

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, AUGUST 4, 2008 TIME: 9:00 A.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION:

Mr. Preston Hunter and Mr. Neil Lassiter of NCDOT: Secondary Road Improvement Program

Mr. Gary O'Neal and Mr. Wayland Humphrey of Lenoir County Planning and Inspections:
 Memorandum of Agreement

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| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

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| 3. | Approval of Minutes: Regular Board Meeting: July 21, 2008
Closed Session Meeting: July 21, 2008 | ACTION
Aytch/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Martin |
| 5. | Budget Ordinance Amendment: General Fund: Transportation Fund: DSS-
Transportation Administration: \$10,941: Decrease | Jarman/Martin |
| 6. | Budget Ordinance Amendment: School Capital Fund: School Building: \$14,775:
Increase | Jarman/Martin |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

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| 7. | Budget Ordinance Amendment: School Capital Fund: School Building: \$70,883:
Increase | Jarman/Martin |
| 8. | Budget Ordinance Amendment: General Fund: Health: (Adult Health): \$96,000:
Increase | Huff/Martin |
| 9. | Budget Ordinance Amendment: General Fund: Finance: \$97,312.58: Increase | Jarman/Martin |
| 10. | Budget Ordinance Amendment: Capital Improvements Fund: Library Expansion:
\$181,160: Increase | Jarman/Martin |
| 11. | Budget Ordinance Amendment: Capital Improvements: Finance: \$477,319: Increase | Jarman/Martin |
| 12. | Budget Ordinance Amendment: Community Development Block Grant: Hwy. 70
Industrial Park Water Project: \$551,268: Increase | Jarman/Martin |
| 13. | A. Letter re: Annual Settlement of Property Taxes Collected for FY 07-08
B. Resolution Approving 2007-2008 Tax Collectors Annual Settlement
C. Report of Insolvents
D. Resolution Approving Insolvent Personal Property Tax List | Parrish/Martin |

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| 14. | A. Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to GoodTime Medical, Inc.: \$2,945
B. Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Access Integrated Technologies, Inc.: \$2,790 | Huff/Martin |
| 15. | A. Resolution Approving Purchase of Replacement Ammunition Clips: \$4,321
B. Resolution Approving Purchase Order with Capital Ford: \$85,240 | Smith/Martin |
| 16. | Resolution Authorizing the Approval of a Blanket Purchase Order for Fast Forward Signs: \$7,000 | Dail/Martin |
| 17. | Resolution Approving Agreement for Arbitrage Rebate Services: Bingham Arbitrage Rebates Services, Inc.: NTE \$10,800 | Hollowell/Martin |
| 18. | Resolution Approving the Rezoning of Properties on Hwy. 258 North from Rural to Commercial | Humphrey/Martin |
| 19. | Resolution Requesting to Continue Electing Status for the Work First Program During State Fiscal Years 2010-2011 | Jones/Martin |

APPOINTMENTS: 5 Min.

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| 20. | Resolution Approving Citizens to Boards, Commissions, Etc. | Aytech |
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OTHER ITEMS: 10 Min.

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| 21. | Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary) | |
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ADDENDUM:

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| 19. | A. Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Peterson, Eure and Associates, PA.: \$7,475
B. Resolution Authorizing a Purchase Order to Piedmont Parks, Inc. for Outdoor Fitness Equipment: \$12,525 | Aytech |
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WORK SESSION:

Work Session immediately following the recessed regularly scheduled Board meeting.

ADJOURNED:

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
July 21, 2008

The Lenoir County Board of Commissioners met in special session at 4:00 p.m. on Monday, July 20, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Mr. Ken Jones, Director of Eastpointe Mental Health addressed the Board. Mr. Jones stated Eastpointe serves a population of 293,000 in Duplin, Sampson, Lenoir and Wayne Counties. Eastpointe's role has changed from providing services to a manager of services. Eastpointe has 100 service providers and monitors them very closely. Lenoir County has allocated \$246,342 to Eastpointe; the break down of funds are as follows: Medical Administration \$30,000 servicing 3,000 clients for medication, Medical doctor \$100,000, Indigent Care \$26,342, Transportation for clients \$20,000, Day Reporting Center \$20,000, and Family Drug Court \$50,000. Eastpointe's total budget is \$21,354,119. Eastpointe has received a Housing Grant for Lenoir County in the amount of \$385,000; the grant will provide shelter for up to 12 families. \$150,000 has been budgeted for a walk-in crisis center for Lenoir County. Mr. Jones concluded his presentation by reviewing pie charts and other month to month data. Mr. Jones thanked the Eastpointe Board members for their service to the clients and the community. The Board thanked Mr. Jones for his presentation.

ITEMS FOR THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman stated the junkyard issues affecting Lenoir County will be discussed at the August 4th meeting. A letter was addressed from the Lenoir County SPCA, Inc. Mr. Jarman stated funding was increased for FY 08-09 for the SPCA. The SPCA requested the City/County donate the building to the organization (the building is jointly owned by the City and the County). SPCA would like to own the building in order to do renovations, donations would be more widely received if the SPCA owned the building. Management's concern regarding the request is possible future breakdown of service; which leaves the County responsible for providing the service and a facility. The SPCA has now requested to utilize a 99-year lease of the property. This compromise would effectively provide the SPCA long-term ownership of the facility but allows the governments to regain ownership if the SPCA defaulted on the lease. This option would be a lower cost to the taxpayers and could provide better service to the taxpayers of Lenoir County. Mr. Harper stated that a shorter lease agreement should be considered due to the proximity of the facility to the North Carolina Global Transpark; the land may be needed in the future by the TransPark for future industry. The Board gave the go ahead to draft a lease agreement. A letter from a concerned citizen regarding the City's Pitt Bull Ordinance in Lenoir County was reviewed. A voting delegate for the NCACC Annual Conference must be chosen. The conference will be held August 21-24, 2008. Upon a motion by Mr. Harper and a second by Mr. Stroud, Ms. Brown was chosen as the voting delegate. The Kinston Board of Realtors has invited the Board to their annual Christmas banquet on December 12, 2008.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Harper, the Board unanimously approved the Consent Agenda.

- 3. Approval of Minutes: Regular Board Meeting: June 16, 2008
Special Board Meeting: June 20, 2008 Aytch/Jarman
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin
- 5. Budget Ordinance Amendment: General Fund: Emergency Management: \$10,000: Increase Dail/Martin

PUBLIC HEARING

Item No. 6A was a Public Hearing Regarding the Edward Byrne Justice Assistance Grant: FY08-09. The Board opened the public hearing at 4:30 p.m. Major Chris Hill addressed the Board. Mr. Hill stated The Sheriff's Office is expected to receive \$5,396 from the JAG. With these funds the Sheriff intends to purchase (8) Smith & Wesson MP15 rifles. JAG funding will be combined with asset forfeiture funds to complete the purchase. Each rifle has been quoted at \$805. These rifles will be distributed to qualified patrol officers so that each shift has two rifles. The rifles fire a .223 bullet capable of neutralizing a threat at several hundred yards. This type of firepower provides patrol officers with firepower that meets or exceeds the weapons carried by the criminal element. There were no comments made by the public. The public hearing closed at 4:31 p.m.

Item No. 6B was a Resolution Approving Proposed Expenditure of Edward Byrne Memorial Justice Assistance Grant Funds. Upon a motion by Mr. Stroud and second by Mr. Harper, Item No. 6B was unanimously approved.

Item No. 6C was a Resolution Approving the Transfer of Ownership of a Bloodhound. Sheriff Smith stated the bloodhound "Alley" came from a non-profit organization free of charge to the taxpayers. Alley is currently 11 years of age and has been used on a variety of cases such as fleeing criminals and missing children. Alley is currently assigned to Detective Wayne Heath. Detective Wayne Heath has informed the Sheriff that Alley is non-functional in that the animal no longer possesses the drive to work because of her age. The bloodhound is now considered retired as a result. Detective Heath has indicated that he would take possession of the animal and care for it until the animal expires. The Sheriff respectfully requests that the commissioners transfer ownership of the bloodhound to Detective Wayne Heath who will care for the animal until it expires. Upon a motion by Mr. Harper and second by Ms. Brown, Item No. 6C was unanimously approved.

Item No. 6D was a Resolution Approving Purchase of the Nartest Instrument: \$38,000. Sheriff Smith stated the North Carolina State Bureau of Investigation has traditionally carried out Narcotics testing. Over the past few years the return rate for analyzed narcotics has slowed considerably, which inevitably delays these cases for trial. In many instances, the defendants are held in jail until the narcotics were tested, aggravating the issue of an overcrowded jail. The Nartest instrument uses spectrum analysis to determine the identity of a narcotic. Two officers from the Sheriffs Office have been trained on the use of the instrument and are able to analyze narcotics in 20 minutes as opposed to 4 to 6 months. Nartest was introduced to Lenoir County in 2007 and was provided without cost for the first year. Since April 2007 there have been 85 drug tests conducted. Many of these cases have been disposed of because the suspected narcotics have already been tested using the Nartest instrument. The cost of the Nartest instrument is \$30,000 and \$8,000 for annual calibration, maintenance, and rectification for the two analysts. The funds for the Nartest were appropriated in the 2008-2009 fiscal budget. Upon a motion by Mr. Harper and second by Mr. Stroud, Item No. 6D was unanimously approved.

Item No. 7A was Public Hearing: Proposed Rural Operating Assistance Program (ROAP) Applications. Upon a motion by Mr. Taylor and a second by Mr. Harper the Board opened the public hearing at 4:35 p.m. Ms. Sue Powell, Transit Director, addressed the Board. Ms. Powell stated the public hearing is required by state law to allow citizens and agencies the opportunity to provide input regarding the allocation of ROAP funds. An application must be submitted to the North Carolina Department of Transportation/Public Transportation Division in order to receive funding. The County is the only eligible applicant for ROAP funds. Once received, the county is responsible for disbursing the funds and making any sub-allocation determination for such funds at the local level. There were no comments made by the public. Upon a motion by Mr. Taylor and a second by Mr. Harper the public hearing closed at 4:38 p.m.

Item No. 7B was a Resolution Approving the Rural Operating Assistance Program (ROAP) Elderly Disabled Transportation Assistance Program (EDTAP) \$54,076: Supplemental EDTAP Funding \$31,749: Employment Transportation Assistance Program (EMP) \$10,278: Supplemental EMP \$8,223: Rural General Public (RGP) Funding \$57,392: Supplemental RGP Funding \$30,100: Totaling \$191,818. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 7B was unanimously approved.

Item No. 7C was a Resolution Approving the Transportation Department Request to Increase the Rural General Public Transportation Program Ticket Price, Loop Fares, and the Transit System's Mileage Surcharge Amount. Mr. Bryan stated the primary revenue source for LCT's administrative/operating/capital budget is through grant awards from the N. C. Department of Transportation/Public Transportation Division (DOT/PTD). All such grants require a local match of 15% for administrative/operating, 10% for capital and a minimum of 10% of the fully allocated cost associated with the RGP program. Revenue sources contributing to the local match are RGP ticket sales, Loop Fares, Surcharge, Mobile Advertising, and the sale of Disposed Vehicles. (LCT's fund balance primary revenue source is the \$.04 per mile surcharge charged to agencies using the transit system.) Historically, the surcharge and sale of Disposed Vehicles were implemented to provide the necessary 10% local match for capital as the fleet of vehicles aged. At its July 15, 2008 board meeting, the Lenoir County Transit Advisory Board voted to approve the following recommendations in transit fees/charges subject to the approval of the Lenoir County Board of Commissioners:

- 1) Due to the increase cost and demand associated with the County's sponsored Rural General Public Transportation Program, the transit advisory board recommended increasing the price of the RGP ticket from \$2.50 to \$3.00 effective August 1, 2008.
- 2) An increase of two cents (\$.02) per mile in the surcharge amount charged to agencies from \$.04 to \$.06 per mile for transportation services rendered on and after August 1, 2008. The surcharge collected will be used to offset part of the local match that is required by DOT/PTD for administrative/operating/capital expenditures.
- 3) An increase in Loop Fare from \$1.00 to \$1.50 for the General Public and from \$.50 to \$1.00 for the Senior Citizens to help offset cost to operate the loop and gas that is used to utilize the vehicle.

Upon a motion by Ms. Brown and a second by Mr. Humphrey, Item No. 7C was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: General/Capital Reserve Fund: Finance: \$538,382: Decrease. Mr. Tommy Hollowell, Finance Director, addressed the Board. The Amendment decreases the budgeted amount of Series 2008 School Bond Interest Payments for FY 08-09. This amount was appropriated from the Fund Balance of the Capital Reserve Fund to be used for school bond debt service. The exact amount of the payment was not known at the time the budget was adopted. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 8 was unanimously approved.

Item No. 9A was an Authorizing Resolution by Governing Body of the Applicant: NC Economic Infrastructure Program. Mr. Jarman stated the North Carolina General Assembly passed House Bill 1352 authorizing the making of grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collections systems, and water supply systems, that will result in job creation. Lenoir County has need for and intends to construct a publicly-owned water supply and distribution system project, described as the Highway 70 West Industrial Park-2008 Water Improvements Project. Lenoir County intends to request grant assistance from the Economic Infrastructure Grants Program for the project. Approval of the resolution allows Lenoir County to arrange financing for all remaining costs of the project, if approved for a grant. The City of Kinston will provide for efficient operations and maintenance of the project on completion of construction thereof. Michael W. Jarman, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the Rural Center may request in connection and such application or the project, to make the assurances as contained above; and to execute such other documents as may be required in connection with the application. Lenoir County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 9A was unanimously approved.

Item No. 9B was a Budget Ordinance Amendment: Community Development Block Grant: Hwy. 70 Industrial Park Water Project: \$551,268: Increase. The Amendment establishes the Hwy. 70 Industrial Park Water Project. This will use Rural Center Funds, Community Development Block Grant Funds and a Local Match of 5% of the Total Project. Item No. 9B was tabled for further information.

Item No. 10 was a Proclamation Honoring Social Service Employees. Mr. Ken Crossno, Business Officer of the Department of Social Services, addressed the Board. Mr. Crossno invited the Lenoir County Commissioners to attend the Department picnic on Wednesday, July 30, 2008 at the Cooperative Extension Office from 11:30 a.m. to 1:30 p.m. Mr. Taylor read the Proclamation aloud for the Board and the viewing public. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Resolution Authorizing Approval and Execution of Lease Agreement: Eastpointe: \$100,000: Annually. Mr. Hollowell stated Lenoir County owns the land and building located at 2901 N. Heritage Street, Kinston, N.C. that has been the home for mental health services in Lenoir County for a number of years. Eastpointe provides mental health services to the citizens of Lenoir County. In an effort to provide a central location for service providers who offer mental health services to the citizens of Lenoir County, Eastpointe wishes to lease the mental health facility from the County of Lenoir. Approval of this lease agreement will provide Eastpointe with a well-known, established location to offer their services to the citizens of Lenoir County and assure the County that the building will only be used as a mental health facility for years to come. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 11 was unanimously approved.

Item No. 12 was a Resolution Approving Mileage Reimbursement for County Employees from \$.505 to \$.585 Per Mile Effective July 1, 2008. The current rate of mileage reimbursement, \$.505 was implemented in January 2008 when prices were approximately \$3.10 for a gallon of regular gas. Today, however, the price of regular gas is approximately \$4.05 per gallon. Many County Employees are required to use their personal vehicles for County Government work and our employees have been adversely affected by the ever-increasing price of gas. Increasing the mileage rate will lessen the burden of increased gas prices on County Employees who are required to use their personal vehicles in the delivery of County Government Services. This will require no additional funding requests for Fiscal Year 08-09. Upon a motion by Ms. Brown and a second by Mr. Mr. Harper, Item No. 12 was unanimously approved.

Item No. 13A was a Resolution Authorizing FY 08-09 Purchase Orders for the Board of Elections: \$24,926. Ms. Dana King, Elections Director, addressed the Board. Ms. King stated PrintElect provides the Board of Elections with printed ballots. Freedom ENC/Kinston Free Press and Weekly Gazette advertise annually for the Board of Elections. A. G. Smith Concrete is responsible for cleaning the office. Executive Leasing provides copier service. Corporate Resources provides office supplies. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 13A was unanimously approved.

Item No. 13B was a Resolution Authorizing FY 08-09 Purchase Orders for Board of Elections: Software and Maintenance: \$52,700. Ms. King stated Elections Systems & Software provides the Board of Elections with a contract on Voting Equipment. Software – License for Programming and Election Night Reporting Hardware – Maintenance Agreement to keep up the maintenance and upgrades on 145 iVotronic Machines and 2 M100 Machines. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 13B was unanimously approved.

Item No. 14 was a Resolution Authorizing the Approval FY 08-09 Expenditure of Supplies – R. L. Ballard & Associates: \$5,000. Ms. Margaret Seymour, Register of Deeds Director, addressed the Board. Ms. Seymour stated This line item expenditure is to allow the Register of Deeds to continue to purchase binders/supplies, etc, as needed in order to maintain records in a neat and orderly fashion for the public to be able to review these records as requested. If the amount actually spent is less than \$5,000 then the purchase order will be reduced. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 14 was unanimously approved.

Item No. 15 was a Resolution in Support of Reliance Industries, USA to Locate a Manufacturing Facility in Lenoir County, North Carolina. Mr. Jarman stated the Reliance is working with the North Carolina Department of Transportation to get rail service improved. No county funding is involved. Upon a motion by Mr. Harper and a second by Mr. Graham, Item No. 15 was unanimously approved.

Item No. 16 was a Resolution Requesting the Lenoir County Health Department to Impose Fees for Services Based on Approved Medicaid Rates Effective July 1, 2008-June 30, 2009. Mr. Joey Huff, Health Director addressed the Board. Mr. Huff stated The N.C. Medicaid Program revised rates for services effective July 1, 2008. The program requires that local fees must match or exceed the approved Medicaid rates. Therefore, local fees have to be adjusted to accommodate this requirement. Local fees are higher to absorb subsequent Medicaid rate increases that go into effect after July 1, 2008 and reflect actual costs of providing the services. The approval of revised health department fees for services will bring the department in line with approved Medicaid rates and, therefore, maintain the department's compliance with Medicaid requirements. Local fees charged to non-Medicaid patients are based on a sliding fee scale, which discounts the actual charge. Upon a motion by Mr. Stroud and a second by Mr. Humphrey, Item No. 16 was unanimously approved.

Item No. 17A was a Resolution Approving a Lease Agreement with CopyPro for Emergency Services Department: CopyPro: \$9,480. Mr. Roger Dail, Emergency Services Director, addressed the Board. Mr. Dail stated Lenoir County Emergency Services requires the use of a copy machine/printer/scanner on a daily basis for the four (4) divisions that operate within the department. Emergency Services began the lease with Copypro in 2005. It has been determined with the copier/printer/scanner machine, the department will be able to file and store documents electronically. With the Copypro/Executive Leasing, EMS will be enabled to store documents electronically on the current server Lenoir County has already purchased. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 17A was unanimously approved.

Item No. 17B was a Resolution Approving Service Contract for Physio-Control Defibrillators: \$10,800. Mr. Dail stated In July 2007, eight (8) Zoll Defibrillators were purchased for EMS. These defibrillators were purchased on state contract and have bi-phasic technology. With these defibrillators, blood pressure, temperature, cardiac monitoring as well as shock treatment during cardiac arrest can be administered. The maintenance plan also includes the required calibration for these units. County staff has evaluated contracts and due to the sensitive nature of the equipment it requires continuous maintenance. County staff feels that a maintenance contract with this company should be approved. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 17B was unanimously approved.

Item No. 17C was a Resolution Approving Resolution Authorizing the Governing Body of any Municipality/Township in the County of Lenoir to Issue Permits for Pyrotechnics to be Exhibited Used or Discharged Within the Corporate Limits. Mr. Dail stated Past North Carolina General Statutes stated that Commissioners must approve all firework exhibitions in that county. In 2007, the legislation was amended-North Carolina General Statutes 14-413, to allow the Board of Commissioners to authorize the governing body of any city to issue permits for the use of pyrotechnics. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 17C was unanimously approved.

Item No. 17D Resolution: Approval by the Lenoir County Board of Commissioners of Tax-Exempt Loan to Volunteer Fire Department by First Citizens Bank and Trust Company. Mr. Dail stated North Lenoir Volunteer Fire Department has applied for a low interest loan for the purchase of a used fire truck through First Citizens Bank. The current tanker is over 20 years old and will be sold to the public. Mr. Graham voiced his concerns about NLVFD falling through on the loan and the responsibility falling back on the county. Upon a motion by Mr. Humphrey and a second by Mr. Graham, Item No. 17D was unanimously approved.

Item No. 17E was a Resolution Authorizing the City of Kinston Fire Division and the City of Kinston Inspections Department to Inspect Lenoir County School Buildings Located within the Corporate City Limits and Authorizes the Lenoir County Fire Marshal or Representative to Conduct Fire Inspections of any Commercial Buildings Located within the Extra-Territorial Jurisdictions. Mr. Dail stated according to General Statutes, 115C-525(b)(2), the Board of Commissioners shall designate the persons to conduct the fire and electrical inspections in the public schools. Lenoir County Board of Commissioners had appointed the county fire marshal and electrical inspector to conduct the fire and electrical inspections. Staff has met with a representative of the City of Kinston, and both parties agree that for the knowledge and safety of our responders, that fire and electrical inspections should be done with regards to response jurisdictions, e.g. buildings located within the city of Kinston, Kinston Fire Division would respond. Anything outside the corporate limits, county fire departments would respond. Upon a motion by Ms. Brown and a second by Mr. Stroud, Item No. 17E was unanimously approved.

Item No. 18A was a Resolution Approving Engineering Services Agreement: Municipal Engineering Services Company, Inc.: NTE \$225,000. Mr. Hollowell stated the existing MSW landfill cell was constructed in 2003 with a five (5) year life expectancy. The estimated remaining life of this cell is approximately two (2) years. The permitting process for a new cell is approximately one (1) year and the construction of a new cell will take approximately one (1) year after the necessary permits are issued by the State; therefore, the permitting process needs to begin now. Municipal Engineering Services Company, Inc. has worked with Lenoir County for many years, fairly exclusively as the "landfill engineer" and continues to provide engineering services to the County for the operation and monitoring of the entire landfill facility. Approval of this resolution will allow Municipal Engineering Services Company, Inc. to obtain, in a timely manner, the necessary environmental permits for the construction of Phase 3 (currently shown on Facility Plan as Phase 2) so that the landfill may continue to operate and grow in an efficient and responsible manner. It is on

eight (8) acres of the existing landfill. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 18A was unanimously approved.

Item No. 18B was a Budget Ordinance Amendment: Solid Waste: Landfill: \$225,000: Increase. The Amendment appropriates funds from the Fund Balance of the Solid Waste Fund for Engineering Services of Municipal Engineering to obtain the necessary environmental permits for the construction of Phase 3 Landfill Cell at the Lenoir County Landfill Facility. Upon a motion by Mr. Graham and a second by Mr. Stroud, Item No. 18B was unanimously approved.

Item No. 18C was a Resolution Authorizing Repair of Terex TA25 Articulated Off-Road Truck: Carraway Truck & Equipment Service: NTE \$22,500. The Terex TA25 articulated off-road truck owned by the landfill is in need of a major overhaul to the engine and brake system. The landfill director investigated replacement with a similar unit or repair to the existing truck. It was determined that engine replacement and an overhaul of the brake system was the most cost effective plan to get the unit back into service in reliable and safe operating condition. Carraway Truck & Equipment Service offered the best proposal to the County to perform the repairs needed. Carraway Truck & Equipment Service has performed major repairs in a timely and professional manner on other heavy equipment owned by the landfill. Approval of this resolution will allow for the encumbrance of funds and payment upon completion of the repairs to the truck. Upon a motion by Mr. Stroud and a second by Mr. Humphrey, Item No. 18C was unanimously approved.

Item No. 19 was a Resolution Approving Request for Abandonment from State Maintained Secondary Road System: SR 1512 Fields Dead End Road. Ms. Ann Paul has requested that NCDOT abandon the last 360' of this road. The NCDOT has no objections with to the request since it is a dead end dirt road and the abandonment stops at her property line. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 19 was unanimously approved.

Item No. 20 was a Resolution Approving Request for Addition to State Maintained Secondary Road System: Erwin Hills Drive and Laurel Ridge Lane in Erwin Hills Subdivision. NCDOT would like to add the roads to the Secondary Road Improvement System. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 20 was unanimously approved.

Item No. 21 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Kinston Lenoir County Tourism Development Authority 2nd Appearance	Ken Elbertson (Re-Appointment)	June 2011 M: Brown S: Davis
Lenoir County Transit Advisory Board 1st Appearance	Lorraine K. Smith	December 2008
Nursing Home Community Advisory Committee 1st Appearance	Faye Smith	July 2011
Juvenile Crime Prevention Council 1st Appearance	Corey Lawson	June 2010
Regional Aging Advisory Committee (RAAC) 1st Appearance	Audrey Tyson	July 2011

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2007	Jason Taylor	64161	\$181.69	Legal Exemption
2007	Kathryn Morris	49806	112.41	Adjusted Value
2008	Christopher Aycock	64584	132.04	Listed in other county
2007	Mark Breining	60113	137.54	Legal Exemption
2005	Sharon Mewborn	21323	217.28	Corrected Listing
2006	Sharon Mewborn	21323	144.27	Corrected Listing
2007	Sharon Mewborn	21323	127.57	Corrected Listing
2004	Forrest Mewborn	21323	249.92	Corrected Listing
2007	Hiwathia Clark	45736	130.48	Legal Exemption
2007	Thomas Dawson	25048	440.84	Legal Exemption
2008	Michael Kubin	54427	101.02	Legal Exemption
2007	Anthony Wormley	49812	235.80	Legal Exemption
2006	Brenda Staten	48535	220.43	Corrected Listing
2007	Brenda Staten	48535	197.35	Corrected Listing
2008	Eric Meade	11678	141.24	Legal Exemption
2005	Judith Arnette	49072	192.01	Corrected Listing
2006	Judith Arnette	49072	187.60	Corrected Listing
2007	Judith Arnette	49072	164.52	Corrected Listing
2007	Mildred Jenkins	5177	104.56	Corrected Listing
2007	Arnold Kandakai	37453	104.78	Corrected Listing
2006	Candace McCall	14979	387.36	Double Listed
2007	Candace McCall	14979	333.03	Double Listed
2008	Virgil Eubanks & Monte Little	62838	200.00	Out of Business
2007	James Foster	22322	182.96	Adjusted Value
2008	George Kornegay	30671	283.17	Keying Error
2008	Harveys Fertilizer and Gas	11993	1111.74	Keying Error
2008	Minges Bottling Group	6248	395.71	Listed in other county
2007	Loraine Rouse	49030	138.33	Corrected Situs
2008	Preston Jordan	61443	772.13	Legal Exemption
2008	Deborah J. Cunningham	7761	796.53	Keying Error

Item No. 5

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: TRANSPORTATION FUND:
DSS,TRANSPORTATION ADMINISTRATION:\$10,941.00 DECREASE



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2008 -2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL TRANSPORTATION		FINANCE/DSS/TRANSPORTATION ADMIN		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>DECREASE</u>			<u>DECREASE</u>		
10-3531-3003	EDTAP & MTAP	-10,117.00	10-5352-4972	EDTAP & MTAP	-10,117.00
10-3531-3004	EDTAP SUPPLEMENTAL	-10,551.00	10-5352-4974	EDTAP SUPPLEMENTAL	-10,551.00
<u>DECREASE</u>			<u>DECREASE</u>		
22-3452-3605	SUPPLEMENTAL RGP	-322.00	22-4510-4801	SUPPLEMENTAL RGP	-322.00
22-3452-3607	SUPPLEMENTAL EMP	-1,685.00	22-4510-4803	SUPPLEMENTAL EMP	-1,685.00
<u>INCREASE</u>			<u>INCREASE</u>		
22-3452-3602	GRANT - RURAL GENERAL PUBLIC	11,364.00	22-4510-4800	RURAL GENAL PUBLIC TRANSP	11,364.00
22-3452-3606	GRANT - EMP	370.00	22-4510-4802	EMPLOYMENT TRANSPORTATION	370.00
Total		-10,941.00	Total		-10,941.00

Reason and Justification for Request:

Budget Amendment to correct the FY 08-09 budgeted amounts for the Rural Operating Assistance Program (ROAP). At the time the FY 08-09 Lenoir County budget was adopted, the N C Department of Transportation had not finalized their budget.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maisha A. Martin</i>	<i>7/22/08</i>	<i>Maisha A. Martin</i>	<i>7/22/08</i>
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	<i>7/23/08</i>		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: SCHOOL CAPITAL FUND
 SCHOOL BUILDING: \$14,755.00 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 -2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND SCHOOL CAPITAL	DEPARTMENT SCHOOL BUILDING	LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <p style="text-align:center;">REVENUES</p>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <p style="text-align:center;">EXPENDITURES</p>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
21-3593-3300 SCHOOL BLDG CAPITAL FUNDS	11,065.00	21-5900-5001 PUBLIC SCHOOL BLDG CAPITAL FUN	11,065.00
21-3991-9910 FUND BALANCE APPROPRIATED	3,690.00	21-5900-5002 SCH BLDG CAP FUNDS-LOCAL MATC	3,690.00
Total	14,755.00	Total	14,755.00
Reason and Justification for Request:			
Budget Amendment to appropriate funds for Public School Building Capital projects that were approved by the Department of Public Instruction on July 25, 2008. The two projects that were approved were for North Lenoir High School - the renovation of restrooms and replacing plywood in preparation of replacing shingles.			
Department Head Approval		Finance Officer Approval	
Date		Date	
<i>Martha H. Martin</i>		<i>Martha H. Martin</i>	
7/30/08		7/30/08	
Budget Officer Approval			
Date			
<i>Michael W. Jarman</i>			
7/30/08			
Board Approval (When Applicable)		Date of Minutes	
Date		Date	

Item No. 7

BUDGET ORDINANCE AMENDMENT: SCHOOL CAPITAL FUND
 SCHOOL BUILDING: \$70,883.00 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 -2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
SCHOOL CAPITAL		SCHOOL BUILDING		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
21-3593-3300	SCHOOL BLDG CAPITAL FUNDS	53,162.00	21-5900-5001	PUBLIC SCHOOL BLDG CAPITAL FUN	53,162.00
21-3991-9910	FUND BALANCE APPROPRIATED	17,721.00	21-5900-5002	SCH BLDG CAP FUNDS-LOCAL MATC	17,721.00
Total		70,883.00	Total		70,883.00

Reason and Justification for Request:
 To roll forward balance of funds for the Public School Building Capital projects (rounded). These projects were approved in FY 2007-2008, but were not completed or paid by June 30, 2008.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maisha H. Martin</i>	7/23/08	<i>Maisha H. Martin</i>	7/23/08
Budget Officer Approval	Date		
<i>Michelle Jordan</i>	7/24/08		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND GENERAL		DEPARTMENT HEALTH		LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> xx Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> xx Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
10-3515-3324	GRANT-COM/SCHOOL TOBACCO USE PREV	96,000.00	10-5150-2904	(ADULT HLTH PROGRAM) GRANT-COM/SCHOOL TOBACCO USE PREV	96,000.00
Total		96,000.00	Total		96,000.00

Reason and Justification for Request:
 TO BUDGET GRANT CARRY-OVER FROM FY 07-08 TO FY 08-09

Department Head Approval <i>[Signature]</i>	Date 7/15/08	Finance Officer Approval <i>Maura H. Martin</i>	Date 7/21/08
--	-----------------	--	-----------------

Budget Officer Approval <i>[Signature]</i>	Date 7/21/08
---	-----------------

Board Approval (When Applicable)	Date	Date of Minutes
----------------------------------	------	-----------------

COM/SCHOOL TOBACCO USE PREVENTION GRANT

Grant ID: 1142

ATTACHMENT B-1

Health and Wellness Trust Fund Commission TTUPC Phase II

THIRD TERM APPROVED Budget

Applicant Agency: Lenoir County Health Department

Contact Person for Budget: Joey Huff

Contact Phone: (252)526-4200

Fax: (252)526-4299

e-mail: jhuff@health.co.lenoir.nc.us

Federal Tax I.D. or 501(c)(3): 566000627

HWTFC USE ONLY
Approved: Richard Clark <i>R. Clark</i>
Effective Date: 7/1/08
Comments:

- | |
|--|
| 1. Year 1 starting on or about 7/1/2006 and ending 6/30/2007 |
| 2. Year 2 starting on or about 7/1/2007 and ending 6/30/2008 |
| 3. Year 3 starting on or about 7/1/2008 and ending 6/30/2009 |
| 4. Performance Period Extension starting 7/1/2009 |

Budget Categories	7/1/2006-6/30/2007		7/1/2007-6/30/2008		7/1/2008-6/30/2009		7/1/2009	Project Total	
	Proposed amount	In-Kind	Proposed amount	In-Kind	Proposed amount	In-Kind	Proposed Amount	Proposed amount	In-Kind
DIRECT EXPENSES									
Personnel/Contracted Svcs:									
Salary/Wages/Benefits	\$40,000		\$40,000		\$40,000			\$120,000	\$0
Contracted Staff	\$4,000		\$4,000		\$4,000			\$12,000	\$0
Other (Clarify in Justification)	\$2,000		\$2,000		\$2,000			\$6,000	\$0
Subtotal:	\$46,000	\$0	\$46,000	\$0	\$46,000	\$0	\$0	\$138,000	\$0
Other Than Personnel Support (OTPS):									
Supplies/Material	\$10,000		\$10,000		\$7,000			\$27,000	\$0
Communication Costs (telephone, postage, freight)	\$500		\$500		\$550			\$1,650	\$0
Occupancy Costs (rent, utilities, repairs, maintenance)	\$0		\$0		\$0			\$0	\$0
Media Advertising and Promotion (Paid Media Placement and Production Costs)	\$13,000		\$13,000		\$13,000			\$39,000	\$0
Capital Outlay (furniture, equipment, data processing equip with unit costs of at least \$500)	\$3,000		\$3,000		\$0			\$6,000	\$0
Other (Clarify in Justification)	\$8,450		\$8,450		\$8,450			\$25,350	\$0
Subtotal	\$35,050	\$0	\$34,950	\$0	\$28,000	\$0	\$0	\$98,000	\$0
Travel Expenses:									
Travel (mileage, transportation, meals, hotels)	\$12,000		\$12,000		\$12,000			\$36,000	\$0
Meetings	\$6,000		\$6,000		\$6,000			\$18,000	\$0
Other (Clarify in Justification)	\$3,000		\$3,000		\$3,000			\$9,000	\$0
Subtotal	\$21,000	\$0	\$21,000	\$0	\$21,000	\$0	\$0	\$63,000	\$0
Total Direct Expenses	\$102,050	\$0	\$101,950	\$0	\$96,000	\$0	\$0	\$300,000	\$0
Indirect Costs								\$0	\$0
Approved Carry Forward (HWTFC use only)								\$0	\$0
Total Request	\$102,050	\$0	\$101,950	\$0	\$96,000	\$0	\$0	\$300,000	\$0

NOTES: (HWTFC use only)

Item No. 9

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE: \$97,312.58 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 -2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

PRIOR YEAR

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE	10-3991-9910 FUND BALANCE APPROPRIATED	10-4310-3970 CIVIL PROCESS SERVICE EXPENSE
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
10-3991-9910 FUND BALANCE APPROPRIATED	97,312.58	10-4310-3970 CIVIL PROCESS SERVICE EXPEN	97,312.58
Total	97,312.58	Total	97,312.58

Reason and Justification for Request:

TO BRING FORWARD UNEXPENDED SHERIFF'S CIVIL PROCESS SERVICE FEES FROM PRIOR YEARS. THE LAW REGARDING FEES FOR CIVIL PAPERS SERVED BY THE SHERIFF'S DEPARTMENT CHANGED IN SEPTEMBER 2004. THE AMOUNT CHARGED FOR FEES INCREASED FROM \$5 TO \$15 AND 50% OF THE AMOUNT COLLECTED SHALL BE USED BY THE SHERIFF'S DEPARTMENT FOR THE ENHANCEMENT OF THE SERVICE OF CIVIL PAPERS. THIS PROCESS WILL HAVE TO BE DONE EACH YEAR TO BRING FORWARD THE UNEXPENDED FUNDS INTO THE NEW FISCAL YEAR.

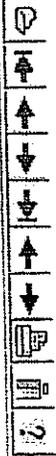
Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	7/24/08	<i>Marta H. Martin</i>	7/24/08
Budget Officer Approval	Date		
<i>M. Farmer</i>	7/24/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

File Actions Help



Print Screen

Account Number 10-3431-4102
 Description SHERIFF-CIVIL PROCESS FEE
 Fiscal Year 2005-2006 Prev. FYR

Original Appropriation -45,000.00
 Appropriation Changes 0.00
 Current Appropriation -45,000.00
 Beginning Balance 0.00
 Transactions -45,300.00
 Ending Balance -45,300.00
 UnCollected Balance -700.00
 Memo Balance -700.00

Revenue Comparison
 98 % Coll.
 2 % Uncoll.

Select Options
 Start Period 1 - July
 End Period 13 - Post Closing

Journal Type All
 Filter Detail
 Preview Detail

Tran. #	Tran. Date	Per.	Transaction Description	Amount	PD Amount	Budget Amount
JE-24-13	07/29/05	1	RECODE CIV PROC FEES	-4,027.50	0.00	0.00
JE-146-15	09/30/05	3	CODE CIVIL PROC FEES	-3,772.50	0.00	0.00
JE-146-15	09/30/05	3	CODE CIVIL PROC FEES	-4,642.50	0.00	0.00
JE-180-16	10/31/05	4	CODE CIVIL PROCESS F	-3,465.00	0.00	0.00
JE-256-17	11/30/05	5	RECODE PROCESS FEES	-3,525.00	0.00	0.00
JE-311-18	12/30/05	6	RECORD CIVIL PROCESS FEES	-3,007.50	0.00	0.00
JE-379-19	01/31/06	7	CIVIL PROCESS FEES	-4,380.00	0.00	0.00
JE-441-20	02/28/06	8	CIVIL PROCESS FEEES	-3,015.00	0.00	0.00
JE-513-21	03/31/06	9	CIVIL PROCESS FEES	-4,005.00	0.00	0.00
JE-639-23	05/31/06	11	RECORD CIVIL PROCESS	-3,615.00	0.00	0.00
				-45,300.00		-45,000.00

Print the Current Screen

47-1303 Caps Num FINS 7/23/2006 3 Close

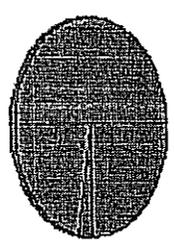


Print Screen

97 % Coll.
3 % Uncoll.

Account Number: 10-3431-4102
 Description: SHERIFF-CIVIL PROCESS FEE
 Fiscal Year: 2006-2007
 Prev. FYR
 Select Options:
 Start Period: 1 - July
 End Period: 13 - Post Closing

Original Appropriation	-46,000.00
Appropriation Changes	0.00
Current Appropriation	-46,000.00
Beginning Balance	0.00
Transactions	-44,730.00
Ending Balance	-44,730.00
UnCollected Balance	-1,270.00
Memo Balance	-1,270.00



Revenue Comparison	
97 % Coll.	
3 % Uncoll.	

Transactions: Posted Journal Type: All Filter Detail: Preview Detail

Trn. #	Trn. Date	Per.	Transaction Description	Amount	PD Amount	Budget Amount
JE-133-2	08/31/06	2	REC CIV PROC FEES	-3,367.50	0.00	0.00
JE-133-2	08/31/06	2	REC CIV PROC FEES	-4,290.00	0.00	0.00
JE-190-3	09/29/06	3	REC CIV PROC FEES	-4,507.50	0.00	0.00
JE-254-4	10/31/06	4	CIV PROCESS FEES	-4,035.00	0.00	0.00
JE-307-5	11/30/06	5	RECORD CIVL PROCESS FEES	-3,390.00	0.00	0.00
JE-436-7	01/31/07	7	CIV PROCESS FEES	-3,930.00	0.00	0.00
JE-420-7	01/31/07	7	RECODE TO CIVL PROCESS FEES	-3,525.00	0.00	0.00
JE-509-8	02/28/07	8	RECORD CIV PROC FEES	-3,157.50	0.00	0.00
JE-528	04/30/07	10	RECODE SHERIFF FEES TO CIVL PRO	-3,427.50	0.00	0.00
JE-528	04/30/07	10	RECODE SHERIFF FEES TO CIVL PRO	-3,307.50	0.00	0.00
				-44,730.00		-46,000.00

Print the Current Screen

15468-1303

Cap

Num

FIN5

7/23/2008 3:

Close



Print Screen

95 % Coll.
5 % Uncoll.

Account Number: 10-3431-4102
 Description: SHERIFF-CIVIL PROCESS FEE
 Fiscal Year: 2007-2008
 Prev. FYR
 Select Options:
 Start Period: 1 - July
 End Period: 13 - Post Closing

Original Appropriation	-46,000.00	Revenue Comparison
Appropriation Changes	0.00	
Current Appropriation	-46,000.00	
Beginning Balance	0.00	
Transactions	-43,627.50	
Ending Balance	-43,627.50	
UnCollected Balance	-2,372.50	
Memo Balance	-2,372.50	



Journal #	Tran. Date	Per.	Transaction Description	Amount	PD Amount	Budget Amount
JE-109	08/30/07	2	RECORD CIVIL PROCESS FEES	-3,930.00	0.00	0.00
JE-145	08/31/07	2	RECORD CIVIL PROCESS FEES	-3,975.00	0.00	0.00
JE-226	09/28/07	3	RECODE TO CIVIL PROCESS FEES	-3,660.00	0.00	0.00
JE-299	10/31/07	4	RECORD CIVIL PROCESS FEES	-4,455.00	0.00	0.00
JE-315	11/16/07	5	RECORD CIVIL PROCESS FEES	-3,930.00	0.00	0.00
JE-361	11/30/07	5	RECORD CIVIL PROCESS FEES	-3,420.00	0.00	0.00
JE-438	12/31/07	6	RECORD CIVIL PROCESS FEES	-2,867.50	0.00	0.00
JE-507	01/31/08	7	RECORD CIVIL PROCESS FEES	-4,905.00	0.00	0.00
JE-597	02/29/08	8	RECORD CIVIL PROCESS FEES	-3,705.00	0.00	0.00
JE-680	03/31/08	9	RECORD CIVIL PROCESS FEES	-3,900.00	0.00	0.00
				-43,627.50		-46,000.00

Print the Current Screen

147690-1903

Logics

Num

FIN5

7/23/2008 2

Close

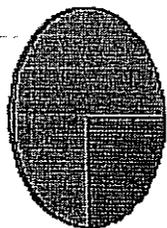


Print Screen

Account Number: 10-4310-3970
 Description: CIVIL PROCESS SERVICE EXPE
 Fiscal Year: 2005-2006
 Prev. FYR

Select Options:
 Start Period: 1 - July
 End Period: 13 - Post Closing

Original Appropriation	46,000.00
Appropriation Changes	43,095.00
Current Appropriation	89,095.00
Beginning Balance	0.00
Transactions	22,430.93
Ending Balance	22,430.93
Outstanding Encumbrances	0.00
Unencumbered Balance	66,664.07
Memo Balance	66,664.07



Expense Comparison
 25 % Spent
 0 % PO
 75 % Available

Journal Type	Journal Description	Amount	PO Amount	Budget Amount
1 G-8	ANNULLED APPOINTMENT	0.00	0.00	43,095.00
9 ASAP SYSTEMS	ASAP SYSTEMS	0.00	11,868.00	0.00
10 ASAP SYSTEMS	ASAP SYSTEMS	11,925.62	-11,868.00	0.00
12 CDS-NETWORKS & SERVICES	CDS-NETWORKS & SERVICES	0.00	7,530.33	0.00
12 CDS-NETWORKS & SERVICES	CDS-NETWORKS & SERVICES	7,530.31	-7,530.33	0.00
12 CAR WIC LOGISTICS	CAR WIC LOGISTICS	2,975.00	0.00	0.00
		22,430.93	0.00	89,095.00

Print the Current Screen

47-3384 Caps Num FIN5 7/23/2008 3 Close

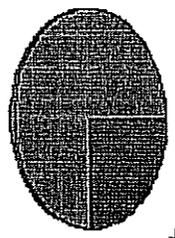
File Actions Help



Print Screen

Account Number: 10-4310-3970
 Description: CIVIL PROCESS SERVICE EXPE
 Fiscal Year: 2006-2007
 Select Options: 1 - July
 Start Period: ...
 End Period: 13 - Post Closing

Original Appropriation	46,000.00
Appropriation Changes	64,484.07
Current Appropriation	110,484.07
Beginning Balance	0.00
Transactions	28,070.00
Ending Balance	28,070.00
Outstanding Encumbrances	0.00
Unencumbered Balance	82,414.07
Memo Balance	82,414.07

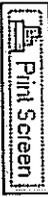


Expense Comparison
 25 % Spent
 0 % PO
 75 % Available

Journal Type	Journal Description	Amount	PD Amount	Budget Amount
1	PO # 20060398 Vendor # 1874 CDS-NETV	0.00	0.00	46,000.00
2	G-4	0.00	-315.00	0.00
2	CDS-NETWORKS & SERVICES	0.00	0.00	64,484.07
2	CDS-NETWORKS & SERVICES	0.00	1,971.00	0.00
3	CDS-NETWORKS & SERVICES	0.00	985.00	0.00
3	CDS-NETWORKS & SERVICES	0.00	1,615.00	0.00
3	CDS-NETWORKS & SERVICES	985.00	-985.00	0.00
3	CDS-NETWORKS & SERVICES	1,971.00	-1,971.00	0.00
4	CDS-NETWORKS & SERVICES	1,300.00	-1,300.00	0.00
7	COASTAL ELECTRONICS INC	0.00	21,532.50	0.00
8	ASAP SYSTEMS	0.00	2,041.00	0.00
		28,070.00	0.00	110,484.07

Print the Current Screen

15468-3384 Caps Num FIN5 7/23/2008 3: Close



Account Number: 10-4310-3970
 Description: CIVIL PROCESS SERVICE EXPE
 Fiscal Year: 2007-2008
 Prev. FYR:
 Select Options:
 Start Period: 1 - July
 End Period: 13 - Post Closing

Original Appropriation	46,000.00
Appropriation Changes	78,694.07
Current Appropriation	124,694.07
Beginning Balance	0.00
Transactions	28,938.99
Ending Balance	28,938.99
Outstanding Encumbrances	0.00
Unencumbered Balance	95,755.08
Memo Balance	95,755.08



Journal #	Tran. Date	Per.	Transaction Description	Amount	PO Amount	Budget Amount
PO-66	07/09/08	1	PO # 821 YE Liquidate 7/9/2008	0.00	-1,500.00	0.00
BE-14	08/09/07	2	G-11	0.00	0.00	78,694.07
AP-37	08/10/07	2	ASAP SYSTEMS SHERIFF DEPT ACCT	2,495.00	-2,495.00	0.00
PO-6	08/14/07	2	PO # 339 Vendor # 28678 ASAP SYSTEM	0.00	207.00	0.00
AP-57	08/27/07	3	ASAP SYSTEMS SHERIFF DEPT ACCT	275.39	-261.00	0.00
AP-57	08/27/07	3	ASAP SYSTEMS SHERIFF DEPT ACCT	223.22	-207.00	0.00
PO-34	01/15/08	7	PO # 589 Vendor # 1874 CDS-NETWORK	0.00	1,285.00	0.00
AP-298	03/07/08	9	CDS-NETWORKS & SERVICES SHERIFF	1,285.00	-1,285.00	0.00
PO-47	04/14/08	10	PO #: 738 Vendor #: 30747 - GATELY CO	0.00	26,060.38	0.00
PO-54	05/08/08	11	PO #: 821 Vendor #: 30747 - GATELY CO	0.00	1,500.00	0.00
TOTAL				28,938.99	-2,150.00	124,694.07

Print the Current Screen

147690-3384 Capa Num FIN5 7/23/2008 2 Close

Item No. 10

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND
LIBRARY EXPANSION: \$181,160.00 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 -2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		LIBRARY EXPANSION		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
INCREASE			INCREASE		
40-3991-9910	FUND BALANCE APPROPRIATED	181,160.00	40-6110-4991	MISCELLANEOUS	1,000.00
			40-6110-5800	CONSTRUCTION	151,604.00
			40-6110-9910	CONTINGENCY	28,556.00
Total		181,160.00	Total		181,160.00

Reason and Justification for Request:

To roll forward balance of funds for the Library Expansion Project (rounded). This project originally began in FY 04-05 with \$2,600,000.00 in Bond proceeds, as well as \$27,516.09 in Bond interest, \$71,220.67 in Bond premium, \$514,167.62 in donations and a County portion of \$120,000.00. This project is nearing completion and the above amounts are the only funds left to be expended.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	7/23/08	<i>Martha H. Martin</i>	7/23/08
Budget Officer Approval	Date		
<i>Michael Wilson</i>	7/24/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

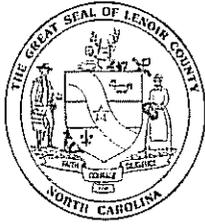
FY 2008-09 PAGE 1 OF 2
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		FINANCE / ECONOMIC DEVELOPMENT COMMUNITY DEVELOPMENT BUILDINGS & GROUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	<u>PAGE 1 OF 2</u>	Amount	Account # and Title	<u>PAGE 1 OF 2</u>	Amount
INCREASE			INCREASE		
40-3991-9910 FUND BALANCE APPROPRIATED		477,319.00	40-4920-3500 INDUSTRIAL PARK IMPROVEMENTS		14,000.00
			40-4920-5821 WATER / SEWER INFRASTRUCTURE		20,000.00
			40-4920-5830 HANGER AGREEMENT		3,301.00
			40-4920-5846 SMITHFIELD-DELI		100,000.00
			40-4920-5850 EXISTING INDUSTRIES		5,000.00
			40-4920-5851 LENOX #3		30,480.00
			40-4920-5854 FERGUSON		2,488.00
			40-4920-5862 DUPONT-SORONA-COUNTY		46,875.00
			40-4920-5865 S.I.S.-COUNTY		3,000.00
			40-4920-5868 COHARIE FARMS		5,850.00
			40-4920-5900 INDUS DEV: ENGINEER DESIGN		12,790.00
			40-4920-5903 GTP SEWER EXTENSION		50,000.00
			40-4920-7203 SHELL BLDG #3 INTEREST		24,000.00
			40-4930-5100 LENOIR COMM COLL-CAPITAL		27,747.00
			40-4930-5101 PARKS & RECREATION-CAPITAL		3,969.00
			40-4930-5114 HWY 70 BOAT RAMP		1,246.00
CONTINUED ON PAGE 2			CONTINUED ON PAGE #2		
Total		477,319.00	Total		350,746.00
Reason and Justification for Request: TO ROLL FORWARD AND DISTRIBUTE PRIOR YEARS UNEXPENDED ECONOMIC DEVELOPMENT, COMMUNITY DEVELOPMENT, AND BUILDINGS & GROUNDS FUNDS INTO THE APPROPRIATE EXPENDITURE LINES IN THE CAPITAL IMPROVEMENTS FUND FOR FY08-09.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Martha H. Martin</i>		7/30/08	<i>Martha H. Martin</i>		7/30/08
Budget Officer Approval		Date			
<i>Michael W. Kern</i>		7/30/08			
Board Approval (When Applicable)		Date	Date of Minutes		



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008-09 PAGE 2 OF 2
 Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
CAPITAL IMPROVEMENTS	FINANCE / ECONOMIC DEVELOPMENT COMMUNITY DEVELOPMENT BUILDINGS & GROUNDS	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>
REVENUES		EXPENDITURES
Account # and Title	Amount	Account # and Title
<u>PAGE 2 OF 2</u>		<u>PAGE 2 OF 2</u>
CONTINUED FROM PAGE 1	477,319.00	CONTINUED FROM PAGE 1
		350,746.00
		INCREASE
		40-4935-5800 RE-ROOFING HVAC 50,000.00
		40-4935-5801 BUILDING UPGRADES 50,000.00
		40-4935-5804 EMS STATION PROJECT 11,573.00
		40-4935-5807 MGR / FIN/ CLERK OF COURT PROJECTS 15,000.00
Total	477,319.00	Total
		477,319.00
Reason and Justification for Request:		
TO ROLL FORWARD AND DISTRIBUTE PRIOR YEARS UNEXPENDED ECONOMIC DEVELOPMENT, COMMUNITY DEVELOPMENT, AND BUILDINGS & GROUNDS FUNDS INTO THE APPROPRIATE EXPENDITURE LINES IN THE CAPITAL IMPROVEMENTS FUND FOR FY08-09.		
Department Head Approval	Date	Finance Officer Approval
<i>Martha H. Martin</i>	7/30/08	<i>Martha H. Martin</i>
		Date
		7/30/08
Budget Officer Approval	Date	
<i>Michael W. James</i>		
Board Approval (When Applicable)	Date	Date of Minutes

BUDGET ORDINANCE AMENDMENT: COMMUNITY DEVELOPMENT BLOCK GRANT:
HWY 70 INDUSTRIAL PARK WATER PROJECT: \$551,268 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND COMMUNITY DEVELOPMENT BLOCK GRANTS		DEPARTMENT HWY 70 INDUSTRIAL PARK WATER PROJECT		LINE ITEM DESCRIPTION VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
46-3411-3600 RURAL CENTER-ECON INFRASTRUCTURE GRAN		275,633.00	46-4958-1990 ENGINEERING INSPECTION		26,952.00
46-3411-3601 COMMUNITY DEVELOPMENT BLOCK GRANT		253,175.00	46-4958-4991 CONSTRUCTION ADMINISTRATION		25,000.00
46-3981-9802 LOCAL MATCH-LENOIR COUNTY		22,460.00	46-4958-5850 CONSTRUCTION		499,316.00
Total		551,268.00	Total		551,268.00
Reason and Justification for Request:					
BUDGET AMENDMENT TO ESTABLISH THE HWY 70 INDUSTRIAL PARK WATER PROJECT. THIS WILL USE RURAL CENTER FUNDS, COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND A LOCAL MATCH OF 5% OF THE TOTAL PROJECT.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Martha H. Maita</i>		7/31/08	<i>Martha H. Maita</i>		7/31/08
Budget Officer Approval		Date			
<i>Michael W. Farman</i>		7/31/08			
Board Approval (When Applicable)		Date	Date of Minutes		

Finance Office - Copy

Department - Copy

Administration - Copy



Item No. 13A.

County of Lenoir

Office of the
Tax Administrator

Drawer 3289
Kinston, N.C. 28502

July 24, 2008

Paul H. Taylor, Jr., Chairman
Lenoir County Board of Commissioners
PO Drawer 3289
Kinston, NC 28502

Dear Mr. Taylor:

Re: Annual Settlement of Property Taxes Collected for Fiscal Year 2007-2008

As required by North Carolina General Statute 105-373, attached is the annual settlement of all property taxes collected for the County of Lenoir for the fiscal year 2007-2008 and prior fiscal years from 1997.

Enclosed is the required list of persons owning real property whose taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person.

A second required list of persons not owning real property, whose personal property taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person, is also enclosed. Attached to this list is a required report of insolvents and a request to declare these unpaid personal property taxes to be insolvent.

This settlement of both current and prior years taxes has been made to and is satisfactory with, the Finance Officer of Lenoir County.

Sincerely,

Darrell Parrish
Lenoir County Tax Collector

Lenoir County Finance Officer

Copy: County Commissioners
County Manager
County Finance Officer

July 24, 2008

2007 – 2008 Levy

CHARGES

1. 2007 – 2008	\$29,183,038.43
2. Lien Cost and Interest Collected	<u>113,043.75</u>
TOTAL	\$29,296,082.18

CREDITS

1. Amount deposited in bank	\$27,676,906.30
2. Principal real tax owed	778,483.99
3. Amount of insolvent taxes owed (personal)	<u>840,691.89</u>
TOTAL	\$29,296,082.18

Percent Collected 94.47%

Collection of Prior Years Taxes

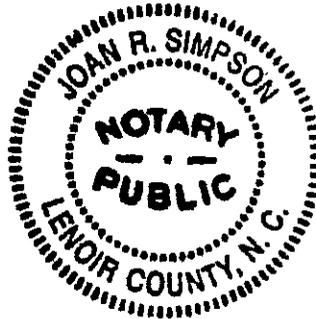
<u>Year</u>	<u>Levy</u>	<u>Taxes Collected</u>	<u>Percent Collected</u>	<u>Taxes Uncollected</u>
2006-2007	\$28,326,904	\$27,800,564	98.14%	526,340
2005-2006	26,171,844	25,883,469	98.90%	288,375
2004-2005	25,162,015	24,926,340	99.06%	235,675
2003-2004	24,795,427	24,661,611	99.46%	133,816
2002-2003	24,264,195	24,147,157	99.52%	117,038
2001-2002	24,571,833	24,468,259	99.58%	103,574
2000-2001	21,520,148	21,437,973	99.62%	82,175
1999-2000	21,783,836	21,713,108	99.68%	70,728
1998-1999	19,130,266	19,059,920	99.63%	70,346
1997-1998	19,213,989	19,163,760	99.74%	50,229

I, Darrell Parrish, do so solemnly swear that all statements and all figures shown in the Annual Report are correct to be best of my knowledge.


Darrell Parrish
Lenoir County Tax Collector

This is to certify that Darrell Parrish personally appeared before me this 24th day of July, 2008 to sign this statement.


Joan R. Simpson



My commission expires November 11, 2009.

INTRODUCED BY: Mike Jarman, County Manager **DATE:** 8/04/2008 **ITEM:** 13B.

**RESOLUTION APPROVING 2007-2008 TAX COLLECTORS
ANNUAL SETTLEMENT**

SUBJECT AREA: Legal

ACTION REQUESTED: Approval of Tax Collector's 2007-2008 Annual Settlement

HISTORY/BACKGROUND:

The Tax Collector has worked diligently to collect all taxes due on real and personal property. This settlement provides documentation of these efforts.

EVALUATION:

Pursuant to NCGS 105-373 the Lenoir County Tax Collector is required to make a full settlement with the governing body for all taxes.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval of resolution accepting Tax Collector's 2007-2008 Annual Settlement.

AMENDMENTS:

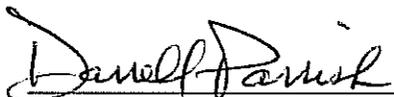
REPORT OF INSOLVENTS

To: Lenoir County Board of Commissioners

The undersigned tax collector respectfully reports that certain personal property taxes levied for the year 2007 remain uncollected, such uncollected taxes being set out on the attached list. Said taxes are not liens upon real estate. The undersigned tax collector has made diligent efforts to collect said taxes by use of remedies against personal property as provided by law but has been unable to locate sufficient property belonging to delinquent taxpayers out of which the taxes might be collected. In every instance in which the tax collector has been able to discover through diligent inquiry the existence of property belonging to delinquent taxpayers within other taxing units in North Carolina, the undersigned has proceeded under the provisions of G.S. 105-364.

The undersigned requests that the attached list of personal property taxes be declared insolvent and credited upon annual settlement.

This 24th day of July, 2008.

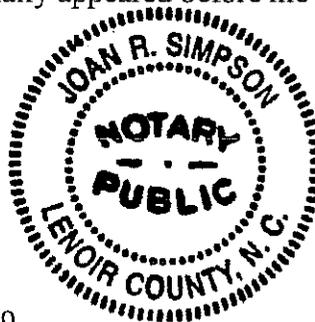


Darrell Parrish
Lenoir County Tax Collector

This is to certify that Darrell Parrish personally appeared before me this 24th day of July, 2008 to sign this statement.



Joan R. Simpson



My commission expires November 11, 2009.

INTRODUCED BY: Mike Jarman, County Manager **DATE:** 8/04/2008 **ITEM:** 130

**RESOLUTION APPROVING
INSOLVENT PERSONAL PROPERTY TAX LIST**

SUBJECT AREA: Legal

ACTION REQUESTED:

Approval of resolution declaring all uncollected taxes on personal property as “insolvent.”

HISTORY/BACKGROUND:

All uncollected taxes on personal property (for persons who listed no real property) are declared “insolvent” after the close of the fiscal year. However, every remedy allowable by law will continue to be pursued toward collection of these taxes.

EVALUATION:

Pursuant to NCGS 105-373 the Tax Collector is required to provide a list of all persons whose personal property taxes for the preceding year remain unpaid and the amount owed by each. Upon receiving the report, the governing body of the taxing unit shall enter upon its minutes the names of persons owing taxes (but who listed no real property) whom it finds to be insolvent, and it shall by resolution designate the list entered into its minutes as the insolvent list to be credited to the Tax Collector in his settlement.

MANAGER’S RECOMMENDATION:

Respectfully recommend approval of resolution declaring persons with unpaid tax on personal property (and owning no real property) insolvent.

AMENDMENTS:

RESOLUTION:

Now, therefore, be it resolved by the Lenoir County Board of Commissioners that the attached list of persons not owning real property whose personal property taxes remain unpaid be declared as the "insolvent list" to be credited to the Tax Collector in his annual settlement; and be it further resolved that this list be filed as part of the minutes of this meeting with the Clerk of the Board.

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: **Humphrey**____ **Brown**____ **Graham**____
 Harper____ **Taylor**____ **Stroud**____ **Davis**____

Paul H. Taylor, Jr., Chairman Date

Attested Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.:** 14A.

Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order
Contract to GoodTime Medical, Inc. \$2,945

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to execute a purchase order to GoodTime Medical, Inc. to cover cost of two examination tables to be used in the Child Health Clinic.

Expenditure Account:
Child Health (Medical Supplies)
10-5190-2390 \$2945

HISTORY/BACKGROUND:

Examination tables in the Child Health Program need to be updated due to age and unsafe condition of existing tables.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to GoodTime Medical, Inc. \$2,945.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/04/08
Date

ATTEST 08/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.:** 14B.

Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order
Contract to Access Integrated Technologies, Inc.: \$2,790

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to execute a purchase order to Access Integrated Technologies, Inc. to cover cost of advertising displays at the Premiere Theater.

Expenditure Account:

General-Educational/Dept. Supplies
10-5110-2900 - \$2790

HISTORY/BACKGROUND:

State Aid-to-County funding provided in-part to inform, educate and empower people about health issues. Access Inegrated Technologies, Inc. Advertising and Creative Services Div. will design and produce a digital/slide multimedia color advertising display that will include immunizations, family disaster preparedness, etc. The ads will be presented in four – fifteen second messages over a seven month period (includes one month at no cost) at the Premiere Theater.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Access Integrated Technologies, Inc. \$2,790.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/04/08
Date

ATTEST 08/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.:** 15A.

Resolution Approving Purchase of Replacement Ammunition Clips: \$4,321

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with PF Custom Guns to purchase (126) .45 caliber ammunition clips.

HISTORY / BACKGROUND:

The Sheriff's Office utilizes the .45 caliber H&K semi-automatic handguns. These firearms and ammunition clips have been in use over 10 years and have provided dependable service during that time.

EVALUATION:

Sheriff's deputies are required to complete firearms training on a semi-annual basis. During this training deputies discharge numerous .45 caliber rounds which are stored in clips that are inserted in the firearm. Every deputy is provided with three ammunition clips. If a clip begins to split from stress the bullets may not feed into the weapon properly causing a jam. Clips are examined on a regular basis. As a result some clips have been found to have split and were replaced. The best course of action is to replace aging clips so that no failure occurs, which may endanger officers while performing their duties. The Sheriff has been purchasing H&K .45 caliber firearms from PF Custom Guns located in Asheville, N.C. for the past few years. PF Custom Guns is an authorized dealer for the H&K. PF Custom Guns provided a price of \$33.20 for 10 round clips and \$38.50 for 8 round clips. The total price for 100 (10) round clips and 26 (8) round clips is \$4,321. The Sheriff will use State forfeiture funds to make this purchase.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order with PF Custom Guns for the purchase of 126 ammunition clips.

PF Custom Guns----- \$4,321

Funding Account #: 16-4317-2900

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul Taylor, Chairman 08/04/08
Date

ATTEST 08/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.:** 15B.

Resolution Approving Purchase Order with Capital Ford: \$85,240

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Capital Ford of Raleigh for the purchase of (4) 2008 Ford Crown Victoria passenger vehicles.

HISTORY / BACKGROUND:

The Sheriff's Office annually replaces patrol vehicles that are approaching or exceed 125,000 miles. The vehicle of choice for law enforcement has primarily been the Ford Crown Victoria. As such, most of the Sheriff's fleet is Ford Crown Victoria's. The vehicles have proven to perform rather well for law enforcement purposes.

EVALUATION:

For the past several years the Sheriff has purchased Ford Crown Victoria's because they perform well under the rigors of law enforcement work and because they are offered on the State contract. Capital Ford has informed the Sheriff's Office that they have four extra Crown Victoria's left over from 2008. The vehicles will be priced using the 2008 State Contract, which saves the county money. The 2009 State Contract will not be available until late September. The purchase of vehicles is a budgeted item.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Capital Ford for the purchase of (4) 2008 Ford Crown Victoria's.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Capital Ford for the purchase of (4) 2008 Ford Crown Victoria's.

Capital Ford-----\$85,240

Funding Account #: 14-4200-5400 \$85,240

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor Jr., Chairman 08/04/08
Date

ATTEST 08/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.:** 116

Resolution Authorizing the Approval of a Blanket Purchase Order for Fast Forward Signs: \$7,000.00

SUBJECT AREA: Financial

ACTION REQUESTED:

Authorize the approval of a blanket purchase order for Fast Forward Signs to fill an existing order for new and replacement road signs not to exceed \$7,000.00 from budget line 10-4330-3590.

HISTORY/BACKGROUND:

The Lenoir County Emergency Services Department – Emergency Management Division is the responsible department for ordering road signs and all items associated with the maintenance and upkeep of road signs for Lenoir County. This includes placing orders for road signs for new roads, as well as replacing existing road signs that are no longer in place or are damaged beyond repair. The existence of up-to-date road signs is imperative in the assistance of emergency services personnel in locating citizens in need of emergency response.

EVALUATION:

The blanket purchase order of \$7,000.00 is necessary to cover signs that are currently in need of replacing or new signs that are in need of being placed.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that: Approve a blanket purchase order for Fast Forward Signs to fill an existing order for road signs at a cost not to exceed \$7,000 for FY 08-09.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/04/08
Date

ATTEST 08/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.:** 17

Resolution Approving Agreement for Arbitrage Rebate Services:
Bingham Arbitrage Rebate Services, Inc. NTE \$10,800

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Finance Officer to execute an agreement with Bingham Arbitrage Rebate Services, Inc. (Bingham), in an amount not to exceed \$10,800, to review, test, calculate, and report compliance with all Internal Revenue Service arbitrage laws as applicable to Lenoir County Series 2007 General Obligation Public Improvement Bonds and Series 2008 School Bonds.

HISTORY/BACKGROUND:

Sections 103 and 148 of the Internal Revenue Service Code stipulate that any earnings over the declared yield of a tax-exempt bond issue must be rebated to the Federal Government. These excess earnings are defined as arbitrage. Arbitrage rebate compliance is a requirement of the Federal Tax Code of 1986. Issuers that do not comply with this section of the tax code could risk the tax-exempt status of their bond and retroactive penalties to the date of issuance of the bonds. For rebate calculations that are late, the penalties may range from underpayment interest (late interest charges) to 50% or 100% of the total arbitrage rebate due, plus interest – possibly doubling the original arbitrage rebate payment. In February 2007 Lenoir County issued \$32,600,000 in General Obligation Public Improvement Bonds, Series 2007 and in June 2008 issued \$39,700,000 in General Obligation School Bonds, Series 2008. Both of these issues are subject to arbitrage rebate. The services of Bingham were recommended to County Administration by the financial staff of Lenoir Memorial Hospital and the North Carolina Capital Management Trust. Since 1988 Bingham has performed arbitrage rebate calculations and this is their sole business.

EVALUATION:

The County issued General Obligation bonds in 2007 and 2008. Both issues of bonds are subject to arbitrage rebate. Arbitrage rebate compliance is a requirement of Internal Revenue Service Codes 103 and 148 and the Federal Tax Code of 1986. To comply with these regulations the County wishes to contract with Bingham Arbitrage Rebate Services, Inc. to complete the necessary rebate calculations and reports required by the Federal Government. Rebate calculations have been the sole business of Bingham Arbitrage Rebate Services, Inc. since 1988 and their services have been highly recommended to the County by the financial staff of Lenoir Memorial Hospital and the North Carolina Capital Management Trust.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval. _____

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Board authorizes the Finance Officer to execute an agreement with Bingham Arbitrage Rebate Services, Inc. to review, test, calculate, and report compliance with all Internal Revenue Service arbitrage laws as applicable to Lenoir County Series 2007 General Obligation Public Improvement Bonds and Series 2008 School Bonds in an amount not to exceed \$10,800.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/04/08
Date

ATTEST 08/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 8/4/08 **ITEM NO.:** 18

Resolution Approving the Rezoning of Properties on Hwy. 258 North from Rural to Commercial

SUBJECT AREA: Zoning-Ordinance Map Amendment

ACTION REQUESTED:

Approve the Rezoning of properties on Hwy. 258 North, approximately 16 acres, from Rural to Commercial.

HISTORY / BACKGROUND:

The current use of the property in question is vacant woodland. It is in proximity to existing residential development and other light commercial property in the area. The property is also located approximately 1500 feet south of the C.F. Harvey Pkwy and future interchange, which will provide adequate road access to the NCGTP and other businesses in the area. The property has approximately 600 feet of road frontage located on the already improved portion (5 lane) of U.S. 258 North, which is designated as a commercial corridor.

EVALUATION:

The Lenoir County Planning Board held a public meeting on Thursday, July 17, 2008 to review and make a recommendation for the Hwy. 258 North properties to be rezoned. Through extensive investigation, the Lenoir County Planning and Inspections Department found that the rezoning would be consistent with the intent of the Lenoir County Land Use Plan. Highway commercial corridors are located along the major arrival areas for the community. These areas are well suited for a mixture of commercial and business uses that typically require high visibility and good road access, or which cater to passing motorists. There was no public opposition and the Planning Board voted unanimously to recommend to the County Commissioners for the rezoning of those properties along Hwy. 258 North, for Commercial use. (See map attachment)

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the properties on Hwy. 258 North be rezoned from rural to commercial properties.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

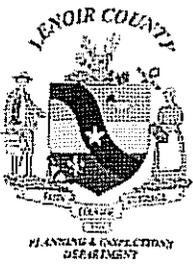
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman

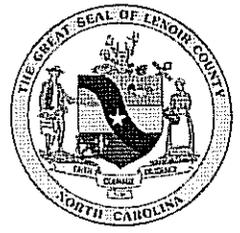
Date

ATTEST

Date



**LENOIR COUNTY
PLANNING BOARD**
LENOIR COUNTY ADMINISTRATION BUILDING
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



MEMO

To: Lenoir County Board of Commissioners
From: Lenoir County Planning Board & Staff
Subject: Hwy 258 North - Rezoning Recommendation
Date: July 29, 2008

The Lenoir County Planning Board held a public hearing on Thursday, July 17, 2008, at 6:00 p.m., to review the request and make a recommendation for Hwy 258 North properties, owned by Minesh Patel, to be rezoned to Commercial. The proposed location of the subject property is the west side of Hwy 258 North at the Dobbs Farm Rd intersection and is situated in the Falling Creek Township. The property is identified as Tax Record numbers 3524 & 3521 and contains approximately 16 acres total. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural.

Through extensive investigation regarding this request, the Lenoir County Planning and Inspections Department has found that the rezoning would be consistent with the intent of the Lenoir County Future Land Use Plan.

The Planning Board voted unanimously to recommend to the County Commissioners the rezoning request for those properties delineated along Hwy 258 North, to Commercial use. (See map attachment)

Information regarding this matter is available at the Planning and Inspections Department office, Lenoir County Administration Building, 101 North Queen Street, Kinston (252-559-2260, ext. 7253) during regular business hours.

Sincerely,

A handwritten signature in cursive script that reads "Wayland Humphrey".

Wayland Humphrey,
G.I.S./Planning Coordinator
Lenoir County Planning & Inspections Dept.

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.:** 19

Resolution Requesting to Continue Electing Status for the Work First Program
During State Fiscal Years 2010-2011

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to approve a request to the Division of Social Services to continue Election Status for the Lenoir County Work First Block Grant Plan for SFY 2010-2011.

HISTORY/BACKGROUND:

As State Law mandates, all counties must submit a county Work First Block Grant Plan to the Department of Health and Human Services for Work First biennial planning. This is an opportunity for counties to take full advantage of the local flexibility structure in the Work First Program. The planning process consists of several significant criteria including the designation of our county status as either a Standard County or an Electing County.

Each county must notify the Department of Health and Human Services by September 26, 2008, as to whether they want Standard or Electing County status. Lenoir County has chosen Electing County Status since 2001. By choosing Electing Status, the county may reduce the county funding for the Work First Program by 10%, saving \$102,373 per year for Lenoir County. Electing County Status also allows the county to use federal TANF funds to provide Children's Protective Services and other TANF services.

EVALUATION:

North Carolina General Statute 108.27 and Work First Policy Section 103 provide instructions for the development of the local Work First plan to meet local needs. Choosing Electing Status has proven very successful for Lenoir County, by allowing the county to save \$102,373 per year while still reducing the number of families who receive public assistance from 573 families in July 2001 to 155 families on May 1, 2008. Also, as an Electing County, Lenoir County has used available Work First Cash Assistance Funds for protective services for children, day care services for children, transportation services for employment and training, and STRIVE classes for Work First Participants. As a Standard County, these services would have only been available with 100% County Funds. The Electing County status saves local tax dollars and makes federal funds available for services described above. To abandoned the Electing County Status at this time would costs approximately \$800,000 local tax dollars.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that

The Board of County Commissioners requests that Lenoir County be designated as an Electing County SFY 2010-2011.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/04/08
Date

ATTEST 08/04/08
Date

Lenoir County, North Carolina

Request for Standard or Electing Status for the Work First Program

The Board of Commissioners of Lenoir County voted on August 4, 2008

to request Standard or Electing (Check one) Status for the Work First Program.

The vote was _____ for and _____ against (at least two-thirds in favor).

Commissioner Chair Signature

August 4, 2008
Date

The primary contact person for our Work First Block Grant planning processing will be:

Name: Jack B. Jones

Position/Title: DSS Director

Address: Lenoir County Department of Social Services
P. O. Box 6
Kinston, North Carolina 28502

Phone: 252-559-6361

Fax: 252-559-6381

Email: jjones@dss.co.lenoir.nc.us

Due Date: September 26, 2008

Submit to: Sara Anderson Mims, Program Administrator
Work First/CPS Policy Team
Family Support and Child Welfare Services Section
North Carolina Division of Social Services
325 N. Salisbury Street
2408 Mail Service Center
Raleigh, NC 27699-2408
Fax: 919-715-6714

INTRODUCED BY Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.** 19A.

Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Peterson, Eure and Associates, PA.: \$7,475

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir County Health Department to execute a purchase order to Peterson, Eure and Associates, PA to cover architectural and engineering services.

Expenditure Account:

General-Dept. Supplies
10-5110-2900 - \$7,475

HISTORY/BACKGROUND:

State Aid-to-County funding provided in part to support health department for a locally determined need or purpose. Peterson, Eure and Associates, PA will provide architectural and engineering services to create construction drawings with specifications on the drawings to install ventilation equipment, which will provide negative airflow in an inmate's cell. This cell can be designated as a respiratory isolation holding cell. This is a requirement of the Department of Health and Human Services for review and approval prior to construction.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

INITIALS

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Peterson, Eure and Associates, PA. \$7,475.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/04/08
Date

ATTEST 08/04/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/04/08 **ITEM NO.:** 19B.

Resolution Authorizing a Purchase Order to Piedmont Parks, Inc. for Outdoor Fitness
Equipment: \$12,525

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to authorize a purchase order in the amount of \$12,525.00 to Piedmont Parks, Inc. for fitness equipment. This equipment will be used at the Neuseway Nature Park and Fairfield Park.

HISTORY/BACKGROUND:

This equipment will be used to promote a physical fitness in the community. It will be placed along the walking track at Fairfield Park with instructional signage at each station. There will also be equipment located at Neuseway Nature Park trails for the public's use. This equipment will be budgeted in 40-4930-5101.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that a purchase order be issued to Piedmont Parks, Inc. in the amount of \$12,525.00 for outdoor fitness equipment.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/04/08
Date

ATTEST 08/04/08
Date

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Transit Advisory Board 2 nd Appearance	Lorraine K. Smith	December 2008
Nursing Home Community Advisory Committee 2 nd Appearance	Faye Smith	July 2011
Juvenile Crime Prevention Council 2 nd Appearance	Corey Lawson Catherine Kosinski (Student)	June 2010
Regional Aging Advisory Committee (RAAC) 2 nd Appearance	Audrey Tyson	July 2011

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member

Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members

Grifton Planning Board – One (1) Vacancy

JCPC – One (1) Vacancy; 1-Juvenile Attorney

CJPP – Three (3) Vacancies

Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Transit Advisory Board 2 nd Appearance	Lorraine K. Smith	December 2008
Nursing Home Community Advisory Committee 2 nd Appearance	Faye Smith	July 2011
Juvenile Crime Prevention Council 2 nd Appearance	Corey Lawson Catherine Kosinski (Student)	June 2010
Regional Aging Advisory Committee (RAAC) 2 nd Appearance	Audrey Tyson	July 2011

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Chairman

08/04/08
Date

ATTEST

08/04/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Transit Advisory Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Lorraine K. Smith
 Address: 2459 Ash Davis Rd
 City/State/Zip: Pink Hill, NC 28572
 Telephone: (Home) 252-568-3605 (Work) 252-527-1545
 Occupation: In Home Aide Manager, Interim Director
 Business Address: 112 East Blount Street, Kinston, NC 28501
 Age: (Optional): 61
 Number hours available per month for this position: Meeting hours as needed
 Training: _____
 Business and Civic Experience/Skills: Administrator over Assisted living, Notary

Other County Boards/Committees/Commissions presently serving on: Foster Grandparent
Police Advisory, Coastal Community Action, Inc.
 Expiration date of Term: 12-31-08

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | <u>Pink Hill 1 (Bethel Baptist Church)</u> |
| K-5 (Spillman Baptist Church) | <u>Pink Hill 2 (Pink Hill Rescue Station)</u> |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Lorraine K. Smith
Signature of Applicant

7-9-08
Date

APPLICATION FOR APPOINTMENT

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

NURSING HOME COMMUNITY ADVISORY COMMITTEE

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.

Name: FAYE H. SMITH
Address: 4610 RESEARCH FARM RD.
City/State/Zip: HOOKERTON NC 28538
Telephone: (Home) 252-524-5784 (Work): N/A
Occupation: RETIRED NURSE
Business Address: NONE
Age (Optional): _____
Number hours available per month for this position: 8 HRS.
Training: REGISTERED NURSE
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Nense (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwood VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | <u>Vance (Army Reserve Center, Airport)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Faye H. Smith
Signature of Applicant

7-1-08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Cory Lawson
 Address: 400 Glenwood Ave Suite 10
 City/State/Zip: Kinston, NC 28501
 Telephone: (Home) (252) 520-7884 (Work) (252) 327-1815
 Occupation: General Manager
 Business Address: 400 Glenwood Ave Suite 2
 Age: (Optional): 26
 Number hours available per month for this position: 10
 Training: Public Health Preparedness Prevention Training
 Business and Civic Experience/Skills: Boys & Girls Clubs Mentor

Other County Boards/Committees/Commissions presently serving on: None

Expiration date of Term: 11/10

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Cory Lawson
Signature of Applicant

6/19/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Committee JCR

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Catherine Halina Kosinski
Address: 1407 West Rd
City/State/Zip: Kinston NC 28501
Telephone: (Home) 523 3430 (Work) cell 268 4455
Occupation: Student
Business Address: Kinston High School
Age: (Optional): 17
Number hours available per month for this position: 5
Training: _____
Business and Civic Experience/Skills: Girl Scout, Church Youth Group, Drama Club
Anchor Club
Other County Boards/Committees/Commissions presently serving on: ~~Any~~ None
Expiration date of Term: 2 yrs

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| <u>K-5 (Spillman Baptist Church)</u> | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Catherine Halina Kosinski
Signature of Applicant

7/16/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

RAAC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: Audrey R. Tyson
Address: 734 Dawson Station Rd.
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 252-527-1740 (Work) _____
Occupation: Retired Educator
Business Address: _____
Age: (Optional): _____
Number hours available per month for this position: Whatever is needed
Training: _____
Business and Civic Experience/Skills: _____
Other County Boards/Committees/Commissions presently serving on: NCSTHL, CAC, COA
Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
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| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | <u>Vance (Global Transpark Education Center)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Audrey R. Tyson
Signature of Applicant

07/02/08
Date

Eastern Carolina Council

July 15, 2008

Mr. Michael Jarman
Lenoir County Manager
PO Box 3289
Kinston, NC 28502

Dear Mr. Jarman,

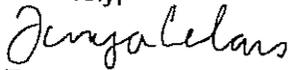
At this time the Regional Aging Advisory Committee (RAAC) has one (3 year term) vacancy regarding Lenoir County's representation.

Ms. Audrey Tyson, 734 Dawson Station Road, Kinston; phone # 252.527.1740, currently serves on the Senior Tarheel Legislature and we would like to recommend her appointment to the RAAC.

I would like for this matter to be included on the agenda for discussion at the next Lenoir County Commissioner's meeting.

If you have any questions, please contact me at (252) 638-3185. Thank you for your efforts with regard to this matter.

Sincerely,



Tonya Cedars, Director
Area Agency on Aging,
Eastern Carolina Council

Cc:
Audrey Tyson
RAAC file