

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**June 16, 2008**

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, June 16, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

Mr. Mark Pope, Economic Development Director introduced Ms. Marci Johnson and Mr. Don Blake of Spirit AeroSystems Incorporated. Mr. Blake stated Spirit AeroSystems is very happy to be coming to Lenoir County. The permitting process may be completed by mid August, with groundbreaking for the building in September. By the end of 2010 Spirit AeroSystems, Inc. will employ 125 people. As a part of the company's Master Plan, a construction management team will be housed at GTP #3. The Master Plan will reveal a multi-phase project, which over time will establish full design/building capabilities and responsibilities. The Board thanked Mr. Blake for his presentation, and stated they are looking forward to working with Spirit AeorSystems in the future.

Mr. Randy Robb and Mr. Don Howard of the North Carolina Global TransPark addressed the Board. Mr. Robb stated NCGTP request abandonment of a segment of John Mewborn Road. The request is based upon the requirement for Spirit to gain access to the runway/taxiway and to construct the facility. The North Carolina Department of Transportation will perform the design and construction of the new road network. The abandonment will commence at the corner of the Mountain Air Cargo property and connect with the current John Mewborn Road at the junction of the Stonyton Creek. The NCGTP will provide Lenoir County with the surveyed metes and bounds of the segment requested for abandonment. Upon a motion by Mr. Harper and a second by Ms. Brown the Board unanimously approved the road abandonment request.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman reviewed a letter from North Carolina's Eastern Region regarding storm water regulations. The NCACC Conference will be held in New Bern August 21-24, 2008. Mr. Jarman asked everyone to notify Ms. Aytch if they will be attending the conference. Upon a motion by Mr. Graham and a second by Ms. Brown, the Board unanimously approved the cancellation of the July 7, 2008 Commissioners meeting.

**CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the Consent Agenda:

- 3. Approval of Minutes: Regular Board Meeting: June 2, 2008 Aytch/Jarman
- 4. Budget Ordinance Amendment: General Fund: Finance/Building Inspections: \$907: Increase Jarman/Martin

**RESOLUTIONS/BUDGET ORDINANCE AMENDMENT**

Item No. 5 was a Resolution Authorizing the Award of Five Contracts for Rehabilitation Services Related to the 2007 Single Family Rehabilitation Project: \$173,790. Mr. Hollowell introduced Mr. Brendan Noland of the Wooten Company. Mr. Noland stated in October of 2006, The Wooten Company applied for Single Family Rehabilitation funds from the North Carolina Housing Finance Agency on behalf of the County. These funds are used for moderate rehabilitation of homes owned by either elderly or disabled persons, with the rehabilitation costs not to exceed \$39,000.00 per unit. In December of 2006, the County was awarded an amount not to exceed \$392,000.00 to rehabilitate up to eight units and the funding agreement was signed June 1, 2007. The Wooten Company was chosen to oversee the SFR07 project. The Wooten Company sent out bid requests on May 15, 2008 to local licensed rehabilitation contractors asking them to submit bids for the rehabilitation work. The bid opening was held on May 29, 2008, in the boardroom of the County Commissioners. The recommendation is to award the rehabilitation of five of the homes identified in the 2007 Single Family Rehabilitation project to the lowest qualified bidders. This work is contingent upon the receipt of clear title work and proof of ownership from legal counsel. Approval will allow the rehabilitation of these five homes to begin. This project must be complete by April 1, 2009. The County will award contracts to the lowest, qualified bidders for the rehabilitation of five homes included in the 2007 Single Family Rehabilitation project, contingent upon clear title work and proof of ownership by legal counsel.

Lenard Garner	Robert Cunningham Construction	\$ 38,190.00
Betty K. Williams	Billy Earp & Son	\$ 45,430.00
Robert Brown	Billy Earp & Son	\$ 46,630.00
Lenwood Perry	Charles Hughes Construction	\$ 22,168.00
Online Gray	Charles Hughes Construction	\$ <u>21,372.00</u>
Total		\$173,790.00

Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 5 was unanimously approved.

