

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
May 7, 2007

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, May 7, 2007 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham; Vice-Chairman Paul Taylor and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey, and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and County Commissioners. Mr. Graham stated former county commissioner Mr. Jack Ryder passed away last week. Mr. Ryder served as county commissioner for several years. The Board would like the Ryder family to be recognized at the next meeting and be presented with a county flag. The Board attended County Assembly Day in Raleigh, NC on May 2, 2007. The Board met with several delegates that represent Lenoir County; the delegates are working very hard on issues that pertain to the county as a whole. Mr. Jarman stated the House Budget has been released and Medicaid Relief totaled \$60 million. The Association of County Commissioners will release more information as it is received.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman had no items for update.

CONSENT AGENDA

Upon a motion by Mr. Harper and a second by Ms. Brown, the Board unanimously approved the following Consent agenda items.

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| 3. | Approval of Minutes: Regular Board Meeting: April 16, 2007
Closed Board Meeting: April 16, 2007
Joint Meeting: City of Kinston: April 18, 2007
Joint Meeting: Town of LaGrange: March 12, 2007
Joint Meeting: Town of Pink Hill: March 13, 2007 | Aytch/Jarman
Aytch/Jarman
Aytch/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Hollowell |
| 5. | Budget Ordinance Amendment: General Fund: Health (Child Health Program/Child Serv. Coord.): \$6,630: Decrease: | Huff/Hollowell |

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| 6. | Budget Ordinance Amendment: General Fund: School Capital: CAP IMP: Capital Reserve: \$3,598,466: Decrease: | Jarman/Hollowell |
| 7. | Budget Ordinance Amendment: General Fund: DSS: \$451: Increase | Jones/Hollowell |
| 8. | Budget Ordinance Amendment: General Fund: Health (Child Health Program): \$500: Increase | Huff/Hollowell |
| 9. | Budget Ordinance Amendment: General Fund: CJPP-Day Reporting Center: \$6,000: Increase | Early/Hollowell |
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PROCLAMATION/PUBLIC HEARING RESOLUTIONS

Item No. 10 was a Proclamation Celebrating the 125th Anniversary of The Free Press. Upon a motion by Ms. Brown and a second by Mr. Davis, the proclamation was unanimously approved.

Item No. 11 was a Public Hearing regarding the Naming of a Road Crossing at Jonestown and Liveoak Hog Company Road. Mr. Graham opened the Public Hearing at 9:06 a.m. Mr. Jarman stated this public hearing has been advertised so concerns regarding the naming could be voiced. The manager’s office will submit a formal resolution at the next Board meeting for approval if there is no opposition at the public hearing and to ensure there are not other crossroads in the county with the same name. After Board approval the resolution will have to be sent to the North Carolina Department of Transportation for formal approval. The crossroads will be formally named “Stroud’s Crossroads.” There were no comments from the public. Upon a motion by Mr. Graham and a second by Mr. Harper, the public hearing closed at 9:08 a.m.

Item No. 12 was a Resolution Appointing a County Review Officer. Mr. Darrell Parrish, Tax Administrator addressed the Board. Mr. Parrish stated the North Carolina General Statute 47-30.2 requires that a Map Review Officer sign off on all maps and plats before they are presented to the Register of Deeds for recording. The Tax Department did have two Review Officers, but each left employment with the county. It is requested that Mr. Parrish be appointed Review Officer until the Review Officer’s position can be filled. Upon a motion by Mr. Stroud and a second by Mr. Harper, Item No. 12 was unanimously approved.

Item No. 13A was a Resolution Approving a Sales Tax Recovery Policy between the Lenoir County School Board and Lenoir County. Mr. Griffin stated at one time the School Boards were not required to pay sales tax on construction, there was legislature passed that required School Boards to pay taxes on the construction. The transfer of the school title to the county will ensure that the sales tax is paid to the county, instead of paid to the state. The sales tax as a result of school construction could total \$1 million back to the county. Mr. Hollowell stated the schools would be acting as the county’s construction agent, the title would be transferred back to the School Board upon completion. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13A was unanimously approved.

Item No. 13B. was a Policy Agreement Between Lenoir County Schools and Lenoir County. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 13B was unanimously approved.

Item No. 14A was a Resolution Approving the Authorized Signers of Single Family Rehabilitation Program (SFR07) Requisitions for Funds. Mr. Brendan Noland, of the Wooten

Company addressed the Board. Mr. Noland asked Board members if they had any concerns regarding the program. Mr. Harper stated he is concerned with the signature page of the agreement, which only asks for one signature to be obtained for approval. Mr. Harper stated it would be safer for two signatures to be on the requisition instead of one. Mr. Noland stated it would not be a problem to change the signature page to reflect two signatures for approval. Mr. Jarman stated the signature card would be changed to reflect two signatures required instead of one. Mr. Noland stated the funds availability will be advertised in the newspaper and the Board is free to ask citizens to apply as well. The money issued to the recipients will be in the form of a loan and must be repaid under certain stipulations. A total of \$392,000 has been awarded for the entire county. Upon a motion by Mr. Harper and a second by Mr. Graham, Item No. 14A was unanimously approved.

Item No. 14B Resolution Approving the Procurement and Disbursement Policy for the Single Family Rehabilitation Program (SFR07). Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14B was unanimously approved.

Item No. 14C was a Resolution Approving the Assistance Policy for the Single Family Rehabilitation Program (SFR07). Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14C was unanimously approved.

Item No. 15 was a Resolution Authorizing the Approval of a Blanket Purchase Order for Fast Forward Signs: \$3,000. Lenoir County Emergency Services Department – Communications Division is the responsible department for ordering road signs and all items associated with the maintenance and upkeep of road signs for the County of Lenoir. This includes placing orders for road signs for new roads, as well as replacing existing road signs that are no longer in place or are damaged beyond repair. The existence of up-to-date road signs is imperative in the assistance of emergency services personnel in locating citizens in need of emergency response. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 15 was unanimously approved.

Item No. 16A was a Resolution Authorizing Emergency Repair of 80-Ton Chiller in the Lenoir County Courthouse: Ed Phillips, Inc.: \$11,839. Mr. Hollowell stated on April 25, 2007 both air conditioning units shut down on top of the courthouse; after inspection, it was determined that two compressors had shorted-out, one in each of the two chillers. Mr. Mike Wiggins, Maintenance Supervisor, stated Ed Phillips, Inc. was contacted and determined the compressor in the 80 ton unit needed to be replaced immediately to restore partial air conditioning to the Courthouse. The County Manager authorized the emergency replacement of the compressor. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 16A was unanimously approved.

Item No. 16B was a Resolution Authorizing Replacement of 60-Ton Chiller in the Lenoir County Courthouse: Ed Phillips, Inc.: \$49,628. Mr. Wiggins stated the smaller 60-ton chiller has had numerous breakdowns and repairs in recent years. It has one compressor completely inoperable and a second compressor that will not hold a charge for an extended period. To replace both compressors, condenser, and heat exchanger in this unit will be more costly than replacing the complete unit with a new one. The unit is 25 years old; Ed Phillips, Inc. has serviced this unit for many years and will replace the unit with the same brand and use existing air handlers and connections. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 16B was unanimously approved.

Item No. 17A was a Resolution Authorizing a Purchase Order to Stallings Plumbing, Heating & AC Inc. for the Installation of the HVAC System for the Lenoir County Visitor's Center: \$14,377. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated the purchase of the HVAC was budgeted and is included in the construction price of the Visitor's Center. The service was bid-out and the lowest responsible bidder was accepted. Upon a motion by Mr. Harper and a second by Ms. Brown, Item no. 17A was unanimously approved.

Item No. 17B was a Resolution Authorizing a Change Order to Jarman Construction in the Amount of \$19,281 for the Following items: Engineering Fees, Attic Floor Truss, Attic Floor and Interior Stairway. Mr. Bill Ellis stated this work was also previously budgeted for. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 17B was unanimously approved.

APPOINTMENTS

Item No. 18 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. There were no current applications to present.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
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CURRENT VACANCIES:

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – District 1, 3, & 6**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Lenoir County Transportation Committee – At Large Member – Business Community**

PUBLIC INFORMATION

Mr. Joey Huff, Health Director, stated the Lenoir County Health Department would be sponsoring a Rabies Vaccination Clinic at Riverbank, Countryview, Animal Hospital of LaGrange, and Northside animal clinics on Tuesday, May 8, 2007 at a cost of \$7 per shot.

Lenoir County will be sponsoring Free Health Screenings in the Old IGA Parking Lot on the corners of Gordon and North Street. Screenings that will be available are blood pressures, Glucose, Cholesterol, and HIV on Monday May 21, 2007 from 10-3 p.m.

Upon a motion by Mr. Graham, the meeting was recessed and continued at the Administrative Conference Room for the Boards second Budget Work Session at 9:55 a.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch
Clerk to the Board

Michael W. Jarman
County Manager