LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, MAY 19, 2008 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: None

1.	**Items from Chairman/Commissioners: 5 Min.**	Board
2.	**Items from County Manager: 5 Min.**	Jarman
	CONSENT AGENDA: 10 Min.	**ACTION**
3.	Approval of Minutes: Regular Board Meeting: May 5, 2008 Closed Session Meeting: May 5, 2008 Special Called Meeting: May 14, 2008	Aytch/Jarman
4.	Budget Ordinance Amendment: General Fund: Health (Adult Health): $1,010: Increase	Huff/Martin
5.	Budget Ordinance Amendment: Emergency Management: $1,477: Increase	Jarman/Martin
6.	Budget Ordinance Amendment: Capital Improvements Fund: Community Development: $4,097: Increase	Jarman/Martin

END OF CONSENT AGENDA

	RESOLUTIONS: 40 Min.	
7.	Proclamation Designate the Week of May 18-24, 2008 as Emergency Medical Services Week	Dail/Board
8.	Resolution Authorizing Replacement of Flooring: Stephen Daniel's Flooring: $3,358	Wiggins/Martin
9.	Resolution Approving Contract with Southern Health Partners: Inmate Health Care Services: $197,302.68	Smith/Martin
10.	Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction	Wiggins/Martin
	APPOINTMENTS: 5 Min.	
11.	Resolution Approving Citizens to Boards, Commissions, Etc.	Aytch
	OTHER ITEMS: 10 Min.	
12.	**Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)**	

<u>ADJOURN</u>

Item No. __2__

TO: **Chairman and Members of the Board**

FROM: **Mike Jarman, County Manager**

DATE: **May 19, 2008**

SUBJECT: **Items of Interest**

1. Standard & Poor's Public Finance Report: Lenoir County, North Carolina

2. Lenoir County Financial Performance Summary: 2007-08: April 30, 2008

3. Current ESC Workforce Information: May 5, 2008

4. Letter: April 17, 2008 from NACO: Re: Medicaid Safety Net Act of 2008

5. Lenoir County Inspections Permit/Inspection Report: April 2008

6. Minutes: Kinston-Lenoir County Parks and Recreation Commission: April 10, 2008

STANDARD
&POOR'S

PUBLIC FINANCE

Lenoir County, North Carolina

Primary Credit Analysts:
Michael P Taylor
New York
(1) 212-438-1458
michael_taylor@
standardandpoors.com

Secondary Credit Analysts:
Colleen Woodell
New York
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colleen_woodell@
standardandpoors.com

Credit Profile		
US$39.7 mil GO sch bnds ser 2008 due 02/01/2010-2029		
Long Term Rating	A+/Stable	New
Lenoir Cnty GO		
Long Term Rating	A+/Stable	Affirmed
Lenoir Cnty GO		
Lenoir Cnty GO (FSA)		
Unenhanced Rating	A+(SPUR)/Stable	Affirmed

Many issues are enhanced by bond insurance.

Rationale

The 'A+' rating on Lenoir County, N.C.'s series 2008 general obligation (GO) school bonds reflects the county's:

- Expanding local manufacturing-based economy;
- Strong adopted financial policies supporting a favorable overall financial position; and
- Low debt ratios coupled with limited future capital needs.

Offsetting these strengths are adequate wealth and income levels and an above-average unemployment rate.

The 'A+' standard long-term rating and Standard & Poor's underlying rating (SPUR) on the county's parity debt have been affirmed.

The full faith and credit pledge of the county secures the bonds. The county will use proceeds from the sale of the bonds to fund the construction and ongoing renovation of various school facilities within the county.

Lenoir County (2007 population: 58,192) is located approximately 75 miles east of Raleigh (AAA/Stable GO rating) within North Carolina's Eastern Economic Development Region. The local economy continues to be largely centered on manufacturing, where approximately 68

RatingsDirect
Publication Date
May 14, 2008

manufacturers and processors collectively employ about 15% of the county's total workforce of 27,600. The county has seen a sizable amount of economic development over the past decade, largely due to the influx of approximately 17 new companies and the ongoing expansion of existing facilities for an additional 22 companies within the county. Generally located within the Global TransPark, a 15,300-acre state-of-the-art industrial transportation complex that includes a regional education and training center, these new companies are expected to invest in excess of $148 million in the county and create more than 985 new jobs once fully operational. In addition, since 2000, manufacturing expansions represent an investment in excess of $119 million and the creation of more than 1,200 new jobs for the area. Among the county's largest employers are:

- Caswell Center, state mental retardation center, 1,675;
- Lenoir County Board of Education, 1,410;
- Lenoir Memorial Hospital, 1,100;
- Electrolux Home Products, dishwashers, 1,050; and
- MasterBrands Cabinets Inc., kitchen and bath cabinets, 635.

Future economic developments include the recent announcement that Sanderson Farms, the fourth-largest poultry producer in North America, plans to open its first operation in North Carolina within the county; this proposed development represents a capital investment of $126.5 million and is expected to create 1,650 new company jobs in Lenoir County. In addition, the company will likely contract with 130 farmer partners within Lenoir County and surrounding counties for an additional contract producer investment of $98 million. Sanderson Farms plans to break ground in Lenoir County for its new company facilities in June 2008.

Despite the recent growth, the county's unemployment rate remains above the state and national averages at 5.7%, but it has shown steady declines following a 12-year high of 8.7% in 2002. County wealth and income levels are adequate, with median household and per capita effective buying incomes representing 76.2% and 78.1% of the U.S. level, respectively. The county's tax base totaled $3.29 billion in fiscal 2007, representing a 2% increase from the previous year and an adequate per capita value of $51,985. The taxpayer base is very diverse, as the 10 leading taxpayers comprise just 11.5% of the total base.

Sound financial operations and conservative budgeting have contributed to a growing general fund balance, with surpluses in each of the past eight consecutive fiscal years (ending June 30). For audited fiscal 2007, the county achieved an operating surplus of $3.163 million, increasing the total general fund balance to $21.362 million, which represents a very strong 44.5% of operating expenditures. Of this amount, approximately $17 million was unreserved, representing a very strong 35.5% of expenditures. The county's fiscal 2008 general fund budget of approximately $58.1 million represented an increase of approximately $1.6 million (2.8%) year-over-year, and included an appropriation of $2.137 million in fund balance. According to management, through the first 10 months (83.3%) of fiscal 2008, the county has collected 84% of budgeted revenues while only expending 71.47%; a surplus of approximately $1.5 million is expected at fiscal-year-end.

The county's financial management practices are considered "strong" under Standard & Poor's Financial Management Assessment (FMA). An FMA of strong indicates that practices are strong, well embedded, and likely sustainable. County operating budgets are typically conservative, and financial performance is monitored and reported on a monthly basis. The county practices multiyear financial and capital planning and follows a formally adopted reserve policy of maintaining a minimum general

fund balance at 10% of budget. In addition, investment holdings and performance are tracked on a monthly basis, with reports provided to the governing board.

Following the sale of the bonds, the county's overall net debt burden will remain low at $1,264 per capita and 2.2% of market value. Amortization of all outstanding debt is average, with 48% retired in 10 years and 100% by 2029. The county's debt service carrying charge has historically been moderate, averaging 13.7% of expenditures over the past six audited fiscal years. The county maintains a capital improvement plan (CIP) that is updated annually by management and funded primarily through annual transfers from the general fund. The current five-year CIP highlights roughly $8.9 million in capital projects, with $1.45 million noted for fiscal 2009. In addition to the CIP, county management has commissioned a private firm to study the immediate and long-term needs of the county jail. Construction of a new jail would require the incurrence of additional debt, ranging from $9 million to $12 million, according to management.

Outlook

The stable outlook reflects the ongoing expansion of the county's manufacturing-based economy in addition to its sound financial position. As management continues to address its various capital needs, it is expected that the county will be able to maintain a manageable debt profile.

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MOODY'S ASSIGNS A1 TO LENOIR COUNTY'S (NC) $39.7 MILLION GO SCHOOL BONDS

AFFRIMS A1 RATING ON $34.2 MILLION OF OUTSTANDING DEBT

Moody's Investors Service has assigned an A1 rating to Lenoir County's (NC) $39.7 million General Obligation Public School Bonds, Series 2008. At this time Moody's has also affirmed the A1 on the county's $33.8 million in outstanding general obligation bonds, including the current issue. The current issue, which will finance construction of three new elementary schools and renovation of an additional four schools, is secured by the county's general obligation unlimited tax pledge. The A1 rating reflects the county's strong financial position bolstered by conservative budgeting and effective planning, limited, but diversifying, rural tax base and above average, but manageable debt burden.

STRONG FINANCIAL POSITION SUPPORTED BY CONSERVATIVE BUDGETING AND EFFECTIVE FINANCIAL PLANNING

Moody's expects the county to maintain its healthy financial position, given a history of strong fiscal management and conservative budgeting practices. The county ended fiscal 2007 with a General Fund balance of $21.31 million (39% of revenues) in General Fund reserves and $8.7 million (15.9% of revenues) of undesignated and unreserved fund balance, approximating the county's target level of 15%. The $3.1 million surplus was driven by conservative budgeting of sales taxes (18.2% of revenues), resulting in $1 million positive variance of this revenue alone, and the under expenditure of appropriations. Further evidencing conservative financial practices, the county has had a trend of surpluses in operations over the past seven fiscal years, including fiscal 2002 and 2003 during which the State of North Carolina withheld certain aid from counties.

Management reports that fiscal 2008, which ends in June, is on target to end with at least balanced operations despite the appropriation of $2.1 million of reserves to balance the budget (slightly less than last year's $2.3 million), given another year of strong sales tax receipts and expenditures tracking below budget. Included in the 2008 budget is $500,000 of revenues associated with the 2004 $12 million sale of Lenoir Hospital to a non-profit entity. The county received $2 million of the proceeds upfront as cash in 2004, which was deposited in the county's capital reserve fund for future economic development projects, and will benefit from $500,000 installments per year for 20 years. Additionally evidencing effective planning the county raised the property tax levy in anticipation of the new school debt (the current issue and $32.6 million in 2007). In 2007, when the county was not making debt service payments on the project, it transferred $1.5 million to the Capital Reserve for future debt service needs. The county's rating heavily rests on effective financial management, supported by a trend of positive financial operations; continuation of these strong results will be an important credit factor going forward.

LIMITED BUT DIVERSIFYING RURAL ECONOMY

Lenoir, which is located 75 miles southeast of Raleigh, has historically had an economy dominated by textile manufacturing and tobacco processing, however in recent years the $3.3 billion tax base has diversified. The North Carolina Global TransPark, an industrial transportation complex, which completed an 11,500-foot runway in 2004-2005, is now home to a number of aviation companies. The county's largest taxpayer, Dupont DeNemours Co Inc. (Sr. Unsec. rated A2), representing 4%

of assessed value, is making a $55 million investment in the county for the production of a polymer. Smithfiled Foods, which as of 2006 had two meat processing facilities in the county, recently closed its first plant that was reportedly outmoded. While the closed plant employed 460 people, a number of those jobs are expected to be absorbed by Smithfiled Foods newer facility, which is still ramping up employment levels. Favorably Sanderson Farms just announced the construction of a $224.5 million poultry production facility in the county, expected to employee 1,650.

Wealth indices of the county are low compared to state and national levels, based on the 2000 census. In 1999, the county's per capita income was just 82.5% of the State of North Carolina (G.O. rated Aaa) average and 77.6% of the US median. Full value per capita is also below state and national medians at $57,713, but will increase in 2009 when the county completes its first revaluation in six years, which is expected to grow assessed values by approximately 13%. The county's unemployment rate has been consistently above the state and nation for the last decade, however, February 2008 statistics show growth in the labor force and a 5.7% unemployment more in line with the state and nation (5.4% and 5.2% respectively)

DEBT BURDEN EXPECTED TO REMAIN MANAGEABLE DESPITE ADDITIONAL BORROWING PLANS

Moody's expects the county's above average debt burden (1.1% of full value) will decline given anticipated taxbase growth, both through new growth and the upcoming revaluation, and declining debt levels given moderate additional borrowing plans. The current issue exhausts the 2006 voter authorization of $69.7 million for school needs, the other portion having been issued in the winter of 2007. Previous to these issues, the county had less than $2 million in debt outstanding and as such is at or near their high point of debt outstanding, reflected in both the level of debt and the below average amortization of principal (47.8% in ten years), reflecting the long useful life of projects financed. Management reports the county jail is overcrowded and has embarked on a study to evaluate building a new facility. At this point, the county expects to borrow between $9-12 million for this facility over the medium term. The additional debt is not expected to materially impact the county's debt burden.

KEY STATISTICS:

2007 Population: 58,172

Fiscal 2006 Full Valuation: $3.3 billion

Full Value per Capita: $57,713

1999 Median Family Income as % of state: 83.8%

1999 Per Capita Income as % of state: 82.5%

Direct Debt Burden: 2.2%

Payout of principal (ten years): 47.8%

FY 2007 General Fund Balance: $21.3 million (39% of General Fund revenues)

Unemployment rate (February 2007): 5.7%

Post sale parity debt outstanding: $73.5 million

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2007-08
APRIL 30, 2008

REVENUES

83.33%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,496,060	1,210,972	285,088	80.94%
Public Assistance (DSS)	10,003,770	7,184,820	2,818,950	71.82%
Property Taxes	28,267,426	27,722,039	545,387	98.07%
Sales Taxes	8,000,000	5,441,359	2,558,641	68.02%
Other General	10,862,922	7,685,621	3,177,301	70.75%
TOTAL GENERAL	**58,630,178**	**49,244,811**	**9,385,367**	**83.99%**
OTHER FUNDS:				
Employee Insurance	3,365,000	2,377,924	987,076	70.67%
Vehicle Replacement	595,200	14,531	580,669	2.44%
Fed Seized Property	40,100	28,555	11,545	71.21%
State Controlled Substance	25,500	17,817	7,683	69.87%
Capital Reserve Fund	2,000,000	0	2,000,000	0.00%
School Capital Fund	3,993,557	1,351,862	2,641,695	33.85%
Transportation Fund	353,916	311,130	42,786	87.91%
Scrap Tire Disposal	110,000	72,006	37,994	65.46%
Emergency Telephone	1,079,042	448,688	630,354	41.58%
Revaluation Fund	49,811	0	49,811	0.00%
Automation-Preservation Fnd	32,500	23,907	8,593	73.56%
MSW Landfill-Debt Service	642,628	640,435	2,193	99.66%
Capital Improve Fund	4,912,500	1,267,218	3,645,282	25.80%
School Construction Fund	32,228,734	32,252,206	-23,472	100.07%
Industrial Proj-Shell Bldg	70,000	0	70,000	0.00%
Deep Run Sewer Operating	64,000	62,014	1,986	96.90%
Solid Waste Management	2,964,280	2,266,487	697,793	76.46%
Trust and Agency Fund:				
Smart Start Program	137,980	102,773	35,207	74.48%
Fire Districts	1,104,336	997,314	107,022	90.31%
TOTAL OTHER FUNDS	**53,769,084**	**42,234,867**	**11,534,217**	**78.55%**
GRAND TOTAL	**112,399,262**	**91,479,678**	**20,919,584**	**81.39%**

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	**735,000**	**51,509**	**683,491**	**7.01%**
CDBG SS GRANT	**400,000**	**249,300**	**150,700**	**62.33%**
SFR 07 HOME PROJECT	**392,000**	**9,942**	**382,058**	**2.54%**
Total Project Based	**1,527,000**	**310,751**	**1,216,249**	

* **Bold** area represents **"Project Based"** funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCMUMBERED	REMAINING
CDBG CN GRANT	**735,000**	**16,804**	**0**	**718,196**
CDBG SS GRANT	**400,000**	**249,300**	**0**	**150,700**
SFR 07 HOME PROJECT	**392,000**	**20,569**	**0**	**371,431**
Total Project Based	**1,527,000**	**286,673**	**0**	**1,240,327**

* **Bold** area represents **"Project Based"** funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2007-08
APRIL 30, 2008

EXPENDITURES

83.33%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	220,560	181,562	0	38,998	82.3%
County Manager	201,530	160,577	0	40,953	79.7%
Finance	284,121	228,548	0	55,573	80.4%
Tax Office	779,206	643,323	2,263	133,620	82.9%
Legal	61,500	34,872	0	26,628	56.7%
Court Facility	345,975	185,705	51,350	108,920	68.5%
Elections	344,778	187,988	36,981	119,809	65.3%
Register of Deeds	313,269	209,921	17,711	85,637	72.7%
Non-Departmental	916,718	686,084	5,000	225,634	75.4%
Process Funds	1,045,783	827,945	1,224	216,614	79.3%
Outside Agencies	120,598	90,536	0	30,062	75.1%
Management Info Systems	869,881	604,775	93,828	171,278	80.3%
Public Buildings	432,185	297,358	18,284	116,543	73.0%
Sheriff	3,753,276	2,858,320	92,155	802,801	78.6%
Central Communications	949,170	734,353	8,772	206,045	78.3%
Jail	2,206,357	1,881,847	98,018	226,492	89.7%
Emergency Management	275,400	205,076	14,279	56,045	79.6%
Emergency Medical Services	3,074,971	2,498,570	60,203	516,198	83.2%
Non-Emergency Services	651,692	309,519	21,533	320,640	50.8%
Fire Protection	51,660	43,050	0	8,610	83.3%
Inspections	203,022	162,598	309	40,115	80.2%
Medical Examiner	40,000	18,885	0	21,115	47.2%
Economic Development	299,406	245,128	1,203	53,075	82.3%
Veterans Service Office	31,155	23,268	393	7,494	75.9%
Cooperative Extension	341,879	257,233	3,733	80,913	76.3%
Cooperative Ext-Grants	75,242	8,360	-178	67,060	10.9%
Soil Conservation	110,231	85,336	0	24,895	77.4%
Health Department	3,431,133	2,523,179	131,807	776,147	77.4%
BioTerrorism - Health	67,091	4,337	7,429	55,325	17.5%
M. Health Department	240,139	200,116	0	40,023	83.3%
CJPP - Day Reporting Center	131,942	91,395	250	40,297	69.5%
Public Assistance (DSS)	19,064,828	13,021,593	88,190	5,955,045	68.8%
Education	9,222,265	7,685,221	0	1,537,044	83.3%
Community College	1,809,421	1,507,851	0	301,570	83.3%
Cultural	675,000	562,500	0	112,500	83.3%
Recreation	573,000	477,500	0	95,500	83.3%
Debt Service	1,375,897	1,375,896	0	1	100.0%
Transfer to Other Funds	4,019,897	0	0	4,019,897	0.0%
Contingency	20,000	0	0	20,000	0.0%
TOTAL GENERAL	**58,630,178**	**41,120,325**	**754,737**	**16,755,116**	**71.4%**
OTHER FUNDS:					
Employee Insurance Fund	3,365,000	1,940,369	0	1,424,631	57.7%
Vehicle Replacement Fund	595,200	753,845	-214,678	56,033	90.6%
Fed Seized Property Fund	40,100	19,208	8,952	11,940	70.2%
State Controlled Substance Fund	25,500	8,599	1,116	15,785	38.1%
Capital Reserve Fund	2,000,000	0	0	2,000,000	0.0%
School Capital Fund	3,993,557	1,764,662	0	2,228,895	44.2%
Transportation Fund	353,916	383,202	11,585	-40,871	111.5%
Scrap Tire Disposal Fund	110,000	92,117	0	17,883	83.7%
Emergency Telephone Fund	1,079,042	746,524	100,572	231,946	78.5%
Revaluation Fund	49,811	39,532	0	10,279	79.4%
Automation-Preservation Fund	32,500	0	0	32,500	0.0%
MSW Landfill-Debt Service	642,628	472,221	0	170,407	73.5%
Capital Improvements Fund	4,912,500	3,363,306	27,132	1,522,062	69.0%
School Construction Fund	32,228,734	23,446,265	0	8,782,469	72.7%
Industrial Project - Shell Building	70,000	48,938	21,062	0	100.0%
Deep Run Operating	64,000	33,053	953	29,994	53.1%
Solid Waste Management	2,964,280	1,925,947	123,799	914,534	69.1%
Trust & Agency Fund			0		
Family & Caregiver-Smart Start	137,980	108,013	175	29,792	78.4%
Fire Districts	1,104,336	952,359	0	151,977	86.2%
TOTAL OTHER FUNDS	**53,769,084**	**36,098,160**	**80,668**	**17,590,256**	**67.3%**
GRAND TOTAL	**112,399,262**	**77,218,485**	**835,405**	**34,345,372**	**69.4%**

Current ESC Workforce Information

from

LENOIR COUNTY

as of

May 5, 2008

- County Labor Force : **28,609**
- Number Of Unemployed : **1,600**
- County Unemployment Rate :

March 2008	3 Months Ago	6 Months Ago	12 Months Ago
5.6%	5.3%	4.7%	4.9%

- Unemployment Insurance (UI) Benefits Paid in Lenoir County :
  Last 30 Days : **$372,706**
  Year-To-Date : **$1,785,221**

- New Business/Industry Openings In Lenoir County:
  - Last 4 Weeks -

- Business/Industry Closings In Lenoir County:
  - Last 4 Weeks -

Current State & National Information

- Unemployed Workers Statewide (March 2008) : **234,086**
- N.C. Unemployment Rate:

March 2008	3 Months Ago	6 Months Ago	12 Months Ago
5.2%	4.7%	4.7%	4.5%

- U.S. Unemployment Rate (April 2008) : **5.0%**
- Unemployment Benefits Paid to N.C. workers:
  Month To Date : **$2,975,161**
  Last Month : **$93,392,043**
  Year To Date : **$376,575,593**

- Unemployment Benefits Paid to N.C. workers In May 2007 : **$77,475,490**

- N.C. Unemployment Insurance Trust Fund Balance: (As Of May 2, 2008) : **$378,334,027**

- Average N.C. UI Tax Rate For Business : **1.7%**

Beverly Alston - Kinston
252.526.4435

NACo National Association of Counties

The Voice of America's Counties

RECEIVED
MAY 2 2008

April 17, 2008

The Honorable G.K. Butterfield
Room 413 Cannon House Office Building
United States House of Representatives
Washington, DC 20515-3301

Dear Representative Butterfield,

On behalf of the National Association of Counties and the 3,066 county governments that we serve, I would like to extend our gratitude for your vote on H.R. 5613: Protecting the Medicaid Safety Net Act of 2008. We applaud your hard work and bipartisanship.

As you work to get this very critical legislation enacted without delay, we stand ready to assist you in any way we can.

Sincerely,

Larry E. Naake

Larry E. Naake
Executive Director

Cc: Beaufort County
Bertie County
Chowan County
Craven County
Edgecomb County
Gates County
Granville County
Greene County
Halifax County
Hertford County
Jones County
Lenoir County
Martin County
Nash County
Northampton County
Pasquotank County
Perquimans County
Pitt County

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PHONE: 252-559-2260
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LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT

APRIL 2008

PERMITS ISSUED: 147

PERMITS VALUE: $ 1,660,737

PERMIT FEES: $ 12,493

SINGLE FAMILY DWELLINGS: 0

MOBILE HOMES: 15

COMMERCIAL: 0

ADDITIONS: 13

ELECTRICAL: 40

PLUMBING: 11

MECHANICAL: 38

OTHER: 30

TOTAL INSPECTIONS: 293

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 04/01/08 TO 04/30/08 Printed on: MAY 1, 2008

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
NEW RES. HOUSEKPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	0	0.00		0.00	0
* Single Family Houses Attached	102B	0	0.00		0.00	0
* 2 Family Building	103B	0	0.00		0.00	0
* 3 and 4 Family Buildings	104B	0	0.00		0.00	0
* 5 or More Family Buildings	105B	0	0.00		0.00	0
*TOTAL INFORMATION 101-105	109B	0	0.00		0.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00		0.00	0
* Other Non-Housekeeping Shelter ...	214B	0	0.00		0.00	0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00		0.00	0
* Churches & Other Religious	319B	0	0.00		0.00	0
* Industrial	320B	0	0.00		0.00	0
* Prkng Garages (Blds & Open Decked)	321B	0	0.00		0.00	0
* Service Stations & Repair Garages	322B	0	0.00		0.00	0
* Hospitals & Institutional	323B	0	0.00		0.00	0
* Offices, Banks, & Professional ...	324B	0	0.00		0.00	0
* Public Works & Utilities	325B	0	0.00		0.00	0
* Schools & Other Educational	326B	0	0.00		0.00	0
* Stores & Customer Services	327B	0	0.00		0.00	0
* Other Non-Residential Bldgs	328B	0	0.00		0.00	0
* Stuctures Other than Buildings ...	329B	0	0.00		0.00	0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	13	505,160.00		1,514.00	13
* Non-Residential & Non-Housekeeping	437B	0	0.00		0.00	0
* Adds of Res. CP/Garages(Atch/Detc)	438B	0	0.00		0.00	0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00		0.00	0
* 2 Family Buildings	646B	0	0.00		0.00	0
* 3 & 4 Family Buildings	647B	0	0.00		0.00	0
* 5 or More Family Buildings	648B	0	0.00		0.00	0
* All Other Buildings and Structures	649B	0	0.00		0.00	0
TOTALS FOR PERMITS THIS PAGE		13	505,160.00		1,514.00	13

