

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, JUNE 1, 2009 – TIME: 9:00 A.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC COMMENTS: 10 Min.

PUBLIC INFORMATION: None Scheduled

- 1. **Items from Chairman/Commissioners: 5 Min.** Board
- 2. **Items from County Manager: 5 Min.** Jarman

CONSENT AGENDA: 10 Min.

ACTION
Aytch/Jarman

- 3. Approval of Minutes: Regular Board Meeting: May 18, 2009
Budget Work Session: May 18, 2009
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
- 5. Budget Ordinance Amendment: General Fund: DSS: \$8,898: Decrease Jones/Martin
- 6. Budget Ordinance Amendment: General Fund: DSS: \$199: Increase Jones/Martin
- 7. Budget Ordinance Amendment: Transportation Fund: Operations: \$1,500: Increase Bryan/Martin

END OF CONSENT AGENDA

PUBLIC HEARING/LENOIR COUNTY BUDGET ORDINANCE INTRODUCTION: 20 Min.

- 8. **Public Hearing: Fiscal Year 2009-10 Lenoir County Submitted Budget & Introduction of Fiscal Year 2009-10 Lenoir County Budget Ordinance** Jarman

BUDGET ORDINANCE AMENDMENTS/PROCLAMATION/RESOLUTIONS: 40 Min.

- 9. Proclamation Honoring Social Services Employees Jarman/Martin
- 10. Budget Ordinance Amendment: General Fund: DSS: \$29,750: Increase Jones/Martin
- 11. Budget Ordinance Amendment: General Fund: DSS: \$50,226: Increase Jones/Martin
- 12. Resolution: Request for Abandonment from State Maintained Secondary Road System Jarman/Martin
- 13. Resolution Authorizing Execution of Contract with Unified Recovery Group, LLC for Debris Management Services Dail/Martin
- 14. Resolution Authorizing that Southwood Fire and Rescue Enter into a Contract with K & J Contractors for the Expansion of their Existing Fire Station: \$280,000 Dail/Martin
- 15. A. Resolution Approving and Authorizing Purchase: Two (2) New 2007 LT 9500 Sterling Roll-Off Trucks: RDK Truck Sales and Service, Inc.: \$187,600 Hollowell/Martin
- B. Budget Ordinance Amendment: Solid Waste Management: Landfill: \$150,000: Increase
- C. Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction.

APPOINTMENTS: 5 Min.

16. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.**

Aytch

OTHER ITEMS: 10 Min.

17. **Items from County Manager / County Attorney / Commissioners / Closed Session (if necessary)**

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
May 18, 2009

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, May 18, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, and Tommy Pharo, Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:03 p.m.

Item No. 11 was the North Carolina Department of Administration Division of Veterans Affairs Request to Relocate Cemetery on State Property. Mr. Charlie Smith of Veterans Affairs addressed the Board. Mr. Smith stated the NC Division of Veterans Affairs has obtained property from the Department of Health and Human Services and the Department of Agriculture to construct a 100-bed State Veterans Home in Lenoir County to meet the needs of the veterans that reside in the eastern region of North Carolina. A cemetery (no currently used) located within this parcel was recently cleaned and a monument erected to honor past Caswell Center residents. The NC Division of Veterans Affairs would be willing to relocate it to the current cemetery by the arboretum leaving it in the same condition. The cemetery will be relocated at the expense of the NC Division of Veteran Affairs. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 11 was unanimously approved.

Item No. 13 was a Resolution to Award a Fire Protection Contract for the Grifton Fire District. Mr. Roger Dail, Director of Emergency Management addressed the Board. Mr. Dail stated Hugo Fire and Rescue requested a meeting with the Lenoir County Emergency Services officials to request that the county consider contracting with Hugo Fire and Rescue for the fire district that Grifton Community Fire Association now covers. According to Lenoir County's contract, it states that a contract may be terminated by either party at the end of any fiscal year by giving prior 90 days notice with their intent to terminate. Staff has researched General Statutes and the county's contract and has determined that the county commissioners have the authority to cancel a fire department's contract and award a new contract to another department to cover that area with fire protection. With the termination of the contract and the subsequent renewal of the new contract, the fire tax money that would previously go to the Grifton Community Fire Association will go to the department selected. According to Lenoir County Tax Department, the 2009-10 estimated fire tax money to go to the Grifton district is estimated to be \$17,171. Chief Andy Taylor of the Grifton Fire Department read a prepared statement to the Board. Mr. Taylor stated Grifton has been providing fire service to the Town of Grifton since its inception in 1952.

Grifton currently has a 6/9 fire rating and is striving to obtain a straight 6 at their next inspection. The Grifton Fire Department plans on continuing their service to the Town of Grifton. Mr. Alonzo Gray, Chairman of the Hugo Fire Department addressed the Board. Mr. Gray stated neither him nor the Hugo Fire Department wish to cause any ill-will. The Hugo Fire Department is a very well trained staff and answers many calls in the Grifton area; their request does not include the Grifton city limits. Mr. Dail stated that each department is very well trained and they are good departments. Mr. Dail stated he feels Hugo should be granted the request. Upon a motion by Mr. Graham and a second by Mr. Pharo, Item No. 13 was approved with Ms. Brown dissenting.

ADDENDUM

Resolution Supporting Grant Application to the North Carolina Rural Economic Development Center, Inc. Rural Health Care Initiative Grant: \$480,000. Dr. John Ford, President-CEO-Clinical Director of NOVA, addressed the Board. Dr. Ford stated the NC Rural Economic Development Center is offering grants up to \$480,000 (\$12,000 per job created) to assist in the construction/renovation of health care facilities, that will result in job creation. NOVA has a "shovel ready" project that is fully conforming to the requirements of this grant. NOVA's project is an 18-bed Psychiatric Residential Treatment Facility (PRTF) for children and youth to be built on the site of NOVA's existing Shackelford Rd. Residential Treatment/Level IV facility. The PRTF project will create 42 new, full-time jobs for Lenoir County, including 4 Registered Nursing, 4 Qualified Professionals, 2 Educators, and 32 Paraprofessional positions, with an annual personnel budget of \$1.526 million. BB&T has committed to meet the financing needs for the PRTF project. There will be no counties monies involved in this project; the county will serve as a pass-through agency. Upon a motion by Mr. Pharo and a second by Mr. Stroud, the resolution was unanimously approved.

ITEMS FROM CHAIRMAN/COMMISSIONERS

No items from the chairman.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated Judge Paul Jones has written a letter regarding Lenoir County Courthouse Portrait Policy for retired Judges and Clerks. Portraits will not be purchased at the expense of the county. Ryan Dawson wrote a "thank you" note to the Board for the kindness and concern showed during the tragic events.

CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board unanimously approved the Consent Agenda.

- | | | |
|----|--|---------------|
| 3. | Approval of Minutes: Regular Board Meeting: May 4, 2009 | Aytch/Jarman |
| 4. | Budget Ordinance Amendment: General Fund: DSS: \$4,571: Decrease | Jones/Martin |
| 5. | Budget Ordinance Amendment: General Fund: Process Funds: \$8,879: Decrease | Jarman/Martin |

PUBLIC HEARING/RESOLUTION

Item No. 6A was a Public Hearing Regarding the Edward Byrne Memorial Justice Assistance Grant (JAG) Funds. Upon a motion by Mr. Graham and a second by Mr. Stroud the Public Hearing opened at 4:46 p.m. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Mr. Hill stated the total JAG allocation for the Kinston Department of Public Safety and the Lenoir County Sheriff's Office is \$221,661, which is evenly divided between the two entities. The Sheriff's Office is expected to receive \$110,830.50; with these funds the Sheriff intends to purchase the AFIX fingerprint system. This system will catalog the fingerprints of persons who enter the jail for the purposes of incarceration. The system is designed to identify persons who return to the jail and to allow investigators to quickly match latent fingerprints from crime scenes to known fingerprints in the AFIX database. The total cost of the AFIX system is \$45,000. The Sheriff will also purchase a video arraignment system for the jail; this system will provide a mass means to carry-out court arraignments via video connection. The total cost of the arraignment system is \$25,790.10. Finally, the Sheriff will phase-out the older flashing blue strobe lights mounted on the top of patrol car cruisers and replace them with LED lights. The Led lights are brighter and require less maintenance than the blue flashing strobe lights. This will enhance the safety of the motoring public as well as for officers who respond to calls or are parked on the highway. The total cost for 24 LED lights is \$41,040.40. There were no comments made by the public. Upon a motion by Mr. Graham and a second by Mr. Pharo the public hearing closed at 4:54 p.m.

Item No. 6B was a Resolution Approving the Proposed Expenditures of the Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) Funds. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 6B was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 7 was a Budget Ordinance Amendment: General Fund: Health (Adult Health Program): \$12,000: Increase. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the amendment appropriates additional state funding to support HIV and pregnancy programs at the Lenoir County Health Department. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Requesting Approval of the Lenoir County Juvenile Crime Prevention Council (JCPC) County Plan for FY 2009-2010: \$281,199. Mr. Huff stated the JCPC is the local planning body for developing community-based alternative to Youth Development Centers and to provide community-based delinquency and substance abuse prevention strategies and programs. The action is required in the General Statutes of the State of North Carolina to develop the Lenoir County Juvenile Crime Prevention Council County Plan for FY 2009-2010. Upon a motion by Mr. Stroud and a second by Mr. Pharo, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: Transportation Fund: Operations: \$33,808: Increase. Mr. Hollowell stated the amendment budgets additional revenues and expenditures and unanticipated salary expense for the remainder of FY 08-09. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: School Capital Fund: School Building: \$80,000: Increase. Mr. Hollowell stated the Amendment appropriates funds for Public School Building Capital projects that were approved by the Department of Public Instruction. These projects have been completed and the state's 75% share of the cost of the completed projects has been drawn down. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 12 was a Resolution of the Lenoir County Board of Commissioners Supporting an Alternative Method of Recognition for Veterans Status to Merchant Marine Seamen of WW II. Mr. Jarman stated County Administration has not had enough time to review the information stated on the support resolution and does not feel comfortable making a recommendation of approval at this time. Mr. Jarman asked the Board to table the resolution until more information can be obtained. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 12 was tabled.

Item No. 14 was a Resolution Approving Purchase Order Execution for Actuarial Valuation of Health Care Plan of Lenoir County: Cavanaugh Macdonald Consulting, LLC: \$5,000. Mr. Hollowell stated an actuarial study of Lenoir County's post-employment benefits is required to be conducted under the Government Account Standards Board (GASB) Statements 43 and 45. Preparation of the study will be phased in over a three (3) year period based on the size of the unit of government. Lenoir County's first study was completed in FY 07-08. The results of these studies will be presented to the Board prior to budget work session. The Board can use these studies to assess the future liability of the County's post-employment benefits package and determine if changes need to be made to the plan. The North Carolina Association of County Commissioners and the North Carolina League of Municipalities have entered into a long term agreement with Cavanaugh Macdonald Consulting, LLC to prepare the actuarial studies at a reduced rate for all units of government in North Carolina. This study must be updated each year. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing the Award of Two Contracts for Demolition Services for the 2006 CDBG Concentrated Needs Project: \$9,179. Ms. Martin stated Lenoir County was awarded \$700,000 for CDBG Concentrated Needs project on July 31, 2006. This project has allowed the rehabilitation of homes, acquisition and clearance of parcels, relocation of families and provided water and drainage improvement in the Willie White Road and Mays Store Road area of Lenoir County. Bids were taken for the demolition of two structures in that area on May 7, 2009. The contracts will specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator. On May 7, 2009, bids were received from four demolition contractors for the demolition of two structures. For the Dortha Sutton property, Rick Bostic Construction and Demolition was awarded at \$3,279; and for the Prentice Sutton, Charles Hughes Construction was awarded at \$5,900. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Approving the Purchase of Vehicles from the Work First (TANF) Block Grant: \$58,506. Mr. Jack Jones, Director of the Department of Social Services addressed the Board. Mr. Jones stated Lenoir County will under spend the Cash Assistance Allocation from the Work First (TANF) Block Grant by more than \$500,000 this year. These are 100% Federal dollars that if left unspent, will be reverted back to the state. Options for the use of this money are very limited; therefore, DSS has requested approval from the North Carolina Department of Health and Human Services, Office of the Controller, to direct charge to our TANF program three (3) vehicles with an estimated cost of less than \$25,000 each.

Child Protective Services Investigators and Work First Social Workers will use these vehicles. There is no county match required. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 16 was unanimously approved.

APPOINTMENTS

Item No. 17 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Criminal Justice Partnership Program (CJPP) 2 nd Appearance	Meredith Golembieski Annette Strickland Turik Dawn G. Stroud (Re-Appointments)	May 2012 M: Brown S: Pharo
Lenoir County Economic Development Board 1 st Appearance	James Allen Perry (Appointment)	December 2012
Lenoir County ABC Board 1 st Appearance	Emmette C. Taylor (Appointment)	June 2012
Kinston-Lenoir County Parks and Recreation Commission 1 st Appearance	Charles R. Blake, II (Appointment)	June 2012

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

ADJOURNMENT

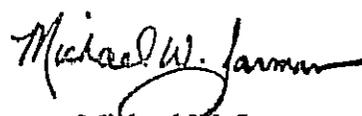
Upon a motion by Mr. Graham and a second by Ms. Brown, the meeting adjourned at 5:20 p.m.

Respectfully submitted,



Lashanda Aytch
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
BUDGET PLANNING WORK SESSION
 Administration Building Conference Room
 May 18, 2009

The Lenoir County Board of Commissioners began their scheduled budget work session on Monday, May 18, 2009 at 2:00 p.m., at the Administration Building Conference Room, 101 North Queen St., Kinston, NC.

Members present included: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Lashanda Aytch, Clerk to the Board, County Department Managers and members of the news media.

Mr. Graham welcomed the Board members to their second Budget Work Session.

Mr. Jarman introduced the recommendation for the FY 2009-10 Budget as follows:

- FY 09-10 General Fund Budget of \$60,993,669 is in balance with a tax rate of \$.81 per \$100 of assessed valuation
- Other Funds are in balance
- Appropriation from Fund Balance is \$0
- We have shown appropriations from our Fund Balance in previous years but have not actually used funds. We stated "the year we actually use the appropriation from Fund Balance we will need to take corrective action." It appears we will use fund balance in 2008-2009
- The FY 09-10 Budget is \$267,125 more than the FY 08-09 Original Budget. This is a 4/10 of one-percent (.4%) increase over what was budgeted last year!
- General Fund Expenditures increased by only ½ percent (.5%) over 2007-08 Actual Expenditures
- Most of our increase is debt service for school bonds
- There are no furloughs or layoffs of current employees
- There are no salary increases shown for employees (with double digit unemployment and many of our citizens facing unusual hardships county employees have a great attitude in working to keep the tax burden for our citizens as low as possible)

Mr. Jarman stated Lenoir County's employees total 452.

The following charts and topics were discussed:

- Summary of Expenditures
- Summary of Revenues
- Revenues versus Expenditure Trends
- Revenues with a historical adjustment
- Revenue/Expenditure General Fund/Fund Balance Forecast
- Summary of Authorized Positions

Mr. Jarman stated Lenoir County Public School requested the following:

- Lenoir County Public School is Requesting the Following Funds:
 - \$1,182,500.00
 - \$1,013,000.00
- Additional Revenue for Current Operations =
- Additional Revenue to Cover State Positions =
- **Total Local Increase =**
- Plus Current Allocation From County =
- **Total Allocation Requested from County =**

The request is \$2,195,500 different from last years' request at 23.1%. The county will appropriate \$9,800,000 in operational expenses and \$1,775,000 in debt service; this will make an increase of 3.16%.

Mr. Jarman reviewed the funding history of the SPCA as follows:

Previous Year Actual	Year	Funded Amount	Percent Increase	Requested Amount	Difference	Percentage
60,580	07-08	62,094	2.5%	97,488	35,394	58.4%
62,094	08-09	95,000	52.3%	105,363	10,363	69.7%
95,000	09-10	95,000	0%	150,000	55,000	57.9%

*Note: \$20,000 for Capital Improvements in Health Department Budget

As noted above in the chart, the SPCA has requested \$150,000 for FY 09-10, an increase of 57.9%. It is noted that the County increased funding to the SPCA in FY 08-09 by 52.3% totaling \$95,000. County Administration recommends no increase for FY 09-10.

In regards to the Regional Law Enforcement Center, Mr. Jarman stated the following:
Sheriff's Office and EMS Staff have not been involved in planning meetings to date

- BLET
 - Utilizes one (1) classroom and an outdoor physical training course
 - Two (2) classes per year 10-15 students
- EMS
 - Curriculum program is new (started January 2009); less than 10 students
 - Several night and weekend classes offered may have 20-50 students
 - Additional lab space is needed

Potential uses for facility

- House BLET Program
- House EMS Program
- Offer State Law Enforcement Program
- Offer Fire Training (Municipal and Volunteer)
- House Municipal Training Staff (7 Staff members)

Mr. Jarman stated more information must be obtained before a decision can be determined.

Mr. Jarman stated there are worthwhile projects that could benefit our community; however, with the current state of our economy we should not increase our property tax burden. The \$.25 cent sales tax was then discussed to help ease the property tax burden. All Commissioners agreed that better education has to be provided to the citizens of Lenoir County in regards to the \$.25 cent sales tax.

The Board thanked Mr. Jarman and all county departments for the hard work in keeping the budget in balance. Mr. Jarman stated all county departments' managers and employees were willing to make sacrifices through these tough economic times.

Upon a motion by Mr. Graham and a second by Ms. Brown the Board recessed at 3:43 p.m. until 4:00 p.m. to hold their regular scheduled meeting.

RECEIVED

Respectfully submitted,

Reviewed By

Lashanda Aytch
Clerk to the Board

Michael W. Jarman
County Manager

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 06/01/09 **ITEM NO.:** 4

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2008	Gloria Redmond	19250	\$192.33	Corrected Listing
2008	John Cox	38226	194.67	Corrected Listing
2007	John Cox	38226	217.82	Corrected Listing
2008	Connie Williams	54613	198.98	Corrected Listing
2007	Connie Williams	56413	222.42	Corrected Listing
1999	Marty Mills	53309	289.08	Corrected Listing
2000	Marty Mills	53309	253.88	Corrected Listing
2001	Marty Mills	53309	231.40	Corrected Listing
2002	Marty Mills	53309	215.32	Corrected Listing
2003	Marty Mills	53309	203.51	Corrected Listing
2004	Marty Mills	53309	188.58	Corrected Listing
2005	Marty Mills	53309	173.63	Corrected Listing
2006	Marty Mills	53309	173.96	Corrected Listing
2007	Marty Mills	53309	158.36	Corrected Listing
2008	Marty Mills	53309	143.23	Corrected Listing
2008	Lawrence Brown	12738	120.00	Corrected Listing
2008	Deborah Casey	6723	398.92	Adjusted Value
2008	Thomas Whaley	13444	386.99	Adjusted Value
2008	James Aldridge	241	143.40	Adjusted Value
2008	Jason Taylor	64161	140.87	Legal Exemption
2008	William Griffin	22891	177.00	Adjusted Value
2008	Ervin Gooding	65181	346.94	Adjusted Value
2008	James Miller	4734	198.52	Legal Exemption
2008	Sue McCoy	23240	309.52	Double Listed
2008	Cecil Tyson	30632	179.56	Double Listed
2008	Nicholas Picciotti	28239	109.08	Legal Exemption
2008	Sheraldine Flantos	67950	171.96	Listed in other county
2008	Linnie Stroud	38393	125.24	Corrected Situs
2008	Multivest Properties LLC	66335	231.63	Corrected Situs

Refunds

Year	Name	Account	Amount	Reason
2008	Robert Beckwith	1662	\$125.72	Corrected Situs
2008	V F S Leasing Co.	64276	1,974.18	Corrected Situs
2008	Sue McCoy	23240	144.39	Double Listed

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

AMENDMENTS:

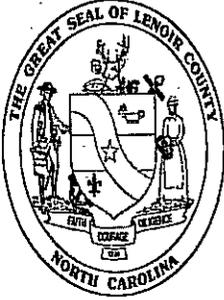
MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 06/01/09
Date

ATTEST 06/01/09
Date



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$8898 Decrease

Item NO.5

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

F^Y 08/09
 Appropriations

Budget Amendment # _____
 Date Approved _____

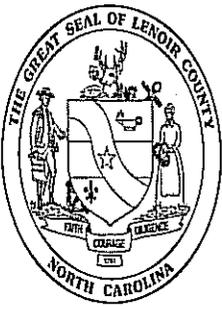
Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	SOCIAL SERVICES	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title Amount	
DECREASE		DECREASE	
103533.4011		105332.4012	
HCCBG-USDA	\$ (8,898)	HCCBG-Council on Aging	\$ (8,898)
Total	\$ (8,898)	Total	\$ (8,898)

Reason and Justification for Request:

Line item adjustments to reflect decrease in Home and Community Care Block Grant allocation.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	5-15-2009	<i>Marta N. Mante</i>	5/13/09
Budget Officer Approval	Date		
<i>[Signature]</i>	5/		
Board Approval (When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$199 Increase

Item NO. 6

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

F^Y 08/09
 Appropriations

Distribution - Finance Office:

Budget Amendment # _____
 Date Approved _____

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
103531.3001			105372.1151		
ADMINISTRATIVE REIMBURSEMENT		\$ 199	CRISIS-CP&L		\$ 199
Total		\$ 199	Total		\$ 199

Reason and Justification for Request:
 Line item adjustments to reflect additional allocations received. No County match required.

