

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

June 19, 2017

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, June 19, 2017, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice-Chairman Linda Rouse-Sutton, Commissioners, Roland Best, Reuben Davis, Eric Rouse, and Mac Daughety.

Members Absent: Jackie Brown.

Also present were: Michael W. Jarman, County Manager, Joey R. Bryan, Assistant County Manager, Tracy Chestnutt, Finance Officer, Vickie Freeman King, Clerk to the Board, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 4:00 p.m. Ms. Sutton offered the Invocation and Mr. Best, led the audience in the Pledge of Allegiance.

A motion was made by Ms. Sutton and a second by Mr. Best, to excuse Ms. Jackie Brown from the meeting.

PUBLIC INFORMATION:

None

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: June 5, 2017.

Upon a motion by Ms. Sutton and a second by Mr. Daughety, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 2 was the Lenoir County Budget Ordinance Introduction. Mr. Mike Jarman, County Manager, stated the Lenoir County Budget Ordinance was introduced during the Public Hearing at the June 5th commissioners meeting. At that time, the board requested administration to revisit the budget to see if further savings were available. Mr. Jarman suggested adopting the budget as submitted.

Mr. Hill opened the floor for discussion.

Mr. Rouse stated he and members of the Health Department Board submitted a budget cut to administration and he was expecting it to be included in this budget and it is not. Although Mr. Jarman has explained his reasoning, he still does not understand why it was not included. Mr. Rouse asked why should the county have advisory boards if we are not going to accept the actions we entrust the boards to take. He stated there's no way in good conscience he can vote for this budget.

Mr. Jarman stated for clarity regarding Mr. Rouse's comments. Mr. Rouse and the Health Board met, and from the look of the emails, it appears that Mr. Rouse and the board talked and wanted the Health Department to send in a budget with a 3% cut. Mr. Jarman stated it sounded like the board were getting instructions based on Mr. Rouse's request from the meeting. Mr. Jarman stated he had conversations with Mr. Huff and they did request the 3% cut along with the names of the two positions that would be cut. Because of the new electronic records system, both positions are already scheduled to be cut in the FY18-19 budget which would provide a smoother transition. Therefore, he advised Mr. Rouse that he was not going to include it in the manager's recommended budget because he felt the budget was correct the way it was submitted.

Mr. Rouse stated he would like to remind everyone that the positions are currently not filled.

Mr. Hill stated when the board started this budget discussion back in February there were budget objectives and guidelines. During that discussion, the possibility of placing the sales tax on the ballot and a 1%-3% cut for the next year was also part of the conversation. The responsibility of the budget does not lie on the advisory boards, it relies on this board. The Board of Lenoir County Commissioners is the board that makes the decision about the budget. It can't be sub-committee through committees or policies, it lies on this board alone. Recommendations can be made to the manager since the manager and administration have been given the task of putting together a budget which is what's been done. You can't simply hand off the authority to one commissioner whether it's Mr. Rouse, himself or anyone else. No one on the board has that authority as an individual commissioner. The only authority commissioners have take place behind this desk in a group session. Mr. Hill stated he has read the email tract from Mr. Rouse and this board does not have the authority to instruct an employee on what to do. The only employee they can instruct on what to do are the county attorney, county manager and the county clerk to the board. This board do not instruct department heads or anyone else on what or how to do anything. The only way we do that is through the collective opportunity of this board. Again, we have absolutely no authority as an individual commissioner. Mr. Hill asked Mr. Griffin if that statement regarding authority was correct. Mr. Griffin replied yes.

Mr. Rouse stated he would respectfully disagree because the Health Board made a decision to this board and if this board is not going to follow their decisions what good it is.

The objective this board set was to look at a 3% cut for next year should the sales tax not pass and be able to build that over the course of this year. That's the objective this board set. Mr. Hill stated you just can't take any sub-committee and allow them to over-ride the collective decision of this board, and that is the reality of what was trying to happen. Mr. Hill stated this board can listen to it, but they do not have to include it in this budget.

Mr. Rouse stated he understands where Mr. Hill is coming from, however, he wanted it to be duly noted.

Mr. Hill replied that it is duly noted, and there is a distinction between the budget and the expenditures that they have during the course of the year. Throughout the course of the year, there will always be things in the budget that are going to come up that they have the authority to say no to. They are building a balanced budget and year to year quite often they have a 1% -2% cut in that budget because they don't approve some of the expenditures that are brought in front of them. They just can't hand off that authority to individual commissions or boards when it comes to budget time. We can listen to whatever comes before us, but we have to rely on the judgment of management and administrative staff to bring them that information back, and that's how it unfolded, and they certainly have a right to agree and disagree publicly, and that's ok. Mr. Hill stated that was his stance as chairman of the board regarding this situation.

Mr. Davis stated with the 10% decrease in the revaluation, for this board to come up with a budget without increasing the taxes is tremendous, especially since he has had many comments about people expecting to see a tax increase. Nobody wants that. Mr. Hill replied neither did he, and the majority of the citizens had a reduction in their taxes in the county this year. We cannot use the ¼ cent sales tax this year, so they will be using the fund balance for part of that. Mr. Hill stated he thinks they are trying to arrive to the same place but they are getting there from different angles.

Mr. Rouse stated he doesn't think the county should run with the fund balance as it appears they are just buying time. The county needs to take action and get it under control.

Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 2 Lenoir County FY17-18 Budget, was approved with 2 dissenting votes by Mr. Rouse and Mr. Daughety.

Item No. 3A was a Resolution Approving FY17-18 Position and Pay Classification Plan. Ms. April Batchelor, Human Resources Analyst stated the Human Resources Department has proposed a Pay and Position Classification Plan that promotes uniform and consistent pay and classification practices for all Lenoir County employees. The plan complies with the State Human Resources Act and the County Personnel Policy requirements and is presented in a format most commonly used by local units of Government. The Plan includes all of the position classifications that may be used in the new Fiscal Year. Recommended amendments or revisions to the Plan may be presented to the County Manager and the Governing Board as needed throughout the year. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 3A was approved with 1 dissenting vote by Mr. Rouse.

Item No. 3B was a Resolution Approving a Contract with Tyler Technology Not to Exceed \$3,000. Ms. April Batchelor, Human Resources Analyst, stated the Commissioners approved the purchase of new software from Munis for Financials, Payroll, Human Resources and Fixed Assets on July 20, 2015-Item #18. Human Resources went "live" in Munis on January 1, 2017. The department will need assistance from Tyler in issuing W-2's and 1095-C's in January 2018.

HR Staff was trained extensively on the use of the HR/Payroll system, which includes Employee Self Services, but training for producing W-2's and 1095-C forms were limited due to time constraints. Tyler Technologies has committed to ensuring the HR staff has all the tools necessary to make the use of Munis successful. Approval of this contract allows Human Resources to be scheduled for training in late 2017 and ensures that W-2's and 1095-C's, along with reports required by the State and Federal Government are created with accuracy. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 3B was approved with 1 dissenting vote by Mr. Rouse.

Item No. 4A was a Resolution Authorizing Lenoir County Cooperative Extension to Continue the Lease of 15 Mac Computers: NC State University: \$5,542. Ms. Tammy Kelly, Cooperative Extension Director, stated North Carolina Cooperative Extension converted to the Mac Computer Lease System in 2007. As a result, the Lenoir County Center of North Carolina Cooperative Extension converted and began participating in the program. This appears to be the most cost-effective method to keep our Computer System aligned with the University's as well as to keep our systems current and up to date. This program involves a three-year lease, including 11 new hard drives and 4 Mac laptops. This amount also includes installation, training, University technical support and any potential repair renewable every three years. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 4A was approved with 1 dissenting vote by Mr. Rouse.

Item No. 4B was a Resolution Approving Grounds Maintenance Contract: Charles Hughes Construction, LLC.: \$6,000. Ms. Tammy Kelly, Cooperative Extension Director, stated the Board is requested to authorize Lenoir County Cooperative Extension to enter into a 1 year contract with Charles Hughes Construction LLC. The agreement will be for \$500.00/month for 12 months to provide grounds maintenance for the Cooperative Extension Building grounds and Livestock Arena grounds and allow Tammy Kelly, Cooperative Extension Director to execute the contract. Charles Hughes Construction LLC has provided service for all of Lenoir County Cooperative Extension grounds maintenance for the past ten years. We have been very pleased with this service and wish to continue to extend a contract for the upcoming year. Contract fees remain the same as in the previous year. This past year we added to the contract the grounds surrounding the Livestock Arena. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 4B was approved with 1 dissenting vote by Mr. Rouse.

Item No. 4C was a Resolution Authorizing Lenoir County Cooperative Extension Acceptance of a Golden LEAF Foundation Discovery Recovery Grant: \$1,406,700. Ms. Tammy Kelly, Cooperative Extension Director, stated flooding from Hurricane Mathew resulted in a water level of approximately 32" above floor elevation throughout the LC Cooperative Extension building, and approx. 18" in the adjacent Livestock Arena, the third flood incident in less than 19 years. The Arena repairs are currently in progress. Ideally, the office facility would remain on its original site, providing convenient access to 75% of our agriculture community and the arena. Architecturally, the best solution is to demolish the damaged office building, remove the building slab, bring in new compacted fill material raising the building pad to above flood level, and construct a new building. Also replace the damaged parking lot, sidewalks, and ramps as needed.

Project outcomes includes, 1) Existing Cooperative Extension office facility and parking lots will be demolished, 2) Compacted fill material will be brought in to raise the new building pad to above flood level, 3) Parking lot, sidewalks, and entry ramps will be replaced. Building will be constructed to a similar size and layout to the original, 4) Cooperative Extension is currently located in a rental space with very limited access to the public, approx. 10,500 citizens entered the facility last year for meetings, workshops or information. By rebuilding the facility and surrounding infrastructure, access to these services will be restored, 5) Impacts will be measured by the completion of the project and the restoration of the Cooperative Extension Service facility and its programs. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 4C was unanimously approved.

Item No. 5A was a Resolution Approving Expenditure for Lease of Wide Format Scanner: KIP America, Inc., Not to Exceed \$2,750. Ms. Pam Rich, Register of Deeds, stated NC General Statutes require the Registry to be able to furnish copies to the general public. A copier has been used in the office of the Register of Deeds in excess of forty years to allow the public, attorneys, and office staff to make the necessary copies needed for everyday work requirements. Approval of this resolution will allow the Registry to continue providing copies. The public pays a fee for requested copies. This resolution will allow for the Register of Deeds office to scan maps so they can be put on the website and copies can be made for customers. Approval of this resolution will allow for the encumbrance of funds and eventual payment to the vendor. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 5A was approved with 1 dissenting vote by Mr. Rouse.

Item No. 5B was a Resolution Approving Indexing Services Contract for FY2017-2018: Cott Systems: \$27,000. Ms. Pam Rich, Register of Deeds, stated indexing of real estate documents, marriages, births, delayed births, deaths, maps, and DD214's in the Registry has been an ongoing service since the mid 70's. Indexing allows the Registry to have many records on a computer for easy accessibility. Approval for this resolution will allow the office of Register of Deeds to continue providing an index of vital and real estate records on the computer. COTT Systems has provided the Register of Deeds with the highest level of support and service for many years. Approval of this resolution will provide for the encumbrance of the funds and eventual payment to the vendor. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 5B was approved with 1 dissenting vote from Mr. Rouse.

Item No. 6 was a Resolution Authorizing FY17-18 Service Contracts and Purchase Orders: Tax Department General Fund and Revaluation Fund: \$47,457. Mr. Darrell Parrish, Tax Administrator, stated approval of this resolution allows the Tax Department to pay the final installment to Pictometry for the aerial images taken in 2016 and used for the 2017 revaluation. This resolution also allows the Tax Department to continue using SouthData for the annual printing and mailing of abstracts and bills, and to continue using Sturgis Web Services for the providing of online information and payment options to taxpayers and businesses. This resolution provides for the encumbrance of funds and eventual payment to the vendors Upon a motion by Mr. Best and a second by Ms. Sutton, Item No. 6 was approved with 1 dissenting vote by Mr. Rouse.

Item No. 7 was a Resolution Authorizing FY17-18 Issuance of Blanket Purchase Orders: Transit Department: \$102,500. Ms. Angie Greene, Transit Director, stated beginning March 10, 2008, Lenoir County Transit began Operations in-house. Lenoir County Transit will utilize these various companies for vehicle repairs, office supplies, certified Braun lift repair service, installing & removing mobile advertising, repairs, and maintenance of surveillance equipment for the Fiscal Year 2017-2018. These Blanket Purchase Orders for Fiscal Year 2017-2018 will allow Lenoir County Transit to operate more efficiently by having the Purchase Orders in place when the need for service or equipment from one of the companies arises. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 7 was approved with 1 dissenting vote by Mr. Rouse.

Item No. 8 was a Resolution Authorizing FY17-18 Service Contracts and Purchase Orders: Court Facility/Public Buildings Department: \$191,691. Mr. Anthony Howard, Maintenance Director, stated the Board is requested to authorize the execution of FY17-18 Service Contracts and Purchase Orders. All purchase orders in the amount of \$2,500 and greater require approval by the Board of Commissioners. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 8 was approved with 1 dissenting vote by Mr. Rouse.

Item No. 9A was a Resolution Authorizing the Issuance of Blanket Purchase Order to the following Vendor for Yearly Maintenance Expenditures.: \$5,000. Mr. Joey R. Bryan, Assistant County Manager, stated Lenoir County Solid Waste Department has 9 sites plus the landfill site that require regular Maintenance on multiple vehicles, equipment, and buildings. These maintenance contracts will allow us to maintain and upgrade such vehicles properly, equipment repairs, upkeeps, and place service calls as well carry out regular routine work activities. Without these service contracts, any vehicle or equipment malfunction or failure would cause the Landfill to be unable to serve the tax payers in the county and would place us in a position of not having anyone to call to repair the equipment. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 9A was approved with 1 dissenting vote by Mr. Rouse.

Item No. 9B was a Resolution Authorizing Purchase of a New Caterpillar 926M Wheel Loader: Gregory Poole: \$163,091.40. Mr. Joey R. Bryan, Assistant County Manager, stated the Lenoir County Landfill operates a MSW (Municipal Solid Waste) Transfer Station and a C&D (Construction and Demolition) cell. The old Case Loader that we are replacing is 20 years old and was purchased used in 1998. The hydraulics pump failed, and the wiring harness shorted out and melted during the winter of 2016. Repair is cost prohibitive. The new Loader will be used to move dirt and cover for Construction and Demolition Cell, load metal into bins and serve as the backup for the loader at Transfer Station during servicing and/or breakdowns. After carefully comparing pricing from John Deere, Volvo, Komatsu, Dae Woo, and Caterpillar, Caterpillar (Gregory Poole Equipment) had the best overall pricing utilizing the NC State Term Contract 760H. The actual quoted price for the new Caterpillar 926H Wheel Loader with Waste Handling Package is \$166,361.97. We will receive a \$7,000.00 trade-in on old Wheel Loader, and we also will receive a \$7,500.00 trade-in for 2 old Scrapers Pans.

The total with tax is estimated to be \$163,091.40. We secured with Caterpillar the best rate for financing thru a 7-year lease purchase with annual payments of \$26,564.17 financed at 4.7%. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 9B was approved with 1 dissenting vote by Mr. Rouse.

Item No. 10 was a Resolution Authorizing the Issuance of FY17-18 MIS Blanket Purchase Orders for Yearly Software/Hardware Maintenance: \$309,916. Ms. Blanca Faasii, MIS Director, stated Lenoir County has maintenance/lease obligations that allow for all of the county's services to continue. These maintenance/lease contracts allow us to get upgrades, place calls for service, and allow use of the software/equipment. Without these service contracts, any software/hardware malfunction or failure would cause that service to no longer be available to anyone in the county and would place us in the position of not having anyone to call to gain access and repair the application. Also, these purchase orders will allow MIS Department to encumber budgeted funds for eventual payments as invoiced. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 10 was approved with 1 dissenting vote by Mr. Rouse.

Item No. 11 was a Budget Ordinance Amendment: Fire Departments (Fund 500-620) Budget Amendment: \$217,550. Ms. Tracy Chestnutt, Finance Director, stated the purpose of this amendment was to revise FY16-17 fire department revenues and expenditures (funds 50-62) to reflect anticipated year end receipts. Upon a motion by Ms. Sutton and second by Mr. Daughety, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: Budget Amendment-Process Funds: \$445,785. Ms. Tracy Chestnutt, Finance Director, stated the purpose of this amendment was to appropriate funds for the stream debris removal project. The agreement with the state was approved at the May 1, 2017, Commissioner's meeting agenda item number 13. Upon a motion by Mr. Best and a second by Mr. Daughety, Item No. 12 was unanimously approved.

Item No. 13 was a Resolution Authorizing/Approving Execution of FY17-18 Insurance Policies with WA Moore Company, Inc., and Discovery Insurance Company: \$680,237. Mr. Joey Bryan, Assistant County Manager, stated this current fiscal year will be the fifteenth in which the County contracted out all of the above-referenced insurance policies to local agents. Administration recommends we continue with the local companies. Worker's compensation administration premiums remained the same as FY 16-17. Emergency Services insurance premiums are 2.87% more than FY 16-17 due to underwriting increases. Administration is recommending continuation of insurance coverage on County properties with WA Moore Company, Inc. for FY 17-18. Administration did not bid this out because of the positive prior years' experience with these firms. These firms are independent agents and bid our insurance needs with several companies to obtain the best renewal quote for the County. There are only a limited number of underwriters that write insurance for units of government.

Also, for EMS, there really is only one underwriter – VFIS (Volunteer Fireman’s Insurance Services) which offers vehicle, general liability, and equipment coverages. The County is self-insured on workers compensation, although we contract with Discovery Insurance Company to handle claims and we pay for excess coverage for claims exceeding \$650,000. W.A. Moore evaluated premiums to determine the possibility of being fully insured for worker’s compensation; however, based on their analysis, the County is still benefiting from being self-insured for this coverage. Mr. Bryan stated they also added the employee assistance program this year which brings the total to \$686,127.06.

Mr. Daughety asked what the Employee Assistance Program was. Mr. Bryan replied we had different departments that had to utilize the services. For instance, if there is a shooting or some type of fatality that an employee has experienced the employee assistance program would cover counseling, etc. Mr. Bryan asked Mr. Harrison to come and share information pertaining to the program in further detail.

Mr. Jeff Harrison stated the Employee Assistance Program is one that’s available to county employees in the event of trauma. For instance, take a child welfare social worker, if there is a death of a child that they are dealing with, they can be referred out to counseling for help in dealing with secondary trauma aspects. Also, law enforcement, EMS, or any county employees having to deal with secondary trauma events. Mr. Harrison stated it is always good for the county to have such a program where you can refer the employees out for counseling to help deal with their emotions and the fears that come along with the event. Also, another example can be if you have an employee that is in the process of being involved in a disciplinary action procedure and you know that employee is a really good employee, but there are some other underlining causes, you may refer that employee for a series of sessions that can possibly cause changes to their behavior and allow that employee the opportunity for change and keep their job. Those are some of the things that the employee assistance program can help with.

Mr. Daughety asked why it was an additional \$10,000 a year. Mr. Bryan replied because we are county funded/self-insured and those six visits would fall under that program as opposed to having to go to a psychiatrist or psychologist and the county will have to be responsible for the entire \$800/\$900 bill. This prevents that from happening and covers 100%.

Mr. Jarman stated as it is currently since the county is self-insured if an employee has to visit since a facility like that the county is responsible for paying. The Employee Assistance Program is like a separate policy placing the responsibility for payment on someone else. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 13 was approved with 1 dissenting vote by Mr. Rouse.

Item No. 14 was a Resolution Authorizing FY17-18 Blanket Purchase Orders for Clinics and Services: \$720,144. Mr. Joey Huff, Health Director, stated the Health Department utilizes various vendors and suppliers for medical supplies, office supplies, and contracted services. Blanket purchase orders are utilized to simplify purchasing during the fiscal year. This action is necessary to provide sufficient accounting of expenditures for FY 2017 – 2018. Upon a motion by Mr. Davis and a second by Mr. Best, Item No 14 was approved with 1 dissenting vote by Mr. Rouse.

Item No.15A was a Resolution Approving Purchase of Equipment, Services, and Supplies: Sheriff's Department: \$552,889. Sheriff Ingram stated the Board is requested to authorize the Sheriff to execute purchase orders with the above referenced vendors to provide equipment and/or services and supplies for the operation and maintenance of the Lenoir County Sheriff's Office. The Sheriff's Office has been very pleased with the equipment, services and/or supplies offered by the above listed vendors in past years and desires to continue with them during this fiscal year. The Sheriff respectfully request that he be permitted to execute blanket purchase orders with the listed vendors for the 2017-2018 fiscal year. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 15A was unanimously approved.

Item No. 15B was a Resolution Approving Purchase of Equipment, Services, and Supplies: Detention Center: \$1,054,779. Sheriff Ingram stated the Board is requested to authorize the Sheriff to execute a purchase orders with the above referenced vendors to provide equipment and/or services and supplies for the operation and maintenance of the Lenoir County Sheriff's Detention Center. The Sheriff's Office Detention Center has been very pleased with the equipment, services and/or supplies offered by the above listed vendors in past years and wishes to continue with them during this fiscal year. The Sheriff respectfully requests that he be permitted to execute blanket purchase orders with the listed vendors for the 2017 – 2018 fiscal year. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 15B was unanimously approved.

Item No. 16A was a Resolution Authorizing the Approval of a Firework Show for Deep Run, NC on June 24, 2017. Mr. Roger Dail, EMS Director, stated per the North Carolina Fire Code 2012 edition and North Carolina General Statue 14-410, the County Commissioners must grant permission of firework displays before a permit can be issued. The Deep Run Community has hired Class A Services and Storage, Inc. to handle all fireworks in Deep Run, NC. The Fire Marshal Office's will ensure all fire codes are met. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 16A was unanimously approved.

Item No. 16B was a Resolution Authorizing FY17-18 Service Contracts and Purchase Orders: Emergency Services: Emergency Management Division: \$59,555. Mr. Roger Dail, EMS Director, stated the Board is requested to authorize the Emergency Services Director to execute the following FY17-18 Service Contracts and Purchase Orders: Emergency Management Division: in the amount of \$59,555. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 16B was unanimously approved.

Item No. 16C was a Resolution Authorizing Approval for the Remount of Two (2) Ford E450 Wheeled Coach Ambulance Box: Select Custom Apparatus, Inc.: \$170,000, and the Purchase of Two (2) 2017 Ford F250 4x4 Trucks: Piedmont Truck Center, Inc.: \$70,000. Mr. Roger Dail, EMS Director, stated the Lenoir County Emergency Services Department (EMS) maintains a fleet of twelve (12) ambulances, and ten (10) administrative vehicles. Forty percent (40%) of our ambulance fleet remain at least ten (10) years of age and exceeding two hundred thousand (200k) miles. Fifty percent (50%) of our administrative fleet remain at least eight (8) years of age and exceeding one hundred forty miles (140k).

The Emergency Services Director is recommending remounting the box of a 2004 and 2010 Ford E450 on a new chassis during this fiscal year. Staff feels that remounting the boxes of these trucks onto 2 new 2017 Ford V-10 gas chassis will be the best course of action for additional unit replacements. The 2004 and 2010 Fords are no longer fit for duty and have been taken out of service due to mechanical issues at the recommendation of our primary mechanic. These ambulance boxes require upgrades due to their age and outdated equipment. A new truck now costs \$160,000 to \$175,000. A remount, including upgrades to the box, costs approximately \$85,000.00. The Emergency Services Director is also recommending the purchase of two (2) 2017 Ford F250 4x4 trucks to replace aging administrative vehicles. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 16C was unanimously approved.

Item No. 16D was a Resolution Authorizing FY17-18 Service Contracts and Purchase Orders: Emergency Services: Communications Division: Emergency Telephone Fund: \$686,434.98. Mr. Roger Dail, EMS Director, stated the Board is requested to authorize the Emergency Services Director to execute the following FY17-18 Service Contracts and Purchase Orders: Communications Division: Emergency Telephone Fund: in the amount of \$686,434.98. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 16D was unanimously approved.

Item No. 16E was a Resolution Authorizing FY17-18 Service Contracts and Purchase Orders: Emergency Services: Communications Division: \$507,946.49. Mr. Roger Dail, EMS Director, stated the Board is requested to authorize the Emergency Services Director to execute the following FY17-18 Service Contracts and Purchase Orders: Communications Division: in the amount of \$507,946.49. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 16E was unanimously approved.

Item No. 16F was a Resolution Authorizing FY17-18 Service Contracts and Purchase Orders: Emergency Services: EMS Division: \$639,725.61. Mr. Roger Dail, EMS Director, stated the Board is requested to authorize the Emergency Services Director to execute the following FY17-18 Service Contracts and Purchase Orders: EMS Division: in the amount of \$639,725.61. Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 16F was unanimously approved.

Item No. 17A was a Budget Ordinance Amendment: General Fund: DSS: \$50,000: Increase. Mr. Jeff Harrison, DSS Director, stated the purpose of this amendment was to increase the child care funding to assist us in serving clients for the remainder of the fiscal year. This increase is the result of an increase in clients from WFF and CPS. In addition, the majority of these new cases were infants or children under 2 years of age which consists of the highest daycare rates. The child care subsidized program is 100% federal funds with no county match. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 17A was unanimously approved.

Item No. 17B was a Resolution Authorizing FY17-18 Service Contracts and Purchase Orders: Department of Social Services: \$1,470,119. Mr. Jeff Harrison, DSS Director, stated the Board is requested to authorize the Department of Social Services Director to execute the following FY17-18 Service Contracts and Purchase Orders in the amount of \$1,470,119. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 17B was approved with 1 dissenting vote by Mr. Rouse.

Item No. 17C was a Resolution Approving Provider Agreements for Subsidized Day Care: \$1,920,914. Mr. Jeff Harrison, DSS Director, stated the Board is requested to authorize contracting with the following current listing of individual child care providers and child care centers (list is subject to change monthly) to provide subsidized child day care in Lenoir County effective July 1, 2017, through June 30, 2018. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 17C was unanimously approved.

Item No.18 was a Resolution Approving Citizens to Boards, Commissions, Etc. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 18 was unanimously approved for Dina Smith's appointment to Greene Lamp Board of Directors, and since this is the first appearance for others no action is needed at this time.

Ms. Sutton asked if it was ok for a husband and wife team to be on the same advisory board together? It seems that it would be an unusual situation. Mr. Jarman replied he will be glad to research and let the board know of his findings.

Item No. 19 was items from the county manager Mike Jarman. Mr. Jarman stated the financial and inspection reports are self-explanatory unless anyone had any questions. Mr. Jarman stated if anyone plans on attending the NACo conference attached is a voting delegate form that should be filled out prior to the conference. In times past, since their conferences are so far away no one from our county has been attending. The NCACC conference will be held in Durham County, August 10-12 at the Durham Convention Center. If anyone is interested in attending, please let Ms. King know, and she will make the necessary arrangements. Mr. Jarman stated there will only be one meeting in the month of July which will be July 17, 2017.

Mr. Hill stated due to other obligations he would not be able to attend; however, Ms. Sutton has indicated that she would like to attend. Mr. Best stated he would be attending as well. Mr. Hill stated by now every commissioner should have received the survey from the association requesting updated information on individual commissioners. Please be sure to respond in a timely manner.

Meeting Adjourned at 4:50 p.m.

Respectfully submitted,

Reviewed by,

Vickie F. King
Clerk to the Board

Joey R. Bryan
Assistant County Manager