Item No. 6A. was a Resolution Approving the Release of 3-Acres from the Option Agreement between the Parrott Family and Lenoir County. Mr. Jarman stated Lenoir County and the Parrott Family entered into an Option Agreement on October 29, 2003. This agreement streamlined the process for purchasing property owned by the Parrott Family located in the Hwy 70 Industrial Park. A quick turn around is necessary to be competitive in the fast paced economic arena. The City of Kinston needs acreage in the Industrial Park to construct an electrical substation, which would meet the increase in demand from park tenants and allow for future growth. The County Attorney has advised administration that the Board must approve this resolution before the City of Kinston may purchase land that was under an option by the County. Release of the 3-acre site from the Agreement would allow the City to purchase the land and construct the substation. Construction of the substation will better serve Park Tenants and make the Park more attractive to potential customers. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 6A was unanimously approved.

Item No. 6B was a Resolution Approving Purchase of Real Property: Parrott Property and Perry Brothers Properties LLC: 129.67 acres: \$1,937,660 Value. Mr. Jarman stated the Board is aware of an economic development agreement with Sanderson Farms approved on April 25, 2008. In this agreement, as an inducement to Sanderson Farms to create 1600 jobs and invest \$126.5 million in the community, Lenoir County and the City of Kinston promised to purchase land in the Hwy 70 Industrial Park and swap this land for property owned by the State of North Carolina. The state property acquired in this transaction, also located in the Hwy 70 Industrial Park, is to be gifted to Sanderson Farms pursuant to the terms of the economic development contract. The Board's action today will fulfill part of the County's commitment. The specifics of the payback will be determined as we finalize agreements with the State of North Carolina and other parties. Lenoir County and the City of Kinston will provide the above mentioned tracts as well as the sum of \$109,000 to the state of North Carolina for the needed State Property. The Eastern Region has approved providing \$200,000 to this project and additional funds may be available depending on which utility provider is selected. If no additional funds become available the City will owe Lenoir County \$923,330. As part of the pending agreement the debt owed Lenoir County by the City of Kinston could be reduced by \$357,000, the current amount owed to the city for the Hannibal Building. The Hannibal building would then be paid in full and the remaining monies due Lenoir County from the City could be paid over a period of five years. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 6B was unanimously approved.

Item No. 6C was a Budget Ordinance Amendment: General Fund/CAP Improvements Fund: \$3,875,230: Increase. Mr. Jarman stated the Amendment appropriates \$1,937,660 from the designated fund balance of the general fund and transfer to the Capital Improvements Fund for the purchase of land as per approved economic development agreements with Sanderson Farms. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 6C was unanimously approved.

Item No. 7A was a Resolution In Support of Extending the Existing Three Lane Section of SR 1546 (Banks School Road) from US 258 to SR 1547 (Hill Farm Road). Mr. Pope stated the resolution would approve the construction of a turning lane on Banks School Road to assist in traffic safety. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7A was unanimously approved.

Item No. 7B was a Resolution Approving the use of Funds to Improve the Existing Median Crossover on US 70 at the Proposed Sanderson Farms Processing Plant. Mr. Pope stated on US 70 turning lanes must be enhanced and created to improve traffic flow for the upcoming Sanderson Facility. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7B was unanimously approved.

Item No. 7C was a Resolution Approving the Use of Funds to Improve SR 1547 (Parrott Dickerson Road) from SR 2021 (Smithfield Way) to SR 1546 (Banks School Road). Mr. Pope stated this construction would improve and widen Parrott Dickerson Road for traffic safety. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 7C was unanimously approved.

Item No. 7D was a Resolution Authorizing Approval and Execution of Agreement: The Rural Economic Development Center (The Rural Center): \$174,137. Mr. Pope stated the Board approved a performance based economic development agreement for Premier Trailer Inc., on January 31, 2008. Included in the economic development package to Premier is a One NC Grant and a Rural Center Grant. Approval of this resolution will allow for the processing of the Rural Center Grant and the reimbursement of expenditures to Premier Trailer for certain improvements to the leased manufacturing facility. The company plans to start producing product in July. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7D was unanimously approved.

Item No. 8A was a Resolution Approving the Continuing Use of the Construction and Demolition Landfill. Mr. Hollowell stated the Lenoir County Solid Waste Facility operates on top of the closed MSWLF. The Lenoir County Solid Waste Facility consists of the Municipal Solid Waste Landfill Facility (MSWLF), Land Clearing and Inert Debris Landfill (LCID), White Goods Recovery and Recycling site, Tire Disposal area and Yard Waste disposal area. The Construction and Demolition Landfill (C&DLF) is part of the Lenoir County Solid Waste Facility. The Construction and Demolition Landfill accepts construction and demolition waste and inert material. In compliance with the North Carolina Department of Environment and Natural Resources' (NCDENR) New Construction and Demolition Landfill Rules 15A NCAC 13B.0531-.0547, Lenoir County held a public meeting on March 27, 2008 at the County landfill. The purpose of this public meeting was to inform the public of the proposed waste management activities as described in the landfill facility plan. As required by the new regulations of the NCDENR, the facility plan expresses the County's intent to continue operating a Construction and Demolition Landfill (C&DLF). Board approval of this resolution expressing the County's intent to continue to operate a C&DLF is required by these new regulations, specifically .0547 (4)(a) Rule .0536 (c)(11). The County currently operates a CD&LF at the Lenoir County Solid Waste Facility and wishes to continue to operate this CD&LF. In compliance with new NCDENR construction and demolition landfill rules that became effective January 1, 2007, Lenoir County held a public hearing on March 27, 2008 to inform the public of the County's intent to continue operation of the CD&LF at the Lenoir County Solid Waste Facility. Board approval of this resolution is a requirement of the new NCDENR construction and demolition landfill rules (.0547 (4)(a) Rule .0536 (c)(11)) and will allow the County to continue to operate the CD&LF at the Lenoir County Solid Waste Facility. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 8A was unanimously approved.

Item No. 8B Resolution Approving Update of Landfill Fee Schedule. Mr. Hollowell stated the Lenoir County landfill operates from fees generated for services provided. The various fees charged for these services have remained the same for many years (the household fee of \$60 has remained the same since 1998). Due to increases in the cost of operating the landfill, the need to construct a new MSW cell, increases in State permitting fees, and new legislation requiring the landfill to remit \$2 per ton for each ton of debris deposited in the landfill (Solid Waste Tax), it has become necessary to update the schedule of fees charged by the landfill. Municipal Engineering Company has evaluated current landfill fees and has made recommendations to administration for updates to the fee schedule. Approval of this resolution will allow the landfill to continue to operate and grow in an efficient and responsible manner. The landfill is an enterprise fund and consequently operates from fees generated for services rendered. The existing MSW landfill cell was constructed in 2003 with a five (5) year life expectancy. The estimated remaining life of this cell is approximately two (2) years. The permitting process for a new cell is approximately one (1) year and the State has drastically increased the cost of permitting fees. Construction of a new cell will cost in excess of \$3 million and will take approximately one (1) year after the necessary permits are issued by the State; therefore, the permitting process needs to begin now. The existing schedule of landfill fees has not been updated in many years. The additional costs of daily operations, the construction of a new MSW cell, and the Solid Waste Tax mandated by the State necessitate an increase in local fees. Municipal engineering has evaluated the current fee schedule and future landfill operations and has made recommendations for updates to administration. After review of the recommended updates to landfill fees, administration proposes the following changes in the landfill fee schedule:

	<u>Current Fee</u>	<u>Proposed Fee</u>
MSW tipping fee per ton	\$34	\$39
C&D tipping fee per ton	\$29	\$34
LCID tipping fee per ton	\$12	\$19
Asbestos tipping fee per ton	\$60	\$60 (no change)
Household fees per year	\$60	\$60 (no change)

Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 8B was unanimously approved.

Item No. 9A was a Resolution Authorizing Indirect Cost Allocation Plan Contract: Tim McKinnie & Associates, Inc.: \$5,000. Mr. Hollowell stated Tim McKinnie would be the on-site consultant compiling this plan. He is one of the nations most experienced consultants in the field of cost reimbursements for state and local governments with over 30 years of experience in preparing and negotiating cost allocation plans. He has prepared cost allocation plans for 98 of the 100 counties in North Carolina and all major cities. Tim McKinnie & Associates has prepared the cost allocation plan for the past six (6) fiscal years (01-02 thru 06-07) for Lenoir County at a cost to the County of \$5,000 per year. The indirect cost allocation plan is very important to the Social Services Department because it determines the allowable costs incurred by the County to support and administer Federal programs. These costs are reported and reimbursed to the County on a monthly basis. The allowable annual costs for Social Services proposed by the plan ending June 30, 2007 are \$860,261. This proposal involves three (3) fiscal years at a cost of \$5,000 per year, which is no increase over the past six (6) years. Tim McKinnie and Associates has performed the cost allocation study in a professional manner over the past six (6) years and the D.S.S. Director, Mr. Jack Jones is pleased with the work performed by Mr. McKinnie. Funds are encumbered in the budget each year in the Non-Departmental Account for payment. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9A was unanimously approved.

Item No. 9B was a Resolution Approving Purchase Order Execution for Actuarial Valuation of Health Care Plan of Lenoir County: Cavanaugh Macdonald Consulting, LLC: \$5,000. Mr. Hollowell stated in 2004 the Government Accounting Standards Board (GASB) issued Statements 43 and 45 regarding the accounting and reporting requirements for "Other Post-Employment Benefits" (OPEB). These two statements created issues that management must address beyond the basics of accounting and reporting. Statement 43 established accounting and reporting standards for post-employment benefit plans established as "irrevocable trusts". Statement 45 established the accounting and reporting requirements for an employer's expenses and liabilities related to their post-employment benefit plan regardless of how it is funded. Statement 45 requires the calculation of actuarial liabilities for benefits related to past service and assess to what extent those benefits have been funded. It will provide information for the assessment of future cash needs to fund OPEB Plans. An actuarial study of Lenoir County's post-employment benefits is required to be conducted under GASB Statements 43 and 45. Preparation of the study will be phased in over a three (3) year period based on the size of the unit of government. Lenoir County's first study was completed in FY07-08. The results of these studies will be presented to the Board prior to budget work sessions. The Board can use these studies to assess the future liability of the County's post-employment benefits package and determine if changes need to be made to the plan. The North Carolina Association of County Commissioners and the North Carolina League of Municipalities have entered into a long term arrangement with Cavanaugh Macdonald Consulting, LLC to prepare the actuarial studies at a reduced rate for all units of government in North Carolina. This study must be updated each year. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9B was unanimously approved.

Item No. 9C was a Resolution Approving/Authorizing Execution of FY 08-09 Insurance Policies with WA Moore Company, Inc. and Discovery Insurance Co.: \$372,403. Mr. Hollowell stated for FY 08-09 the County increased coverage amounts by an average of 5% on all buildings. In addition, the County added coverage for the new Visitor's Center, Deep Run EMS Station, all Transit vehicles and Transit employees, and all election's poll workers to worker's compensation. The JT Sutton Insurance Agency merged with WA Moore Company, Inc., on May 1, 2007; therefore, coverage previously provided by JT Sutton on auto, property, crime, general liability, and professional liability was provided in FY 07-08 by WA Moore Company, Inc. Administration is recommending continuation of insurance coverage on County properties with WA Moore Company, Inc. for FY 08-09. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 9C was unanimously approved.

Item No. 9D was a Budget Ordinance Amendment: School Capital Fund: School Building: \$150,000: Increase. Mr. Hollowell stated the Budget Amendment adjusts revenues and expenditures to more accurately reflect actual revenues and expenditures for eleven (11) months of FY 07-08. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9D was unanimously approved.

Item No. 9E was a Budget Ordinance Amendment: General Fund Finance: \$190,000: Increase. Mr. Hollowell stated the Budget Amendment adjusts revenues and expenditures to more accurately reflect actual revenues and expenditures for eleven (11) months of FY 07-08. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 9E was unanimously approved.

Item No. 10 was a Resolution Authorizing FY 08-09 Service Contracts and Purchase Orders for Court Facility/Public Buildings Department: \$162,170. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing Support of Continuance of Health Department Clinics and Services: FY 08-09. Upon a motion by Ms. Brown and a second by Mr. Graham, Item No. 11 was unanimously approved.

Item No. 12A was a Resolution Authorizing FY 08-09 Purchase Orders for the Board of Elections: \$24,926. Item tabled for further information.

Item No. 12B was a Resolution Authorizing FY 08-09 Purchase Orders for the Board of Elections for Software and Maintenance: \$52,700. Item tabled for further information.

Item No. 13A was a Resolution Authorizing Ground Maintenance: Wheat Swamp Landscaping: \$3,296. Ms. Tammy Kelly, Cooperative Extension Director, addressed the Board. Ms. Kelly stated Wheat Swamp Landscaping Service has been contracted for the past 3 years for all ground maintenance. Cooperative Extension has been very pleased with this service and wishes to continue to extend a contract for the upcoming year. Contract fees remain the same as in the previous year. Upon a motion by Mr. Harper and a second by Stroud, Item No. 13A was unanimously approved.

Item No. 13B was a Resolution Authorizing Contract Service for Parents as Teachers: Administrative Assistant: \$12,900. Blanchie Morgan has served as Administrative Assistant for the Parents as Teachers Program since November 1995. Prior to this position she served 30 years as Secretary for North Carolina Cooperative Extension. Her duties included; Computer Contact for the office, data entry for EFNEP Records, edit and compose letters, monthly reports such as: Travel Reimbursement, Leave Reports, and any other similar duties for several Extension Agents. Job responsibilities as Administrative Assistant consist of writing, editing and preparing Grant Proposal each year. Also includes preparation of the yearly budget, management of budget line items with Educators, order supplies as needed, reconcile, and monitor all reports (including leave reports, payroll time sheets, financial status report, travel reports, and bills). Complete Quarterly Monitoring Reports for Partnership. Serve as liaison with the Partnership and Finance Offices for the Parents as Teachers Program. Assist Parent Educators in preparation for site monitoring and assisting clientele. Produce two newsletters, one monthly and one quarterly. Assist with activities, such as playgroups, graduation, and Advisory Board meetings, as needed. Answer telephone and reproduce educational materials, parent lesson sheets, parent handouts, etc. This position is 20 hours per week. This project is under management of North Carolina Cooperative Extension Director. Staff includes: One Parent Educator, Coordinator, full time, and two Parent Educators, full time. Full time Parent Educators work 40 hours per week and maintain 40 families (each) per year. . Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13B was unanimously approved.

Item No. 13C was a Resolution Authorizing Contract with USDA Animal and Plant Health Inspection Service: Wildlife Services Division: Beaver Management Assistance Program Participation. Ms. Kelly stated Lenoir County Government, via Lenoir County Cooperative Extension in 1994 originally contracted the USDA APHIS and the Beaver Management Assistance Program. The BMAP program was established to address and control the expanding levels of beaver populations (over 500,000 est. in North Carolina). Large populations of beaver conflict with health, safety and the livelihood of people. In 1997 landholders in Eastern NC reported that beaver damage to roads, agriculture and timberlands, drainage systems, landscape plantings, and other property exceeded \$5 million. Progress need is based on the amount of calls that our program receives from business and landowners of Lenoir County, for beaver control, and damage assessment. Over the past five years the need has increased approximately 250%, an enormous increase. The contract will provide .19 of an additional work year for beaver eradication. In addition to beaver management, this contract will address pigeon eradication in the city of Kinston and surrounding areas. The pigeon population has increased at a rate of over 200% over the past three years, thus causing damage to business and property and health concerns. Pigeon are responsible for carrying over 14 known diseases. In collaboration with the City of Kinston a portion of this employee will provide assistance with the pigeon population as well. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13C was unanimously approved.

Item No. 13D was Resolution Authorizing Lenoir County Cooperative Extension to Implement Parent Education: \$34,263. Ms. Kelly stated previously the JCPC allocated funding for parent education to Lenoir County Boys and Girls Club, who in cooperation with Lenoir County Department of Social Services provided Parenting classes for parents at high risk of becoming involved in the Juvenile Court System due to negative conditions of the family unit. Lenoir County Cooperative Extension will administer the program which will provide comprehensive parent education program for parents and caretakers through increase parental knowledge of child development, nurturing, appropriate discipline, effective parenting, and early literacy. Parenting Matters research based curriculum will be used for the educational component. Parenting Matters offers skill-building and educational opportunities to parents. The program targets parents and caretakers of Lenoir County children ages seven through seventeen who are experiencing parenting problems or wish to improve on parenting skills, whole families attend each session. Participants will attend eight two-hour sessions. Following a family meal the family separated into age appropriate sessions. Pre and Post Test Evaluations will be administered. Case Workers will also make assessments from DSS. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13D was unanimously approved.

Item No. 14A was a Resolution Authorizing the Approval FY 08-09 Contract Service Microfilming – COTT: \$3,000. Ms. Margaret Seymour, Register of Deeds of Director, addressed the Board. Ms. Seymour stated the acceptance of the Resolution would enable the Register of Deeds to send a CD to COTT for the transferal of the information on the CD to microfilm to be stored in the State Archives. COTT has been providing this service since October 2005. Upon a motion by Mr. Harper and a second by Ms. Stroud, Item No. 14A was unanimously approved.

Item No. 14B was a Resolution Approving FY 08-09 Expenditure of Funds for Leasing Copiers – COECO: \$5,508. Ms. Seymour stated the law requires a method for the Registry to be able to furnish copies to the general public. The approval of this expenditure, will allow the Registry to continue furnishing copies to the public, attorneys, office staff, etc. COECO has provided the Register of Deed with the up most in service when leasing, purchasing and/or repairing any equipment that has been obtained from them. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14B was unanimously approved.

Item No. 14C was a Resolution Authorizing the Approval of FY 08-09 Expenditure for Equipment – R. L. Ballard & Associates: \$10,000. There are real estate books beginning in 1880 through the present. In these books are all transactions pertaining to land transfers, mortgages, easements, agreements and miscellaneous documents that are public record. It would not be possible to keep these books in order were it not for the shelves that they are stored in. Although, the computer system that is used for real estate is able to print a copy of the current documents, there are still people that would rather copy from the books. Therefore, the Register of Deeds is still printing hard copies of the real estate books. At this time we have over 1600 real estate books in the Register of Deeds office and anticipate that it will be sometime before the public is comfortable in printing from the computer. With the approval of this expenditure, it will allow the Register of Deeds office to continue the practice of printing books for the public's use. Upon a motion by Mr. Davis and a second by, Ms. Brown Item No. 14C was unanimously approved.

Item No. 14D was a Resolution Authorizing the Approval of Contract Service Indexing: COTT Systems: \$50,000. Ms. Seymour stated the expenditure allows the Registry to have computer-generated indexes for easy accessibility for many records. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14D was unanimously approved.

Item No. 15A was a Resolution Approving the Purchase of Plumbing Services: \$5,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Resolution Approving the Purchase of Office Supplies: \$5,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15B was unanimously approved.

Item No. 15C was a Resolution Approving Contract for Sheriff's Equipment and Supplies: \$7,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15C was unanimously approved.

Item No. 15D was a Resolution Approving Purchase of Ammunition: \$7,800. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15D was unanimously approved.

Item No. 15E was a Resolution Approving Purchase of Tire Vendors: \$10,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15E was unanimously approved.

Item No. 15F was a Resolution Approving the Lease and Purchase Order with the North Carolina Department of Corrections: \$11,680. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15F was unanimously approved.

Item No. 15G was a Resolution Approving the Lease and Purchase Order with G4S Justice Services: \$13,250. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15G was unanimously approved.

Item No. 15H was a Resolution Approving Contract for Jail Uniform Supply Vendors: \$14,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15H was unanimously approved.

Item No. 15I was a Resolution Approving Purchase Order with Gately Communications, CO.: \$18,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15I was unanimously approved.

Item No. 15J was a Resolution Approving Contract for Sheriff's Uniform Supply Vendors: \$28,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15J was unanimously approved.

Item No. 15K was a Resolution Approving Contract for Jail Operating Supply Vendors: \$33,300. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15J was unanimously approved.

Item No. 15L was a Resolution Approving Contract for Repair/Maintenance Vendors: \$44,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15L was unanimously approved.

Item No. 15M was Resolution Approving Contract for Jail Food Service Vendors: \$162,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15M was unanimously approved.

Item No. 16A was a Resolution Approving Lease Contract for DCI/SBI for OMINIXX Equipment Rental for FY 08-09: \$5,100. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16A was unanimously approved.

Item No. 16B was a Resolution Authorizing Purchase of the Maintenance Contract with Dictaphone Freedom System: \$5,146. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16B was unanimously approved.

Item No. 16C was a Resolution Approving Maintenance Contract for Generators for all Tower Site Locations: \$6,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16C was unanimously approved.

Item No. 16D was a Resolution Authorizing Maintenance Contract for Priority Dispatch to Include Software/Cardsets for EMD, EPD &EFD and ProQA: \$9,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16D was unanimously approved.

Item No. 16E was a Resolution Authorizing the Replacement of the 155.295 and 155.340 Conventional Radio Repeaters: NTE: \$14,144. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16E was unanimously approved.

Item No. 16F was a Resolution Authorizing the Renewal of the Position Maintenance Contract with Embarq Telephone: \$23,632.19. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16F was unanimously approved.

Item No. 16G was a Resolution Authorizing the Renewal of the CAD System Maintenance Contract with VisionAir Telephone: \$28,512. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16G was unanimously approved.

Item No. 16H was a Resolution Authorizing Gately Communications as the Holder of Maintenance Contracts for Radio Equipment Maintenance and Radio System Management: \$47,018. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16H was unanimously approved.

Item No. 16I was a Resolution Authorizing the Upgrade of the Existing Simon Communications Telephone System to the Power 911 Phone System: NTE: \$145,670. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16I was unanimously approved.

Item No. 16J was a Resolution Authorizing FY 08-09 Purchase Orders for the Emergency Medical Non-Emergency Transport Division Uniform Purchases: \$10,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16J was unanimously approved.

Item No. 16K was a Resolution Authorizing FY 08-09 Purchase Orders for the Emergency Medical Non-Emergency Division Medical Inventory: \$10,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16K was unanimously approved.

Item No. 16L was a Resolution Authorizing FY 08-09 Purchase Order for the Emergency Medical Division's Vehicle Maintenance: \$15,000. Upon a motion by Ms. Brown and a second by Mr. Davis Item No. 16L was unanimously approved.

Item No. 16M was a Resolution Authorizing Payment for the Medical Director's Contract: \$18,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16M was unanimously approved.

Item No. 16N was a Resolution Authorizing FY 08-09 Purchase Order for the Emergency Medical Division Uniform Purchases: \$25,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16N as unanimously approved.

Item No. 16O was a Resolution Authorizing FY 08-09 Purchase Order for the Emergency Medical Division's Vehicle Maintenance: \$60,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16O as unanimously approved.

Item No. 16P was a Resolution Authorizing FY 08-09 Purchase Order for the Emergency Medical Division Medical Inventory: \$120,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16P was unanimously approved.

Item No. 17A was a Resolution Approving Increase in DSS Board Member's Remuneration. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17A was unanimously approved.

Item No. 17B was a Resolution Approving Blanket Purchase Order for System Sales: \$2,500. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17B was unanimously approved.

Item No. 17C was a Resolution Approving Blanket Approval of Adoption of Assistance Requests for Vendor Payments. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17C was unanimously approved.

Item No. 17D was a Resolution Approving Contract and Purchase Order with the Business Development Center: \$4,500. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17D was unanimously approved.

Item No. 17E was a Resolution Approving Purchase Order and Contract with Thomas Hill of Thomas Service Center: \$7,530. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17E was unanimously approved.

Item No. 17F was a Resolution Approving Purchase Order with Anza Mailing Systems (NeoPost): \$7,980. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17F was unanimously approved.

Item No. 17G was a Resolution Approving Contract for Commodities Distribution for Fiscal Year 08-09: \$8,500. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17G was unanimously approved.

Item No. 17H was a Resolution Approving Contract between Lenoir County Department of Social Services and North Carolina Department of Health and Human Resources, Division of Services for the Blind: FY 08-09: \$10,271. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17H was unanimously approved.

Item No. 17I was a Resolution Approving Contract and Purchase Order with Enterprise Rent-A-Car: \$20,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17I was unanimously approved.

Item No. 17J was a Resolution Approving Contract with Salvation Army: \$20,744. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17J was unanimously approved.

Item No. 17K was a Resolution Approving Copier, Fax, & Printer Services Purchase Order with Coeco Office Systems: \$32,051. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17K was unanimously approved.

Item No. 17L was a Resolution Approving Purchase Order and Contract with Drake Janitorial Services, Inc.: FY 08-09: \$33,726. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17L was unanimously approved.

Item No. 17M was a Resolution Approving Purchase Order for the Following: Floors and Courts: \$6,000: Corporate Resources: \$35,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17M was unanimously approved.

Item No. 17N was a Resolution Authorizing Contract with Lenoir County Sheriff's Office for FY 08-09: \$50,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17N was unanimously approved.

Item No. 17O was a Resolution Approving a Contract with L.I.F.E. of North Carolina, Inc.: \$60,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17O was unanimously approved.

Item No. 17P was a Resolution Approving and Authorizing the Out-Posting of Income Maintenance Caseworkers at Lenoir Memorial Hospital and the Lenoir County Health Department: \$69,091. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17P was unanimously approved.

Item No. 17Q was a Resolution Approving Work First Demonstration Grant for FY 08-09: \$100,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17H was unanimously approved.

Item No. 17R was a Resolution Approving Contract with Vanguard Professional Staffing: \$215,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17R was unanimously approved.

Item No. 17S was a Resolution Approving Contracts for Legal Services: Dal Wooten & Chris Rogerson – NTE: \$150,000 Annually: Griffin & Griffin and Annette Strickland – NTE: \$80,000 Annually: Griffin & Griffin – NTE: \$500 Annually. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17S was unanimously approved.

Item No. 17T was a Resolution Approving Service Contracts for FY 08-09: Interim Health Care: \$247,505. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17T was unanimously approved.

Item No. 17U was a Resolution Approving Provider Agreements for Subsidized Day Care: \$3,121,997. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17U was unanimously approved.

Mr. Jones announced Mr. Ben Nicholson's contract with Social Services would be ending on June 30, 2008. Mr. Jones stated that Mr. Nicholson has brought the Lenoir County Department of Social Services (DSS) from last in the state in child support collections to its current rank of 58<sup>th</sup> in the state. Mr. Nicholson stated he has enjoyed his time here in Lenoir County and highlighted some of the department's accomplishments. DSS in the past 16 months has: 88% of cases under order; has 807 new orders established, which is a 21% increase; Current support pay is at 66.9% of collections; collections on Arrearage is 64.1 %; increased collections to \$10,422,475 in child support, a 10% increase from previous year. The Board wished Mr. Nicholson well in his future endeavors.

Item No. 18A was a Resolution Approving Acceptance of Additional Capital Fund from NCDOT Community Transportation Grant: \$41,959. Upon a motion by Mr. Harper and a second by Mr. Davis Item No. 18A was unanimously approved.

Item No. 18B was a Budget Ordinance Amendment: Transportation Fund: Transportation Administration: \$41,959: Increase. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 18B was unanimously approved.

Item No. 18C was a Budget Ordinance Amendment: Transportation Fund: Transportation Administration/Operations: \$247,816: Increase. Upon a motion by Ms. Brown and a second by Mr. Humphrey, Item No. 18C was unanimously approved.

Item no. 18D was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for FY 08-09 Vehicle Maintenance/Office Supplies/Software: \$26,500. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 18D was unanimously approved.

Item No. 18E was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for Yearly Software/Hardware Maintenance: \$103,040. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 18E was unanimously approved.

Item No. 19 was a Budget Ordinance Amendment: School Construction Fund: School Construction Bonds-Series 2008: \$39,737,623.01: Increase. Mr. Hollowell stated the Amendment budgets bond proceeds received from sale of Series 2008 School Construction Bonds sold May 13, 2008. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution Approving FY 08-09 Position and Pay Classification Plan. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 20 was unanimously approved.

**APPOINTMENTS**

Item No. 21 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<b><u>BOARD/COMMITTEE/COMMISSION</u></b>	<b><u>APPLICANT/ CURRENT MEMBER</u></b>	<b><u>TERM EXPIRATION</u></b>
Kinston Lenoir County Tourism Development Authority <b>1<sup>st</sup> Appearance</b>	Ken Elbertson (Re-Appointment)	June 2011 Tabled

**CURRENT VACANCIES:**

**Lenoir County Health Board – Four (4) Vacancies; (1) Veterinarian, (1) Optometrist, (2) Public Members**  
**Grifton Planning Board – One (1) Vacancy**  
**JCPC – One (1) Vacancy; 1-Juvenile Attorney**  
**Lenoir County Planning Board – K-6 Precinct & At-Large**  
**CJPP – Four (4) Vacancies**  
**Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**  
**Lenoir County Transportation Committee – At Large Member – Business Community**

**CLOSED SESSION**

Upon a motion by Mr. Humphrey and a second by Mr. Harper, and unanimous approval, closed session was entered at approximately 5:47 p.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Mr. Harper and a second by Mr. Davis, the Board moved out of closed session at 5:52 p.m.

**OPEN SESSION AND ADJOURNMENT**

Upon a motion by Mr. Taylor the Board adjourned at 5:54 p.m.

Respectfully submitted,

Reviewed By

Lashanda Aytch  
Clerk to the Board

Michael W. Jarman  
County Manager