

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, AUGUST 15, 2016 – TIME: 4:00 P.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION

None Scheduled

PUBLIC COMMENTS

Scheduled:

Non-Scheduled:

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
|----|---|------------|
| 1. | Approval of Minutes: Regular Board Meeting: August 1, 2016. | King/Bryan |
|----|---|------------|

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS: 40 Min.

- | | | |
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| 2. | Resolution Authorizing Acceptance of the New Lenoir County Farmers Market Lease Agreement, and Authorize Lenoir Cooperative Extension to Execute the Agreement. | Kelly |
| 3. | Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract with Down East Protection Systems for a Galaxy Access Control Kit.: \$3,727.44. | Huff |
| 4. | Resolution Approving Change of Board Appointee for the Hugo Fire and Rescue Department. | Dail |
| 5. | Resolution Authorizing the Approval of Fireworks Shows at the Lenoir County Fair. | Dail |
| 6. | Resolution Approving the Purchase and Installation of the Rosco Dual Vision Camera System on Nine (9) Wheeled Coach Ambulances: Select Custom Apparatus: \$9,000. | Dail |
| 7. | Resolution Approving the Purchase and Installation of the Emergency Lights, Console, Siren, Camper Shell, and Slide Out Tray on Two (2) Ford F250 Administrative Vehicles: Gately Communication Company: \$11,470.33. Leonard: \$6,980.88. | Dail |
| 8. | Resolution Approving Application for FY16-17 Rural Operating Assistance Program (ROAP): \$182,413. | Greene |
| 9. | Budget Ordinance Amendment: GTP \$15,000. | Chestnutt |

- | | | |
|-----|---|-----------|
| 10. | Resolution Authorizing Award of Contract for Abestos Abatement Services: 2011 CDBG Catalyst Project: Eastern Environmental, Inc., and Enviro Assessments East, Inc.: \$2,873. | Chestnutt |
| 11. | Resolution Authorizing Award of Contract for Demolition Services: 2011 CDBG Catalyst Project: Rick Bostic Construction and Demolition, Inc., and Taylor's Hauling and Construction, Inc.: \$23,237. | Chestnutt |
| 12. | Resolution Authorizing Award of Contract for Rehabilitation Services of One Home: 2011 CDBG Catalyst Project: Holland Construction Company: \$40,295. | Chestnutt |
| 13. | Resolution Authorizing Award of Contract for Provision and Installation Services of Modular Homes: 2011 CDBG Catalyst Project: Atlantic Housing LLC of Goldsboro: \$257,700. | Chestnutt |
| 14. | A. Resolution Approving 2015-2016 Tax Collectors Annual Settlement.
B. Resolution Approving Insolvent Personal Property Tax List. | Parrish |
| 15. | Resolution Approving Citizens to Boards, Commissions, Etc. | Board |
| 16. | Items from County Manager | Board |

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, AUGUST 15 2016 – TIME: 4:00 P.M.
COMMISSIONERS’ MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

Summary of Actions Taken at the August 1, 2016 Meeting

- | | | |
|-----|---|----------|
| 1. | Approval of Minutes: Regular Board Meeting: July 18, 2016. | Approved |
| 2. | Resolution Approving Releases and Refunds Listed to the Individuals Herein. | Approved |
| 3. | Budget Ordinance Amendment: Trust and Agency Funds: Decrease. \$525.71. | Approved |
| 4. | Budget Ordinance Amendment: Process Funds: Increase. \$2,000. | Approved |
| 5. | Resolution Honoring Grady E. Bethel. | Approved |
| 6. | Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. | Approved |
| 7. | Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Contract with Paragard: \$11,252. | Approved |
| 8. | Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Contract with Theracom: 57 Mirena: \$11,841, 60 Nexplanon: \$21,840. Total: \$33,681. | Approved |
| 9. | Budget Ordinance Amendment: General Fund: Health: (Adult Health). Line Item Transfer: \$43,317. | Approved |
| 10. | Budget Ordinance Amendment: Capital Improvements: Increase. \$31,499.20. | Approved |
| 11. | Budget Ordinance Amendment: General Fund: Vehicle Replacement: \$50,000. | Approved |
| 12. | Budget Ordinance Amendment: Departmental Transfer Process Funds: Parenting Matters: \$206,571. | Approved |
| 13. | Budget Ordinance Amendment: General Fund: \$221,066.27. | Approved |
| 14. | Resolution Approving Ms. Marva J. Brown, and Betsy Griffin to the Lenoir County Nursing Home & Adult Care Board. | Approved |

MINUTES

LENOIR COUNTY BOARD OF COMMISSIONERS

August 1, 2016

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, August 1, 2016, in the Board of Commissioners' Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Craig Hill, Vice Chairman Jackie Brown, Commissioners, Roland Best, Mac Daughety, Reuben Davis, Eric Rouse, and Linda Rouse Sutton.

Members Absent: None

Also present were: Michael W. Jarman, County Manager, Joey R. Bryan, Assistant County Manager, Tracy Chestnutt, Finance Officer, Vickie F. King, Clerk to the Board, Robert Griffin, County Attorney, members of the general public and news media.

Chairman Hill called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the Invocation and Mr. Best led the audience in the Pledge of Allegiance.

PUBLIC INFORMATION:

Victoria Kosinski, a rising senior at Kinston High School and an ambassador for Girl Scouts shared her vision for her Gold Award Project. Ms. Kosinski stated as a project for girl scouts she decided to renovate a domestic violence home in Kinston. Along with that project, she has been visiting different businesses offering self-defense classes to educate women on how to protect themselves. Lowes has agreed to provide painting and landscaping for the home. Anyone that is willing to volunteer will receive a patch which was personally designed by Ms. Kosinski. The Gold Award will be an ongoing project even after she attends college, the next person will continue with the vision. Tanglewood Church in Kinston will be hosting a drive for individuals to donate twin size beds to go in the home. They are in the process of collecting supplies to help furnish the new home which will house approximately eighteen (18) people. They are accepting items such as white blankets and sheets, food, dishes, pots, pans, silverware, glassware, toiletries, towels, games, books for children and teens. If anyone is interested in helping or volunteering please call (252) 268-4579. Ms. Kosinski stated any assistance would be greatly appreciated as they work to protect the lives of survivors of domestic violence. The crisis line is available 24 hours a day 7 days a week and 365 days per year. For information regarding domestic violence and sexual abuse you can call (252) 523-5573.

Mr. Hill thanked Ms. Kosinski for her efforts in wanting to make a difference in the lives of women and he appreciates the work she is doing. Mr. Hill stated it is a great day when young people become involved in their community.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval of Minutes: Regular Board Meeting: July 18, 2016.
2. Resolution Approving Releases and Refunds Listed to the Individuals Herein.
3. Budget Ordinance Amendment: Trust and Agency Funds: Decrease. \$525.71.
4. Budget Ordinance Amendment: Process Funds: Increase. \$2,000.

Upon a motion by Ms. Brown and a second by Ms. Sutton, the consent agenda was unanimously approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS:

Item No. 5 was a Resolution Honoring Grady E. Bethel. Ms. Sutton stated this is indeed an honor for her to be able to read the resolution on behalf of the Board. Ms. Sutton stated Mr. Bethel was stepping down as Chairperson of the Board of Trustees but would remain a Board member. Ms. Sutton read the resolution. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 5 was unanimously approved.

Mr. Bethel thanked the Commissioners for electing him to the Lenoir Community College Board of Trustees. He stated he was grateful to God for the strength and health to perform. He thanked his wife of 56 years for encouraging him to keep the faith and the fortitude to do each task. It's been his pleasure to serve Lenoir Community College, the community, and the citizens of Lenoir County.

Item No. 6 was a Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction. Mr. Chris Harper, Special Project Officer, stated the Maintenance Department has one (1) truck and, three (3) Sheriff's Department cars which have outlived their useful life. The vehicles are no longer of use to any County Department and there are no plans to put them back into service. In accordance with procedures set forth in G.S. 153A-176, County Administration is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 120 days. Proceeds resulting from the sale less expenses will be appropriated to the Maintenance Department and Sheriff's Department respectively. Upon a motion by Mr. Daughety and a second by Mr. Best, Item No. 6 was unanimously approved.

Item No. 7 was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Contract with Paragard: \$11,252. Mr. Joey Huff, Health Director, stated the Board is requested to authorize the Lenoir County Health Department to execute a purchase order for Paragard in the amount of \$11,252 for the purchase of Intrauterine Devices (IUD). The additional funding was made available for the Health Department from the Infant Mortality Reduction funds for long-term contraceptives. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 7 was unanimously approved.

Item No. 8 was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Contract with Theracom: 57 Mirena: \$11,841, 60 Nexplanon: \$21,840. Total: \$33,681. Mr. Joey Huff, Health Director, stated the Board is requested to authorize the Lenoir County Health Department to execute a purchase order for Theracom in the amount of \$33,681. The additional funding was made available for the Health Department from the Infant Mortality Reduction funds for long-term contraceptives. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: Health: (Adult Health). Line Item Transfer: \$45,317. Mr. Joey Huff, Health Director, stated the purpose of this amendment is to allow the Infant Mortality Grant funds to be spent on long-term contraceptives. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: Capital Improvements: Increase. \$31,499.20. Ms. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to bring forward unexpended fiscal year 15-16 capital improvement funds for Parks and Recreation and for Lenoir Community College. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: General Fund: Vehicle Replacement: \$50,000. Ms. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to appropriate additional funds to cover capital vehicle requests for fiscal year 16-17. The original budgeted amount was not enough to cover the approved requests. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 11 was unanimously approved.

Mr. Jarman stated to add clarity to Ms. Chestnutt's statement, we did not budget the expenditure because these are the cars being reimbursed by LaGrange. This Board is not committing more money than you thought you did, we did not show it because it was a reimbursement, however; we have to show it now.

Item No. 12. was a Budget Ordinance Amendment: Departmental Transfer Process Funds: Parenting Matters: \$206,571. Ms. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to transfer JCPC funds to the appropriate expenditure line items for fiscal year 16-17. The exact estimates for specific programs are normally received after approval of the budget. Upon a motion by Mr. Davis and a second by Mr. Best, Item No. 12 was unanimously approved.

Item No. 13 was a Budget Ordinance Amendment: General Fund: \$221,066.27. Ms. Tracy Chestnutt, Finance Officer, stated the purpose of this amendment is to roll forward unexpended grant funds. This process is done once a year from the previous fiscal year to the current fiscal year. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 13 was unanimously approved.

Item No. 14 was a Resolution Approving Citizens to Boards, Commissions, Etc. Upon a motion by Ms. Brown and a second by Ms. Sutton, Marva J. Brown, and Betsy Griffin was appointed to the Lenoir County Nursing Home & Adult Care Board.

Mr. Hill stated he is glad to see the citizen's of Lenoir County willing to serve on the different boards. He hopes our citizens continue to look for ways to serve on the different boards. This is a great avenue to begin the process of looking into local government and working with the different aspects of the community. There are several commissions and boards that citizens can serve on. The openings are kept on the website for thirty (30) days for advertising which gives an ample amount of time before it's brought before the Board of Commissioners to get voted on. He hopes the citizens will continue to stay focused on the boards and get acquainted with local government.

Mr. Griffin stated currently there are several spots available on the Planning & Inspections Board.

Mr. Rouse asked didn't they do away with districts on the planning board. Mr. Jarman replied to his knowledge he believes they still have them but they have talked about doing away with them. Mr. Jarman stated changes were initiated because they weren't able to get a quorum, however; he is not sure of the exact changes.

