

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, MAY 16, 2016 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION

Governor's Volunteer Service Awards – Lucy Marston

PUBLIC COMMENTS

Scheduled: None

Non-Scheduled:

CONSENT AGENDA: 10 Min.

ACTION

1. Approval of Minutes: Regular Board Meeting: May 2, 2016.
Budget Work Session: April 18, 2016.

King

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

2. Proclamation: Honoring Maceo Parker.
3. Proclamation: Mental Health Awareness Month.
4. Proclamation: Emergency Medical Services Week.
5. Proclamation: Foster Care Month.
6. Resolution for Abandonment from State Maintained Secondary Road System.
7. Resolution Approving Lease Agreement between John Wesley Creech, Sr., and Lenoir County Public Schools and North Lenoir High School Athletic Booster Club.
8. Resolution Authorizing Lenoir County Health Department to Execute Purchase Order for Paragard: \$4,500.60.
9. Resolution Authorizing Lenoir County Health Department to Execute Purchase Order for TheraCom: \$10,556. and Nexplanon: \$4,155: Total: \$14,711.
10. Resolution Approving Purchase Order for Down East Protection Systems for the Installation of Security System at the Lenoir County Transit Office at 201 E. King Street, Kinston, North Carolina: \$6,844.06.

Board

Board

Dail

Moore

Board

Board

Huff

Huff

Greene

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| 11. Resolution Approving the Resurfacing of Parking Lot at the Lenoir County Transit Office at 201 E. King Street, Kinston, North Carolina: \$23,974. | Greene |
| 12. Resolution Approving Purchase Order for B&G Electronics: \$10,703.50. | Ingram |
| 13. Resolution Approving Purchase Order for Lawmen's: \$16,000. | Ingram |
| 14. Resolution Approving Purchase Order for American Uniform Sales: \$42,000. | Ingram |
| 15. Resolution Approving TANF Block Grant Funds for Child Day Care and Work First Employment Services: \$350,000. | Moore |
| 16. Resolution Approving FY2016-2017 Lenoir County Home and Community Care Block Grant Funding Plan: \$472,258. | Moore |
| 17. Resolution in Support of Improvements to Highway 11 N. | Rouse |

APPOINTMENTS: 5 Min.

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| 18. Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min | Board |
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OTHER ITEMS: 10 Min.

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| 19. Items from County Manager | Board |
| 20. Items from County Attorney/Commissioners Public Comments/Closed Session (if necessary). | Board |

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Summary of Actions Taken at the May 2, 2016 Meeting

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| 1. | Approval of Minutes: Regular Board Meeting: April 18, 2016. | Approved |
| 2. | Resolution Approving Releases and Refunds Listed to the Individuals Herein. | Approved |
| 3. | Proclamation: Older Americans Month. | Approved |
| 4. | Resolution Approving Presentation of Badge and Service Weapon to Retiring Lieutenant Jeffery Allen Herring. | Approved |
| 5. | Resolution Approving the Increase of the Fee Schedule for the EMS Division for 2016. | Approved |
| 6. | Resolution Authorizing the Release of Parcel Tract Seven (7) from Option Agreement. | Approved |
| 7. | Resolution Authorizing the Sale of County Owned Lot to the City of Kinston: \$3,066.78. | Approved |
| 8. | Resolution Authorizing Purchase Order for Down East Protection Systems for the Installation of a Video Network at the Lenoir County Landfill at 2949 Hodges Farm Road, LaGrange, North Carolina: \$5,998.08. | Approved |
| 9. | Resolution Approving Purchase Order for Stallings Heating & Plumbing for an HVAC System at the Neuseway Nature Park: \$5,067. | Approved |
| 10. | Resolution Approving Purchase Order for Churchich Recreation & Design for two (2) Sets of five (5) Rows, Fifteen (15) Foot Bleachers at the Contentnea Recreation District: \$7,290. | Approved |
| 11. | Budget Ordinance Amendment: General Fund: Health: (Immunization) \$4,269. Increase. | Approved |
| 12. | Budget Ordinance Amendment: General Fund: Health: (General Admin.) \$50,884. Increase. | Approved |
| 13. | Offer to Purchase County Property: 902 Herbert Drive, Randolph Farrow Road, 911 Chestnut Street | Declined |

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

May 2, 2016

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, May 02, 2016, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice Chairman Jackie Brown, Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse, and Linda Rouse Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tracy Chestnutt, Finance Officer, Vickie F. King, Clerk to the Board, Joey Bryan, MIS Director, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the Invocation and Mr. Daughety led the audience in the Pledge of Allegiance. Mr. Hill stated if it's ok with the Board he would like to move Item No. 4 Presentation of Badge and Service Weapon to Lieutenant Jeffery Allen Herring to the front of the agenda, and for everyone to take a moment to remember the volunteer firefighter that was killed in a fire this weekend outside of Charlotte/Mecklenburg County.

Item No. 4 was a Resolution Approving Presentation of Badge and Service Weapon to Retiring Lieutenant Jeffery Allen Herring. Sheriff Ingram stated Lt. Herring began his law enforcement career with the Lenoir County Sheriff's Office on September 29, 1991. In 2013 Lt. Herring had a work related injury which caused him to retire early but was approved by the North Carolina Retirement System to retire with his 25 years of service. Lt. Herring has served in numerous capacities in his many years with the Sheriff's Office ranging from Detention Officer, Deputy Sheriff, Field Training Officer, Detective, Sergeant of Detectives and Patrol Division Lieutenant. In his years of service, Lt. Herring has proudly dedicated his adult life and career to arresting criminals who had violated the law and working to provide safety for the citizens of Lenoir County. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 4 was unanimously approved.

Mr. Hill thanked Lieutenant Herring for his time of service with Lenoir County Sheriff's Department, and the service he has provided to the citizens of Lenoir County and we wish you the very best moving forward and enjoy retirement.

PUBLIC INFORMATION:

Brent Williams, Superintendent, Lenoir County Public Schools, stated he wanted to mention some key points and additional concerns he has regarding finances. Overall as a Board, they have been struggling with the challenge of doing more with less.

He accepts fully that they need to do more with less and they need to make hard decisions about what they can't do or do less than they have been doing. Since there is not magic money available the challenge is how to continue to provide the best educational opportunities for the students in every school throughout the county while working with existing resources. Mr. Williams stated he appreciates the support the County Commissioners have given in the past and he look forward to a continued partnership. LCPS values the commissioners as individual members and the support that they show out in the schools daily. They are very excited and optimistic about the partnership between the schools and county commissioners moving forward and he truly believes the best days are ahead of them. If one only needs proof of that then he or she can go into any classroom in any one of our schools and see the young people and that would serve as powerful proof that our best days are ahead. One key factor that they have been battling with as they moved through the budget process has been a reduction of 247 students, and everything in the school system budget generates on the number of students, and that is a great challenge. They have also been struggling with \$312,130 fewer dollars in low-wealth funding for the upcoming year. We have two major factors, 75% being the re-calculation in the low-wealth formula and about 25% because of the reductions in student enrollment. Retirement and hospitalization are something we all struggle with when doing budgets and that has increased. One of the most devastating things we are facing is the loss of 18 ½ teaching positions and that's where the rubber meets the road. It is a concern having 18 ½ fewer teaching positions next year, because studies show it matters most in terms of student success or lack thereof who's in the classrooms, who's teaching that child. Although they have been losing positions for several years, the difference is now with finances, in the past Ms. Davis, Finance Director, has been able to offset things in other areas and use carry over money and low-wealth money. Low-wealth money is a huge factor and variable in Lenoir County. If there is not low-wealth money it becomes a devastating blow, and last year the school system had to contend with the lost of over \$200,000 in low-wealth money. This year they are projected to lose \$312,000. This has been a struggle and a continued challenge trying to do their core mission for the children and to contend with those cuts. However, this year there will not be any carry over money and the challenge is the allotted positions they have and the number of classrooms to be staffed. Mr. Williams stated they are doing everything they can do to cut internally, because regardless of what it is called, cuts, reductions in funding, they are dealing with less and the cost of doing business has increased. They have done everything they can and he thinks it's reflected in their budget. Mr. Williams stated they are not asking for additional funding as they originally planned to do, instead, he wanted to bring before the Board their current situation and stating our challenge and hope this Board will consider it. Mr. Williams thanked the Board for their time and consideration with their budget request.

Mr. Hill thanked Mr. Williams for his time and introduced some of the members of the LCPS Board and their Administrative team. Mr. Hill stated he appreciates the manner in which Mr. Williams approached the Board with the direction they are heading in regards to their budget. Mr. Hill stated the Board will take their budget into consideration as they move into the budget process.

Mineko Holloway, Director, Lenoir County Council on Aging, introduced Ms. Tammy Dawson, Community Alternative Program Manager. Ms. Holloway stated her office have been working together to put together a campaign for older Americans month and elder abuse awareness. Ms. Holloway urged citizens to observe older American month and give recognition for what they have contributed for all.

Courtney Patterson, Board of Election member stated BOE and County Administration were unable to come to an agreement regarding BOE budget. Mr. Patterson shared the purpose of the Board of Election. He stated their Board as a whole came to the realization that the local office is currently understaffed, especially with the use of today's technology. He stated their Board is requesting the three things that were not approved in their budget: 1) Reinstatement of Ms. Hammonds position 2) Raise poll workers pay at a fair level competitive with surrounding counties 3) Allow them to purchase a postage machine. Mr. Patterson stated the Board of Election office should mimic diversity and they lack diversity and are in need of an African American. The office once had one, however, she retired several years ago which caused the gap. If they are able to fill that position, that individual would be responsible and delegated to technology which would greatly help in that manner. A postage machine is needed because they have a vast amount of postage and it would keep that person in the office instead of spending time outside of the office dealing with postage. The final issue is low pay for poll workers, if they are able to increase the pay it would allow them to get committed workers. Mr. Patterson thanked the Board for their time.

Mr. Hill thanked Mr. Patterson and the Board of Election members and stated the Board would take both matters into consideration.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: April 18, 2016.
2. Resolution Approving Releases and Refunds Listed to the Individuals Herein.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 3 was a Proclamation honoring Older American Month. Mr. Hill read the proclamation. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 3 was unanimously approved.

Item No. 4 was a Resolution Approving Presentation of Badge and Service Weapon to Retiring Lieutenant Jeffery Allen Herring. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 4 was unanimously approved.

Item No. 5 was a Resolution Approving the Increase of the Fee Schedule for the EMS Division for 2016. Mr. Roger Dail, EMS Director, stated Lenoir County acquired Emergency Medical Services in 2001 from Lenoir Memorial Hospital. Fees had been established in order to provide and bill for this service. In January 2010, the Emergency Services Department – EMS Division requested and was approved for a fee increase.

Since that time, Medicare rates have increased and it is recommended by our third party billing company, EMS Management & Consultants that we raise our rates to be at, or above the Medicare rates. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 5 was unanimously approved.

Item No. 6 was a Resolution Authorizing the Release of Parcel Tract Seven (7) from Option Agreement. Mr. Mark Pope, Economic Development Director, stated On October 29, 2003, Lenoir County entered into an option agreement with Robert Johnson Parrott and William Thomas Parrott III in their capacity as co-trustees for the benefit of Charles Sellers Parrott under the certain Trust Agreement for real property in Lenoir County. The option was an exclusive and irrevocable option for purchase of the property and all rights, ways, alleys, privileges, and appurtenances on either of (8) tracts of real property in the Highway 70 Industrial Park with renewals dating every five (5) years. The next renewal will be in 2018. Of the original eight (8) tracts, three (3) tracts remain. The owners have a request to lease tract seven (7) and therefore request release from the Option Agreement with Lenoir County. The Parrott family has been proactive in assisting Lenoir County with growth and expansion with companies such as Smithfield Foods and Sanderson Farms. Of the eight (8) original tracts all but three (3) tracts have been sold. Tract seven (7) is a thirteen (13) acre parcel (#37638), (see attached map) that the owner has requested the release of the option. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 6 was unanimously approved.

Mr. Jarman stated Mr. Pope has worked on other possible option agreements and also thanks to the Parrott family for this option. As our land becomes limited out there you might see other option agreements. We are appreciative to the Parrott's because they put us in a situation with Smithfield Packing and Sanderson Farms that we can make a commitment and honor that commitment without any headaches. Mr. Rouse asked if there were any monetary compensations connected with this property. Mr. Jarman replied there are some but not with this particular one. The Parrott's have worked with us greatly and we need to return the favor just like we did when they needed to get it out for their benefit and it's been a great relationship.

