

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

June 20, 2016

The Lenoir County Board of Commissioners met in open session at 4:00 a.m. on Monday, June 20, 2016, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice Chairman Jackie Brown, Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse, and Linda Rouse Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tracy Chestnutt, Finance Officer, Vickie F. King, Clerk to the Board, Joey Bryan, Assistant County Manager, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the Invocation and Mr. Daughety led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

None Scheduled

PUBLIC COMMENTS:

None Scheduled

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: June 6, 2016.
2. Budget Ordinance Amendment: General Fund: Health: Environmental Health: \$1,404. Increase.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 3 was a Resolution to Support the Lenoir County Transportation Committee Priority Ranking Submission to the Eastern Carolina Rural Planning Organization. Bill Whaley, Chairman, Lenoir County Transportation Committee, stated the Transportation Committee was created to organize county residents and leaders into one unified voice, to make requests to the state Department of Transportation and to the Eastern Carolina Rural Planning Organization. Mr. Whaley mentioned none of the priorities are funded at the local level but are state projects in conjunction with the U.S. 70 Corridor Commission. We felt the emphasis should be placed as much as it could be on U.S. 70 since that is the major thoroughfare for the group. Mr. Whaley presented the list of the top six priorities in order of importance.

1. Kinston Bypass project from NC 148/ CF Harvey parkway to US 70 East of NC 58, with construction of a freeway on a new location. 2. US 70 project converting grade intersection at Jim Sutton Road/Willie Measley Road to an interchange. 3. US 70 project from West of SR 1522/Albert Suggs Road to NC 148/CF Harvey Parkway, with freeway upgrade. 4. US 70 project from the Existing Freeway near LaGrange to SR 1522/Albert Suggs Road, with freeway upgrade. 5. US 70 project from US 70 East of NC 58 to East of SR 1002/Wyse Fork Road, with freeway upgrade. 6. US 258 project from SR 1101/Browntown Road to SR 2010/CF Harvey Parkway, with widening to multi-lanes on the existing location. Mr. Whaley asked if anyone had any questions he would be glad to answer. Upon a motion by Mr. Rouse and a second by Ms. Brown, Item No. 3 was unanimously approved.

Mr. Hill thanked Mr. Whaley for the work he is doing as well as for serving as Chairperson of the Transportation Committee.

Item No. 4A was a Resolution Approving FY16-17 Position and Pay Classification Plan. Lashanda Hall, HR Technician, stated the Human Resources Department has proposed a Pay and Position Classification Plan that promotes uniform and consistent pay and classification practices for all Lenoir County employees. The plan complies with the State Human Resources Act and the County Personnel Policy requirements and is presented in a format most commonly used by local units of Government. The Plan includes all of the position classifications that may be used in the new Fiscal Year. Recommended amendments or revisions to the Plan may be presented to the County Manager and the Governing Board as needed throughout the year. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 4A was unanimously approved.

Item No. 4B was a Resolution Approving the Amended Lenoir County Personnel Policies and Procedures. Lashanda Hall, HR Technician, stated the Lenoir County Personnel Policy has been established to provide employees of Lenoir County with consistent regulations and guidelines related to matters of general County operations, employee practices and procedures, employee responsibilities, and employee benefits. Lenoir County's Personnel Policies and Procedures cover three areas: employer expectations, employee expectations and administrative issues. Some of the employer expectations covered in this policy includes attendance, time off, job requirements and drug policies. Employee expectations include compensation, salary, benefits, Equal Opportunity Employment and grievance procedures. Administrative issues include any changes and updates to the policies as a whole. The goal of Human Resources and County Administration is to develop clearly written policies and procedures that are documented, updated accordingly, and provide structure to the entire County and assists in the day-to-day decision-making processes of each department. When originally presented to the Board in April, 2015, Human Resources notified the Board, the manual would be a "working" document, and would be presented to them with any new procedure and policy updates. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 4B was unanimously approved.

Item No. 5A was a Resolution Approving Expenditure for Lease of Copiers/Wide Format Scanner: COECO not to exceed \$9,500. Pam Rich, Registrar, stated NC General Statutes require the registry to be able to furnish copies to the general public. A copier has been used in the office of the Register of Deeds in excess of forty years to allow the public, attorneys, and office staff to make the necessary copies needed for everyday work requirements.

This lease agreement is on a cost-per-copy basis; therefore, if the amount actually spent is less than \$9,500.00, the purchase order will be reduced. The public pays a fee for requested copies. COECO has provided the Register of Deeds with excellent service when leasing, purchasing or repairing any equipment obtained from them. Approval of this resolution will allow for the encumbrance of funds and eventual payment to the vendor. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 5A was unanimously approved.

Mr. Jarman stated for informational purposes and for public knowledge, it may appear that we are going through these items quick and in a hurry. However, the Board has previously discussed the items, the money is in the budget, and it was further discussed prior to today's meeting rather or not each item would be approved. Mr. Jarman stated he did not want the public to think this Board is not doing their due diligence.

Item No. 5B was a Resolution Approval of Indexing Services Contract for FY 2016-17: Cott Systems: \$27,000. Pam Rich, Registrar, stated indexing of real estate documents, marriages, births, delayed births, deaths, maps, and DD214's in the Registry has been an ongoing service since the mid 70's. Indexing allows the Registry to have many records on a computer for easy accessibility. Approval for this resolution will allow the office of Register of Deeds to continue providing an index of vital and real estate records on the computer. COTT Systems has provided the Register of Deeds with the highest level of support and service for many years. Approval of this resolution will provide for the encumbrance of the funds and eventual payment to the vendor. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 5B was unanimously approved.

Item No. 6A was a Resolution Authorizing Lenoir County Cooperative Extension to continue the lease of twelve (12) Mac Computers: \$4,555. Tammy Kelly, Cooperative Extension Director, stated North Carolina Cooperative Extension converted to the Mac Computer Lease System approximately nine (9) years ago in 2007. As a result the Lenoir County Center of North Carolina Cooperative Extension converted and began participating in the program. This appears to be the most cost effective method to keep our computer system aligned with the University's as well as to keep our systems current and up to date. This program involves a three year lease. Our agency will install twelve (12) new hard drives and one Mac laptop for the amount of \$4,555. This amount includes installation, training, university technical support, any potential repairs, and the lease is renewable every three years. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 6A was unanimously approved.

Item No. 6B was a Resolution Approving Grounds Maintenance Contract: Charles Hughes Construction, LLC.: \$6,000. Tammy Kelly, Cooperative Extension Director, stated Charles Hughes Construction LLC has provided service for all of Lenoir County Cooperative Extension grounds maintenance for the past ten years. We have been very pleased with their service and wish to continue to extend a contract for the upcoming year. Contract fees remain the same as in the previous year. This year we have added the grounds surrounding the Livestock Arena to the contract. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 6B was unanimously approved.

Item No. 6C was a Resolution Authorizing Agreement with USDA Animal and Plant Health Inspection Service (APHIS), Wildlife Services Division: \$17,800 and Contract for participation in the Beaver Management Assistance Program: \$4,000 (total \$21,800). Tammy Kelly, Cooperative Extension Director, stated the BMAP was created by State legislative action in 1992 with the express purpose of helping manage ever increasing damage caused by beaver on private and public lands. Lenoir County residents, landowners, and businesses have experienced problems associated with beaver activity. The NC Cooperative Extension in Lenoir County was contacted to develop a program designed to assist with the management of this problem. Lenoir County joined BMAP in 1997 and has continued to reap benefits from this program. Through the BMAP, Lenoir County receives approximately one-third of a work-year for a \$4,000 participation fee. In addition to the participation fee, the County also contributes an additional \$17,800 towards the wildlife professional. Upon a motion by Mr. Daughety and a second by Mr. Brown, Item No. 6C was unanimously approved.

Item No. 6D was a Resolution Authorizing Contract with Eastpointe Human Services to Operate the Evidence Based Youth Prevention Program: \$32,973.93. Tammy Kelly, Cooperative Extension Director, stated these dollars support the 4-H Prevention Program, including the Coordinator for the Program. The program is designed to educate elementary, middle and high school age youth. Some of the target topics include Risky Lifestyle Choices, Goal Setting, Character Building, Positive Self Esteem, Substance Abuse Prevention and Education, Team Building, Bullying and other 4-H related curriculum. The 4-H Prevention Program also works with afterschool programs, Kennedy Home, Early College, Dobbs Youth Detention Center and Sampson Suspension School. The program hosts many events such as Red Ribbon Week, Great American Smoke Out, Prom Promises, Kick Butts Day, Students Against Destructive Decisions and an Impaired Driving Simulation Experience. 4-H Prevention serves the populations throughout Lenoir County. This program is in its 9th year of operation. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 6D was unanimously approved.

Item No. 7 was a Resolution Authorizing FY 16-17 Service Contracts and Purchase Orders: Tax Department General Fund and Revaluation Fund: \$96,317. Darrell Parrish, Tax Administrator, stated each one of these businesses and their services were brought before the Board of Commissioners by the Tax Department in FY 15-16. Approval of this resolution will allow encumbrance of funds approved in the FY 16-17 budget and the eventual payment of services as billed. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Authorizing FY 16-17 Issuance of Blanket Purchase Orders: Transit Department: \$130,650. Angie Greene, Transit Director, stated beginning March 10, 2008, Lenoir County Transit began Operations in-house. Lenoir County Transit will utilize these various companies for vehicle repairs, office supplies, washing and cleaning the inside of the vans, certified Braun lift repair service, installing & removing mobile advertising, installing and maintenance of surveillance equipment, promotional items for festivals, fairs, and events, drug & alcohol testing and for purchases of needed items, for the Fiscal Year 2016-2017.

These Blanket Purchase Orders will allow Lenoir County Transit to operate more efficiently by having them in place when the need for service or equipment from one of the companies arises. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 8 was unanimously approved.

Item No. 9 was a Resolution Authorizing FY16-17 Service Contracts and Purchase Orders: Court Facility/Public Buildings Department: \$183,641. Chris Harper, Special Project Officer, stated all purchase orders in the amount of \$2,500 and greater require approval by the Board of Commissioners. Approval of this resolution will allow the encumbrance of funds approved in the FY16-17 budget and the eventual payment for services as billed. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9 was unanimously approved.

Item No. 10A was a Resolution Authorizing the MIS Director to Execute a Contract for OneSearch Software License from NEXGEN Digital Document Solutions: \$19,000. Joey Bryan, MIS Director, stated in the past, we have utilized many disparate companies and services to piece together our online presence with our tax department software, our vital records software, our GIS software and our online bill pay, etc. By utilizing OneSearch, we will be able to have a single site where you can inquire and branch out into all of the data the county has available. After much research, we found that this OneSearch is already being utilized in over 12 counties where OneTax and COTT vital records software are being used. They are also familiar with front ending the Sturgis Bill pay site as well as our Connect GIS site. This will also allow for advanced searching and access by Smart Phone as well. This is a onetime license fee to go to one place to pull up everything. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 10A was unanimously approved.

Item No. 10B was a Resolution Authorizing the Issuance of Blanket Purchase Orders for Yearly Software/Hardware Maintenance: \$272,070. Joey Bryan, MIS Director, stated Lenoir County has many software maintenance obligations that allow for all of the County's services to continue. These maintenance contracts allow for us to get upgrades, place calls for service, allow use of the software, etc. Without these service contracts, any software/hardware malfunction or failure would cause that service to no longer be available to anyone in the County, and would place the County in the position of not having anyone to call to gain access and to repair the application. Upon a motion by Ms. Sutton and a second by Mr. Brown, Item No. 10B was unanimously approved.

Item No. 11A was a Budget Ordinance Amendment: General Fund: Health: General Admin-Grant: \$5,000. Increase. Joey Huff, Health Director, stated the Health Department received a grant to monitor prescription drug abuse, accidental poisonings, and overdose issues throughout our region. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 11A was unanimously approved.

Item No. 11B was a Resolution Approving Content of Transit Van Ad Requested by Lenoir County Health Department to Promote Proper Handling of Prescription Medications. Joey Huff, Health Director, stated the NC Injury and Violence Prevention Branch within the NC Division of Public Health reported for the period 2004-2012, a total of 231 Lenoir County residents were hospitalized due to unintentional medication and drug poisonings. The number of hospitalizations increased for each year since 2007 during the reporting period, increasing from 17 in 2007 to 37 in 2012.

The branch also reported a total of 80 county resident fatalities caused by poisonings for the period 1999-2013, of which 52 (65.0%) were caused by unintentional medication and drug poisonings and 29 (36.25%) deaths were due to prescription opioid poisonings, and 16 (20%) of these fatalities occurred in 2011. The Lenoir County Health Department has received a grant from the Lazarus Project in the amount of \$5,000 for the purpose of increasing awareness of unintentional prescription medication overdose. The Health Department has entered into an advertising contract with Lenoir County Transit to place public service ads on two transit vans for 12 months. Lenoir County Board of Commissioners must review and approve ad content before placement on the transit vans. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 11B was unanimously approved.

Item No. 11C was a Resolution Authorizing FY16-17 Blanket Purchase Orders for Clinics and Services: \$662,988. Joey Huff, Health Director, stated the Health Department utilizes various vendors and suppliers for medical supplies, office supplies, and contracted services. Blanket purchase orders are utilized to simplify purchasing during the fiscal year. This action is necessary to provide sufficient accounting of expenditures for FY 2016-2017. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11C was unanimously approved.

Item No. 12A was a Resolution Declaring Property as Surplus and Authorizing the Sale of Surplus Property by Auction. Tracy Chestnutt, Finance Officer, stated the County owns various properties that are of no useful value to the County. In accordance with procedures set forth in N.C. General Statute 160A-269, County Administration is requesting the approval of the Board to sell the following listed properties through the negotiated offer and upset bid process. The sale of these properties will return to private owners and add them once again to the tax scrolls. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12A was unanimously approved.

Item No. 12B was a Resolution Authorizing the Issuance of FY 16-17 Blanket Purchase Orders for Non-Departmental Purchases: \$106,000. Tracy Chestnutt, Finance Officer, stated the non-departmental budgetary department accounts for expenditures that are not directly tied to a specific department and oversight for this department is provided by the finance office. This department includes insurance, audit fees, bank fees. Purchases over \$2,500 require board approval. This department also includes purchases for financial software and the annual indirect cost plan. The FY 16-17 non-departmental budget includes purchases for completion of the financial software project which includes implementation of the HR Management/Payroll software project scheduled for January 1, 2017. This department budget also includes the required annual indirect cost plan services for DSS and the annual Medicaid reimbursement report for Emergency Management. Authorization of the requested purchase orders ensures completion of the financial software implementation which began in FY 15-16 and essential indirect cost reporting services. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 12B was unanimously approved.

Item No. 12C was a Resolution Approving/Authorizing Execution of FY16-17 Insurance Policies with WA Moore Company, Inc., and Discovery Insurance Co.:\$671,330. Tracy Chestnutt, Finance Officer, stated this current fiscal year will be the fourteenth (14) in which the County contracted out all of the above-referenced insurance policies to local agents. Administration recommends we continue with the local companies.

For FY 16-17, the County increased coverage on buildings by 7.0% due to an increase in values and adding the Kinston-Lenoir County Library to the County coverage. Worker's compensation administration premiums remained the same as FY 15-16 and Worker's Compensation excess liability claims increased by 2.45%. Emergency Services insurance premiums are 5.64% less than FY 15-16 due to a decrease in transports. Administration is recommending continuation of insurance coverage on County properties with WA Moore Company, Inc. for FY 16-17. Administration did not bid this out because of the positive prior years' experience with these firms. These firms are independent agents and bid our insurance needs with several companies to obtain the best renewal quote for the County. There are only a limited number of underwriters that write insurance for units of government. Also, for EMS, there really is only one underwriter VFIS (Volunteer Fireman's Insurance Services) which offers vehicle, general liability, and equipment coverage. The County is self-insured on workers compensation, although we contract with Discovery Insurance Company to handle claims and we pay for excess coverage for claims exceeding \$600,000. W.A. Moore evaluated premiums to determine the possibility of being fully insured for worker's compensation; however, based on their analysis, the County is still benefiting from being self insured for this coverage. Upon a motion by Mr. Best and a second by Ms. Sutton, Item No. 12C was unanimously approved.

Item No. 12D was a Budget Ordinance Amendment: Process Funds: \$9,900. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to appropriate funds received by the Lenoir County JCPC Structured Day program to purchase a van. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12D was unanimously approved.

Item No. 12E was a Budget Ordinance Amendment: Fire Departments (Fund 50-62) \$92,400. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to revise FY15-16 Fire Department revenues and expenditures to reflect anticipated year end receipts. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 12E was unanimously approved.

Item No. 12F was a Budget Ordinance Amendment: General Fund: Process Funds: \$120,000. Increase. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to set up funds from the NC Department of Juvenile Justice and Delinquency Prevention (DJJDP). This grant was previously awarded in November, and would roll forward into the next fiscal year, but it is now being awarded based on the county's fiscal year. These funds are to cover the three county regions of the 8th Judicial District (Wayne, Greene & Lenoir) clients. Upon a motion by Ms. Brown and a second by Mr. Best, Item No. 12F was unanimously approved.

Item No. 12G was a Budget Ordinance Amendment: General Fund Revenues/Insurance Fund: \$608,500. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to revise General Fund (10) and Insurance Fund (11) revenues and expenditures to reflect actual YTD receipts. A portion of the revenues is requested to transfer revenues to the Insurance Fund to continue to replace the deficit in the Insurance Fund from FY14-15 and to cover expenditures for FY15-16. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12G was unanimously approved.

Item No. 12H was a Budget Ordinance Amendment: Medical Examiner Line Item Transfer: \$30,000. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to transfer non-departmental funds to the medical examiner department to cover expenditures for fiscal year 15-16. Line item transfers between budgetary departments over \$2,500 require board action per the budget ordinance. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 12H was unanimously approved.

Mr. Jarman stated when the Board approved Item No. 12B \$6,000 of that goes to a company called Maximus for an indirect cost study. They are the ones we asked for some help in responding to Mr. Rouse and Mr. Daughety request. Maximus gave us a price of \$10,000 to perform the study. After having conversations with Tracy, she feels if given some time she can get the requested information by working with department heads and save the county \$10,000, however, it may be 3-6 months from now. We would rather go that route instead of paying \$10,000 to an outside company. If given the opportunity we will have the information for the Board to digest before going into another budget if that's satisfactory. Mr. Davis stated if it's going to save the county \$10,000, he is in favor of the savings. Mr. Jarman mentioned to keep in mind that Maximus gave the amount of \$10,000 as an estimate, but also stated if they began to research and it required more they would also have to adjust the cost.

Ms. Chestnutt stated she asked Maximus to provide a five year comparison so the Board could see the changes and trends and the un-mandated funds that we receive along with verifying the county portion involved. This information is needed because some funds are not mandated, but we receive them as pass-through funds, such as JCPC, which does not cost the county anything. In addition, we asked them to do a questionnaire interview with the department heads to get a narrative so when the Board read it you would understand what it represents. She mentioned she felt it was important because if for some reason this Board decided to no longer fund a particular program what would it mean to the citizens. Such information would help the Board make the decision on the un-mandated programs going forward.

Mr. Hill asked if that satisfied the request. Mr. Rouse replied it is a start, however; he would have to see the information to determine if more information will be needed. Ms. Chestnutt stated she plans to provide the information before the end of the calendar year.

Item No. 13A was a Resolution Authorizing Purchase of Equipment, Services and/or Supplies: Sheriff's Department: \$ 527,530. Sheriff Ingram stated the Sheriff's Office has been very pleased with the equipment, services and/or supplies offered by the above listed vendors in the past years and desires to continue with them during this fiscal year. The Sheriff respectfully requests that he be permitted to execute blanket purchase orders with the listed vendors for the 2016-2017 Fiscal Year. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13A was unanimously approved.

Item No. 13B was a Resolution Authorizing Purchase of Equipment, Services and/or Supplies: Detention Center: \$1,016,458. Sheriff Ingram stated the Detention Center has been very pleased with the equipment, services and/or supplies offered by the above listed vendors in past years and wishes to continue with them during this fiscal year. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 13B was unanimously approved.

Item No. 14A was a Resolution Authorizing FY16-17 Service Contracts and Purchase Orders: Emergency Services: Emergency Management Division: \$35,486. Roger Dail, EMS Director, stated the Board is requested to authorize the Emergency Services Director to execute the following FY16-17 Service Contracts and Purchase Orders: Emergency Management Division: in the amount of \$35,486. Approval of this resolution will allow encumbrance of funds approved in the FY16-17 budget and the eventual payment of services as billed. Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 14A was unanimously approved.

Item No 14B was a Resolution Authorizing FY16-17 Service Contracts and Purchase Orders: Emergency Services: Communications Division: \$280,057. Roger Dail, EMS Director, stated all purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. Maintenance contracts allow us to receive upgrades and place calls for service at no additional cost to the County. Upon a motion by Ms. Brown and a second by Mr. Best, Item No. 14B was unanimously approved.

Item No. 14C was a Resolution Authorizing FY16-17 Service Contracts and Purchase Orders: Emergency Services: Communications Division: Emergency Telephone Fund: \$350,432. Roger Dail, EMS Director, stated all purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. Maintenance contracts allow us to receive upgrades and place calls for service at no additional cost to the County. Approval of this resolution will allow encumbrance of funds approved in the FY16-17 budget and the eventual payment of services as billed. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 14C was unanimously approved.

Item No. 14D was a Resolution Authorizing FY16-17 Service Contracts and Purchase Orders: Emergency Services: EMS Division: \$574,975. Roger Dail, EMS Director, stated all purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. Maintenance contracts allow us to receive upgrades and place calls for service at no additional cost to the County. Approval of this resolution will allow encumbrance of funds approved in the FY16-17 budget and the eventual payment of services as billed. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 14D was unanimously approved.

Item No. 14E was a Resolution Authorizing Lease Purchase Agreement for L2 P25 Core: Motorola: \$614,283. Roger Dail, EMS Director, stated for the past two years, Lenoir and Jones County officials have been discussing and implementing a merger of the Jones County E-911 Center with the Lenoir County E-911Center. As part of the merger, an upgraded radio system is needed to enable and enhance communications with responders in both Lenoir and Jones Counties. In order to try to save money, two (2) options have been considered: a partnership with a neighboring county to share the cost of a P25 Core; and, a lease/purchase option for Jones/Lenoir to own its own P25 Core.

In negotiations with Onslow County, it was determined that Jones/Lenoir would be billed per subscribers on the system, with that cost increasing with the addition of new subscribers. This option would be impossible in determining budgetary costs as subscribers may increase throughout a fiscal year. With the option of Jones/Lenoir purchasing its own core, there would be an annual cost for five years and upon the completion of the lease terms, Jones/Lenoir will be the owners of the Core. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 14E was unanimously approved.

Item No. 14F Authorizing FY16-17 Lease Payment on L2 P25 Core: Emergency Services: E911 Grant Fund: \$198,530.44. Roger Dail, EMS Director, stated all purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. This payment is for a lease to own agreement with Motorola for the L2 P25 Core for the 800MHz digital radio system, with the monies encumbered from the balance of funds from the NC911 Board grant. Approval of this resolution will allow encumbrance of funds approved in the FY16-17 budget and the eventual payment of services as billed. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 14F was unanimously approved.

Item No. 15A was a Resolution Authorizing FY16-17 Service Contracts and Purchase Orders: Department of Social Services: \$1,532,891. Susan Moore, DSS Director, stated all purchase orders in the amount of \$2,500 or greater require the approval by the Board of Commissioners. Approval of this resolution will allow encumbrance of funds approved in the FY16-17 budget and the eventual payment of services as billed. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Resolution Approving Provider Agreements for Subsidized Day Care: \$2,143,438. Susan Moore, DSS Director, stated child care funding in Lenoir County and the State of North Carolina has expanded enormously since 1990 when the allocation for Lenoir County was only \$219,000. For fiscal year 2016-2017, Lenoir County's allocation for Child Care Developmental Funds is nearly 2.2 million in state and federal dollars. In order to receive payments from DSS providers must abide by state and federal regulations. This will be a one year agreement, renewable with modification annually, subject to acceptable performance of the individual provider. The staff will not bring back before the Commissioners any changes to the list of providers. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 15B was unanimously approved.

Item No. 16 was a Resolution Approving Citizens to Boards, Commissions, Etc. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 16, was unanimously approved to appoint Mr. Jim Hardison to the Lenoir Community College Board of Trustees, Dr. Brantley Briley, Mr. Bruce Parson, and Mr. Mark Pope to the Eastern Carolina Workforce Development, Ms. Nell Smith, Ms. Jane Phillips, and Ms. Pat Humprheys to the LC Nursing Home & Adult Care.

Item No. 17 was items from County Manager. Mr. Jarman stated he did not have anything other than the regular financial performance summary, inspections and transit summary, and the inspection and permit reports which are all self explanatory. Mr. Jarman recognized Mark Pope, Economic Development Director, for serving on the North Carolina Economic Development Board as Secretary/Treasurer, which means he will be in charge of that state organization in a couple of years. Mr. Pope has done a lot of things at the state level.

We appreciate the work he is doing because it develops a lot of relationships at the state level. As a reminder, we will have only one meeting in the month of July, which will be July 18th at 4:00 p.m.

Item No. 18 was items from Commissioner Eric Rouse. Mr. Rouse shared updates from the transportation committee. He stated the bridge project is approximately 65% complete the overflow bridge stage 1 is complete and stage 2 is underway. The Neuse River bridge deck pours are ongoing, and all pours should be completed by the end of June. Ferrell Road project should be completed by the beginning of next school year.

Meeting Adjourned at 4:55 p.m.

Respectfully submitted,

Reviewed By

Vickie F. King
Clerk to the Board

Joey Bryan
Assistant County Manager