Mr. Hill stated congratulations are in order for Ms. Jackie Brown on behalf of the NC Association of County Commissioners. Ms. Brown obtained the "practitioner's status" in the Local Elective Leader's Academy. Ms. Brown will be recognized at the upcoming NC Association of County Commissioners annual conference in Winston-Salem in a few weeks. Mr. Hill stated it is important that we try to send representation so they can bring the information back for the rest of the Board.

Ms. Brown asked Commissioner Rouse if he had an update regarding the Ferrell Road Project. Mr. Rouse stated they are waiting on CSX to get approval for working on the railroad tracks and it is creating a delay. They can't do anything until CXS receives approval. They are still anticipating it being completed by the beginning of the school year.

Mr. Best reminded the Board that ECC will be hosting the Renaissance on the Neuse, August 12th at 5:30 p.m. at the Trent River Country Club in New Bern. This is a free event and an opportunity to network with other Commissioners.

Ms. Sutton stated she attended the Lenoir Community College Board of Trustees meeting. They are in the process of selecting a new president for the college and have narrowed it down to three (3) finalists. Dr. Debra Grimes who has experience with Academics and Students Services, Dr. Russell Hunt who has experience in Financial and Administrative Services, and Dr. Ralph Soney who has experience in Corporate and Continuing Education. The Board has scheduled a meet and greet event, open to the public. The schedule for the event is as follows: Dr. Soney, August 2, 11:00 a.m. – 12:00 noon, Dr. Grimes, August 2, 2:45 p.m. – 3:45 p.m., and Dr. Hunt, August 3, 9:30 a.m. – 10:30 a.m. During the meet and greet sessions, the public will be able to participate and pose questions to each of the finalists. The new president will be selected on Wednesday, August 6th, however; it will not become public knowledge until a later date due to the process of the paperwork being sent to Raleigh. Once the paperwork is returned to LCC the announcement will be made.

Also, LCC has had good success with Latino students, they have almost 400 students that are registered and have three (3) that have completed some classes that have graduated and started their own businesses. Lenoir Community College has registered over 1,500 students thus far. The Board of Trustees elected Mr. Randy Smith as Chairman and Ron Evans as Vice-Chairman. They announced their first project using the bond money will be to renovate three (3) elevators on campus that are very old. In addition, they were informed that they could not use bond money to pave the parking lot.

Mr. Best stated he had the opportunity to attend the Harvey Parkway meeting held at the Global Transpark. He felt it was important to attend the second meeting held that evening because several people in his area will be affected by that route. Also, after reviewing the map, he actually drove the route to see exactly what it would be like. It appears they selected the best route compared to the land usage because there are a lot of houses in the Jericho area.

Mr. Hill echoed it was a well-attended meeting. He appreciates all of the local officials that took the time to attend the meeting.

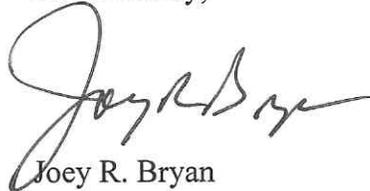
Meeting Adjourned at 9:25 a.m.

Respectfully submitted,



Vickie F. King
Clerk to the Board

Reviewed by,



Joey R. Bryan
Assistant County Manager

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 08/15/16 **ITEM NO.** 2

RESOLUTION: Authorizing Acceptance of the New Lenoir County Farmers Market Lease Agreement, and Authorize Lenoir Cooperative Extension to Execute the Agreement.

SUBJECT AREA: Administrative/Lease

ACTION REQUESTED: The Board is requested to authorize Lenoir County Cooperative Extension to utilize the attached Lenoir County Farmers Market Lease Agreement updated 07/18/16.

HISTORY/BACKGROUND: Prior to this time the Lenoir County Farmers Market facility has mainly received requests from non profit organizations to utilize the facility. Therefore, a very simplified version of the policies of the facility usage has been utilized. As a result of facility improvements and improvements to the surrounding area, more requests are being received from private parties. Rental of the Lenoir County Farmers Market facilities would generate a small amount of income for the Farmers Market. In order to rent the facility, the current Lease Agreement was drafted to address the liability issue of hosting outside groups as well as the liability of serving alcohol and the permits and permission required in these situations. The lease agreement addresses these issues.

EVALUATION: If Lenoir County Cooperative Extension is permitted to lease the Lenoir County Farmers Market facilities, utilizing the updated Draft Lease Agreement, it will provide additional marketing for the Farmers Market as well as generate a small amount of income for the Market.

Farmers' Market

Lenoir County



Buy Local

Eat Local

Profit Local

LENOIR COUNTY FARMER'S MARKET LEASE AGREEMENT

This agreement is entered into and executed by Lenoir County acting by and through the Lenoir County Cooperative Extension Service, referred to as Lessor, and _____, whose address is _____,

and whose contact name and telephone number are _____, referred to as Lessee, for the purpose of securing a space for Lessee to host a private event.

The lease period will be from the date's _____ to _____, and beginning at _____ AM or PM and ending at _____ AM or PM.

The Market Fee, payable by Lessee to Lessor, shall be \$ _____, a key deposit will be required at the time of pick-up and returned at return of the key. Key deposit shall be \$ _____. Key deposit shall be forfeited in event of failure to return key in five business days.

GENERAL REGULATIONS

1. The Lenoir County Farmers Market is property of Lenoir County Government, therefore, **NO FIREARMS** are allowed in the buildings, nor the surrounding parking lot, at any time.
2. All Lessees must be pre approved by Lenoir County Cooperative Extension, and/or Lenoir County Government.
3. Lenoir County Cooperative Extension, and/or Lenoir County Government assumes **NO LIABILITY** for any losses or injuries incurred by Lessee, (including any Lenoir County Farmers Market and Annex equipment), its invitees or guests, and Lessee agrees to hold Lessor harmless from all liability for damages. Lessee has examined the property and found it suitable for its event and agrees to take the property "as is" for purposes of holding its event.

The parties have agreed to the following:

Lessee shall:

1. Supply, set up, and take down the equipment used at the Market Facility, unless separate agreements have been made. If a separate agreement is made list below:

2. Be responsible for all trash clean up, (cups, cans, food wrappers, etc.). This includes any additional, liquid or grease spills, leaks, etc.
3. Be responsible for clean up fee for cleaning Restroom facilities, (generally approximately \$45.00).
4. Be responsible for cleaning and returning all Vendor benches to their original location, prior to the next Farmers Market Open day.
5. Be responsible for any damage to surrounding shrubbery and landscape areas, including trash pick up in these areas.
6. Be responsible for any damage to the buildings or equipment.
7. Be responsible for any permits required for use of the facility, including, if needed, alcohol permit, liability permits, and hold Harmless Agreement. A copy of all permits must be attached to lease agreement.

Lessor shall:

1. Allow use of the Farmers Market dumpsters, restrooms, electrical outlets, and other facilities, NOT inclusive of the private office.

WHEREAS, THE PARTIES HAVE EXECUTED THIS AGREEMENT.

By: _____ Date: _____

Lenoir County Cooperative Extension
Lenoir County Farmers Market Representative

And,

By: _____ Date: _____

Lessee Organization Representative

County of Lenoir

Board of Commissioners

Craig Hill, Chairman
Jackie Brown, Vice-Chairman
Roland Best
J. Mac Daughety
Reuben Davis
Eric Rouse
Linda Rouse Sutton



Lenoir County Courthouse
Post Office Box 3289
130 South Queen Street
Kinston, NC 28502

Telephone: (252) 559-6450
Fax: (252) 559-6454

Michael W. Jarman, County Manager
Joey R. Bryan, Assistant County Manager
Vickie F. King, Clerk to the Board

HOLD HARMLESS AGREEMENT FOR SPECIAL EVENTS

Event organizer agrees to protect, defend, indemnify and hold the County of Lenoir, its officials, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and arising out of or relating to any and all claims, liens demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of this agreement and/or the performance hereof that are due to the negligence of the sponsor, its officers, employees, or agents, not the result of the County's sole negligence. The sponsor further agrees to investigate, handle, respond to, provide defense for, and defend the same at its sole expense and agrees to bear all other costs and expenses related thereto.

Signature of Event Organizer

Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 8/15/16 **ITEM NO.:** 3

RESOLUTION: Authorizing Lenoir County Health Department to Execute a Purchase Order Contract with Down East Protection Systems for a Galaxy Access Control Kit. \$3,727.44.

SUBJECT AREA: Financial

ACTION REQUESTED: The Board is asked to grant permission to the Lenoir County Health Department to execute a purchase order to Down East Protection Systems to include labor and one year warranty in the amount of \$3,727.44.

HISTORY/BACKGROUND: The current card swipe system that operates the two security doors and records time in and time out will not work with the new computers to be installed this year. The new program will be on a shared drive to give supervisors access to monitor time records.

EVALUATION: This action is necessary to keep up with current changes of updated equipment and proper tracking of time.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 08/15/16 **ITEM NO.** 4

RESOLUTION: Approve Change of Board Appointee for the Hugo Fire and Rescue Department Firemen's Relief Fund.

SUBJECT AREA: Administrative

ACTION REQUESTED: The Board is requested to approve changing the Board appointed member of the Hugo Volunteer Fire and Rescue Department Firemen's Relief Fund by removing designee Calvin Cameron and appointing Edward Langley.

HISTORY / BACKGROUND: A local Firefighters' Relief Fund Board of Trustee's shall be elected/appointed to control the local funds. The Firefighters' Relief Fund Board of Trustee's is comprised of five- (5) people: two shall be elected by the fire department and shall either be a resident of the fire district or an active or retired member of the fire department; two shall be elected by the City/or County governing body, and members appointed pursuant to this section shall be residents of the fire district; and one shall be appointed by the Insurance Commissioner.

EVALUATION: On July, 13, 2016, the Lenoir County Emergency Services Department received a letter from Hugo Volunteer Fire and Rescue requesting a change of the existing Board appointed representative to their Firemen's Relief Fund Board. Hugo Volunteer Fire and Rescue is requesting the Board remove the existing Board appointed designee, Calvin Cameron, and appoint Edward Langley, to be effective immediately.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MW
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Board appointed member of the Hugo Volunteer Fire and Rescue Department Firemen's Relief Fund will be changed by removing designee Calvin Cameron and appointing Edward Langley.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

08/15/16
Date

Attest

08/15/16
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE** 08/15/16 **ITEM NO.** 5

RESOLUTION: Authorizing the Approval of Fireworks Shows at the Lenoir County Fair.

SUBJECT AREA: Legal

ACTION REQUESTED: The Board is request to approve fireworks shows to be held at the Lenoir County Fairgrounds for the annual Lenoir County Fair on September 20 & 24, 2016. The fireworks shows will be performed by Hale Artificier, Inc.

HISTORY/BACKGROUND: The Lenoir County Commissioners must approve all fireworks shows held in the county, and must be granted prior to the issuance of permits. The Lenoir County Fair Association has hired Hale Artificier, Inc. to handle all fireworks within the approved area of the Lenoir County Fairgrounds. The Fire Marshal or his/her designee will ensure all fire codes are met.

EVALUATION: The Fire Marshal has reviewed all required documentation and will go to the event to monitor and ensure that all fire codes are complied with.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

mw
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that approval be given to the Lenoir County Fair Association and Hale Artificer, Inc. to conduct fireworks shows on September 20 & 24, 2016.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 08/15/16
Date

ATTEST 08/15/16
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 08/15/16 **ITEM NO.:** 6

RESOLUTION: Approving the Purchase and Installation of the Rosco Dual Vision Camera System on Nine (9) Wheeled Coach Ambulances: Select Custom Apparatus: \$9,000.

SUBJECT AREA: Purchases/Bids

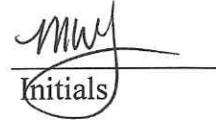
ACTION REQUESTED: The Board is requested to approve the purchase and installation of the Rosco Dual Vision Camera System on nine (9) Wheeled Coach Ambulances from Select Custom Apparatus in the amount of \$9,000.

HISTORY/BACKGROUND: The Lenoir County Emergency Services Department (EMS) maintains a fleet of twelve (12) ambulances. The Rosco Dual Vision Camera System will assist in improving fleet performance as well as regulatory compliance. The camera system will also provide a major benefit to the training department in allowing real time feedback.

EVALUATION: The EMS Director is recommending the purchase and installation of the Rosco Dual Vision Camera System on nine (9) Wheeled Coach Ambulances. The Rosco Dual Vision Camera System provides up to thirty (30) hours of continuous video and event recording. With the dual view windshield camera, optimal frames per second video recordings are collected with audio options. Utilizing the Rosco Dual Vision Camera System will assist in improving fleet performance as well as regulatory compliance. The camera system will also provide a major benefit to the training department in allowing real time feedback. Approval of this purchase will allow for the encumbrance of funds and payment to the vendor upon return of the ambulances after installation has been completed.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval


Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the purchase and installation of Rosco Dual Vision Camera System on nine (9) Wheeled Coach Ambulances from Select Custom Apparatus in the amount of \$9,000.00 is approved.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

08/15/16
Date

Attest

08/15/16
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 08/15/16 **ITEM NO.:** 7

RESOLUTION: Approving the Purchase and Installation of Emergency Lights, Console, Siren, Camper Shell, and Slide Out Tray on two (2) Ford F250 Administrative Vehicles: Gately Communication Company: \$11,470.33. Leonard: \$6,980.88.

SUBJECT AREA: Purchases/Bids

ACTION REQUESTED: The Board is requested to approve the purchase and installation of emergency lights, console, siren, camper shell, and slide out tray on two (2) Ford F250 Administrative Vehicles: Gately Communication Company: \$11,470.33. Leonard: \$6,980.88.

HISTORY/BACKGROUND: The Lenoir County Emergency Services Department (EMS) has recently purchased two (2) new Ford F250 Administrative vehicles. These vehicles are expected to respond to multiple calls during each shift, with the majority of those calls being driven emergency traffic lights and siren. These vehicles will carry Advanced Life Support equipment that will assist in rendering patient care.

EVALUATION: As a result of the job responsibilities, it is a necessity to equip the two (2) recently purchased Ford F250 Administrative vehicles with emergency lights, console, and siren. This allows them to respond to calls while driving emergency traffic (lights and siren). The camper shell and slide tray will allow them to house and transport the medical equipment and supplies needed to perform Advanced Life Support. Approval of this purchase will allow for the encumbrance of funds and payment to the vendors upon installation.

Gately Communication Co.	Emergency Lights and Siren	100-43320-435300	\$11,470.33
Leonard	Camper Shell and Slide Out Tray	100-43320-435300	\$6,980.88

MANAGER'S RECOMMENDATION:

Respectfully Request Approval

MW
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of emergency lights, console, siren, camper shell, and slide out tray on two (2) Ford F250 Administrative Vehicles: Gately Communication Co.: \$11,470.33. Leonard: \$6,980.88.

AMENDMENTS:

MOVED _____ **SECOND** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

08/15/2016
Date

Attest

08/15/2016
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 08/15/16 **ITEM NO.** 8

RESOLUTION: Approving Application for FY 16-17 Rural Operating Assistance Program (ROAP) totaling \$182,413: Elderly Disabled Transportation Assistance Program (EDTAP), \$76,354: Employment Transportation Assistance Program (EMP), \$15,698: and Rural General Public (RGP) Funding.: \$90,361.

SUBJECT AREA: Finance

ACTION REQUESTED: Approve the FY 2016-2017 ROAP Grant application for Lenoir County in the amount of \$182,413.

HISTORY/BACKGROUND: The Rural Operating Assistance Program (ROAP) for FY 2016-2017 consolidates several grants into one package. The ROAP funds are distributed through a formula based allocation. Lenoir County is eligible to receive funding for three (3) grants: Elderly and Disabled Transportation Assistance Program (EDTAP), Employment Transportation Assistance Program (EMP), and Rural General Public Transportation (RGP). EDTAP and EMP programs are 100% state funded and require no local match; RGP requires a minimum match of 10% local funds (RGP ticket sales). An application must be submitted to the North Carolina Department of Transportation/ Public Transportation Division (NCDOT/PTD) in order to receive the funds. The County is the only eligible applicant for ROAP funds. The County (ROAP recipient) is responsible for disbursing the funds.

EVALUATION: It is estimated that ROAP grant funding will offset operating costs for approximately 11,000 rides for Lenoir County residents during FY2016-2017. The grant funds as listed by NCDOT/PTD and the recommended disbursement for each program are as follows:

EDTAP	- Lenoir County Transportation	\$ 76,354
EMP	- Lenoir County Transportation	\$ 15,698
RGP	- Lenoir County Transportation	\$ 90,361
	Total ROAP Grant	\$182,413

MANAGER RECOMMENDATION:

Respectfully Recommend Approval


Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Lenoir County Transportation Department is hereby authorized to apply for the North Carolina Department of Transportation FY 2016-2017 Rural Operating Assistance Program Grant in the amount of \$182,413, be it further resolved that if the grant is awarded, the Chairman of the Board, the County Manager, or staff so designated, are authorized to execute the required documents to obtain the necessary grant funds and that the grant funds are allocated as follows:

EDTAP	- Lenoir County Transportation	\$ 76,354
EMP	- Lenoir County Transportation	\$ 15,698
RGP	- Lenoir County Transportation	\$ 90,361
Total ROAP Grant		\$182,413

AMENDMENTS

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____
 Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman 8/15/2016
Date

ATTEST 8/15/2016
Date



Comm Mtg
Monday
8/15 4pm

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

NICHOLAS J. TENNYSON
SECRETARY

August 8, 2016

MEMORANDUM

TO: County Managers
County Finance Officers
Community Transportation System Directors

FROM: Debbie Collins *dc*
Director, Public Transportation Division

SUBJECT: **FY 2016-2017 Rural Operating Assistance Program Application**

The Rural Operating Assistance Program (ROAP) is a state-funded public transportation grant program administered by the North Carolina Department of Transportation – Public Transportation Division (PTD). ROAP consolidates the Elderly and Disabled Transportation Assistance Program (EDTAP), the Employment Transportation Assistance Program (EMPL) and the Rural General Public (RGP) Transportation Program into a single application package.

The General Assembly has approved a state budget and the attached ROAP Allocation Table is final. We will disburse the ROAP funds on a quarterly basis. The period of performance will remain July 1, 2016 to June 30, 2017 regardless of the dates the ROAP funds are disbursed.

We are implementing three important changes this year. These application and allocation changes include the following:

- For the first time, quarterly milestone reports will be required. If the reports are not received on or before the due date, ½ of 1 percent per business day, that the report is late, will be deducted from the following quarter's disbursement.
- The total amount unspent at the end of the year will be deducted from the following year's total allocation
- For the first time, PTD will be monitoring quarterly and year-to-date spending. Any reported unspent funds at the end of each quarter will be deducted from the following quarter's disbursement of your ROAP allocation.

As a reminder, the allocation in the application packet will be adjusted to reflect any unspent funds that will be deducted once the FY16 ROAP Annual Report is received. A new allocation table will be provided at that time.

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION
1550 MAIL SERVICE CENTER
RALEIGH, NC 27699-1550

TELEPHONE: 919-707-4670
FAX: 919-733-1391

WWW.NCDOT.GOV/NCTRANSIT

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH, NC

ROAP funds are allocated to each county by formula. The details of these formulas are in the ROAP Program Administration Guide, included in the application package. The ROAP funds are to be used for the operating cost of trips, *not* for administrative or capital costs. It is the responsibility of the eligible ROAP recipients to sub-allocate and distribute the funds to the Community Transportation System and/or local agencies and organizations as allowed within the program guidelines.

County governments and eligible transportation authorities are the only eligible applicants for ROAP funds. All eligible applicants must submit an annual application to receive these funds. The application is designed to enable PTD staff to better understand the service to be provided and assure that the funds will be utilized as intended. Officials should read all of the ROAP documents in their entirety prior to completing the application.

The due date for applications is Monday August 22, 2016 via the dropbox in Partner Connect.

C - 2016-2017 ROAP Allocation Table

COUNTIES	EDTAP	EMPL	RGP	Total Quarterly Disbursement Amount	TOTAL 2016-2017
Alamance	\$105,096	\$35,349	\$76,055	\$54,125	\$216,500
Alexander	\$61,689	\$10,008	\$66,642	\$34,585	\$138,339
Alleghany	\$50,892	\$4,854	\$47,817	\$25,891	\$103,563
Anson	\$56,942	\$8,076	\$61,747	\$31,691	\$126,765
Ashe	\$57,856	\$8,505	\$62,124	\$32,121	\$128,485
Avery	\$52,537	\$6,249	\$53,841	\$28,157	\$112,627
Beaufort	\$69,957	\$12,800	\$80,196	\$40,738	\$162,953
Bertie	\$55,112	\$7,432	\$56,853	\$29,849	\$119,397
Bladen	\$63,728	\$10,974	\$68,902	\$35,901	\$143,604
Brunswick	\$104,594	\$29,229	\$97,515	\$57,835	\$231,338
Buncombe	\$148,910	\$52,100	\$88,479	\$72,372	\$289,489
Burke	\$90,282	\$21,497	\$72,290	\$46,017	\$184,069
Cabarrus	\$98,650	\$41,683	\$68,524	\$52,214	\$208,857
Caldwell	\$84,048	\$20,101	\$63,253	\$41,851	\$167,402
Camden	\$48,694	\$4,531	\$46,688	\$24,978	\$99,913
Carteret	\$80,393	\$17,846	\$96,762	\$48,750	\$195,001
Caswell	\$56,941	\$7,539	\$59,112	\$30,898	\$123,592
Catawba	\$103,072	\$35,886	\$85,091	\$56,012	\$224,049
Cathlamet	\$71,051	\$15,806	\$88,102	\$43,740	\$174,959
Cherokee	\$60,424	\$8,505	\$62,124	\$32,763	\$131,053
Chowan	\$52,534	\$5,819	\$51,206	\$27,390	\$109,559
Clay	\$50,159	\$4,639	\$47,441	\$25,560	\$102,239
Cleveland	\$91,558	\$24,826	\$114,457	\$57,710	\$230,841
Columbus	\$75,639	\$15,806	\$89,232	\$45,169	\$180,677
Craven	\$90,472	\$23,860	\$84,714	\$49,762	\$199,046
Cumberland	\$157,499	\$73,897	\$75,678	\$76,769	\$307,074
Currituck	\$53,450	\$8,613	\$58,735	\$30,200	\$120,798
Dare	\$60,052	\$15,378	\$67,771	\$35,800	\$143,201
Davidson	\$115,191	\$37,603	\$106,174	\$64,742	\$258,968
Davie	\$61,320	\$10,867	\$68,148	\$35,084	\$140,335
Duplin	\$70,320	\$15,377	\$89,608	\$43,826	\$175,305
Durham	\$129,906	\$63,159	\$51,206	\$61,068	\$244,271
Eastern Band of the Cherokee	\$0	\$0	\$45,182	\$11,296	\$45,182
Edgecombe	\$72,696	\$17,310	\$72,666	\$40,668	\$162,672
Forsyth	\$162,374	\$79,911	\$0	\$60,571	\$242,285
Franklin	\$70,676	\$15,806	\$87,349	\$43,458	\$173,831
Gaston	\$134,015	\$49,093	\$79,443	\$65,638	\$262,551
Gates	\$49,978	\$4,853	\$48,947	\$25,945	\$103,778
Graham	\$48,329	\$4,961	\$45,558	\$24,712	\$98,848
Granville	\$75,995	\$14,733	\$89,985	\$45,178	\$180,713
Greene	\$53,268	\$6,786	\$56,853	\$29,227	\$116,907
Guilford	\$205,113	\$115,131	\$92,620	\$103,216	\$412,864

C - 2016-2017 ROAP Allocation Table

COUNTIES	EDTAP	EMPL	RGP	Total Quarterly Disbursement Amount	TOTAL 2016-2017
Halifax	\$76,553	\$16,020	\$86,220	\$44,698	\$178,793
Harnett	\$86,429	\$28,155	\$128,387	\$60,743	\$242,971
Haywood	\$73,797	\$15,161	\$67,018	\$38,994	\$155,976
Henderson	\$95,943	\$24,289	\$69,278	\$47,378	\$189,510
Hertford	\$57,854	\$7,861	\$59,865	\$31,395	\$125,580
Hoke	\$60,411	\$13,337	\$55,723	\$32,368	\$129,471
Hyde	\$48,334	\$4,317	\$43,299	\$23,988	\$95,950
Iredell	\$101,629	\$37,926	\$91,114	\$57,667	\$230,669
Jackson	\$62,618	\$11,619	\$70,784	\$36,255	\$145,021
Johnston	\$103,292	\$39,537	\$153,989	\$74,205	\$296,818
Jones	\$50,898	\$4,639	\$47,064	\$25,650	\$102,601
Lee	\$67,905	\$16,021	\$88,855	\$43,195	\$172,781
Lenoir	\$76,354	\$15,698	\$90,361	\$45,603	\$182,413
Lincoln	\$78,714	\$19,995	\$97,515	\$49,056	\$196,224
Macon	\$63,356	\$10,223	\$67,771	\$35,338	\$141,350
Madison	\$55,477	\$6,894	\$54,594	\$29,241	\$116,965
Martin	\$57,492	\$8,183	\$59,488	\$31,291	\$125,163
McDowell	\$69,948	\$12,048	\$0	\$20,499	\$81,996
Mecklenburg	\$292,720	\$220,146	\$46,688	\$139,889	\$559,554
Mitchell	\$53,454	\$5,927	\$51,582	\$27,741	\$110,963
Montgomery	\$57,675	\$8,183	\$62,500	\$32,090	\$128,358
Moore	\$87,361	\$21,390	\$115,963	\$56,179	\$224,714
Nash	\$86,432	\$25,470	\$78,314	\$47,554	\$190,216
New Hanover	\$120,898	\$49,845	\$41,040	\$52,946	\$211,783
Northampton	\$58,961	\$7,323	\$57,606	\$30,973	\$123,890
Onslow	\$99,987	\$38,141	\$101,656	\$59,946	\$239,784
Orange	\$83,466	\$30,946	\$71,537	\$46,487	\$185,949
Pamlico	\$52,177	\$5,176	\$49,700	\$26,763	\$107,053
Pasquotank	\$61,132	\$12,370	\$73,796	\$36,825	\$147,298
Pender	\$69,774	\$14,625	\$82,079	\$41,620	\$166,478
Perquimans	\$52,541	\$5,391	\$49,700	\$26,908	\$107,632
Person	\$63,165	\$11,297	\$72,666	\$36,782	\$147,128
Pitt	\$101,083	\$41,577	\$82,455	\$56,279	\$225,115
Polk	\$55,101	\$6,572	\$56,100	\$29,443	\$117,773
Randolph	\$100,365	\$32,987	\$144,200	\$69,388	\$277,552
Richmond	\$70,682	\$13,122	\$79,067	\$40,718	\$162,871
Robeson	\$104,956	\$34,275	\$155,871	\$73,776	\$295,102
Rockingham	\$92,119	\$23,216	\$120,480	\$58,954	\$235,815
Rowan	\$103,830	\$32,880	\$85,467	\$55,544	\$222,177
Rutherford	\$80,944	\$17,739	\$97,891	\$49,144	\$196,574
Sampson	\$73,071	\$16,772	\$93,750	\$45,898	\$183,593
Sotland	\$64,813	\$11,296	\$70,030	\$36,535	\$146,139
Stanly	\$71,220	\$15,269	\$91,491	\$44,495	\$177,980

C - 2016-2017 ROAP Allocation Table

COUNTIES	EDTAP	EMPL	RGP	Total Quarterly Disbursement Amount	TOTAL 2016-2017
Stokes	\$66,097	\$12,478	\$69,654	\$37,057	\$148,229
Surry	\$79,657	\$17,846	\$102,785	\$50,072	\$200,288
Swain	\$50,896	\$6,680	\$46,688	\$26,066	\$104,264
Transylvania	\$62,984	\$9,256	\$67,018	\$34,815	\$139,258
Tyrrell	\$46,866	\$3,565	\$0	\$12,608	\$50,431
Union	\$99,970	\$46,087	\$86,596	\$58,163	\$232,653
Vance	\$76,532	\$13,122	\$77,937	\$41,898	\$167,591
Wake	\$274,346	\$202,643	\$97,891	\$143,720	\$574,880
Warren	\$60,792	\$7,001	\$56,476	\$31,067	\$124,269
Washington	\$52,543	\$5,713	\$49,700	\$26,989	\$107,956
Watauga	\$61,135	\$13,551	\$83,208	\$39,474	\$157,894
Wayne	\$94,490	\$29,658	\$92,244	\$54,098	\$216,392
Wilkes	\$80,217	\$16,879	\$99,021	\$49,029	\$196,117
Wilson	\$79,640	\$23,860	\$109,186	\$53,172	\$212,686
Yadkin	\$60,413	\$10,115	\$71,913	\$35,610	\$142,441
Yancey	\$54,924	\$6,249	\$53,841	\$28,754	\$115,014

BUDGET ORDINANCE AMENDMENT: GTP-\$15,000



**LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST**

FY 2015 - 2016
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

PRIOR YEAR

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GTP DISTRICT FUND	FINANCE/GTP	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <p style="text-align:center;">REVENUES</p>		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> <p style="text-align:center;">EXPENDITURES</p>	
Account # and Title	Amount	Account # and Title	Amount
<u>INCREASE</u>		<u>INCREASE</u>	
62-3215-1100 2015 TAX LEVY	15,000.00	62-4340-6990 CONTRACT SVCS-GTP	15,000.00
Total		Total	
15,000.00		15,000.00	
Reason and Justification for Request:			
TO APPROPRIATE FUNDS IN FY 15-16 TO ADJUST BUDGETED EXPENDITURES AND REVENUES			
Department Head Approval		Finance Officer Approval	
<i>Mary Chrest</i>		<i>Mary Chrest</i>	
Date		Date	
7/26/16		7/26/16	
Budget Officer Approval			
<i>MW Jarman</i>			
Date			
8/10/16			
Board Approval (When Applicable)		Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 08/15/16 **ITEM NO.:** 10

RESOLUTION: Authorizing Award of Contract for Asbestos Abatement Services: 2011 CDBG Catalyst Project: Eastern Environmental, Inc. and Enviro Assessments East, Inc.: \$2,873.

SUBJECT AREA: Community Development

ACTION REQUESTED: To award contracts to the lowest qualified bidder, Eastern Environmental, Inc. and Enviro Assessments East, Inc. for the services of an asbestos abatement contractor for the 2011 Community Development Block Grant Catalyst Project, in the amount of \$2,873.

HISTORY/BACKGROUND: Lenoir County was awarded \$500,000 for the CDBG 2011 Catalyst Project on October 12, 2012. Along with the grant funds, the County has committed \$25,000 and the Town of LaGrange has committed \$5,000 to address housing and infrastructure needs in the Spring Drive area of LaGrange. This project will allow for the abatement of asbestos, the clearance of existing dilapidated dwellings and the replacement of those dwellings in the Spring Drive area. The project will also include water/sewer improvements and street improvements. Bids were taken for the asbestos abatement of two structures on July 1, 2016. The contracts specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator. Eastern Environmental, Inc. and Enviro Assessments East, Inc. was the lowest qualified bidder for these services.

EVALUATION: On July 1, 2016, bids were received from three asbestos abatement contractors for the asbestos abatement of two structures. The bids that were received are on the attached Bid Recap Sheet. The following contractor is recommended.

4112 Spring Drive, LaGrange	Enviro Assessments East, Inc.	\$875.
4113 Spring Drive, LaGrange	Eastern Environmental, Inc.	\$1,998.

The recommendation for award is to the lowest qualified bidder.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

mwj
Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that contracts for asbestos abatement of two structures in the 2011 CDBG Catalyst Project be awarded to Eastern Environmental, Inc. and Enviro Assessments East, Inc. in an amount not to exceed \$2,873. and be it further resolved, the Lenoir County Manager is authorized to execute the contracts on behalf of the County.

4112 Spring Drive, LaGrange	Enviro Assessments East, Inc.	\$ 875.
4113 Spring Drive, LaGrange	Eastern Environmental, Inc.	\$1,998.

Funding Source	49630-458001	\$ 2,873.
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AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

Yea Votes: Hill ___ Brown ___ Best ___ Daughety ___ Davis ___

Rouse ___ Sutton ___

Craig Hill, Chairman

Date

Attest

Date

R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS

2719 GRAVES DRIVE SUITE 2 POST OFFICE BOX 10037 GOLDSBORO, NORTH CAROLINA 27534
TELEPHONE (919) 751-0909 FAX (919) 751-0909

MEMORANDUM

TO: Michael W. Jarman, County Manager
FROM: C. David Harris, CDBG Project Manager *CDH*
SUBJECT: Lenoir County 2011 CDBG-Catalyst Project
Acceptance of Proposals for Asbestos Removal
DATE: August 8, 2016

On July 1, 2016 at 10:00 am in the Lenoir County Courthouse in the first floor Board of Commissioner's Room, proposals were received for the asbestos removal in homes in the 2011 CDBG-Catalyst Project. Attached is a bid tabulation sheet identifying the asbestos removal contractors and the proposals received.

Based on the lowest responsible proposals we recommend acceptance of the following proposals:

Enviro Assessments East, Inc. Dover, NC:

Contract No. 11-01:

Sylvia Smith \$875.00
4112 Spring Drive, LaGrange, NC 28551

Eastern Environment, Inc. Hampstead, NC:

Contract No. 11-06

Jimmy Core \$1,998.00
4113 Spring Drive, LaGrange, NC 28551

Acceptance of the proposals and award of contracts are contingent upon the owners and contractors satisfying all CDBG program requirements. All individuals with an ownership interest will have to execute the required documents. If a contractor who has conditionally been awarded a contract fails to begin or execute agreements for that contract for any reason, then we will proceed with contracting with the next lowest responsible bidder who can satisfy all of the program requirements.

All awards are being made to the lowest responsible bidder. Please have the Board approve the bid awards at the August 15, 2016 meeting. Please call me if you have any questions.

Attachment

LENOIR COUNTY 2011 CDBG-CATALYST

ASBESTOS REMOVAL BID RECAP SHEET

BID OPENING:

July 1, 2016
Friday-10:00 AM

Bid Location

Lenoir County Courthouse
First Floor Board of Commissioners Room
130 S. Queen Street, Kinston, NC 28502

CONTRACTOR	11-01 Sylvia Smith 4112 Spring Drive LaGrange, NC 28551	11-06 Jimmy Core 4113 Spring Drive LaGrange, NC 28551			
Enviro Assessments East, Inc. Josh Lane 10705 Hwy 55 W Dover, NC 28526	\$875.00	\$2,290.00			
Eastern Environmental, Inc. Daniel Broadhead 233 Sloop Point Loop Road Hampstead, NC 28443	\$998.00	\$1,998.00			
Rick Bostic Const.& Demolition Rick Bostic 679 Goodman Road Kinston, NC 28504	\$980.00	\$3,100.00			
Recommendation for Award	Enviro Assessments East, Inc. \$875.00	Eastern Environmental Inc. \$1,998.00			

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 08/15/16 **ITEM NO.:** 11

RESOLUTION: Authorizing Award of Contract for Demolition Services: 2011 CDBG Catalyst Project: Rick Bostic Construction and Demolition, Inc. and Taylor's Hauling and Construction, Inc.: \$23,237.

SUBJECT AREA: Community Development

ACTION REQUESTED: To award a contract to the lowest, qualified bidder, Rick Bostic Construction and Demolition, Inc. and Taylor's Hauling and Construction, Inc. for the services of a demolition contractor for the 2011 Community Development Block Grant Catalyst Project in the amount of \$23,237.

HISTORY/BACKGROUND: Lenoir County was awarded \$500,000 for the CDBG 2011 Catalyst Project on October 12, 2012. Along with the grant funds, the County has committed \$25,000 and the Town of LaGrange has committed \$5,000 to address housing and infrastructure needs in the Spring Drive area of LaGrange. This project will allow for the abatement of asbestos, the clearance of existing dilapidated dwellings and the replacement of those dwellings in the Spring Drive area. The project will also include water/sewer improvements and street improvements. Bids were taken for the demolition of two structures on July 1, 2016. The contracts specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator. Rick Bostic Construction and Demolition and Taylor's Hauling and Construction, Inc. was the lowest qualified bidder for these services.

EVALUATION: On July 1, 2016, bids were received from three demolition contractors for the demolition of two structures. The bids that were received are on the attached Bid Recap Sheet. The following contractor's is recommended.

4112 Spring Drive, LaGrange	Taylor's Hauling and Construction, Inc. \$6,300
4121 Spring Drive, LaGrange	Taylor's Hauling and Construction, Inc. \$3,800
4132 Spring Drive, LaGrange	Rick Bostic Construction and Demolition, Inc. \$3,677
3731 Spring Drive, LaGrange	Rick Bostic Construction and Demolition, Inc. \$4,993
4113 Spring Drive, LaGrange	Rick Bostic Construction and Demolition, Inc. \$4,467

The recommendation for award is to the lowest qualified bidder.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MW
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that contracts for demolition of two structures in the 2011 CDBG Catalyst Project be awarded and executed to Rick Bostic Construction and Demolition Inc. and Taylor's Hauling and Construction, Inc. in an amount not to exceed \$23,237., and be it further resolved the Lenoir County Manager is authorized to execute the contracts on behalf of the County.

4112 Spring Drive, LaGrange	Taylor's Hauling and Construction, Inc. \$6,300
4121 Spring Drive, LaGrange	Taylor's Hauling and Construction, Inc. \$3,800
4132 Spring Drive, LaGrange	Rick Bostic Construction and Demolition, Inc. \$3,677
3731 Spring Drive, LaGrange	Rick Bostic Construction and Demolition, Inc. \$4,993
4113 Spring Drive, LaGrange	Rick Bostic Construction and Demolition, Inc. \$4,467

Funding Source	49630-458001	\$23,237
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AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____

UNANIMOUS _____

YEA VOTES: HILL _____ BROWN _____ BEST _____ DAUGHETY _____

DAVIS _____ ROUSE _____ SUTTON _____

Craig Hill, Chairman

Date

ATTEST

DATE

R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS

2719 GRAVES DRIVE SUITE 2 POST OFFICE BOX 10037 GOLDSBORO, NORTH CAROLINA 27534
TELEPHONE (919) 751-0909 FAX (919) 751-0909

MEMORANDUM

TO: Michael W. Jarman, County Manager
FROM: C. David Harris, CDBG Project Manager *CDH*
SUBJECT: Lenoir County 2011 CDBG-Catalyst Project
Acceptance of Proposals for Housing Demolition
DATE: August 8, 2016

On July 1, 2016 at 10:00 am in the Lenoir County Courthouse in the first floor Board of Commissioner's Room, proposals were received for the demolition of houses in the 2011 CDBG-Catalyst Project. Attached is a bid tabulation sheet identifying the demolition contractors and the proposals received.

Based on the lowest responsible proposals, we recommend acceptance of the following proposals:

Taylor's Hauling Construction & Demolition, Inc. Kinston, NC:

Contract No. 11-01:

Sylvia Smith \$6,300.00
4112 Spring Drive, LaGrange, NC 28551

Contract No. 11-05:

Gerldine Atkins \$3,800.00
4121 Spring Drive, LaGrange, NC 28551

Rick Bostic Construction & Demolition, Inc. Kinston, NC:

Contract No. 11-02:

David McGuire \$3,677.00
4132 Spring Drive, LaGrange, NC 28551

Contract No. 11-03

Lillie Sutton \$4,993.00
3731 Hickory Nut Drive, LaGrange, NC 28551

Contract No. 11-06

Jimmy Core \$4,467.00
4113 Spring Drive, LaGrange, NC 28551

Acceptance of the proposals and award of contracts are contingent upon the owners and contractors satisfying all CDBG program requirements. All individuals with an ownership interest will have to execute the required documents. If a contractor who has conditionally been awarded a contract fails to begin or execute agreements for that contract for any reason, then we will proceed with contracting with the next lowest responsible bidder who can satisfy all of the program requirements.

All awards are being made to the lowest responsible bidder. Please have the Board approve the bid awards at the August 15, 2016 meeting. Please call me if you have any questions.

Attachment

BID OPENING:
 July 1, 2016
 Friday-10:00 AM

LENOIR COUNTY 2011 CDBG-CATALYST
DEMOLITION/CLEARANCE BID RECAP SHEET

Bid Location
 Lenoir County Courthouse
 First Floor Board of Commissioners Room
 130 S. Queen Street, Kinston, NC 28502

CONTRACTOR	11-01 Sylvia Smith 4112 Spring Drive LaGrange, NC 28551	11-02 David McGuire 4132 Spring Drive LaGrange, NC 28551	11-03 Lillie Sutton 3731 Hickory Nut Drive LaGrange, NC 28551	11-05 Geridine Atkins 4121 Spring Drive LaGrange, NC 28551	11-06 Jimmy Core 4113 Spring Drive LaGrange, NC 28551
Taylor's Hauling & Grading, LLC Chris Taylor 2567 Ask Davis Road Pink Hill, NC 28572	\$6,300.00	\$3,800.00	\$5,700.00	\$3,800.00	\$4,700.00
Ernie Everett Site & Prep, Inc. Ernie Everett PO Box 5335 Kinston, NC 28503	\$11,214.00	\$7,016.00	\$13,051.00	\$10,045.00	\$8,339.00
Rick Bostic Const. & Demolition Rick Bostic 679 Goodman Road Kinston, NC 28504	\$8,477.00	\$3,677.00	\$4,993.00	\$4,121.00	\$4,467.00
RECOMMENDATION FOR AWARD	Taylor's Hauling & Grading, LLC \$6,300.00	Rick Bostic Const & Demolition, Inc. \$3,677.00	Rick Bostic Const & Demolition, Inc. \$4,993.00	Taylor's Hauling & Grading, LLC \$3,800.00	Rick Bostic Const & Demolition, Inc. \$4,467.00

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 8/08/16 **ITEM NO.:** 12

RESOLUTION: Authorizing Award of Contract for Rehabilitation Services of One Home: 2011 CDBG Catalyst Project: Holland Construction Company: \$40,295.

SUBJECT AREA: Community Development

ACTION REQUESTED: To award two contracts to the lowest, qualified bidder, Holland Construction Company for the rehabilitation of one home in the 2011 Community Development Block Grant Catalyst Project in the amount of \$40,295 and authorize the Lenoir County Manager to execute the contracts on behalf of the County.

HISTORY/BACKGROUND: Lenoir County was awarded \$500,000 for the CDBG 2011 Catalyst project on October 12, 2012. Along with the grant funds, the County has committed \$25,000 and the Town of LaGrange has committed \$5,000 to address housing and infrastructure needs in the Spring Drive area of LaGrange. This project will allow for the abatement of asbestos, the clearance of existing dilapidated dwellings and the replacement of those dwellings in the Spring Drive area. The project will also include water/sewer improvements and street improvements. Bids were taken for the rehabilitation of one structure on July 1, 2016. The contracts specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator. Holland Construction Company provided the lowest costs for the rehabilitation of these two housing units.

EVALUATION: On July 1, 2016, bids were received from two rehabilitation contractors for the rehabilitation of two structures. The bids that were received are on the attached Bid Recap Sheet. The following contractor is recommended.

4149 Spring Drive, LaGrange	Holland Construction Company	\$40,295
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The recommendation for award is to the lowest qualified bidder.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.


Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that contracts for the rehabilitation of one structure in the 2011 CDBG Catalyst Project be awarded to Holland Construction Company, in the amount of \$40,295.00 and be it further resolved the Lenoir County Manager is authorized to execute the contracts on behalf of the County.

4149 Spring Drive, LaGrange Holland Construction Company, \$40,295

Funding Source 49630-458505

AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: HILL _____ BROWN _____ BEST _____ DAUGHETY _____

DAVIS _____ ROUSE _____ SUTTON _____

Craig Hill, Chairman

Date

ATTEST

DATE

R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS

2719 GRAVES DRIVE SUITE 2 POST OFFICE BOX 10037 GOLDSBORO, NORTH CAROLINA 27534
TELEPHONE (919) 751-0909 FAX (919) 751-0909

MEMORANDUM

TO: Michael W. Jarman, County Manager

FROM: C. David Harris, CDBG Project Manager *CDH*

SUBJECT: Lenoir County 2011 CDBG-Catalyst Project
Acceptance of Proposals for Housing Rehabilitation

DATE: August 8, 2016

On July 1, 2016 at 10:00 am in the Lenoir County Courthouse in the first floor Board of Commissioner's Room, proposals were received for the rehabilitation of one house in the 2011 CDBG-Catalyst Project Area. Attached is a bid tabulation sheet identifying the contractors and the proposals received.

Based on the lowest responsible proposal, we recommend acceptance of the following proposal:

Holland Construction Company-Chinquapin, NC:

Contract No. 11-04:

Shanika Rhem	\$40,295.00
4149 Spring Drive, LaGrange, NC 28551	

Acceptance of the proposal and award of contract is contingent upon the owner and contractor satisfying all CDBG program requirements. The individuals with an ownership interest will have to execute the required documents. If the contractor who has conditionally been awarded a contract fails to begin or execute agreements for that contract for any reason, then we will proceed with contracting with the next lowest responsible bidder who can satisfy all of the program requirements.

All awards are being made to the low bidder. Please have the Board approve the bid awards at the August 15, 2016 meeting. Please call me if you have any questions.

Attachment

LENOIR COUNTY 2011 CDBG-CATALYST

HOUSING REHABILITATION BID RECAP SHEET

BID OPENING:

July 1, 2016
Friday 10:00 AM

Bid Location

Lenoir County Courthouse
First Floor Board of Commissioners Room
130 S. Queen Street, Kinston, NC

CONTRACTOR	11-04 Shanika Rhem 4149 Spring Drive LaGrange, NC 28551				
Roanoke Electric Corporation OC Jones, Jr. PO Box 7 Pantego, NC 27860	\$43,500.00				
Holland Construction Company Thomas J. Holland PO Box 182 Chinquapin, NC 28521	\$40,295.00				
Recommendation for Award	Holland Construction Company \$40,295.00				

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 08/15/16 **ITEM NO.:** 13

RESOLUTION: Authorizing Award of Contract for Provision and Installation Services of Modular Homes: 2011 CDBG Catalyst Project: Atlantic Housing LLC of Goldsboro: \$257,700.

SUBJECT AREA: Community Development

ACTION REQUESTED: To award a contract to the lowest, qualified bidder, Atlantic Housing LLC of Goldsboro., for the provision and installation of three modular homes for the 2011 Community Development Block Grant Catalyst Project in the amount of \$257,700.

HISTORY/BACKGROUND: Lenoir County was awarded \$500,000 for the CDBG 2011 Catalyst project on October 12, 2012. Along with the grant funds, the County has committed \$25,000 and the Town of LaGrange has committed \$5,000 to address housing and infrastructure needs in the Spring Drive area of LaGrange. This project will allow for the abatement of asbestos, the clearance of existing dilapidated dwellings and the replacement of those dwellings in the Spring Drive area. The project will also include water/sewer improvements and street improvements. Bids were taken for the provision and installation of three structures on August 8, 2016. The contracts specify that the contractor will be allowed to do only the number of approved structures, and only the activities specified by the county and/or the project administrator. Atlantic Housing LLC of Goldsboro provided the lowest cost for the provision and installation of these housing units.

EVALUATION: On August 8, 2016, bids were received from two manufactured housing contractors for the provision and installation of three structures. The bids that were received are on the attached Bid Recap Sheet. The following contractor is recommended.

412 Spring Dr., LaGrange, NC	Atlantic Housing LLC of Goldsboro	\$87,900
3731 Hickory Nut Dr., LaGrange, NC	Atlantic Housing LLC of Goldsboro	\$84,900
4113 Spring Dr., LaGrange, NC	Atlantic Housing LLC of Goldsboro	\$84,900

The recommendation for award is to the lowest qualified bidder.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

MW
Initials

RESOLUTION: NOW THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners that contracts for the provision and installation of three structures in the 2011 CDBG Catalyst Project be awarded to Atlantic Housing, Inc., in the amount of \$257,700 and be it further resolved the Lenoir County Manager is authorized to execute the contracts on behalf of the County.

412 Spring Dr., LaGrange, NC	Atlantic Housing LLC of Goldsboro	\$87,900
3731 Hickory Nut Dr., LaGrange, NC	Atlantic Housing LLC of Goldsboro	\$84,900
4113 Spring Dr., LaGrange, NC	Atlantic Housing LLC of Goldsboro	\$84,900

Funding Source	49630-458200	\$ 257,700
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AMENDMENTS:

MOVED _____ SECONDED _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: HILL _____ BROWN _____ BEST _____ DAUGHETY _____

DAVIS _____ ROUSE _____ SUTTON _____

Chairman Date

ATTEST DATE

R S M HARRIS ASSOCIATES, INC.

PLANNERS-CONSULTANTS-DEVELOPERS

2719 GRAVES DRIVE SUITE 2 POST OFFICE BOX 10037 GOLDSBORO, NORTH CAROLINA 27534
TELEPHONE (919) 751-0909 FAX (919) 751-0909

MEMORANDUM

TO: Michael W. Jarman, County Manager
FROM: C. David Harris, CDBG Project Manager *CDH*
SUBJECT: Lenoir County 2011 CDBG-Catalyst Project
Acceptance of Proposals for Modular Replacement Houses
DATE: August 8, 2016

On August 8, 2016 at 10:00 am in the Lenoir County Courthouse in the first floor Board of Commissioner's Room, proposals were received for the provision and installation of modular homes in the 2011 CDBG-Catalyst Project. Attached is a bid tabulation sheet identifying the modular housing dealers/contractors and the proposals received. This was the third request for modular home proposals. Only one bid was received at the first bid opening on July 1, 2016. Since the CDBG Program recommends that at least two bids be received, bids were received a second time on July 22, 2016. At the second bid opening, only one bidder submitted bids based on the housing specifications in bid package. None of the bids received from the second bidder met the housing specifications. Since only one qualified bid was received for each of the houses, we advertised for a third bid opening, where we received two qualified bids for each replacement house.

Based on the lowest responsible proposals received, we recommend acceptance of the following bid proposals:

Atlantic Housing, LLC of Goldsboro, NC:

Contract No. 11-01:

Sylvia Smith \$87,900.00
4112 Spring Drive, LaGrange, NC 28551

Contract No. 11-03

Lillie Sutton \$84,900.00
3731 Hickory Nut Drive, LaGrange, NC 28551

Contract No. 11-06

Jimmy Core \$84,900.00
4113 Spring Drive, LaGrange, NC 28551

Acceptance of the proposals and award of contracts are contingent upon the owners and dealer/contractor satisfying all CDBG program requirements. All individuals with an ownership interest will have to execute the required documents. If a dealer/contractor who has conditionally been awarded a contract fails to begin or execute agreements for that contract for any reason, then we will proceed with contracting with the next lowest responsible bidder who can satisfy all of the program requirements.

In addition to the actual housing replacement cost, housing replacement benefit assistance also includes: a moving allowance, septic system repairs, deferred loan closing costs, etc., and is estimated to be not more than \$7,500 per family. Funds are available in the project budget for the housing replacement costs and housing replacement benefit assistance.

Please have the Board approve the bid awards at the August 15, 2016 meeting. Please call me if you have any questions.

Attachment

LENOIR COUNTY 2011 CDBG-CATALYST

PROVISION & INSTALLATION OF MODULAR HOMES BID RECAP SHEET

BID OPENING:

August 8, 2016
Monday-10:00 AM

Bid Location

Lenoir County Courthouse
First Floor Board of Commissioners Room
130 S. Queen Street, Kinston, NC 28502

Modular Manufactured Housing Dealers/Contractors	11-01 Sylvia Smith 4112 Spring Drive LaGrange, NC 28551	11-03 Lillie Sutton 3731 Hickory Nut Drive LaGrange, NC 28551	11-06 Jimmy Core 4113 Spring Drive LaGrange, NC 28551		
Atlantic Housing, LLC James A. Adams 4144 US 70 E Goldsboro, NC 27534	\$87,900.00	\$84,900.00	\$84,900.00		
Wesley's Housing Center Wesley Cashwell 1325 E 10th Street Roanoke Rapids, NC 27870	\$93,788.00	\$93,200.00	\$93,200.00		
Recommendation for Award	Atlantic Housing, Inc. \$87,900.00	Atlantic Housing, Inc. \$84,900.00	Atlantic Housing, Inc. \$84,900.00		

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 8/15/16 **ITEM NO.:** 14A

RESOLUTION: Approving 2015-2016 Tax Collector's Annual Settlement.

SUBJECT AREA: Legal

ACTION REQUESTED: Approval of Tax Collector's 2015-2016 Annual Settlement.

HISTORY/BACKGROUND: The Tax Collector has worked diligently to collect all taxes due on real and personal property. This settlement provides documentation of these efforts.

EVALUATION: Pursuant to NCGS 105-373 the Lenoir County Tax Collector is required to make a full settlement with the governing body for all taxes.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval of resolution accepting Tax Collector's 2015-2016 Annual Settlement.

MW
Initials

RESOLUTION:

WHEREAS, North Carolina General Statute 105-373 requires the Tax Collector to make full settlement with the governing body for all taxes, and

WHEREAS, The Tax Collector of Lenoir County has provided the Lenoir County Finance Officer and the Lenoir County Board of Commissioners a complete report of all taxes in his hands for collection.

NOW, THEREFORE, BE IT RESOLVED, BY the Lenoir County Board of Commissioners that:

The Lenoir County Board of Commissioners accept and approve the settlement of taxes as submitted by the Lenoir County Tax Collector. The County Commissioners' approval does not release the Tax Collector or his bondsman of any liability or any shortage hereafter discovered, nor does it release him in any way of his duties to use all lawful means at his disposal to collect all delinquent taxes in his hand.

The Lenoir County Commissioners acknowledge with appreciation the diligent efforts of the Tax Collector that has resulted in a 96.30% collection for the fiscal year 2015-2016.

AMENDMENTS

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____
Daughety _____ Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attested

Date



County of Lenoir

Office of the
Tax Administrator

Drawer 3289
Kinston, N.C. 28502

August 8, 2016

Craig Hill, Chairman
Lenoir County Board of Commissioners
PO Drawer 3289
Kinston, NC 28502

Dear Mr. Hill:

Re: Annual Settlement of Property Taxes Collected for Fiscal Year 2015-2016

As required by North Carolina General Statute 105-373, attached is the annual settlement of all property taxes collected for the County of Lenoir for the fiscal year 2015-2016 and prior fiscal years from 2005.

Available in the Lenoir County Tax Office is the required list of persons owning real and personal property whose taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person.

Also enclosed is a request to declare the unpaid personal property taxes to be insolvent.

This settlement of both current and prior years taxes has been made to and is satisfactory with, the Finance Officer of Lenoir County.

Sincerely,

Darrell Parrish
Lenoir County Tax Collector

Lenoir County Finance Officer

Copy: County Commissioners
County Manager
County Finance Officer

August 8, 2016

2015 – 2016 Levy

CHARGES

1. 2015 – 2016	\$31,120,842.52
2. Interest Collected	<u>86,496.18</u>
TOTAL	\$31,207,338.70

CREDITS

1. Amount deposited in bank	\$30,054,738.22
2. Principal real and personal tax owed	<u>1,152,600.48</u>
TOTAL	\$31,207,338.70

Percent Collected 96.30%

Collection of Prior Years Taxes

<u>Year</u>	<u>Levy</u>	<u>Taxes Collected</u>	<u>Percent Collected</u>	<u>Taxes Uncollected</u>
2014-2015	\$32,156,267	\$31,572,885	98.19%	\$583,382
2013-2014	34,073,572	33,720,843	98.96%	352,729
2012-2013	33,321,021	33,079,666	99.28%	241,355
2011-2012	32,764,227	32,606,524	99.52%	157,703
2010-2011	30,491,319	30,372,057	99.61%	119,262
2009-2010	30,905,623	30,793,514	99.64%	112,109
2008-2009	29,820,535	29,697,566	99.59%	122,969
2007-2008	28,183,038	28,067,130	99.59%	115,908
2006-2007	28,326,904	28,235,330	99.68%	91,574
2005-2006	26,171,844	26,088,285	99.68%	83,559

I, Darrell Parrish, do so solemnly swear that all statements and all figures shown in the Annual Report are correct to be best of my knowledge.

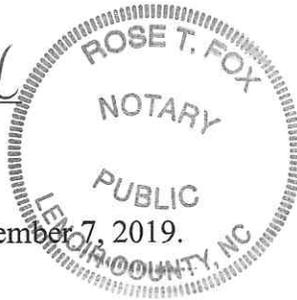


Darrell Parrish
Lenoir County Tax Collector

This is to certify that Darrell Parrish personally appeared before me this 8th day of August 2016 to sign this statement.



Rose T. Fox



My commission expires November 7, 2019.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 8/15/16 **ITEM NO.:**14B

RESOLUTION: Approving Insolvent Personal Property Tax List

SUBJECT AREA: Legal

ACTION REQUESTED: Approval of resolution declaring all uncollected taxes on personal property as “insolvent.”

HISTORY/BACKGROUND: All uncollected taxes on personal property (for persons who listed no real property) are declared “insolvent” after the close of the fiscal year. However, every remedy allowable by law will continue to be pursued toward collection of these taxes.

EVALUATION: Pursuant to NCGS 105-373 the Tax Collector is required to provide a list of all persons whose personal property taxes for the preceding year remain unpaid and the amount owed by each. Upon receiving the report, the governing body of the taxing unit shall enter upon its minutes the names of persons owing taxes whom it finds to be insolvent, and it shall by resolution designate the list entered into its minutes as the insolvent list to be credited to the Tax Collector in his settlement.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval of resolution declaring persons with unpaid tax on personal property (and owning no real property) insolvent.

MWJ
Initials

RESOLUTION: NOW, THEREFORE, BE IT RESOLVED by it resolved by the Lenoir County Board of Commissioners that the attached list of persons not owning real property whose personal property taxes remain unpaid be declared as the "insolvent list" to be credited to the Tax Collector in his annual settlement; and be it further resolved that this list be filed as part of the minutes of this meeting with the Clerk of the Board.

AMENDMENTS:

MOVED _____ **SECONDED** _____

APPROVED _____ **DENIED** _____ **UNANIMOUS** _____

YEA VOTES: Hill _____ Brown _____ Best _____
Daughety _____ Davis _____ Rouse _____ Sutton _____

Craig Hill, Chairman

Date

Attested

Date

REPORT OF INSOLVENTS

To: Lenoir County Board of Commissioners

The undersigned tax collector respectfully reports that certain personal property taxes levied for the year 2015 remain uncollected, such uncollected taxes being set out on the attached list. Said taxes are not liens upon real estate. The undersigned tax collector has made diligent efforts to collect said taxes by use of remedies against personal property as provided by law but has been unable to locate sufficient property belonging to delinquent taxpayers out of which the taxes might be collected. In every instance in which the tax collector has been able to discover through diligent inquiry the existence of property belonging to delinquent taxpayers within other taxing units in North Carolina, the undersigned has proceeded under the provisions of G.S. 105-364.

The undersigned requests that the attached list of personal property taxes be declared insolvent and credited upon annual settlement.

This 8th day of August, 2016.

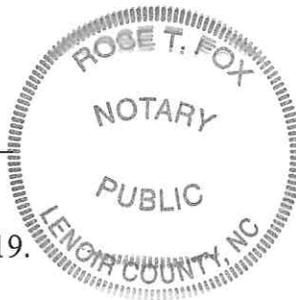


Darrell Parrish
Lenoir County Tax Collector

This is to certify that Darrell Parrish personally appeared before me this 8th day of August, 2016 to sign this statement.



Rose T. Fox



My commission expires November 7, 2019.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 08/15/16 **ITEM NO.:** 15

RESOLUTION: Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED: Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY/BACKGROUND: The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION: The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Nursing Home & Adult Care	Audrey R. Tyson Anne Gaddis 2nd Appearance	2019 2019
Lenoir County Transit	Jamie Wallace Stephen M. Ruberg Courtney H. Boyette 2nd Appearance	2019 2019
Lenoir County Juvenile Crime Prevention Council	Suzanne Nix Courtney Boyette 1st Appearance	2018 2018

CURRENT VACANCIES:

Lenoir County Health Board - (1) Optometrist

Lenoir County Planning & Inspections Districts 5, 6 and Alternate #1

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

MW

 Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Nursing Home & Adult Care	Audrey R. Tyson Anne Gaddis 2nd Appearance	2019 2019
Lenoir County Transit	Jamie Wallace Stephen M. Ruberg Courtney H. Boyette 2nd Appearance	2019 2019

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Hill _____ Brown _____ Best _____ Daughety _____

Davis _____ Rouse _____ Sutton _____

 Craig Hill, Chairman

08/15/16
 Date

 ATTEST 08/15/16
 Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

JUL 18 2016

LENOIR COUNTY
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

LC NURSING HOME & ADULT CARE

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Audrey R Tyson
Address: 734 Dawson Station Road
City/State/Zip: Kinston NC 28504
Telephone: (Home) 252-527-1740 (Work) _____
Occupation: Retired Educator
Business Address: _____
Age: (Optional): _____
Number hours available per month for this position: What is needed
Training: Many workshops
Business and Civic Experience/Skills: Teacher, Board member of Council on Aging, Senior Nat Heal Deput. (1993 Alternate, 1994 Delegate, Chairman a Dyon), Senior
Other County Boards/Committees/Commissions presently serving on: Community Advisory Committee, N/A/ACH, RPAAC
Expiration date of Term: June 2016 N/A/ACH

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
- K-2 (Gordon Street Christian Church)
- K-3 (Fairfield Recreation Center)
- K-4 (Northwest Elementary School)
- K-5 (Spillman Baptist Church)
- K-6 (Teachers Memorial School)
- K-7 (Emma Webb Recreation Center)
- K-8 (Holloway Recreation Center)
- K-9 (First Pentecostal Holiness Church)
- Falling Creek (Banks Elementary School Gym)
- Institute (Institute Methodist Church)
- Neuse (Cooperative Extension Office)
- Pink Hill 1 (Bethel Baptist Church)
- Pink Hill 2 (Pink Hill Rescue Station)
- Sand Hill (Sand Hill VF Department)
- Southwest (Southwest VF Department)
- Trent 1 (Deep Run VF Department)
- Trent 2 (Moss Hill Ruitan Building)
- Vance (Army Reserve Center, Airport)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Audrey R Tyson
Signature of Applicant

7-11-16
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

RECEIVED

JUL 20 2016

LENOIR COUNTY
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

LC NURSING HOME & ADULT CARE

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: ANNE GADDIS
 Address: 4379 HWY 11 N
 City/State/Zip: GRIFTON NC 28530
 Telephone: (Home) 252-523-9339 (Work) _____
 Occupation: retired
 Business Address: _____
 Age: (Optional): 89
 Number hours available per month for this position: as needed
 Training: B.A. from UNC-Chapel Hill - other classes at ECU & UNC
 Business and Civic Experience/Skills: 25 yrs as Realtor - 32 yrs w/ US Census Bureau, volunteer for SHIP (Dept of Insurance) Cooperative Extension
 Other County Boards/Committees/Commissions presently serving on: Home + Community Care Block Grant
 Expiration date of Term: August 2017

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Gordon Street Christian Church) | Neuse (Cooperative Extension Office) |
| K-3 (Fairfield Recreation Center) | Pink Hill 1 (Bethel Baptist Church) |
| K-4 (Northwest Elementary School) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-5 (Spillman Baptist Church) | Sand Hill (Sand Hill VF Department) |
| K-6 (Teachers Memorial School) | Southwest (Southwest VF Department) |
| K-7 (Emma Webb Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-8 (Holloway Recreation Center) | Trent 2 (Moss Hill Ruitan Building) |
| K-9 (First Pentecostal Holiness Church) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | <u>(CONTINUED)</u> |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anne Gaddis
Signature of Applicant

7/14/2016
Date

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

JUL 18 2016

LENOIR COUNTY
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

LC Transit

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jamie Wallace

Address: P.O. Box 822

City/State/Zip: Kinston NC 28502

Telephone: (Home) (919) 750-9600 (Work) (252) 775-6021

Occupation: Manager

Business Address: 231 Hwy 58 South Kinston, NC 28502

Age: (Optional): 42

Number hours available per month for this position: _____

Training: _____

Business and Civic Experience/Skills: 20 years

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Jamie Wallace
Signature of Applicant

7-13-16
Date

RECEIVED

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

LENOIR COUNTY
MANAGER'S OFFICE

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Transit

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Stephen M. Ruberg
Address: 1003 B Hardee Road - Vocational Rehabilitation
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 919 936-2307 (Work) 252 522-5482
Occupation: Rehabilitation Counselor - in Charge
Business Address: 1003 B Hardee Road Kinston, NC 28504
Age: (Optional): _____
Number hours available per month for this position: 1
Training: _____
Business and Civic Experience/Skills: Administration
Other County Boards/Committees/Commissions presently serving on: None
Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
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| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Stephen M. Ruberg
Signature of Applicant

7/19/2016
Date

RECEIVED

JUN 30 '16 PM 2:26

JUL 28 2016

APPLICATION FOR APPOINTMENT

RECEIVED

to

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS - 5 2016

LENOIR COUNTY
MANAGER'S OFFICE

EASTPOINTE HUMAN SERVICES

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir Co. Transit Board

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Courteney H. Bixette

Address: 2902 B Heritage Street Suite B

City/State/Zip: Kinston NC 28504

Telephone: (Home) (252) 520-8855 (Work) (252) 316-3197

Occupation: Community Relations Specialist (40hrs/Fulltime)

Business Address: Eastpointe MCO - same as above

Age: (Optional): 37

Number hours available per month for this position: flexible

Training: MS in Rehab Sub Abuse Counseling, BS Criminal

Business and Civic Experience/Skills: mental health substance abuse

Other County Boards/Committees/Commissions presently serving on: JCPC

Justice/
Political
Science

Expiration date of Term: June 1st, 2016 (expired)
JUNE 30th, 2016

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
- K-2 (Old Plummer Daniel's Building)
- K-3 (Fairfield Recreation Center)
- K-4 (Northwest Elementary School)
- K-5 (Spillman Baptist Church)
- K-6 (Teachers Memorial School)
- K-7 (Emma Webb Recreation Center)
- K-8 (Holloway Recreation Center)
- K-9 (Kinston Number 4 Fire Station)
- Contentnea (Contentnea Ruitan Building)
- Falling Creek (Banks Elementary School Gym)
- Institute (Institute Methodist Church)
- Moseley Hall (Frink Middle School Gym)
- Neuse (Agricultural Center)
- Pink Hill 1 (Bethel Baptist Church)
- Pink Hill 2 (Pink Hill Rescue Station)
- Sand Hill (Sand Hill VF Department)
- Southwest (Southwest VF Department)
- Trent 1 (Deep Run VF Department)
- Trent 2 (Moss Hill Ruitan Building)
- Vance (GTP Ed & Training CTR.)
- Woodington (Woodington Middle School)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Courteney H. Bixette
Signature of Applicant

7/12/16
Date

RECEIVED

APPLICATION FOR APPOINTMENT

to

AUG - 1 2016

LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Suzanne Nix
Address: 900 Laroque Ave
City/State/Zip: Kinston NC 28501
Telephone: (Home) 252 527 9083 (Work) 252 520-8861 cell 252 560-0455
Occupation: MHA counselor/ coordinator
Business Address: 2901 C. N. Heritage Street Kinston NC 28501
Age: (Optional): 52
Number hours available per month for this position: as needed
Training: Substance Abuse LCAS, CCS
Business and Civic Experience/Skills: JCPC, Jr. Women's Club

Other County Boards/Committees/Commissions presently serving on: Flynn Home Board.

Expiration date of Term: June 30, 2018

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Gordon Street Christian Church)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
K-6 (Teachers Memorial School)
K-7 (Emma Webb Recreation Center)
K-8 (Holloway Recreation Center)
K-9 (First Pentecostal Holiness Church)
Falling Creek (Banks Elementary School Gym)
Institute (Institute Methodist Church)
Neuse (Cooperative Extension Office)
Pink Hill 1 (Bethel Baptist Church)
Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Signature of Applicant: Suzanne Nix

Date: 7/15/2016

RECEIVED

APPLICATION FOR APPOINTMENT

to

AUG - 1 2016 LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Lenoir County Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Courtney H. Bayette mailing:
Address: 2901 B. Heritage Street Suite C Kinston, NC
City/State/Zip:
Telephone: (Home) 252-520-8853 Office (252) 363-1978 cell
Occupation: Community Relations Specialist
Business Address: same as above physical: 2902 B. Heritage St.
Age: (Optional): 37 Pool Building Comm # 22
Number hours available per month for this position: Flexible
Training: MS in Rehab Sub Abuse Counseling - 11 yrs experience
Business and Civic Experience/Skills: Criminal Justice, Humar Services, Mental Health, Substance Abuse
Other County Boards/Committees/Commissions presently serving on: Lenoir Co. Transit Board, Alliance, Lenoir Crisis Collaborative, SAFE Kids
Expiration date of Term: June 30, 2018

Circle your voting precinct

- K-1 (Carver Courts Recreation Center)
K-2 (Gordon Street Christian Church)
K-3 (Fairfield Recreation Center)
K-4 (Northwest Elementary School)
K-5 (Spillman Baptist Church)
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Institute (Institute Methodist Church)
Neuse (Cooperative Extension Office)
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Pink Hill 2 (Pink Hill Rescue Station)
Sand Hill (Sand Hill VF Department)
Southwest (Southwest VF Department)
Trent 1 (Deep Run VF Department)
Trent 2 (Moss Hill Ruitan Building)
Vance (Army Reserve Center, Airport)

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Courtney H Bayette
Signature of Applicant

7/26/16
Date

Item No. 16

TO: Chairman and Members of the Board
FROM: Mike Jarman, County Manager
DATE: August 15, 2016
SUBJECT: Items from County Manager

1. County Owned Property
Macon Street
2. Financial Performance Summary
3. Inspections & Permit Report

7/28/2016

To inquire about any of the above properties, or to obtain instructions on how to bid on the above properties, please contact Chip Thompson 252-527-7174 ext 226

Action Required

	NC Pin Number	Record Number	Street #	Street Name	Town	Anything on Property	How Acquired	Taxes Owed	Foreclosure Costs	Tax Value	Previous Bid	Current Bid	Recommendation
2.	4525-1674-8242	13363	1024	Macon St	Kinston	No	Tax Foreclosure	\$ 806.50		\$ 3,000.00	\$ 300.00	\$ 400.00	ACCEPT

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2015-16
MONTH ENDING JUNE 30, 2016

EXPENDITURES

100.00%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	% EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	218,700.00	208,189.06	-	10,510.94	95.19%
County Manager	283,476.00	242,964.23	-	40,511.77	85.71%
Finance	297,817.00	268,649.99	239.00	28,928.01	90.29%
Human Resources	174,913.00	141,856.42	-	33,056.58	81.10%
Tax Office	787,865.00	752,626.58	421.97	34,816.45	95.58%
Legal	62,500.00	25,698.76	-	36,801.24	41.12%
Court Facility	568,852.00	480,251.80	9,095.69	79,504.51	86.02%
Elections	465,327.00	330,469.63	17,620.79	117,236.58	74.81%
Register of Deeds	274,855.00	253,650.32	5,517.26	15,687.42	94.29%
Non-Departmental	1,980,850.00	1,764,592.42	119,178.40	97,079.18	95.10%
Process Funds	968,583.46	900,008.37	740.00	67,835.09	93.00%
Outside Agencies	129,500.00	93,581.41	-	35,918.59	72.26%
Management Info Systems	1,091,125.00	1,012,304.20	23,269.12	55,551.68	94.91%
Public Buildings	588,079.00	583,410.95	23,254.48	(18,586.43)	103.16%
Sheriff	4,757,454.20	4,358,446.75	52,953.45	346,054.00	92.73%
Sheriff - Civil Process	275,246.00	84,361.96	15,695.41	175,188.63	36.35%
Sheriff - Concealed Weapon	21,589.72	14,685.14	-	6,904.58	68.02%
Central Communications	1,415,156.00	1,311,623.86	11,707.58	91,824.56	93.51%
Jail	4,088,380.00	4,073,687.72	21,642.74	(6,950.46)	100.17%
Emergency Management	373,913.00	331,107.41	9,458.39	33,347.20	91.08%
Emergency Medical Services	4,038,568.00	3,861,613.73	53,512.96	123,441.31	96.94%
Inspections	225,707.00	217,783.26	273.96	7,649.78	96.61%
Medical Examiner	70,000.00	55,855.00	-	14,145.00	79.79%
Economic Development	277,459.00	267,774.49	20.62	9,663.89	96.52%
Veterans Service Office	33,241.00	21,532.38	100.01	11,608.61	65.08%
Cooperative Extension	379,358.00	319,996.38	3,009.61	56,352.01	85.15%
JCPC - Parenting Matters	32,053.96	28,211.38	-	3,842.58	88.01%
Cooperative Ext-Grants	141,854.55	74,258.49	749.70	66,846.36	0.00%
Soil Conservation	121,076.00	106,512.28	-	14,563.72	87.97%
Health Department	4,544,801.35	3,876,920.11	49,050.63	618,830.61	86.38%
BioTerrorism - Health	53,664.00	45,084.98	-	8,579.02	84.01%
M. Health Department	245,715.00	245,715.00	-	-	100.00%
Public Assistance (DSS)	14,664,520.14	12,613,041.75	109,875.39	1,941,603.00	86.76%
Education	9,900,000.00	9,900,000.00	-	-	100.00%
Community College	2,260,000.00	2,260,000.00	-	-	100.00%
Cultural	740,500.00	740,500.00	-	-	100.00%
Recreation	914,434.00	914,433.44	-	0.56	100.00%
Debt Service	7,799,941.00	7,728,760.33	-	71,180.67	99.09%
Transfer to Other Funds	2,881,366.00	2,881,366.00	-	-	100.00%
Contingency	50,000.00	0.00	-	50,000.00	0.00%
TOTAL GENERAL	68,198,440.38	63,391,525.98	527,387.16	4,279,527.24	93.72%
OTHER FUNDS:					
Employee Insurance Fund	4,862,860.00	3,910,743.31	0.00	952,116.69	80.42%
Vehicle Replacement Fund	482,000.00	480,955.50	0.00	1,044.50	99.78%
Fed Seized Property Fund	70,000.00	45,418.23	144.35	24,437.42	65.09%
State Controlled Substance Fund	25,000.00	6,344.00	0.00	18,656.00	25.38%
School Capital Fund	3,217,343.00	3,208,500.30	0.00	8,842.70	99.73%
Transportation Fund	1,250,173.00	895,617.29	150,763.36	203,792.35	83.70%
Scrap Tire Disposal Fund	170,000.00	113,414.94	0.00	56,585.06	66.71%
Emergency Telephone Fund	534,124.00	490,858.16	4,712.88	38,552.96	92.78%
Revaluation Fund	74,144.00	70,246.92	0.00	3,897.08	94.74%
Automation-Preservation Fund	19,025.00	0.00	0.00	19,025.00	0.00%
Capital Improvements Fund	4,583,715.00	2,345,255.46	117,803.28	2,120,656.26	53.73%
Fire Districts	1,549,824.00	1,454,354.45	0.00	95,469.55	93.84%
Solid Waste Management	3,437,839.00	2,451,669.70	409,817.20	576,352.10	83.24%
Trust & Agency Fund					
Family & Caregiver-Smart Sta	66,153.23	53,290.67	0.00	12,862.56	80.56%
TOTAL OTHER FUNDS	20,342,200.23	15,526,668.93	683,241.07	4,132,290.23	79.69%
GRAND TOTAL	88,540,640.61	78,918,194.91	1,210,628.23	8,411,817.47	90.50%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2015-16

REVENUES

MONTH ENDING JUNE 30, 2016

100.00%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	2,260,340.00	2,086,648.92	173,691.08	92.32%
Public Assistance (DSS)	10,467,757.00	8,480,993.46	1,986,763.54	81.02%
Property Taxes	34,870,438.00	34,507,765.48	362,672.52	98.96%
Sales Taxes	6,250,500.00	4,826,184.91	1,424,315.09	77.21%
Other General	14,349,405.38	10,739,996.68	3,609,408.70	74.85%
TOTAL GENERAL	68,198,440.38	60,641,589.45	7,556,850.93	88.92%
OTHER FUNDS:				
Employee Insurance	4,862,860.00	4,886,532.87	(23,672.87)	100.49%
Vehicle Replacement	482,000.00	432,000.00	50,000.00	0.00%
Fed Seized Property	70,000.00	58,088.65	11,911.35	82.98%
State Controlled Substance	25,000.00	7,561.14	17,438.86	30.24%
School Capital Fund	3,217,343.00	1,564,996.42	1,652,346.58	48.64%
Transportation Fund	1,250,173.00	1,104,504.44	145,668.56	88.35%
Scrap Tire Disposal	170,000.00	107,891.57	62,108.43	63.47%
Emergency Telephone	534,124.00	489,613.41	44,510.59	91.67%
Revaluation Fund	74,144.00	74,145.00	(1.00)	100.00%
Automation-Preservation Fnd	19,025.00	21,127.35	(2,102.35)	111.05%
MSW Landfill-Debt Service	-	13.42	(13.42)	
Capital Improve Fund	4,583,715.00	1,986,866.00	2,596,849.00	43.35%
Fire Districts	1,549,824.00	1,462,368.97	87,455.03	94.36%
Solid Waste Management	3,437,839.00	2,503,085.28	934,753.72	72.81%
Trust and Agency Fund:				
Smart Start Program	66,153.23	59,235.00	6,918.23	89.54%
TOTAL OTHER FUNDS	20,342,200.23	14,758,029.52	5,584,170.71	72.55%
GRAND TOTAL	88,540,640.61	75,399,618.97	13,141,021.64	85.16%

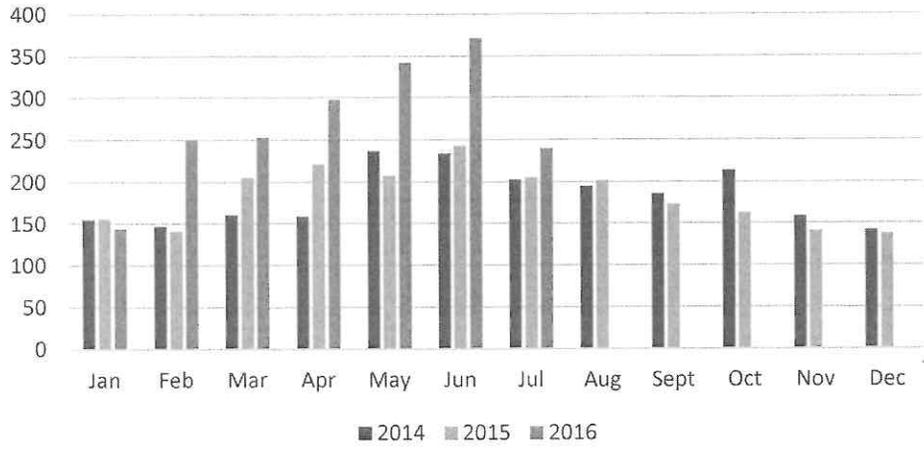
Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CAPITAL PROJECTS FUND	29,399,574.00	29,235,872.87	163,701.13	99.44%
CDBG RELATED PROJECTS	755,000.00	236,676.08	518,323.92	31.35%
Total Project Based	30,154,574.00	29,472,548.95	682,025.05	

* **Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project**

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
CAPITAL PROJECTS FUND	29,399,574.00	29,055,062.90	8,087.00	336,424
CDBG RELATED PROJECTS	755,000.00	216,676.08	0.00	538,324
Total Project Based	30,154,574.00	29,271,738.98	8,087.00	874,748

* **Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project**

Lenoir County Inspections Count





**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JULY 2016

PERMITS ISSUED: 108

PERMITS VALUE: \$ 1,976,119

PERMIT FEES: \$ 10,041

SINGLE FAMILY DWELLINGS: 7

MOBILE HOMES: 7

COMMERCIAL: 2

ADDITIONS: 3

ELECTRICAL: 47

PLUMBING: 10

MECHANICAL: 21

OTHER: 11

TOTAL INSPECTIONS: 240