Item No. 7 was a Resolution Authorizing the Sale of County-Owned Lot to the City of Kinston: \$3,066.78. The Board is requested to approve the sale of a lot (tax parcel # 8439, vacant lot on Dr. MLK Jr. Blvd) that was foreclosed on to the City of Kinston for an amount sufficient to cover the delinquent taxes and legal cost associated with Lenoir County obtaining ownership. The lot was offered for sale to the public at the Lenoir County Courthouse, and the minimum bid was not met. The City of Kinston has offered to purchase the lot for an amount that would cover the delinquent taxes and the legal cost incurred with the foreclosure. The North Carolina general statutes allow one government agency to transfer property to another government agency without going through a public bid process. The tax value of the property is \$4,500. The County has a total investment in the property of \$3,066.78 (delinquent taxes and foreclosure cost). The City of Kinston has offered to purchase the property for the amount that the County has invested: \$3,066.78. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Authorizing Purchase Order for Down East Protection Systems for the Installation of a Video Network at the Lenoir County Landfill at 2949 Hodges Farm Road, LaGrange, North Carolina: \$5,998.98. Mr. Chris Harper, Special Projects Officer, stated The Lenoir County Landfill installed the current video network approximately twenty (20) years ago. Currently the system has two (2) cameras that are not operational and two (2) that have extensive performance issues. The current video monitor is extensively faded and not viewable by office staff. The lack of performance causes multiple delays throughout the work day for the scale-house operators and causes the Landfill users to have longer wait times. Down East Protection Systems currently provides security monitoring services to the Lenoir County Landfill. Down East has installed multiple video systems within other County departments. Completion of this project will allow the Landfill staff to operate more efficiently and serve Landfill users more effectively. This video network will also reduce wait times for Landfill users and allow for better flow of Landfill traffic. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Approving Purchase Order for Stallings Heating & Plumbing for an HVAC System at the Neuseway Nature Park: \$5,067. Mr. Bill Ellis, Parks & Recreation Director, stated the compressor broke on the old unit which was eighteen (18) years old and numerous large events were scheduled in the building. Stallings had a unit in stock and was able to replace it the same day. The compressor went out of commission and the facility was the host for the several events, and it was necessary to replace the HVAC unit prior to the time the scheduled events were to take place. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Approving Purchase Order for Churchich Recreation & Design for two (2) Sets of five (5) Row, Fifteen (15) Foot Bleachers at the Contentnea Recreation District: \$7,290. Mr. Bill Ellis, Parks & Recreation Director, stated currently, there are no bleachers on the baseball/softball field at the Contentnea baseball/softball field. During the games, spectators have to bring chairs and blankets to sit on. Money was budgeted for purchasing bleachers in the 2015/2016 budget. Due to safety reason and constantly changing specifications, 5 row 15 foot bleachers are now required to have double foot planks and a chain link guard rail system around the top bleacher. We received quotes from three companies and Churchich Recreation provided the lowest price. The costs of the bleachers are \$3,145 each not including freight. Upon a motion by Mr. Daughety, and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: General Fund: Health: (Immunization) \$4,269. Increase. Mr. Joey Huff, Health Director, stated this amendment is additional state funding provided to the health department to support immunization activities. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 12. Was a Budget Ordinance Amendment: General Fund: Health: (General Admin.) \$50,884. Increase. Mr. Joey Huff, Health Director, stated this increase in state funding to support the implementation of Triple P for families of children ages 0-5, by providing for increased purchases of training and support materials for the period of March 1, 2016 – May 31, 2016. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Approving Citizens to Boards, Commissions, Etc. Ms. Brown stated, there are no applicants, so no action is required at this time.

Mr. Jarman stated at the Budget Work Session the Board asked for Sheriff Ingram to be present today to possibly answer some questions pertaining to his department.

Mr. Hill stated two concerns that were mentioned during the previous meeting was the Sheriff's Department being competitive with salaries and staffing issues.

Sheriff Ingram stated they are constantly losing officers to other departments that have better pay rates, and it is becoming harder to compete with those counties. Currently, the department is young and you can look forward to them being around for a long period of time if they are compensated. As an incentive, we are looking at creating different types of certification programs that would give the officers something to work toward and look forward to. For those that desire to move up, the current development would be available and it would be up to them to proceed forward. We recently had a detention officer that had been with Lenoir County for twelve years resign to go to Pitt County and received a \$7,000 increase just going in the door as a detention officer with no rank. We realize we cannot compete with Pitt County, however, if we can adjust our pay at least it would show our people that we care and we are doing something to help. Sheriff Ingram stated when each officer arrives for work they have to leave cell phone and everything on the outside with no contact with the outside world, and for twelve (12) hours they become locked up too. The Governor has approved a massive pay raise for State Troopers and Wayne County has raised their pay to \$32,000 with the attempt to go to \$35,000 next year. We will continue to lose good people if we continue to drag behind and something is not done.

Mr. Daughety stated he has two (2) concerns that he would like to address. We are putting the officers in isolated situations for the rate of pay. For the younger officers pay matters. The pay is unfair and challenging to the young men and women and their families. Because we are losing people it is putting a strain on the sheriff, his department and manpower. We are compounding the issue of not paying what he think we should be paying and then they get comp time that they don't have the ability to take it because of being short staffed. We are creating two kinds of stress on these young people. If you pay them more you would be adding additional stress on them because they still would not be able to enjoy their family because of staffing issues. Mr. Daughety stated he hoped that we can consider in the budget and look at how to put more deputies on the streets.

Sheriff Ingram stated the deputies spend a lot of times doing transports, and the earlier part of the year they made changes to allow the detention officers to provide medical transports. As of last week, the detention officers had over 210 hours of time with transports which are 210 hours that our deputy have been able to stay on the streets.

In the past deputies remained tied up with transports from jails, hospitals or different facilities and for hours and sometimes days or two weeks at a time they are just sitting there. By allowing detention officer to do transports it will free up deputies to stay on the streets.

Mr. Hill stated it would be nice if someone other than the Sheriff's Department would be able to do transports like some hospitals that have their own police and security officers. Maybe this is something that can be placed on the legislative agenda for discussion.

Sheriff Ingram stated that would be nice but the way the law is written it doesn't matter who brings them in, the sheriff's office must handle transports, and this is a battle we have been fighting for several years. If they had someone that could sit with the inmates it would solve a big problem, because while deputies are sitting at the hospitals it pulls on their manpower shift.

Mr. Daughety stated this is a great concern and we need to figure out a way to do something to help out our young deputies.

Sheriff Ingram stated it is a good thing to up the pay rate but you still need to do something for the ones that are already here. For example, you can't just come in and raise the bottom man up, and the one that has been here for two years are now making the same thing. The next time another study is done the bottom pay is adjusted and the others stay at the same. That is a moral killer. Because one can quit today and come back the next week and get an increase to make more money.

Mr. Rouse asked Mr. Jarman to pull the numbers together from the surrounding counties, number of deputies, trending crime rate over the last five years, pay schedule, and how they are structured and provide a good analysis on it. Mr. Jarman replied they have done some pay comparisons on like size counties and we were 8-10% behind. However, we can tie it more specifically to law enforcement. Mr. Jarman stated Sheriff Ingram has worked very well with us. The budget that we are presenting and the information we shared at the work session included the money for the certification pay and the sheriff felt that was the best way to increase the salary and that is what we did. He also had good information regarding the detention center side and how it affected the entire ranks, so the money we included for the detention officers is reflected in the budget. As for the patrol, the first attempt was to do the transports with part-time help to keep deputies in their area. All department heads will tell you that our office is big on work load statistics, because if you keep up with that, you can prove your own arguments. The first year Sheriff Ingram was here he mentioned they were doing a lot of transports and we asked him to define a lot. This year when he came for his budget meeting he laid a stack of papers on my desk with 2,600 hours worth of transports. With the budget this year on the detention center side we are asking you to approve one additional person that will be doing the transports along with a part-time person in an effort to relieve deputies of this responsibility. Sheriff Ingram is doing a lot to work with us to provide law enforcement in the least expensive manner. Mr. Rouse asked to add with the analysis the turnover rate for deputies in comparable counties.

Mr. Hill stated he appreciates Sheriff Ingram for presenting this morning.

Item No. 14 was items from County Manager. Mr. Jarman stated the county received bids on three (3) county-owned properties, 902 Herbert Drive, Randolph Farrow Road, and 911 Chestnut Street.

Mr. Jarman stated for Herbert Drive they received another bid at the same level of the previous bid they turned down in the past, for the property on Randolph Farrow Road we received a bid at \$1,000 and the previous was \$500 and for the property on Chestnut Street the current bid is \$300 and the previous bid was \$300. Mr. Jarman stated his recommendation is that the Board declines all three bids especially the two that were at the same level that was already declined. We are doing some research and looking at the property on Randolph Farrow Road and we may be getting close with that one. His recommendation is to decline all three and give them time to work with them a little longer. Upon a motion by Mr. Daughety and a second by Ms. Brown, bids on the three county properties were unanimously declined.

Mr. Jarman stated as a reminder the next meeting is May 16th at 4:00 p.m. He would like to meet at 2:00 p.m. at the Administration Building prior to that meeting and have a budget presentation including all numbers for further discussion and bring additional information on the Sheriff's Office as well as the Board of Elections.

Mr. Rouse asked Mr. Jarman to prepare for him something showing all the programs that we use matching funds and what it would look like if they were to go away. Also, state which programs we are matching that are not required but we provide as an addition and list the cost associated with them. Mr. Jarman replied he is not sure he could provide that information in a two week period and to put a dollar value on it can be difficult. You are mandated to provide a fair and equal education to students, but it does not give a dollar amount per child. There are mandated programs where we might tell you what we receive from the state or federal government like at DSS, but it might be a 50% reimbursement so we don't get that 50% until we spend it. Mr. Jarman stated we would not know the final answer until the end of the year. You can look at the budget the way it is currently presented to you and look at the intergovernmental revenue sources and look at what is predicted to come in. However, it will be quite a task to try to tie it to the number of different programs within each department. Mr. Hill stated he understands what Mr. Rouse is asking, but it's not just about what we match its what our match does once we find the match and how it impacts our economy as well. Mr. Jarman stated it's much deeper than that. Mr. Rouse asked Mr. Jarman to do the best he can. Mr. Jarman stated he is not sure how to get all of that information perhaps he can talk with department heads and see if there is something simple other than that he can see someone spending several months trying to break it down and still not have a number that truly representing of what you are asking. Mr. Daughety asked could you go back to last year's numbers to see what was matched. Mr. Jarman replied it varies with different departments and programs. Health and DSS provide a lot of the different services that are provided by you to the citizens of Lenoir County. Mr. Rouse stated he is asking for services that we have to provide a match for that should be very easy, just ask them for it and they should be able to pull the information out. Mr. Jarman stated he will take a look at it. Mr. Hill stated we are in the middle of a budget and on a normal basis it is stressful enough to our department heads and we need to be cognizant of the time frame of what were working in and the work load we are placing on folks when we ask these kinds of questions because I think it's a very complex question that you are asking at this time. Even if we got the information what will we do with it. Mr. Jarman stated it may be best to schedule a time that you sit down with key individuals and try to get your information in a more understandable format than us trying to pull it together. This week we are trying to finalize a budget document that we can put in your hands for you to look at.

We will provide a link to this document so you can look at each department line item request and their justification of why they need it. This week we will be very busy. Attorney Griffin stated for an example of the complexity of Mr. Rouse request, there are about 40 children in the Foster Care and each child has a code depending on their particular circumstance. There are four different types of categories, one might be 70%, 50% or 90% reimbursement or 0% reimbursement, each individual child is different, which again can be very complex. Mr. Rouse stated then you would know what each child get based on that program, so you can identify that program with that match. Mr. Griffin replied maybe for that particular point in time but not for next year. Mr. Rouse stated he don't care about final dollars he wants to know what programs. Mr. Hill stated he understands the request and the County Manager will do his best to respond to it.

Ms. Sutton stated she would like to know what other poll workers are paid in other counties. Mr. Jarman replied we budgeted to move the rate from \$7.25 to \$7.50 \$7.50 to \$8.50, \$8.00 to \$9.00. We compared our county to other comparable counties and we are in the middle. We have all the information we analyzed. We will have the budget information available for you at the next meeting.

Ms. Brown reminded everyone of the JCPC breakfast next Monday the 9th of May at 8:30 a.m.

Mr. Hill reminded everyone of the 35th Annual BBQ Festival on the Neuse May 6-7, 2016. Maceo Parker's celebration is the week of May 23rd.

Ms. Sutton reminded everyone of the National Day of Prayer

Mr. Hill acknowledged the retirement of Adrienne King, Director of the Pride of Kinston, and Ms. Sylvia, Director of the Gate is stepping down from her position.

Meeting Adjourned at 10:20 a.m.

Respectfully submitted,



Vickie F. King
Clerk to the Board

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
BUDGET PLANNING WORK SESSION
ADMINISTRATION BUILDING CONFERENCE ROOM
APRIL 18, 2016

The Lenoir County Board of Commissioners began their scheduled Budget Work Session on Monday, April 18, 2016, at 2:00 p.m., at the Administration Building Conference Room, 101 North Queen Street, Kinston, NC.

Members present included: Chairman Craig Hill; Vice Chairman; Jackie Brown and Commissioners; Roland Best, J. Mac Daughety, Reuben Davis, Eric Rouse, and Linda Rouse-Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager; Joey Bryan, MIS Director; Tracy Chestnutt, Finance Officer; Vickie F. King, Clerk to the Board; Jerry Henderson, SPCA Director, and the media.

Mr. Jerry Henderson, President of the local SPCA, acknowledge two (2) of the members of the SPCA Board of Directors that were present at the meeting. Mr. Henderson thanked the City of Kinston and Lenoir County for their continued support. Mr. Henderson read from a prepared statement. Mr. Henderson stated the SPCA is requesting \$175,000 from the County and \$35,000 from the City for a total of \$210,000 for Fiscal Year 16-17. Mr. Henderson reminded the Board that the SPCA is not a part of local government; they are a contract organization that operates the Lenoir County animal shelter according to the rules set by the state of North Carolina and Lenoir County. Mr. Henderson stated county funding is inadequate to comply with State mandates, which requires the local SPCA to raise money to pay for services the County and State require. Mr. Henderson shared the operational process of the SPCA as follows: County rules dictate the length of stay for each animal, which is 3 business days minimum, and the treatment of the collected animals. Some animals are returned to their owners, some are adopted in-state, and some are placed out-of-state. However, the best situation would be to have no unwanted animals or to find homes for all of them. All animal costs after the initially mandated period of three days are paid by the SPCA, and the county's portion is about \$94 per animal. Mr. Henderson stated it is the goal of the SPCA to build a new facility within a couple of years. The site has been identified and purchased. Construction plans are being finalized for a new, environmentally friendly facility, and the fundraising has started.

Mr. Henderson mentioned although they wanted to build a new facility, they want to continue working with local government and accept all animals that are in need. However, there must be some management and fiscal changes, because annual allocations have not been enough to run the facility adequately. They will need a formal agreement between the County and the City of Kinston. He has had initial discussions with Mr. Joey Huff, Health Director, and others to define the changes that must occur. They are willing to work together to maximize the ability to provide proper care to all the animals and to minimize the impact staff and budgets. Mr. Henderson concluded by stating they are proud to be a part of Lenoir County and want a facility that reflects that pride. Mr. Henderson stated they are requesting an additional \$55,000 more than last year which is a total of \$175,000. Mr. Henderson stated this request is to make up for the \$60,000 collected last year through fundraisers. Ms. Sutton asked if they had a timeline set on having the facility built. Mr. Henderson replied within two (2) years, and the total amount is \$1.8 million, and they have raised \$500,000 thus far.

Mr. Jarman shared information from the Revenue Forecast for Fiscal Year 16-17. He stated the total for property taxes is up over \$500,000 from the previous year and can be attributed to the collection percentage rate of 96.33% and the change in the North Carolina motor vehicle laws. Mr. Jarman shared information regarding figures in FY 17-18, and stated historically there is a 1-2% appreciation, except for a Revaluation year and that figure would increase by 8-10% by adding properties that were not on the tax books before. The Revaluation will go into effect January 1, 2017; what we have seen from other counties that have gone through a revaluation recently was a decrease in property values. The economy has started recovering but it is not yet reflected in property values.

Mr. Jarman stated one of the goals of the North Carolina Association of County Commissioners (NCACC), is asking for County support of Senate Bill 605, which talks about Article 43 and 46, which are local option to sales tax revenues. One of the Articles relates to Transit, but would not affect the County. The NCACC is interested in increasing the sales tax by one-half cent. This is something the Board should be thinking about. The Association knows that many of our counties across the state are running into revenue problems. Most of the time with a revaluation you will get a value increase, but when you get a decrease even though the economy is improving, you will have to live with that new valuation for eight years, unless you advance the revaluation cycle.

Currently with our school system taking steps to become more efficient, they will still have need for additional funding. The General Assembly took away the Average Daily Membership (ADM) Funds, which gave Counties money for capital improvement and reduced the lottery funds.

The County had been struggling with these issues, and a couple of years ago had to change the tax rate just to cover school debt. As an act of being proactive, the Board needs to be supporting the activity of the General Assembly to get that bill passed. The Board has started good open dialog with Lenoir Community College and the Lenoir County School Board, and I think the Board should look at meeting with both entities and talk openly about the possibility of the sales tax increase, and then if the County revenues go flat, will they still be able to meet their educational needs. If the revaluation goes well and the property values surprise us all, you can look toward easing the burden on the property tax revenues. They are our main source of revenue. Mr. Jarman stated moving forward, listen to what is going on in the General Assembly, and look at what other communities are doing, and think about what we can do to change the way we are doing business here. As a whole this year, our property tax revenues look good.

Mr. Jarman briefly discussed sales tax and intergovernmental revenues and stated sales tax is still relatively flat with a modest increase. Intergovernmental revenues such as lottery proceeds are flat, housing inmates from other counties is flat. The County has not seen an increase there. We have had a small increase on the revenue side for the confinement of misdemeanants. Mr. Jarman continued to share information regarding revenues in other areas. Mr. Jarman stated they entered into a new lease agreement with Eastpointe that will be coming before the Board but it is not a done deal yet. They are moving more employees into the building and it will be full again, which will be good for our community. To get the building back to where it needs to be, they renovated several areas. The lease will be before the Board soon with more details.

Mr. Jarman stated in regards to School Capital Reserve, we are still transferring funds from the school capital account to pay the Debt Service to keep the pressure off of our General Fund budget. We have been doing that for a few years. We see some future needs in education that will be coming before you in the capital area.

Mr. Jarman stated they we have not received the school systems budget yet, and by law they are not required to submit until May 15th but they usually try to get it to us before then. Based on where we are now, we will be using at 1.7 million in Fund Balance to balance the budget, we have used Fund Balance to balance the budget in the past, but we do that to keep from cutting services or changing the tax rate. The County managed not to use that Fund Balance this past year. The Audit shows we put about \$300,000 back into savings, although it was not a large number, we still are on the positive side which is a very reasonable number. We feel good about that number and it's a good year for us and we think that helps moving forward and planning for this year. Mr. Jarman asked if the Board had any questions.

Mr. Davis stated several years ago about 35% of the counties in North Carolina had voted to pass the sales tax increase; has that total increased from last year. Mr. Jarman replied he did not know the total. Mr. Hill replied he thought ten (10) Counties had it on the ballot and two (2) passed it this year. Mr. Jarman stated he thought there are more Counties discussing it because of the way the future looks, and the Board will have to work together, and the community as a whole for an issue like this to be approved. The funds will probably have to be ear marked for a specific purpose such as public education, working with school boards, and college Board of Trustee'. It also depends on the citizens, what they say they want to do with the funds, and on government reputation on how they have been spending the taxpayer's money. Mr. Davis stated he did not ask the question in hopes of it getting back on the ballot because it would not be appropriate to go on the ballot at this point, but if it got to the point where fifty (50%) of the counties had it then the legislature might would see fit to let counties decided. Mr. Hill stated there has been some discussion already about counties being able to do this, but no decisions have been made. Mr. Jarman encouraged the Board to be mindful of discussion at the General Assembly and with the NCACC; also reach out to Commissioners in other Counties who have approved the increase to gain knowledge of how they interacted with all the parties involved. Ms. Chestnutt stated at this time twenty-seven (27) counties have passed the Sales tax increase.

Mr. Jarman shared information regarding Fund Balance for the past ten years, General Fund fund balance projections for the remainder of FY 16-17, and Debt Service. Mr. Jarman stated he wanted the Board to know our current situation regarding the plan of spending. Mr. Jarman stated fund balance was once at 23% and now it is at 26%. Administration is keeping Assigned and Unassigned relatively in good shape coming through the recession and we feel good about where we are financially. The Reserved or Assigned Fund balance is for capital improvements, construction projects, bonded debt services, one-time expenditures for long-term benefits and economic development incentives. The undesignated or unassigned is for working capital for lean revenue months, emergencies, and disaster recovery costs. Mr. Jarman stated \$67,303,327 is in the General Fund budget as of 12/31/15, and the County has 8.4 weeks of working capital.

Mr. Hill stated this is really strong information, especially in light of what was done in last year's budget because there were some big costs associated with it; we knew it would be a challenging year with the technology upgrades. Mr. Jarman stated the County had put off a lot of things for a number of years and could not continue to do so. We tackled things last year and we will tackle some more things in the upcoming fiscal year, but overall we feel good about where we are going, but we want you to be well aware of where the future could go as well.

Mr. Best asked if the Federal Emergency Management Agency (FEMA) owed the county any additional money. Mr. Jarman replied although it took us a while we finally received everything.

Mr. Davis stated he is proud of the fact that County Administration has not come before the Commissioners to tap into the Fund Balance for different projects, it is a lot different than it was several years ago because the General Fund was tapped on a regular basis which was not pleasant.

Mr. Jarman reviewed information regarding Debt Service and stated until the County borrows more money, it is continuing to come down each year, which will help as they go into the future. This is a combination of the school bond, jail debt, and the Smithfield sewer project.

Mr. Jarman stated last year because of the changes in regards to the health insurance, the County had to increase the amount that was put aside, and it hit our budget for about \$470,000 which was a tough situation. He shared information regarding the history of the insurance fund. Currently, we are budgeting \$625 a month per employee. Our claims this year are going well which helps to build the fund balance. Mr. Daughety asked what does the county do for a retired employee from a health insurance standpoint. Mr. Jarman replied if they qualify for full retirement the county pays a portion like we do for a regular employee up to age 65.

Mr. Jarman shared information regarding authorized positions within each department. Mr. Jarman stated they are requesting only one (1) new employee within the budget which is a detention officer for transport purposes. We have been doing transports with two part-time people. Mr. Hill stated that is something that needs to be addressed with the NCACC because the responsibility for transporting should fall on the associated entity. In other counties and cities, the hospital has its own police department, and there are entities across the state that have the ability to transport, they don't have the requirement to do so and that has unduly fallen on counties and it requires legislation to change. If transporting has to be done, the Sheriff has to do it regardless of whether it is a regular transport or mental health related, and they can spend hours and days sitting in a room with a patient. This is definitely something that needs to be worked through the Association. Mr. Jarman stated as it pertains to mental health, Eastpointe will be joining forces with a group and it may change our agreement and the face of things with them. The mental health system is broken. People have a hard time getting the help they need.

Mr. Jarman shared salary history and COLA increases from 2005-2015. The County knew when the pay study was completed (2008), that we were behind comparable size counties, and when the recession came in July 09' and 10', we did not do an increase. In 2011, we did an increase in January and in 2012 we did not.

There were three years that employees received no increase and 1 year a 1.25% increase; the Board was able to do 2% in 13-14 trying to make our way back. In 2015, nothing was done on the salary side because we increased the amount we were spending on the insurance plan. Having no salary increase has really affected all the employees but they continue to do a good job. Those that were here during those years without any increase have had it really affect their retirement. The Board has the ability to do something this year. Mr. Jarman stated an increase at this time will not put the employees above the employees in other areas, our benefits package is comparable but when we compared salaries we are still 8-10% below comparable size counties. We would like to see some change there. We realize we won't ever compete with Pitt County but one of the issues is for example; we get detention officers trained and they leave for Pitt County to work for \$10,000 more, so we need to do something and make some changes. Ms. Brown stated that holds true for DSS employees as well and Mr. Hill stated for law enforcement as well. Mr. Jarman shared the cost of increases at three (3) different percentage rates: 2% \$379,000, 2.5% \$474,000, and at 3% \$569,000. Mr. Jarman stated in the number shown they did put some additional funding in the Sheriff's Office budget, to provide increases when certifications are obtained. This will promote growth because we realize the issues we are having in the law enforcement area.

Mr. Jarman shared a request from Hugo Volunteer Fire and Rescue and Southwood Volunteer Fire and Rescue requesting a tax rate increase in their districts. Hugo's current fire tax rate is \$0.04 and they are asking that it be increased by \$0.01 to bring the rate up to \$0.05. Considering that both Hugo District and Grifton District have equal coverage areas, they also requested that the Grifton District Fire Tax rate be increased from \$.035 to \$0.05. so that both of the Districts are in line with one another. Southwood requested an increase from \$0.07 to \$0.085 cents on the hundred. After discussion, Mr. Jarman read the contents of the letters from Hugo and Southwood.

Mr. Davis stated as closely knit as the communities are the fire department is the main drawing point, they wouldn't request the additional funds unless they can anticipate the wishes of the people. Mr. Jarman stated the citizens better understand the use of funds by their local fire departments than the Board of Commissioners. Citizens don't understand what the Board is faced with when trying to fund the Sheriff's Office or education. Mr. Hill stated the fire departments have taken proactive steps to get where they are going without the use of additional County funds.

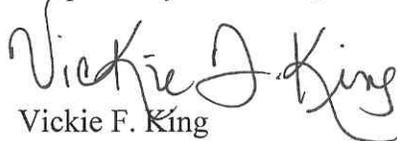
Mr. Jarman stated County Administration would like input from the Board regarding the budget prior to May 16th. On May 16th, Administration would like to hold a budget work session at 2:00 p.m. to review all submitted budget information and answer any questions. We would like to prepare for a Public Hearing the first week of June.

Mr. Hill stated he would like to see what it would look like if we did a percentage increase for our employees and if the percentage for law enforcement would be greater than the normal. Mr. Jarman stated if they did a COLA it would apply to everybody, we have implemented a special entry salary rate for tough to recruit positions. Mr. Hill stated he would just like to see the numbers because the Sheriff's Office pay has been brought to him from different people in law enforcement. Mr. Rouse asked in 2006 what did the study show. Mr. Jarman replied he did not remember the exact percentage. Mr. Rouse asked what about regular employees. Mr. Jarman replied we were 8-10% below comparable counties.

Mr. Daugety stated he would like Sheriff Ingram to come and talk to the Board and about the number of deputies he has. Mr. Jarman stated the original request in the budget for the Sheriff's Office and Detention Center was an \$800,000 increase. Mr. Jarman stated he met with Sheriff Ingram because that type of increase is the equivalent of a \$0.02 tax increase. Adding a full time detention transport person would help him now and was budgeted for. We also put \$100,000 in the budget for certification program which would change their salaries when earned. On the Detention Center side we include a step increase of 2 ½ % for the entire department to try and get it comparable to other counties, that is included in the number you have. Mr. Hill stated for him it is a bigger picture; one of the biggest issues we are having as a community is the perception of crime and what we can do to change the face of that perception is extremely important to economic development and growth and tax rate, because it impacts it all. Mr. Jarman stated he will contact Sheriff Ingram to have him come before the board to answer any questions.

Recessed at 3:41 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Vickie F. King". The signature is written in a cursive, flowing style.

Vickie F. King
Clerk to the Board

**PROCLAMATION HONORING
Maceo Parker**

WHEREAS; The Lenoir County Board of Commissioners wishes to honor the life and service of Maceo Parker; and

WHEREAS; Maceo Parker was one of three children born on February 14, 1943 in Kinston, North Carolina; and

WHEREAS; Maceo Parker was one of the key sonic architects of funk, and became a legend for his work with James Brown, whose impassioned shouts for a sax solo “Maceo Blow Your Horn” made him the Godfather of Soul’s most famous sideman; and

WHEREAS; Maceo Parker’s style, his rich, rhythmic, and full sharp staccato lines made him the ideal tenor sax player for any band; and

WHEREAS; after James Brown’s 1965 smash hit “Papa’s got a Brand New Bag”, Maceo Parker became one of the key members of Brown’s recording and touring band; and

WHEREAS; in 1970 Maceo Parker formed his own group, Maceo & All the King’s Men, with his brother Melvin on the drums; and

WHEREAS; in 1974 Maceo Parker began working with George Clinton on various projects, including Parliament and Funkadelic; and

WHEREAS; by 1984 Maceo Parker had reunited with James Brown recycling Brown’s potent grooves; and

WHEREAS; in 1990 Maceo Parker stepped out as a solo act, releasing a jazz-oriented album called Roots revisited through Verve Records; and

WHEREAS; in 1999, noted funk enthusiast Prince recruited Maceo Parker to play on his album Rave Un2 the Joy Fantastic; and

WHEREAS; in 2004 Maceo Parker’s impressive live show was documented on film for the documentary My First Name is Maceo; and

WHEREAS; Maceo Parker is known all over the world for his fresh, stylistically, and diverse musicianship.

NOW THEREFORE BE IT RESOLVED, this the 16th day of May, in the year of our Lord, two thousand sixteen, that the Lenoir County Board of Commissioners recognizes Maceo Parker for his dedicated service to music and to the community and citizens of Lenoir County.

BOARD OF COMMISSIONERS OF LENOIR COUNTY

Craig Hill, Chairman

Date

Clerk to the Board

PROCLAMATION

Mental Health Awareness Month

WHEREAS, mental health is essential to everyone's overall physical health and emotional well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is a strong body of research that supports specific tools that all Americans can use to better handle challenges, and protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with early and effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts; and

WHEREAS, Eastpointe Human Services has observed May as "**Mental Health Month**" to raise awareness and understanding of mental illness and mental health.

NOW, THEREFORE, BE IT RESOLVED that the Lenoir County Board of Commissioners do hereby proclaim May 2016 Mental Health Month in the County of Lenoir. As County Commissioners we also call upon all citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illness.

So proclaimed this the 16th day of May, 2016.

Craig Hill, Chairman

Date

Clerk to the Board

EMERGENCY MEDICAL SERVICES WEEK

2016

PROCLAMATION

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, medical dispatchers, firefighters, educators, administrators, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, WE, THE BOARD OF COMMISSIONERS OF LENOIR COUNTY, NC, do hereby proclaim May 15 - 21, 2016, as "**EMERGENCY MEDICAL SERVICES WEEK**" in Lenoir County and urge our citizens to acknowledge the contributions of these loyal public servants and encourage the community to observe this week with appropriate programs, ceremonies, and activities.

Date

By: Craig Hill, Chairman, Lenoir County Board of Commissioners

Date

Attested by: Clerk, Lenoir County Board of Commissioners

**FOSTER CARE MONTH
Proclamation**

WHEREAS, there are currently 39 children of all ages in the Lenoir County Foster Care System; and

WHEREAS, it is the goal of the Lenoir County Department of Social Services to provide these children with safe, stable and nurturing family environments; and

WHEREAS, everyday citizens choose to become foster parents and open their homes, hearts and lives to these children; and

WHEREAS, there were 9 children adopted from Lenoir County Foster Care last fiscal year; and

WHEREAS, foster parents frequently adopt their foster children, which results in a continual need for more foster families; and

WHEREAS, numerous individuals, communities, public and private organizations are committed to efforts to ensure children's safety, well-being and permanence; and

WHEREAS, the Lenoir County Department of Social Services joins individuals, communities, public and private organizations in efforts to ensure the safety and well-being of foster children; and celebrates the contributions of foster parents and child welfare professionals who volunteer their time, energy and talents on behalf of children in foster care.

NOW, THEREFORE, BE IT RESOLVED, I, Craig Hill, Chairman of the Lenoir County Board of Commissioners, do hereby proclaim May 2016, as "**FOSTER CARE MONTH**" in Lenoir County, and commend its observance to all citizens.

Craig Hill, Chairman
Lenoir County Board of Commissioners

Date

North Carolina Department of Transportation
Division of Highways

Item No. 6

Request for Abandonment from State Maintained Secondary Road System

North Carolina

County of LENOIR

Road Description Abandonment of a 0.59 mile portion of SR 2029 (Daly Waldrop Road)

(This portion serves no property other than that owned by the requesting party, Pear Farms LLC.)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of LENOIR requesting that the above described road, the location of which has been indicated in red on the attached map, be abandoned from the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System, if the road meets criteria established by the Division of Highways of the Department of Transportation for the abandonment of roads from the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of LENOIR that the Division of Highways is hereby requested to review the above described road, and to abandon the road for maintenance if it meets established criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of _____ at a meeting on the _____ day of _____, 20__.

WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County of _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways



PAT McCRORY
Governor

NICHOLAS J. TENNYSON
Secretary

May 3, 2016

Board of Commissioners
Lenoir County
Post Office Box 3289
Kinston, N.C. 28502

Subject: Road Abandonment – Portion of SR 2029 (Daly Waldrop Road) - Lenoir County.

Dear Commissioners,

Attached are copies of the NCDOT Abandonment Petition and marked maps showing the subject portion of Daly Waldrop Road being requested for abandonment from the state highway system.

The portion being abandoned (0.13 mile) serves no property other than that owned by the requesting party, Pear Farms LLC.

I would appreciate your review and return of approved resolution.

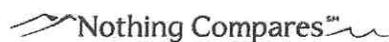
Sincerely,

Mary Beth Houston

Mary Beth Houston, P.E.
District Engineer

MBH

attachments



North Carolina Department of Transportation
Division of Highways
Abandonment Petition

North Carolina

County of

Lenoir

Petition request for the abandonment of Secondary Road
Maintained System

2029
(1554)
formerly

from the State.

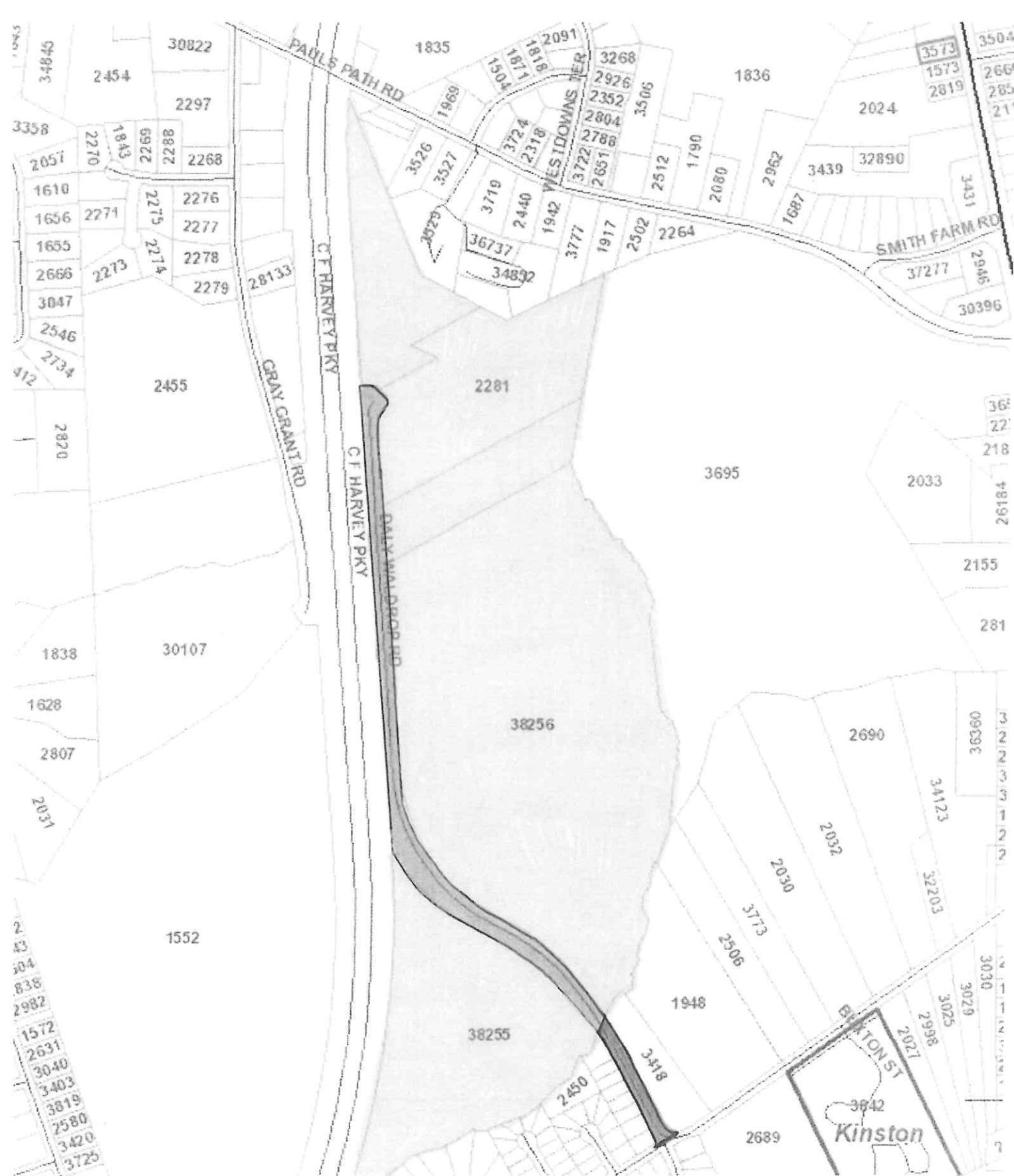
We the under signed, being all of the property owners on Secondary Road (formerly) (1554) 2029
in Lenoir County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

Name

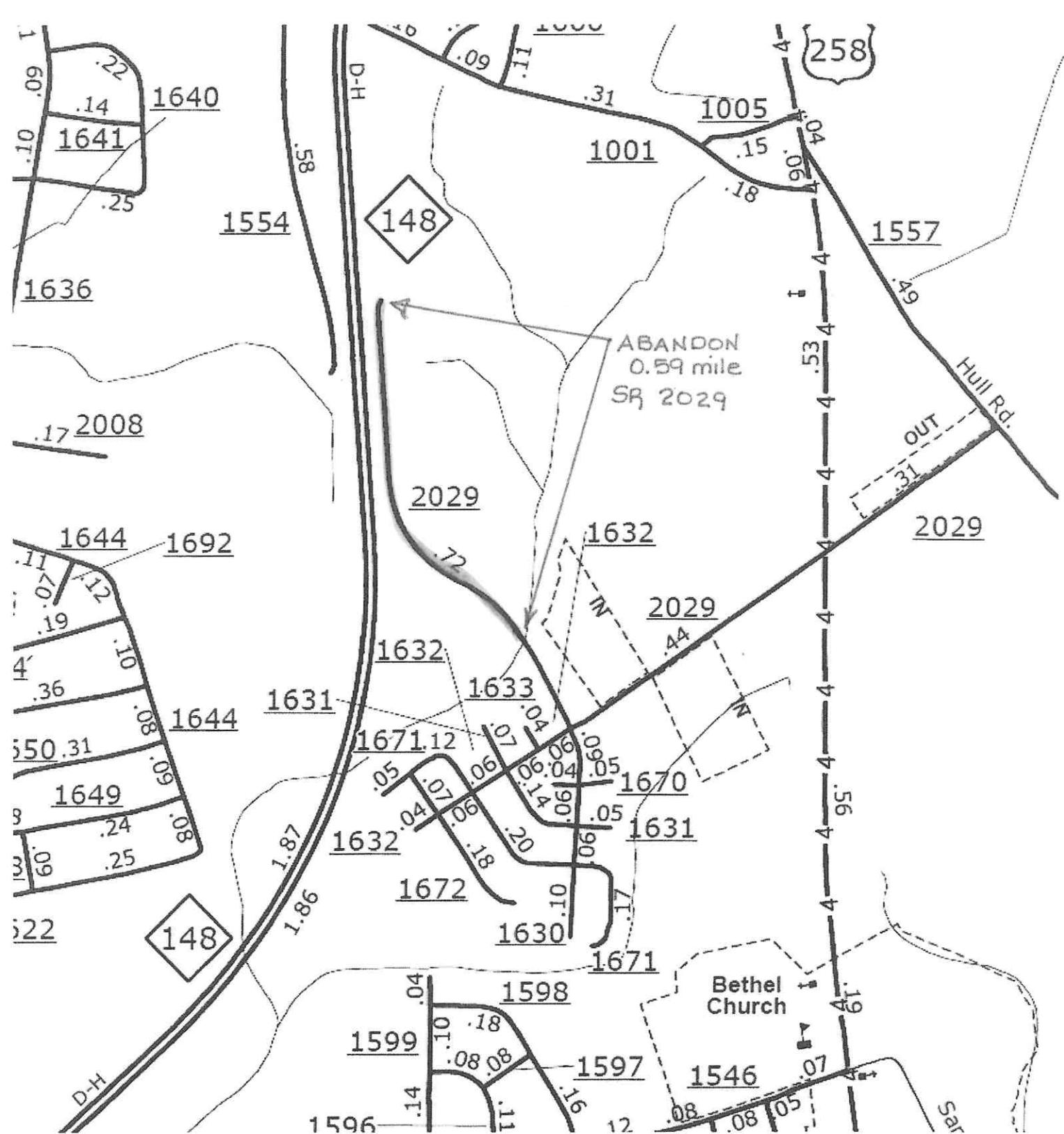
Address

Pear Farms, LLC by Herbert J. Newkirk 518 Plaza Blvd Kinston NC



- Portion of SR 2029 to be retained (0.13 mile)
- Portion of SR 2029 to be abandoned (0.59 mile)
- Property Owned by Requesting Party (Pear Farms, LLC)

ABANDONMENT: PORTION OF SR 2029 (DALY WALDROP RD) - LENOIR



ABANDONMENT: PORTION OF SR 2029
 (DALY WALDROP ROAD) - LENOIR COUNTY

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/16/16 **ITEM NO.** 7

RESOLUTION: Authorizing Lease Agreement between John Wesley Creech, Sr., Lessor, the Lenoir County Board of Education, Lessee, and North Lenoir High School Athletic Booster Club, Payor located at 3854 Wheat Swamp Road, LaGrange, North Carolina: \$2,500 annually.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is asked to grant permission to John Wesley Creech, Sr., Lenoir County Board of Education, and North Lenoir High School Athletic Booster Club to enter in a lease agreement. The rent shall be \$2,500 annually, which the payor agrees to pay in advance on the 15th day of January for the five-year period.

HISTORY/BACKGROUND: Several years ago John Wesley Creech, Sr. agreed to lease the mentioned property to North Lenoir High School Athletic Booster Club to allow athletics a safe area close to the school to practice. The lease agreement must be renewed every five years. At that time either party has the right to extend the terms of the lease for an additional period of five years, provided the lessee notifies the lessor in writing of its intention to extend same, and the rent shall be renegotiated and paid by the payor at that time.

EVALUATION: This action is necessary to implement and complete the lease agreement between John Wesley Creech, Sr., lessor and the Lenoir County Board of Education, lessee and the North Lenoir High School Athletic Booster Club, payor.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the lease agreement between John Wesley Creech, Sr., and Lenoir County Board of Education, and the North Lenoir Booster Club is approved.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

Yea Votes: Hill ___ **Brown** ___ **Best** ___ **Daughety** ___

Davis ___ **Rousey** ___ **Sutton** ___

Craig Hill, Chairman

Date

Attest

Date

NORTH CAROLINA

LENOIR COUNTY

LEASE AGREEMENT

THIS LEASE IN TRIPLICATE ORIGINALS made and entered into this ___ day of May 2016, by and between JOHN WESLEY CREECH, SR., of Lenoir County, North Carolina, hereinafter called "LESSOR"; the LENOIR COUNTY BOARD OF EDUCATION, with its principal office in Lenoir County, North Carolina, hereinafter called "LESSEE"; and the NORTH LENOIR HIGH SCHOOL ATHLETIC BOOSTER CLUB, hereinafter called "PAYOR."

WITNESSETH:

That the LESSOR, in consideration of the rents, covenants, and agreements hereinafter mentioned to be kept and performed by the LESSEE and the PAYOR, does hereby lease and rent unto the LESSEE for a period of five years commencing on the ___ day of _____, 2016, and ending on the ___ day of _____, 2021, that certain tract or parcel of land lying and being in Lenoir County, North Carolina, and more particularly described as follows:

10-acre tract of land located at 3854 Wheat Swamp Road, LaGrange, North Carolina, 28551.

To have and to hold the above-described premises, together with the privileges and appurtenances thereunto belonging, unto the LESSEE for the period hereinabove mentioned, upon the following terms and conditions:

The rent during said period shall be \$2,500.00 annually, which the payor agrees to pay in advance on the 15th day of January each year for the five-year period.

The LESSEE may make any alterations and additions to said land that it may deem necessary for its proper use as a practice field provided that all such alterations and additions shall be made at the LESSEE'S own cost and expense and without obligation or liability to the LESSOR. The LESSEE is responsible for all maintenance of said land for its proper use as a practice field. The LESSOR is responsible for eliminating any pre-existing dangers on said land.

The LESSEE agrees to make no unlawful use of the premises and to deliver up the same at the end of the term in good order and condition, reasonable wear and tear and damage by fire and other casualty excepted.

The LESSEE shall indemnify and hold LESSOR harmless from and against any and all losses, liabilities, claims, lawsuits, judgments, and demands, which may arise out of or be caused by any intentional or negligent wrongdoing of LESSEE or its agents or employees, or which may arise out of or be caused by the maintenance, presence, use, location or removal of any equipment or other property owned or operated by LESSEE or its agents or employees.

This Lease shall not be transferred or assigned, nor the premises or any part thereof sublet by the LESSEE, except with the prior written consent of the LESSOR. Said land will be used for the sole benefit of Lenoir County Schools during said period.

This Lease is made upon the express conditions that if the PAYOR shall neglect to make any payment of rent when due, or the LESSEE shall neglect to keep and fulfill any of the covenants and agreements herein provided on its part to be kept and fulfilled, and said parties shall remain in default thereof for a period of 30 days after written notice

from the LESSOR to both the LESSEE and the PAYOR of any such default, the LESSOR, his executors, administrators, or assigns may thereupon enter upon the premises and expel the LESSEE therefrom, without prejudice to any other remedy which the LESSOR, its executors, administrators, or assigns, may have on account of such default, provided, however, in the event that the PAYOR does not cure the default in rent within the 30 day period, the LESSEE agrees to pay the rent for that year only, with the LESSEE'S use of the property and the lease itself to terminate at the conclusion of that year without any further cost to the LESSEE or the PAYOR.

The LESSOR does hereby covenant and agree with the LESSEE that, subject to the terms and conditions hereinabove set forth, the LESSEE shall have and enjoy said premises during the term herein provided for, free from the adverse claims of any and all other persons whomever.

It is understood and agreed that the rents herein provided to be paid shall be paid to John Wesley Creech, Jr. at 4287 Sharon Church Road, Kinston, North Carolina 28501, or at such other address as the said LESSOR may, in writing, request the LESSEE and the PAYOR to pay same.

It is understood and agreed that the LESSEE shall have the right to extend the term of this Lease for an additional period of five years, beginning on the ____ day of February, 2021, provided the LESSEE notifies the said LESSOR in writing of its intention to extend same, and notice is given at least 60 days prior to the ____ day of February, 2021, and provided further, that during each extended period of five years the rent to be paid by the PAYOR shall be renegotiated at that time.

Upon termination of the Lease, the LESSEE shall have the option of keeping any improvements to the land, so long as the land is restored to its condition prior to the improvements.

This Lease shall insure to the benefit of and be binding upon the parties hereto, their heirs, executors, administrators, and assigns. This Lease shall be contingent on the approval of the Lenoir County Board of Education and the Lenoir County Board of Commissioners.

LESSOR certifies that as of the date of this Lease, LESSOR is not listed on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 143C-6A-4. LESSOR understands that it is not entitled to any payments whatsoever under this Lease if this certification is false. The individual signing this Lease certifies that he or she is authorized by LESSOR to make the foregoing statement.

LESSOR warrants that, to the best of its knowledge and in the exercise of due diligence, none of its corporate officers, directors, or trustees and none of its employees who will directly provide services under this Lease are immediate family members of any member of the Lenoir County Board of Education or of any principal or central office staff administrator employed by the Lenoir County Board of Education. For purposes of this provision, "immediate family" means spouse, parent, child, brother, sister, grandparent, or grandchild, and includes step, half, and in-law relationships. Should LESSOR become aware of any family relationship covered by this provision or should such a family relationship arise at any time during the term of this Lease, LESSOR shall immediately disclose the family relationship in writing to the Superintendent of the Lenoir County Public Schools. Unless formally waived by LESSEE, the existence of a

family relationship covered by this Lease is grounds for immediate termination by LESSEE without further financial liability to LESSOR.

IN TESTIMONY WHERE, the LESSOR, the LESSEE, and the PAYOR have hereunto set their hands and seals, all in triplicate, the day and year first above written.

LESSOR:

_____(SEAL)
John Wesley Creech, Sr.

LESSEE:

_____(SEAL)
Jonathon L. Sargeant, Chair

PAYOR:

North Lenoir High School Athletic Booster Club

By: _____(SEAL)
Richard Wayne Barwick , President

STATE OF NORTH CAROLINA

COUNTY OF LENOIR

I, _____ a Notary Public for said County and State, do hereby certify that JOHN WESLEY CREECH, SR. personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the ____ day of _____, 2016.

Notary

(Official Seal)

My Commission Expires: _____

STATE OF NORTH CAROLINA

COUNTY OF LENOIR

I, _____ a Notary Public for said County and State, do hereby certify that JONATHON L. SARGEANT, Chair of the Lenoir County Board of Education, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the ____ day of _____, 2016.

Notary

(Official Seal)

My Commission Expires: _____

STATE OF NORTH CAROLINA

COUNTY OF LENOIR

I, _____ a Notary Public for said County and State, do hereby certify that RICHARD WAYNE BARWICK, President of the North Lenoir High School Athletic Booster Club, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the ____ day of _____ 2016.

Notary

(Official Seal)

My Commission Expires: _____

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/16/16 **ITEM NO.** 8

RESOLUTION: Authorizing Lenoir County Health Department to Execute a Purchase Order to Contract with Paragard: \$4,500.60.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to authorize the Lenoir County Health Department to execute a purchase order for Paragard in the amount of \$4,500.60 for the purchase of Intrauterine Device (IUD).

HISTORY/BACKGROUND: The additional funding was made available for the Health Department from the Infant Mortality Reduction funds for long term contraceptives.

EVALUATION: This action is necessary to implement evidence-based strategies to lower the infant mortality rate in our community.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/16/16 **ITEM NO.** 9

RESOLUTION: Authorizing Lenoir County Health Department to Execute a Purchase Contract with TheraCom: \$10,556 and Mirena: \$4,155. Total: \$14,711.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is asked to grant permission to the Lenoir County Health Department to execute a purchase order to TheraCom for Nexplanon and Mirena for the amount of \$14,711.00.

HISTORY/BACKGROUND: The additional funding was made available for us from the Infant Mortality Reduction funds for long term contraceptives.

EVALUATION: This action is necessary to implement evidence-based strategies to lower the infant mortality rate in our community.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Health Department is permitted to execute a purchase order as requested.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

ATTEST

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 05/16/16 **ITEM NO.** 10

RESOLUTION: Approve Purchase Order for Down East Protection Systems for the Installation of Security System at the Lenoir County Transit Office at 201 E. King Street, Kinston, NC: \$6,844.06.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: Authorize the Transit Director or her designee to execute all paperwork on behalf of Lenoir County to purchase, arrange installation of, and request reimbursement from NCDOT/PTD for security system to be installed in the LCT office building.

HISTORY/BACKGROUND: The Lenoir County Transportation Department began its operation in October 1994 with six vehicles to provide transportation to Lenoir County residents. The LCT Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government. On November 3, 2014 the Lenoir County Board of Commissioners approved a resolution (Item No. 5C) allowing Lenoir County Transit to apply to NCDOT/PTD for Community Transportation Program Grant funds for FY 2015-2016. Included in the CTP grant was funding in the amount of \$6844.06 to cover the cost of a security system to provide better security for the Lenoir County Transit employees and equipment located inside the office building. There is a need for added security measures at LCT office to be diligent in maintaining the protection of LCT employees and its property. All local match monies will be generated by Transit revenues.

EVALUATION: The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. In order to continue service to the residents of Lenoir County, Transit must be diligent in maintaining and protecting its employees and equipment. Currently the Lenoir County Transit has approximately 45 employees with office staff and vehicle operators. This security system will better protect transit employees during day to day operations by keeping Lenoir County Transit office building more secure.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 05/16/16 **ITEM NO.** 11

RESOLUTION: Approve the Resurfacing of the Parking Lot of the Lenoir County Transit Office Located at 201 E. King Street by Carolina Earth Movers: \$23,974.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: Authorize the Transit Director or her designee to execute all paperwork on behalf of Lenoir County for services, arrange resurfacing of, and request reimbursement from NCDOT/PTD for the resurfacing of parking lot at the LCT office building.

HISTORY/BACKGROUND: The Lenoir County Transportation Department began its operation in October 1994, to provide transportation to Lenoir County residents. The LCT Program is a partnership between the North Carolina Department of Transportation/Public Transportation Division (DOT/PTD) and Lenoir County Government. On November 3, 2014 the Lenoir County Board of Commissioners approved a resolution (Item No. 5C) allowing Lenoir County Transit to apply to NCDOT/PTD for Community Transportation Program Grant funds for FY 2015-2016. Included in the CTP grant was funding in the amount of \$23,974 to cover the cost of resurfacing the parking lot at Lenoir County Transit offices. There is a need for the resurfacing of the parking lot at LCT offices due to the current conditions of the parking lot. The parking lot poses a potential risk of personal injury or property damage for LCT employees, LCT equipment and the citizens of Lenoir County. To be diligent in maintaining the safety of LCT employees, its property and the safety of the citizens of Lenoir County, the resurfacing of LCT Parking lot is a necessity for the prevention of any loss. All local match monies will be generated by Transit revenues.

EVALUATION: The N.C. Department of Transportation initiated the Community Transportation Program (CTP) to enhance the provision of rural human service and general public transportation in counties and to meet the community transportation needs. In order to continue service to the residents of Lenoir County, Transit must be diligent in maintaining the safety of its employees, its equipment and the safety of the citizens of Lenoir County. Currently, Lenoir County Transit's parking lot is in need of repair. The resurfacing of the parking lot will ensure the safety of transit employees and of the citizens of Lenoir County from the potential risk of injury or property damage and potential risk of loss by Lenoir County.

INTRODUCED BY: Michael Jarman, County Manager **DATE** 05/16/16 **ITEM NO.** 12

RESOLUTION: Approve Purchase Order for B&G Electronics: \$10,703.50.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Sheriff to execute a purchase order with B&G Electronics for the purchase and installation of 30 shotgun locks at a cost of \$10,703.50.

HISTORY/BACKGROUND: The Lenoir County Sheriff's Office currently issues deputies a shotgun which is a quick and easy tool to use for protection, but currently they are stored away from the deputy in the trunk. This does not allow the deputy to have quick access to these guns in emergency situations which could prevent them from protecting themselves or another person.

The Sheriff is familiar with shotgun locks as they are installed in other department vehicles and are widely used among law enforcement agencies. This allows the shotgun to be stored immediately next to the deputy and aids in preventing theft from the vehicle by securely locking the shotgun in a holder. Each locking system and installation costs \$352.95. The Sheriff will install these in 30 patrol vehicles with cages when purchased. The total costs will be \$10,703.50

EVALUATION: The Sheriff intends to purchase the requested shotgun locks with excess fuel funds from this current year that were not expended.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase with B&G Electronics for the purchase and installation of 30 shotgun locks at a cost of \$10,703.50.

Funding Account #: 10-4310-5999

\$10,703.50

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

INTRODUCED BY: Michael Jarman, County Manager DATE 05/16/16 ITEM NO. 13

RESOLUTION: Approve Purchase Order for Lawmen's: \$16,000.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Sheriff to execute a purchase order with Lawmen's for the purchase of (12) twelve Remington Shotguns and (12) twelve Smith and Wesson Rifles in the amount of \$16,000.

HISTORY/BACKGROUND: The Lenoir County Sheriff's Office currently issues patrol rifles or shotguns to deputies for protection during long range incidents. Shotguns and Rifles have different applications in the law enforcement field just as handguns have a specific purpose. Handguns are for close range protection and shotguns are for close to medium range protection and rifles are for medium to long range protection. With these different uses of weapons, a law enforcement officer is best equipped when he/she has access to all of these.

The Sheriff's Office employees 67 sworn deputies, but only have 38 shotguns and 30 rifles. That leaves 29 deputies without shotguns and 37 deputies without rifles. The Sheriff will purchase an additional 12 shotguns and 12 rifles to work towards having every deputy with a shotgun and rifle.

The individual cost of a Remington 870-P shotgun is \$495. Each. The individual cost of a Smith and Wesson M&P15 rifle is \$744.97 each. The Sheriff will be purchasing 12 shotguns and 12 rifles at a total cost \$14,879.64. The Sheriff will open a purchase order of \$16,000 to cover all shipping and handling costs.

EVALUATION: The Sheriff intends to purchase the shotguns and rifles with excess funding in the sheriff's office budget that was not spent this year as expected in the capital items line.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MW
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Lawmen's for the purchase of (12) twelve Remington Shotguns and (12) twelve Smith and Wesson Rifles in the amount of \$16,000.

Funding Account #: 10-4310-5999

\$ 16,000.00

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/16/16 **ITEM NO.:** 14

RESOLUTION: Approve Purchase Order for American Uniform Sales: \$42,000.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Sheriff to execute a purchase order with American Uniform Sales for the purchase of 25 under shirt bullet proof vests and 12 exterior Special Response Team Vest for a total costs of \$42,000.

HISTORY/BACKGROUND: The Lenoir County Sheriff's Office currently issues each deputy a bullet proof vest to wear while on duty. Approximately 80 to 90 % of these vests were all purchased at one time 5 years ago. These vests have a 5 year warranty which requires our agency to purchase vests for each officer every 5 years.

The Sheriff does not wish to purchase all the vests at one time. To assist with creating a revolving replacement cycle rather than all being purchased at once the Sheriff will use current excess fuel funds to purchase 25 under shirt vests (\$650 each) and 12 SRT vests (\$2,000 each) this fiscal year. Another order will be placed in the 16-17 fiscal year with funds that have been requested in that budget.

EVALUATION: The Sheriff intends to purchase requested bullet proof vests from excess fuel funds that were not expended this current year. These vests should be replaced to assure each deputy is wearing a vest that is under warranty by the issuing company.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 5/16/16 **ITEM NO.** 15

RESOLUTION: Approving TANF Block Grant Funds for Child Daycare and Work First Employment Services: \$350,000.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to approve the use of \$350,000 of TANF Cash Assistance funds from the TANF Block Grant for Child Daycare and Work First Employment Services.

HISTORY/BACKGROUND: Lenoir County Department of Social Services Subsidized Child Care Program is a service-oriented program that is administered by local purchasing agencies (LPA's) that purchase child care services for low income and other eligible families. LPA's determine if families are qualified for child care services based on state and federal rules and requirements. Families of children ages 0-5, and families of children with special needs, are eligible for subsidies if their countable income is less than or equal to 200% of the federal poverty level for the family size. Families of children ages 6-12 are eligible for subsidies if their countable income is less than or equal to 133% of the federal poverty level for the family size. Families may need child care for one of the following reasons – maintain employment or seek employment; pursue education or job training that leads to employment; Child Welfare Services; Child Protective Services or to meet the child's developmental need. In addition, eligible families are required to pay a portion of the cost of care based on countable income.

To appropriately spend these funds, counties must document a child or a family with a child is being served. The child or family must have income at or below 200% of the federal poverty level, per Section 404(d) (3) (B) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996. The funds are 100% TANF and will be reimbursed by the state.

EVALUATION: The Subsidized Child Program and Work First Employment Program assist child and families that are at or 200% of the federal poverty level for the population of Lenoir County. These services support low-income working families and allow them to maintain employment. TANF Cash Assistance funds are 100% Federal funds and require no County match.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

MW
INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Social Services Director is authorized the use of TANF Cash Assistance funds for the TANF Block Grant for Child Daycare and Work First Employment Services.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

Yea Votes: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/16/16 **ITEM NO.** 16

RESOLUTION: Approval of FY2016-2017 Lenoir County Home and Community Care Block Grant Funding Plan: \$472,258.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to approve the FY2016-2017 Lenoir County Home and Community Care Block Grant funding plan in the amount of \$ 472,258.

HISTORY/BACKGROUND: The Home and Community Care Block Grant began July 1, 1992. It is comprised of funding for in-home and community based services, currently available through the Division of Aging, as well as a portion of funding targeted for in-home and community based services previously administered by North Carolina Division of Social Services. Funds from the Older Americans Act constitute approximately 45% of Home and Community Care Block Grant funding and are intended to develop and enhance comprehensive and coordinated community based systems of services, opportunities, and protections for older adults. Future funds appropriated by the General Assembly for this purpose will also be included in the Home and Community Care Block Grant. Area Agencies on Aging will fund county programs on aging through grant agreements with Boards of County Commissioners and community service providers.

Home and Community Care Block Grant funds provide services to the elderly population of Lenoir County by providing meals, Level I, II and III in-home care services, operation of local senior centers, adult day care services and transportation. These grant funds are utilized by DSS and the local Council on Aging to provide senior services. The majority of the funds, \$393,548 are used by the Lenoir County Council on Aging.

The block grant gives Lenoir County Commissioners maximum discretion in deciding how aging funds will be administered and budgeted in their County. By endorsing a local Funding Plan, Boards of County Commissioners will define the services to be provided, determine funding levels for services, and identify the community service providers to be involved with providing Home and Community Care Block Grant services.

EVALUATION: Home and Community Care Block Grant funds provide essential services such as meals, in-home aide care, and operation of local senior centers, adult day care services and transportation to the elderly population of Lenoir County. HCCBG funds are 90% Federal and State funds and require a 10% County match.

The purpose of this resolution is to approve the FY 2016-2017 Home Care Community Block Grant funding plan.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

mwj

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the FY2016-2017 Lenoir County Home and Community Care Block Grant Funding Plan in the amount of \$472,258 is approved.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

Yea Votes: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

Item No. 17

RESOLUTION IN SUPPORT OF IMPROVEMENTS OF HIGHWAY 11 NORTH FROM KINSTON TO JACKSONTOWN ROAD IN AYDEN BY THE N.C. DEPARTMENT OF TRANSPORTATION

WHEREAS, Highway 11 North from Kinston to Jacksontown Road in Ayden NC is in need of improvements to the cross-over's on the existing highway; and

WHEREAS, upgrades to existing Highway 11 North is recognized as a regional impact project with SPOT ID number H141078; and

WHEREAS, upgrades to existing Highway 11 North will tie into the Greenville Southern Bypass and improve to freeway standards ; and

WHEREAS, upgrades to existing Highway 11 North will tie into the CF Harvey Parkway project and assist with the Quad East Loop connecting Wayne, Wilson, Pitt and Lenoir Counties; and

WHEREAS, upgrades to existing Highway 11 North will allow for safer commercial and non-commercial movements; and

WHEREAS, the North Carolina Department of Transportation will reduce the number of crossovers and install left turn lanes to upgrade the existing expressway to freeway standards;

NOW, THEREFORE, BE IT RESOLVED that the Lenoir County Board of Commissioners do hereby support upgrading existing Highway 11 North to freeway standards from Kinston to Jacksontown Road in Ayden by the N.C. Department of Transportation.

Craig Hill, Chairman
Lenoir County Board of Commissioners

ATTEST:

Date: _____

Clerk to the Board

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 05/16/16 **ITEM NO.:** 18

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION: The following Boards currently have existing vacancies/expiring terms.

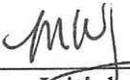
<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County ABC Board	Wiley Dawson	June 2019
Lenoir County Department of Social Services	June Cummings	June 2019

CURRENT VACANCIES:

- Lenoir County Health Board - (1) Optometrist**
- Lenoir County Planning & Inspections Districts 5, 6 and Alternate #1**
- Lenoir County ABC Board (1)**
- Lenoir County Department of Social Services (1)**

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.



Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

05/16/16
Date

ATTEST 05/16/16
Date

LENOIR COUNTY
ALCOHOLIC BEVERAGE CONTROL BOARD



RECEIVED
MAY - 2 2016

Wiley Dawson, Chairman
E. Clyde Sutton, Member
Edward Mills, Member
Brantley Uzzell, General Manager

110 S. Heritage St.
PO Box 3188
Kinston, NC 28501
Phone: (252) 523-0775
Fax: (252) 523-3472
Email: lenoircoabc@embarqmail.com

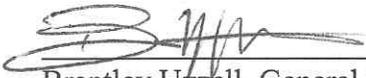
LENOIR COUNTY
MANAGER'S OFFICE

To: Lenoir County Commissioners
From: Lenoir County ABC Board
Re: Wiley Dawson Reappointment
Date: 4-20-16

Dear Commissioners,

The Lenoir County ABC Board wishes to have Wiley Dawson re-appointed to his current position on the ABC Board. Mr. Dawson's term expires June of 2016. Mr. Dawson has been a contributing member to the Board and has expressed interest in continuing to contribute on matters regarding the ABC Board in serving the public. The Board hopes that you will consider this matter and also expresses appreciation for the time spent with regards to Mr. Wiley Dawson's re-appointment.

Sincerely,



Brantley Uzzell, General Manager
Lenoir County ABC Board

RECEIVED

APPLICATION FOR APPOINTMENT

RECEIVED

to

MAY - 4 2016 LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS 2016

LENOIR COUNTY MANAGER'S OFFICE

LENOIR COUNTY MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Department of Social Services Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: June S. Cummings
Address: 1611 St. Andrews Place
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 252-522-2124 (Work) 252-527-0734
Occupation: United Way Director
Business Address: 327 N. Queen St., Suite 112, Kinston, NC 28501
Age: (Optional):
Number hours available per month for this position: 5-10
Training: BS degree in Social Work
Business and Civic Experience/Skills: Mental Health Center Director 20 years
United Way Director 15 years
Other County Boards/Committees/Commissions presently serving on: Lenoir Co. JCPC
Expiration date of Term: Annual appointment

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (GTP Ed & Training CTR.)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant: June S. Cummings

Date: 4/28/16



North Carolina Department of Health and Human Services
Division of Social Services – Social Services Commission

Pat McCrory,
Governor

Wayne E. Black
Division Director

Richard O. Brajer
DHHS Secretary

Larry W. Potts
Chairman

March 18, 2016

MEMORANDUM

TO: Susan Moore, Director
Lenoir County Department of Social Services

FROM: Angela Green *Angela R Green*
Staff to the Social Services Commission

RE: Notice of Expiration of Term of County Commissioner Appointees to
Local Social Services Boards

According to our records, the term of **June Cummings** expires on June 30, 2016. This board member is eligible for reappointment. If your records indicate that this information is incorrect, please contact me as soon as possible. Please share this information with your County Board of Social Services. Information regarding the limitation of terms is as follows.

G.S. 108A-4: Terms of Appointment

“Each member of a county board of social services shall serve for a term of three years. No member may serve more than two consecutive terms. Notwithstanding the previous sentence, the limitation on consecutive terms does not apply if the member of the social services board was a member of the board of county commissioners at any time during the first two consecutive terms, and is a member of the board of county commissioners at the time of reappointment.”

In summary, if a social services board member has served two consecutive terms and is a county commissioner on June 30, 2016, that person can be reappointed.

G.S. 108A-6: Members Filling an Unexpired Term

All appointments made to fill vacancies "... shall be for the remainder of the former member's term of office and shall not constitute a term for the purposes of G. S. 108A-4."

Please provide the information regarding the new appointee by submitting the attached form to me via email at angela.green@dhhs.nc.gov or by mailing to my attention at:

N.C. Social Services Commission
2401 Mail Service Center
Raleigh, North Carolina 27699-2401

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NOTICE OF APPOINTMENT BY THE COUNTY COMMISSIONERS
TO THE
_____ COUNTY BOARD OF SOCIAL SERVICES

TERM OF APPOINTMENT

Date: _____

This is to notify the NC Department of Health and Human Services, Division of Social Services that the County Commissioners of the above-mentioned county have named as their appointee to the County Board of Social Services the following person:

Name _____

Address _____

City _____ **Zip Code** _____

Race _____ **County Commissioner:** yes _____ no _____

Gender _____

Signature _____, Clerk
Board of County Commissioners

Please see information regarding eligibility for board membership on the reverse of this form.

PLEASE RETURN THIS FORM TO:

Angela Green
NC Division of Social Services
2401 Mail Service Center
Raleigh, North Carolina 27699-2401

Please also forward a copy to your county director of social services. Thank you.

**RESTRICTIONS REGARDING
COUNTY SOCIAL SERVICES BOARD MEMBERSHIP**

G.S. 108A-3: Residential Qualifications

Each member of the county social services board "...shall be bona fide residents of the county from which they are appointed to serve..."

G.S. 108A-4: Term of Appointment

"Each member of a county board of social services shall serve for a term of three years. No member may serve more than two consecutive terms. Notwithstanding the previous sentence, the limitation on consecutive terms does not apply if the member of the social services board was a member of the board of county commissioners at any time during the first two consecutive terms, and is a member of the board of county commissioners at the time of reappointment."

G.S. 108A-6: Member Filling an Unexpired Term

All appointments made to fill vacancies "... shall be for the remainder of the former member's term of office and shall not constitute a term for the purposes of G.S. 108A-4."

G.S. 108A-47: State/County Special Assistance for Adults - Limitations on Payments

"No payment for assistance. . .shall be made for the care of any person in an adult care home that is owned or operated in whole or in part by. . a member. . .of any county board of social services."

G.S. 108A-55: Medical Assistance Program - Payments

"No payments shall be made for the care of any person in a nursing home or intermediate care home which is owned or operated in whole or in part by a member of. . .any county board of social services. . .or by a spouse of any such person."

G.S. 128-1.1: Dual-Office Holding Allowed

Any person who holds an elective or appointive office in State or local government is authorized by the General Assembly, pursuant to Article VI, Sec. 9 of the North Carolina Constitution to hold concurrently one other appointive office, place of trust or profit, in either State or local government.

10A NCAC 68 .0301: Employment of Relatives of County Board Members

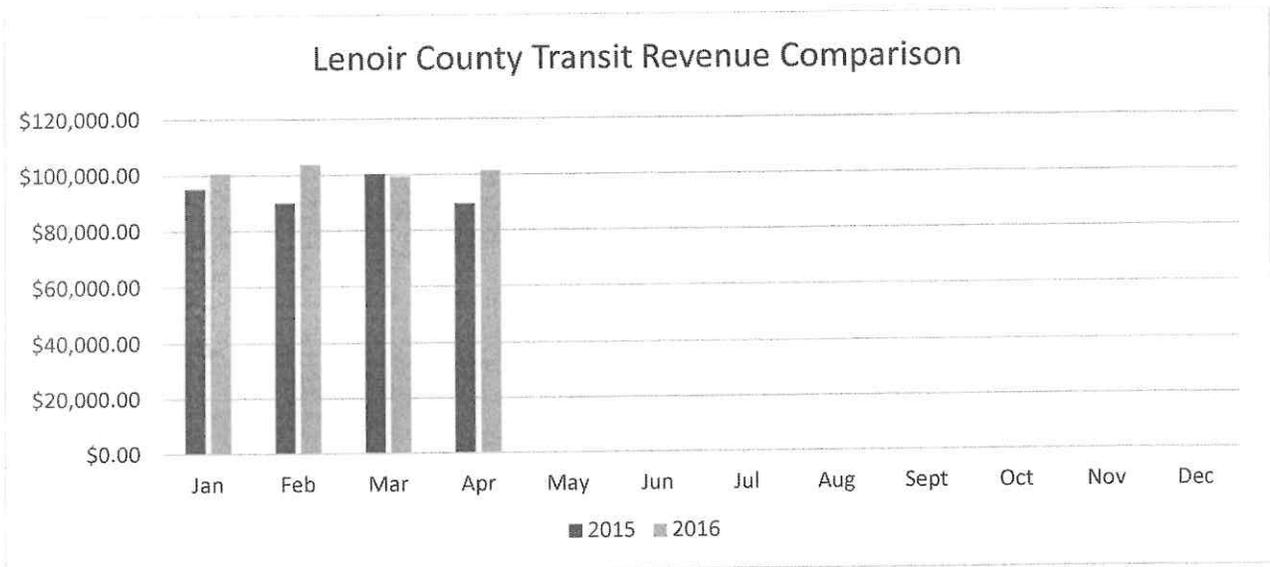
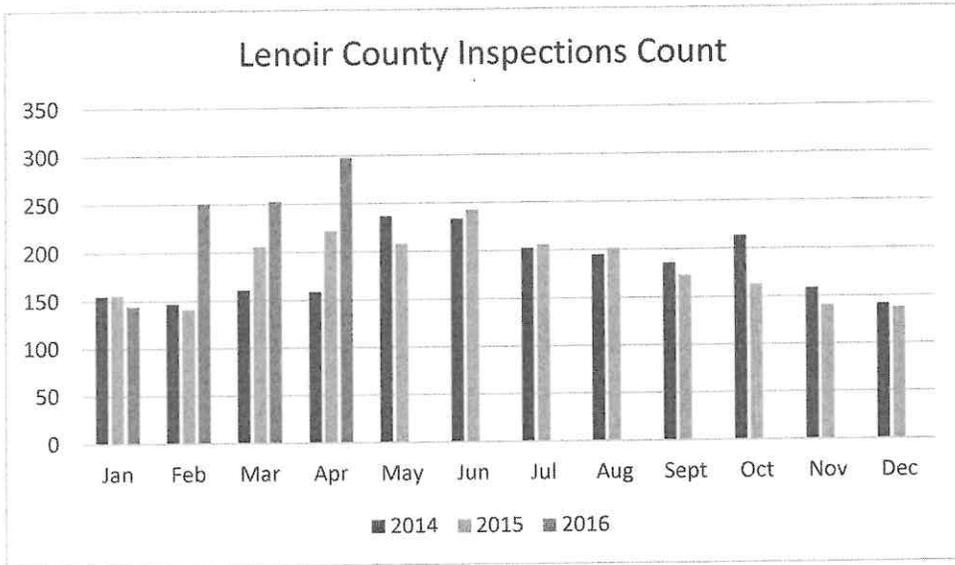
*"No person shall be considered for employment in a county department of social services during the time a member of his immediate family is serving on the county board of social services or the board of county commissioners in the same county. **This regulation in no way effects the status of a person who is already an employee of a county department of social services and of whose immediate family member becomes a candidate for or is appointed or elected to the county board of social services or the board of commissioners of the same county.** (emphasis added) 'Immediate family member,' is for purposes of this Regulation defined as a spouse, parent, sibling, child, grandparent, grandchild, stepparent, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, aunt, uncle, niece, or nephew."*

10A NCAC 70E .0402(d): Criteria for the Foster Family - County Social Services Board Members

The homes of Agency Employees, Social Services Board Members, and County Commissioners may be licensed if such licensure does not constitute a conflict of interest regarding supervision of children placed in the home. The agency's position concerning conflict of interest questions shall be documented in the family's record.

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: May 16, 2016
SUBJECT: Items from County Manager

1. Inspections & Transit Summary
2. Inspection & Permit Report



Lenoir County Transit

Monthly Statistics

Month of April

Days of Service 26

Passenger Trips	Total
Ambulatory Passengers	5331
Non Ambulatory Passengers	497
Total Passenger Trips	5828

Purpose of Trips	
Medical (including Dialysis)	2349
Education	889
Employment	1347
Other	1243
	5828

Revenue	Total
Invoice Revenue	85,511.11
RGP Ticket Sales	6,093.60
EDTAP Ticket Fares	2,680.00
Fares Collected by Vehicle Operators	7,087.00
Total Monthly Revenue	101,371.71

Explanation of Purpose of Trips:

Medical: riders being taken to medical appointments; to doctor's appointments, dialysis, etc.

Education: riders being taken to LCC for classes

Employment: riders being taken back and forth to work

Other: riders being taken to day care, for financial services, human services, legal appointments, nutrition, pharmacy, recreation, shopping and social outings

Explanation of Revenue Terms:

Invoice Revenue: Rides billed by Transit to DSS, Work First, Council on Aging, ECU, and Vocational Rehab

RGP Ticket Sales: Rural General Public

EDTAP Ticket fares: Elderly Disabled Transportation Assistance Program

Fares Collected by Vehicle Operators: Cash collected by drivers for riders who have not purchased tickets in advance



LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT

APRIL 2016

PERMITS ISSUED: 135

PERMITS VALUE: \$ 1,718,474

PERMIT FEES: \$ 12,624

SINGLE FAMILY DWELLINGS: 6

MOBILE HOMES: 14

COMMERCIAL: 2

ADDITIONS: 5

ELECTRICAL: 51

PLUMBING: 17

MECHANICAL: 23

OTHER: 17

TOTAL INSPECTIONS: 298

**Items from Commissioners Public Comments/County Attorney/Closed Session
(if necessary)**

1. Transportation Updates – Commissioner Rouse

Lenoir County

May 2016

TIP Projects

B-4565: Bridges #42 and #43 over Neuse River on US 70 Business (Queen St.). Awarded to Thalle Construction Co., Inc. Project approximately 65% complete.

- Overflow bridge Stage 1 is complete. Beginning work on Stage 2.

- Neuse River bridge to begin deck pours on May 13. All pours complete by end of May.

EB-3314D Kinston Riverwalk, multi-use path from downtown through Pearson Park to the Power Plant. Awarded to Lanier Construction. Project is complete; turned over to the City.

Resurfacing

NC 148 Resurface from 2215 ft West of SR 1575 (Poole Rd) to NC 58. Awarded to Barnhill Contracting Co. Available July 1, 2016 with a completion date of November 1, 2016.

US 258 Resurface from 300 ft South of SR 1342 (Will Baker Rd) to US 70. Awarded to Barnhill Contracting Co. Available May 2, 2016 with a completion date of September 30, 2016.

US 70 Resurface from Bear Creek bridge to Mt Vernon Park Dr (excluding NC 148 interchange). To be let on May 17, 2016. Available July 1, 2016 with a completion date of December 1, 2016.

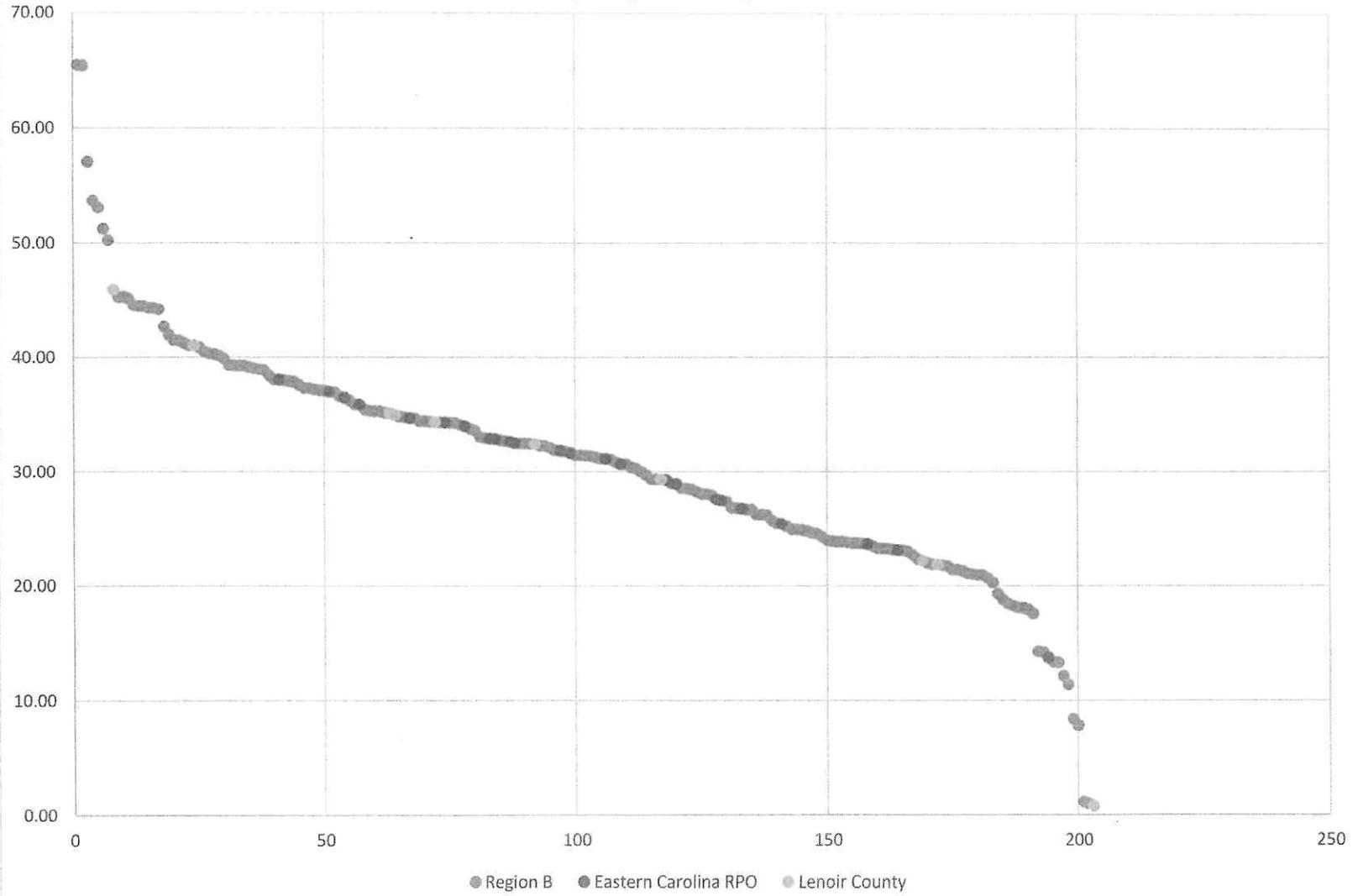
Secondary Roads Awarded to S.T. Wooten Corp. Available July 1, 2016 with a completion date of October 15, 2016.

SR 1152 Smith-Grady Rd, resurface from NC 11 to NC 55

SR 1546 Banks School Rd, resurface from US 70 to 100 ft East of Eastwood Dr

Please contact Jeff Cabaniss at jcabaniss@ncdot.gov or 252-439-2836 if you have any questions or comments.

Lenoir County Region B Projects



Lenoir County
Statewide and Regional Projects
4/13/16

Basic Project Information								Quantitative Scores							
SPOT ID	TIP	Project Category	Route	From / Cross Street	To	Description	Specific Improvement Type	Cost to NCDOT	Regional Impact Quantitative Score (Out of 70)	Congestion 10%	Benefit/Cost 10%	Safety 25%	Freight 10%	Multimodal 5%	Accessibility / Connectivity 10%
H090128-B	R-2553	Statewide Mobility	US 70 (New Route - Kinston Bypass)	NC 148 (Harvey Parkway)	US 70 East of NC 58	Construct Freeway on New Location.	5 - Construct Roadway on New Location	\$ 130,717,000	48.93	77.99	26.95	59.07	81.09	79.04	86.10
H150962		Statewide Mobility	US 70	Jim Sutton Road/Wille Measley Road		Convert at grade intersection to interchange	7 - Upgrade At-grade Intersection to Interchange or	\$ 16,000,000	41.07	31.71	71.34	78.57	57.92	0.00	53.26
H150862		Regional Impact	NC 11	Proposed Greenville Southwest Bypass	Proposed Harvey Parkway Extension	Upgrade Roadway to Interstate Standards.	3 - Upgrade Expressway to Freeway	\$ 194,400,000	35.11	25.89	37.74	65.21	42.26	0.00	82.23
H111202-B		Regional Impact	US 258	SR 1101 (Browntown Road)	SR 2010 (C.F. Harvey Parkway)	Widen to Multi-Lanes on Existing Location	1 - Widen Existing Roadway	\$ 47,091,000	34.97	47.18	52.29	48.60	46.89	45.63	58.98
H090128-AB	R-2553	Statewide Mobility	US 70	West of SR 1522 (Albert Suggs Road)	NC 148 (Harvey Parkway)	Upgrade Roadway to Freeway.	3 - Upgrade Expressway to Freeway	\$ 55,880,000	34.37	31.78	36.30	60.14	59.63	0.00	65.62
H090128-AA	R-2553	Statewide Mobility	US 70	Existing Freeway near LaGrange	SR 1522 (Albert Suggs Road)	Upgrade Roadway to Freeway.	3 - Upgrade Expressway to Freeway	\$ 52,287,000	32.43	32.41	45.28	48.55	58.17	0.00	67.10
H090053-C	R-2204C	Regional Impact	NC 11	South of Pink Hill in Duplin County	NC 11 North of Pink Hill in Lenoir County	Widen to Four Lanes Divided with directional crossovers and u-turns with a Bypass of Pink Hill on New Location	5 - Construct Roadway on New Location	\$ 29,664,000	29.33	25.41	18.60	61.46	16.60	0.00	79.00
H090128-CA	R-2553	Statewide Mobility	US 70	US 70 East of NC 58	East of SR 1002 (Wyse Fork Road)	Upgrade Roadway to Freeway.	3 - Upgrade Expressway to Freeway	\$ 71,244,000	22.19	22.66	13.12	18.16	53.06	44.09	65.62
H111255		Regional Impact	NC 241	SR 1115 (Bob Stroud Rd) End of Existing 4 Lanes	NC 24 (East and West of Beulaville)	Upgrade NC 11, NC 241, and NC 24 to Multi-Lanes on Partial New Location. Project includes Bypass of Pink Hill, Improving 241 South, and a Beulaville Bypass North of town from SR 1962 West of Beulaville to SR 1720 East of Beulaville.	6 - Widen Existing Roadway and Construct Part on New Location	\$ 234,000,000	21.85	28.63	0.00	53.24	17.39	0.00	39.33