

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
June 18, 2007

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, June 18, 2007 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman, George Graham, Jr., Vice-Chairman Paul Taylor and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and County Commissioners. No items were discussed.

PUBLIC INFORMATION

Mr. Graham presented Ms. Muriel Rider with a plaque in recognition of Mr. Wilbur "Jack" Rider and the services he provided to the citizens of Lenoir County. Mrs. Rider accepted the plaque on behalf of the family and thanked the Board for the recognition of her husband.

Ms. Jane Phillips and Ms. JoAnn Huettl introduced a Proclamation Declaring August 13-19, 2007 as Richard Caswell Week in Lenoir County. Ms. Huettl reviewed the upcoming events that will be taking place during the weeklong celebration. Upon a motion by Mr. Davis and a second by Mr. Taylor the Proclamation was unanimously approved. The Board thanked Ms. Phillips and Ms. Huettl for the invitation and encouraged all Lenoir County citizens to attend the celebration.

Item No. 19A. was a Resolution Honoring Michelle Hayes.

Item No. 19B was a Resolution Honoring Carolyn Skinner.

Item No. 19C. was a Resolution Honoring Donna Smith.

Item No. 19D. was a Resolution Honoring Pat White. Ms. Brown read each resolution aloud for members of the Board and viewing public, and congratulated each retiree on their accomplishment. The employees thanked the Board for the opportunity to serve Lenoir County and stated they have truly enjoyed the experience. The Board wished each employee success in their future endeavors.

AMENDMENT

Item No. 26A was a Resolution Approving the Updated 2007 Transportation Improvement Program (TIP) Endorsed by the Lenoir County Transportation Committee. Mr. Russell Rhodes, Lenoir County Transportation Chairman, addressed the Board. Mr. Rhodes stated the North Carolina Global TransPark (GTP) Commission has elected Mr. Bruce Parson as a voting member; there is still a non-voting member vacancy held by the GTP as well. An at-large position is still vacant on the committee, which represents Lenoir County. NCDOT has had a call for projects for the 2009-2015 TIP and it is due for submittal in August. The listing has to be presented to the Rural Planning Organization (RPO) Board by June 30th before being presented to DOT in August. Lenoir County's TIP listing is in combination with Wayne, Greene, and Duplin County's to create a regional level listing. There were two removals from the TIP listing, the first was the US 17 Connector to the Interstate system to Goldsboro, NC that project has been completed. The second was the Harvey Parkway Interchange from US 70 to US 258; that project is far enough along for the project to be removed from the listing. Three additions were made to the listing as well; the first was the US 70 Industrial Park Additional Access to Harvey Parkway. The second item was a recommendation from Kimberly-Horn and the US 70 Corridor Commission, which is the US 70 Intersection with NC 11/55. The third item is the NC 11 Connector North of Kinston to US 70, which will be known as the eastern loop/eastern bypass. Mr. Rhodes stated Mr. Cam McRae, NCDOT Board Member, has recommended one other addition to the current TIP listing. Mr. McRae has encouraged the Transportation Committee to add one project that is not fully developed as of yet. The Kinston Waterfront NOW Bike/Pedestrian Initiatives has been added as the tenth position on the TIP listing. The Transportation Committee has not considered this item but upon Mr. McRae's endorsement, it was found important to add the additional item. Support resolutions will be requested from several entities throughout the county to show full support for the current TIP listings. Mr. Graham asked to discuss the US 70 Corridor. Mr. Graham stated in speaking to Mr. McRae it was recommended to move the US 70 Corridor issue further up on the TIP Listing. Mr. Rhodes stated that all county's along the corridor agreed to keep the project in the top three, but the committee has put a US 70 project in the top three with the interchange at NC 11/55. Mr. Rhodes stated the Transportation Committee would consider the renumbering of the listing at a later date. The Board tabled the decision until the next Board meeting.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman asked the Board if they would like to cancel the July 2nd meeting. Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board approved the cancellation of the July 2nd Board meeting. The next meeting will be held on July 18, 2007. Mr. Jarman stated Pastor James Parker, of Lift Up Jesus Ministries is requesting the right to assemble on the courthouse steps on Thursday, July 5th from Noon to 2:00 p.m. Upon a motion by Mr. Taylor and a second by Mr. Stroud, the Board approved the request.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the following Consent agenda items.

3. Approval of Minutes: Regular Board Meeting: June 4, 2007 Aytch/Jarman
Closed Board Meeting: June 4, 2007 Aytch/Jarman
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Hollowell

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| 5. | Budget Ordinance Amendment: Scrap Tire: Finance/Tire Disposal: \$32,189: Increase | Jarman/Hollowell |
| 6. | Budget Ordinance Amendment: Fire Districts: Fire Protection: \$169,330: Increase | Jarman/Hollowell |
| 7. | Budget Ordinance Amendment: General Fund: Finance: \$220,000: Increase | Jarman/Hollowell |
| 8. | <p>A. Resolution Authorizing Purchase Order Execution: Tim McKinnie & Associates, Inc.: Cost Allocation Plan: \$5, 000</p> <p>B. Resolution Authorizing Purchase Order Execution: Pittard, Perry & Crone, Inc.: Audit Services: \$37,000</p> <p>C. Resolution Approving/Authorizing Execution of FY 07-08 Insurance Policies with W. A. Moore Company, Inc. and Discovery Insurance Co.: \$331,095</p> | Hollowell/Jarman |
| 9. | <p>A. Budget Ordinance Amendment: General Fund: DSS: \$10,000: Decrease</p> <p>B. Budget Ordinance Amendment: General Fund: DSS: \$451: Increase</p> <p>C. Budget Ordinance Amendment: General Fund: DSS: \$5,687: Increase</p> | Jones/Hollowell |
| 10. | <p>A. Resolution Approving Adoption Requests for Vendor Payments</p> <p>B. Resolution Approving Blanket Purchase Order for System Sales: \$2,500</p> <p>C. Resolution Approving Purchase Order and Contract with Thomas Hill of Thomas Service Center: \$5,130</p> <p>D. Resolution Approving Purchase Order with Anza Mailing Systems (NeoPost): \$7,980</p> <p>E. Resolution Approving Contract with the Boys and Girls Club of Lenoir County: \$10,000</p> <p>F. Resolution Approving Contract between the Lenoir County Department of Social Services and the North Carolina Department of Health and Human Resources: Division of Services for the Blind for Fiscal Year 2007-08: \$10,004</p> <p>G. Resolution Approving Contract for Commodities Distribution for Fiscal Year 07-08: \$14,000</p> <p>H. Resolution Approving Contract with Salvation Army: \$19,550</p> <p>I. Resolution Approving Contract and Purchase Order with Enterprise Rent-A-Car: \$20,000</p> <p>J. Resolution Approving Contract with Kelly Services: \$25,000</p> <p>K. Resolution Approving Purchase Order and Contract with Drake Janitorial Service, Inc. for Fiscal Year 07-08: \$33,226</p> <p>L. Resolution Approving Blanket Purchase Order for the Following: Floors and Courts: \$9,000: Corporate Resources: \$30,000</p> <p>M. Resolution Authorizing Contract with Lenoir County Sheriff's Office for FY 08-07: \$47,608</p> <p>N. Resolution Approving a Contract with L.I.F.E of North Carolina, Inc., NTE: \$80,000</p> <p>O. Resolution Approving Service Contracts for FY 07-08: Interim Health Care: \$205,527</p> | Jones/Hollowell |
| 11. | <p>A. Resolution Authorizing the Approval FY 07-08 Expenditure of Supplies – R. L. Ballard & Associates: \$4,000</p> <p>B. Resolution Approving FY 07-08 Expenditure of Funds for Leasing Copiers – COECO: \$5,508</p> <p>C. Resolution Authorizing the Approval FY 07-08 Contract Services Indexing – COTT Systems: \$50,000</p> | Seymour/Hollowell |

12. **A.** Resolution Authorizing the Purchase of 4 GeoRelay Software License: \$3,587.20 Dail/Hollowell
- B.** Resolution Authorizing the Purchase of 24-7 Heavy Duty Chairs for Communications: \$4,254
- C.** Resolution Approving Lease Contract DCI/SBI for Ominixx Equipment Rental FY 07-08: \$5,100
- D.** Resolution Purchase of the Maintenance Contract with Dictaphone Freedom System: \$5,146
- E.** Resolution Approving Maintenance Contract for Generators for all Tower Site Location for FY 07-08: \$6,000
- F.** Resolution Authorizing the Approval of a Blanket Purchase Order for Fast Forward Signs: \$7,000
- G.** Resolution Authorizing the Purchase of a Maintenance Contract for Priority Dispatch to Include Software for EMS, CARD-Sets for EPD & EFD at a Cost NTE: \$9,000
- H.** Resolution Approving a Service Contract for Eight (8) Defibrillators from Zoll Medical: \$10,000
- I.** Resolution Authorizing the Replacement of the City Fire Conventional Radio Repeater: NTE: \$10,500
- J.** Resolution Authorizing the Purchase of Radio Call Checks for Communications Dispatch Consoles: NTE: \$13,400
- K.** Resolution Authorizing the Purchase of Geolynx System Administrator Software: \$14,105
- L.** Resolution Authorizing Payment for the Medical Director’s Contract: \$18,000
- M.** Resolution Authorizing the Renewal of the Positron Maintenance Contract with Embarq: \$23,632.19
- N.** Resolution Authorizing FY 07-08 Purchase Orders for the Emergency Medical Division Uniform Purchases: \$25,000
- O.** Resolution Authorizing the Renewal of the Cad System Maintenance Contract with VisionAir Telephone: \$28,324
- P.** Resolution Authorizing the Renewal of a Radio Maintenance Contract, Site Maintenance Contract and Radio Management Contract with Coastal Electronics: \$49,362.05
- Q.** Resolution Approving the Purchase of Eight (8) Defibrillators for Zoll Medical: \$82,485
- R.** Resolution Authorizing FY 07-08 Purchase Orders for Emergency Medical Division Inventory: \$100,000
13. **A.** Resolution Authorizing FY 07-08 Purchase Orders for the Board of Elections: Owen G. Dunn - \$2,000; Freedom ENC/Free Press - \$2,000; Weekly Gazette - \$500’ A. G. Smith - \$1,500” Total: \$6,000 King/Hollowell
- B.** Resolution Authorizing FY 07-08 Purchase Orders for the Board of Elections: Executive Leasing - \$7,900; Corporate Resources - \$3,000: Total \$10,900
14. **A.** Resolution Approving a Purchase Order with Fulcher Tire: \$5,000 Smith/Hollowell
- B.** Resolution Approving Blanket Purchase Order for Office Supplies: \$5,500

- C. Resolution Approving Contract for Sheriff's Equipment and Supplies: \$7,500
- D. Resolution Approving a Purchase Order with ASAP Systems: \$9,236
- E. Resolution Approving Contract for Jail Uniform Supply Vendors: \$11,000
- F. Resolution Approving Contract for Sheriff's Radio Maintenance: \$15,000
- G. Resolution Approving the Lease and Purchase Order with G4S Justice Service: \$17,377.50
- H. Resolution Approving the Lease and Purchase Order with the North Carolina Department of Corrections: \$17,940
- I. Resolution Approving Contract for Repair/Maintenance Vendor: \$20,000
- J. Resolution Approving Contract for Jail Operating Supply Vendors: \$22,000
- K. Resolution Approving Contract for Sheriff's Uniform Supply Vendor: \$28,000
- L. Resolution Approving Contract for Jail Food Service Vendors: \$172,000
- M. Resolution Approving Contract with Southern Health Partners: Inmate Health Care Services: \$193,434

- 15. Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for Yearly Software/Hardware Maintenance: \$141,540 Bryan/Hollowell
- 16. Resolution Authorizing FY 07-08 Service Contract and Purchase Orders for Court/Facility/Public Buildings Department: \$152,400 Wiggins/Hollowell
- 17. Resolution Authorizing Support of Continuance of Health Department Clinics and Services through FY 07-08: \$372,198 Huff/Hollowell

PUBLIC HEARING

Item No. 18 was a Public Hearing: Amending the Edward Bryne Memorial Justice Assistance Grant: Award Amount and Proposed Expenditures. Upon a motion by Mr. Graham, and a second by Mr. Taylor, the public hearing opened at 4:37 p.m. Major Chris Hill addressed the Board. Major Hill stated the county was to receive \$12,324 and will now be receiving \$23,466, which is an increase in grant proceeds. The Sheriff plans on spending this additional funding on the purchase of three (3) Vision Hawk digital cameras, which will be installed in three patrol vehicles and a HP Ai0600 TB data storage unit. Upon a motion by Mr. Graham and a second by Mr. Stroud the Public Hearing closed at 4:38 p.m. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 18 was unanimously approved.

RESOLUTIONS

Item No. 20 was a Resolution Approving FY 07-08 Position and Pay Classification Plan. Mr. Jarman stated a new Pay Classification Plan must be approved each year when budget is approved. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 20 was unanimously approved.

Item No. 21A. was a Resolution for Sales Tax Recovery and Interlocal Agreements : Contentnea/Savannah K-8 Project. Mr. Jarman stated this resolution and agreement have the same wording as the previously approved resolution approved by the Board. The schools have re-submitted the resolution and agreements to specify each project that is to be completed. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 21A was unanimously approved.

Item No. 21B. was a Resolution for Sales Tax Recovery and Interlocal Agreements: LaGrange Elementary Renovation Project. Upon a motion by Mr. Stroud and a second by Mr. Davis, Item No. 21B was unanimously approved.

Item No. 22 was a Resolution Approving/Authorizing Increases for Inspection/Permitting Fees. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 22 was tabled for further information.

Item No. 23 was a Resolution Authorizing a Purchase Order to “Learning Environments, Inc.” for Fifty (50) Auditorium Chairs Delivered and Installed for the Lenoir County Visitor’s Center: \$7,688.50. Upon a motion by Mr. Taylor and a second by Mr. Harper, Item No. 23 was unanimously approved.

Item No. 24A was a Resolution Authorizing the Transfer of a Foreclosed Lot Owned by Lenoir County to the City of Kinston. Mr. Darrell Parrish, Tax Administrator, addressed the Board. Mr. Parrish stated a lot with the tax parcel ID number of 452511761632 has been foreclosed on by the Lenoir County Tax Department. After the foreclosure it was discovered that the City of Kinston had property taxes, weed abatement, and demolition charges on the property that totaled \$4,345.70. Since this discovery, similar liens have been or are in the process of being foreclosed on. The City of Kinston has agreed to waive liens totaling \$8,524.84 on another lot that has been scheduled to be sold by foreclosure in exchange for this lot being put in their name only. The attorney conducting the foreclosure on the other lot has an individual that is interested in buying the lot at the public foreclosure sale for the outstanding taxes and legal fees that are due. The North Carolina General Statutes allows one government agency to transfer property to another government agency without going through a public bid process. Upon a motion by Mr. Harper and a second by Mr. Humphrey, Item No. 24A was unanimously approved.

Item No. 24B. Resolution Authorizing the Sale of Two (2) Lenoir County owned Lots to the City of Kinston. Mr. Parrish stated the tax parcel ID numbers are 452519600535 and 452519506048 the properties are located at 1018 Liberty Hill Road and 1500 Desmond Street in the City of Kinston. The City of Kinston has received a Clean Water Management Trust Grant that can be used to purchase lots that were flooded that do not have a permanent structure located on them. The two (2) parcels that the Lenoir County Tax Department has foreclosed on are listed on the submitted properties that have been approved for purchase by the grant funds. The lots were offered for sale to the public at the Lenoir County Courthouse, and the minimum bids were not met on either lot. The City of Kinston has offered to purchase both lots for an amount that would cover the delinquent taxes and the legal costs incurred with the foreclosures. The combined tax value of the properties is \$6,000. The County has a total investment in the properties of \$2,351.12. The City of Kinston has offered to purchase both properties for the amount the County has invested, \$2,351.12. Upon a motion by Mr. Harper and a second by Mr. Humphrey, Item No. 24B was unanimously approved.

Item No. 25A was a Resolution Approving a Three-Year Contract with General Electric Credit Corporation for Lease of Nortel Switches: \$265,916. Mr. Joey Bryan, MIS Director, addressed the Board. Mr. Bryan stated when Lenoir County first entered into the world of electronic data processing, it encompassed two (2) departments, Tax and Finance, which had four (4) computers. Sine that time Lenoir County’s network infrastructure has grown to include eight (8) buildings connected via high-speed fiber, two (2) locations connected via directed microwave, and eight (8) connected via VPN’s over the Internet.

When Lenoir County started placing appliances on this network, MIS used hubs, which allowed for limited connectivity, which was sufficient. As utilization increased over the past 15 years, we began using switches, providing connectivity that was faster. Our current switches are over eight (8) years old and failing. Some of the new applications the county is using now such as image scanning, security cameras in buildings, video training to the desktop, and real-time conferencing all require massive amounts of throughput to be able to reach desktops in a timely manner. Backups are taking over 16 hours a day to complete due to switch speed and failures. Our current switches cannot handle these types of applications. With the advent of all the new technology that is being added to our network, we need the ability to place new switches that will provide rates of up to 1GB to the desktop. Upon a motion by Mr. Taylor and a second by Mr. Stroud, Item No. 25A was unanimously approved.

Item No. 25B was a Resolution Approving a Five-Year Contract with General Electric Credit Corporation for Lease with Embarq Telephone Systems: \$261,665. Mr. Bryan stated the Department of Social Services was in the process of switching out their phone system to a new leased system at a cost of \$163,020. County Administration felt this was an ideal time to look at the installation of a county-wide voice system that could save the county money and provide a state of the art platform in which to pursue a unified messaging system. It has been determined the county could put in VOIP phone system that would allow our recurring phone charges (approximately \$180,000 per year) to be cut 30-40 percent. It would also do away with all the cost associated with any additions, changes, deletes and transfers the county would normally have to pay the phone company for. This system would run over the county's new-switched network and would allow the county to run voice systems over the county's data cabling thus reducing redundant cabling in the future. Upon a motion by Mr. Taylor and a second by Mr. Stroud, Item No. 25B was unanimously approved.

Item No. 26 was a Resolution Approving a Lease Agreement with E.I. Dupont for Sorona® Expansion Project (Funds from Golden Leaf). Mr. Mark Pope, Economic Development Director, addressed the Board. Mr. Pope stated in November 2005 DuPont entered into a \$55 million expansion agreement with Lenoir County. Under the incentive agreement the Golden Leaf Foundation contributed \$1.150 million in incentives. DuPont will be purchasing equipment to specialize in certain functions at the facility. Golden Leaf has approved the purchase of the equipment, hereby approving the lease agreement between DuPont and Lenoir County. The approval of this resolution will allow Golden Leaf to release funds for the purchase of equipment. DuPont will pay the taxes on any equipment purchased. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 26 was unanimously approved.

APPOINTMENTS

Item No. 27 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County ABC Board 2nd Appearance	James “Bill” Taylor. (Re-appointment)	June 2010 M: Brown S: Taylor
Home and Community Block Grant Advisory Board 2nd Appearance	Tammy Dawson Susan T. Hill Mary T. Williams Ann Gaddis (Re-appointment)	June 2010 M: Brown S: Taylor
Eastern Carolina Workforce Development Board 2nd Appearance	Debbie Beech Burrell Bruce Parson (Re-appointments)	June 2009 M: Brown S: Taylor
Lenoir County Board of Social Services 2nd Appearance	Dorethea Branch John “Keith” Sylvester (Choose One Applicant)	June 2010 M: Brown S: Taylor
Lenoir Community College Board of Trustees 1st Appearance	W. Earl Heath (Replacement of Harry T. Williams)	June 2011 M: Brown S: Taylor
Jury Commission Board 1st Appearance	Annie Ruth Parrish	July 2009
Criminal Justice Partnership Program (CJPP) 1st Appearance	Kenneth Jones Richard Basili Bobby Lambert	May 2010

APPOINTMENTS

<p>Juvenile Crime Prevention Council 1st Appearance</p>	<p>Glenn Elmore Joan Bannerman George Stone June Cummings Diane Lynch Ellen Edwards Berry Maxine Fisher Joey Huff Colleen Kosinski Beth Heath Christopher Rogerson Mona Williams Earl Harper Luberta Parker Rebecca Davidson Ella Moore</p>	<p>June 2009</p>
<p>Lenoir County Transportation Committee 1st Appearance</p>	<p>Daniel K. Sale</p>	<p>June 2010</p>

CURRENT VACANCIES:

- Lenoir County Health Board – One (1) Vacancy; (1) Veterinarian**
- Grifton Planning Board – One (1) Vacancy; ETJ Position**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – District 1, 3, & 6**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Lenoir County Transportation Committee – At Large Member – Business Community**

CLOSED SESSION

Upon a motion by Mr. Graham and a second by Ms. Brown, and unanimous approval, closed session was entered at approximately 5:15 p.m. and the following cited: Number five (5) to establish, or instruct the public body’s staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. Upon a motion by Mr. Harper and a second by Mr. Graham Closed Session ended at 5:43 p.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Mr. Harper and a second by Mr. Graham Open Session re-convened at 5:43 p.m. Mr. Graham stated the Board instructed County Administration to look at available alternatives to construct a Deep Run EMS Station and bring back recommendations to the board for final approval. the Board took no other action during closed session. Upon a motion by Ms. Brown and a second by Mr. Davis, the Board adjourned at 5:45 p.m.

Respectfully submitted,

Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager