Item No. 3

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
June 21, 2010

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, June 21, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

None Scheduled.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

No comments were made.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman recommended the Board decline the following bids: 911 Chestnut Street ($250 Bid); 1024 Macon Street ($250 Bid); 506 Quinerly Street ($250) Bid. Mr. Jarman asked the Board to accept a bid the bid on 1313 Railfence Drive ($1,200 Bid). Upon a motion by Ms. Sutton and a second by Ms. Stroud the Board approved the recommendations as presented. Mr. Jarman reminded the Board of the Employee's Appreciation Luncheon for Department of Social Services Employees on June 23, 2010. The bid opening for the jail project was scheduled for June 15th, but was postponed due to changes made to the jail plans. Bids will now be opened on June 30th at the Cooperative Extension Office at 2:00 p.m.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board approved the Consent Agenda.

3.	Approval of Minutes: Regular Board Meeting: June 7, 2010	Hall/Jarman
4.	Budget Ordinance Amendment: General Fund: Finance/Board of Elections: $29,868: Increase	Jarman/Martin
5.	Budget Ordinance Amendment: General Fund: CO-OP Ext. Prevention Block Grant/Safe and Drug Free Schools: $4,504: Increase	Kelly/Martin

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 6 was a Budget Ordinance Amendment: Automation Preservation Fund: Register of Deeds: $42,500: Increase. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: Various Funds: Finance $142,000: Increase. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8A was a Budget Ordinance Amendment: General Fund: Finance/Board of Elections: $29,868: Increase. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 8B was a Resolution Authorizing FY 10-11 Purchase Orders for Board of Elections: $46,068. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 8B was unanimously approved.

Item No. 9A was a Resolution Authorizing the Approval of FY 10-11 Expenditure of Supplies R.L. Ballard & Associates: $5,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 9A was unanimously approved.

Item No. 9B was a Resolution Approving FY 10-11 Expenditure of Funds for Leasing Copiers – COECO: $5,508. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 9B was unanimously approved.

Item No. 9C was a Resolution Authorizing the Approval of FY 10-11 Contract Services Indexing – COTT Systems: $50,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 9C was unanimously approved.

Item No. 10 was a Resolution Authorizing FY 10-11 Service Contracts and Purchase Orders for Court Facility/Public Buildings Department: $176,973. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11A was a Resolution Approving Purchase of Office Supplies from the Following Vendors: Forms & Supply - $3,000 and Corporate Resources - $2,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11A was unanimously approved.

Item No. 11B was a Resolution Approving Purchase of Plumbing Services from Ed Phillips Heating Air Conditioning and Plumbing: $6,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11B was unanimously approved.

Item No. 11C was a Resolution Approving Contract for Sheriff's Equipment and Supplies from Lawman's Safety Supply: $7,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11C was unanimously approved.

Item No. 11D was a Resolution Approving Purchase of Ammunition from Lawman's Safety Supply: $8,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11D was unanimously approved.

Item No. 11E was a Resolution Approving Contract for Sheriff's Uniform Supply Vendors: $9,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11E was unanimously approved.

Item No. 11F was a Resolution Approving Purchase of Tires from BTS Tire: $15,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11F was unanimously approved.

Item No. 11G was a Resolution Approving Purchase Order with Gately Communications $20,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11G was unanimously approved.

Item No. 11H was a Resolution Approving Contract for Sheriff's Uniform Supply Vendors: $28,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11H was unanimously approved.

Item No. 11I was a Resolution Approving Purchase of Equipment & Monitoring Services from Reliant Management Group: $30,331. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11I was unanimously approved.

Item No. 11J was a Resolution Approving Contract for Jail Operating Supply Vendors: $33,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11J was unanimously approved.

Item No. 11K was a Resolution Approving Contract for Repair/Maintenance Vendor: $44,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11K was unanimously approved.

Item No. 11L was a Resolution Approving Contract for Jail Food Service Vendors: $$163,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11L was unanimously approved.

Item No. 12A was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for Yearly Software/Hardware Maintenance: $116,050. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12A was unanimously approved.

Item No. 12B was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for FY 10-11: $512,629. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12B was unanimously approved.

Item No. 13A was a Resolution Authorizing the Purchase of a Maintenance Contract for the BCM Telephone System for the Emergency Services Building with Centurylink Telephone: $3,605. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13A was unanimously approved.

Item No. 13B was a Resolution Approving Lease Contract for DCI/SBI for Ominixx Equipment Rental for FY 10-11: $5,100. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13B was unanimously approved.

Item No. 13C was a Resolution Approving Purchase of the Maintenance Contract with the Nice Recording System Maintained by Edge-one: $5,838. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13C was unanimously approved.

Item No. 13D was a Resolution Approving Maintenance Contract for Generators for all Tower Site Locations for FY 10-11: $6,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13D was unanimously approved.

Item No. 13E was a Resolution Approving a Lease Agreement with CopyPro for Emergency Services Department: CopyPro: $8,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13E was unanimously approved.

Item No. 13F was a Resolution Authorizing the Approval of a Purchase Order for Road Signs and Associated Hardware: $10,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13F was unanimously approved.

Item No. 13G was a Resolution Authorizing Maintenance Contract for Priority Dispatch to Include Software/Cardsets for EMD, EPD, & EFD and ProQA: $12,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13G was unanimously approved.

Item No. 13H was a Resolution Authorizing Payment to Emergency Medical Physicians for the Medical Director's Contract FY 10-11: $18,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13H was unanimously approved.

Item No. 13I was a Resolution Authorizing the Renewal of the CAD System Maintenance Contract with Visionair: $33,415. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13I was unanimously approved.

Item No. 13J was a Resolution Authorizing the Purchase of Uniforms for Emergency and Non-Emergency Personnel: $35,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13J was unanimously approved.

Item No. 13K was a Resolution Authorizing the Renewal of the E-911 Maintenance Contract with Centurylink formerly Embarq Telephone: $57,546. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13K was unanimously approved.

Item No. 13L was a Resolution Authorizing Gately Communications as the Holder of Maintenance Contracts for Radio Equipment Maintenance and Radio System Management: $63,196. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13L was unanimously approved.

Item No. 13M was a Resolution Authorizing the Purchase of Laptops from Sprint-Nextel: $65,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13M was unanimously approved.

Item No. 13N was a Resolution Authorizing Purchase Orders for Vehicle Maintenance for Emergency and Non-Emergency Vehicles for FY 10-11: $70,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13N was unanimously approved.

Item No. 13O was a Resolution Authorizing Purchase Orders for Medical Inventory for the Emergency Medical Services Division for FY 10-11: $145,100. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13O was unanimously approved.

Item No. 13P was a Resolution Authorizing Renewal of Contract with EMS Management and Consultants for FY 10-11: $205,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13P was unanimously approved.

Item No. 14A was a Resolution for Blanket Approval of Adoption Assistance Requests for Vendor Payments. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14A was unanimously approved.

Item No. 14B was a Resolution Approving Blanket Purchase Order for System Sales: $2,700. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14B was unanimously approved.

Item No. 14C was a Resolution Approving Purchase Order and Contract with Thomas Hill of Thomas Service Center: $5,400. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14C was unanimously approved.

Item No. 14D was a Resolution Approving a Purchase Order with Anza Mailing Systems: $7,980. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14D was unanimously approved.

Item No. 14E was a Resolution Approving Purchase Order with Dell Financial Services: $25,412. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14E was unanimously approved.

Item No. 14F was a Resolution Approving Purchase Order and Contract with Drake Janitorial Service, Inc. $35,088. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14F was unanimously approved.

Item No. 14G was a Resolution Approving Contract for FY 10-11 for Day Break Life Center Inc.: $38,943. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14G was unanimously approved.

Item No. 14H was a Resolution Approving Blanket Purchase Order Floors and Courts: $7,500 and Corporate Resources: $35,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14H was unanimously approved.

Item No. 14I was a Resolution Authorizing Contract with Lenoir County Sheriff's Office for FY 10-11: $50,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14I was unanimously approved.

Item No. 14J was a Resolution Approving Purchase Order with Coeco Office Systems: $51,208. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14J was unanimously approved.

Item No. 14K was a Resolution Approving and Authorizing the Out-Posting of Income Maintenance Caseworkers at Lenoir Memorial Hospital and the Lenoir County Health Department: $69,273. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14K was unanimously approved.

Item No. 14L was a Resolution Approving Contract with Mega Force Staffing Group Inc.: $75,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14L was unanimously approved.

Item No. 14M was a Resolution Approving Contract with Vanguard Professional Staffing: $75,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14M was unanimously approved.

Item No. 14N was a Resolution Approving Services Contracts for Addus HealthCare Inc.: $245,585. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14N was unanimously approved.

Item No. 14O was a Resolution Approving Contracts for Legal Services Dal Wooten & Chris Rogerson-NTE: $165,900 Annually: Griffin & Griffin and Annette Turik-NTE: $125,000 Annually: Griffin & Griffin-NTE: $500 annually. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14O was unanimously approved.

Item No. 14P was a Resolution Approving Provider Agreements for Subsidized Day Care: $2,400,526. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14P was unanimously approved.

Item No. 15A was a Resolution Authorizing a Purchase Order to Hewlett Packard for Lenoir County's Portion of 20 Leased Computers for the Parks and Recreation Department: $3,850. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Resolution Authorizing a Purchase Order for Phase 2 Development of the Neuseway Nature Park Playground System: $33,936. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15B was unanimously approved.

Item No. 16 was a Resolution Approving Update of Landfill Fee Schedule. Mr. Hollowell stated the landfill operates from fees generated for services provided. The various fees charged for these services have remained low for many years with some of the fees being revised in 2008. Due to increases in the cost of operating the landfill, the need to construct a new MSW cell, increased costs due to shipping of MSW from our transfer station while we wait for the State to approve environmental permits, increases in State permitting fees, and new legislation requiring the landfill to remit $2 per ton for each ton of debris deposited in the landfill (Solid Waste Tax), it has become necessary to update the schedule of fees charged by the landfill. Municipal Engineering Company has evaluated current landfill fees and has made recommendations to administration for updates to the fee schedule as follows:

	Current Fee	**Proposed Fee**
MSW tipping fee per ton	$39	$44
C&D tipping fee per ton	$34	$39
LCID tipping fee per ton	$19	$24
Asbestos tipping fee per ton	$60	$60 (no change)
Household fees per year	$60	$84

Approval of this resolution will allow the landfill to continue to operate and grow in an efficient and responsible manner. The existing MSW landfill cell was constructed in 2003 with a five (5) year life expectancy. This cell lasted approximately seven (7) years and is now basically full. Construction of a new cell will cost in excess of $3 million and will take approximately one (1) year after the necessary permits are issued by the State; therefore, the county will need to continue to contract the hauling of our MSW with a private carrier. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving Acceptance and Execution of Contract for Independent Personnel Consulting Services: Johnson Professional Consulting Services (Johnson PCI). Mr. Hollowell stated Johnson PCI is a full-service personnel consulting firm with a vast knowledge of State and local government personnel laws, policies and issues. With the guidance of Johnson PCI, the County will be able to update its personnel policy manual, update job descriptions, provide necessary training to supervisors, and receive advice on disciplinary and complicated employee termination issues. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 17 was unanimously approved.

APPOINTMENTS

Item No. 18 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. Upon a motion by Ms. Brown and a second by Mr. Stroud the following Board members were appointed.

BOARD/COMMITTEE/COMMISSION	APPLICANT/ CURRENT MEMBER	TERM EXPIRATION
Global TransPark Authority Board 2nd Appearance	John McNairy (Re-appointment)	June 2014
East Carolina Workforce Development Board 2nd Appearance	Brantley Briley (Re-appointment)	June 2012
Lenoir County Board of Social Services 2nd Appearance	Dorethea M. Branch (Re-appointment)	June 2013
Lenoir Memorial Hospital 2nd Appearance	Dexter Floyd (Primary) T. Carlton Young, Jr. (Alt.)	June 2014
Lenoir County ABC Board 2nd Appearance	Jacob W. Dawson (Re-Appointment)	June 2013

CURRENT VACANCIES

Lenoir County Economic Development Board – At-Large Member
Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
Lenoir County Planning Board – Districts One (1) and Four (4)
Grifton Planning Board – One (1) Vacancy
CJPP – Three (3) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

OTHER ITEMS

Item No. 19-No comments were made by the Board or public.

Item No. 20 was a Budget Ordinance Amendment Capital Improvements Fund: Economic Development: $37,500: Increase. Ms. Martin stated the amendment sets up the Dopaco State One NC Grant Funds. This is one-fourth of a grant of $150,000, from the NC Department of Commerce that was awarded to Dopaco on December 12, 2008. This is a performance based grant, with one-fourth being paid now that one-fourth of its new jobs of 123 has been met. An additional 25% will be paid out each time Dopaco meets another 25% benchmark in new employees, and will receive the final payment whenever all 123 jobs and the required $19.6 million in investment have been reached. This is a pass through grant, and a check for $37,500 will be written to Dopaco. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 20 was unanimously approved.

Item No. 21 was a Resolution Supporting an Application to the Local Government Commission for its Approval of Jail and Landfill Financing Arrangements for the County. Mr. Hollowell stated the Local Government Commission (LGC) will have to approve any financing arrangements for the construction of a jail or landfill cell. Under the LGC guidelines, this governing body must make certain findings of fact to support the County's application for the LGC's approval of the financing arrangements. The resolution simply notifies the LGC's of the county's interest in financing a jail and landfill cell. The Board will make a final determination to proceed with financing, and to approve financing terms and conditions, by one or more subsequent resolutions. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 21 was approved by a 6 to 1 vote with Mr. Humphrey dissenting.

Item No. 22 was a Resolution Authorizing the Acceptance of a $4,400 grant from the North Carolina Department of Environment and Natural Resources for a Neuse River Paddle Trail. Mr. Ellis stated the $4,400 grant will help provide a trail beginning at the Wayne/Lenoir County line and continue through Lenoir County to the Craven/Lenoir County line. The grant will fund mile marker buoys and trail head signs. The signs will be located at the boat ramp on Hwy. 70, the Nature Center and the trail head exit. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 22 was unanimously approved.

Item No. 23 was a request from the Deep Run Volunteer Fire Department regarding the purchase of Pumper Tanker Combination. The tanker truck cost $244,000; the department has been approved for a USDA loan at 4.25% for 20 years. Deep Run VFD is a financially sound fire department which has also received grant funding totaling $39,500 towards the purchase of the tanker. The department intends on paying for the truck in six (6) years. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 19 was unanimously approved.

ADJOURN

Upon a motion by Mr. Graham and a second by Mr. Stroud the Board adjourned at 4:57 p.m.

Respectfully submitted,

Lashanda A. Hall
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager