

MINUTES**LENOIR COUNTY BOARD OF COMMISSIONERS****AUGUST 5, 2013**

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, August 05, 2013, in the Board of Commissioner Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Reuben Davis, Vice-Chairman Jackie Brown and Commissioners, Mac Daughety, Eric Rouse, Linda Rouse-Sutton, Craig Hill, and Roland Best.

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Davis called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Daughety led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION

Mrs. Alice Tingle, Chairperson of the Lenoir Memorial Hospital Foundation addressed the Board and told them how blessed Lenoir County is to have such a good local hospital. She told them not only do we have good doctors and surgical facilities, but we also have a lot of other special programs. The Foundation is helping to raise \$100,000 to benefit the expansion of the Cardiology Services at the hospital. Ms. Tingle then introduced Mr. Dirk Griffith, Lenoir Memorial Foundation Director. Mr. Griffith addressed the Board and stated the fund raiser would take place on September 18, 2013, and would feature Ms. Jeanne Robertson, Humorist. The event will be held in the Lenoir Community College, Waller Auditorium at 7:30 p.m. The money raised by this event will allow for expanded cardiac services at LMH. The event will also be tied to the 60th birthday celebration of the LMH volunteers.

Mr. Mark Pope, Economic Development Director then addressed the Board. Mr. Pope said he had received a press release from Mr. Scott Saylor with the North Carolina Railroad about a passing siding project to increase freight train capacity. This passing siding track will be a section running parallel to a through line and connected at both ends by switches, from the LaGrange area to the Wayne County line, to allow for the passing of faster trains. This two mile passing siding of railroad will be the first lengthy passing track to be built along the 114 mile stretch from Selma to the Morehead City port. The Norfolk Southern Railroad services the port at Morehead City and all three of the military bases in our area. This additional track will enhance safety and efficiency, as well as increasing track usage. This enabling of freight will help local businesses grow.

Mr. Pope also gave an update on the US 70 Corridor Commission. They will begin a study to evaluate the economic development impact of the completion of the Hwy 70 Bypass and the

completion of I-795. Many businesses have benefitted from the current path of Hwy 70, and the study will also determine ways to mitigate any negative impact the bypass may have. Former Governor Jim Martin said these two projects will allow for enormous improvements for eastern North Carolina. There will be informative meetings, and there will be focus groups, which may ask for input from the commissioners. The study should be complete by the end of 2013.

Mr. Pope also mentioned there was an article in the July/August edition of "World Waterpark Magazine", highlighting the Woodmen of the World Waterpark, and the impact it had on Kinston/Lenoir County. The article was written by Bill Ellis and Danny Rice.

Mr. Jerry Kanter introduced himself to the Board. He told the Board he had been involved with aviation since 1971 and even before that. Mr. Kanter said he is here today as the newest appointee to the Global Transpark Authority. He said he would like to be able to communicate with the City of Kinston and Lenoir County in a little different way than they were accustomed. Mr. Kanter said aviation had been his life for 40+ years, and he also mentioned Mr. Rouse was involved in general aviation and Mr. Daughety was involved in transportation. He said he had been working since February of this year with the tower chief at the Kinston Regional Jetport to be able to keep the control tower. Mr. Kanter said he did not want it to be one of the 149 to close on June 15, 2014. He gave examples of how important the Kinston Regional Jetport is to military facilities up and down the east coast in providing training opportunities. Mr. Kanter said this facility has also been designated by FEMA as an emergency airport for the Eastern United States, as well as being home to Air Forestry services that are not confined to this area. Mr. Kanter said we have a legacy left to us by several generations and he will fight to keep what we have worked for and what we deserve. He stated he is very proud of what we have here.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Mr. Daughety gave an update on the Smithfield Way Extension project. He said there were citizens in the area of the project who had issues and concerns about drainage problems. Mr. Daughety said the citizens had been promised a meeting whenever NCDOT received the hydrologist report. He said that meeting will be held on August 15th from 10:00 a.m. until noon at the Visitors' Center. There will be NCDOT representatives on hand to give the hydrologist's report and answer any questions or concerns the citizens may have. He said he hoped the citizens will see there will be no negative impact from this project, and he also hoped the concerns about the drainage issues will also be answered.

Ms. Sutton said she recently had the opportunity to speak with Ms. Sanja Hudson, Chief Executive Officer for the Community Health Center. Ms. Sutton said the Community Health Center has been chosen to be a hub for Eastern North Carolina to educate and enroll uninsured individuals for health insurance. She also said they would be hosting a Health Fair on Saturday, August 17th from 9:00 a.m. until 2:00 p.m. Ms. Sutton also said the facility will probably need to expand.

ITEMS FROM THE COUNTY MANAGER

Mr. Jarman reminded the County Commissioners about the annual conference of the NCACC, August 22-25, 2013, to be held in Guilford County. He asked who would be attending, and Ms. Sutton and Ms. Brown both said they were going. Ms. Sutton suggested Ms. Brown be the voting delegate, since she had done this for the County in the past. Mr. Davis nominated Ms. Brown as the County's voting delegate, and Mr. Best seconded the motion. Upon common consent, Ms. Brown was elected as Lenoir County's voting delegate to the NCACC Annual Conference.

Mr. Jarman told the commissioners another bid had been received on the property at 1201 Sycamore Road, Kinston in the amount of \$4,000. Upon a motion by Mr. Hill and a second by Mr. Daughety, the bid of \$4,000 was unanimously declined.

Mr. Jarman advised the commissioners of some of the ramifications of the State's newly adopted budget. He said the \$100 million of lottery funds were still in the budget, but the statutory requirement of 40% remaining for school construction had been removed. He reminded the commissioners the changes in the amount of lottery funds set aside for schools still leaves the County making up a \$600,000 shortfall each year. The ADM funds for capital expenditures have been removed permanently, leaving the County to fully fund all capital expenditures. Mr. Jarman said the school administration has been advised they will have to come before the commissioners in the future to get approval for funding of capital expenditures. This has not been required in the past, since ADM funds provided 75% of the funding, with the County matching the remaining 25% with sales tax funds.

Mr. Jarman said the State is putting up money to help us draw down HAVA funds, but he is not sure how much or how we will be allowed to use them. Currently with the passage of the new Voter ID requirements, our County is one of the 35 counties that will have to purchase new voting machines. These machines will have to be in place by 2018, and will cost the 35 counties \$11 million dollars.

Mr. Jarman said he also wanted to discuss the way we pay the East Carolina Council dues. He stated in the past we have paid the total ECC dues, but we have only used one portion of the services provided, the aging funds. Mr. Jarman said if we pay only the portion of the dues related to the Aging services, the bill would be only \$9,740, instead of \$19,860 – this would be a savings of \$10,120. Last year Transit did utilize their grant services and LaGrange has used their services in obtaining the PARTF grant. Mr. Jarman asked for Mr. Rouse's thoughts, since he was the Board's representative on the East Carolina Council. Mr. Rouse said the East Carolina Council was mandated to handle our aging services, but he thought it better if we only paid for that service, since we have not utilized any of the other services. He said he had a responsibility to the taxpayers, and this precedent set by Onslow County, would save the County money. Mr. Rouse said this action would cause him to lose his position on the ECC Board. Upon a motion

by Mr. Daughety and a second by Mr. Hill, it was unanimously decided that the County pay only for the Aging services portion of the East Carolina Council dues and the RPO dues. Mr. Daughety said the Board needed to be fiscally responsible.

CONSENT AGENDA

3. Approval of Minutes: Board Meeting: July 15, 2013
4. Resolution Approving Releases and Refunds to the Individuals Listed Herein
5. Budget Ordinance Amendment: General Fund: Finance/Inspections.: \$2,500: Increase

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

PUBLIC HEARINGS

None

BUDGET ORDINANCES/RESOLUTIONS

Item No. 6 was a Proclamation honoring Social Services employees and designating August 21, 2013, as Social Services Employees Appreciation Day. Ms. Brown read the proclamation and invited all of the commissioners to attend the picnic being held on 8/21/13 from 11:30 a.m. until 1:30 p.m. at the Cooperative Extension Building.

Ms. Moore addressed the Board and shared about a training program that is provided by DSS called the Catalyst Program which is available to any County employee. This is a leadership program for new supervisors, or anyone interested in becoming a supervisor. She introduced Mr. Jeff Harrison, facilitator and Ms. Tammy Mooring and Ms. Allison Ross, recent participants in the program. Ms. Moore invited the Board to a Strengthening Families Summit that will be held on Saturday, August 17, 2013 from 9:00 a.m. until 1:30 p.m. in the Waller Building at Lenoir Community College. This summit is a project that was headed by the recent Catalyst participants. She said there will be six concurrent workshops offered during that time addressing the following: Feeding a Family on a Budget, "Darkness to Light", Foster Parent Recruitment and Adoption, Emergency Preparedness, Gang Awareness and Choosing Quality Child Care. Ms. Moore also said there will be over twenty vendors and agencies present passing out information of what could be done by individuals in the community. The admission is free with door prizes being awarded at the end.

Item No. 7 was a Budget Ordinance Amendment: Trust & Agency Fund: Innovative Approach to Literacy: \$2,550.00: Increase. Ms. Martha Martin, Finance Director stated this was to roll forward unexpended funds awarded to Cooperative Extension from FY12-13 into FY13-14 Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 7 was unanimously approved.

Item No. 8-A was a Resolution Authorizing an Increase to the Mapping Software Maintenance Contract with GeoSpatial Technologies in the Communications Division of the Emergency Telephone Fund in the Amount of \$5,875.00. Ms. Jerri King with Emergency Services addressed

the Board and said the Communications Division must maintain an up-to-date mapping system in order to remain Phase II compliant. At the time the budget was prepared, the exact cost of the mapping maintenance had not been finalized. This \$5,875.00 represents the difference between what was budgeted and the exact amount of the service.

Item No. 8-B was Budget Ordinance Amendment: Emergency Telephone Fund: E 911: \$5,875: Increase. Ms. Jerri King with Emergency Services this, budget amendment was to appropriate additional funds from the Emergency Telephone Fund Fund Balance to cover the additional mapping maintenance cost. Upon a motion by Ms. Sutton and a second by Mr. Daughety, both 8-A and 8-B were unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: Process Funds: \$5,986.07: Increase. Ms. Martin stated these funds were received by Cooperative Extension in FY12-13 and were to be used to support access to healthy local foods. All of the funds were not expended so the unspent portion is being rolled into FY13-14. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: General Fund: Sheriff's Dept: \$8,421.93: Increase. Ms. Martin stated this was also a roll forward budget amendment to roll forward unexpended SCAAP funds from FY12-13 into FY13-14. These funds were received from the State Criminal Alien Assistance Program and are restricted by use by the Sheriff's Department. Upon a motion by Mr. Hill and a second by Mr. Daughety, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: General Fund: Process Funds: \$11,183.97: Increase. Ms. Martin said this was a roll forward budget amendment for Cooperative Extension. These funds are from the State Health Insurance Initiative Program, and are used by Cooperative Extension to educate senior citizens about different health insurance choices. This budget amendment rolls forward unexpended funds from FY12-13 into FY13-14. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: General Fund: Process Funds: \$11,364.10: Increase. Ms. Martin stated this was a roll forward budget amendment for Cooperative Extension. These are unexpended funds from prior Pesticide Grants, as well as funds recently received and approved on 7/13/13 – Item #6. These funds will be used by Cooperative Extension to correctly dispose of empty pesticide containers. Upon a motion by Mr. Daughety and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: General Fund: Social Services: \$13,147.: Increase. Ms. Martin said these were Federal Adoption Incentive Funds originally received in FY04-05 and to be used only to enhance the adoption programs and secure homes for hard to place children. The unexpended funds are rolled forward each year, and the \$13,147 was the amount left from FY12-13. Upon a motion by Ms. Brown and a second by Mr. Daughety, Item No. 13 was unanimously approved.

Item No. 14 was a Budget Ordinance Amendment: General Fund: Process Funds: \$21,360.50: Increase. Ms. Martin told the Board these were grant funds received for the Emergency Management Department. These funds have been received each year beginning in FY 08-09, and the \$21,360.50 is the total amount of unexpended funds left at the end of FY12-13. Upon a

motion by Ms. Sutton and a second by Mr. Daughety, Item No. 14 was unanimously approved.

Item No. 15 was a Budget Ordinance Amendment: General Fund: Health Dept: \$28,603.: Increase Ms. Martin stated these were funds appropriated each year in the Health Department's budget for maintenance and repairs at the SPCA. Each year, any unexpended funds are rolled into the next fiscal year. At the end of FY12-13, there was a total of \$28,603 left unexpended to be rolled forward into FY13-14. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 15 was unanimously approved.

Item No. 16 was a Budget Ordinance Amendment: General Fund: Process Funds: \$39,000.: Increase Ms. Martin told the Board these were funds received in FY12-13 for the 8th Judicial District Community Intervention Program from the NC Department of Juvenile Justice and Delinquency Prevention Program. Their year started November, so there are four months of grant funds to be rolled into FY13-14. Upon a motion by Mr. Hill and a second by Mr. Daughety, Item No. 16 was unanimously approved.

Item No. 17 was a Budget Ordinance Amendment: General Fund: Health Department: Pregnancy Care Management: \$39,489.: Increase Mr. Huff addressed the Board and said they are allowed to have a three month reserve on hand, and the amount can change after the budget is adopted. These funds pay two staff members to operate the program and these additional funds will support other programs within the department. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 17 was unanimously approved.

Item No. 18-A was a Resolution Allowing the Sheriff to purchase nine L3 Mobile Vision in-car cameras and all related hardware. Sheriff Chris Hill addressed the Board and said these cameras will be installed in cars reserved for the Town of LaGrange.

Item No. 18-B was a Budget Ordinance Amendment: General Fund: Sheriff's Department: 56,272.: Increase Sheriff Hill told the Board the Town of LaGrange will reimburse the County for the expense of installing these L3 cameras into the vehicles designated for the Town of LaGrange. This budget amendment appropriates the additional revenue and expenditure. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Items 18-A and 18-B were unanimously approved.

Item No. 19 was a Budget Ordinance Amendment: General Fund: Sheriff's Department: \$214,886.: Increase Ms. Martin told the Board these were unexpended Civil Process fees from prior years. These funds can only be used by the Sheriff's Department for the enhancement of the serving of civil papers. This budget amendment will roll forward unexpended funds into FY13-14. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 19 was unanimously approved.

Item No. 20 was a Budget Ordinance Amendment: Capital Improvement Fund: Economic Development: \$2,499,713.: Increase Mr. Tommy Hollowell, Assistant County Manager addressed the Board and said these were unexpended Economic Development, Community Development and Buildings and Grounds funds from FY12-13. This budget amendment appropriates the unexpended funds in the correct lines for FY13-14. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 20 was unanimously approved.

Item No. 21 was a Resolution Approving the Mileage Reimbursement Rate Increase for County Employees from \$.555 per mile to \$.565 per mile effective August 1, 2013. Mr. Hollowell explained to the Board the County historically reimburses for mileage at the same rate approved by the IRS. He stated the IRS increased the mileage reimbursement rate to \$.565 in January 2013. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 21 was unanimously approved.

Item No. 22-A was the Letter referencing the Annual Settlement of Property Taxes Collected for FY12-13

Item No. 22-B was a Resolution Approving the 2012-2013 Tax Collectors Annual Settlement

Item No. 22-C was the Report of Insolvents

Item No. 22-D was a Resolution Approving the Insolvent Personal Property Tax List

Mr. Darrell Parrish, Tax Administrator addressed the Board and told them the total amount of 2012 taxes that had been charged and also paid. He told them the current collection rate on the 2012 taxes is at 94.56%, and the next three years after that are at 99% collected. Mr. Parrish also said all uncollected taxes on personal property, for people who have not listed any real property, are declared insolvent after the close of the fiscal year. Although they have been designated as insolvent, the Tax Department will continue to use every resource of the law to try to collect these taxes. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Items No. 22-B and No. 22-D were unanimously approved.

Item No. 23 was a Resolution Authorizing the Emergency Repair of the HVAC System in the Lenoir County Courthouse by Brady Trane Service at a cost of \$15,359. Mr. Mike Wiggins, Maintenance Director addressed the Board and told them that for several weeks, the air conditioning in the courthouse was not operating properly. Staff members checked the problem, but they were unable to pinpoint the problem. Brady Trane was contacted and it was determined the chilled water coil was restricting airflow. One of the options was to replace the coil at a cost of approximately \$150,000. or to extensively clean the unit. Because of the chemicals involved in the cleaning, the Brady Trane employees had to work on the weekends when there was no one in the building. After two weekends of extensive cleaning, they were able to restore the airflow to 90%. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 23 was unanimously approved.

Item No. 24 was a Resolution Authorizing the Acceptance of a Lenoir County Community Foundation Grant in the Amount of \$1,000. Ms. Tammy Kelly, Cooperative Extension Director, addressed the Board and said these funds were to be used to begin a "Photovoltaic Solar Garden" in front of the Farmers' Market Annex as well as other renovations and upgrades. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 24 was unanimously approved.

Item No. 25 was a Resolution Authorizing the Lenoir County Health Department to pay both Prior Year and Current Year Accreditation Dues to the North Carolina Association of Local Health Directors in the amount of \$5,397. Mr. Huff, Health Department Director addressed the Board and told them in order to be able to receive their accreditation, they had to pay dues to the NCALHD. Mr. Huff said this is an unfunded mandate, and although he does not agree with the requirement, any county that was in arrears with their dues, would not be the benefactor of the accreditation process. Mr. Rouse asked what funds would be used to pay the dues, to which Mr. Huff said he would use his Essential Services money. Upon a motion by Ms. Sutton and a second by Mr. Best, Item No. 25 was unanimously approved.

Mr. Huff then told the Board he had just finished this year's accreditation process. He said the team that visited the health department went through four years of paperwork checking 148 areas to make sure they were compliant in all of those areas. He wanted to thank Maintenance, MIS and Finance for all of the support in getting everything ready for the visit. Mr. Huff did say the accreditation team commended them for the way the facility was maintained, their privacy policy and other operations that are unique to Lenoir County's Health Department. He said he was optimistic about the outcome of the process.

Item No. 26 was a Resolution Allowing Sheriff Hill to Purchase an Uninterrupted Power Supply (UPS) for the New Jail in the Amount of \$6,800. Sheriff Hill addressed the Board and said whenever there is even the slightest outage of power or power surge, the video visitation cameras are out of service and must be rebooted by the provider, Simplex Grinnell. Simplex Grinnell installed the video visitation cameras in the new jail, which saves time and enhances safety within the jail. They have indicated a 20 minute Uninterrupted Power Supply will provide continuous power to the video visitation system in the event of a power loss or surge. Right now Simplex Grinnell is coming out a no charge to the County to reboot the cameras, but the warranty will soon be gone. Mr. Rouse asked if this was something that should be provided by Simplex Grinnell in the construction contract for the jail. Sheriff Hill said this is coming from the supply side (City of Kinston) and was not part of the specifications. The Sheriff said the funding for the UPS units will come from the existing Jail maintenance line. Upon a motion by Ms. Sutton and a second by Mr. Hill, Item No. 26 was unanimously approved.

Item No. 27 was a Resolution Authorizing the Sheriff to Reduce One Full-Time Detention Office Position and Create Three (3) Part-Time Positions within the Jail. Sheriff Hill said he was having some staffing issues in the new jail. He said he was concerned that there was not someone in Central Control at all times. Sheriff Hill said that in the evenings, it is the responsibility of the 1st floor tower person to man central control as well as his other duties. He said by breaking down the one full-time position into three part-time positions, he would have better coverage. Upon a motion by Ms. Sutton and a second by Mr. Hill, Item No. 27 was unanimously approved.

Mr. Daughety commended Sheriff Hill and his staff for the many drug arrest cases he has seen in the past few months. Sheriff Hill said whenever he went to the Sheriff's conference last week he made an agreement with Beaufort County to house all of their overflow prisoners. He said he is currently getting \$93,000 per month to house their prisoners and he will continue to all he can to fill empty beds. He was asked if he was housing any misdemeanants, to which he answered they were coming in slowly. Mr. Best asked the Sheriff if he was going to have the manpower to handle the jail at full capacity. Sheriff Hill said his primary concern was whenever his current staff asks for time off, the remaining staff must work overtime. He said the jail is built so you have the capacity to watch 10-100 prisoners with the same amount of staff. Mr. Jarman said he and the Sheriff are looking at the skeleton crew and the issue of paying overtime whenever other staff is off, and is looking at the best way to efficiently staff the jail.

Item No. 28 was a Resolution Approving the Endorsement of the FY 2013-2014 Lenoir County Home and Community Care Block Grant Funding Plan in the amount of \$492,192. Ms. Susan Moore, DSS Director addressed the Board and said the majority of these funds go to the Council on Aging and the rest are used by her department to provide senior services. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 28 was unanimously approved.

Item No. 29 was a Resolution Approving an Economic Development Grant Agreement with Pactiv, LLC in the amount of \$70,000. Mr. Mark Pope, Economic Development Director addressed the Board and said Pactiv recently announced a new expansion with a capital investment of \$3,250,000. and 26 new jobs for Lenoir County. This incentive grant is performance-based and the grant funds will be distributed based upon the actual goals achieved, and they will be prorated if the goals are not met. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 29 was unanimously approved.

Item No. 30 was a Resolution Approving Citizens to Boards, Commissions, Etc.

APPOINTMENTS

Item No. 17 was a Resolution Approving Citizens to Boards, Commissions, Etc.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Eastern Carolina Workforce Development	Keith Montgomery 2nd Appearance	June 2015
North Carolina's Eastern Region	Craig Hill 2nd Appearance	June 2017
Home and Community Block Grant Committee	Susan Hill Danielle Howell Carol Larkins 1st Appearance	June 2016

Mr. Brown made a motion to appoint Keith Montgomery to the Eastern Carolina Workforce Development Board and Craig Hill to the North Carolina's Eastern Region. Mr. Hill said in the minutes of the July 15, 2013 meeting, the first appearance for the North Carolina's Eastern Region needed to be corrected to read Craig Hill. Ms. Sutton seconded the motion and the motion passed unanimously.

CLOSED SESSION

A motion was made by Ms. Brown and second by Ms. Sutton to go into closed session at 10:35 a.m. with the following cited: Number four (4) To discuss matters relating to the location or expansion of industries other businesses in the area served by Lenoir County. No action was taken.

OPEN SESSION

Upon a motion by Ms. Brown and a second by Mr. Daughety, open session resumed at 11:13 a.m. Mr. Davis stated an Economic Development Issue was discussed, but no action was taken. Upon a motion by Mr. Rouse and a second by Mr. Daughety, the meeting adjourned at approximately 11:14 a.m.

Respectfully Submitted,

Martha H. Martin

Clerk to the Board

Reviewed By,

Michael W. Jarman

County Manager