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 04/01/08 TO 04/30/08 Printed on: MAY 1, 2008

	CODE	PRMS	VALUATION	FEES PAID	UNITS
MOBILE/MODULAR OFFICE/CLASSROOM					
*MOBILE OFFICE	740B	0	0.00	0.00	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0
*MODULAR OFFICE	730B	0	0.00	0.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:					
*ELECTRICAL	800B	40	330,090.00	2,448.00	40
*PLUMBING	810B	11	29,600.00	812.00	11
*HEATING/ AIR CONDITIONING	820B	38	138,600.00	2,382.00	38
*INSULATION	830B	6	12,350.00	300.00	6
*TEMPORARY POLE	840B	2	1,500.00	100.00	2
RESIDENTIAL ACCESSORY STRUCTURES					
*STORAGE/PORCHES/PATIOS/DECKS	900B	1	4,200.00	68.00	1
MISCELLANEOUS:					
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0
*INSPECT DWELLING	920B	0	0.00	0.00	0
*TENTS	930B	0	0.00	0.00	0
*SATELLITE DISH	940B	0	0.00	0.00	0
*AWNING	950B	0	0.00	0.00	0
*EXTRA INSPECTIONS	960B	19	39,725.70	785.10	19
*FIRE PROTECTION SPRINKLER SYSTEM	966B	2	133,650.00	1,434.00	2
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0
*SIGN	980B	0	0.00	0.00	0
*FIREWORKS	985B	0	0.00	0.00	0
*SWIMMING POOL	990B	0	0.00	0.00	0
*TANKS	995B	0	0.00	0.00	0
MOBILE HOMES					
*SINGLE WIDE MOBILE HOME	700B	9	97,000.00	1,600.00	9
*DOUBLE WIDE MOBILE HOME	710B	6	368,861.00	1,050.00	6
*MODULR HOME	720B	0	0.00	0.00	0
TOTALS FOR PERMITS ABOVE (incl. pg 1)		147	1,660,736.70	12,493.10	147
Totals of other permits in the period		0	0.00	0.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD		147	1,660,736.70	12,493.10	147

SUMMARY OF INSPECTIONS COMPLETED BY INSPECTOR ID DURING THE PERIOD 04/01/08 THROUGH 04/30/08

THIS REPORT WAS PRINTED ON MAY 1, 2008

KINSTON/LENOIR COUNTY

((S T A T I S T I C A L B R E A K O U T))

	(---------- Inspections ----------)			(---------- Re-Inspections ----------)			Based On # Activities
# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
293	238	196	40	54	44	9	49
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	81	82	17	18	81	17	17

MINUTES
KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING
APRIL 10, 2008
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT		**MEMBERS ABSENT**	
Bill McMahon	**Jill Croom**	**Darrell Parrish**	**John Jones**
Sue Ellen Maddux	**Christi Fillippeli**	**Will Barker**	**Garland Nobles, Jr.**
Rieky Killinger	**Keith King**	**Tony Turner**	**Matt Sullivan**
		Derrick Middleton	

The meeting was called to order by the Chairman, Mr. Bill McMahon. The April, 2008 minutes were discussed and will be approved at the May meeting.

Bill Ellis introduced Mark Gray to the commission. Mark was hired to work in the county on the ball fields, the train at the Neuseway Nature Park and the Rotary Dog Park.

Bill Ellis updated the commission on Grainger Stadium. Tommy Walston, Stadium Maintenance Supervisor is no longer working with the City of Kinston and Stephen Watson, Turf Maintenance Specialist has been working as interim Stadium Maintenance Supervisor until a full-time replacement is hired.

The commission was given an update on the baseball sign ups in the city and county. A chart was distributed to the commission, which showed current participation numbers for all baseball/softball leagues. The commission was concerned about the decline in participation numbers. Sue Ellen Maddux suggested starting a summer baseball league.

Bill Ellis updated the commission on the Run for the River that was held in downtown Kinston. Approximately 150 runners from all age groups participated in the run.

Bill Ellis discussed the summer programs, day camps, pools and the part-time salary shortage with the commission. He informed them that more money is going to be needed in order to operate the summer day camps and the pools through June 30, 2008. He is going to have to go before City Council to request additional funding to get through this fiscal year, which ends on June 30th in order to open up the day camps and the swimming pools.

Bill Ellis updated the commission on the Rotary Oyster Roast that was held at the Neuseway Park picnic shelter. Approximately 350 people attended.

Bill Ellis informed the commission that the "Big Daddy's Express" train dedication will be held on Tuesday, April 22, 2008 at 5:30. He invited all commission members to attend.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary
Kinston/Lenoir County Parks & Recreation Commission

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
May 5, 2008

The Lenoir County Board of Commissioners met in regular session at 9:00 a.m. on Monday, May 5, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Dr. Terry Cline, Superintendent of Lenoir County Schools presented the Board a Powerpoint Presentation. Dr. Cline thanked the Board and the public for their continued support of Lenoir County Schools and its programs. The State of North Carolina provides funding for school systems based on ADM in three ways: Positions, Months of Employment (MOE's), and Dollars (i.e., salaries, materials, and supplies, etc.). Other funding streams come in the form of Federal and State Funds such as: Exceptional children, Title I, academically gifted, Limited English Proficiency (LEP) etc. In 2007-2008 the projected sources of funds were State-59%, Local-12%, Federal-7% and other (capital, food services)-22%. Since 1998 local appropriations have totaled around $9 million. The cost to Lenoir County Public Schools for providing SRO's at select school sites total well over $160,000 for FY 07-08. In order to sustain operations, Lenoir County Schools have used fund balance totaling approximately $3.2 million over the last three years. The balance now stands at $500,000. There are several reasons why fund balance was used for operations, they are: rising cost of gas and goods, higher salaries for staff (5-8%), higher health insurance premiums, utility costs, loss of State and Federal dollars through reduction of ADM, and payment of $365,000 to local charter schools for student attendees. Dr. Cline concluded his presentation by stating a positive working relationship is very important to Lenoir County Schools. The Schools requested to meet with the County Commissioners at least twice per year to discuss budgetary concerns and other issues. Dr. Cline thanked the Board for its time and consideration. Mr. Taylor asked Mr. Jarman to set up a meeting with the School Board before the FY 08-09 budget is submitted.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated the FY 08-09 Budget will be submitted on May 19, 2008. Mr. Jack Jones, DSS Director's father passed away this weekend. Funeral Service will be held today at 11:00 a.m. at the First Pentecostal Holiness Church at 204 Brinkley Road in Greenville, NC. Ms. Brown thanked the Commissioners who participated in County Government Week.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the Consent Agenda:

3.	Approval of Minutes: Regular Board Meeting: April 21, 2008 Budget Retreat Meeting: April 21, 2008 Joint Meeting: LCC: April 21, 2008 Joint Meeting: City of Kinston: April 28, 2008	Aytch/Jarman
4.	Budget Ordinance Amendment: Capital Improvements Fund: Community Development: $1,400: Increase	Jarman/Martin
5.	Budget Ordinance Amendment: General Fund: Communications: $2,457: Increase	Jarman/Martin
6.	Budget Ordinance Amendment: Trust and Agency Fund: Extension Family Caregiver: $2,492: Increase	Kelly/Martin
7.	Budget Ordinance Amendment: General Fund: Finance/Sheriff: $3,144: Increase	Jarman/Martin
8.	Budget Ordinance Amendment: General Fund: Health (Environmental Hlth/Food Lodging) Increase: $11,607	Huff/Martin
9.	Budget Ordinance Amendment: Vehicle Replacement Fund: $14,532: Increase	Jarman/Martin

