

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, MAY 21, 2012 – TIME: 4:00 P.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: None Scheduled

- | | | |
|----|--|--------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min. **ACTION**

- | | | |
|----|--|---------------|
| 3. | Approval of Minutes: Regular Board Meeting: May 7, 2012
Budget Work Session: May 7, 2012 | Martin/Jarman |
| 4. | Budget Ordinance Amendment: Capital Improvements Fund: Buildings & Grounds:
Increase.: \$4,797.15 | Hollowell |

END OF CONSENT AGENDA

PUBLIC HEARING/LENOIR COUNTY BUDGET ORDINANCE INTRODUCTION

5. **Public Hearing: Fiscal Year 2012-13 Lenoir County Submitted Budget & Introduction of Fiscal Year 2012-13 Lenoir County Budget Ordinance**

PROCLAMATIONS/BUDGET ORDINANCE/RESOLUTIONS: **35 Min.**

- | | | |
|-----|--|------------------|
| 6. | Proclamation Declaring May 2012 as Community Action Month | Jarman |
| 7. | A. Budget Ordinance Amendment: General Fund: Health: (Child Health).
Increase.: \$5,005.
B. Resolution Authorizing Purchase Order with Southern Regional AHEC for
Motivational Interviewing Champions Grant: \$5,005.00 | Huff |
| 8. | Resolution Authorizing the Acceptance of BCBSNC Equipment Only Funds:
\$5,000 | Kelly |
| 9. | Resolution Authorizing Cooperative Extension to submit an application to
participate in the Food Stamp Program at the Farmers' Market | Kelly |
| 10. | Budget Ordinance Amendment: General Fund: Social Services: Medicaid
Transportation: Increase: \$55,000. | Moore |
| 11. | Resolution Authorizing the Acceptance of American Battlefield Protection Program
Land's and Water Conservation Civil War Battlefield Acquisition Grant: National
Park Service Conservation Easement: \$120,000 | Mr. Lyle Holland |
| 12. | Budget Ordinance Amendment: General Fund: Process Funds: Increase: \$145,459 | Mr. Milas Kelly |
| 13. | Budget Ordinance Amendment: Transportation Fund: Increase: \$45,920 | Durst/Martin |

PUBLIC HEARING: 5 Min.

- 14. **Public Hearing on Proposed Rural Operating Assistance Program (ROAP) Application Submission** Durst/Bryan
- 15. Resolution Approving the Rural Operating Assistance Program (ROAP), Elderly Disabled Transportation Assistance Program (EDTAP) \$68,156, Employment Transportation Assistance Program (EMP) \$25,810, and Rural General Public (RGP) Funding \$80,932 for FY 2012-2013 Totaling \$174,898 Durst/Bryan

APPOINTMENTS: 5 Min.

- 16. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Jarman

OTHER ITEMS: 10 Min.

- 17. **Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary)**

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: May 21, 2012
SUBJECT: Items of Interest

1. Financial Performance Summary 2011-12 – April 30, 2012
2. Bids Received on Three Properties Owned by County:

1215 Lincoln Street, Kinston	\$ 300.00
401 E. King St., LaGrange	\$ 1,000.00
207 E. Highland Ave., Kinston	\$ 2,500.00
3. NCDOT Road Closing Information
4. Lenoir County Inspections Permit/Inspection Report – April 2012
5. Minutes of Planning Board Meeting – May 17, 2012
6. Registration for County Assembly Day – Wednesday, May 30, 2012

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2011-12
APRIL 30, 2012

EXPENDITURES

83.33%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	230,255	166,934	0	63,321	72.5%
County Manager	273,381	215,825	0	57,556	78.9%
Finance	199,058	151,762	0	47,296	76.2%
Human Resources	242,784	165,720	0	77,064	68.3%
Tax Office	829,528	623,392	1,006	205,130	75.3%
Legal	62,500	39,955	0	22,545	63.9%
Court Facility	520,387	319,803	53,055	147,529	71.7%
Elections	390,399	213,484	43,110	133,805	65.7%
Register of Deeds	296,134	218,767	17,695	59,672	79.8%
Non-Departmental	1,219,800	900,226	0	319,574	73.8%
Process Funds	1,298,366	811,286	1,521	485,559	62.6%
Outside Agencies	132,000	78,832	0	53,168	59.7%
Management Info Systems	894,568	719,962	32,166	142,440	84.1%
Public Buildings	526,856	344,775	7,514	174,567	66.9%
Sheriff	4,485,066	3,339,781	51,889	1,093,396	75.6%
Central Communications	1,205,999	955,949	11,714	238,336	80.2%
Jail	2,667,483	2,073,752	40,517	553,214	79.3%
Emergency Management	396,336	317,577	4,222	74,537	81.2%
Emergency Medical Services	3,831,129	2,856,408	139,590	835,131	78.2%
Non-Emergency Services	492,522	338,232	23,768	130,522	73.5%
Hurricane Irene Expenditures	1,806,830	2,627,273	0	-820,443	145.4%
Fire Protection	48,340	40,283	0	8,057	83.3%
Inspections	216,153	164,830	0	51,323	76.3%
Medical Examiner	40,000	25,050	0	14,950	62.6%
Economic Development	319,769	191,730	1,151	126,888	60.3%
Veterans Service Office	33,241	18,593	579	14,069	57.7%
Cooperative Extension	390,212	293,607	1,687	94,918	75.7%
JCPC - Parenting Matters	35,194	25,709	0	9,485	73.0%
Cooperative Ext-Grants	65,625	46,358	0	19,267	0.0%
Soil Conservation	121,488	87,217	0	34,271	71.8%
Health Department	3,895,972	2,698,110	110,724	1,087,138	72.1%
BioTerrorism - Health	48,808	33,533	157	15,118	69.0%
M. Health Department	245,715	204,762	0	40,953	83.3%
CJPP - Day Reporting Center	125,382	102,350	0	23,032	81.6%
Public Assistance (DSS)	15,411,056	9,915,092	177,354	5,318,610	65.5%
Education	9,900,000	8,250,000	0	1,650,000	83.3%
Community College	2,185,000	1,820,833	0	364,167	83.3%
Cultural	740,500	617,083	0	123,417	83.3%
Recreation	760,000	570,000	0	190,000	75.0%
Debt Service	8,406,900	8,406,900	0	0	100.0%
Transfer to Other Funds	2,640,199	114,267	0	2,525,932	4.3%
Contingency	50,000	0	0	50,000	0.0%
TOTAL GENERAL	67,680,935	51,106,002	719,419	15,855,514	76.6%
OTHER FUNDS:					
Employee Insurance Fund	4,030,000	3,518,855	0	511,145	87.3%
Vehicle Replacement Fund	364,200	297,635	27,350	39,215	89.2%
Fed Seized Property Fund	111,000	17,182	28,028	65,790	40.7%
State Controlled Substance Fund	30,000	0	0	30,000	0.0%
School Capital Fund	1,904,067	1,500,000	0	404,067	78.8%
Transportation Fund	1,293,026	997,081	126,960	168,985	86.9%
Scrap Tire Disposal Fund	138,550	98,638	0	39,912	71.2%
Emergency Telephone Fund	867,650	235,714	143,360	488,576	43.7%
Revaluation Fund	54,460	40,014	0	14,446	73.5%
Automation-Preservation Fund	24,000	0	0	24,000	0.0%
MSW Landfill-Debt Service	0	0	0	0	
Capital Improvements Fund	4,769,881	2,228,758	-6,862	2,547,985	46.6%
Solid Waste Management	3,422,563	2,174,070	61,852	1,186,641	65.3%
Trust & Agency Fund					
Family & Caregiver-Smart Start	101,152	78,629	0	22,523	77.7%
Fire Districts	1,290,299	1,207,055	0	83,244	93.5%
TOTAL OTHER FUNDS	18,400,848	12,393,631	380,688	5,626,529	69.4%
GRAND TOTAL	86,081,783	63,499,633	1,100,107	21,482,043	75.0%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2011-12
APRIL 30, 2012

REVENUES

83.33%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,816,071	1,461,295	354,776	80.46%
Public Assistance (DSS)	11,376,912	6,762,172	4,614,740	59.44%
Property Taxes	31,031,377	31,181,433	-150,056	100.48%
Sales Taxes	5,717,000	3,688,264	2,028,736	64.51%
Other General	17,739,575	9,201,421	8,538,154	51.87%
TOTAL GENERAL	67,680,935	52,294,585	15,386,350	77.27%
OTHER FUNDS:				
Employee Insurance	4,030,000	1,932,576	2,097,424	47.95%
Vehicle Replacement	364,200	9,109	355,091	2.50%
Fed Seized Property	111,000	115,330	-4,330	103.90%
State Controlled Substance	30,000	25,968	4,032	86.56%
School Capital Fund	1,904,067	866,073	1,037,994	45.49%
Transportation Fund	1,293,026	1,034,033	258,993	79.97%
Scrap Tire Disposal	138,550	83,643	54,907	60.37%
Emergency Telephone	867,650	292,169	575,481	33.67%
Revaluation Fund	54,460	0	54,460	0.00%
Automation-Preservation Fnd	24,000	18,325	5,675	76.35%
MSW Landfill-Debt Service	0	41	-41	
Capital Improve Fund	4,769,881	125,600	4,644,281	2.63%
Solid Waste Management	3,422,563	2,799,701	622,862	81.80%
Trust and Agency Fund:				
Smart Start Program	101,152	68,370	32,782	67.59%
Fire Districts	1,290,299	1,210,984	79,315	93.85%
TOTAL OTHER FUNDS	18,400,848	8,581,922	9,818,926	46.64%
GRAND TOTAL	86,081,783	60,876,507	25,205,276	70.72%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	100.00%
CAPITAL PROJECTS FUND	28,279,806	28,309,503	-29,697	100.11%
CDBG RELATED PROJECTS	3,058,688	2,743,382	315,306	89.69%
Total Project Based	103,962,361	103,676,752	285,609	

* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	0
CAPITAL PROJECTS FUND	28,279,806	22,603,494	0	5,676,312
CDBG RELATED PROJECTS	3,058,688	2,743,382	0	315,306
Total Project Based	103,962,361	97,970,743	0	5,991,618

* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project

5/17/2012

Action Required		Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Recommendation
Picture Number	MC Pin Number												
39.	2119	4525-2080-9308	1215	Lincoln Street	Kinston	No	Tax Foreclosure	\$ 531.00	\$ 2,184.48	\$ 750.00		\$ 300.00	Bid Received 5/9/12
52.		3566-0638-9881	401	E. King St.	LaGrange	No	Tax Foreclosure	\$ 4,063.44		\$ 6,000.00		\$ 1,000.00	Bid Received 5/8/12
54.		4525-0648-3849	207	E. Highland Ave.	Kinston	Yes	Tax Foreclosure	\$ 8,043.05		\$ 59,135.00		\$ 2,500.00	Bid Received 5/4/12

From: **"Stroud, Jeremy D" <jdstroud@ncdot.gov>**
To: **"Bill Ellis (bill.ellis@ci.kinston.nc.us)" <bill.ellis@ci.kinston.nc.us>**,
Copies to: **"King, Daniel L" <dlking2@ncdot.gov>**, **"Swanson, Eric K"**
Subject: **NCDOT Road Closing Information Attached - Lenoir County near Global TransPark**
Date sent: **Wed, 16 May 2012 19:41:04 +0000**

Please find the attached TIMS road closing information for the upcoming work to be performed as a part of the ongoing Railroad Spur project in Lenoir County:

1) Monday, May 21, 2012 - John Mewborne Road Closed to install the railroad track to grade. 2) Tuesday, May 22, 2012 - Rouse Road Extension Closed to install the railroad track to grade. 3) Wednesday, May 23, 2012 - Rouse Road Closed to install the railroad track to grade. 4) Thursday, May 24, 2012 - Aerosystems Boulevard Closed to install the railroad track to grade.

The Spirit Aerosystems Driveway off of John Mewborne Road will be closed on Friday, May 25, 2012 to install the railroad track to grade.

Please see the attached information for more details.

Please feel free to contact me with any questions concerning this information. Office #: 252-830-3495

Thanks

Jeremy Stroud, PE
Assistant Resident Engineer
Division 2
Greenville Construction Office

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law (GS 132) and may be disclosed to third parties by an authorized state official.

Email correspondence to and from this sender is subject to the N.C. Public Records Law and may be disclosed to third parties.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

Beverly Perdue
GOVERNOR

5/16/2012

Gene Conti
SECRETARY

TIMS Incident Report

To: _____

From: Jeremy Stroud, PE Phone: (252) 830-3495

Division: 2 District: 3 County: Lenoir

Road: SR-1581 Both Directions Near Kinston

Expected Backup: Low

Start Time: 05/21/12 06:30 AM

End Time: 05/22/12 06:30 AM

Construction Days and Times: John Mewborne Road will be closed near Rouse Road Extension
from 5/21/2012 through 5/22/2012

TIP/Contract #: C202402

Incident Type: Construction

Detour: The detour route for this road closure will consist of Spirit Way (SR 2025) and
Aerosystems Boulevard (SR 2024).

Reason: Road Closed with Detour:

The Department of Transportation will be installing the railroad track to grade at John Mewborne Road (SR 1581) as required by the Railroad Spur project currently underway. John Mewborne Road (SR 1581) will be closed for one (1) day to perform this work.

This information is also available on our website <http://www.ncsmartlink.org>

DIVISION OF INFORMATION TECHNOLOGY

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
INFORMATION TECHNOLOGY
1521 MAIL SERVICE CENTER
RALEIGH, NC 27699-1521

TELEPHONE: 919-707-2000
FAX: 919-707-2214
WEBSITE: WWW.NCDOT.ORG

DELIVERY ADDRESS:
INFORMATION TECHNOLOGY
NEW HOPE CENTER
4101 CAPITAL BLVD.
RALEIGH, NC 27604



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

Beverly Perdue
GOVERNOR

5/16/2012

Gene Conti
SECRETARY

TIMS Incident Report

To: _____

From: Jeremy Stroud, PE Phone: (252) 830-3495

Division: 2 District: 3 County: Lenoir

Road: SR-1572 Both Directions Near Kinston

Expected Backup: Low

Start Time: 05/22/12 06:30 AM

End Time: 05/23/12 06:30 AM

Construction Days and Times: Rouse Road Extension will be closed near John Mewborne Road
from 5/22/2012 to 5/23/2012

TIP/Contract #: C202402

Incident Type: Construction

Detour: The detour route will consist of John Mewborne Road (SR 1581), C.F. Harvey Parkway (SR 2010) and Rouse Road (SR 1572).

Reason: Road Closed with Detour:

The Department of Transportation will be installing the railroad track to grade at Rouse Road Extension (SR 1572) as required by the Railroad Spur project currently underway. Rouse Road Extension will be closed for one (1) day to perform this work.

This information is also available on our website <http://www.ncsmartlink.org>

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NC DEPARTMENT OF TRANSPORTATION
INFORMATION TECHNOLOGY
1521 MAIL SERVICE CENTER
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RALEIGH, NC 27604



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

Beverly Perdue
GOVERNOR

5/16/2012

Gene Conti
SECRETARY

TIMS Incident Report

To: _____

From: Jeremy Stroud, PE Phone: (252) 830-3495

Division: 2 District: 3 County: Lenoir

Road: SR-1572 Both Directions Near Kinston

Expected Backup: Low

Start Time: 05/23/12 06:30 AM

End Time: 05/24/12 06:30 AM

Construction Days and Times: Rouse Road will be closed near C.F. Harvey Parkway
from 5/23/2012 through 5/24/2012.

TIP/Contract #: C202402

Incident Type: Construction

Detour: The detour route for this road closing will consist of C.F. Harvey Parkway (SR 2010), John Mewborne Road (SR 1581) and Rouse Road Extension (SR 1572).

Reason: Road Closed with Detour:

The Department of Transportation will be installing the railroad track to grade at Rouse Road (SR 1572) as required by the Railroad Spur project currently underway. Rouse Road (SR 1572) will be closed for one (1) day to perform this work.

This information is also available on our website <http://www.ncsmartlink.org>

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NC DEPARTMENT OF TRANSPORTATION
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1521 MAIL SERVICE CENTER
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NEW HOPE CENTER
4101 CAPITAL BLVD.
RALEIGH, NC 27604



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

Beverly Perdue
GOVERNOR

5/16/2012

Gene Conti
SECRETARY

TIMS Incident Report

To: _____

From: Jeremy Stroud, PE Phone: (252) 830-3495

Division: 2 District: 3 County: Lenoir

Road: SR-1581 Both Directions Near Kinston

Expected Backup: Low

Start Time: 05/24/12 06:30 AM

End Time: 05/25/12 06:30 AM

Construction Days and Times: Aerosystems Boulevard will be closed near John Mewborne Road
from 5/24/12 to 5/25/12.

TIP/Contract #: C202402

Incident Type: Construction

Detour: The detour route for this road closing will consist of Spirit Way (SR 2025) and John Mewborne Road (SR 1581). The Spirit Aerosystems parking lot off of Aerosystems Boulevard can be accessed throughout the road closure from Spirit Way.

Reason: Road Closed with Detour:

The Department will be installing the railroad track to grade at Aerosystems Boulevard (SR 2024) as required by the Railroad Spur project currently underway. Aerosystems Boulevard will be closed for one (1) day to perform this work.

This information is also available on our website <http://www.ncsmartlink.org>

DIVISION OF INFORMATION TECHNOLOGY

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DELIVERY ADDRESS:
INFORMATION TECHNOLOGY
NEW HOPE CENTER
4101 CAPITAL BLVD.
RALEIGH, NC 27604



LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

APRIL 2012

PERMITS ISSUED: 123

PERMITS VALUE: \$ 3,400,488

PERMIT FEES: \$ 15,398

SINGLE FAMILY DWELLINGS: 1

MOBILE HOMES: 10

COMMERCIAL: 1

ADDITIONS: 3

ELECTRICAL: 50

PLUMBING: 10

MECHANICAL: 27

OTHER: 21

TOTAL INSPECTIONS: 178

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 05-03-2012

Code	Frms	Designated period: 04/01/12 to 04/30/12		Prior period: 04/01/11 to 04/30/11		
		Valuation	Fees Paid	Units	Valuation	Fees Paid
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* 101B	1	260,000.00	692.00	1	.00	.00
* 102B		.00	.00	0	.00	.00
* 103B		.00	.00	0	.00	.00
* 104B		.00	.00	0	.00	.00
* 105B		.00	.00	0	.00	.00
* 109B		.00	.00	0	.00	.00
TOTAL INFORMATION 101-105						
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* 213B		.00	.00	0	.00	.00
* 214B		.00	.00	0	.00	.00
NEW NON-RESIDENTIAL BUILDINGS:						
* 318B		.00	.00	0	.00	.00
* 319B		.00	.00	0	.00	.00
* 320B	1	1,800,000.00	4,500.00	1	348,000.00	870.00
* 321B		.00	.00	0	.00	.00
* 322B		.00	.00	0	.00	.00
* 323B		.00	.00	0	.00	.00
* 324B		.00	.00	0	.00	.00
* 325B		.00	.00	0	.00	.00
* 326B		.00	.00	0	.00	.00
* 327B		.00	.00	0	.00	.00
* 328B		.00	.00	0	.00	.00
* 329B		.00	.00	0	.00	.00
ADDITIONS, ALTERATIONS, & CONVERSION						
* 434B	2	30,000.00	137.00	2	72,000.00	193.00
* 437B		.00	.00	0	.00	.00
* 438B	1	10,000.00	50.00	1	28,000.00	140.00
DEMOLITIONS AND RAZING OF BUILDINGS:						
* 645B		.00	.00	0	.00	.00
* 646B		.00	.00	0	.00	.00
* 647B		.00	.00	0	.00	.00
* 648B		.00	.00	0	.00	.00
* 649B		.00	.00	0	.00	.00
TOTALS FOR PERMITS THIS PAGE		5	2,100,000.00	5	5,379.00	5
					448,000.00	1,203.00

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 05-03-2012

Code Prms	[Designated period: 04/01/12 to 04/30/12]		[Prior period: 04/01/11 to 04/30/11]	
	Valuation	Fees Paid	Units	Prms
	Valuation	Fees Paid	Units	Prms
MOBILE/MODULAR OFFICE/CLASSROOM				
*MOBILE OFFICE	.00	.00	0	0
*MODULAR CLASSROOM	.00	.00	0	0
*MODULAR OFFICE	.00	.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:				
*ELECTRICAL	128,800.00	3,056.00	50	56
*PLUMBING	8,250.00	500.00	10	15
*HEATING/ AIR CONDITIONING	92,549.00	1,472.00	27	38
*INSULATION	8,100.00	250.00	4	1
*TEMPORARY POLE	1,500.00	100.00	2	1
RESIDENTIAL ACCESSORY STRUCTURES				
*STORAGE/PORCHES/PATIOS/DECKS	.00	.00	0	0
MISCELLANEOUS:				
*CHANGE OF OCCUPANCY	.00	.00	0	0
*INSPECT DWELLING	.00	.00	0	0
*TENTS	.00	.00	0	0
*SATELLITE DISH	.00	.00	0	0
*AWNING	.00	.00	0	0
*EXTRA INSPECTIONS	859,562.00	3,491.00	14	11
*FIRE PROTECTION SPRINKLER SYSTEM	.00	.00	0	0
*MOVING DWELLING ONLY	.00	.00	0	0
*SIGN	.00	.00	0	0
*FIREWORKS	.00	.00	0	0
*SWIMMING POOL	.00	.00	0	0
*TANKS	.00	.00	0	0
MOBILE HOMES				
*SINGLE WIDE MOBILE HOME	105,727.00	800.00	8	8
*DOUBLE WIDE MOBILE HOME	92,500.00	250.00	1	4
*MODULR HOME	.00	.00	0	1

	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
122	3,396,988.00	15,298.00	121	140	1,011,554.00	10,037.00	140
1	3,500.00	100.00	0	1	1,500.00	50.00	1
123	3,400,488.00	15,398.00	121	141	1,013,054.00	10,087.00	141

TOTALS FOR PERMITS ABOVE (incl. pg 1)
 Totals of other permits in the period

TOTAL FOR ALL PERMITS IN THE PERIOD

This Report was printed on Thursday, May 03, 2012

Lenoir County

Item Totals for Inspector ID

GO	87
GO C	1
GO/DR	1
VW	88
VW/DR	1

178 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

	Inspections		Re-Inspections		Based On # Activities	
	INSPECTIONS	PASSED	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
178	162	135	16	14	2	29
%INSPECTIONS	91	83	%RE-INSPECTIONS	9	%CORRECTIONS	12
						%RE-INSPECTIONS REQUIRED
						16

LENOIR COUNTY PLANNING BOARD REGULAR MEETING: AGENDA
THURSDAY, May 17th– 6:00 P.M.
2nd FLOOR CONFERENCE ROOM, TAX ADMINISTRATION BLDG
101 NORTH QUEEN STREET, KINSTON, N.C.

1. **Call Meeting to Order:**

2. **Invocation and Pledge**

3. **Approval of April 19, 2012 Minutes:**

4. **Case number SUP-12-002:** is an application requesting the use of a *Manufactured Home Park* as listed in the Lenoir County Zoning Ordinance, specifically for use as three or more single-family housing spaces to be occupied for dwelling purposes. The proposed location of the subject property is on the south side of Grifton Hugo Rd., approximately 0.6 tenths of a mile east from the intersection with Gilbert School Rd and is situated in Contentnea Neck Township. The property contains approximately 9.5 acres total. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural. The current use of the property is agriculture.

5. **Updates/Discussions:**
 - Transportation Board
 - VAD Ordinance

6. **Adjournment:**

Next Meeting scheduled for June 21, 2012

County of Lenoir



P.O. Box 3289
101 North Queen Street
Kinston, North Carolina 28502
Telephone 252-559-2260
Planning & Inspections Department

LENOIR COUNTY PLANNING BOARD
APRIL 19, 2012
DRAFT MINUTES

Regular Meeting
April 19, 2012

Members Present:

C.L. Braxton-Chairman District 3
Frank White-Vice-Chairman-At-Large
Russell Hill-Alternate-1
Morry Barbee Jr.-Alternate-2
Donna H. Hardee District 1
Barry Seay-District 5

Members Absent:

Derrick Carter-District 6

1. Call Meeting to Order:

Planning Board Vice-Chairman Mr. Frank White called the meeting to order at approximately 6:00 P.M. and Board Member Mr. Russell Hill provided the Invocation.

2. Approval of Minutes:

October 20, 2011: Mr. Russell Hill made a motion to accept the minutes as written and Mr. Barry Seay seconded the motion. The vote was unanimous to approve the October 20, 2011 minutes as written.

3. Discussion and Decision on Case number SUP-12-001: is an application for the use of a Mini-warehouse Storage, as listed in the Lenoir County Zoning Ordinance. The proposed location of the subject property is south side of Dallas Turner Rd in the Woodington Township. The property is identified as 2085 Dallas Turner Rd and also as Tax Parcel No. 451200966514, and contains approximately 1.3 +/- total acres. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural. The current use of the property is vacant commercial.

Mr. Wayland Humphrey, Lenoir County Planning Assistant, presented the staff report for Special Use Permit 12-001 to the Board. He stated the application is for the use of a Mini-warehouse Storage as listed in the Lenoir County Zoning Ordinance. He stated the proposed location of the subject property is south side of Dallas Turner Rd in the Woodington Township. Mr. Humphrey stated the property is identified as 2085 Dallas Turner Rd and also as Tax Parcel No. 451200966514, and contains approximately 1.3 +/- total acres. He stated the subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural. Mr. Humphrey stated the current use of the property is vacant commercial. He stated that there have been some businesses there before and there is an existing metal building with a fenced in yard. Mr. Humphrey stated that according to the Official Zoning Map of Lenoir County, dated October 2, 2004, the entire property is zoned Rural. He stated the property is also located in an area designated as "**Agriculture and Rural Housing**" as shown on the Lenoir County Future Land Use Map, dated July 1, 2004. Mr. Humphrey stated the Lenoir County Land Use Plan describes an "**Agriculture and Rural Housing Area**" as an area designated to encourage conservation of the planning area's agriculture operations and low density residential uses. He stated except for community water, the area is not expected to have public services during the planning period. Mr. Humphrey stated land in these areas contains some of the planning area's best agricultural soils. He stated the soils also have limitations for septic tanks and without community sewer, they are best suited for low intensity uses. Mr. Humphrey stated *Crossroad Centers* are also identified in this area. He stated these centers, located at major intersections, will have convenience retail services and other generally accepted rural businesses.

Mr. Humphrey proceeded to give the Board background information. He stated the existing commercial metal building is about 3000 +/- sq. ft. with an adjacent fenced storage area. Mr. Humphrey stated the property is located approximately 3/4 mile from the crossroad center of Hwy 58 South & Vine Swamp Rd. and 3 miles from the crossroad center of Loftin's Crossroads.

Mr. Humphrey stated through extensive investigation regarding this application, the Lenoir County Planning and Inspections Department has found that the application is consistent with the intent of the Lenoir County Future Land Use Plan (FLUP) regarding development within an Agriculture and Rural Housing Area. He stated the proposed use meets the low-density recommendation of the FLUP, as well as the proximity to the crossroad centers identified by the FLUP. Mr. Humphrey stated all new construction will be subject to state and local building codes as required. He also advised he had not received any phone calls or letters regarding this request. Mr. Humphrey stated the Lenoir County Planning & Inspections Department had permitted these type businesses in the past in rural areas.

Mr. Russell Hill asked if this business would operate on a 24 hour, 7 days a week schedule. Ms. Patricia Turner, the applicant, stated there would be a computerized panel with card access. Mr. Barry Seay stated he had seen this type business used by distributors in the past.

Mr. Frank White asked Ms. Turner if the existing building would be part of that same storage business. Ms. Turner stated there would be improvements made to it and would like to rent it also.

Mr. Morry Barbee asked if this would be a metal or block building and Ms. Turner advised him they would be metal.

With no other questions or comments Vice-Chairman Mr. Frank White asked the members of the Board if they were ready to make a decision on **SUP-12-001**. Board member Mr. Russell Hill made a motion to approve **SUP-12-001**. Mr. Barry Seay seconded the motion. The Board voted unanimously to approve **SUP-12-001**. Vice-Chairman Mr. Frank White stated the motion was carried.

Mr. Humphrey asked the Board to accept the **Findings of Facts** as presented. Board Member Ms. Donna H. Hardy made a motion to accept the **Findings of Facts** as presented by Mr. Humphrey and Board Member Mr.

Morry Barbee seconded the motion. The Board voted unanimously to accept the **Findings of Facts** as presented.

The Planning Board made the following **FINDINGS OF FACT** and draws the following conclusion:

1. The use requested is among those listed as an eligible Special Use Permit in the district in which subject property is located. **The Table of Permitted Uses in the Lenoir County Zoning Ordinance states that the use requested by the applicant, in a "Rural" zoned area, requires a Special Use Permit.**
2. The requested Special Use Permit is either essential or desirable for the public convenience or welfare. **The Board found that the requested Special Use Permit will be essential and/or desirable for the public convenience or welfare.**
3. The requested Special Use Permit will not impair the integrity or character of the surrounding or adjoining districts, nor will be detrimental to the health, morals, or welfare of the community. **The Board stated that the Special Use Permit will not impair the integrity or character of the surrounding and/or adjoining districts, nor will it be detrimental to the health, morals, or welfare of the community.**
3. The requested use permit will be in conformity with all the officially adopted land development plans. **The Board stated that the Special Use Permit will not impair the integrity or character of the surrounding and/or adjoining districts, nor will it be detrimental to the health, morals, or welfare of the community.**
4. The requested use permit will be in conformity with all the officially adopted land development plans. **The Board stated that the application will be in conformity with all plans officially adopted by Lenoir County.**
5. Adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided. **The Board found that there are adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided.**

Therefore on the basis of the foregoing, it is ordered that the application for Special Use Permit 12-001 **approved.**

6. **Election of Officers:** Mr. Russell Hill made a motion to keep the officers as Mr. C.L. Braxton Chairman and Mr. Frank White Vice-Chairman. Mr. Morry Barbee seconded the motion. The Board voted unanimously to keep the same officers.
6. **Updates/Discussion:** Mr. Humphrey stated the Lenoir County Planning and Inspections Department has been handling the rezoning for the Town of Pink Hill. He stated the town had had a population of between 490 and 500 people for the last 25 years. Mr. Humphrey stated their city limits would grow only by voluntary annexation which would not generate tax revenue. He stated they had one coming up now.

Mr. Humphrey stated that the Lenoir County Transportation Board meets every second Wednesday of the month and he would like for a Board Member to volunteer to attend these meetings to represent the Lenoir County Planning Board. He stated he had been attending the meetings himself. Mr. Humphrey recommended Chairman C.L. Braxton to fill this role.

He stated that the Lenoir County Planning Board only meets if an application has been received and regularly scheduled meetings should be in place to receive information from the representative who attends the Transportation Board Meeting. Mr. Humphrey stated the board should meet four times per year, January, April, July and October. He stated the representative would be expected to give an update and he would also give an update.

Planning Board Member Mr. Barry Seay stated he would like to volunteer to be the representative. He stated his wife works for the City of Kinston Public Services and is in contact with the D.O.T. on a constant basis. Mr. Seay stated he has already been in contact with Lenoir County Commissioner Mr. Mac Daughety in reference to the Transportation Plans.

Mr. Humphrey stated he would like to have the Planning Board members feedback on the Voluntary Agricultural Districts Program. He presented a flyer to the board members and stated the purpose of the Agricultural District Program is to encourage the preservation and protection of farmland from non-farm development. Mr. Humphrey stated this is in recognition of the importance of agriculture to the economic and social well being of North Carolina.

He stated that decisions to continue farming or to convert the land to other uses are mainly economic and are beyond the influence of the county. Mr. Humphrey stated the county can take some steps to support its farming community and to help ensure that agriculture will remain an important part of the local economy and that working farms will remain a part of the rural landscape. He stated the county, working through the Cooperative Extension Service, should explore the feasibility of establishing an Agricultural Advisory Board and creating voluntary agricultural districts. Mr. Humphrey stated these districts allow farmers, who choose to participate, protection from nuisance suits from persons who purchase land in the area; they many allow the waiver of water and sewer fees and assessments until such time as the land is connected to a system; and they place limits on condemnation by local and state agencies.

Mr. Humphrey stated the county and its partner agencies should undertake a detailed review of the impacts of proposed extensions of public services that are development generators on bona fide farms. He stated where such extensions may induce development that will result in the loss of farms; the agencies may consider alternatives. He stated these were the short-term strategies of the Voluntary Agricultural Districts Program.

Mr. Humphrey advised the board that he was presenting this due to the fact that the Agricultural Extension Agency is preparing to present this to the Lenoir County Commissioners for the ordinance to be approved. He stated he felt this was critical to the farming community to have this in place and most of the surrounding counties did already have this in place.

Chairman Braxton stated he would like to see the control of the poultry houses being built in Lenoir County. Mr. Humphrey advised him that this was more of a protection program than a regulatory program and stated he would like to see the Planning Board members make recommendation to the Lenoir County Commissioners that this program be adopted.

Board Member Ms. Donna H. Hardy asked Mr. Humphrey if a member of the VAD wanted to develop the land themselves after joining could they opt out and Mr. Humphrey advised that they could. He advised that to his knowledge this program had not had any adverse effects on any counties. Chairman Braxton stated he was prepared to make a decision about this until he could do further research.

Mr. Humphrey presented a map and stated this would be presented in May 2012 by the D.O.T. He stated on May 8, 2012 at 6:30 p.m., there would be a public forum at the Pink Hill Volunteer Fire Department.

On May 9th there will be a Transportation Meeting in the Conference Room at 8:00 a.m., May 15, 2012 there will be a public forum at the Kinston Public Utilities on Hwy 258 S from 4:00 to 7:00 p.m., on May 17, 2012 there will be a public forum at Kinston High School from 4:00 to 7:00 p.m.

He stated the Department of Transportation is scheduled to present the final decision in November 2012. There was an extensive discussion regarding this issue.

Adjournment

There being no further business to discuss before the Lenoir County Planning Board member Mr. Barry Seay made a motion of adjournment and Board Member Mr. Russell Hill seconded the motion and the Board voted unanimously to adjourn at 7: 30 P.M. It was announced that the next scheduled meeting date is Thursday, **May 17, 2012 6:00 P.M.**

Lenoir County Department of Planning & Inspections
Application for Hearing Before the Planning Board
Special Use Permit Request
Lenoir County, North Carolina

* Applicant Name: Below Walls Whaley
* Date: 4-27-12 Total Fee Submitted: \$ 450.00

General Property Information

The property is located on the ~~WEST~~^{SOUTH} side of CRIFTON HUGO RD (Road/Street, etc) having State Road # 1091, in the CONTENTINEA NECK Township of Lenoir County. The physical address is N/A and it is identified as Lenoir County Tax Parcel Identification number(s) 454900800058 of the Lenoir County tax maps. The property contains 9.5± acres. The zoning district in which this property is currently located is RURAL.

I (We), the undersigned, do hereby submit this application for a Special Use Permit as herein requested:

1. Specify development/use(s) proposed

MANUFACTURED HOME PARK

2. Standards

In granting a Special Use Permit, the Board of Commissioners may attach reasonable requirements in addition to those specified in the Zoning Ordinance, ensuring that the development in its proposed location will meet the standards mentioned below. Please briefly indicate how your request meets or exceeds these standards (please attach additional sheets if necessary):

A. The use requested is among those listed as an eligible Special Use in the district in which the subject property is located:

YES, ACCORDING TO THE TABLE OF PERMITTED USES OF THE
LENOIR COUNTY ZONING ORDINANCE

B. The required Special Use Permit is either essential or desirable for the public convenience or welfare:

THE MHP WILL PROVIDE AFFORDABLE HOUSING UNITS
IN A RESIDENTIAL/RURAL AREA

Seal of Lenoir County, North Carolina
Lenoir County Department of Planning & Inspections
Application for Hearing Before the Planning Board
Special Use Permit Request
Lenoir County, North Carolina

- C. The requested permit will not impair the integrity or character of the surrounding or adjoining districts, nor will be detrimental to the health, morals or welfare of the community:

THE MHP SHALL BE DEVELOPED PER THE MHP ORDINANCE
AND SHALL COMPLY TO STATE ENVIRONMENTAL HEALTH CODES
& BLDG CODES.

- D. The requested permit will be in conformity with all officially adopted land development plans:

THE PROPOSED USE IS IN ACCORDANCE WITH THE FUTURE
LAND USE PLAN OF LENOIR COUNTY AND IS LOCATED
IN AN AREA DESIGNATED "AGRICULTURE & RURAL HOUSING"

- E. Adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided:

WATER, ELEC. & TELEPHONE ARE AVAILABLE TO THE SITE,
SEPTIC & SANITATION PER LENOIR COUNTY ENV. HEALTH DEPT.
& DRIVEWAY ACCESS PER NCDOT

5. Additional Standards (see attachment, if applicable)

Lenoir County Department of Planning & Inspections
Application for Hearing Before the Planning Board
Special Use Permit Request
Lenoir County, North Carolina



6. Certification

I (We) hereby certify that the information furnished in this application is accurate to the best of my (our) knowledge. (Applications must be signed by the property owner(s) or their duly authorized agent or attorney; please attach additional sheet if necessary).

* Applicant/Property Owners: Dary T. Whaley Phone #: 252-527-5203
Below W. Whaley
Signature: Below Whaley
Mailing Address: 111 Institute Rd.
Kinston, N.C 28504

Property Owner: _____ Phone #: _____

Signature: _____

Mailing Address: _____

Agent/Attorney: _____ Phone #: _____

Signature: _____

Mailing Address: _____

* OFFICE USE ONLY

Received on: 4/27/2012, by adh

Case Number Assigned: SUP-12-002

Total Fee Collected: 450.⁰⁰, paid by CHK # 6359

CK 6359

PLANNING

PERMIT #: 12-00517

MASTER PERMIT #: -

DATE ISSUED 04/27/12

PROJECT #: 12- EU

REF #: _____

Lenoir County

PROJECT ADDRESS: GRIFTON HUGO RD (WEST SIDE)

SUBDIVISION:

LOT #:
BLK #:

OWNER NAME: WHALEY BELVA WALL

PHONE: (252)-527-5203

ADDRESS: GRIFTON HUGO RD (WEST SIDE)
CITY: KINSTON

STATE: NC ZIP: 28504

CONTRACTOR: WHALEY BELVA WALLS

PHONE: (252)-527-5203

ADDRESS: 1111 INSTITUTE RD
CITY: KINSTON

STATE: NC ZIP: 28504

PROP. USE: SPECIAL USE PERMIT SUP-12-002 (MOBILE HOME PARK)

WORK: SPECIAL USE PERMIT SUP-12-002 (MOBILE HOME PARK)

DESC:

ck 6359

VALUATION: \$0.00	FEE DUE: \$450.00
	FEE PAID: \$450.00

SPECIAL CONDITIONS: _____ _____ _____	WORK CLASS:	SQ. FTG: 0
	FIRE ZONE:	OCCUP TYPE:
	USE ZONE:	CONST TYPE:

APPLICATION ACCEPTED BY	PLANS CHECKED BY	APPROVED FOR ISSUANCE BY
-------------------------	------------------	--------------------------

* * * * * N O T I C E * * * * *

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED, OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS STARTED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

X Belva Whaley
(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

04/27/12
DATE

NO Neal Fm
(APPROVED BY)

04/27/12
DATE



LENOIR COUNTY PLANNING & INSPECTIONS DEPARTMENT STAFF ANALYTICAL REPORT

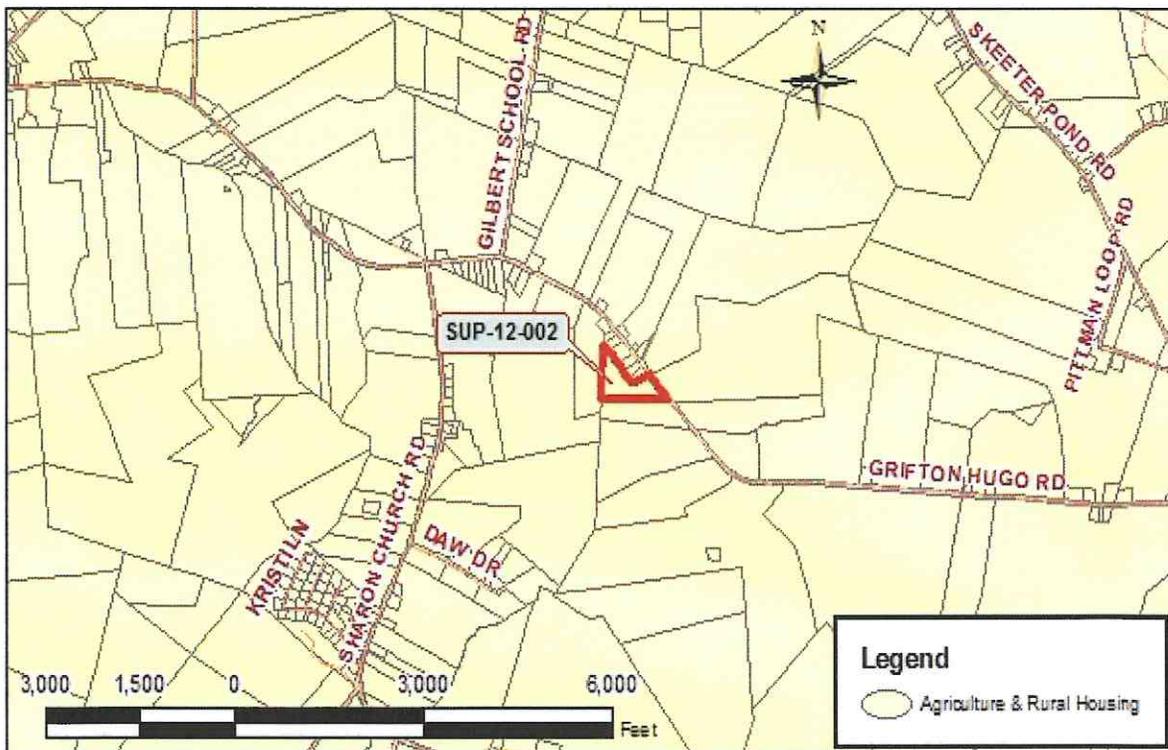


Case No: SUP-12-002
Applicant(s): Gary T. & Belva W. Whaley
Special Use Permit: Manufactured Home Park
Future Land Use: Agriculture and Rural Housing
Zoning: Rural
Size: 9.5 +/- Acres
Location: Grifton Hugo Rd.; Tax Map #: 454900860058

The Table of Permitted Uses in the Lenoir County Zoning Ordinance states that the use requested by the applicant, in a "Rural" zoned area, requires a Special Use Permit.

A. General Information

According to the Official Zoning Map of Lenoir County, dated October 2, 2004, the entire property is zoned Rural. The property is also located in an areas designated as Agriculture and Rural Housing, as shown on the Lenoir County Future Land Use Map, dated July 1, 2004. See map below:



Land Use designations are summarized below:

Agriculture and Rural Housing

This purpose of the **agriculture and rural housing** classification is to encourage conservation of the planning area's agricultural operations and low density residential uses. Except for community water, the area is not expected to have public services during the planning period. Land in these areas contains some of the planning area's best agricultural soils. The soils also have limitations for septic tanks, and without community sewer, they are best suited for low intensity uses.

Crossroad centers are also identified in this area. These centers, located at major intersections, will have convenience retail services and other generally accepted rural businesses.

B: Background Information

The current use of the property in question is agriculture. It is in proximity to residential development and other agriculture property. It's located along a public state road with access to NC Hwy 11 North commercial corridor. The subject property is located approximately 2.5 miles from the crossroad center of Hugo to the west and approximately 2.6 miles from the Town of Grifton to the east.

C: Staff Findings

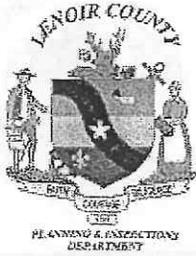
Through extensive investigation regarding this application, the Lenoir County Planning and Inspections Department has found that the application **is** consistent with the intent of the Lenoir County Future Land Use Plan regarding development within a Agriculture and Rural Housing area. The park development will be subject to the Manufactured Housing Park Ordinance of Lenoir County and a driveway permit will be obtained from NCDOT for access to the property.



SUP-12-002

GRIFTON HUGO RD





LENOIR COUNTY
PLANNING BOARD
LENOIR COUNTY ADMINISTRATION BUILDING
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



May 2, 2012

Gary T. & Belva W. Whaley
1111 Institute Rd
Kinston, NC 28504

Dear Applicants,

This letter is to inform you that your Special Use Permit application will be heard by the Planning Board of Lenoir County, North Carolina, on Thursday, May 17, 2012 at 6:00 p.m., or as soon thereafter as the matter may be heard, in the Conference Room of the Lenoir County Tax Administration Building, 2nd Floor, 101 North Queen Street, Kinston, North Carolina.

The purpose of the public hearing is to receive comments concerning the Special Use Permit application described as follows:

1. **Case number SUP-12-002:** is an application requesting the use of a *Manufactured Home Park* as listed in the Lenoir County Zoning Ordinance, specifically for use as three or more single-family housing spaces to be occupied for dwelling purposes. The proposed location of the subject property is on the south side of Grifton Hugo Rd., approximately 0.6 tenths of a mile east from the intersection with Gilbert School Rd and is situated in Contentnea Neck Township. The property contains approximately 9.5 acres total. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural. The current use of the property is agriculture.

Your attendance or a representative will be helpful in answering questions concerning your application.

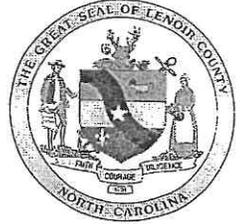
Sincerely,

Wayland Humphrey

Wayland Humphrey,
G.I.S./Planning Coordinator
Lenoir County Planning & Inspections Dept.



**LENOIR COUNTY
PLANNING BOARD**
LENOIR COUNTY ADMINISTRATION BUILDING
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



May 2, 2012

**SUP-12-002
ADJACENT PROPERTY OWNER
NOTIFICATION**

To Whom It May Concern:

This letter is to notify you that property you own is adjacent to property that is subject to a Special Use Permit public hearing. The purpose of the public hearing is to receive comments concerning the Special Use Permit application described as follows:

1. **Case number SUP-12-002:** is an application requesting the use of a *Manufactured Home Park* as listed in the Lenoir County Zoning Ordinance, specifically for use as three or more single-family housing spaces to be occupied for dwelling purposes. The proposed location of the subject property is on the south side of Grifton Hugo Rd., approximately 0.6 tenths of a mile east from the intersection with Gilbert School Rd and is situated in Contentnea Neck Township. The property contains approximately 9.5 acres total. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural. The current use of the property is agriculture.

The Planning Board of Lenoir County, North Carolina, will hold a public hearing on Thursday, May 17, 2012 at 6:00 p.m., or as soon thereafter as the matter may be heard, in the Conference Room of the Lenoir County Tax Administration Building, 2nd Floor, 101 North Queen Street, Kinston, North Carolina. Information regarding this Special Use Permit application is available at the Planning and Inspections Department office, Lenoir County Administration Building, 101 North Queen Street, Kinston (252-559-2260, ext. 7253) during regular business hours.

Those persons unable to attend the hearing may submit written questions or comments to the Lenoir County Planning and Inspections Department before the meeting.

Sincerely,

A handwritten signature in cursive script that reads 'Wayland Humphrey'.

Wayland Humphrey,
G.I.S./Planning Coordinator
Lenoir County Planning & Inspections Dept.

