

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, MAY 6, 2013 – TIME: 9:00 AM
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Dr. Stephen Mazingo, Superintendent; Lenoir County Public Schools

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| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 5 Min. ACTION

- | | | |
|----|---|---------------|
| 3. | Approval of Minutes: Regular Board Meeting: April 15, 2013 | Mervin/Jarman |
| 4. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$2,487: Increase | Hill |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 60 Min.

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| 5. | Resolution Approving Presentation of Badge and Service Weapon to Retiring Captain Archie Collins Burton, Jr. | Board |
| 6. | Resolution Approving Presentation of Badge and Service Weapon to Retiring Captain James Patrick Oldenburg | |
| 7. | Proclamation: May is Mental Health Month | |
| 8. | Proclamation: Foster Care Month: 2013 | Board |
| 9. | Proclamation: Vulnerable Adults and Elder Abuse Awareness: 2013 | Board |
| 10. | Budget Ordinance Amendment: General Fund: Health: (Adult Health-CDC-TB): \$8,470: Increase | Huff |
| 11. | Budget Ordinance Amendment: Fire Districts: Fire Protection: \$118,899: Increase | Martin |
| 12. | Resolution Approving the Sheriff to Apply for the 2013 Cop's Grant | Hill |
| 13. | Resolution Approving the Naming of the Lenoir County Jail as the W. E. "Billy" Smith Detention Center | Hill |
| 14. | Resolution Approving Purchase Order to Wal-Mart for FY 12-13: \$3,504 | Moore |
| 15. | Budget Ordinance Amendment: Endorsement of the Revised FY 12-13 Lenoir County Home and Community Care Block Grant Funding Plan: \$1,524 | Moore |
| 16. | Budget Ordinance Amendment: Endorsement of the 2 nd Revised FY 12-13 Lenoir County Home and Community Care Block Grant Funding Plan: \$6,790 | Moore |

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| 17. | Resolution Approving an Easement to NC Department of Transportation | Martin |
| 18. | Resolution Approving an Easement to Progress Energy Carolinas, Inc. | Martin |
| 19. | Resolution by the Board of Commissioners Selecting CDBG Project Administrator | Martin |
| 20. | Resolution by the Board of Commissioners Selecting CDBG Project Attorney | Martin |
| 21. | Resolution by the Board of Commissioners Selecting CDBG Project Engineer | Martin |
| 22. | Resolution by the Board of Commissioners of the County of Lenoir Authorizing Execution of SFR Documents | Martin |
| 23. | Resolution: Approving the Authorized Signers of Single Family Rehabilitation Program (SFR 13) Requisitions for Funds | Martin |
| 24. | Budget Ordinance Amendment: 2012 CDBG Program | Martin |
| 25. | Resolution by the Board of Commissioners Authorizing Execution of CDBG Documents | Martin |
| 26. | Resolution Financial Management Resolution 2012 CDBG Scattered Site Project | Martin |
| 27. | Resolution Approving the Department of Juvenile Justice and Delinquency Prevention's FY 13-14 Grant Funding for the Lenoir County Juvenile Crime Prevention Council: \$206,571 | Martin |
| APPOINTEMENTS: | | |
| 28. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Jarman |
| 29. | Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary) | |

Recess: Budget Work Session Immediately Following the Meeting

TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: May 6, 2013

SUBJECT: Items of Interest

1. 2013 County Assembly Day: Wednesday, May 22, 2013



Lenoir County
Local Government

Mike Jarman <mjarman@co.lenoir.nc.us>

Registration open for 2013 County Assembly Day, 3 District Meetings left

1 message

Todd McGee <todd.mcgee@ncacc.org>

Thu, Apr 11, 2013 at 5:01 PM

To: "mjarman@co.lenoir.nc.us" <mjarman@co.lenoir.nc.us>



Registration opens for 2013 County Assembly Day

The NCACC will host its annual **County Assembly Day on Wednesday, May 22**, at the Quorum Center in Raleigh. County Assembly Day is an opportunity for North Carolina county officials to meet with and hear from state legislative leaders and meet with their state legislative representatives.

Speaker of the House Thom Tillis and Sen. Phil Berger, the President Pro Tem of the Senate, will speak, and Association staff will provide an update on key county legislative issues.

The event will begin at **9 a.m.** After lunch, attendees will visit the N.C. General Assembly. County officials are encouraged to arrange for meetings with their legislative members during the afternoon. **The NCACC's annual reception to honor members of the General Assembly will begin that evening at 5:30 p.m.**

The pre-registration fee is **\$95** and includes lunch and the evening reception. **Pre-registration ends Wednesday, May 15.** After that date, you must register on-site and pay the on-site registration fee of \$125.

- Please visit the **registration site** to sign up for County Assembly Day.



N.C. Senate President Pro Tem Phil Berger addresses the 2012 NCACC County Assembly Day as NCACC Past President Kenneth Edge looks on.

Registration continues for 2013 District Meetings

The Association has three more **district meetings** to be held this April. Each meeting begins at 5:30 p.m., with registration. Dinner will be included and is served at 5:45 p.m. There is no registration fee to attend the meeting, but county officials are asked to register in advance so the Association will have an accurate meal count for each meeting. To register, please fill out the **online registration form**. The remaining meetings will be held in Wake County (April 18), **Pitt County (April 24)** and Pasquotank County (April 25). The Association will provide a legislative update, and counties are asked to report on their **meetings with legislators**, part of the NCACC's Grassroots Advocacy Program.

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

April 15, 2013

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, April 15, 2013, in the Board of Commissioner Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Reuben Davis, Vice-Chairman Jackie Brown and Commissioners, Mac Daughety, Roland Best, Craig Hill, Eric Rouse and Linda Rouse-Sutton.

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Davis called the meeting to order at approximately 4:07 p.m. Ms. Brown offered the invocation and Mr. Davis led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION

Ms. Lucy Marston, Tourism Director, thanked Mr. Davis and the Commissioners for allowing her to present the Governor's Volunteer Service Awards for Lenoir County. This is the 34th consecutive year these awards have been presented in North Carolina. She stated Governor Pat McCrory has called on North Carolinians to renew their efforts in volunteering in our communities, in sustainable, focused projects of our choice. She stated we have no better resource than our people, each of us, our neighbors, family, friends and co-workers. Ms. Marston stated just over 25% of North Carolinians spend their time volunteering adding upwards of 5 billion dollars of services. She stated with today's economy, our needs could not be greater. Ms. Marston stated each of the recipients has lived up to the true meaning and understanding of being a "good neighbor" every day by setting an example of what it means to give of self by giving of their time, talents, money and being an integral part of our active community. She stated it has been said that "service to others is the rent we pay here on earth". Ms. Marston introduced the first recipient Mr. Mark Hollar, Jr. She stated he has supervised a team of 8 at Mary's Kitchen for 12 years and handles inventory, orders supplies and stocks shelves to feed approximately 150 people every Tuesday. Mr. Hollar works continuously to identify new food sources for the kitchen and ensures that the kitchen can access all government programs it qualifies for. He maintains the kitchen operations often at great personal expense. Ms. Marston presented Mr. Hollar with a letter from Governor McCrory, thanking him for his efforts and a certificate and a lapel pin.

Ms. Marston introduced the next recipient as Ms. Wilma Robinson Boldt, a Lenoir Memorial Hospital Volunteer who has served for 32 years, logging over 22,000 hours. She stated Ms. Boldt has been Chair of the American Hospital Association Committee on Volunteers, and Director of Southeastern Conference of Hospital Auxiliaries, and an Officer for 9 years. This includes being the president of the N.C. Society of Volunteers & Auxilians, an Officer for 7 years, including president of the LMH Volunteers. As chairman of the American Hospital Association Committee on Volunteers, she represented the State of NC and LMH throughout the nation. She stated Ms. Boldt has more service hours than any volunteer in the history of the LMH Auxiliary. Ms. Boldt was the organizer and chair of the "Lights of Love" project, which raised over \$500,000 for Oncology services at LMH since its inception. Ms. Boldt was also the chair and organizer of "Monkey Business", which provides stuffed animals for pediatric patients, and was the organizer and chair of "The Clown Troupe" patient and staff visitation project at LMH. All three of these projects received awards from the NCSHV/A. She has worked in many areas, including the service desk and as volunteer manager and buyer for the gift shop. Ms. Boldt planned the new gift shop and was instrumental in hiring the first professional manager. Ms. Marston stated Ms. Boldt received The Medallion Award for Volunteer Service in 2013. She stated this award is given to the top 20 volunteers in the state and Ms. Boldt is the first in Lenoir County to receive this honor. Ms. Marston stated our governor feels that volunteerism is the heart of community service and recognizing the needs of others and working to improve their circumstances strengthens us all and sets the highest standards for volunteer service. Ms. Marston stated our 2013 Award winners certainly demonstrate the Governor's words completely. She stated the state of N.C. recognizes up to 5 volunteers in each county per year and there are 20 that are recognized on the state level. Mr. Marston stated there has never been anyone in Lenoir County that has been recognized on the state level, but has permission from Governor McCrory's office to announce that Ms. Wilma Robinson Boldt is the first. She will be honored next Tuesday afternoon at Governor McCrory's office along with other volunteers from other counties.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Davis stated we are in the early stages of the Spring Litter Sweep by the NCDOT from April 13th -21st. Ms. Brown reminded everyone of the meeting with Lenoir Community College at 5:30 p.m. on Tuesday, April 16th.

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman gave an update regarding the Caswell Fire Museum. He stated before he had a chance to contact Jim McLain and Guy Basden, Mr. Basden came to see him. He stated they planned to seek volunteers for the project.

Mr. Jarman reminded the Board about the NCACC District Meeting on the 24th at 5:30 p.m. in Greenville. He stated his office would need to know tomorrow by 3:00 p.m., who planned to attend. He stated the NCACC 2013 assembly day is Wednesday, May 22 at 9:00 a.m.

Mr. Jarman stated the Inspections/Permitting Report and the Financial Performance Information are in the packet as well as the CDBG Project: Monthly Performance Status Report.

CONSENT AGENDA

3. Approval of Minutes: Regular Board Meeting – April 1, 2013

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 4 was a Resolution Honoring Rebecca Jones. Ms. Brown read the Resolution Honoring Rebecca Jones to the Board. The Lenoir County Board of Commissioners recognized her for her efforts, commitment and compassion she has so freely given to the citizens of Lenoir County during her thirty years of service. Upon a motion by Mr. Daughety and a second by Mr. Hill, Item No. 4 was unanimously approved.

Item No.5 was a Proclamation Honoring Paul F. Miller. Ms. Sutton read the Proclamation Honoring Paul F. Miller to the Board. The Lenoir County Board of Commissioners recognized him for his commitment and dedication in the field of emergency services to Lenoir County and to the State of North Carolina for over thirty years. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 5 was unanimously approved.

Mr. Roger Dail stated he wished to extend a personal invitation to the board to attend the annual “get together” for the Fireman, paid and volunteer, at King’s BBQ on April 25, at 6:30 p.m. He stated Mr. Paul F. Miller will be in attendance.

Item No. 6 was a Budget Ordinance Amendment: General Fund: Sheriff’s Department: \$15,660 Increase. Mr. Hollowell, Assistant County Manager, stated the Budget Amendment is to budget funds from HIDTA (High Intensity Drug Trafficking Area), OCDETF (Organized Crime Drug Enforcement Task Force), and ICE (Immigration & Customs Enforcement) Grants. These are federal programs that target organized crime, narcotics & immigrations issues. These funds reimburse the county for overtime incurred. Upon a motion by Mr. Hill and a second by Mr. Best, Item No. 6 was unanimously approved.

Item No.7 was a Budget Ordinance Amendment: General Fund: Finance/Health Department: \$15,758 Increase. Mr. Hollowell, Assistant County Manager, stated the Budget Ordinance Amendment was to bring forward unexpended funds from the Health Department’s line for maintenance and repairs of the buildings and grounds at the SPCA center. A total of \$20,000 was budgeted in FY 11-12, and \$7,982 was rolled forward from FY 10-11, giving a balance of \$27,982 for FY 11-12. Only \$12,224.56 of that amount was spent in FY 11-12, so the balance of \$15,758 is being rolled forward in to FY 12-13. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Requesting the Establishment of Fees for Rabies Vaccinations. Mr. Jarman stated the Board is asked to establish the fee for rabies vaccinations to be administered at the county sponsored Rabies Vaccination Clinics at \$7.00. NCGS 130-A-187 requires the local health director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the Board of County Commissioners to establish the fee for rabies vaccinations at county sponsored vaccination clinics. Rabies Vaccination Clinics have been scheduled for Tuesday, April 16, 2012, at Riverbank Animal Hospital, Northside Animal Hospital, Countryview Animal Hospital and Animal Hospital of Lenoir County LaGrange. This action is necessary to comply with applicable laws. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Approving a Deputy Sheriff Position in the Sheriff's Office: \$57,192. Increase. Mr. Chris Hill, Lenoir County Sheriff, stated the Board is requested to authorize the Sheriff to add one certified deputy sheriff's position to the Sheriff's Office in the amount of \$57,192 with funding provided from Civil Process Fees collected by the Sheriff. The Lenoir County Sheriff's Office, excluding the jail, has a total compliment of 70 employees and is a 24/7 operation. Of those 70 employee's, 63 are sworn officers, authorized to serve civil process papers and make arrests. One position is cannibalized to fund (3) part-time door guards in the courthouse. The remaining employees are the civilian staff which perform clerical functions for the office. The office is broken down into divisions which carry out various critical functions for the Sheriff. Twenty-five deputies (5) per shift serve civil process papers, make transports, and answer 911 calls (approximately 15K per year) in the County. Nine deputies provide law enforcement to the Town of LaGrange. The remaining sworn staff consists of investigators, execution paper service and collection, child support enforcement, school resource officers, and courtroom security. The Sheriff is attempting to find ways in which to move the office more toward proactive law enforcement by reducing the day to day requirements of paper service. In an effort to enhance the service of civil process and increase enforcement, the Sheriff intends to split Support Services into two distinct divisions. The Process Services Division will be responsible for the service of civil process. The Court Service Division will be responsible for courtroom and courthouse security. This will necessitate the funding of an additional supervisor to assist in serving civil process. By doing this, the responsibilities of civil process is removed from the patrol officers, thereby providing them more time to patrol the schools that do not have SRO's, patrol within their assigned areas and perform proactive enforcement, which might reduce crime. The cost associated with funding this position will come from the Sheriff's civil process service fee's line. This line is designated to be spent exclusively by the Sheriff to enhance the service of civil process. These funds are not derived from property taxes. At present, this line accumulates funds at a rate of about \$60K per year. Salary and benefits for this position are \$57,192. The Sheriff respectfully requests that he be allowed to add a deputy sheriff position to the Sheriff's Office, bringing the Sheriff's Office staff to a total of 71 employees. Upon a motion from Mr. Daughety and a second from Ms. Sutton, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Supporting Regional Interstate Connectivity in Eastern North Carolina. Commissioner Daughety read the Resolution Supporting Regional Interstate Connectivity in Eastern North Carolina to the Board.

This was first passed by the Greenville City Council, Pitt County Commissioners, Town Board of Ayden, and Greene County Commissioners and should be passed tonight by the City of Kinston. Mr. Daughety asked the Lenoir County Board of Commissioners to support NCDOT's development and construction to Interstate Highway standards of a regional interstate system along US 264 and US 70. Upon a motion by Mr. Hill and a second by Mr. Best, Item No. 10 was unanimously approved.

APPOINTMENTS

Item No. 11 was a Resolution Approving Citizens to Boards, Commissions; Etc. Mr. Jarman stated there was a correction made and he would like to give clarification. He stated he was also handed another application today and would like to share. He stated Mr. Daughety should have been listed as second appearance, not first appearance. Mr. Jarman stated in talking with others, and in looking at the Lenoir County Transportation Committee Member-At-Large position, there will be only one appointee. He stated he also received another application for the Transportation Committee/Chairman from Mr. Russell Rhodes.

Ms. Brown questioned the address of the appointee, Ms. Mineko Holloway, for the CDBG Committee. Mr. Jarman stated her address would not prohibit her from serving. Ms. Holloway came forward, introduced herself to the board, and thanked them for the opportunity to address them. She stated she would like to expand her relationship with the Board and has worked with Lenoir County out of the regional office. Ms. Holloway stated she has been exposed to 9 counties, but chose Lenoir County because of its position as a non-profit. She stated she is eager to serve and hopes Lenoir County reaps the benefits of her hard work. Ms. Brown stated she only questioned her residency because there wasn't an address on the application. Mr. Daughety stated he had been told Ms. Holloway would be an asset to Lenoir County.

Mr. Davis stated Ms. Leigh McNairy did not ask to be reappointed to the Transportation Committee but expressed an interest in serving on the Hwy 70 Corridor Committee. Mr. Jarman stated she called and said she was on the Transportation Committee but also wanted to be added to the Hwy 70 Corridor Committee. Mr. Daughety stated she had been on various committees and would be an asset.

Mr. Hill stated if Russell Rhodes was accepted tonight the earliest it could be acted on would be next month. He stated if protocol was followed, and Mr. Rhodes was accepted in the next meeting, it would be two meetings from now before action could be taken. Mr. Jarman stated if you were to rewrite the chart and add Mr. Rhodes it would be his first appearance. Mr. Griffin stated he had a different recollection of the last meeting. He stated he was under the impression that Mr. Daughety had not submitted his application on time for the agenda, but gave it to the Board for them to add at their pleasure. Mr. Griffin stated he thought today would be the 1st Appearance.

Mr. Jarman stated he had made it known at the last meeting that it was the Board's decision. Mr. Jarman asked that the minutes be read, and Mr. Davis had asked that Mr. Daughety be added as 1st Appearance. Mr. Best asked if there should be a time requirement for turning in the applications and Mr. Griffin stated if someone is going to make a 1st Appearance, then the application should be in for the clerk to have it included in the agenda.

Ms. Brown made a motion that Dan Sale be reappointed Lenoir County Transportation Committee Member At-Large, Mr. Daughety as Chairman of the Lenoir County Transportation Committee, Leigh McNairy on the Hwy 70 Corridor Committee and Mineko Holloway, for the Home and Community Block Grant Committee and the Transit Board. Ms. Sutton seconded the motion. The following discussion followed.

Mr. Rouse stated he did not think a Commissioner should be sitting Chair and made reference to B.J. Murphy. Mr. Hill stated he did not have a problem with a Commissioner serving in that capacity. He stated the City of Kinston has already chosen their representative and that Mayor Murphy had already stated he was not seeking reelection. Mr. Hill stated as a private citizen Mayor Murphy certainly had the right to apply to serve on the commission of his choosing. Mr. Daughety stated the Transportation Committee would give the City of Kinston an opportunity to be a part, but Mr. Rouse stated he thought that was a bad idea. Mr. Daughety stated some issues are being worked out and the goal is to be as inclusive as possible. Mr. Davis asked the clerk to call the question. The motion was passed, with Mr. Rouse casting the only dissenting vote. Mr. Davis stated the motion was carried.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Transportation Committee Member At-Large (One Vacancy)	Dan Sale (Re-Appointment)	December 2016
Lenoir County Transportation Committee Chairman (One Vacancy)	Mac Daughety 2nd Appearance	December 2016
Hwy. 70 Corridor Committee (One Vacancy)	Leigh McNairy 2nd Appearance	
Home and Community Block Grant Committee	Mineko Holloway 2nd Appearance	February 2016
Lenoir County Transit Board	Mineko Holloway 2nd Appearance	February 2016

Item No. 12 was a Resolution Authorizing a Lease with Trenton Tower, LLC; \$30,000. Mr. Jarman stated he would like to remind the Board that it had been stated that an add on item is not accepted unless there is a “motivating factor”. He stated the resolution is for Authorizing the Lease with Trenton Tower, LLC and there is a crew working now. Mr. Jarman stated if this resolution is approved now instead of waiting until the crew is remobilized, it will save the County \$14,000. Upon a motion by Mr. Daughety and a second by Mr. Hill, Item No. 12, was unanimously approved.

Mr. Roger Dail addressed the Board regarding the Resolution. He stated the agreement was worked out then another issue arose and he requested permission to go forward if the issue is resolved. Mr. Griffin stated the issue was regarding whether or not the owners of the tower would be responsible for paying to move the power line or if Lenoir County would be responsible.

Mr. Dail stated the cost of moving the power lines is \$8,500, which would come from the E911 grant money and is currently being negotiated. Mr. Griffin stated the Board could give the approval for Mr. Dail to move forward if certain criteria were met. Mr. Daughety asked who owns the power lines and Mr. Dail stated Progress Energy was the owner. Upon a motion by Mr. Daughety and a second by Mr. Hill, Amended Item No. 12 was unanimously approved subject to satisfactory arrangements made by Roger Dail, EM Director, regarding the power lines being moved.

With no further discussion and upon a motion by Mr. Davis and a second by Ms. Brown, Mr. Davis adjourned the meeting at approximately 5:07 p.m.

Respectfully Submitted,

Reviewed By,

Faye H. Mervin

Michael W. Jarman

Deputy Clerk

County Manager

Item No. 4

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$2,487. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2012 - 2013
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE/SHERIFF DEPARTMENT	10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	2,487.00	<u>INCREASE</u> 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	2,487.00
Total	2,487.00	Total	2,487.00

Reason and Justification for Request:
 TO BUDGET INSURANCE PROCEEDS RECEIVED FROM ARGONAUT GREAT CENTRAL INSURANCE COMPANY ON 04/16/2013 IN THE AMOUNT OF \$2,486.49. THIS IS PAYMENT FOR DAMAGES RECEIVED TO A SHERIFF'S VEHICLE ON MARCH 20, 2013, AS A RESULT OF AN INCIDENT WHERE A DEER RAN INTO THE SIDE OF A DODGE CHARGER THAT WAS ENROUTE TO A CALL. THIS IS FOR THE AMOUNT OF ESTIMATED CHARGES TO REPAIR THE VEHICLE, LESS THE COUNTY'S \$1,000. DEDUCTIBLE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marsha H. Martin</i>	4/16/2013	<i>Marsha H. Martin</i>	4/16/2013
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	4/16/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/06/13 **ITEM NO.** 5

Resolution Approving Presentation of Badge and Service Weapon to
Retiring Captain Archie Collins Bruton, Jr.

SUBJECT AREA: PERSONNEL

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to present to retiring Captain Archie Collins Bruton, Jr., his Lenoir County Sheriff's Office badge and Glock .45 caliber service weapon pursuant to state law and past county practices.

HISTORY / BACKGROUND:

Captain Archie Bruton began his law enforcement career with the Lenoir County Sheriff's Office on December 6, 1993. Prior to this time, Captain Bruton had been a police officer with the LaGrange Police Department before it merged with the Sheriff's Office. North Carolina retirement rules state that an officer must have 30 years of credible service or be age 55 with at least 15 years of credible service to retire. Captain Bruton has the appropriate amount of time to retire, which became effective April 30, 2013.

North Carolina General Statute 20-187.2 provides for the presentation of an officer's badge upon his retirement and also provides for the governing body, in its discretion, to present the retiring officer with his service weapon after he receives a handgun permit. Captain Bruton received a handgun permit in April of 2013, which was made part of his personnel file.

A number of law enforcement officers retire each year in various state and local jurisdictions within North Carolina. In these instances, the officers have been presented with their badge and service weapon.

EVALUATION:

In keeping with the North Carolina General Statutes and local government practices, it is recommended that Captain Bruton be presented with his badge and Glock .45 caliber service weapon (serial number NNN890).

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners authorize the Sheriff to present to Captain Archie Bruton his Lenoir County Sheriff's Office badge and Glock .45 caliber service weapon.

Funding Account #:

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Rouse _____ Sutton _____ Brown _____ Davis _____

Hill _____ Best _____ Daughety _____

Reuben Davis, Chairman 05/06/13
Date

ATTEST 05/06/13
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/06/2013 **ITEM NO.:** 6

Resolution Approving Presentation of Badge and Service Weapon to
Retiring Captain James Patrick Oldenburg

SUBJECT AREA: PERSONNEL

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to present to retiring Captain James Patrick Oldenburg, his Lenoir County Sheriff's Office badge and Glock .45 caliber service weapon pursuant to state law and past county practices.

HISTORY / BACKGROUND:

Captain Jim Oldenburg began his law enforcement career with the Lenoir County Sheriff's Office on November 9, 1998. North Carolina retirement rules state that an officer must have 30 years of credible service or be age 55 with at least 15 years of credible service to retire. Captain Oldenburg has the appropriate amount of time to retire, which became effective April 30, 2013.

North Carolina General Statute 20-187.2 provides for the presentation of an officer's badge upon his retirement and also provides for the governing body, in its discretion, to present the retiring officer with his service weapon after he receives a handgun permit. Captain Oldenburg is a current concealed handgun permit tee and is not required to obtain a handgun permit.

A number of law enforcement officers retire each year in various state and local jurisdictions within North Carolina. In these instances, the officers have been presented with their badge and service weapon.

EVALUATION:

In keeping with the North Carolina General Statutes and local government practices, it is recommended that Captain Oldenburg be presented with his badge and Glock .45 caliber service weapon (serial number NNN887).

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

mwj
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners authorize the Sheriff to present to Captain James Patrick Oldenburg his Lenoir County Sheriff's Office badge and Glock .45 caliber service weapon.

Funding Account #:

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Rouse _____ Sutton _____ Brown _____ Davis _____

Hill _____ Best _____ Daughety _____

Reuben Davis, Chairman 05/06/13
Date

ATTEST 05/06/13
Date

PROCLAMATION

May is Mental Health Month in Lenoir County

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being and caring for your mind as well as your body is good for your overall health and vital for success in personal life, at work, and at school; and

WHEREAS, mental illness will strike nearly one in four adults and children in a given year, regardless of age, gender, race ethnicity, religion, or economic status; and

WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and

WHEREAS, the cost of untreated and mistreated mental illnesses and addictive disorders to American businesses, governments, and families has grown to \$100 billion annually; and

WHEREAS, community-based services that respond to individual and family needs are cost-effective and beneficial to consumers and the community; and

WHEREAS, Eastpointe Human Services is engaged in helping people to achieve healthy minds and healthy lives; and

WHEREAS, Eastpointe Human Services has observed May as "**Mental Health Month**" to raise awareness and understanding of mental illness and mental health.

NOW, THEREFORE, BE IT RESOLVED that the Lenoir County Board of Commissioners do hereby proclaim May 2013 Mental Health Month in the County of Lenoir. As County Commissioners we also call upon all citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

So proclaimed this the 6th day of May, 2013.

Reuben J. Davis, Chairman Date

Clerk to the Board

Proclamation

Foster Care Month 2013

WHEREAS, there are currently approximately 10,800 children of all ages in the North Carolina foster care system; and

WHEREAS, it is our goal to provide our children in foster care with safe, stable and nurturing family environments; and

WHEREAS, everyday citizens choose to become foster parents and open their homes, hearts and lives to these children; and

WHEREAS, there were 1,393 children adopted from foster care in North Carolina last fiscal year; and

WHEREAS, the State of North Carolina joins individuals, communities, and public and private organizations in efforts to ensure the safety and well-being of foster children; and celebrates the contributions of foster parents and child welfare professionals who volunteer their time, energy, and talents on behalf of children in foster care;

NOW, THEREFORE, I, Reuben Davis, Chairman, Lenoir County Board of County Commissioners, do hereby proclaim May as FOSTER CARE MONTH in Lenoir County, North Carolina and commend its observance to all citizens.

Mr. Reuben Davis, Chairman
Lenoir County Board of County Commissioners

May 6, 2013
DATE

ATTEST:

Martha H. Martin,
Deputy Clerk to the Board

2013

A PROCLAMATION

WHEREAS, the State of North Carolina recognizes World Elder Abuse Awareness Day on June 15, 2013; and

WHEREAS, national and international research reveals that abuse, neglect and exploitation of vulnerable and older adults are grossly underreported; and

WHEREAS, North Carolina's vulnerable and older adults of all socio-economic, racial, and ethnic backgrounds may be targets of abuse, neglect or exploitation which occurs in families, long-term care facilities and communities; and

WHEREAS, the State of North Carolina enacted the nation's first elder abuse law in 1973, aimed at protecting older adults and vulnerable adults ages 18 to 59 with disabilities, and increasingly recognizes the need for a comprehensive system of protection for vulnerable and older adults; and

WHEREAS, protecting North Carolina's vulnerable and older adults is a community responsibility and all citizens are charged under State law to report suspected abuse, neglect or exploitation to their local County department of social services; and

WHEREAS, in fiscal year 2012, more than 21,000 reports of abuse, neglect or exploitation of vulnerable and older adults were made to North Carolina's 100 county departments of social services; and

WHEREAS, the Division of Aging and Adult Services partners with county departments of social services to offer a statewide Adult Protective Services Program and with area agencies on aging, to increase awareness about elder abuse through its Long Term Care Ombudsman Program, and with the State Attorney General's Office to assist victims of telemarketing scams; and other forms of consumer fraud; and

WHEREAS, by 2025, of North Carolina's 100 counties, 86 are projected to have more citizens age 60 and over than citizens age 17 and under, and 1 in 4 North Carolinians will be age 60 and older;

WHEREAS, Mother's and Father's Days are national holidays intended to honor, respect, and promote the dignity and well-being of our parents;

NOW, THEREFORE, I, Reuben Davis, Chairman of the Lenoir County Board of County Commissioners, do hereby proclaim May 10, 2013, to June 17, 2013, in recognition of "VULNERABLE ADULTS AND ELDER ABUSE AWARENESS" in Lenoir County, North Carolina and encourage our citizens to participate in community efforts to support and improve the safety and well-being of vulnerable and older adults and secure their right to live free of abuse, neglect and exploitation.

Mr. Reuben Davis, Chairman
Lenoir County Board of County Commissioners

May 6, 2013

Date

BUDGET ORDINANCE AMENDMENT:
 GENERAL FUND:
 HEALTH: (Adult Health-CDC-TB)
 Budget Increase
 \$8470.00

Item No. 10



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2012-2013
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
Increase 10-3513-3300 Tuberculosis-CDC-(STATE) \$ 8,470.00		Increase 10-5150-2393 Medical Supplies CDC- TB 8,470.00
Total	8,470.00	Total 8,470.00

Reason and Justification for Request:

Additional funds were made available from CDC.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Jerry Hill</i>	4/23/13	<i>Meredith H. Martin</i>	4/25/2013
Budget Officer Approval	Date		
<i>Michael W. Jacobs</i>	4/30/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 11

BUDGET ORDINANCE AMENDMENT: FIRE DISTRICTS: FIRE PROTECTION: \$118,899. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2012 - 2013
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
FIRE DISTRICTS		FIRE PROTECTION		Various	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
50-3400-0000 REVENUE ADJUSTMENT FY10-11	27,586.00	50-4340-6990 CONTRACTED SERVICES	27,586.00		
51-3400-0000 REVENUE ADJUSTMENT FY10-11	17,508.00	51-4340-6990 CONTRACTED SERVICES	17,508.00		
52-3400-0000 REVENUE ADJUSTMENT FY10-11	19,030.00	52-4340-6990 CONTRACTED SERVICES	19,030.00		
53-3400-0000 REVENUE ADJUSTMENT FY10-11	6,447.00	53-4340-6990 CONTRACTED SERVICES	6,447.00		
54-3400-0000 REVENUE ADJUSTMENT FY10-11	2,610.00	54-4340-6990 CONTRACTED SERVICES	2,610.00		
55-3400-0000 REVENUE ADJUSTMENT FY10-11	7,269.00	55-4340-6990 CONTRACTED SERVICES	7,269.00		
56-3400-0000 REVENUE ADJUSTMENT FY10-11	6,427.00	56-4340-6990 CONTRACTED SERVICES	6,427.00		
57-3400-0000 REVENUE ADJUSTMENT FY10-11	8,843.00	57-4340-6990 CONTRACTED SERVICES	8,843.00		
58-3400-0000 REVENUE ADJUSTMENT FY10-11	7,898.00	58-4340-6990 CONTRACTED SERVICES	7,898.00		
59-3400-0000 REVENUE ADJUSTMENT FY10-11	2,101.00	59-4340-6990 CONTRACTED SERVICES	2,101.00		
60-3400-0000 REVENUE ADJUSTMENT FY10-11	1,689.00	60-4340-6990 CONTRACTED SERVICES	1,689.00		
62-3400-0000 REVENUE ADJUSTMENT FY10-11	11,491.00	62-4340-6990 CONTRACTED SERVICES	11,491.00		
Total	118,899.00	Total	118,899.00		
Reason and Justification for Request: TO APPROPRIATE FUNDS TO COVER ESTIMATED REVENUES AND EXPENDITURES FOR ALL FIRE DISTRICTS FOR THE REMAINDER OF FY 12-13.					
Department Head Approval		Date		Finance Officer Approval	
<i>Martha H. Martin</i>		4-11-2013		<i>Martha H. Martin</i>	
Budget Officer Approval		Date		Date	
<i>Martha H. Martin</i>		4/12/13		4-11-2013	
Board Approval (When Applicable)		Date		Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/06/13 **ITEM NO.** 12

Resolution Approving the Sheriff to Apply for the 2013 COP'S Grant

SUBJECT AREA: PERSONNEL

ACTION REQUESTED:

The Board is requested to allow Sheriff Hill to apply for the 2013 COPS grant, which if approved, will allow the Sheriff to hire one school resource officer.

HISTORY / BACKGROUND:

The Lenoir County Sheriff's Office currently has (3) school resource officers. All three of these positions are funded by the Lenoir County School system. Two of these officers are assigned to the two county high schools. One resource officer is responsible for (3) middle schools in the county. The COP's grant is funded by federal dollars and is available to every law enforcement agency in the country. If granted, the Sheriff must hire the deputy to be a school resource officer.

EVALUATION:

Because of recent events surrounding schools, it is imperative that we increase our efforts in protecting our children as they attend school. The COP's grant will fund 75% of an officer's salary and benefits, with the remaining amount funded by the county. The grant will run for three years at which time the position must be absorbed by the county or abolished. The approximate salary of the position is \$29,524 with benefits of \$12,576 or a total of \$42,100. The county's portion of this position is \$10,525 for each year of the grant. The Sheriff should be able to fund the officers' equipment from his operating budget and or from asset forfeiture funds. It is the Sheriff's intention to assign this officer to all of the elementary schools in the county. Although there are five elementary schools outside the City of Kinston, he or she will have a presence at each of these schools at various times. While this is a lot area for one officer to cover, it is starting point for enhancing safety in our elementary schools.

Therefore, Sheriff Hill respectfully requests that he be permitted to apply for the COP's grant for one full time deputy position.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.



Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff be permitted to apply for the COP's grant. If the grant is approved, the county will fund the remaining 25% of salary and benefits for the deputy position over the course of the (3) year grant period.

Funding Account #:

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Rouse _____ Sutton _____ Brown _____ Davis _____

Hill _____ Best _____ Daughety _____

Reuben Davis, Chairman 05/06/13
Date

ATTEST 05/06/13
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/06/2013 **ITEM NO.:** 13

Resolution Approving the Naming of the Lenoir County Jail as the
W.E. "Billy" Smith Detention Center

SUBJECT AREA: ADMINISTRATIVE

ACTION REQUESTED:

The Board is requested to dedicate and formally name the new Lenoir County jail as the W.E. "Billy" Smith Detention Center.

HISTORY / BACKGROUND:

Sheriff W.E. "Billy" Smith was the Sheriff of Lenoir County from January 1, 1989 to March 31, 2013. During that time retired Sheriff Smith rallied for the expansion of the jail system because of prisoner overcrowding, which had created safety issues for his detention staff and was a financial burden to the county. For almost ten years the battle of getting a new jail approved for construction was championed by Sheriff Smith and his staff. Sheriff W.E. "Billy" Smith played an instrumental role in the acquisition of the new Lenoir County Jail, which was completed in 2013. The new jail is now housing all Lenoir County inmates and is no longer sending inmates out of the county because of overcrowding conditions.

EVALUATION:

Because of Sheriff's Smith dedication to the people of Lenoir County and his tireless efforts to expand the jail system in Lenoir County, it is only fitting to have the new Lenoir County Jail building named the W.E. "Billy" Smith Detention Center.

Therefore, Sheriff Christopher Hill, formally requests that the Lenoir County Jail be named the W.E. "Billy" Smith Detention Center. Further, that Sheriff Hill and the County Manager determine the appropriate type of signage and best location of that signage on the new jail building.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the new Lenoir County Jail is named the W.E. "Billy" Smith Detention Center and that Sheriff Hill and County Manager Mike Jarman should determine the signage type and location of the building's name on the new jail building.

Funding Account #:

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Rouse _____ Sutton _____ Brown _____ Davis _____
Hill _____ Best _____ Daughety _____

Reuben Davis, Chairman 05/06/13
Date

ATTEST 05/06/13
Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 05/06/13 ITEM NO.: 14

Resolution: Approving Purchase Order to Wal-Mart for FY 12-13: \$3,504

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED:

The Board is requested to authorize the Social Services Director to execute a purchase order to Wal-Mart for FY 12-13' in the amount of \$3,504

HISTORY/BACKGROUND:

The Department of Social Services receives money for our LINKS Program annually. This funding source is designed to help foster children 13 years of age and older build a network of relevant services so they will have ongoing connections with family, friends, mentors, the community, employers, education, financial assistance, skill training and other resources to facilitate their transition to adulthood.

In an effort to assist our LINKS eligible foster children to be more successful in their educational setting, we believe it is necessary to purchase 8 laptop computers along with the Microsoft Office software. Many times our children fall through the educational cracks as a result of foster care placement disruptions. We have children that come to us with academic and educational delays that would benefit from the use of a computer for basic homework purposes or for the GED/High School Diploma Programs which could be available online if they have computer access. Therefore, we believe it is necessary to purchase the items in support of these efforts.

EVALUATION:

This blanket purchase order is necessary in order for our agency to ensure that the educational needs of our older foster children 13 years of age and older are being met. These funds are 100% Federal funds and require no County match.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorize the Social Services Director to execute a blanket purchase order to Wal-Mart for FY 12-13' in the amount of \$3,504

Account # 10.5346.4974 LINKS

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis., Chairman 05/06/13
Date

ATTEST 05/06/13
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/06/13 **ITEM NO.:** 15

Budget Ordinance Amendment: Endorsement of the revised FY 2012-2013 Lenoir County Home and Community Care Block Grant Funding Plan \$1,524

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to endorse the revised FY 2012-2013 Lenoir County Home and Community Care Block Grant funding plan in the amount of \$ 510,361.

HISTORY/BACKGROUND:

The Home and Community Care Block Grant, effective July 1, 1992, is comprised of funding for in-home and community based services currently available through the Division of Aging as well as a portion of funding targeted for in-home and community based services previously administered by the North Carolina Division of Social Services. Older Americans Act funds constitute approximately 45% of Home and Community Care Block Grant funding and are intended to develop and enhance comprehensive and coordinated community based systems of services, opportunities and protections for older adults. Future funds appropriated by the General Assembly for this purpose will also be included in the Home and Community Care Block Grant. Area Agencies on Aging will fund county programs on aging through grant agreements with Boards of County Commissioners and community service providers.

The block grant gives County Commissioners' maximum discretion in deciding how aging funds will be administered and budgeted in the county. By endorsing a local Funding Plan, Boards of County Commissioners will define the services to be provided, determine funding levels for services, and identify the community service providers to be involved with providing Home and Community Care Block Grant services.

Home & Community Care Block Grant funds provide services to the elderly population of Lenoir County by providing meals, Level I, II and III in-home care services, operating local senior centers, adult day care services and providing transportation. These funds are used by DSS and the local Council on Aging to provide senior services. The majority of the funds, \$380,110, are used by the Lenoir County Council on Aging.

EVALUATION:

Home Care Community Block Grant provides essential services such as providing meals, providing transportation, in-home aide care, adult day care and senior center operations to the elderly population of Lenoir County. HCCBG funds are 90% Federal and State funds requiring 10% County match.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

ORDINANCE: NOW, THEREFORE BE IT ORDAINED by the Lenoir County Board of Commissioners to endorse the revised FY 2012-2013 Lenoir County Home & Community Care Block Grant Funding Plan.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis., Chairman 05/06/13
Date

ATTEST 05/06/13
Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 05/06/13 ITEM NO.: 16

Budget Ordinance Amendment: Endorsement of the 2nd revised FY 2012-2013 Lenoir County Home and Community Care Block Grant Funding Plan to include the \$6,790 cut due to Sequestration

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to endorse the revised FY 2012-2013 Lenoir County Home and Community Care Block Grant funding plan in the amount of \$503,571.

HISTORY/BACKGROUND:

The Home and Community Care Block Grant, effective July 1, 1992, is comprised of funding for in-home and community based services currently available through the Division of Aging as well as a portion of funding targeted for in-home and community based services previously administered by the North Carolina Division of Social Services. Older Americans Act funds constitute approximately 45% of Home and Community Care Block Grant funding and are intended to develop and enhance comprehensive and coordinated community based systems of services, opportunities and protections for older adults. Future funds appropriated by the General Assembly for this purpose will also be included in the Home and Community Care Block Grant. Area Agencies on Aging will fund county programs on aging through grant agreements with Boards of County Commissioners and community service providers.

The block grant gives County Commissioners' maximum discretion in deciding how aging funds will be administered and budgeted in the county. By endorsing a local Funding Plan, Boards of County Commissioners will define the services to be provided, determine funding levels for services, and identify the community service providers to be involved with providing Home and Community Care Block Grant services.

Home & Community Care Block Grant funds provide services to the elderly population of Lenoir County by providing meals, Level I, II and III in-home care services, operating local senior centers, adult day care services and providing transportation. These funds are used by DSS and the local Council on Aging to provide senior services. The majority of the funds, \$376,088, are used by the Lenoir County Council on Aging.

EVALUATION:

Home Care Community Block Grant provides essential services such as providing meals, providing transportation, in-home aide care, adult day care and senior center operations to the elderly population of Lenoir County. HCCBG funds are 90% Federal and State funds requiring 10% County match.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

ORDINANCE: NOW, THEREFORE BE IT ORDAINED by the Lenoir County Board of Commissioners to endorse the revised FY 2012-2013 Lenoir County Home & Community Care Block Grant Funding Plan.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis., Chairman 05/06/13
Date

ATTEST 05/06/13
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/0613 **ITEM NO.** 17

RESOLUTION: Approval of Easement to NC Department of Transportation

SUBJECT AREA: Administrative

ACTION REQUESTED: To grant an easement on property owned by the County of Lenoir, located on Wallace Family Road, Kinston, NC.

HISTORY/BACKGROUND: NCDOT is replacing Bridge No. 002 over Briery Run on SR 1732 (Wallace Family Road-Lenoir County deed book 1305, page 773 and Lenoir County deed book 1622, page 662). This easement will involve two properties owned by Lenoir County. One property was acquired through tax foreclosure and the other property was obtained through the Hurricane Floyd flood buyout program. The NC Department of Emergency Management was contacted due to a flood buyout parcel being involved. Mr. John C. Crew evaluated the plan and map, and determined there was no need to forward the plans to FEMA, Region IV in Atlanta.

EVALUATION: NC Department of Transportation will be able to upgrade the bridge over Briery Run on Wallace Family Road when this easement is granted. NC Department of Transportation will compensate Lenoir County the sum of \$250 for the easement.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the easement as shown on the attached map on property owned by the County of Lenoir, on Wallace Family Road, Kinston (Lenoir County Deed Book 1305 Page 773 and Lenoir County Deed Book 1622 Page 662) to the NC Department of Transportation for the replacement/upgrade of the bridge be granted.

AMENDMENTS:

Moved _____ Second _____

Approved _____ Denied _____ Unanimous _____

Yea Votes: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman 05/06/2013
Date

Attest 05/06/2013
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/0613 **ITEM NO.** 18

RESOLUTION: Approval of Easement to Progress Energy Carolinas, Inc.

SUBJECT AREA: Administrative

ACTION REQUESTED: To grant an easement to Progress Energy Carolinas, Inc. on property owned by the County of Lenoir, located on Wallace Family Road, Kinston, NC.

HISTORY/BACKGROUND: Progress Energy is requesting an easement on property owned by the County on SR 1732 (Wallace Family Road-Lenoir County deed book 1305, page 773). Lenoir County received notification from Progress Energy Carolinas, Inc. that they may need to relocate a guy wire anchor on an existing power pole on a deed restricted lot owned by the County. This deed restricted lot owned by Lenoir County was obtained through the Hurricane Floyd flood buyout program. The NC Department of Emergency Management was contacted due to the flood buyout parcel being involved. Mr. John C. Crew evaluated the plan and map, and determined there was no need to forward the plans to FEMA, Region IV in Atlanta.

EVALUATION: Progress Energy will be able to relocate the guy wire anchor on the existing power pole located on the deed restricted lot.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the easement as shown on the attached map on property owned by the County of Lenoir, on Wallace Family Road, Kinston (Lenoir County Deed Book 1305 Page 773) to Progress Energy Carolinas, Inc. be granted.

AMENDMENTS:

Moved _____ Second _____

Approved _____ Denied _____ Unanimous _____

Yea Votes: Davis _____ Brown _____ Best _____ Daughety _____
Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman 05/06/2013
Date

Attest 05/06/2013
Date

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF LENOIR
SELECTING CDBG PROJECT ADMINISTRATOR**

WHEREAS, the County of Lenoir has applied for funds under the 2012 CDBG Scattered Site Housing Program; and

WHEREAS, the County of Lenoir has received notification from the North Carolina Division of Community Assistance that the County will receive a 2012 CDBG Scattered Site Housing Program grant; and

WHEREAS, the County of Lenoir has procured professional management services in accordance with all applicable Federal, State, and local requirements; and

WHEREAS, the County of Lenoir has received proposals from at least two qualified firms to provide professional management services,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Lenoir,

THAT, the County hereby selects RSM Harris Associates, Inc. to provide complete program management services as outlined in their proposal (including administrative and technical housing services) for a lump-sum fee of \$30,000.00; and

THAT, Michael W. Jarman, County Manager, is hereby authorized to execute a professional services contract between the County of Lenoir and RSM Harris Associates, Inc. upon receipt and execution of the Grant Agreement and Funding Approval and adoption of a Grant Project Ordinance. The provision of professional management services is subject to satisfaction of all grant conditions and release of funds conditions. No funds will be obligated until the applicable funding conditions have been satisfied.

Adopted this 6th day of May, 2013 at Kinston, Lenoir County, North Carolina

Martha H. Martin

Deputy Clerk to the Board
Title

Item NO. 20

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF LENOIR
SELECTING CDBG PROJECT ATTORNEY**

WHEREAS, the County of Lenoir has applied for funds under the Community Development Block Grant (CDBG) Program – 2011 NC Catalyst Category and the 2012 CDBG Scattered Site Category; and

WHEREAS, the County of Lenoir has received notification from the North Carolina Division of Community Assistance that the County has received 2011 CDBG NC Catalyst funding and 2012 CDBG Scattered Site Housing funding; and

WHEREAS, the County of Lenoir has procured professional services in accordance with all applicable Federal, State, and Local requirements; and

WHEREAS, the County of Lenoir has received proposals from one qualified firm to provide professional legal services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Lenoir;

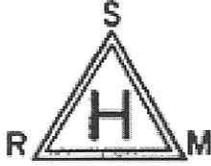
THAT, the County hereby selects Griffin & Griffin of Kinston, NC to provide legal services as outlined in their proposal subject to successful negotiation of fixed-fees for cost of services; and

THAT, Michael, W. Jarman, County Manager, is hereby authorized to enter into negotiations with Griffin & Griffin and to execute a legal services contract based on fixed fees for professional services. The provision of professional legal services is subject to satisfaction of all grant conditions and release of funds conditions where applicable.

Adopted this 6th day of May, 2013 at Lenoir County, North Carolina

Martha H. Martin

Deputy Clerk to the Board
Title



R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS

POST OFFICE BOX 10037
GOLDSBORO, NORTH CAROLINA 27532
TELEPHONE 919.751.0909

2719 GRAVES DRIVE, SUITE 2
GOLDSBORO, NORTH CAROLINA 27534
EMAIL cdharris@rsmharris.com

MEMORANDUM

To: Martha Martin
Finance Officer

From: C. David Harris
CDBG Project Manager

Date: April 30, 2013

Subject: County of Lenoir CDBG Projects
Procurement of Legal Services

On April 19, 2013 we submitted requests for proposals for legal services to six law firms: White and Allen; Griffin & Griffin; Wallace, Morris and Barwick; Perry, Perry, and Perry; George Jenkins; and Chris Rogerson. On April 29, 2013 we received responses from the following firms: White and Allen; Griffin & Griffin; and Perry, Perry, and Perry.

We have reviewed the proposals and recommend that Griffin & Griffin be selected to provide legal services for the 2011 CDBG Catalyst Project and the 2012 CDBG Scattered Site Project. The firm has provided legal services for the Lenoir County CDBG Projects in the past and their work has been excellent. They have demonstrated an ability to perform the legal work when needed and in a timely manner. In accordance with state policy, the proposals did not provide bids for individual services. However, their rates are reasonable based on their hourly rate schedule provided and based on the legal work performed for the County in the past. The firm is providing legal services to the County now and is very knowledgeable of the County's CDBG Program. The principal attorney and paralegal each have over 35 years of experience providing legal services in Lenoir County.

Please contact me if you have any questions.

LENOIR COUNTY CDBG LEGAL SERVICES

	Griffin & Griffin	White & Allen	Perry, Perry, & Perry
Preliminary Title Opinion	\$350	\$500	\$350
Closing Fee	\$300	\$250	Bank Closing- \$250 Cash Closing- \$200
Deed Preparation	\$150	-	\$175
Prepare Promissory Note or Deed of Trust	\$150 for both documents	-	-
Prepare Powers of Attorney	\$75	-	-
Preparation of Purchase and Sale Contracts	\$150 per contract	-	-
Reimbursables	Recording fees, copy charges, title insurance	-	Recording fees, copy charges, mileage outside of Lenoir Co \$.50/mi
Hourly Rate - Attorney	\$150/hr	\$210/hr	?
Hourly Rate - Paralegal	\$45/hr	\$75/hr	?
Turn Around Time for Title Opinions	5 to 7 business days	10 business days	1 business day

Item No. 21

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF LENOIR
SELECTING CDBG PROJECT ENGINEER**

WHEREAS, the County of Lenoir has applied for funds under the 2011 Community Development Block Grant (CDBG) Program – NC Catalyst Category; and

WHEREAS, the County of Lenoir has received notification from the North Carolina Division of Community Assistance that the County has received 2011 CDBG NC Catalyst funding; and

WHEREAS, the County of Lenoir has procured professional services in accordance with all applicable Federal, State, and Local requirements; and

WHEREAS, the County of Lenoir has received proposals from more than one qualified firm to provide professional engineering services.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Lenoir;

THAT, the County hereby selects McDavid Associates, Inc of Farmville, NC to provide complete engineering/construction observation services as outlined in their proposal subject to successful negotiation of a fixed-fee cost of service; and

THAT, Michael W. Jarman, County Manager, is hereby authorized to enter into negotiations with McDavid Associates, Inc and to execute an engineering contract based on a lump-sum fee for professional services. The provision of professional engineering services is subject to satisfaction of all grant conditions and release of funds conditions where applicable.

Adopted this 6th day of May, 2013 at Lenoir County, North Carolina

Martha H. Martin

Interim Clerk to the Board
Title

**LENOIR COUNTY 2011 CDBG CATALYST
ENGINEERING SERVICES**

	Total Available <u>Points</u>	McDavid Associates <u>Farmville NC</u>	East Group <u>Greenville NC</u>
General Qualifications & Competence	20	20	20
Prior Experience with Similar Projects	20	20	10
Qualifications of Involved Staff	20	20	15
Availability	15	14	14
Capability of Perform Within Time and Financial Constraints	15	13	12
Basis for Charges:			
Hourly Rates	<u>7</u>	6	7
Plus Reimbursables	<u>3</u>	(No) <u>3</u>	(Yes) <u>2</u>
TOTAL POINTS	100	96	80

MEMORANDUM

TO: Procurement File for Engineering Services

FROM: Michael W. Jarman, County Manager

SUBJECT: Procurement of Engineering Services
County of Lenoir 2011 CDBG NC Catalyst Project

DATE: April 29, 2013

On April 4, 2013, a "Request for Proposals" was forwarded to the following firms believed to be interested in providing Engineering/Construction Observation/Surveying services for the 2011 CDBG Project:

1. MA Engineering Consultants, Cary, NC
2. The Wooten Company - Raleigh, NC
3. McDavid Associates, Inc. - Farmville, NC
4. Parker & Associates, Inc. - Jacksonville, NC
5. The East Group - Greenville, NC
6. AECOM - Raleigh, NC
7. Ken Weeden & Associates, Inc. - Wilmington, NC
8. Green Engineering, Inc. - Wilson, NC
9. McGill Associates, Inc. - Pinehurst, NC

The Request for Proposals for Engineering/Inspection was publicized through a public notice that was published on April 5, 2013 as a two-column display advertisement in the non-legal section of the Kinston Free Press.

As of the deadline for receipt of proposals, April 22, 2013 at 12:00 Noon, the following firms had responded:

1. McDavid Associates, Inc. - Farmville, NC
2. The East Group - Greenville, NC

The responses and proposals were reviewed and studied and comparison made of the following factors:

- General qualifications, reputation and competence of firm.
- Prior engineering experience of the firm
- Qualifications of staff assigned to project.
- Availability of firm to the County.

Capability of the firm to perform services within acceptable time and financial restraints.
Hourly rate schedule.

Based upon the selection factors as outlined in the RFP, I recommend to the County Board that McDavid Associates, Inc be selected to provide the engineering services for the 2011 CDBG Project. After negotiations with the firm for their services, we will enter into an Agreement with McDavid Associates, Inc for the provision of engineering services, based on a lump sum fee.

Reasons for the selection of McDavid Associates include the following:

1. McDavid Associates has adequate qualified personnel to accomplish the scope of services required. The company's engineering and inspection personnel are considered very competent. The firm's qualifications, experience, and technical competency are excellent.
2. McDavid Associates is thoroughly familiar and understands the County's CDBG Project, having provided previous engineering services for the County in the past, including the 2006 CDBG Community Revitalization Project. The firm prepared the Preliminary Engineering Report for the 2011 CDBG Catalyst Project Application that provided a full description of construction activities and estimates of the costs. The firm serves as the system Engineer for the North Lenoir Water Corporation.
3. McDavid Associates is a well established firm and well respected for providing similar services in other communities, including water, sewer, street and drainage improvements funded with CDBG dollars.
4. McDavid Associates will render services for this program from their Farmville office, which is approximately 35 minutes away from the Spring Drive Project Area adjacent to the Town of La Grange. They will be in a position to deal with construction issues and unforeseen problems that may develop during the project.
5. McDavid Associates' scope and level of service to be provided will be in the overall best interest and most advantageous to the County.
6. McDavid Associates is available and prepared to proceed with this project at the desire of the County.
7. McDavid Associates' cost of service is considered reasonable, based on their hourly rate schedule. Although their hourly rates are slightly higher than the other firm, McDavid Associates includes the cost of reimbursables (including mileage, overhead and profit) in their hourly rates, but the other firm adds reimbursable costs to their hourly rates.

This memorandum is being provided as documentation of the justification and reasons for the selection of a firm to provide engineering/construction observation/surveying services for the 2011 CDBG Project for Lenoir County.

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF LENOIR
AUTHORIZING EXECUTION OF SFR DOCUMENTS**

WHEREAS, the County of Lenoir has the need for housing improvements within many areas around the County; and

WHEREAS, the County of Lenoir has applied for funding from the State of North Carolina under the Single-Family Rehabilitation Program; and

WHEREAS, the County of Lenoir expects to receive a \$170,000 grant under the 2013 Single-Family Rehabilitation Program (SFR13),

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Lenoir;

THAT, The County of Lenoir will accept the State of North Carolina Single Family Rehabilitation Program funds of \$170,000; and

THAT, Reuben J. Davis, Chairman; Michael W. Jarman, County Manager; and Thomas L. Hollowell, Assistant County Manager are hereby authorized to accept the grant offer on behalf of the County of Lenoir and execute the Post Approval Documentation Packet documents and Funding Agreement documents; and

THAT, The County of Lenoir has substantially complied with or will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to the project.

Adopted this ____ day of _____, 2013 at Lenoir County, North Carolina.

Martha H. Martin

Clerk to the Board
Title

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/06/2013 **ITEM NO.** 23

Resolution: Approving the Authorized Signers of Single Family Rehabilitation Program (SFR13) Requisitions for Funds

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to authorize the following persons to sign Requisition for Funds form for reimbursement of Single Family Rehabilitation Program funds: Michael W. Jarman, County Manager; Thomas L. Hollowell, Assistant County Manager; Martha H. Martin, Finance Officer; and Rose Fox, Accounting Specialist.

HISTORY / BACKGROUND:

Lenoir County was awarded \$170,000 in Single Family Rehabilitation Program funds on April 12, 2013. These funds are to assist homeowners who are below 80% of the area median income, are elderly or disabled and meet certain other criteria.

EVALUATION:

The Wooten Company approached the County Manager in January of 2013 and asked if they could submit an application to the North Carolina Housing Finance Agency for Single Family Rehabilitation funds for Lenoir County. The Wooten Company will provide a Program Administrator and a Rehabilitation Specialist to take care of the entire project. The funds will be made available to homeowners who inhabit their dwelling, are 80% below the area median income, are either elderly or disabled and meet certain other criteria that are outlined in the County's Assistance Policy. These funds will be made available as a loan rather than a grant. However, the loan will be forgiven at a rate of \$3,000 per year. The smallest amount of rehab work that will qualify is \$5,000 and the maximum amount will be \$45,000. These funds will assist in rehabilitating approximately four to six homes in Lenoir County.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following persons be authorized to sign Requisition for Funds forms for reimbursement of Single Family Rehabilitation Program funds: Michael W. Jarman, County Manager; Thomas L. Hollowell, Assistant County Manager; Martha H. Martin, Finance Officer; and Rose Fox, Accounting Specialist.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____
Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman

05/06/13
Date

ATTEST

05/06/13
Date

COUNTY OF LENOIR
GRANT PROJECT BUDGET ORDINANCE

2012 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

BE IT ORDAINED by the Board of Commissioners of the County of Lenoir, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Budget Ordinance is hereby adopted:

Section I. The project authorized is the Community Development Project described in the work statement contained in the 2012 CDBG Scattered Site Application between the County of Lenoir and the Division of Community Assistance. This project is also referred as the Scattered Site Housing Assistance Project.

Section II. The officers of the County of Lenoir are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the Division of Community Assistance and the budget contained herein.

Section III. The following revenues are anticipated to be available to complete the project.

1. Community Development Block Grant	<u>\$225,000</u>	
TOTAL REVENUES		\$225,000

Section IV. The following amounts are appropriated for the project:

1. Clearance	\$ 14,500	
2. Rehabilitation	188,000	
3. Administration	<u>22,500</u>	
TOTAL EXPENDITURES		\$225,000

Section V. The finance officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and Federal and State Regulations.

Section VI. Funds may be advanced from the general funds for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner. Reimbursement to the general funds should be made in a timely manner.

Section VII. The finance officer is directed to report monthly on the financial status of each project element in Section IV and on the total grant revenues received or claimed.

Section VIII. The budget officer is directed to include an analysis of past and future costs and revenues on this grant project as a part of every budget submission made to this Board.

Section IX. Copies of this Grant Project Ordinance shall be made available to the budget officer for direction in carrying out this project.

Adopted this 6th day of May, 2013 at Lenoir County, North Carolina

Martha H. Martin

Deputy Clerk to the Board

Title

Item No. 25

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF LENOIR
AUTHORIZING EXECUTION OF CDBG DOCUMENTS**

WHEREAS, the County of Lenoir has the need for housing improvements within many areas around the County; and

WHEREAS, the County of Lenoir has applied for funding from the State of North Carolina under the Small Cities Community Development Block Grant Program; and

WHEREAS, the County of Lenoir expects to receive a \$225,000 grant under the Small Cities Community Development Block Grant Program – Scattered Site Category,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Lenoir;

THAT, The County of Lenoir will accept the State of North Carolina Small Cities Community Development Block Grant of \$225,000 – Scattered Site Category; and

THAT, Reuben J. Davis Chairman; Michael W. Jarman, County Manager; Thomas L. Hollowell, Assistant County Manager; and Martha Martin, Finance Officer, are hereby authorized to accept the grant offer on behalf of the County of Lenoir and execute the Grant Agreement, Funding Approval Form, and related grant documents and documents required by the State of North Carolina during the implementation of the grant project; and

THAT, The County of Lenoir has substantially complied with or will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to the project.

Adopted this 6th day of May, 2013 at Lenoir County, North Carolina

Martha H. Martin

Deputy Clerk to the Board
Title

COUNTY OF LENOIR
FINANCIAL MANAGEMENT RESOLUTION
2012 CDBG SCATTERED SITE PROJECT

WHEREAS, the County of Lenoir expects to receive a 2012 Community Development Block Grant – Scattered Site Category in the amount of \$225,000; and

WHEREAS, the North Carolina Administrative Code Resolution (4 NCAC 19L) requires that the County of Lenoir designate a Grant Finance Officer, authorized individuals to execute grant requisitions, and a Depository for CDBG revenues;

NOW, THEREFORE, the Board of Commissioners of the County of Lenoir hereby resolves the following:

- (1) Martha H. Martin will serve as Grant Finance Officer and will be responsible for financial management of the 2012 CDBG Scattered Site Project according to the requirements of 4 NCAC 19L.
- (2) First Citizens Bank, North Carolina is hereby designated as the official depository for revenues budgeted for the 2012 CDBG Scattered Site Project.
- (3) Michael W. Jarman, County Manager; Thomas L. Hollowell, Assistant County Manager; Martha H. Martin, Finance Officer; and Rose T. Fox, Accounting Specialist are hereby designated as individuals certified to sign requisitions for 2012 CDBG Scattered Site Project Grant funds.
- (4) That Reuben J. Davis, Chairman, is hereby directed to sign the “Signatory Forms and Certifications” as the “Certifying Official” and return the forms along with all other materials as necessary to the respective agencies.

Resolved this 6th day of May, 2013 at Lenoir County, North Carolina

ATTEST: (SEAL)

Martha H. Martin

Deputy Clerk to the Board
Title

Resolution Approving the Department of Juvenile Justice and Delinquency Prevention's
FY 2013-2014 Grant Funding for the Lenoir County Juvenile Crime Prevention Council: \$206,571

SUBJECT AREA: Financial

ACTION REQUESTED: Approve the FY 2013-2014 Department of Juvenile Justice and Delinquency Prevention's (DJJDP) grant allocation of \$206,571 for the Lenoir County Juvenile Crime Prevention Council and the recommended Program allocations.

HISTORY/BACKGROUND: The 1998 Juvenile Justice Reform Act legislation intent is to prevent at-risk juveniles from delinquency. The primary intent is to develop community-based delinquency alternatives to training schools, provide community-based delinquency and substance abuse prevention strategies and programs. Also, programs should provide non-institutional dispositional alternatives that will protect the community and the juveniles. The Juvenile Justice Crime Prevention Council was appointed by the Board of Commissioners on February 1, 1999 and assumed the responsibilities for assessing the need for sanction delinquency treatment and prevention services for adjudicated youth. Programs target treatment and intervention in group homes, home-based family services, guided growth services, substance abuse programs, structured day programs, restitution/community services, intensive monitoring programs, psychological services, parent responsibility classes, regimented training classes, respite care programs and victim-offender reconciliation services, specialized foster care, temporary shelter care and counseling. The Department of Juvenile Justice and Delinquency Prevention grant requires a 10% cash or in-kind local match. Funds received and expenditures made are included in the Process Funds category.

EVALUATION: The Lenoir County Juvenile Crime Prevention Council (JCPC) met in regular session on April 8, 2013 and unanimously approved recommending to the Lenoir County Board of Commissioners that available DJJDP's grant funds in the amount of \$206,571 are approved for the Juvenile Crime Prevention Council and allocated as follows for FY 2013-2014.

Structured Day Reporting Center and Restitution Program	\$133,348
Parenting Matters	\$ 35, 194
Teen Court	\$ 33, 029
Administrative Funds	\$ 5,000
Total	\$206,571

Program Descriptions:

8th Judicial District Structured Day Reporting Center Program /Restitution Program- The Lenoir County Structured Day Reporting Center offers programs to control and manage juvenile offenders by providing opportunities to perform work or community service restitution. The SDRC targets youth ages 9-17. The operating schedule is Monday – Friday 7:30 – 4:00 pm. Community Service Saturdays (as scheduled) 8:00 – 12:00 noon. The program type is Structured Day and is located at Sampson School. The juvenile services component provides services to primarily adjudicated delinquent youth. It is a multifaceted program that provides short term alternatives to detention services, probation supervision services for high risk youth, a short term daily supervision for juvenile court youth who are suspended from school, youth make \$\$ restitution and transitional services for juveniles returning to the community.

Teen Court - This is a joint effort between Communities in Schools, the District Attorney's Office and Juvenile Services. It is a diversion program designed for misdemeanor juvenile offenders (ages 12-18) with no prior court record. Youth make restitution for their offenses through community service and educational opportunities while simultaneously receiving education about the court system, thereby reducing court case loads.

Parenting Matters – Parenting Matters is a parent education program designed to build nurturing skills as an alternative to abusive parenting attitudes and practices. Its long term goal is prevention of juvenile delinquency in at-risk children/families by decreasing the rate of recidivism in families receiving social services, reduce the rate of juvenile delinquency and stop the intergenerational cycle of child abuse by teaching positive parenting behaviors. The curriculum is research based and was developed at A&T State University, by Dr. Jean Baldwin. Parents participate in an 8 week 2 hour session per week parenting matters curriculum. Families are provided a well balanced meal. Nursery is available and school age children are provided prevention programming appropriate to their age group and complete positive activities geared toward identification of alternatives to negative behavior.

Administrative Funds - Use of funds at the discretion of the Lenoir County JCPC. Fund distribution determined via majority membership votes.

MANAGER’S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board authorizes the approval of the FY 2013-2014 Department of Juvenile Justice and Delinquency Prevention’s (DJJDP) grant allocation of \$206,571 for the Lenoir County Juvenile Crime Prevention Council and the recommended Program allocations.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis, Chairman 05/6/13
Date

ATTEST 05/6/13
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/06/13 **ITEM NO.:** 28

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health	Randy G. Jones 2 nd Appearance	April 2017
Lenoir Community College Board of Trustees	Tom Salter 2 nd Appearance	June 2017
Lenoir County ABC Board	Wiley Dawson (Re-Appointment) 1 st Appearance	June 2017

CURRENT VACANCIES:

Lenoir County Health Board – (1) Optometrist

Lenoir County Planning Board – Districts One (1), Four (1)

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Board of Health	Randy G. Jones 2nd Appearance	April 2017
Lenoir Community College Board of Trustees	Tom Salter 2nd Appearance	June 2017
Lenoir County ABC Board	Wiley Dawson (Re-Appointment) 1st Appearance	June 2017

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Davis _____ Brown _____ Best _____ Daughety _____

Hill _____ Rouse _____ Sutton _____

Reuben J. Davis., Chairman

05/06/13
Date

ATTEST

05/06/13
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Board of Health
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

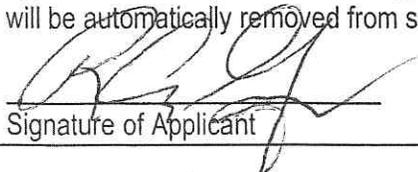
Name: Randy G. Jones DVM
Address: 3501 Lakeview Trail
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 252-527-9584 (Work) 252-527-4960
Occupation: VETERINARIAN
Business Address: 1308 Hug 258N Kinston, NC 28501
Age: (Optional): 54
Number hours available per month for this position: _____
Training: BS Animal Science NCSU 1981 DVM NCSU 1985
Business and Civic Experience/Skills: Owner of a veterinary practice since 1995 Former member + President Kinston Post Lions Club
Other County Boards/Committees/Commissions presently serving on: _____
None
Expiration date of Term: _____

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.


Signature of Applicant

3/27/2013
Date



March 28, 2013

Mr. Reuben Davis, Chairman
Lenoir County Board of Commissioners
2141 Oakridge Road
Kinston, NC 28504

Dear Mr. Davis:

Mr. Tom Salter was appointed to our Board of Trustees by the Lenoir County Commissioners. His term is due to expire on June 30, 2013.

Mr. Salter is a good trustee and faithful member of our Board. We would be pleased if he is reappointed for a four-year term.

Please contact me if you need additional information.

Sincerely,

Brantley Briley, Ed.D.
President

BB/lkw

cc: Mr. Grady Bethel, LCC Board Chair
Mr. Mike Jarman, Lenoir County Manager
Mr. Tom Salter

Lenoir County ABC Board

*110 South Heritage Street
Post Office Box 3188
Kinston North Carolina 28502*

To: Appointing Authority
From: The Lenoir County ABC Board

Re: Re-Appointment of Wiley Dawson

Date: 4/12/2013

Dear Commissioners,

The Lenoir County ABC Board wishes to have Wiley Dawson re-appointed to his current position on the ABC Board. Mr. Dawson's term expires June of 2013. Mr. Dawson has been a contributing member to the Board and has expressed interest in continuing to contribute on matters regarding the ABC Board in serving the public. The Board hopes that you will consider this matter and also expresses appreciation for the time spent with regards to Mr. Wiley Dawson's re-appointment.

Sincerely,



Brantley Uzzell
General Manger
Lenoir County ABC Board