

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
June 18, 2012

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, June 18, 2012 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Linda Rouse Sutton, Tommy Pharo, and Eric Rouse.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Ms. Donna H. Harward, Director of Education and Outreach with the UNC Kidney Center in Chapel Hill, addressed the audience concerning the epidemic of kidney disease in Lenoir County. She stated that 1 out of 9 in North Carolina have chronic kidney disease, and that Lenoir County ranks 2nd or 3rd in terms of the number of people with kidney disease. She gave the four primary risk factors for chronic kidney disease, which are diabetes, high blood pressure, heart disease, and/or a family history of kidney disease. Her program started seven years ago, but because of a lack of education and awareness relative to kidney disease, she decided to focus on the counties with high risk populations. She stated there were not enough funds for her program to work directly with primary care physicians, so she was working to educate the public. Her program partners with a local host which could be a civic group, faith based organization, or an employer. In Lenoir County, she will be working with Lenoir Memorial Hospital to hold a screening clinic on October 9, 2012 at the hospital. They will set up a mobile clinic to first check urine samples for traces of a type of protein, albumin. If traces of this protein do show up, then a blood sample will be taken to determine if creatinine is present in the blood. Then depending on the level of creatinine, at risk patients will be monitored. Ms. Harward urged the public to participate in the free screening at Lenoir Memorial Hospital and to contact her if they knew of a group that would be willing to partner with her group to host a free screening.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Graham addressed the audience, and stated that there was an article in the News and Observer that morning announcing that the N.C. Division of Veterans Affairs would be opening two skilled nursing facilities in the next few months, one of those is located in Lenoir County. Each of the two new facilities will employ from 150 to 170 people.

Mr. Graham then thanked each of the commissioners for sending their names for the Blue Ribbon Commission which will work on determining whether or not the County needs to move forward in placing the ¼ cent sales tax issue on the November 2012 ballot. Mr. Daughety asked if the commissioners could see the list before Mr. Graham added/changed/deleted any of the names. Mr. Graham stated he wanted this to be completely free of politics, and that he wanted to ensure that every key component of the County was represented. Mr. Daughety stated it was important for the committee to have the full backing of all of the commissioners in order to be successful. Mr. Graham said he would try to have the list finalized by the July 16, 2012 meeting.

Mr. Graham said the first meeting in July is usually cancelled, since it is so close to the July 4th holiday, and if there were no objections, it would be cancelled for this year.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was items from the County Manager. Mr. Jarman stated that the first item of business was a petition from NCDOT requesting to add Carey Road Extension to the list of state maintained roads. Upon a motion by Mr. Davis and a second by Ms. Sutton, the petition for the road addition was unanimously approved.

Mr. Jarman reminded the public of the Hull Road closings that took place on Sunday June 17th and Monday, June 18th. Mr. Jarman also reminded the commissioners that the Financial Performance Summary for May and the Inspection's Permit/Inspection Report were also in their packet.

Mr. Jarman gave an update on the jail population, which is currently at 226. Of that number 150 are housed in our jail, 20 are in Pamlico County, 17 are in Sampson County and 7 are in Greene County – this is at a cost of \$2,200 per day. There are also 9 in safekeeping and 23 under house arrest.

CONSENT AGENDA: 10Min.

- | | ACTION |
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| 3. Approval of Minutes: Regular Board Meeting: June 4, 2012 | Martin/Jarman |
| 4. Budget Ordinance Amendment: General Fund: Sheriff Dept.: Increase.: \$4,797.15 | Smith |
| 5. Budget Ordinance Amendment: Trust and Agency Fund: Extension-Family Caregiver: Increase: \$1,914. | Kelly |

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board unanimously approved the Consent Agenda.

BUDGET ORDINANCES/RESOLUTIONS

Item No. 6 was a Budget Ordinance Amendment: General Fund: Health Department: Case Management for Children: \$17,388. Increase and Item No. 7 was a Budget Ordinance Amendment: General Fund: Health Department: Pregnancy Care Management: \$25,143. Increase. Mr. Huff stated that both were based on the number of Medicaid eligible children and women, and were additional revenues. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 and Item No. 7 were unanimously approved.

Item No. 8 was a Resolution Authorizing the County to reimburse the City of Kinston for funds expended on county leased and owned property related to damages incurred during Hurricane Irene in the amount of \$30,100. Mr. Ellis stated that the gym at Pink Hill was under lease by the County at the time of Hurricane Irene, and was therefore not covered by our insurance. The ball-field lights at Pink Hill, Moss Hill and LaGrange were also damaged. Those repairs are not longer eligible for FEMA reimbursement. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the listed companies for various supplies and services: \$54,964. Ms. Barbara Hammonds addressed the Board on behalf of the Board of Elections. She stated these are their regular yearly purchase orders. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10 was a Resolution Authorizing expenditures for the Lease of Copiers/Wide Format Scanner: COECO: \$9,500. Item No. 11 was a Resolution Authorizing a Service Contract for Indexing: Cott Systems: \$26,000. Ms Margaret Seymour addressed the Board concerning both resolutions. She stated these are annual recurring purchase orders. Upon a motion by Mr. Daughety and a second by Ms. Sutton, both Item No. 10 and Item No. 11 were unanimously approved.

Item No. 12 was a Resolution Authorizing a Contract for Scanning Back files and Historical Redaction Services: Cott Systems: Not to Exceed \$110,000. Ms. Seymour stated this would allow all back files dated January 1, 1976 through October 17, 2005 to be scanned and made available via the Internet. The redacting would allow for scanning and removal of any vital information such as social security numbers or drivers' license numbers from January 1, 1976 through May 12, 2012 records. This will be paid from the Automation Preservation Fund. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 12 was unanimously approved.

Ms. Seymour then introduced Ms. Pam Rich, who will become the Register of Deeds after Ms. Seymour's retirement, if there is no candidate who runs unaffiliated in the November 2012 election. The Board congratulated Ms. Rich.

Item No. 13 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the listed businesses in the amount of \$18,000. for the Emergency Management Department. Item No. 14 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the listed businesses for service contracts and purchases for the Communication Department in the amount of \$83,486. Item No. 15 was a Resolution Authorizing the Issuance of Blanket purchase Orders to the listed businesses for service contract and purchases for the Emergency Telephone Fund in the amount of \$198,083. Item No. 16 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the listed businesses for service contracts and purchases for the Emergency Services Department in the amount of \$483,076. Upon a motion by Ms. Sutton and a second by Ms. Brown, Items No. 13, No. 14, No. 15 and No. 16 were unanimously approved.

Item No. 17 was a Budget Ordinance Amendment: Various Funds: Various Departments: Increase: \$2,388,384. Mr. Hollowell addressed the Board and stated this is an annual budget amendment, prepared each year to try to bring the budgeted revenues and expenditures in line with actual numbers and

project what those numbers will be prior to the auditors finalizing the year in August. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 17 was unanimously approved.

Item No. 17 Add-on was a Budget Ordinance Amendment: School Capital Fund: School Building: Increase: \$17,002. Mr. Hollowell addressed the Board and stated these funds were sent to the schools to reimburse them for the purchase of a bus and three trucks. This money comes from sales tax collected and placed in the School Capital Fund and is to be used for capital expenditures as well as helping to pay the debt service on the schools. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 17 Add-on was unanimously approved.

Item No. 18 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the listed businesses for service contracts and purchases for the Social Services Department in the amount of \$1,264,295. and Item No. 19 was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the listed businesses for service contracts and purchases for the Social Services Subsidized Day Care in the amount of \$2,746,038. Ms. Jenny Miller addressed the Board on behalf of the Department of Social Services. She stated these are the annual purchases orders necessary for the smooth operation of the department. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 18 and Item No. 19 were unanimously approved.

Item No. 20 was a Resolution Authorizing the Acceptance of the FY 12-13 Position and Pay Classification Plan for Lenoir County. Mr. Jack Jones addressed the Board and stated this plan includes the official position title or classification, the salary grade and the salary range for the various classifications to be utilized in the budget effective July 1, 2012. The official pay scale for all salary grades and ranges is also a part of the Resolution. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 20 was unanimously approved.

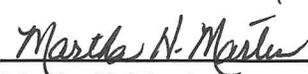
APPOINTMENTS

Item No. 21 was a Resolution Approving Citizens to Boards, Commissions, Etc. There were no appointments and no action was taken.

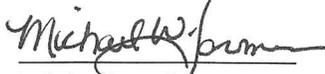
<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>

Mr. Graham adjourned the meeting at 5:07 p.m.

Respectfully submitted,


 Martha H. Martin
 Deputy Clerk to the Board

Reviewed By


 Michael W. Jarman
 County Manager