

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, June 01, 2015 – TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION

None

PUBLIC COMMENTS

Scheduled: Jimmy Rouse

Non-Scheduled:

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
|----|--|--------|
| 1. | Budget Ordinance Amendment: General Fund: Health: Immunizations: \$674.00. Increase. | Huff |
| 2. | Budget Ordinance Amendment: School Capital Fund School Building: \$1,650.00. Increase. | Martin |

END OF CONSENT AGENDA

- | | | |
|----|---|--------------|
| 3. | PUBLIC HEARING/LENOIR COUNTY BUDGET ORDINANCE INTRODUCTION
Public Hearing: Fiscal Year 2015-2016 Lenoir County Submitted Budget | Jarman/Board |
|----|---|--------------|

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS/PROCLAMATIONS: 40 Mins.

- | | | |
|----|--|--------|
| 4. | Proclamation: Vulnerable Adult and Elder Abuse Awareness Month. | Moore |
| 5. | Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. | Martin |
| 6. | Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$35,000.00. Increase. | Martin |
| 7. | A. Resolution Approving Additional Lenoir Community College Current Expense Funding: \$75,000.00.
B. Budget Ordinance Amendment: General Fund Community College: \$75,000.00. Increase. | Jarman |

APPOINTMENTS: 5 Min

- | | | |
|----|---|-------|
| 8. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min | Board |
|----|---|-------|

OTHER ITEMS

9. **Items from County Manager/Commissioners Comments/County Attorney/Closed Session (if necessary)**

Board

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, MAY 18, 2015 – TIME: 5:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

Summary of Actions Taken at the May 18, 2015 Meeting

- | | | |
|-----|---|----------|
| 1. | Budget Ordinance Amendment: General Fund: Process Funds: \$1,773.25. Increase. | Approved |
| 2. | Budget Ordinance Amendment: General Fund: Tobacco Trust Fund: Process Funds: \$2,120.20. Increase. | Approved |
| 3. | Resolution Approving Bid Proposal for Auction of Donated Property: East Carolina Auction Company. | Approved |
| 4. | Proclamation: Mental Health Awareness Month. | Approved |
| 5. | Resolution Approving Revision #2 FY2014-2015 Lenoir County Home and Community Care Block Grant Funding Plan. | Approved |
| 6. | Proclamation: Emergency Medical Services Week. | Approved |
| 7. | Resolution Approving and Execution of Debris Monitoring and Recovery Services Contract to Tetra Tech, Inc. | Approved |
| 8. | Resolution Approving the Adoption of the 2015 Neuse River Basin Regional Hazard Mitigation Plan. | Approved |
| 9. | Resolution Approving the Purchase of a 2004 Ford E-450 Wheeled Coach Ambulance to Select Custom Apparatus: \$35,000.00. | Approved |
| 10. | Budget Ordinance Amendment: Federally Seized Property: Sheriff Federally Seized Property. \$25,000.00. | Approved |
| 11. | Resolution Approving Citizens to Boards, Commissions, Etc. | Approved |

BUDGET ORDINANCE AMENDMENT:
 GENERAL FUND:
 HEALTH:
 (Immunizations)
 Increase to Budget(\$674.00)

Item No. 1



LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

FY 2014 - 2015
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		HEALTH		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>Increase</u>			<u>Increase</u>		
10-3516-3302 IMMUNIZATION ACTION PLAN (State)		\$ 674.00	10-5114-2390 Medical Supplies		674.00
Total		\$ 674.00	Total		\$ 674.00

Reason and Justification for Request:

Additional funds are awarded to the State from the 2015 Immunization grant, allocations will be made to cover base Activity costs through May 31, 2015.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	5/13/15	Martha H. Martin	5/15/2015
Budget Officer Approval	Date		
<i>[Signature]</i>	5/18/15		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: SCHOOL CAPITAL FUND
SCHOOL BUILDING: \$1,650. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SCHOOL CAPITAL		SCHOOL BUILDING		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
21-3991-9910	Fund Balance Appropriated	1,650.00	21-5900-7500	Bond Issuance Costs-Miscellaneous	1,650.00
Total		1,650.00	Total		1,650.00