RESOLUTIONS

Item No. 10 was a Budget Ordinance Amendment: General Fund: DSS: $19,330: Increase. Mr. Tommy Hollowell, Assistant County Manager addressed the Board. Mr. Hollowell stated the amendment includes line item transfers to reflect increased needs in various lines through end of FY 07-08. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: MSW Cell #1/Solid Waste: MSW Cell #1: $22,000: Increase. Amendment budgets interest earned for FY 07-08 on Funds in the MSW Cell #1 Debt Service Fund. These funds were transferred from the Solid Waste Fund for Debt Service on the Series 2003 MSW Cell #1 Special Revenue Bonds. This amendment also transfers this interest earned back to the Solid Waste Fund. The final debt service payment on the Series 2003 MSW Cell #1 Special Revenue Bonds will be made in August 2008 and any remaining interest earned from prior years will be transferred back to the Solid Waste Fund in FY 08-09. Final payment will be made August 15, 2008. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: General Fund: Transportation Fund: DSS, Transportation Administration: $26,249: Increase. Mr. Hollowell stated the amendment moves Supplemental EDTAP Funds from the Department of Social Services' Medical Assistance Department to the Transportation Fund for the transport of patients through the ROAP grant. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: Solid Waste Management Fund: Landfill: $40,040: Increase. Mr. Hollowell stated the amendment covers unanticipated fuel increases for remainder of FY 07-08. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General Fund: DSS: $44,000: Increase. Mr. Hollowell stated the amendment appropriates additional funds in the Medical Transportation lines to reflect increased costs through the remainder of FY 07-08. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: Scrap Tire Disposal Fund: Solid Waste: Scrap Tire Disposal: $60,000: Increase. Mr. Hollowell stated the amendment adjusts budgeted revenues and expenditures to more accurately reflect actual revenues and expenditures for the first nine (9) months of FY 07-08 and project needs to handle scrap tires for the remainder of the fiscal year. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Authorizing Payment to Gately Communications for Replacement/Repair of Copper for Central AV Tower Site: NTE: $3,200. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated On March 10, 2008, staff was performing routine generator checks at all radio tower site for Lenoir County Emergency Services Department. Upon arriving at the main 800MHz tower site, located at 272 Central Avenue, Kinston, it was discovered that the secured gate at the highway had been tampered with by unknown person(s) having cut the locking mechanism on the gate. Upon entry onto the property, it was further determined that unknown person(s) had also cut the locking mechanism at the tower compound itself. Staff notified the Lenoir County Sheriff's Office. Upon arrival of a deputy and a detective, it was determined that unknown person(s) had removed all copper grounding for the tower, the buildings housing the infrastructure, as well as the copper grounding for five- (5) of the six- (6) tower guide lines. Copper grounding is imperative to protect against and potentially prevent electrical strikes from lightening created by thunderstorms. The replacement of and subsequent repair to the copper grounding at the Central Ave. 800MHz tower site is necessary to ensure the security of the 800MHz infrastructure and to guarantee further two-way radio service between the 911 Communications Center and the emergency responders for Lenoir County. A report was taken by the Lenoir County Sheriff's Office, OCA# 200802858 and was submitted to the county's insurance provider, along with all invoices associated with all necessary repairs and/or replacement of materials to ensure the security of the 800MHz radio infrastructure. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17A was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Advance Mechanical, Inc.: NTE: $4,830. Mr. Hollowell stated preparedness planning for the Health Department includes an appropriate isolation facility to remove air born agents such as tuberculosis, measles, chicken pox, etc. Persons who are potentially infectious can be isolated while being evaluated by communicable disease nurse, therefore, preventing further contamination of agency and exposing other people. Advance Mechanical, Inc. will install an isolation room within the Lenoir County Health Department. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17A was unanimously approved.

Item No. 17B was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Advance Mechanical, Inc.: NTE: $6,000. Mr. Hollowell stated respiratory isolation is required for inmates who may have air born infectious diseases and also for individuals who have been charged with a public health law violation and need to be in respiratory isolation pending trial. Advance Mechanical, Inc. will install an isolation room within the Lenoir County jail. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 17B was unanimously approved.

Item No. 18 was a Resolution Approving Acceptance and Execution of Contract to Acumen Counseling Services Beginning July 1, 2008: Fiscal Year 2008-2009: $23,000. Mr. Carl Early, Director of the Day Reporting Center addressed the Board. Mr. Early stated on March 17, 2007, the Board accepted a proposal from Acumen Counseling Associates, LLC to provide counseling services for the Day Reporting Center for FY 07-08 at an annual cost of $20,000. The DRC proposes to enter a new contract with Acumen Services for $23,000. This represents a $3,000 increase to offset the cost of an additional counselor to provide daytime counseling. Acumen counseling is well qualified and meets all state requirements to provide counseling services. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Approving Purchase Order with Capital Ford: $23,502. Major Chris Hill, Lenoir County Sheriff's Department addressed the Board. Major Hill stated the Sheriff's Office annually replaces patrol vehicles that are approaching or exceeds 125,000 miles. The vehicle of choice for law enforcement has primarily been the Ford Crown Victoria. As such, most of the Sheriff's fleet is Ford Crown Victoria's. The vehicles have proven to perform rather well for law enforcement purposes. During March 2008 a Sheriff's patrol vehicle was involved in a wreck in Pitt County. The vehicle was totaled and must be replaced. The county has received funds from the county's insurance carrier which, was transferred into the vehicle replacement funding line. Capital Ford of Raleigh will provide the 2008 Ford Crown Victoria for the price of $23,502. Upon a motion by Mr. Davis and a second by Mr. Humphrey, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution Approving Acceptance of Fee Arrangements for Bond Counsel Services in Connection with Proposed Authorization and Issuance of $39.7 million Series 2008 General Obligation School Bonds: Sandford Holshouser, Attorneys at Law: Per Proposal Dated December 9, 2005: $39,700. Mr. Hollowell stated the Board received a request from the Lenoir County School Board to proceed with a referendum on the issuance of general obligation bonds to provide for construction and improvement of school facilities. Representation for the County by a qualified Bond Counsel was required. At the request of management, the law firm of Sanford Holshouser provided the County with a proposal for this service. The County sold $30 million in bonds on February 1, 2007. On February 18, 2008, the Lenoir County Board of Commissioners adopted a resolution approving the fee arrangement of $20,000 with Sanford Holshouser for a second bond sale of $20 million. On April 17, 2008, the Local Government Commission gave permission to the County to combine the remaining un-issued $20 million school bonds and the remaining $19.7 million un-issued school bonds and conduct the second sale of school bonds in the amount of $39.7 million instead of just $20 million. The County is now preparing for this second Bond sale in the amount of $39.7 million on May 13, 2008. Sanford Holshouser's original proposal covered both sales and their fee arrangement remains the same for this second bond sale. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 20 was unanimously approved.

Item No. 21 was a Resolution Approving the Acceptance of a Title VI Plan for Lenoir County Transportation as Requested by North Carolina Department of Transportation (NCDOT). Mr. Sue Powell, Transit Coordinator addressed the Board. Ms. Powell stated Lenoir County Transportation has always complied with the Title VI Program and has been audited several times, but NCDOT has never required transit systems to have a policy in place. After excessive Title VI training, the NCDOT has made it mandatory for each transit system to have a Title VI Policy in place. The Title VI Policy is being required by NCDOT to insure that each system is complying with the requested guidelines. This plan is divided into two parts: Title VI (Environmental Justice) and the Public Involvement Process. Although they are separate, Environmental Justice and Public Involvement compliment one another in ensuring fair and equitable distribution of transportation services and facilities. Public participation is essential to the success of any public planning program or project. Without the involvement of local citizens, it is difficult to design a program that meets the needs of the public or to gauge the project's success. Effective public involvement not only provides transportation officials with new ideas, but it also alerts them to potential environmental justice concerns during the planning stage of a project. Perhaps the most important element of public participation is to engender a sense of ownership among the people, especially among those who are often at the mercy of their surroundings. These reasons, combined with a national history of discrimination against persons on the basis of race, color, ethnic origin, age, sex, disability, religion and economic status, have led federal and state governments to set requirements to ensure equity of public involvement in federally funded agencies and their associated organizations. It is through the details of these individual programs that the equity and democracy we embrace in this country is exercised. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 21 was unanimously approved.

Item No. 22 was a Resolution Approving the Rezoning of Properties on Hwy. 11 North from Rural to Commercial. The property is located approximately one mile north of the village center of Graingers and the Dupont plant site and approximately 1 mile south of the Town of Grifton. The property is also located along the Hwy. 11 Commercial Corridor as designated by the Lenoir County Future Land Use Plan. These areas are well suited for a mixture of commercial and business uses that typically require high visibility and good road access, or which cater to passing motorists. The Lenoir County Planning Board held a public meeting on Thursday, April 17, 2008 to review and make a recommendation for the Hwy. 11 North properties to be rezoned. Through extensive investigation, the Lenoir County Planning and Inspections Department found that the rezoning would be consistent with the intent of the Lenoir County Land Use Plan. There was only one public opposition and the Planning Board voted unanimously to recommend to the County Commissioners for the rezoning of those properties along Hwy. 11 North for Commercial use. Dr. Doug Hill, owner of the Hwy. 11 North Property stated he would like the property re-zoned for potential commercial use. Upon a motion by Mr. Graham and a second by Mr. Davis, Item No. 22 was unanimously approved.

APPOINTMENTS

Item No. 23 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Kinston-Lenoir County Library Board **2nd Appearance**	Michael Parker (Re-appointment) Lloyd R. Moody (Appointment)	April 2014 M: Brown S: Davis
Department of Social Services Board **1st Appearance**	Jackie Brown (Re-appointment)	June 2011
Criminal Justice Partnership Program (CJPP) **1st Appearance**	Carla Bass (Re-appointment)	May 2011

CURRENT VACANCIES:

Lenoir County Health Board – Four (4) Vacancies; (1) Veterinarian, (1) Optometrist, (2) Public Members
Grifton Planning Board – One (1) Vacancy
JCPC – One (1) Vacancy; 1-Juvenile Attorney
Lenoir County Planning Board – K-6 Precinct & At-Large
CJPP – Four (4) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate
Lenoir County Transportation Committee – At Large Member – Business Community

AMENDMENT

Item No. Amendment 1 was a Resolution Approving Grant Funding from the North Carolina Department of Juvenile Justice and Delinquency Prevention in the Amount Estimated at $212,712 for Fiscal Year 08-09. Mr. Hollowell stated the Lenoir County JCPC has the responsibility to review the needs of juveniles in the county who are at risk of delinquency or who have been adjudicated undisciplined or delinquent; to review the resources available to address those needs; to prioritize community risk factors; and to determine the services needed to address those problem areas. The Lenoir County JCPC also develops and submits a funding plan to the County Commissioners for approval. The Lenoir County Juvenile Crime Prevention Council (JCPC) met in regular session on April 14, 2008 and unanimously approved recommending to the Lenoir County Board of Commissioners that available DJJDP's grant funds in the amount of $212,712 be approved for the Juvenile Crime Prevention Council and allocated as follows for FY 2008-2009.

8th Judicial District Structured Day Program (Juvenile Restitution included)	$129,052
Teen Court	$32,897
Psychological Services	$13,500
Parenting Matters	$34,263
JCPC Administration Expense	$3,000
Total	$212,712

Upon a motion by Mr. Harper and a second by Ms. Brown, Amendment 1 was unanimously approved.

CLOSED SESSION

Upon a motion by Mr. Stroud and a second by Mr. Humphrey, and unanimous approval, closed session was entered at approximately 9:48 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed economic development issues. The Board took no action. Upon a motion by Mr. Graham and a second by Ms. Brown, the Board moved out of closed session at 10:08 a.m.

ADJOURNMENT

Upon a motion by Mr. Harper, the meeting was adjourned at 10:09 a.m.

Respectfully submitted,

Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager

Item No. 3

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
May 14, 2008

The Lenoir County Board of Commissioners met in a special called session at 9:45 a.m. on Wednesday, May 14, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Claude Davis, Jackie Brown Earl Harper, Chris Humphrey, and Claude Stroud.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 9:45 a.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

Mr. Mark Pope, Economic Development Director, presented a Resolution Approving an Economic Development Grant Agreement with Spirit AeroSystems, Inc.: $16,828,015. Spirit AeroSystems, Inc. headquartered in Wichita, Kansas plans to construct new facilities on a 307-acre site located at the North Carolina Global TransPark (GTP). The new facilities represent a total non-depreciated investment of $570 million in machinery and equipment and will create at least 1,000 new jobs within five (5) years. Spirit AeroSystems, Inc. is considered the world's largest supplier of commercial airplane assemblies and components. Spirit offers products and services for aerospace design, build, support and repair needs, including fuselages, under-wing components, composites, wings and spares/repairs. Spirit AeroSystems is a publicly traded company on the New York Stock Exchange (SPR) and employs more than 14,000 worldwide. Mr. Pope stated Lenoir County will be investing $16.8 million in economic development grants covering five (5) phases of industrial growth over 20 years. An additional annual economic development grant of $7,900 per $1 million of real property value for a period of 20 years could be entered into should Spirit decide to build additional facilities on land it has purchased outside the GTP, or if the county is able to tax GTP land which Spirit's facilities are located. Mr. Pope ended his presentation by stating the company would be a great economic boost for the county and all of eastern North Carolina. Governor Michael Easley will announce more information about Spirit at a press conference held at the GTP at 11:00 a.m.

As with previous grants, this grant will be performance-based. In the event that the owner is unable to meet the total investment goals, the grant will be prorated based upon the actual investment.

Upon a motion by Mr. Graham and a second by Ms. Brown, the Board approved the Economic Development Agreement with Spirit AeroSystems, Inc.

The meeting adjourned at 10:15 a.m.

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: HEALTH (Adult Health) Increase $1010. Item No. 4

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH	VARIOUS

Check One Box	Check One Box
New Appropriation: [X]	New Appropriation: X
Line Item Transfer: [ ]	Line Item Transfer
REVENUES	**EXPENDITURES**

Account # and Title	Amount	Account # and Title	Amount
INCREASE		**INCREASE**	
10-3515-3301		10-5150-1931	
Adult Health - Cancer Data Base	$1,010	Adult Health - Contracted Services (Breast & Cervical Cancer Control Program)	$1,010
Total	$1,010	Total	$1,010

Reason and Justification for Request:

Additional state funding allotted to assist with services provided through the Breast & Cervical Cancer Control Program.

Department Head Approval	Date	Finance Officer Approval	Date
[signature]	5/14/08	Marla H. Martin	5/14/08

Budget Officer Approval	Date
[signature]	5/15/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - White Copy Department - Yellow Copy

North Carolina
Department of Health and Human Services
Division of Public Health

Funding Authorization

LENOIR
07/08

Description	Activity	Fund	RCC	FRC	Total
Breast and Cervical Cancer Control Program	452	1552	310A	EK	-115.00
Breast and Cervical Cancer Program	452	1552	5599	00	1,125.00

Additional funding - $1010.

Received and Agreed to by:

Local Health Director

Martha A. Martin

Local Finance Officer

Item No. 5

BUDGET ORDINANCE AMENDMENT: EMERGENCY MANAGEMENT: $1,477. INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007 -2008 **(PRIOR YEAR)**

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL FUND	FINANCE/EMERGENCY MANAGEMENT	Various

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

REVENUES

Account # and Title		Amount
INCREASE		
10-3842-8500	INSURANCE-MISCELLANEOUS	1,477.00
Total		1,477.00

Check One Box
New Appropriation: [x]
Line Item Transfer: [ ]

EXPENDITURES

Account # and Title		Amount
INCREASE		
10-4330-2500	AUTO, GAS & TIRES	2,477.00
DECREASE		
10-4330-3310	UTILITIES	-1,000.00
Total		1,477.00

Reason and Justification for Request:
TO BUDGET INSURANCE PROCEEDS RECEIVED FROM THE COUNTY'S INSURANCE CARRIER FOR AN EMERGENCY MANAGEMENT VEHICLE WHICH WAS INVOLVED IN A SINGLE VEHICLE ACCIDENT AND TO ALSO MOVE FUNDS WITHIN THE DEPARTMENT TO COVER THE ENTIRE COST OF REPAIRING THE VEHICLE AND RISING FUEL COSTS.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	5/15/08	Martha H. Martin	5/15/08

Budget Officer Approval	Date
Michael L. Jarman	5/15/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2007-2008

Appropriations

Budget Amendment #_____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL IMPROVEMENTS	COMMUNITY DEVELOPMENT	40-3614-3603 GRANT-VISITORS CENTER-ADD T21 40-4930-5109 VISITORS CENTER CONSTRUCTION

Check One Box	Check One Box
New Appropriation: [X]	New Appropriation: [X]
Line Item Transfer: [ ]	Line Item Transfer: [ ]

REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
40-3614-3603 GRANT-VISITORS CTR -ADD T21	4,097.00	40-4930-5109 VISITORS CENTER CONSTRUCTIOIN	4,097.00
Total	4,097.00	Total	4,097.00

Reason and Justification for Request:

TO BUDGET GRANT FUNDS RECEIVED FROM NCDOT FOR CONSTRUCTION OF THE VISITORS AND WELCOME CENTER ON HWY 70. ORIGINAL FY07-08 BUDGET FOR THIS GRANT WAS $220,000. GRANT FUNDS IN THE AMOUNT OF $224,096.72 WERE RECEIVED ON 5/5/08. THIS AMENDMENT BUDGETS AND APPROPRIATES THE $4,096.72 DIFFERENCE.

Department Head Approval	Date	Finance Officer Approval	Date
Martha H. Martin	5/6/08	Martha H. Martin	5/6/08

Budget Officer Approval	Date
Michael W. Garner	5/7/08

Board Approval (When Applicable)	Date	Date of Minutes

Finance Office - Copy Department - Copy Administration - Copy

Item No. 7

PROCLAMATION

Designating the Week of May 18-24, 2008 as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consist of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; and

Now, therefore, We, the Board of Commissioners of Lenoir County, NC, in recognition of this event, do hereby proclaim the week of May 18-24, 2008, as

EMERGENCY MEDICAL SERVICES WEEK

And encourage the community to observe this week with appropriate programs, ceremonies, and activities.

_____ _____

Date *By: Paul H Taylor Jr., Chairman, Lenoir County Board of Commissioners*

_____ _____

Date *Attested by: Lashanda Aytch, Clerk, Lenoir County Board of Commissioners*

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 5/19/08 **ITEM NO.** 8

Resolution Authorizing Replacement of Flooring: Stephen Daniel's Flooring: $3,358

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize Stephen Daniel's Flooring of Albertson, N.C. to replace vinyl flooring in the upstairs jail laundry room, jail entrance, jail office area, jail storage room, and 4th floor stairwell landing with VCT tile in an amount not to exceed of $3,358.

HISTORY/BACKGROUND:

The vinyl flooring at the 4th floor stairwell landing and entrance into the upstairs jail is worn out and has come unglued. The jail inspector noted this condition in his latest report and recommended that the flooring be replaced as soon as possible.

EVALUATION:

The County Maintenance Department received three (3) bids to replace the worn out vinyl flooring on the 4th floor stairwell landing and jail entrance areas with VCT tile. Stephen Daniel's Flooring provided the County with the lowest bid to perform the work as specified. A summary of the bids follows:

Stephen Daniel's Flooring	Albertson, N.C.	$3,358
Contract Flooring & Design	Kinston, N.C.	$3,680
Commercial Flooring, Inc.	Kinston, N.C.	$3,891

Approval of this resolution will allow the encumbrance of funds and payment upon completion of the work performed.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Board authorizes Stephen Daniels' Flooring of Albertson, N.C. to replace vinyl flooring in the upstairs jail laundry room, jail entrance, jail office area, jail storage room, and 4th floor stairwell landing with VCT tile and authorize the Maintenance Director to execute a purchase order to Stephen Daniel's Flooring in an amount not to exceed $3,358.

Funding Source: Capital Improvements Fund
Buildings and Grounds 40-4935-5801

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/19/08
Paul H. Taylor, Jr., Chairman Date

_____ _____
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/19/08 **ITEM NO.:** 9

Resolution Approving Contract with Southern Health Partners:
Inmate Health Care Services: $197,302.68

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to continue the contract with Southern Health Partners to provide inmate health care services for $197,302.68 ($16,441.89 per month).

HISTORY / BACKGROUND:

Lenoir County currently operates two jails, which has a total capacity of 121 inmates. The Sheriff is required to provide medical services to inmates. For the past several years Southern Health Partners has been contracted to provide health care services to the Lenoir County jail.

EVALUATION:

Southern Health Partners has been providing health care services to the Lenoir County jail for the past several years. Under the current system, health care is provided on a day to day basis and is staffed by a full time nurse, one part-time nurse and a medical technician. All pharmaceuticals are purchased by Southern Health Partners. A physician is also contracted by Southern Health Partners to make weekly visits to the jail. Dental services are also provided by Southern Health. Southern Health Partners increased the contract by 2% for the 2008-2009 fiscal year.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to continue the contract with Southern Health Partners to provide health care for Lenoir County jail inmates.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the contract with Southern Health Partners Inc., be continued so as to provide health care services to the Lenoir County jail.

Southern Health Partners----------$197,302.68

Funding Account #: 10-4320-3990 $197,302.68

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/19/08
Paul H. Taylor, Jr. Chairman Date

_____ _____
ATTEST Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 5/19/08 **ITEM NO.** 10

Resolution Declaring Property as Surplus and Authorizing the
Sale of the Surplus Property by Auction

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to declare property as surplus and authorize the sale of the surplus property by auction.

HISTORY/BACKGROUND:

The County has a small inventory of various vehicles that have outlived their useful life. These vehicles are no longer of use to any County Department and there are no plans to put them back into service.

EVALUATION:

In accordance with procedures set forth in G.S. 153A-176, The County Manager's Office is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 90 days. Proceeds resulting from the sale, less expenses, will be appropriated to the Vehicle Replacement Fund.

	Vehicle	Serial Numbers
1	1990 Chevrolet	2GCEC19K611237527
1	1997 Ford	1FMDU34X1VUC67562
1	1998 Ford	2FAFP71W9WX116945
1	1998 Chevrolet	2G1WL52K7W9329685
1	1999 Ford	1FAFP6531XK167760
1	1999 Ford	2FAFP74W0XX177601
1	1999 Ford	2FAFP71W6XX161956
1	2001 Chevrolet	2G1WF55K919239689
1	2001 Chevrolet	2G1WF55KX19285841
1	2002 Ford	2FAFP71W12X134382
1	2002 Ford	2FAFP71W92X134386
1	2003 Ford	2FAFP71W13X178819
1	2003 Ford	2FAFP71XX3X178821

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that property listed in this resolution be declared as surplus and authorize the County Manager to sell the property at auction on GovDeals.com.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/19/08
Paul H. Taylor, Jr., Chairman Date

_____ 05/19/08
ATTEST Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 05/19/08 **ITEM NO.** 11

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Department of Social Services Board **2nd Appearance**	Jackie Brown (Re-appointment)	June 2011
Criminal Justice Partnership Program (CJPP) **2nd Appearance**	Carla Bass (Re-appointment) Evelin Linton (Appointment)	May 2011
Regional Aging Advisory Committee **1st Appearance**	Elaine Patterson (Re-Appointment)	May 2011
Eastern Carolina Workforce Development Board **1st Appearance**	Dr. Brantley Briley (Re-Appointment)	June 2010
Lenoir Community College Board of Trustees **1st Appearance**	James L. Hardison (Re-Appointment)	June 2012

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member
Lenoir County Health Board – Four (4) Vacancies; (1) Veterinarian, (1) Optometrist, (2) Public Members
Grifton Planning Board – One (1) Vacancy
JCPC – One (1) Vacancy; 1-Juvenile Attorney
CJPP – Three (3) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

_____
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

BOARD/COMMITTEE/COMMISSION	**APPLICANT/ CURRENT MEMBER**	**TERM EXPIRATION**
Department of Social Services Board **2nd Appearance**	Jackie Brown (Re-appointment)	June 2011
Criminal Justice Partnership Program (CJPP) **2nd Appearance**	Carla Bass (Re-appointment) Evelin Linton (Appointment)	May 2011
Regional Aging Advisory Committee **1st Appearance**	Elaine Patterson (Re-Appointment)	May 2011
Eastern Carolina Workforce Development Board **1st Appearance**	Dr. Brantley Briley (Re-Appointment)	June 2010
Lenoir Community College Board of Trustees **1st Appearance**	James L. Hardison (Re-Appointment)	June 2012

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

_____ 05/19/08
Chairman Date

_____ 05/19/08
ATTEST Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to 252-5559-6454.

Advisory Board/Committee/Commission interested in:
Lenoir County DSS Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: Jackie Brown
Address: 602 Eagle Road
City/State/Zip: Kinston NC 28501
Telephone: (Home): 252-522-7348 (Work): 252-527-4839
Occupation: Commissioner - Horticul
Business Address: 2418 Dobbs Farm Road
Age (Optional):
Number hours available per month for this position: As needed
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on: JCPC Storm Water Board, Tourism Authority
Expiration date of Term:

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwood VF Department)
Trent 1 (Deep run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jackie Brown
Signature of Applicant

April 28, 2008
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

* * * * * * * * *

Name: Carla Bass

Address: 2164 Reon Dr.

City/State/Zip: Greenville, NC 27858

Telephone: (Home): 752-9343 (Work): 526-9926

Occupation: District Manager

Business Address: 301 E. King Street Kinston, NC

Age (Optional):

Number hours available per month for this position: as needed

Training:

Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: May 2008

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwood VF Department)
Trent 1 (Deep run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Carla Bass
Signature of Applicant

4-25-08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir Co. CJPP/DRC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Evelin R. Linton
Address: 1606 W. Arlington Blvd. #9
City/State/Zip: Kr Greenville, NC 27834
Telephone: (Home) 252-321-8717 (Work) 252-527-2400
Occupation: Care Manager
Business Address: 301 E. King St. Kinston, N.C. 28501
Age: (Optional):
Number hours available per month for this position:
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: May, 2008

Circle your voting precinct - Pitt County Resident

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Evelin R. Linton, BS
Signature of Applicant

5/5/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Regional Aging Advisory Committee

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * * *

Name: Elaine Patterson

Address: 1277 Patterson Rd.

City/State/Zip: Kinston NC 28504

Telephone: (Home) 252-537-2837 (Work) N/A

Occupation: Retired

Business Address:

Age: (Optional):

Number hours available per month for this position: 2½

Training:

Business and Civic Experience/Skills: Lenoir County Council On Aging, Volunteer at Lenoir Memorial Hospital, President of Goodwill Club

Other County Boards/Committees/Commissions presently serving on: Lenoir County On Aging

Expiration date of Term: 5-08

Circle your voting precinct

K-1 (Carver Courts Recreation Center)	Institute (Institute Methodist Church)
K-2 (Old Plummer Daniel's Building)	Moseley Hall (Frink Middle School Gym)
K-3 (Fairfield Recreation Center)	Neuse (Agricultural Center)
K-4 (Northwest Elementary School)	Pink Hill 1 (Bethel Baptist Church)
K-5 (Spillman Baptist Church)	Pink Hill 2 (Pink Hill Rescue Station)
K-6 (Teachers Memorial School)	Sand Hill (Sand Hill VF Department)
K-7 (Emma Webb Recreation Center)	Southwest (Southwest VF Department)
K-8 (Holloway Recreation Center)	Trent 1 (Deep Run VF Department)
K-9 (Kinston Number 4 Fire Station)	Trent 2 (Moss Hill Ruitan Building)
Contentnea (Contentnea Ruitan Building)	Vance (GTP Ed & Training CTR.)
Falling Creek (Banks Elementary School Gym)	Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Elaine Patterson — Signature of Applicant

5-3-08 — Date

EasternCarolinaCouncil

April 29, 2008

Attn. Michael W. Jarman
Lenoir County Manager
PO Box 3289
Kinston NC 28502

Dear **Michael W. Jarman,**

At this time the Regional Aging Advisory Committee (RAAC) has two (3 year term) vacancies regarding Lenoir County's representation.

Ms. Elaine Patterson, 1277 Patterson Road, Kinston, NC 28501 phone number (252) 527-2837, has served from May 2002 through May 2008 on the committee and we would like to recommend her reappointment.

We also have an additional vacancy open at this time.

I would like for this matter to be included on the agenda for discussion at the next Lenoir County Commissioner's meeting.

If you have any questions, please contact me at (252) 638-3185. Thank you for your efforts with regard to this matter.

Sincerely,

Tonya Cedars, Director
Area Agency on Aging,
Eastern Carolina Council

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Eastern Carolina Workforce Development Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * * * *

Name: Dr. Brantley Briley
Address: 1407 Surrey Street
City/State/Zip: Kinston, NC 28504
Telephone: (~~Home~~) 523-5294 (Work) 527-6223
Occupation: President Lenoir Community College
Business Address: PO Box 188 Kinston, NC 28502
Age: (Optional):
Number hours available per month for this position:
Training:
Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: June 2010

Circle your voting precinct

K-1 (Carver Courts Recreation Center)	Institute (Institute Methodist Church)
K-2 (Old Plummer Daniel's Building)	Moseley Hall (Frink Middle School Gym)
K-3 (Fairfield Recreation Center)	Neuse (Agricultural Center)
K-4 (Northwest Elementary School)	Pink Hill 1 (Bethel Baptist Church)
K-5 (Spillman Baptist Church)	Pink Hill 2 (Pink Hill Rescue Station)
K-6 (Teachers Memorial School)	Sand Hill (Sand Hill VF Department)
K-7 (Emma Webb Recreation Center)	Southwest (Southwest VF Department)
K-8 (Holloway Recreation Center)	Trent 1 (Deep Run VF Department)
K-9 (Kinston Number 4 Fire Station)	Trent 2 (Moss Hill Ruitan Building)
Contentnea (Contentnea Ruitan Building)	Vance (Army Reserve Center, Airport)
Falling Creek (Banks Elementary School Gym)	Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Brantley Briley
Signature of Applicant

May 13, 2008
Date

Eastern Carolina
WORKFORCE DEVELOPMENT BOARD, INC.

RECEIVED
MAY 5 2008
LENOIR COUNTY
MANAGER'S OFFICE

April 30, 2008

Mr. George W. Graham, Chief Elected Official
Lenoir County
P.O. Box 1082
Kinston, NC 28501

Dear Mr. Graham:

As you are aware, chief elected officials continue to have a central role in the administration of workforce investment activities. Specifically, chief elected officials are responsible for appointing members to the local Workforce Development Board to represent their counties' workforce needs.

We are requesting that the Lenoir County Board of Commissioners reappoint Dr. Brantley Briley, President of Lenoir Community College, representing the Education Sector, to the Eastern Carolina Workforce Development Board, Inc., for a two-year appointment beginning July 1, 2008 and expiring June 30, 2010.

Should you have any questions, please feel free to contact me at (252) 636-6901. Thank you for you continued support.

Sincerely,

Tammy Childers

Tammy Childers
Executive Director

cc: Mr. Michael Jarmon, County Manager
Dr. Brantley Briley

1341 South Glenburnie Road • New Bern, North Carolina 28562
(252) 636-6901 voice (252) 638-3569 fax www.ecwdb.org
An Equal Opportunity/Affirmative Action Employer

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir Community College Board of Trustees

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * * * *

Name: James L. Hardison

Address: 2558 Cabin Branch Road

City/State/Zip: Kinston, NC 28504

Telephone: (Home) 522-5681 (Work)

Occupation: Retired

Business Address:

Age: (Optional):

Number hours available per month for this position:

Training:

Business and Civic Experience/Skills:

Other County Boards/Committees/Commissions presently serving on:

Expiration date of Term: June 2012

Circle your voting precinct

K-1 (Carver Courts Recreation Center)
K-2 (Old Plummer Daniel's Building)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (Kinston Number 4 Fire Station)
Contentnea (Contentnea Ruitan Building)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Moseley Hall (Frink Middle School Gym)
Neuse (Agricultural Center)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)
Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

James L. Hardison by [illegible]
Signature of Applicant

May 13, 2008
Date

1958 2008
Celebrating Fifty Years of Excellence
LENOIR
Community College

RECEIVED
MAY 6 2008
LENOIR COUNTY
MANAGERS OFFICE

May 2, 2008

Mr. Paul Taylor, Jr., Chairperson
Lenoir County Board of Commissioners
P. O. Box 1082
Kinston, NC 28502

Dear Mr. Taylor:

Mr. James L. Hardison was appointed to our Board of Trustees by the Lenoir County Commissioners. His term is due to expire on June 30, 2008.

Mr. Hardison is a good trustee and faithful member of our Board. We would be pleased if he is reappointed for a four-year term.

Please contact me if you need additional information.

Sincerely,

Brantley Briley, Ed.D.
President

BB/lkw

c: Mr. Grady Bethel, LCC Board Chair
Mr. Mike Jarman, Lenoir County Manager
Mr. James L. Hardison

Office of the President
PO Box 188, Kinston, NC 28502-0188 • Telephone 252.527.6223 • www.lenoircc.edu