SUP-12-002 ADJ. PROPERTY OWNERS

Rec_Num	Own_Zip	OwnerName1	OwnerName2	OwnerAddress	OwnerCitySt	Prop_Descript
822	28530	MCCOY SAMUEL ED JR HEIRS	C/O SARAH KAY MCCOY	3223 GRIFTON HUGO RD	GRIFTON NC	GRIFTON HUGO RD
891	28530	MOORE THEODORE R		3878 GRIFTON HUGO RD	GRIFTON NC	3878 GRIFTON HUGO RD
469	28530	BUNN CONSTANCE GILBERT		3775 GRIFTON HUGO RD	GRIFTON NC	GRIFTON HUGO RD
537	28530	HARDY WILLARD E & JEANETTE		3900 GRIFTON HUGO RD	GRIFTON, NC	GRIFTON HUGO RD
872	28502	MOORE JESSE		P O BOX 6	KINSTON NC	GRIFTON HUGO RD
874	28530	HARDISON JAMES DAVID & LINDA G		3574 GRIFTON HUGO RD	GRIFTON NC	GRIFTON HUGO RD
1276	28501	SHACKLIN DEVELOPMENT LLC		1201 COLLEGE ST	KINSTON NC	3857 GRIFTON HUGO RD
535	28530	HARDY WILLARD E & JEANETTE		3900 GRIFTON HUGO RD	GRIFTON, NC	3900 GRIFTON HUGO RD
259	28530	MOORE ROBERT BRUCE &	SANDERSON ROLAND L JR	6489 SKEETER POND ROAD	GRIFTON NC	GRIFTON HUGO RD
648	28530	HUMPHREY CLARO G		3869 GRIFTON HUGO RD	GRIFTON NC	3869 GRIFTON HUGO RD
30831	28502	MOORE JESSE & MARIE		P O BOX 6	KINSTON NC	3837 GRIFTON HUGO RD
30832	28530	HARDISON JAMES D & LINDA G		3574 GRIFTON HUGO RD	GRIFTON NC	3876 GRIFTON HUGO RD
559	28530	HARRIS JERRY C / JANE C	& ROBERTA T	6439 PROVIDENCE ROAD	GRIFTON NC	GRIFTON HUGO RD
34701	28530	GRANT BRADLEY DEAN		3889 GRIFTON HUGO ROAD	GRIFTON NC	3889 GRIFTON HUGO RD
34703	28530	EDWARDS CRAIG STEVEN		PO BOX 91	GRIFTON NC	3895 GRIFTON HUGO RD
34704	28530	CROOM PAUL E & ERNESTINE S		3933 GRIFTON HUGO RD	GRIFTON NC	GRIFTON HUGO RD
34705	28530	CROOM PAUL E & ERNESTINE S		3933 GRIFTON HUGO ROAD	GRIFTON NC	3933 GRIFTON HUGO RD
947	28530	SANDERSON ROLAND LEE JR &	MOORE ROBERT B	6489 SKEETER POND RD	GRIFTON NC	GRIFTON HUGO RD

upl
2up

upl

**NOTICE OF PUBLIC HEARING
REGARDING THE SPECIAL USE PERMIT REQUEST - SUP-12-002**

The Planning Board of Lenoir County, North Carolina, will hold a public hearing on Thursday, May 17th at 6:00 p.m.; or as soon thereafter as the matter may be heard, in the Conference Room of the Lenoir County Tax Administration Building, 2nd Floor, 101 North Queen Street, Kinston, North Carolina.

The purpose of the public hearing is to receive comments concerning the items described as follows:

1. **Case number SUP-12-002:** is an application requesting the use of a *Manufactured Home Park* as listed in the Lenoir County Zoning Ordinance, specifically for use as three or more single-family housing spaces to be occupied for dwelling purposes. The proposed location of the subject property is on the south side of Grifton Hugo Rd., approximately 0.6 tenths of a mile east from the intersection with Gilbert School Rd and is situated in Contentnea Neck Township. The property contains approximately 9.5 acres total. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural. The current use of the property is agriculture.

Information regarding this item is available at the Lenoir County Planning and Inspections Department, Lenoir County Administration Building, 101 North Queen Street, Kinston (252-559-2260, ext. 7253) during regular business hours.

Those persons unable to attend the hearing may submit written questions or comments to the Lenoir County Planning and Inspections Department before the meeting. The mailing address is:

Lenoir County Planning and Inspections Department
Attn: Planning Board
PO Box 3289
Kinston, NC 28502

From: **Todd McGee <todd.mcgee@ncacc.org>**
To: **County Managers <CountyManagers@ncacc.org>**
Copies to: **County Clerks <countyclerks@ncacc.org>**
Date sent: **Fri, 13 Apr 2012 16:35:14 -0400**
Subject: **Registration open for County Assembly Day**

Managers and clerks,

Registration is now open for County Assembly Day. Please use our online registration system at the link below:

<https://www.signup4.net/public/ap.aspx?EID=20122179E&OID=130>

The pre-registration fee is \$95. You must register prior to May 25 to receive the pre-registration rate. **After May 25, no more registrations will be accepted in advance**, and you must register on-site and pay the on-site fee of \$110. Guest tickets for spouses can be purchased for \$35.



Todd McGee
Communications Director
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From: **Todd McGee <todd.mcgee@ncacc.org>**
To: **""mjarman@co.lenoir.nc.us"" <mjarman@co.lenoir.nc.us>**
Date sent: **Wed, 11 Apr 2012 14:02:17 -0400**
Subject: **NCACC E-News Update: County officials to assemble in Raleigh on May**



County officials to assemble in Raleigh on May 30

The NCACC will host its annual **County Assembly Day** on Wednesday, May 30. County officials from across North Carolina will convene on the state capitol for an update on priority legislative issues and to meet with their local delegation. Speaker of the House Thom Tillis and Senate President Pro Tem Phil Berger have been invited to address attendees during the morning session, which will also include a review of the political landscape.

Registration will be available by Wednesday, April 18. A special early registration rate of \$95 will be available through May 25.

By attending County Assembly Day, elected officials earn three credits toward recognition for their commitment to lifelong learning through the **LELA (Local Elected Leaders Academy) Recognition Program**. Through LELA, the NCACC and School of Government have established for individual county commissioners a three-level recognition program that will help the Association achieve one of its strategic goals, "strengthen county leadership and board development."

District meetings begin today

The Association's schedule of April district meetings kicks off later this afternoon at the Doubletree Biltmore in Asheville and continues tomorrow (April 12) at the Holiday Inn Express in Wilkesboro. If you have yet to register for one of the other four district meetings – Thursday, April 19, in Cabarrus County; Tuesday, April 24 in Person County; Wednesday, April 25 in Duplin County; or Thursday, April 26 in Martin County – we encourage you to do so. There is no fee to attend, but we ask that you **register in advance** for meal count purposes. Each meeting begins at 5:30 p.m. and concludes no later than 8 p.m.

GOVERNING returns to Wake County with 2012

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
May 7, 2012

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, May 7, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Linda Rouse Sutton, Tommy Pharo, and Eric Rouse

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, Lashanda Hall, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Ms. Sutton presented his badge and service weapon to retiring Lieutenant Bob Miller. Ms. Sutton acknowledged Mr. Miller and read the resolution aloud for the Board and viewing public. Sheriff Smith stated he has known Mr. Miller for over 30 years. Mr. Miller has been a model employee and an outstanding human being; all his fellow officers love and respect him. Sheriff Smith stated Mr. Miller will be missed. Mr. Miller thanked the Board and his fellow officers.

Mr. Preston Hunter, Engineer with the North Carolina Department of Transportation (NCDOT) addressed the Board. Mr. Hunter presented the Board with 2011-2012 Secondary Road Improvement Program. NCDOT has allotted \$920,000 for the following projects: Bill Smith Road, grade, drain, base and pave costing \$450,000; Pruitt Road pave costing \$200,000; Smithfield Way's new location, grade, drain and base costing \$100,000. Maintenance functions: Stabilization, pipe and paved road improvements costing \$65,000. Funding totaling \$105,628 will be retained for road additions, overdrafts and contingencies; the total of Secondary Road Program is \$920,628. Upon a motion by Mr. Davis and a second by Mr. Daughety, the Secondary Road Improvements Program was unanimously approved.

Dr. Stephen Mazingo, Superintendent of Lenoir County Schools, addressed the Board. Dr. Mazingo stated due to expiring ARRA federal funds and a \$450,000 increase in the current year in state reversion, Lenoir County Schools has been faced with poor economic times. Dr. Mazingo stated he is aware the County faced similar economic times; the Board of Education is requesting the County fund the County Schools with \$9,900,000, which is the same amount as their current allocation. Lenoir County Schools will lose positions for the 2012-13 school year, these are across the aboard cuts, but mainly affect the high school level. Dr. Mazingo stated the goal of the Board of Education is to do everything within its control to make sure the children of Lenoir County are educated by the best instructors in the best facilities with the best care. The Board thanked Dr. Mazingo for attending the meeting.

Mr. Jim McLain, Exalted Ruler of Kinston Elks #740, invited the Board to attend a Musical Performance at the Grainger Hill Performing Arts Center on Saturday, June 2, 2012. Mr. John Moore will emcee the event with assistance from Rick Vernon and Chris Raines; proceeds will benefit residents of the new Kinston Veteran's Home. Tickets for the two-hour show are \$15 with all monies going towards the needs of Veteran's in Kinston-Lenoir County. The Board thanked Mr. McLain for the invitation.

Mr. Jim Perry and Mr. Keith Morris of Affordable Care Inc. addressed the Board regarding Senate Bill 655. Mr. Perry stated Affordable Care has been part of Lenoir County for over 35 years. Affordable Care generates an annual payroll of over \$11 million per year; those funds have gone back into Lenoir County in the form of sales tax and property tax dollars. Senate Bill 655 is "An act to require that dentist agreements with management companies do not compromise the fundamental public purpose of the dental practice act, which is ensuring that citizens have access to high quality dental care that is owned, controlled and supervised by licensed and professional dentists with demonstrated clinical skills and who are accountable for their dental decisions." Mr. Perry stated Senate Bill 655 would potentially cause an irreparable, negative economic impact on a member of our economic community; and therefore Lenoir County. Mr. Perry urged Commissioners to urge non-passage of Senate Bill 655. Mr. Daughety stated he has read the Bill – he feels the bill is about restricting competition and trade. Mr. Daughety stated he respects the contribution to the community from all dentist and Affordable Care; the Board does not want to injure either party. Mr. Pharo stated the Board should pass the resolution. Mr. Pharo made a motion to approve the resolution followed by a second by Mr. Daughety. Ms. Sutton stated she does not know enough about all the dynamics of the bill to vote for or against it. Mr. Graham stated there has been little information provided to the Board in regards to the Bill. Mr. Graham stated if the Board hears from the dental population after passage of this resolution it will create a situation for this Board. The Board has not heard from any dentist from the community pro or con on the matter. Upon a motion by Mr. Graham and a second by Ms. Brown the Board agreed to table the issue until Monday, May 14, 2012 at 4:00 p.m. during a Special Called Board meeting; the vote was unanimous.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Graham asked all Board members to use restraint when placing items on the County Agenda. All members should be notified and be in receipt of information about an issue before it appears on an Agenda for public debate and discussion.

Mr. Pharo introduced a Cell Phone Policy prohibiting the use of cell phones during a Board meeting. After a brief discussion the Board concluded that all cell phones must be placed on vibrate or turned off during a County Commissioners' meeting.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was items from the County Manager: Mr. Jarman reminded the Board of the upcoming road construction and detour of C.F. Harvey Parkway. C.F. Harvey Parkway (NC-148) will be closed to traffic starting May 7, 2012 and will re-open to traffic on June 4, 2012.

CONSENT AGENDA: 10 Min.

ACTION

- | | |
|---|---------------|
| 3. Approval of Minutes: Regular Board Meeting: April 16, 2012 | Martin/Jarman |
| 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish |
| 5. Budget Ordinance Amendment: Non-Departmental: \$3,079. Increase | Martin |

Upon a motion by Ms. Brown and a second by Ms. Sutton the Board unanimously approved the Consent Agenda.

PROCLAMATION/BUDGET ORDINANCE/RESOLUTIONS

Item No. 6. was a Proclamation for Vulnerable Adults and Elder Abuse Awareness. Ms. Brown read the proclamation aloud for the Board and the viewing public. Upon a motion by Ms. Brown and a second by Ms. Sutton Item No. 4 was unanimously approved.

Item No. 7. was a Proclamation in Support of Mental Health month. Upon a motion by Mr. Rouse and a second by Mr. Daughety Item No. 5 was unanimously approved.

Item No. 9 was a Resolution of the Election Boards Association of North Carolina to the Honorable Governor Beverly Perdue and Members of the North Carolina General Assembly. Mr. Oscar Herring, Election Board's Association Secretary addressed the Board. Mr. Herring asked the Board to approve an appropriation be included in the Governor's budget and in the General Assembly's budget to meet the "maintenance of effort" requirement for the release of HAVA Funds. Mr. Herring stated the HAVA Funds are vital to county budgets to administer elections, maintain voting equipment and use as operation funds to operate absentee voting sites. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing the Purchase from Imaging Specialties of 48 Toner Cartridges for Precincts and One Stop Sites at a Cost NTE: \$3,500. Ms. Dana King, Board of Elections (BOE) Director addressed the Board. Ms. King stated BOE is able to provide a more cost efficient and time saving process for the voters of Lenoir County with the aid of the printers at each precinct and One Stop Site and the toner cartridges are needed to keep this process going. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Advanced Imaging Systems for Scanning Inactive Medical Records for Data Storage NTE: \$15,000. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the equipment assures patient confidentiality and compliance with HIPPA requirements and to improve patient registration efficiency. This action is necessary to prove sufficient accounting of expenditures and to comply with applicable laws. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Authorizing Emergency Removal of Underground Oil Storage Tank (UST) and Environmental Testing and Clean-up: Central East Services, Inc.: Henry Nemargut Engineering Services NTE: \$30,000. Mr. Mike Wiggins, Maintenance Coordinator, addressed the Board. Mr. Wiggins stated an underground oil storage tank was discovered during demolition of the concrete slab at 107 S. McLewean Street. Central East Services, Inc. was contacted to pump out the contents, remove the tank and evaluate the condition of the soil. Soil contamination was found and abated. Soil and groundwater samples were taken by Henry Nemargut Engineering Services. The County has applied to a State monitored Trust Fund for reimbursement of the costs associated with this clean-up operation. Upon a motion by Mr. Davis and a second Ms. Sutton, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: Fire Districts: Fire Protection; \$125,691: Increase. Ms. Martin stated the amendment appropriates funds to cover estimated revenues and expenditures for all fire districts for the remainder of FY 11-12. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Repair of TEREX TC400 Trashmaster Compactor: Road Machinery Services, Inc.: \$24,500. Mr. Tom Miller, Solid Waste Director, addressed the Board. Mr. Miller stated Road Machinery Services, Inc. of Statesville, N.C, is the only authorized TEREX sales and repair facility in the state. This specialized piece of equipment was purchased in June of 2007. After (5) five years of packing construction and demolition debris, the cleats on the packing wheels have been worn down to “nubs” and need to be replaced. In an effort to reduce downtime for the compactor, Road Machinery Services will come to the Lenoir County Landfill and replace the packing wheels and cleats on site. Approval of this resolution will allow for the repair of the TEREX TC400 compactor, the encumbrance of funds, and the payment of the repair bill. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing Purchase of a Hyundai HL 740-9 Front Loader: Rob’s Hydraulics, Inc. (RHI): Grimesland, NC: State Purchasing Contract Price: \$132,590.72. The Lenoir County Landfill operates a fleet of heavy equipment that runs 6 days a week. The 1998 Case 621 Front Loader is rapidly wearing out and is in constant need of expensive repairs. Mr. Miller has investigated the purchase of a used front loader and a new front loader. The new front loader with a Full Machine Warranty appears to be the best option to continue the landfill operations at the least amount of operational cost. In an effort to keep the landfill operating smoothly, the 1998 Case 621 Front Loader will be moved over to the metal pad at the landfill and will be used to move metal and appliances on a less regular basis (approximately one day a week) and serve as a back-up for the new Hyundai Loader. Approval of this resolution will allow for the encumbrance of funds and the payment to Rob’s Hydraulics (RHI) of Grimesland, N.C. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15 was unanimously approved.

Item No. 16 was a Budget Ordinance Amendment: Solid Waste Management; Landfill: \$100,000: Increase. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17 was a Budget Ordinance Amendment: General Fund: Hurricane Irene Insurance Reimb.: \$242,988.88: Increase. Ms. Martin stated the amendment appropriates reimbursement received from FEMA on April 16, 2012 of \$242,988.88. This is part of the 75% reimbursement of PW-01486, the cost of debris cleanup following Hurricane Irene. The other 25% of PW-01486 will be reimbursed after NCDEM has made a final audit of all the paperwork related to Hurricane Irene and closed out of the project. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Approving the Execution of a Contract with ABL Management, Inc.: \$366,864. For over 30 years the Lenoir County jail has been preparing food for inmates on site, utilizing two civilian cooks. These cooks have provided three meals every day of the year with the assistance of the detention staff. Currently, each inmate is provided a meal at a cost of \$1.54 (per meal) when the jail has a population of about 137 inmates. The new jail will house 200 more inmates and has a kitchen designed to feed up to 500 inmates, three times a day. It is anticipated that the jail will open with an inmate population of about 150 inmates. Within just a few months the inmate population is expected to exceed 200 inmates. In addition, the jail will be taking on additional inmates from the State Misdemeanant Program and the Federal Government, pushing the inmate population to 250. Sheriff Smith stated in an effort to explore cost cutting alternatives, a Request for Proposal (RFP) was created and published on the Lenoir County Government website. Three major inmate food service vendors provided proposals. After careful review it was decided that ABL Management would be the best fit for Lenoir County and provide substantial savings. ABL will provide all of the small wares to operate the new kitchen, which means Lenoir County will not have to expend any funds to do so. In addition, Lenoir County will retain its two cooks, but these employees will work under the management of ABL. In return, ABL will reimburse the County for these two employees' salaries and benefits (\$69,017). ABL will also supply a food service director, pay for all permits, licenses, and insurance, provide uniforms, and purchase all food products and supplies. ABL will provide all of the meals to inmates at a cost of \$1.1923 per meal (\$366,864 annually) to the jail which is at full capacity (281 inmates). This means that the County will save \$177,136 on food for inmates when comparing it to the traditional manner of cooking and providing these meals exclusively by the County. Mr. Daughety wanted to table the resolution until the budget is discussed during the work session. Ms. Sutton stated the County is mandated by the State to feed all inmates; the Sheriff's Office has already found a way to save the County \$177,136 annually, she concluded by stating the resolution should be passed today. After a brief discussion, upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Authorizing a Purchase Order to Darland Construction: Not to Exceed \$1,000,000. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated the Woodmen of the World (WOW) Foundation have committed \$7 million dollars towards the construction of the Woodmen Community Center. The Board of Commissioners has approved a \$500,000 expenditure toward the construction of the facility with a \$500,000 match from the Parks and Recreation Trust Fund Grant. Darland Construction Company is the contractor for the WOW Community Center and water park. They are using 24 local sub-contractors for this project and have an estimated completion date of July 16, 2012. The funds for this project are budgeted. Upon a motion by Ms. Sutton and a second Mr. Graham, Item No. 19 was unanimously approved.

APPOINTMENTS

Item No. 20 was a Resolution Approving Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. Items were tabled due to first appearance.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
East Pointe Mental Health 1st Appearance	Rita Hodges Eric Rouse (Re-Appointment)	May 2015
East Carolina Workforce Development 1st Appearance	Dr. Brantley Briley (Re-Appointment)	June 2014

CURRENT VACANCIES:

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist

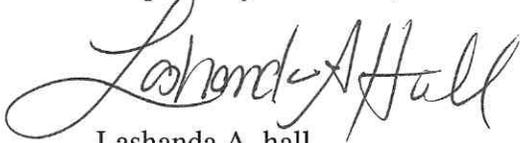
Lenoir County Planning Board – Districts One (1), Four (4)

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

Upon a Motion by Ms. Brown and a second by Ms. Sutton the meeting recessed to attend the Budget Work Session at 10:57 a.m.

Respectfully submitted,



Lashanda A. hall

Reviewed By



Michael W. Jarman

County Manager

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
BUDGET PLANNING WORK SESSION
Administration Building Conference Room
May 7, 2012

The Lenoir County Board of Commissioners began their scheduled work session on Monday, May 7, 2012 at 10:50 a.m., at the Administration Building Conference Room, 101 North Queen St., Kinston, NC.

Members present included: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, J. Mac Daughety, Tommy Pharo, Eric Rouse and Linda Rouse Sutton.

Members absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Office, Roger Dail, Emergency Services, Joey Huff, Health Department, Joey Bryan, MIS, Susan Moore, Social Services, Mark Pope, Economic Development, Tammy Kelly, Cooperative Extension, Bill Ellis, Parks and Recreation, Dana King, Board of Elections, Margaret Seymour, Register of Deeds, Darrell Parrish, Tax Department, Sheriff Smith and Chris Hill, Sheriff's Office, and Lashanda Hall.

Mr. Graham welcomed the Board members and Department Managers to the session.

Mr. Jarman stated the budget is being presented today in balance with a General Fund Budget of \$63,122,087 and with a tax rate of \$.80. There is no tax increase, the budget maintains services at current levels and maintains employee benefits at current levels. Mr. Jarman stated there is an increase in the General Fund Budget of \$712,193 or 1.14% from FY 2011-2012. The major factors contributing to this increase is the operation of the new jail (\$400,000), utilities/fuel increase (\$175,000) and juvenile detention (\$125,000). Mr. Jarman then compared the 2006-07 Budget to the 2012-13 Budget. It was noted that when you exclude debt service for school bonds and library which the citizens requested by vote, and the debt service for the jail required by capacity issues, there was less than \$700,000 difference.

	2006-07 Budget	2012-13 Budget
General Fund Expenditures	\$55,123,608	\$63,122,087
Debt Service	\$910,699	\$8,215,513
	\$54,212,909	\$54,906,574

Department Manager's continue to be responsible with the tax payer's money. Increases in salaries, utilities, fuel etc. continue to be absorbed in existing budgets.

Mr. Jarman highlighted the Summary of Revenues and Expenditures as follows:

SUMMARY OF REVENUES GENERAL FUND

REVENUE SOURCES	FISCAL YEAR 2010-11 ACTUAL	ORIGINAL FISCAL YEAR 2011-12 BUDGET	REVISED FISCAL YEAR 2011-12 BUDGET (AS OF 12/31/11)	ADOPTED FISCAL YEAR 2012-13 BUDGET
PROPERTY TAXES	\$ 29,706,350	\$ 30,953,640	\$ 30,955,647	\$ 31,880,421
SALES TAX	\$ 5,877,333	\$ 5,600,000	\$ 5,600,000	\$ 5,650,000
SALES, SERVICES & OTHER REVENUES	\$ 14,359,567	\$ 6,910,272	\$ 6,935,435	\$ 7,285,633
INTER-GOVERNMENTAL REVENUES	\$ 13,057,982	\$ 13,366,931	\$ 14,565,190	\$ 14,424,980
APPROPRIATED FUND BALANCE	\$ -	\$ 5,579,051	\$ 6,125,615	\$ 3,881,053
TOTAL REVENUES	\$ 63,001,232	\$ 62,409,894	\$ 64,181,887	\$ 63,122,087

Property tax is up 3% mainly due to the addition of Spirit and Sanderson. Sales Tax is up .9%; Sales, Service and Other Revenues and Intergovernmental Revenues are up due to transfers in those areas.

SUMMARY OF EXPENDITURES

GENERAL FUND COUNTY DEPARTMENTS	FY 2010-11		BUDGET		BUDGET		BUDGET		FY 11-12 ORIGINAL VS	
	ACTUAL	FY 2011-12 ORIGINAL	FY 2011-12 REVISED	FY 2012-13 ADOPTED	FY 2011-12 REVISED	FY 2012-13 ADOPTED	FY 11-12 ORIGINAL	FY 12-13 ADOPTED	FY 11-12 ORIGINAL	FY 12-13 ADOPTED
GOVERNING BODY	205,608	230,255	230,255	227,557	230,255	227,557			-1.17%	
COUNTY ADMINISTRATION	265,500	273,381	273,381	272,984	273,381	272,984			-0.15%	
FINANCE	207,722	199,058	199,058	198,801	199,058	198,801			-0.13%	
HUMAN RESOURCES	54,460	242,784	242,784	231,611	242,784	231,611			-4.60%	
TAX	804,176	829,528	829,528	810,610	829,528	810,610			-2.28%	
LEGAL	74,834	62,500	62,500	62,500	62,500	62,500			0.00%	
BUILDING & GROUNDS (CT FAC & PUB BLDGS)	757,997	897,243	897,243	1,188,074	897,243	1,188,074			32.41%	
ELECTIONS	318,804	390,399	390,399	343,572	390,399	343,572			-11.99%	
REGISTER OF DEEDS	255,122	296,134	296,134	289,960	296,134	289,960			-2.08%	
MANAGEMENT INFORMATION SYSTEMS	839,435	894,568	894,568	934,842	894,568	934,842			4.50%	
SHERIFF	4,230,996	4,468,870	4,468,870	4,437,788	4,583,776	4,437,788			-0.70%	
CENTRAL COMMUNICATIONS	1,167,551	1,204,512	1,205,999	1,235,640	1,205,999	1,235,640			2.58%	
JAIL	2,240,645	2,267,483	2,267,483	3,380,276	2,267,483	3,380,276			49.08%	
EMERGENCY MANAGEMENT	362,282	384,443	384,443	384,474	395,120	384,474			0.01%	
EMERGENCY MEDICAL SERVICE	3,576,237	3,775,553	3,775,553	3,754,731	3,775,553	3,754,731			-0.55%	
NON-EMERGENCY TRANSPORT	465,859	492,522	492,522	349,213	492,522	349,213			-29.10%	
PLANNING AND INSPECTIONS	207,857	216,153	216,153	215,631	216,153	215,631			-0.24%	
MEDICAL EXAMINER	48,775	40,000	40,000	40,000	40,000	40,000			0.00%	
ECONOMIC DEVELOPMENT	320,798	319,769	319,769	319,014	319,769	319,014			-0.24%	
HEALTH DEPARTMENT	3,309,638	3,602,368	3,602,368	3,656,770	3,937,404	3,656,770			1.51%	
MENTAL HEALTH	236,906	245,715	245,715	245,715	245,715	245,715			0.00%	
CJPP-DAY REPORTING CENTER	123,659	125,382	125,382	0	125,382	0			-100.00%	
PUBLIC ASSISTANCE	12,727,210	13,935,065	14,700,336	13,564,235	14,700,336	13,564,235			-2.66%	
SUB-TOTAL	32,802,071	35,393,685	36,621,062	36,143,998	36,621,062	36,143,998			2.12%	

Mr. Jarman reviewed each expenditure line with the Board detailing the increases and decreases per department as follows:

Governing Body – down – lower Clerk to the Board Salary; Human Resources – eliminated personnel consultant contract; Tax-retirees replaced with lower salary persons; Building & Grounds-utilities for new jail and additional cost for juvenile’s (budget reduced if these two items were not included); Elections-no municipal elections; Register of Deeds-reduction in salary for new register/some operating reductions; MIS-increase in contracted service and adding Google email (allows backup); Central Communications-corrected salary budget from previous year (same number of employees)-overall total Emergency Services budget has been reduced; Non-Emergency Transportation-utilizing on-line training and reduced hours of service; Health-amount up but County cost is down (utilizing State and Federal Revenues); CJPP-applied for grant-County will be pass through; DSS-down.

In the General Fund in the area "Other than County Departments: Non-Departmental-reduced workers compensation allocation; Outside Agencies-no funding allocated for the National Guard (\$2,500). Fire Protection- County funds will not be budgeted for the volunteer fire departments. Each fire department has a fire tax to support each district; the County will allow each departments tax to take care of their respective communities. Mr. Dail will inform the fire departments about this change in funding; Cooperative Extension-increase due to equipment purchase and building maintenance.

Mr. Jarman stated the County's debt service is declining; debt service was \$8.4 million last year this year it is \$8.2 million. The Capital Improvements Fund is up 23% due to the addition of Spirit and Sanderson Farms. Mr. Jarman notified the Board of the importance of generating additional revenues. Mr. Graham stated the Board has to advocate for the \$.25 cent Sales Tax increase. Citizens have to be educated on where the funds are currently going and how it can help the County as a whole. Mr. Daugherty stated he has been told by several citizens the only way they could support a sales tax increase would be by cutting the property tax rate. Ms. Sutton and Mr. Davis stated a committee should be formed to discuss and educate the citizens about the referendum.

Lenoir County Public Schools requested funding remain at the same level (\$9,900,000) they received for 2011-12. Mr. Jarman made the Board aware that due to the shortfall of approximately \$1,100,000 in funds designated to pay debt service on School Bond's the County will be using \$500,000 from Fund 21, Public School Capital Outlay. These funds are Article 40 and Article 42 Sales Tax revenues required to be set aside for Public School Capital Outlay purposes or to retire debt for these purposes. Utilizing these funds still requires the County to commit an additional amount of \$560,000 from the General Fund to cover the debt service on School Bonds. The Board was cautioned that due to the loss of lottery and ADM Funds we should exercise caution in using these funds since future school capital needs such as boiler and roof repair would be County responsibilities.

Lenoir Community College is requesting an increase of \$408,780; the Board was reminded of the presentation made by Dr. Briley depicting Lenoir County's ranking as related to other counties in the North Carolina's Easter Region when compared by funding per square foot and funding by FTE (Full Time Enrollment). Mr. Jarman then shared Lenoir County's position when related to these same counties based on ability to pay and the percentage of the General Fund committed to the community colleges. Lenoir County was second out of the eleven (11) counties with 3.5% of their General Fund Budget committed to fund Lenoir Community College.

Next a list of expenditures depicting the areas where an increase in funding was requested was read to the Board. The Board did not recommend any changes in funding for the Community College.

The following summary of Recommendation vs. Request was discussed.

Unit / Agency	Recommended	Requested	Difference
Lenoir Community College - Operations	\$2,185,000	\$2,593,780	\$408,780
Lenoir Community College - Capital	\$100,000	\$100,000	0
Lenoir County Public Schools	\$9,900,000	\$9,900,000	0
SPCA Operations	\$115,000	\$171,000	\$56,000
Library	\$740,500	\$761,232	\$20,732
Parks and Recreation Operating	\$799,000	\$835,400	\$36,400
Parks and Recreation Capital	\$75,000	\$100,000	\$25,000
Community Council for the Arts	\$7,500	\$7,500	0
Pride of Kinston	0	\$25,000	\$25,000

The Board then discussed the General Fund Balance forecast as well as Issues/Areas of Concern with Fiscal Impact.

Mr. Graham stated the Board has received a balanced General Fund Budget, but would like for something to be done for the County employees. Mr. Graham suggested a possible bonus of five (5) days of vacation in lieu of financial compensation. Mr. Daughety stated he would not feel comfortable at this time granting any type of increases; the County is very fortunate that lay-offs are not required. Ms. Sutton echoed the sentiments of Mr. Graham and stated the County is fortunate to have so many great employees. After discussion on the issue the Board directed County Administration to come back with a recommendation for employees' in the budget.

Mr. Jarman concluded his presentation by asking the Board to work towards passage of the Quarter Cent Sales tax if approved the additional revenue plus continued cost saving methods being implemented could allow Lenoir County to meet financial obligations through FY 13-14 and FY 14-15 thus allowing additional time for growth and economic recovery; hopefully thereby avoiding a large property tax increase.

ADJOURNMENT

Upon a motion by Mr. Graham and a second by Mr. Davis, the Board concluded the meeting at 1:50 p.m.

Respectfully submitted,



Lashanda A. Hall

Reviewed By



Michael W. Jarman
County Manager

Item #4



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011-2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL IMPROVEMENTS	BUILDINGS & GROUNDS	VARIOUS
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/> EXPENDITURES
Account # and Title	x Amount	Account # and Title Amount
INCREASE		INCREASE
40-3614-5800 REIMB-CITY-LIBRARY ROOF	4,797.15	40-4935-5800 RE-ROOF HVAC 4,797.15
Total	4,797.15	Total 4,797.15

Reason and Justification for Request:
 TO APPROPRIATE REIMBURSEMENT FROM THE CITY OF KINSTON FOR THEIR PORTION (1/2) OF THE ENGINEERING AND DESIGN SERVICES BY RTD ASSOCIATES FOR THE REPLACEMENT OF THE LIBRARY ROOF.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	5/4/12	<i>Martha H. Martin</i>	5/4/12

Budget Officer Approval	Date
<i>Michael W. Jordan</i>	5/4/12

Board Approval (When Applicable)	Date	Date of Minutes

NOTICE OF PUBLIC HEARING
Lenoir County Fiscal Year 2012-13
Submitted Budget

The Lenoir County Board of Commissioners will conduct a Public Hearing On **Monday May 21, 2012**, during the regular meeting of the Commissioners which begins at 4:00 p.m. in the Board's Main Meeting Room of the Lenoir County Courthouse, 130 South Queen Street, Kinston, North Carolina, in accordance with N.C.G.S. 159-12(b) for the purpose of taking comments from the public with regards to the Fiscal Year 2012-13 Budget, as proposed and submitted by the County's Budget Officer on **May 7, 2012**. At the time of the Public Hearing, the Board may adopt the FY12-13 Budget and Budget Ordinance or it may adopt these measures at a later date, but no later than June 30, 2012. The recommended date for adoption of these measures is **Monday, June 4, 2012**.

The Fiscal Year 2012-13 Budget, as submitted, for Lenoir County Government, proposes General Fund Appropriations of \$63,122,087 and revenues of \$63,122,087 with a tax rate of **\$.80 per \$100** valuation of property listed in Lenoir County for taxation as of January 1, 2012.

Copies of the budget and budget summaries will be available in the County Finance Office, located, at 130 S. Queen St., Kinston, NC on Friday, May 11, 2012. Also the budget may be accessed on the county's web page – www.co.lenoir.nc.us

Submitted by
Michael W. Jarman
Budget Officer

**THE COUNTY OF LENOIR, NORTH CAROLINA
OFFICE OF THE BOARD OF COMMISSIONERS**

TO PROCLAIM
THE MONTH OF MAY 2012 AS
COMMUNITY ACTION MONTH

WHEREAS, Community Action Agencies were created when the Economic Opportunity Act of 1964 was signed into law; and

WHEREAS, Community Action Agencies have a 48 year history of promoting self-sufficiency for the limited income; and

WHEREAS, Community Action Agencies have made an essential contribution to individuals and families in North Carolina by providing them with Innovative and cost-effective programs; and

WHEREAS, Community Action Agencies are needed as major participants in the reform of the welfare system as we know it; and

WHEREAS, welfare reform in North Carolina has benefited from the state's partnership with community action agencies; and

WHEREAS, the limited income continue to need opportunities to improve their lives and their living conditions, thus ensuring that all citizens are able to live in dignity; and

WHEREAS, North Carolina and the entire United States must continue to promote economic security by providing support and opportunities for all citizens in need of assistance;

NOW, THEREFORE, I George W Graham, Jr. Chairman, Board of Commissioners of Lenoir County, North Carolina, do hereby proclaim May 2012 as

COMMUNITY ACTION MONTH

in Lenoir County in recognition of the hard work and dedication of
Greene Lamp Community Action agency.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of [Lenoir County at the Capitol in Kinston on this 21 day of May 2012.

George W Graham, Jr., Chairman, Board of Commissioners

BUDGET ORDINANCE AMENDMENT:
 GENERAL FUND:
 HEALTH:
 (CHILD HEALTH)
 INCREASE TO BUDGET \$5,005.00

Item # 7-A



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011-2012
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>Increase</u>		
10-3516-3300 CHILD HEALTH (STATE)		5,005.00	10-5162-3111	REGISTRATIONS	5,005.00
Total		5,005.00			5,005.00

Reason and Justification for Request:

The Children and Youth and Women's Health Branches are providing funding to local health departments to support Motivational Interviewing (MI) training.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	5/4/12	<i>Martha H. Martin</i>	5/9/12
Budget Officer Approval	Date		
<i>[Signature]</i>	5/8/12		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 5/21/2012 **ITEM NO.** 7-B

Resolution Authorizing Lenoir County Health Department to execute a purchase order to Southern Regional AHEC for \$5,005.00 for Motivational Interviewing Champions Grant.

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to utilize Grants funds from the Mini-Grant Funding Opportunity.

Child Health:
Registration- 10-5162-3111-\$5,005.00

HISTORY / BACKGROUND:

This is a one-time registration fee for 19 employees @ \$263.31 each. Training will begin in Spring 2012 and run for one year.

EVALUATION:

Motivational Interviewing is an evidence-based practice and will strengthen child serving programs in our community.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MW
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Southern Regional AHEC \$5,005.00.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Daugherty _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr. Chairman Date

ATTEST

Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 5/21/2012 ITEM NO 8

RESOLUTION: Authorizing the Acceptance of BCBSNC Equipment Only Funds in the amount of \$5,000

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is asked to authorize Lenoir County Cooperative Extension to accept BCBSNC Equipment Only funds in the amount of \$5,000 to supply healthy food storage equipment at the Lenoir County Farmer's Market.

HISTORY/BACKGROUND:

The Lenoir County Farmer's Market provides community access to local foods and produce. The mission of the BCBSNC Equipment Only Grant funds are to promote and encourage healthy eating and increased physical activity, by providing equipment to allow for food storage and promotion. For the \$5,000 contribution our Lenoir County Farmer's Market Advisory Committee plans to execute a series of cooking demonstrations using local produce from the Farmer's Market. The goal of the project is to encourage local citizens to feel comfortable using more fruits and vegetables in their diet.

EVALUATION:

Through implementation of this project we hope to achieve the following goals:

- 1) Community attendance and participation in the Food Demonstrations at the Farmer's Market will increase use of local produce
- 2) Community attendance and participation in the Food Demonstrations will result in increased revenue for Farmer's Market vendors.
- 3) Ultimately the goal of this project is to encourage Market customers to try a variety of fruits and vegetables and to use these as a part of increasing a healthy diet for their families.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.


_____ Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir County Cooperative Extension be authorized to accept BCBSNC Equipment Only funds in the amount of \$5,000 to supply healthy food storage equipment at the Lenoir County Farmer's Market

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____

Pharo _____ Rouse _____ Sutton _____

George Graham, Chairman
Lenoir County Board of Commissioners

5/21/2012

Date

ATTEST

5/21/2012
DATE

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 5-21-2012 **ITEM NO** 9

RESOLUTION: Authorizing Cooperative Extension to submit an application to participate in the Food Stamp Program at the Farmers' Market

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to authorize Cooperative Extension to apply for authorization to participate in the Food Stamp Program at the Farmers' Market, and authorize the Chairman of the Board of Commissioners to sign the application.

HISTORY/BACKGROUND:

The Lenoir County Farmer's Market provides community access to local foods and produce. If granted the *Food Stamp Permit*, the LCFM will be able to receive equipment and training that will allow the market to accept business from local citizens receiving food stamp benefits. The goal of the project is to make local fruits and vegetables more accessible to all of Lenoir County's citizens.

EVALUATION:

Through implementation of this project we hope to achieve the following goals:

- 1) Provide better access to local healthy foods to a larger audience
- 2) Increase the potential customer base of the Lenoir County Farmer's Market
- 3) Ultimately the goal of this project is to encourage Market customers to try a variety of fruits and vegetables and to use these as a part of increasing a healthy diet for their families

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.



RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Lenoir County Cooperative Extension be authorized to apply for authorization to participate in the Food Stamp Program at the Farmers' Market, and authorize the Chairman of the Board of Commissioners to sign the application.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Sutton _____

Graham _____ Daughety _____ Pharo _____ Rouse _____

George W. Graham, Jr., Chairman
Lenoir County Board of Commissioners

05/21/2012
Date

ATTEST

05/21/2012
DATE

Enter the name and home address of all officers, owners, partners, and members. You must enter spousal information for each owner and officer if your business is located in a community property state (AZ, CA, ID, LA, NM, NV, TX, WA, WI). If this is a public corporation or government owned store, skip to question 13.

12a Print name as it appears on the social security card:

First Name:	Middle Name:	Last Name:
Street Number:	Street Name:	Additional Address (Unit #, Suite #, Apt #, etc.):
City:	State:	Zip Code:
If foreign address, add Country:		
Social Security Number:	Date of Birth: (MM/DD/YYYY)	Business Title (i.e., owner, partner, spouse, etc.):
____ - ____ - ____	____ / ____ / ____	

12b Print name as it appears on the social security card:

First Name:	Middle Name:	Last Name:
Street Number:	Street Name:	Additional Address (Unit #, Suite #, Apt #, etc.):
City:	State:	Zip Code:
If foreign address, add Country:		
Social Security Number:	Date of Birth: (MM/DD/YYYY)	Business Title (i.e., owner, partner, spouse, etc.):
____ - ____ - ____	____ / ____ / ____	

12c Print name as it appears on the social security card:

First Name:	Middle Name:	Last Name:
Street Number:	Street Name:	Additional Address (Unit #, Suite #, Apt #, etc.):
City:	State:	Zip Code:
If foreign address, add Country:		
Social Security Number:	Date of Birth: (MM/DD/YYYY)	Business Title (i.e., owner, partner, spouse, etc.):
____ - ____ - ____	____ / ____ / ____	

12d Print name as it appears on the social security card:

First Name:	Middle Name:	Last Name:
Street Number:	Street Name:	Additional Address (Unit #, Suite #, Apt #, etc.):
City:	State:	Zip Code:
If foreign address, add Country:		
Social Security Number:	Date of Birth: (MM/DD/YYYY)	Business Title (i.e., owner, partner, spouse, etc.):
____ - ____ - ____	____ / ____ / ____	

13 Has any officer, owner, partner, member, and/or manager ever had a license denied, withdrawn or suspended, or been fined for license violations (i.e. Food Stamp, WIC, business, alcohol, tobacco, lottery, or health license)? Yes No

13a If yes, provide an explanation:

14 Was any officer, owner, partner, member, and/or manager convicted of any crime after June 1, 1999? Yes No

14a If yes, provide an explanation:

- 15 Do you sell products wholesale to other businesses such as hospitals or restaurants? Yes No
 15a If yes, does your retail food sales meet or exceed \$250,000 and 50% of your total sales? Yes No
 16 Does the sale of hot and/or cold freshly prepared foods that are ready-to-eat exceed 50% of your total sales? Yes No

Total Sales. Enter the total sales from all products you sell at this location. If your store has been open under your ownership for more than one year, enter actual total sales from your most recent IRS tax return for this store (17a), or if your store has been open under your ownership for less than one year, you must provide estimated sales (17b). You must complete either 17a or 17b.

17a Actual Sales: This store location had total sales of \$ _____ in tax year: _____
 17b Estimated Sales: I expect to gross \$ 566,000⁰⁰ in total sales per Day Week Month Year
 (check only one).
 17c If you have an Employer Identification Number (EIN) enter it here: -

18 Do you stock at least three different items in each of these food categories?

- Bread/Grains Yes No (Example: bread, cereal, pasta, rice, flour, etc.)
 Dairy Yes No (Example: milk, butter, cheese, yogurt, infant formula, etc.)
 Fruits/Vegetables Yes No (Example: corn, potatoes, green beans, apples, oranges, etc.)
 Meat/Poultry/Fish Yes No (Example: beef, chicken, pork, fish, etc.)

18a What percent of your total sales comes from these food categories? %
 18b Do you stock fresh, frozen or refrigerated foods in at least two of these categories? Yes No

19 Do you sell "other" foods, such as snack foods, soft drinks, or condiments? Yes No

19a If yes, what percent of your total sales comes from these items? %

20 Do you sell non-food items or food that is hot at the time the customer pays for it? Yes No

- 20a If yes, check the items you carry: tobacco products alcohol lottery
 gasoline hot food other

20b If yes, what percent of your total sales comes from non-food and hot food items? %

The sum of three percentage figures above must = 100 %

21 How many cash registers are at your store?

22 Is your store open year round? Yes No

- 22a If no, check which month(s) you are open:
 Jan Feb Mar Apr May Jun
 Jul Aug Sep Oct Nov Dec

23 Is this store open 7 days a week, 24 hours per day? Yes No

23a If no, indicate operating hours:

	Opening Time	Select AM or PM	Closing Time	Select AM or PM
Monday:	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Tuesday:	<u>8:00</u>	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>5:00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Wednesday:	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Thursday:	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Friday:	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM
Saturday:	<u>8:00</u>	<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>5:00</u>	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Sunday:	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM	_____	<input type="checkbox"/> AM <input type="checkbox"/> PM

PRIVACY ACT STATEMENT - Section 9 of the Food Stamp Act of 1977, 7 U.S.C. 2018, authorizes collection of the information on this application.

- Information is collected primarily for use by the Food and Nutrition Service in the administration of the Food Stamp Program;
- Additional disclosure of this information may be made to other Food and Nutrition Service programs and to other Federal, State or local agencies and investigative authorities when the Food Stamp Program becomes aware of a violation or possible violation of the Food Stamp Act, as explained in the next section called "Use and Disclosure";
- Section 278.1(b) of the Food Stamp Program regulations provides for the collection of the owners' Social Security Number (SSN), Employee Identification Number (EIN) and tax information;
- The use and disclosure of SSNs and EINs obtained by applicants is covered in the Social Security Act and the Internal Revenue Code. In accordance with the Social Security Act and the Internal Revenue Code, applicant social security numbers and employer identification numbers may be disclosed only to other Federal agencies authorized to have access to social security numbers and employer identification numbers and maintain these numbers in their files, and only when the Secretary of Agriculture determines that disclosure would assist in verifying and matching such information against information maintained by such other agency [42 U.S.C. 405(c)(2)(C)(iii); 26 U.S.C. 6109(f)];
- Furnishing the information on this form, including your SSN and EIN, is voluntary but failure to do so will result in denial of this application;
- The Food and Nutrition Service may provide you with an additional statement reflecting any additional uses of the information furnished on this form.

USE AND DISCLOSURE - We may use the information you give us in the following ways;

- We may disclose information to the Department of Justice (DOJ), a court or other tribunal, or another party before such tribunal when the USDA is involved in a lawsuit or has an interest in litigation and it has been determined that the use of such information is relevant and necessary and the disclosure is compatible with the purpose for which the information was collected;
- In the event that the information in our system indicates a violation of the Food Stamp Act or any other Federal or State law whether civil or criminal or regulatory in nature, we may disclose the information you give us to the appropriate agency, whether Federal or State, charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute, or rule, regulation or order issued pursuant thereto;
- We may use your information, including SSNs and EINs, to collect and report on delinquent debt and may disclose the information to other Federal and State agencies, as well as private collection agencies, for purposes of claims collection actions including, but not limited to, the Treasury Department for administrative or tax offset and referral to the Department of Justice for litigation. (Note: SSNs and EINs will only be disclosed to Federal agencies authorized to possess such information);
- We may disclose your information to other Federal and State agencies to verify the information, and to assist in the administration and enforcement of the Food Stamp Act as well as other Federal and State laws. (Note: SSNs and EINs will only be disclosed to Federal agencies authorized to possess such information);
- We may disclose information to other Federal and State agencies to respond to specific requests from such Federal and State agencies for the purpose of administering the Food Stamp Act as well as other Federal and State laws;
- We may disclose information to other Federal and State agencies for the purpose of conducting computer matching programs;
- We may disclose information to private entities having contractual agreements with us for designing, developing, and operating our systems, and for verification and computer matching purposes;
- We may disclose information to State agencies that administer the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), authorized under section 17 of the Child Nutrition Act of 1966 for purposes of administering that Act and the regulations issued under that Act;
- We may disclose information to the public when a retailer has been disqualified or otherwise sanctioned for violations of the Program after the time for administrative and judicial appeals has expired. This information is limited to the name and address of the store, the owner(s) name(s) and information about the sanction itself. The purpose of such disclosure is to assist in the administration and enforcement of the Food Stamp Act and Food Stamp Program regulations.

PENALTY WARNING STATEMENT - The Food and Nutrition Service can deny or withdraw your approval to accept food stamp benefits if you provide false information or try to hide information we ask you to give us. In addition, if false information is provided or information is hidden from the Food and Nutrition Service, the owners of the firm may be liable for a \$10,000 fine or imprisoned for as long as five years, or both (7 U.S.C. 2024(f) and 18 U.S.C. 1001).

CERTIFICATION AND SIGNATURE - By signing below, you are confirming your understanding of and agreement with the following:

- I am an owner of this firm;
- I have provided truthful and complete information on this form and on any documents provided to the Food and Nutrition Service;
- If I provide false information, my application may be denied or withdrawn;
- Any information I have provided or will provide may be verified and shared by the USDA with other agencies as described above;
- By my signature below, I release my tax records to the Food and Nutrition Service;
- I will receive Food Stamp Program training materials upon authorization. It is my responsibility to ensure that the training materials are reviewed by all firm's owners and all employees (whether paid or unpaid, new, full-time or part-time); and that all employees will follow Food Stamp Program regulations. If I do not receive these materials I must contact the Food and Nutrition Service to request them;
- I am aware that violations of program rules can result in administrative actions such as fines, sanctions, withdrawal or disqualification from the Food Stamp Program; I am aware that violations of the Food Stamp Program rules can also result in Federal, State and/or local criminal prosecution and sanctions;
- I accept responsibility on behalf of the firm for violations of the Food Stamp Program regulations, including those committed by any of the firm's employees, paid or unpaid, new, full-time or part-time. These include violations such as, but not limited to:
 - Trading cash for food stamp benefits (i.e. trafficking);
 - Accepting food stamp benefits as payment for ineligible items;
 - Accepting food stamp benefits as payment on credit accounts or loans;
 - Knowingly accepting food stamp benefits from people not authorized to use them;
- Disqualification from the WIC Program may result in Food Stamp Program disqualification and a disqualification from the Food Stamp Program may result in WIC Program disqualification;
- In accordance with Federal law and U.S. Department of Agriculture policy, no customer may be discriminated against on the grounds of race, color, national origin, sex, age, religion, political beliefs, or disability. Food stamp customers must be treated in the same manner as non-food stamp customers;
- Participation can be denied or withdrawn if my firm violates any laws or regulations issued by Federal, State or local agencies, including civil rights laws and their implementing regulations;
- I am responsible for reporting changes in the firm's ownership, address, type of business and operation to the Food and Nutrition Service

Food Stamp Program authorization may not be transferred to new owners, partners, or corporations. An unauthorized individual or firm accepting or redeeming food stamp benefits is subject to substantial fines and administrative sanctions.

I have read, understand and agree with the conditions of participation outlined in the Privacy Act, Use and Disclosure, Penalty Warning and Certification Statements as provided above, and agree to comply with all statutory and regulatory requirements associated with participation in the Food Stamp Program.

X _____
Signature

Date Signed

X _____
Print Name

Print Title

MAIL YOUR COMPLETED APPLICATION TO THE FOOD AND NUTRITION SERVICE ADDRESS FOR YOUR STATE (SEE PAGE 1 OF INSTRUCTIONS).

Instructions for Form FNS-252

Food Stamp Program Application for Stores

General Instructions

Use Form FNS-252, Food Stamp Program Application for Stores to apply for authorization to participate in the Food Stamp Program.

These instructions should be used when submitting a paper application by mail to USDA, Food and Nutrition Service (FNS).

The information you provide on the application form will be used by FNS to determine your store's eligibility to accept and redeem Food Stamp Program benefits. Your store may be visited as part of this review. If approved, your store will be issued a Food Stamp Program license.

You must train your employees on the Food Stamp Program rules and regulations. Training materials are available on our public web for your convenience and included in your information packet if FNS approves your application. You may also obtain training information translated into other languages from this site.

Reminders

You must answer all of the questions on the application form, with the following exceptions:



If the store is owned by a sole proprietorship, partnership or nonprofit cooperative skip question 11.



If the store is owned by a privately held corporation or LLC skip question 11c.



If the store is owned by a public corporation or government agency skip question 12.

How to Apply

You can apply online or submit a paper application by mail. Use only one method.

Apply online: Go to the USDA, FNS website at: <http://www.fns.usda.gov/fsp> and follow the instructions to submit an online application.

Mail: Complete Form FNS-252, attach the required documents, sign and date the application, and mail it

to the FNS Field Office address for your state. The FNS Field Office address is listed on the cover letter that was mailed to you with the application. You can also find the FNS field office address for your state at: <http://www.fns.usda.gov/fsp>.

Authorization Processing Time

You must complete the application and submit all the supporting documents before FNS processes your application. An incomplete application or failure to submit documentation will result in a delay. FNS can take up to 45 days to process a completed application.



You cannot accept Food Stamp Program benefits until you are authorized and licensed by FNS.

Contact the FNS Field Office for your state to inquire about the status of an application.

Specific Instructions

Print or type your answers so they are clear and legible. Keep a copy of what you submit to FNS for your records.

Question 1 - Store Opening Date: Enter the date that the store opened for business or will open for business under your ownership. You can enter a future opening date.

Question 2 - Store Name: Enter the name your store is doing business as.

Question 3 - Chain Store Number: Enter the store number if the store is part of a chain of stores and you refer to it by a number, i.e., "Fine Foods #426". Enter only the number in this field (do not enter a pound sign).

Question 4 - Store Location Address: Enter the store location address. Do not enter a P.O. Box number here. Use the Additional Address line for the unit number, building number, stall number, etc., for addresses with multiple stores at one location.

Question 5 - Store Mailing Address: If your store has a mailing address that is different than the location address, enter it here. If you have a P.O. Box, enter it in the street name field.

Questions 6 - Store Telephone Number: Enter the store's telephone number, including area code.

Questions 7 - Alternate Telephone Number: Enter an alternate telephone number, including area code, such as a cellular number. We may use the alternate telephone number to contact you regarding your store during a disaster situation.

Question 8 - Official Correspondence: Check the block to show if you would like to receive official correspondence via email.

Question 8a: If yes, enter the email address where you want to receive Food Stamp Program information.

Question 9 - Special Store Type: Check this box if your store is a farmers' market or delivery route, or if you sell primarily just one type of food (i.e., bread, meat, seafood, etc).

Question 9a: If yes, check the store type that applies.

Question 10 - Ownership Type: Select the ownership type that best describes your business.

Question 11 - Corporation or Government Agency Information:

For privately held corporations and limited liability companies, enter the name and address that is on record with the State. For publicly owned corporations, enter the parent corporation name and address. For government owned stores, enter the name and address of the responsible government agency. For publicly owned corporations or government owned stores enter the name, telephone number and email address of the contact person or the person responsible for the Food Stamp Program license.

Question 12 - Owner, Officer, Member, Shareholder Information: Do not complete this question if you indicated the ownership type is publicly owned corporation or government owned store in question 10. For all other ownership types, you must provide information for all primary owners, partners, members and shareholders. Enter each member's information if the store is owned by a non-profit cooperative. In community property states

(AZ, CA, ID, LA, NM, NV, TX, WA, and WI) spousal information must be entered for each person listed.

For each Owner, Partner, Officer, Member, Shareholder and Spouse: Enter the first name, middle name, and last name of each person as it appears on their social security card. Enter the home address, social security number and date of birth for each person.

If there are more than four primary owners make a copy of page 2 and enter the additional person(s) information. FNS does not collect information on more than five primary owners.

Questions 13 and 14 - License denials/violations, criminal convictions: For each question, check only one box.

Question 13a and 14a: If you answer "Yes" to either question 13 or 14 provide an explanation.

Question 15 - Wholesale Sales: Check the box to show if this store sells products to other businesses (i.e., sells to hospitals, restaurants, etc).

Question 15a: If yes, indicate if your retail food sales meet or exceed \$250,000 and 50% of the store's total sales.

Question 16 - Hot and/or Cold Freshly Prepared and Ready-to-Eat Foods: Check the box to show if the sale of hot and/or cold freshly prepared ready-to-eat foods meet or exceed 50% of your total sales.

Question 17 - Total Sales: Enter the total sales from everything you sell at this store location. If the store has been in business for at least a year under your ownership, provide the actual sales amount for this store as reported to the Internal Revenue Service in question 17a. If the store has been in business under your ownership for less than a year, you may enter estimated sales for an entire year in question 17b.



You must complete either question 17a or 17b, but not both.

Question 17a - Actual Sales: Enter the actual total sales amount as reported to the Internal Revenue Service for this store and the tax year.

Question 17b - Estimated Sales: Enter an estimated total sales amount as a daily, weekly, monthly, or yearly figure, and check the method that you used (daily/weekly/monthly/yearly).

Question 17c - Federal Employer Identification Number (EIN): An EIN is a nine digit number assigned by the Internal Revenue Service to businesses for tax filing and reporting purposes. If you have an EIN number enter it exactly as assigned.

Question 18 - Food Inventory: For each of the food categories listed check the block to show whether or not your store stocks at least three different types of food items in each category on a daily basis. For example, cheese, milk, and yogurt are different types of food; whole milk, skim milk, and chocolate milk are not. Include fresh, frozen, and canned foods when answering this question.

Question 18a - Sales Percent: Enter the percent of your total sales that comes from the sale of these food items.

Question 18b - Perishables: Check the box that applies if you stock foods that are fresh, refrigerated or frozen in at least two of the food categories listed in question 18.

Question 19 - Other Foods: Check the box to show if you sell other foods such as snack foods, soft drinks and/or condiments.

Question 19a: If yes, enter the percent of your total sales that come from the sale of these food items.

Question 20 - Non-Food/Hot Food: Check the box to show if you sell any non-food items or food that is hot when the customer pays for it.

Question 20a: If yes, check the boxes to show which items you sell.

Question 20b: Enter the percent of your total sales that comes from the sale of non-food items and hot foods.



The sum of 18a, 19a and 20b must equal 100 percent.

Question 21 - Number of Cash Registers:

Enter the number of cash registers at this store.

Question 22 - Store Open Year Round:

Check the box to indicate if your store is open year-round.

Question 22a: If no, check the boxes next to the months your store is open for business.

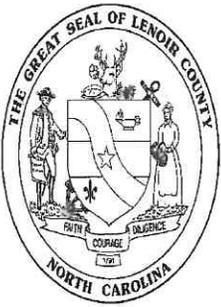
Question 23 - Open 24/7: Check the box to indicate if your store is open 24 hours a day, 7 days a week.

Question 23a: If no, enter the opening and closing time for each day your store is open for business and indicate AM or PM.

Privacy Act and Paperwork Reduction Notice.

Public reporting burden for this collection of information is estimated to average 11 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate (0584-0008) or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Research, Nutrition and Analysis, 3101 Park Center Dr., Alexandria, VA 22302. Do not return the completed form to this address. Instead, see *How to Apply* section.

To file a complaint of Discrimination, write to the USDA, Director, Office of Civil Rights, Room 326W Whitten Building, 1400 Independence Ave, SW, Washington, D.C. 20250-9410. Do not send the completed application form to this address.



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$55,000 Increase

Item #10

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY '11/12 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
<u>103537.3100</u>		<u>105352.4971</u>
MEDICAID TRANSPORTATION TITLE XIX	\$ 55,000.00	MEDICAID TRANSPORTATION TITLE XIX
		\$ 55,000.00
Total	\$ 55,000.00	Total \$ 55,000.00

Reason and Justification for Request:
 MEDICAID TRANSPORTATION IS A MANDATED PROGRAM WITH FUNDS THAT ARE 100% FEDERAL/STATE REIMBURSED. WE ORIGINALLY BUDGETED \$475,000 BUT WILL NEED AN ADDITIONAL \$ 55,000 DUE TO ADDITIONAL CLIENT NEEDS.

Susan Moore
 5/14/2012

Department Head Approval *Jennifer Miller* Date *5/14/12* Finance Officer Approval *Marsha H. Martin* Date *5/14/2012*

Budget Officer Approval *Michael J. ...* Date *5/16/12*

Board Approval (When Applicable) Date _____ Date of Minutes _____

INTRO BY: Michael W. Jarman, County Manager DATE: 5/21/2012 ITEM: 11

**RESOLUTION: BATTLEFIELD ACQUISITION GRANT:
\$120,000 INCREASE**

SUBJECT AREA: COMMUNITY DEVELOPMENT

ACTION REQUESTED:

The Board is requested to accept a \$120,000 American Battlefield Protection Program ("ABPP") Land's and Water Conservation Fund Civil War Battlefield Acquisition grant, administered by the National Park Service (NPS) for the acquisition of a conservation easement to preserve a 91.24 acres off of Wood Road, located in South West and Beaver Creek Townships, on the Wyse Fork Battlefield, as identified by the Civil War Sites Advisory Commission in its report to Congress. The Board is also requested to authorize the County Manager to sign all documents deemed necessary to maintain and complete this project.

HISTORY/BACKGROUND:

The Civil War Preservation Trust, doing business as the Civil War Trust, completed and submitted an application to the ABPP for funding to purchase a conservation easement to be held by the North Carolina Coastal Land Trust, which will encumber a 91.24 acre farm off Wood Road, in the South West and Beaver Creek Townships in the amount of \$120,000. A \$120,000 match (50%) is required in order to obtain the NPS funding, which the Civil War Trust is funding. Lenoir County will serve as the conduit or "pass through" for these funds. The County will receive and disburse the funds in accordance with Federal Grant requirements.

The Battle of Wyse Fork took place March 7-10, 1865 between the armies of Federal General John M. Schofield, and Confederate General Braxton Bragg. General Schofield's command consisted of Divisions of Generals Innis Palmer, Thomas Ruger and Samuel Carter totaling approximately 12,500 troops under direct command of General Jacob D. Cox. General Bragg's command consisted of approximately 8,000 to 10,000 troops under the command of Generals Robert F. Hoke, D. H. Hill which included the Division of the Army of Northern Virginia and elements of the Army of Tennessee. The casualties at Wyse Fork were approximately 1,250 Federal and 2,000 Confederate producing a casualty rate for the number of troops involved higher than at Bentonville.

This property saw fighting or skirmishing on all three days of the battle and had the strongest set of work employed by the Federal Army in this battle. About 200 feet of these lines remain and to the current owner's knowledge are the only remaining examples of Federal earthworks on the battlefield. Also on the property are the remains of several Confederate rifle pits, outlining the Confederate skirmish line. The bulk of the earthworks were leveled in the late 1920's when the wooded area was cleared for farming by family of the current owner. The trees that were cleared from the battlefield were sawed for lumber for farm structures and the mill complained about all the cannonball and shell fragments in the logs dulling the teeth in the saws. To this day the fields still contain bullets, buttons, artillery fragments and other assorted battle relics.

EVALUATION:

Except for the administrative time involved, the County should not have any "out of pocket" costs on this project. The Civil War Trust will administer the grant, which is set to conclude on December 31, 2012, unless extended.

MANAGER'S RECOMMENDATION:
Respectfully Recommend Approval



NOW THEREFORE, BE IT RESOLVED, that the Board accept a \$120,000 American Battlefield Protection Program Land's and Water Conservation Fund Civil War Battlefield Acquisition grant, administered by the National Park Service (NPS) for the acquisition of a conservation easement to preserve a 91.24 acres off of Wood Road, located in South West and Beaver Creek Townships, on the Wyse Fork Battlefield and that the Board authorize the County Manager to sign all documents deemed necessary to maintain and complete this project.

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTE: GRAHAM _____ DAUGHETY _____ BROWN _____ DAVIS _____

ROUSE _____ PHARO _____ SUTTON _____

George W. Graham, Jr., Chairman

ATTEST

DATE

mailed original to Elizabeth Rice 6/23/11
mailed copy to Tom Gilmore 6/23/11

County of Lenoir

Board of Commissioners
George W. Graham, Jr., Chairman
Reuben J. Davis, Vice-Chairman
Jackie Brown
Mac Daughety
Thomas A. Pharo
Eric Rouse
Linda Rouse Sutton



Lenoir County Courthouse
Post Office Box 3289
130 South Queen Street
Kinston, NC 28502

Telephone: (252) 559-6450
Fax: (252) 559-6454

Michael W. Jarman, County Manager
Thomas L. Hollowell, Asst. Cnty Manager
Lashanda A. Hall, Clerk to the Board

June 20, 2011

Mr. Paul Hawke, Chief
American Battlefield Protection Program
1201 Eye Street, NW (2255)
Washington, DC 20005

Dear Mr. Hawke:

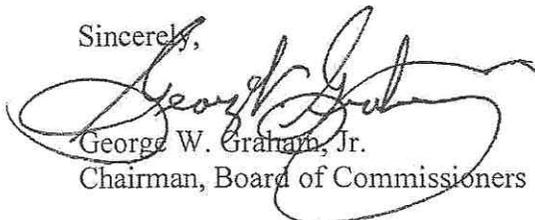
Lenoir County (the "County") has been requested by the Civil War Preservation Trust, doing business as the Civil War Trust (the "Trust"), to act as the governmental sponsor for acquisition of a conservation easement on property that may be eligible for a federal grant from the American Battlefield Protection Program. I have agreed that the County will serve as the governmental sponsor for a federal grant funding a conservation easement on the following tract at the Wyse Fork Battlefield:

Donny Taylor Tract - +/- 91.24 total acres

The role of this agency would be the same as with past grant requests. That is, all required acquisition and financial documentation would be provided by the Trust to the National Park Service (NPS) for review and approval. The Trust will be notified in writing by the NPS that all grant requirements have been met and that funds will be transferred to the County. The County would then transfer the funds in accordance with the SMARTLINK system.

I hope this letter will help to serve and expand the vital protection of this historic land. We commend the American Battlefield Protection Program for its valued work in this regard.

Sincerely,



George W. Graham, Jr.
Chairman, Board of Commissioners

Cc: Tom Gilmore, Civil War Trust

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____
---	--

3. Date Received:	4. Applicant Identifier:
-------------------	--------------------------

5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
--------------------------------	--------------------------------

State Use Only:

6. Date Received by State: 6.20.11	7. State Application Identifier:
------------------------------------	----------------------------------

8. APPLICANT INFORMATION:

*a. Legal Name: Lenoir County	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 56-6000314	*c. Organizational DUNS: 042789748

d. Address:

*Street 1:	130 South Queen Street
Street 2:	P.O. Box 3289
*City:	Kinston
County:	
*State:	North Carolina
Province:	
*Country:	USA
*Zip / Postal Code	28502

e. Organizational Unit:

Department Name: Lenoir County Board of Commissioners	Division Name:
--	----------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms.	*First Name: Martha
Middle Name:	
*Last Name: Martin	
Suffix:	
Title: Finance Officer	
Organizational Affiliation: Lenoir County Finance Department	
*Telephone Number: 252-559-6460	Fax Number: 252-559-6454
*Email: mmartin@co.lenoir.nc.us	

Application for Federal Assistance SF-424

Version 02

*9. Type of Applicant 1: Select Applicant Type:

B.County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

*10 Name of Federal Agency:

Department of the Interior - National Park Service - American Battlefield Protection Program

11. Catalog of Federal Domestic Assistance Number:

15-928 _____

CFDA Title:

Civil War Battlefield Land Acquisition _____

*12 Funding Opportunity Number:

*Title:

13. Competition Identification Number:

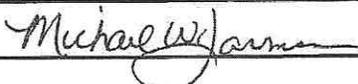
Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

LSouth West and Beaver Creek Townships, Jones County and Lenoir County, North Carolina

*15. Descriptive Title of Applicant's Project:

LWCF Battlefield Preservation Grant - Conservation Easement - Taylor Tract (91.24 acres, more or less) at the Wyse Fork Battlefield

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: 13	*b. Program/Project: 2	
17. Proposed Project:		
*a. Start Date: 06/01/11	*b. End Date: 07/31/2011	
18. Estimated Funding (\$):		
*a. Federal	120,000	
*b. Applicant		
*c. State		
*d. Local		
*e. Other	122,250	
*f. Program Income		
*g. TOTAL	242,250	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____		
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input type="checkbox"/> c. Program is not covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: Mr.	*First Name: Michael	
Middle Name: W.		
*Last Name: Jarman		
Suffix:		
*Title: County Manager		
*Telephone Number: 252-559-6450	Fax Number: 252-559-6454	
* Email: mjarman@co.lenoir.nc.us		
*Signature of Authorized Representative: 	*Date Signed: 6/21/11	

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

n/a

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	Type of Submission: (Required): Select one type of submission in accordance with agency instructions. <ul style="list-style-type: none"> • Preapplication • Application • Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date. 	10.	Name Of Federal Agency: (Required): Enter the name of the Federal agency from which assistance is being requested with this application.
		11.	Catalog Of Federal Domestic Assistance Number/Title: Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
2.	Type of Application: (Required): Select one type of application in accordance with agency instructions. <ul style="list-style-type: none"> • New – An application that is being submitted to an agency for the first time. • Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. • Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. <ul style="list-style-type: none"> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify) 	12.	Funding Opportunity Number/Title: (Required): Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
		13.	Competition Identification Number/Title: Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
		14.	Areas Affected By Project: List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
3.	Date Received: Leave this field blank. This date will be assigned by the Federal agency.	15.	Descriptive Title of Applicant's Project: (Required): Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
4.	Applicant Identifier: Enter the entity identifier assigned by the Federal agency, if any, or applicant's control number, if applicable.	16.	Congressional Districts Of: (Required): 16a. Enter the applicant's Congressional District, and 16b. Enter all District(s) affected by the program or project. Enter in the format: 2 characters State Abbreviation – 3 characters District Number, e.g., CA-005 for California 5 th district, CA-012 for California 12 th district, NC-103 for North Carolina's 103 rd district. <ul style="list-style-type: none"> • If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. • If nationwide, i.e. all districts within all states are affected, enter US-all. • If the program/project is outside the US, enter 00-000.
5a.	Federal Entity Identifier: Enter the number assigned to your organization by the Federal Agency, if any.		
5b.	Federal Award Identifier: For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.		
6.	Date Received by State: Leave this field blank. This date will be assigned by the State, if applicable.		
7.	State Application Identifier: Leave this field blank. This identifier will be assigned by the State, if applicable.		
8.	Applicant Information: Enter the following in accordance with agency instructions: <ul style="list-style-type: none"> a. Legal Name: (Required): Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website. b. Employer/Taxpayer Number (EIN/TIN): (Required): Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444. c. Organizational DUNS: (Required): Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. d. Address: Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US). e. Organizational Unit: Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the 	17.	Proposed Project Start and End Dates: (Required): Enter the proposed start date and end date of the project.
		18.	Estimated Funding: (Required): Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
		19.	Is Application Subject to Review by State Under Executive Order 12372 Process? (Required): Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

	<p>assistance activity, if applicable.</p> <p>f. Name and contact information of person to be contacted on matters involving this application: Enter the name (First and last name required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application.</p>	<p>State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State</p>																								
20.		<p>Is the Applicant Delinquent on any Federal Debt? (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.</p> <p>If yes, include an explanation on the continuation sheet.</p>																								
21.	<p>Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions.</p> <table border="0" data-bbox="215 464 865 1001"> <tr> <td data-bbox="215 464 540 489">A. State Government</td> <td data-bbox="540 464 865 531">M. Nonprofit with 501(c)(3) IRS Status (Other than Institution of Higher Education)</td> </tr> <tr> <td data-bbox="215 489 540 514">B. County Government</td> <td data-bbox="540 531 865 598">N. Nonprofit without 501(c)(3) IRS Status (Other than Institution of Higher Education)</td> </tr> <tr> <td data-bbox="215 514 540 539">C. City or Township Government</td> <td data-bbox="540 598 865 644">O. Private Institution of Higher Education</td> </tr> <tr> <td data-bbox="215 539 540 564">D. Special District Government</td> <td data-bbox="540 644 865 669">P. Individual</td> </tr> <tr> <td data-bbox="215 564 540 590">E. Regional Organization</td> <td data-bbox="540 669 865 695">Q. For-Profit Organization (Other than Small Business)</td> </tr> <tr> <td data-bbox="215 590 540 615">F. U.S. Territory or Possession</td> <td data-bbox="540 695 865 720">R. Small Business</td> </tr> <tr> <td data-bbox="215 615 540 640">G. Independent School District</td> <td data-bbox="540 720 865 745">S. Hispanic-serving Institution</td> </tr> <tr> <td data-bbox="215 640 540 665">H. Public/State Controlled Institution of Higher Education</td> <td data-bbox="540 745 865 770">T. Historically Black Colleges and Universities (HBCUs)</td> </tr> <tr> <td data-bbox="215 665 540 690">I. Indian/Native American Tribal Government (Federally Recognized)</td> <td data-bbox="540 770 865 795">U. Tribally Controlled Colleges and Universities (TCCUs)</td> </tr> <tr> <td data-bbox="215 690 540 716">J. Indian/Native American Tribal Government (Other than Federally Recognized)</td> <td data-bbox="540 795 865 821">V. Alaska Native and Native Hawaiian Serving Institutions</td> </tr> <tr> <td data-bbox="215 716 540 741">K. Indian/Native American Tribally Designated Organization</td> <td data-bbox="540 821 865 846">W. Non-domestic (non-US) Entity</td> </tr> <tr> <td data-bbox="215 741 540 766">L. Public/Indian Housing Authority</td> <td data-bbox="540 846 865 871">X. Other (specify)</td> </tr> </table>	A. State Government	M. Nonprofit with 501(c)(3) IRS Status (Other than Institution of Higher Education)	B. County Government	N. Nonprofit without 501(c)(3) IRS Status (Other than Institution of Higher Education)	C. City or Township Government	O. Private Institution of Higher Education	D. Special District Government	P. Individual	E. Regional Organization	Q. For-Profit Organization (Other than Small Business)	F. U.S. Territory or Possession	R. Small Business	G. Independent School District	S. Hispanic-serving Institution	H. Public/State Controlled Institution of Higher Education	T. Historically Black Colleges and Universities (HBCUs)	I. Indian/Native American Tribal Government (Federally Recognized)	U. Tribally Controlled Colleges and Universities (TCCUs)	J. Indian/Native American Tribal Government (Other than Federally Recognized)	V. Alaska Native and Native Hawaiian Serving Institutions	K. Indian/Native American Tribally Designated Organization	W. Non-domestic (non-US) Entity	L. Public/Indian Housing Authority	X. Other (specify)	<p>Authorized Representative: (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant.</p> <p>A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)</p>
A. State Government	M. Nonprofit with 501(c)(3) IRS Status (Other than Institution of Higher Education)																									
B. County Government	N. Nonprofit without 501(c)(3) IRS Status (Other than Institution of Higher Education)																									
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L. Public/Indian Housing Authority	X. Other (specify)																									

From: Kathy Robertson <krobertson@civilwar.org>
To: "mmartin@co.lenoir.nc.us" <mmartin@co.lenoir.nc.us>
Subject: RE: Civil War Preservation Trust Grant
Date sent: Wed, 22 Jun 2011 20:50:08 +0000

Hi Martha,
The originals do need to be sent, thanks, but can we also get a scanned copy? Originals can be sent to Elizabeth Ries, American Battlefield Protection Program, 1201 Eye St, NW (2255), Washington, DC 20005

Tom Gilmore is at the same office here, 1156 15th St, NW, Suite 900, Washington, DC 20005.

Thanks for all your help!!!
Kathy

-----Original Message-----

From: mmartin@co.lenoir.nc.us [mailto:mmartin@co.lenoir.nc.us]
Sent: Wednesday, June 22, 2011 4:40 PM
To: Kathy Robertson
Subject: Re: Civil War Preservation Trust Grant

Kathy,

Do you need the original letter from the chairman and the original signed application mailed to you, or is a scanned emailed copy sufficient? If you need the originals, please let me know where and to whom I mail them.

Thanks,

Martha

On 20 Jun 2011 at 17:37, Kathy Robertson wrote:

> Martha,
> Attached is the draft letter for Mr. Graham and the SF424. The letter
> should be printed on the County letterhead. Please let me know if you
> have any questions or concerns! Best, Kathy
>

> -----Original Message-----

> From: mmartin@co.lenoir.nc.us [mailto:mmartin@co.lenoir.nc.us]
> Sent: Monday, June 20, 2011 9:37 AM
> To: Kathy Robertson
> Subject: Re: Civil War Preservation Trust Grant

>
> George W. Graham, Jr., Chairman, Board of Commissioners
>
>
>
>

> On 20 Jun 2011 at 13:32, Kathy Robertson wrote:

>
> > Martha,
> > Quick question, do you know who would sign the documents for the

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$145,459. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	PROCESS FUNDS	VARIOUS
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u>		<u>INCREASE</u>
10-3402-3637 GRANT-8TH JUDICIAL DISTR COMMUN INTERV PR	145,459.00	10-4201-6363 8TH JUDICIAL DISTR COMMUN INTERV GRANT 145,459.00
Total	145,459.00	Total 145,459.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE ADDITIONAL FUNDS FROM THE NC DEPT OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION (DJJDP). THIS GRANT WILL PROVIDE FUNDING FOR THE PROGRAM PROVIDERS IN THE 8TH JUDICIAL DISTRICT (WAYNE, GREENE & LENOIR) TO SERVE APPROXIMATELY 90 ADDITIONAL CLIENTS. THE COMMISSIONERS VOTED TO ACCEPT THE ORIGINAL GRANT AT THE NOVEMBER 7, 2011 MEETING - ITEM #12 IN THE AMOUNT OF \$117,000. AN ADDITIONAL \$3,500 WAS APPROVED BY THE COMMISSIONERS ON APRIL 16, 2012. THIS IS A PASS THROUGH GRANT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	5/14/12	<i>Martha H. Martin</i>	5/14/12
Budget Officer Approval	Date		
<i>Michael J. Jorman</i>	5/16/12		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: TRANSPORTATION FUND: OPERATIONS: \$45,920. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION			
TRANSPORTATION	OPERATIONS	VARIOUS			
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES			
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
22-3842-8500	INSURANCE-MISCELLANEOUS	45,920.00	22-4511-3530	MAINT/REPAIR-VEHICLES	45,920.00
Total		45,920.00	Total		45,920.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE FUNDS RECEIVED FROM TRIDENT INSURANCE COMPANY ON MAY 4, 2012 IN THE AMOUNT OF \$45,919.59. THIS PAYMENT WAS THE RESULT OF AN ACCIDENT INVOLVING A TRANSIT VEHICLE ON 3/23/12. THESE FUNDS WILL BE APPLIED TOWARD THE PURCHASE OF A NEW TRANSIT VEHICLE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Joey B</i>	5/8/12	<i>Martha H. Martin</i>	5/8/12
Budget Officer Approval	Date		
<i>Margaret Johnson</i>	5/9/12		
Board Approval (When Applicable)	Date	Date of Minutes	

Important – A public hearing MUST be conducted whether or not requested by the Public.

ROAP PUBLIC HEARING RECORD

Date Public Notice was published: May 13, 2012

APPLICANT: Lenoir County

DATE: May 21, 2012

PLACE: Lenoir County Courthouse, 130 S. Queen St., Kinston, NC 28501

TIME: 5:00 p.m.

How many COMMISSIONERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

(Attached)

(Offered at Public Hearing but none completed)

I, the undersigned, representing (Legal Name of Applicant) _____ do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

(NO public comments)

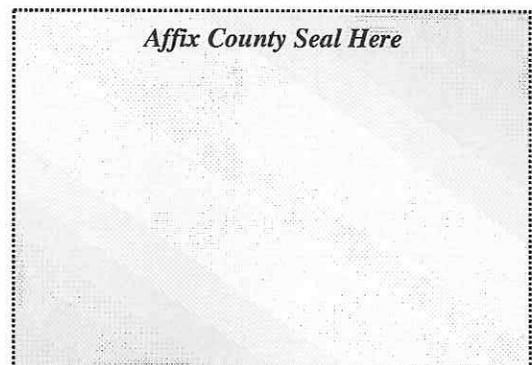
(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature of Clerk to the Board

Printed Name and Title

Date



Resolution Approving the Rural Operating Assistance Program (ROAP), Elderly Disabled Transportation Assistance Program (EDTAP) \$68,156, Employment Transportation Assistance Program (EMP) \$25,810, and Rural General Public (RGP) Funding \$80,932 for FY 2012-2013 Totaling \$174,898.

SUBJECT AREA: Finance

ACTION REQUESTED: Approve the FY 2012-2013 ROAP Grant application for Lenoir County in the amount of \$174,898.

HISTORY/BACKGROUND: The Rural Operating Assistance Program (ROAP) for FY 2012-2013 consolidates several grants into one package. The ROAP funds are distributed through a formula based allocation. Lenoir County is eligible to receive funding for three (3) grants: Elderly and Disabled Transportation Assistance Program (EDTAP), Employment Transportation Assistance Program (EMP), and Rural General Public Transportation (RGP). EDTAP and EMP programs are 100% state funded and require no local match; RGP requires a minimum match of 10% local funds (RGP ticket sales). An application must be submitted to the North Carolina Department of Transportation/ Public Transportation Division (NCDOT/PTD) in order to receive the funds. The County is the only eligible applicant for ROAP funds. The County (ROAP recipient) is responsible for disbursing the funds and making any sub-allocation determination for such funds at the local level. Lenoir County Transit will be receiving 40% of EDTAP and Council on Aging will be receiving 60% of EDTAP funds. The NCDOT/PTD requires that a public hearing be held to allow agencies and citizens the opportunity to participate in the sub-allocation decision and the opportunity to receive ROAP funding.

EVALUATION: A public hearing was held during the May 21, 2012 board meeting to receive input/requests from agencies and citizens regarding the allocation of ROAP funding for FY 2012-2013. The grant funds as listed by NCDOT/PTD and the recommended disbursement for each program are as follows:

EDTAP	- Council on Aging	60%	\$40,894
	- Lenoir County Transit	40%	\$27,262
EMP	- Lenoir County Transportation		\$25,810
RGP	- Lenoir County Transportation		\$80,932
	Total ROAP Grant		\$174,898

MANAGER RECOMMENDATION:

Respectfully Recommend Approval


INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Department of Transportation is hereby authorized to apply for the North Carolina Department of Transportation FY 2012-2013 Rural Operating Assistance Program Grant in the amount of \$174,898, be it further resolved that if the grant is awarded, the Chairman of the Board, the County Manager, or staff so designated, are authorized to execute the required documents to obtain the necessary grant funds and that the grant funds are allocated as follows:

EDTAP	-	Council on Aging	60%	\$40,894
		Lenoir County Transit	40%	\$27,262
EMP	-	Lenoir County Transportation		\$ 25,810
RGP	-	Lenoir County Transportation		\$ 80,932
Total ROAP & Supplemental ROAP Grant				\$174,898

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughtey _____ Davis _____ Graham _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman 5-21-12
Date

ATTEST 5-21-12
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 5/21/12 **ITEM NO.:** 16

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
East Pointe Mental Health (Only two to be Re-Appointed) 2 nd Appearance	Rita Hodges Eric Rouse Emily Moore (Re-Appointment)	May 2015
East Carolina Workforce Development 2 nd Appearance	Dr. Brantley Briley (Re-Appointment)	June 2014

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4)
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Mue
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
East Pointe Mental Health (Only two to be Re-Appointed) 2 nd Appearance	Rita Hodges Eric Rouse Emily Moore (Re-Appointment)	May 2015
East Carolina Workforce Development 2 nd Appearance	Dr. Brantley Briley (Re-Appointment)	June 2014

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

5/21/12
Date

ATTEST

5/21/12
Date