

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, AUGUST 15, 2011 – TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION: Derek Kelly, CenturyLink Market Development Manager
 Joey Huff, Lenoir County Health Department Director, Food Sale Activity

- | | | |
|----|---|--------|
| 1. | Items from Chairman/Commissioners: 10 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
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| 3. | Approval of Minutes: Regular Board Meeting: August 1, 2011 | Banks/Jarman |
| 4. | Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept.: \$569. Decrease | Martin/Hollowell |
| 5. | Budget Ordinance Amendment: General Fund: Process Funds: \$843.50. Increase | Martin/Hollowell |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/ RESOLUTIONS: 25 Min.

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| 6. | A. Resolution Requesting Appointment of the Planning Committee for the Lenoir County Work First Block Grant Plan for SFY 2012-2014. | Moore/Martin |
| | B. Resolution Requesting to Continue Electing Status for the Work First Program During State Fiscal Years 2012-2014 | |
| 7. | Resolution Authorizing the Purchase of Foam Filled Tires for John Deere Backhoe: Colony Tire: \$2,899.39 | Miller/Martin |
| 8. | Budget Ordinance Amendment: Finance/Health Department: Animal Control: \$4,809. Increase | Martin/Hollowell |
| 9. | Budget Ordinance Amendment: Trust & Agency Fund: Finance/Extension-Family Caregiver: \$6,132.04. Increase | Martin/Hollowell |
| 10. | Budget Ordinance Amendment: General Fund: Process Funds: \$12,455. Increase | Martin/Hollowell |
| 11. | Budget Ordinance Amendment: General Fund: Finance/Rural Advance Found Intntl (RAFI): \$17,506.40. Increase | Martin/Hollowell |
| 12. | Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$109,393.20 | Martin/Hollowell |
| 13. | Budget Ordinance Amendment: General Fund/Capital Projects: Finance: \$114,267. Increase | Martin/Hollowell |
| 14. | Budget Ordinance Amendment: Capital Improvements: Economic Development: \$1,338,349. Increase | Martin/Hollowell |

APPOINTMENTS: 5 Min.

- | | | |
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| 15. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Banks |
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OTHER ITEMS: 10 Min.

- | | | |
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| 16. | Items from County Manager / County Attorney / Commissioners Public Comments/ Closed Session (if necessary) | |
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TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: August 15, 2011
SUBJECT: Items of Interest

1. Jail Update

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
August 1, 2011

Item No. 3

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, August 1, 2011 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Reuben Davis and Commissioners, Jackie Brown, Mac Daughety, Linda Rouse Sutton, Tommy Pharo, and Eric Rouse
Members Absent: None

Also present were: Michael W. Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney, April L. Banks, Interim Clerk to the Board, and members of the general public and news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Mr. Larry Moolenaar, Executive Director of the Eastern Carolina Council (ECC) provided an update on its activities to the Board. The ECC has a budget of approximately \$6,000,000 and collect \$200,000 in dues. Of the dues collected, 50% of this money is used as match money for grants in Economic Development. The ECC Area Agency on Aging's (AAA) mission of empowering senior citizens is achieved through advocacy and education. The AAA seeks to enhance living standards, provide responsive services, maximize tax dollar use, coordinate local programs, and provide technical assistance to local aging program service providers. The Family Caregiver Support Program (FCSP) supports informal caregivers to provide quality care for their loved ones wishing to remain in the community for as long as possible. This program provides information, referral to appropriate service providers, counseling, and direct respite care.

Mr. Moolenaar stated in an effort to direct more transportation dollars into traditionally neglected rural areas of North Carolina; the State sponsors Rural Transportation Planning Organizations (RPO). These planning organizations help officials and other stakeholders identify and prioritize transportation projects on a regional basis. The Economic Development Administration (EDA) provides grants for infrastructure development, local capacity building, and business development to help communities in economically distressed areas and regions. ECC insures the region remains qualified as an eligible Economic Development District, which insures that governments and other organizations within the region are eligible to apply for EDA funding. Since the late 1960's, EDA has provided over \$31 million for projects in the region.

Mr. Victor Kozinski, Commander of AmVets Post 1111 addressed the Board on the upcoming activities for the 9/11 Anniversary. Memorial services will be held on Saturday, September 10 at Pearson Park. Civilians, military personnel, and emergency responders who lost their lives will be honored. Mr. Kozinski stated if anyone would like to participate, please contact him at 252-268-4676. Mr. Rouse motioned to make AmVets Post 1111 the official coordinators for the 9/11 remembrance. Mr. Graham agreed and seconded the motion. The Board unanimously agreed.

Mr. Eric Cantu of Vietnam Veterans Chapter 892 provided an update on the Veteran's Nursing Home. The facility is ahead of schedule and progressing without any issues.

ITEMS FROM THE CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from Chairman / Commissioners. Mr. Graham stated any time a new legislation is being considered, the information should come before the Board. He motioned that a letter be drafted to Representative Wainwright, Representative LaRoque, and Senator Jackson advising them when legislation is being debated that may possibly impact Lenoir County, information should be provided to the Board. Ms. Sutton and Ms. Brown agreed communication should be a common courtesy to the Board. Mr. Daughety seconded the motion. The Board unanimously agreed to draft the letter of concern.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. Mr. Jarman reminded the Board of appointments to be made to the Military Growth Task Force Board. Mr. Graham appointed Commissioner Eric Rouse and Mark Pope as new members to the Board to represent Lenoir County.

Mr. Jarman provided the Board with the minutes from the Lenoir County Planning Board Meeting held June 16, 2011.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board approved the Consent Agenda.

- 3. Approval of Minutes: Regular Board Meeting: July 18, 2011 Hall/Jarman
- 4. Resolution Approving the Releases and Refunds to the Individuals Listed Herein Parrish/Martin

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 5 was a Resolution Approving Economic Development Grant Agreement: Spirit Aerosystems, Inc. Mr. Pope addressed the Board. In 2008, Spirit announced plans to construct a new facility on a 307 acre site located at the NC Global TransPark. The new facility will represent a total non-depreciated investment of over \$500,000,000 in machinery and equipment and would create at least 1031 new jobs in the County within seven years. Spirit is now producing a major composite fuselage and leading edge wing spars for the Airbus 350 WB and has created over 200 new jobs. The company now plans to expand its operations in a leased facility at the NC Global TransPark installing certain industrial machinery, equipment, and improvements that represent a non-depreciated investment in excess of \$22,000,000. Spirit will establish production for the Gulfstream G250 wing at the NC facility. The expansion will create approximately 150 to 200 additional full-time employees.

Mr. Rouse expressed his concern regarding specific information being withheld on Economic Development projects. He stated unless more detailed information is provided, he will vote "no" in the future for incentive packages in Economic Development. As a commissioner, he has a responsibility to make an informed decision on behalf of the citizens of the County. Ms. Brown stated many projects have been brought before the Board for approval. She understands certain information cannot be divulged for fear the company may choose another location. Mr. Pope has been forthcoming with information regarding Lenoir County contributions and other sharable information. Mr. Pharo stated he is not asking for information regarding the negotiation of the agreement. He wants more information in order to make decisions about incentives. Mr. Pope responded in business, relationships are vital. Specific information cannot be provided due to confidentiality. The Board has appointed him to manage Economic Development in Lenoir County and he will perform the task to the best of his ability. Mr. Jarman stated historically, a special meeting for the Board was scheduled 30 minutes prior to the announcement and reverting back to this policy would not be an issue. This would allow confidentiality to stay in place. Mr. Rouse reiterated he wants to be informed on events

in the County and when the event will happen. Ms. Sutton stated for the good of the project, confidentiality is best. She is very pleased on the success of Economic Development. Mr. Griffin stated before an incentive is officially approved, specific information has been provided. The Board is advised in closed session in advance regarding the nature of the potential business, incentive amount, and type of business. Mr. Daughety stated he would also like to be provided with more specific information but respects confidentiality. He questioned if the company is held accountable on project progression. Mr. Jarman responded the status update is done once a year.

Mr. Pope stated once a confidentiality agreement is signed, no information is to be disclosed until the appropriate time. He offered to provide the Board with a copy of the agreement for their review. Mr. Jarman stated proprietary information will not be provided unless the company specifies so. Mr. Graham stated the Board will revert back to the process of a meeting being held one hour prior to the official announcement. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 5 was approved with a 6 to 1 vote with Mr. Rouse dissenting.

Item No. 6 was a Resolution Authorizing Select Custom Apparatus, Inc. to Remount a 2008 Wheeled Coach Ambulance Box for the Amount of \$59,995. Mr. Roger Dail, Director of Emergency Services, stated in 2008, Lenoir County purchased a Chevrolet ambulance made by Wheeled Coach which included a 100,000 mile warranty covering the motor and drive train. Since the purchase, two separate transmissions have been installed along with numerous repairs to the air conditioning and brake systems. Maintenance costs for this vehicle in the last 18 months have exceeded \$23,000. Currently this truck needs a new motor. The cost of a new motor will be between \$10,000 - \$12,000. Remounting the box of the truck onto a new 2011 Chevrolet cab and chassis will be the best course of action. Mr. Daughety asked if there was money allotted in the budget for a new ambulance. Mr. Dail confirmed the funds were approved. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 6 was unanimously approved.

Item No. 7A was a Budget Ordinance Amendment: Transportation: Administration: \$29,100. Decrease. Ms. Martin stated this amendment is to bring budgeted amounts in line with actual approved numbers. Whenever the budget is being prepared, applications are also in the process of being submitted for funding, but the actual approved amounts are not received until after the new fiscal year has begun. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 7A was unanimously approved.

Item No. 7B was a Budget Ordinance Amendment: General Fund: (General) Aid to County Line Item Budget Increase: \$134,540. Mr. Joey Huff, Health Department Director, stated this amendment is to be designated for use in providing Ten Essential Services for any "Health Status or Health Need" as determined locally. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7B was unanimously approved.

Item No. 8A was a Resolution Authorizing a Purchase Order to Oliver Glass for Replacing Broken Windows at the Old Pink Hill Gymnasium in the Amount of \$4,979. Ms. Debra Wicker, Administrative Manager II of the Recreation Department and Brian Dawson, County Program Supervisor I, addressed the Board. Ms. Wicker stated the Recreation Department has used this facility since 1980 for all of its recreation activities in Pink Hill. The windows in the back of the old Pink Hill gym have been vandalized and need to be replaced. The department is requesting to remove the old window casings and replace them with new casings and office resistance glass to deter further vandalizing of the windows. The Recreation Department leases the gym for \$1.00 per year in order to provide the Town of Pink Hill with recreation services. Mr. Graham reminded the department the gym is used as emergency shelter and the windows should be shatter proof. Ms. Wicker stated she will verify the new windows are shatter proof before the installation begins. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 8A was unanimously approved.

Item No. 8B was a Resolution Authorizing a Purchase Order to Stallings Plumbing, Heating, & A/C Co. Inc., to Replace Two (2) of the First Floor HVAC Units at the Newseway Planetarium, Health & Science Museum: \$5,301. Ms. Wicker stated the 500 square foot museum features hands-on health and science exhibits and programs. Thousands of visitors and school children visit the museum year round and the air conditioning unit has stopped working. Two (2) of the five (5) HVAC units downstairs in the Planetarium are no longer working. The price includes installing two (2), three ton wall mount heat pumps with heat strips digital thermostats. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 8B was unanimously approved.

Item No. 9A was a Resolution Approving Insolvent Personal Property Tax List. Mr. Hollowell addressed the Board. All uncollected taxes on personal property are declared "insolvent" after the close of the fiscal year. Pursuant to NCGS 105-373, the Tax Collector is required to provide a list of all persons whose personal property taxes for the preceding year remain unpaid and the amount owed by each. Upon receiving the report, the governing body of the taxing unit shall enter upon its minutes the names of person owing taxes whom it finds to be insolvent, and it shall by resolution designate the list entered into its minutes as the Insolvent List to be credited to the Tax Collector in his settlement. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 9A was unanimously approved.

Item No. 9B was a Resolution Approving 2010-2011 Tax Collectors Annual Settlement. The Tax Collector has worked diligently to collect all taxes due on real and personal property. This settlement provides documentation of these efforts. Pursuant to NCGS 105-373 the Lenoir County Tax Collector is required to make a full settlement with the governing body for all taxes. Upon a motion by Ms. Sutton and a second by Mr. Daughety, Item No. 9B was unanimously approved.

Item No. 10A was a Resolution Approving and Adopting the Revised Future Land Use Plan of Lenoir County, NC. Mr. Wayland Humphrey, GIS / Planning Coordinator, stated the current Future Land Use Plan was approved and adopted on July 1, 2001, and serves as a supporting document to our Zoning and other land use ordinances – manufactured housing park ordinance and subdivision regulations. The Lenoir County Planning Board held a public meeting on Thursday, June 16, 2011 to review and make a recommendation for the revised Future Land Use Plan. The Planning Board voted unanimously to recommend to the County Commissioners for the adoption of the revised Lenoir County Future Land Use Plan as submitted by the planning staff and to be retroactively effective as of July 1, 2011. Upon a motion by Mr. Davis and a second by Mr. Daughety, Item No. 10A was unanimously approved.

Item No. 10B was a Resolution Approving the Rezoning of Properties on Hwy. 258 North from Rural to Commercial. The current use of the property in question is mini-storage, used car sales, and office space for lease. The Lenoir County Planning Board held a public meeting on Thursday, July 21, 2011 to review and make a recommendation for the Hwy. 258 North properties to be rezoned. The Board found the rezoning would be consistent with the intent of the Lenoir County Land Use Plan. Highway commercial corridors are located along the major arrival areas for the community. These areas are well suited for a mixture of commercial and business uses that typically require high visibility and good access, or which cater to passing motorists. Upon a motion by Mr. Davis and Ms. Sutton, Item No. 10B was unanimously approved.

Item No. 11 was a Resolution Authorizing the County Manager to Execute a 36 Month Service and Use Contract with Carolina Telephone LLC – East ("Embarq") for Data Equipment with Subsequent Financing Agreement with GE Capital along with a Product and Services Agreement with Centurylink Sales Solutions, Inc. Lenoir County operates its own data infrastructure that includes phones, audio, video and data. Due to the ever increasing utilization of this infrastructure we

lease our hardware so that we can upgrade as more efficient less expensive equipment is manufactured. Our current equipment is 4 years old and is aging out with maintenance cost starting to rise. We can replace our current data switches with new switches with a 10X faster backplane and reduce our annual costs by \$33,000.00. In addition this equipment would allow for increased traffic throughput for all of our data, voice and video applications including video arraignment, video training onsite, and video visitation. Upon a motion by Mr. Daughety and a second by Ms. Sutton, Item No. 11 was unanimously approved.

APPOINTMENTS

Item No. 12 was a Resolution Appointing Citizens to Boards, Commissions, Etc.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Home & Community Block Grant Advisory Committee 1 st Appearance	Christopher Harper (Re-appointment) Anne Gaddis (Re-appointment) Tammy Dawson (Re-appointment)	August 2014
Greene Lamp Board 1 st Appearance	Martha Bishop	August 2013
Lenoir County Jury Commission 2 nd Appearance	Doretha Branch William Harvey Howard (Re-appointment)	July 2013
Community Advisory Committee – Nursing Home 2 nd Appearance	Trudy Pickett Marva J. Brown	July 2013
Juvenile Crime Prevention Council (JCPC) 2 nd Appearance	Luberta Parker (Re-appointment)	July 2013

Mr. Graham stated Ms. Martha Bishop was nominated at the previous meeting and should be appointed at the current meeting. Upon a motion by Ms. Brown and a second by Mr. Daughety, the above second appearance appointments and Ms. Bishop were approved.

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
- Lenoir County Planning Board – Districts One (1) and Four (4)
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

ADJOURN

Upon a motion by Mr. Graham and a second by Mr. Davis the Board adjourned at 11:10 a.m.

Respectfully submitted,

Reviewed By

April L. Banks
Interim Clerk to the Board

Michael W. Jarman
County Manager

Item No.: 4



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2010 - 2011
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	FINANCE / SHERIFF	10-3991-9910	FUND BALANCE APPROPRIATED
		10-4310-3980	SCAAP EXPENSES
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		DECREASE	
10-3991-9910 FUND BALANCE APPROPRIATED	6,931.00	10-4310-3980 SCAAP EXPENSES	-569.00
DECREASE			
10-3432-2100 SCAAP - SHERIFF	-7,500.00		
Total	-569.00	Total	-569.00

Reason and Justification for Request:
 BUDGET AMENDMENT TO ROLL FORWARD UNEXPENDED FUNDS FROM THE STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) FROM PRIOR FISCAL YEARS IN THE AMOUNT OF \$6931.08 AND TO TAKE OFF THE BUDGETED AMOUNTS FROM THIS FISCAL YEAR. THE DIFFERENCE IN WHAT WAS BUDGETED AND WHAT IS BEING ROLLED FORWARD IS THE NET DIFFERENCE. IF ANY FUNDS ARE RECEIVED IN THIS FISCAL YEAR, THEY WILL BE BUDGETED AT THAT TIME. THESE FUNDS ARE RECEIVED FROM THE U.S. DEPT. OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, AND ARE GIVEN TO HELP OFFSET EXPENSES INCURRED BY THE COUNTY IN HOUSING UNDOCUMENTED CRIMINAL ALIENS OR ALIENS OF UNKNOWN LEGAL STATUS, WHO HAVE BEEN CONVICTED OF AT LEAST ONE FELONY OR TWO MIDMEANORS AND HAVE BEEN INCARCERATED DURING THE REPORTING PERIOD OF THE AWARD. BY LAW, THESE FUNDS ARE RESTRICTED FOR USE BY THE SHERIFF.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	8/8/11	<i>Martha H. Martin</i>	8/8/11
Budget Officer Approval	Date		
<i>Maria J. Farman</i>	8/10/11		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No.: 5

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$843.50. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		PROCESS FUNDS		Various	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	843.50	10-4201-6037	COOP EXT-21ST CENTURY-GRANT	843.50
Total		843.50	Total		843.50

Reason and Justification for Request:

BUDGET AMENDMENT TO ROLL FORWARD GRANT FUNDS FROM THE 21ST CENTURY LEARNING CENTER GRANT. A TOTAL OF \$10,610.00 WAS RECEIVED IN FY 10-11, AND OF THOSE FUNDS, ONLY \$9,766.50 WAS EXPENDED. THIS WILL ALLOW COOPERATIVE EXTENSION TO USE THE BALANCE OF THE FUNDS FOR HEALTH & NUTRITION, CHARACTER EDUCATION, AND SUBSTANCE ABUSE PREVENTION.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	8/8/11	<i>Marta H. Martin</i>	8/8/11
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	8/10/11		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager DATE: 8/15/11 ITEM NO.: 6A

RESOLUTION: Requesting Appointment Of The Planning Committee For The Lenoir County Work First Block Grant Plan For SFY 2012-2014.

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to approve the individuals on the attachment to the planning committee of the Lenoir County Work First Block Grant Plan for SFY 2012-2014.

HISTORY/BACKGROUND:

As State Law mandates, all counties must submit a county Work First Block Grant Plan to the Department of Health and Human Services for Work First biennial planning. This is an opportunity for counties to take full advantage of the local flexibility structure in the Work First Program. The planning process consists of several significant criteria. Those criteria include the designation of county status, the planning committee, the county plan model, public comment, and the primary contact designee.

North Carolina General Statute 108.27 and Work First Policy Section 103 provide guidelines for the appointment of a Welfare Reform planning committee. The required committee stakeholders include:

- County Board of Social Services
- Board of Local Management Entity
- Local public health department
- Local school system
- Business community
- Board of County Commissioners
- Community based organizations
- Child care service provider
- Transportation Service provider
- Local department of social services

In addition, it is highly recommended that the following representatives be included;

- Faith based organizations
- Recipients of work first and other types of assistance and services
- Other community advocacy agencies

EVALUATION:

North Carolina General Statute 108.27 and Work First Policy Section 103 provide instructions for the development of the local Work First plan to meet local needs. The individuals selected for the Work First Planning Committee are very familiar with the Work First Program, the targeted population, and the planning process.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that The Board of County Commissioners approves the request for the proposed planning committee as detailed on the attachment for Lenoir County's Work First Block Grant Plan for SFY 2012-2014.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

8/15/11
Date

ATTEST

8/15/11
Date

Lenoir County Work First Block Grant Planning Committee
SFY 2012-2014

Proposed Members:

County Board of Social Services and Business Community	Clay Howard, DSS Board Member
Employment Security Commission	Jamie Wallace, Manager
Community Based Organizations/Faith Based Organizations	Major Robin Starr, Salvation Army
Former Recipient of Work First Family Assistance	Annetta Sanders, Housing Authority
Transportation Services Provider	Bill Allison, Lenoir Co. Transit
Local School System	Kelee Moore, Lenoir Co. Schools
Local Department of Social Services	Susan Moore, Director
Child Care Provider	Marilyn Kennedy, Deep Run Child Care
Lenoir County Health Department	*Joey Huff, Director
Eastpointe LME	*Ken Jones, Eastpointe CEO
Lenoir County Board of Commissioners	*Jackie Brown, Commissioner & DSS Board Chair

**Returning members*

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 8/15/11 **ITEM NO.:** 6B

RESOLUTION: Requesting To Continue Electing Status For The Work First Program During State Fiscal Years 2012-2014.

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to approve a request to the Division of Social Services to continue Election Status for the Lenoir County Work First Block Grant Plan for SFY 2012-2014.

HISTORY/BACKGROUND:

As State Law mandates, all counties must submit a county Work First Block Grant Plan to the Department of Health and Human Services for Work First biennial planning. This is an opportunity for counties to take full advantage of the local flexibility structure in the Work First Program. The planning process consists of several significant criteria including the designation of our county status as either a Standard County or an Electing County.

Each county must notify the Department of Health and Human Services as to whether they want Standard or Electing County status. Lenoir County has chosen Electing County Status since 2001. By choosing Electing Status, the county may reduce the county funding for the Work First Program by 10%, saving \$102,373 per year for Lenoir County. Electing County Status also allows the county to use federal TANF funds to provide Children's Protective Services and other TANF services.

EVALUATION:

North Carolina General Statute 108.27 and Work First Policy Section 103 provide instructions for the development of the local Work First plan to meet local needs. Choosing Electing Status has proven very successful for Lenoir County, by allowing the county to save \$102,373 per year while still reducing the number of families who receive public assistance from 573 families in July 2001 to 160 families on May 31, 2011. Also, as an Electing County, Lenoir County has used available Work First Cash Assistance Funds for protective services for children, day care services for children, transportation services for employment and training for Work First Participants. As a Standard County, these services would have only been available with 100% County Funds. The Electing County status saves local tax dollars and makes federal funds available for services described above. To abandon the Electing County Status at this time would potentially cost \$800,000 local tax dollars.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval


INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that

The Board of County Commissioners requests that Lenoir County be designated as an Electing County SFY 2012-2014.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman 8/15/11
Date

ATTEST 8/15/11
Date

Lenoir County, North Carolina

Request for Continuation of Electing Status or Redesignation as Standard Status for the Work First Program

The Board of Commissioners of Lenoir County voted on 8/15/11
(date)
by at least two-thirds in favor of the below status (check one) for the Work First Program.

Continue in Electing Status Change to Standard Status

The vote was: _____ in favor _____ (against)
(enter number) (enter number)

Commission Chair Signature

8/15/2011

Date

The primary contact person for our Work First Block Grant planning process will be:

Name: Susan E. Moore
Position/Title: Director
Address: P.O. Box 6
Kinston, NC 28502
Phone: 252-559-6361
Fax: 252-559-6381
Email: smoore@dss.co.lenoir.nc.us

Due Date: August 1, 2011

Submit to: Johnice Tabron
Work First Program Manager
Economic and Family Services
NC Division of Social Services
325 N. Salisbury St.
2420 Mail Service Center
Raleigh, NC 27699-2408

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 8/15/11 **ITEM NO.:** 7

RESOLUTION: Authorizing Purchase of Foam Filled Tires for John Deere Backhoe: Colony Tire: \$2,899.39

SUBJECT AREA: Purchases

ACTION REQUESTED:

The Board is requested to authorize the purchase of two (2) rear foam filled tires for the John Deere Backhoe at the landfill by Colony Tire of Kinston, N.C., in the amount of \$2,899.39.

HISTORY / BACKGROUND:

In an effort to extend the life of the MSW Landfill Cell # 1, the Landfill Director reopened the MSW transfer station in January of 2010. The John Deere Backhoe owned by the landfill is constantly assisting the Case 621C loader with moving and loading of garbage from the concrete pad in the transfer station into the empty trailers that haul the garbage to Sampson County. The landfill operations must continue and due to the wear and tear of normal day-to-day operations, it is necessary to replace the rear foam filled tires on the John Deere Backhoe. This will prevent future added maintenance and equipment damage costs. Each time the John Deere Backhoe experienced a tire repair, it would be out of service for a considerable amount of time and the repair would be between \$100 and \$200 per tire.

EVALUATION:

In daily operations, the John Deere Backhoe travels over to the MSW Transfer station, the rough surface of the transfer station concrete floor wears the tires down to the foam filling. The Landfill Director received prices for the two (2) rear foam filled tires from three (3) tire and heavy equipment suppliers. Colony Tire of Kinston provided the best price for the tires and pick-up of the tires (each tire weighs approximately 1,300 lbs.), and pressing the old tires off and the new ones onto our existing wheels. Colony Tire can perform the task over a weekend and disrupt the transfer station operations as little as possible. Price quotes received were:

Colony tire	Kinston, NC	\$2,899.39
East Carolina Equipment Co.	Greenville, NC	\$3,305.00
Piedmont Truck tires	Raleigh, NC	\$4,591.31

Approval of this resolution will allow for the purchase and mounting of two (2) rear foam filled tires on the John Deere Backhoe, the encumbrance of funds, and the payment of the repair bill.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board authorizes the purchase and mounting of two (2) solid rubber tires for the John Deere Backhoe at the landfill by Colony Tire of Kinston, N.C., in an amount not to exceed \$2,899.39.

Funding Source: Landfill Fund
 Maintenance Repairs 66-4720-3520

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham Jr., Chairman

8/15/11
Date

ATTEST

8/15/11
Date

Item No.: 8

BUDGET ORDINANCE AMENDMENT: FINANCE/HEALTH DEPARTMENT: ANIMAL CONTROL: \$4,809. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL FUND	FINANCE/HEALTH DEPARTMENT:ANIMAL CO	10-3842-8500 INSURANCE - MISCELLANEOUS 10-5182-3530 MAINTENANCE/REPAIR-VEH	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title Amount	
<u>INCREASE</u> 10-3842-8500 INSURANCE-MISCELLANEOUS	4,809.00	<u>INCREASE</u> 10-5182-3530 MAINTENANCE/REPAIR-VEHICLES	4,809.00
Total	4,809.00	Total	4,809.00

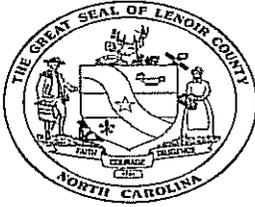
Reason and Justification for Request:
 TO BUDGET INSURANCE PROCEEDS RECEIVED FROM TRIDENT INSURANCE COMPANY ON 8/9/2011 IN THE AMOUNT OF \$4,808.45 FOR AN ACCIDENT THAT OCCURRED ON JULY 22, 2011, WHEN A VEHICLE DRIVEN BY SOMEONE ELSE HIT A DEER, THROWING THE DEER INTO THE PATH OF ONE OF THE COUNTY'S ANIMAL CONTROL OFFICERS.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	8/9/11	<i>Martha H. Martin</i>	8/9/11

Budget Officer Approval	Date
<i>Michael W. James</i>	

Board Approval (When Applicable)	Date	Date of Minutes

BUDGET ORDINANCE AMENDMENT: TRUST & AGENCY FUND:
FINANCE/EXTENSION-FAMILY CAREGIVER: \$6,132.04 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
TRUST AND AGENCY		FINANCE/EXTENSION-FAMILY CAREGIVER		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
70-3580-3600	EXCEPTIONAL CHILDREN'S ASST.	3,863.00	70-5830-6900	CONTRACTED SERVICES	6,132.04
70-3991-9910	FUND BALANCE APPROPRIATED	2,269.04			
Total		6,132.04	Total		6,132.04

Reason and Justification for Request:

BUDGET AMENDMENT TO ROLL FORWARD FUNDS FOR THE EXCEPTIONAL CHILDREN'S ASSISTANCE CENTER (ECAC) FINANCIAL SUPPORT. IN FY 10-11 \$10,387.00 OF THE \$14,250.00 APPROVED GRANT WAS RECEIVED. OF THESE FUNDS, \$8,117.96 WAS EXPENDED. ROLLING FORWARD THE BALANCE OF THESE GRANT FUNDS WILL ALLOW COOPERATIVE EXTENSION TO UNTILIZE THE REMAINING FUNDS TO ASSIST WITH SUPPORT OF SALARIES, SUPPLIES AND TRAINING FOR THE SMART START PROGRAM

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	8/8/11	<i>Martha H. Martin</i>	8/8/11
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	8/10/11		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: PROCESS FUNDS: \$12,455. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 -2012
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		10-3991-9910 FUND BALANCE APPROPRIATED 10-4201-6403 EMPG SUPPLEMENTAL	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	25,455.00	10-4201-6403	EMPG SUPPLEMENTAL	12,455.00
<u>DECREASE</u>					
10-3329-8920	EMPG SUPPLEMENTAL	-13,000.00			
Total		12,455.00	Total		12,455.00

Reason and Justification for Request:

TO BRING FORWARD UNEXPENDED FUNDS FROM THE EMPG GRANT FOR FY 09-10 AND FY 10-11 AND TO TAKE OFF THE BUDGETED FUNDS FOR FY 11-12. IF ANY ADDITIONAL FUNDS ARE RECEIVED IN THIS FISCAL YEAR, THEY WILL BE BUDGETED AT THAT TIME. IN FY09-10 \$13,684.54 WAS RECEIVED AND IN FY10-11 \$17,810.94 WAS RECEIVED. IN FY09-10 NO FUNDS WERE EXPENDED, AND IN FY10-11 ONLY \$6,040.64 WAS EXPENDED. THE DIFFERENCE IN THE AMOUNT TO BE ROLLED FORWARD AND WHAT WAS ACTUALLY BUDGETED IS \$12,455.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marcia H. Martin</i>	8/8/11	<i>Marcia H. Martin</i>	8/8/11
Budget Officer Approval	Date		
<i>Michael W. Farmer</i>	8/10/11		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:
 FINANCE/RURAL ADVANCE FOUND INTNTL (RAFI): \$17,506.40 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		FINANCE/RURAL ADVANCEMENT FOUNDATION INTERNATIONAL		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3329-3629 Grant-Rural Advance Found Intntl (R)	1,129.00	10-4951-1260 Salaries/Wages-Part-Time	4,413.75		
10-3991-9910 Fund Balance Appropriated	16,377.40	10-4951-1810 Employer-FICA	273.65		
		10-4951-1811 Employer-Medicare	64.00		
		10-4951-2900 Other Supplies	670.00		
		10-4951-3500 Maint/Repairs-Bldgs&Grnds	12,085.00		
Total	17,506.40	Total	17,506.40		

Reason and Justification for Request:
 BUDGET AMENDMENT TO ROLL FORWARD FUNDS FOR THE RURAL ADVANCEMENT FOUNDATION INTERNATIONAL (RAFI) GRANT. OF THE \$22,596.00 GRANT AMOUNT APPROVED, \$21,467.00 WAS RECEIVED IN FY10-11, LEAVING A BALANCE OF \$1,129.00 TO BE RECEIVED IN FY 11-12. EXPENDITURES IN FY 10-11 WERE \$5,089.60, LEAVING A BALANCE OF \$17,506.40 TO BE APPROPRIATED IN FY 11-12. THIS WILL ALLOW COOPERATIVE EXTENSION TO USE THE FUNDS TO SUPPORT THE FARMERS' MARKET BY PROVIDING FUNDS FOR RENOVATIONS AND FUNDING FOR THE MARKET MANAGER.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	8/8/11	<i>Martha H. Martin</i>	8/8/11

Budget Officer Approval	Date
<i>Michael W. Farmer</i>	

Board Approval (When Applicable)	Date	Date of Minutes

BUDGET ORDINANCE AMENDMENT: GENERAL FUND: FINANCE/SHERIFF: \$109,393.20 INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011 - 2012
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF		10-3991-9910 FUND BALANCE APPROPRIATED 10-4310-3970 CIVIL PROCESS SERVICE EXPENSE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3991-9910 FUND BALANCE APPROPRIATED	109,393.20	10-4310-3970 CIVIL PROCESS SERVICE EXPEN:	109,393.20		
Total	109,393.20	Total	109,393.20		

Reason and Justification for Request:

TO BRING FORWARD UNEXPENDED SHERIFF'S CIVIL PROCESS SERVICE FEES FROM PRIOR YEARS. THE LAW REGARDING FEES FOR CIVIL PAPERS SERVED BY THE SHERIFF'S DEPARTMENT CHANGED IN SEPTEMBER 2004. THE AMOUNT CHARGED FOR FEES INCREASED FROM \$5 TO \$15 AND 50% OF THE AMOUNT COLLECTED SHALL BE USED BY THE SHERIFF'S DEPARTMENT FOR THE ENHANCEMENT OF THE SERVICE OF CIVIL PAPERS. THIS PROCESS WILL HAVE TO BE DONE EACH YEAR TO BRING FORWARD THE UNEXPENDED FUNDS INTO THE NEW FISCAL YEAR.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	8/8/11	<i>Marta H. Martin</i>	8/8/11
Budget Officer Approval	Date		
<i>Mikayla Jarm</i>	8/10/11		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No.: 13



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011-2012
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL / CAPITAL PROJECTS	FINANCE / JAIL PROJECT	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE 10-3991-9910 FUND BALANCE APPROPRIATED	114,267.00	INCREASE 43-8120-4991 MISCELLANEOUS 114,267.00
Total	114,267.00	Total 114,267.00

Reason and Justification for Request: APPROPRIATE \$114,267 FROM THE GENERAL FUND ASSIGNED FUND BALANCE FOR THE JAIL CONSTRUCTION PROJECT. THESE FUNDS WERE SET ASIDE IN PAST FISCAL PERIODS FOR UPCOMING EXPENDITURES. INCLUDED IN THIS AMENDMENT ARE: \$4,765 FOR REMOVAL OF SLAB & WALL SECTION; \$11,762 FOR FLOOD DRAIN IMPROVEMENTS & CHANGES IN DRAINAGE DESIGN REQUESTED BY MGT; \$14,263 FOR DEWATERING & WELL-POINTING IN BASEMENT AND ELEVATOR SHAFTS DURING SLAB PPOURS; \$17,043 FOR INSECTICIDE AND TERMICIDE TREATMENT OF SLABS; \$40,934 FOR REDESIGN AND MFG OF GREASE TRAP SYSTEM AND UPGRADE OF PLUMBING FIXTURES REC. BY CONST MGR; \$12,000 FOR PURCHASE OF TRASH COMPACTOR ASSEMBLY (OWNER'S RESPONSIBILITY); \$13,500 FOR ABATEMENT & FOOTING /RETAINING WALL CONST.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	8/8/11	<i>Marta H. Martin</i>	8/8/11

Budget Officer Approval	Date
<i>Michael J. ...</i>	8/10/11

Board Approval (When Applicable)	Date	Date of Minutes
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Item No.: 14



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2011-2012 PAGE 1 OF 2

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		ECONOMIC DEVELOPMENT COMMUNITY DEVELOPMENT BUILDINGS AND GROUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	PAGE 1 OF 2		Amount
INCREASE		INCREASE			
40-3991-9910 FUND BALANCE APPROPRIATED	1,338,349.00	40-4920-3500 INDUSTRIAL PARK IMPROVEMENTS			18,000.00
		40-4920-5821 WATER/SEWER INFRASTRUCTURE			100,000.00
		40-4920-5824 MASTER BRANDS PROJ-COUNTY COST			500.00
		40-4920-5830 HANGER AGREEMENT			68,501.00
		40-4920-5846 SMITHFIELD-DELI			221,000.00
		40-4920-5850 EXISTING INDUSTRIES PROGRAM			10,000.00
		40-4920-5862 DUPONT-SORONA-COUNTY			45,000.00
		40-4920-5863 ELECTROLUX			9,000.00
		40-4920-5870 PREMIER TRAILER-LOCAL			18,204.00
		40-4920-5871 WECT CO II			114,625.00
		40-4920-5884 BEST DIAMOND			7,500.00
		40-4920-5885 MOTHER EARTH BREWERY			195.00
		40-4920-5886 DOPACO II			29,700.00
		CONTINUED ON PAGE 2			
Total	SUBTOTAL	1,338,349.00	Total	SUBTOTAL	642,225.00

Reason and Justification for Request:

TO ROLL FORWARD AND DISTRIBUTE PRIOR YEARS UNEXPENDED ECONOMIC DEVELOPMENT, COMMUNITY DEVELOPMENT, AND BUILDINGS & GROUNDS FUNDS INTO THE APPROPRIATE EXPENDITURE LINES IN THE CAPITAL IMPROVEMENT FUND FOR THE FISCAL YEAR 2011-2012.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maude H. Martin</i>	8/4/11	<i>Maude H. Martin</i>	8/4/11
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	8/8/11		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 2011-2012 PAGE 2 OF 2

Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS	ECONOMIC DEVELOPMENT COMMUNITY DEVELOPMENT BUILDINGS AND GROUNDS	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>	
REVENUES		EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
CONT'D FROM PAGE 1	1,338,349.00	PAGE 2 OF 2	642,225.00
		INCREASE	
		40-4920-5889 SPIRIT-ALPHA	17,734.00
		40-4920-5890 SPIRIT-BETA	28,168.00
		40-4920-5900 INDUS DEV: ENGINEER / DESIGN	51,000.00
		40-4920-5903 GTP SEWER EXTENSION	100,000.00
		40-4930-5101 PARKS AND RECREATION CAPITAL	426.00
		40-4930-5115 SOCCER COMPLEX	253,900.00
		40-4930-5116 COMMUNITY REVITALIZATION	18,700.00
		40-4930-5120 ADOPT A TRAIL GRANT	1,196.00
		40-4930-5122 DEFENSE LOGISTICS STUDY	5,000.00
		40-4935-5800 RE-ROOFING HVAC	100,000.00
		40-4935-5801 BUILDING UPGRADES	100,000.00
		40-4935-5807 MGR / FIN / MIS / COC PROJECT	20,000.00
Total	1,338,349.00	Total	1,338,349.00

Reason and Justification for Request:

TO ROLL FORWARD AND DISTRIBUTE PRIOR YEARS UNEXPENDED ECONOMIC DEVELOPMENT, COMMUNITY DEVELOPMENT, AND BUILDINGS & GROUNDS FUNDS INTO THE APPROPRIATE EXPENDITURE LINES IN THE CAPITAL IMPROVEMENT FUND FOR THE FISCAL YEAR 2011-2012.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	8/4/11	<i>Martha H. Martin</i>	8/4/11
Budget Officer Approval	Date		
<i>Michael Williams</i>	8/8/11		
Board Approval (When Applicable)	Date	Date of Minutes	

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Home & Community Block Grant Advisory Committee 2 nd Appearance	Christopher Harper (Re-appointment) Anne Gaddis (Re-appointment) Tammy Dawson (Re-appointment)	August 2014
Lenoir County Aging Advisory Committee 1 st Appearance	Tracy Breasure Cora Mattocks Susan Hill	August 2013
Lenoir County Planning Board 1 st Appearance	Donna Hardy	August 2013

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

MWJ
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Home & Community Block Grant Advisory Committee 2 nd Appearance	Christopher Harper (Re-appointment) Anne Gaddis (Re-appointment) Tammy Dawson (Re-appointment)	August 2014
Lenoir County Aging Advisory Committee 1 st Appearance	Tracy Breasure Cora Mattocks Susan Hill	August 2013
Lenoir County Planning Board 1 st Appearance	Donna Hardy	August 2013

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Daughety _____ Davis _____ Graham _____

Pharo _____ Rouse _____ Sutton _____

George W. Graham, Jr., Chairman

08/15/11
Date

ATTEST

08/15/11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Tracy Breasure Aging Advisory Committee

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Tracy Breasure
 Address: 2410 Tram Road
 City/State/Zip: New Bern NC 28502
 Telephone: (Home) 2526302371 (Work) 2525271545
 Occupation: Executive Director
 Business Address: 112 E. Blount Street Kinston NC 28501
 Age: (Optional): 42
 Number hours available per month for this position: open
 Training: Bus. Admin. degree
 Business and Civic Experience/Skills: Garber umc Education Committee

Other County Boards/Committees/Commissions presently serving on: _____
Lenoir Cnty Transit.
 Expiration date of Term: 0

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Tracy Breasure
Signature of Applicant

8-1-11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Cora Mattocks Aging Advisory Committee

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Cora P. Mattocks
 Address: 2204 Carey Road
 City/State/Zip: Kinston, N.C. 28504
 Telephone: (Home) (252) 527-0037 (Work) (252) 527-6882
 Occupation: Registered Nurse
 Business Address: 517 N. Queen Street
 Age: (Optional): 52
 Number hours available per month for this position: 4
 Training: 4
 Business and Civic Experience/Skills: CEO for Day Break, Fund raising efforts for Alzheimer's Association
 Other County Boards/Committees/Commissions presently serving on: LCC RN Advisory, Kinston Community Clinic Advisory, PCC Advisory for Gerontology & Human Services
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| <u>K-4 (Northwest Elementary School)</u> | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Cora Mattocks
Signature of Applicant

Feb 28, 2011
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Aging Advisory Committee

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Susan Hill
 Address: 2340 Mitchener Park Rd
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) (252) 527-6778 (Work) (252) 522-7947
 Occupation: Registered Nurse
 Business Address: Lenoir Memorial Hospital - PO Box 1678, Kinston 28503
 Age: (Optional): 63
 Number hours available per month for this position: 1
 Training: RN, work with elderly as Case Mgr - CAP program
 Business and Civic Experience/Skills: Served on Planning Board - 3 Yr.
 Other County Boards/Committees/Commissions presently serving on: None
 Expiration date of Term: 6/10

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | <u>Trent 2 (Moss Hill Ruitan Building)</u> |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Susan Hill
Signature of Applicant

8/2/11
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

PLANNING BOARD

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Donna H Hardy
 Address: 8078 Hwy 55W
 City/State/Zip: Seven Springs NC 28578
 Telephone: (Home) 252 569 1739 (Work) 252 560 7848
 Occupation: farmer / Realtor w/ focus in Lenoir County
 Business Address: same + Harrison Realty 102 Charles St., La Grange
 Age: (Optional): 51
 Number hours available per month for this position: varies
 Training: Church business, farm business/books, Realty Business
 Business and Civic Experience/Skills: pastor committee Union Baptist Church / member Goldsboro MLS + NC Board of Realtors
 Other County Boards/Committees/Commissions presently serving on: N/A
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
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CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Donna H Hardy
Signature of Applicant

8-8-2011
Date