

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, JUNE 18, 2012 – TIME: 4:00 P.M.
 COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Ms. Donna H. Harward: UNC Kidney Center:
 Kidney Education Outreach Program

- | | |
|---|--------|
| 1. Items from Chairman/Commissioners: 5 Min. | Board |
| 2. Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

- | | |
|--|---------------|
| 3. Approval of Minutes: Regular Board Meeting: June 4, 2012 | Martin/Jarman |
| 4. Budget Ordinance Amendment: General Fund: Sheriff Dept: Increase: \$1,257. | Smith |
| 5. Budget Ordinance Amendment: Trust and Agency Fund: Extension-Family Caregiver: Increase: \$1,914. | Kelly |

END OF CONSENT AGENDA

PROCLAMATIONS/BUDGET ORDINANCE/RESOLUTIONS: 35 Min.

- | | |
|--|-----------|
| 6. Budget Ordinance Amendment: General Fund: Health (CC4C): Increase: \$17,388 | Huff |
| 7. Budget Ordinance Amendment: General Fund: Health (PCM Preg). Increase.: \$25,143. | Huff |
| 8. Resolution Authorizing Reimbursement of funds Expended for Hurricane Irene Damages to County Owned Property to the City of Kinston: \$30,100. | Ellis |
| 9. Resolution Authorizing FY 12-13 Service Contracts and Purchase Orders for Board of Elections: \$54,694 | King |
| 10. Resolution Approving Lease of Copiers/Wide Format Scanner: Register of Deeds: Not To Exceed \$9,500. | Seymour |
| 11. Resolution Approving Contract for Indexing Services: Register of Deeds: Not to Exceed \$26,000. | Seymour |
| 12. Resolution Approving Contract for Scanning of Back Files & Historical Redaction Services: Register of Deeds: Not to Exceed \$110,000. | Seymour |
| 13. Resolution Authorizing FY 12-13 Service Contracts and Purchase Orders for Emergency Management: \$18,000. | Dail |
| 14. Resolution Authorizing FY 12-13 Service Contracts and Purchase Orders for Communications: \$83,486. | Dail |
| 15. Resolution Authorizing FY 12-13 Service Contracts and Purchase Orders for E 911: \$198,083. | Dail |
| 16. Resolution Authorizing FY 12-13 Service Contracts and Purchase Orders for Emergency Services: \$483,076. | Dail |
| 17. Budget Ordinance Amendment: Various Funds: Various Departments: Increase: \$2,388,384. | Hollowell |
| 18. Resolution Authorizing FY 12-13 Service Contracts and Purchase Orders for Social Services: \$1,264,295. | Miller |

- 19. Resolution Authorizing FY 12-13 Service Contracts and Purchase Orders for Social Services Day Care: \$2,746,038. Miller
- 20. Resolution Approving the FY 12-13 Position and Pay Classification Plan Jones

APPOINTMENTS: 5 Min.

- 21. Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. Jarman

OTHER ITEMS: 10 Min.

- 22. **Items from County Manager / County Attorney / Commissioners Public Comments/Closed Session (if necessary)**

TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: June 18, 2012

SUBJECT: Items of Interest

1. NCDOT – Request for Addition to the State Road System
2. NCDOT – Road Closing
3. Lenoir County Financial Performance Summary
4. Planning/Inspections Report



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE
GOVERNOR

EUGENE A. CONTI, JR.
SECRETARY

June 7, 2012

Mr. Mike Jarman
Lenoir County Manager
P.O. Box 3289
Kinston, NC 28502

Subject: Addition to the State Road System of Carey Road Extension in Lenoir County

Dear Mr. Jarman:

Attached are a Form SR-1 (Petition for Road Addition), a Form SR-2 (Request for Addition to State Maintained Secondary Road System), also known as a Resolution, a Location Map, and an NCDOT-generated plat for the addition of the subject road. If the Board of County Commissioners concurs with the addition, please complete the attached resolution and return it to this office.

If you have any questions, please contact me at (252) 527-0053.

Yours very truly,

A handwritten signature in cursive script that reads "Keith Green".

Keith Green
Assistant District Engineer

Enclosures

cc: File

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
DIVISION TWO – DISTRICT 3
1629 HWY. 258 SOUTH
KINSTON, NC 28504

TELEPHONE: (252) 527-0053
FAX: (252) 527-7920
WEBSITE: WWW.NCDOT.GOV

LOCATION:
1629 HWY 258 SOUTH
KINSTON, NC

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: Lenoir Road Name: Carey Road Extension
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: N/A Length (miles): 0.16

Number of occupied homes having street frontage: 0 Located (miles): 0.00

miles N S E W of the intersection of Route 1571 and Route 1572.
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Carey Road Extension in Lenoir County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: R. K. Green Phone Number: 252-527-0053

Street Address: 1629 Hwy 258 South, Kinston, NC 28504

Mailing Address: 1629 Hwy 258 South, Kinston, NC 28504

PROPERTY OWNERS

Name

Mailing Address

Telephone

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Lenoir

Road Description: Carey Road Extension

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of _____ at a meeting on the _____ day of _____, 20__.

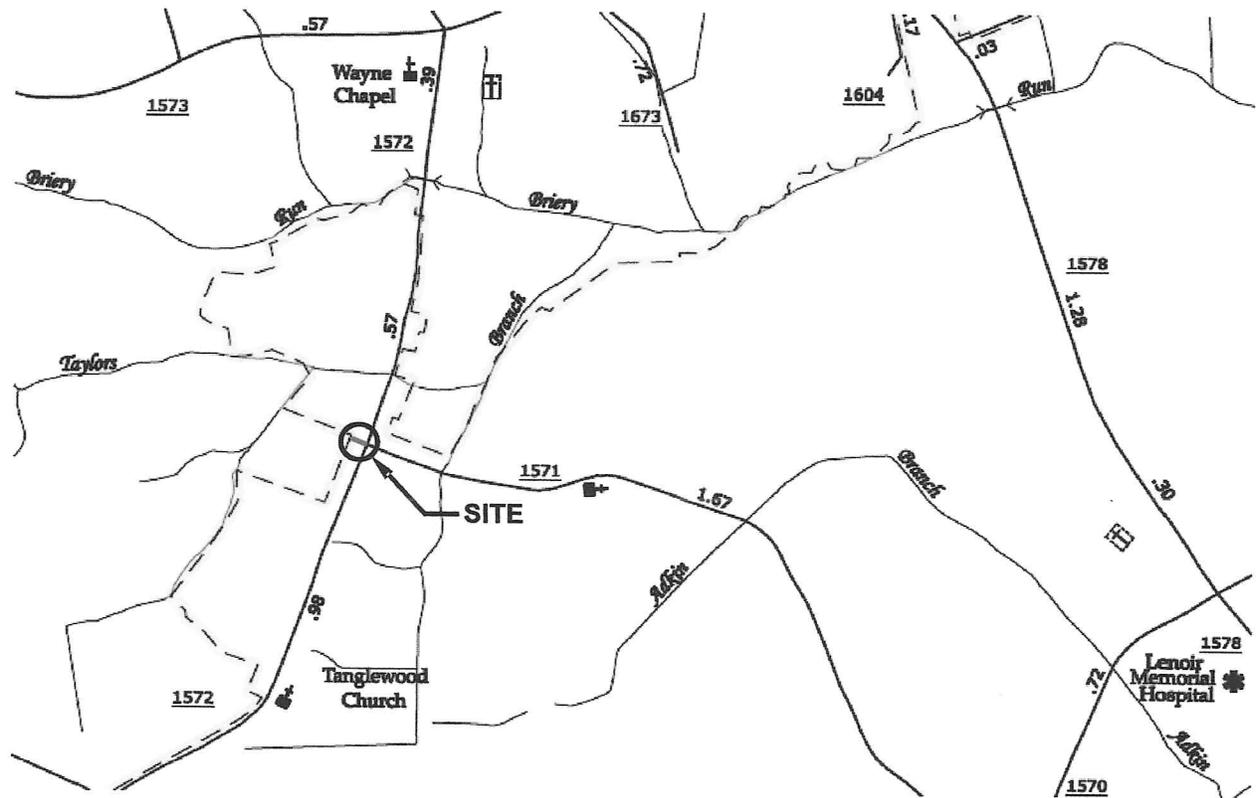
WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways



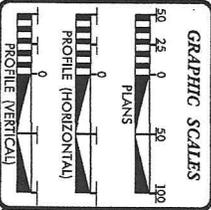
LOCATION MAP
 CAREY ROAD EXTENSION
 LENOIR COUNTY

*****SYSTEM*****
 *****DCN*****
 *****FRNAME*****

05/08/99

CONTRACT: _____

TIP PROJECT: _____



DIVISION 3 DISTRICT 1
 DIVISION OF HIGHWAYS
 STATE OF NORTH CAROLINA

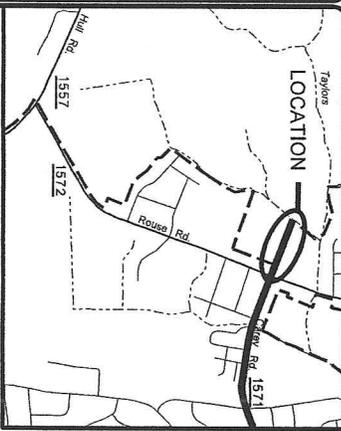
PROJECT LENGTH
 0.16 MILES

Approved in the Office of
KINSTON DISTRICT OFFICE
 1629 HWY. 258 SOUTH, KINSTON, NC 28584
2006 STANDARD SPECIFICATIONS

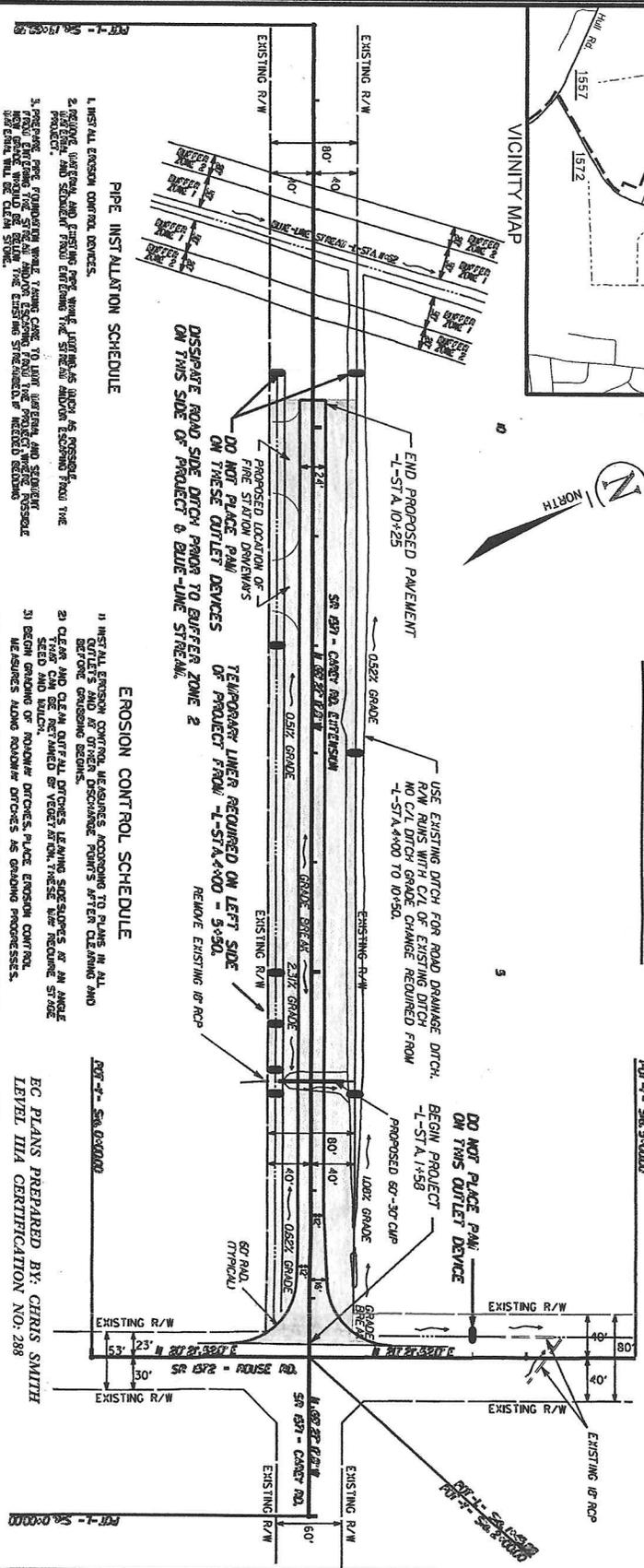
SID	DESCRIPTION	SYMBOL
8530.02	SL T BASH TYPE-B-15A.1	
8530.03	TEMPORARY SL T DITCH	
8530.04	TEMPORARY ROCK SL T CHECK TYPE-4	
8531.02	TEMPORARY SL T FENCE	
8531.02	TEMPORARY ROCK SL T CHECK TYPE-B	
8534.02	TEMPORARY ROCK SEDIMENT DAM TYPE-B	
8535.04	ROCK PILE INLET PROTECTION TYPE-A	
8532.05	ROCK INLET SEDIMENT TRAP TYPE-C	

SEE DETAIL SHEET A

NOTED



STATE OF NORTH CAROLINA
DIVISION OF HIGHWAYS
PLAN FOR PROPOSED
HIGHWAY EROSION CONTROL



- PIPE INSTALLATION SCHEDULE**
1. INSTALL EROSION CONTROL DEVICES.
 2. REMOVE VEGETATION AND FERTILIZER FROM WITHIN BUFFER ZONE PRIOR TO THE PROJECT.
 3. PREPARE PIPE FOUNDATION WHILE TAKING CARE TO LIMIT VIBRATION AND SETTLEMENT FROM EXISTING PIPE STRUKES AND EXISTING STRUCTURE. REINFORCE FOUNDATION WITH CLEAN STONE.
 4. PLACE NON PIPE AND COMPACT FILL.
 5. INSTALL STAKE PROTECTION ON OUTLET AND END ENDS OF PIPE. ALSO CONSTRUCT END PROTECTION ON EXISTING DEVICES.
 6. GET FERTILIZER REVEGETATION AS SOON AS POSSIBLE.

- EROSION CONTROL SCHEDULE**
1. INSTALL EROSION CONTROL MEASURES ACCORDING TO PLANS IN ALL OUTLETS AND AT OTHER DISCHARGE POINTS AFTER DELAYING AND BEFORE GRASSING BEGINS.
 2. CLEAR AND CLEAN DITCHES, LEAVING SLOPES AT AN ANGLE THAT CAN BE RETAINED BY VEGETATION. THESE WILL REQUIRE STRIP SEED AND MULCH.
 3. BEGIN GRADING OF ROADWAY DITCHES. PLACE EROSION CONTROL MEASURES ALONG ROADWAY DITCHES AS GRADING PROGRESSES.
 4. SEED AND MULCH ALL DISTURBED AREAS AS SOON AS AIR PASSES OR GRADING IS COMPLETED.
 5. CLEAR AND/OR REMOVE ALL TEMPORARY EROSION CONTROL MEASURES AFTER ANY SIGNIFICANT RAINFALL EVENT OR AS DETERMINED NECESSARY. THESE SHOULD BE REMOVED UNTIL A PERMANENT VEGETATIVE COVER IS ESTABLISHED.

NOTE:
 RIGHT OF WAY INFORMATION SHOWN FOR BOTH EXISTING SECTIONS OF SR 1571 @ SR 1572 TAKEN FROM STATE PROJECT # 9.8022438

NO. 49003	DATE 05/08/99
PROJECT NO.	
DATE	
BY	
CHECKED	
APPROVED	



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

Beverly Perdue
GOVERNOR

6/12/2012

Gene Conti
SECRETARY

TIMS Incident Report

To: _____

From: Jeremy Stroud Phone: (252) 830-3495

Division: 2 District: 3 County: Lenoir

Road: SR-1557 Both Directions Near Kinston

Expected Backup: High

Start Time: 06/17/12 07:00 PM

End Time: 06/18/12 07:00 PM

Construction Days and Times: Hull Road (SR 1557) will be closed to traffic on Sunday, June 17, 2012 at 7:00 p.m. and will be opened to traffic on Monday, June 18, 2012 at 7:00 p.m.

TIP/Contract #: C202402

Incident Type: Construction

Detour: Traffic will be detoured down the following roads: SR 1572 (Rouse Road), SR 1573 (Dobbs Farm Road), US 258.

Reason: Road Closed with Detour: Hull Road (SR 1557) will be closed at the Railroad Spur crossing so that the remaining work can be completed to pave Hull Road and to surface the railroad crossing. This work is necessary as a part of the ongoing Railroad Spur project in Lenoir County.

This information is also available on our website <http://www.ncsmartlink.org>

DIVISION OF INFORMATION TECHNOLOGY

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
INFORMATION TECHNOLOGY
1521 MAIL SERVICE CENTER
RALEIGH, NC 27699-1521

TELEPHONE: 919-707-2000
FAX: 919-707-2214
WEBSITE: WWW.NCDOT.ORG

DELIVERY ADDRESS:
INFORMATION TECHNOLOGY
NEW HOPE CENTER
4101 CAPITAL BLVD.
RALEIGH, NC 27604

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2011-12
MAY 31, 2012

REVENUES

91.67%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,821,076	1,582,008	239,068	86.87%
Public Assistance (DSS)	11,431,912	7,566,925	3,864,987	66.19%
Property Taxes	31,042,271	31,686,594	-644,323	102.08%
Sales Taxes	5,717,000	4,257,267	1,459,733	74.47%
Other General	18,142,762	9,918,887	8,223,875	54.67%
TOTAL GENERAL	68,155,021	55,011,681	13,143,340	80.72%
OTHER FUNDS:				
Employee Insurance	4,030,000	2,413,542	1,616,458	59.89%
Vehicle Replacement	364,200	9,109	355,091	2.50%
Fed Seized Property	111,000	142,682	-31,682	128.54%
State Controlled Substance	30,000	27,423	2,577	91.41%
School Capital Fund	1,904,067	1,017,971	886,096	53.46%
Transportation Fund	1,338,946	1,132,543	206,403	84.58%
Scrap Tire Disposal	138,550	100,225	38,325	72.34%
Emergency Telephone	902,860	352,213	550,647	39.01%
Revaluation Fund	54,460	0	54,460	0.00%
Automation-Preservation Fnd	24,000	20,437	3,563	85.15%
MSW Landfill-Debt Service	0	45	-45	
Capital Improve Fund	4,774,678	125,600	4,649,078	2.63%
Solid Waste Management	3,522,563	2,962,211	560,352	84.09%
Trust and Agency Fund:				
Smart Start Program	101,152	76,303	24,849	75.43%
Fire Districts	1,415,990	1,246,892	169,098	88.06%
TOTAL OTHER FUNDS	18,712,466	9,627,196	9,085,270	51.45%
GRAND TOTAL	86,867,487	64,638,877	22,228,610	74.41%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	100.00%
CAPITAL PROJECTS FUND	28,279,806	28,309,503	-29,697	100.11%
CDBG RELATED PROJECTS	3,058,688	2,766,393	292,295	90.44%
Total Project Based	103,962,361	103,699,763	262,598	

* **Bold** area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
SCHOOL CONSTRUCTION FUND	72,623,867	72,623,867	0	0
CAPITAL PROJECTS FUND	28,279,806	23,628,137	0	4,651,669
CDBG RELATED PROJECTS	3,058,688	2,766,393	0	292,295
Total Project Based	103,962,361	99,018,397	0	4,943,964

* **Bold** area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2011-12
MAY 31, 2012

EXPENDITURES

91.67%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	230,255	179,149	0	51,106	77.8%
County Manager	273,381	240,037	0	33,344	87.8%
Finance	199,058	172,233	0	26,825	86.5%
Human Resources	242,784	184,738	0	58,046	76.1%
Tax Office	829,528	707,794	2,620	119,114	85.6%
Legal	62,500	41,830	0	20,670	66.9%
Court Facility	520,387	353,445	49,025	117,917	77.3%
Elections	390,399	303,054	28,945	58,400	85.0%
Register of Deeds	296,134	247,463	14,130	34,541	88.3%
Non-Departmental	1,260,694	923,493	0	337,201	73.3%
Process Funds	1,447,864	904,496	1,521	541,847	62.6%
Outside Agencies	132,000	93,928	0	38,072	71.2%
Management Info Systems	894,568	790,175	27,025	77,368	91.4%
Public Buildings	526,856	385,782	6,547	134,527	74.5%
Sheriff	4,487,784	3,798,186	46,478	643,120	85.7%
Central Communications	1,205,999	1,078,532	10,764	116,703	90.3%
Jail	2,667,483	2,328,657	34,222	304,604	88.6%
Emergency Management	396,336	355,687	3,422	37,227	90.6%
Emergency Medical Services	3,831,129	3,241,823	105,492	483,814	87.4%
Non-Emergency Services	492,522	380,819	23,443	88,260	82.1%
Hurricane Irene Expenditures	2,049,819	2,627,273	0	-577,454	128.2%
Fire Protection	48,340	44,311	0	4,029	91.7%
Inspections	216,153	187,211	0	28,942	86.6%
Medical Examiner	40,000	27,250	0	12,750	68.1%
Economic Development	319,769	215,780	957	103,032	67.8%
Veterans Service Office	33,241	20,534	243	12,464	62.5%
Cooperative Extension	390,212	323,563	1,388	65,261	83.3%
JCPC - Parenting Matters	35,194	26,621	0	8,573	75.6%
Cooperative Ext-Grants	65,625	50,000	0	15,625	0.0%
Soil Conservation	121,488	99,737	0	21,751	82.1%
Health Department	3,908,959	3,087,558	78,241	743,160	81.0%
BioTerrorism - Health	48,808	37,131	0	11,677	76.1%
M. Health Department	245,715	225,239	0	20,476	91.7%
CJPP - Day Reporting Center	125,382	112,450	0	12,932	89.7%
Public Assistance (DSS)	15,466,056	11,248,019	99,746	4,118,291	73.4%
Education	9,900,000	9,075,000	0	825,000	91.7%
Community College	2,185,000	2,002,917	0	182,083	91.7%
Cultural	740,500	678,792	0	61,708	91.7%
Recreation	760,000	696,667	0	63,333	91.7%
Debt Service	8,406,900	8,406,900	0	0	100.0%
Transfer to Other Funds	2,640,199	114,267	0	2,525,932	4.3%
Contingency	20,000	0	0	20,000	0.0%
TOTAL GENERAL	68,155,021	56,018,541	534,209	11,602,271	83.0%
OTHER FUNDS:					
Employee Insurance Fund	4,030,000	3,786,942	0	243,058	94.0%
Vehicle Replacement Fund	364,200	324,984	0	39,216	89.2%
Fed Seized Property Fund	111,000	19,345	30,316	61,339	44.7%
State Controlled Substance Fund	30,000	0	0	30,000	0.0%
School Capital Fund	1,904,067	1,500,000	0	404,067	78.8%
Transportation Fund	1,338,946	1,105,866	131,326	101,754	92.4%
Scrap Tire Disposal Fund	138,550	98,638	0	39,912	71.2%
Emergency Telephone Fund	902,860	312,477	136,552	453,831	49.7%
Revaluation Fund	54,460	45,589	0	8,871	83.7%
Automation-Preservation Fund	24,000	0	0	24,000	0.0%
MSW Landfill-Debt Service	0	0	0	0	
Capital Improvements Fund	4,774,678	2,326,690	9,800	2,438,188	48.9%
Solid Waste Management	3,522,563	2,455,688	216,055	850,820	75.8%
Trust & Agency Fund					
Family & Caregiver-Smart Start	101,152	86,143	0	15,009	85.2%
Fire Districts	1,415,990	1,223,004	0	192,986	86.4%
TOTAL OTHER FUNDS	18,712,466	13,285,366	524,049	4,903,051	73.8%
GRAND TOTAL	86,867,487	69,303,907	1,058,258	16,505,322	81.0%



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

MAY 2012

PERMITS ISSUED: 179

PERMITS VALUE: \$ 1,881,944

PERMIT FEES: \$ 13,595

SINGLE FAMILY DWELLINGS: 4

MOBILE HOMES: 11

COMMERCIAL: 4

ADDITIONS: 5

ELECTRICAL: 66

PLUMBING: 20

MECHANICAL: 41

OTHER: 28

TOTAL INSPECTIONS: 259

Lenoir County
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 05-31-2012

Designated period: 05/01/12 to 05/31/12 [Prior period: 05/01/11 to 05/31/11]

	Code	Prms	Valuation	Fees Paid	Units	Prms	Valuation	Fees Paid	Units
NEW RES. HOUSEKEEPING - LENOIR COUNTY									
* Single Family Houses Detached	101B	3	816,250.00	1,797.00	3	674,475.00	1,601.00	3	0
* Single Family Houses Attached	102B		.00	.00	0	.00	.00	0	0
* 2 Family Building	103B		.00	.00	0	143,000.00	784.00	2	0
* 3 and 4 Family Buildings	104B		.00	.00	0	.00	.00	0	0
* 5 or More Family Buildings	105B		.00	.00	0	.00	.00	0	0
*TOTAL INFORMATION 101-105	109B		.00	.00	0	.00	.00	0	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:									
* Hotels, Motels & Tourist Cabins	213B		.00	.00	0	.00	.00	0	0
* Other Non-Housekeeping Shelter	214B		.00	.00	0	.00	.00	0	0
NEW NON-RESIDENTIAL BUILDINGS:									
* Amusement, Social, & Recreational	318B		.00	.00	0	.00	.00	0	0
* Churches & Other Religious	319B		.00	.00	0	.00	.00	0	0
* Industrial	320B	1	51,000.00	450.00	1	750,000.00	3,000.00	1	0
* Prkng Garages (Blds & Open Decked)	321B		98,000.00	288.00	1	.00	.00	0	0
* Service Stations & Repair Garages	322B		.00	.00	0	.00	.00	0	0
* Hospitals & Institutional	323B		.00	.00	0	.00	.00	0	0
* Offices, Banks, & Professional	324B		.00	.00	0	.00	.00	0	0
* Public Works & Utilities	325B		.00	.00	0	.00	.00	0	0
* Schools & Other Educational	326B		.00	.00	0	.00	.00	0	0
* Stores & Customer Services	327B		.00	.00	0	.00	.00	0	0
* Other Non-Residential Bldgs	328B	1	80,000.00	500.00	1	.00	.00	0	0
* Structures Other than Buildings	329B	1	24,000.00	50.00	1	.00	.00	0	0
ADDITIONS, ALTERATIONS, & CONVERSION									
* Residential	434B	5	166,970.00	439.00	5	48,000.00	200.00	4	4
* Non-Residential & Non-Housekeeping	437B		.00	.00	0	16,500.00	100.00	2	2
* Adds of Res. CP/Garages(Atch/Detc)	438B		.00	.00	0	10,854.00	50.00	1	1
DEMOLITIONS AND RAZING OF BUILDINGS:									
* Single Family Houses (Atch/Detach)	645B		.00	.00	0	.00	.00	0	0
* 2 Family Buildings	646B		.00	.00	0	.00	.00	0	0
* 3 & 4 Family Buildings	647B		.00	.00	0	.00	.00	0	0
* 5 or More Family Buildings	648B		.00	.00	0	.00	.00	0	0
* All Other Buildings and structures	649B		.00	.00	0	.00	.00	0	0

TOTALS FOR PERMITS THIS PAGE 12 1,236,220.00 3,524.00 12 13 1,642,839.00 5,735.00 13

This Report was printed on Thursday, May 31, 2012

Item Totals for Inspector ID

Lenoir County

GO 120
 VM 135
 VM--K 1
 VM/DR 3

259 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

	Inspections	Re-Inspections	Based On # Activities
ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS
259	241	206	35
	%INSPECTIONS	%PASSED	%CORRECTIONS
	93	85	15
	RE-INSPECTIONS	PASSED	CORRECTIONS
		17	15
	%RE-INSPECTIONS	%PASSED	%CORRECTIONS
		7	88
	RE-INSPECTIONS REQUIRED		
			2
	%RE-INSPECTIONS REQUIRED		
			12
			14

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
June 4, 2012

The Lenoir County Board of Commissioners met in open session at 9:00 am on Monday, June 4, 2012 in the Board Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Tommy Pharo, Eric Rouse, and Linda Rouse Sutton.

Members Absent: None

Also present were: Michael Jarman, County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, Lashanda A. Hall, Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 9:00 am. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

None Scheduled

ITEMS FROM THE CHAIR/COMMISSIONERS

Mr. Graham stated on May 24, 2012, Ms. Sutton was presented with the Annual Pinnacle of Achievement Award. The award is given to a local professional who demonstrates excellence, creativity, and initiative in her profession and provides valuable service by contributing time and energy to improve the quality of life in her community. The Board congratulated Ms. Sutton on her achievement.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was items from the County Manager; Mr. Jarman recommended the Board accept the following bid: 207 E. Highland Ave., Kinston, NC (\$4,000). Upon a motion by Mr. Davis and a second by Ms. Sutton the Board unanimously approved the bid.

Upon a motion by Ms. Brown and a second by Mr. Pharo, the Board unanimously approved the Consent Agenda

3. Approval of Minutes: Regular Board Meeting: May 21, 2012
Special Called Meeting: May 14, 2012
4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein
5. Budget Ordinance Amendment: Trust and Agency Fund: Finance/Extension Family Caregiver: \$1,586: Increase
6. Budget Ordinance Amendment: General Fund: Finance/Sheriff's Dept.: \$1,952: Increase
7. Budget Ordinance Amendment: General Fund: Process Funds: \$3,230: Increase

PROCLAMATION/BUDGET ORDINANCE/RESOLUTIONS

Item No. 8 was a Proclamation Honoring Social Service Employees. Ms. Brown read the proclamation aloud for the Board and the viewing public. Ms. Susan Moore, Social Services Director addressed the Board detailing the many services performed at Social Services. Services provided by Social Services are wide spread and affect the young and old alike. Ms. Moore thanked the Board for granting recognition to a great group of employees. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Honoring Barbara Seymour. Item was tabled until next meeting.

Item No. 10 was a Resolution Authorizing Support of Continuance of Health Department Clinics and Services through FY 2012-13: \$363,976. Mr. Joey Huff, Health Director addressed the Board. Mr. Huff stated the resolution provides sufficient account of expenditures for the Health Department. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11A was a Resolution Authorizing Lenoir County Cooperative Extension to enter into a One Year Contract with Charles Hughes Construction LLC for FY 12-13 at a cost of \$3,296. Ms. Tammy Kelly, Cooperative Extension Director, addressed the Board. Ms. Kelly stated Charles Hughes Construction (formerly Wheat Swamp Landscaping) has provided grounds maintenance for the past six (6) years. The contract price has remained the same for the past three (3) years. Upon a motion from Ms. Sutton and a second by Ms. Brown, Item No. 11A was unanimously approved.

Item No. 11B was a Resolution Authorizing Lenoir County Cooperative Extension to Enter into a Computer Lease with Mac Computers: \$5,019. Ms. Kelly stated North Carolina Cooperative Extension converted to the Mac Computer lease system in 2007. As a result the Lenoir County Center of Cooperative Extension converted and began participating in the program. Upon a motion from Mr. Daughety and a second by Ms. Sutton, Item No. 11B was unanimously approved.

Item No. 11C was a Budget Ordinance Amendment: General Fund: COOP Ext-Kate B Reynolds: \$76,572: Increase. Ms. Kelly stated the amendment appropriates grant funds from the Kate B. Reynolds Grant. The Commissioners approved the acceptance of these grant funds on January 7, 2012-Item #6. These funds will be used to increase healthy food access for lower income people through local business opportunities. This grant will run from April 2012 through March 2015 with unspent funds bring rolled forward at the beginning of each fiscal year. This is the first of three installment payments. Upon a motion from Mr. Pharo and a second by Ms. Sutton, Item No. 11C was unanimously approved.

Item No. 12 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for Yearly Software/Hardware Maintenance: \$175,450. Mr. Joey Bryan, MIS/Transit Director, addressed the Board. Mr. Bryan stated the resolution details the County's many software maintenance obligations. These contracts allow the County to upgrade and have access to service for all hardware and software. Upon a motion from Ms. Sutton and a second by Mr. Daughety, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for FY 2012-13 for Lenoir County Transit: \$104,000. Mr. Bryan stated the purchase orders cover operations for Lenoir County Transit for FY 12-13. Upon a motion by Mr. Davis and a second by Mr. Daughety, Item No. 13 was unanimously approved.

Item No 14 was a Resolution Authorizing the Lease Agreement of the Walter Ramsey Road (Hugo Repeater): \$9,000. Mr. Roger Dail, Emergency Services Director stated there has been a degradation of signal strength in the Hugo/Grifton area over the last five- (5) years. Through a series of tests, staff has eliminated the possibility of interference with other public safety 800MHz radio systems, as well as local cellular companies as a reason for the increasing loss of coverage in that area. The result of the degradation of signal strength in this area has become an increasing concern to the public safety responders in that area. Staff has determined that placing a non-trunked 800MHz conventional repeater site identical to LaGrange and Deep Run would temporarily resolve the signal issues in that area, pending an overall upgrade of the 800MHz radio system to a digital system in Lenoir County. The owner of the tower located on Walter Ramsey Road has agreed, through written agreement, to lease the tower to Lenoir County for use as a non-trunked repeater site to allow for coverage in this northeast sector of the County. This site will be called the "Hugo Repeater" site and is physically located at 2971 Walter Ramsey Rd, Kinston and is owned by Les Rouse. Mr. Rouse is leasing this tower to Lenoir County at a cost of \$750.00 per month, in comparison to an estimated \$1,200.00 per month lease from other tower companies. Upon a motion by Mr. Daughety and a second by Mr. Pharo, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing FY 12-13 Service Contract and Purchase Orders for Court Facility/Public Buildings Department: \$178,973. Mr. Mike Wiggins, Maintenance Coordinator, addressed the Board. Mr. Wiggins stated all contracts are the same as last fiscal year with no increases. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15 was unanimously approved.

Item No. 16A was a Resolution Approving Purchase of a Replacement Voice Stress Analyzer: \$4,290. Major Chris Hill addressed the Board stating The Sheriff's Office has been using voice stress analysis for the past 17 years to detect deception during investigative and pre-employment interviews. Recently the Computerized Voice Stress Analyzer (CVSA) hard drive failed, rendering the device inoperable. As a result, the Sheriff's Office was forced to quickly purchase a new CVSA so that the Sheriff's Office could continue the applicant process for new detention officers. The current CVSA instrument is 8 years old. The CVSA is a product sold exclusively by the National Institute for Truth Verification (NITV), which is located in West Palm Beach, Florida. The NITV has agreed to replace the inoperable CVSA for a new one, at half the cost. In addition, the Sheriff's Office will be permitted to send one detective through the CVSA certification course at a discounted price. The price of the CVSA instrument is \$3795 and the course is \$495 for a total of \$4290. The funds to purchase this piece of equipment will come from the Sheriff's Federal Asset Forfeiture line, and not tax money. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 16A was unanimously approved.

Item No. 16B was a Resolution Approving Purchase Orders for the 2012-2013 Fiscal Year (Sheriff's Department): \$146,130. Major Hill stated purchase orders will be permitted to the listed vendors to provide equipment, services and/or supplies for the Lenoir County Sheriff's Office. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 16B was unanimously approved.

Item No. 16C was a Resolution Approving Purchase Orders for the 2012-2013 Fiscal Year (Jail): \$773,864. Major Hill stated purchase orders will be permitted to the listed vendors to provide equipment, services and/or supplies for the Lenoir County Jail. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 16B was unanimously approved. Mr. Graham asked about the progress of the new jail. Major Hill stated the expected completion date of the jail will be August 2012. The Sheriff's Office is currently in the process of hiring 21 new jailers who will begin work in mid September.

APPOINTMENTS

Item No. 17 as a Resolution Approving Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. None Scheduled.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
--	---	-----------------------------------

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist, (1) Dentist**
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

Mr. Graham brought up for discussion the one-quarter percent (0.25%) sales tax in Lenoir County. Mr. Graham stated the Board has discussed forming a committee to help inform and educate the public on the sales tax increase. Mr. Graham stressed the importance of the entire Board being in favor of the increase before proceeding with a committee. Mr. Graham highlighted the achievements of the community and increases in taxes voted by citizens for the library and schools. Mr. Graham stated the goal of a sitting Board should be to protect the ad valorem tax base. Mr. Daugehty stated he has been consistent in saying he is not in favor of raising taxes. Mr. Daughety stated he is not opposed to forming a committee to look at the sales tax increase; but feels if the sales tax is approved by the citizens there should relief of the ad valorem tax rate. Mr. Davis stated no one wants a property tax increase, but he does not want the County to end up in a situation like Jones County with a potential \$0.08 property tax increase in the future. Mr. Pharo stated he is in favor of forming a committee and stressed the importance of the future sales tax monies being earmarked for debt and not for new expenditures. Mr. Pharo also agrees there should be a break on property taxes if approved by the citizens. Mr. Pharo stated Onslow County earmarked where the funds would be allocated and it was approved by their citizens. Mr. Davis stated he does not understand the point for earmarking where funds will be allocated, when all monies collected will contribute to no property tax increase for citizens. Ms. Sutton agreed of the need for a committee and advised all Board members to accept recommendations from the commission.

Mr. Jarman told the Board they needed to consider future needs of the County when looking at the sales tax increase. As County Administration we are here to educate not advocate for the sales tax increase. Mr. Jarman cautioned the Board on the way they proceed to earmark funding for certain projects. State funding burdens could easily shift to the County causing funds to be allocated differently than promised; burdens could also increase the ad valorem tax rate.

When educating the public the Board has to be educated as well to give accurate information to all citizens. Commissioners have to educate themselves on the current and future needs in all aspects of County government. Mr. Rouse stated he was in agreement with forming a committee and allowing them to come back with recommendations. The Board agreed to each member submitting three (3) candidates to form the committee. All names, district and area of expertise should be submitted to County Administration no later than June 12, 2012.

Ms. Sutton requested a letter thanking Representative Stephen LaRoque and SEANC for their work to keep Dobbs Youth Development Center and the Lenoir Center open. Ms. Brown also requested a letter be sent to Coach Wells Gullledge at Kinston High School, thanking him for his support of Kinston High School athletics for the past 11 years.

Upon a motion by Mr. Graham and a second by Mr. Davis, the meeting adjourned 10:27 am.

Respectfully submitted,



Lashanda A. Hall

Clerk to the Board

Reviewed By



Michael W. Jarman

County Manager

Item #4

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$1,257. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF DEPARTMENT		10-3842-8500	INSURANCE - MISCELLANEOUS
				10-4310-3530	VEHICLES REPAIR/MAINTENANCE
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3842-8500	INSURANCE-MISCELLANEOUS	1,257.00	10-4310-3530	VEHICLES REPAIR/MAINTENANCE	1,257.00
Total		1,257.00	Total		1,257.00

Reason and Justification for Request:

TO BUDGET INSURANCE PROCEEDS RECEIVED FROM ARGONAUT GREAT CENTRAL INSURANCE COMPANY ON 06/11/2012 IN THE AMOUNT OF \$1,256.80 FOR AN ACCIDENT THAT OCCURRED ON MAY 6,2012.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>6/11/12</i>	<i>Martha H. Martin</i>	<i>6/11/2012</i>
Budget Officer Approval	Date		
<i>Michelle Jarman</i>	<i>6/12/12</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: TRUST AND AGENCY FUND:EXTENSION-FAMILY CAREGIVER: 1,914 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRUST AND AGENCY		EXTENSION-FAMILY CAREGIVER		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
INCREASE 70-3495-3300 SMART START - EXTENSION	1,914.00	INCREASE 70-4951-6000 EXTENSION FAMILY CARGIVER	1,914.00		
Total	1,914.00	Total	1,914.00		

Reason and Justification for Request:
 BUDGET AMENDMENT TO INCREASE THE BUDGETED AMOUNTS OF THE PARTNERSHIP FOR CHILDREN PROGRAM. THE COUNTY RECEIVED NOTIFICATION ON JUNE 12, 2012, THAT THE PARENTS AS TEACHERS PROGRAM WOULD BE RECEIVING AN ADDITIONAL \$1,914. FOR ITS PROGRAM.

Department Head Approval <i>Johnny D Kelly</i>	Date 6/12/12	Finance Officer Approval <i>Martha H. Martin</i>	Date 6/13/2012
Budget Officer Approval <i>Mitchell W. Jam</i>	Date 6/13/12		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

Item #6



LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	HEALTH - CC4C	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title
INCREASE		INCREASE
10-3516-3305 CC4C CASEMANAGEMENT FOR CHILDR	17,388.00	10-5171-2900 SUPPLIES 14,888.00
		10-5171-3110 TRAVEL 1,500.00
		10-5171-3210 TELEPHONE 1,000.00
Total	\$ 17,388.00	Subtotal \$ 17,388.00
Reason and Justification for Request:		
INCREASE FOR BUDGET FOR CASEMANAGEMENT FOR CHILDREN		
Department Head Approval	Date	Finance Officer Approval
<i>[Signature]</i>	5/30/12	<i>Marilyn H. Martin</i>
Budget Officer Approval	Date	
<i>Michael J. [Signature]</i>	6/1/12	
Board Approval (When Applicable)	Date	Date of Minutes

Item # 7



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND GENERAL	DEPARTMENT HEALTH - PCM PREG	LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE 10-3509-4204 PREGNANCY CARE MANAGEMENT	25,143.00	INCREASE 10-5170-2900 SUPPLIES	25,143.00
Total	\$ 25,143.00	Subtotal	\$ 25,143.00
Reason and Justification for Request:			
INCREASE TO BUDGET FOR PREGNANCY CARE MANAGEMENT.			
Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	5/30/12	<i>Martha H. Martin</i>	6/1/2012
Budget Officer Approval	Date		
<i>Michael Jarman</i>	6/1/12		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** June 18, 2012 **ITEM NO.** 8

Resolution Authorizing: Reimbursement of Funds Resulting from Hurricane Irene Damages on County Recreation Facilities to the City of Kinston Parks and Recreation Department: \$30,100

SUBJECT AREA: Community Development

ACTION REQUESTED: The Board is requested to reimburse the City of Kinston for funds expended on county leased property after damages from Hurricane Irene.

HISTORY/BACKGROUND: During the prior hurricanes of Floyd and Bertha, FEMA reimbursed all expenditures for damages which occurred on county athletic facilities. During Irene, similar damages were sustained however, FEMA would no longer reimburse athletic lighting, building roofs, dugout roofs and ball field fencing unless you were the property owner. During Irene, the following facilities were damaged and repaired through the County's recreation budget - Pink Hill Gym roof and ball field lighting, Southwood/Banks/Moss Hill and LaGrange dugout roofs. These expenditures were deemed ineligible by FEMA due to changes in regulations after Hurricane Katrina. This leaves the County recreation budget in a deficit for these payments.

EVALUATION: The county athletic programs are held on county leased school property with the exception of Pink Hill and it was privately owned. Because of this, FEMA will not reimburse the Kinston-Lenoir County Parks & Recreation Department for expenditures made for repairing these damages. As a result, a reimbursement is requested from fund balance of \$30,100.00.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a reimbursement be made to the City of Kinston in the amount of \$30,100 for damages which occurred during Hurricane Irene.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

06/18/12
Date

ATTEST

06/18/12
Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE 06/18/12 ITEM NO. 9

RESOLUTION: Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for Fiscal Year 2012-2013: \$54,964.

Election Systems & Software	\$ 21,784.00	10-4170-3990
Election Systems & Software	\$ 5,880.00	10-4170-3990
Election Systems & Software	\$ 5,000.00	10-4170-1720
Executive Leasing	\$ 6,400.00	10-4170-3990
Print Elect/Owen G. Dunn	\$ 4,000.00	10-4170-1720
Freedom ENC/Kinston Free Press	\$ 2,000.00	10-4170-1720
Weekly Gazette	\$ 1,200.00	10-4170-1720
Duplin Times/Cooke Communications	\$ 500.00	10-4170-1720
A.G. Smith's Janitorial	\$ 4,000.00	10-4170-1720
A.G. Smith's Janitorial	\$ 1,200.00	10-4170-3500
Corporate Resources	\$ 3,000.00	10-4170-2600

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the execution of FY 12-13 purchase orders for the Board of Elections in the amount of \$54,964.

HISTORY / BACKGROUND: Each year, the Board of Elections issues purchase orders to various vendors for supplies and services needed to operate the department. All purchases \$100 and greater require the issuance of a purchase order. Purchases of \$2,500 and greater require the Board's approval. Election Systems & Software provides the Board of Elections with software licensing, programming, election night reporting hardware, a maintenance agreement, and upgrades for 145 iVotronic voting machines and 2 M100 voting machines. Election Systems & Software also provides the layout, coding, and audio for all ballot styles. The Board of Elections contracts with Executive Leasing for copiers. The Board of Elections contracts with Print Elect / Owen G. Dunn for the printing of ballots and election supplies. Required advertising for elections are placed in the Kinston Free Press, Weekly Gazette, and Duplin Times. A.G. Smith's Janitorial service provides monthly cleaning for the Board of Elections' offices and the delivery and setup of voting equipment for each election. Office supplies are purchased from Corporate Resources in Kinston.

EVALUATION: Approval of this resolution will allow for the encumbrance of funds in the FY 12-13 budget and the eventual payment to vendors for products and services received.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.



Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board of Elections is authorized to execute the following purchase orders for FY 2012-2013 in the amount of \$54,964.

Election Systems & Software	\$ 21,784.00	10-4170-3990
Election Systems & Software	\$ 5,880.00	10-4170-3990
Election Systems & Software	\$ 5,000.00	10-4170-1720
Executive Leasing	\$ 6,400.00	10-4170-3990
Print Elect/Owen G. Dunn	\$ 4,000.00	10-4170-1720
Freedom ENC/Kinston Free Press	\$ 2,000.00	10-4170-1720
Weekly Gazette	\$ 1,200.00	10-4170-1720
Duplin Times/Cooke Communications	\$ 500.00	10-4170-1720
A.G. Smith's Janitorial	\$ 4,000.00	10-4170-1720
A.G. Smith's Janitorial	\$ 1,200.00	10-4170-3500
Corporate Resources	\$ 3,000.00	10-4170-2600

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman 06/18/2012
Date

ATTEST 06/18/2012
Date

INTRODUCED BY: Michael W. Jarman, County Manager: Date: 6-18-12 **ITEM NO:** 10

RESOLUTION: Approving Expenditure for Lease of Copiers/Wide Format Scanner: COECO:
Not to exceed \$9500.00.

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: Approval of a Resolution authorizing the expenditure of up to \$9,500.00 for the leasing of two new copiers and a wide format scanner.

HISTORY/BACKGROUND: NC General Statutes require the Registry to be able to furnish copies to the general public. A copier has been used in the office of the Register of Deeds in excess of forty years to allow the public, attorneys, and office staff to make the necessary copies needed for everyday work requirements. This lease agreement is on a cost-per-copy basis; therefore, if the amount actually spent is less than \$9,500.00, the purchase order will be reduced.

EVALUATION: Approval of this resolution will allow the Registry to continue providing copies. The public pays a fee for requested copies. This lease is on a per copy basis, so if the amount actually spent is less than \$9,500, the purchase order will be reduced. COECO has provided the Register of Deeds with excellent service when leasing, purchasing or repairing any equipment obtained from them.

Approval of this resolution will allow for the encumbrance of funds and eventual payment to the vendor.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval


Initial

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a lease agreement with COECO for two new copiers and a wide format scanner in an amount not to exceed \$9,500 be approved.

Funding Source: Line Item #10-4180-3520

AMENDMENTS:

Moved _____ Seconded _____

Approved _____ Denied _____ Unanimous _____

Yea Votes: Rouse _____ Sutton _____ Davis _____ Graham _____

Pharo _____ Brown _____ Daughety _____

George W. Graham, Jr. Chairman

Date

Attested

Date

INTRODUCED BY: Michael W. Jarman, County Manager: Date: 06-18-12 **ITEM NO:** 11

RESOLUTION: Approval of Indexing Services Contract for FY 2012-13: Cott Systems:
\$26,000.00

SUBJECT AREA: Purchase / Bids

ACTION REQUESTED: Approval of an Indexing Services Contract with Cott Systems for FY12-13 in an amount not to exceed \$26,000.

HISTORY/BACKGROUND: Indexing of real estate documents, marriages, births, delayed births, deaths, and maps in the Registry has been an ongoing service since the mid 70's. Indexing allows the Registry to have many records on a computer for easy accessibility.

EVALUATION: Approval of this resolution will allow the office of the Register of Deeds to continue providing an index of vital and real estate records on a computer. COTT Systems has provided the Register of Deeds with the highest level of support and service for many years.

Approval of this resolution will provide for the encumbrance of funds and eventual payment to the vendor.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval


Initial

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners, that an Indexing Services Contract for FY12-13 with Cott Systems in an amount not to exceed \$26,000.00 be approved, and be it further resolved, the Register of Deeds is authorized to execute the contract on behalf of the County.

Funding Source: Line Item #10-4180-3800

AMENDMENTS:

Moved _____ Seconded _____

Approved _____ Denied _____ Unanimous _____

Yea Votes: Rouse _____ Sutton _____ Davis _____ Graham _____

Pharo _____ Brown _____ Daughety _____

George W. Graham, Jr. Chairman _____
Date

Attested _____
Date

INTRODUCED BY: Michael W. Jarman, County Manager; Date 6-18-12 **ITEM NO:** 12

RESOLUTION: Approval of Contract for Scanning Back-files and Historical Redaction Services:
COTT Systems: Not to Exceed: \$110,000.00

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: Approval of a contract with COTT Systems for scanning all back-files dated 1-1-1976 thru 10-17-2005 and redacting social security and drivers' license numbers from all real estate images that will appear on the internet from the period covering 1-1-1976 thru 5-12-2012.

HISTORY/BACKGROUND: COTT Systems has provided service and support to the Register of Deeds office since January 1, 1976. For many years, COTT has provided a print out of all indexes that are used in the Register of Deeds office and has maintained these indexes in digital form. In 1983, when the Register of Deeds office received its first computer, COTT was able to merge the information that had been sent to them over the years with the new information that was being entered daily by the Register of Deeds. On October 17, 2005, the Register of Deeds, with the help and support of COTT, was able to create a data base of the indexes for the internet that covered the period from January 1, 1976 thru October 16, 2005. Since October 17, 2005, the Register of Deeds office has been able to scan daily the new documents that are received and link these images to an ongoing index. By staying with COTT Systems, it will ensure that all scanned images match the index that is now in place.

EVALUATION: Approval of this resolution will enable the Register of Deeds to have the real estate books scanned and each image checked for vital information. Social security and drivers' license numbers will be redacted prior to placing the images on the internet. Having real estate images accessible via the internet will help the public to view a document without physically coming into the Register of Deeds' office. COTT Systems is very qualified to handle these services for the Register of Deeds.

Approval of this resolution will provide for the encumbrance of funds and eventual payment to the vendor.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

 Initial

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners, that a contract with COTT Systems for scanning all back-files dated 1-1-1976 thru 10-17-2005 and redacting social security and drivers' license numbers from all real estate images that will appear on the internet from the period covering 1-1-1976 thru 5-12-2012 be approved in an amount not to exceed \$110,000.00 and be it further resolved, the Register of Deeds is authorized to execute the contract on behalf of the County.

Funding Source: Automation and Preservation Fund: Line item # 27-3418-4100

AMENDMENTS:

Moved _____ Seconded _____

Approved _____ Denied _____ Unanimous _____

Yea Votes: Rouse _____ Sutton _____ Davis _____ Graham _____

Pharo _____ Brown _____ Daughety _____

George W. Graham, Jr. Chairman Date

Attested Date

INTRODUCED BY: Michael Jarman, County Manager DATE: June 18, 2012 ITEM: 13

RESOLUTION: AUTHORIZING FY12-13 SERVICE CONTRACTS AND PURCHASE ORDERS FOR: EMERGENCY SERVICES: EMERGENCY MANAGEMENT DIVISION: \$18,000.00

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Emergency Services Director to execute the following FY12-13 Service Contracts and Purchase Orders: Emergency Management Division: in the amount of \$18,000.00.

Fast Forward Signs and NC Department of Corrections	Road Signs – Fast Forward Signs Associated Hardware – NC Department of Corrections	10-4330-3590	\$10,000
CopyPro	Lease/Maintenance Agreement	10-4330-3990	\$8,000

HISTORY/BACKGROUND: All purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. Maintenance contracts allow us to receive upgrades and place calls for service at no additional cost to the County.

EVALUATION: Approval of this resolution will allow encumbrance of funds approved in the FY12-13 budget and the eventual payment of services as billed.

MANAGER'S RECOMMENDATION:
Respectfully recommend approval.

MW
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the Emergency Services Director is authorized to execute the above listed service contracts and purchase orders for FY12-13: Emergency Management Division: in the amount of \$18,000.00.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: ___ Graham ___ Davis ___ Brown
 ___ Daughety ___ Pharo ___ Rouse ___ Sutton

George W. Graham, Jr., Chairman 6/18/12
Date

ATTEST 6/18/12
 DATE

INTRODUCED BY: Michael Jarman, County Manager DATE: June 18, 2012 ITEM: 14

RESOLUTION: AUTHORIZING FY12-13 SERVICE CONTRACTS AND PURCHASE ORDERS FOR: EMERGENCY SERVICES: COMMUNICATIONS DIVISION: \$83,486.00

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Emergency Services Director to execute the following FY12-13 Service Contracts and Purchase Orders: Communications Division: in the amount of \$83,486.00.

Gately Communications	Radio Management & Maintenance	10-4315-6900	\$66,967
Cummins Atlantic	Generator Maintenance	10-4315-6900	\$6,000
Price Communications	Radio Tower Maintenance	10-4315-6900	\$2,914
CenturyLink	BCM Telephone Maintenance	10-4315-6900	\$3,605
DCI/SBI	DCI/Ominixx Equipment Rental	10-4315-4390	\$4,000

HISTORY/BACKGROUND: All purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. Maintenance contracts allow us to receive upgrades and place calls for service at no additional cost to the County.

EVALUATION: Approval of this resolution will allow encumbrance of funds approved in the FY12-13 budget and the eventual payment of services as billed.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

mw
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the Emergency Services Director is authorized to execute the above listed service contracts and purchase orders for FY12-13: Communications Division: in the amount of \$83,486.00.

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: ___ Graham ___ Davis ___ Brown
 ___ Daughety ___ Pharo ___ Rouse ___ Sutton

George W. Graham, Jr., Chairman 6/18/12
Date

ATTEST 6/18/12
 DATE

INTRODUCED BY: Michael Jarman, County Manager DATE: June 18, 2012 ITEM: 15

RESOLUTION: AUTHORIZING FY12-13 SERVICE CONTRACTS AND PURCHASE ORDERS FOR: EMERGENCY SERVICES: COMMUNICATIONS DIVISION: EMERGENCY TELEPHONE FUND: \$198,083.00

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Emergency Services Director to execute the following FY12-13 Service Contracts and Purchase Orders: Communications Division: Emergency Telephone Fund: in the amount of \$198,083.00.

Gately Communications	NICE Recorder Maintenance	24-4320-6900	\$5,200
VisionAir	CAD Maintenance	24-4320-6900	\$29,509
GeoSpatial Technologies	Mapping Maintenance	24-4320-6900	\$24,020
CenturyLink	911 Telephone Maintenance	24-4320-6900	\$26,888
Priority Dispatch	Protocol Maintenance	24-4320-6900	\$15,594
Neverfail	SQL Server Maintenance	24-4320-6900	\$3,300
CenturyLink	Positron Power911 Upgrade	24-4320-5100	\$85,794
VisionAir	Paging Software Upgrade	24-4320-5100	\$7,778

HISTORY/BACKGROUND: All purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. Maintenance contracts allow us to receive upgrades and place calls for service at no additional cost to the County.

EVALUATION: Approval of this resolution will allow encumbrance of funds approved in the FY12-13 budget and the eventual payment of services as billed.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MWJ
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the Emergency Services Director is authorized to execute the above listed service contracts and purchase orders for FY12-13: Communications Division: Emergency Telephone Fund: in the amount of \$198,083.00.

AMENDMENTS:

MOVED _____

SECONDED _____

APPROVED _____

DENIED _____

UNANIMOUS _____

YEA VOTES: ___ Graham ___ Davis ___ Brown

___ Daughety ___ Pharo ___ Rouse ___ Sutton

George W. Graham, Jr., Chairman 6/18/12
Date

ATTEST 6/18/12
DATE

INTRODUCED BY: Michael Jarman, County Manager **DATE:** June 18, 2012 **ITEM:** 16

RESOLUTION: AUTHORIZING FY12-13 SERVICE CONTRACTS AND PURCHASE ORDERS FOR: EMERGENCY SERVICES: EMS DIVISION: \$483,076.00

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Emergency Services Director to execute the following FY12-13 Service Contracts and Purchase Orders: EMS Division: in the amount of \$483,076.00.

Emergency Medical Physicians	Medical Director's Contract	10-4332-6900	\$18,000
AlSCO	Linen Maintenance	10-4332-6900	\$18,432
ZOLL Medical Corporation	Defibrillator Maintenance	10-4332-6900	\$11,844
GeoSpatial Technologies	Laptop Mapping Maintenance	10-4332-6900	\$7,300
EMS Management & Consultants	EMS Billing Management	10-4332-6901	\$160,000
EMS Management & Consultants	EMS Billing Management	10-4333-6901	\$32,000
Boundtree Medical; Vidacare; ZOLL Medical; Southeastern Emergency Equipment; Henry Schein/Matrix Medical; Progressive Medical International; Emergency Medical Products; Machine & Welding Supply Co; Best Value Pharmacy	Medical Supplies	10-4332-2390	\$137,500
Pope Automotive; Select Custom Apparatus; West Chatham Warning	Vehicle Maintenance	10-4332-3530	\$70,000
Pope Automotive; Select Custom Apparatus; West Chatham Warning	Vehicle Maintenance	10-4333-3530	\$10,000
Century Uniforms and Uniforms Plus	Employee Uniforms	10-4332-2120	\$15,000
Century Uniforms and Uniforms Plus	Employee Uniforms	10-4333-2120	\$3,000

HISTORY/BACKGROUND: All purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. Maintenance contracts allow us to receive upgrades and place calls for service at no additional cost to the County.

EVALUATION: Approval of this resolution will allow encumbrance of funds approved in the FY12-13 budget and the eventual payment of services as billed.

BUDGET ORDINANCE AMENDMENT: GENERAL/EMPLOYEE INSURANCE /FEDERALLY SEIZED PROPERTY/TRANSPORTATION/TIRE DISPOSAL
 AUTOMATION PRESERVATION/CAPITAL IMPROVEMENTS/CAPITAL PROJECTS/SOLID WASTE:FINANCE: \$2,388,384. INCREASE



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

Page 1 of 4

FY 2011 - 2012

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
VARIOUS		VARIOUS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3100-1100	Insolvents	44,000.00			
10-3100-1700	Tax Penalties & Interest	60,000.00			
10-3209-1100	2009 Tax Levy	15,000.00			
10-3210-1100	2010 Tax Levy	30,000.00			
10-3211-1100	2011 Tax Levy	750,000.00			
10-3221-1000	Cablevision Fees	250.00			
10-3320-3100	Jail Fees/FICA Benefits	800.00			
10-3322-3100	Beer & Wine Taxes	108,206.00			
10-3328-3125	Grant-HIDTA/OCDETF	5,000.00			
10-3329-8902	Grant-Reimbursement Soil Conserva	8,327.00			
10-3329-8905	Reimb-Elections-Kinston	14,956.00			
10-3329-8906	Reimb-Elections-LaGrange	2,381.00			
10-3329-8907	Reimb-Elections-Pink Hill	693.00			
10-3418-4100	Register of Deed Fees	5,000.00			
10-3418-4101	Real Estate Trnsf Fees	10,000.00			
10-3431-4100	Sheriff Fees	30,000.00			
10-3431-4102	Sheriff-Civil Process	11,500.00			
10-3431-4110	Sher Fee-Conc Weapon-State	2,500.00			
10-3431-4111	Sher Fee-Conc Weapon-Cnty	2,000.00			
SUBTOTAL-PAGE 1		1,100,613.00	SUBTOTAL-PAGE 1		0.00

Continued on Page 2

Reason and Justification for Request:
 Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for eleven (11) months of FY 11-12.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	6/13/2012	<i>Martha H. Martin</i>	6/13/2012
Budget Officer Approval	Date		
<i>Michael J. Jarm</i>	6/14/12		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

Page 2 of 4

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
VARIOUS	VARIOUS	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		Continued from Page 1	
10-3432-2101 Sheriff-Misdemeanant Confine	4,000.00		
10-3433-4110 Inspections-Permit Fees	5,000.00		
10-3433-4130 Planning Fees	200.00		
10-3437-3100 EMS Medica	139,957.00		
10-3835-8202 Sale of Fixed Assets-Land	6,600.00		
10-3838-3300 Law Enforcement Reserve	5,000.00	10-4200-6460 Conceal Weapon-Dept of Justice	2,500.00
10-3840-4011 Occupancy & Tourism-3%	15,000.00	10-4201-6107 Occ & Tourism Tax-3%	15,000.00
10-3840-4012 5% Collect Fee-Occupancy & Tour	750.00	10-4320-3999 Contract Svcs-Med Safekeeping	100,000.00
10-3840-4013 Tax Collect Fee - LaGrange	800.00	10-9800-8505 Trnsf to Insurance Fund	200,000.00
10-3840-4014 Tax Collect Fee - Pink Hill	100.00	10-9800-8516 Trnsf to Cap Proj Fund	345,146.00
10-3840-4015 Tax Collect Fee - Kinston	10,000.00		
10-3842-8903 Filing Fees - Elections	206.00		
10-3842-8910 Commission - Jail Phone	6,000.00		
10-3842-8914 Commission-Inmate Acct	3,000.00		
DECREASE		Continued on Page 3	
10-3418-4102 ROD-Floodplain Mapping	(7,000.00)		
10-3471-4300 Indirect Costs-Landfill	(5,847.00)		
10-3834-8616 Rent-Bowen Property	(1,500.00)		
10-3991-9910 Fund Balance Appropriated	(620,233.00)		
SUBTOTAL-PAGE 2	-437,967.00	SUBTOTAL-PAGE 2	662,646.00

Reason and Justification for Request:

Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for eleven (11) months of FY 11-12.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>6/13/2012</i>	<i>Martha H. Martin</i>	<i>6/13/2012</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>6/14/12</i>		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

Page 3 of 4
 FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
VARIOUS	VARIOUS	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	Continued from Page 2
11-3987-9800 Deductions-Health Insurance	1,076,327.00	11-4200-1830 Claims Paid-Health Insurance	1,346,327.00
11-3987-9804 Refunds	70,000.00		
11-3987-9802 Trsnf from Gen Fund	200,000.00		
15-3320-1000 Forfeited Drug Proceeds	45,000.00	15-4316-2900 Other Supplies	45,000.00
22-3452-3603 Rural General Pub-Ticket Sales	8,000.00	22-4510-1270 Bonus	981.00
22-3452-5101 Loop Fares	15,000.00	22-4510-2500 Gas,Oil	56,380.00
22-3452-5104 Vocational Rehab Trips	510.00	22-4510-3530 Maint/Repairs-Vehicles	17,100.00
22-3452-5108 EDTAP-Add'l Fares	9,800.00	22-4510-4521 Insurance Claims	1,000.00
22-3453-3610 Sales of Vehicles	11,152.00		
22-3839-8900 Sale of Mobile Advertisement	3,375.00	23-4961-6901 Tire Disposal Contract	12,000.00
22-3842-8900 Miscellaneous	820.00		
23-3472-4010 Tire Disposal Fees-State	12,000.00	DECREASE	
DECREASE		22-4510-1210 Salaries & Wages	(13,177.00)
22-3452-3615 Grant-ARRA Fed Stimulus	(94,159.00)	22-4510-1260 Salaries/Wages-Part-Time	(1,000.00)
22-3452-3600 Reimb-State Vehicles	(6,386.00)	22-4510-1275 Longevity	(48.00)
		22-4510-1810 FICA	(800.00)
		22-4510-1811 Medicare	(190.00)
		22-4510-1820 Retirement	(835.00)
		22-4510-1870 401-K	(700.00)
		22-4510-3110 Travel	(2,600.00)
		Continued on Page 4	
SUBTOTAL-PAGE 3	1,351,439.00	SUBTOTAL- PAGE 3	1,459,438.00
Reason and Justification for Request:			
Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for eleven (11) months of FY 11-12.			
Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	6/13/2012	<i>Martha H. Martin</i>	6/13/2012
Budget Officer Approval	Date		
<i>Michael W. Jarmon</i>	6/14/12		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

Page 4 of 4

FY 2011 - 2012

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
VARIOUS		VARIOUS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE		INCREASE	Continued from Page 3		
27-3418-4100 Automation Preservation-Fees	1,300.00				
40-3833-8406 Donation-Contentnea Recreation	-5,000.00	40-4930-5126 Contentnea/Savannah Ballfield Lights	-10,000.00		
40-3833-8407 Donation-LC Tourism Board	-5,000.00				
43-3834-8600 Rent-Bowen Bldg-Jail Project	2,325.00	43-8120-4991 Miscellaneous	347,471.00		
43-3910-9101 Interest-BB&T Jail Funds	28,340.00	43-8121-4991 Miscellaneous	28,340.00		
43-3981-9801 Trnsf from Gen Fund	345,146.00				
66-3472-4000 LF-UF-Cash	50,000.00	66-4720-1850 Unemployment	1,942.00		
66-3472-4010 LF-UF-Household	11,000.00	66-4720-2120 Uniforms	3,800.00		
66-3472-4051 White Goods Tax	527.00	66-4720-2140 Safety and Security	8,200.00		
66-3472-4053 White Goods Grant	35,168.00	66-4720-4520 Insurance-Liability-Vehicle	200.00		
66-3472-4054 Solid Waste Disposal Tax	2,661.00	66-4720-4550 Insurance-Building	2,135.00		
66-3472-8103 Sale of Scrap Metal	3,000.00				
DECREASE		DECREASE			
27-3991-9910 Fund Balance Appropriated	(1,300.00)	22-4510-3310 Utilities	(600.00)		
		22-4510-3950 Employee Development	(2,700.00)		
		22-4510-3951 Transportation Training	(1,950.00)		
		22-4510-3990 Vehicle Auction Expense	(1,000.00)		
		22-4510-4910 Dues & Subscriptions	(200.00)		
		22-4510-5100 Capital Outlay-Equipment	(7,094.00)		
		22-4510-6330 Tax, Tags, Title	(299.00)		
		22-4512-3530 Maint/Repairs-Vehicles	(94,156.00)		
66-3472-4050 Recycling	(10,000.00)	66-4720-1212 Overtime	-1,942.00		
66-3991-9910 Retained Earnings	(83,868.00)	66-4720-4800 Indirect Cost to General Fund	(5,847.00)		
SUBTOTAL-PAGE 4	374,299.00	SUBTOTAL-PAGE 4	266,300.00		
TOTAL	2,388,384.00	TOTAL	2,388,384.00		

Reason and Justification for Request:

Budget Amendment to adjust budgeted revenue and expenditures to more accurately reflect actual revenues and expenditures for eleven (11) months of FY 11-12.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	6/13/2012	<i>Martha H. Martin</i>	6/13/2012
Budget Officer Approval	Date		
<i>Michael W. ...</i>	6/14/12		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael W. Jarman County Manager **DATE:** June 18, 2012 **ITEM NO.** 18

RESOLUTION: Authorizing FY 2012-2013 Service Contracts and Purchase Orders for:
Department of Social Services: \$ 1,264,295

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to authorize the Department of Social Services Director to execute the following FY 2012-2013 Service Contracts and Purchase Orders in the amount of \$ 1,264,295

Addus Health Care Inc	Level II & III In Home Aide service	10-5321-4972 10-5330-4970 10-5332-4010	\$245,562.00
Ed Phillips	Plumbing, HVAC repairs	10-5310-3500	\$4,000.00
Floors & Courts	Janitorial Supplies	10-5310-3500	\$8,500.00
Corporate Resources, Staples, Office Depot, Quill	Office Supplies	10-5310-2600	\$60,000.00
Freedom ENC	Kinston Free Press Recruitment Ads	10-5310-3700	\$10,000.00
Griffin & Griffin, Wooten & Turick, Christopher Rogerson and Smith & Blizzard	Attorney Cost Administrative Child Services/Adult Services Child Support (IV-D)	10-5310-1920 10-5350-4984 10-5361-4973	\$294,757.00
Lenoir Memorial Hospital & Lenoir County Health Dept	Three Off Site Income Maintenance Workers	10-3535-0150 10-3535-0160	\$69,771.00
Enterprise Rental Car, Illie Dawson, James Ingram & Anthony's Taxi Service	Mediciad Transportation	10-5352-4971	\$225,000.00
Vanguard Professional Staffing	Temporary Workers	10-5310-3930	\$75,000.00
Mega Force Staffing	Temporary Workers	10-5310-3930	\$75,000.00
Salvation Army	Contract to administer the Crisis Intervention, Share the Warmth and Energy Neighbor Programs	10-5372-1152	\$27,000.00
Lenoir County Sheriff's Department	Full Time Deputy	10-5361-4970	\$50,391.00
System Sales	TabQuik Filing folders, labels and maintenance agreement for TabQuik software	10-5310-2600 10-5310-3520	\$5,000.00
Day Break Life Center Inc	Adult Day Care Center	10-5330-4971	\$40,000.00
Division of Services for the Blind	Services for the Blind worker salary, chore services and special assistance for the blind	10-5356-4970	\$7,202.00
Coastal Connections	Promoting foster care and adoption services	10-5363-4975	\$5,000.00
Dell Financial Services	Lease of 135 Dell Opti 360 computers	10-5310-7100	\$25,412.00
Drake Janitorial Srvc	Janitorial staff	10-5310-3500	\$36,700.00

HISTORY/BACKGROUND: All purchase orders in the amount of \$ 2,500 or greater require the approval by the Board of Commissioners.

EVALUATION: Approval of this resolution will allow encumbrance of funds approved in the FY 2012-2013 budget and the eventual payment of services as billed.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the Department of Social Services Director is authorized to execute the above listed service contracts and purchase orders for FY 2012-2013; Department of Social Services in the amount of \$ 1,264,295.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

George Graham, Chairman

Date

ATTEST

DATE

INTRODUCED BY: Michael W. Jarman County Manager **DATE:** June 18, 2012 **ITEM NO.** 19

RESOLUTION: Approving Provider Agreements for Subsidized Day Care: \$ 2,746,038.00.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is requested to authorize contracting with the following current listing of individual child care providers and child care centers (list is subject to change monthly) to provide subsidized child day care in Lenoir County effective July 1, 2012 through June 30, 2013:

A to Z Child Care	Little FootPrints Childcare & A/S Enrichmnt Ctr
ABC - 123 Academy	Little Miracles Child Care And Preschool
Addie Moore Day Care Home	Little People's Day Care
Alla-Kid-Zaam Inc	Little People's Day Care 2
Amazing Giants	Little Saints Day Care
Barb's Loving Arms	Lora's Child Care Home
Bright Beginnings Christian Center Inc	Lou Anna's Childcare Center
Charlie's Angels Child Care Center	M&E Wonderland Academy Day Care
Cheryl's Country Kids Childcare	Madlena Lawson
Children's Village Academy Day Camp & After Sch Prog	Memorable Moments FCCH
Chris' Precious Angels Child Care Home	Miss Charlie's Child Care I
Cornerstone Christian Child Dev. CTR	Miss Charlie's Child Care II
Country Kids, Inc.	Nancy Wade
Deans Friendly Child Care Center	New Beginning Christian Child Care Center
Deep Run Child Care Center	New Beginning Christian Child Care Center II
Doreen's Day Care	New Season Community Development Center
Doris' Little Darlings	Once Upon A Time
Emma Clark	Precious Angels Day Care
Falling Creek Day Care	Rainbow Childcare
Farmer 'N' Dell INC	River Of Life Day Care
Heart To Heart	SAND CASTLES CHILD CARE
Incredible Kidz Academy	Small World Child Care Center
Inspirational Faith & Hope Christian FCCH	Star Day Care
Jacobs Little Giants	SUE'S CREATIVE LEARNING CENTER
Kid City Child Care	TAILORED LEARNING CENTER
Kids Incorporated Learning Center	TENDER LOVE CHILD CARE CENTER INC
Kids First Christian Development Center	THE LEARNING RANCH
Kids of Joy	Tots Of Blessings Daycare
Julia Smith (Kidz R Us Child Care Center)	Trinity Presbyterian Day Care
King Tiger Academy Inc	Waine's Child Care
Kinston Child Care Center	Wee are the World Child Care
Lil Tots Development Center, LLC	Weewa's Precious Angels
Lil' Tots Nursery & Preschool	Wonderland Christian Child Care Center
Linda's Family Childcare	

HISTORY/BACKGROUND: Child Care funding in Lenoir County and the State of North Carolina has expanded enormously since 1990 when the allocation for Lenoir Count was only \$219,000. For fiscal year 2012/2013, Lenoir County's allocation for Child Care Developmental Funds is nearly three million state and federal dollars. In order to receive payments from DSS, providers must abide by state and federal regulations.

EVALUATION: This will be a one year agreement, renewable with modification annually, subject to acceptable performance of the individual provider. The staff will not bring back before the Commissioners any changes to the list of providers.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorize contracting with the current list of individual child care providers and child care centers (list is subject to change monthly) to provide subsidized child day care in Lenoir County effective July 1, 2012 through June 30, 2013: \$ 2,746,038 and be it further resolved that the DSS Director is authorized to execute the contracts on behalf of the County.

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Graham _____ Davis _____ Brown _____ Daughety _____
Pharo _____ Rouse _____ Sutton _____

George Graham, Chairman

Date

ATTEST

DATE

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 06/18/12 **ITEM NO.** 20

RESOLUTION: Approving FY 12-13 Position and Pay Classification Plan

SUBJECT AREA: Personnel

ACTION REQUESTED:

The Board is requested to approve the attached FY 12-13 Position and Pay Classification Plan, effective July 1, 2012, as the officially adopted Position and Pay Classification Plan for Lenoir County.

HISTORY / BACKGROUND: The Position and Pay Classification Plan includes the official position title or classification, the salary grade, and the salary range for the various types of classifications that are projected to be utilized in the new Fiscal Year beginning July 2012. The Plan does not establish positions nor does it reflect the number of positions (476 FT and 261 PT) approved in the FY 2012/2013 Budget. It simply reflects the types of Classifications we are presently using or expect to use next year..

The Pay and Classification Plan is based upon models commonly used among business, industry and governments for structuring pay and justifying compensation practices within the organization. Positions are classified in the Plan based on a number of factors including the variety and complexity of duties, decision-making, consequence of error, analytical requirements, independence or supervision received, supervision exercised, and the knowledge, skills and abilities required including the education, advanced degrees and certification requirements of the position. These factors serve as the basis for allocating classifications in a structural and hierarchical manner. The Plan ultimately serves as the model or structure for compensating employees according to their assigned Classification.

Many of the Pay Grade differentials and relationships that we have in our plan today were originally included in the State Pay Plan for North Carolina. Parity with the state in maintaining Salary Grade differentials and relationships for related classifications is required for our State Personnel Act agencies even though salary levels are clearly local decisions. Pay Grade differentials and relationships for the other Classifications in County Government have evolved over time based upon recommendations from the Professional Personnel Consultants used in previous Salary Studies. We hope to review the Plan in greater detail in the coming year during an in-house Salary Study and to make recommendations as needed.

Also included as a part of the Pay and Classification Plan is the Official Pay Scale chart for FY 2012/2013 denoting all Salary Grades and Salary Ranges including the minimum and maximum of each range. This chart remains unchanged from the previous Fiscal Year.

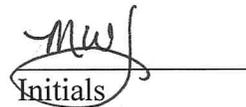
EVALUATION:

Changes in the Lenoir County Pay and Classification Plan for FY 2012-2013 are listed below:

Department/Division	Action
Emergency Services	Inactive/Deleted Wheelchair Van Assistant New Classification Tele-communicator I Tele-communicator III EMT-Intermediate Captain EMT-Paramedic Captain Amended/Revised Tele-communicator II Emergency Services Director
Sheriff Office	New Classification Chief Deputy
Solid Waste	Inactive/Deleted Secretary/Scale Operator Amended/Revised Grounds Maintenance (PT)
Economic Development	Amended/Revised Administrative Assistant I
Social Services	Inactive/Deleted Daycare Coordinator New Classification County Social Services Program Administrator II
Transit	Amended/Revised Administrative Assistant I
Cooperative Extension	Inactive/Deleted Preventative Educator Program Coordinator New Classification Program Assistant Secretary
Maintenance	New Classification Maintenance Mechanic-Jail Facilities

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the FY 12-13 Position and Pay Classification Plan, as attached and incorporated into this resolution by reference, is approved, effective July 1, 2012.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 06/18/12
Date

ATTEST 06/18/12
Date

**LENOIR COUNTY
POSITION AND PAY CLASSIFICATION
EFFECTIVE JULY, 2012**

DEPARTMENT CLASSIFICATION	EXEMPT NON-EXEMP*	SALARY GRADE	SALARY RANGE	
			Minimum	Maximum
BOARD OF COMMISSIONERS				
Administrative Secretary/Clk to the Board	Non-Exempt	67	30,055	53,036
BOARD OF ELECTIONS				
Director of Elections	Exempt	72	37,814	66,728
Supervisor of Elections	Non-exempt	59	20,814	36,728
Deputy-Supervisor of Elections	Non-exempt	59	20,814	36,728
Poll Workers	Non-exempt			
BUILDINGS AND GROUNDS				
Maintenance Coordinator	Exempt	65	27,416	48,378
Maintenance Worker I	Non-exempt	56	18,135	32,002
Maintenance Worker II	Non-exempt	58	19,879	35,079
**Maintenance Mechanic-Jail Facilities	Non-exempt	61	22,813	40,256
COUNTY MANAGER				
County Manager	Exempt	88	78,847	139,135
Assistant County Manager	Exempt	80	54,602	96,351
MANAGEMENT INFORMATION SYSTEMS				
MIS Director	Exempt	80	54,602	96,351
MIS Assistant Director	Exempt	74	41,452	73,146
MIS Network Administrator	Exempt	72	37,814	66,728
GIS Coordinator	Non-exempt	72	37,814	66,728
User Support Technician I	Non-exempt	67	30,055	53,036
User Support Technician II	Non-exempt	68	31,468	55,529
Support Service Manager	Non-exempt	68	31,468	55,529
Helpdesk/Training Coordinator	Non-exempt	67	30,055	53,036
PLANNING & INSPECTIONS				
Chief Building Inspector	Exempt	72	37,814	66,728
Building Inspector-Level III	Non-exempt	70	34,495	60,870
Building Inspector-Level II	Non-exempt	68	31,468	55,529
Building Inspector-Level I	Non-exempt	66	28,707	50,657
Permit Technician	Non-exempt	60	21,790	38,452
Planning Specialist	Exempt	68	31,468	55,529
EMERGENCY SERVICES				
Emergency Services Director	Exempt	***78	49,810	87,896
Deputy Director of Emergency Services	Exempt	70	34,495	60,870
Fire Marshall	Non-exempt	68	31,468	55,529
EMT Shift Supervisor	Non-exempt	68	*	37,405
EMT-Training Officer	Non-exempt	68		31,468
Telecommunications Operations Manager	Exempt	68		31,468
Emergency Planner	Non-exempt	68		31,468
Telecommunicator Squad Supervisor	Non-exempt	65	*	29,504
Telecommunicator Training Coordinator	Non-exempt	65		27,416
EMT-Basic	Non-exempt	62	*	26,368
EMT-Intermediate	Non-exempt	64	*	28,199
EMT-Medic	Non-exempt	66	*	30,914
**EMT-Intermediate-Captain	Non-exempt	64	*	30,367
**EMT-Paramedic-Captain	Non-exempt	66	*	33,291

Field Technician	Non-exempt	64	26,186	46,207
**Telecommunicator I	Non-Exempt	61	* 25,811	40,256
***Telecommunicator II	Non-exempt	62	* 27,028	42,154
**Telecommunicator III	Non-Exempt	63	* 28,297	44,134
Wheelchair Van Supervisor	Non-exempt	62	23,888	42,154
Transportation Coordinator	Non-exempt	62	23,888	42,154
Secretary IV	Non-exempt	61	22,813	40,256
Wheelchair Van Assistant	Non-exempt	60	21,790	38,452
EMS Office Assistant I	Non-exempt	59	20,814	36,728
Wheelchair Van Drivers	Non-exempt	59	20,814	36,728

FINANCE

Finance Officer	Exempt	77	47,576	83,952
Accts Spec/Accts Payable Adm/Purchasing Agent	Non-exempt	67	30,055	53,036
Accounting Specialist	Non-exempt	67	30,055	53,036
Deputy Finance Officer	Non-exempt	69	32,947	58,138

HUMAN RESOURCE DEPARTMENT

Human Resource Director	Exempt	80	54,602	96,351
HR Administrator/Analyst II	Non-exempt	72	37,814	66,728
Personnel Technician II	Non-exempt	66	28,707	50,657
Personnel Technician III	Non-exempt	68	31,468	55,529

ECONOMIC DEVELOPMENT

Executive Director	Exempt	80	54,602	96,351
Director Assistant	Exempt	72	37,814	66,728
***Administrative Assistant I	Non-exempt	63	25,010	44,134
Tourism Director	Exempt	70	34,495	60,870

JAIL

Chief Jailer	Non-exempt	71	36,117	63,733
Court Liaison Ofcr./AMP Supervisor	Non-exempt	69	32,947	58,138
Compliance Officer	Non-exempt	65	27,416	48,378
Jail Cook	Non-exempt	57	18,986	33,503
Jail Shift Leader	Non-exempt	66	28,707	50,657
Jailer I	Non-exempt	63	25,010	44,134
Jailer II	Non-exempt	64	26,185	46,207

SHERIFF

Sheriff	Exempt	80	54,602	96,351
Administrative Assistant I	Non-exempt	63	25,010	44,134
**Chief Deputy	Exempt	74	41,452	73,146
Chief of Administration	Exempt	72	37,814	66,728
Chief of Enforcement	Exempt	72	37,814	66,728
Civil Supervisor	Non-exempt	69	32,947	58,138
Deputy Sheriff I	Non-exempt	64	* 27,511	46,207
Deputy Sheriff II	Non-exempt	65	27,416	48,378
Door Guard	Non-exempt			\$9.00/Hrly.
ID Officer/Investigator	Non-exempt	68	31,468	55,529
Information Processing Asst. II	Non-exempt	61	22,813	40,256
Investigator	Non-exempt	68	31,468	55,529
Investigator Supervisor	Non-exempt	71	36,117	63,733
Lead Civil Officer	Non-exempt	68	31,468	55,529
Lead Investigator	Non-exempt	69	32,947	58,138
Narcotics Officer	Non-exempt	68	31,468	55,529
Patrol Area Leader	Non-exempt	67	30,055	53,036
Patrol Shift Supervisor	Non-exempt	69	32,947	58,138
Records Clerk IV	Non-exempt	59	20,814	36,728
Telecommunicator	Non-exempt	60	21,791	38,452

SOLID WASTE

Solid Waste Director	Exempt	72	37,814	66,728
Heavy Equipment Oprt/Mechanic/Driver	*** Non-exempt	65	27,416	48,378
Landfill Manager	Exempt	65	27,416	48,378
Heavy Equipment Operator I	Non-exempt	60	21,791	38,452
Heavy Equipment Operator II	Non-exempt	61	22,813	40,256
Utility Worker	Non-exempt	57	18,986	33,503
Scale House Operator	Non-exempt	57	18,986	33,503
Secretary/Scale Operator	Non-exempt	59	20,814	36,728
Truck Driver	Non-exempt	60	21,791	38,452
Site Attendants	Non-exempt			\$7.50/Hrly.
***Grounds Maintenance	Non-exempt			\$8.00/Hrly.

REGISTER OF DEEDS

Register of Deeds	Exempt	75	43,400	76,583
Assistant Register of Deeds	Non-exempt	63	25,010	44,134
Deputy Register of Deeds I	Non-exempt	60	21,790	38,452

SOIL CONSERVATION

District Cost Share Technician II	Non-exempt	67	30,055	53,036
District Cost Share Technician I	Non-exempt	65	27,416	48,378

TAX

Tax Administrator (Tax Assessor)	Exempt	78	49,810	87,896
Tax Collector	Exempt	72	37,814	66,728
Assistant Tax Administrator	Exempt	72	37,814	66,728
Data Processing Coordinator/Deputy Collector	Non-exempt	67	30,055	53,036
Collections Supervisor	Non-exempt	67	30,055	53,036
Land Records Specialist	Non-exempt	67	30,055	53,036
Real Property Data Entry Specialist/Tax Assistant II	Non-exempt	61	22,813	40,256
Business Personal Property Tech.	Non-exempt	61	22,813	40,256
Real Property Appraiser II (was Appraiser)	Non-exempt	67	30,055	53,036
Senior Appraiser/Reval Coordinator	Non-exempt	70	34,495	60,870
Tax Assistant I	Non-exempt	59	20,814	36,728
Tax Assistant II	Non-exempt	60	21,791	38,452
Tax Assistant II/Personal Property Specialist	Non-exempt	61	22,813	40,256
Tax Collections Specialist II	Non-exempt	61	22,813	40,256

TRANSPORTATION PROGRAM ADM.

Assistant Director of Transit	Exempt	67	30,055	53,036
Grant Writer/Safety Officer	Non-exempt	63	25,010	44,134
Operations Manager	Non-exempt	64	26,185	46,207
***Administrative Assistant I	Non-exempt	63	25,010	44,134
Dispatcher/Scheduler	Non-exempt	60	21,791	38,452
Drivers	Non-exempt	56	18,135	32,002

CRIMINAL JUSTICE PARTNERSHIP PROGRAM

Program Director	Exempt	70	34,495	60,870
Program Assistant	Non-Exempt	63	25,010	44,134

COOPERATIVE EXTENSION

Custodian	Non-Exempt			\$12.76/hrly.
Prevention Educator	Non-Exempt			
Program Coordinator	Non-Exempt			
Parenting Matters Coordinator	Non-Exempt			\$10.00/hrly.
Farmers Market Manager	Non-Exempt			\$15.00/hrly.
**Program Assistant	Non-Exempt			\$10.00/hrly.
**Secretary	Non-Exempt			\$15.00/hrly.

VETERANS AFFAIRS

Asst Co Veterans Srvc Ofcr: Secretary

Non-exempt 57 18,986 33,503

HEALTH

Local Health Director II	Exempt	80	54,602	96,351
Accounting Clerk IV	Non-exempt	59	20,814	36,728
Accounting Technician II	Non-exempt	61	22,813	40,256
Accounting Technician III	Non-exempt	63	25,010	44,133
Administrative Officer I	Exempt	67	30,055	53,036
Animal Control Officer I	Non-exempt	59	20,814	36,728
Animal Control Officer II	Non-exempt	61	22,813	40,256
Community Health Assistant	Non-exempt	54	16,542	29,192
Environmental Health Specialist	Non-exempt	68	31,468	55,529
Environmental Health Supervisor	Exempt	71	36,117	63,733
Foreign Language Interpreter	Non-exempt	60	21,791	38,452
Housekeeper	Non-exempt	54	16,543	29,192
Medical Lab Technician II	Non-exempt	64	26,185	46,207
Medical Lab Technologist I	Non-exempt	68	31,468	55,529
Nutritionist II	Non-exempt	66	28,707	50,657
Nutritionist Program Director I	Exempt	70	34,495	60,870
Office Work Unit Supervisor	Non-exempt	61	22,813	40,256
Patient Relations Representative	Non-exempt	59	20,814	36,728
Physician Extender II	Exempt	81	57,168	100,878
Practical Nurse II	Non-exempt	62	23,888	42,154
Processing Assistant III	Non-exempt	57	18,986	33,503
Processing Assistant IV	Non-exempt	59	20,814	36,728
Public Health Educator I	Non-exempt	63	25,010	44,134
Public Health Educator II	Non-exempt	67	30,055	53,036
Public Health Nurse I	Non-exempt	70	34,495	60,870
Public Health Nurse II	Non-exempt	72	37,814	66,728
Public Health Nurse III	Non-exempt	73	39,592	69,864
Public Health Nursing Director I	Exempt	77	47,576	83,952
Public Health Nursing Supervisor I	Exempt	74	41,452	73,146
Public health Nursing Supervisor II	Exempt	76	45,439	80,182
Social Worker II	Non-exempt	67	30,055	53,036

SOCIAL SERVICES

Co. Social Services Director II	Exempt	80	54,602	96,351
Accounting Specialist I	Non-exempt	67	30,055	53,036
Accounting Specialist II	Non-exempt	69	32,947	58,138
Accounting Technician I	Non-exempt	59	20,814	36,728
Accounting Technician II	Non-exempt	61	22,813	40,256
Administrative Assistant I	Non-exempt	63	25,010	44,134
Administrative Assistant II	Non-exempt	65	27,416	48,378
Administrative Officer II	Exempt	70	34,495	60,870
Child Support Agent I	Non-exempt	63	25,010	44,134
Child Support Agent II	Non-exempt	65	27,416	48,378
Child Support Supervisor I	Exempt	67	30,055	53,036
Child Support Supervisor II	Exempt	68	31,468	55,529
Child Support Supervisor III	Exempt	69	32,947	58,138
County Social Services Business Officer I	Exempt	72	37,814	66,728
**County Social Services Program Administrator II	Exempt	74	41,452	73,146
Data Entry Operator II	Non-exempt	57	18,986	33,503
Day Care Coordinator	Non-exempt	68	31,468	55,528
Foreign Language Interpreter I	Non-exempt	60	21,791	38,452
Foreign Language Interpreter II	Non-exempt	63	25,010	44,134
Human Resource Placement Specialist	Non-exempt	65	27,416	48,378
Income Maintenance Administrator I	Exempt	74	41,452	73,146
Income Maintenance Caseworker I	Non-exempt	63	25,010	44,134
Income Maintenance Caseworker II	Non-exempt	65	27,416	48,378
Income Maintenance Caseworker III	Non-exempt	67	30,055	53,036
Income Maintenance Investigator II	Non-exempt	67	30,055	53,036
Income Maintenance Supervisor II	Exempt	69	32,947	58,138
Income Maintenance Supervisor III	Exempt	71	36,117	63,733
Income Maintenance Technician	Non-exempt	59	20,814	36,728

Lead Child Support Agent	Non-exempt	66	28,707	50,657
Lead Worker V	Non-exempt	62	23,888	42,154
Office Assist III	Non-exempt	57	18,986	33,503
Office Assist IV	Non-exempt	59	20,814	36,728
Office Assist V	Non-exempt	61	22,813	40,256
Office Work Unit Supervisor	Non-exempt	61	22,813	40,256
Processing Assistant III	Non-exempt	57	18,986	33,503
Processing Assistant IV	Non-exempt	59	20,814	36,728
Processing Assistant V	Non-exempt	61	22,813	40,256
Public Information Assist IV	Non-exempt	59	20,814	36,728
Social Worker I	Non-exempt	63	25,010	44,134
Social Worker I-Child Welfare	Non-exempt	61	* 31,235	40,256
Social Worker II	Non-exempt	67	30,055	53,036
Social Worker II-Child Welfare	Non-exempt	67	* 36,619	53,036
Social Worker III	Non-exempt	69	32,947	58,138
Social Worker III-Child Welfare	Non-exempt	69	* 40,142	58,138
Social Worker Program Administrator I	Exempt	75	43,399	76,583
Social Worker Program Manager-Child Welfare	Exempt	74	* 48,071	73,146
Social Worker Program Manager	Exempt	74	41,452	73,146
Social Worker Supervisor II	Exempt	70	34,495	60,870
Social Worker Supervisor III	Exempt	73	39,592	69,864
Social Worker Supervisor III-Child Welfare	Exempt	73	* 43,853	69,864
Social Worker-Investigative/Assessment & Treatment	Non-exempt	71	* 44,005	63,733
Staff Developmental Specialist I	Exempt	70	34,495	60,870
Staff Developmental Specialist II	Exempt	72	37,814	66,728
Staff Developmental Specialist III	Exempt	74	41,452	73,146

BOARD OF COMMISSIONERS

Commissioner-Chairman	\$ 18,250
Commissioner	\$ 14,559

BOARD OF ELECTIONS

Bd of Elections-Chairman	\$3,920/Annual
Bd of Elections	\$2,953/Annual

COURT FACILITY

Jury Commission	\$10.00 Per hr.
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SOCIAL SERVICES

Bd of Social Services-Chairman	\$150 Per Mtg.
Bd of Social Services	\$100 Per Mtg.

Note:

- * Special Entry or Beginning Salary Rates
- ** New Classification
- *** Amended, Revised or Corrected
- Strikethrough means deleted or inactive classification

Lenoir County Grade/Step Table Listing
FY 2012/2013

GRADE	STEP 0	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14	STEP 15	STEP 16	STEP 17	STEP 18	STEP 19	STEP 20	STEP 21	STEP 22	STEP 23	STEP 24
52	15,090	15,091	15,459	15,655	16,252	16,558	17,075	17,501	17,939	18,387	18,847	19,318	19,801	20,296	20,804	21,324	21,857	22,403	22,963	23,537	24,126	24,729	25,347	25,981	26,630
53	15,939	15,800	16,195	16,600	17,015	17,440	17,876	18,323	18,781	19,250	19,732	20,225	20,731	21,249	21,780	22,325	22,883	23,455	24,041	24,642	25,258	25,890	26,537	27,200	27,880
54	16,542	16,543	16,957	17,380	17,815	18,260	18,717	19,185	19,664	20,156	20,660	21,176	21,706	22,248	22,805	23,375	23,959	24,558	25,172	25,801	26,446	27,108	27,785	28,480	29,192
55	17,319	17,320	17,753	18,197	18,651	19,118	19,598	20,088	20,588	21,102	21,630	22,171	22,725	23,293	23,875	24,472	25,084	25,711	26,354	27,013	27,688	28,380	29,090	29,817	30,563
56	18,134	18,135	18,589	19,053	19,530	20,018	20,519	21,031	21,557	22,096	22,649	23,215	23,795	24,390	25,000	25,625	26,265	26,922	27,595	28,285	28,995	29,717	30,460	31,221	32,002
57	18,985	18,978	19,451	19,937	20,436	20,947	21,471	22,008	22,558	23,122	23,701	24,304	24,931	25,574	26,232	26,905	27,593	28,296	29,014	29,747	30,505	31,288	32,097	32,933	33,788
58	19,878	19,874	20,376	20,885	21,408	21,943	22,491	23,054	23,633	24,227	24,836	25,460	26,100	26,756	27,428	28,116	28,819	29,537	30,270	31,028	31,801	32,589	33,402	34,240	35,094
59	20,813	20,814	21,334	21,867	22,414	22,974	23,549	24,137	24,741	25,361	25,997	26,649	27,317	27,999	28,696	29,408	30,136	30,880	31,640	32,415	33,205	34,010	34,830	35,665	36,516
60	21,790	21,791	22,335	22,888	23,456	24,038	24,635	25,247	25,874	26,516	27,174	27,847	28,535	29,238	29,956	30,690	31,440	32,206	32,988	33,786	34,600	35,430	36,275	37,136	38,013
61	22,812	22,813	23,383	23,968	24,567	25,181	25,811	26,456	27,116	27,791	28,481	29,186	29,906	30,641	31,391	32,156	32,936	33,731	34,541	35,366	36,206	37,061	37,931	38,816	39,716
62	23,887	23,888	24,486	25,096	25,725	26,374	27,043	27,732	28,441	29,160	29,899	30,658	31,437	32,236	33,055	33,894	34,753	35,632	36,531	37,450	38,389	39,348	40,327	41,326	42,345
63	25,009	25,010	25,636	26,277	26,933	27,607	28,300	29,013	29,746	30,500	31,273	32,066	32,879	33,712	34,565	35,438	36,331	37,244	38,177	39,130	40,103	41,096	42,109	43,142	44,195
64	26,184	26,185	26,840	27,511	28,199	28,904	29,624	30,367	31,124	31,894	32,677	33,474	34,285	35,110	35,949	36,813	37,702	38,616	39,555	40,519	41,508	42,522	43,561	44,625	45,714
65	27,415	27,416	28,101	28,804	29,524	30,262	31,018	31,794	32,589	33,404	34,239	35,095	35,962	36,849	37,757	38,686	39,635	40,605	41,596	42,608	43,641	44,695	45,769	46,863	47,976
66	28,706	28,707	29,425	30,160	30,914	31,687	32,479	33,291	34,124	34,977	35,851	36,747	37,666	38,605	39,574	40,573	41,593	42,634	43,696	44,779	45,882	46,916	47,980	49,074	50,197
67	30,054	30,055	30,807	31,577	32,366	33,175	34,005	34,855	35,726	36,619	37,535	38,473	39,434	40,427	41,441	42,475	43,529	44,603	45,697	46,811	47,945	49,099	50,273	51,466	52,688
68	31,467	31,468	32,255	33,061	33,888	34,735	35,603	36,493	37,405	38,341	39,299	40,282	41,291	42,325	43,384	44,457	45,545	46,648	47,766	48,900	50,059	51,243	52,452	53,686	54,945
69	32,946	32,947	33,770	34,615	35,480	36,367	37,276	38,208	39,164	40,144	41,147	42,174	43,225	44,299	45,396	46,516	47,659	48,826	50,017	51,232	52,471	53,734	55,021	56,333	57,670
70	34,494	34,495	35,357	36,241	37,147	38,074	39,023	40,003	41,004	42,028	43,085	44,174	45,294	46,436	47,601	48,789	49,999	51,232	52,488	53,767	55,069	56,395	57,746	59,121	60,521
71	36,116	36,117	37,020	37,946	38,894	39,867	40,863	41,883	42,925	43,990	45,079	46,191	47,326	48,484	49,665	50,869	52,096	53,346	54,619	55,915	57,235	58,579	59,948	61,342	62,761
72	37,813	37,814	38,760	39,729	40,722	41,740	42,783	43,851	44,944	46,062	47,204	48,371	49,563	50,780	52,021	53,285	54,572	55,882	57,214	58,569	59,947	61,349	62,775	64,226	65,702
73	39,591	39,592	40,581	41,586	42,616	43,670	44,749	45,854	46,987	48,148	49,336	50,551	51,793	53,064	54,363	55,690	57,045	58,428	59,839	61,278	62,744	64,236	65,754	67,297	68,874
74	41,451	41,452	42,488	43,550	44,639	45,756	46,899	48,071	49,273	50,505	51,767	53,059	54,381	55,733	57,105	58,507	59,939	61,401	62,893	64,415	65,967	67,549	69,161	70,804	72,478
75	43,388	43,389	44,484	45,556	46,736	47,905	49,102	50,330	51,588	52,876	54,203	55,569	56,974	58,418	59,891	61,394	62,926	64,488	66,079	67,700	69,351	71,032	72,744	74,487	76,261
76	45,438	45,439	46,575	47,739	48,933	50,156	51,410	52,695	54,013	55,363	56,747	58,166	59,620	61,110	62,638	64,204	65,809	67,444	69,109	70,804	72,529	74,284	76,069	77,884	79,728
77	47,573	47,574	48,765	49,984	51,234	52,515	53,827	55,173	56,552	57,966	59,415	60,901	62,423	63,984	65,585	67,226	68,904	70,619	72,372	74,163	75,994	77,865	79,776	81,727	83,718
78	49,809	49,810	51,056	52,332	53,640	54,981	56,356	57,765	59,209	60,689	62,206	63,761	65,354	66,985	68,654	70,361	72,104	73,884	75,704	77,563	79,461	81,398	83,374	85,389	87,444
79	52,150	52,151	53,455	54,791	56,161	57,565	59,004	60,479	61,991	63,541	65,130	66,758	68,427	70,138	71,891	73,684	75,516	77,387	79,298	81,249	83,239	85,268	87,336	89,443	91,588
80	54,601	54,602	55,967	57,366	58,800	60,270	61,777	63,321	64,904	66,527	68,190	69,895	71,642	73,433	75,268	77,145	79,064	81,025	83,028	85,063	87,131	89,233	91,368	93,536	95,737
81	57,167	57,168	58,597	60,062	61,563	63,102	64,680	66,297	67,954	69,653	71,394	73,179	75,009	76,884	78,804	80,765	82,766	84,807	86,888	88,999	91,141	93,314	95,519	97,756	100,025
82	59,854	59,855	61,351	62,885	64,457	66,068	67,720	69,413	71,148	72,927	74,750	76,619	78,533	80,492	82,496	84,545	86,638	88,775	90,946	93,150	95,387	97,659	99,966	102,308	104,685
83	62,668	62,669	64,235	65,841	67,487	69,174	70,902	72,671	74,481	76,332	78,225	80,159	82,134	84,149	86,205	88,302	90,440	92,619	94,839	97,099	99,399	101,739	104,119	106,539	108,990
84	65,612	65,613	67,253	68,935	70,659	72,424	74,230	76,077	77,965	79,894	81,863	83,872	85,921	88,010	90,139	92,308	94,517	96,766	99,055	101,384	103,753	106,162	108,611	111,100	113,629
85	68,696	68,697	70,414	72,175	73,979	75,826	77,714	79,643	81,612	83,621	85,670	87,759	89,888	92,057	94,266	96,515	98,804	101,133	103,502	105,911	108,360	110,849	113,378	115,947	118,556
86	71,926	71,927	73,721	75,568	77,466	79,414	81,412	83,460	85,558	87,696	89,874	92,092	94,350	96,648	98,986	101,364	103,782	106,240	108,738	111,276	113,854	116,472	119,130	121,828	124,566
87	75,307	75,308	77,191	79,121	81,099	83,126	85,203	87,330	89,507	91,735	94,013	96,341	98,719	101,147	103,615	106,123	108,671	111,259	113,887	116,555	119,263	122,011	124,799	127,627	130,495
88	78,844	78,847	80,819	82,839	84,910	87,031	89,202	91,423	93,694	96,015	98,386	100,807	103,278	105,799	108,360	110,971	113,622	116,313	119,044	121,815	124,626	127,477	130,368	133,299	136,270
89	82,552	82,553	84,564	86,619	88,728	90,891	93,108	95,375	97,692	100,009	102,426	104,843	107,360	109,877	112,494	115,111	117,728	120,345	122,962	125,579	128,196	130,813	133,430	136,047	138,664
90	86,432	86,433	88,548	90,709	92,918	95,177	97,486	99,845	102,254	104,713	107,222	109,781	112,390	115,049	117,758	120,517	123,326	126,185	129,094	132,053	135,062	138,121	141,230	144,389	147,598
91	90,497	90,498	92,756	95,077	97,446	99,865	102,334	104,853	107,422	110,041	112,710	115,429	118,198	121,017	123,886	126,805	129,774	132,793	135,862	138,981	142,150	145,369	148,638	151,957	155,326
92	94,747	94,748	97,117	99,545	102,033	104,584	107,199	109,872	112,605	115,388	118,221	121,104	124,037	127,020	130,063	133,166	136,329	139,552	142,835	146,168	149,551	152,984	156,467	159,990	163,553
93	99,201	99,202	101,682	104,223	106,830	109,501	112,238</																		

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 06/18/12 **ITEM NO.:** 21

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms. **None Scheduled**

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

CURRENT VACANCIES:

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist

Lenoir County Planning Board – Districts One (1), Four (4)

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____
Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

06/18/12
Date

ATTEST

06/18/12
Date