

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
 MONDAY, JUNE 3, 2013 – TIME: 9:00 AM  
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE  
 130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION:** Mr. Bill Ellis – Recognizing Ms. Rachel Dawson  
 Mr. Bobby Merritt – Work Ready Community Presentation

- |    |  |        |
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| 1. | <b>Items from Chairman/Commissioners: 5 Min.</b> | Board  |
| 2. | <b>Items from County Manager: 5 Min.</b>         | Jarman |

**CONSENT AGENDA: 5 Min. ACTION**

- |    |   |               |
|----|---|---------------|
| 3. | Approval of Minutes: Regular Board Meeting: May 20, 2013<br>Budget Work Session: May 20, 2013 | Mervin/Jarman |
| 4. | Resolution Approving Releases and Refunds to the Individuals Listed Herein                    | Parrish       |

**END OF CONSENT AGENDA**

**PUBLIC HEARING/RESOLUTION**

- |    |  |      |
|----|--|------|
| 5. | Public Hearing Regarding the Exchange of Real Property Between Lenoir County and Alpat Properties, LLC | Pope |
| 6. | Resolution Approving the Exchange of Real Property between Lenoir County and Alpat Properties, LLC     | Pope |

**PUBLIC HEARING/LENOIR COUNTY BUDGET ORDINANCE INTRODUCTION**

- |    |   |              |
|----|---|--------------|
| 7. | Public Hearing: Fiscal Year 2013-14 Lenoir County Submitted Budget & Introduction of Fiscal Year 2013-14 Lenoir County Budget Ordinance | Jarman/Board |
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**RESOLUTIONS/BUDGET ORDINANCE AMENDMENTS: 60 Min.**

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|-----|--|--------|
| 8.  | Resolution Honoring Ella Miller  | Moore  |
| 9.  | Resolution Honoring Gay Humphrey   | Moore  |
| 10. | Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$8,625: Increase                     | Martin |
| 11. | Budget Ordinance Amendment: Vehicle Replacement Fund: Vehicle Replacement: \$12,721: Increase                    | Martin |
| 12. | Budget Ordinance Amendment: General Fund: Process Funds: \$24,544: Increase                                      | Martin |
| 13. | Budget Ordinance Amendment: Transportation: Administration: \$99,177: Decrease                                   | Harper |
| 14. | Resolution Authorizing Acceptance of JCPC Discretionary Matching Funds: \$11,057                                 | Kelly  |
| 15. | Resolution by the Board of Commissioners of the County of Lenoir Re-adopting CDBG Policies, Plans and Guidelines | Martin |

**APPOINTMENTS:**

16. Resolution Approving Citizens to Boards, Commissions, Etc. **5 Min.** Jarman
17. **Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary)**

**TO: Chairman and Members of the Board**

**FROM: Mike Jarman, County Manager**

**DATE: June 3, 2013**

**SUBJECT: Items of Interest**

1. Acceptance of Bids on Property
2. May 23, 2013: Memo: Steering Committee US 70 Impact Study
3. May 21, 2013: Letter: Neuse Regional Library
4. Lenoir County Planning Board Minutes: February 20, 2013

5/30/2013

Action Required

Picture Number	K/C Pin Number	Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Recommendation
56	4525-1683-6229	5628	1201	Sycamore Rd	Kinston	Yes	Tax Foreclosure					\$ 1,000.00	Deadline



TO: CORRIDOR COMMISSION MEMBERS  
FROM: M. Durwood Stephenson  
DATE: May 23, 2013  
RE: STEERING COMMITTEE  
U.S. 70 ECONOMIC IMPACT STUDY

The following have been designated to serve on Economic Study Steering Committee:

Wayne County: Steve Keen  
Craven County: Don Baumgardner  
Economic Developers Association: Mark Pope  
Governor Jim Martin

I encourage the Towns and counties that have not yet responded to finalize your appointments ASAP so we can get study started and completed this year.

Smithfield/Selma  
Goldsboro  
Kinston  
Havelock  
New Bern  
Morehead City

N.C. Farm Bureau is now considering their appointment.

Hopefully the Counties noted below will finalize their selection soon:

Johnston  
Lenoir  
Carteret

Thank you for your assistance and please contact me if you have questions.

cc: Honorable Alfonzo King  
Scott Stevens  
Honorable Greg Lewis  
Russell Overman  
Honorable Robin Comer  
Honorable Gerald Jones, Jr.  
David S. Whitlow  
Honorable Jeff Carver  
Rick Hester  
Honorable Daniel Evans  
Honorable Cheryl Oliver  
Honorable B.J. Murphy  
Tony Sears  
Honorable Reuben Davis  
Michael Jarman  
Honorable Wilson Bettis Jr.  
Mike Epperson  
Honorable Jimmy Sanders  
Jim Freeman

**NEUSE  
REGIONAL  
LIBRARY**

*Headquarters at the  
Kinston-Lenoir County Public Library*

*Agnes W. Ho  
Director of Libraries*

510 N. Queen Street

Kinston, N.C. 28501

(252) 527-7066

Fax: (252) 527-8220

May 21, 2013

Mr. Roger Dail  
Director of Emergency Services  
Lenoir County  
P.O. Box 3289  
Kinston, NC 28502

Dear Roger:

On behalf of the Kinston-Lenoir County Public Library's Board, patrons, and staff, I would like to sincerely thank the Department of Emergency Services for ensuring a speedy response to the emergency incident that occurred at the Kinston-Lenoir County Public Library on May 19, 2013.

As you know, on that day, a patron in our computer center experienced a malfunction of her dialysis port and bled profusely. Our staff immediately contacted 911, and your EMTs quickly arrived at the scene. Emergency Services also ensured that several officers of the Kinston Police Department responded to the incident, and contacted the Kinston Fire Department for assistance with cleanup. Emergency Services was invaluable to us in advising on how to deal with the aftermath and how to best guarantee the health and safety of our patrons and staff. We have learned that the life of the woman in question was saved by those that responded on scene.

We are extremely fortunate to have, under your leadership, such a high-quality Emergency Services department; the safety of Lenoir County is in very capable hands. Thank you, and I look forward to seeing you again in the community.

Best regards,



Agnes W. Ho  
Director of Libraries

js

cc: Mike Jarman, Lenoir County Manager

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**SERVING:**

*Lenoir County  
Kinston • La Grange  
Pink Hill*

*Jones County  
Pollocksville • Maysville  
Trenton • Comfort*

*Greene County  
Snow Hill*

## County of Lenoir



P.O. Box 3289  
101 North Queen Street  
Kinston, North Carolina 28502  
Telephone 252-559-2260  
*Planning & Inspections Department*

### LENOIR COUNTY PLANNING BOARD FEBRUARY 20, 2013 MINUTES

*Regular Meeting  
February 20, 2013*

#### **Members Present:**

*C.L. Braxton-Chairman-District 3  
Derrick Carter-District 6  
Barry Seay-District 5  
Morry Barbee Jr.-At-Large*

#### **Members Absent:**

*Donna H. Hardy-District 1  
Russell Hill-Alternate-1  
Frank White-Vice-Chairman-District 2  
Michael P. Whittington-District 4*

#### **1. Call Meeting to Order:**

Planning Board Chairman Mr. C. L. Braxton called the meeting to order at approximately 6:00 P.M. and Lenoir County Planning and Inspections Director Mr. Gary O'Neal provided the Invocation.

#### **2. Approval of Minutes:**

**January 17, 2013:** Mr. Morry Barbee Jr. made a motion to accept the minutes as written and Mr. Barry Seay seconded the motion. The vote was unanimous to approve the **January 17, 2013**, minutes as written.

#### **3. Updates/Discussion:**

Mr. Gary O'Neal presented the Flood Damage Prevention Ordinance for Lenoir County Amended March 18, 2013 to the board for recommendation. Mr. O'Neal stated that it had been amended by FEMA and in order to be in compliance this would have to be followed in order to remain in the program.

Chairman Braxton stated that it appeared that more requirements were being added in order to rebuild in the flood plain. Mr. O'Neal stated it depends on if the home is "substantially damaged". After a brief discussion and there being no other questions or comments Chairman Braxton asked the members of the Board if they were ready to make a decision on the Ordinance. Board member Mr. Barry Seay made a motion to approve the Flood Damage Prevention Ordinance and Mr. Morry Barbee Jr. seconded the motion. The Board voted unanimously to approve Flood Damage Prevention Ordinance for Lenoir County Amended March 18, 2013 and Chairman Braxton stated the motion was carried.

Mr. Gary O'Neal presented the Manufactured Housing Park Ordinance update to the board for recommendation. Mr. Barry Seay stated he had traveled around Lenoir County and looked at mobile home parks. He stated he could see ½ acre lots, as suggested in the ordinance, if the lot had a well and a septic system on it. Mr. Seay stated but for regular mobile home parks, in his opinion, the lot could be smaller than ½ acre. Chairman Braxton stated he agreed with Mr. Seay and also stated he somewhat favored the idea of a minimum of 15,000 sq. ft. per lot. The board had a brief discussion regarding the last application that was made to the Lenoir County Planning Board requesting permission to erect a mobile home park.

Mr. Seay stated the ordinance does not distinguish between the size of the lot and the well and septic tank. He stated that mobile home parks are typically "held for rent" and asked what stops a landlord from turning around and selling lots.

Mr. Gary O'Neal advised then it would be considered a subdivision. Mr. Barry Seay stated he did not see anything in the ordinance that required the landowner to go back through the process to change from a mobile home park to a subdivision. Mr. O'Neal advised him that it would not be in the Mobile Home Ordinance but in the Subdivision Ordinance.

Mr. Seay expressed concern about item number eleven (11) on page seven (7) of the ordinance and Mr. O'Neal advised him that this item was a part of the original ordinance and had not been changed.

He also expressed concern about item number seventeen (17) on page seven. Mr. Seay stated the City of Kinston requires a minimum spacing of 500 feet. Mr. O'Neal advised him that according to the ordinance an area light erected every four spaces would be approximately 400 feet.

Mr. Seay expressed concern about item number "E" on page eleven (11) of the ordinance and Mr. O'Neal advised him that this item has not been changed as well. Mr. Seay stated he understood this but his concern was making sure the roads are maintained for emergency purposes. Mr. Morry Barbee Jr. stated this would be a next to impossible task. Mr. Seay stated his major concern was the subdivisions. Mr. Gary O'Neal stated the Subdivision Ordinance in place now required the roads be completed first and most were asphalted.

Mr. Gary O'Neal briefly reviewed all the amended items, indicated in red. Chairman Braxton expressed concern that a mobile home park would be allowed if all the criteria were met without coming before the Lenoir County Planning Board.

Mr. Morry Barbee Jr. stated he had spoken with the neighbors that opposed the last mobile home park application that came before the board and he felt if the applicant had downsized it would have passed. Mr. O'Neal stated if the applicant applied now it would not come before the Lenoir County Planning Board but would go to the Lenoir County Development Review Board.

Mr. O'Neal stated that Lenoir County needs the tax base and Chairman Braxton expressed concern that Lenoir County does not appear to be growing but from a planning perspective he did not want to see so many mobile home parks in the county. Chairman Braxton stated he did not like the idea of mobile home park proposals not coming before board. He stated he felt the board was an asset to the county and had done a great job in the past.

Chairman Braxton recommended that the ordinance be tabled until the next meeting. Mr. O'Neal advised that the ordinance was for recommendation only and would be taken to the commissioners either way to be voted on.

After a brief discussion Chairman C.L. Braxton asked the Board if they were ready to make a decision. Mr. Barry Seay made a motion AGAINST the ordinance and Chairman Braxton seconded the motion. Mr. Morry Barbee voted FOR the ordinance and Mr. Derrick Carter seconded the motion. The Board vote tied in a 50/50 vote. Chairman Braxton stated the motion does NOT carry.

## Adjournment

There being no further business to discuss before the Lenoir County Planning Board member Mr. Morry Barbee made a motion of adjournment and Board Member Mr. Barry Seay seconded the motion and the Board voted unanimously to adjourn at 7:00 P.M. It was announced that the next scheduled meeting date is Thursday, **March 21, 2013 6:00 P.M.**

**MINUTES**

**LENOIR COUNTY BOARD OF COMMISSIONERS**

**May 20, 2013**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, May 20, 2013, in the Board of Commissioner Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Reuben Davis, Vice-Chairman Jackie Brown and Commissioners, Mac Daughety, Craig Hill, Eric Rouse, Linda Rouse-Sutton and Roland Best.

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Davis called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the Invocation and Mr. Roger Smith, Veterans Affairs, led the audience in the Pledge of Allegiance.

**PUBLIC INFORMATION**

Ms. Vickie Robinson spoke on behalf of the Community Council for the Arts. She stated it was a pleasure to be here and to represent her organization. Ms. Robinson thanked the Board for the good work they do for the county and the support given to the Community Council for the Arts. She handed out information to the Board.

Ms. Robinson stated the Community Council for the Arts Center makes a tremendous difference for Lenoir County and for the Region. She elaborated on the African American Music Project which is considered across the state to be one of the foremost tourism, economic development and education projects this year. Ms. Robinson stated this one project enriches, encourages, and inspires the people of our community. She stated the positive influences of the arts reward both the artist and the audiences. Ms. Robinson stated our county boasts the 2<sup>nd</sup> largest public art collection in N.C. and there would soon be another first for our Arts Council and Lenoir County, which will be the only public art tourism trail in N.C.

Ms. Robinson stated they partner with numerous businesses for program funding support which enables them to establish and present an enviable list of artist coming to our community-keeping dollars spent in Lenoir County and providing citizens with a quality of life that helps to retain and attract residents and visitors alike. She stated a study done in 2011-2012 provided new evidence that the nonprofit arts and culture are a \$1.6 million dollar industry in Lenoir County, one that supports 52 full-time equivalent jobs and generates \$139,000 in local state revenue. She

stated there is a need for local government investment towards the operating budget and therefore, respectfully request an increase in the annual funding from \$7,500 to \$10,000. Ms. Robinson stated with the City of Kinston's contribution this amount would secure operations of the Arts Council for approximately six weeks or help to pay the annual utilities of approximately \$35,000.00. She stated the Art's Council daily investment in Lenoir County is making a difference and needs the County's assistance for sustainability. Mr. Robinson presented a marketing video to the Board.

Mr. Daughety stated the presentation was quite impressive and asked if this was on a website. Ms. Robinson stated it was not at this time because this was "fresh off the disc" but that was their goal. Ms. Sutton asked her to expand on the African American Heritage Musical Trail. Ms. Robinson stated this project had been in the making for over 10 years. She stated it would make Kinston even more of a destination place as it unfolds. Ms. Robinson stated this project encompasses eight counties but Lenoir is the key county.

Mr. Jerry Henderson, President, Lenoir County SPCA, addressed the Board. He stated the county took over the maintenance at the shelter a couple of years ago and that was a good move. He stated he would like to recognize Mr. Joey Huff, LCHD, for his strong support. Mr. Henderson stated he would like to address their passion and the counties responsibility. He stated animals are collected for two reasons. Number one being it is the law. Number two being it is the right thing to do. Mr. Henderson stated no living creature deserves to live in hunger and fear when something can be done. He stated the local ordinance states once these animals are picked up they must be kept for three business days (which does not include weekends or holidays). He stated the average time is five days, which is considered mandated time. Mr. Henderson stated the shelter felt that the county should be responsible for the mandated time. He stated anytime beyond what is mandated the SPCA should be responsible for. Mr. Henderson stated only 5% of animals picked up last year were returned to their owners and 59% of the animals were euthanized. He stated the expense for caring for these animals is about \$19,000 per month for mandated care. Mr. Henderson stated there is only one vet in Lenoir County who will euthanize a healthy animal. He stated the City of Kinston, where 40% of the animals come from, provides \$1,667 per month support and Lenoir County, where 60% of the animals come from, provides \$8,750 per month, and the SPCA provides another \$8,800 per month. Mr. Henderson explained the "spay-neuter project" which gives a discount on these services. He stated the permanent solution to the problem is to spay and neuter animals in order to prevent over population. Mr. Henderson stated the SPCA is asking for \$175,000 which is an increase of 2% from last year. Mr. Daughety asked Mr. Henderson to clarify the numbers. Mr. Henderson summarized the amounts, which were stated previously. Mr. Davis thanked him for the presentation.

Roger Smith, Veterans Affairs, addressed the Board. He referred to the information he provided the Board and stated he had been in the Lenoir County office since 2002 and prior to that he was

superintendent at the State Veterans Cemetery in Jacksonville, N.C. He stated this office serves six other counties, which include Greene, Duplin, Jones, Craven and Pamlico, and someone from his office visits each county twice a month on Tuesdays and Thursdays. Mr. Smith state they drive their personal vehicles but the state reimburses them gas mileage. He stated he would like to mention Ms. Trivia Jenkins, Ms. Flavia Creech and Ms. Brandy Hines who are office support personnel. Mr. Smith stated Ms. Brandy Hines is a temp from Mega Force and has been with Lenoir County for about a year and a half. He stated he is asking the Board to make Ms. Hines a permanent employee with benefits. Mr. Smith elaborated on what an asset Ms. Hines is to the Veterans Affairs office, which participates in the work of 33,900 veterans. Mr. Davis stated the Board will take this into consideration.

Mr. Daughety introduced Mr. Timmy Mooring, President of Lenoir County Fire Association. Mr. Mooring stated it had been brought to his attention that the Fire Protection monies may be taken away. He stated that money is used by all of the departments and is used wisely. He asked that the money remain. Mr. Mooring stated he is aware that a tax increase has been mentioned and thinks it would be hard to sell getting them to increase taxes at this time.

#### **ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

Ms. Brown provided each commissioner with a folder from the annual JCPC breakfast. She stated all four Legislators, Mr. Graham, Mr. Davis, Mr. Pate and Mr. Bell were present this year. Ms. Brown stated the newly appointed Commissioner, Mr. J.R. Gorham was in attendance who is the Commissioner of Juvenile Justice, Department of Public Safety and the Division of Juvenile Justice. She stated they had a good meeting and the speakers were excellent.

Ms. Sutton stated while at the meeting they learned the Senate budget had been released the night before. She stated there was a proposal in that budget proposing the closure of the Lenoir Youth Development Center. Ms. Sutton stated she would like to see the Chairman send a letter to all Legislators expressing opposition. She also stated this involves 71 jobs.

A motion was made by Ms. Sutton requesting the Chairman to write a letter to all the Legislators on behalf of all the commissioners and was seconded by Ms. Brown. The request was unanimously approved.

#### **ITEMS FROM THE COUNTY MANAGER**

Mr. Jarman showed the NCACC Legislative Video Report. He stated County Assembly Day is May 22, 2013. Mr. Jarman stated the deadline for preregistration had passed but if anyone wanted to attend he would try to get them registered tomorrow but his schedule will not permit him to attend. He stated the General Session would be held that morning until lunchtime and the afternoon would be available for visiting different legislators, followed by a reception that night. Mr. Davis, Mr. Daughety and Mr. Hill stated they would not be able to attend.

Mr. Jarman stated the Financial Performance Report and the Inspections/Permitting Reports are in the packet. He reminded the Board of the Grand Opening at the Lion's Waterpark on Thursday, May 22, 2013. Mr. Jarman stated in the earlier work session today the request had been made for another work session. He asked if something was needed in the form of a presentation he would like some guidance regarding that in order to provide the information needed. After a brief discussion the work session was scheduled for Thursday, May 30, 2013, at 2:00 in the conference room of the Tax Office.

Mr. Mark Pope gave an update regarding the Control Tower. He read a letter drafted to the representatives to keep the tower in place as well as the funding. He asked that the Board approve sending the letter to the representatives. Upon a motion by Ms. Sutton and a second by Ms. Brown it was unanimously approved.

### **CONSENT AGENDA**

3. Approval of Minutes: Regular Board Meeting-May 06, 2013  
Budget Work Session: May 6, 2013.

Item No.4 was a Budget Ordinance Amendment: Finance/Sheriff's Department: \$717: Increase: Ms. Martha Martin, Finance Officer, stated the Budget Ordinance Amendment is to budget insurance proceeds received from Argonaut Great Central Insurance Company on 05/06/2013 in the amount of \$716.51. This is payment for damages received to a Sheriff's vehicle on April 9, 2013, as a result of an incident where a deer ran into the side of a Ford Crown Vic that was en-route to a call. This is the amount of estimated charges to repair the vehicle, less the county's \$1,000.00 deductible. Upon a motion by Ms. Brown and a second by Mr. Daughety, the consent agenda was unanimously approved.

### **BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

Item No. 5 was a Budget Ordinance Amendment: General Fund: Process Funds: \$9,319: Increase: Ms. Tammy Kelly, Cooperative Extension Director, stated the Budget Amendment is to appropriate funds for the community transformation grant for Cooperative Extension. The acceptance of this grant was approved by the commissioners at the 4/1/2013 meeting Item #15. These funds are to be used to support access to healthy local foods, by providing marketing and supplies to the Lenoir County Farmers' Market and LCFM Annex. Upon a motion by Ms. Sutton and a second by Mr. Daughety Item No. 5 was unanimously approved.

Item No.6 was a Budget Ordinance Amendment: Trust & Agency Fund: Innovative Approach Literacy (IAL): \$18,000: Increase: Ms. Tammy Kelly, Cooperative Extension Director, stated the Budget Amendment is to set up funding for the innovative approach to literacy grant. The commissioners authorized the acceptance of the funds on January 7, 2013-Item #25. These funds will cover a two year period beginning on January 1, 2013 and ending September 30, 2014 and will be used to augment the current Parents as Teachers Program. Upon a motion by Ms. Sutton and a second by Mr. Daughety Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: Debt Service: \$90,559: Increase: Ms. Martha Martin, Finance Officer, stated the Budget Amendment to appropriate bond premium as a result of the refinancing of the series 2007 school bonds. These funds will be used to offset the costs associated with the refunding of the bonds. The actual amount received was \$90,558.57. Upon a motion by Ms. Sutton and a second by Ms. Brown Item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: Capital Improvements Fund: Economic Development: \$86,356: Increase: Mr. Mark Pope, Economic Development Executive Director, stated the Budget Amendment is to appropriate funds from NCDOT for a Rail Industrial Access Grant. This grant was approved by the NC Board of Transportation on June 7, 2012 for the construction of an additional rail spur at DOPACA/PACTIV. The grant is to reimburse PACTIV for a portion of its costs of the rail spur. Grant funds in the amount of \$86,355.87 were received on 05/8/2013. These are "pass through" funds. Upon a motion by Mr. Daughety and a second by Ms. Sutton Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General/Capital Projects Fund: Smithfield Sewer Project: \$750,000: Mr. Mark Pope, Economic Development Executive Director, stated the Budget Amendment is to appropriate General Fund fund balance to Smithfield sewer project that was approved by the Commissioners on January 3, 2012, Item #7 This is for the county's portion of the sanitary sewer project as part of the expansion of Smithfield Foods. \$750,000 of General Fund fund balance was set aside in assigned fund balance with the remaining \$25,000 to come from the capital projects fund's industrial park improvements line. Upon a motion by Ms. Sutton and a second by Ms. Brown Item No. 9 was unanimously approved.

Item No. 10 was a Proclamation recognizing Emergency Medical Services Week 2013. Ms. Jami Hardy, EMS "B" Shift Supervisor, read the Proclamation to the Board and upon a motion by Ms. Sutton and a second by Mr. Daughety Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing the Increase of the Fee Schedule for the EMS Division: 2013 Mr. Roger Dial, EM Director, read the Resolution to the Board. Mr. Dial stated the Board is requested to authorize an increase of the EMS Division response fee schedule in order to accommodate the increase in the Medicare and Medicaid charges for the current fiscal year. The requested action is necessary to keep up with the increase in costs incurred to provide services to our citizens. Upon a motion by Mr. Daughety and a second by Ms. Sutton Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving the Hiring of Grantham Geographic to Assist in Merging Jones and Lenoir Counties GIS Database NTE: \$3750 Mr. Roger Dial, EM Director, stated the Board is requested to approve a contract with Grantham Geographic to assist the

Lenoir County GIS Department in merging the Jones and Lenoir County GIS databases for an amount not to exceed \$3,750.00. He stated this will be funded out of the NC911 Board approved grant. Upon a motion by Ms. Sutton and a second by Mr. Daughety Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Approving Purchase Order with Coeco Office Systems: \$13,500: FY 12-13 Ms. Susan Moore, Department of Social Services Director, read the Resolution to the Board. Ms. Moore stated the Board is requested to authorize the Social Services Director to execute a purchase order with Coeco Office Systems in the amount of #13,500 for Alchemy Software indexing licenses. The Department of Social Services is requesting approval to purchase 30 additional Alchemy Software indexing licenses which will allow several additional departments' access to our paperless system. This agreement is necessary in order to accomplish the day to day work activities at DSS. Upon a motion by Ms. Brown and a second by Mr. Best Item No. 13 was unanimously approved

**APPOINTMENTS**

Item No. 14 was a Resolution Approving Citizens to Boards, Commissions; Etc. Ms. Brown made a motion to appoint Mr. Wiley Dawson to the ABC Board and Ms. Emily Moore to Eastpointe Board. Mr. Rouse stated he wanted to change it and stated he would go back on the Eastpointe Board and would send a proxy if he could not attend. He stated it has always been a commissioner in the past and there is a lot of money involved. Mr. Daughety asked that whoever is the appointee should make reports to the Board. Ms. Sutton seconded Ms. Brown's motion. The motion was passed with Mr. Rouse casting the only dissenting vote.

<u>BOARD/COMMITTEE/COMMISSION</u> <u>N</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u> <u>N</u>
Lenoir County ABC Board	Wiley Dawson (Re-Appointment) <b>2<sup>nd</sup> Appearance</b>	June 2017
Eastpointe Board	Emily Moore	June 2017
Department of Social Services		

## **BUDGET WORK SESSION**

Mr. Davis called the meeting at 2:00 p.m. He stated the Invocation and Pledge would be provided when recessed to the Commissioners' Meeting Room for the regular meeting.

Mr. Jarman stated this Budget Work Session was called due to conversations with several of the commissioners last week. He encouraged everyone to speak openly and said now is the time to talk, since there are so many decisions that have to be made.

Mr. Jarman stated the Volunteer Fire Department issue may be political for some, but he was approaching it from a manager's perspective. He stated Mr. Rouse had questions concerning Department of Social Services and the Health Department. Mr. Hill had questions concerning cuts to the outside agencies, and Mr. Daughety had submitted some suggested cuts. Mr. Jarman said all of these would be addressed.

Mr. Jarman said the funding for the Volunteer Fire Department in FY 2012-13 was \$48,340 and did not put anything in the upcoming budget for them. He stated it was his understanding years ago this money was used to purchase new fire trucks and was rotated to different departments each year. It then became controversial and prior management made the decision to split the funds among all the departments. The decision was based on size of the area and number of stations. He then showed how the City residents were paying 36.55% of this tax, but not receiving an allocation. Mr. Jarman said the Fire District Tax Rates vary and these rates could be adjusted in order to receive the same amount of funding.

Roger Dail was asked if any department had approached him and requested a tax increase. Mr. Dail said no department had yet asked for an increase, and he also told the commissioners they had the authority to increase the tax rate up to 15 cents, as long as that money was used for fire protection within the fire district.

Mr. Hill commended all the Volunteer Fire Departments for the work they perform on such limited budgets, and said he thought increasing the district tax maybe the way to go. Ms. Sutton asked if this would be for all fire districts. Mr. Jarman stated the rates are set for individual districts. Mr. Dail also commended the Fire Departments for their work and said the Fire Departments generally come to the Board whenever they are requesting an increase.

Mr. Jarman said he received a letter last year from someone asking why the City of Kinston didn't get a share of this funding, so there are issues to consider when making this decision.

Mr. Daughety said he was concerned about the Fire Departments having to purchase new radios to comply whenever the new towers are put in place, and Ms. Sutton agreed. Mr. Jarman stated ten positions had been abolished this year to cut costs, and would gladly listen to any concerns, but the final decision would come from the Board. Mr. Davis commended the VFD's for the job they do.

Mr. Jarman presented Mr. Daughety's suggestions to the Board that he received in an email which contained several items. He stated Mr. Daughety suggested cutting spending rather than increase taxes on our citizens. Mr. Jarman stated all departments have provided information for the Board of Commissioners concerning cutting an additional 3% from their departmental budgets and there is a

difference in cutting spending and just reducing employee benefits. He stated raising the tax rate affects all citizens who pay property taxes, including county employees and raising the rate 3.5 cent will increase the bill for a Lenoir County tax payer whose property is valued at \$100,000 by \$35.00. The same rate increase will amount to \$17.50 for the ones who qualify for the Senior Citizens Exemption. Mr. Jarman stated making the recommended changes suggested by Mr. Daughety will cost a Lenoir County Tax office employee with 13 years of experience who earns \$28,000 per year \$6,220. He stated there are several employees who make less than \$28,000 per year. Mr. Davis stated he would not be in favor of anything that would be detrimental to the county employees.

Mr. Jarman stated Item #1 was to "Close all the jails but the new jail therefore eliminating the need for the extra jailers that were added last year with a cost estimated by the Sheriff's Department to be between \$750,000 to \$1 million dollars. Item #2 was "Take the money set aside for the Soccer Fields on Hwy 11S at Skinners Bypass and use that to help close the gap. The last estimate I saw put that figure at \$350,000 but I am sure it probably is closer to \$200,000 by now." Item #3 was "The Commissioners take a 10-20% pay cut. Item #4 was "Tax Office be closed on Wednesdays with regular hours during the rest of the week." Item #5 was "Inspections Office be closed on Wednesdays with regular hours during the rest of the week." Item #6 was "Recycle Centers be closed on Wednesdays with regular hours during the rest of the week." Item #7 was "Consider closing all Recreation facilities on Wednesdays." Item #8 was "Register of Deeds be closed on Wednesdays." Item #9 was "We ask Social Services to look at what if any matches we can eliminate without jeopardizing the essential functions of that department." Item #10 was "We ask the Health Department to look at what if any matches we can eliminate without jeopardizing the essential function of the department." Item #11 "We look at all non-essential operations we are funding that are non-essential such as JCPC and consider not funding them in this budget." Item #12 was "If the Board chooses to appoint Major Hill interim replacement for Sheriff Smith that the position of Major not be backfilled and possibly be eliminated permanently." Item #13 "There not be a Christmas Party funded by the County for County Employees this year." Item #14 "That there not be any bonuses this coming year. I also hope if we get to that point we give the county employees a significant amount of notice so they can adjust accordingly." Item #15 "I suggest we suspend longevity bonuses and that we make it required that you have a minimum of 5 years if not 7-10 years to acquire these bonuses with future employees." Item #16 "I suggest we consider that any future employees have only a 401k with match versus having that and a pension as we currently have."

Mr. Jarman presented each individual item to the Board and each was discussed in detail. Mr. Hill expressed appreciation to Mr. Daughety for his time to put his concerns together and Mr. Davis stated that as a county commissioner the entire county was a priority and not just one's election district. Mr. Daughety stated he did not care about the political aspect and only made these suggestions on what he believed to be right.

Mr. Jarman stated he would like to say, as not to misinform the public, Mr. Daughety's list was sent to him in February 2013 and he did address the commissioners of such. He stated the main points of the list were taking benefits from the employees and he would not be presenting numbers on that information unless specifically asked by the Board to do so and he was not given that instruction. Mr. Daughety stated that he had specifically stated he did not want this to have to happen but if the cuts could not be found elsewhere then "here was the list".

Mr. Jarman presented the information regarding the outside agencies. He presented the 2012-2013 budgeted amount, that amount less 2%, and the difference between the two. Mr. Jarman stated the biggest difference in the allocation was the Lenoir County Public Schools. He stated the schools had received an increase in the current year. Bill Ellis expressed some concerns about cuts in the Recreation Department. Mr. Jarman stated he does have some concern about owning a facility in Pink Hill. He stated the county does own some facilities jointly with the City of Kinston. Mr. Jarman stated from a managerial point of view he thinks Pink Hill should step up to the plate and take some responsibility for the facility and Mr. Ellis agreed. Mr. Ellis also stated if the county is going to provide recreation for the county then it should be the entire county. Mr. Jarman stated the total cost of operating the Pink Hill gym is about \$30,000.

Mr. Hill stated he did not have a problem as long as adequate notice is given and people are given the opportunity to share ideas then a cooperate decision could be made regarding issues at hand. Mr. Jarman stated the county does not own, but manages, the Moss Hill Ruritan Building. He stated the net cost to the county for FY 2012-13 was \$960. Ms. Sutton stated it is the "hub" for that area.

Mr. Daughety stated again he was not advocating taking money from the employees and the "list" was intended to open dialogue and put everything on the table. He stated before considering a tax increase the county should look at in-house first. Mr. Jarman stated in-house had been looked at and asked if the Board wanted to discuss the 3% cuts. Mr. Hill asked if a work week of 9 hours per day, 4 days per week and a 4 hour day on Friday would contribute to energy savings.

Mr. Rouse stated he did not want to see the employees take a pay cut but would like to see the county do less for the same amount. Mr. Jarman stated he would proceed with compiling the budget and Mr. Daughety asked if another meeting could be scheduled to review before the public hearing.

With no further discussion Mr. Davis adjourned the meeting at approximately 5:49 p.m.

Respectfully Submitted,

Reviewed By,

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Faye H. Mervin

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Michael W. Jarman

Deputy Clerk

County Manager

INTRODUCED BY: Michael Jarman, County Manager DATE: 06/03/13 ITEM NO.: 4

RESOLUTION APPROVING THE RELEASES AND REFUNDS  
TO THE INDIVIDUALS LISTED HEREIN

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

Year	Name	Account	Amount	Reason
2009	Carla Tyndall	66682	\$236.29	Corrected Listing
2008	Carla Tyndall	66682	292.42	Corrected Listing
2008	Andres Helarez	47765	140.14	Corrected Listing
2009	Helarez Castillo	47765	103.68	Corrected Listing
2010	Helarez Castillo	47765	125.94	Corrected Listing
2011	Helarez Castillo	47765	116.70	Corrected Listing

**Refunds**

Year	Name	Account	Amount	Reason
2012	Rebecca Harper	64365	\$274.58	Adjusted Value
2012	Katie Cauley	4481	366.45	Corrected Listing

**MANAGER'S RECOMMENDATION:** Approval of releases as set out above.

\_\_\_\_\_  
Initials

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Davis \_\_\_\_\_ Brown \_\_\_\_\_ Hill \_\_\_\_\_ Sutton \_\_\_\_\_  
\_\_\_\_\_ Daughety \_\_\_\_\_ Best \_\_\_\_\_ Rouse \_\_\_\_\_

\_\_\_\_\_  
Reuben Davis, Chairman  
Lenoir County Board of Commissioners

06/03/13  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
DATE

Item NO. 5

**NOTICE OF PUBLIC HEARING**  
**Exchange of Real Property Between Lenoir County and Alpat Properties, LLC**

The Lenoir County Board of Commissioners will hold an open public hearing some time during its regular meeting, which is scheduled as follows:

**TIME:** 9:00 AM  
**DAY:** Monday  
**DATE:** June 3, 2013  
**PLACE:** 1st Floor Main Meeting Room, Lenoir County Courthouse, Kinston, NC  
**PURPOSE:** To receive any comments from the public for or against the proposed exchange

**DESCRIPTION OF EXCHANGE:** The Lenoir County Board of Commissioners proposes to exchange a small piece of property (0.21 acre) which it owns in the Highway 70 Industrial Park for another small piece of property (0.17 acre) owned by Alpat Properties, LLC leased by Cummings Plastic Surgery, P.A. The exchange will be mutually beneficial to both parties in that Lenoir County will acquire easier and more direct access to Enterprise Boulevard for a future industrial site, and Alpat Properties, LLC will acquire property on which it can erect needed signage as US 70 now passes on the north side of its property instead of the south side due to construction of the new interchange with the Felix Harvey Parkway.

The proposed exchange is an even exchange, each party exchanging land worth approximately \$5,000.00.

Lenoir County intends to authorize the proposed exchange at this meeting following the public hearing, unless presented with sufficient reason not to do so.

Questions regarding the proposed exchange may be directed to Mark Pope, Lenoir County Economic Development at (252) 527-1963.

Michael Jarman  
Lenoir County Manager

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 06/03/13 **ITEM NO.** 6

**RESOLUTION:** Approval of Exchange of Real Property between Lenoir County and Alpat Properties, LLC

**SUBJECT AREA:** Legal

**ACTION REQUESTED:** To authorize the exchange of real property between Lenoir County and Alpat Properties, LLC.

**HISTORY / BACKGROUND:** The Lenoir County Board of Commissioners proposes to exchange a small piece of real property (0.21 acre) in the Highway 70 West Industrial Park for another property (0.17 acre) owned by Alpat Properties, LLC, leased by Cummings Plastic Surgery, P.A. The exchange will be mutually beneficial to both parties. Lenoir County will acquire easier and more direct access to Enterprise Boulevard for a future industrial site, and Alpat Properties, LLC will acquire property on which it can erect needed signage due to the construction of the new interchange on US Hwy. 70 at the Felix Harvey Parkway. US Hwy. 70 now passes on the North side (back of the building) of the property owned by Alpat Properties, LLC. The proposed exchange is an even exchange, each party exchanging land worth approximately \$5,000.00.

**EVALUATION:**

This is a mutually beneficial exchange for the county and landowner.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval. \_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners authorize the exchange of real property between Lenoir County and Alpat Properties, LLC.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Davis \_\_\_\_\_ Brown \_\_\_\_\_ Sutton \_\_\_\_\_ Rouse \_\_\_\_\_ Best \_\_\_\_\_  
Hill \_\_\_\_\_ Daughety \_\_\_\_\_

\_\_\_\_\_  
Reuben J. Davis, Chairman  
Lenoir Board of Commissioners

06/03/13  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
Date

Item NO. 7

**NOTICE OF PUBLIC HEARING**  
**Lenoir County Fiscal Year 2013-14**  
**Submitted Budget**

The Lenoir County Board of Commissioners will conduct a Public Hearing On **Monday, June 3, 2013**, during the regular meeting of the Commissioners which begins at 9:00 a.m. in the Board's Main Meeting Room of the Lenoir County Courthouse, 130 South Queen Street, Kinston, North Carolina, in accordance with N.C.G.S. 159-12(b) for the purpose of taking comments from the public with regards to the Fiscal Year 2013-14 Budget, as proposed and submitted by the County's Budget Officer on **May 24, 2013**. At the time of the Public Hearing, the Board may adopt the FY13-14 Budget and Budget Ordinance or it may adopt these measures at a later date, but no later than June 30, 2013. The recommended date for adoption of these measures is **Monday, June 17, 2013**.

The Fiscal Year 2013-14 Budget, as submitted, for Lenoir County Government, proposes General Fund Appropriations of \$64,185,379 and revenues of \$64,185,379 with a tax rate of **\$.835 per \$100** valuation of property listed in Lenoir County for taxation as of January 1, 2013.

Copies of the budget and budget summaries will be available in the County Finance Office, located, at 130 S. Queen St., Kinston, NC on Friday, May 24, 2013. Also the budget may be accessed on the county's web page – [www.co.lenoir.nc.us](http://www.co.lenoir.nc.us)

Submitted by  
Michael W. Jarman  
Budget Officer

A RESOLUTION HONORING  
Ella Miller

Item NO. 8

WHEREAS, the Lenoir County Board of County Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from the Lenoir County Department of Social Services; and,

WHEREAS, Ms. Ella Miller was employed by the County Director of Social Services as an Income Maintenance Caseworker I on December 5, 1988; and,

WHEREAS, Ms. Ella Miller was promoted to an Income Maintenance Caseworker II on May 14, 1990; and,

WHEREAS, Ms. Ella Miller has dedicated her professional career at Lenoir County Department of Social Services to public service and to the citizens of Lenoir County; and,

WHEREAS, Ms. Ella Miller submitted her notice of retirement from the Lenoir County Department of Social Services July 1, 2013; and,

WHEREAS, Ms. Ella Miller will retire with twenty-four and a half years of service from the Lenoir County Department of Social Services.

THEREFORE BE IT RESOLVED, this the 3<sup>rd</sup> Day of June in the Year 2013 of our Lord, that the Lenoir County Board of Commissioners recognizes Ms. Ella Miller for her efforts, commitment and compassion that she has so freely given to the citizens of Lenoir County and further resolved that a copy of this Resolution be transmitted to Ms. Ella Miller by the Clerk to the Board of Commissioners of Lenoir County.

BOARD OF COMMISSIONERS OF LENOIR COUNTY

BY:

\_\_\_\_\_  
Mr. Reuben Davis, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board of Lenoir County Commissioners

DATE:

\_\_\_\_\_  
June 3, 2013

A RESOLUTION HONORING  
Gay Humphrey

Item NO.9

WHEREAS, the Lenoir County Board of County Commissioners wishes to proudly acknowledge and to publicly recognize employees retiring from the Lenoir County Department of Social Services; and,

WHEREAS, Ms. Gay Humphrey was employed by the County Director of Social Services as an Income Maintenance Caseworker II on January 19, 1989; and,

WHEREAS, Ms. Gay Humphrey was promoted to an Income Maintenance Caseworker III on December 1, 1991; and,

WHEREAS, Ms. Gay Humphrey's position was reclassified to an Income Maintenance Supervisor II on July 1, 1993; and,

WHEREAS, Ms. Gay Humphrey's position was reclassified to an Income Maintenance Caseworker III on August 1, 1996; and,

WHEREAS, Ms. Gay Humphrey was promoted to an Income Maintenance Supervisor II on December 1, 1996; and,

WHEREAS, Ms. Gay Humphrey has dedicated her professional career at Lenoir County Department of Social Services to public service and to the citizens of Lenoir County; and,

WHEREAS, Ms. Gay Humphrey submitted her notice of retirement from the Lenoir County Department of Social Services July 1, 2013; and,

WHEREAS, Ms. Gay Humphrey will retire with twenty-four years and five months of service from the Lenoir County Department of Social Services.

THEREFORE BE IT RESOLVED, this the 3<sup>rd</sup> Day of June in the Year 2013 of our Lord, that the Lenoir County Board of Commissioners recognizes Ms. Gay Humphrey for her efforts, commitment and compassion that she has so freely given to the citizens of Lenoir County and further resolved that a copy of this Resolution be transmitted to Ms. Gay Humphrey by the Clerk to the Board of Commissioners of Lenoir County.

BOARD OF COMMISSIONERS OF LENOIR COUNTY

BY:

\_\_\_\_\_  
Mr. Reuben Davis, Chairman

ATTEST:

\_\_\_\_\_  
Clerk to the Board of Lenoir County Commissioners

DATE:

\_\_\_\_\_  
June 3, 2013

BUDGET ORDINANCE AMENDMENT: VEHICLE REPLACEMENT FUND:  
 VEHICLE REPLACEMENT: \$8,625.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2012 - 2013  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
VEHICLE REPLACEMENT	VEHICLE REPLACEMENT	VARIOUS
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
INCREASE 14-3831-8500 INSURANCE CLAIMS REIMBURSEME	8,625.00	INCREASE 14-4200-5810 CAPITAL RESERVE 8,625.00
Total	8,625.00	Total 8,625.00

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO APPROPRIATE FUNDS TO PURCHASE A NEW DODGE CHARGER. THIS VEHICLE WILL REPLACE THE 2007 CHEVROLET IMPALA THAT WAS INVOLVED IN AN ACCIDENT ON 4/24/2013 AND WAS TOTALLED BY THE INSURANCE COMPANY. A CHECK IN THE AMOUNT OF \$8,625.00 WAS RECEIVED FROM ARGONAUT INSURANCE ON 5/28/2013 AND WILL BE APPLIED TOWARD THIS PURCHASE.

Department Head Approval <i>Marsha H. Martin</i>	Date 5/28/2013	Finance Officer Approval <i>Marsha H. Martin</i>	Date 5/28/2013
Budget Officer Approval <i>Michael J. ...</i>	Date 5/28/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Item NO. 11

BUDGET ORDINANCE AMENDMENT: VEHICLE REPLACEMENT FUND:  
 VEHICLE REPLACEMENT: \$12,721.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2012 - 2013  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
VEHICLE REPLACEMENT	VEHICLE REPLACEMENT	VARIOUS
<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title Amount
<u>INCREASE</u> 14-3831-8500 INSURANCE CLAIMS REIMBURSEME	12,721.00	<u>INCREASE</u> 14-4200-5810 CAPITAL RESERVE 12,721.00
Total	12,721.00	Total 12,721.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE FUNDS TO PURCHASE A NEW DODGE CHARGER. THIS VEHICLE WILL REPLACE THE 2008 CHEVROLET IMPALA THAT WAS INVOLVED IN AN ACCIDENT ON 5/04/2013 AND WAS TOTALLED BY THE INSURANCE COMPANY. A CHECK IN THE AMOUNT OF \$12,720.84 WAS RECEIVED FROM ARGONAUT INSURANCE ON 5/24/2013 AND WILL BE APPLIED TOWARD THIS PURCHASE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	5/24/2013	<i>Martha H. Martin</i>	5/24/2013
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	5/28/13		
Board Approval (When Applicable)	Date	Date of Minutes	

Item NO. 12

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$24,544.: INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2012 - 2013  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		PROCESS FUNDS		JCPC-GRANT-STRUCTURED DAY/RESTITUTION	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3402-3632	GRANT-STRUCTURED DAY/RESTIT	24,544.00	10-4201-6344	STRUCTURED DAY/RESTITUTION	24,544.00
Total		24,544.00	Total		24,544.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE ADDITIONAL FUNDS RECEIVED FROM THE DIVISION OF JUVENILE JUSTICE FOR THE STRUCTURED DAY PROGRAM. MILAS KELLY, PROGRAM MANAGER RECEIVED NOTIFICATION FROM THE NC DEPARTMENT OF PUBLIC SAFETY, DIVISION OF JUVENILE JUSTICE ON MAY 17, 2013 OF THE ADDITIONAL FUNDING.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>5/21/2013</i>	<i>Martha H. Martin</i>	<i>5/21/2013</i>
Budget Officer Approval	Date		
Board Approval ( When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



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## FW: Discretionary Money

1 message

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Milas Kelly <milaskelly7992@hotmail.com>  
To: MARTHA MARTIN <mmartin@co.lenoir.nc.us>

Tue, May 21, 2013 at 11:52 AM

LETTER FROM PAM

Milas Kelly, Program Manager  
Prevention & Treatment Center of Lenoir County  
Structured Day/Juvenile Restitution  
P.O. Box 3708  
Kinston, NC 28502  
(252) 208-1604  
(252) 208-1614-Fax  
milaskelly7992@hotmail.com

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*10-4201-6344 Structured Day*

From: pamela.f.stokes@ncdps.gov  
To: milaskelly7992@hotmail.com  
CC: jmbrown626@suddenlink.net; jesse.riggs@ncdps.gov; denise.bond@ncdps.gov; denise.briggs@ncdps.gov; Teresa.Price@ncdps.gov  
Subject: Discretionary Money  
Date: Fri, 17 May 2013 19:35:21 +0000

*10-3402-3632 Grant-Structured Day*

Congratulations.

The Division of Juvenile Justice has awarded you \$ 24,544 that you requested for the Lenoir County Structured Day / Restitution Program. You will need to go into NCAllies and make your revision as soon as possible. Let me know that you have made the changes and I will need to review it. Once it has been reviewed and submitted, you will need to print them out and get signatures. I need it completed, signed, and in my office by 5:00 on Tuesday May 28<sup>th</sup>. Let me know if you have any questions. Have a GREAT weekend.



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2012 - 2013  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRANSPORTATION		ADMINISTRATION		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>DECREASE</u>			<u>DECREASE</u>		
22-3452-3600	GRANT-STATE REIMBURSEMENT	-103,881.00	22-4510-5100	CAPITAL OUTLAY-EQUIPMENT	-102,156.00
<u>INCREASE</u>			<u>INCREASE</u>		
22-3452-5104	VOCATIONAL REHAB TRIPS	1,000.00	22-4510-3990	VEHICLE AUCTION EXPENSE	600.00
22-3839-8900	SALE OF MOBILE ADVERTISEMENT	3,183.00	22-4510-4991	MAINTENANCE-COMMUNICATIONS	1,000.00
22-3842-8900	MISCELLANEOUS	521.00	22-4510-6330	TAX, TAGS, TITLE	1,379.00
Total		-99,177.00	Total		-99,177.00

**Reason and Justification for Request:**  
 BUDGET AMENDMENT TO CORRECT BUDGET LINES WITHIN THE TRANSPORTATION BUDGET - NO ADDITIONAL VANS WILL BE PURCHASED THIS FISCAL YEAR.

Department Head Approval <i>Chris H.</i>	Date <i>5-21-13</i>	Finance Officer Approval <i>Myrtle H. Martin</i>	Date <i>5/21/2013</i>
Budget Officer Approval <i>Michele W. Jarman</i>	Date <i>5/22/13</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 06/03/13 **ITEM NO.:** 14

**RESOLUTION:** Authorizing Acceptance of JCPC Discretionary Matching Funds in the amount of \$11,057 and Authorize the Purchase of a 15-Passenger Van

**SUBJECT AREA:** Finance/Bids/Purchases

**ACTION REQUESTED:**

Authorize acceptance of JCPC Discretionary Matching Funds in the amount of \$11,057 and authorize the Cooperative Extension Director to utilize these funds along with matching funds from the Lenoir County 4-H Volunteer Leaders Association to purchase a 15-passenger van.

**HISTORY/BACKGROUND:** For 2011 – 2012, Parenting Matters had to provide transportation for 15 families, many times having to make multiple trips or having different staff members to transport due to lack of passenger capacity in current agency vehicle. Transportation costs for Lenoir County Transit is \$6.00/person and for the only cab company in Lenoir County, to go approximately 20 miles one way the cost is \$56.00 charged to our program. On average 75% of participants in Parenting Matters 2011-2012 utilized Transportation services through our program either through Parenting Matters having to purchase Lenoir County Transit tickets, fuel gift cards, or utilizing our agency vehicle to get participants to and from class. JCPC Discretionary Funds along with matching funds from the Lenoir County 4-H Volunteer Leaders Association will be utilized to purchase a 15-passenger van.

**EVALUATION:** A 15-passenger van is needed to support the Parenting Matters Program. Having a large carrying capacity van (15-passenger) will allow Parenting Matters to better serve our clients in the following ways:

- By transporting the entire family to and from Parenting Matters to ensure they attend all sessions to successfully participate and complete program.
- Families will have time to spend with each other, thus allowing Parenting Matters staff additional time to “observe and evaluate” interactions within the family unit as well as with others.
- Multiple families can be transported, thus allowing better time management. Rather than having to pick up one family, bring them to class location, and then having to leave and pick up another family (5 passenger capacity vehicle).
- More efficient utilization of funds for Parenting Matters Program (for meals, additional curriculum for parents and youth).

No County General Fund Appropriations will be used to purchase the van. Cooperative Extension Funds will be used for taxes, tags, and annual insurance premiums. Only qualified drivers will be allowed to operate the van. Prices for the van were secured by the Cooperative Extension Director. The price was from a local dealer and was better than the State contract prices.

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Lenoir County Cooperative Extension Director be authorized to accept JCPC Discretionary Matching Funds in the amount of \$11,057. **AND BE IT FUTHER RESOLVED** that the Lenoir County Cooperative Extension Director is authorized to purchase a 15-passenger van utilizing those JCPC Discretionary matching funds along with dollar-for-dollar matching funds from the Lenoir County 4-H Volunteer Leaders Association.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Davis \_\_\_\_\_ Brown \_\_\_\_\_ Hill \_\_\_\_\_ Sutton \_\_\_\_\_  
\_\_\_\_\_ Daughety \_\_\_\_\_ Best \_\_\_\_\_ Rouse \_\_\_\_\_

\_\_\_\_\_  
Reuben Davis, Chairman  
Lenoir County Board of Commissioners

06/03/13  
Date

\_\_\_\_\_  
ATTEST

\_\_\_\_\_  
DATE

**RESOLUTION BY THE BOARD OF COMMISSIONERS  
OF THE COUNTY OF LENOIR  
RE-ADOPTING CDBG POLICIES, PLANS AND GUIDELINES**

**WHEREAS**, the County of Lenoir has the need for housing improvements within many areas of the County; and

**WHEREAS**, the County of Lenoir has applied for funding from the State of North Carolina under the Small Cities Community Development Block Grant (CDBG) Program; and

**WHEREAS**, the County of Lenoir has been awarded a \$225,000 NC Scattered Site Housing grant under the 2012 Small Cities Community Development Block Grant Program; and

**WHEREAS**, the County of Lenoir is required by the NC Division of Assistance to re-adopt the policies, plans and guidelines used to implement the current CDBG Catalyst Grant and make them applicable to the new CDBG Scattered Site grant,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the County of Lenoir

**THAT**, The County of Lenoir hereby re-adopts the policies, plans and guidelines needed to implement the CDBG grant projects that were adopted as part of the CDBG Catalyst Grant and makes them applicable to the 2012 CDBG Scattered Site Project, including the following policies and plans:

- Equal Employment and Procurement Plan
- Section 3 Plan – Local Economic Benefit for Low and Very Low Income Persons
- Recipient's Plan to Further Fair Housing
- Language Access Plan
- Optional Coverage Relocation Plan
- Residential anti-Displacement Plan
- Citizen Participation Plan

**THAT**, Michael W. Jarman, County Manager, Thomas L. Hollowell, Assistant County Manager, Martha H. Martin, Finance Officer, and Reuben J. Davis, Chairman of the Board are hereby authorized to sign the policies, plans, guidelines and related documents and submit to the NC Division of Community Assistance; and

**THAT**, The County of Lenoir has substantially complied with or will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to the CDBG projects.

Adopted this 3rd day of June, 2013, at Lenoir County, North Carolina

\_\_\_\_\_  
Martha H. Martin

\_\_\_\_\_  
Clerk to the Board  
Title

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 06/03/13 **ITEM NO.:** 16

**RESOLUTION:** Approving Citizens to Boards, Commissions, Etc.

**SUBJECT AREA:** Boards and Commissions

**ACTION REQUESTED:** Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:** The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Department of Social Services	June Cummings <b>2<sup>nd</sup> Appearance</b>	July 2017
Eastern Carolina Workforce Development	Debbie B. Burrell Bruce Parson <b>1<sup>st</sup> Appearance</b>	June 2015
Agricultural Advisory Board	Michael Hill Nelson Dawson Michael Morris Randy Smith Alton Roberson Rodney Smith Tom Davis Greg Herring Christopher Seymour Clayton Sutton B.H. Casey, Jr. Jerry Tyndall <b>1<sup>st</sup> Appearance</b>	June 2014

**CURRENT VACANCIES:**

**Lenoir County Health Board – (1) Optometrist**

**Lenoir County Planning Board – Districts One (1), Four (1)**

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Department of Social Services	June Cummings <b>2<sup>nd</sup> Appearance</b>	July 2017
Eastern Carolina Workforce Development	Debbie B. Burrell Bruce Parson <b>1<sup>st</sup> Appearance</b>	June 2015
Agricultural Advisory Board	Michael Hill Nelson Dawson Michael Morris Randy Smith Alton Roberson Rodney Smith Tom Davis Greg Herring Christopher Seymour Clayton Sutton B.H. Casey, Jr. Jerry Tyndall <b>1<sup>st</sup> Appearance</b>	June 2014

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Davis \_\_\_\_\_ Brown \_\_\_\_\_ Best \_\_\_\_\_ Daughety \_\_\_\_\_

Hill \_\_\_\_\_ Rouse \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Reuben J. Davis., Chairman

06/03/13  
Date

\_\_\_\_\_  
ATTEST

06/03/13  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

**Advisory Board/Committee/Commission interested in:**

Lenoir County Department of Social Services

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: June S. Cummings  
 Address: 1611 St. Andrews Place  
 City/State/Zip: Kinston, NC 28504  
 Telephone: (Home) 252-522-2124 (Work) 252-527-0734  
 Occupation: Director - Lenoir/Greene United Way  
 Business Address: 327 N. Queen St., Suite 112, Kinston, NC 28501  
 Age: (Optional): \_\_\_\_\_  
 Number hours available per month for this position: 3-5  
 Training: B.S. in Social Work, ECU  
 Business and Civic Experience/Skills: Mental health director for 20 years, Kinston Rotary Club, 1st Presbyterian Church Elder, etc.  
 Other County Boards/Committees/Commissions presently serving on: Lenoir Co. JCPC  
 Expiration date of Term: June, 2013

**Circle your voting precinct**

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)                              | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)                                | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)                                  | Neuse (Agricultural Center)            |
| <input checked="" type="radio"/> K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)                                      | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)                                     | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)                                  | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)                                   | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)                                | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)                            | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym)                        | Woodington (Woodington Middle School)  |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

June S. Cummings  
Signature of Applicant

4/29/13  
Date



May 14, 2013

Mr. Roland Best, Chairman  
Lenoir County Chief Elected Official  
1909 Northview Drive  
Kinston, NC 28502

Dear Mr. Best:

As you are aware, chief elected officials continue to have a central role in the administration of workforce investment activities. Specifically, chief elected officials are responsible for appointing members to the local Workforce Development Board to represent their counties' workforce needs.

We are requesting that the Lenoir County Board of Commissioners reappoint the following individuals to the Eastern Carolina Workforce Development Board, Inc., for a two-year appointment beginning July 1, 2013, and expiring June 30, 2015:

- Debbie Beech Burrell
- Bruce Parson

Please feel free to call me at (252) 636-6901 if you have any questions. Thank you for your continued support.

Sincerely,

Tammy Childers  
Executive Director

cc: Mr. Michael Jarman, County Manager  
Ms. Debbie Beech Burrell  
Mr. Bruce Parson

NC STATE UNIVERSITY

May 21, 2013

To Whom it May Concern:

Enclosed you will find the applications for the individuals nominated for the Agricultural Advisory Board, which was a result of the recent approval of the Voluntary Agriculture District Ordinance.

According to the ordinance, the individuals for the Agricultural Advisory Board were nominated by the Lenoir County Soil and Water Board, Lenoir County Farm Service Agency Advisory Committee, Lenoir County Cooperative Extension Service, and Lenoir County Farm Bureau Board.

Each of the applicants is uniquely capable of representing Lenoir County on this Agricultural Advisory Board. The agencies nominating the applicants felt it was important for the membership to represent each area of Lenoir County. It was also important that each nominee be an active part of the agricultural industry in Lenoir County. You will find that each nominee generates most, if not all of their income from commercial row crops, produce, and animal agriculture.

Additionally, many of the nominees serve on other boards within Lenoir County. Several also serve on advisory boards that represent the agricultural commodities that they produce, such as the North Carolina Tobacco Growers Association.

We appreciate your approval of these nominees.

Sincerely,



Eve H. Honeycutt

Extension Agent, Agriculture, Livestock

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Michael Hill  
 Address: 3084 Hugo Rd Hookerton NC - 28538  
 City/State/Zip: \_\_\_\_\_  
 Telephone: (Home) 252 5240233 (Work) 252 860 4433  
 Occupation: Farmer  
 Business Address: 2264 Hugo Rd Kinston NC 28501  
 Age: (Optional): 48  
 Number hours available per month for this position: as needed  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: Farm Bureau Board member since 1995  
Hugo Vol Fire Dept Fireman VP BOD 27 years.  
 Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_  
 Expiration date of Term: June 2014

**Circle your voting precinct**

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)          | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)            | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)              | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)              | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)                  | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)                 | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)              | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)               | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)            | Trent 2 (Moss Hill Ruitan Building)    |
| <u>Contentnea (Contentnea Ruitan Building)</u> | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym)    | Woodington (Woodington Middle School)  |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Michael Hill  
Signature of Applicant

5-16-13  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Nelson Dawson  
 Address: 2679 Hillcrest Rd  
 City/State/Zip: Kinston NC 28504  
 Telephone: (Home) 252-522-5387 (Work) 252-361-0806  
 Occupation: Farming  
 Business Address: 904 Air Post Rd  
 Age: (Optional): 58  
 Number hours available per month for this position: 4 hrs  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: LCFB + Lenoir County  
Committee F.S.A.  
 Expiration date of Term: \_\_\_\_\_ June 2015

**Circle your voting precinct**

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)              | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)                | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)                  | Neuse (Agricultural Center)            |
| K-4 (Northwest Elementary School)                  | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)                      | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)                     | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)                  | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)                   | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)                | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)            | Vance (GTP Ed & Training CTR.)         |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School)  |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Nelson Dawson  
Signature of Applicant

5-7-2013  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

LENOIR Co. Ag Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Michael S. Morris  
 Address: 3053 Hwy 58 N  
 City/State/Zip: Kinston NC 28504  
 Telephone: (Home) 252 523 9239 (Work) 252 526 1901  
 Occupation: FARMER  
 Business Address: SAME  
 Age: (Optional): 60  
 Number hours available per month for this position: 3 to 4  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: Farming since 1975

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_  
Lenoir Co Planning Board Lenoir Co Farm Bureau

Expiration date of Term: June 2014

**Circle your voting precinct**

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church),   |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)    |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)               |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)       |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)    |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)       |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)       |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)          |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)       |
| Contentnea (Contentnea Ruitan Building)     | <u>Vance (GTP Ed &amp; Training CTR.)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)     |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Michael S Morris  
Signature of Applicant

4-22-13  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Randy Smith \* \* \* \* \*

Address: 496 P.O. Noble Stone Rd.

City/State/Zip: Deep Run 28521

Telephone: (Home) 523-9751 (Work) 560-3096

Occupation: farmer

Business Address: Same

Age: (Optional): 54

Number hours available per month for this position: ? as needed

Training: \_\_\_\_\_

Business and Civic Experience/Skills: LCC-Trustee, Bd. of Dir. - LCFarm Bureau  
TGA NC - Bel. Member, Lenoir Saw Supervisor

Other County Boards/Committees/Commissions presently serving on: \_\_\_\_\_

Expiration date of Term: June 2015

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)       |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)       |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                  |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)          |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)       |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)          |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)          |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)             |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)          |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)               |
| Falling Creek (Banks Elementary School Gym) | <u>Woodington (Woodington Middle School)</u> |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Randy Smith  
Signature of Applicant

3/14/07  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Alton Hardy Roberson  
 Address: 1305 Cobb Rd  
 City/State/Zip: Kinston, NC 28501  
 Telephone: (Home) 252-523-3194 (Work) 252-523-2657  
 Occupation: Farm  
 Business Address: 1229 Cobb Rd. Kinston, NC 28501  
 Age: (Optional): 58  
 Number hours available per month for this position: Whatever it takes  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: Farming - 34 years, Lenoir Co. Farm Bureau - Pres, Lenoir Co. Blue Ribbon Study Committee, Democratic Party, Committee for members  
 Other County Boards/Committees/Commissions presently serving on: NOCFB State Bd, LCFB County Board Board & Pres.  
 Expiration date of Term: ~~2013 on call~~ June 2016

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)     |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)     |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)        |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)     |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)        |
| K-7 (Emma Webb Recreation Center)           | <u>Southwest (Southwest VF Department)</u> |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)           |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)        |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)             |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)      |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Alton Hardy Roberson  
Signature of Applicant

3-29-13  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Rodney D. Smith  
 Address: 367 Jonestown Rd  
 City/State/Zip: Pink Hill, N.C. 28572  
 Telephone: (Home) 521-2787 (Work) 521-2787  
 Occupation: FARMER  
 Business Address: SAME AS ABOVE  
 Age: (Optional): 55  
 Number hours available per month for this position: what ever it takes  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: owner Rodney Smith Farms LLC, PART OWNER Jonestown Hog Farm, ~~and~~ Treasurer Pink Hill Ruitan Club, Pleasant Hill Masonic Lodge 304  
 Other County Boards/Committees/Commissions presently serving on: FARM CREDIT BOARD - Farm Credit Advisory Committee, Farm Bureau Board  
 Expiration date of Term: June 2014

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)     |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)     |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                |
| K-4 (Northwest Elementary School)           | <u>Pink Hill 1 (Bethel Baptist Church)</u> |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)     |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)        |
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| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)           |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)        |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)             |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)      |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Rodney Smith  
Signature of Applicant

3-15-13  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: TOM DAVIS  
Address: 3482 HWY 55W  
City/State/Zip: KINSTON N.C. 28504  
Telephone: (Home) 252-523-1072 (Work) 268-1731  
Occupation: FARM  
Business Address: SAME  
Age: (Optional): 54  
Number hours available per month for this position: 5  
Training: \_\_\_\_\_  
Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: ~~SOIL~~ FARM BUREAU  
Expiration date of Term: ~~2015~~ June 2016

**Circle your voting precinct**

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)           | <u>Neuse</u> (Agricultural Center)     |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)    |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)    |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)    |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)       |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)    |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)         |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)  |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Tom Davis  
Signature of Applicant

3-23-13  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Greg Herring  
 Address: 3021 L.D. Hardy Rd  
 City/State/Zip: LaGrange, N.C. 28551  
 Telephone: (Home) \_\_\_\_\_ (Work) 919-921-2022  
 Occupation: Farmer  
 Business Address: same  
 Age: (Optional): 49  
 Number hours available per month for this position: 2  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: Farm Bureau

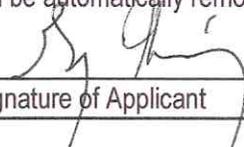
Expiration date of Term: ~~2015~~ June 2015

**Circle your voting precinct**

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | <u>Institute (Institute Methodist Church)</u> |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)        |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)                   |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)           |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)        |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)           |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)           |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)              |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)           |
| Contentnea (Contentnea Ruitan Building)     | Vance (GTP Ed & Training CTR.)                |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

  
Signature of Applicant

3-15-13  
Date



**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Clayton \* Robert \* Sutton \* \*

Address: 5582 Kennedy Home Rd. Fuquay N.C. 28551

City/State/Zip: \_\_\_\_\_

Telephone: (Home) 252-560-0779 (Work) 252-560-0779

Occupation: Farmer

Business Address: 5582 Kennedy Home Rd. Fuquay N.C. 28551

Age: (Optional): 32

Number hours available per month for this position: as needed

Training: \_\_\_\_\_

Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: None

Expiration date of Term: June 2016

**Circle your voting precinct**

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | <u>Institute (Institute Methodist Church)</u> |
| K-2 (Old Plummer Daniel's Building)         | <u>Moseley Hall (Frink Middle School Gym)</u> |
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| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)        |
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| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)         |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Clayton R. Sutton 4-6-13

Signature of Applicant Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: B.H. Casey Jr.  
 Address: 2846 Paul's Path Rd  
 City/State/Zip: Kinston, NC 28504  
 Telephone: (Home) 252 523-0507 (Work) 252 361-0833  
 Occupation: Farmer  
 Business Address: \_\_\_\_\_  
 Age: (Optional): 47  
 Number hours available per month for this position: as needed  
 Training: \_\_\_\_\_  
 Business and Civic Experience/Skills: General Partner - KC Farms  
Tobacco Growers Assoc of NC. board of directors  
 Other County Boards/Committees/Commissions presently serving on: None  
 Expiration date of Term: June 2015

**Circle your voting precinct**

- |  |  |
|--|--|
| K-1 (Carver Courts Recreation Center)              | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building)                | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center)                  | Neuse (Agricultural Center)            |
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| Contentnea (Contentnea Ruitan Building)            | Vance (GTP Ed & Training CTR.)         |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School)  |

**CERTIFICATION**

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

B.H. Casey Jr.  
Signature of Applicant

3/20/2013  
Date

**APPLICATION FOR APPOINTMENT**  
to  
**LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS**

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**Advisory Board/Committee/Commission interested in:**

Agriculture Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

\* \* \* \* \*

Name: Jerry Tyndall  
 Address: 2237 Smith Grady Rd  
 City/State/Zip: Deep Run NC 28525  
 Telephone: (Home) \_\_\_\_\_ (Work) 252 560-6260  
 Occupation: Farmer  
 Business Address: \_\_\_\_\_  
 Age: (Optional): 44  
 Number hours available per month for this position: as needed  
 Training: 25 years  
 Business and Civic Experience/Skills: \_\_\_\_\_

Other County Boards/Committees/Commissions presently serving on: Farm Bureau BOD

Expiration date of Term: June 2016

**Circle your voting precinct**

- |   |   |
|---|---|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)  |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)  |
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**CERTIFICATION**

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Jerry Tyndall  
Signature of Applicant

5-17-13  
Date