Department Head Approval <i>[Signature]</i>	Date 5-22-09	Finance Officer Approval <i>Maudie H. Martin</i>	Date 5/22/2009
Budget Officer Approval <i>Michael W. [Signature]</i>	Date 5/22/09		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: TRANSPORTATION FUND: OPERATIONS: \$1,500. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRANSPORTATION		OPERATIONS		22-3991-9910 FUND BALANCE APPROPRIATED 22-4511-4521 INSURANCE-VEHICLES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE		INCREASE			
22-3991-9910 FUND BALANCE APPROPRIATED	1,500.00	22-4511-4521 INSURANCE-VEHICLES	1,500.00		
Total	1,500.00	Total	1,500.00		
Reason and Justification for Request:					
TO APPROPRIATE FUNDING TO COVER THE COSTS INCURRED IN PAYING DEDUCTIBLES TOWARD CLAIMS INVOLVING TRANSPORTATION VEHICLES.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>[Signature]</i>		5/26/09	<i>Manda H. Matis</i>		5/27/09
Budget Officer Approval		Date			
<i>[Signature]</i>		5/27/09			
Board Approval (When Applicable)		Date	Date of Minutes		

NOTICE OF PUBLIC HEARING
Lenoir County Fiscal Year 2009-10
Submitted Budget

The Lenoir County Board of Commissioners will conduct a Public Hearing On **Monday June 1, 2009**, during the regular meeting of the Commissioners which begins at 9:00 a.m. in the Board's Main Meeting Room of the Lenoir County Courthouse, 130 South Queen Street, Kinston, North Carolina, in accordance with N.C.G.S. 159-12(b) for the purpose of taking comments from the public with regards to the Fiscal Year 2009-10 Budget, as proposed and submitted by the County's Budget Officer on **May 27, 2009**. At the time of the Public Hearing, the Board may adopt the FY09-10 Budget and Budget Ordinance or it may adopt these measures at a later date, but no later than June 30, 2009. The recommended date for adoption of these measures is **Monday, June 15, 2009**.

The Fiscal Year 2009-10 Budget, as submitted, for Lenoir County Government, proposes General Fund Appropriations of \$60,993,669 and revenues of \$60,993,669 with a tax rate of **\$.81 per \$100** valuation of property listed in Lenoir County for taxation as of January 1, 2009.

Copies of the budget and budget summaries will be available in the County's Main Public Library, located at 510 N. Queen St., Kinston, NC, the County's Branch Libraries, located at 114 W. Broadway St., Pink Hill, NC and 119 W. Washington St., LaGrange, NC, and the County Manager's Office, located, at 130 S. Queen St., Kinston, NC on Wednesday, May 27, 2009. Also the budget ordinance may be accessed on the county's web page – www.co.lenoir.nc.us

Submitted by
Michael W. Jarman
Budget Officer

**PROCLAMATION
HONORING SOCIAL SERVICES EMPLOYEES**

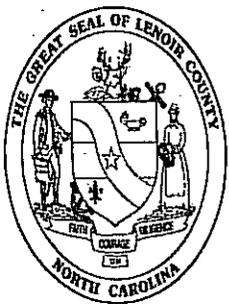
- WHEREAS,** March is Professional Social Work Month; and,
- WHEREAS,** August is Child Support Workers Appreciation Month; and,
- WHEREAS,** April is Eligibility Professionals Appreciation Month; and,
- WHEREAS,** April 22, 2009 is Administrative Professionals Appreciation Day; and,
- WHEREAS,** dedicated men and women with the Lenoir County Department of Social Services provide services and support for thousands of our citizens; and,
- WHEREAS,** these Social Services professionals accomplish many goals in their daily work; they provide financial and medical assistance for those unable to meet basic needs; protect children, older adults and the disabled; guide the needy toward self-maintenance through education and job placement; assure that children receive financial support from their parents who are legally responsible for that support; offer services to children, older adults administrative support for program operations; and,
- WHEREAS,** Social Services professionals are dedicated to improving the quality of life for the citizens of Lenoir County. They also strive to improve the delivery of services and to operate social services programs as efficiently and effectively as possible; and,
- WHEREAS,** The Honorable Bev Perdue, Governor of the State of North Carolina has issued proclamations honoring Social Services Employees as denoted above;
- THEREFORE,** The Lenoir County Board of Commissioners, hereby proclaim **Wednesday, June 17, 2009 as Social Services Employees Appreciation Day** for staff at the Lenoir County Department of Social Services and we set aside the hours of 11:30 A.M. to 1:30 P.M. on this day for a picnic in honor of an appreciation for the Lenoir County Social Services Employees.

LENOIR COUNTY BOARD OF COMMISSIONERS

George W. Graham, Jr. - Chairman

Clerk to the Board

Date: _____



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$29,750 Increase

Item NO. 10

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 08/09 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>			Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input checked="" type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
INCREASE			INCREASE		
103537.3100		105352.4971			
Medicaid Transportation	\$ 29,750.00	Medicaid Transportation	\$ 35,000		
			DECREASE		
			105352.4970		
			Medical Assistance		
			\$	(5,250)	
Total			\$ 29,750.00	Total	
				\$	29,750.00

Reason and Justification for Request:

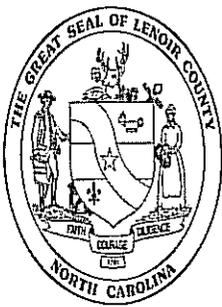
Budget amendment to appropriate additional funds in the Medical Transportation lines to reflect increased costs through remainder of FY 08/09..

Department Head Approval <i>[Signature]</i>	Date 5-27-09	Finance Officer Approval <i>[Signature]</i>	Date 5/27/09
Budget Officer Approval <i>[Signature]</i>	Date 5/27/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$50,226 Increase

Item No. 11

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

F^Y 08/09
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE		INCREASE			
<u>103531.3001</u> Administrative Reimbursement	\$ 50,226	<u>105350.5100</u> Capital Items	\$ 50,226		
Total	\$ 50,226	Total	\$ 50,226		

Reason and Justification for Request:

Allocation of unspent cash assistance funds from the Work First (TANF) Block Grant to be used for the purchase of vehicles. No County match re

Department Head Approval <i>[Signature]</i>	Date 5-26-09	Finance Officer Approval <i>Maudan H. Mark</i>	Date 5/26/09
Budget Officer Approval <i>Michael W. Jarman</i>	Date 5/27/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 12

North Carolina Department of Transportation
Division of Highways
Request for Abandonment from State Maintained Secondary Road System

North Carolina

County: Lenoir

Road Description: Abandonment of SR 1328 (Carlyle Road)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be abandoned from the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to abandon the road from the Secondary Road System.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of _____ at a meeting on the _____ day of _____, 20__.

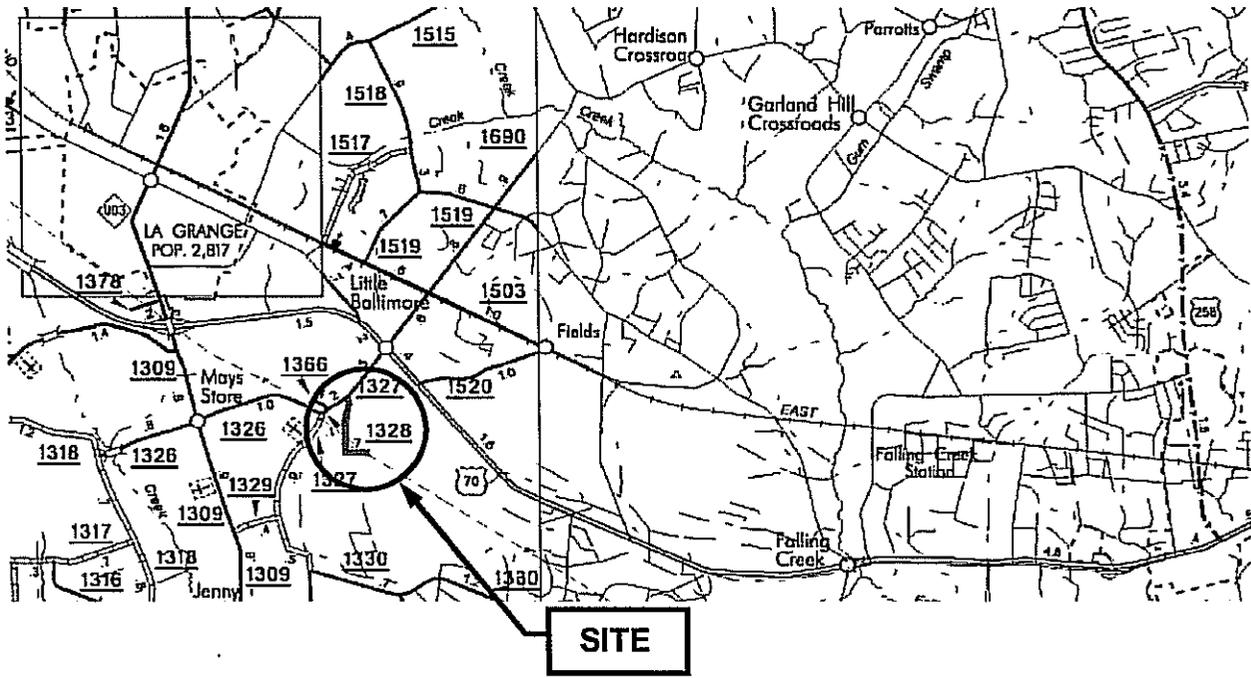
WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the District Engineer, Division of Highways



LOCATION MAP
SR 1328 (CARLYLE RD)
LENOIR COUNTY

Resolution Authorizing Execution of Contract with Unified Recovery Group, LLC for
Debris Management Services

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the execution of contracting Debris Management services with Unified Recovery Group, LLC.

HISTORY/BACKGROUND:

In accordance with FEMA Sections 403 (Essential Assistance) and 407 (Debris Removal) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (hereafter, the Stafford Act), 42 U.S.C. 5121-5206, and implementing regulations at 44 CFR Part 206; FEMA Recovery Strategy Memo RS-2006-2 VII. Strategy: B. Pre-Event Preparation and Planning Section; 1. State and Local; *(b) State and local governments are encouraged and expected to establish pre-event contracts and/or arrangements with local or regional debris removal contractors, to assure the immediate availability of coordinated debris removal support following a debris-producing incident.*

On March 31, 2009, the Lenoir County Emergency Services Department formally advertised, issued and distributed the Debris Management Service Request for Proposal (RFP) No. DM09-001; and on May 11, 2009, two (2) responses were received: Unified Recovery Group, LLC and DRC Emergency Services, LLC.

EVALUATION:

On May 21, 2009, the evaluation of both proposals was completed. The evaluation was based on qualifications/experience; operational plan for the county; resources/availability; past performance; subject matter knowledge, and presentation of the proposal has determined that Unified Recovery Group, LLC was better qualified. Both companies submitted pricing schedules that were within standard guidelines.

Contracting services with Unified Recovery Group, LLC for Debris Management Services would be effective for a two (2) year period and would only be activated in the case of a need for Debris Removal services in Lenoir County. Situations for such activation will include, but not be limited to, a natural or man-made disaster, requiring the removal of mass debris. At the end of the two (2) year period, Lenoir County may choose to extend the contract or repeat the request for proposal.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the contract for Debris Management Services be awarded and executed with Unified Recovery Group, LLC, beginning for fiscal year 08-09.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 06/01/09
Date

ATTEST 06/01/09
Date

INTRODUCTION BY: Michael W. Jarman, County Manager **DATE:** 06/01/09 **ITEM NO.:** 14

Resolution Authorizing that Southwood Fire and Rescue Enter into a Contract with K. & J Contractors for the Expansion of their Existing Fire Station: \$280,000

SUBJECT AREA: LEGAL & ADMINISTRATIVE

ACTION REQUESTED:

Resolution authorizing the Southwood Fire and Rescue to enter into a contract with K&J Contractors for the expansion of their existing fire station in the amount of \$280,000.

HISTORY/BACKGROUND:

Southwood Fire & Rescue has been operating out of this existing structure for the past thirty (30) years. This structure is located on Highway 58 south and has served adequately in the past. Due to the increase of their roster, as well as increase in the fire apparatus they now have, the existing structure is longer adequate to house the fire equipment.

EVALUATION:

Staff has met with Southwood Fire & Rescue and has determined that the structure does need to have an addition to meet the needs of the fire department today. Bids were done on the addition and based off of that, K&J Contractors is being recommended to be awarded the contract. Southwood Fire & Rescue plans to finance \$250,000 at 6 percent interest with their payment not exceeding \$24,000 per year for 15 years. Staff has met with the fire department and they have determined that no tax increase is needed for this construction project.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: Southwood Fire Department enter into a contract with K & J Contractors to construct the new addition to the existing Southwood Fire and Rescue Department at a cost of \$280,000.00.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 06/01/09
Date

ATTEST

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 6/01/09 **ITEM NO.** 15A.

RESOLUTION: Approving and Authorizing Purchase: Two (2) New 2007 LT 9500 Sterling Roll-Off Trucks: RDK Truck Sales and Service, Inc.: \$187,600.

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED: The Board is requested to approve the purchase of two (2) new 2007 Sterling Roll-Off trucks from RDK Truck Sales and Service, Inc. of Tampa, Florida at a total cost of \$187,600.

HISTORY/BACKGROUND: The landfill maintains a fleet of three (3) over-the-road roll-off trucks that are used daily to transfer waste from the convenience sites located throughout the county to the landfill. All three roll-off trucks were purchased used several years ago and all have in excess of 300,000 miles and one has over 400,000 miles showing. At least one of the trucks is always in the shop for repairs, including major engine and transmission work. After evaluating different purchase options over the past year, new or used equipment, management decided that the purchase of two (2) new 2007 Sterling Roll-Off Trucks was the best option. In compliance with the formal bidding procedures of NC General Statute 143-129, the bid requirements were advertised on May 22, 2009 (copy attached).

EVALUATION: The landfill operates a fleet of aging over-the-road vehicles. Landfill operations must continue even when equipment is inactive due to mechanical breakdowns. Management has determined that the purchase of two (2) new Sterling Roll-Off trucks and keeping one (1) of the current roll-off trucks is the best option for the landfill. In accordance with NC General Statute 143-129, the County advertised its intent to purchase two (2) new roll-off trucks on May 22, 2009. Bids were opened on May 29, 2009. A summary of bids received follows:

RDK TRUCK SALES	TAMPA, FLA.	\$187,600
TRIPLE T TRUCKS	WILMINGTON, NC.	\$204,540
CHARLOTTE TRUCK CENTER	CHARLOTTE, NC.	\$216,000
TRI-POINT TRUCK SALES	RALEIGH, NC.	\$242,808

Approval of this resolution will allow for the encumbrance of funds and payment to the contractor upon delivery of the equipment.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase of two (2) new 2007 LT 9500 Sterling Roll-Off Trucks from RDK Truck Sales and Service, Inc. of Tampa, Florida, at a total cost of \$187,600 is approved and the County Manager is authorized to execute contract documents related to the purchase.

Funding Source: Landfill Fund
 Capital Outlay-Equipment 66-4720-5100

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS**

Yea Votes: Graham ___ Stroud ___ Brown ___ Davis ___ Humphrey ___

Pharo ___ Sutton ___

George W. Graham, Jr., Chairman

Date

Attest

Date



REQUEST FOR PROPOSAL

NORTH CAROLINA
LENOIR COUNTY

Pursuant to N.C.G.S. 143-129 of the General Statutes of North Carolina, the County of Lenoir will receive sealed bids on Friday May 29, 2009 at 9:00 a.m., in the County Manager's Conference Room of the Lenoir County Courthouse, 130 S. Queen St., Kinston, N.C. 28501, for the purchase of two (2) new Roll-Off Trucks.

Specifications can be obtained by contacting Tom Miller, Lenoir County Solid Waste Director, at the Lenoir County Landfill, 2949 Hodges Farm Rd., LaGrange N.C. 28551. Telephone number (252) 566-5408

The County of Lenoir reserves the right to reject any or all bids.

Michael W. Jarman
County Manager



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-09
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
SOLID WASTE MANAGEMENT	LANDFILL	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE 66-3991-9910 FUND BALANCE APPROPRIATED	150,000.00	INCREASE 66-4720-5100 CAPITAL OUTLAY-EQUIPMENT 150,000.00
Total	150,000.00	Total 150,000.00
Reason and Justification for Request: TO BUDGET FUNDS FROM THE FUND BALANCE OF THE SOLID WASTE FUND FOR THE PURCHASE OF TWO (2) NEW STERLING LT9500 ROLL-OFF TRUCKS.		
Department Head Approval	Date	Finance Officer Approval Date
<i>Marta H. Marta</i>	5/29/09	<i>Marta H. Marta</i> 5/29/09
Budget Officer Approval	Date	
<i>Michael Williams</i>	5/29/09	
Board Approval (When Applicable)	Date	Date of Minutes

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 6/1/09 **ITEM NO.** 15C

RESOLUTION: Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to declare property as surplus and authorize the sale of the surplus property by auction.

HISTORY/BACKGROUND: The County has a small inventory of various vehicles at the Landfill that have outlived their useful life. These vehicles are no longer economical to operate and there are no plans to put them back into service.

EVALUATION: In accordance with procedures set forth in G.S. 153A-176, The County Manager's Office is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 90 days. Proceeds resulting from the sale, less expenses, will be appropriated to the Solid Waste Fund to help offset the cost of purchasing new roll-off trucks.

	<u>Vehicle</u>	<u>Serial Numbers</u>
1	1997 Volvo Roll-Off Truck	4VHJCBMGXWN841231 (400,000 miles)
1	1992 Mack Roll-Off TRuck	1M2B209C5NM009837 (326,744 miles)
1	1995 Ottawa Yard Tractor	77765 (7,832 hours)

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that property listed in this resolution be declared as surplus and authorize the County Manager to sell the property at auction on GovDeals.com.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS**

Yea Votes: Graham ___ Stroud ___ Brown ___ Davis ___ Humphrey ___

Pharo ___ Sutton ___

George W. Graham, Jr., Chairman

Date

Attest

Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 06/01/09 **ITEM NO.** 160

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 nd Appearance	James Allen Perry (Appointment)	December 2012
Lenoir County ABC Board 2 nd Appearance	Emmette C. Taylor (Appointment)	June 2012
Kinston-Lenoir County Parks and Recreation Commission 2 nd Appearance	Charles R. Blake, II (Appointment)	June 2012
North Carolina's Eastern Region 1 st Appearance	George W. Graham, Jr. (Re-Appointment)	June 2013

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1) and Four (4)**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Park and Recreation Commission – Southwood/Contentnea Districts**

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Economic Development Board 2 nd Appearance	James Allen Perry (Appointment)	December 2012
Lenoir County ABC Board 2 nd Appearance	Emmette C. Taylor (Appointment)	June 2012
Kinston-Lenoir County Parks and Recreation Commission 2 nd Appearance	Charles R. Blake, II (Appointment)	June 2012
North Carolina's Eastern Region 1 st Appearance	George W. Graham, Jr. (Re-Appointment)	June 2013

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 06/01/09
Date

ATTEST 06/01/09
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Economic Development Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: James Allen Perry
Address: 1602 Cambridge Drive
City/State/Zip: Kinston, NC 28504
Telephone: (Home) (252) 523-9559 (Work) (252) 527-6161

Occupation: Vice President, Affordable Care Inc.
Business Address: 4990 Hwy 70 West, Kinston, NC 28504
Age: 37

Number hours available per month for this position: As required. I serve on no other boards.

Training: AA, Lenoir Community College. BA North Carolina State University
MBA (Student) (Kenan-Flagler Business School) University of North Carolina at Chapel Hill

Business and Civic Experience/Skills: Extensive Recruitment and Development Experience. Team Leadership. Growth and recruitment program conceptualization, design and implementation.

Other County Boards/Committees/Commissions presently serving on: Not applicable
Expiration date of Term: TBD

Circle your voting precinct

K-1 (Carver Courts Recreation Center)	Institute (Institute Methodist Church)
K-2 (Old Plummer Daniel's Building)	Moseley Hall (Frink Middle School Gym)
K-3 (Fairfield Recreation Center)	Neuse (Agricultural Center)
XX K-4 (Northwest Elementary School) XX	Pink Hill 1 (Bethel Baptist Church)
K-5 (Spillman Baptist Church)	Pink Hill 2 (Pink Hill Rescue Station)
K-6 (Teachers Memorial School)	Sand Hill (Sand Hill VF Department)
K-7 (Emma Webb Recreation Center)	Southwest (Southwest VF Department)
K-8 (Holloway Recreation Center)	Trent 1 (Deep Run VF Department)
K-9 (Kinston Number 4 Fire Station)	Trent 2 (Moss Hill Ruitan Building)
Contentnea (Contentnea Ruitan Building)	Vance (Army Reserve Center, Airport)
Falling Creek (Banks Elementary School Gym)	Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.


James A. Perry

May 7, 2009
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County ABC Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Emmette C. TAYLOR
 Address: 144 Black Harper Road
 City/State/Zip: KINSTON NC 28504
 Telephone: (Home) 252-523-0116 (Work) 252-468-1300
 Occupation: Retired / PART - TIME SALES
 Business Address: 144 Black Harper Road
 Age: (Optional): 66
 Number hours available per month for this position: 25
 Training: AiB. BARTON College, Post Graduate work
 Business and Civic Experience/Skills: Runiter Club, Retired IBM Corp., Small Business owner
 Other County Boards/Committees/Commissions presently serving on: NONE
 Expiration date of Term: NA

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that will be automatically removed from said Board appointment.

Emmette C. Taylor
Signature of Applicant

5-13-2009
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Recreation Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Charles R. Blake II
 Address: 2689 Turnage Dr
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) 268-9091 (Work) 526-9677
 Occupation: Mountain Aircraft Services (A/C's Admin)
 Business Address: 2018 W. VERNON AVENUE KINSTON NC
 Age: (Optional): 45
 Number hours available per month for this position: All Evenings
 Training: _____
 Business and Civic Experience/Skills: Pres. R/L Blake with 4 yrs, on R/L
Blake River Board 10 yrs, Exchange Club Treasurer NC
 Other County Boards/Committees/Commissions presently serving on: None
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | <u>Vance (GTP Ed & Training CTR.)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Charles R. Blake II
Signature of Applicant

5-13-09
Date



**NORTH CAROLINA'S
EASTERN REGION**

May 15, 2009

Mr. Mike Jarman
Lenoir County Manager
PO BOX 3289
Kinston, NC 28502

Dear Mr. Jarman,

On June 30, 2009, the 4-year term for Mr. George Graham on North Carolina's Eastern Region Board will expire. Lenoir County may either reappoint Mr. Graham or appoint another representative to our Board. Please notify our office of your appointment decision by June 30, 2009 to ensure Lenoir County is adequately represented by our Board.

Sincerely,

John D. Chaffee
President & CEO

cc: ✓ Mr. George Graham