

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA  
 MONDAY, JULY 19, 2010 – TIME: 4:00 P.M.  
 COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE  
 130 S. QUEEN ST., KINSTON, N.C.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.**

**PUBLIC INFORMATION:** None Scheduled

- 1. **Items from Chairman/Commissioners: 10 Min.** Board
- 2. **Items from County Manager: 5 Min.** Jarman

**CONSENT AGENDA: 10 Min.**

- 3. Approval of Minutes: Regular Board Meeting: June 21, 2010 **ACTION**  
Hall/Jarman
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
- 5. Budget Ordinance Amendment: Community Development Block Grant: Hwy. 70  
Industrial Park Water Project: \$.00: Increase/Decrease Jarman/Martin
- 6. Budget Ordinance Amendment: General Fund: DSS: \$214: Increase Jones/Martin
- 7. Budget Ordinance Amendment: Transportation Fund: Operations: \$1,950: Increase Bryan/Martin

**END OF CONSENT AGENDA**

**BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.**

- 8. Budget Ordinance Amendment: Capital Improvements Fund: Community  
Development: \$4,176: Increase Jarman/Martin
- 9. Budget Ordinance Amendment: General Fund: Process Funds: \$13,685: Increase Jarman/Martin
- 10. A. Budget Ordinance Amendment: General Fund: DSS: \$53,057: Decrease Jones/Martin  
 B. Resolution Approving Contract between Social Services and North Carolina  
 Dept. of Health and Human Resources: Division of Services for the Blind:  
 \$10,063  
 C. Resolution Approving Contract for Commodities Distribution for Fiscal Year  
 10-11: \$30,000  
 D. Resolution Approving Contract with Salvation Army: \$20,000
- 11. Resolution Authorizing the Issuance of Purchase Order to DLL Public Finance for  
1<sup>st</sup> Year of a Three Year Lease: \$47,000 Bryan/Martin
- 12. Resolution Approving FY 10-11 Position and Pay Classification Plan Jarman/Martin
- 13. Resolution Approving the Appointment of Tax Collector and Tax Assessor Parrish/Martin
- 14. Resolution Authorizing Grounds Maintenance: Wheat Swamp Landscaping: \$3,296 Kelly/Martin
- 15. Resolution Authorizing Emergency Repair of Terex TC400 Transhmaster  
Compactor: Road Machinery Services, Inc.: \$16,678.91 Miller/Martin
- 16. Resolution Approving the Authorized Signers of Single Family Rehabilitation  
Program (SFR10) Requisitions for Funds Jarman/Martin

- |     |  |                  |
|-----|--|------------------|
| 17. | Resolution Approving/Authorizing Execution of FY 10-11 Insurance Policies with WA Moore Company, Inc. and Discovery Insurance Co.: \$404,435   | Hollowell/Martin |
| 18. | Resolution Authorizing Use of Points of Distribution for Support Services for Emergency Distribution of Disaster Relief Commodities  | Dail/Martin      |
| 19. | Resolution Authorizing Execution of Intergovernmental Contracts with the City of Kinston, Town of Pink Hill and Town of LaGrange for Debris Management Services with Unified Recovery Group, LLC | Dail/Martin      |
| 20. | Resolution Approving the Transfer of Ownership of the Sanderson Farms 12-Acre Site for Hatchery from Lenoir County to Sanderson Farms, Inc.  | Jarman/Martin    |
| 21. | Resolution Approving the Transfer of Ownership of the Sanderson Farms 96.08 Acre Site for Feed Mill/Rail Loop From Lenoir County to Sanderson Farms, Inc.  | Jarman/Martin    |

**APPOINTMENTS: 5 Min.**

- |     |  |      |
|-----|--|------|
| 22. | Resolution Approving Citizens to Boards, Commissions, Etc. <b>5 Min.</b> | Hall |
|-----|--|------|

**PUBLIC HEARING/RESOLUTIONS: 20 Min.**

- |     |  |               |
|-----|--|---------------|
| 23. | Public Hearing on the Proposed Rural Operating Assistance Program (ROAP) to be Submitted to the North Carolina Department of Transportation        | Powell/Martin |
| 24. | Resolution Approving the Rural Operating Assistance Program (ROAP) Grants Consisting of EDTAP, EMP and RGP and Supplemental RGP Funding: \$205,127 | Powell/Martin |
| 25. | Resolution to Approve a Revised Drug and Alcohol Testing Policy for Lenoir County Transit  | Powell/Martin |

**OTHER ITEMS: 10 Min.**

- |     |   |  |
|-----|---|--|
| 26. | <b>Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary)</b> |  |
|-----|---|--|

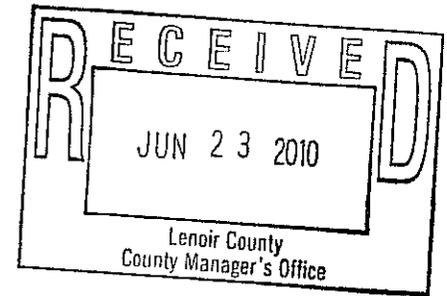
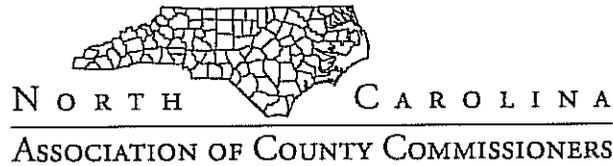
**TO: Chairman and Members of the Board**

**FROM: Mike Jarman, County Manager**

**DATE: July 19, 2010**

**SUBJECT: Items of Interest**

1. Memo: June 21, 2010: NCACC: Re 2010 NCACC Annual Conference  
Designation of Voting Delegate to NCACC Annual Conference
2. Memo: June 30, 2010: Lenoir County Health Department: Health Fair: July 23, 2010
3. Lenoir County Inspections Permit/Inspection Report: June 2010
4. Minutes: Kinston-Lenoir County Parks and Recreation Commission Meeting: June 10, 2010
5. Current ESC Workforce Information: July 7, 2010



## Memorandum

**To:** County Commissioners and County Managers  
**From:** David F. Thompson, Executive Director  
**Date:** June 21, 2010  
**Subject:** FREE Registration Fee Announced for Commissioners and Managers for 2010 Annual Conference in Pitt County

I am extremely pleased to inform you that President Mary Accor and the Board of Directors of the North Carolina Association of County Commissioners have waived the 2010 NCACC Annual Conference registration fee for any county commissioner or county manager who registers for the conference prior to the early registration deadline of July 26. This represents a cost savings of \$169 per person to our counties.

Our Executive Officers understand the importance of continuing education for elected and appointed county officials. The conference program features many informative workshops and some important general sessions. County officials will learn about nurturing the next generation of county government leaders and improving county financial capacity in the coming years. The program also provides many opportunities to learn new ideas and practices from county officials from all over North Carolina. We want to remove as many participation barriers as possible.

We are all very mindful of the budget issues counties face this year. For the past two years, the Association has reduced membership dues, saving counties more than \$300,000. In this same period of time, we eliminated registration fees for our District Meetings, a practice we will continue in 2011. These are ways in which the Association continues to be an economical and valuable resource for counties.

The enclosed registration form contains program information about the conference sessions. It is extremely important for planning purposes that we have a good estimate of attendance prior to July 26, so please send in your registration form as soon as possible to take advantage of this wonderful opportunity. Please note: only county commissioners and county managers who register prior to July 26 will qualify for the waived registration fee. After July 26, the pre-registration fee of \$199 and the on-site registration fee of \$249 apply to all. Annual Conference attendees other than commissioners and managers will enjoy a continued 20 percent reduction in the registration fee from our 2008 rates.

Thank you again for the opportunity to serve you, and please let us know if we can be of any further assistance to you.

# 2010 NCACC Annual Conference **Registration Form**

RETURN FORM BY Aug. 18, 2010 Mail to: NCACC, 215 N. Dawson St. Raleigh, NC, 27603 Fax to 919-715-2121

## Registration

	COST	QUANTITY	TOTAL
Early registration-commissioners/managers (postmarked by July 26)	\$ <del>169</del> \$0*	1	\$ _____
Early registration for all others (postmarked by July 26)	\$ 169	1	\$ _____
Regular registration (postmarked between July 27 - Aug. 18)	\$ 199	1	\$ _____
On-site registration	\$ 249	1	\$ _____
One-day registration (county officials/Associate members only)	\$ 99	1 Fri. or Sat.	\$ _____
Corporate registration	\$ 300	1	\$ _____
Pre Conference - Mastering the Media	\$ 95	1	\$ _____

## Meal/Event Tickets

	COST	QUANTITY	TOTAL
Opening Reception	Free for registrants	N/A	
Spouse/Guest	\$ 15	_____	\$ _____
Horn Of Plenty	\$ 25	_____	\$ _____
Children 2-16	\$ 15	_____	\$ _____
NCABCO Awards Luncheon	\$ 28	_____	\$ _____
President's Annual Banquet	\$ 30	_____	\$ _____

Check if vegetarian banquet meal desired

## Spouse/Guest Events

	COST	QUANTITY	TOTAL
<b>Friday, Aug. 27</b>			
Shops, Sweets and Sips	\$ 15	_____	\$ _____
<b>Saturday, Aug. 28</b>			
Winterville Watermelon Festival	Free	_____	\$ _____
Greenville Museum of Art Exhibit	\$ 10	_____	\$ _____

## Total Registration and Tickets

\_\_\_ Check made out to NCACC enclosed for total

\_\_\_ Charge to credit card  VISA  MasterCard

Credit card number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* Due to the ongoing economic situation, the registration fee is waived for commissioners and managers who register prior to July 26. After July 26, regular registration applies.

## Information

Name (as you want it to appear on your badge): \_\_\_\_\_

Title: \_\_\_\_\_

Name of spouse/guest attending: \_\_\_\_\_

Phone number: \_\_\_\_\_ County: \_\_\_\_\_

Please note any special accommodation/meal needs: \_\_\_\_\_

E-mail (for registration confirmation): \_\_\_\_\_

COUNTY \_\_\_\_\_

OFFICE USE ONLY: Date received \_\_\_\_\_, Check # \_\_\_\_\_, Check amount \_\_\_\_\_,

A/C amount \_\_\_\_\_, Credit card amount \_\_\_\_\_

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From: **Todd McGee <todd.mcgee@ncacc.org>**  
To: **County Clerks <countyclerks@ncacc.org>**  
Copies to: **County Managers <CountyManagers@ncacc.org>**  
Date sent: **Wed, 16 Jun 2010 11:30:36 -0400**  
Subject: **Voting delegate form for NCACC Annual Conference (not NACo) in**

Clerks and managers,

Attached is the voting delegate form for the 2010 NCACC Annual Conference, which will be held Aug. 26-29 in Pitt County. Please put this on the agenda for one of your upcoming meetings and return it to the Association by Friday, Aug. 6.

Please let me know if you have any questions.

Also, if you have any commissioners who will be reaching 20 years of service this year, please let us know so we can recognize them.

Thanks,



Todd McGee  
Communications Director  
N.C. Association of County Commissioners  
215 N. Dawson St.  
Raleigh, NC 27603  
Phone: (919) 715-7336  
Cell: (919) 760-5160  
Fax: (919) 733-1065



## Designation of Voting Delegate to NCACC Annual Conference

I, \_\_\_\_\_, hereby certify that I am the duly designated voting delegate for \_\_\_\_\_ County at the 103rd Annual Conference of the North Carolina Association of County Commissioners to be held in Pitt County, N.C., on August 26-29, 2010.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

### Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form by: **Friday, August 6, 2010:**

**NCACC  
215 N. Dawson St.  
Raleigh, NC 27603  
Fax: 919-733-1065**

## *Lenoir County Health Department*

201 North McLewean St. P.O. Box 3385  
Telephone: 527-7116  
Kinston, North Carolina 28502-3385

Date: June 30, 2010  
To: Mike Jarman, County Manager  
From: Krystina Belle, Health Education Intern *KB*  
Subject: Health Fair at Lenoir County Health Department

The Health Education Department of the Lenoir County Health Department would like to invite you to attend our health fair on July 23, 2010 from 1-4. The purpose of this health fair is to increase awareness to the community about local health services provided here at the health department. We are having representation from most of our programs and clinics like, child health, adult health, and WIC breast feeding program. There will be interactive activities for the public to enjoy. Some examples of these interactive activities are as follows:

- **“Ask a Nurse” Booth:** Give the public an opportunity to ask an adult health nurse/ child health nurse questions about birth control, STDs, child immunizations, just to name a few. Activity examples for this booth taking blood pressure, weight, and body mass index.
- **Hand washing Booth:** This booth will show people the importance of washing their hands with soap and water. Glitter will be sprinkled on two people’s hands. One person will wash their hands with soap and water. The other person will wash with just water. The glitter is representation of how many germs are still on your hands from washing with just water.
- **Fun for Kids:** Face painting, bubbles, physical activity booth (jump rope, hula hoop)
- **Parent Education Booth:** Candy-Medicine Display (show parents how much candy & medicine look alike), Teen Pregnancy

This event is open to the Lenoir County community and we would appreciate your attendance. If you have any questions, please contact Krystina Belle @ 526-4200 ext 4313 or Rhonda Ward 526-4200 @ ext 4314. Thank you for your support.

Krystina Belle

CC: Rhonda Ward  
Health Promotion Coordinator/ Health Educator/ Preparedness Coordinator

# Lenoir County Health Department Health Fair

Face Painting  
Weight Scales

**Date: July 23, 2010**  
**Time: 1— 4p.m.**

**Where: Lenoir Health Dept**  
**201 North McLewean St.**  
**Kinston, NC 28501**

Hula Hoop  
Bubbles

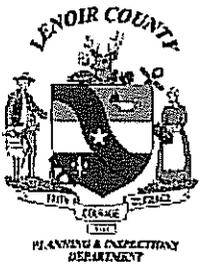
**FUN**  
**ACTIVITIES**

**"Ask a Nurse Booth"**  
**Health Screenings (blood pressure)**  
**Fun for Kids**  
**Parent Education Booth**  
**Hand Washing Booth**

Jump Rope  
Refreshments

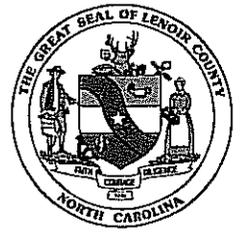
**Come out and have fun!!!**

**Find out what the health department has to offer you.**



**LENOIR COUNTY  
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289  
101 NORTH QUEEN STREET  
KINSTON, NC 28502  
PHONE: 252-559-2260  
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS  
PERMIT/INSPECTION REPORT**

**JUNE 2010**

**PERMITS ISSUED: 193**

**PERMITS VALUE: \$ 2,561,378**

**PERMIT FEES: \$ 13,811**

**SINGLE FAMILY DWELLINGS: 6**

**MOBILE HOMES: 14**

**COMMERCIAL: 6**

**ADDITIONS: 5**

**ELECTRICAL: 75**

**PLUMBING: 18**

**MECHANICAL: 48**

**OTHER: 21**

**TOTAL INSPECTIONS: 229**

Le noir County  
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

Printed: 07-01-2010

Code	Designated Prms	Valuation	Fees Paid	Units	[Prior period: 06/01/09 to 06/30/09]	
					Prms	Valuation
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	645,398.00	2,938.00	6	1	167,000.00
* Single Family Houses Attached	102B	.00	.00	0	0	.00
* 2 Family Building	103B	.00	.00	0	0	.00
* 3 and 4 Family Buildings	104B	.00	.00	0	0	.00
* 5 or More Family Buildings	105B	.00	.00	0	0	.00
* TOTAL INFORMATION 101-105	109B	.00	.00	0	0	.00
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins	213B	.00	.00	0	0	.00
* Other Non-Housekeeping Shelter	214B	.00	.00	0	0	.00
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	125.00	370.00	1	0	.00
* Churches & Other Religious	319B	.00	.00	0	0	.00
* Industrial	320B	.00	.00	0	1	56,711.00
* Prkng Garages (Blds & Open Decked)	321B	.00	.00	0	0	.00
* Service Stations & Repair Garages	322B	.00	.00	0	0	.00
* Hospitals & Institutional	323B	.00	.00	0	0	.00
* Offices, Banks, & Professional	324B	85,900.00	100.00	1	0	.00
* Public Works & Utilities	325B	.00	.00	0	0	.00
* Schools & Other Educational	326B	.00	.00	0	0	.00
* Stores & Customer Services	327B	.00	.00	0	0	.00
* Other Non-Residential Bldgs	328B	29,400.00	750.00	3	0	.00
* Structures Other than Buildings	329B	.00	.00	0	0	.00
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	107,061.00	378.00	5	11	304,935.00
* Non-Residential & Non-Housekeeping	437B	.00	.00	0	0	.00
* Adds of Res. CP/Garages(Atch/Detc)	438B	.00	.00	0	0	.00
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	.00	.00	0	0	.00
* 2 Family Buildings	646B	.00	.00	0	0	.00
* 3 & 4 Family Buildings	647B	.00	.00	0	0	.00
* 5 or More Family Buildings	648B	.00	.00	0	0	.00
* All Other Buildings and Structures	649B	.00	.00	0	0	.00

TOTALS FOR PERMITS THIS PAGE      16      867,884.00      4,536.00      .16      13      528,646.00      1,538.00      0

Printed: 07-01-2010

Lenoir County  
 PERIODIC REPORT OF ISSUED PERMITS (GROUPED BY REPORT CODE)

	Designated period:	06/01/10 to 06/30/10	[Prior period:	06/01/09 to 06/30/09]						
Code Prms	Valuation	Fees Paid	Units	Prms						
				Valuation						
				Fees Paid						
				Units						
MOBILE/MODULAR OFFICE/CLASSROOM										
*MOBILE OFFICE	740B	1	25.00	100.00	1	0	0	.00	.00	0
*MODULAR CLASSROOM	750B		.00	.00	0	0	0	.00	.00	0
*MODULAR OFFICE	730B		.00	.00	0	0	0	.00	.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:										
*ELECTRICAL	800B	75	92,619.00	4,070.00	74	45	540,739.00	2,822.00	0	
*PLUMBING	810B	18	58,282.00	1,026.00	18	15	335,900.00	3,130.00	0	
*HEATING/ AIR CONDITIONING	820B	48	267,413.00	2,733.00	48	20	115,817.00	1,500.00	0	
*INSULATION	830B	4	8,500.00	200.00	4	1	1,700.00	50.00	0	
*TEMPORARY POLE	840B	4	2,200.00	200.00	4	2	1,500.00	100.00	0	
RESIDENTIAL ACCESSORY STRUCTURES										
*STORAGE/PORCHES/PATIOS/DECKS	900B	1	5,000.00	50.00	1	0	.00	.00	0	
MISCELLANEOUS:										
*CHANGE OF OCCUPANCY	910B		.00	.00	0	0	.00	.00	0	
*INSPECT DWELLING	920B		.00	.00	0	0	.00	.00	0	
*TENTS	930B		.00	.00	0	0	.00	.00	0	
*SATELLITE DISH	940B		.00	.00	0	0	.00	.00	0	
*AWNING	950B		.00	.00	0	0	.00	.00	0	
*EXTRA INSPECTIONS	960B	11	95,025.00	1,041.00	10	8	47,273.00	625.00	0	
*FIRE PROTECTION SPRINKLER SYSTEM	966B		.00	.00	0	1	79,980.00	1,026.00	0	
*MOVING DWELLING ONLY	970B		.00	.00	0	0	.00	.00	0	
*SIGN	980B		.00	.00	0	0	.00	.00	0	
*FIREWORKS	985B		.00	.00	0	0	.00	.00	0	
*SWIMMING POOL	990B		.00	.00	0	0	.00	.00	0	
*TANKS	995B		.00	.00	0	0	.00	.00	0	
MOBILE HOMES										
*SINGLE WIDE MOBILE HOME	700B	8	93,000.00	825.00	8	5	48,000.00	1,250.00	0	
*DOUBLE WIDE MOBILE HOME	710B	6	1,051,430.00	775.00	6	6	287,445.00	975.00	0	
*MODUR HOME	720B		.00	.00	0	2	284,350.00	745.00	0	

TOTALS FOR PERMITS ABOVE (incl. pg 1)	192	2,541,378.00	15,556.00	190	118	2,271,350.00	13,761.00	0
Totals of other permits in the period	1	20,000.00	58.00	1	1	.00	50.00	0
TOTAL FOR ALL PERMITS IN THE PERIOD	193	2,561,378.00	15,614.00	191	119	2,271,350.00	13,811.00	0

This Report was printed on Thursday, July 01, 2010

Item Totals for Inspector ID

Lenoir County

GO 140  
 GO DR 3  
 VM 84  
 VM/DR 2

229 Entries for Inspector ID

- S T A T I S T I C A L R E P O R T -

<----- Inspections -----> <-----> Re-Inspections -----> Based On # Activities

ACTIVITIES	INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	PASSED	CORRECTIONS	RE-INSPECTIONS	RE-INSPECTIONS REQUIRED
229	197	156	41	32	24	8		49
%INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%PASSED	%CORRECTIONS	%RE-INSPECTIONS	%RE-INSPECTIONS REQUIRED	
	86	79	21	14	75	25		21

**MINUTES**  
**KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING**  
**JUNE 10, 2010**  
**6:30 P.M.**  
**ADMINISTRATIVE OFFICE**

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**MEMBERS PRESENT**

**Bill McMahon**      **Chuck Blake**  
**Joel Smith**        **Garland Nobles, Jr.**  
**Darrell Parrish**    **Jill Croom**  
**John Jones**         **Ronnie Battle**  
**Keith King**         **Dr. Scott Matthews**  
**Matt Sullivan**      **Christi Fillippeli**

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**MEMBERS ABSENT**

**Will Barker**  
**Ricky Killinger**

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The meeting was called to order by the Chairman, Mr. Bill McMahon. The May, 2010 minutes were unanimously approved. Motion - Jones; Second - Nobles; Vote - Unanimous.

Mr. Bill McMahon welcomed Mr. Ronnie Battle to the commission. Mr. Battle took Christopher Bradshaw's place and will be representing the city.

Mr. Greg Jarman was present at the meeting to discuss allowing his 9 year old son to move up and play All -Stars with the 10 year olds. He informed the commission that he felt like his son should be allowed to play with the 10 year olds because he had played with the 10 year olds during the school year and his child was as good as the other 10 year olds. The department's Athletic Rule book states that All-Stars must play in their own age group. Dr. Matthews suggested that a page be added in the rules which states the All-Star procedures and it suggested that all coaches and parent are aware of this rule before the season starts. It was also recommended that the department needs to have a coaches meeting before the season to go over all the rules. The commission made the decision not to change the current rule.

Sue Ellen Maddux updated the commission on the Woodmen Community Center groundbreaking ceremony that was held at the old Smithfield Plant site on Friday, June 4<sup>th</sup>. Bill Ellis, Danny Rice and Sue Ellen met with the contractors the night before the ceremony and reviewed the new architectural plans and pictures for the new center. The new floor plans and pictures were distributed to the commission, which includes demolishing the entire Smithfield site and adding a 15,000 square foot indoor soccer complex. Demolition should start within the next 30 - 60 days and construction should begin in the next 90 days.

Bill Ellis updated the commission on the city and county 2010/11 budgets. He informed the commission that the department has lost two (2) full-time positions, which includes a position in the Administrative division and a position in the Parks division. Also, \$20,000 was cut from the part-time salary budget in the Program division. A full-time position (Center Supervisor) has been added in the county budget to work at Mock Gymnasium.

The commission was given a copy of the department's summer flyer, which includes all the programs and activities that the department is doing this summer.

Bill Ellis asked the commission to approve rules and rental fees for pool parties at Emma Webb and Holloway Pools. The commission approved a fee structure for the rental of Emma Webb and Holloway Pools. The Director of Parks & Recreation will make the decision if off duty police will be required for the pool rentals.

A motion was made to accept the pool rental fees as written.

Motion - Blake; Second - Sullivan; Vote - Unanimous.

Bill Ellis distributed the 2010/11 tournament sheet to the commission.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary  
Kinston/Lenoir County Parks & Recreation Commission

**Current ESC Workforce Information**

from

LENOIR COUNTY

as of

July 7, 2010

- ◆ County Labor Force : 27,281
- ◆ Number Of Unemployed : 2,879
- ◆ County Unemployment Rate :

May 2010	3 Months Ago	6 Months Ago	12 Months Ago
10.6%	12.4%	11.1%	11.8%

## ◆ Unemployment Insurance (UI) Benefits Paid in Lenoir County :

Last 30 Days : \$1,423,572  
 Year-To-Date : \$10,146,534

◆ New Business/Industry Openings In Lenoir County:  
 - Last 4 Weeks -

◆ Business/Industry Closings In Lenoir County:  
 - Last 4 Weeks -

**Current State & National Information**

- ◆ Unemployed Workers Statewide (May 2010) : 472,614
- ◆ N.C. Unemployment Rate:

May 2010	3 Months Ago	6 Months Ago	12 Months Ago
10.3%	11.2%	10.9%	10.9%

◆ U.S. Unemployment Rate (June 2010) : 9.5%

◆ Unemployment Benefits Paid to N.C. workers:  
 Month To Date : \$26,343,000  
 Last Month : \$184,480,119  
 Year To Date : \$1,235,415,923

◆ Unemployment Benefits Paid to N.C. workers  
 In July 2009 : \$218,343,814

◆ N.C. Unemployment Insurance Trust Fund Balance:  
 (As Of Jul 6, 2010) : \$0

◆ Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston  
 252.526.4435

**MINUTES**  
**LENOIR COUNTY BOARD OF COMMISSIONERS**  
**June 21, 2010**

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, June 21, 2010 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC INFORMATION**

None Scheduled.

**ITEMS FROM THE CHAIRMAN/COMMISSIONERS**

No comments were made.

**ITEMS FROM THE COUNTY MANAGER**

Item No. 2 was Items from the County Manager. Mr. Jarman recommended the Board decline the following bids: 911 Chestnut Street (\$250 Bid); 1024 Macon Street (\$250 Bid); 506 Quinerly Street (\$250) Bid. Mr. Jarman asked the Board to accept a bid the bid on 1313 Railfence Drive (\$1,200 Bid). Upon a motion by Ms. Sutton and a second by Ms. Stroud the Board approved the recommendations as presented. Mr. Jarman reminded the Board of the Employee's Appreciation Luncheon for Department of Social Services Employees on June 23, 2010. The bid opening for the jail project was scheduled for June 15<sup>th</sup>, but was postponed due to changes made to the jail plans. Bids will now be opened on June 30<sup>th</sup> at the Cooperative Extension Office at 2:00 p.m.

**CONSENT AGENDA**

Upon a motion by Ms. Brown and a second by Mr. Stroud, the Board approved the Consent Agenda.

- |    |   |               |
|----|---|---------------|
| 3. | Approval of Minutes: Regular Board Meeting: June 7, 2010  | Hall/Jarman   |
| 4. | Budget Ordinance Amendment: General Fund: Finance/Board of Elections: \$29,868: Increase                                  | Jarman/Martin |
| 5. | Budget Ordinance Amendment: General Fund: CO-OP Ext. Prevention Block Grant/Safe and Drug Free Schools: \$4,504: Increase | Kelly/Martin  |

## **BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS**

Item No. 6 was a Budget Ordinance Amendment: Automation Preservation Fund: Register of Deeds: \$42,500: Increase. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7 was a Budget Ordinance Amendment: General Fund: Various Funds: Finance \$142,000: Increase. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 7 was unanimously approved.

Item No. 8A was a Budget Ordinance Amendment: General Fund: Finance/Board of Elections: \$29,868: Increase. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 8B was a Resolution Authorizing FY 10-11 Purchase Orders for Board of Elections: \$46,068. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 8B was unanimously approved.

Item No. 9A was a Resolution Authorizing the Approval of FY 10-11 Expenditure of Supplies R.L. Ballard & Associates: \$5,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 9A was unanimously approved.

Item No. 9B was a Resolution Approving FY 10-11 Expenditure of Funds for Leasing Copiers – COECO: \$5,508. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 9B was unanimously approved.

Item No. 9C was a Resolution Authorizing the Approval of FY 10-11 Contract Services Indexing – COTT Systems: \$50,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 9C was unanimously approved.

Item No. 10 was a Resolution Authorizing FY 10-11 Service Contracts and Purchase Orders for Court Facility/Public Buildings Department: \$176,973. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11A was a Resolution Approving Purchase of Office Supplies from the Following Vendors: Forms & Supply - \$3,000 and Corporate Resources - \$2,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11A was unanimously approved.

Item No. 11B was a Resolution Approving Purchase of Plumbing Services from Ed Phillips Heating Air Conditioning and Plumbing: \$6,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11B was unanimously approved.

Item No. 11C was a Resolution Approving Contract for Sheriff's Equipment and Supplies from Lawman's Safety Supply: \$7,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11C was unanimously approved.

Item No. 11D was a Resolution Approving Purchase of Ammunition from Lawman's Safety Supply: \$8,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11D was unanimously approved.

Item No. 11E was a Resolution Approving Contract for Sheriff's Uniform Supply Vendors: \$9,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11E was unanimously approved.

Item No. 11F was a Resolution Approving Purchase of Tires from BTS Tire: \$15,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11F was unanimously approved.

Item No. 11G was a Resolution Approving Purchase Order with Gately Communications \$20,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11G was unanimously approved.

Item No. 11H was a Resolution Approving Contract for Sheriff's Uniform Supply Vendors: \$28,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11H was unanimously approved.

Item No. 11I was a Resolution Approving Purchase of Equipment & Monitoring Services from Reliant Management Group: \$30,331. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11I was unanimously approved.

Item No. 11J was a Resolution Approving Contract for Jail Operating Supply Vendors: \$33,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11J was unanimously approved.

Item No. 11K was a Resolution Approving Contract for Repair/Maintenance Vendor: \$44,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11K was unanimously approved.

Item No. 11L was a Resolution Approving Contract for Jail Food Service Vendors: \$163,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 11L was unanimously approved.

Item No. 12A was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for Yearly Software/Hardware Maintenance: \$116,050. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12A was unanimously approved.

Item No. 12B was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for FY 10-11: \$512,629. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12B was unanimously approved.

Item No. 13A was a Resolution Authorizing the Purchase of a Maintenance Contract for the BCM Telephone System for the Emergency Services Building with Centurylink Telephone: \$3,605. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13A was unanimously approved.

Item No. 13B was a Resolution Approving Lease Contract for DCI/SBI for Ominixx Equipment Rental for FY 10-11: \$5,100. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13B was unanimously approved.

Item No. 13C was a Resolution Approving Purchase of the Maintenance Contract with the Nice Recording System Maintained by Edge-one: \$5,838. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13C was unanimously approved.

Item No. 13D was a Resolution Approving Maintenance Contract for Generators for all Tower Site Locations for FY 10-11: \$6,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13D was unanimously approved.

Item No. 13E was a Resolution Approving a Lease Agreement with CopyPro for Emergency Services Department: CopyPro: \$8,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13E was unanimously approved.

Item No. 13F was a Resolution Authorizing the Approval of a Purchase Order for Road Signs and Associated Hardware: \$10,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13F was unanimously approved.

Item No. 13G was a Resolution Authorizing Maintenance Contract for Priority Dispatch to Include Software/Cardsets for EMD, EPD, & EFD and ProQA: \$12,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13G was unanimously approved.

Item No. 13H was a Resolution Authorizing Payment to Emergency Medical Physicians for the Medical Director's Contract FY 10-11: \$18,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13H was unanimously approved.

Item No. 13I was a Resolution Authorizing the Renewal of the CAD System Maintenance Contract with Visionair: \$33,415. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13I was unanimously approved.

Item No. 13J was a Resolution Authorizing the Purchase of Uniforms for Emergency and Non-Emergency Personnel: \$35,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13J was unanimously approved.

Item No. 13K was a Resolution Authorizing the Renewal of the E-911 Maintenance Contract with Centurylink formerly Embarq Telephone: \$57,546. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13K was unanimously approved.

Item No. 13L was a Resolution Authorizing Gately Communications as the Holder of Maintenance Contracts for Radio Equipment Maintenance and Radio System Management: \$63,196. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13L was unanimously approved.

Item No. 13M was a Resolution Authorizing the Purchase of Laptops from Sprint-Nextel: \$65,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13M was unanimously approved.

Item No. 13N was a Resolution Authorizing Purchase Orders for Vehicle Maintenance for Emergency and Non-Emergency Vehicles for FY 10-11: \$70,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13N was unanimously approved.

Item No. 13O was a Resolution Authorizing Purchase Orders for Medical Inventory for the Emergency Medical Services Division for FY 10-11: \$145,100. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13O was unanimously approved.

Item No. 13P was a Resolution Authorizing Renewal of Contract with EMS Management and Consultants for FY 10-11: \$205,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 13P was unanimously approved.

Item No. 14A was a Resolution for Blanket Approval of Adoption Assistance Requests for Vendor Payments. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14A was unanimously approved.

Item No. 14B was a Resolution Approving Blanket Purchase Order for System Sales: \$2,700. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14B was unanimously approved.

Item No. 14C was a Resolution Approving Purchase Order and Contract with Thomas Hill of Thomas Service Center: \$5,400. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14C was unanimously approved.

Item No. 14D was a Resolution Approving a Purchase Order with Anza Mailing Systems: \$7,980. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14D was unanimously approved.

Item No. 14E was a Resolution Approving Purchase Order with Dell Financial Services: \$25,412. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14E was unanimously approved.

Item No. 14F was a Resolution Approving Purchase Order and Contract with Drake Janitorial Service, Inc. \$35,088. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14F was unanimously approved.

Item No. 14G was a Resolution Approving Contract for FY 10-11 for Day Break Life Center Inc.: \$38,943. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14G was unanimously approved.

Item No. 14H was a Resolution Approving Blanket Purchase Order Floors and Courts: \$7,500 and Corporate Resources: \$35,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14H was unanimously approved.

Item No. 14I was a Resolution Authorizing Contract with Lenoir County Sheriff's Office for FY 10-11: \$50,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14I was unanimously approved.

Item No. 14J was a Resolution Approving Purchase Order with Coeco Office Systems: \$51,208. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14J was unanimously approved.

Item No. 14K was a Resolution Approving and Authorizing the Out-Posting of Income Maintenance Caseworkers at Lenoir Memorial Hospital and the Lenoir County Health Department: \$69,273. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14K was unanimously approved.

Item No. 14L was a Resolution Approving Contract with Mega Force Staffing Group Inc.: \$75,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14L was unanimously approved.

Item No. 14M was a Resolution Approving Contract with Vanguard Professional Staffing: \$75,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14M was unanimously approved.

Item No. 14N was a Resolution Approving Services Contracts for Addus HealthCare Inc.: \$245,585. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14N was unanimously approved.

Item No. 14O was a Resolution Approving Contracts for Legal Services Dal Wooten & Chris Rogerson-NTE: \$165,900 Annually: Griffin & Griffin and Annette Turik-NTE: \$125,000 Annually: Griffin & Griffin-NTE: \$500 annually. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14O was unanimously approved.

Item No. 14P was a Resolution Approving Provider Agreements for Subsidized Day Care: \$2,400,526. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 14P was unanimously approved.

Item No. 15A was a Resolution Authorizing a Purchase Order to Hewlett Packard for Lenoir County's Portion of 20 Leased Computers for the Parks and Recreation Department: \$3,850. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Resolution Authorizing a Purchase Order for Phase 2 Development of the Neuseway Nature Park Playground System: \$33,936. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15B was unanimously approved.

Item No. 16 was a Resolution Approving Update of Landfill Fee Schedule. Mr. Hollowell stated the landfill operates from fees generated for services provided. The various fees charged for these services have remained low for many years with some of the fees being revised in 2008. Due to increases in the cost of operating the landfill, the need to construct a new MSW cell, increased costs due to shipping of MSW from our transfer station while we wait for the State to approve environmental permits, increases in State permitting fees, and new legislation requiring the landfill to remit \$2 per ton for each ton of debris deposited in the landfill (Solid Waste Tax), it has become necessary to update the schedule of fees charged by the landfill. Municipal Engineering Company has evaluated current landfill fees and has made recommendations to administration for updates to the fee schedule as follows:

	<u>Current Fee</u>	<u>Proposed Fee</u>
MSW tipping fee per ton	\$39	\$44
C&D tipping fee per ton	\$34	\$39
LCID tipping fee per ton	\$19	\$24
Asbestos tipping fee per ton	\$60	\$60 (no change)
Household fees per year	\$60	\$84

Approval of this resolution will allow the landfill to continue to operate and grow in an efficient and responsible manner. The existing MSW landfill cell was constructed in 2003 with a five (5) year life expectancy. This cell lasted approximately seven (7) years and is now basically full. Construction of a new cell will cost in excess of \$3 million and will take approximately one (1) year after the necessary permits are issued by the State; therefore, the county will need to continue to contract the hauling of our MSW with a private carrier. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving Acceptance and Execution of Contract for Independent Personnel Consulting Services: Johnson Professional Consulting Services (Johnson PCI). Mr. Hollowell stated Johnson PCI is a full-service personnel consulting firm with a vast knowledge of State and local government personnel laws, policies and issues. With the guidance of Johnson PCI, the County will be able to update its personnel policy manual, update job descriptions, provide necessary training to supervisors, and receive advice on disciplinary and complicated employee termination issues. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 17 was unanimously approved.

**APPOINTMENTS**

Item No. 18 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments. Upon a motion by Ms. Brown and a second by Mr. Stroud the following Board members were appointed.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Global TransPark Authority Board 2 <sup>nd</sup> Appearance	John McNairy (Re-appointment)	June 2014
East Carolina Workforce Development Board 2 <sup>nd</sup> Appearance	Brantley Briley (Re-appointment)	June 2012
Lenoir County Board of Social Services 2 <sup>nd</sup> Appearance	Dorethea M. Branch (Re-appointment)	June 2013
Lenoir Memorial Hospital 2 <sup>nd</sup> Appearance	Dexter Floyd (Primary) T. Carlton Young, Jr. (Alt.)	June 2014
Lenoir County ABC Board 2 <sup>nd</sup> Appearance	Jacob W. Dawson (Re-Appointment)	June 2013

**CURRENT VACANCIES**

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

**OTHER ITEMS**

Item No. 19-No comments were made by the Board or public.

Item No. 20 was a Budget Ordinance Amendment Capital Improvements Fund: Economic Development: \$37,500: Increase. Ms. Martin stated the amendment sets up the Dopaco State One NC Grant Funds. This is one-fourth of a grant of \$150,000, from the NC Department of Commerce that was awarded to Dopaco on December-12, 2008. This is a performance based grant, with one-fourth being paid now that one-fourth of its new jobs of 123 has been met. An additional 25% will be paid out each time Dopaco meets another 25% benchmark in new employees, and will receive the final payment whenever all 123 jobs and the required \$19.6 million in investment have been reached. This is a pass through grant, and a check for \$37,500 will be written to Dopaco. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 20 was unanimously approved.

Item No. 21 was a Resolution Supporting an Application to the Local Government Commission for its Approval of Jail and Landfill Financing Arrangements for the County. Mr. Hollowell stated the Local Government Commission (LGC) will have to approve any financing arrangements for the construction of a jail or landfill cell. Under the LGC guidelines, this governing body must make certain findings of fact to support the County’s application for the LGC’s approval of the financing arrangements. The resolution simply notifies the LGC’s of the county’s interest in financing a jail and landfill cell. The Board will make a final determination to proceed with financing, and to approve financing terms and conditions, by one or more subsequent resolutions. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 21 was approved by a 6 to 1 vote with Mr. Humphrey dissenting.

Item No. 22 was a Resolution Authorizing the Acceptance of a \$4,400 grant from the North Carolina Department of Environment and Natural Resources for a Neuse River Paddle Trail. Mr. Ellis stated the \$4,400 grant will help provide a trail beginning at the Wayne/Lenoir County line and continue through Lenoir County to the Craven/Lenoir County line. The grant will fund mile marker buoys and trail head signs. The signs will be located at the boat ramp on Hwy. 70, the Nature Center and the trail head exit. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 22 was unanimously approved.

Item No. 23 was a request from the Deep Run Volunteer Fire Department regarding the purchase of Pumper Tanker Combination. The tanker truck cost \$244,000; the department has been approved for a USDA loan at 4.25% for 20 years. Deep Run VFD is a financially sound fire department which has also received grant funding totaling \$39,500 towards the purchase of the tanker. The department intends on paying for the truck in six (6) years. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 19 was unanimously approved.

### ADJOURN

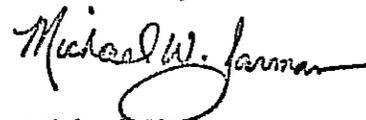
Upon a motion by Mr. Graham and a second by Mr. Stroud the Board adjourned at 4:57 p.m.

Respectfully submitted,



Lashanda A. Hall  
Clerk to the Board

Reviewed By



Michael W. Jarman  
County Manager

RESOLUTION APPROVING THE RELEASES AND REFUNDS  
TO THE INDIVIDUALS LISTED HEREIN

**SUBJECT AREA:** Finance

**ACTION REQUESTED:**

Approval of Releases and Refunds as Prepared

**HISTORY/BACKGROUND:**

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

**EVALUATION:**

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

**RELEASES OVER \$100**

Year	Name	Account	Amount	Reason
2008	Donald Lewis	18174	\$200.72	Double Listed
2009	Donald Lewis	18174	145.36	Double Listed
2009	Jonalli LLC	69115	156.60	Adjusted Value
2008	Rebecca Cooper	40327	610.48	Corrected Listing
2009	Rebecca Cooper	40327	485.49	Corrected Listing
2008	Robert Langston	11279	176.59	Double Listed
2009	Robert Langston	11279	127.37	Double Listed
2009	Douglas Dietrich	5583	195.44	Corrected Listing
2008	William Cauley	4499	166.94	Adjusted Value
2009	Herman Vandiford	39962	168.25	Adjusted Value
2008	Santana Hernadez	5601	139.70	Double Listed
2009	Santana Hernadez	5801	117.85	Double Listed
2009	Jorge Ramirez	65420	157.79	Double Listed

**Refunds**

Year	Name	Account	Amount	Reason
2009	Charlie Emory	41476	\$664.35	Adjusted Value
2005	James Parrott	50581	116.19	Adjusted Value
2006	James Parrott	50581	118.76	Adjusted Value
2007	James Parrott	50581	110.57	Adjusted Value
2008	James Parrott	50581	102.38	Adjusted Value

**MANAGER'S RECOMMENDATION:**

Approval of releases as set out above.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Graham \_\_\_\_\_ Stroud \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_  
Humphrey \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr. Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST      07/19/10  
Date

Item No. 5

BUDGET ORDINANCE AMENDMENT: COMMUNITY DEVELOPMENT BLOCK GRANT:  
 HWY 70 INDUSTRIAL PARK WATER PROJECT: \$.00 INCREASE/DECREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 - 2011  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
COMMUNITY DEVELOPMENT BLOCK GRANTS	HWY 70 INDUSTRIAL PARK WATER PROJECT	46-3411-3601
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>		<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>
Account # and Title	Amount	Account # and Title
<u>INCREASE</u>		Amount
46-3411-3601 INDUSTRIAL DEVELOPMENT FUND GRANT	0.00	
<u>DECREASE</u>		
46-3411-3601 COMMUNITY DEVELOPMENT BLOCK GRANT	0.00	
Total	0.00	Total 0.00

**Reason and Justification for Request:**

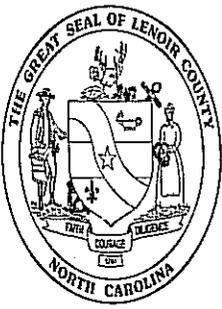
BUDGET AMENDMENT TO CORRECT THE DESCRIPTION OF THE GRANT FUNDS RECEIVED FROM THE DEPARTMENT OF COMMERCE. WHENEVER APPLICATIONS FOR GRANT FUNDING FOR THE HWY 70 INDUSTRIAL PARK WATER PROJECT WERE INITIALLY SUBMITTED, THEY WERE SUBMITTED TO THE DEPT OF COMMERCE FOR CDBG-ED FUNDS AND THE RURAL CENTER. HOWEVER, THE ACTUAL FUNDS THAT WERE RECEIVED FROM THE DEPT. OF COMMERCE, WERE INDUSTRIAL DEVELOPMENT FUNDS. THIS BUDGET AMENDMENT WILL SHOW CHANGING ONLY THE NAME OF THE FUNDING SOURCE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	7/7/2010	<i>Marta H. Martin</i>	7/7/2010
Budget Officer Approval	Date		
<i>M.W. [Signature]</i>	7/14/10		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$214.00 Increase

Item NO. 6

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

F 09/10  
Appropriations

Budget Amendment # \_\_\_\_\_

Date Approved \_\_\_\_\_

Distribution - Finance Office:

Prior Year

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<b>INCREASE</b>		<b>INCREASE</b>			
103531.3001		105372.1151			
ADMINISTRATIVE REIMBURSEMENT	\$ 214.00	CRISIS-CP&L	\$ 214.00		
Total	\$ 214.00	Total	\$ 214.00		

Reason and Justification for Request:

Line item adjustments to reflect allocation received. No County match required.

Department Head Approval \_\_\_\_\_ Date 6-21-10

Finance Officer Approval *Marta N. Martin* Date 7/1/10

Budget Officer Approval \_\_\_\_\_ Date 7/14/10

Board Approval (When Applicable) \_\_\_\_\_ Date \_\_\_\_\_ Date of Minutes \_\_\_\_\_



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 2011  
 Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRANSPORTATION		OPERATIONS		22-3991-9910 FUND BALANCE APPROPRIATED 22-4510-3951 TRANSPORTATION TRAINING	
<b>Check One Box</b> New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
22-3991-9910	FUND BALANCE APPROPRIATED	1,950.00	22-4510-3951	TRANSPORTATION TRAINING	1,950.00
Total		1,950.00	Total		1,950.00

**Reason and Justification for Request:**

BUDGET AMENDMENT TO APPROPRIATE MONEY FROM TRANSPORTATION FUND BALANCE TO COVER THE COST OF TRAINING FOR NEW EMPLOYEE.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Jay A. By</i>	7/1/10	<i>Martha H. Monte</i>	7/1/10
Budget Officer Approval	Date		
<i>MW</i>	7/14/10		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND: COMMUNITY DEVELOPMENT: \$4,176. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2009 - 2010  
Appropriations

Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

**PRIOR YEAR**

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		COMMUNITY DEVELOPMENT		40-3980-9848 GRANT - ADOPT A TRAIL 40-4930-5120 ADOPT A TRAIL GRANT	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
40-3980-9848 GRANT - ADOPT A TRAIL	4,176.00	40-4930-5120 ADOPT A TRAIL GRANT	4,176.00		
Total	4,176.00	Total	4,176.00		

**Reason and Justification for Request:**

TO BUDGET FUNDS (\$4,175.96) RECEIVED FROM THE STATE OF NORTH CAROLINA ADOPT A TRAIL GRANT ON JULY 7, 2010 (CHECK DATED 6/16/2010). ON JUNE 21, 2010, THE COMMISSIONERS APPROVED THE ACCEPTANCE OF A \$4,400. GRANT FROM THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES FOR A NEUSE RIVER PADDLE TRAIL. THESE FUNDS HAVE BEEN USED TO PROVIDE MILE MARKER BUOYS AND TRAIL HEAD SIGNS ALONG THE NEUSE RIVER. THIS GRANT WAS ON A REIMBURSEMENT BASIS AND THE FUNDS HAD TO BE EXPENDED PRIOR TO JUNE 30 2010.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marcia H. Martin</i>	7/9/2010	<i>Marcia H. Martin</i>	7/9/2010
Budget Officer Approval	Date		
<i>M.W. Jarmon</i>	7/14/10		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$13,685. INCREASE



**LENOIR COUNTY, NORTH CAROLINA**  
**BUDGET AMENDMENT REQUEST**

FY 2010 -2011  
 Appropriations

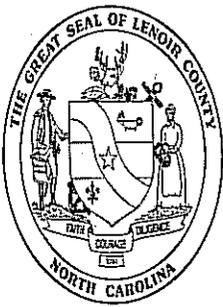
Budget Amendment # \_\_\_\_\_  
 Date Approved \_\_\_\_\_

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		10-3991-9910 FUND BALANCE APPROPRIATED 10-4201-6403 EMPG SUPPLEMENTAL	
<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>REVENUES</b>			<b>Check One Box</b> New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <b>EXPENDITURES</b>		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	13,685.00	10-4201-6403	EMPG SUPPLEMENTAL	13,685.00
Total		13,685.00	Total		13,685.00

**Reason and Justification for Request:**  
 TO BRING FORWARD UNEXPENDED FUNDS FROM THE EMPG GRANT FOR 2009. IN FISCAL YEAR 2009-2010, \$13,684.54 IN REVENUES WERE RECEIVED, BUT THE FUNDS WERE NOT EXPENDED IN FY 09-10. THESE FUNDS ARE BEING ROLLED INTO FY 10-11 SO THE FUNDS CAN BE USED TO PURCHASE EQUIPMENT FOR THE EMERGENCY OPERATIONS CENTER.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta N. Marti</i>	7/9/2010	<i>Marta N. Marti</i>	7/9/2010
Budget Officer Approval	Date		
<i>[Signature]</i>	7/14/10		
Board Approval ( When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$53,057 Decrease

Item NO. 10A

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

F 10/11
Appropriations

Budget Amendment #

Date Approved

Distribution - Finance Office:

Table with columns: FUND (GENERAL), DEPARTMENT (SOCIAL SERVICES), LINE ITEM DESCRIPTION (VARIOUS). Includes rows for REVENUES and EXPENDITURES with specific account numbers and amounts.

Reason and Justification for Request:
Line item adjustments to reflect allocations received. No County match required.

Department Head Approval Date 7-9-10
Finance Officer Approval Martha H. Maults Date 7/9/10
Budget Officer Approval Date 7/14/10
Board Approval (When Applicable) Date Date of Minutes

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.:** 10B

Resolution Approving Contract between Lenoir County Department of Social Services and North Carolina Department of Health and Human Resources, Division of Services for the Blind for Fiscal Year 2010/11: \$10,063

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Social Services Director to execute a contract with the North Carolina Department of Health and Human Resources, Division of Services for the Blind effective July 1, 2010 through June 30, 2011.

Account # 105356.4970 Services to the Blind \$10,063

**HISTORY/BACKGROUND:**

Each year the County is drafted its share of the costs of Services to the Blind. This includes Special Assistance for the Blind, Chore Services and Blind Services Salary Administration. The County portion for Fiscal Year 2010/11 is \$10,063.

**EVALUATION:**

This will be a one (1) year contract, renewable with modification annually and is necessary to continue Blind Services through DSS in Lenoir County.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** that The Lenoir County Board of Commissioners authorizes the Director of Social Services to contract with the North Carolina Department of Health and Human Resources, Division of Services for the Blind, for Blind Services through Lenoir County DSS for fiscal year 2010/11: \$10,063.

Account # 105356.4970 Services to the Blind \$10,063

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.:** 10C

Resolution Approving Contract For Commodities Distribution for Fiscal Year 2010/11: \$30,000

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to approve a contract and purchase order between the Lenoir County Department of Social Services and Kinston Armory Commission for the coordination of the Commodity Foods Program in Lenoir County.

**HISTORY/BACKGROUND:**

DSS historically contracts with the National Guard Armory for the distribution of USDA surplus commodities. The Department is planning four issuances in the upcoming fiscal year and the costs of the contract are 100% reimbursable by USDA-no local match required. Costs are for the actual administration, storage and distribution costs incurred by the Kinston Armory Commission in the amount of up to (18%) of the total value of products distributed, not to exceed \$30,000 annually.

**EVALUATION:**

This resolution is necessary for the continuation of the Commodity Foods Program in Lenoir County and is effective July 1, 2010 through June 30, 2011. Generally, the Guard uses the moneys paid under this contract for some charitable purpose.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** that the Lenoir County Board of Commissioners approves a contract between the Lenoir County Department of Social Services and Kinston Armory Commission for fiscal year 2010/11 for the coordination of the Commodity Foods Program in Lenoir County not to exceed \$30,000.

Account # 105362.4970

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.:** 100

Resolution Approving Contract with Salvation Army: \$20,000

**SUBJECT AREA:** Financial

**ACTION REQUESTED:**

The Board is requested to authorize the Social Services Director to contract with the Salvation Army to administer the Crisis Intervention, Share the Warmth and Energy Neighbor Programs in FY 2010/11.

**HISTORY/BACKGROUND:**

In prior years, DSS has contracted with a temp agency or an individual to take and process crisis related applications for needy individuals. For FY 2010/11, DSS will contract with the Salvation Army (5th consecutive year) to take and process applications for the Crisis Intervention, Share the Warmth and Energy Neighbor programs to assist low income families with heating or cooling related crises.

An initial allocation of up to \$25,000 for Crisis Intervention payments to clients and up to the maximum allocation for Energy Neighbor and Share the Warmth programs will be paid upon approval of the contract. Subsequent cash advances will be made upon written request based on the availability of funding, spending patterns, or weather conditions. An initial allocation not to exceed \$20,000 or the State allocation will be paid to the Salvation Army upon approval of the contract for administrative expenses.

**EVALUATION:**

This will be a one (1) year contract and is necessary in order to administer the CIP, Energy Neighbor and Share the Warmth programs through DSS. No county funds are included in either payments to clients or the administrative costs.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Social Services Director is authorized to contract with the Salvation Army to administer the Crisis Intervention, Share the Warmth and Energy Neighbor Programs in FY 2010/11: \$20,000.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.:** 11

Resolution Authorizing the Issuance of Purchase Order to DLL Public Finance for 1<sup>st</sup> Year of a  
Three Year Lease: \$ 47,000

**SUBJECT ARES:** Purchases / Bids

**ACTION REQUESTED:**

Approval of a Resolution authorizing the issuance of blanket purchase order for budgeted lease amount out of account 10-4210-7100.

**HISTORY/BACKGROUND:**

Lenoir County has over 30 servers that are going out of date with maintenance. It is very costly to purchase new servers to replace all of these. After researching options, it has been decided that the most cost effective method to replacing these servers is to establish a Virtual server setup utilizing VMWare. This will allow us to place multiple servers onto a single appliance. This will also allow us for a much more manageable backup and storage system as well.

**EVALUATION:**

Without this equipment purchase, we will be coming back to you to basically begin replacing over \$100,000 of equipment this year alone and this would simply be one third of our needs.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
**INITIALS**

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** By the Lenoir County Board of Commissioners that the County execute a purchase order for \$47,000 to the DLL Public Finance for yearly lease cost.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

INTRODUCED BY: Michael Jarman, County Manager DATE: 07/19/10 ITEM NO. 12

Resolution Approving FY 10-11 Position and Pay Classification Plan

SUBJECT AREA: Personnel

**ACTION REQUESTED:**

The Board is requested to approve the attached FY 10-11 Position and Pay Classification Plan, effective July 1, 2010, as the officially adopted Position and Pay Classification Plan for Lenoir County.

**HISTORY / BACKGROUND:** The Position and Pay Classification Plan for FY 10-11 has a 2.5% Cost of Living or 1(one) step pay increase beginning January 1, 2011.

**EVALUATION:**

A 2.5% Cost of Living increase with an annual recurring cost to the general fund of approximately \$194,761.

Listed below are changes to the Plan:

<b>Department/Division</b>	<b>Action</b>
<b>Management Information Systems</b>	<b>Reclassification &amp; Range Revisions due to additional job duties</b>
<b>Emergency Services</b>	<b>Reclassification &amp; Range Revisions due to additional job duties</b>
<b>Human Resource Department</b>	<b>Removed 1 Position from Finance and added 3 additional Positions</b>
<b>Transportation Program ADM.</b>	<b>Added 1 Position</b>

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION:**

**NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the FY 10-11 Position and Pay Classification Plan, as attached and incorporated into this resolution by reference, is approved, effective July 1, 2010.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST      07/19/10  
Date

**LENOIR COUNTY  
POSITION AND PAY CLASSIFICATION  
EFFECTIVE JULY 1, 2010**

DEPARTMENT/JOB TITLE	EXEMPT	GRADE	ANNUAL SALARY RANGE	
	NON-EXEMPT		MINIMUM	MAXIMUM
<b>BOARD OF COMMISSIONERS</b>				
Administrative Secretary/Cik to the Board/Payroll Adm.	Non-Exempt	67	29,322	51,742
<b>BOARD OF ELECTIONS</b>				
Director of Elections	Exempt	72	36,892	65,100
Supervisor of Elections	Non-exempt	59	20,306	35,832
Deputy-Supervisor of Elections	Non-exempt	59	20,306	35,832
Poll Workers	Non-exempt		Hrly.	
<b>BUILDINGS AND GROUNDS</b>				
Maintenance Coordinator	Exempt	65	26,747	47,198
Maintenance Worker I	Non-exempt	56	17,693	31,221
Maintenance Worker II	Non-exempt	58	19,394	34,223
<b>COUNTY MANAGER</b>				
County Manager	Exempt	88	76,924	135,741
Assistant County Manager	Exempt	80	53,270	94,001
<b>MANAGEMENT INFORMATION SYSTEMS</b>				
MIS Director	Exempt	80	53,270	94,001
MIS Assistant Director	Exempt	74	40,441	71,362
MIS Network Administrator	Exempt	72	36,892	65,100
Systems Technical Specialist	Non-exempt	70	33,654	59,386
User Support Technician I	Non-exempt	67	29,322	51,742
GIS Coordinator	Non-exempt	72	36,892	65,100
User Support Technician II	Non-exempt	68	30,700	54,174
Support Service Manager	Non-exempt	68	30,700	54,174
<b>PLANNING &amp; INSPECTIONS</b>				
Chief Building Inspector	Exempt	72	36,892	65,100
Building Inspector-Level III	Non-exempt	70	33,654	59,386
Building Inspector-Level II	Non-exempt	68	30,700	54,174
Building Inspector-Level I	Non-exempt	66	28,007	49,421
Permit Technician	Non-exempt	60	21,259	37,514
Planning Specialist	Exempt	68	30,700	54,174
<b>EMERGENCY SERVICES</b>				
Emergency Services Director	Exempt	74	40,441	71,362
Deputy Director of Emergency Services	Exempt	70	33,654	59,386
EMS Office Assistant I	Non-exempt	59	20,306	35,832
Secretary IV	Non-exempt	61	22,257	39,274
Fire Marshall	Non-exempt	68	30,700	54,174
EMT-Manager	Exempt	70	33,654	59,386
EMT Shift Supervisor	Non-exempt	68	30,700	54,174
EMT-Training Officer	Non-exempt	68	30,700	54,174
EMT-Medic	Non-exempt	66	28,007	49,421
EMT-Intermediate	Non-exempt	64	25,547	45,080
EMT-Basic	Non-exempt	62	23,306	41,126
Telecommunications Operations Manager	Exempt	68	30,700	54,174
Telecommunicator	Non-exempt	62	23,306	41,126
Telecommunicator Squad Supervisor	Non-exempt	65	26,747	47,198
Telecommunicator Training Coordinator	Non-exempt	65	26,747	47,198
Wheelchair Van Supervisor	Non-exempt	62	23,306	41,126
Wheelchair Van Assistant	Non-exempt	60	21,259	37,514
Wheelchair Van Drivers	Non-exempt	59	20,306	35,832
Transportation Coordinator	Non-exempt	62	23,306	41,126

<b>E-911</b>				
Emergency Planner/GIS Coordinator	Non-exempt	68	30,700	54,174
Field Technician	Non-exempt	64	25,547	45,080
<b>FINANCE</b>				
Finance Officer	Exempt	77	46,415	81,905
Human Resource Administrator	Non-exempt	72	<del>36,892</del>	<del>65,100</del>
Accts Spec/Accts Payable Adm/Purchasing Agent	Non-exempt	67	29,322	51,742
Accounting Specialist/Benefit Coordinator	Non-exempt	67	29,322	51,742
Deputy Finance Officer	Non-exempt	69	32,143	56,720
<b>HUMAN RESOURCE DEPARTMENT</b>				
Human Resource Director	Exempt	80	53,270	94,001
Human Resource Administrator	Non-exempt	72	36,892	65,100
Personnel Technician II	Non-exempt	66	28,007	49,421
Personnel Technician III	Non-exempt	68	30,700	54,174
<b>ECONOMIC DEVELOPMENT</b>				
Executive Director	Exempt	80	53,270	94,001
Director Assistant	Exempt	72	36,892	65,100
Secretary	Non-exempt	59	20,306	35,832
Tourism Director	Exempt	70	33,654	59,386
<b>JAIL</b>				
Chief Jailer	Non-exempt	70	33,654	59,386
Court Liaison Ofcr./AMP Supervisor	Non-exempt	69	32,143	56,720
Compliance Officer	Non-exempt	65	26,747	47,198
Jail Cook	Non-exempt	57	18,523	32,686
Jail Shift Leader	Non-exempt	66	28,007	49,421
Jailer I	Non-exempt	63	24,400	43,057
Jailer II	Non-exempt	64	25,547	45,080
<b>SHERIFF</b>				
Sheriff	Exempt	80	53,270	94,001
Administrative Assistant I	Non-exempt	63	24,400	43,057
Chief of Administration	Exempt	72	36,892	65,100
Chief of Enforcement	Exempt	72	36,892	65,100
Civil Supervisor	Non-exempt	69	32,143	56,720
Deputy Sheriff I	Non-exempt	64	25,547	45,080
Deputy Sheriff II	Non-exempt	65	26,747	47,198
Door Guard	Non-exempt		Hrly.	
ID Officer/Investigator	Non-exempt	68	30,700	54,174
Information Processing Asst. II	Non-exempt	61	22,257	39,274
Investigator	Non-exempt	68	30,700	54,174
Investigator Supervisor	Non-exempt	71	35,236	62,178
Lead Civil Officer	Non-exempt	68	30,700	54,174
Lead Investigator	Non-exempt	69	32,143	56,720
Narcotics Officer	Non-exempt	68	30,700	54,174
Patrol Area Leader	Non-exempt	67	29,322	51,742
Patrol Shift Supervisor	Non-exempt	69	32,143	56,720
Records Clerk IV	Non-exempt	59	20,306	35,832
Telecommunicator	Non-exempt	60	21,259	37,514
<b>SOLID WASTE</b>				
Solid Waste Director	Exempt	72	36,892	65,100
Heavy Equipment Oprt/Mechanic/Driver	Exempt	65	26,747	47,198
Landfill Manager	Exempt	65	26,747	47,198
Heavy Equipment Operator I	Non-exempt	60	21,259	37,514
Heavy Equipment Operator II	Non-exempt	61	22,257	39,274

Utility Worker	Non-exempt	57	18,523	32,686
Scale House Operator	Non-exempt	57	18,523	32,686
Secretary/Scale Operator	Non-exempt	59	20,306	35,832
Truck Driver	Non-exempt	60	21,259	37,514
Site Attendants	Non-exempt	\$7.50/Hrly.	Part-time/Temporary	
<b>REGISTER OF DEEDS</b>				
Register of Deeds	Exempt	75	42,341	74,715
Assistant Register of Deeds	Non-exempt	63	24,400	43,057
Deputy Register of Deeds I	Non-exempt	60	21,259	37,514
<b>SOIL CONSERVATION</b>				
District Cost Share Technician II	Non-exempt	67	29,322	51,742
District Cost Share Technician I	Non-exempt	65	26,747	47,198
<b>TAX</b>				
Tax Administrator (Tax Assessor)	Exempt	78	48,595	85,752
Tax Collector	Exempt	72	36,892	65,100
Assistant Tax Administrator	Exempt	72	36,892	65,100
Data Processing Coordinator/Deputy Collector	Non-exempt	67	29,322	51,742
Collections Supervisor	Non-exempt	67	29,322	51,742
Land Records Specialist	Non-exempt	67	29,322	51,742
Real Property Data Entry Specialist/Tax Assistant II	Non-exempt	61	22,257	39,274
Business Personal Property Tech.	Non-exempt	61	22,257	39,274
Real Property Appraiser II (was Appraiser)	Non-exempt	67	29,322	51,742
Senior Appraiser/Reval Coordinator	Non-exempt	70	33,654	59,386
Tax Appraiser-II	Non-exempt	68	30,700	54,174
Tax Assistant I	Non-exempt	59	20,306	35,832
Tax Assistant II	Non-exempt	60	21,259	37,514
Tax Assistant II/Personal Property Specialist	Non-exempt	61	22,257	39,274
Tax Collections Specialist II	Non-exempt	61	22,257	39,274
<b>TRANSPORTATION PROGRAM ADM.</b>				
Assistant Director of Transit	Exempt	65	26,747	47,198
Grant Writer/Safety Officer	Non-exempt	63	24,400	43,057
Operations Manager	Non-exempt	64	25,547	45,080
Administrative Assistant	Non-exempt	60	21,259	37,514
Dispatcher/Scheduler	Non-exempt	60	21,259	37,514
Drivers	Non-exempt	56	17,693	31,221
<b>CRIMINAL JUSTICE PARTNERSHIP PROGRAM</b>				
Program Director	Exempt	70	33,654	59,386
Program Assistant	Non-Exempt	63	24,400	43,057
<b>COOPERATIVE EXTENSION</b>				
Custodian	Non-Exempt		Hrly.	
Prevention Educator	Non-Exempt		Hrly.	
Program Coordinator	Non-Exempt		Hrly.	
Parenting Matters Coordinator	Non-Exempt		Hrly.	
<b>VETERANS AFFAIRS</b>				
Asst Co Veterans Srvc Ofcr: Secretary	Non-exempt	57	18,523	32,686
<b>HEALTH</b>				
Local Health Director II	Exempt	80	53,270	94,001
Accounting Clerk IV	Non-exempt	59	19,811	28,692
Accounting Technician II	Non-exempt	61	22,257	39,274

Accounting Technician III	Non-exempt	63	24,400	43,057
Administrative Officer I	Exempt	67	29,322	51,742
Animal Control Officer I	Non-exempt	59	20,306	35,832
Animal Control Officer II	Non-exempt	61	22,257	39,274
Community Health Assistant	Non-exempt	54	16,139	28,480
Environmental Health Specialist	Non-exempt	68	30,700	54,174
Environmental Health Supervisor	Exempt	71	35,236	62,178
Foreign Language Interpreter	Non-exempt	60	21,259	37,514
Housekeeper	Non-exempt	54	16,139	28,480
Medical Lab Technician II	Non-exempt	64	25,547	45,080
Medical Lab Technologist I	Non-exempt	68	30,700	54,174
Nutritionist II	Non-exempt	66	28,007	49,421
Nutritionist Program Director I	Exempt	70	33,654	59,386
Office Work Unit Supervisor	Non-exempt	61	22,257	39,274
Patient Relations Representative	Non-exempt	59	20,306	35,832
Physician Extender II	Exempt	81	55,773	98,418
Practical Nurse II	Non-exempt	62	23,306	41,126
Processing Assistant III	Non-exempt	57	18,523	32,686
Processing Assistant IV	Non-exempt	59	20,306	35,832
Public Health Educator I	Non-exempt	63	24,400	43,057
Public Health Educator II	Non-exempt	67	29,322	51,742
Public Health Nurse I	Non-exempt	70	33,654	59,386
Public Health Nurse II	Non-exempt	72	36,892	65,100
Public Health Nurse III	Non-exempt	73	38,626	68,160
Public Health Nursing Director I	Exempt	77	46,415	81,905
Public Health Nursing Supervisor I	Exempt	74	40,441	71,362
Public Health Nursing Supervisor II	Exempt	76	44,331	78,227
Social Worker II	Non-exempt	67	29,322	51,742

**SOCIAL SERVICES**

Co. Social Services Director II	Exempt	80	53,270	94,001
Accounting Specialist I	Non-exempt	67	29,322	51,742
Accounting Specialist II	Non-exempt	69	32,143	56,720
Accounting Technician I	Non-exempt	59	20,306	35,832
Accounting Technician II	Non-exempt	61	22,257	39,274
Administrative Assistant I	Non-exempt	63	24,400	43,057
Administrative Assistant II	Non-exempt	65	26,747	47,198
Administrative Officer II	Exempt	70	33,654	59,386
Child Support Agent I	Non-exempt	63	24,400	43,057
Child Support Agent II	Non-exempt	65	26,747	47,198
Child Support Supervisor I	Exempt	67	29,322	51,742
Child Support Supervisor II	Exempt	68	30,700	54,174
Child Support Supervisor III	Exempt	69	32,143	56,720
County Social Services Business Officer I	Exempt	72	36,892	65,100
Data Entry Operator II	Non-exempt	57	18,523	32,686
Day Care Coordinator	Non-exempt	68	30,700	54,174
Foreign Language Interpreter I	Non-exempt	60	21,259	37,514
Foreign Language Interpreter II	Non-exempt	63	24,400	43,057
Human Resource Placement Specialist	Non-exempt	65	26,747	47,198
Income Maintenance Administrator I	Exempt	74	40,441	71,362
Income Maintenance Caseworker I	Non-exempt	63	24,400	43,057
Income Maintenance Caseworker II	Non-exempt	65	26,747	47,198
Income Maintenance Caseworker III	Non-exempt	67	29,322	51,742
Income Maintenance Investigator I	Non-exempt	65	26,747	47,198
Income Maintenance Investigator II	Non-exempt	67	29,322	51,742
Income Maintenance Supervisor II	Exempt	69	32,143	56,720
Income Maintenance Supervisor III	Exempt	71	35,236	62,178
Income Maintenance Technician	Non-exempt	59	20,306	35,832
Lead Child Support Agent	Non-exempt	66	28,007	49,421
Lead Worker V	Non-exempt	62	23,306	41,126
Office Assist III	Non-exempt	57	18,523	32,686

Office Assist IV	Non-exempt	59	20,306	35,832
Office Assist V	Non-exempt	61	22,257	39,274
<b>Office Work Unit Supervisor</b>	<b>Non-exempt</b>	<b>61</b>	<b>22,257</b>	<b>39,274</b>
Personnel Technician II	Non-exempt	66	28,007	49,421
Personnel Technician III	Non-exempt	68	30,700	54,174
Processing Assistant III	Non-exempt	57	18,523	32,686
Processing Assistant IV	Non-exempt	59	20,306	35,832
Processing Assistant V	Non-exempt	61	22,257	39,274
Public Information Assist IV	Non-exempt	59	20,206	35,832
Social Worker I	Non-exempt	63	24,400	43,057
Social Worker II	Non-exempt	67	29,322	51,742
Social Worker III	Non-exempt	69	32,143	56,720
Social Worker III (Perm/Part-time)	Non-exempt	69	32,143	56,720
Social Worker Program Manager	Exempt	74	40,441	71,362
Social Worker Supervisor II	Exempt	70	33,654	59,386
Social Worker Supervisor III	Exempt	73	38,626	68,160
Social Worker-Investigative/Assessment & Treatment	Non-exempt	71	35,236	62,178
<b>Staff Developmental Specialist I</b>	<b>Exempt</b>	<b>70</b>	<b>33,654</b>	<b>59,386</b>
<b>Staff Developmental Specialist II</b>	<b>Exempt</b>	<b>72</b>	<b>36,892</b>	<b>65,100</b>
Staff Developmental Specialist III	Exempt	74	40,441	71,362
Staff Psychologist I	Exempt	71	35,236	62,178
Clinical Social Worker	Exempt	72	36,892	65,100

**BOARD OF COMMISSIONERS**

Commissioner-Chairman	17,805.00
Commissioner	14,204.00

**BOARD OF ELECTIONS**

Bd of Elections-Chairman	\$3,920/Annual
Bd of Elections	\$2,953/Annual

**COURT FACILITY**

Jury Commission	\$10 Per Hr.
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**SOCIAL SERVICES**

Bd of Social Services-Chairman	\$150 per mtg.
Bd of Social Services	\$100 per mtg.

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.:** 13

Resolution Approving the Appointment of Tax Collector and Tax Assessor

**Subject Area:** Administrative

**Action Requested:**

Approval of a Resolution appointing Darrell Parrish to dually serve as Lenoir County Tax Collector and Lenoir County Tax Assessor.

**HISTORY/BACKGROUND:**

Darrell Parrish has served as Lenoir County Tax Collector and Tax Assessor for the past 6 ½ years.

**EVALUATION:**

NCGS 105-349 charges the governing body of each county to appoint a Tax Collector on or before July 1, to serve a term to be determined by the Board.

NCGS 105-294 charges the Board of County Commissioners to appoint at its first meeting in July a County Assessor to serve a term of not less than two nor more than four years.

The term previously approved by the Board on July 17, 2006 was for four years. Given Mr. Parrish's experience, expertise, and work ethic, I recommend that he be appointed to serve another four year term in a dual capacity as Lenoir County's Tax Collector and Tax Assessor.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval of resolution appointing Darrell Parrish as Tax Collector and Tax Assessor for a four year term.

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that Darrell Parrish be appointed Lenoir County Tax Collector and Lenoir County Tax Assessor effective July 1, 2010 for a four year term expiring June 30, 2014.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Pharo \_\_\_\_\_

Humphrey \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
Chairman

07/19/10  
Date

\_\_\_\_\_  
ATTEST

07/19/10  
Date

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.** 14

Resolution Authorizing Grounds Maintenance: Wheat Swamp Landscaping: \$3,296

**SUBJECT AREA:** Grounds Maintenance- Contracted Services

**ACTION REQUESTED:**

To authorize acceptance of 1 year contract of \$3,296 bid for grounds maintenance by Wheat Swamp Landscaping.

**HISTORY/BACKGROUND:**

Wheat Swamp Landscaping has provided service for all of Lenoir County Cooperative Extension grounds maintenance for the past four years. We have been very pleased with this service and wish to continue to extend a contract for the upcoming year. Contract fees remain the same as in the previous year.

**EVALUATION:**

Appearance of lawn and landscape of Lenoir County Cooperative Extension

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that Lenoir Co. Cooperative Extension be authorized to contract out grounds maintenance from line item 10-4950-6900 – Contracted Services.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_

Humphrey \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_ Stroud \_\_\_\_\_

\_\_\_\_\_  
George Graham, Chairman

07/19/10

Date

\_\_\_\_\_  
ATTEST

07/19/10  
DATE

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 7/19/10 **ITEM NO.** 15

Resolution Authorizing Emergency Repair of TEREX TC400 Trashmaster Compactor: Road Machinery Services, Inc.: \$16,678.91

**SUBJECT AREA:** Purchases - Bids

**ACTION REQUESTED:**

The Board is requested to authorize the emergency repair of a TEREX TC400 Trashmaster Compactor by Road Machinery Services, Inc., of Statesville, N.C, in the amount of 16,678.91.

**HISTORY/BACKGROUND:**

The TEREX TC400 compactor owned by the landfill is constantly moving and compacting C & D waste. In May 2010, the compactor broke-down and needed emergency repairs. The landfill operations must continue; therefore, it was necessary to diagnose and repair the equipment as soon as possible. This unit was purchased in 2007 from Road Machinery Services, Inc. at a cost of \$434,331. This is a specialized piece of equipment designed exclusively for landfill operations; therefore, the dealer was contacted to repair the unit as soon as possible. After several days of tests, the problem was determined to be in the transmission and parts were ordered from the factory to repair the unit.

**EVALUATION:**

Road Machinery Services, Inc. of Statesville, N.C, is the only authorized TEREX sales and repair facility in the state. This specialized piece of equipment was purchased in June of 2007. The County opted not to purchase an extended 3-year warranty at a cost of over \$30,000. An extended warranty would have covered this repair, but the warranty would have expired during the same month. Approval of this resolution will allow for the emergency repair of the TEREX TC400 compactor, the encumbrance of funds, and the payment of the repair bill.



**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 07/19/2010 **ITEM NO.** 16

Resolution Approving the Authorized Signers of Single Family Rehabilitation Program  
(SFR10) Requisitions for Funds

**SUBJECT AREA:** Community Development

**ACTION REQUESTED:**

The Board is requested to authorize the following persons to sign Requisition for Funds form for reimbursement of Single Family Rehabilitation Program funds: Michael W. Jarman, County Manager; Thomas L. Hollowell, Assistant County Manager; Martha H. Martin, Finance Officer; and Rose Fox, Accounting Specialist.

**HISTORY / BACKGROUND:**

Lenoir County was awarded \$200,000 in Single Family Rehabilitation Program funds on June 24,2010. These funds are to assist homeowners who are below 80% of the area median income, are elderly or disabled and meet certain other criteria.

**EVALUATION:**

The Wooten Company approached the County Manager in January of 2010 and asked if they could submit an application to the North Carolina Housing Finance Agency for Single Family Rehabilitation funds for Lenoir County. The Wooten Company will provide a Program Administrator and a Rehabilitation Specialist to take care of the entire project. The funds will be made available to homeowners who inhabit their dwelling, are 80% below the area median income, are either elderly or disabled and meet certain other criteria that are outlined in the County's Assistance Policy. These funds will be made available as a loan rather than a grant. However, the loan will be forgiven at a rate of \$3,000 per year. The smallest amount of rehab work that will qualify is \$5,000 and the maximum amount will be \$45,000. These funds will assist in rehabilitating approximately four to six homes in Lenoir County.

**MANAGER'S RECOMMENDATION:**

Respectfully Request Approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following persons be authorized to sign Requisition for Funds forms for reimbursement of Single Family Rehabilitation Program funds: Michael W. Jarman, County Manager; Thomas L. Hollowell, Assistant County Manager; Martha H. Martin, Finance Officer; and Rose Fox, Accounting Specialist.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Graham \_\_\_\_\_ Stroud \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_

Humphrey \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr. Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

INTRODUCED BY: Michael W. Jarman, County Manager DATE: 07/19/10 ITEM NO. 17

Resolution Approving/Authorizing Execution of FY10-11 Insurance Policies with WA Moore Company, Inc. and Discovery Insurance Co.: \$404,435

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:** To award insurance contracts for auto, property, crime, general, and professional liability to WA Moore Company, Inc. for \$248,997 and for workers compensation third party administration to Discovery Insurance Co. for \$33,000 and for EMS liability, equipment, auto, and \$10 million excess liability to WA Moore Company, Inc. for \$78,945 and for excess workers compensation to WA Moore Company, Inc. for \$43,493.

**HISTORY / BACKGROUND:** This current fiscal year will be the ninth in which the County contracted out all of the above-referenced insurance policies to local agents. In the past, part of the insurance coverage was taken through local agents and part was through the NCACC/NC Risk Management Pool. In past years, the Pool became increasingly more expensive than the local insurance options so we are recommending continuing with the local companies. For FY10-11 the County increased coverage on buildings by 8.1%, added 30 additional part-time personnel to staff the landfill convenience sites, increased the number of Transit buses, and once again contracted with Discovery Insurance to handle compliance with mandated Medicare Secondary Payer reporting requirements. The JT Sutton Insurance Agency merged with WA Moore Company, Inc., on May 1, 2007; therefore, coverage previously provided by JT Sutton on auto, property, crime, general liability, and professional liability is now provided by WA Moore Company, Inc. Administration is recommending continuation of insurance coverage on County properties with WA Moore Company, Inc. for FY10-11.

**Note:** Administration did not bid this out because of the positive prior years' experience we had with these firms. These firms are independent agents and **bid our insurance needs with several companies** to obtain the best renewal quote for the County. There are only a limited number of underwriters that write insurance for units of government. Also, for EMS, there really is only one underwriter – VFIS (Volunteer Firemans' Insurance Services) which offers vehicle, general liability, and equipment coverages. The County is **self-insured** on workers compensation, although we pay Discovery Insurance Company to handle claims and we pay for excess coverage for claims exceeding \$400,000. We previously evaluated being fully insured for worker's compensation, but the premiums were too high.

**EVALUATION:** A comparison of premiums was made between FY08-09, FY09-10, and FY10-11.

Coverage	Agent/Company	FY08-09	FY09-10	FY10-11	%Δ
1. Auto, Property, Crime, General, and Professional Liability	J. T. Sutton Insurance Co./ WA Moore	\$214,312	\$229,457	\$248,997	8.5%
2. Workers Comp. Admin.	Discovery Insurance Co.	\$28,000	\$33,000	\$33,000	0%
3. EMS-vehicles, general liability, equipment	WA Moore-VFIS	\$84,998	\$83,867	\$78,945	-6.2%
4. Excess Workers Comp.	WA Moore	\$30,317	\$40,303	\$43,493	7.9%
	<b>Total</b>	<b>\$357,627</b>	<b>\$383,074</b>	<b>\$404,435</b>	<b>5.6%</b>

**MANAGER'S RECOMMENDATION:**

**Note:** VFIS will continue to cover property and liability for the EMS division. Insurance agents have recommended keeping this coverage separate from other County operations. Funds are appropriated in FY10-11 to pay for this coverage.

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that insurance policies, as recommended and incorporated by reference within this resolution, be awarded to: W.A. Moore Company, Inc. for auto, property, crime, general and professional liability; Discovery Insurance Company for workers compensation third party administration; W.A Moore Company, Inc. for EMS liability, equipment, auto and \$10 million excess liability; WA Moore Company, Inc. for excess workers compensation, and **be it further resolved** that the County Manager or his designee are authorized to execute contracts ensuring these policies are effective on behalf of Lenoir County for FY10-11.

Discovery	Workers Comp Administration	\$33,000
WA Moore	Vehicles, PEP Liability, Buildings Commercial Liability, Commercial umbrella	\$248,997
WA Moore	Excess Worker's Compensation	\$43,493
WA Moore	EMS	<u>\$78,945</u>
	<b>Total</b>	<b>\$404,435</b>

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Graham \_\_\_\_\_ Stroud \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_

Humphrey \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr. Chairman

07/19/10

\_\_\_\_\_  
ATTEST

07/19/10  
Date

**RESOLUTION AUTHORIZING USE OF POINTS OF DISTRIBUTION FOR SUPPORT SERVICES FOR EMERGENCY DISTRIBUTION OF DISASTER RELIEF COMMODITIES**

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

Approve Memorandum of Agreement with property owners for pre-designated Point of Distribution sites.

**HISTORY/BACKGROUND:**

In accordance with FEMA Sections 403 (Essential Assistance) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (hereafter, the Stafford Act), Sec. 403. Essential Assistance (42 U.S.C. 5170b)\* *(B) search and rescue, emergency medical care, emergency mass care, emergency shelter, and provision of food, water, medicine, durable medical equipment, and other essential needs, including movement of supplies or persons.*

Points of Distribution are used to ensure that Lenoir County has facilities located throughout the county capable of receiving, storing and distribution of disaster supplies to the citizens. Past experience with hurricanes in the gulf states indicates that, although food and water was available from federal and state governments, the lack of distribution capability at the local level prevented supplies from reaching those in need.

**EVALUATION:**

To improve Lenoir County's ability to distribute disaster supplies, Emergency Services has developed a Point of Distribution plan with pre-designated sites throughout the county. This plan provides guidance to local authorities to distribute emergency supplies to the general public during catastrophic disasters and allows disaster supplies to be placed into the hands of Lenoir County citizens.

Lenoir County Emergency Services has pre-designated eight (8) Point of Distribution sites throughout the county; 1) City of Kinston – Grainger Stadium parking lot; 2) Southwood Memorial Christian Church; 3) Lenoir County Board of Education – <sup>1</sup>Banks Elementary and <sup>2</sup>LaGrange Elementary; 4) Vernon Park Mall; 5) Deep Run First Baptist Church; 6) Lenoir County Shrine Club; and 7) Town of Pink Hill.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that: The contract(s) for Point of Distribution sites with the previous mentioned locations is approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.:** 19

**RESOLUTION AUTHORIZING EXECUTION OF INTERGOVERNMENTAL CONTRACTS WITH THE CITY OF KINSTON, TOWN OF PINK HILL AND TOWN OF LAGRANGE FOR DEBRIS MANAGEMENT SERVICES WITH UNIFIED RECOVERY GROUP, LLC**

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

Authorize the execution of intergovernmental agreements with City of Kinston, Town of Pink Hill and Town of LaGrange for Debris Management services with Unified Recovery Group, LLC.

**HISTORY/BACKGROUND:**

In accordance with FEMA Sections 403 (Essential Assistance) and 407 (Debris Removal) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (hereafter, the Stafford Act), 42 U.S.C. 5121-5206, and implementing regulations at 44 CFR Part 206; FEMA Recovery Strategy Memo RS-2006-2 VII. Strategy: B. Pre-Event Preparation and Planning Section; 1. State and Local; *(b) State and local governments are encouraged and expected to establish pre-event contracts and/or arrangements with local or regional debris removal contractors, to assure the immediate availability of coordinated debris removal support following a debris-producing incident.*

**EVALUATION:**

In order best to serve the interests of its citizens and to protect them from imminent health and safety hazards, the City of Kinston, Town of Pink Hill and Town of LaGrange agrees to the terms of the Debris Removal Agreement which was entered into between the County of Lenoir and Unified Recovery Group.

The City of Kinston, Town of Pink Hill and Town of LaGrange will retain authority to direct the execution of the scope of services of the contract within the boundaries of their municipality. The municipality shall assume the role of "Owner" under the Debris Removal Agreement in connection with any services provided by Unified within the municipality's boundaries. Situations for such activation will include ,but not be limited to a natural or man made disaster, requiring the removal of mass debris.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE, BE IT RESOLVED** by the Lenoir County Board of Commissioners that: the intergovernmental agreement contracts with the City of Kinston, Town of Pink Hill and Town of LaGrange for Debris Management Services be approved.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

DEBRIS MANAGEMENT AND REMOVAL SERVICES  
Unified Recovery Group, LLC

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INTERGOVERNMENTAL AGREEMENT

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BETWEEN LENOIR COUNTY AND TOWN OF LAGRANGE

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WHEREAS, the County of Lenoir, State of North Carolina has entered into an Agreement for Debris Management and Removal services with Unified Recovery Group, LLC, (the "Debris Removal Agreement"), and

WHEREAS, the Town of LaGrange, State of North Carolina, in order to foster greater economy and efficiency, wishes to enter into a local intergovernmental agreement with Lenoir County for use of common services under the Debris Removal Agreement;

NOW, THEREFORE, COME the County of Lenoir and the Town of LaGrange, who agree as follows:

The Town of LaGrange, in order best to serve the interests of its citizens, and to protect them from imminent health and safety hazards, agrees to the terms of the Debris Removal Agreement which was entered into between the County of Lenoir and Unified Recovery Group.

The County of Lenoir delegates to the Town of LaGrange authority to direct the execution of the scope of services of the contract within the boundaries of the Town of LaGrange. The Town of LaGrange shall assume the role of "Owner" under the Debris Removal Agreement in connection with any services provided by Unified within the Town's boundaries.

The scope of work under this Intergovernmental Agreement shall be that of the Debris Removal Agreement, including any change orders or modifications thereto. The term of this Intergovernmental Agreement shall be that of the Debris Removal Agreement, including any extensions to the term of the Debris Removal Agreement agreed to between the County of Lenoir and Unified Recovery Group, LLC.

THUS DONE at \_\_\_\_\_, North Carolina on \_\_\_\_\_, 2010.

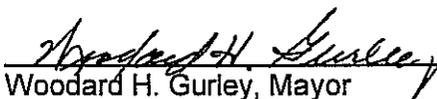
LENOIR COUNTY GOVERNMENT

TOWN OF LAGRANGE

BY:

BY:

\_\_\_\_\_  
George Graham, Chairman  
Lenoir County Board of Commissioners

  
Woodard H. Gurley, Mayor  
Town of LaGrange

Accepted by Unified Recovery Group, LLC(Contractor)

By: \_\_\_\_\_  
Title: \_\_\_\_\_

DEBRIS MANAGEMENT AND REMOVAL SERVICES  
Unified Recovery Group, LLC

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INTERGOVERNMENTAL AGREEMENT

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BETWEEN LENOIR COUNTY AND TOWN OF PINK HILL

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WHEREAS, the County of Lenoir, State of North Carolina has entered into an Agreement for Debris Management and Removal services with Unified Recovery Group, LLC, (the "Debris Removal Agreement"), and

WHEREAS, the Town of Pink Hill, State of North Carolina, in order to foster greater economy and efficiency, wishes to enter into a local intergovernmental agreement with Lenoir County for use of common services under the Debris Removal Agreement;

NOW, THEREFORE, COME the County of Lenoir and the Town of Pink Hill, who agree as follows:

The Town of Pink Hill, in order best to serve the interests of its citizens, and to protect them from imminent health and safety hazards, agrees to the terms of the Debris Removal Agreement which was entered into between the County of Lenoir and Unified Recovery Group.

The County of Lenoir delegates to the Town of Pink Hill authority to direct the execution of the scope of services of the contract within the boundaries of the Town of Pink Hill. The Town of Pink Hill shall assume the role of "Owner" under the Debris Removal Agreement in connection with any services provided by Unified within the Town's boundaries.

The scope of work under this Intergovernmental Agreement shall be that of the Debris Removal Agreement, including any change orders or modifications thereto. The term of this Intergovernmental Agreement shall be that of the Debris Removal Agreement, including any extensions to the term of the Debris Removal Agreement agreed to between the County of Lenoir and Unified Recovery Group, LLC.

THUS DONE at \_\_\_\_\_, North Carolina on \_\_\_\_\_, 2010.

LENOIR COUNTY GOVERNMENT

TOWN OF PINK HILL

BY:

BY:

\_\_\_\_\_  
George Graham, Chairman  
Lenoir County Board of Commissioners

  
Treva Brigman, Mayor  
Town of Pink Hill

Accepted by Unified Recovery Group, LLC(Contractor)

By: \_\_\_\_\_  
Title: \_\_\_\_\_

DEBRIS MANAGEMENT AND REMOVAL SERVICES  
Unified Recovery Group, LLC

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INTERGOVERNMENTAL AGREEMENT

---

BETWEEN LENOIR COUNTY AND CITY OF KINSTON

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WHEREAS, the County of Lenoir, State of North Carolina has entered into an Agreement for Debris Management and Removal services with Unified Recovery Group, LLC, (the "Debris Removal Agreement"), and

WHEREAS, the City of Kinston, State of North Carolina, in order to foster greater economy and efficiency, wishes to enter into a local intergovernmental agreement with Lenoir County for use of common services under the Debris Removal Agreement;

NOW, THEREFORE, COME the County of Lenoir and the City of Kinston, who agree as follows:

The City of Kinston, in order best to serve the interests of its citizens, and to protect them from imminent health and safety hazards, agrees to the terms of the Debris Removal Agreement which was entered into between the County of Lenoir and Unified Recovery Group.

The County of Lenoir delegates to the City of Kinston authority to direct the execution of the scope of services of the contract within the boundaries of the City of Kinston. The City of Kinston shall assume the role of "Owner" under the Debris Removal Agreement in connection with any services provided by Unified within the Town's boundaries.

The scope of work under this Intergovernmental Agreement shall be that of the Debris Removal Agreement, including any change orders or modifications thereto. The term of this Intergovernmental Agreement shall be that of the Debris Removal Agreement, including any extensions to the term of the Debris Removal Agreement agreed to between the County of Lenoir and Unified Recovery Group, LLC.

THUS DONE at \_\_\_\_\_, North Carolina on \_\_\_\_\_, 2010.

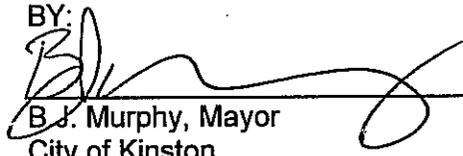
LENOIR COUNTY GOVERNMENT

CITY OF KINSTON

BY:

BY:

\_\_\_\_\_  
George Graham, Chairman  
Lenoir County Board of Commissioners

  
B. J. Murphy, Mayor  
City of Kinston

Accepted by Unified Recovery Group, LLC(Contractor)

By: \_\_\_\_\_  
Title: \_\_\_\_\_

**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.** 20

**RESOLUTION APPROVING THE TRANSFER OF OWNERSHIP OF THE SANDERSON FARMS 12-ACRE SITE FOR HATCHERY FROM LENOIR COUNTY TO SANDERSON FARMS, INC.**

**SUBJECT AREA:** Economic Development

**ACTION REQUESTED:**

To approve the transfer of ownership of 12-acre site for the Hatchery from Lenoir County to Sanderson Farms, Inc.

**HISTORY/BACKGROUND:**

On April 25, 2008 Sanderson Farms, Inc. announced plans to construct a state-of-the-art poultry complex comprised of a new poultry processing plant, feed mill, hatchery and spray field that will create approximately 1,650 new jobs at full capacity and 130 new contract growers in the area. In June 2008, the project encountered a construction delay that lasted until July 23, 2009. Construction of the facilities is now underway with initial operation of the new facility scheduled to begin during the third quarter of year 2010.

The 12-acre site selected for the Hatchery is located in the Hwy 70 W Industrial Park on Hill Farm Road and Smithfield Way. The land/site was a vital part of the decision for Sanderson Farms to locate in Lenoir County. Upon approval from the Lenoir County Board of Commissioners, on June 30, 2008, Lenoir County purchased a 94.188 acre tract owned by Perry Brothers, LLC and a 35.978 acre tract owned by William T. Parrott, III and Robert J. Parrott in order to swap the State of NC and gain ownership of the 12± acre tract. On August 18, 2008 the Lenoir County Board of Commissioners approved a "resolution approving the land exchange between Lenoir County and the State of NC" and an "Offer To Purchase Agreement" between Lenoir County and the State of NC. The Agreement was executed on August 19, 2008.

**Tract Two Legal description** BEGINNING at iron pipe located in the western right of way of NCSR 1548—Hill Farm Road (70' right of way), said iron pipe having grid coordinates N = 555,054.89, E = 2,403,184.53 and said point of beginning being further located North 22 degrees 18' 14" West 2335.70 feet from NCGS Monument "Range 1976" having grid coordinates N = 552,894.2157, E = 2,404,070.8611; thence from said point of beginning along and with the northern line of property owned by the State of North Carolina and now or formerly allocated for use by The Caswell Training School, being more particularly described and shown in Book 108, Page 108 and Map Book 1, Page 83, Lenoir County Registry, South 82 degrees 25' 39" West 717.35 feet to an iron pipe; thence along and with the eastern line of said State of North Carolina (Caswell Training School) property North 07 degrees 19' 09" West 812.35 feet to an iron pipe; thence along the southern right of way of Smithfield Way (100' right of way) South 84 degrees 34' 39" East 697.59 feet to an iron pipe; thence South 45 degrees 56' 24" East 59.17 feet to an iron pipe; thence along the western line of said NCSR 1548—Hill Farm Road (70' right of way) South 07 degrees 19' 09" East 609.10 feet to the **POINT AND PLACE OF BEGINNING**; containing **12.00 acres**, more or less, excluding right of way, as shown on a plat entitled

“Survey for Sanderson Farms, Inc.” prepared by Atlantic Surveying, P.A. (Project No. 08056), dated March 3, 2008 and recorded in **Plat Book 11, Page 291**, Lenoir County Registry, to which plat reference is hereby made for a more particular description of same. TOGETHER WITH that 0.25 acre 180 foot drainage easement on the western side of the above described tract as shown on a SURVEY FOR SANDERSON FARMS, INC. dated January 7, 2009, prepared by Atlantic Surveying, P.A., recorded in Plat Cabinet 11, Page 334, Lenoir County Registry. (See the attached site map and engineer’s drawing.)

**EVALUATION:**

In order to secure the Sanderson Farms project that would create 1,650 new jobs at full capacity, it was necessary to secure the 12-acre site and make it available to Sanderson Farms. With the construction of the Hatchery nearing completion, it is time to transfer the ownership of the property from Lenoir County to Sanderson Farms, Inc.

**MANAGER’S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Commissioners approve the transfer of 12 acres described above from Lenoir County to Sanderson Farms, Inc. as agreed upon and required by the Economic Development Agreement dated April 25, 2008 between the parties and a super ceding Economic Development Agreement dated August 3, 2009; and be it further resolved that the Chairman of the Lenoir County Board of Commissioners and the Clerk to the Board are hereby authorized to sign their names and affix the County Seal to the deed and any other documents necessary to effect this transfer.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Graham \_\_\_\_\_ Stroud \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_

Humphrey \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr. Chairman

07/19/10  
Date

\_\_\_\_\_  
ATTEST

07/19/10  
Date





CHAS. N. CLARK  
 LICENSE NO. 12427  
 STATE OF NORTH CAROLINA  
 PROFESSIONAL ENGINEER

SANDERSON FARMS INC.  
 HATCHERY FOLK  
 NORTH CAROLINA  
 KANSTON



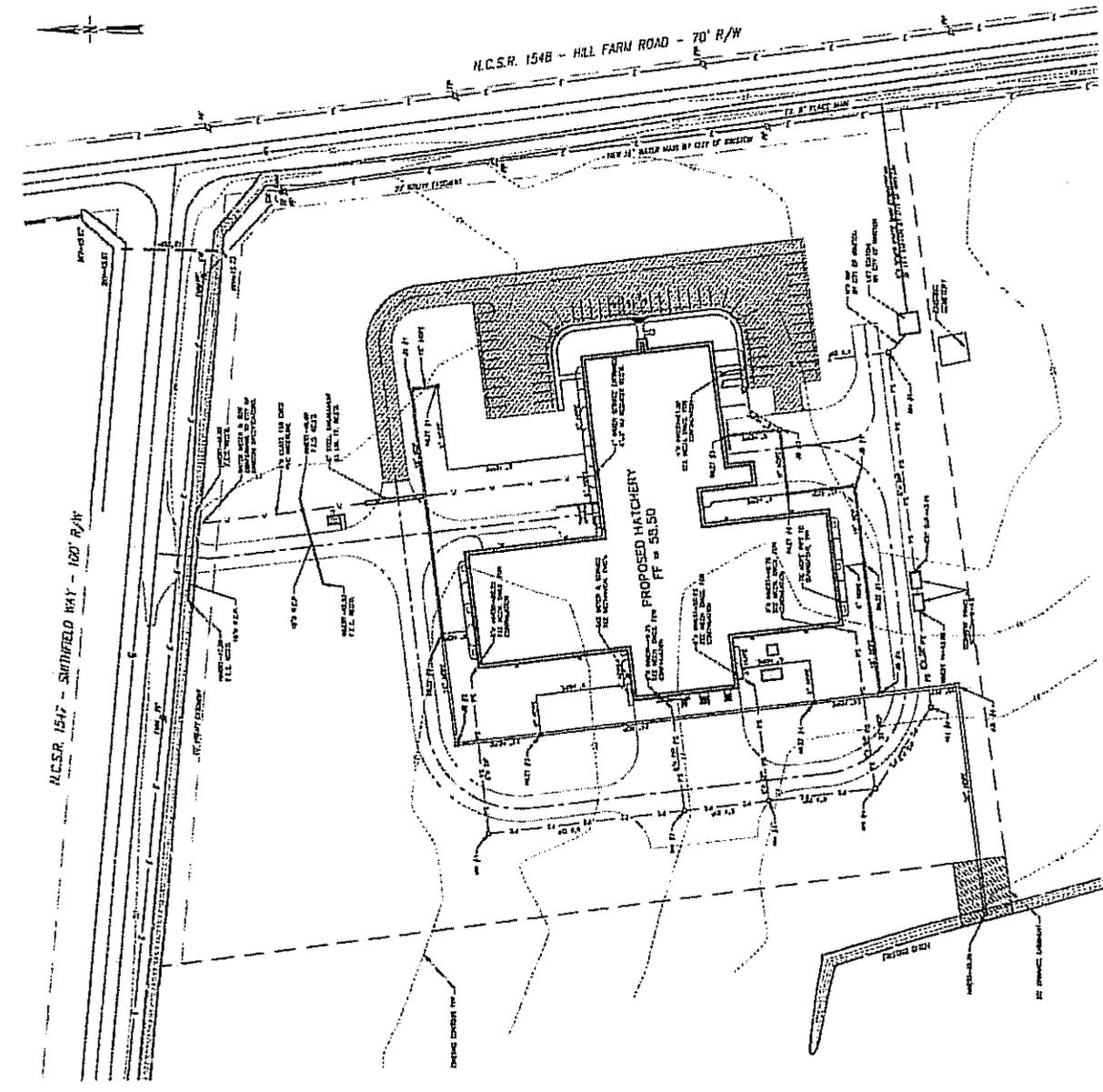
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SITE PAVING PLAN

Scale	1" = 40'
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Checked by	...
Approved by	...

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**INTRODUCED BY:** Michael W. Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.** 21

**RESOLUTION APPROVING THE TRANSFER OF OWNERSHIP OF THE SANDERSON FARMS 96.08 ACRE SITE FOR FEED MILL/RAIL LOOP FROM LENOIR COUNTY TO SANDERSON FARMS, INC**

**SUBJECT AREA:** Economic Development

**ACTION REQUESTED:**

To approve the transfer of ownership of 96.08 acre site for the Feed Mill/Rail Loop from Lenoir County to Sanderson Farms, Inc.

**HISTORY/BACKGROUND:**

On April 25, 2008 Sanderson Farms, Inc. announced plans to construct a state-of-the-art poultry complex comprised of a new poultry processing plant, feed mill, hatchery and spray field that will create approximately 1,650 new jobs at full capacity and 130 new contract growers in the area. In June 2008, the project encountered a construction delay that lasted until July 23, 2009. Construction of the facilities is now underway with initial operation of the new facility scheduled to begin during the fourth quarter of year 2010.

The 96.08-acre site selected for the Feed Mill/Rail Loop project located in the Hwy 70 W Industrial Park was owned by the State of NC. The land/site was a vital part of the decision for Sanderson Farms to locate in Lenoir County. Upon approval from the Lenoir County Board of Commissioners, on June 30, 2008, Lenoir County purchased a 94.188 acre tract owned by Perry Brothers, LLC and a 35.978 acre tract owned by William T. Parrott, III and Robert J. Parrott in order to swap the State of NC and gain ownership of the 96.08 tract. On August 18, 2008 the Lenoir County Board of Commissioners approved a "resolution approving the land exchange between Lenoir County and the State of NC" and an "Offer To Purchase Agreement" between Lenoir County and the State of NC. The Agreement was executed on August 19, 2008.

**Tract One Legal description:** BEGINNING at iron pipe located at a corner marking the intersection of the western right of way of NCSR 1547-Parrot-Dickerson (60' soil right of way) and the northern right of way of the North Carolina Railroad (200' right of way), said point of beginning being further located North 44 degrees 24' 48" West 6034.53 feet from NCGS Monument "Range 1976" having grid coordinates N=552,894.2157, E = 2,404,070.8611; thence from said point of beginning along the northern right of way of the North Carolina Railroad (200' right of way) North 83 degrees 53' 02" West 2,804.60 to an iron pipe; thence North 51 degrees 46' 40" East 455.73 feet to a point in a proposed 100' right of way as shown on a plat recorded in Plat Cabinet 3, Page 346, Lenoir County Registry; thence North 37 degrees 42' 03" East 113.96 feet to an iron pipe in the eastern right of way said proposed 100' right of way; thence along the eastern right of way of said proposed 100' right of way the following courses and distances: following the curve of a circle to the right having a radius of 1272.06 feet (chord bearing and distance North 32 degrees 59' 31" East 249.74 feet) and an arc length of 250.14 feet to an iron pipe; North 38 degrees 37' 49" East 698.89 feet to an iron pipe; following the curve of a circle to the left having a radius of 1701.08 feet (chord bearing and distance North 24 degrees 41' 04" East 819.93 feet) and an arc length of 828.08 feet to an iron pipe; North 10 degrees 44' 19" East 11.63 feet to an iron pipe; thence North 50 degrees 29' 28" East 66.59 feet to an iron pipe; thence along the southern right of way of NCSR 1546 – Banks School Road (60' right of way) North 89 degrees 53' 24" East 309.95 feet to an iron pipe; thence continuing along the

southern right of way of said NCSR 1546 - Banks School Road North 89 degrees 55' 58" East 1071.38 feet to an iron pipe; thence along the western right of way of NCSR 1547 - Parrot Dickerson (60' soil right of way) the following courses and distances: South 01 degrees 02' 24" West 264.07 feet to a point; South 00 degrees 56' 54" East 515.90 feet to a point; South 00 degrees 18' 16" East 1447.26 feet to the **POINT AND PLACE OF BEGINNING**; containing **96.08 acres**, more or less, excluding right of way, as shown on a plat entitled "Survey for Sanderson Farms, Inc." prepared by Atlantic Surveying, P.A. (Project No. 08077), dated March 3, 2008 and recorded in **Plat Book 11, Page 292**, Lenoir County Registry to which plat reference is hereby made for a more particular description of same. (See attached site map and two engineer's drawings.)

**EVALUATION:**

In order to secure the Sanderson Farms project that would create 1,650 new jobs at full capacity, it was necessary to secure the 96.08 acre site and make it available to Sanderson Farms. With the construction of the Feed Mill / Rail Loop site nearing completion, it is time to transfer the ownership of the property from Lenoir County to Sanderson Farms, Inc.

**MANAGER'S RECOMMENDATION:**

Respectfully recommend approval.

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the **Lenoir County Board of Commissioners** that the Commissioners approve the transfer of 96.08 acres described above from Lenoir County to Sanderson Farms, Inc. as agreed upon and required by the Economic Development Agreement dated April 25, 2008 between the parties and a super ceding Economic Development Agreement dated August 3, 2009; and be it further resolved that the Chairman of the Lenoir County Board of Commissioners and the Clerk to the Board are hereby authorized to sign their names and affix the County Seal to the deed and any other documents necessary to effect this transfer.

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

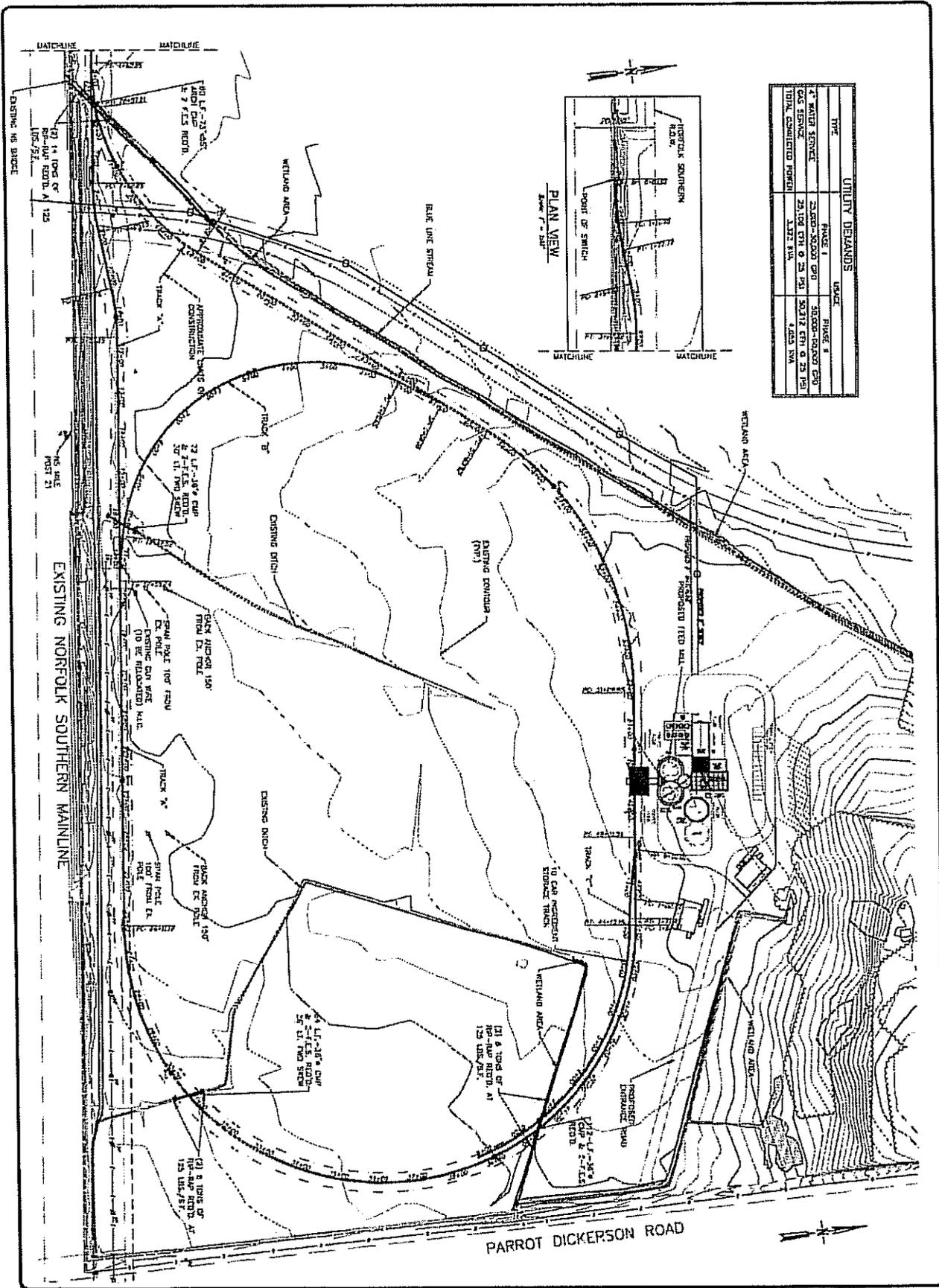
YEA VOTES: Graham \_\_\_\_\_ Stroud \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_

Humphrey \_\_\_\_\_ Pharo \_\_\_\_\_ Sutton \_\_\_\_\_

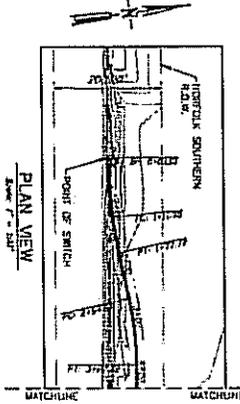
\_\_\_\_\_  
George W. Graham, Jr. Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date





UTILITY DEMANDS			
TYPE	PHASE 1	PHASE 2	PHASE 3
WATER SERVICE	25,000 GPD	50,000 GPD	100,000 GPD
WATER SERVICE	25,000 GPD	50,000 GPD	100,000 GPD
TRUCK CONNECTED POINTS	1,000	2,000	3,000

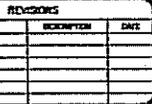


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OVERALL SITE LAYOUT

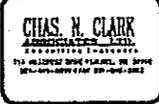
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REVISIONS



A RAIL SPUR FOR:  
**SANDERSON FARMS INC.**  
KINSTON, NORTH CAROLINA

**CHAS. W. CLARK**  
ARCHITECTURAL FIRM, INC.  
1000 W. HARRIS STREET, KINSTON, NC 28501  
TEL: (919) 691-1111





INTRODUCED BY: Michael Jarman, County Manager DATE: 07/19/10 ITEM NO. 22

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

**ACTION REQUESTED:**

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

**HISTORY / BACKGROUND:**

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

**EVALUATION:**

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Tourism Development Authority Board 1 <sup>st</sup> Appearance	Jackie Brown (Re-appointment)	June 2013
Lenoir County Transit Advisory Board 1 <sup>st</sup> Appearance	Tracy Breasure (Appointment)	June 2013
Lenoir County Planning Board 1 <sup>st</sup> Appearance	Frank White (Alternate #2)	June 2013

**CURRENT VACANCIES:**

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist

Lenoir County Planning Board – Districts One (1), Four (4) and Alternate

Grifton Planning Board – One (1) Vacancy

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

**MANAGER'S RECOMMENDATION:**

\_\_\_\_\_  
Initials

**RESOLUTION: NOW THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Tourism Development Authority Board 1st Appearance	Jackie Brown (Re-appointment)	June 2013
Lenoir County Transit Advisory Board 1st Appearance	Tracy Breasure (Appointment)	June 2013
Lenoir County Planning Board 1st Appearance	Frank White (Alternate #2)	June 2013

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

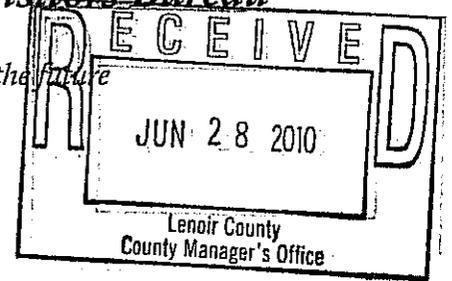
\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

***Kinston-Lenoir County Convention & Visitors Bureau***

301 N. Queen Street, Kinston, NC 28501

*Embracing the past...Defining the present...Shaping the future*



June 25, 2010

Mike W. Jarman  
County Manager  
County of Lenoir  
PO Box 3289  
130 South Queen Street  
Kinston, NC 28502

Dear Mr. Jarman,

In 2007, Mrs. Jackie Brown was appointed by Lenoir County Board of Commissioners to fill a seat on the Kinston-Lenoir County Tourism Development Authority Board. In July 2010 her seat is back up for re-appointment.

The Tourism Development Authority Board Recommendation Committee respectfully suggests that the Board of Commissioners re-appoint Ms. Jackie Brown, to fill the county commissioner seat on the TDA board. Ms. Brown has been a valuable member of the Tourism Development Authority Board. Her commitment and understanding of tourism development serves Lenoir County well.

She will be re-appointed to a three year term position which will expire in June, 2013.

Sincerely,

Laura Lee Sylvester  
Executive Director  
Kinston-Lenoir County Tourism Development Authority

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Tracy Breasure Transit Advisory Board  
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Tracy Breasure (Council on Aging)  
Address: 2410 Tram Rd

City/State/Zip: New Bern NC 28562

Telephone: (Home) 636-2371 (Work) 527-1545

Occupation: Director of Lenoir County Council on Aging

Business Address: 112 E. Blount St. Kinston, NC 28501

Age: (Optional): 40

Number hours available per month for this position:

Training: B.S. Degree in Bus. Administration

Business and Civic Experience/Skills: Garber Preschool Board, Garber Education Committee member

Other County Boards/Committees/Commissions presently serving on:

HCCBG Advisory committee member, Alliance committee member

Expiration date of Term:

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
- K-2 (Old Plummer Daniel's Building)
- K-3 (Fairfield Recreation Center)
- K-4 (Northwest Elementary School)
- K-5 (Spillman Baptist Church)
- K-6 (Teachers Memorial School)
- K-7 (Emma Webb Recreation Center)
- K-8 (Holloway Recreation Center)
- K-9 (Kinston, Number 4 Fire Station)
- Contentnea (Contentnea Ruitan Building)
- Falling Creek (Banks Elementary School Gym)
- Institute (Institute Methodist Church)
- Moseley Hall (Frink Middle School Gym)
- Neuse (Agricultural Center)
- Pink Hill 1 (Bethel Baptist Church)
- Pink Hill 2 (Pink Hill Rescue Station)
- Sand Hill (Sand Hill VF Department)
- Southwest (Southwest VF Department)
- Trent 1 (Deep Run VF Department)
- Trent 2 (Moss Hill Ruitan Building)
- Vance (GTP Ed & Training CTR.)
- Woodington (Woodington Middle School)

3 1/2 term

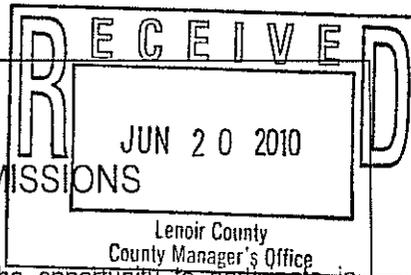
CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Tracy Breasure  
Signature of Applicant

6-28-10  
Date

APPLICATION FOR APPOINTMENT  
to  
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS



The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

PLANNING BOARD Alternate #2

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: FRANK WHITE  
 Address: 1438 CAMERON LANGSTON ROAD  
 City/State/Zip: KINSTON NC. 28501  
 Telephone: (Home) 522-5365 (Work) 522-4490  
 Occupation: ESTIMATOR - LEE MECHANICAL  
 Business Address: PO BOX 637 KINSTON NE 28502  
 Age: (Optional): 48  
 Number hours available per month for this position: ANY  
 Training: HVAC LICENSE, CONSTRUCTION EXPERIENCE  
 Business and Civic Experience/Skills: CONTENTNEA RECREATION ASST PRESIDENT

Other County Boards/Committees/Commissions presently serving on: HUGO FIRE DEPT  
BOARD OF DIRECTORS SECRETARY  
 Expiration date of Term: \_\_\_\_\_

Circle your voting precinct

- |   |  |
|---|--|
| K-1 (Carver Courts Recreation Center)       | Institute (Institute Methodist Church)   |
| K-2 (Old Plummer Daniel's Building)         | Moseley Hall (Frink Middle School Gym)   |
| K-3 (Fairfield Recreation Center)           | Neuse (Agricultural Center)              |
| K-4 (Northwest Elementary School)           | Pink Hill 1 (Bethel Baptist Church)      |
| K-5 (Spillman Baptist Church)               | Pink Hill 2 (Pink Hill Rescue Station)   |
| K-6 (Teachers Memorial School)              | Sand Hill (Sand Hill VF Department)      |
| K-7 (Emma Webb Recreation Center)           | Southwest (Southwest VF Department)      |
| K-8 (Holloway Recreation Center)            | Trent 1 (Deep Run VF Department)         |
| K-9 (Kinston Number 4 Fire Station)         | Trent 2 (Moss Hill Ruitan Building)      |
| Contentnea (Contentnea Ruitan Building)     | <u>Vance (GTP Ed &amp; Training CTR)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School)    |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Frank White  
Signature of Applicant

6-17-10  
Date

## Public Hearing Notice

This is to inform the public of the opportunity to attend a public hearing on the proposed Rural Operating Assistance Program (ROAP) application to be submitted to the North Carolina Department of Transportation no later than August 20, 2010 by the County of Lenoir. The public hearing will be held on July 19, 2010 at 5:00pm at the Lenoir County Board of Commissioners meeting in the Lenoir County Courthouse located at 130 South Queen Street, Kinston, North Carolina 28501. Lenoir County will provide auxiliary aids and services under the ADA for disabled persons who wish to participate in the hearing. Anyone requiring special services should contact Bill Allison, Transportation Grant Writer as soon as possible so that arrangements can be made.

The programs included in the Rural Operating Assistance Program application are:

1. Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the transportation of elderly and disabled citizens.
2. Employment Transportation Assistance Program is intended to provide operating assistance for the transportation of persons with employment related transportation needs.
3. Rural General Public (RGP) Program funds are intended to provide operating assistance for the transportation of individuals who do not have human service agency assistance to pay for their transportation and live in non-urbanized areas.

The period of performance for Rural Operating Assistance Program funds is July 1, 2010 through June 30, 2011. The FY2011 ROAP individual program totals are:

PROGRAM	TOTAL
EDTAP	\$53,821
EMPL	\$12,170
RGP	\$49,229
Supplemental EDTAP	\$31,024
Supplemental EMPL	\$15,266
Supplemental RGP	\$43,617
<b>TOTAL</b>	<b>\$205,127</b>

This application may be inspected at the Lenoir County Transit Office located at 201 East King Street, Kinston, North Carolina 28501 from 9:00am til 4:00pm, Monday - Friday. Written comments should be directed to Bill Allison, Grant Writer, 201 East King Street, Kinston, North Carolina 28501 before July 16, 2010.

Resolution Approving the Rural Operating Assistance Program (ROAP) Elderly Disabled Transportation Assistance Program (EDTAP) \$53,821 and Supplemental EDTAP Funding \$31,024, Employment Transportation Assistance Program (EMP) \$12,170 and Supplemental EMP \$15,266, and Rural General Public (RGP) Funding \$49,229 and Supplemental RGP Funding \$43,617 for FY 2010-2011 Totaling \$205,127

**SUBJECT AREA:** Finance

**ACTION REQUESTED:** 1) Hold a Public Hearing to allow citizens and agencies the opportunity to provide input regarding the allocation of ROAP funds; 2) Approve the FY 2010-2011 ROAP Grant application for Lenoir County in the amount of \$115,220; 3) Approve the FY 2010-2011 ROAP Supplemental Funding for EDTAP, EMP and RGP funding for Lenoir County Transportation Department in the amount of \$89,907 total funding for FY 2010-2011 ROAP Grant \$205,127.

**HISTORY/BACKGROUND:** The Rural Operating Assistance Program (ROAP) for FY 2010-2011 consolidates several grants into one package. The ROAP funds are distributed through a formula based allocation. Lenoir County is eligible to receive funding for three (3) grants: Elderly and Disabled Transportation Assistance Program (EDTAP), Employment Transportation Assistance Program (EMP), and Rural General Public Transportation (RGP), including supplemental EDTAP, EMP, and RGP funding. EDTAP and EMP programs are 100% state funded and require no local match; RGP requires a minimum of 10% local funds (RGP ticket sales). An application must be submitted to the North Carolina Department of Transportation/ Public Transportation Division (NCDOT/PTD) in order to receive the funds. The County is the only eligible applicant for ROAP funds. The County (ROAP recipient) is responsible for disbursing the funds and making any sub-allocation determination for such funds at the local level. In past years EDTAP funds have been sub-allocated between the Department of Social Services and the Council on Aging. As of FY 2010-2011, Lenoir County Transit will be receiving 40% of EDTAP and EDTAP Supplemental and Council on Aging will be receiving 60% of EDTAP and EDTAP Supplemental. The NCDOT/PTD requires that a public hearing be held to allow agencies and citizens the opportunity to participate in the sub-allocation decision and the opportunity to receive ROAP funding.

**EVALUATION:** A public hearing was held during the July 19, 2010 board meeting to receive input/requests from agencies and citizens regarding the allocation of ROAP funding for FY 2010-2011. The grant funds as listed by NCDOT/PTD and the recommended disbursement for each program are as follows:

EDTAP	-	Council on Aging	60%	\$ 32,293
		Lenoir County Transit	40%	\$ 21,528
Supplemental EDTAP	-	Council on Aging	60%	\$ 18,615
		Lenoir County Transit	40%	\$ 12,409
EMP	-	Lenoir County Transportation		\$ 12,170
Supplemental EMP	-	Lenoir County Transportation		\$ 15,266
RGP	-	Lenoir County Transportation		\$ 49,229
Supplemental RGP	-	Lenoir County Transportation		\$ <u>43,617</u>
<b>Total ROAP &amp; Supplemental ROAP Grant</b>				<b>\$205,127</b>

**MANAGER RECOMMENDATION:**

Respectfully Recommend Approval

INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Lenoir County Department of Transportation is hereby authorized to apply for the North Carolina Department of Transportation FY 2010-2011 Rural Operating Assistance Program Grant in the amount of \$115,220 and Supplemental Rural Operating Assistance Program Grant of \$89,907 totaling \$205,127; be it further resolved that if the grant is awarded, the Chairman of the Board, the County Manager, or staff so designated, are authorized to execute the required documents to obtain the necessary grant funds and that the grant funds are allocated as follows:

EDTAP	-	Council on Aging	60%	\$ 32,293
		Lenoir County Transit	40%	\$ 21,528
Supplemental EDTAP	-	Council on Aging	60%	\$ 18,615
		Lenoir County Transit	40%	\$ 12,409
EMP	-	Lenoir County Transportation		\$ 12,170
Supplemental EMP	-	Lenoir County Transportation		\$ 15,266
RGP	-	Lenoir County Transportation		\$ 49,229
Supplemental RGP	-	Lenoir County Transportation		\$ 43,617
<b>Total ROAP &amp; Supplemental ROAP Grant</b>				<b>\$205,127</b>

**AMENDMENTS:**

MOVED \_\_\_\_\_ SECOND \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS \_\_\_\_\_

YEA VOTES: Brown \_\_\_\_\_ Davis \_\_\_\_\_ Graham \_\_\_\_\_ Humphrey \_\_\_\_\_

Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST                      07/19/10  
Date

**INTRODUCED BY:** Michael Jarman, County Manager **DATE:** 07/19/10 **ITEM NO.:** 25

Resolution to Approve a Revised Drug and Alcohol Testing Policy for Lenoir Count Transit

**SUBJECT AREA:** Administrative

**ACTION REQUESTED:**

Approve a Revised Drug and Alcohol Testing Policy for Lenoir County Transit.

**HISTORY/BACKGROUND:**

As of March 10, 2008, Lenoir County Transit (LCT) took Operations in-house which entailed complying with North Carolina Department of Transportation (NCDOT) in all areas of Operations with our Drivers, such as; Drug and Alcohol Testing, and Safety Policies and Procedures. LCT's Drug and Alcohol Testing Policy requires transit to test each employee that is Safety Sensitive. LCT has to ensure NCDOT that all Drug and Alcohol Testing is in place and policies are adhered to with our transit system.

**EVALUATION:**

NCDOT contracted with RLS and Associates to conduct a Drug and Alcohol Training Session on February 22 – 23, 2010 to ensure all Transit Systems were in compliance with the Drug and Alcohol Policies and Procedures. Each system has had to update their Drug and Alcohol Policy. On June 15, 2010, Lenoir County Transit (LCT) received a Drug and Alcohol Compliance Review to ensure NCDOT that LCT is in compliance with all areas of our Drug and Alcohol Testing Procedures and Reasonable Suspicion. Should there be any areas that LCT has any Findings or Deficiencies; LCT Management Staff will receive a time to put these Polices and Procedures in place. LCT has not received a report from our Review as of yet. LCT has revised the Drug and Alcohol Policy to become a Zero Tolerance System. This means, should a drug and/or alcohol test show positive, the employee will be automatically terminated. The reason for each transit system having the Review is to make sure that we are all in compliance with NCDOT.

**MANAGER'S RECOMMENDATION:**

Respectfully Recommend Approval.

\_\_\_\_\_  
INITIALS

**RESOLUTION: NOW, THEREFORE BE IT RESOLVED** by the Lenoir County Board of Commissioners that the Board hereby approves the Revised Drug and Alcohol Testing Policy for Lenoir County Transit.

**AMENDMENTS**

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ UNANIMOUS

YEA VOTES: Graham \_\_\_\_\_ Brown \_\_\_\_\_ Davis \_\_\_\_\_ Humphrey \_\_\_\_\_  
Pharo \_\_\_\_\_ Stroud \_\_\_\_\_ Sutton \_\_\_\_\_

\_\_\_\_\_  
George W. Graham, Jr., Chairman      07/19/10  
Date

\_\_\_\_\_  
ATTEST      07/19/10  
Date