve the September 20, 2007 minutes as written.

3. Discussion and Decision on Special Use Permit 07-006: is an application for Automobile and Small Truck Sales, New and Used. The proposed location of the subject property is at 5359 Hwy 11 North (on the east side), approximately six tenths of a mile south of the intersection with Saw Mill Rd and is situated in the Contentnea Neck Township. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a zoning designation of Rural.

Planning Board Chairman Mr. Frank Swindell asked if anyone wished to speak to the Board regarding this issue. Members of the audience who wished to speak, along with County Staff approached and Chairman Swindell administered the Oath.

Mr. Wayland Humphrey, Lenoir County Planning Assistant, presented the staff report for Special Use Permit 07-006 to the Board. He stated according to the Official Zoning Map of Lenoir County, dated October 2, 2004, the entire property is zoned Rural "R". Mr. Humphrey stated the entire property is located in an area designated as an *Agricultural and Rural Housing Area,* and includes a *Highway Commercial Corridor* on the Lenoir County Future Land Use Plan Map, dated July 1, 2004. He stated the Lenoir County Land Use Plan describes an **"Agricultural and Rural Housing Area"** as an area designated to encourage conservation of the planning area's agriculture operations and low density residential uses. Except for community water, the area is not expected to have public services during the planning period. Mr. Humphrey stated land in these areas contain some of the planning area's best agricultural soils. He stated the soils also have limitations for septic tanks, and without community sewer, they are best suited for low intensity uses. He also stated the Lenoir County Land Use Plan describes a **"Highway Commercial Corridor"** as an area well suited for a mixture of commercial and business uses that typically require high visibility and good road access, or which cater to passing motorists. Mr. Humphrey stated industrial, business, storage and distribution, and convenience retail uses are appropriate for the area. He stated however, the dominant development patterns in this corridor will continue to be farming and related residential uses.

Mr. Humphrey proceeded to give the Board background information. He stated the property in question, tax parcel #4558-65-5875, is located at 5359 Hwy 11 North, Grifton N.C., which is located on the east side of Hwy 11 North approximately 2 miles south of the Town of Grifton in the Contentnea Neck Township. Mr. Humphrey stated it is comprised of 1.0 +/- Acres and through extensive investigation regarding this application, the Lenoir County Planning and Inspections Department had found that the application is consistent with the intent of the Lenoir County Future Land Use Plan. He advised the Board that the adjacent landowners had been mailed letters advising them of the meeting. Mr. Humphrey also advised the Board Members that the property is in proximity to residential development as well as adjacent agriculture and woodland property. He stated the property is also in proximity to other local small businesses.

Chairman Swindell asked had there been any comment from adjacent landowners. Mr. Humphrey stated there had been only one response concerning this Special Use Permit and the comment made was of an inquisitive nature not a complaint. He stated there had been no other comments made to the Department.

Mr. Grant Hargett approached to address the Board. He stated he would like to open a small used car lot at this location. He stated he felt it would be beneficial to the community. Mr. Grant Hargett stated he planned to keep his lot properly landscaped and neat in appearance. He stated he also hopes to generate a couple of job openings from this business. Mr. Hargett stated he planned to have between 10 to 15 vehicles, no more than 20 on the lot for sale. Chairman Swindell asked Mr. Hargett if this was the same building and lot that was the former Buddy's Bar-B-Q then Chap's Restaurant. Mr. Hargett stated that was correct. Chairman Swindell asked if he planned to have an office space inside the building and Mr. Hargett stated that was his plan. Chairman Swindell asked Mr. Hargett if any kind of fencing and Mr. Hargett stated they he planned to have fencing because it would reduce his insurance rate. He stated there is an existing fence but he plans to install a fence that will encompass the lot itself. Chairman Swindell asked if there were residences to the north of the proposed business and Mr. Hargett stated there are homes on both sides.

Ms. Vivian Massey approached to address the Board. She stated she lives on the same side of the road as the proposed business and her address is 5397 Hwy 11 North. Ms. Massey stated she was attending the meeting out of curiosity. Chairman Swindell advised her of the procedures that are required when applying for a Special Use Permit. Ms. Massey asked if auto repair would be done at this location and Mr. Hargett stated this would be a sales lot with minor repair being done as needed to the vehicles that are for sale only.

With no further questions or comments Chairman Swindell ask the members of the Board if they were ready to make a decision. Board Member Mr. Eric Rouse made a motion to approve Special Use Permit 07-006 Board Member Mr. C. L. Braxton seconded the motion. The Board voted unanimously to approve Special Use Permit 07-006. Chairman Swindell stated the motion was carried.

The Planning Board made the following **FINDINGS OF FACT** and draws the following conclusion:

1. The use requested is among those listed as an eligible Special Use in the district in which subject property is located. **According to the Table of Permitted Uses in the Lenoir County Zoning Ordinance an Automobile and Small Truck Sales, New and Used is allowed in a Rural Zoning District with a Special Use Permit.**

2. The requested Special Use Permit is either essential or desirable for the public convenience or welfare. **The Board found that the requested Special Use Permit will be essential and/or desirable for the public convenience or welfare.**

3. The requested Special Use Permit will not impair the integrity or character of the surrounding or adjoining districts, nor will be detrimental to the health, morals or welfare of the community. **The Board stated that the Special Use Permit will not impair the integrity or character of the surrounding and /or adjoining districts, nor will be detrimental to the health, morals, or welfare of the community.**

4. The requested Special Use Permit will be in conformity with all officially adopted land development plans. **The Board stated that the application will be in conformity with all plans officially adopted by Lenoir County.**

5. Adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been provided. **The Board found that there are adequate utilities, access roads, drainage, sanitation and other necessary facilities proposed and currently provided.**

Therefore, on the basis of the foregoing, it is ordered that the application for Special Use Permit 07-006 be **approved.**

4. Discussion and Decision on Special Use Permit 07-007: is an application for Automobile and Small Truck Sales, New and Used. The proposed location of the subject property is at 3880 Hwy 258 North (on the west side), approximately six hundred feet south of the intersection with Institute Rd and is situated in the Institute Township. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a zoning designation of Rural.

Planning Board Chairman Mr. Frank Swindell asked if anyone wished to speak to the Board regarding this issue. Members of the audience who wished to speak, along with the County Staff approached and Chairman Swindell administered the Oath.

Mr. Wayland Humphrey, Lenoir County Planning Assistant, presented the staff report for Special Use Permit 07-007 to the Board. He stated according to the Official Zoning Map of Lenoir County, dated October 2,

2004, the entire property is zoned Rural "R". Mr. Humphrey stated the entire property is located in an area designated as a *Community Growth Area* and includes a *Highway Commercial Corridor* on the Lenoir County Future Land Use Plan Map, dated July 1, 2004. He stated the Lenoir County Land Use Plan describes a **"Community Growth Area"** as an area designated for the planning area's most intensive future development. It will include residences, both single family and multifamily structures, businesses and offices, industrial facilities, and supporting community uses on lands that are suited for this level of development and that are expected to receive basic public services during the planning period. Basic public services in this classification include water, sewer, and the development or upgrade of the transportation network so that it handles anticipated traffic safely and efficiently and provides connections regional and interstate facilities. He stated the Lenoir County Land Use Plan describes a **"Highway Commercial Corridor"** as an area well suited for a mixture of commercial and business uses that typically require high visibility and good road access, or which cater to passing motorists. Mr. Humphrey stated industrial, business, storage and distribution, and convenience retail uses are appropriate for the area. He stated however, the dominant development patterns in this corridor will continue to be farming and related residential uses.

Mr. Humphrey proceeded to give the Board background information. He stated the property in question; tax parcel #3598-92-3394 is located at 3880 Hwy 258 North, Kinston, N.C. Mr. Humphrey stated the property is located in proximity to residential development as well as adjacent agriculture and woodland property. He stated the property is also in proximity to the area designated for GTP planning and is comprised of 1.0 +/- Acres and is located on the west side of Hwy 258 North, approximately 2 miles north of C.F. Harvey Parkway. Mr. Humphrey stated through extensive investigation regarding this application it is consistent with the intent of the Lenoir County Future Land Use Plan. He advised the Board that the adjacent landowners had been notified of the meeting.

Chairman Swindell asked if there had been any comment from adjacent landowners. Mr. Humphrey stated he had not received any responses for or against. He stated there was one telephone call but the caller was confused about the location. Mr. Humphrey stated he advised the caller that he could attend the meeting tonight or submit a letter if he was unable to attend.

Mr. Steven Harrison approached to address the Board. Mr. Harrison stated he planned to have a small car lot maybe 3-5 vehicles for sale. Chairman Swindell asked if the DMV would require him to have a separate building with such a small number of vehicles. Mr. Harrison stated anything over two the DMV did require a separate office building. Chairman Swindell asked Mr. Harrison to describe the lot as it looks now. Mr. Harrison stated that the lot has a paved driveway to the existing office, which Ms. Harrison uses for her Realty business. He stated there was a property line fence on one side and the other side was a ditch with a drive to the other residences. Chairman Swindell asked if he planned to do more fencing and Mr. Harrison stated that he had not. Chairman Swindell asked what was in this location before this and Mr. Harrison advised him that it was his residence. Board Member asked if the one office that Ms. Harrison currently uses would be sufficient. Mr. Harrison stated they had spoke with inspector Weeks from DMV and he stated that it would be fine for both he and his wife to use. Chairman Swindell asked if there was a separate entrance and exit and Mr. Harrison stated there was not. Board Member Mr. Braxton asked if parking out of the right of way area would be regulated by DOT and Mr. Humphrey stated it would.

With no further questions or comments Chairman Swindell ask the members of the Board if they were ready to make a decision. Board Member Mr. Eric Rouse made a motion to approve Special Use Permit 07-007. Board Member Ms. Martha Dunham seconded the motion. The Board voted unanimously to approve Special Use Permit 07-007 Chairman Swindell stated the motion was carried.

The Planning Board made the following **FINDINGS OF FACT** and draws the following conclusion:

1. The use requested is among those listed as an eligible Special Use in the district in which subject property is located. **According to the Table of Permitted Uses in the Lenoir County Zoning Ordinance an Automobile and Small Truck Sales, New and Used is allowed in a Rural Zoning District with a Special Use Permit.**

2. The requested Special Use Permit is either essential or desirable for the public convenience or welfare. **The Board found that the requested Special Use Permit will be essential and/or desirable for the public convenience or welfare.**

3. The requested Special Use Permit will not impair the integrity or character of the surrounding or adjoining districts, nor will be detrimental to the health, morals, or welfare of the community. **The Board stated that the Special Use Permit will not impair the integrity or character of the surrounding and /or adjoining districts, nor will be detrimental to the health, morals, or welfare of the community.**

4. The requested Special Use Permit will be in conformity with all officially adopted land development plans. **The Board stated that the application will be in conformity with all plans officially adopted by Lenoir County.**

5. Adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided. **The Board found that there are adequate utilities, access roads, drainage, sanitation and other necessary facilities proposed and currently provided.**

Therefore, on the basis of the foregoing, it is ordered that the application for Special Use Permit 07-007 be **granted.**

Update/Discussion:
Chairman Swindell was commended by the Board Members on the job he had done serving as Chairman for the Lenoir County Planning Board. After extensive discussion the motion was made by Board Member Mr. C. L. Braxton for Chairman Swindell to remain in the Chairman position and Board Member Mr. Eric Rouse to hold the Vice-Chairman position. The motion was seconded by Board Member Ms. Martha Dunham. The Board voted unanimously to approve the nominations. The motion was carried and the new officers elected.
Chairman Swindell asked Mr. Humphrey if he had any updates from Mr. Randy Mills and Club 55. Mr. Humphrey advised him he did not.

Adjournment

There being no further business to discuss before the Lenoir County Planning Board Mr. Eric Rouse made a motion of adjournment. Board Member Mr. C. L. Braxton seconded the motion and the Board voted unanimously to adjourn at 6:40 P.M. It was announced that the next scheduled meeting date is Thursday, **January 17, 2008, at 6:00 P.M.**

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
April 21, 2008

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, April 21, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey, and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Ms. Jackie Brown presented the Kinston High School Men's Basketball Team with Certificates of Recognition for their Championship win in the 3A State Basketball Championship. Ms. Brown read the certificate aloud for members of the Board and the viewing public. Mr. Wells Gulledge, Head Coach, thanked the Board for recognizing their accomplishments this past year. Mr. Gulledge stated the men have represented Kinston-Lenoir County and Kinston High School very well. The Board wished each tem member success in their future endeavors.

ITEMS FROM THE COUNTY MANAGER

Item No. 1 was Items from the Commissioners. Mr. Harper invited everyone to attend the 4th Annual Lenoir County Prayer Breakfast on May 1, 2008 at Lenoir Community College at 7:00 a.m. Ms. Brown thanked everyone who participated in County Government Week by attending area Lenoir County Schools.

Item No. 2 was Items from the County Manager. There were no items to highlight.

CONSENT AGENDA

Upon a motion by Mr. Graham and a second by Ms. Brown, the Board unanimously approved the Consent Agenda:

3.	Approval of Minutes: Regular Board Meeting: April 7, 2008	Aytch/Jarman
4.	Budget Ordinance Amendment: Capital Improvements Fund: Capital Improvements: $1,200: Increase	Jarman/Martin
5.	Budget Ordinance Amendment: MSW Landfill Cell #1 Fund: MSW Landfill Cell #1: $13,000: Increase	Jarman/Martin
6.	Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: $13,500: Increase	Jarman/Martin
7.	Budget Ordinance Amendment: General Fund: Process Funds: $31,000: Increase	Jarman/Martin

BUDGET AMENDMENTS/RESOLUTIONS

Item No. 8 was a Budget Ordinance Amendment: Employee Insurance Fund: $100,000: Increase. Mr. Tommy Hollowell, Assistant County Manager, addressed the Board. Mr. Hollowell stated the Budget Amendment adjusts budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for nine (9) months of FY 07-08. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: $114,000: Increase. Upon a motion by Mr. Davis and a second by Mr. Stroud, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: School Capital Fund: $130,226.30: Increase. Mr. Hollowell stated the Budget Amendment adjusts revenues and expenditures to cover additional school capital projects started by the school system during FY 07-08. Currently there are twenty-one (21) projects in progress. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: School Construction Fund: $160,794.06: Increase. Mr. Hollowell stated the Amendment budgets interest earned on School Bond proceeds for the period of January 1, 2008 through March 31, 2008. This interest is to be used for the construction projects. A portion of interest earned must be set aside to pay for arbitrage rebates to the Federal Government. Semi-annual calculations of arbitrage liability are calculated and those amounts of interest earned will be earmarked for pay back. Upon a motion by Mr. Davis and a second by Mr. Graham, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing Grounds Maintenance for the North Carolina Cooperative Extension Office: $3,604. Ms. Tammy Kelly, Director of the Lenoir County Cooperative Extension Office, addressed the Board. Ms. Kelly stated the Lenoir County Cooperative Extension Advisory Council has been very pleased with the ground maintenance provided by Wheat Swamp Landscaping Services. Therefore, the office would like to extend the contract with Wheat Swamp Landscaping for the upcoming year. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Approving Roof Replacement of EMS Station #1: Pittman Brother's Roofing Company: $10,200. Mr. Mike Wiggins, Maintenance Coordinator, stated due to the aging and deteriorating roof on EMS Station #1 located at 2404 N. Queen Street, roof replacement is strongly recommended to avoid further and future water damage to the interior of the building. Roof replacement encompasses not only the proper removal of the old roofing material and the installation of a new roofing system, but also flashing all roof vents and pipes, and installation of a termination bar on all walls and edges. Lenoir County Maintenance requested bids from 4 roofing contractors; Pittman Brother's Roofing of Albertson, NC provided the County with the lowest proposal to replace the existing roof. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Approving a Purchase Order Increase with Corporate Resources and a New Purchase Order with Coeco Office Systems: $18,200. Mr. Jack Jones, Director of Social Services, addressed the Board. Mr. Jones stated more envelopes of various sizes; cartridges for printers, as well as general office supplies are needed for the remainder of FY 07-08. No additional county money is needed as unencumbered budgeted funds will be used for this increase. Upon a motion by Ms. Brown, and a second by Mr. Davis, Item No. 14 was unanimously approved.

Item No. 15A was a Resolution Authorizing a Blanket Purchase Order for $2,900 to Sparkle Right Cleaning for the Bimonthly Interior and Exterior Cleaning of the Transit Vans. Mr. Joey Bryan, MIS/GIS/Transit Director, addressed the Board. Mr. Bryan stated Lenoir County Transit has taken operations in house, as such the county must provide for items that had been the responsibility of the contractor. Exterior and interior cleaning of the transit vans is one of those areas. The Transit would like to keep the vans appealing and inviting to promote a better image of service. This is a budgeted item and is going to the company that already held the contract as of March 10, 2008. We will be re-bidding this item in the new fiscal year. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Resolution Authorizing a Blanket Purchase Order for $6,000 to Jarman Tire and Automotive for Transit Van Tire Replacement. Mr. Bryan stated the tires on some of the vans are in need of replacement and Jarman Tire and Automotive holds the state contract on the tires needed. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15B was unanimously approved.

Item No. 15C was a Resolution Authorizing the Lease of 100 Desktop Computers from Dell Computer Corp., Inc. from North Carolina State Contract for $19,784 per Year for Four (4) Years. Mr. Bryan stated the County has been effective in keeping its desktops personal computers (PC's) operational. The MIS department has purchased PC's in the past and kept them after the warranty had expired. The department kept the PC's running by replacing parts at a substantial cost. This has become an obsolete and costly way of doing business. The average life span of a PC in a business environment is between 3-5 years based on data from both Intel and AMD. The life expectancy can be considerably shorter if the electronics are stressed. With the advent of mandatory scheduled software system upgrades along with required hardware operating requirements forced upon the department by different vendors, it has become advantageous to move forward with leasing desktop systems. This allows for full warranty coverage of the parts throughout the lifetime of the product, no disposal problems, and no fixed asset issues. In addition it allows the department to know what the recurring charges will be in regards to maintenance and capital purchases. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 15C was unanimously approved.

Item No. 16A was a Resolution Authorizing the Health Department to Execute a Purchase Order to Interacoustics, Inc.: $4,210. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the Board is asked to grant permission to the Health Department to execute a purchase order to Interacoustics, Inc. for the purpose of purchasing an Otoread Screener to provide hearing testing in the Child Health Clinic. The Otoread Screener is the device recommended by the NC Division of Public Health Hearing Screening Service through the Medicaid Program. Upon a motion by Mr. Stroud and a second by Mr. Humphrey, Item No. 16A was unanimously approved.

Item No. 16B was a Resolution Authorizing the Health Department to Execute a Purchase Order to W & W Custom Case Company: $7,430. Mr. Huff stated the N.C. Division of Public Health has provided local health departments with funding for Pandemic Influenza Preparation. Activities supported by this funding are to continue to accomplish planning, exercising of control and response measures, communications and recovery capacities for pandemic influenza response on a local, regional, and statewide level. W & W Custom Case, Company will provide three (3) Medical Storage Carts (P.O.D. Boxes) to be used for transporting and mass dispensing of Vaccines and Medications in the Bio-terrorism Preparedness Program. Upon a motion by Mr. Davis and a second by Mr. Stroud, Item No. 16B was unanimously approved.

Item No. 16C was a Resolution Authorizing the Health Department to Execute Purchase Orders to Bayer Pharmaceuticals $5,389 and Thera Com Pharmaceuticals $2,672. Mr. Huff stated the requested utilization of funds is based on projected expenditures for contraceptives/medications required in the Family Planning Program. Upon a motion by Mr. Graham and a second by Mr. Davis, Item No. 16B was unanimously approved.

Item No. 17 was a Resolution Approving the Sale of $39,700,000 School Bonds. Mr. Tommy Hollowell, Assistant County Manager, addressed the Board. Mr. Hollowell stated on May 2, 2006 the voters of Lenoir County approved the issuance of up to $69,700,000 of the County's general obligation bonds to pay capital costs of providing school facilities (the "School Bonds"). $30 million was issued in February 2007, the remaining $39.7 million is being authorized by the above-referenced resolution. After a meeting with the Local Government Commission (LGC) last week they allowed combining the last two-bond issuance into one, resulting in a savings of issuance costs. The Approval of the Official Statement is also required; this is a preliminary Official Statement. The numbers are not accurate, but the format of the statement is correct, which is what needs to be approved. The LGC Board will meet on May 6, 2008, if this resolution is approved, the sale of the bonds will take place on May 13, 2008. Closing will take place on June 2, 2008 and the County will receive the bond funds at that time. Upon a motion by Mr. Graham and a second by Mr. Davis, Item No. 17, was unanimously approved.

Item No. 18 was a Resolution Allowing the Town of Pink Hill to Extend its Territorial Jurisdiction up to One Mile Beyond its Corporate Limits. Mr. Lee Padrick of the North Carolina Division of Community Assistance addressed the Board. Mr. Padrick stated the Division of Community Assistance provides planning assistance to small towns in rural counties. Pink Hill created a Land-use Plan several years ago, it was recommended upon completion of the Land-use Plan to draft a zoning ordinance, which resulted in the Pink Hill Planning Board. The Planning Board would like to consider extraterritorial jurisdiction (ETJ) from the Town's corporate limits. The North Carolina General Statue requires the Town of Pink Hill to request permission from Lenoir County to do extraterritorial jurisdiction. On April 8, 2008 the Town passed a resolution requesting permission to do so. The area is currently in the regulatory control of Lenoir County. The Statues require that citizens living in the extraterritorial jurisdiction receive proportional representation, which means an increase in one (1) to two (2) additional planning Board members. Mr. Humphrey asked why is the request coming now for Pink Hill. Mr. Padrick stated the Lenoir County Zoning Ordinance is what makes the request necessary at this time. Mr. Padrick stated being in the ETJ does not mean citizens would be annexed into the Town of Pink and be required to pay additional taxes. Upon a motion by Mr. Graham and a second Mr. Stroud, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Supporting North Carolina's Eastern Region. Mr. Mark Pope, Economic Development Director addressed the Board. Mr. Pope stated the North Carolina's Eastern Region is the regional economic development agency for the following thirteen counties; Carteret, Craven, Duplin, Edgecombe, Greene, Jones, Lenoir, Nash, Onslow, Pamlico, Pitt, Wayne and Wilson. The purpose of the regional partnerships is to compete more effectively with larger cities and communities in other states by marketing the combined assets of the communities as one region. This resolution show the Lenoir County Board of Commissioners fully supports the efforts and goals presented by North Carolina's Eastern Region. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution In Support of Continuation of Criminal Justice Partnership Program (CJPP) Funding. Mr. Carl Early, Day Reporting Center Director, addressed the Board. Mr. Early stated the Lenoir County CJPP diligently carries out its charge of establishing and delivering competent, effective and necessary program assistance to augment community supervision of adult

criminal offenders. CJPP is a viable and an exceptional service in Lenoir County. The loss of CJPP services would result in the loss in rehabilitative services for offenders and additional costs of incarceration due to higher failure rates for offenders. Mr. Harper stated the CJPP is a service that is greatly needed in Lenoir County and funding of the program should be continued. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 20 was unanimously approved.

APPOINTMENTS

Item No. 21 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Lenoir County Planning Board **2nd Appearance**	Charles Braxton (District 3) Michael Carter (Alternate)	April 2011 **M: Brown** **S: Davis**
Lenoir County Criminal Justice Partnership Program **2nd Appearance**	Joan Kornegay	May 2010 **M: Brown** **S: Davis**
Kinston-Lenoir County Tourism Development Authority **2nd Appearance**	Ken Elbertson (Appointment)	June 2008 **M: Harper** **S: Humphrey**
Kinston-Lenoir County Library Board **1st Appearance**	Michael Parker (Re-appointment) Lloyd R. Moody (Appointment)	April 2014 **Tabled**

CURRENT VACANCIES:
Lenoir County Health Board – Four (4) Vacancies; (1) Veterinarian, (1) Optometrist, (2) Public Members
Grifton Planning Board – One (1) Vacancy
JCPC – One (1) Vacancy; 1-Juvenile Attorney
Lenoir County Planning Board – K-6 Precinct & At-Large
CJPP – Four (4) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate
Lenoir County Transportation Committee – At Large Member – Business Community

CLOSED SESSION

Upon a motion by Mr. Graham and a second by Mr. Harper, and unanimous approval, closed session was entered at approximately 5:00 p.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Ms. Brown and a second by Mr. Harper, the Board moved out of closed session at 5:25 p.m.

OPEN SESSION

Upon a motion by Ms. Brown and a second by Mr. Harper Open Session re-convened at 5:26 p.m. Mr. Taylor stated an economic development project was discussed, the Board took no action during closed session. Upon a motion by Mr. Graham and a second by Mr. Humphrey the Board will recess until Friday, April 25, 2008 at 8:30 a.m.

RECESSED

Upon a motion by Mr. Humphrey, the meeting was recessed at 5:30 p.m. until Friday, April 25, 2008.

OPEN SESSION

The Board re-convened in open session on Friday, April 25, 2008 at 8:45 a.m. Mr. Taylor welcomed the Board and the viewing public. Upon a motion by Mr. Harper and a second by Mr. Humphrey, the Board excused Ms. Brown from the meeting.

Mr. Mark Pope, Economic Development Director, addressed the Board. Mr. Pope read a press release aloud for the Board and viewing public from Sanderson Farms. Sanderson Farms, Inc. announced today that sites in Kinston, North Carolina have been selected for construction of a new feed mill, poultry processing plant and hatchery. These facilities will comprise a state-of-the-art poultry complex with the capacity to process 1.25 million birds per week for the retail chill pack market. At full capacity, the complex will employ approximately 1,500 people, will require 130 contract growers, and will be equipped to process and sell 6.7 million pounds per week of dressed poultry meat at full production.

Sanderson Farms expects to invest approximately $126.5 million in the new North Carolina complex, and anticipates that associated contract growers will invest an additional $98 million in poultry production facilities. The Company expects to begin construction of the facilities this summer, with initial operation of the new complex scheduled to begin during the fourth fiscal quarter of 2009.

Mr. Pope presented the Board with a Resolution Approving Economic Development Grant Agreement: Sanderson Farms, Inc.: $4.2 million (cash grant); $1,014,500 (land grant). Mr. Pope also distributed Economic Development Agreements for the feed mill, poultry processing plant and hatchery. Mr. Pope stated the feedmill site is an investment of $17,500,000 located on 98 acres adjacent to and north of Dopaco, Inc. in the US 70 West Industrial Park. The feedmill site will employ 35 full time hourly employees and 10 full time salaried employees. The poultry processing plant is an investment of $94,000,000 located on a 164-acre site. The plant will be housed in a 210,000 square foot facility. The processing plant will employ 1,400 full time hourly employees and 90 full time salaried employees. Finally, the hatchery site is an investment of $15,000,000 located on a 12-acre site at the corner of Smithfield Way/Hill Farm Road in the US 70 West Industrial Park. The hatchery will employ 90 full time hourly employees and 25 full time salaried employees. The sprayfield site will sit on 500 acres with an investment of $4 million. Mr. Taylor stated he, Mr. Humprhey and Mr. Graham toured the facility in Moultry, GA. The facilities were very impressive and would be a welcomed addition to Lenoir County.

CLOSED SESSION

Upon a motion by Mr. Stroud and a second by Mr. Harper, and unanimous approval, closed session was entered at approximately 9:08 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed economic development issues. The Board took no action. Upon a motion by Mr. Harper and a second by Mr. Taylor, the Board moved out of closed session at 9:14 a.m.

Resolution Approving Economic Development Grant Agreement: Sanderson Farms, Inc.: $4.2 million (cash grant); $1,014,500 (land grant). Upon a motion by Mr. Davis and a second by Mr. Stroud, the Board unanimously approved the economic development agreement. Mr. Jarman commended Mr. Pope for the hard work he has done for economic development in Lenoir County. Mr. Pope invited everyone to attend the announcement ceremony at Lenoir Community College at 10:00 a.m.

Upon a motion by Mr. Harper the Board adjourned at 9:17 a.m.

Respectfully submitted,

Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS
BUDGET PLANNING WORKSESSION
Administration Building Conference Room
April 21, 2008

The Lenoir County Board of Commissioners began their scheduled retreat on Monday, April 21, 2008 at 1:00 p.m., at the Administration Building Conference Room, 101 North Queen St., Kinston, NC.

Members present included: Chairman Paul H. Taylor, Jr., George W. Graham, Jr., Vice-Chairman and Commissioners Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Ms. Martha Martin, Finance Officer, Mr. Roger Dail, Emergency Services Director, Mr. Wesley Carter, EMT Manager, and Lashanda Aytch, Clerk to the Board

Mr. Jarman welcomed everyone to the budget retreat.

Jail Overcrowding/Construction Issues

Mr. Humhrey asked about modular jail alternatives. Mr. Jarman stated he received an email regarding the subject, but had not had time to review the information entirely. Mr. Taylor stated he and Mr. Harper toured the Pamlico County jail facility. The facility is less than one (1) year old. Mr. Taylor stated the facility is very well designed and accommodates juveniles, men and women inmates. The inmates are separated by type of crime i.e., felonies, misdemeanors; inmates wore different colors to represent different crimes. Mr. Harper concluded that the facility was very well constructed. Mr. Graham asked if the Board had approved the planning for the construction of a new jail facility. Mr. Jarman stated the Board approved spending up to $100,000 to design a 200-bed facility. Mr. Jarman as well as Sheriff Smith feels a 144-bed facility is more feasible at this time. Mr. Jarman stated $100,000 is not enough funding to design a 200-bed facility; it normally cost 2% of the anticipated cost of construction. Mr. Harper stated he does not feel the county should spend $12 million on the county's jail facility. Mr. Harper stated the Board still does not have enough facts to render a decision at this time. Mr. Taylor stated another meeting should be called to raise more questions about jail construction with the Sheriff. Mr. Jarman stated he would schedule the meeting.

Emergency Medical Services – Non-Emergency

Mr. Taylor stated the Board has to decide if they want to continue control of non-emergency service in the County. Mr. Taylor stated he has received four (4) petitions from Deep Run, Southwood, Pink Hill, and Sandy Bottom Fire Departments requesting non-emergency service be given to an outside agency. Mr. Jarman stated when the service was approved by the Board, County Administration stated they would continue to monitor and improve non-emergency service as necessary. Non-emergency service is generating revenues of $200,000+, which offset the costs on the emergency side, which will cost the taxpayers more if the County terminates non-emergency service. Having an outside agency provide the service will cost the taxpayers more money. So the question is what is the concern of the fire departments. Mr. Taylor stated all the fire departments have posed a "what if" question. Their concern is what if someone dies waiting on an ambulance that is working non-emergency calls?

Mr. Dail stated EMS does not divide the county up into districts, the county can not afford to do that. There are five (5) trucks that run emergency calls and one (1) to two (2) trucks that run non-emergency calls. They are for the entire 60,000-member population of Lenoir County. Response times are still averaging ten (10) minutes. EMS is looking at entering into System Status Management, which tracks historical calls, the price of this system costs between $30,000- $98,000. The system is very accurate and lets EMS know exactly were they need to be a certain times of the day, everyday. Before the county took over non-emergency services, the county was paying $800,000 in EMS per year, plus the added expense of purchasing EMS trucks. The County began providing non-emergency service in 2001. Since that time EMS has decreased the total costs of operations. Medic coverage is provided countywide, when it was not provided before. This task can not be accomplished any cheaper than what is provided. To separate the two services, it will cost the county an additional $272,000. Mr. Jarman reminded the Board that non-emergency service had to be provided by the County due to another company going out of business. Mr. Stroud asked when would the System Status Management plan be purchased. Mr. Jarman stated Mr. Dail has placed this item in his budget for several years, but due to budget restraints the system was taken out of the budget. Mr. Stroud stated he would like to see the System Status Management plan purchased to better provide service to the citizens of Lenoir County. Mr. Humphrey stated he believes the public needs to be better educated about how the whole emergency/non-emergency system works. The Board requested that more information be obtained about the costs of the system and report back with the final costs. Mr. Dail and Mr. Jarman agreed to provide the information.

Special Projects

Mr. Hollowell stated the Local Government Commission (LGC) has granted the County permission to sale $39,700,000 in School Bonds. With this approval the School's will save $40,000 which can be applied to future projects. This will be presented to the LGC Board on May 6, 2008. If the Board approves the Resolution along with the LGC, the Bonds will be sold on May 13, 2008. The Debt Service on these Bonds for next year will be around $4 million, the following year; the payout will be around $7 million lasting 7-8 years.

Mr. Jarman stated County Administration would be focusing on developing a Wellness Plan. Mr. Hollowell will be researching the topic.

The County is in the 4th year of a 5-year landfill cell. A new landfill cell will be discussed in the future. Some landfill trucks have to be replaced in the future.

Sales Tax Referendum – Mr. Jarman stated the Board has to decide if the referendum should be placed back on the ballot in November. Mr. Humphrey stated he feels voters would be insulted if the referendum is placed back on the ballot. All the Commissioners agreed that more education to the citizens is required in order for the referendum to pass.

SPCA – Mr. Jarman stated the SPCA has requested $106,000 for this fiscal year. Currently the County funds the SPCA $62,000; Lenoir County does not fund the SPCA as adequately as other counties. Mr. Jarman stated he would come back with a recommendation.

OPEB (Other Post Employment Benefits) – Mr. Jarman stated County Administration will be reviewing these benefits this year to reduce the liability and costs for the county. Mr. Hollowell stated the costs for the county to provide health insurance to retirees was $177,000, not including claims. The County will consider changing the numbers of years vested to save the county money in the future.

Salaries – Mr. Jarman stated all Department Managers were requested to do salary studies for their respective departments. As the information has been submitted, inconsistencies are prevalent. A committee will be formed to examine this situation over the next year. The County would like to keep salaries in line with the market. Mr. Jarman would like the Board to be open to a COLA increase of 2.5%-5%. Mr. Harper stated he would like a merit plan initiated as well. Mr. Jarman stated the department is looking into that aspect of salaries as well.

Respectfully Submitted by
Lashanda Aytch
Clerk to the Board

Minutes
Joint Meeting with Lenoir Community College Board of Trustees and The Lenoir County Board of Commissioners

Lenoir Community College
Hwy. 58 South
Kinston, NC 28501

Monday, April 21, 2008

5:00-6:30 P.M.

Attendees: Lenoir Community College: Chairman, Grady Bethel; Vice Chairman, James MacNeil; Brenda Canup, Rebecca Davidson, Nick Harvey, Luther Ledford, Hermon Carraway, Thomas Salter, Randy Smith, Thomas White, Bobby Daughety, Carol Hood, Young Allen, Earl Heath, Denny Garner, and Chris Bridgeforth.

Attendees: Lenoir County Board: Chairman, Paul Taylor; Vice-Chairman, George Graham; Commissioners Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey, and Claude Stroud, Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, and Lashanda Aytch, Clerk to the Board.

Absent: None

At 6:00 p.m. dinner was served by Lenoir Community College Culinary Arts Students.

The meeting began at 7:00 p.m. Dr. Briley stated Lenoir Community College (LCC) celebrated its 50th Anniversary on April 3, 2008. The college celebrated the anniversary with several weeklong events.

Dr. Briley stated LCC is happy to introduce new programs of study, which are: Automotive Management, Polysomnography (sleep study), and Associates in Fine Arts, Drama and Music. LCC is the only college to provide EMT Basic, EMT Intermediate and paramedic programs on-line.

Service to the Community

LCC is providing training and education services to 125 people from Smithfield #1 facility. LCC is in partnership with the GATE (Gang Awareness Training and Education) to provide cultural and educational activities. LCC sponsors 11 summer camps with over 200 youths participating.

Enrollment

LCC registered 2,954 students for spring 2008 registration. For FY 2007-2008 student enrollment has totaled 7,269 (summer, fall, spring). Continuing education enrollment totaled 13,370 students with a spring registration of 5,417 students.

Early College High School

LCC has registered 48 students in the early college high school program. There are currently seven (7) staff members and a principal. Next year the program will be adding 60 more students and three (3) new staff member. The goal is to enroll 200 students into the early college high school program.

Lenoir Community College's Budget Request FY 2008-09

Areas of Concern are as follows: facility expenses, security, salary, budget shortfalls, adding an additional 5,040 SF at a cost of $5.55 per SF totaling $27,972.

Security is a major concern for LCC. The college has had several break-ins with items being vandalized and stolen. The goal is to provide 24-hour security at a cost of $24,267.

LCC would like to see an increase in salaries for their local employee's i.e., custodians, maintenance and security. LCC gives theses employees the same Cost of Living Increase as the County gives their employees. This has put a burden on the college as well.

LCC is facing a deficit of $60,000 and will have to transfer funds from capital to current expense. LCC needs a new parking facility, which will cost $200,000. LCC has collected $70,000 to apply towards this expense.

LCC requested an 8% increase in current expenditure totaling $1,961,221. Dr. Briley concluded his presentation by telling the Commissioners that monies budgeted to LCC is an investment not an expenditure.

Dr. Briley thanked everyone for attending.

The meeting adjourned at approximately 7:35 p.m.

Respectfully Submitted by
Lashanda Aytch
Clerk to the Board

Minutes
Joint Meeting with the City of Kinston and The Lenoir County Board of Commissioners

THE GATE
201 East Gordon Street
Kinston, NC 28502

Monday, April 28, 2008

5:00-6:30 P.M.

Attendees: City of Kinston: Mayor "Buddy" Ritch, Council Members, Mayor Pro Team Robert A. Swinson, IV; Councilmembers Will Barker, Joseph M. Tyson, Alice Tingle, Jimmy Cousins; City Manager Scott Stevens, City Attorney James Cauley, and City Clerk, Carol Barwick.

Attendees: Lenoir County Board: Chairman, Paul Taylor; Vice-Chairman, George Graham; Commissioners Claude Davis, Chris Humphrey, and Claude Stroud, Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, and Lashanda Aytch, Clerk to the Board.

Absent: Jackie Brown and Earl Harper

Mayor Ritch started the meeting at 5:10 p.m. and offered a welcome to everyone.

Transportation Issues: Mr. Tyson asked the progress of the US 70 Corridor Commission Study. Mr. Stevens stated the Commission has their monthly meetings in strategic places along the corridor. There is still conversation regarding funding for the study. Mr. Tyson asked would Hwy. 11 be included in the Transportation Improvement Program (TIP). Mr. Stevens stated Hwy. 11 will become a freeway tying into Hwy. 264 in the near future. It is not on the TIP Plan. Mr. Tyson asked the status of the Carey Road Extension. Mr. Stevens stated the problem with the project is funding. If funded the road would take approximately two (2) years to construct and complete. NCDOT does not consider the project of high importance right now, but it is high on the County/City plans. Finding the money to build the road is the major concern to date. Mr. Cousins asked if everyone was in agreement with a US Southern Bypass. Everyone agreed that retrofitting US 70 would be better for Kinston-Lenoir County. Mr. Jarman stated if US 70 is retrofitted, it will cause problems, leading citizens to address city and county Boards.

Economic Development: Mr. Jarman stated the Shell Building plans are almost complete. The Shell Building will be located South of Dopaco in US 70 Industrial Park. The building will be 40,000 square feet of expandable space. Mr. Tyson asked about the status of the Skilled Nursing Facility (VA Home). Mr. Jarman stated the facility is state funded but not federally funded. But with the leadership in place, everything is moving in the right direction. Mr. Tyson asked who owns the old National Guard Facility on Highland Ave. Mr. Jarman responded the state owns the property. Mr. Tyson stated the area has to be cleaned up; it is an eye sore for the entire community. Ms. Tingle stated she along with Mr. Graham would be meeting with Congressman G. K. Butterfield; they will ask him about the status of the building and any plans to clean up the property. The Neuse Regional Library has requested funds for a new roof on the Lenoir County library. Ms. Agnes Ho, Library Director has stated she would like a metal roof replacement at a cost of $212,000. A shingle roof replacement will cost $56,000. City and County officials agreed an investment of $56,000 would be more appropriate.

Kinston Visioning Process: Mr. Cousins stated entities such as the Arts Council, Pride, Riverfront Commission, the Historical District Commission and Waterfront NOW have been discussing the revitalization of downtown Kinston. The goal is to attract and encourage tenants back to the downtown area. Beautification efforts are also in the works.

Other Topics: Mayor Ritch asked opinions regarding the old shirt factory property. Mr. Graham stated commercial development should be a top priority for the area. Commercial shops would be good for the entire area. Mr. Swinson stated a developer interested in placing a convenient store on the property had contacted him and Mr. Stevens. A church has contacted the City as well regarding the property. Mayor Ritch stated he would like to see a reduction in government housing in Kinston. He would like to encourage private ownership to the residence in government housing.

Mayor Ritch thanked everyone for participating in the meeting.

The meeting adjourned at approximately 6:30 p.m.

Respectfully Submitted by
Lashanda Aytch
Clerk to the Board

Item No. 4

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND
COMMUNITY DEVELOPMENT: $1,400.00 INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007 -2008
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL IMPROVEMENTS	COMMUNITY DEVELOPMENT	VARIOUS

Check One Box		Check One Box	
New Appropriation: [x]		New Appropriation: [x]	
Line Item Transfer: [ ]		Line Item Transfer: [ ]	
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
40-3612-8402 DONATIONS - VISITORS CENTER	1,400.00	40-4930-5109 VISITORS CENTER - CONSTRUCTION	1,400.00
Total	1,400.00	Total	1,400.00

Reason and Justification for Request:
Budget Amendment to increase revenue and expenditure lines by $1400.00 for funds donated by The United Daughters of the Confederacy earmarked for the Visitors' Center.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	4/28/08	Martha H. Martin	4/28/08
Budget Officer Approval	Date		
Michael W. Jarman	4/30/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: COMMUNICATIONS: $2,457. INCREASE

Item No. 5

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	FINANCE / COMMUNICATIONS	10-3842-8500 INSURANCE MISCELLANEOUS 10-4315-3290 RADIO EXPENSE

Check One Box		Check One Box	
New Appropriation: [X]		New Appropriation: [X]	
Line Item Transfer: [ ]		Line Item Transfer: [ ]	
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
10-3842-8500 INSURANCE MISCELLANEOUS	2,457.00	10-4315-3290 RADIO EXPENSE	2,457.00
Total	2,457.00	Total	2,457.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM THE COUNTY'S INSURANCE CARRIER FOR THEFT OF COPPER AND DAMAGE TO FENCE AT THE CENTRAL AVENUE COMMUNICATIONS TOWER. DAMAGE OCCURRED ON 3/9/08. A CHECK IN THE AMOUNT OF $2,456.14 WAS RECEIVED BY THE COUNTY ON 4/22/08.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	4/22/08	Martha H. Martin	4/22/08

Budget Officer Approval	Date
Michael W. Warren	4/28/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT: TRUST AND AGENCY FUND: EXTENSION FAMILY CAREGIVER: $2,492.00 INCREASE

Item No. 6

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008
Appropriations

Distribution - Finance Office:

Budget Amendment #_____
Date Approved _____

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
Trust and Agency	Extension-Family Caregiver Finance	70-3495-3300 Smart Start Extension 70-4951-6000 Extension Family Caregiver Program

Check One Box	Check One Box
New Appropriation: [X] Line Item Transfer: [ ]	New Appropriation: [X] Line Item Transfer: [ ]
REVENUES	**EXPENDITURES**
Account # and Title — Amount	Account # and Title — Amount
INCREASE 70-3495-3300 Smart Start Extension — $2,492.00	**INCREASE** 70-4951-6000 Extension Family Caregiver Program — 2,492.00
Total — 2,492.00	Total — 2,492.00

Reason and Justification for Request:
Approval of extra State Funding for the following items: Additional premium for Worker's Compensation - $237, Smart Start Conference (registration, hotel, meals and travel) - $1,305, Increased travel allowance - $475, and educational supplies - $474. A total of $2,492.00. A total budget for this fiscal year of $140,472.00.

Department Head Approval	Date	Finance Officer Approval	Date
Jimmy D Kelly	4-29-08	Martha H. Martin	4/29/08

Budget Officer Approval	Date
Michael W Jarman	4/30/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

Local Partnership/ Direct Services Provider
Revision or Amendment Request Form
Contracting Request Form

Section I. Basic Information

Direct Services Provider: **Lenoir Co. Coop. Ext.** Contract #: **2007-2008 001**

Activity (name): **Lenoir Parents as Teachers** Amendment #: **1**

(Purpose Svc Code - ID#): **5509 212** Revision #: **5**

Section II. Change Requested

- ☐ Initiate contract
- ☐ Change existing activity description
- ☐ Revise budget
- ☐ Terminate contract/activity
- X Amend budget
- ☐ Other changes (dates, provisions, etc.)_____

****Requested effective date: 4/15/08**

****Note your local partnership dating policy here.**

Section III. Justification (Required for all changes. If additional space is needed attach a separate sheet.)

Additional premium for worker's compensation - $237

Smart Start Conference(registration, hotel, meals, travel) - $1,305

Increased travel allowance - $475

Educational Supplies - $475

Total – $2,492

Section IV. DSP Authorizing Signature(s)

Tammy P. Kelly — 04-21-08

Tammy Kelly, Direct Services Provider — Date

Second Authorized Signature (if required), Direct Services Provider — Date

Section V. Local Partnership Approval/Denial/Acceptance

The contract/budget revision/amendment is approved as submitted effective 4/15/08.

The contract/budget revision/amendment is denied for the reason(s) stated below:

Keith Sylvester, Executive Director — 4/10/08 Date

Local Partnership Board Chair — Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE / SHERIFF: $3,144. INCREASE

Item No. 7

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	FINANCE / SHERIFF	10-3842-8500 INSURANCE-MISCELLANEOUS 10-4310-3530 MAINTENANCE / REPAIRS-VEHICLES

Check One Box		Check One Box	
New Appropriation: [X]		New Appropriation: [X]	
Line Item Transfer: [ ]		Line Item Transfer: [ ]	
REVENUES		**EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
10-3842-8500 INSURANCE-MISCELLANEOUS	3,144.00	10-4310-3530 MAINTENANCE / REPAIRS-VEHICLES	3,144.00
Total	3,144.00	Total	3,144.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM THE COUNTY INSURANCE CARRIER FOR A TRAFFIC ACCIDENT ON 4/13/08 INVOLVING A 2005 LENOIR COUNTY SHERIFF'S PATROL VEHICLE WHICH STRUCK ANOTHER VEHICLE. THE VEHICLE WILL BE REPAIRED. A CHECK IN THE AMOUNT OF $3,143.80 WAS RECEIVED BY THE COUNTY ON 4/22/08.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	4/22/08	Martha H. Martin	4/22/08

Budget Officer Approval	Date
Michael W. Jarm	4/28/08

Board Approval (When Applicable)	Date	Date of Minutes

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Item No. 8

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: HEALTH (Environmental Hlth/Food Lodging) Increase $11,607.

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008

Appropriations

Distribution - Finance Office:

Budget Amendment #_____

Date Approved _____

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS

Check One Box New Appropriation: [X] Line Item Transfer: [ ] **REVENUES**		Check One Box New Appropriation: X Line Item Transfer **EXPENDITURES**	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
Food & Lodging (State) 10-3518-3301	$11,607	Environmental Health 10-5150-2900 Departmental Supplies	11,607
Total	$11,607	Total	$11,607

Reason and Justification for Request:

Additional funding awarded by the state as a result of Environmental Health Staff's 100% compliance rate for mandated inspections of food and lodging establishments.

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	4/29/08	Marcia H. Martin	4/29/08
Budget Officer Approval	Date		
Michael W. Farmer	4/30/08		
Board Approval (When Applicable)	Date	Date of Minutes	

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North Carolina
Division of Environmental Health

Division of Environmental Health

Terry L. Pierce, Director

Environmental Health Services Section
Bart Campbell, Section Chief

State of North Carolina
Michael F. Easley, Governor

Department of Environment and Natural Resources
William G. Ross, Secretary

March 12, 2008

RECEIVED
MAR 17 2008
Lenoir County Health Dept.

MEMORANDUM

TO: Local Health Directors
Lenoir County

FROM: Jackie Glenn
Program Manager
Inspections, Statistic's and Fees Program
Environmental Health Services Section

SUBJECT: Performance-Based Distribution of 2006-2007 Food and Lodging Fees Funds

According to records from your department, we have computed 2006-2007 compliance with mandated inspections of food and lodging establishments. We find your compliance rate to be 100%. **Your program has already received the base amount of $750.00.**

These funds are computed as follows:

$7,613.65	1st Distribution
4,588.70	2nd Distribution
$12,202.35	Total
$ 595.60	Less Printing/Shipping Cost
$11,606.75	**Balance**

Please complete the enclosed Budget Form and Contract Addendum and return no later than April 15, 2008.

Submit to: Teresa Abbott, EHSS, 1632 Mail Service Center, Raleigh, N.C. 27699-1632.

JG:ta

Enclosures

N.C. Department of Environment and Natural Resources

LOCAL HEALTH DEPARTMENT BUDGET

SFY 08

Revision Number ___

Division of Environmental Health

P.O. Number

07 / 06 Effective Date

06 / 07 Termination Date

4 7 5 10 0 1 Contract Number

Contractor: Lenoir County Health Department

Activity: Food & Lodging 2nd distribution

Project Director: Joey Huff, Health Director

Total Budget: $ $11,606.75

EXPENDITURES	AMOUNT
STATE	$ 11,606.75
LOCAL	$
TOTAL - equal to Total Receipts	$ 11,606.75

RECEIPTS			AMOUNT
LOCAL FUNDS: Appropriations	APPROP	101	$
TXIX	TXIX	102	$
Other Receipts	OTHER REC	103	$
Subtotal Local Funds			$
STATE/FEDERAL/SPECIAL FUNDS: DENR			$ 11,606.75
Subtotal State/Federal/Special			$ 11,606.75
TOTAL RECEIPTS - equal to Total Expenditures			$ 11,606.75

Local Authorized Official Signature — Date 4/29/08 — Branch Head — Division/Section Signature — Date

Martha H. Martin — Finance Officer Signature — Date 4/29/08 — Accountant Initials — Division Budget Officer Signature — Date

DENR 2948 (Revised 2/01

BUDGET ORDINANCE AMENDMENT: VEHICLE REPLACEMENT FUND: VEHICLE REPLACEMENT : $14,532. INCREASE

Item No. 9

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
VEHICLE REPLACEMENT	VEHICLE REPLACEMENT	14-3831-8500 INSURANCE CLAIMS REIMBURSEMENT 14-4200-5400 CAPITAL OUTLAY VEHICLES

Check One Box	Check One Box
New Appropriation: [X]	New Appropriation: [X]
Line Item Transfer: [ ]	Line Item Transfer: [ ]
REVENUES	**EXPENDITURES**

Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
14-3831-8500 INSURANCE CALIMS REIMBURSEMI	14,532.00	14-4200-5400 CAPITAL OUTLAY VEHICLES	14,532.00
Total	14,532.00	Total	14,532.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM THE COUNTY INSURANCE CARRIER FOR A 2006 SHERIFF'S PATROL VEHICLE WHICH WAS INVOLVED IN A SINGLE VEHICLE ACCIDENT ON MARCH 26, 2008. THE VEHICLE WAS A TOTAL LOSS.
A CHECK IN THE AMOUNT OF $14,531.36 WAS RECEIVED BY THE COUNTY ON 4/22/08.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	4/22/08	Martha H. Martin	4/22/08

Budget Officer Approval	Date
Michael W. Jarman	4/28/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT:
General Fund:
DSS:
$19,330 Increase

Item No. 10

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 07/08
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS

REVENUES

Check One Box
New Appropriation: ☒
Line Item Transfer: ☐

Account # and Title		Amount
INCREASE		
103531.3001		
Administrative Reimbursement	$	19,330
Total	$	19,330

EXPENDITURES

Check One Box
New Appropriation: ☒
Line Item Transfer: ☐

Account # and Title		Amount
INCREASE		
105321.4970		
SSBG-Pur Ser/Attorney (Prof Serv)	$	13,000
105361.4973		
IV-D Professional Fees-Attorney	$	38,000
105362.4971		
Food Stamp Employment Training	$	5,000
105363.4970		
IV-B Adoption Asst (NAS,NAG)	$	2,000
DECREASE		
105353.4970		
Food Stamp Issuance	$	(2,500)
105321.4972		
SSBG-Pur Ser/In Home (Chore-Reg)	$	(13,000)
105361.4976		
Non-Custodial Parent Services	$	(7,500)
105361.4977		
Location Activities	$	(5,000)
105363.4972		
IV-E Adoptions	$	(2,000)
105346.4971		
All County Foster Care	$	(8,670)
Total	$	19,330

Reason and Justification for Request:

Line item transfers to reflect increased needs in various lines through end of FY 07-08.

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	4-30-08	Martha H. Martin	4/30/08
Budget Officer Approval	Date		
Michael W. Farmer	5/1/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

BUDGET ORDINANCE AMENDMENT: MSW CELL #1 / SOLID WASTE: MSW CELL #1 / SOLID WASTE: : $22,000. INCREASE

Item No. 11

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
MSW LANDFILL CELL #1 DEBT SER SOLID WASTE	MSW LANDFILL CELL #1 DEBT SERVICE SOLID WASTE	VARIOUS

Check One Box	Check One Box
New Appropriation: [X]	New Appropriation: [X]
Line Item Transfer: [ ]	Line Item Transfer: [ ]

REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
30-3831-4910 INTEREST ON INVESTMENTS	11,000.00	30-9800-8500 TRANSFER TO SOLID WASTE	11,000.00
66-3986-9801 TRANS FROM MSW CELL#1 DEBT SER	11,000.00	66-4720-3320 FUEL	11,000.00
Total	22,000.00	Total	22,000.00

Reason and Justification for Request:

TO BUDGET INTEREST EARNED FOR FY07-08 ON FUNDS IN THE MSW CELL #1 DEBT SERVICE FUND. THESE FUNDS WERE TRANSFERED FROM THE SOLID WASTE FUND FOR DEBT SERVICE ON THE SERIES 2003 MSW CELL #1 SPECIAL REVENUE BONDS. THIS AMENDMENT ALSO TRANSFERS THIS INTEREST EARNED BACK TO THE SOLID WASTE FUND. THE FINAL DEBT SERVICE PAYMENT ON THE SERIES 2003 MSW CELL #1 SPECIAL REVENUE BONDS WILL BE MADE IN AUGUST 2008 AND ANY REMAINUNG INTEREST EARNED FROM PRIOR YEARS WILL BE TRANSFERED BACK TO THE SOLID WASTE FUND IN FY08-09.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	4/24/08	Martha H. Martin	4/24/08
Budget Officer Approval	Date		
Muriel W. Jarman	4/28/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy Department - Copy Administration - Copy

Item No. 12

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: TRANSPORTATION FUND:
DSS,TRANSPORTATION ADMINISTRATION:$26,249.00 INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007 -2008
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL TRANSPORTATION	SOCIAL SERVICES: MEDICAL ASSISTANCE ADMINISTRATION	VARIOUS

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

REVENUES

Account # and Title		Amount
INCREASE		
22-3257-9101	TRNSF FROM GEN FUND-SUPP EDTAF	26,249.00
DECREASE		
10-3531-3004	SUPPLEMENTAL EDTAP	-26,249.00
INCREASE		
10-3991-9910	FUND BALANCE APPROPRIATED	26,249.00
Total		26,249.00

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

EXPENDITURES

Account # and Title		Amount
INCREASE		
22-4510-4804	SUPPLEMENTAL - EDTAP	26,249.00
DECREASE		
10-5352-4974	SUPPLEMENTAL - EDTAP	-26,249.00
INCREASE		
10-9800-8510	TRNSF TO TRANSPORTATION FUND	26,249.00
Total		26,249.00

Reason and Justification for Request:
Budget Amendment to move Supplemental EDTAP funds from the Department of Social Services' Medical Assistance department to the Transportation Fund for the transport of patients through the ROAP grant.

Department Head Approval	Date	Finance Officer Approval	Date
	4/21/08	Martha H. Martin	4/21/08

Budget Officer Approval	Date
Michael W. Jarman	4/28/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

Item No. 13

BUDGET ORDINANCE AMENDMENT: SOLID WASTE MANAGEMENT FUND
LANDFILL: $40,040.00 INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007 -2008
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
SOLID WASTE MANAGEMENT	LANDFILL	VARIOUS

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

REVENUES

Account # and Title		Amount
INCREASE		
66-3472-4050	RECYCLING	6,500.00
66-3991-9910	RETAINED EARNINGS APPROPRIATED	33,540.00
Total		40,040.00

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

EXPENDITURES

Account # and Title		Amount
INCREASE		
66-4720-1910	PROFESSIONAL FEES-AUDIT	40.00
66-4720-3320	FUEL	100,000.00
DECREASE		
66-4720-3930	TEMPORARY EMPLOYEES	-10,000.00
66-4720-5100	CAPITAL OUTLAY-EQUIPMENT	-50,000.00
Total		40,040.00

Reason and Justification for Request:
Budget Amendment to cover unanticipated fuel increases for remainder of FY 07-08.

Department Head Approval	Date	Finance Officer Approval	Date
James T. Miller	4/22/08	Martha H. Martin	4/22/08

Budget Officer Approval	Date
Michael W. Jarman	4/28/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

Item No. 14

BUDGET ORDINANCE AMENDMENT:
General Fund:
DSS:
$44,000 Increase

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 07/08
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS

Check One Box	Check One Box
New Appropriation: [X]	New Appropriation: [X]
Line Item Transfer: [ ]	Line Item Transfer: [ ]
REVENUES	**EXPENDITURES**

Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
103537.3100		**105352.4971**	
Medicaid Transportation	**$ 44,000.00**	**Medicaid Transportation**	**$ 44,000**
Total	**$ 44,000.00**	Total	**$ 44,000.00**

Reason and Justification for Request:

Budget amendment to appropriate additional funds in the Medical Transportation lines to reflect increased costs through remainder of FY 07/08..

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	4-27-08	Martha H. Martin	4/30/08
Budget Officer Approval	**Date**		
Michael W. Lamm	5/1/08		
Board Approval (When Applicable)	**Date**	**Date of Minutes**	

Finance Office - Copy Department - Copy Administration - Copy

Item No. 15

BUDGET ORDINANCE AMENDMENT: SCRAP TIRE DISPOSAL FUND: SOLID WASTE:
SCRAP TIRE DISPOSAL: $60,000.00 INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007 -2008
Appropriations

Budget Amendment #_____
Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
SCRAP TIRE DISPOSAL	SCRAP TIRE DISPOSAL	VARIOUS

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

REVENUES

Account # and Title		Amount
INCREASE		
23-3472-4011	GRANT-TIRE DISPOSAL	20,000.00
23-3979-9800	TRANSFER FROM LANDFILL	20,000.00
66-3991-9910	RETAINED EARNINGS APPROPRIATED	20,000.00
Total		60,000.00

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

EXPENDITURES

Account # and Title		Amount
INCREASE		
23-4961-6901	TIRE DISPOSAL-CONTRACTED	40,000.00
66-4720-9800	TRANSFER TO TIRE DISPOSAL	20,000.00
Total		60,000.00

Reason and Justification for Request:
Budget Amendment to adjust budgeted revenues and expenditures to more accurately reflect actual revenues and expenditures for the first nine (9) months of FY 07-08 and project needs to handle scrap tires for the remainder of the fiscal year.

Department Head Approval	Date	Finance Officer Approval	Date
James T. Miller	4/22/08	Martha H. Martin	4/22/08

Budget Officer Approval	Date
Michael W. Jarman	4/25/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/05/08 **ITEM NO.:** 16

Resolution Authorizing Payment to Gately Communications for Replacement/Repair of Copper For Central AV Tower Site: NTE: $3,200

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize payment to Gately Communications for replacement/repair of copper wire at Central Ave. Tower Site not to exceed $3,200.00 from budget line 10-4315-3290.

HISTORY/BACKGROUND:

On March 10, 2008, staff was performing routine generator checks at all radio tower site for Lenoir County Emergency Services Department. Upon arriving, at the main 800MHz tower site, located at 272 Central Avenue, Kinston, it was discovered that the secured gate at the highway had been tampered with by unknown person(s) having cut the locking mechanism on the gate. Upon entry onto the property, it was further determined that unknown person(s) had also cut the locking mechanism at the tower compound itself. Staff notified the Lenoir County Sheriff's Office. Upon the arrival of a deputy and a detective, it was determined that unknown person(s) had removed all copper grounding for the tower, the buildings housing the infrastructure, as well as the copper grounding for five- (5) of the six- (6) tower guide lines. Copper grounding is imperative to protect against and potentially prevent electrical strikes from lightening created by thunderstorms.

EVALUATION:

The replacement of and subsequent repair to the copper grounding at the Central Ave. 800MHz tower site is necessary to ensure the security of the 800MHz infrastructure and to guarantee further two-way radio service between the 911 Communications Center and the emergency responders for Lenoir County. A report was taken by the Lenoir County Sheriff's Office, OCA# 200802858 and was submitted to the county's insurance provider, along with all invoices associated with all necessary repairs and/or replacement of materials to ensure the security of the 800MHz radio infrastructure.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

_____
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the authorization of payment to Gately Communications for the replacement and repair of the copper grounding at the 800MHz main site located at 272 Central Ave., not to exceed $3,200.00.

Account No.: 10-4315-3290

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Paul H. Taylor, Jr., Chairman Date

_____ 05/05/08
ATTEST Date

INTRODUCED BY Michael Jarman, County Manager **DATE:** 05/05/08 **ITEM NO.** 17A.

Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Advance Mechanical, Inc. NTE: $4,830

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to execute a purchase order to Advance Mechanical, Inc. to cover equipment, installation, and meeting of all local codes and cleaning work area when completed in order to set up an Isolation Room within the health department.

Expenditure Account:
Pandemic Flu (Bioterrorism Program/State Funding)
10-5190-2901 $4830

HISTORY/BACKGROUND:

Preparedness planning for agency includes appropriate isolation facility to remove air born disease agents such as tuberculosis, measles, chicken pox, etc. Persons who are potentially infectious can be isolated while being evaluated by communicable disease nurse, therefore, preventing further contamination of agency and exposing other people.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

_____
INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Advance Mechanical, Inc. to provide services to establish an Isolation Room within the health department. (Not To Exceed $4830)

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Paul H. Taylor, Jr., Chairman Date

_____ _____
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/05/08 **ITEM NO.:** 17B.

Resolution authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Advance Mechanical, Inc.: NTE: $6,000

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to execute a purchase order to Advance Mechanical, Inc. to cover equipment, installation, and meeting of all local codes and cleaning work area when completed in order to set up an Isolation Room within the Lenoir County jail.

Expenditure Account:
Pandemic Flu (Bioterrorism Program/State Funding)
10-5190-2901 $6000

HISTORY/BACKGROUND:

Respiratory isolation is required for in-mates who may have air born infectious diseases and also for individuals who have been charged with a public health law violation and need to be in respiratory isolation pending trial.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

_____
INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Advance Mechanical, Inc. to provide services to establish an Isolation Room within the Lenoir County jail. (Not To Exceed $6000).

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Paul H. Taylor, Jr., Chairman Date

_____ _____
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/05/08 **ITEM NO.:** 18

Resolution Approving Acceptance and Execution of Contract to Acumen Counseling Services Beginning July 1, 2008: Fiscal Year 2008-2009: $23,000

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the acceptance of a proposal from Acumen Counseling Associates, L.L.C. of Goldsboro, NC to provide Substance Abuse Counseling for the Lenior County Day Reporting Center for Fiscal Year 2008-2009 in the amount of $23,000.

HISTORY / BACKGROUND:

On March 17,2007, the Board accepted a proposal from Acumen Counseling Associates, L.L.C. to provide counseling services for the Day Reporting Center for FY 2007-2008 at an annual cost of $20,000. The DRC proposes to enter a new contract with Acumen Services for $23,000. This represents a $3,000 increase to offset the cost of an additional counselor to provide daytime counseling. Acumen counseling is well qualified and meets all state requirements to provide counseling services for the Day Reporting Center.

EVALUATION:

The Board is advised that this service is necessary to provide continuing counseling services to the program participants. This proposal involves a one-year contract, which requires renewal each year.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that acceptance of the proposal for counseling services by Acumen Counseling Associates, L.L.C. for counseling services for FY 2008-2009 in the amount of $23,000 be approved and authorize the County Manager to execute the contract.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Paul H. Taylor, Jr., Chairman Date

_____ 05/05/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/0508 **ITEM NO.:** 19

Resolution Approving Purchase Order with Capital Ford: $23,502

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Capital Ford of Raleigh for the purchase of (1) 2008 Ford Crown Victoria passenger vehicle.

HISTORY / BACKGROUND:

The Sheriff's Office annually replaces patrol vehicles that are approaching or exceed 125,000 miles. The vehicle of choice for law enforcement has primarily been the Ford Crown Victoria. As such, most of the Sheriff's fleet is Ford Crown Victoria's. The vehicles have proven to perform rather well for law enforcement purposes. During March, 2008 a Sheriff's Office patrol vehicle was involved in a wreck in Pitt County. The vehicle was totaled and must be replaced. The county has received funds from the county's insurance carrier which was transferred into the vehicle replacement funding line.

EVALUATION:

For the past several years the Sheriff has purchased Ford Crown Victoria's because they perform well under the rigors of law enforcement work and because they are offered on the State contract. Capital Ford of Raleigh will provide the 2008 Ford Crown Victoria for the price of $23,502. The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Capital Ford for the purchase of (1) 2008 Ford Crown Victoria's.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Capital Ford for the purchase of (1) Ford Crown Victoria's.

Capital Ford----------$23,502

Funding Account #: 14-4200-5400 $ 23,502

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Paul Taylor, Chairman Date

_____ 05/05/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/05/08 **ITEM NO.:** 20

Resolution Approving Acceptance of Fee Arrangements for Bond Counsel Services in Connection with Proposed Authorization and Issuance of $39.7 million Series 2008 General Obligation School Bonds: Sanford Holshouser, Attorneys at Law: Per Proposal Dated December 9, 2005: $39,700

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the acceptance of fee arrangements from Sanford Holshouser, Attorneys at Law, for Bond Counsel services in connection with proposed authorization and issuance of $39.7 million Series 2008 General Obligation School Bonds. Fee amount $39,700.

HISTORY/BACKGROUND:

The Board of Commissioners considered the need for capital improvements to the public schools of Lenoir County. The Board received a request from the Lenoir County School Board to proceed with a referendum on the issuance of general obligation bonds to provide for construction and improvement of school facilities. Representation for the County by a qualified Bond Counsel was required. At the request of management, the law firm of Sanford Holshouser provided the County with a proposal for this service. The County sold $30 million in bonds on February 1, 2007. On February 18, 2008, the Lenoir County Board of Commissioners adopted a resolution approving the fee arrangement of $20,000 with Sanford Holshouser for a second bond sale of $20 million. On April 17, 2008, the Local Government Commission gave permission to the County to combine the remaining unissued $20 million school bonds and the remaining $19.7 million unissued school bonds and conduct the second sale of school bonds in the amount of $39.7 million instead of just $20 million,. The County is now preparing for this second bond sale in the amount of $39.7 million on May 13, 2008. Sanford Holshouser's original proposal covered both sales and their fee arrangement remains the same for this second bond sale.

EVALUATION:

The proposal from Sanford Holshouser for services as Bond Counsel for Lenoir County in connection with the issuance of general obligation school bonds consisted of two components. First, a fee of $1,500 for all work through the referendum (payable promptly after the referendum, whether or not the referendum passed). For all subsequent work leading to the County's issuance of the general obligation school bonds, a fee equal to $1.00 per $1,000 of bonds offered, with a minimum charge of $10,000. These fees included all expenses including attendance at a County Board meeting, if desired, for the execution of closing documents. If for any reason the County decided not to proceed with the referendum, Sanford Holshouser would be compensated at their normal hourly rate (plus expenses), but not exceeding $1,500. On February 18, 2008, the Lenoir County Board of Commissioners adopted a resolution approving the fee arrangement of $20,000 with Sanford Houlshouser for the second bond sale of $20 million. Since this bond sale has been increased to $39.7 million, the Board needs to approve this resolution for payment of services to Sanford Houlshouser, according to the terms of their original proposal, the amount of $39,700.

Acceptance of this resolution will allow for the encumbrance of funds and the eventual payment to Sanford Holshouser for bond counsel services rendered to the County.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the fee arrangement for Bond Counsel services in the amount of $39,700 from the law firm of Sanford Holshouser, in connection with the proposed authorization and issuance of $39.7 million Series 2008 General Obligation School Bonds, be approved.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Paul H. Taylor, Jr., Chairman Date

_____ 05/05/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/05/08 **ITEM NO.:** 21

Resolution Approving the Acceptance of a Title VI Plan for Lenoir County Transportation as Requested by North Carolina Department of Transportation (NCDOT)

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve / authorize the following Title VI Plan as requested by the NCDOT for the Lenoir County Transportation Department.

HISTORY/BACKGROUND:

Lenoir County Transportation has always complied with the Title VI Program and has been audited several times, but NCDOT has never required transit systems to have a policy in place. After excessive Title VI training, the NCDOT has made it mandatory for each transit system to have a Title VI Policy in place.

EVALUATION:

The Title VI Policy that is being required by NCDOT to have in place is to insure that each system is complying with the requested guidelines. This plan is divided into two parts: Title VI (Environmental Justice) and the Public Involvement Process. Although they are separate, Environmental Justice and Public Involvement compliment one another in ensuring fair and equitable distribution of transportation services and facilities. Public participation is essential to the success of any public planning program or project. Without the involvement of local citizens, it is difficult to design a program that meets the needs of the public or to gauge the project's success. Effective public involvement not only provides transportation officials with new ideas, but it also alerts them to potential environmental justice concerns during the planning stage of a project. Perhaps the most important element of public participation is to engender a sense of ownership among the people, especially among those who are often at the mercy of their surroundings. These reasons, combined with a national history of discrimination against persons on the basis of race, color, ethnic origin, age, sex, disability, religion and economic status, has led federal and state governments to set requirements to endure equity of public involvement in federally funded agencies and their associated organizations. It is through the details of these individual programs that the equity and democracy we embrace in this country is exercised.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

_____
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Title VI Policy as requested by NCDOT be approved for the Lenoir County Transportation Department.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Paul H. Taylor, Jr., Chairman Date

_____ 05/05/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/05/08 **ITEM NO.:** 22

Resolution Approving the Rezoning of Properties on Hwy. 11 North from Rural to Commercial

SUBJECT AREA: Zoning-Ordinance Map Amendment

ACTION REQUESTED:

Approve the Rezoning of properties on Hwy. 11 North from Rural to Commercial.

HISTORY / BACKGROUND:

The current use of the property in question is agricultural. The property is located approximately one mile north of the village center of Graingers and the Dupont plant site and approximately 1 mile south of the Town of Grifton. The property is also located along the Hwy. 11 Commercial Corridor as designated by the Lenoir County Future Land Use Plan. These areas are well suited for a mixture of commercial and business uses that typically require high visibility and good road access, or which cater to passing motorists.

EVALUATION:

The Lenoir County Planning Board held a public meeting on Thursday, April 17, 2008 to review and make a recommendation for the Hwy. 11 North properties to be rezoned. Through extensive investigation, the Lenoir County Planning and Inspections Department found that the rezoning would be consistent with the intent of the Lenoir County Land Use Plan. There was only one public opposition and the Planning Board voted unanimously to recommend to the County Commissioners for the rezoning of those properties along Hwy. 11 North for Commercial use. (See map attachment)

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the properties on Hwy. 11 North be rezoned from rural to commercial properties.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Paul H. Taylor, Jr., Chairman Date

_____ _____
ATTEST Date

LENOIR COUNTY
PLANNING BOARD

LENOIR COUNTY ADMINISTRATION BUILDING
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261

MEMO

To: Lenoir County Board of Commissioners

From: Lenoir County Planning Board & Staff

Subject: Hwy 11 North - Rezoning Recommendation

Date: April 28, 2008

The Lenoir County Planning Board held a public hearing on Thursday, April 17, 2008, at 6:00 p.m., to review the request and make a recommendation for Hwy 11 North properties, owned by Douglas Hill, to be rezoned to Commercial. The proposed location of the subject property is the west side of Hwy 11 North at the Odham Rd intersection and is situated in the Contentnea Neck Township. The property is identified as Tax Record numbers 591, 592, 284 and contains approximately 300 acres total. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural.

Through extensive investigation regarding this request, the Lenoir County Planning and Inspections Department has found that the rezoning would be consistent with the intent of the Lenoir County Future Land Use Plan.

The Planning Board voted unanimously to recommend to the County Commissioners the rezoning request for those properties delineated along Hwy 11 North, to Commercial use. (See map attachment)

Information regarding this matter is available at the Planning and Inspections Department office, Lenoir County Administration Building, 101 North Queen Street, Kinston (252-559-2260, ext. 7253) during regular business hours.

Sincerely,

Wayland Humphrey

Wayland Humphrey,
G.I.S./Planning Coordinator
Lenoir County Planning & Inspections Dept.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/05/08 **ITEM NO.** 23

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Kinston-Lenoir County Library Board **2nd Appearance**	Michael Parker (Re-appointment) Lloyd R. Moody (Appointment)	April 2014
Department of Social Services Board **1st Appearance**	Jackie Brown (Re-appointment)	June 2011
Criminal Justice Partnership Program (CJPP) **1st Appearance**	Carla Bass (Re-appointment)	May 2011

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member
Lenoir County Health Board – Four (4) Vacancies; (1) Veterinarian, (1) Optometrist, (2) Public Members
Grifton Planning Board – One (1) Vacancy
JCPC – One (1) Vacancy; 1-Juvenile Attorney
CJPP – Four (4) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

BOARD/COMMITTEE/COMMISSION	**APPLICANT/ CURRENT MEMBER**	**TERM EXPIRATION**
Kinston-Lenoir County Library Board **2nd Appearance**	Michael Parker (Re-appointment) Lloyd R. Moody (Appointment)	April 2014
Department of Social Services Board **1st Appearance**	Jackie Brown (Re-appointment)	June 2011
Criminal Justice Partnership Program (CJPP) **1st Appearance**	Carla Bass (Re-appointment)	May 2011

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/05/08
Chairman Date

_____ 05/05/08
ATTEST Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Kinston-Lenoir County Library Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * * * *

Name: Michael M. Parker

Address: 2238 Gold Leaf Circle

City/State/Zip: Kinston, NC 28504

Telephone: (Home) 522-4640 (Work) 522-0511

Occupation: teacher

Business Address: 3060 Dobbs Farm Rd. Kinston, NC 28504

Age: (Optional): 57

Number hours available per month for this position: 3-5

Training:

Business and Civic Experience/Skills: Kinston-Lenoir County Friends of the Library; Neuse Regional Library Board

Other County Boards/Committees/Commissions presently serving on: None.

Expiration date of Term: April 2014

Circle your voting precinct

K-1 (Carver Courts Recreation Center)	Institute (Institute Methodist Church)
K-2 (Old Plummer Daniel's Building)	Moseley Hall (Frink Middle School Gym)
K-3 (Fairfield Recreation Center)	Neuse (Agricultural Center)
K-4 (Northwest Elementary School)	Pink Hill 1 (Bethel Baptist Church)
K-5 (Spillman Baptist Church)	Pink Hill 2 (Pink Hill Rescue Station)
K-6 (Teachers Memorial School)	Sand Hill (Sand Hill VF Department)
K-7 (Emma Webb Recreation Center)	Southwest (Southwest VF Department)
K-8 (Holloway Recreation Center)	Trent 1 (Deep Run VF Department)
K-9 (Kinston Number 4 Fire Station)	Trent 2 (Moss Hill Ruitan Building)
Contentnea (Contentnea Ruitan Building)	Vance (Army Reserve Center, Airport)
Falling Creek (Banks Elementary School Gym)	Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Mike Parker by [illegible] — March 26, 2008

Signature of Applicant — Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Kinston-Lenoir County Library Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * *

Name: Lloyd R. Moody
Address: 2651 Falling Creek Road
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 522-1446 (Work) 522-2966
Occupation: Certified Public Accountant
Business Address: 2910 W. Vernon Avenue
Age: (Optional): 68
Number hours available per month for this position:
Training: CPA
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term:

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant

4/14/08
Date

NEUSE REGIONAL LIBRARY

Headquarters at the
Kinston-Lenoir County Public Library

Agnes W. Ho
Director of Libraries

510 N. Queen Street *Kinston, N.C. 28501* *(252) 527-7066* *Fax: (252) 527-8220*

April 14, 2008

Mr. Mike Jarman, County Manager
Lenoir County
PO Box 3289
Kinston, NC 28502

Dear Mike:

It has recently been brought to our attention that we must make a few changes to the Neuse Regional Library Board in order to comply with the North Carolina Administrative Code. Compliance with these guidelines is required for funding from the State Library. The Administrative Code states that Neuse Regional Library Board members may not serve more than two consecutive terms. However, this restriction does not apply to the Kinston-Lenoir County Library Board, the Jones County Library Board, or the Greene County Library Board.

In order to accommodate these requirements, we will need to replace nine of the twelve members of the Neuse Regional Library Board with representatives from the local library boards. Previously this Board has been composed of three members from the Greene County Library Board, three members from the Jones County Library Board, and six members from the Kinston-Lenoir County Library Board.

The proposed restructuring of the boards to ensure Administrative Code compliance will consist of two steps. First, the Neuse Regional Library Board bylaws will be modified to require no fewer than ten members and no more than twelve. During the initial period of restructuring, the Board will only have ten members, three from Greene County, three from Jones County, and four from Kinston-Lenoir County.

Secondly, I propose that the Kinston-Lenoir County Library Board expand from its current size of six members to eight. The bylaws will be modified to call for no fewer than six and no more than eight members. This will add two members to the two currently on the Kinston-Lenoir County Library Board who are eligible to serve on the Neuse Regional Library Board. The Administrative Code places no restriction on the size or term limits of the local library boards.

Based on this restructuring, I hope you will present Mr. Mike Parker of 2238 Gold Leaf Circle to the County Commissioners for reappointment. The expansion of the Kinston-Lenoir County Public Library Board will allow for the appointment of two new board members, one representing the City of Kinston and one representing Lenoir County. I would like to recommend Mr. Lloyd Moody of 2651 Falling Creek Road to be appointed to the Kinston-Lenoir County Public Library Board. Lloyd is very familiar with our Library system, would bring valuable experience as a certified public accountant, and would serve our community with great dedication and resourcefulness. Enclosed is Mr. Moody's completed application to serve on the Kinston-Lenoir County Public Library Board.

Thank you for your consideration of these matters. I hope you will present these proposed changes of the Library Board to the Lenoir County Commissioners at the next meeting. Please contact me if you have any questions.

Best regards,

Agnes W. Ho
Director of Libraries

kh

Enclosure

cc: Mrs. Lashanda Aytch, Clerk to the Board

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:
Lenoir County DSS Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: Jackie Brown
Address: 602 Eagle Road
City/State/Zip: Kinston NC 28501
Telephone: (Home): 252-522-7348 (Work): 252-527-4839
Occupation: Commissioner - Horticul
Business Address: 2418 Dobbs Farm Road
Age (Optional):
Number hours available per month for this position: As needed
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on: JCPC
Storm Water Board, Tourism Authority
Expiration date of Term:

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruritan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwood VF Department)
Trent 1 (Deep run VF Department)
Trent 2 (Moss Hill Ruritan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jackie Brown
Signature of Applicant

April 28, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:
Lenoir Co. CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

* * * * * * * * *

Name: Carla Bass
Address: 2164 Leon Dr.
City/State/Zip: Greenville, NC 27858
Telephone: (Home): 752-9343 (Work): 526-9126
Occupation: District Manager
Business Address: 301 E. King Street Kinston, NC
Age (Optional): 0
Number hours available per month for this position: as needed
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: May 2008

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
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Sand Hill (Sand Hill VF Department)
Southwest (Southwood VF Department)
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Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Carla Bass
Signature of Applicant

4-25-08
Date