

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, JULY 21, 2008 TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION:

Mr. Ken Jones, Easpointe: Mental Health Update

- | | | |
|--------------------------------|---|-------------------------------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |
| CONSENT AGENDA: 10 Min. | | |
| 3. | Approval of Minutes: Regular Board Meeting: June 16, 2008
Special Board Meeting: June 20, 2008 | ACTION
Aytch/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Martin |
| 5. | Budget Ordinance Amendment: General Fund: Emergency Management: \$10,000:
Increase | Dail/Martin |

END OF CONSENT AGENDA

PUBLIC HEARING: 10 Min.

- | | | |
|----|---|---------------|
| 6. | A. Public Hearing Regarding the Edward Byrne Justice Assistance Grant: FY08-09 | Smith/Board |
| | B. Resolution Approving Proposed Expenditures of Edward Byrne Memorial Justice Assistance Grant Funds | |
| | C. Resolution Approving the Transfer of Ownership of a Bloodhound | |
| | D. Resolution Approving Purchase of the Nartest Instrument: \$38,000 | |
| 7. | A. Public Hearing Regarding the Rural Operating Assistance Program (ROAP) | Powell/Martin |
| | B. Resolution Approving the Rural Operating Assistance Program (ROAP) Elderly Disabled Transportation Assistance Program (EDTAP) \$54,076 and Supplemental EDTAP Funding \$31,749, Employment Transportation Assistance Program (EMP) \$10,278 and Supplemental EMP \$8,223, and Rural General Public (RGP) Funding \$57,392 and Supplemental RGP Funding \$30,100 for FY 2008-2009 Totaling \$191,818 | |
| | C. Resolution Approving the Transportation Department Request to Increase the Rural General Public Transportation Program Ticket Price, Loop Fares, and the Transit System's Mileage Surcharge Amount | |

BUDGET ORDINANCE AMENDMENTS/PROCLAMATIONS/RESOLUTIONS: 40 Min.

- | | | |
|----|---|---------------|
| 8. | Budget Ordinance Amendment: General/Capital Reserve Fund: Finance: \$538,382: Decrease | Jarman/Martin |
| 9. | A. Resolution Authorizing Governing Body of the Applicant: NC Economic Infrastructure Program | Jarman/Martin |
| | B. Budget Ordinance Amendment: Community Development Block Grant: Hwy. 70 Industrial Park Water Project: \$551,268: Increase | |

- | | | |
|-----|---|------------------|
| 10. | Proclamation Honoring Social Service Employees | Jones/Board |
| 11. | Resolution Authorizing Approval and Execution of Lease Agreement: EastPointe: \$100,000: Annually | Jarman/Martin |
| 12. | Resolution Approving Mileage Reimbursement for County Employees from \$.505 to \$.585 Per Mile Effective July 1, 2008 | Jarman/Martin |
| 13. | A. Resolution Authorizing FY 08-09 Purchase Orders for Board of Elections: 24,926
B. Resolution Authorizing FY 08-09 Purchase Orders for Board of Elections: Software and Maintenance: 52,700 | King/Martin |
| 14. | Resolution Authorizing the Approval of FY08-09 Expenditures: R. L. Ballard & Associates: \$5,000 | Seymour/Martin |
| 15. | Resolution In Support of Reliance Industries, USA to Locate a Manufacturing Facility in Lenoir County, North Carolina | Pope/Board |
| 16. | Resolution Requesting the Lenoir County Health Department to Impose Fees for Services Based on Approved Medicaid Rates Effective July 1, 2008-June 30, 2009 | Huff/Martin |
| 17. | A. Resolution Approving a Lease Agreement with CopyPro for Emergency Services Department: CopyPro: \$9,480
B. Resolution Approving Service Contract for Physio-Control Defibrillators: \$10,800
C. Resolution Authorizing the Governing Body of any Municipality/Township in the County of Lenoir to Issue Permits for Pyrotechnics to be Exhibited Used or Discharged Within the Corporate Limits
D. Resolution: Approval by the Lenoir County Board of Commissioners of Tax-Exempt Loan to Volunteer Fire Department By First Citizens Bank and Trust Company
E. Resolution Authorizing the City of Kinston Fire Division and the City of Kinston Inspections Department to Inspect Lenoir County School Buildings Located within the Corporate City Limits and Authorizes the Lenoir County Fire Marshal or Representative to Conduct Fire Inspections of any Commercial Buildings Located within the Extra-Territorial Jurisdictions | Dail/Martin |
| 18. | A. Resolution Approving Engineering Services Agreement: Municipal Engineering Services Company, Inc.: NTE \$225,000
B. Budget Ordinance Amendment: Solid Waste: Landfill: \$225,000: Increase
C. Resolution Authorizing Repair of Terex TA25 Articulated Off-Road Truck: Carraway Truck & Equipment Service: NTE \$22,500 | Hollowell/Martin |
| 19. | Resolution Approving Request for Abandonment from State Maintained Secondary Road System: SR 1512 Fields Dead End Road | Jarman/Board |
| 20. | Resolution Approving Request for Addition to State Maintained Secondary Road System: Erwin Hills Drive and Laurel Ridge Lane in Erwin Hills Subdivision | Jarman/Board |

APPOINTMENTS: 5 Min.

- | | | |
|-----|--|-------|
| 21. | Resolution Approving Citizens to Boards, Commissions, Etc. | Aytch |
|-----|--|-------|

OTHER ITEMS: 10 Min.

- | | | |
|-----|---|--|
| 22. | Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary) | |
|-----|---|--|

ADJOURN

TO: Chairman and Members of the Board

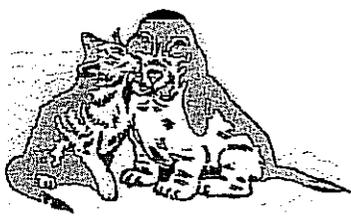
FROM: Mike Jarman, County Manager

DATE: July 21, 2008

SUBJECT: Items of Interest

1. Letter: June 13, 2008: Re: Lenoir County SPCA, Inc.
2. Memo: June 4, 2008: Re: Kinston's Proposed Ordinance on Pit Bull Dogs
3. Letter: July 8, 2008: from: University of North Carolina: Re: North Carolina High School Feedback Reports
4. NCACC Annual Conference Voting Delegate
5. Support Resolution: Rowan County Board of Commissioners: Secondary Road Program
6. Current ESC Workforce Information: as of July 14, 2008
7. Lenoir County Inspections: Permit-Inspections Report: June 2008
8. Email: June 10, 2008: Re: Kinston Board of Realtors Annual Christmas Banquet
9. Minutes: Kinston-Lenoir County Parks and Recreation Meeting: June 12, 2008
10. Minutes: Lenoir County Planning Board Meeting: April 17, 2008
11. Minutes: Lenoir County ABC Board Meeting: May 16, 2008 & June 13, 2008

Discuss
7/21/08



Lenoir County SPCA, INC.

POST OFFICE BOX 1481

KINSTON, NORTH CAROLINA 28503

June 13, 2008

Mr. Scott Stevens, City Manager
207 East King Street
Kinston, NC 28501

Mr. Mike Jarman, County Manager
130 S. Queen Street
Kinston, NC 28501

Dear Mr. Stevens and Mr. Jarman:

Thank you for meeting with me on June 5, 2008 to discuss Lenoir County SPCA issues. As we discussed, the facility was built by, and is jointly owned by, the City of Kinston and Lenoir County. Since the facility was constructed in 1971, neither government entity has accepted responsibility for routine maintenance nor capital improvements. To be fair, the SPCA did not ask for services. However, during just the last three years, the SPCA has invested over \$60,000 into upgrades and maintenance. The SPCA should not, and cannot, continue to invest in property in which it has no ownership. Upkeep and expansion is clearly the responsibility of the facility owner.

Mr. Jarman suggested the County might consider a 99 year lease of the property to the SPCA. This compromise would effectively provide the SPCA long-term ownership of the facility but allow the governments to regain ownership if the SPCA defaulted on the lease. The City was also willing to consider this proposal. The Lenoir County SPCA Board Of Directors has considered this proposal and ask you to begin negotiations with the City Council and County Commissioners to lease the property to the SPCA.

A lease would not affect the need for government funding for operation of the shelter but would transfer funding for upkeep and expansion to the SPCA. There are a few issues that we would ask you to consider as a part of this transfer.

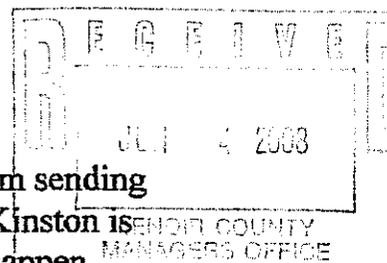
- The Shelter has inadequate space to manage the population of animals we receive, so we need to have an updated survey made of the premises and also a map showing adjacent property owners in case we need to expand.
- Additional sewer capacity may be needed and we would appreciate your help in determining what we need to do and working with us to accomplish this task.
- An updated operations agreement between the SPCA and the City and County needs to be drafted and adopted. This is probably a separate document.

If your respective Boards agree to a long term lease of this property, we would appreciate if you would draft a proposed lease agreement and a proposed operations agreement. We would like to participate in developing these documents. We are willing to help in any way we can and look forward to working closely with you for many years. Thank you for your support.

Sincerely,

Jerry Henderson, President
Lenoir County SPCA

To: Lenoir County Board of Commissioners
Re: Kinston's proposed ordinance on pit bulls



My name is Jimmy Edwards, I am a resident of Lenoir County. I am sending you this email about a concern of mine. I saw on the news where Kinston is proposing an ordinance for pit bulls and my concern is what will happen next. I believe that the irresponsible pit-bull owners will just get a friend or relative in the county to take their dogs. Then there will be a potential pit bull problem for the LCSD.

So I want to ask if the Board of Commissioners could draft an ordinance for the county against vicious dogs similar to what Kinston is proposing and some other cities have done. I like the ordinance that San Francisco passed, which is similar to what Kinston is proposing.

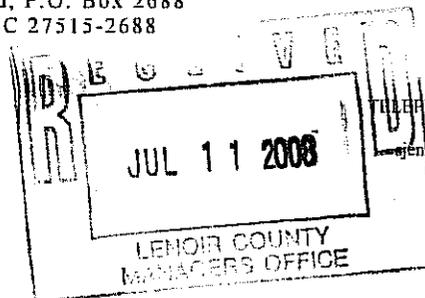
Thanks for your time and attention .

Jimmy R. Edwards
214 Williams Loop Rd.
Kinston ,N.C. 28504
Email zip316j2ya@yahoo.com
Phone 252-525-7880
Fax 252-522-9001

THE UNIVERSITY OF NORTH CAROLINA

General Administration
910 Raleigh Road, P.O. Box 2688
Chapel Hill, NC 27515-2688

G. SCOTT JENKINS, PH.D.
ASSOCIATE VICE PRESIDENT FOR
INSTITUTIONAL RESEARCH AND ANALYSIS



TELEPHONE: (919) 962-4554
FAX #: (919) 962-4316
sjenkins@northcarolina.edu

July 8, 2008

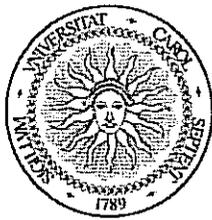
Dear Clerk of the Board:

Please find enclosed a copy of a letter that has been sent to the superintendent and principals of your public county high schools which provides information and internet links to the performance of their students in their first year at the University of North Carolina. We feel this information would be insightful to your local government officials. I am requesting that you distribute a copy to each of your county commissioners. Thank you for your help in this effort, and feel free to contact me if you have questions.

Sincerely,

Scott Jenkins

enclosure



The University of North Carolina
POST OFFICE BOX 2688, CHAPEL HILL, NC 27515-2688

ERSKINE B. BOWLES, *President*

Telephone: (919) 962-1000 Fax (919) 843-9695
E-mail: ebowles@northcarolina.edu

Constituent Universities
Appalachian State
University

East Carolina
University

Elizabeth City
State University

Fayetteville State
University

North Carolina
Agricultural and
Technical State
University

North Carolina
Central University

North Carolina
School of
the Arts

North Carolina
State University
at Raleigh

University of
North Carolina
at Asheville

University of
North Carolina
at Chapel Hill

University of
North Carolina
at Charlotte

University of
North Carolina
at Greensboro

University of
North Carolina
at Pembroke

University of
North Carolina
at Wilmington

Western Carolina
University

Winston-Salem
State University

Constituent High School
North Carolina
School of Science
and Mathematics

An Equal Opportunity/
Affirmative Action
Employer

June 24, 2008

Dear Principal/Superintendent:

The North Carolina High School Feedback Reports, which provide summary data on your 2005-2006 graduates who sought admission to a UNC institution in the fall of 2006, are now available on our website at:

http://www.northcarolina.edu/content.php/assessment/reports/student_info/far.htm.

The Freshman Applications Report (FAR) shows the number of applications submitted by your graduates to each UNC institution. The Freshman Performance Report (FPR) presents summary data on the academic performance of your graduates during their freshman year (2006-2007). The Retention, Graduation, and Persistence (RGP) Report provides data on the long-term retention, graduation, and persistence of your graduates. Note that the RGP Report provides two-year follow-up data on fall 2004 and fall 2005 matriculants and five-year follow-up data on fall 2001 and fall 2002 matriculants. The data in these reports are not all self-explanatory, and for those not already familiar with them, we have included an "Explanatory Narrative" for each report to assist in interpreting the data on the website. Please read them carefully. Keep in mind that UNC institutions are diverse with respect to their missions, programs, and practices, and this diversity is manifest in the data.

If you have questions or concerns about the accuracy of the data reflected in these reports, please contact Diana Haywood at (919) 962-4548. To request hard copies and/or more information about the format, content, calculations, or distribution of a report, contact Scott Jenkins at (919) 962-4554. For information about institutional policies and practices at a particular campus, please contact the campus' Director of Institutional Research. A roster with contact information can be found on our website at:

http://www.northcarolina.edu/content.php/assessment/reports/student_info/dir.htm

As always, we welcome your comments and suggestions. Thank you for your interest in these reports and your commitment to educational improvement.

Sincerely,

Erskine Bowles

cc: Dr. June St. Clair Atkinson
Mr. Howard Lee
Mr. J.B. Buxton
Dr. Harold Martin
Dr. Alan Mabe
Ms. Alisa Chapman
Ms. Diana Haywood
Dr. Scott Jenkins
County Commissioners

Lenoir County Managers Office

Each year, the Association asks counties to select a voting delegate for the NCACC Annual Conference. Attached is the form you will need to fill out and return to us by Aug. 6. Please put this selection on the agenda of one of your upcoming board meetings.

The voting delegate will cast your county's vote in the elections for our officers as well as any other resolutions that are voted on during the annual business session, which will be held on Saturday, Aug. 23.

Please let me know if you have any questions.

Todd McGee

Communications Director

Office: 919.715.7336

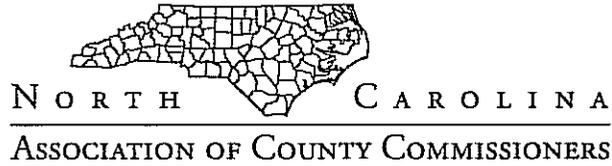
Cell: 919.760.5160

Fax: 919.733.1065

www.ncacc.org



100 Years of County Unity, 1908 - 2008



Designation of Voting Delegate to NCACC Annual Conference

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the 101st Annual Conference of the North Carolina Association of County Commissioners to be held in Craven County, North Carolina, on August 21-24, 2008.

Signed: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

"On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues."

Please return this form by: **Wednesday, August 6, 2008:**

NCACC
215 N. Dawson St.
Raleigh, NC 27603
Fax: 919-733-1065

Arnold S. Chamberlain, Chairman
Chad Mitchell, Vice-Chairman
Jon Barber
Tina Hall
Jim Sides



Gary L. Page, County Manager
Carolyn Athey, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

ROWAN COUNTY BOARD OF COMMISSIONERS SECONDARY ROAD PROGRAM

WHEREAS, the NC General Assembly passed House Bill 1513 during the 2007 session; and

WHEREAS, HB 1513 allows counties to “voluntarily” participate in the costs of transportation projects; and

WHEREAS, the 21st Century Transportation Committee and the Transportation Oversight Committee are considering eliminating the state’s Secondary Roads Program; and

WHEREAS, eliminating the state’s Secondary Roads Program could force counties to maintain and pave secondary roads.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF ROWAN COUNTY THAT:

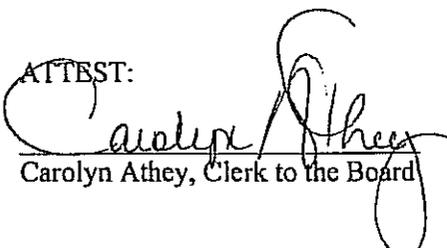
1. It strongly opposes any efforts by the General Assembly or NCDOT to shift any transportation costs formerly paid by the State to the counties.
2. It strongly opposes any efforts by the General Assembly to appropriate local revenues whether property tax, sales tax, or any other local revenue for State transportation programs or any other State programs.
3. It strongly urges all counties to be fully aware and concerned that any invitation to participate in discussions of transportation needs may lead to an indirect appropriation of local funds.
4. It strongly urges all counties to contact the NC Association of County Commissioners and direct it to oppose any efforts to transfer the funding of any State programs to counties.
5. That a copy of this resolution be sent to each county in the State.
6. That copies of this resolution are sent to Rowan County’s representatives in the NC General Assembly along with each and every commissioner’s heartfelt concern about the transfer of this and future state costs to counties.

This the 2nd day of June 2008.

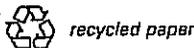

Arnold S. Chamberlain, Chairman

6-2-08
Date

ATTEST:


Carolyn Athey, Clerk to the Board

Equal Opportunity Employer



Current ESC Workforce Information

from
LENOIR COUNTY

as of

July 14, 2008

- ◆ County Labor Force : 28,929
- ◆ Number Of Unemployed : 1,967
- ◆ County Unemployment Rate :

May 2008	3 Months Ago	6 Months Ago	12 Months Ago
6.8%	5.7%	5.2%	5.1%

- ◆ Unemployment Insurance (UI) Benefits Paid in Lenoir County :
Last 30 Days : \$497,256
Year-To-Date : \$2,866,176

- ◆ New Business/Industry Openings In Lenoir County:
- Last 4 Weeks -

- ◆ Business/Industry Closings In Lenoir County:
- Last 4 Weeks -

Current State & National Information

- ◆ Unemployed Workers Statewide (May 2008) : 265,776
◆ N.C. Unemployment Rate:

May 2008	3 Months Ago	6 Months Ago	12 Months Ago
5.8%	5.0%	4.7%	4.8%

- ◆ U.S. Unemployment Rate (June 2008) : 5.5%
- ◆ Unemployment Benefits Paid to N.C. workers:
Month To Date : \$29,916,733
Last Month : \$89,897,021
Year To Date : \$582,868,306

- ◆ Unemployment Benefits Paid to N.C. workers
In July 2007 : \$76,677,070

- ◆ N.C. Unemployment Insurance Trust Fund Balance:
(As Of Jul 8, 2008) : \$445,516,557

- ◆ Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston
252.526.4435



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JUNE 2008

PERMITS ISSUED: 172

PERMITS VALUE: \$ 2,940,110

PERMIT FEES: \$ 17,524

SINGLE FAMILY DWELLINGS: 7

MOBILE HOMES: 10

COMMERCIAL: 1

ADDITIONS: 9

ELECTRICAL: 52

PLUMBING: 17

MECHANICAL: 42

OTHER: 34

TOTAL INSPECTIONS: 324

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 06/01/08 TO 06/30/08

Printed on: JULY 3, 2008

Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	5	1,196,000.00	2,705.00		5
* Single Family Houses Attached	102B	0	0.00	0.00		0
* 2 Family Building	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings	104B	0	0.00	0.00		0
* 5 or More Family Buildings	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00	0.00		0
* Churches & Other Religious	319B	0	0.00	0.00		0
* Industrial	320B	0	0.00	0.00		0
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00		0
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional	323B	1	653,650.00	1,732.50		1
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities	325B	0	0.00	0.00		0
* Schools & Other Educational	326B	0	0.00	0.00		0
* Stores & Customer Services	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs	328B	0	0.00	0.00		0
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	8	255,870.00	801.00		8
* Non-Residential & Non-Housekeeping	437B	0	0.00	0.00		0
* Adds of Res. CP/Garages (Atch/Detc)	438B	1	1,600.00	100.00		1
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings	647B	0	0.00	0.00		0
* 5 or More Family Buildings	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0

TOTALS FOR PERMITS THIS PAGE		15	2,107,120.00	5,338.50		15

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 06/01/08 TO 06/30/08

Printed on: JULY 3, 2008

Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0.00	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0.00	0
*MODULAR OFFICE	730B	0	0.00	0.00	0.00	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	52	96,060.00	3,910.00		52
*PLUMBING	810B	17	54,550.00	1,411.00		17
*HEATING/ AIR CONDITIONING	820B	42	165,790.00	2,658.00		42
*INSULATION	830B	5	13,250.00	260.00		5
*TEMPORARY POLE	840B	6	3,500.00	300.00		6
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0.00	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0.00	0
*INSPECT DWELLING	920B	0	0.00	0.00	0.00	0
*TENTS	930B	0	0.00	0.00	0.00	0
*SATELLITE DISH	940B	0	0.00	0.00	0.00	0
*AWNING	950B	0	0.00	0.00	0.00	0
*EXTRA INSPECTIONS	960B	23	5,150.00	935.00		23
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0.00	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0.00	0
*SIGN	980B	0	0.00	0.00	0.00	0
*FIREWORKS	985B	0	0.00	0.00	0.00	0
*SWIMMING POOL	990B	0	0.00	0.00	0.00	0
*TANKS	995B	0	0.00	0.00	0.00	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	8	75,490.00	1,600.00		8
*DOUBLE WIDE MOBILE HOME	710B	2	145,000.00	275.00		2
*MODULR HOME	720B	2	270,200.00	736.00		2

TOTALS FOR PERMITS ABOVE (incl. pg 1)	172		2,936,110.00	17,423.50		172
Totals of other permits in the period	2		4,000.00	100.00		2
TOTAL FOR ALL PERMITS IN THE PERIOD	174		2,940,110.00	17,523.50		174

SUMMARY OF INSPECTIONS COMPLETED BY INSPECTOR ID DURING THE PERIOD 06/01/08 THROUGH 06/30/08

THIS REPORT WAS PRINTED ON JULY 3, 2008

KINSTON/LENOIR COUNTY

((STATISTICAL BREAKOUT))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
324	287	250	36	37	29	8	44
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	89	87	13	11	78	22	14



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JULY 1, 2007 TO JUNE 30, 2008

PERMITS ISSUED: 1933

PERMITS VALUE: \$ 40,558,987

PERMIT FEES: \$ 257,650

SINGLE FAMILY DWELLINGS: 66

MOBILE HOMES: 198

COMMERCIAL: 32

ADDITIONS: 97

ELECTRICAL: 556

PLUMBING: 206

MECHANICAL: 399

OTHER: 379

TOTAL INSPECTIONS: 3,608

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 07/01/07 TO 06/30/08

Printed on: JULY 3, 2008

Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	42	8,682,400.00	20,794.00		42
* Single Family Houses Attached	102B	0	0.00	0.00	0.00	0
* 2 Family Building	103B	4	380,000.00	1,026.00		4
* 3 and 4 Family Buildings	104B	0	0.00	0.00	0.00	0
* 5 or More Family Buildings	105B	0	0.00	0.00	0.00	0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00	0.00	0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00	0.00	0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00	0.00	0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	1	30,000.00	300.00		1
* Churches & Other Religious	319B	4	259,180.00	1,442.00		4
* Industrial	320B	3	1,404,720.00	11,724.00		3
* Prkng Garages (Blds & Open Decked)	321B	2	65,580.00	462.00		2
* Service Stations & Repair Garages	322B	1	400,000.00	1,350.00		1
* Hospitals & Institutional	323B	1	653,650.00	1,732.50		1
* Offices, Banks, & Professional ...	324B	4	330,440.00	2,780.00		4
* Public Works & Utilities	325B	1	72,000.00	0.00		1
* Schools & Other Educational	326B	1	26,400.00	220.00		1
* Stores & Customer Services	327B	2	894,060.00	675.00		2
* Other Non-Residential Bldgs	328B	7	365,730.00	1,375.00		7
* Structures Other than Buildings ...	329B	2	100,000.00	1,000.00		2
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	93	3,239,528.00	10,502.00		93
* Non-Residential & Non-Housekeeping	437B	2	152,000.00	359.00		2
* Adds of Res. CP/Garages(Atch/Detc)	438B	4	88,240.00	464.00		4
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00	0.00	0
* 2 Family Buildings	646B	0	0.00	0.00	0.00	0
* 3 & 4 Family Buildings	647B	0	0.00	0.00	0.00	0
* 5 or More Family Buildings	648B	0	0.00	0.00	0.00	0
* All Other Buildings and Structures	649B	0	0.00	0.00	0.00	0
TOTALS FOR PERMITS THIS PAGE		174	17,143,928.00	56,205.50		174

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 07/01/07 TO 06/30/08

Printed on: JULY 3, 2008

Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
	-----	-----	-----	-----	-----	-----
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	1	75,000.00	350.00	1	1
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	556	3,943,137.00	55,380.28	556	556
*PLUMBING	810B	206	2,826,826.00	36,063.28	206	206
*HEATING/ AIR CONDITIONING	820B	399	7,627,483.00	44,792.28	399	399
*INSULATION	830B	90	304,942.00	4,826.00	90	90
*TEMPORARY POLE	840B	50	35,050.00	2,325.00	50	50
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	3	45,360.00	276.00	3	3
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	3	500.00	450.00	3	3
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	209	303,418.60	10,224.00	209	209
*FIRE PROTECTION SPRINKLER SYSTEM	966B	7	670,013.00	6,084.00	7	7
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	4	54,500.00	695.00	4	4
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	1	35,000.00	50.00	1	1
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	132	1,246,649.00	21,885.00	132	132
*DOUBLE WIDE MOBILE HOME	710B	66	3,776,715.00	10,730.00	66	66
*MODULR HOME	720B	20	2,434,365.00	6,693.00	20	20

TOTALS FOR PERMITS ABOVE (incl. pg 1)	1921		40,522,886.60	257,029.34	1921	

Totals of other permits in the period	12		36,100.00	621.00	9	

TOTAL FOR ALL PERMITS IN THE PERIOD	1933		40,558,986.60	257,650.34	1930	

THIS REPORT WAS PRINTED ON JULY 3, 2008

KINSTON/LENOIR COUNTY

((STATISTICAL BREAKOUT))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
3,608	3,080	2,571	492	527	450	70	544
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	85	83	16	15	85	13	15

From: **Jim Godfrey <jegodfreyecu@hotmail.com>**
To: **"Jarman, Mike" <mjarman@co.lenoir.nc.us>, "Stevens, Scott"**
Subject: **Kinston Board of Realtors**
Date sent: **Tue, 10 Jun 2008 09:19:46 -0400**

Hello,

I need a favor from both of you if at all possible. On December 12, 2008 the Kinston Board of Realtors will be holding their annual banquet/Christmas party at the Kinston Country Club at 6 pm. The Board of Directors has decided this year to invite each member of the City Council and the County

Commissioners plus their **managers** to attend this event as our guests. This invitation will include the spouses and we will also be inviting Mayor Ritch, Mark Pope and the Chairperson of the Committee of 100. I would appreciate it if you would pass on this information to your respective officials at your next work session and ask each member of your governing board to mark their calendars now. A formal invitation will be mailed out after the November elections. Thank you for your help.

Jim Godfrey
Nell A. Jarman & Associates
252-527-2122 office
252-559-0990 cell

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MINUTES
KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING
JUNE 12, 2008
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT

Bill McMahon	Christi Fillippeli
Sue Ellen Maddux	John Jones
Tony Turner	Garland Nobles, Jr.
Keith King	Matt Sullivan
Joel Smith	

MEMBERS ABSENT

Jill Croom
Darrell Parrish
Will Barker
Ricky Killinger

The meeting was called to order by the Chairman, Mr. Bill McMahon. The May, 2008 minutes were unanimously approved.

Motion - Sullivan; Second - King; Vote - Unanimous.

The commission heard from Dr. Gary Wojeski on the youth drafting procedures. Dr. Wojeski had written a letter to all commission members which listed his concerns about how the department drafts players in baseball and also listed his recommendations on what he believes needs to be done to improve them. His concerns involved coaches stacking teams after the drafting process had taken place and how teams should be placed evenly throughout the league. His recommendations were:

- All returning players should be put in the draft and rated from 0-5.
- Parents should not have a say as to what team their child should be placed on unless they have a legitimate problem with a specific coach.
- The cut off for adding kids to a team should be the first game of the season, not in the middle of the season.
- Children that are placed on a team late should be placed on it fairly.

He also stated that he was not familiar with the sibling rule, which states that after the draft has taken place, a child may be put on the same team as his/her sibling.

Mr. Ellis stated that in his opinion, kids that join after the draft, should be placed on a team by the League Supervisor however he/she seems fit, whether it be putting the name(s) in a hat, etc.. Mr. Ellis recommended taking Dr. Wojeski's concerns and recommendations to the Athletic Staff for their opinion and bringing it back to the next meeting.

Steven Vincent was present at the meeting to complain about the late game times when having to travel to various sites in the county during school.

The commission was given a list on the district and state All-Star tournaments.

Bill Ellis updated the commission on the 2008/09 city and county budget requests.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary
Kinston/Lenoir County Parks & Recreation Commission

County of Lenoir



P.O. Box 3289
101 North Queen Street
Kinston, North Carolina 28502
Telephone 252-559-2260
Planning & Inspections Department

LENOIR COUNTY PLANNING BOARD APRIL 17, 2008 DRAFT MINUTES

*Regular Meeting
April 17, 2008*

Members Present:

*Eric Rouse-Vice-Chairman
District 5
Harry Edwards-District 6
Ashley Jarman- District 2
C.L. Braxton-Alternate
Fleming Taylor-Alternate*

Members Absent:

*Frank Swindell
Chairman-At-Large
Martha Dunham-District 4*

1. Call Meeting to Order:

Planning Board Vice-Chairman Mr. Eric Rouse called the meeting to order at approximately 6:00 P.M. and also provided the Invocation.

2. Approval of Minutes:

November 15, 2007: Lenoir County Planning Board Member Mr. C.L. Braxton made a motion to accept the minutes as written and Board Member Mr. Ashley Jarman seconded the motion. The vote was unanimous to approve the November 15, 2007 minutes as written.

3. Discussion and Decision on case number ZON-08-001: is a petition requesting rezoning of property to Commercial. The proposed location of the subject property is the west side of Hwy 11 North at the Odham Rd. intersection and is situated in the Contentnea Neck Township. The property is identified as Tax Record numbers 591, 592, 284 and contains approximately 300 acres total. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural.

stated that it was. Mr. Humphrey stated that the Lenoir County Planning Department's data indicates that most of the area is located in a wetland. Mr. Rouse asked Mr. Humphrey if there was a sewer system near the area. Mr. Humphrey stated the closest would be the Town of Grifton. Mr. Braxton asked how far was this area located from the Town of Grifton's ETJ. Mr. Humphrey advised him that it goes up to Saw Mill Rd. Mr. Humphrey reminded the Board that in the last Planning Board Meeting there was a Special Use Permit approved for an Auto Sales Dealership near this area and that there are other commercial businesses in the area. He advised that zoning the property Commercial would give the landowner more permitted uses and the different uses were listed in the Table of Permitted Uses.

Board Member Mr. C.L. Braxton recommended a 100-ft. buffer at the north side of the property next to Brooks Farm Rd. in order to protect the privacy of the already established homeowners. Vice-Chairman Rouse asked Mr. Hill if he would be opposed to having the request approved requiring the 100-ft. buffer. Mr. Hill stated he would not.

Mr. Batts stated he would like more that 100-ft. but would agree to that amount and Mrs. Batts approached the Board and voiced a concern about the increase in traffic. Mr. Humphrey suggested the woods be left in their natural state for 100 ft.

With no further questions or comments Vice-Chairman Rouse asked the members of the Board if they were ready to make a decision. Board Member Mr. C.L. Braxton made a motion for the Planning Department to recommend approval of the rezoning request with the recommendation of a 100-ft. buffer located on the north side of the property next to Brooks Farm Rd. Member Mr. Harry Edwards seconded the motion. The Board voted unanimously for the Planning Board to recommend the approval of the rezoning request with the recommendation of a 100-ft. buffer located on the north side of the property next to Brooks Farm Rd. to the Lenoir County Commissioners.

4. Discussion and Decision on Special Use Permit 08-001: is an application for Recreation and Amusement Enterprise conducted outside. The proposed location of the subject property is 648 Cobb Rd. and is situated in the Southwest Township. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a zoning designation of Rural.

Planning Board Vice-Chairman Eric Rouse asked if anyone wished to speak to the Board regarding this issue. Members of the audience who wished to speak, along with the County Staff approached and Vice-Chairman Rouse administered the Oath.

Mr. Wayland Humphrey, Lenoir County Planning Assistant, presented the staff report for Special Use Permit 08-001 to the Board. He stated according to the Official Zoning Map of Lenoir County, dated October 2, 2004, the entire property is zoned Rural "R". Mr. Humphrey stated the entire property is located in an area designated as an *Agricultural and Rural Housing Area* according to the Lenoir County Future Land Use Plan Map, dated July 1, 2004. He stated the Lenoir County Land Use Plan describes an "**Agricultural and Rural Housing Area**" as an area designated to encourage conservation of the planning area's agricultural operations and low density residential uses. Except for community water, the area is not expected to have public services during the planning period. He stated land in these areas contain some of the planning area's best agricultural soils. Mr. Humphrey stated the soils have limitations for septic tanks, and without community sewer they are best suited for low intensity uses.

Mr. George M. Fields approached to address the Board along with his wife, Cheryl. Mrs. Fields presented photos she had taken of the property in question to the Board. Mr. Fields stated he and his family live adjacent to the property and had numerous concerns. He stated some of the concerns he had included but were not limited to the noise, the parking, hours of operation and security along with the appearance. Mr. Fields stated his family did not feel this was not an appropriate location for this type establishment.

Mr. Andrew M. Wasilewski approached to address the Board. He stated he and his wife, Susan, were adjacent landowners. Mr. Wasilewski expressed his concern that the area now looks more like it is being used for storage. He expressed his concern about the septic system that would have to be used at this location and the drain field due to the unsuitable soil along with the same concerns as Mr. and Mrs. Fields.

Mr. Gerald Simmons approached to address the Board. He stated he lived in the Southwood community and his two children inherited the property next to this location. Mr. Simmons stated he worked for the USDA and was familiar with the different soil types. He stated his main concern was the unsuitable soil issue for a septic system.

After extensive discussion and with no further questions or comments Vice-Chairman Rouse ask the members of the Board if they were ready to make a decision. Board Member Mr. C.L. Braxton made a motion to deny Special Use Permit 08-001. Board Member Mr. Harry Edwards seconded the motion. The Board voted unanimously to deny Special Use Permit 08-001 Vice-Chairman Rouse stated the motion was carried.

The Planning Board made the following **FINDINGS OF FACT** and draws the following conclusion:

1. The use requested is among those listed as an eligible Special Use in the district in which subject property is located. **According to the Table of Permitted Uses in the Lenoir County Zoning Ordinance a “ Recreation and Amusement Enterprise conducted outside a building and for profit and not otherwise listed herein in Lenoir County Zoning Ordinance, specifically for the use as a Recreation or Amusement Enterprise” is allowed in a Rural Zoning District with a Special Use Permit.**
2. The requested Special Use Permit is either essential or desirable for the public convenience or welfare. **The Board found that the requested Special Use Permit will NOT be essential and/or desirable for the public convenience or welfare.**
3. The requested Special Use Permit will not impair the integrity or character of the surrounding or adjoining districts, nor will be detrimental to the health, morals, or welfare of the community. **The Board stated that the Special Use Permit WILL impair the integrity or character of the surrounding and /or adjoining districts, and will be detrimental to the health, morals, or welfare of the community.**
4. The requested Special Use Permit will be in conformity with all officially adopted land development plans. **The Board stated that the application will NOT be in conformity with all plans officially adopted by Lenoir County.**
5. Adequate utilities, access roads, drainage, sanitation and/or other necessary facilities have been or are being provided. **The Board found that there are NOT adequate utilities, access roads, drainage, sanitation and other necessary facilities proposed and currently provided.**

Therefore, on the basis of the foregoing, it is ordered that the application for Special Use Permit 08-001 be **DENIED.**

Update/Discussion:

Mr. Wayland Humphrey advised the Board that the Town of Pink Hill is looking at zoning and establishing an ETJ. He stated they have someone working with them from the Division of Community Assistance to establish their guidelines.

Mr. Humphrey advised the Board that the representative from the Division of Community Assistance would be providing a workshop/training for Board Members if anyone would be interested in attending. Board Member Mr. C.L. Braxton stated he would be interested in attending an educational workshop and the other Board Members agreed with him.

Mr. Humphrey stated Mr. Mark Pope, Lenoir County Economic Development Director, approached him concerning rezoning a property and it would possibly be heard at the next Board meeting.

Adjournment

There being no further business to discuss before the Lenoir County Planning Board Mr. C.L. Braxton made a motion of adjournment. Board Member Mr. Ashley Jarman seconded the motion and the Board voted unanimously to adjourn at 7:45 P.M. It was announced that the next scheduled meeting date is Thursday, **May 15, 2008, at 6:00 P.M.**

On May 16, 2008 the Lenoir County ABC Board held its monthly meeting. With all members present Chairman Stroud called the meeting to order. The minutes of the prior month were approved as read.

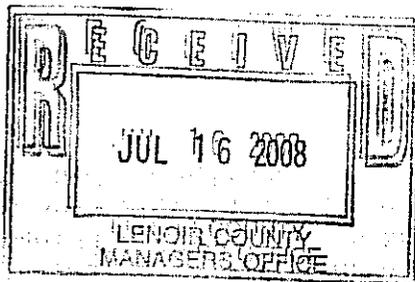
As the initial order of business Mr. Hill distributed sales reports for the month of April 2008 and audit reports for the quarter ending March 31, 2008. Following a review of these statements the Board took note of the significant increase in sales comparing April 2008 to April 2007. The Board also made note of the increase in sales, decrease in operating expenses and increase in net profit comparing the quarters ending March 31, 2008 to March 31, 2007.

Next Mr. Hill presented to the Board a full set of electrical, flooring, painting, ceiling, lighting, floor fixture, wall finish, service counter and construction plans from Mr. Rick Turner of Design Plus Store Fixtures, Inc. of Monroe, North Carolina for the remodeling of Store #One located at 110 South Herritage Street. Following a lengthy review the Board decided to accept these plans for the remodeling of Store #One. The Board instructed Mr. Hill to notify Mr. Turner of their decision. Mr. Hill stated that Mr. Turner said it would take eight to ten weeks to begin the remodeling process.

Next Mr. Hill informed the Board that July 1 was the anniversary date for the Board's employee dental and vision plans. Mr. Hill presented the Board with renewal quotes from Ameritas Life Insurance Company. Following a brief discussion the Board decided to accept Ameritas renewal quote for the Board's existing Dental and vision coverage. The Board instructed Mr. Hill to notify Ameritas of their decision.

As the final order of business Mr. Hill reminded the Board that May 26, 2008 was Memorial Day. Following a brief discussion the Board instructed Mr. Hill to notify all employees as well as the general public that the Lenoir County ABC Stores would be closed Monday, May 26, 2008 in observance of Memorial Day.

With no further business at hand Chairman Stroud adjourned the May meeting.



Claude Stroud

Claude Stroud, Chairman

Bruce E. Hill

Bruce E. Hill, Supervisor

On June 13, 2008 the Lenoir County ABC Board held its monthly meeting. With all members present Chairman Stroud called the meeting to order. The minutes of the prior month were approved as read.

As the initial order of business Mr. Hill distributed sales reports for the month of May 2008. Following a review of these statements the Board made note of the significant increase in sales comparing May 2008 to May 2007.

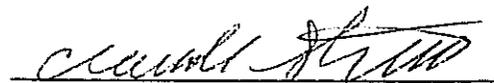
Next Mr. Rick Turner of Design Plus Store Fixtures Inc., of Monroe NC presented to the Board a proposal for remodeling Store #One located at 110 South Heritage Street. Mr. Turner's proposal included a full set of electrical, flooring, painting, ceiling, lighting, floor fixtures, wall finish, service counter, store fixture and construction plans as well as the associated costs involved in this remodeling. Following a very lengthy discussion the Board decided to accept Mr. Turner's proposal and entered into a contract with Mr. Turner for the remodeling of Store #One.

Next as one of the improvements to Store #3 located in Pink Hill the Board considered new flooring. Following a lengthy discussion the Board instructed Mr. Hill to obtain proposals for the new flooring for Store #3.

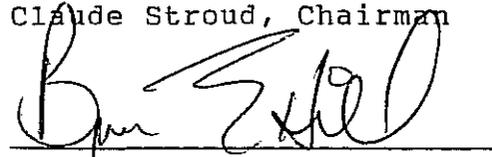
Next Mr. Hill informed the Board that the new work jackets for it's employees had been ordered.

As the final order of business Mr. Hill reminded the Board that July 4th was a mandatory holiday. Following a brief discussion the Board instructed Mr. Hill to notify all employees as well as the general public that the Lenoir County ABC Stores would be closed on Friday, July 4th, 2008 in observance of Independence Day.

With no further business at hand Chairman Stroud adjourned the June meeting.



Claude Stroud, Chairman



Bruce E. Hill, Supervisor

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
June 16, 2008

The Lenoir County Board of Commissioners met in regular session at 4:00 p.m. on Monday, June 16, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Mr. Mark Pope, Economic Development Director introduced Ms. Marci Johnson and Mr. Don Blake of Spirit AeroSystems Incorporated. Mr. Blake stated Spirit AeroSystems is very happy to be coming to Lenoir County. The permitting process may be completed by mid August, with groundbreaking for the building in September. By the end of 2010 Spirit AeroSystems, Inc. will employ 125 people. As a part of the company's Master Plan, a construction management team will be housed at GTP #3. The Master Plan will reveal a multi-phase project, which over time will establish full design/building capabilities and responsibilities. The Board thanked Mr. Blake for his presentation, and stated they are looking forward to working with Spirit AeorSystems in the future.

Mr. Randy Robb and Mr. Don Howard of the North Carolina Global TransPark addressed the Board. Mr. Robb stated NCGTP request abandonment of a segment of John Mewborn Road. The request is based upon the requirement for Spirit to gain access to the runway/taxiway and to construct the facility. The North Carolina Department of Transportation will perform the design and construction of the new road network. The abandonment will commence at the corner of the Mountain Air Cargo property and connect with the current John Mewborn Road at the junction of the Stonyton Creek. The NCGTP will provide Lenoir County with the surveyed metes and bounds of the segment requested for abandonment. Upon a motion by Mr. Harper and a second by Ms. Brown the Board unanimously approved the road abandonment request.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman reviewed a letter from North Carolina's Eastern Region regarding storm water regulations. The NCACC Conference will be held in New Bern August 21-24, 2008. Mr. Jarman asked everyone to notify Ms. Aytch if they will be attending the conference. Upon a motion by Mr. Graham and a second by Ms. Brown, the Board unanimously approved the cancellation of the July 7, 2008 Commissioners meeting.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the Consent Agenda:

- 3. Approval of Minutes: Regular Board Meeting: June 2, 2008 Aytch/Jarman
- 4. Budget Ordinance Amendment: General Fund: Finance/Building Inspections: \$907: Increase Jarman/Martin

RESOLUTIONS/BUDGET ORDINANCE AMENDMENT

Item No. 5 was a Resolution Authorizing the Award of Five Contracts for Rehabilitation Services Related to the 2007 Single Family Rehabilitation Project: \$173,790. Mr. Hollowell introduced Mr. Brendan Noland of the Wooten Company. Mr. Noland stated in October of 2006, The Wooten Company applied for Single Family Rehabilitation funds from the North Carolina Housing Finance Agency on behalf of the County. These funds are used for moderate rehabilitation of homes owned by either elderly or disabled persons, with the rehabilitation costs not to exceed \$39,000.00 per unit. In December of 2006, the County was awarded an amount not to exceed \$392,000.00 to rehabilitate up to eight units and the funding agreement was signed June 1, 2007. The Wooten Company was chosen to oversee the SFR07 project. The Wooten Company sent out bid requests on May 15, 2008 to local licensed rehabilitation contractors asking them to submit bids for the rehabilitation work. The bid opening was held on May 29, 2008, in the boardroom of the County Commissioners. The recommendation is to award the rehabilitation of five of the homes identified in the 2007 Single Family Rehabilitation project to the lowest qualified bidders. This work is contingent upon the receipt of clear title work and proof of ownership from legal counsel. Approval will allow the rehabilitation of these five homes to begin. This project must be complete by April 1, 2009. The County will award contracts to the lowest, qualified bidders for the rehabilitation of five homes included in the 2007 Single Family Rehabilitation project, contingent upon clear title work and proof of ownership by legal counsel.

Lenard Garner	Robert Cunningham Construction	\$ 38,190.00
Betty K. Williams	Billy Earp & Son	\$ 45,430.00
Robert Brown	Billy Earp & Son	\$ 46,630.00
Lenwood Perry	Charles Hughes Construction	\$ 22,168.00
Orline Gray	Charles Hughes Construction	\$ <u>21,372.00</u>
Total		\$173,790.00

Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 5 was unanimously approved.

Item No. 6A. was a Resolution Approving the Release of 3-Acres from the Option Agreement between the Parrott Family and Lenoir County. Mr. Jarman stated Lenoir County and the Parrott Family entered into an Option Agreement on October 29, 2003. This agreement streamlined the process for purchasing property owned by the Parrott Family located in the Hwy 70 Industrial Park. A quick turn around is necessary to be competitive in the fast paced economic arena. The City of Kinston needs acreage in the Industrial Park to construct an electrical substation, which would meet the increase in demand from park tenants and allow for future growth. The County Attorney has advised administration that the Board must approve this resolution before the City of Kinston may purchase land that was under an option by the County. Release of the 3-acre site from the Agreement would allow the City to purchase the land and construct the substation. Construction of the substation will better serve Park Tenants and make the Park more attractive to potential customers. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 6A was unanimously approved.

Item No. 6B was a Resolution Approving Purchase of Real Property: Parrott Property and Perry Brothers Properties LLC: 129.67 acres: \$1,937,660 Value. Mr. Jarman stated the Board is aware of an economic development agreement with Sanderson Farms approved on April 25, 2008. In this agreement, as an inducement to Sanderson Farms to create 1600 jobs and invest \$126.5 million in the community, Lenoir County and the City of Kinston promised to purchase land in the Hwy 70 Industrial Park and swap this land for property owned by the State of North Carolina. The state property acquired in this transaction, also located in the Hwy 70 Industrial Park, is to be gifted to Sanderson Farms pursuant to the terms of the economic development contract. The Board's action today will fulfill part of the County's commitment. The specifics of the payback will be determined as we finalize agreements with the State of North Carolina and other parties. Lenoir County and the City of Kinston will provide the above mentioned tracts as well as the sum of \$109,000 to the state of North Carolina for the needed State Property. The Eastern Region has approved providing \$200,000 to this project and additional funds may be available depending on which utility provider is selected. If no additional funds become available the City will owe Lenoir County \$923,330. As part of the pending agreement the debt owed Lenoir County by the City of Kinston could be reduced by \$357,000, the current amount owed to the city for the Hannibal Building. The Hannibal building would then be paid in full and the remaining monies due Lenoir County from the City could be paid over a period of five years. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 6B was unanimously approved.

Item No. 6C was a Budget Ordinance Amendment: General Fund/CAP Improvements Fund: \$3,875,230: Increase. Mr. Jarman stated the Amendment appropriates \$1,937,660 from the designated fund balance of the general fund and transfer to the Capital Improvements Fund for the purchase of land as per approved economic development agreements with Sanderson Farms. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 6C was unanimously approved.

Item No. 7A was a Resolution In Support of Extending the Existing Three Lane Section of SR 1546 (Banks School Road) from US 258 to SR 1547 (Hill Farm Road). Mr. Pope stated the resolution would approve the construction of a turning lane on Banks School Road to assist in traffic safety. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7A was unanimously approved.

Item No. 7B was a Resolution Approving the use of Funds to Improve the Existing Median Crossover on US 70 at the Proposed Sanderson Farms Processing Plant. Mr. Pope stated on US 70 turning lanes must be enhanced and created to improve traffic flow for the upcoming Sanderson Facility. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7B was unanimously approved.

Item No. 7C was a Resolution Approving the Use of Funds to Improve SR 1547 (Parrott Dickerson Road) from SR 2021 (Smithfield Way) to SR 1546 (Banks School Road). Mr. Pope stated this construction would improve and widen Parrott Dickerson Road for traffic safety. Upon a motion by Mr. Harper and a second by Mr. Davis, Item No. 7C was unanimously approved.

Item No. 7D was a Resolution Authorizing Approval and Execution of Agreement: The Rural Economic Development Center (The Rural Center): \$174,137. Mr. Pope stated the Board approved a performance based economic development agreement for Premier Trailer Inc., on January 31, 2008. Included in the economic development package to Premier is a One NC Grant and a Rural Center Grant. Approval of this resolution will allow for the processing of the Rural Center Grant and the reimbursement of expenditures to Premier Trailer for certain improvements to the leased manufacturing facility. The company plans to start producing product in July. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 7D was unanimously approved.

Item No. 8A was a Resolution Approving the Continuing Use of the Construction and Demolition Landfill. Mr. Hollowell stated the Lenoir County Solid Waste Facility operates on top of the closed MSWLF. The Lenoir County Solid Waste Facility consists of the Municipal Solid Waste Landfill Facility (MSWLF), Land Clearing and Inert Debris Landfill (LCID), White Goods Recovery and Recycling site, Tire Disposal area and Yard Waste disposal area. The Construction and Demolition Landfill (C&DLF) is part of the Lenoir County Solid Waste Facility. The Construction and Demolition Landfill accepts construction and demolition waste and inert material. In compliance with the North Carolina Department of Environment and Natural Resources' (NCDENR) New Construction and Demolition Landfill Rules 15A NCAC 13B.0531-.0547, Lenoir County held a public meeting on March 27, 2008 at the County landfill. The purpose of this public meeting was to inform the public of the proposed waste management activities as described in the landfill facility plan. As required by the new regulations of the NCDENR, the facility plan expresses the County's intent to continue operating a Construction and Demolition Landfill (C&DLF). Board approval of this resolution expressing the County's intent to continue to operate a C&DLF is required by these new regulations, specifically .0547 (4)(a) Rule .0536 (c)(11). The County currently operates a CD&LF at the Lenoir County Solid Waste Facility and wishes to continue to operate this CD&LF. In compliance with new NCDENR construction and demolition landfill rules that became effective January 1, 2007, Lenoir County held a public hearing on March 27, 2008 to inform the public of the County's intent to continue operation of the CD&LF at the Lenoir County Solid Waste Facility. Board approval of this resolution is a requirement of the new NCDENR construction and demolition landfill rules (.0547 (4)(a) Rule .0536 (c)(11)) and will allow the County to continue to operate the CD&LF at the Lenoir County Solid Waste Facility. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 8A was unanimously approved.

Item No. 8B Resolution Approving Update of Landfill Fee Schedule. Mr. Hollowell stated the Lenoir County landfill operates from fees generated for services provided. The various fees charged for these services have remained the same for many years (the household fee of \$60 has remained the same since 1998). Due to increases in the cost of operating the landfill, the need to construct a new MSW cell, increases in State permitting fees, and new legislation requiring the landfill to remit \$2 per ton for each ton of debris deposited in the landfill (Solid Waste Tax), it has become necessary to update the schedule of fees charged by the landfill. Municipal Engineering Company has evaluated current landfill fees and has made recommendations to administration for updates to the fee schedule. Approval of this resolution will allow the landfill to continue to operate and grow in an efficient and responsible manner. The landfill is an enterprise fund and consequently operates from fees generated for services rendered. The existing MSW landfill cell was constructed in 2003 with a five (5) year life expectancy. The estimated remaining life of this cell is approximately two (2) years. The permitting process for a new cell is approximately one (1) year and the State has drastically increased the cost of permitting fees. Construction of a new cell will cost in excess of \$3 million and will take approximately one (1) year after the necessary permits are issued by the State; therefore, the permitting process needs to begin now. The existing schedule of landfill fees has not been updated in many years. The additional costs of daily operations, the construction of a new MSW cell, and the Solid Waste Tax mandated by the State necessitate an increase in local fees. Municipal engineering has evaluated the current fee schedule and future landfill operations and has made recommendations for updates to administration. After review of the recommended updates to landfill fees, administration proposes the following changes in the landfill fee schedule:

	<u>Current Fee</u>	<u>Proposed Fee</u>
MSW tipping fee per ton	\$34	\$39
C&D tipping fee per ton	\$29	\$34
LCID tipping fee per ton	\$12	\$19
Asbestos tipping fee per ton	\$60	\$60 (no change)
Household fees per year	\$60	\$60 (no change)

Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 8B was unanimously approved.

Item No. 9A was a Resolution Authorizing Indirect Cost Allocation Plan Contract: Tim McKinnie & Associates, Inc.: \$5,000. Mr. Hollowell stated Tim McKinnie would be the on-site consultant compiling this plan. He is one of the nations most experienced consultants in the field of cost reimbursements for state and local governments with over 30 years of experience in preparing and negotiating cost allocation plans. He has prepared cost allocation plans for 98 of the 100 counties in North Carolina and all major cities. Tim McKinnie & Associates has prepared the cost allocation plan for the past six (6) fiscal years (01-02 thru 06-07) for Lenoir County at a cost to the County of \$5,000 per year. The indirect cost allocation plan is very important to the Social Services Department because it determines the allowable costs incurred by the County to support and administer Federal programs. These costs are reported and reimbursed to the County on a monthly basis. The allowable annual costs for Social Services proposed by the plan ending June 30, 2007 are \$860,261. This proposal involves three (3) fiscal years at a cost of \$5,000 per year, which is no increase over the past six (6) years. Tim McKinnie and Associates has performed the cost allocation study in a professional manner over the past six (6) years and the D.S.S. Director, Mr. Jack Jones is pleased with the work performed by Mr. McKinnie. Funds are encumbered in the budget each year in the Non-Departmental Account for payment. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9A was unanimously approved.

Item No. 9B was a Resolution Approving Purchase Order Execution for Actuarial Valuation of Health Care Plan of Lenoir County: Cavanaugh Macdonald Consulting, LLC: \$5,000. Mr. Hollowell stated in 2004 the Government Accounting Standards Board (GASB) issued Statements 43 and 45 regarding the accounting and reporting requirements for "Other Post-Employment Benefits" (OPEB). These two statements created issues that management must address beyond the basics of accounting and reporting. Statement 43 established accounting and reporting standards for post-employment benefit plans established as "irrevocable trusts". Statement 45 established the accounting and reporting requirements for an employer's expenses and liabilities related to their post-employment benefit plan regardless of how it is funded. Statement 45 requires the calculation of actuarial liabilities for benefits related to past service and assess to what extent those benefits have been funded. It will provide information for the assessment of future cash needs to fund OPEB Plans. An actuarial study of Lenoir County's post-employment benefits is required to be conducted under GASB Statements 43 and 45. Preparation of the study will be phased in over a three (3) year period based on the size of the unit of government. Lenoir County's first study was completed in FY07-08. The results of these studies will be presented to the Board prior to budget work sessions. The Board can use these studies to assess the future liability of the County's post-employment benefits package and determine if changes need to be made to the plan. The North Carolina Association of County Commissioners and the North Carolina League of Municipalities have entered into a long term arrangement with Cavanaugh Macdonald Consulting, LLC to prepare the actuarial studies at a reduced rate for all units of government in North Carolina. This study must be updated each year. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9B was unanimously approved.

Item No. 9C was a Resolution Approving/Authorizing Execution of FY 08-09 Insurance Policies with WA Moore Company, Inc. and Discovery Insurance Co.: \$372,403. Mr. Hollowell stated for FY 08-09 the County increased coverage amounts by an average of 5% on all buildings. In addition, the County added coverage for the new Visitor's Center, Deep Run EMS Station, all Transit vehicles and Transit employees, and all election's poll workers to worker's compensation. The JT Sutton Insurance Agency merged with WA Moore Company, Inc., on May 1, 2007; therefore, coverage previously provided by JT Sutton on auto, property, crime, general liability, and professional liability was provided in FY 07-08 by WA Moore Company, Inc. Administration is recommending continuation of insurance coverage on County properties with WA Moore Company, Inc. for FY 08-09. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 9C was unanimously approved.

Item No. 9D was a Budget Ordinance Amendment: School Capital Fund: School Building: \$150,000: Increase. Mr. Hollowell stated the Budget Amendment adjusts revenues and expenditures to more accurately reflect actual revenues and expenditures for eleven (11) months of FY 07-08. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 9D was unanimously approved.

Item No. 9E was a Budget Ordinance Amendment: General Fund Finance: \$190,000: Increase. Mr. Hollowell stated the Budget Amendment adjusts revenues and expenditures to more accurately reflect actual revenues and expenditures for eleven (11) months of FY 07-08. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 9E was unanimously approved.

Item No. 10 was a Resolution Authorizing FY 08-09 Service Contracts and Purchase Orders for Court Facility/Public Buildings Department: \$162,170. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing Support of Continuance of Health Department Clinics and Services: FY 08-09. Upon a motion by Ms. Brown and a second by Mr. Graham, Item No. 11 was unanimously approved.

Item No. 12A was a Resolution Authorizing FY 08-09 Purchase Orders for the Board of Elections: \$24,926. Item tabled for further information.

Item No. 12B was a Resolution Authorizing FY 08-09 Purchase Orders for the Board of Elections for Software and Maintenance: \$52,700. Item tabled for further information.

Item No. 13A was a Resolution Authorizing Ground Maintenance: Wheat Swamp Landscaping: \$3,296. Ms. Tammy Kelly, Cooperative Extension Director, addressed the Board. Ms. Kelly stated Wheat Swamp Landscaping Service has been contracted for the past 3 years for all ground maintenance. Cooperative Extension has been very pleased with this service and wishes to continue to extend a contract for the upcoming year. Contract fees remain the same as in the previous year. Upon a motion by Mr. Harper and a second by Stroud, Item No. 13A was unanimously approved.

Item No. 13B was a Resolution Authorizing Contract Service for Parents as Teachers: Administrative Assistant: \$12,900. Blanchie Morgan has served as Administrative Assistant for the Parents as Teachers Program since November 1995. Prior to this position she served 30 years as Secretary for North Carolina Cooperative Extension. Her duties included; Computer Contact for the office, data entry for EFNEP Records, edit and compose letters, monthly reports such as: Travel Reimbursement, Leave Reports, and any other similar duties for several Extension Agents. Job responsibilities as Administrative Assistant consist of writing, editing and preparing Grant Proposal each year. Also includes preparation of the yearly budget, management of budget line items with Educators, order supplies as needed, reconcile, and monitor all reports (including leave reports, payroll time sheets, financial status report, travel reports, and bills). Complete Quarterly Monitoring Reports for Partnership. Serve as liaison with the Partnership and Finance Offices for the Parents as Teachers Program. Assist Parent Educators in preparation for site monitoring and assisting clientele. Produce two newsletters, one monthly and one quarterly. Assist with activities, such as playgroups, graduation, and Advisory Board meetings, as needed. Answer telephone and reproduce educational materials, parent lesson sheets, parent handouts, etc. This position is 20 hours per week. This project is under management of North Carolina Cooperative Extension Director. Staff includes: One Parent Educator, Coordinator, full time, and two Parent Educators, full time. Full time Parent Educators work 40 hours per week and maintain 40 families (each) per year. . Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13B was unanimously approved.

Item No. 13C was a Resolution Authorizing Contract with USDA Animal and Plant Health Inspection Service: Wildlife Services Division: Beaver Management Assistance Program Participation. Ms. Kelly stated Lenoir County Government, via Lenoir County Cooperative Extension in 1994 originally contracted the USDA APHIS and the Beaver Management Assistance Program. The BMAP program was established to address and control the expanding levels of beaver populations (over 500,000 est. in North Carolina). Large populations of beaver conflict with health, safety and the livelihood of people. In 1997 landholders in Eastern NC reported that beaver damage to roads, agriculture and timberlands, drainage systems, landscape plantings, and other property exceeded \$5 million. Progress need is based on the amount of calls that our program receives from business and landowners of Lenoir County, for beaver control, and damage assessment. Over the past five years the need has increased approximately 250%, an enormous increase. The contract will provide .19 of an additional work year for beaver eradication. In addition to beaver management, this contract will address pigeon eradication in the city of Kinston and surrounding areas. The pigeon population has increased at a rate of over 200% over the past three years, thus causing damage to business and property and health concerns. Pigeon are responsible for carrying over 14 known diseases. In collaboration with the City of Kinston a portion of this employee will provide assistance with the pigeon population as well. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13C was unanimously approved.

Item No. 13D was Resolution Authorizing Lenoir County Cooperative Extension to Implement Parent Education: \$34,263. Ms. Kelly stated previously the JCPC allocated funding for parent education to Lenoir County Boys and Girls Club, who in cooperation with Lenoir County Department of Social Services provided Parenting classes for parents at high risk of becoming involved in the Juvenile Court System due to negative conditions of the family unit. Lenoir County Cooperative Extension will administer the program which will provide comprehensive parent education program for parents and caretakers through increase parental knowledge of child development, nurturing, appropriate discipline, effective parenting, and early literacy. Parenting Matters research based curriculum will be used for the educational component. Parenting Matters offers skill-building and educational opportunities to parents. The program targets parents and caretakers of Lenoir County children ages seven through seventeen who are experiencing parenting problems or wish to improve on parenting skills, whole families attend each session. Participants will attend eight two-hour sessions. Following a family meal the family separated into age appropriate sessions. Pre and Post Test Evaluations will be administered. Case Workers will also make assessments from DSS. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 13D was unanimously approved.

Item No. 14A was a Resolution Authorizing the Approval FY 08-09 Contract Service Microfilming – COTT: \$3,000. Ms. Margaret Seymour, Register of Deeds of Director, addressed the Board. Ms. Seymour stated the acceptance of the Resolution would enable the Register of Deeds to send a CD to COTT for the transferal of the information on the CD to microfilm to be stored in the State Archives. COTT has been providing this service since October 2005. Upon a motion by Mr. Harper and a second by Ms. Stroud, Item No. 14A was unanimously approved.

Item No. 14B was a Resolution Approving FY 08-09 Expenditure of Funds for Leasing Copiers – COECO: \$5,508. Ms. Seymour stated the law requires a method for the Registry to be able to furnish copies to the general public. The approval of this expenditure, will allow the Registry to continue furnishing copies to the public, attorneys, office staff, etc. COECO has provided the Register of Deed with the up most in service when leasing, purchasing and/or repairing any equipment that has been obtained from them. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14B was unanimously approved.

Item No. 14C was a Resolution Authorizing the Approval of FY 08-09 Expenditure for Equipment – R. L. Ballard & Associates: \$10,000. There are real estate books beginning in 1880 through the present. In these books are all transactions pertaining to land transfers, mortgages, easements, agreements and miscellaneous documents that are public record. It would not be possible to keep these books in order were it not for the shelves that they are stored in. Although, the computer system that is used for real estate is able to print a copy of the current documents, there are still people that would rather copy from the books. Therefore, the Register of Deeds is still printing hard copies of the real estate books. At this time we have over 1600 real estate books in the Register of Deeds office and anticipate that it will be sometime before the public is comfortable in printing from the computer. With the approval of this expenditure, it will allow the Register of Deeds office to continue the practice of printing books for the public's use. Upon a motion by Mr. Davis and a second by, Ms. Brown Item No. 14C was unanimously approved.

Item No. 14D was a Resolution Authorizing the Approval of Contract Service Indexing: COTT Systems: \$50,000. Ms. Seymour stated the expenditure allows the Registry to have computer-generated indexes for easy accessibility for many records. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 14D was unanimously approved.

Item No. 15A was a Resolution Approving the Purchase of Plumbing Services: \$5,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Resolution Approving the Purchase of Office Supplies: \$5,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15B was unanimously approved.

Item No. 15C was a Resolution Approving Contract for Sheriff's Equipment and Supplies: \$7,500. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15C was unanimously approved.

Item No. 15D was a Resolution Approving Purchase of Ammunition: \$7,800. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15D was unanimously approved.

Item No. 15E was a Resolution Approving Purchase of Tire Vendors: \$10,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15E was unanimously approved.

Item No. 15F was a Resolution Approving the Lease and Purchase Order with the North Carolina Department of Corrections: \$11,680. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15F was unanimously approved.

Item No. 15G was a Resolution Approving the Lease and Purchase Order with G4S Justice Services: \$13,250. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15G was unanimously approved.

Item No. 15H was a Resolution Approving Contract for Jail Uniform Supply Vendors: \$14,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15H was unanimously approved.

Item No. 15I was a Resolution Approving Purchase Order with Gately Communications, CO.: \$18,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15I was unanimously approved.

Item No. 15J was a Resolution Approving Contract for Sheriff's Uniform Supply Vendors: \$28,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15J was unanimously approved.

Item No. 15K was a Resolution Approving Contract for Jail Operating Supply Vendors: \$33,300. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15J was unanimously approved.

Item No. 15L was a Resolution Approving Contract for Repair/Maintenance Vendors: \$44,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15L was unanimously approved.

Item No. 15M was Resolution Approving Contract for Jail Food Service Vendors: \$162,000. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 15M was unanimously approved.

Item No. 16A was a Resolution Approving Lease Contract for DCI/SBI for OMINIXX Equipment Rental for FY 08-09: \$5,100. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16A was unanimously approved.

Item No. 16B was a Resolution Authorizing Purchase of the Maintenance Contract with Dictaphone Freedom System: \$5,146. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16B was unanimously approved.

Item No. 16C was a Resolution Approving Maintenance Contract for Generators for all Tower Site Locations: \$6,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16C was unanimously approved.

Item No. 16D was a Resolution Authorizing Maintenance Contract for Priority Dispatch to Include Software/Cardsets for EMD, EPD &EFD and ProQA: \$9,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16D was unanimously approved.

Item No. 16E was a Resolution Authorizing the Replacement of the 155.295 and 155.340 Conventional Radio Repeaters: NTE: \$14,144. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16E was unanimously approved.

Item No. 16F was a Resolution Authorizing the Renewal of the Position Maintenance Contract with Embarq Telephone: \$23,632.19. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16F was unanimously approved.

Item No. 16G was a Resolution Authorizing the Renewal of the CAD System Maintenance Contract with VisionAir Telephone: \$28,512. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16G was unanimously approved.

Item No. 16H was a Resolution Authorizing Gately Communications as the Holder of Maintenance Contracts for Radio Equipment Maintenance and Radio System Management: \$47,018. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16H was unanimously approved.

Item No. 16I was a Resolution Authorizing the Upgrade of the Existing Simon Communications Telephone System to the Power 911 Phone System: NTE: \$145,670. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16I was unanimously approved.

Item No. 16J was a Resolution Authorizing FY 08-09 Purchase Orders for the Emergency Medical Non-Emergency Transport Division Uniform Purchases: \$10,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16J was unanimously approved.

Item No. 16K was a Resolution Authorizing FY 08-09 Purchase Orders for the Emergency Medical Non-Emergency Division Medical Inventory: \$10,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16K was unanimously approved.

Item No. 16L was a Resolution Authorizing FY 08-09 Purchase Order for the Emergency Medical Division's Vehicle Maintenance: \$15,000. Upon a motion by Ms. Brown and a second by Mr. Davis Item No. 16L was unanimously approved.

Item No. 16M was a Resolution Authorizing Payment for the Medical Director's Contract: \$18,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16M was unanimously approved.

Item No. 16N was a Resolution Authorizing FY 08-09 Purchase Order for the Emergency Medical Division Uniform Purchases: \$25,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16N as unanimously approved.

Item No. 16O was a Resolution Authorizing FY 08-09 Purchase Order for the Emergency Medical Division's Vehicle Maintenance: \$60,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16O as unanimously approved.

Item No. 16P was a Resolution Authorizing FY 08-09 Purchase Order for the Emergency Medical Division Medical Inventory: \$120,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 16P was unanimously approved.

Item No. 17A was a Resolution Approving Increase in DSS Board Member's Remuneration. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17A was unanimously approved.

Item No. 17B was a Resolution Approving Blanket Purchase Order for System Sales: \$2,500. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17B was unanimously approved.

Item No. 17C was a Resolution Approving Blanket Approval of Adoption of Assistance Requests for Vendor Payments. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17C was unanimously approved.

Item No. 17D was a Resolution Approving Contract and Purchase Order with the Business Development Center: \$4,500. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17D was unanimously approved.

Item No. 17E was a Resolution Approving Purchase Order and Contract with Thomas Hill of Thomas Service Center: \$7,530. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17E was unanimously approved.

Item No. 17F was a Resolution Approving Purchase Order with Anza Mailing Systems (NeoPost): \$7,980. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17F was unanimously approved.

Item No. 17G was a Resolution Approving Contract for Commodities Distribution for Fiscal Year 08-09: \$8,500. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17G was unanimously approved.

Item No. 17H was a Resolution Approving Contract between Lenoir County Department of Social Services and North Carolina Department of Health and Human Resources, Division of Services for the Blind: FY 08-09: \$10,271. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17H was unanimously approved.

Item No. 17I was a Resolution Approving Contract and Purchase Order with Enterprise Rent-A-Car: \$20,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17I was unanimously approved.

Item No. 17J was a Resolution Approving Contract with Salvation Army: \$20,744. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17J was unanimously approved.

Item No. 17K was a Resolution Approving Copier, Fax, & Printer Services Purchase Order with Coeco Office Systems: \$32,051. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17K was unanimously approved.

Item No. 17L was a Resolution Approving Purchase Order and Contract with Drake Janitorial Services, Inc.: FY 08-09: \$33,726. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17L was unanimously approved.

Item No. 17M was a Resolution Approving Purchase Order for the Following: Floors and Courts: \$6,000: Corporate Resources: \$35,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17M was unanimously approved.

Item No. 17N was a Resolution Authorizing Contract with Lenoir County Sheriff's Office for FY 08-09: \$50,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17N was unanimously approved.

Item No. 17O was a Resolution Approving a Contract with L.I.F.E. of North Carolina, Inc.: \$60,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17O was unanimously approved.

Item No. 17P was a Resolution Approving and Authorizing the Out-Posting of Income Maintenance Caseworkers at Lenoir Memorial Hospital and the Lenoir County Health Department: \$69,091. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17P was unanimously approved.

Item No. 17Q was a Resolution Approving Work First Demonstration Grant for FY 08-09: \$100,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17H was unanimously approved.

Item No. 17R was a Resolution Approving Contract with Vangaurd Professional Staffing: \$215,000. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17R was unanimously approved.

Item No. 17S was a Resolution Approving Contracts for Legal Services: Dal Wooten & Chris Rogerson – NTE: \$150,000 Annually: Griffin & Griffin and Annette Strickland – NTE: \$80,000 Annually: Griffin & Griffin – NTE: \$500 Annually. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17S was unanimously approved.

Item No. 17T was a Resolution Approving Service Contracts for FY 08-09: Interim Health Care: \$247,505. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17T was unanimously approved.

Item No. 17U was a Resolution Approving Provider Agreements for Subsidized Day Care: \$3,121,997. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 17U was unanimously approved.

Mr. Jones announced Mr. Ben Nicholson's contract with Social Services would be ending on June 30, 2008. Mr. Jones stated that Mr. Nicholson has brought the Lenoir County Department of Social Services (DSS) from last in the state in child support collections to its current rank of 58th in the state. Mr. Nicholson stated he has enjoyed his time here in Lenoir County and highlighted some of the department's accomplishments. DSS in the past 16 months has: 88% of cases under order; has 807 new orders established, which is a 21% increase; Current support pay is at 66.9% of collections; collections on Arrearage is 64.1 %; increased collections to \$10,422,475 in child support, a 10% increase from previous year. The Board wished Mr. Nicholson well in his future endeavors.

Item No. 18A was a Resolution Approving Acceptance of Additional Capital Fund from NCDOT Community Transportation Grant: \$41,959. Upon a motion by Mr. Harper and a second by Mr. Davis Item No. 18A was unanimously approved.

Item No. 18B was a Budget Ordinance Amendment: Transportation Fund: Transportation Administration: \$41,959: Increase. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 18B was unanimously approved.

Item No. 18C was a Budget Ordinance Amendment: Transportation Fund: Transportation Administration/Operations: \$247,816: Increase. Upon a motion by Ms. Brown and a second by Mr. Humphrey, Item No. 18C was unanimously approved.

Item no. 18D was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for FY 08-09 Vehicle Maintenance/Office Supplies/Software: \$26,500. Upon a motion by Ms. Brown and a second by Mr. Davis, Item No. 18D was unanimously approved.

Item No. 18E was a Resolution Authorizing the Issuance of Blanket Purchase Orders to the Following Companies for Yearly Software/Hardware Maintenance: \$103,040. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 18E was unanimously approved.

Item No. 19 was a Budget Ordinance Amendment: School Construction Fund: School Construction Bonds-Series 2008: \$39,737,623.01: Increase. Mr. Hollowell stated the Amendment budgets bond proceeds received from sale of Series 2008 School Construction Bonds sold May 13, 2008. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution Approving FY 08-09 Position and Pay Classification Plan. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 20 was unanimously approved.

APPOINTMENTS

Item No. 21 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston Lenoir County Tourism Development Authority 1 st Appearance	Ken Elbertson (Re-Appointment)	June 2011 Tabled

CURRENT VACANCIES:

- Lenoir County Health Board – Four (4) Vacancies; (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Grifton Planning Board – One (1) Vacancy**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- Lenoir County Planning Board – K-6 Precinct & At-Large**
- CJPP – Four (4) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**
- Lenoir County Transportation Committee – At Large Member – Business Community**

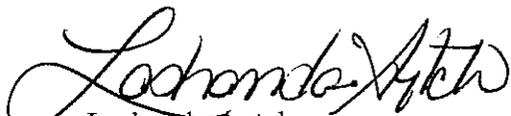
CLOSED SESSION

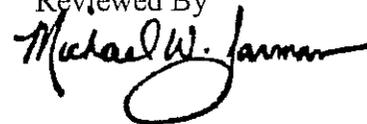
Upon a motion by Mr. Humphrey and a second by Mr. Harper, and unanimous approval, closed session was entered at approximately 5:47 p.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. The Board discussed an economic development project. The Board took no action. Upon a motion by Mr. Harper and a second by Mr. Davis, the Board moved out of closed session at 5:52 p.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Mr. Taylor the Board adjourned at 5:54 p.m.

Respectfully submitted,


Lashanda Aytch
Clerk to the Board

Reviewed By

Michael W. Jarman
County Manager

Resolution Approving the Release and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2007	Emmetts Hardy	41441	\$244.27	Out of Business
2004	Emmetts Hardy	41441	113.19	Out of Business
2007	James Pearson	23901	139.47	Corrected Listing
2007	Kinston Avionics Systems	17104	519.10	Legal Exemption
2005	Kinston Avionics Systems	17104	556.17	Legal Exemption
2006	Kinston Avionics Systems	17104	563.26	Legal Exemption
2008	Russell Mckinney	17607	100.00	Out of Business
2007	Bart Kicklighter	3369	103.29	Listed in other county
2008	Dallas Sutton	90627	168.00	Corrected Situs
2008	Jo Ann Miller	39750	312.61	Listed in other county
2007	Arnold Jarman	55674	126.38	Corrected Situs
2008	Linda Rackley	10990	202.50	Adjusted Value
2005	Cebie Fordham	41238	392.28	Legal Exemption
2006	State of North Carolina	41238	385.23	Legal Exemption
2007	State of North Carolina	41238	358.96	Legal Exemption
2005	Industrial Machining Inc	25796	853.41	Business Closed
2006	Industrial Machining Inc	25796	804.36	Business Closed
2007	Industrial Machining Inc	25796	722.11	Business Closed
2007	Industrial Truck Sale	50999	264.65	Double Listed
2007	Covenant Limited	64835	48385.39	Corrected Listing
2008	Brandy Lane	24653	139.32	Corrected Listing
2005	Deyanira Arredondo	18555	312.95	Corrected Listing
2006	Deyanira Arredondo	18555	301.28	Corrected Listing
2007	Deyanira Arrenondo	18555	256.67	Corrected Listing
2007	Jasmine Sanchez	25568	354.47	Double Listed
2007	Neuse Insurance Agency	55456	198.16	Corrected Situs
2007	George M Palush Jr.	53056	218.52	Corrected Listing
2006	Marilu Amparo	49166	112.18	Corrected Listing
2007	Marilu Amparo	49166	103.30	Corrected Listing
2007	Nicholas Picciotti	28239	133.06	Legal Exemption
2007	Clarence Philson	55513	161.10	Listed in other county
2007	Valerie Siggelkow	65923	151.26	Listed in other county
2005	Lakeshia Bryant	26200	285.87	Corrected Listing

2006	Lakeshia Bryant	26200	274.86	Corrected Listing
2007	Lakeshia Bryant	26200	240.16	Corrected Listing
2005	Alvin Rose	90056	166.17	Corrected Listing
2006	Alvin Rose	90056	156.30	Corrected Listing
2007	Alvin Rose	90056	146.58	Corrected Listing
2007	Richard Tolston	30032	163.42	Corrected Situs
2007	Angela Peoples	33731	177.06	Listed in other county
2008	Scotty Richardson	47937	195.00	Adjusted Value
2005	Almaquio Alvarado	19421	109.20	Corrected Listing
2006	Almaquio Alvarado	19421	106.69	Corrected Listing
2008	Robert Mckinney	52874	158.40	Adjusted Value
2007	Aristeo Perez	14043	194.51	Listed in other county
2007	Daniel Williams	64526	170.54	Listed in other county
2006	Lisa Cameron	45994	126.08	Double Listed
2007	Lisa Cameron	45994	114.43	Double Listed
2007	Rosemary White	51703	245.18	Double Listed
2006	Rex Howard	60985	153.03	Double Listed
2007	Rex Howard	60985	138.25	Double Listed
2007	Duane Spears	62399	176.72	Legal Exemption
2008	Duane Spears	62399	101.04	Legal Exemption

Refunds

Year	Name	Account	Amount	Reason
2007	Wiggins Farms Inc	13288	\$5600.42	Adjust Farm Audit
2007	Wiggins Farms Inc	13288	1257.90	Adjust Farm Audit
2007	Moody Farms LLC	57702	295.99	Double Listed
2007	Aaron Gonzalez	55857	145.14	Adjusted Value

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: EMERGENCY MANAGEMENT: \$10,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 -2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

PRIOR YEAR

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		EMERGENCY MANAGEMENT		Various	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	10,000.00	10-4330-3590	ROAD SIGNS	10,000.00
Total		10,000.00	Total		10,000.00

Reason and Justification for Request:
 To appropriate funds in the General Fund to cover the cost of purchasing new and replacement road signs within the County. In prior fiscal years, these signs were purchased with E-911 Wireline funds submitted to the County by the telephone companies. In January 2008, the State of North Carolina implemented an E-911 Board to oversee all E-911 wire and wireless funds. In May of 2008, the E-911 Board disallowed the purchase of road signs with E-911 funds. As a result, the funds for maintaining road signs within the County will have to come from General Fund money.

Department Head Approval <i>Roger Carl</i>	Date 7-11-08	Finance Officer Approval <i>Martha H. Martin</i>	Date 7-11-08
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Budget Officer Approval <i>Michael W. Jarman</i>	Date 7/11/08
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Board Approval (When Applicable)	Date	Date of Minutes
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Item No. 6A.

Notice of Public Hearing
Edward Byrne Justice Assistance Grant
FY 2008-2009

The Lenoir County Board of Commissioners will hold a public hearing at 4:00 p.m. on July 21, 2008 at the Board of Commissioners meeting room in the Lenoir County Courthouse, 130 South Queen Street, Kinston, North Carolina, concerning the expenditure of funds in the amount of \$5396 from the Edward Byrne Justice Assistance Grant.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** LoB.

Public Hearing: Proposed Expenditure of Edward Byrne Memorial
Justice Assistance Grant Funds

SUBJECT AREA: Administrative

ACTION REQUESTED:

Conduct a public hearing for the proposed use of the Edward Byrne Memorial Justice Assistance Grant (JAG) funds by the Lenoir County Sheriff's Office.

HISTORY / BACKGROUND:

The Sheriff's Office is expected to receive \$5,396 of JAG funds. During the 2007-2008 fiscal year the Sheriff's Office received \$23,466. These funds were used to purchase in-car cameras and an imaging server.

EVALUATION:

The Sheriff's Office is expected to receive \$5,396 from the JAG. With these funds the Sheriff intends to purchase (8) Smith & Wesson MP15 rifles. JAG funding will be combined with asset forfeiture funds to complete the purchase. Each rifle has been quoted at \$805. These rifles will be distributed to qualified patrol officers so that each shift has two rifles. The rifles fire a .223 bullet capable of neutralizing a threat at several hundred yards. This type of firepower provides patrol officers with firepower that meets or exceeds the weapons carried by the criminal element.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a public hearing on the FY 2008-2009 Edward Byrne Memorial Justice Assistance Grant is hereby held to discuss the expenditure of JAG funds.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul Taylor, Jr. Chairman 07/21/08
Date

ATTEST 07/21/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 60C.

Resolution Approving the Transfer of Ownership of a Bloodhound

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to authorize the transfer of ownership of the bloodhound "Alley" to Detective Wayne Heath.

HISTORY / BACKGROUND:

The Sheriff was provided the bloodhound "Alley" from a non-profit organization free of charge to the taxpayers. Alley is currently 11 years of age and has been used on a variety of cases such as fleeing criminals and missing children. Alley is currently assigned to Detective Wayne Heath.

EVALUATION:

Detective Wayne Heath has informed the Sheriff that Alley is non-functional in that the animal no longer possesses the drive to work because of her age. The bloodhound is now considered retired as a result. Det. Heath has indicated that he would take possession of the animal and care for it until the animal expires. The Sheriff respectfully requests that the commissioners transfer ownership of the bloodhound to Detective Wayne Heath who will care for the animal until it expires.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that ownership of the bloodhound "Alley" be transferred from Lenoir County to Detective Wayne Heath.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul Taylor, Chairman 07/21/08
Date

ATTEST 07/21/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 6D.

Resolution Approving Purchase of the Nartest Instrument: \$38,000

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Nartest Technologies for the purchase of the Nartest instrument.

HISTORY / BACKGROUND:

Narcotics testing have traditionally been carried out by the North Carolina State Bureau of Investigation. Over the past few years the return rate for analyzed narcotics has slowed considerably, which inevitably delays these cases for trial. In many instances, the defendants are held in jail until the narcotics were tested, aggravating the issue of an overcrowded jail. The Nartest instrument uses spectrum analysis to determine the identity of a narcotic. Two officers from the Sheriffs Office have been trained on the use of the instrument and are able to analyze narcotics in 20 minutes as opposed to 4 to 6 months. Nartest was introduced to Lenoir County in 2007 and was provided without cost for the first year.

EVALUATION:

Since April, 2007 there have been 85 drug tests conducted. Many of these cases have been disposed of because the suspected narcotics have already been tested using the Nartest instrument. The cost of the Nartest instrument is \$30,000 and \$8,000 for annual calibration, maintenance, and recertification for the two analysts. The funds for the Nartest were appropriated in the 2008-2009 fiscal budget.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with Nartest Technologies for the purchase of the Nartest instrument.

Nartest Technologies----- \$ 38,000

Funding Account #: 10-4310-5100

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul Taylor, Chairman 07/21/08
Date

ATTEST 07/21/08
Date

Public Hearing Notice

This is to inform the public of the opportunity to attend a public hearing on the proposed Rural Operating Assistance Program (ROAP) application to be submitted to the North Carolina Department of Transportation no later than July 25, 2008 by the County of Lenoir. The public hearing will be held on Monday, July 21, 2008 at 4:00pm at the Lenoir County Board of Commissioners meeting in the Lenoir County Courthouse located at 130 S. Queen St., Kinston, NC 28501. Lenoir County will provide auxiliary aids and services under the ADA for disabled persons who wish to participate in the hearing. Anyone requiring special services should contact Sue Powell, Transportation Assistant Director as soon as possible so that arrangements can be made.

The programs included in the Rural Operating Assistance Program application are:

1. Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the transportation of elderly and disabled citizens. This transportation assistance allows for the individual to reside for longer periods in their homes, thereby enhancing their quality of life. For the purpose of EDTAP, an elderly person is defined as one who reaches the age of 60 or more years. A disabled person is defined as one who has a physical or mental impairment that substantially limits one or more major life activity, an individual who has a record of such impairment, or an individual who is regarded as having such impairment.
2. Employment Transportation Assistance Program is intended to provide operating assistance for transitional Work First, Workforce Development Programs and general public employment transportation needs. These funds are used to support the employment transportation needs of individuals that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.
3. Rural General Public (RGP) Program funds are intended to provide transportation service to individuals who are not human service agency clients.

The period of performance for Rural Operating Assistance Program funds is July 1, 2008 through June 30, 2009. The FY09 ROAP individual program totals are:

PROGRAM	AMOUNT	PROGRAM	AMOUNT	TOTAL
EDTAP	\$54,076	EDTAP SUPPLEMENTAL	\$31,749	\$85,825
EMP	\$10,278	EMP SUPPLEMENTAL	\$8,223	\$18,501
RGP	\$57,392	RGP SUPPLEMENTAL	\$30,100	\$87,492
TOTAL	\$121,746		\$70,072	\$191,818

This application may be inspected at the Lenoir County Transit Office located at 201 E. King St., Kinston, NC 28501 from Monday – Friday 9:00am – 4:00pm. Written comments should be directed to Sue Powell, Transportation Assistant Director, 201 E. King St., Kinston, NC 28501 before Monday, July 21, 2008.

Resolution Approving the Rural Operating Assistance Program (ROAP) Elderly Disabled Transportation Assistance Program (EDTAP) \$54,076 and Supplemental EDTAP Funding \$31,749, Employment Transportation Assistance Program (EMP) \$10,278 and Supplemental EMP \$8,223, and Rural General Public (RGP) Funding \$57,392 and Supplemental RGP Funding \$30,100 for FY 2008-2009 Totaling \$191,818

SUBJECT AREA: Finance

ACTION REQUESTED: 1) Hold a Public Hearing to allow citizens and agencies the opportunity to provide input regarding the allocation of ROAP funds; 2) Approve the FY 2008-2009 ROAP Grant application for Lenoir County in the amount of \$121,746; 3) Approve the FY 2008-2009 ROAP Supplemental Funding for EDTAP, EMP and RGP funding for Lenoir County Transportation Department in the amount of \$70,072 total funding for FY 2008-2009 ROAP Grant \$191,818.

HISTORY/BACKGROUND: The Rural Operating Assistance Program (ROAP) for FY 2008-2009 consolidates several grants into one package. The ROAP funds are distributed through a formula based allocation. Lenoir County is eligible to receive funding for three (3) grants: Elderly and Disabled Transportation Assistance Program (EDTAP), Employment Transportation Assistance Program (EMP), and Rural General Public Transportation (RGP), including supplemental EDTAP, EMP, and RGP funding. EDTAP and EMP programs are 100% state funded and require no local match; RGP requires a minimum of 10% local funds (RGP ticket sales). An application must be submitted to the North Carolina Department of Transportation/ Public Transportation Division (NCDOT/PTD) in order to receive the funds. The County is the only eligible applicant for ROAP funds. The County (ROAP recipient) is responsible for disbursing the funds and making any sub-allocation determination for such funds at the local level. In past years EDTAP funds have been sub-allocated between the Department of Social Services and the Council on Aging. The NCDOT/PTD requires that a public hearing be held to allow agencies and citizens the opportunity to participate in the sub-allocation decision and the opportunity to receive ROAP funding. While the County has full discretion for the sub-allocation of EDTAP funds, EMP Funds can only be allocated to the Department of Social Services or Lenoir County Transit (LCT); RGP funds can only be allocated/used by LCT for rural transportation.

EVALUATION: A public hearing was held during the July 21, 2008 board meeting to receive input/requests from agencies and citizens regarding the allocation of ROAP funding for FY 2008-2009. The grant funds as listed by NCDOT/PTD and the recommended disbursement for each program are as follows:

EDTAP	-	Department of Social Services	50%	\$ 27,038
		Council on Aging	50%	\$ 27,038
Supplemental EDTAP	-	Department of Social Services	50%	\$ 15,874
		Council on Aging	50%	\$ 15,875
EMP	-	Lenoir County Transportation		\$ 10,278
Supplemental EMP	-	Lenoir County Transportation		\$ 8,223
RGP	-	Lenoir County Transportation		\$ 57,392
Supplemental RGP	-	Lenoir County Transportation		\$ 30,100

Total ROAP & Supplemental ROAP Grant \$191,818

MANAGER RECOMMENDATION:

Respectfully Recommend Approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Department of Transportation is hereby authorized to apply for the North Carolina Department of Transportation FY 2008-2009 Rural Operating Assistance Program Grant in the amount of \$121,746 and Supplemental Rural Operating Assistance Program Grant of \$70,072 totaling \$191,818; be it further resolved that if the grant is awarded, the Chairman of the Board, the County Manager, or staff so designated, are authorized to execute the required documents to obtain the necessary grant funds and that the grant funds are allocated as follows:

EDTAP	-	Department of Social Services	50%	\$ 27,038
		Council on Aging	50%	\$ 27,038
Supplemental EDTAP	-	Department of Social Services	50%	\$ 15,874
		Council on Aging	50%	\$ 15,875
EMP	-	Lenoir County Transportation		\$ 10,278
Supplemental EMP	-	Lenoir County Transportation		\$ 8,223
RGP	-	Lenoir County Transportation		\$ 57,392
Supplemental RGP	-	Lenoir County Transportation		<u>\$ 30,100</u>

Total ROAP & Supplemental ROAP Grant \$191,818

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 7C.

Resolution Approving the Transportation Department Request to Increase the Rural General Public Transportation Program Ticket Price, Loop Fares, and the Transit System's Mileage Surcharge Amount

SUBJECT AREA: Financial

ACTION REQUESTED:

Approve increasing the Lenoir County Transit System (LCT) Rural General Public Program (RGP) ticket price from \$2.50 to \$3.00, Loop Fares General Public from \$1.00 to \$1.50 and Seniors from \$.50 to \$1.00, and increasing the surcharge mileage rate from \$.04/mile to \$.06/mile effective August 1, 2008; approve the use of surcharge revenues for administrative/operating/capital expenditures.

HISTORY/BACKGROUND:

The primary revenue source for LCT's administrative/operating/capital budget is through grant awards from the N. C. Department of Transportation/Public Transportation Division (DOT/PTD). All such grants require a local match of 15% for administrative/operating, 10% for capital and a minimum of 10% of the fully allocated cost associated with the RGP program. Revenue sources contributing to the local match are; RGP ticket sales, Loop Fares, Surcharge, Mobile Advertising, and the sale of Disposed Vehicles. *(LCT's fund balance primary revenue source is the \$.04 per mile surcharge charged to agencies using the transit system.)* Historically, the surcharge and sale of Disposed Vehicles were implemented to provide the necessary 10% local match for capital as the fleet of vehicles aged.

EVALUATION:

At its July 15, 2008 board meeting, the Lenoir County Transit Advisory Board voted to approve the following recommendations in transit fees/charges subject to the approval of the Lenoir County Board of Commissioners:

- 1) Due to the increase cost and demand associated with the County's sponsored Rural General Public Transportation Program, the transit advisory board recommended increasing the price of the RGP ticket from \$2.50 to \$3.00 effective August 1, 2008.
- 2) An increase of two cents (\$.02) per mile in the surcharge amount charged to agencies from \$.04 to \$.06 per mile for transportation services rendered on and after August 1, 2008. The surcharge collected will be used to offset part of the local match that is required by DOT/PTD for administrative/operating/capital expenditures.
- 3) An increase in Loop Fare from \$1.00 to \$1.50 for the General Public and from \$.50 to \$1.00 for the Senior Citizens to help offset cost to operate the loop and gas that is used to utilize the vehicle.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Transit System's Rural General Public Program ticket price is increased from \$2.50 to \$3.00, the Loop Fares for General Public from \$1.00 to \$1.50 and Seniors from \$.50 to \$1.00, and the surcharge mileage rate is increased from \$.04/mile to \$.06/mile effective August 1, 2008, and be it further resolved that surcharge revenues are approved for administrative/operating/capital expenditures.

AMENDMENTS

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

Item No. 8



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL / CAPITAL RESERVE		FINANCE		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
DECREASE			DECREASE		
10-3981-9801 TRNS FROM CAP RES-DEBT SVC		-269,191.00	10-9100-7208 BOND INTEREST-SERIES 2008		-269,191.00
20-3991-9910 FUND BALANCE APPROPRIATED		-269,191.00	20-9930-9800 TRANS TO GEN FUND-SCHOOL BONDS		-269,191.00
Total		-538,382.00	Total		-538,382.00

Reason and Justification for Request:

TO DECREASE BUDGETED AMOUNT OF SERIES 2008 SCHOOL BOND INTEREST PAYMENT FOR FY08-09. THIS AMOUNT WAS APPROPRIATED FROM THE FUND BALANCE OF THE CAPITAL RESERVE FUND TO BE USED FOR SCHOOL BOND DEBT SERVICE. THE EXACT AMOUNT OF THE PAYMENT WAS NOT KNOWN AT THE TIME THAT THE BUDGET WAS ADOPTED.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	<i>7/1/08</i>	<i>Martha H. Martin</i>	<i>7/1/08</i>
Budget Officer Approval	Date		
<i>Michael Williams</i>	<i>6/27/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 9A

**Authorizing Resolution by Governing Body of the Applicant:
NC Economic Infrastructure Program**

WHEREAS, The North Carolina General Assembly passed House Bill 1352 authorizing the making of grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collections systems, and water supply systems, that will result in job creation; and

WHEREAS, Lenoir County has need for and intends to construct a publicly-owned water supply and distribution system project, described as the Highway 70 West Industrial Park-2008 Water Improvements Project; and

WHEREAS, Lenoir County intends to request grant assistance from the Economic Infrastructure Grants Program for the project.

NOW THEREFORE BE IT RESOLVED, BY THE LENOIR COUNTY BOARD OF COMMISSIONERS: That Lenoir County will arrange financing for all remaining costs of the project, if approved for a grant. The City of Kinston will provide for efficient operations and maintenance of the project on completion of construction thereof.

That Michael W. Jarman, County Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of Lenoir County with the NCREDC (Rural Center) for a grant to assist in the construction of the project described above.

That Michael W. Jarman, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the Rural Center may request in connection and such application or the project, to make the assurances as contained above; and to execute such other documents as may be required in connection with the application. That Lenoir County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 21st day of July, 2008 at Kinston, North Carolina

ATTEST:

Paul H. Taylor, Jr., Chairman

Lashanda Aytch, Clerk to the Board

Item No. 9B.

BUDGET ORDINANCE AMENDMENT: COMMUNITY DEVELOPMENT BLOCK GRANT:
HWY 70 INDUSTRIAL PARK WATER PROJECT: \$551,268 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
COMMUNITY DEVELOPMENT BLOCK GRANTS		HWY 70 INDUSTRIAL PARK WATER PROJECT		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
46-3411-3600	RURAL CENTER-ECON INFRASTRUCTURE GRAN	275,633.00	46-4958-1990	ENGINEERING INSPECTION	26,952.00
46-3411-3601	COMMUNITY DEVELOPMENT BLOCK GRANT	253,175.00	46-4958-4991	CONSTRUCTION ADMINISTRATION	25,000.00
46-3981-9802	LOCAL MATCH-LENOIR COUNTY	22,460.00	46-4958-5850	CONSTRUCTION	499,316.00
Total		551,268.00	Total		551,268.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO ESTABLISH THE HWY 70 INDUSTRIAL PARK WATER PROJECT. THIS WILL USE RURAL CENTER FUNDS, COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND A LOCAL MATCH OF 5% OF THE TOTAL PROJECT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Marta</i>	7/17/2008	<i>Marta H. Marta</i>	7/17/08

Budget Officer Approval	Date
<i>Michael [Signature]</i>	7/17/08

Board Approval (When Applicable)	Date	Date of Minutes

Item No. 10

**PROCLAMATION
HONORING SOCIAL SERVICES EMPLOYEEES**

- WHEREAS,** March is Professional Social Work Month; and,
- WHEREAS,** August is Child Support Workers Appreciation Month; and,
- WHEREAS,** April is Eligibility Professionals Appreciation Month; and,
- WHEREAS,** April 23, 2008 is Administrative Professionals Appreciation Day; and,
- WHEREAS,** dedicated men and women with the Lenoir County Department of Social Services provide services and support for thousands of our citizens; and,
- WHEREAS,** these Social Services professionals accomplish many goals in their daily work; they provide financial and medical assistance for those unable to meet basic needs; protect children, older adults and the disabled; guide the needy toward self-maintenance through education and job placement; assure that children receive financial support from their parents who are legally responsible for that support; offer services to children, older adults administrative support for program operations; and,
- WHEREAS,** Social Services professionals are dedicated to improving the quality of life for the citizens of Lenoir County. They also strive to improve the delivery of services and to operate social services programs as efficiently and effectively as possible; and,
- WHEREAS,** The Honorable Michael F. Easley, Jr., Governor of the State of North Carolina has issued proclamations honoring Social Services Employees as denoted above;
- THEREFORE,** The Lenoir County Board of Commissioners, hereby proclaim **Wednesday, July 30, 2008 as Social Services Employees Appreciation Day** for staff at the Lenoir County Department of Social Services and we set aside the hours of 11:30 A.M. to 1:30 P.M. on this day for a picnic in honor of an appreciation for the Lenoir County Social Services Employees.

LENOIR COUNTY BOARD OF COMMISSIONERS

Mr. Paul Taylor, Jr., Chairman

Clerk to the Board

Date: Monday, July 21, 2008

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 7/21/08 **ITEM NO.** 11

Resolution Authorizing Approval and Execution of Lease Agreement:
Eastpointe: \$100,000 Annually

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to authorize approval of a lease agreement for the Lenoir County Mental Health Building located at 2901 N. Herritage Street in Kinston, N.C., between Lenoir County and Eastpointe and authorize the County Manager to execute the agreement.

HISTORY/BACKGROUND:

Eastpointe provides mental health services to the citizens of Duplin, Sampson, Lenoir, and Wayne Counties. Eastpointe wishes to lease the Lenoir County owned Mental Health Facility located at 2901 N. Herritage Street in Kinston, N.C. to offer a central location for service providers who serve the citizens of Lenoir County.

EVALUATION:

Lenoir County owns the land and building located at 2901 N. Herritage Street, Kinston, N.C. that has been the home for mental health services in Lenoir County for a number of years. Eastpointe provides mental health services to the citizens of Lenoir County. In an effort to provide a central location for service providers who offer mental health services to the citizens of Lenoir County, Eastpointe wishes to lease the mental health facility from the County of Lenoir. Approval of this lease agreement will provide Eastpointe with a well-known, established location to offer their services to the citizens of Lenoir County and assure the County that the building will only be used as a mental health facility for years to come.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners approves the lease agreement, which is attached and made a part of this resolution by reference, between the County of Lenoir and Eastpoine and be it further resolved that the County Manager is authorized to execute the agreement on behalf of the County of Lenoir.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

COUNTY OF Lenoir

AND

EASTPOINTE HUMAN SERVICES

LEASE AGREEMENT

This agreement is made and entered into this 1st day of July 2008 by and between the County of Lenoir, hereinafter referred to as the Lessor, and Eastpointe Human Services, hereinafter referred to as Lessee.

WITNESSETH:

The Lessee does hereby agree to the rental of a total of approximately 20,000 square feet of office space at \$100,000.00 per year. The Lessor does hereby agree to lease to said Lessee the offices areas, work areas, and common areas at 2901 N. Heritage Street, Kinstom, NC 28501 to conduct the necessary and normal business activities of the Lessee.

The parties agree to the following:

1. The period of this lease shall be from July 1, 2008 through June 30, 2013.
2. All Lessees' equipment must be cleared of said property within 96 hours in case of termination of the lease agreement.
3. The Lessee agrees to use the premises during the above-mentioned time only for the purpose of conducting MH/DD/SA Services.
4. The Lessee agrees that lands, buildings, and equipment which are made available under this agreement will not be used by any person, firm, corporation, or other group for the purpose of conducting an exhibition, display, entertainment, or other event, in which other than members of such group may participate, with or without charge, unless admission, participation, and use of such lands, buildings and equipment will be made without regard to race, color, or national origin.
5. The Lessee agrees it will not make permanent alterations or repairs to the building grounds, or walkways without the written consent of the Lessor.
6. The Lessee shall have the right to sublease the premises or assign any privileges hereunder to anyone for the previously agreed upon purpose. Any and all improvements made to the premises become the sole property of the Lessor.
7. The annual lease payments for said premises for said purpose during the above-mentioned period shall be \$100,000.00 payable by the lessee to the lessor in monthly installments of \$8,333.33 and due before the 10th day of each month. The Lessee will responsible for all utility services to include electrical, heating and air conditioning, water, and sewage to the facility. The Lessee will also be responsible for providing Housekeeping.

8. The Lessee will also be responsible for the general routine maintenance and upkeep of the assigned facility. This will include such items as minor repairs to the facility plumbing and electrical components, replacement of interior light bulbs, broken or inoperable office furniture or equipment, lawn maintenance, and upkeep of parking area.
9. The Lessee agrees not to engage in or permit the premises to be used for any unlawful or offensive purpose. The Lessee agrees in the use and occupancy of the premises to abide by all regulations of the Lessor, local laws, and ordinances, the laws of the state of North Carolina and of the United States Government.
10. The Lessee agrees to maintain a professional appearance to the overall facility. This includes but is not limited to insuring that all interior signage and lettering is of the same style, color, and font. No exterior signage is allowed without the written consent of the lessor.
11. The Lessor assumes no control over the manner or method of operation by the Lessee regarding employment of the Lessee's personnel. The Lessor will not be liable for the loss of or damage to any article belonging to the Lessee regardless of whether such loss or damage is due to the negligence of the Lessor, its officers, agency, or employees. The Lessor will not be liable for the loss of or damage to any article handled by the Lessee in the operation of the premises, nor will the Lessor be liable for any injuries to persons or property sustained as the result of anything done or not done by Lessee.
12. The Lessee agrees to deliver up the premises at the expiration of the lease in as good order and condition as at the beginning of the term of the lease, fire, and other unavoidable accidents excepted.
13. Lessor and Lessee shall each maintain appropriate insurance on all assigned vehicles and for their respective interests in the Premises and property located on the Premises. Lessee shall purchase and continuously maintain liability insurance on the building and premises in a total aggregate sum of at least \$3,000,000. Lessee shall deliver appropriate evidence to Lessor as proof that adequate insurance is in force issued by companies reasonably satisfactory to Lessor. Lessor shall receive advance written notice from Lessee prior to any termination of such insurance policies.
14. The Lessee may terminate the lease agreement immediately if State and/or Local funds granted for the program are revoked or terminated by the funding agencies in a manner beyond the control of the Lessee and shall immediately provide written notice to the Lessor of such termination. This lease agreement may be terminated at any time upon mutual consent of both parties or after thirty (30) days written notice of termination by one of the contracting parties. Any unearned rent paid in advance by the Lessee shall be apportioned and refunded to Lessee in case of termination of this lease agreement.
15. If the Lessee fails to comply with any of the provisions of this agreement then all of its rights hereunder shall terminate at once and the Lessor may enter the premises and expel the Lessee therefrom without prejudice to other remedies. Notice to quit possessions and every other formality is hereby expressly waived by the Lessee in case of default or violation of any of the terms of this agreement.

16. The Lessee agrees to recognize and admit any representative of the Lessor upon request for inspecting the premises.
17. Any equipment other than equipment furnished by the Lessor shall be brought in, set up, and then taken out at the Lessee's expense. Any equipment belonging to the Lessee left overnight or stored on the premises shall be the responsibility of the Lessee. The Lessee must replace any equipment belonging to the Lessor being used by the Lessee that is destroyed, stolen, or abused.
18. The Lessee will be responsible for its own installation to the offices leased under this agreement any additional computers, printers, copiers, fax machines, fax lines, telephone lines or Internet connectivity requirements of the Lessee to conduct its business affairs.
19. The Lessee will be responsible for locking the exit door at the close of business each day.
20. The initial period of this lease is for five years with two automatic renewal periods of five years each at the discretion of the lessee. The lease amount of the automatic renewal periods will be negotiated and agreed upon prior to the renewal date.

IN WITNESS WHEREOF, the parties hereto set their hands and seals the day and year first above written.

Ken Jones, Area Director
Eastpointe Human Services
PO Box 369
Beulaville, NC 28518

Michael W. Jarman, County Manager
County of Lenoir

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Bob Canupp, Finance Officer
Eastpointe Human Services

INTRODUCED BY: Michael Jarman, County Manager DATE: 07/21/08 ITEM NO.: 12

Resolution Approving Mileage Reimbursement for County Employees from \$.505 to \$.585
Per Mile Effective July 1, 2008

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to increase the mileage reimbursement rate for County Employees who are required to use their personal vehicles in the delivery of County Government services from \$.505 to \$.585 per mile- the IRS maximum.

HISTORY/BACKGROUND:

The current rate of mileage reimbursement, \$.505 was implemented in January 2008 when prices were approximately \$3.10 for a gallon of regular gas. Today, however, the price of regular gas is approximately \$4.05 per gallon.

Many County Employees are required to use their personal vehicles for County Government work and our employees have been adversely affected by the ever-increasing price of gas.

EVALUATION:

Increasing the mileage rate will lessen the burden of increased gas prices on County Employees who are required to use their personal vehicles in the delivery of County Government Services. This will require no additional funding requests for Fiscal Year 08-09.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Board of Commissioners approves an increase in Mileage Reimbursement for County Employees from \$.505 to \$.585 cents per mile effective July 1, 2008.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 3A

Resolution Authorizing FY 2008-2009 Purchase Orders for the Board of Elections:

Software: \$5,600

Maintenance: \$20,750

Elections Systems & Software - \$26,350

SUBJECT AREA: Purchase/Lease

ACTION REQUESTED:

The Board is requested to approve maintenance and software license agreements.

HISTORY / BACKGROUND:

Elections Systems & Software provides the Board of Elections with a contract on Voting Equipment. Software – License for Programming and Election Night Reporting Hardware – Maintenance Agreement to keep up the maintenance and upgrades on 145 iVotronic Machines and 2 M100 Machines.

EVALUATION:

The requested action is necessary in order to encumber monies the Board previously approved in the fiscal year 2008-2009 budget.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the county execute the following purchase orders for the fiscal year 2008-2009: Elections Systems & Software: \$26,350

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Chairman

07/21/08
Date

ATTEST

Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 13B

Resolution Authorizing FY 2008-2009 Purchase Orders for the Board of Elections:

Weekly Gazette - \$700
A. G. Smith Concrete - \$1,500
Freedom ENC/Kinston Free Press - \$3,000
Corporate Resources - \$4,500
PrintElect - \$7,000
Executive Leasing - \$8,226

SUBJECT AREA: Purchase/Lease

ACTION REQUESTED:

The Board is requested to Authorize Fiscal Year 2008 – 2009 Purchase Orders.

HISTORY / BACKGROUND:

PrintElect provides the Board of Elections with printed ballots. Freedom ENC/Kinston Free Press and Weekly Gazette advertise annually for the Board of Elections. A. G. Smith Concrete is responsible for cleaning the office. Executive Leasing provides us with copier service. Corporate Resources provides us with office supplies.

EVALUATION:

The requested action is necessary in order to encumber monies the Board previously approved in the fiscal year 2008-2009 budget.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the county execute the following purchase orders for the fiscal year 2008-2009:

Printelect:	\$7,000
Freedom ENC/Kinston Free Press	\$3,000
Weekly Gazette	\$ 700
A. G. Smith Concrete	\$1,500
Executive Leasing	\$8,226
Corporate Resources	\$4,500

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Chairman 07/21/08
Date

ATTEST

Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 14.

Resolution Authorizing the Approval FY 2008-09 Expenditure of Supplies –
R. L. Ballard & Associates: \$5,000

SUBJECT AREA: PURCHASE/BIDS

ACTION REQUESTED:

To approve the expenditure of \$5,000 to cover the cost of purchasing real estate binders, vital record binders, miscellaneous binders/books and supplies needed annually to house the hard copies of documents that are recorded in the Register of Deeds office. This amount was budgeted in the line item specified on the next page.

HISTORY/BACKGROUND:

This line item expenditure is to allow the Register of Deeds to continue to purchase binders/supplies, etc, as needed in order to maintain records in a neat and orderly fashion for the public to be able to review these records as requested. If the amount actually spent is less than \$5,000 then the purchase order will be reduced.

EVALUATION:

With the approval of this expenditure, it will allow the Register of Deeds to operate in an efficient and professional manner that the county would be proud of. R. L. Ballard and Associates has provided this service for the Registry for over 30 years plus in the most professional and highest of quality possible.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

Initials

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that a purchase order for R. L. Ballard & Associates in the amount of \$5,000 be approved for books/binders, supplies and etc. that is needed for the operation of the Register of Deeds.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

RESOLUTION IN SUPPORT OF
RELIANCE INDUSTRIES, USA
TO LOCATE A MANUFACTURING FACILITY
IN LENOIR COUNTY, NORTH CAROLINA

WHEREAS, Reliance Industries, USA is considering locating a manufacturing facility at Hwy 11 N., in Lenoir County, North Carolina; and

WHEREAS, Reliance Industries, USA proposes to invest \$215,000,000 of capital investment and to employ at least 204 persons when the company is fully operational;

WHEREAS, Reliance Industries, USA plans are consistent with local land use and state and local transportation plans.

WHEREAS, Reliance Industries, USA plans to conform with all applicable state and local ordinances and policies.

WHEREAS Lenoir County is committed to work with the NCDOT in a leadership role to make transportation improvements that address the safety needs of the public, and contractors and employees of Reliance Industries, USA.

NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners

Section 1: Lenoir County supports the location of Reliance Industries, USA in Lenoir County, and confirms that its plans are consistent with and conform with state and local laws, plans and policies.

Section 2: Lenoir County endorses the application of Reliance Industries, USA to request financial support from the North Carolina Department of Transportation to assist in the funding of a rail industrial access track to serve Reliance Industries, USA.

Section 3: Lenoir County commits to work with the NCDOT to make needed transportation improvements necessary to protect the safety of the public, and contractors and employees of Reliance Industries, USA.

Date

Paul H. Taylor, Jr., Chairman

ATTEST:

Lashanda Aytch, Clerk to the Board

INTRODUCED BY Michael Jarman, Manager **DATE:** 07/21/08 **ITEM NO.** 16

Resolution Requesting the Lenoir County Health Department to Impose Fees for Services Based on Approved Medicaid Rates Effective July 1, 2008-June 30, 2009

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to charge fees to patients and third party payers for services based on approved Medicaid rates that are in effect July 1, 2008– June 30, 2009.

HISTORY/BACKGROUND:

The N.C. Medicaid Program revised rates for services effective July 1, 2008. The program requires that local fees must match or exceed the approved Medicaid rates. Therefore, local fees have to be adjusted to accommodate this requirement. Local fees are higher to absorb subsequent Medicaid rate increases that go into effect after July 1, 2008 and reflect actual costs of providing the services.

EVALUATION:

The approval of revised health department fees for services will bring the department in line with approved Medicaid rates and, therefore, maintain the department's compliance with Medicaid requirements. Local fees charged to non-Medicaid patients are based on a sliding fee scale which discounts the actual charge.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize the Lenoir County Health Department to revise fees for services as presented and make adjustments as necessary to comply with additional changes in the Medicaid reimbursement rates.

AMENDMENT:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

LENOIR COUNTY HEALTH DEPARTMENT

	CPT/MEDICAID CODES	LCHD FEES
	DESCRIPTIONS	August 1, 2008
	NEW PATIENTS	
99201	Office Visit-Level 1 – Minimal	\$ 73.00
99202	Office Visit-Level 2 – Problem Focused	\$105.00
99203	Office Visit-Level 3 – Expanded	\$140.00
99204	Office Visit – Level 4 – Detailed	\$207.00
99205	Office Visit – Level 5 – Comprehensive	\$260.00
99381	Preventive Exam – Under 1 Year	\$110.00
99382	Preventive Exam – 1 – 4 years	\$120.00
99383	Preventive Exam – 5 – 11 years	\$165.00
99384	Preventive Exam – 12 – 17 years	\$180.00
99385	Preventive Exam – 18 – 39 years	\$175.00
99386	Preventive Exam – 40 – 64 years	\$210.00
99387	Preventive Exam – 65 & Older	\$235.00
	ESTABLISHED PATIENTS	
99211	Office Visit – Level 1 – Minimal	\$ 42.00
99212	Office Visit – Level 2 – Problem Focused	\$ 68.00
99213	Office Visit – Level 3 Expanded	\$ 95.00
99214	Office Visit – Level 4 – Detailed	\$135.00
99215	Office Visit – Level 5 – Comprehensive	\$202.00
99391	Preventive Exam – Under 1 year	\$100.00
99392	Preventive Exam – 1 – 4 years	\$110.00
99393	Preventive Exam – 5 – 11 years	\$145.00
99394	Preventive Exam – 12 – 17 years	\$165.00
99395	Preventive Exam – 18 – 39 years	\$160.00
99396	Preventive Exam – 40 – 64 years	\$170.00
99397	Preventive Exam – 65 & Older	\$185.00
	MATERNITY SERVICES	
59025	Fetal Non-Stress Test	\$ 50.00
90384	Rho (D) Immune Globulin	\$120.00
	FAMILY PLANNING	
J1055	Depo-Provera	\$ 60.00
90772	Injection Fee (if Depo only)	\$ 20.00 (if Depo only)
57170	Diaphragm Fitting	\$ 85.00
C9984	OCP Pickup (Report Only)	n/a
S4993	***(FP) Birth Control pills per pack/cycle	\$ 8.45*** (Based on sliding fee)***
J7300	Para Gard T380A (IUD)	\$400.00
J7302	Mirena (IUD)	\$450.00
58300	Insertion (IUD)	\$ 94.00
58301	Removal (IUD)	\$105.00
	BREAST/CERVICAL CANCER (BCCCP)	
19499	Breast Exam/Pap NO CHARGE (BCCCP)	Must meet qualifications – (No charge)
	MODIFIED PE	
C9920	Modified PE (Breast Exam/Pap Only) **	\$ 60.00 ** Flat Fee **

	STD/COMMUNICABLE DISEASE/TB		
T1002	STD Control Treatment * Per Unit		\$ 25.00 * Per Unit
C9927	STD Visit (Report Only)		n/a
C8601	101 Pre-test Counseling (Report Only)		n/a
J0580	Bicillin		- 0 -
J0696	Rocephin		- 0 -
C8602	10i Post-test Counseling (Report Only)		n/a
56501	Wart Removal – Female		\$140.00
54050	Wart Removal – Male		\$145.00
T1002	TB Control * Per Unit		\$ 25.00 * Per Unit
C8803	TB Screening Form **		\$ 10.00 ** Flat Fee **
99211	Office Visit – Comm. Dis. (Report only)EP		N/a
90772	Injection Fee For Rocephin & Bicillin		\$ 20.00/-0- charge to the individual
	IMMUNIZATIONS & INJECTIONS		
90471*	* EP Admin. Fee (1) (EP = for children)		\$ 40.00 (EP only)
90471	Admin. Fee (1)		\$ 20.00
90472	Admin. Fee (2 or more)		\$ 10.00
90700	DtaP		
90702	DT – Pediatric		
90746	Hepatitis B Adult 19 & over **		\$ 55.00 ** plus admin. fee
90744	Hepatitis B Pediatric		
90713	IPV		
90657	Influenza – 6 – 36 months Split **		** To be based on cost + admin. fee
90658	Influenza 3 years & older Split **		** To be based on cost + admin. fee
90732	Pneumonococcal Vaccine **		** To be based on cost + admin. fee
90707	MMR ** x = free vaccine		\$ 50.00 ** plus admin. fee
90718	Td Adult		
90716	Varicella **		\$ 75.00 ** plus admin. fee
90676	Pre-Exposure Rabies Vaccine **		\$130.00 ** plus admin. fee
90669	Prevnar		
90647	Ped Vax Hib		
90723	Pediarix		
90715	Tdap under 19 = free vaccine		** To be based on cost + admin. fee
90734	Menactra MCV4 (meningitis)		** To be based on cost + admin. fee
90645	Hib		
86580	PPD **		\$ 13.00 ** Flat Fee **
	CHILD HEALTH SERVICES		
D0145	Oral Varnish less than 3 years old		\$ 45.00
D1206	Topical Application (Fluoride)		\$ 20.00
96110	PEDS		\$ 15.00
92551	Hearing (Report Only)		\$ 20.00
99173	Vision (Report Only)		n/a
CD001	Dental Varnish 3 – 6 years old (Report only)		\$ 75.00
94640	Breathing Treatment		\$ 20.00
92587	OAE (Hearing Test)		\$ 60.00
	ABNORMAL PAP (ADULT HEALTH)		
57452	Colposcopy WITHOUT biopsy		\$ 120.00
57454	Colposcopy w/biopsy & curettage		\$ 175.00
57455	Colposcopy w/biopsy		\$ 160.00
57456	Colposcopy w/endocervical curettage		\$ 150.00
88305	Biopsy reading fee from LMH		\$ 92.00 per container

LABORATORY SERVICES		
82465	Cholesterol **	\$ 15.00 ** Flat Fee/sliding fee scale
82947	Glucose – Fasting/Random **	\$ 15.00 ** Flat Fee/sliding fee scale
82950	1 Hr. or 2 Hr. GTT Screen	\$ 15.00
82951	3 Hr. GTT	\$ 25.00
82952	GTT – each specimen more than 3	\$ 10.00
85018	Hemoglobin	\$ 10.00
82270	Hemocult	\$ 10.00
87205	Stat Male Smear	\$ 12.00
86592	Stat RPR	\$ 12.00
81002	Urinalysis	\$ 10.00
81000	Urine with microscopic	\$ 15.00
81025	Urine Pregnancy Test	\$ 13.00
36406	Venipuncture Fee less than 3 years old	\$ 25.00
36415	Blood Specimen collection – any site	\$ 10.00
99001	Handling Fee	\$ 5.00
87081	GC Culture (FP Waiver)	\$ 15.00
87070	GC Culture	\$ 15.00
87210	Wet Mount	\$ 12.00
88142-90	Thin Prep Pap Processing Fee	\$ 12.69
87086	Urine Culture & Sensitivity	\$ 42.10
87802	Group B Strep	\$ 34.80
87166	DFA-TP Report Only	N/a
87155	24 Hour Urine *** (Based on sliding fee)	\$ 30.00 *** (Sliding fee scale)***
76801	Ultrasound *** (Based on sliding fee)	\$108.00 *** (Sliding fee scale)***
MISCELLANEOUS SERVICES		
99080	Form Completion **	\$ 5.00 ** Flat Fee **
	Copy of Patient Medical Records **	\$ 12.00 + .10 per page; Exception: TPO
	Copy of Lab Result/Proof of PPD **	\$ 1.00 per page or per result; Exception: If given at time of appt.
	Accounting of Disclosures **	1 st 12 mo. Period free; 2 nd or greater in 12 months - \$ 12.00 + .10 per page
T1017	MCC Home Visit/Contact * Per Unit	\$ 35.00 * Per Unit
96152	Health & Behavior Intervention*Per Unit	\$ 25.00 * Per Unit
99501	Post Partum Assessment Home Visit	\$ 60.00
96152	Health & Behavior Intervention* Per Unit	\$ 25.00 * Per Unit
T1016	Child Service Coordination * Per Unit	\$ 40.00 * Per Unit
99502	Newborn Assessment Home Visit	\$ 60.00
NUTRITION SERVICES		
97803	Enhanced Nutrition Counseling * Per Unit	\$ 20.00 * Per Unit
97802	Medical Nutrition Therapy * Per Unit	\$ 20.00 * Per Unit

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 07/21/08 **ITEM:** 17A.

Resolution Approving a Lease Agreement with CopyPro for Emergency Services Department:
CopyPro: \$9,480

SUBJECT AREA: Financial

ACTION REQUESTED:

Request the Board to approve resolution to continue the lease agreement with Copypro/Executive Leasing for the Emergency Services Department. This covers the lease payment, taxes, some supplies and maintenance on the machine FY 2008-09.

HISTORY/BACKGROUND:

Lenoir County Emergency Services requires the use of a copy machine/printer/scanner on a daily basis for the four-(4) divisions that operate within the department. Emergency Services began the lease with Copypro in 2005.

EVALUATION:

It has been determined that with the copier/printer/scanner machine, that the department will be able to file and store documents electronically. In conducting research, staff found they could substantially reduce postage for bulk EMS mailing. With the Copypro/Executive Leasing, the department will be able to store documents electronically on the current server Lenoir County has already purchased.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the Emergency Services Department continue the lease agreement with Copypro/Executive Leasing for copier/printer/scanner in the annual amount of \$9,480 for FY 2008-09.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: **Brown** _____ **Davis** _____ **Graham** _____ **Harper** _____
Humphrey _____ **Stroud** _____ **Taylor** _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 17B.

Resolution Approving Service Contract for Physio-Control Defibrillators: \$10,800

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorization of maintenance contract to Zoll Defibrillators at a cost of \$10,800.00 annually to be deducted from line item 10-4332-3520.

HISTORY/BACKGROUND:

In July 2007, eight (8) Zoll Defibrillators were purchased for EMS. These defibrillators were purchased on state contract and have bi-phasic technology. With these defibrillators, blood pressure, temperature, cardiac monitoring as well as shock treatment during cardiac arrest can be administered. This maintenance plan also includes the required calibration for these units.

EVALUATION:

County staff has evaluated contracts and due to the sensitive nature of the equipment it requires continuous maintenance. County staff feels that a maintenance contract with this company for this product should be approved.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that the County Manager be authorized execute purchase orders in the approved amounts for the purchase of the service agreement for the Zoll monitor/ defibrillators as described above.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 17C.

Resolution Authorizing the Governing Body of any Municipality/Township in the County of Lenoir to Issue Permits for Pyrotechnics to be Exhibited Used or Discharged Within the Corporate Limits

SUBJECT AREA: Legal

ACTION REQUESTED:

Municipalities are authorized to issue permits within their jurisdictions in accordance with North Carolina General Statutes 14-413.

HISTORY/BACKGROUND:

Past North Carolina General Statutes stated that commissioners must approve all firework exhibitions in that county. In 2007, the legislation was amended-North Carolina General Statutes 14-413, to allow the Board of Commissioners to authorize the governing body of any city to issue permits for the use of pyrotechnics.

EVALUATION:

Staff has researched the North Carolina General Statutes, as well as met with the cities. Staff and the cities are in agreement if approved by the Lenoir County Board of Commissioners.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that authorization is given to any municipality/township in the county to issue permits for the use of pyrotechnics within there corporate limits.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

STATE OF NORTH CAROLINA
COUNTY OF LENOIR

Item No. 17D.

CERTIFICATE OF CLERK RE: APPROVAL BY THE LENOIR COUNTY BOARD OF COMMISSIONERS OF TAX-EXEMPT LOAN TO VOLUNTEER FIRE DEPARTMENT BY FIRST CITIZENS BANK AND TRUST COMPANY

The undersigned, being the duly qualified Clerk of Lenoir County, North Carolina, does hereby certify that the following is a true and accurate copy of a Resolution passed by the Board of Commissioners of Lenoir County, North Carolina, at its regular meeting on the 21st day of July 2008, which Resolution was duly introduced, seconded, and approved, and that said Resolution remains in full force and effect:

"NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Commissioners of Lenoir County, North Carolina, does hereby approve (within the scope of the qualifying language set forth below) a tax-exempt loan to the North Lenoir Volunteer Fire Department, (the VFD), from First Citizens Bank and Trust Company in the principal amount of \$146,000, which loan is for the following purpose (check applicable purpose):

- 1. _____ for the construction of a fire station for the VFD, (cross out the following if not applicable) including the purchase of the underlying real property.
- 2. X the purchase by the VFD of a fire truck or fire trucks, and which fire trucks(s) and/or fire station will be owned and operated by the VFD at the following address:

North Lenoir Fire District
Street Address

Lenoir County, North Carolina
City, State and Zip

RESOLVED, FURTHER, that the approval of the loan to the VFD set for above is given solely for purposes of the public approval requirements for tax-exempt financing applicable to the VFD, because of Section 150(e)(3) and Section 147(f) of the Internal Revenue Code of 1986, as amended, and such approval does not obligate the County or its Board of Commissioners in any way regarding repayment of the debt."

Duly certified by the execution hereof and the placing hereon of the seal of the said County, this the _____ day of _____, 2008.

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman Date

ATTEST Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 17E.

Resolution Authorizing the City of Kinston Fire Division and the City of Kinston Inspections Department to Inspect Lenoir County School Buildings Located within the Corporate City Limits and Authorizes the Lenoir County Fire Marshal or Representative to Conduct Fire Inspections of any Commercial Buildings Located within the Extra-Territorial Jurisdictions

SUBJECT AREA: LEGAL

ACTION REQUESTED:

Resolution authorizing the City of Kinston Fire Division and the City of Kinston Electrical Division inspectors to inspect Lenoir County school buildings located within the corporate city limits and that the Lenoir County Fire Marshal or representative shall conduct fire inspections of any commercial buildings located within the extra-territorial jurisdictions.

HISTORY/BACKGROUND:

According to General Statutes, 115C-525(b)(2), the Board of Commissioners shall designate the persons to conduct the fire and electrical inspections in the public schools. Lenoir County Board of Commissioners had appointed the county fire marshal and electrical inspector to conduct the fire and electrical inspections.

EVALUATION:

Staff has met with a representative of the City of Kinston, and both parties agree that for the knowledge and safety of our responders, that fire and electrical inspections should be done with regards to response jurisdictions, e.g. buildings located within the city of Kinston, Kinston Fire Division would respond. Anything outside the corporate limits, county fire departments would respond.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: the City of Kinston fire and electrical inspectors shall conduct inspections within the city limits of Kinston, in county school buildings, and that Lenoir County is not financially obligated to compensate for the inspections located within the City, and that the Lenoir County Fire Marshal shall inspect commercial buildings within the extra-territorial jurisdictions.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.:** 18A

Resolution Approving Engineering Services Agreement:
Municipal Engineering Services Company, Inc.: NTE \$225,000

SUBJECT AREA: Purchases / Bids

ACTION REQUESTED: The Board is requested to authorize the acceptance of a proposal from Municipal Engineering Services Company, Inc., to perform services to obtain the necessary environmental permits to construct Phase 3 (a 5 year MSW landfill cell currently shown on Facility Plan as Phase 2) on approximately 8 acres of the existing Lenoir County landfill facility, and pursuant to legal authorization, allow it to be exempted from announcing and competitively bidding these services.

HISTORY/BACKGROUND: Article 3D of G.S. 143 allows local governments to exempt themselves from its provisions, ie., to announce all requirements for architectural, engineering, and surveying services. Units of local government may exempt particular projects in writing: (1) if the estimated professional fee for the proposed project is less than \$30,000 or (2) in any case, regardless of fee amount, if the unit chooses to do so in it's "sole discretion" and states its reasons and the attendant circumstances (NCGS 143-64.32). Municipal Engineering Services Company Inc. has performed engineering services for Lenoir County for over 18 years, fairly exclusively as the "landfill engineer". Municipal Engineering Services Company, Inc. performed a site suitability study and in 1991 performed design work for the landfill. In 1995 Municipal Engineering Services Company, Inc. designed the landfill transfer station and administration building. In 2000 Municipal Engineering Services Company, Inc. designed for Lenoir County a 5-year cell to Subtitle D standards. In 2003, Lenoir County constructed the 5-year cell to receive municipal solid waste. This cell was constructed in an effort to eliminate the cost of contracting with an outside firm to haul municipal solid waste to a regional landfill. Due to proper compaction methods being utilized by the landfill director, the estimated remaining life of this 5-year MSW landfill cell is two (2) years. The process to obtain the necessary environmental permits to construct Phase 3 will take approximately one (1) year to complete. Construction of a new cell will take approximately one (1) year after all permits are obtained. Municipal Engineering Services Company, Inc. continues to monitor the entire landfill facility for environmental compliance and closure and post-closure requirements.

EVALUATION: The existing MSW landfill cell was constructed in 2003 with a five (5) year life expectancy. The estimated remaining life of this cell is approximately two (2) years. The permitting process for a new cell is approximately one (1) year and the construction of a new cell will take approximately one (1) year after the necessary permits are issued by the State; therefore, the permitting process needs to begin now. Municipal Engineering Services Company, Inc. has worked with Lenoir County for many years, fairly exclusively as the "landfill engineer" and continues to provide engineering services to the County for the operation and monitoring of the entire landfill facility. Approval of this resolution will allow Municipal Engineering Services Company, Inc. to obtain, in a timely manner, the necessary environmental permits for the construction of Phase 3 (currently shown on Facility Plan as Phase 2) so that the landfill may continue to operate and grow in an efficient and responsible manner.

ENGINEERING AGREEMENT

WHEREAS, Lenoir County, hereinafter called the OWNER, proposes to obtain a permit to construct Phase 3 (currently shown on Facility Plan as Phase 2), MSW Landfill (approximately 8 acres) of the existing facility; and

WHEREAS, Lenoir County desires to employ Municipal Engineering Services Company, PA, hereinafter called the ENGINEER, to provide the required engineering services; further described below as Scope of Work;

NOW, THEREFORE, Lenoir County and the Engineer do execute this Agreement on _____, 2008 and do mutually agree as follows:

A. SCOPE OF ENGINEERING SERVICES

1. The ENGINEER shall perform services to obtain Permit to Construct approval for Phase 3 (currently shown on Facility Plan as Phase 2) of the existing site.

The Scope of Services shall include all services as indicated herein. Should the scope of work be modified due to Rule changes by the NC Solid Waste Management Section or additional work authorized by the OWNER, the Lump Sum Price will be re-negotiated.

2. The ENGINEER will attend conferences with the OWNER or other interested parties as may be reasonably necessary to develop plans based on mutually agreed upon parameters.
3. The ENGINEER will perform the necessary design surveys, accomplish the detailed design of the project, prepare construction drawings, specifications and contract documents, and prepare a final cost estimate based on the final design for the entire system.

B. COMPENSATION

This is a Lump Sum Agreement in the amount of \$225,000.00 whereby the County shall compensate the Engineer in accordance with the terms and conditions of this Agreement as follows:

Invoices will be sent monthly based on a percentage complete of each phase of work (i.e., 95% of the amount will have been invoiced at its submittal to the State for review with 100% of this phase being invoiced upon State approval.)

C. ADDITIONAL ENGINEERING SERVICES

In addition to the foregoing being performed, the following services may be provided at the option of the OWNER.

1. Property surveys, detailed description of sites, maps, drawings, or estimates related thereto; assistance in negotiating for land and easement rights.
2. Redesigns ordered by the OWNER after final plans have been accepted by the OWNER.
3. Appearances before courts or boards on matters of litigation or hearings related to the projects.

Payment for the services specified in this Section C shall be at the hourly rates as presented below:

Principal Engineer	\$125.00 per hour
Project Manager	97.50 per hour
Senior Engineer	97.50 per hour
Design Engineer	90.00 per hour
Electrical Engineer	90.00 per hour
Structural Engineer	90.00 per hour
Professional Geologist	75.00 per hour
Senior Designer	75.00 per hour
Environmental Scientist	60.00 per hour
Staff Engineer	75.00 per hour
Design Technician	50.00 per hour
Professional Land Surveyor	90.00 per hour
Survey Crew	105.00 per hour
GPS + 2 Man Survey Crew	150.00 per hour
Survey Technician	50.00 per hour
Senior Construction Observer	55.00 per hour
QA/QC Field Supervisor	65.00 per hour
Secretary	40.00 per hour
Consultants	Cost plus 15%
Mileage	0.45 per mile
Lodging	Per Diem

D. DOCUMENTS

The ENGINEER shall prepare and furnish the N. C. Solid Waste Management Section all maps and reports required for the State's approval process. Original documents, survey notes, tracings, and the like, except those furnished to the ENGINEER by the OWNER, are and shall remain the property of the ENGINEER.

E. BEGINNING WORK

The ENGINEER shall begin work upon receipt of the executed Agreement.

F. PAYMENTS

The ENGINEER shall submit invoicing covering services rendered on a monthly basis. Payments are due upon receipt. Interest will accrue on accounts whose invoice date is over 45 days old at the rate of 1% per month.

G. TERMINATION OF AGREEMENT

This Agreement may be terminated by either party upon thirty (30) days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination. In the event of termination due to the fault of parties other than the Engineer, the Engineer shall be paid his compensation for services performed to termination date.

This Agreement is entered into the day and year first written above.

OWNER: County of Lenoir

ATTESTED:

ENGINEER: Municipal Engineering Services Co., PA

ATTESTED:

Scope of Services

Facility Plan

(a) Scope.

1. The facility plan defines comprehensive development of the property proposed for permit or described in the permit of an existing facility. The plan includes a set of drawings and a report which present the long-term, general design concepts related to construction, operation, and closure of the MSWLF unit(s), including leachate management. The scope of the plan spans the active life of the MSWLF unit(s). Additional solid waste management facilities located at the MSWLF facility shall be identified in the plan. The facility plan defines the waste stream proposed for management at the MSWLF facility. If different types of landfill units or non-disposal facilities are included in the facility design, the plan must describe general waste acceptance procedures.

(b) Facility Drawings. The facility plan shall include the following drawings:

1. Site Development. The two drawings which plot site development shall be prepared on a topographic map representative of existing site conditions; the map shall locate the physical features and shall incorporate a survey locating all property boundaries for the proposed landfill facility certified by an individual licensed to practice land surveying in the State of North Carolina.
 - A. Landfill units and leachate facilities. This drawing shall delineate the area limits of all landfill units and leachate facilities and incorporate the buffer requirements.
 - B. All facilities. This drawing shall locate all solid waste management facilities and facility infrastructure, including landfill units and leachate facilities.
2. Landfill Construction. All on-site grading activities related to the construction and operation of the MSWLF unit(s) shall be illustrated in facility drawings which:
 - A. Delineate the limits of grading, including borrow and stockpile areas;
 - B. Define phases of development which do not exceed approximately five years of operating capacity;
 - C. Propose base grades for the MSWLF unit(s);
 - D. Delineate the location of access roads, sedimentation basins, leachate pipeline and storage or treatment facilities and other structures related to the operation of the MSWLF unit; and

- E. Propose final contours for the MSWLF unit(s) and facility features for closure.
3. Landfill Operation. The following information related to the long-term operation of the MSWLF units shall be included in facility drawings:
- A. General grade and flow direction for the drainage layer component of the leachate collection system;
 - B. Size, location, and general grade for the leachate piping system, including on-site pipelines to leachate management facilities;
 - C. Proposed transitional contours for each phase of development, including operational grades for existing phase(s) and construction grading for the new phase; and
 - D. If included in the design, stormwater segregation features and details for inactive landfill subcells.

(c) Facility Report. The facility plan shall include the following information:

- 1. Waste Stream. A discussion of the characteristics of the wastes received at the facility and facility specific management plans shall incorporate:
 - A. The types of waste specified for disposal;
 - B. Average monthly disposal rates and estimated variance;
 - C. The area served by the facility;
 - D. Procedures for segregated management at different on-site facilities; and
 - E. Equipment requirements for operation of the MSWLF unit.
- 2. Landfill Capacity. An analysis of landfill capacity and soil resources shall be performed.
 - A. The data and assumptions used in the analysis shall be:
 - I. Consistent with the facility drawings and disposal rates specified in the facility plan; and
 - II. Representative of operational requirements and conditions.
 - B. The conclusions shall provide accurate volumetric estimates of:
 - I. Total operating capacity;
 - II. Operating capacity for each phase of development;

- III. In-place ratio of waste to soil;
 - IV. Available soil resources from on-site or specific off-site sources;
 - V. Required quantities of soil for landfill construction, operation, and closure; and
 - VI. The estimated operating life of all MSWLF units in years.
3. Containment and environmental control systems. A general description of the systems designed for proper landfill operation, system components, and corresponding functions shall be provided.
4. Leachate Management. An analysis of the leachate management requirements and plans for the MSWLF facility shall incorporate the information required under this Subparagraph.
- A. The performance of and design concepts for the leachate collection system within active areas of the MSWLF unit and any storm water segregation included in the engineering design shall be described.
 - B. Normal operating conditions. Normal operating conditions shall be defined and must consider:
 - 1. Average monthly values for leachate generation representative of the landfill's environment and operation using:
 - I. Empirically derived estimates; or
 - II. For landfill expansions, actual leachate generation data from the existing landfill.
 - 2. Surge volumes generated by storm events.
 - C. Leachate management system. A description of the leachate management system components and their engineered function shall be provided, including:
 - I. Leachate pipeline operating capacity;
 - II. Capacity of the storage and if applicable, the treatment facilities; and
 - III. Final disposal plans and applicable discharge limits, including documented prior approval of the waste water treatment plant which may be designated in the plan.

- D. A contingency plan shall be prepared for storm surges or other considerations exceeding design parameters for the storage or treatment facilities.

4. Special engineering features.

Scope of Services Engineering Plan

- (a) **Scope.** An engineering plan shall be prepared for a phase of development not to exceed approximately five years of operating capacity, consistent with the development phases and design criteria defined in the facility plan. The original and subsequent plans must incorporate the design of leachate management and other environmental control facilities. The engineering plan shall contain a report and a set of drawings which consistently represent the engineering design.

- (b) **Engineering Report.** An engineering report that contains:
 - 1. An analysis of the facility design that conforms to:
 - A. The standards for the foundation and the base liner system;
 - B. The standards for the cap system; and
 - C. The standards for the leachate storage facilities.

 - 2. A summary of the facility design that includes:
 - A. A discussion of the analytical methods used to evaluate the design;
 - B. Definition of the critical conditions evaluated and assumptions made;
 - C. A list of technical references used in the evaluation; and
 - D. Completion of any applicable location restriction demonstrations.

 - 3. A description of the materials and construction practices.

 - 4. A copy of the Design Hydrogeologic Report.

- (c) **Design Hydrogeologic Report.**
 - 1. A geological and hydrogeological report shall be submitted in the application for the Permit to Construct. The number and depths of borings required shall be based on the geologic and hydrogeologic characteristics of the

landfill site. At a minimum, there shall be an average of one boring for each acre of the area of investigation, unless otherwise authorized by the Division, where the area of investigation shall be defined by the Division's review of the Site Study and by the scope and purpose of the investigation as follows:

- A. The investigation shall provide adequate information to demonstrate compliance with the vertical separation and foundation standards.
 - B. The report shall include an investigation of the hydrogeologic characteristics of the uppermost aquifer for the proposed phase of landfill development and any leachate surface impoundment or leachate disposal facility. The purpose of this investigation is to provide more detailed and localized data on the hydrogeologic regime for this area in order to design an effective water quality monitoring system.
2. The Design Hydrogeologic Report shall provide, at a minimum, the following information:
- A. A testing program for the borings which describes the frequency, distribution, and type of samples taken and the methods of analysis (standard ASTM test methods or methods approved by the Division) used to obtain, at a minimum, the following information:
 - (i) Standard penetration - resistance;
 - (ii) Particle size analysis;
 - (iii) Soil classification: Unified Soil Classification System;
 - (iv) Formation descriptions; and
 - (v) Saturated hydraulic conductivity, porosity, and effective porosity for each lithologic unit of the uppermost aquifer.
 - B. In addition to borings, other techniques may be used to investigate the subsurface conditions at the site, including but not limited to: geophysical well logs, surface geophysical surveys, and tracer studies.
 - C. Stratigraphic cross-sections identifying hydrogeologic and lithologic units, and stabilized water table elevations.
 - D. Water table information, including:
 - (i) Tabulations of water table elevations measured at the time of boring, 24 hours, and stabilized readings for all borings (measured within a period of time short enough to avoid temporal variations in ground-water flow which could preclude accurate determination of ground-water flow direction and rate);
 - (ii) Tabulations of stabilized water table elevations over time in order to develop an understanding of seasonal fluctuations in the water table;
 - (iii) An estimation of the long-term seasonal high water table based on stabilized water table readings, hydrographs of wells in the area, meteorological and climatological data, and any other information available; and

- (iv) A discussion of any natural or man-made activities that have the potential for causing water table fluctuations, including tidal variations, river stage changes, flood pool changes of reservoirs, high volume production wells, injection wells, etc.
- E. The horizontal and vertical dimensions of ground-water flow, including flow directions, rates, and gradients.
- F. Ground-water contour map(s) to show the occurrence and direction of ground-water flow in the uppermost aquifer, and any other aquifers identified in the hydrogeologic investigation. The ground-water contours shall be superimposed on a topographic map. The location of all borings and rock cores, and the water table elevations or potentiometric data at each location used to generate the ground-water contours shall be shown on the ground-water contour map(s).
- G. A topographic map of the site locating soil borings with accurate horizontal and vertical control which are tied to a permanent onsite bench mark.
- H. Boring logs, field logs and notes, well construction records, and piezometer construction records.
- I. Identification of other geologic and hydrologic considerations, including but not limited to: slopes, streams, springs, gullies, trenches, solution features, karst terrain, sinkholes, dikes, sills, faults, mines, ground-water discharge features, and ground-water recharge/discharge areas.
- J. All technical information necessary to determine the design of the monitoring system.
- K. All technical information necessary to determine that relevant point of compliance.
- L. Rock corings (for sites located in the piedmont or mountain regions) for which the numbers, locations, and depths are adequate to provide an understanding of the fractured bedrock conditions and ground-water flow characteristics of at least the upper 10 feet of the bedrock. Testing for the corings shall provide, at a minimum, the following information:
 - (i) Rock types;
 - (ii) Recovery values;
 - (iii) Rock Quality Designation (RQD) values;
 - (iv) Saturated hydraulic conductivity and secondary porosity values;
 - and
 - (v) Rock descriptions, including fracturing and jointing patterns. etc.
- M. A ground-water contour map based on the estimated long-term seasonal high water table that is superimposed on a topographic map and includes the location of all borings and rock cores and the water table elevations

or potentiometric data at each location used to generate the ground-water contours.

- N. A bedrock contour map (for sites located in piedmont or mountain regions) illustrating the contours of the upper surface of the bedrock that is superimposed on a topographic map and includes the location of all borings and rock cores and the top of rock elevations used to generate the upper surface of bedrock contours.
 - O. A three dimensional ground-water flow net or several hydrogeologic cross-sections that characterize the vertical ground-water flow regime for this area.
 - P. A report on the ground-water flow regime for the area including ground-water flow paths for both horizontal and vertical components of ground-water flow, horizontal and vertical gradients, flow rates, ground-water recharge areas and discharge areas, etc.
3. A Water Quality Monitoring Plan shall be submitted that contains the following information.
- A. A ground-water monitoring plan including information on the proposed ground-water monitoring system(s), sampling and analysis requirements, and detection monitoring requirements.
 - 1. The Division may require the use of alternative monitoring systems in addition to ground-water monitoring wells at sites:
 - (I) Where the owner or operator does not control the property from any landfill unit to the ground-water discharge feature(s); or
 - (II) Sites with hydrogeologic conditions favorable to detection monitoring by alternative methods.
 - 2. The ground-water monitoring plan shall provide a detailed discussion of the geologic and hydrogeologic criteria used to determine the number, spacing, location, and screen depths of proposed monitoring wells.
 - B. A surface water monitoring plan.

(d) Engineering Drawings. Engineering drawings that clearly illustrate:

- 1. Existing conditions: site topography, features, existing disposal areas, roads, buildings;
- 2. Grading plans: proposed limits of excavation, subgrade elevations, boring locations, intermediate grading for partial construction;
- 3. Base liner system: grades for top of composite liner, slopes, anchor configuration, liner penetration locations and details;

4. Leachate collection system: base elevations, piping system grade and inverts, clean-outs, valves, sumps, top of protective cover elevations, and details;
5. Leachate Treatment and Disposal;
6. Stormwater segregation system: location and detail of features;
7. Cap system: base and top elevations, landfill gas collection, infiltration barrier, surface water removal, protective and vegetative cover, and details;
8. Temporary and permanent sedimentation and erosion control plans;
9. Vertical separation requirements incorporating boring locations, cross sections, potentiometric maps; and
10. Additional engineering features and details.

Scope of Services

Operation Plan

- (a) **Operation Plan.** Municipal Engineering Services shall prepare an operation plan for each phase of landfill development. The plan shall include drawings and a report clearly defining the information proposed for the approved plan.
1. Operation drawings. Drawings shall be prepared for each phase of landfill development. The drawings shall be consistent with the engineering plan and prepared in a format which is usable for the landfill operator. The operation drawings shall illustrate the following:
 - A. Existing conditions, including the known limits of existing disposal areas;
 - B. Progression of construction cells for incremental or modular construction;
 - C. Progression of operation, including initial waste placement, daily operations, transition contours, and final contours;
 - D. Leachate and stormwater controls for active and inactive subcells;
 - E. Special waste areas within the MSWLF unit;
 - F. Buffer zones, noting restricted use; and
 - G. Stockpile and borrow operations.

2. Operation report. The report shall provide a narrative discussion of the operation drawings and contain a description of the facility operation.

Closure and Post-Closure Requirements for MSWLF Facilities

Purpose. Municipal Engineering Services Co., PA shall submit a closure and post-closure plan which meets the following requirements:

(a) Closure Plan Contents.

1. General content of the plan. Municipal Engineering Services shall prepare a written closure plan that describes the steps necessary to close all MSWLF units at any point during its active life in accordance with the cap system requirements as applicable. The closure plan, at a minimum, shall include the following information:
 - A. A description of the cap system and the methods and procedures to be used to install the cap.
 - B. An estimate of the largest area of the MSWLF unit ever requiring the specified cap system at any time during the active life that is consistent with the drawings prepared for the engineering plan or facility plan.
 - C. An estimate of the maximum inventory of wastes ever on-site over the active life of the landfill facility; and
 - D. A schedule for completing all activities necessary to satisfy the closure criteria.
2. Financial Assurance. Municipal Engineering Services shall submit the cost estimate for closure.

(b) Post-Closure Plan Contents. Municipal Engineering Services shall prepare a written post-closure plan that includes, at a minimum, the following information:

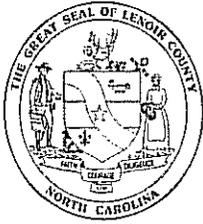
1. A description of the monitoring and maintenance activities and the frequency at which these activities will be performed;
2. Name, address, and telephone number of the person or office to contact about the facility during the post-closure period; and
3. A description of the planned uses of the property during the post-closure period.

4. Financial Assurance. Municipal Engineering Services shall submit the cost estimate for post-closure requirements of the plan.

Construction Quality Assurance Plan

Purpose. The construction quality control and quality assurance (CQA) plan must describe the observations and tests that will be used before, during, and upon completion of construction to ensure that the construction materials meet the design specifications and the construction and certification requirements. The CQA plan must also describe the procedures to ensure that the integrity of the landfill systems will be maintained prior to waste placement.

- (a) Construction.** For construction of each cell, the CQA plan shall include, but not be limited to:
1. Responsibilities and authorities. The plan shall establish responsibilities and authorities for the construction management organization. A pre-construction meeting shall be conducted prior to beginning construction of the base liner system for a new cell. The meeting shall include a discussion of the construction management organization, respective duties during construction, and periodic reporting requirements for test results and construction activities.
 2. Inspection activities. A description of all field observations, tests, equipment, calibration procedures for field testing equipment that will be used to ensure that the construction and installation meets or exceeds all design criteria.
 3. Sampling strategies. A description of all sampling protocols, sample size, methods for determining sample locations and frequency of sampling will be presented in the CQA plan.
 4. Documentation. Reporting requirements for CQA activities will be described in detail in the CQA plan. Progress and troubleshooting meetings, daily and monthly, will be addressed in the plan and the contents of the meetings must be documented.



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
SOLID WASTE	LANDFILL	66-3991-9910 RETAINED EARNINGS APPROPRIATED 66-4720-1990 CONSULTANT & ENGINEERS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE		INCREASE
66-3991-9910 RETAINED EARNINGS APPROPRIAT	225,000.00	66-4720-1990 CONSULTANT & ENGINEERS 225,000.00
Total	225,000.00	Total 225,000.00

Reason and Justification for Request:

TO APPROPRIATE FUNDS FROM THE FUND BALANCE OF THE SOLID WASTE FUND FOR ENGINEERING SERVICES OF MUNICIPAL ENGINEERING TO OBTAIN THE NECESSARY ENVIRONMENTAL PERMITS FOR THE CONSTRUCTION OF PHASE 3 (SHOWN AS PHASE 2 ON THE FACILITY PLAN) LANDFILL CELL AT THE LENOIR COUNTY LANDFILL FACILITY.

Department Head Approval *James T. Meltzer* Date *7/17/08*

Finance Officer Approval *Martha H. Martin* Date *7/17/08*

Budget Officer Approval *Michael W. Gorman* Date *7/17/08*

Board Approval (When Applicable) Date _____ Date of Minutes _____

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 7/21/08 **ITEM NO.** 18C .

Resolution Authorizing Repair of Terex TA25 Articulated Off-Road Truck:
Carraway Truck & Equipment Service: NTE \$22,500

SUBJECT AREA: Purchases - Bids

ACTION REQUESTED:

The Board is requested to authorize the repair by Carraway Truck & Equipment Service of a Terex TA 25 articulated off-road truck in an amount not to exceed \$22,500.

HISTORY/BACKGROUND:

The Terex TA25 articulated off-road truck owned by the landfill is constantly moving dirt. The hour gauge was replaced years ago; therefore, actual operating hours on the truck are unknown. Due to constant daily use hauling extreme loads, it is in need of a major overhaul to the engine and brake system. The landfill director investigated replacement of the truck with a comparable used unit or replacing the engine and repairing the brake system. The cost of a similar used truck from an off-road used truck center would be \$80,000 to \$130,000. A Cummings factory replacement engine and associated components can be installed along with a complete brake overhaul for a cost not to exceed \$22,500. This repair includes a 12-month warranty on parts and labor. The landfill director feels this is the most cost effective decision and will return the truck to service in better condition than when it was purchased as a used unit several years ago. Landfill operations must continue; therefore, it is necessary to repair this truck as soon as possible and return it to service in safe operating condition. Carraway Truck & Equipment Service has performed major repairs on other heavy equipment owned by the landfill and is well qualified to accomplish these repairs in a timely and professional manner.

EVALUATION:

The Terex TA25 articulated off-road truck owned by the landfill is in need of a major overhaul to the engine and brake system. The landfill director investigated replacement with a similar unit or repair to the existing truck. It was determined that engine replacement and an overhaul of the brake system was the most cost effective plan to get the unit back into service in reliable and safe operating condition. Carraway Truck & Equipment Service offered the best proposal to the County to perform the repairs needed. Carraway Truck & Equipment Service has performed major repairs in a timely and professional manner on other heavy equipment owned by the landfill.

Approval of this resolution will allow for the encumbrance of funds and payment upon completion of the repairs to the truck.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners authorizes the repair by Carraway Truck & Equipment Service of the Terex TA25 articulated off-road truck owned by the landfill in an amount not to exceed \$22,500.

Funding Source: Landfill Fund
 Maintenance / Repairs 66-4720-3520

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 07/21/08
Date

ATTEST 07/21/08
Date

North Carolina Department of Transportation
Division of Highways
Request for Abandonment from State Maintained Secondary Road System

North Carolina

County of Lenoir

Road Description Abandonment of the last 360' of SR 1512 (Fields Dead End Road)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be abandon from the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above-described road should be abandon from the Secondary Road System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to abandon the road from the Secondary Road System.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Lenoir at a meeting on the ____ day of _____, 2008.

WITNESS my hand and official seal this the ____ day of _____, 2008.

Official Seal

Clerk, Board of Commissioners
County of

PLEASE NOTE:

Forward direct with request to the District Engineer, Division of Highways



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS

MICHAEL F. EASLEY
GOVERNOR

LYNDO TIPPETT
SECRETARY

June 18, 2008

Mr. Mike Jarman
Lenoir County Manager
P.O. Box 3289
Kinston, NC 28502

SUBJECT: Deletion of a portion of SR 1512 from the State Road System.

Dear Mr. Jarman:

A vicinity map, petition of abandonment, and proposed resolution for the deletion of the subject road from the NCDOT State Maintenance system are attached. Ms. Ann Paul has requested that the NCDOT abandon the last 360' of this road. The NCDOT has no objections with this request since it is a dead end dirt road and the abandonment stops at her property line. If the Board of Commissioners concurs, please complete the attached resolution and forward it to the Kinston District Office at the address below. If I can be of further assistance in this matter, please contact my office.

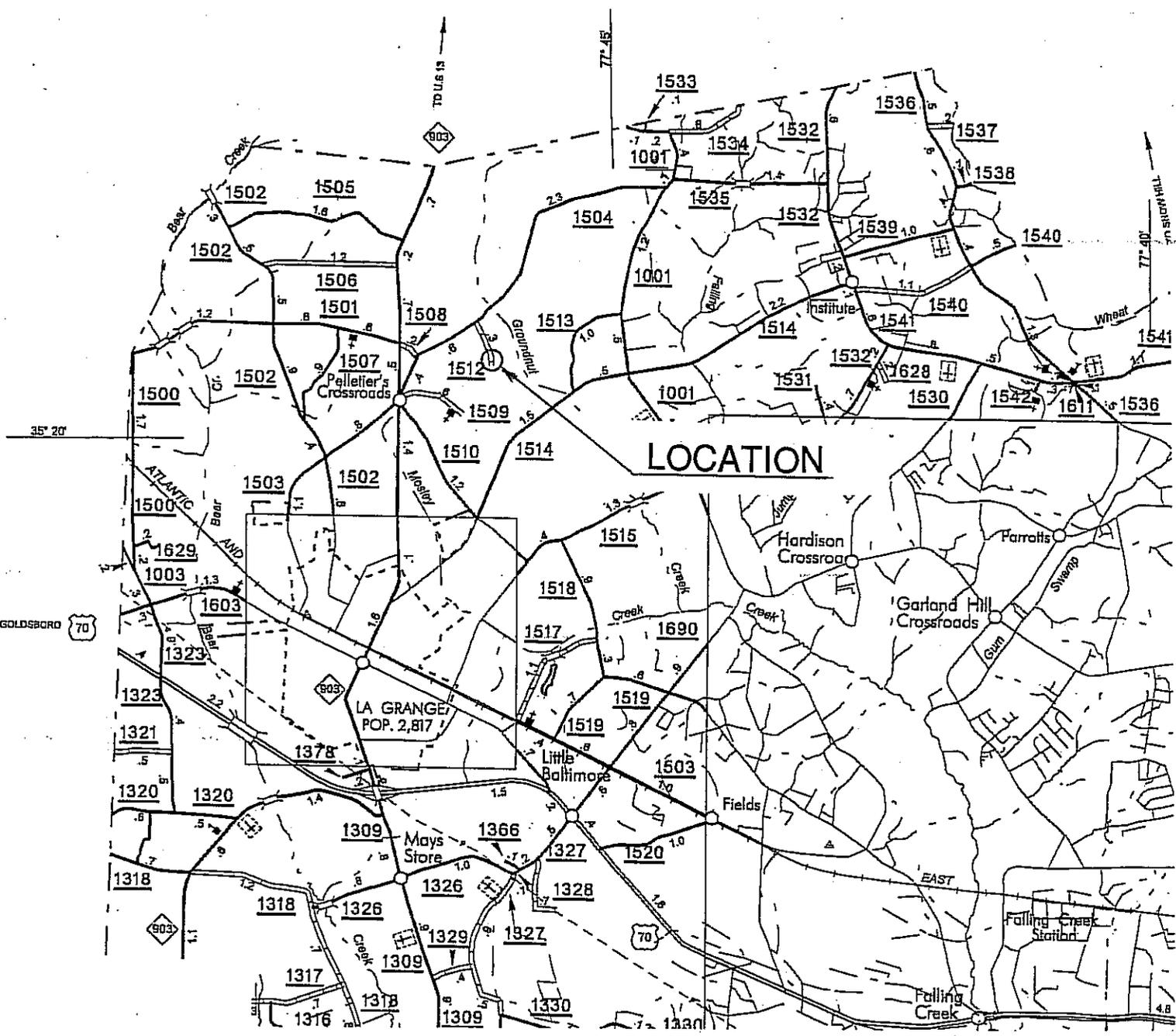
Sincerely,

A handwritten signature in black ink, appearing to read "Preston Hunter".

Preston Hunter, P.E.
District Engineer

Attachments

cc: File
L. E. White



LENOIR COUNTY

NORTH CAROLINA

PREPARED BY THE
 NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
 INFORMATION TECHNOLOGY - GIS UNIT
 IN COOPERATION WITH THE
 U.S. DEPARTMENT OF TRANSPORTATION
 FEDERAL HIGHWAY ADMINISTRATION

North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System

North Carolina

County: Lenoir

Road Description: Erwin Hills Drive and Laurel Ridge Lane in Erwin Hills Subdivision (Phase I)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Lenoir requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Lenoir that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of _____ at a meeting on the _____ day of _____, 20__.

WITNESS my hand and official seal this the _____ day of _____, 20__.

Official Seal

Clerk, Board of Commissioners
County: _____

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 07/21/08 **ITEM NO.** 21

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston Lenoir County Tourism Development Authority 2nd Appearance	Ken Elbertson (Re-Appointment)	June 2011
Lenoir County Transit Advisory Board 1st Appearance	Lorraine K. Smith	December 2008
Nursing Home Community Advisory Committee 1st Appearance	Faye Smith	July 2011
Juvenile Crime Prevention Council 1st Appearance	Corey Lawson	June 2010
Regional Aging Advisory Committee (RAAC) 1st Appearance	Audrey Tyson	July 2011

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members

Grifton Planning Board – One (1) Vacancy

JCPC – One (1) Vacancy; 1-Juvenile Attorney

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston Lenoir County Tourism Development Authority 2nd Appearance	Ken Elbertson (Re-Appointment)	June 2011
Lenoir County Transit Advisory Board 1st Appearance	Lorraine K. Smith	December 2008
Nursing Home Community Advisory Committee 1st Appearance	Faye Smith	July 2011
Juvenile Crime Prevention Council 1st Appearance	Corey Lawson	June 2010
Regional Aging Advisory Committee (RAAC) 1st Appearance	Audrey Tyson	July 2011

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Chairman 07/21/08
Date

ATTEST 07/21/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Kinston-Lenoir County Tourism Development Authority
(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Ken Elbertson
 Address: 273 Hinson Lane
 City/State/Zip: Richlands, NC 28574
 Telephone: (Home) 910-324-2512 (Work) 252-559-8888
 Occupation: General Manager -> Holiday Inn Express
 Business Address: 1156 Hill Farm Rd. Kinston
 Age: (Optional): 46
 Number hours available per month for this position: 4 hours
 Training: Hospitality Management 14 yrs.
 Business and Civic Experience/Skills: N/A

Other County Boards/Committees/Commissions presently serving on: N/A

Expiration date of Term: June 2008 (Eligible to serve full term)

Circle your voting precinct

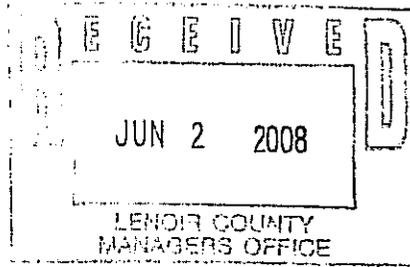
- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Ken Elbertson
Signature of Applicant

April 16, 2008
Date



P.O. Box 157
301 North Queen Street
Kinston, North Carolina 28502
(252) 527-1117
Fax (252) 527-1911
www.kinstonchamber.com

May 28, 2008

Mike W. Jarman
County Manager
PO Box 3289
130 South Queen Street
Kinston, NC 28502

Dear Mr. Jarman,

Recently, Mr. Ken Elbertson, General Manager of the Holiday Inn Express was appointed to the Kinston-Lenoir County Tourism Development Authority Board. Mr. Elbertson's appointment expires in June of 2008 and he has expressed an interest in serving another term. Therefore, the Recommendation Committee of the Tourism Development Authority Board respectfully asks that the Lenoir County Board of Commissioners appoint Mr. Elbertson to fill another term.

We feel that Mr. Elbertson will be a productive asset to our organization.

Sincerely,

A handwritten signature in cursive script that reads "Laura Lee".

Laura Lee Sylvester
Executive Director
Kinston-Lenoir County Tourism Development Authority

LLS/jf

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Lenoir County Transit Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Lorraine K. Smith
 Address: 2459 Ash Davis Rd
 City/State/Zip: Pink Hill, NC 28572
 Telephone: (Home) 252-568-3605 (Work) 252-527-1545
 Occupation: In Home Aide, Manager, Interim Director
 Business Address: 112 East Blount Street, Kinston, NC 28501
 Age: (Optional): 61
 Number hours available per month for this position: Meeting hours as needed
 Training: _____
 Business and Civic Experience/Skills: Administrator over Assisted Living, Notary

Other County Boards/Committees/Commissions presently serving on: Foster Grandparent
Policy Advisory, Coastal Community Action, Inc.
 Expiration date of Term: 12-31-08

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | <u>Pink Hill 2 (Pink Hill Rescue Station)</u> |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Lorraine K. Smith
Signature of Applicant

7-9-08
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to 252-559-6454.

Advisory Board/Committee/Commission interested in:

NURSING HOME COMMUNITY ADVISORY COMMITTEE

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: FAYE H. SMITH
 Address: 4610 RESEARCH FARM RD.
 City/State/Zip: HOOKERTON NC 28538
 Telephone: (Home) 252-524-5784 (Work): N/A
 Occupation: RETIRED NURSE
 Business Address: NONE
 Age (Optional): _____
 Number hours available per month for this position: 8 HRS.
 Training: REGISTERED NURSE
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwood VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | <u>Vance (Army Reserve Center, Airport)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Faye H. Smith
 Signature of Applicant

7-1-08
 Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Cory Lawson
 Address: 400 Glenwood Ave Suite 10
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) (252) 520-7884 (Work) (252) 327-1815
 Occupation: General Manager
 Business Address: 400 Glenwood Ave Suite 2
 Age: (Optional): 26
 Number hours available per month for this position: 10
 Training: Public Health Preparedness / Prevention Training
 Business and Civic Experience/Skills: Boys + Girls Clubs Mentor

Other County Boards/Committees/Commissions presently serving on: None

Expiration date of Term: 11/10

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Cory Lawson
Signature of Applicant

6/19/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

RAAC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Audrey R. Tyson
Address: 734 Dawson Station Rd.
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 252-527-1740 (Work) _____
Occupation: Retired Educator
Business Address: _____
Age: (Optional): _____
Number hours available per month for this position: Whatever is needed
Training: _____
Business and Civic Experience/Skills: _____
Other County Boards/Committees/Commissions presently serving on: NCSTHL ,CAC , COA
Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | <u>Vance (Global Transpark Education Center)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Audrey R Tyson
Signature of Applicant

07/02/08
Date



Eastern Carolina Council

July 15, 2008

Mr. Michael Jarman
Lenoir County Manager
PO Box 3289
Kinston, NC 28502

Dear Mr. Jarman,

At this time the Regional Aging Advisory Committee (RAAC) has one (3 year term) vacancy regarding Lenoir County's representation.

Ms. Audrey Tyson, 734 Dawson Station Road, Kinston; phone # 252.527.1740, currently serves on the Senior Tarheel Legislature and we would like to recommend her appointment to the RAAC.

I would like for this matter to be included on the agenda for discussion at the next Lenoir County Commissioner's meeting.

If you have any questions, please contact me at (252) 638-3185. Thank you for your efforts with regard to this matter.

Sincerely,



Tonya Cedars, Director
Area Agency on Aging,
Eastern Carolina Council

Cc:

Audrey Tyson
RAAC file