# MINUTES
# LENOIR COUNTY BOARD OF COMMISSIONERS
## July 20, 2009

The Lenoir County Board of Commissioners met in open session at 4:00 p.m. on Monday, July 20, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

**PUBLIC COMMENTS:**

Mayor Triva Brigman of the Town of Pink Hill stated she was attending the meeting to support the Pink Hill Fire Departments' request for a new fire truck. Ms. Brigman stated the fire department does an excellent job protecting the citizens of Pink Hill.

Item No. 21X was a Resolution Authorizing Pink Hill Fire Department to Purchase one Pumper/Tanker for $227,000 by Utilizing a Grant from USDA: $79,000. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated staff has met with the Pink Hill Fire Department and all requirements of the contract have been met. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 21X was unanimously approved.

Ms. Brigman stated on August 13, 2009 a meet and greet with Pink Hill Businesses will take place. On October 3rd "Explore Pink Hill" will be held; this is an invitation to come and explore what the Town of Pink Hill has to offer. The Pink Hill Area Preservation Committee is still in negotiations with the Lenoir County School Board to obtain the old Pink Hill Elementary school building. Mr. Bill Ellis, Parks and Recreation Director stated the Board of Education rejected the Pink Hill Committees' request to donate the school facility, but has offered to say the gymnasium and ball fields adjacent to the school. The Recreation Commission has offered up $5,000 for the recreational properties. The Lenoir County Public Library is still interested in obtaining the building for an improved library facility for the Town. Mr. Jarman stated if the negotiations continue there will be a resolution to purchase the recreation facilities at Pink Hill from the Parks and Recreation Department. The Board thanked Ms. Brigman and Mr. Ellis for the update.

Mr. Dalton Cox of the North Carolina Forestry Service updated the Board on recent forestry activity. Mr. Cox thanked the Board and County Administration for their continuous support. Mr. Cox stated the North Carolina Forest Service is responsible for the protection and development of all woodland in Lenoir County. Lenoir County's land area consists of 255,936 acres of which 101,700 acres are forestland. Forests are many things to the citizens of Lenoir County. They provide clean water and air, wildlife habitats, stabilizes soil, and provides recreational opportunities. The North Carolina forestry Service provides many services to its citizens such as: Emergency response, forest management plans, timber exams, financial incentives, technical assistance, nursery sales, fire prevention and fire control. All the volunteer fire departments do a great job and the forestry service is appreciative of their work. The NC Forestry Service provides information and educational services to the citizens of Lenoir County through news articles, television interviews, Smokey Bear programs, and several others. In closing Mr. Cox stated it is to everyone's advantage that forests are well managed for environmental, aesthetic and economical reasons. The Forestry Service appreciates the support of the Lenoir County Board of Commissioners, County Manager and the cooperation of others in helping to achieve success. The Board thanked Mr. Cox for his presentation.

Mr. Sammy Aiken of the Lenoir County Crime Stoppers addressed the Board. Mr. Aiken stated the Lenoir County Crime Stoppers were established in 1982 providing an anonymous tip line to lead to arrest. Crime Stoppers is a non-profit organization and has been a very viable asset to the city and county. Funds are running low and donation requests will be sent out to citizens in the future. The Crime Stoppers number is 252-523-4444. The 2009 National Night Out will be held on Tuesday, August 4, 2009 at the Kinston Performing Arts Center. The event starts at 6 PM and is free to the public. The Board thanked Mr. Aiken for his information.