Reason and Justification for Request:
Budget amendment to cover the cost of arbitrage calculation as required by the refunding of the Series 2013 School Bonds.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>5/22/2015</i>	<i>Martha H. Martin</i>	<i>5/22/2015</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>5/26/15</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

BOARD OF COMMISSIONERS

LENOIR COUNTY

INTRODUCED BY: Michael W. Jarman, County Manager

BUDGET ORDINANCE FOR THE FISCAL YEAR BEGINNING

JULY 1, 2015

BE IT ORDAINED by the Board of Commissioners of Lenoir County, North Carolina:

Section 1 A. (Fund 10) The following amounts are hereby appropriated in the **General Fund** for the operation of the County Government and its activities for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Governing Body	218,700
County Manager	283,476
Finance	297,817
Human Resources	174,913
Tax Office	787,865
Legal	62,500
Court Facilities/Public Buildings	1,156,931
Elections	465,327
Register of Deeds	274,855
Non-Departmental	1,995,850
Process Funds	816,571
Outside Agencies	129,500
Management Information Systems	1,091,125
Sheriff/Civil Procoss/Conceal Weapon/Jail	8,923,836
Emergency Services	5,851,909
Planning and Inspections	225,707
Medical Examiner	40,000
Economic Development	277,459

Veterans Service Office	33,241
N.C. Cooperative Extension Service	379,358
N.C. Coop. Ext-Prevention Grant	32,973
Soil Conservation	121,076
Health Department	4,314,132
Mental Health	245,715
Public Assistance	14,590,431
Lenoir County Schools Current Expense	9,703,000
Community College-Current Expense	2,260,000
Public Library	740,500
Recreation	899,000
Debt Service	7,704,785
Transfer to:	
Capital Improvements Fund	1,949,366
Vehicle Replacement Fund	400,000
Contingency	50,000
Total Expenditures	66,497,918

Section 1 B. It is estimated that the following revenues will be available in the **General Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Property Taxes	34,698,438
Sales Tax	6,250,000
Intergovernmental Revenues	15,153,918
Service Fees and Other Revenues	7,541,770
Appropriated Fund Balance	2,853,792
Total Revenues	66,497,918

Section 1 C. There is hereby levied a tax at the rate of eighty-three cents/.83 per one hundred dollars (\$100) valuation of property listed as of January 1, 2015, for the purpose of raising revenue included in "Property Taxes" in the General Fund in Section 1 B of this ordinance. This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$4,121,000,000 and an estimated collection rate of 95.83%.

Section 2 A. (Fund 11) The following amounts are hereby appropriated in the **Employee Insurance Fund** for the needs of the County for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Claims Paid-Health Insurance	3,898,660
Premiums Paid-Life Insurance	80,000
Administrative Costs	724,000
Costs Associated with Affordable Care	51,700
Total Expenditures	4,754,360

Section 2 B. It is estimated that the following revenues will be available to the **Employee Insurance Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Deductions -Health Insurance	4,098,660
Deductions -Life Insurance	80,000
Fund Balance Appropriated	475,200
Refunds/Interest on Investments	100,500
Total Revenues	4,754,360

Section 3 A. (Fund 14) The following amounts are hereby appropriated in the **Vehicle Replacement Fund** for the purchase of replacement vehicles for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Capital Outlay - Vehicles	448,000
Capital Reserve	0
Vehicle Auction Expense	2,000
Total Expenditures	450,000

Section 3 B. It is estimated that the following revenues will be available to the **Vehicle Replacement Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Transfer from General Fund	400,000
Sale of Vehicles	0
Fund Balance Appropriated	50,000
Total Revenues	450,000

Section 4 A. (Fund 15) The following amounts are hereby appropriated in the **Federally Seized Property Fund** for the operation of the Sheriff's Department Drug and Controlled Substance Programs for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Federally Seized Property Program	70,000
Total Expenditures	70,000

Section 4 B. It is estimated that the following revenues will be available to the **Federally Seized Property Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Forfeited Drug Proceeds	10,000
ICE Proceeds	10,000
Interest	100
Fund Balance Appropriated	49,900
Total Revenues	70,000

Section 5 A. (Fund 16) The following amounts are hereby appropriated in the **State Controlled Substance Program Fund** for the operation of the Sheriff's Department Drug and Controlled Substance Programs for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Controlled Substance Program	25,000
Total Expenditures	25,000

Section 5 B. It is estimated that the following revenues will be available to the **State Controlled Substance Program Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Controlled Substance Tax	5,000
Interest	100
Fund Balance Appropriated	19,900
Total Revenues	25,000

Section 6 A. (Fund 21) The following amounts are hereby appropriated in the **School Capital Fund** for the expenditures associated with the debt service and other school capital projects funded by the State and County for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Transfer to General Fund – Debt Service	2,700,000
Capital Reserve	517,343
Total Expenditures	3,217,343

Section 6 B. It is estimated that the following revenues will be available to the **School Capital Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Sales Tax-Art 40	600,000
Sales Tax-Art 42	1,200,000
Interest on Investments	200
Fund Balance Appropriated	1,417,143
Total Revenues	3,217,343

Section 7A. (Fund 22) The following amounts are hereby appropriated in the **Transportation Fund** for the maintenance of the County’s Transportation system for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Transportation Program	1,246,692
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Section 7 B. It is estimated that the following revenues will be available to the **Transportation Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Reimb-State-Vehicles	140,220
Grant-State	275,423
Grant-Rural General Public	68,690
Supplemental RGP	0
Rural General Public-Ticket Sales	52,000
Grant-EMP and Supplemental	25,217
Grant-EDTAP and Supplemental	67,542
Grant – JARC - Operations	5,000
Loop Fares and Other Trips	598,500
Other Revenue	14,100
Fund Balance Appropriated	0
Total Revenues	1,246,692

Section 8 A. (Fund 23) The following amounts are hereby appropriated in the **Scrap Tire Disposal Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Tire Disposal	170,000
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Section 8 B. It is estimated that the following revenues will be available to the **Scrap Tire Disposal Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Tire Disposal - State Fees	70,000
State Grant – Tire Disposal	50,000
Fund Balance Appropriated	50,000
Total Revenue	170,000

Section 9 A. (Fund 24) The following amounts are hereby appropriated in the **E911 Fund** for the emergency telephone system during the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

E911 Appropriation	536,172
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Section 9 B. It is estimated that the following revenues will be available to the **E911 Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

E911 Revenue – State	536,172
Total Revenues	536,172

Section 10 A. (Fund 25) The following amounts are hereby appropriated in the **Revaluation Fund** for the revaluation of property in Lenoir County for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Revaluation	74,144
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Section 10 B. It is estimated that the following revenues will be available to the **Revaluation Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Property Tax Revenues 2015 Levy	74,144
Total Revenues	74,144

Section 11 A. (Fund 27) The following amounts are hereby appropriated in the **Automation-Preservation Fund** for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Automation-Preservation	19,025
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Section 11 B. It is estimated that the following revenues will be available to the **Automation-Preservation Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

Automation – Preservation Fees	19,000
Interest on Investments	25
Fund Balance Appropriated	0
Total Revenues	19,025

Section 12 A. (Fund 40) The following amounts are hereby appropriated in the **Capital Improvements Program Fund** for the capital projects for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Economic Development	
Neuse Sport Shop	21,000
West Company	200,000
Sanderson Processing	300,000
Sanderson Hatchery	40,000
Sanderson Feed Mill	65,000
Spirit Aerosystems - Alpha	384,866
Spirit Aerosystems - Beta	0
Spirit Aerosystems – “WK” – Gulfstream	0
Associated Materials	13,000
Smithfield - Norman	470,000
West Pharmaceuticals #3	128,000
Pactiv - Coffee	15,500
Smithfield - Bertram	82,000
DuPont – Project Ellen	30,000
Subtotal	1,749,366
Community Development	
Lenoir Community College-Capital	100,000
Parks & Recreation-Capital	75,000
Hwy 70 Corridor Project	25,000
Subtotal	200,000
Buildings & Grounds	
Building Upgrades	0
Re-Roofing HVAC	0
Subtotal	0
Total Expenditures	1,949,366

Section 12 B. It is estimated that the following revenues will be available to the **Capital Improvements Program Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Transfer from General Fund	1,949,366
Total Revenues	1,949,366

Section 13 A. (Funds 50-62) The following amounts are hereby appropriated in the **Fire District Funds** for the operation of volunteer fire departments for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Fire Districts	1,457,424
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Section 13 B. It is estimated that the following revenues will be available to the **Fire District Funds** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

North Lenoir	471,365
Southwood	141,065
Sandy Bottom	183,217
Deep Run	146,581
Seven Springs	18,767
Hugo	127,385
Sand Hill	71,454
Cherry Tree	93,705
Mosely Hall	98,620
Wyse Fork	23,335
Grifton	17,988
Global Transpark-Kinston	63,942
Total Revenues	1,457,424

Fund 50. There is hereby levied a tax at the rate of four and one-half cents/.0575 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **North Lenoir Fire District** for the purpose of supplementing the revenues of the **North Lenoir Fire Department**.

Fund 51. There is hereby levied a tax at the rate of seven cents/.07 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Southwood Fire District** for the purpose of supplementing the revenues of the **Southwood Fire Department**.

Fund 52. There is hereby levied a tax at the rate of eight cents/.08 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Sandy Bottom Fire District** for the purpose of supplementing the revenues of the **Sandy Bottom Fire Department**.

Fund 53. There is hereby levied a tax at the rate of six cents/.06 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Deep Run Fire District** for the purpose of supplementing the revenues of the **Deep Run Fire Department**.

Fund 54. There is hereby levied a tax at the rate of four cents/.04 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Seven Springs Fire District** for the purpose of supplementing the revenues of the **Seven Springs Fire Department**.

Fund 55. There is hereby levied a tax at the rate of four cents/.04 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Hugo Fire District** for the purpose of supplementing the revenues of the **Hugo Fire Department**.

Fund 56. There is hereby levied a tax at the rate of seven cents/.07 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Sand Hill Fire District** for the purpose of supplementing the revenues of the **Sand Hill Fire Department**.

Fund 57. There is hereby levied a tax at the rate of eight cents/.08 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Cherry Tree Fire District** for the purpose of supplementing the revenues of the **Cherry Tree Fire Department**.

Fund 58. There is hereby levied a tax at the rate of four cents/.04 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Mosely Hall Fire District** for the purpose of supplementing the revenues of the **Mosely Hall Fire Department**.

Fund 59. There is hereby levied a tax at the rate of six and one-half cents/.065 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015 located within the **Wyse Fork Fire District** for the purpose of supplementing the revenues of the **Wyse Fork Fire Department**.

Fund 60. There is hereby levied a tax at the rate of three cents/.03 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Grifton Fire District** for the purpose of supplementing the revenues of the **Grifton Fire Department**.

Fund 62. There is hereby levied a tax at the rate four and one-half cents /.045 per hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2015, located within the **Global Transpark Fire District** for the purpose of supplementing the revenues of the **Kinston Fire Department**.

Section 14 A. (Fund 66) The following amounts are hereby appropriated in the **Solid Waste Management Fund** for the operation of the collection and disposal of solid waste for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Solid Waste Management	3,112,839
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Section 14 B. It is estimated that the following revenues will be available to the **Solid Waste Management Fund** for the fiscal year beginning July 1, 2015 and ending June 30, 2016:

Landfill Fees	1,500,000
Household User Fees	1,003,000
Recycling and Other Revenues	15,000
White Goods Tax Distribution	18,000
White Goods Grant	20,000
Solid Waste Disposal Tax	25,000
Sale of Scrap Metal	25,000
Miscellaneous	2,700
Interest on Investment	500
Retained Earning Appropriated	503,639
Total Revenues	3,112,839

Section 15 A. (Fund 70) The following amounts are hereby appropriated in the **Smart Start-Family Caregiver Fund** for the operation of the Family Caregiver Program for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this County:

Family Caregiver Program	52,100
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Section 15 B. It is estimated that the following revenues will be available to the **Smart Start-Family Caregiver Fund** for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Smart Start Revenues	52,100
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Section 16. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.
- b. He may transfer amounts up to \$2,500 between departments, including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the Board of Commissioners.
- c. He may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Section 17. Copies of this Budget Ordinance shall be furnished to the Clerk to the Board of Commissioners and to the Budget Officer and Finance officer to be kept on file by them for their direction in the disbursement of funds.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

Craig Hill

Attest-Clerk to Board of Comm. Date

County Manager

Vulnerable Adult and Elder Abuse Awareness Month

May 8 - June 22, 2015

Whereas, Lenoir County Seniors deserve to live safely with dignity, and as independently as possible, with the support they need.

Whereas, Elder abuse is most often defined as any act that harms a senior or jeopardizes his or her health or welfare.

Whereas, eliminating abuse to older persons is each community's responsibility; Lenoir County is concerned about the risk to our older residents who suffer from neglect or are victims of financial, emotional or physical abuse.

Whereas, All of our residents should watch for signs of abuse such as physical trauma, withdrawal, depression, anxiety, fear of family members, friends or caregivers; and

Therefore, I, Craig Hill, Chairman of the Lenoir County Commissioners do hereby proclaim May 8, 2015 thru June 22, 2015 as Vulnerable Adult and Elder Abuse Awareness Month and encourage everyone to commit to build safer communities for our elderly residents.

Craig Hill, Chairman
Lenoir County Commissioners

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 06/01/2015 **ITEM NO.** 5

RESOLUTION: Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to declare property as surplus and authorize the sale of the surplus property through the negotiated offer and upset bid process in accordance with procedures set forth in NC General Statute 160A-269.

HISTORY/BACKGROUND: The County has acquired various properties over a period of time mainly through tax foreclosures. Some of these properties have structures on them and some are vacant lots. These properties add no value to the operations of the County.

EVALUATION:The County owns various properties that are of no useful value to the County. In accordance with procedures set forth in N.C. General Statute 160A-269, County Administration is requesting the approval of the Board to sell the following listed properties through the negotiated offer and upset bid process. The sale of these properties will return them to private owners and add them once again to the tax scrolls.

<u>Tax Department Record Number</u>	<u>Property Description</u>
7930	703 E. Washington Street, Kinston, NC

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the County owned property listed in this resolution be declared as surplus and authorize the County Manager to sell the property through the negotiated offer and upset bid process in accordance with N.C. General Statute 160A-269.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

Yea Votes: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

ATTEST

Date



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

Item No. 6

FY 2014 - 2015

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
VEHICLE REPLACEMENT FUND		VEHICLE REPLACEMENT		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
14-3991-9910 FUND BALANCE APPROPRIATED	35,000.00	14-4200-5402 CAPITAL OUTLAY-AMBULANCE	35,000.00		
Total 35,000.00		Total 35,000.00			

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE FUND BALANCE FROM THE VEHICLE REPLACEMENT FUND TO COVER THE COST OF PURCHASING A USED 2004 FORD E-450 AMBULANCE FROM SELECT CUSTOM APPARATUS - THIS PURCHASE WAS APPROVED BY THE COMMISSIONERS ON MAY 18, 2105, ITEM #9.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marilyn H. Martin</i>	<i>5/19/2015</i>	<i>Marilyn H. Martin</i>	<i>5/19/2015</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>5/19/15</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 06/01/15 **ITEM NO.** 7A

RESOLUTION: Approve Additional Lenoir Community College Current Expense Funding: \$75,000.00

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to approve additional Current Expense funding for Lenoir Community College in the amount of \$75,000.

HISTORY/BACKGROUND: In fiscal years 2011-2012 and 2013-2014, there was no increase in Current Expense funding for the community college. Whenever the County employees received the equivalent of a 1.25% in FY2011-2012 and a 2.5% increase in FY2013-2014, the college matched that same amount for the county funded positions. There were also major increases to health insurance, liability insurance and employee retirement in those years. The college has absorbed these increases over the past few years, creating a deficit in the current fiscal year.

EVALUATION: Several meetings have been held with LCC administration to discuss addressing these issues in the future. This adjustment, along with additional changes in the source of funding, enables the County to move forward with the budgeted amount for FY2015-2016 as is. Administration will continue to have in-depth budget discussions in the future, reviewing Lenoir Community College's local budget on a line item basis.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the additional Lenoir Community College Current Expense funding in the amount of \$75,000.00 is approved.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

Yea Votes: Hill _____ Brown _____ Best _____ Daughety _____ Davis _____
Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attest

Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND
COMMUNITY COLLEGE: \$75,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2014 - 2015
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		COMMUNITY COLLEGE		VARIOUS	
Check One Box New Appropriation: <input type="checkbox"/> <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3991-9910 FUND BALANCE APPROPRIATED	75,000.00	10-5920-4900 COMMUNITY COLLEGE-CURRENT EX	75,000.00		
Total		Total			
	75,000.00		75,000.00		

Reason and Justification for Request:
 BUDGET AMENDMENT TO APPROPRIATE ADDITIONAL FUNDS FOR LENOIR COMMUNITY COLLEGE - IN FISCAL YEARS 2011-2012 AND 2013-2014, THERE WAS NO INCREASE TO THE APPROPRIATION TO LCC. WITH THE INCREASE IN THEIR SALARIES (COUNTY FUNDED POSITIONS), INCREASE IN HEALTH INSURANCE AND LIABILITY INSURANCE AND THE INCREASE IN RETIREMENT RATES, ADDITIONAL FUNDS ARE NECESSARY.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	5/28/2015	<i>Martha H. Martin</i>	5/28/2015
Budget Officer Approval	Date		
<i>Margaret W. Farman</i>	5/28/15		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 06/01/15 **ITEM NO.:** 8

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION: The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
None		

CURRENT VACANCIES:

- Lenoir County Health Board - (1) Optometrist**
- Lenoir County Equalization and Review Board - (1)**
- Kinston Parks and Recreation Board – (1) Southwood/Contentnea Districts**
- Jury Commission**

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MAJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
None		

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

06/01/15
Date

ATTEST

06/01/15
Date

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: June 01, 2015
SUBJECT: Items from County Manager

1. Public Comment Policy Rules and Procedures

PUBLIC COMMENT POLICY RULES AND PROCEDURES

LENOIR COUNTY BOARD OF COMMISSIONERS

The Lenoir County Board of Commissioners is committed to allowing members of the public an opportunity to offer comments for the efficient and effective administration of government. In order to balance the need and desire for such citizen input with the necessity of disposing of its regular business in the course of the meeting, the Board does hereby establish the following Public Comment Policy Rules and Procedures:

1. In accordance with NCGS§ 153A-52.1 (Attachment #1) each County Board of Commissioner's shall provide at least one period for public comment per month at regular commissioner meetings. The Lenoir County Board of Commissioner's wishes to make public comment available at any regularly scheduled meeting, but not to include any special sessions, closed sessions or budget retreats.
2. The purpose of the Lenoir County Commissioner's regularly scheduled meeting is that of conducting legitimate general governance and business of Lenoir County Government.
3. Only one (1) speaker will be acknowledged at a time. Only one (1) spokesperson will be allowed to speak for a group of individuals wishing to address the Board on the same issue.
4. Each speaker will have three (3) minutes to make his/her comments. The Board Chair or his/her designee will be responsible for timekeeping.
5. The duration of the collective public comment period for any regularly scheduled Board Meeting shall not exceed thirty (30) minutes and that any person wishing to make public comment after the thirty (30) minute period should be added to the agenda at the next regularly scheduled meeting.
6. Those who wish to be heard on the day of the Commissioner's meeting must sign up on the sign in sheet that is maintained by the Clerk to the Board. (Attachment #2) The sign in sheet will be available until five (5) minutes prior to the scheduled meeting start time. Persons wishing to speak must complete the requested information to be allowed to speak.
7. Speakers are asked to speak to the board as a whole and not to one (1) individual commissioner or to any individual county staff member.

8. Speakers shall be courteous, respectful, display proper decorum, refrain from profanity or launch of individual attacks of any kind.
9. Public comment is not intended to require the Board to answer any impromptu questions. Discussions between speakers and the members of the audiences will not be allowed.
10. Commissioners may ask the speaker questions. The time used by the Commissioner to ask a question, or the response to his/her question, will not be counted against the citizen's three (3) minute time allotment.
11. Speakers shall not discuss any of the following:
 - Matters which concern the candidacy of any person seeking public office
 - Matters which are closed session matters including but not limited to matters within the attorney-client privilege, anticipated or pending litigation personnel, contractual or property acquisition
 - Matters which are made confidential by law
 - Matters which are subject of public hearings
12. Action on items brought up during the Public Comment Period will be at the discretion of the Board and may be referred to County staff for further research.

Policy Revision: June ____, 2015

Craig Hill, Chairman

Attachment #1

§ N.C.G.S. 153A-52.1. Public comment period during regular meetings.

The board of commissioners shall provide at least one period for public comment per month at a regular meeting of the board. The board may adopt reasonable rules governing the conduct of the public comment period, including, but not limited to, rules (i) fixing the maximum time allotted to each speaker, (ii) providing for the designation of spokesmen for groups of persons supporting or opposing the same positions, (iii) providing for the selection of delegates from groups of persons supporting or opposing the same positions when the number of persons wishing to attend the hearing exceeds the capacity of the hall, and (iv) providing for the maintenance of order and decorum in the conduct of the hearing. The board is not required to provide a public comment period under this section if no regular meeting is held during the month. (2005-170, s. 2.)

Lenoir County

May 2015

TIP Projects

B-4565: Bridges #42 and #43 over Neuse River on US 70 Business (Queen St.), Awarded to Thalle Construction Co., Inc., utility work starting, road closure tentatively set for July 6th

W-5202K NC 11- Construct 21 left turn lanes at existing median openings from Highland Ave to North of Odham Rd, Scheduled Let date June 2015

EB-3314D Kinston Riverwalk, multi-use path from downtown through Pearson Park to the Power plant, design is complete, awaiting R/R approval for ROW, anticipated Let date June 2015

Non-TIP Projects

Smithfield Way (49005)-extend road from SR 1548 Hill Farm Rd to US 258, state forces to complete box culvert and grade work, paving to be done by Barnhill Contracting Co.

Hill Farm Rd (48102)-extend existing turn lane on SR 1548 (Hill Farm Rd) past Kinston FD Station 3 to 465 ft north of SR 2021 (Smithfield Way), awarded to Barnhill Contracting Co., available March 16, 2015, completion date of December 31, 2015

Resurfacing

NC 55 from NC 11 to the Craven Co line, contract awarded to Barnhill Contracting Co., paving is complete, shoulder work to start soon

Castle Oaks Subdivision resurface roads and reconstruct shoulders, contract awarded to Barnhill Contracting Co., available March 15, 2015 with a completion date of November 15, 2015

Secondary Roads- awarded to Barnhill Contracting Co., available July 1st with a completion by November 13, 2015

SR 1116 Jonestown Rd from NC 11 to US 258, widen from 18' to 24' and resurface

SR 1578 Airport Rd from 2 lane section to NC 58, mill and resurface

SR 1569 Carey Rd from US 70 Bus. (Vernon Ave) to SR 1571 (Plaza Blvd), mill and resurface