Mr. Griffin stated he would like to address the County's decision to turn down the $2 million offered by Sanderson Farms for the purchase of land. The County agreed to purchase two sites for hatchery and feed mill sites for Sanderson. They offered to reimburse the county $2 million for the purchase of the land. The question has been asked, "Can the County do receive monies in the process of an active economic development project?" The County cannot sell the land under those circumstances without opening the sale up to the highest bidder through the upset bid process. Allowable economic development activities, which can be undertaken by a county government, are set out in North Carolina General Statute 158-7.1. Section (d) grants a county authority to sell. It states that county must calculate the provable hourly wage to paid to workers by the business to be located at the property to be conveyed. This there is no business to employ the workers, then the whole Local Development Act – NC General Statue 158-7.1 doesn't apply. Since there is not an active economic development project, Sanderson Farms is in the same position as any other real estate speculator who offered the County $2 million for this property. They can offer it, and the County can accept it, but the offer has to be subject to the ten-day upset bid procedure so that it goes to the highest bidder. Only when Sanderson has an active economic development project again, where the County can calculate the probable hourly wage to be paid to the workers by the business to be located at the property, can Lenoir County specifically contract with this company for the transfer of County land. The Board thanked Mr. Griffin for the information provided.

Mr. Ronald Dunn of the North Lenoir High School PTSA, and Mr. Russell Rhodes, Chairman of the Lenoir County Transportation Committee addressed the Board. Mr. Dunn stated he is representing the safety committee of the school. Mr. Dunn stated the school is experiencing traffic concerns at 7:15 and 2:30 from parents and students trying to enter and exist the campus. The flow of traffic has been changed on campus to better accommodate parents and buses.

The PTSA has recently requested rumble strips from NCDOT to slow down cars approaching the school. The request was just made to NCDOT members and a final recommendation has not been provided. Mr. Graham recommended taking the request to the Lenoir County School Board for their input and recommendation. The Board thanked Mr. Dunn for his information.

Ms. Akilah Ensley of the U. S. Census Bureau addressed the Board. Ms. Ensley stated Cenus form would be going out in March 2010. Lenoir County had a 62% response rate; Ms. Ensley stated she is working to increase that response rate. Confidentially is a major concern of all citizens', this contributes to the low response rates. All Census workers must take a Title 14 oath to ensure the privacy of the information they obtain. Census information collected is not shared with anyone, and identifying information is not requested. The US Census will be hiring 1.4 million people in the fall to get information out about the census as early as possible. Mr. Jarman stated efforts have already begun to create a committee to assist with the census count of Lenoir County. The Board thanked Ms. Ensley for the US Census information.

## ITEMS FROM CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and Members of the Board. Upon a motion by Ms. Brown and a second by Ms. Sutton the Board agreed to present Mr. Jimmy Sutton with a proclamation for his retirement as South Lenoir High School Coach. The motion was unanimously approved.

## ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager.

## CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Mr. Stroud, the Board unanimously approved the Consent Agenda.

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| 3. | Approval of Minutes: Regular Board Meeting: June 15, 2009 | Aytch/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Jarman |
| 5. | Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept.: $1,228: Decrease | Jarman/Martin |
| 6. | Budget Ordinance Amendment: Capital Improvements Fund: Community Development: $10,000: Increase | Jarman/Martin |

## PUBLIC HEARING/RESOLUTIONS

Item No. 7 was a Public Hearing Regarding the Requirements of the 2009 North Carolina Community Development Block Grant (CDBG) Program – Scattered Site Category. Upon a motion by Mr. Graham and a second by Ms. Brown, the Public Hearing opened at 5:34 p.m. Mr. David Harris of RSM Harris and Associates addressed the Board. Mr. Harris stated the County intends to apply for $400,000 in CDBG grant assistance under the Scattered Site Category to provide housing assistance to families scattered throughout the County. The assistance may include acquisition,

clearance, relocation and/or rehabilitation activities. Three citizens have been chosen as beneficiaries under the CDBG program. Those houses are beyond repair and will be replaced. Two alternatives have been selected as well. All requirements have been met in preparing an application for funding, including public hearings and citizen participation. Mr. Humphrey asked how much is RSM Harris and Associates paid for the work in the process. Mr. Harris stated RSM receives no more than 10% of the total grant for administrative cost and a set amount for technical housing services based on the home category. Upon a motion by Mr. Graham and a second by Ms. Sutton, the Public Hearing closed at 5:45 p.m.

Item No. 8 was a Resolution of the Board of Commissioners for the County of Lenoir Authorizing the Filing of Applicants for Community Development Block Grant Funds. Upon a motion by Mr. Stroud and a second by Mr. Pharo, Item No. 8 was unanimously approved.

Item No. 9 was a Public Hearing Regarding the Proposed Rural Operating Assistance Program (ROAP) Application to be Submitted to the North Carolina Department of Transportation. Upon a motion by Mr. Graham and a second by Ms. Brown, the Public Hearing opened at 5:46 p.m. Ms. Sue Powell; Transit Director addressed the Board. Ms. Powell stated the Rural Operating Assistance Program (ROAP) for FY 2009-2010 consolidates several grants into one package. The ROAP funds are distributed through a formula based allocation. Lenoir County is eligible to receive funding for three (3) grants: Elderly and Disabled Transportation Assistance Program (EDTAP), Employment Transportation Assistance Program (EMP), and Rural General Public Transportation (RGP), including supplemental EDTAP, EMP, and RGP funding. EDTAP and EMP programs are 100% state funded and require no local match; RGP requires a minimum of 10% local funds (RGP ticket sales). An application must be submitted to the North Carolina Department of Transportation/ Public Transportation Division (NCDOT/PTD) in order to receive the funds. The County is the only eligible applicant for ROAP funds. The County (ROAP recipient) is responsible for disbursing the funds and making any sub-allocation determination for such funds at the local level. In past years EDTAP funds have been sub-allocated between the Department of Social Services and the Council on Aging. As of FY 2009-2010, Lenoir County Transit will be receiving 40% of EDTAP and EDTAP Supplemental and Council on Aging will be receiving 60% of EDTAP and EDTAP Supplemental the total amount allocated. The NCDOT/PTD requires that a public hearing be held to allow agencies and citizens the opportunity to participate in the sub-allocation decision and the opportunity to receive ROAP funding. While the County has full discretion for the sub-allocation of EDTAP funds, EMP Funds can only be allocated to the Department of Social Services or Lenoir County Transit (LCT); RGP funds can only be allocated/used by LCT for rural transportation. There were no questions or comments made by the public. Upon a motion by Mr. Graham and a second by Ms. Brown, the Public Hearing closed at 5:48 p.m.

Item No. 10 was a Resolution Approving the Rural Operating Assistance Program (ROAP); Elderly Disabled Transportation Assistance Program (EDTAP); Supplemental EDTAP Funding; Employment Transportation Assistance Program (EMP); Supplemental EMP; Rural General Public (RGP) and Supplemental RGP Funding: Totaling $203,866. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 10 was unanimously approved.

## BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 11A was a Resolution Approving the Acceptance of a Proposal for Advertisement by the Lenoir County Health Department WIC Program on the Lenoir County Transit Vehicles and the Execution of a Contract: $586. Ms. Powell stated at its March 17, 2003 meeting the Board approved the management, marketing, operation and maintenance of an advertisement program for the Lenoir County Transportation Department and authorized the execution of a contract by the County Manager with HighetKracker Freelance Partnership, Inc. As of July 1, 2007, Lenoir County Transportation has chosen to market the advertisements to allow all revenues to be allocated to the transit system. Based on a $125/mo per advertisement charge by LCT, the revenues anticipated for a six-month advertisement period total $586. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 11B was a Resolution Approving the Acceptance of a Proposal for Advertisement by Tar Heel Home Health on the Lenoir County Transit Vehicles and the Execution of a Contract: $1,500. Ms. Powell stated at its March 17, 2003 meeting the Board approved the management, marketing, operation and maintenance of an advertisement program for the Lenoir County Transportation Department and authorized the execution of a contract by the County Manager with HighetKracker Freelance Partnership, Inc. As of July 1, 2007, Lenoir County Transportation has chosen to market the advertisements to allow all revenues to be allocated to the transit system. Based on a $125/mo per advertisement charge by LCT, the revenues anticipated for a twelve-month advertisement period total $1,500. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 11B was unanimously approved.

Item No. 11C was a Resolution Approving the Acceptance of a Proposal for Advertisement by Squires Auto and Generator Service on the Lenoir County Transit Vehicles and the Execution of a Contract: $1,500. Ms. Powell stated at its March 17, 2003 meeting the Board approved the management, marketing, operation and maintenance of an advertisement program for the Lenoir County Transportation Department and authorized the execution of a contract by the County Manager with HighetKracker Freelance Partnership, Inc. As of July 1, 2007, Lenoir County Transportation has chosen to market the advertisements to allow all revenues to be allocated to the transit system. Based on a $125/mo per advertisement charge by LCT, the revenues anticipated for a twelve-month advertisement period total $1,500. Upon a motion by Mr. Humprhey and a second by Ms. Sutton, Item No. 11C was unanimously approved.

Item No. 11D was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for FY 2009-2010: $511,479. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 11D was unanimously approved.

Item No. 12A was a Budget Ordinance Amendment: General Fund: DSS: $43,797: Increase. Mr. Jack Jones, Social Services Director addressed the Board. Mr. Jones stated the amendment rolls forward the American Recovery and Reinvestment Act (ARRA) Funds from Fiscal Year 2008-09 to Fiscal Year 2009-10. The appropriation of these funds was approved by the Lenoir County Commissioners May 4, 2009, Item No. 13A. No County match is required. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12A was unanimously approved.

Item No. 12B was a Budget Ordinance Amendment: General Fund: DSS: $141,737: Decrease. Mr. Jack Jones, Social Services Director addressed the Board. Mr. Jones stated the amendment is a line item adjustment to reflect allocation received. No County match is required. Upon a motion by Ms. Brown and a second by Mr. Pharo, Item No. 12B was unanimously approved.

Item No. 12C was a Resolution Approving Purchase Order with Lenoir County Health Department to Administer Hepatitis B Vaccinations: $8,775. Mr. Jones stated Lenoir County Department of Social Services (DSS) desires to protect those employees who face a significant health risk resulting from occupational exposure to blood and other potentially infectious materials containing bloodborne pathogens. Furthermore, Lenoir County DSS recognizes that the Hepatitus B virus (HBV), the human immunodeficiency virus (HIV), and other diseases can be spread through blood or body fluid contact and that employees may have such contact in the course of their task assignments. The employee risk factor to exposure evaluated by job description and as defined by the OSHA's Bloodborne Pathogens Standard definitions, is categorized as I, II, and III. The Category II is a position classification in which employment may require performing unplanned tasks having the potential for exposure. Those positions at Lenoir COUNTY DSS falling under this category are DSS Social Worker, Child Support Agent, Income Maintenance Caseworkers assigned to the hospital or the health department, and the DSS Interpreters. In accordance with OSHA standards, Lenoir County DSS shall offer and make available the hepatitis B vaccine and vaccination series at no cost to all at-risk employees in Category II who have occupational exposure and shall provide post-exposure evaluation and follow-up to all employees who have had an exposure incident. This series of vaccinations will be offered at no cost to the employee. This request is for the necessary funding required for the purchase and administration of the vaccine by the Lenoir County Health Department. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 12C was unanimously approved.

Item No. 13 was Resolution Authorizing RFG Construction, Inc. to Install 3300 Linear Feet of Silt Fence at the Rotary Dog Park to Meet Erosion Control Permit Requirements: $6,600. Mr. Jarman stated Funds have been raised and county funds have been set aside to construct the Rotary Dog Park on the old Webb Salvage yard. The silt fence was installed so dirt could be hauled from the Adkin Branch project, saving us from having to purchase dirt at a later time. The Rotary Dog Park should be opening in the fall of this year. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Authorizing Replacement of 7.5 Ton Split System Heat Pump at the ABC Store on the Corner of King and Heritage Streets: Ed Phillips, Inc.: $7,431. Mr. Mike Wiggins, Maintenance Coordinator addressed the Board. Mr. Wiggins stated The HVAC unit that heats and cools the ABC offices in the county owned multi-purpose building is worn out. It is the original unit and has been requiring more and more maintenance each year. In FY08-09 the ABC Board spent a couple of thousand dollars of their own funds repairing the unit. During the first week of July 2009, a fan motor failed and shut the unit down leaving the ABC Store and offices without air conditioning for 4 days. Ed Phillips, Inc. has been keeping the unit running. They provided a proposal to the County Maintenance Department in February 2009 to replace the unit. To avoid additional repair bills, County Maintenance recommends that the unit be replaced with a new energy efficient unit. Upon a motion by Mr. Pharo and a second by Ms. Sutton, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution Authorizing Grounds Maintenance: Wheat Swamp Landscaping: $3,296. Item was tabled for more information.

Item No. 16A was a Budget Ordinance Amendment: General Fund: Health (Adult Health and Child Health Programs): Increase $86,360. Mr. Joey Huff, Health Director addressed the Board. Mr. Huff stated the amendment coves unanticipated revenues resulting primarily from Medicaid Settlement – Cost adjustments for services reimbursed through Medicaid program. Upon a motion by Ms. Sutton and a second by Mr. Humprhey, Item No. 16A was unanimously approved.

Item No. 16B was a Resolution Authorizing Lenoir County Health Department to Authorize and Emergency Work Order to Ed Phillips, Inc.: $6,224. Mr. Huff stated the heat pump unit that was replaced at the health department was 20+ years old and it was determined that repairing the unit would cost more than 50% of the cost of a new unit. After considering all factors, it was recommended by Mike Wiggins, Maintenance Coordinator, that the unit be replaced on an emergency basis utilizing FY 08-09 funding. Upon a motion by Mr. Stroud and a second by Ms. Sutton, Item No. 16B was unanimously approved.

Item No. 17A was a Resolution Approving Purchase of a Data Storage Device: $7,635.74. Major Chris Hill of the Lenoir County Sheriff's Department addressed the Board. Major Hill stated Lenoir County Sheriff's deputies utilize in-car cameras to record events that occur in and around their patrol vehicles. The recorded digital data is immediately transferred to removable in-car hard drives. These drives are then downloaded to a large server (database) so that it can be stored, recalled, and viewed at a later time. The storage capability of the current server is reaching maximum capacity. In addition, nine new cameras were recently added to patrol vehicles that are used in the Town of LaGrange. This will require additional space needs on the server. The current server that is utilized to store data from in-car cameras has a capacity of 3 terabytes. To expand its storage capabilities the Sheriff wishes to purchase a Dell PowerVault capable of storing over 6 terabytes of data. These two devices combined will provide the Sheriff's Office with the ability to store 9 terabytes of image data. The total cost to purchase this piece of equipment from Dell is $7,635.74. The purchase price for this equipment is based upon a state contract rate. The Sheriff will use Federal Asset Forfeiture funds to purchase this equipment. These funds are not derived from tax money thus relieving the taxpayer of the burden of purchasing such equipment. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 17A was unanimously approved.

Item No. 17B was a Resolution Approving Records Retention Rate and Disposition Schedule. Major Hill stated According to N.C.G.S. 121-5 and N.C.G.S. 132-3; agencies may only destroy public records with the consent of the Department of Cultural Resources (DCR). The records retention and disposition schedule is the primary way the DCR gives its consent. Without approving this schedule, agencies are obligated by law to obtain the Department's permission to destroy *any* record, no matter how insignificant. The County Sheriff's Office records retention and disposition schedule has been published by the N.C. Department of Cultural Resources and a copy has been made available to the county manager's office for review by the Board of Commissioners. The Lenoir County Sheriff's Office generates an enormous amount of documentary data, which is stored both electronically and in paper form. Many of these documents are identified in the records and disposition schedule. The Sheriff respectfully requests that the Board of Commissioners approve the records retention and disposition schedule. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 17B was unanimously approved.

Item No. 18 was a Budget Ordinance Amendment: Capital Improvements: Finance: $592,855: Increase. Mr. Hollowell stated the amendment rolls forward and distributes prior years-unexpended economic development, community development, and buildings and grounds funds into the appropriate expenditure lines in the Capital Improvements Fund for FY 09-10. Upon a motion by Ms. Sutton and a second by Mr. Davis, Item No. 18 was unanimously approved.

Item No. 19A was a Resolution Authorizing Emergency Purchase of Swing Reduction Gear: Parts Supply Inc.: $4,990. Mr. Hollowell stated the Daewoo excavator owned by the landfill is constantly moving dirt to be used as daily cover. During the first week of July 2009, the excavator broke-down and needed emergency repairs. The landfill operations must continue; therefore, it was necessary to order the needed parts to make the repairs to the excavator. The landfill director solicited prices for purchasing new and used swing reduction gears. Parts Supply Inc. of Miami, Florida, provided the landfill with the best price for a new gear and quickest shipping. The Daewoo excavator is in constant use at the landfill. The swing reduction gear broke and needed to be replaced as soon as possible. Parts Supply Inc. of Miami, Florida, provided the best price for a new gear and the fasted turn-around. Approval of this resolution will allow for the emergency repair of the Daewoo excavator, the encumbrance of funds, and the payment to Parts Supply Inc. Upon a motion by Ms. Sutton and a second by Mr. Pharo, Item No. 19A was unanimously approved.

Item No. 19B was a Resolution Authorizing Execution of Warranty Inspection and Maintenance Contract to Down East Protection Systems: $5,929. Mr. Hollowell stated execution of a warranty inspection and maintenance contract will allow for continued use of the security equipment with a local vendor handling the inspections, malfunctions, defects, adjustments and software upgrades. The maintenance and inspection plan will run for one year from the time of the executed contract. Terms of the contract can be extended for future years. This agreement represents no increase in price from the prior year. Approval of this resolution will allow for encumbrance of funds and subsequent payment to Down East Protection Systems. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 19B was unanimously approved.

Item No. 20 was a Resolution Authorizing the Issuance of Blanket Purchase Orders for Yearly Software/Hardware Maintenance: $97,439. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 20 was unanimously approved.

Item No. 21A was an Ordinance Establishing History Checks on Applicants for the Emergency Services Department. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated the Lenoir County Sheriff's Office has a Board approved Ordinance, dated September 7, 2004, on file with SBI/DCI allowing them to obtain criminal history records (state access only). The Lenoir County Emergency Services Department has modified the Sheriff's Office Ordinance to allow the Lenoir County Emergency Services Department – Communications Division to run all applicants for the Emergency Services Department in an effort to offset the workload for the Sheriff's Office, as well as, to allow for a more timely turn-around time in obtaining criminal history records results. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21A was unanimously approved.

Item No. 21B was a Resolution Authorizing the Purchase of a Maintenance Contract for the BCM Telephone System for the Emergency Services Building: EMBARQ: $2,778. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21B was unanimously approved.

Item No. 21 C was a Resolution Authorizing FY 2009-10 Purchase Orders for the Emergency Medical Services Division's Medical Supplies Inventory Control System: $4,416. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21C was unanimously approved.

Item No. 21D was a Resolution Approving Lease Contract for DCI/SBI: OMINIXX Equipment Rental For 2009-2010: $5,100. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21D was unanimously approved.

Item No. 21E was a Resolution Approving Maintenance Contract for Generators for All Tower Site Locations for FY 2009-2010: $6,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21E was unanimously approved.

Item No. 21F was a Resolution Approving a Lease Agreement with CopyPro for Emergency Services Department: CopyPro: $7,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21F was unanimously approved.

Item No. 21G was a Resolution Authorizing the Approval of a Blanket Purchase Order for Fast Forward Signs: $7,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21G was unanimously approved.

Item No. 21H was a Resolution Approving Service Contract with InMotion Technologies: $9,011. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21H was unanimously approved.

Item No. 21I was a Resolution Authorizing FY 2009-10 Purchase Orders for the Non Emergency Transport Division Uniform Purchases: $10,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21I was unanimously approved.

Item No. 21J was a Resolution Authorizing Maintenance Contract for Priority Dispatch to Include Software/Cardsets for EMD, EPD & EFD and ProQA $10,348. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21J was unanimously approved.

Item No. 21K was a Resolution Approving Service Contract for Zoll Defibrillators: $11,484. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21K was unanimously approved.

Item No. 21L was a Resolution Authorizing FY 2009-10 Purchase Orders for the Non Emergency Transport Division Medical Inventory: $15,100. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21L was unanimously approved.

Item No. 21M was a Resolution Authorizing FY 2009-10 Purchase Orders for the Non Emergency Transport Division's Vehicle Maintenance: $16,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21M was unanimously approved.

Item No. 21N was a Resolution Authorizing Payment for the Medical Director's Contract for $18,000 FY: 09-10. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21N was unanimously approved.

Item No. 21O was a Resolution Authorizing FY 2009-10 Purchase Orders for the Emergency Medical Division Uniform Purchases: $24,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21O was unanimously approved.

Item No. 21P was a Resolution Authorizing the Purchase of Two- (2) Additional Dispatch Workstation Furniture Positions from Wrightline: $24,119. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21P was unanimously approved.

Item No. 21Q was a Resolution Authorizing the Renewal of the E911 Maintenance Contract with Embarq: $30,422. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21Q was unanimously approved.

Item No. 21R was a Resolution Authorizing the Renewal of the CAD System Maintenance Contract with VisionAir: $33,116. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21R was unanimously approved.

Item No. 21S was a Resolution Authorizing the Purchase of Priority Dispatch Emergency Medical Dispatch (EMD), Emergency Fire Dispatch (EFD), and Emergency Police Dispatch (EPD) Dispatching Software and Aqua Quality Management System: $36,360. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21S was unanimously approved.

Item No. 21T was a Resolution Authorizing the Upgrade of the Digital Recording System for the Communications/E911 System: $60,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21T was unanimously approved.

Item No. 21U was a Resolution Authorizing Gately Communication as the Holder of Maintenance Contracts for Radio Equipment Maintenance and Radio System Management: $60,809. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21U was unanimously approved.

Item No. 21V was a Resolution Authorizing FY 2009-10 Purchase Orders for the Emergency Medical Division's Vehicle Maintenance: $67,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21U was unanimously approved.

Item No. 21W was a Resolution Authorizing the Purchase of Two Gold Elite Radio Console Positions from Motorola: $76,911. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21W was unanimously approved.

Item No. 21Y was a Resolution Authorizing FY 2009-10 Purchase Orders for the Emergency Medical Division: Medical Inventory: $120,000. Upon a motion by Ms. Sutton and a second by Mr. Stroud, Item No. 21Y was unanimously approved.

## APPOINTMENTS

Item No. 22 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

| BOARD/COMMITTEE/COMMISSION | APPLICANT/ CURRENT MEMBER | TERM EXPIRATION |
|---|---|---|
| **Lenoir County Transit Advisory Board**<br>1st Appearance | Beverly Alston<br>Chris Harper<br>(Re-Appointment)<br>Jeff Herring<br>Tristan Bruner<br>(Appointment) | June 2012<br>**Tabled** |
| **Eastern Carolina Workforce Development**<br>1st Appearance | Debbie Beech Burrell<br>Bruce Parson<br>(Re-Appointment) | June 2011<br>**Tabled** |

## CURRENT VACANCIES

**Lenoir County Economic Development Board – At-Large Member**
**Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
**Lenoir County Planning Board – Districts One (1) and Four (4)**
**CJPP – Three (3) Vacancies; Grifton Planning Board – One (1) Vacancy**
**Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

## CLOSED SESSION

Upon a motion by Mr. Davis and a second by Mr. Pharo, and unanimous approval, closed session was entered at approximately 6:10 p.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board moved out of closed session at 6:30 p.m.

## OPEN SESSION AND ADJOURNMENT

Upon a motion by Ms. Brown and a second by Ms. Sutton Open Session re-convened at 6:30 p.m. Mr. Graham stated an economic development project was discussed, the Board took no action during closed session. Upon a motion by Mr. Graham and a second by Mr. Stroud the meeting adjourned at 6:32 p.m.

Respectfully submitted,

Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager