

**LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
 MONDAY, AUGUST 17, 2009 – TIME: 4:00 P.M.
 COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
 130 S. QUEEN ST., KINSTON, N.C.**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC COMMENTS: 10 Min.

PUBLIC INFORMATION: None Scheduled

- | | | |
|----|--|--------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |

CONSENT AGENDA: 10 Min.

ACTION

- | | | |
|----|--|----------------|
| 3. | Approval of Minutes: Regular Board Meeting: August 3, 2009
Closed Session Meeting: August 3, 2009 | Aytch/Jarman |
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Martin |
| 5. | Budget Ordinance Amendment: General Fund: DSS: \$630.45: Decrease | Jones/Martin |
| 6. | Budget Ordinance Amendment: General Fund: DSS: \$73.13: Increase | Jones/Martin |
| 7. | Budget Ordinance Amendment: Finance/Sheriff's Department: \$699: Increase | Jarman/Martin |
| 8. | Budget Ordinance Amendment: Capital Improvements Fund: Community
Development: \$9,587: Increase | Jarman/Martin |

END OF CONSENT AGENDA

BUDGET ORDINANCE AMENDMENTS/ RESOLUTIONS: 40 Min.

- | | | |
|-----|--|---------------|
| 9. | Budget Ordinance Amendment: General Fund: DSS: \$21,220 Decrease | Jones/Martin |
| 10. | Budget Ordinance Amendment: Trust Agency Fund: Extension – Family Caregiver:
\$63,562: Decrease | Kelly/Jarman |
| 11. | Budget Ordinance Amendment: General Fund: Finance/Board of Elections:
\$27,664: Decrease | Jarman/Martin |
| 12. | Budget Ordinance Amendment: General Fund: Finance/Sheriff Dept.: \$11,582:
Increase | Jarman/Martin |
| 13. | Budget Ordinance Amendment: Capital Improvements Fund: Economic
Development: \$25,000: Increase | Pope/Martin |
| 14. | Budget Ordinance Amendment: General Fund: Finance/Sheriff: \$85,037.03:
Increase | Jarman/Martin |
| 15. | Resolution Approving the Acceptance of a Proposal for Advertisement by the
Lenoir County Health Department WIC Program on the Lenoir County Transit
Vehicles and the Execution of a Contract for the Second Six (6) Month Period | Powell/Martin |

- | | | |
|-----|---|----------------|
| 16. | Resolution to Approve a Contract for Non-Emergency Transportation Services Provided by Lenoir County Transit Between County of Lenoir and Pitt County Memorial Hospital | Powell/Martin |
| 17. | Resolution Approving County Participation in National Association of Counties (NACO) Prescription Drug Discount Card Program | Hollowell/Huff |
| 18. | Resolution Declaring Property as Surplus and Authorizing the Sale of the Surplus Property by Auction | Wiggins/Martin |
| 19. | A. Resolution Approving Purchase Order for CDS: \$30,915
B. Budget Ordinance Amendment: General Fund: DSS: \$69,105: Increase | Jones/Martin |
| 20. | Resolution Approving Battlefield Acquisition Grant: \$38,000: Increase | Jarman/Martin |
| 21. | A. Resolution Approving the Purchase Order with Royal Coat: \$3,700
B. Resolution Approving the Purchase Order with Crech's Painting Inc.: \$3,750
C. Resolution Approving Contract with Grayco Detention Equipment for Jail Door/Lock Replacement: \$33,633.44 | Smith/Martin |

APPOINTMENTS: 5 Min.

- | | | |
|-----|--|-------|
| 22. | Resolution Approving Citizens to Boards, Commissions, Etc. 5 Min. | Aytch |
|-----|--|-------|

OTHER ITEMS: 10 Min.

- | | | |
|-----|--|--|
| 23. | Items from County Manager / County Attorney / Commissioners / Closed Session (if necessary) | |
|-----|--|--|

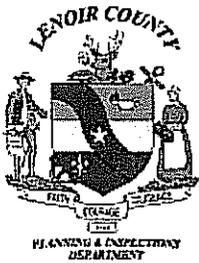
TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: August 17, 2009

SUBJECT: Items of Interest

1. Lenoir County Inspections: Permit/Inspection Report: July 2009
Lenoir County Inspections: Permit/Inspection Report: July 2008 to June 2009
Lenoir County Planning Board Minutes: July 17, 2008
2. Lenoir County Financial Performance Summary: 2009-10: July 31, 2009



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JULY 2009

PERMITS ISSUED: 125

PERMITS VALUE: \$ 1,055,100

PERMIT FEES: \$ 10,684

SINGLE FAMILY DWELLINGS: 1

MOBILE HOMES: 10

COMMERCIAL: 0

ADDITIONS: 13

ELECTRICAL: 41

PLUMBING: 12

MECHANICAL: 24

OTHER: 24

TOTAL INSPECTIONS: 286

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 07/01/09 TO 07/31/09

Printed on: AUGUST 3, 2009

Page 1

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	1	252,000.00	665.00		1
* Single Family Houses Attached	102B	0	0.00	0.00		0
* 2 Family Building	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings	104B	0	0.00	0.00		0
* 5 or More Family Buildings	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	0	0.00	0.00		0
* Churches & Other Religious	319B	0	0.00	0.00		0
* Industrial	320B	0	0.00	0.00		0
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00		0
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities	325B	0	0.00	0.00		0
* Schools & Other Educational	326B	0	0.00	0.00		0
* Stores & Customer Services	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs	328B	0	0.00	0.00		0
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	13	423,000.00	1,434.00		13
* Non-Residential & Non-Housekeeping	437B	0	0.00	0.00		0
* Adds of Res. CP/Garages (Atch/Detc)	438B	0	0.00	0.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings	647B	0	0.00	0.00		0
* 5 or More Family Buildings	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0
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TOTALS FOR PERMITS THIS PAGE		14	675,000.00	2,099.00		14

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 07/01/09 TO 07/31/09

Printed on: AUGUST 3, 2009

Page 2

	CODE	PRMS	VALUATION	FEES	PAID	UNITS
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0	0
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	41	72,350.00	3,035.00	41	41
*PLUMBING	810B	12	19,500.00	640.00	11	11
*HEATING/ AIR CONDITIONING	820B	24	88,220.00	1,465.00	24	24
*INSULATION	830B	11	24,680.00	575.00	11	11
*TEMPORARY POLE	840B	1	300.00	50.00	1	1
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0	0
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	1	500.00	25.00	1	1
*EXTRA INSPECTIONS	960B	8	1,500.00	380.00	8	8
*FIRE PROTECTION SPRINKLER SYSTEM	966B	1	10,000.00	240.00	1	1
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	0	0.00	0.00	0	0
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	6	49,800.00	1,300.00	6	6
*DOUBLE WIDE MOBILE HOME	710B	4	107,250.00	800.00	4	4
*MODULR HOME	720B	0	0.00	0.00	0	0
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TOTALS FOR PERMITS ABOVE (incl. pg 1)		123	1,049,100.00	10,609.00		122
<hr/>						
Totals of other permits in the period		2	6,000.00	75.00		1
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TOTAL FOR ALL PERMITS IN THE PERIOD		125	1,055,100.00	10,684.00		123

SUMMARY OF INSPECTIONS COMPLETED BY INSPECTOR ID DURING THE PERIOD 07/01/09 THROUGH 07/31/09

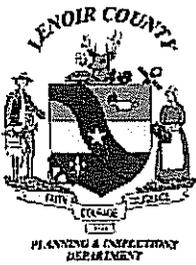
THIS REPORT WAS PRINTED ON AUGUST 3, 2009

KINSTON/LENDIR COUNTY

((STATISTICAL BREAKOUT))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
286	251	217	30	35	28	7	37
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	88	86	12	12	80	20	13



LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT
PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT

JULY 2008 TO JUNE 2009

PERMITS ISSUED: 1391

PERMITS VALUE: \$ 47,598,536

PERMIT FEES: \$ 163,484

SINGLE FAMILY DWELLINGS: 31

MOBILE HOMES: 137

COMMERCIAL: 24

ADDITIONS: 82

ELECTRICAL: 445

PLUMBING: 134

MECHANICAL: 299

OTHER: 239

TOTAL INSPECTIONS: 3,033

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 07/01/08 TO 06/30/09

Printed on: AUGUST 3, 2009

Page 1

	CODE	PRMS	VALUATION	FEEES	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	24	5,519,220.00	13,224.00		24
* Single Family Houses Attached	102B	0	0.00	0.00		0
* 2 Family Building	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings	104B	0	0.00	0.00		0
* 5 or More Family Buildings	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	2	165,000.00	350.00		2
* Churches & Other Religious	319B	3	210,830.00	1,887.00		3
* Industrial	320B	7	19,491,761.00	5,445.00		7
* Prkng Garages (Blds & Open Decked)	321B	1	26,000.00	112.00		1
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	1	345,000.00	1,064.00		1
* Public Works & Utilities	325B	0	0.00	0.00		0
* Schools & Other Educational	326B	3	6,012,550.00	18,108.00		3
* Stores & Customer Services	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs	328B	1	260,000.00	1,725.00		1
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	77	3,158,861.00	8,218.00		77
* Non-Residential & Non-Housekeeping	437B	1	20,160.00	58.00		1
* Adds of Res. CP/Garages (Atch/Detc)	438B	5	194,960.00	505.00		5
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	2	9,000.00	200.00		2
* 2 Family Buildings	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings	647B	0	0.00	0.00		0
* 5 or More Family Buildings	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	1	100,000.00	100.00		1
TOTALS FOR PERMITS THIS PAGE		128	35,513,342.00	50,996.00		128

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 07/01/08 TO 06/30/09

Printed on: AUGUST 3, 2009

Page 2

	CODE	PRMS	VALUATION	FEEES	PAID	UNITS
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	1	150,000.00	500.00	1	1
*MODULAR OFFICE	730B	1	50,000.00	375.00	1	1
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	445	2,373,306.00	31,079.00	445	445
*PLUMBING	810B	134	857,975.00	13,756.00	134	134
*HEATING/ AIR CONDITIONING	820B	299	3,024,644.00	23,250.50	299	299
*INSULATION	830B	56	169,380.00	3,071.00	56	56
*TEMPORARY POLE	840B	26	17,550.00	1,275.00	26	26
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	5	125,500.00	550.00	5	5
*INSPECT DWELLING	920B	1	1,600.00	50.00	1	1
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	135	191,904.00	6,633.00	135	135
*FIRE PROTECTION SPRINKLER SYSTEM	966B	6	285,980.00	2,928.00	6	6
*MOVING DWELLING ONLY	970B	1	100.00	25.00	1	1
*SIGN	980B	3	36,000.00	550.00	3	3
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	2	90,342.00	200.00	2	2
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	88	1,225,005.00	16,650.00	88	88
*DOUBLE WIDE MOBILE HOME	710B	49	2,375,458.00	8,470.00	49	49
*MODULR HOME	720B	7	1,095,350.00	2,747.00	7	7
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TOTALS FOR PERMITS ABOVE (incl. pg 1)		1387	47,583,436.00	163,105.50	1387	1387
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Totals of other permits in the period		4	15,100.00	379.00	13	13
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TOTAL FOR ALL PERMITS IN THE PERIOD		1391	47,598,536.00	163,484.50	1400	1400

THIS REPORT WAS PRINTED ON AUGUST 3, 2009

KINSTON/LENOIR COUNTY

((STATISTICAL BREAKOUT))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
3,033	2,588	2,149	413	444	381	54	459
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	85	83	16	15	86	12	15

County of Lenoir



P.O. Box 3289
101 North Queen Street
Kinston, North Carolina 28502
Telephone 252-559-2260
Planning & Inspections Department

LENOIR COUNTY PLANNING BOARD
JULY 17, 2008
DRAFT MINUTES

Regular Meeting
July 17, 2008

Members Present:

Frank Swindell-Chairman-At-Large
Ashley Jarman-Vice-Chairman District 2
(via telecommunications)
C.L. Braxton-District 3
Harry Edwards-District 6

Members Absent:

Martha Dunham-District 4
Eric Rouse-District 5
Fleming Taylor-Alternate

1. Call Meeting to Order:

Planning Board Chairman Mr. Frank Swindell called the meeting to order at approximately 6:10 P.M. and Mr. Swindell also provided the Invocation.

2. Approval of Minutes:

April 17, 2008 : Lenoir County Planning Board Member Mr. C. L. Braxton made a motion to accept the minutes as written and Board Member Mr. Harry Edwards seconded the motion. The vote was unanimous to approve the April 17, 2008 minutes as written.

3. Discussion and Decision on ZON-08-002 : is a petition requesting rezoning of property to Commercial. The proposed location of the subject property is the west side of Hwy 258 North at the Dobbs Farm Rd intersection and is situated in the Falling Creek Township. The property is identified as Tax Record numbers 3524 & 3521 and contains approximately 16 acres total. The subject property, which is located within the unincorporated jurisdictional limits of Lenoir County, has a current zoning designation of Rural. The current use of the property is vacant woodland.

Planning Board Chairman Mr. Frank Swindell asked if anyone wished to speak to the Board regarding this issue. No members of the audience wished to speak.

Mr. Wayland Humphrey, Lenoir County Planning Assistant, presented the staff report for case # ZON-08-002 to the Board. He stated according to the Official Zoning Map of Lenoir County, dated October 2, 2004, the entire property is zoned Rural "R" and the current use is vacant woodland. He advised the Board that the property is located in an area designated as a "Community Growth Area" as shown on the Lenoir County Future Land Use Map, dated July 1, 2004. Mr. Humphrey advised the purpose of the "Community Growth Area" classification is to designate areas for the planning area's most intensive future development. He states it will include residences-both single-family and multifamily structures-businesses and offices, industrial facilities, and supporting community uses on lands that are suited for this level of development and that are expected to receive basic public services during the planning period. Basic public services in this classification include water, sewer, and the development or upgrade of the transportation network so that it handles anticipated traffic safely and efficiently and provides connections regional and interstate facilities.

Mr. Humphrey also stated there are "Highway Commercial Corridors" located along the major arrival areas for the community. He stated these areas are well suited for a mixture of commercial and business uses that typically require high visibility and good road access, or which cater to passing motorists. He stated businesses locating in these areas should be encouraged to avoid the negative aspects of "strip development" by providing adequate setbacks, clearly developed but limited driveway accesses, adequate parking, appropriate signage, appropriate lighting, and buffering less intensive adjoining uses, particularly residential uses. Mr. Humphrey advised that close attention should be paid to the appearance in these commercial corridors since they often provide visitors with the first impression of the community. He stated commercial activities with unsightly outdoor operations or storage are discouraged from location in these areas

Mr. Humphrey proceeded to give the Board background information. He stated the property in question is vacant woodland and it is in proximity to existing residential development and other light commercial property in the area. He stated the property is also located approximately 1500 feet south of the C.F. Harvey Pkwy and future interchange, which will provide adequate road access to the NCGTP and other businesses in the area. Mr. Humphrey stated the property has approximately 600 feet of road frontage located on the already improved portion of (5 lane) of U.S. 258 North. He advised the Board that the adjacent landowners had been advised of the meeting. Mr. Humphrey advised the Board that through extensive investigation the Lenoir County Planning and Inspections Department found the application is consistent with the intent of the Lenoir County Future Land Use Plan.

Chairman Swindell asked had there been any comment from adjacent landowners. Mr. Humphrey stated there had not been any calls or comments for or against ZON-08-002.

Planning Board Member Mr. Braxton asked if there was already "commercial" activities in this area. Mr. Humphrey advised that there was and that this property was a great location for future businesses.

Chairman Swindell asked Mr. Patel if he had immediate plans for the property. Mr. Patel advised that as he had mentioned before he would like to operate a retail line "strip mall" and eventually operate a hotel if the growth of Kinston warranted it. Mr. Swindell asked Mr. Patel if one of the conditions of his contract were if

the property could be rezoned. Mr. Patel stated that it was not and advised the Board that he had already purchased the property.

Board Member Mr. Ashley Jarman asked if there had been any opposition to this request and Mr. Humphrey advised him that there had not.

With no further questions or comments Chairman Swindell ask the members of the Board if they were ready to make a decision. Board Member Mr. Harry Edwards made a motion to recommend to the Lenoir County Board of Commissioners approval of ZON-08-002. Board Member Mr. C. L. Braxton seconded the motion. The Board voted unanimously to recommend to the Lenoir County Board of Commissioners approval of ZON-08-002. Chairman Swindell stated the motion was carried.

4. Updates/Discussion

There were no updates or discussion presented to the Board.

5. Adjournment

There being no further business to discuss before the Lenoir County Planning Board Mr. C.L. Braxton made a motion of adjournment. Chairman Swindell seconded the motion and the Board voted unanimously to adjourn at 6:20 P.M. It was announced that the next scheduled meeting date is Thursday, **August 21, 2008 at 6:00 P.M.**

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2009-10
JULY 31, 2009

REVENUES

8.33%

DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,385,111	160,474	1,224,637	11.59%
Public Assistance (DSS)	10,000,731	229,969	9,770,762	2.30%
Property Taxes	30,388,880	426,327	29,962,553	1.40%
Sales Taxes	5,700,000	0	5,700,000	0.00%
Other General	13,421,007	6,569,868	6,851,139	48.95%
TOTAL GENERAL	60,895,729	7,386,638	53,509,091	12.13%
OTHER FUNDS:				
Employee Insurance	3,570,000	267,434	3,302,566	7.49%
Vehicle Replacement	215,000	0	215,000	0.00%
Fed Seized Property	20,000	5,075	14,925	25.38%
State Controlled Substance	20,000	5,806	14,194	29.03%
Capital Reserve Fund	6,712,475	0	6,712,475	0.00%
School Capital Fund	1,640,000	0	1,640,000	0.00%
Transportation Fund	975,914	13,080	962,834	1.34%
Scrap Tire Disposal	130,000	0	130,000	0.00%
Emergency Telephone	600,000	55,697	544,303	9.28%
Revaluation Fund	53,896	0	53,896	0.00%
Automation-Preservation Fnd	35,000	2,203	32,797	6.29%
MSW Landfill-Debt Service	0	5	-5	
Capital Improve Fund	2,543,605	6,612	2,536,993	0.26%
Solid Waste Management	2,752,200	168,396	2,583,804	6.12%
Trust and Agency Fund:				
Smart Start Program	144,638	0	144,638	0.00%
Fire Districts	1,226,742	14,614	1,212,128	1.19%
TOTAL OTHER FUNDS	20,639,470	538,922	20,100,548	2.61%
GRAND TOTAL	81,535,199	7,925,560	73,609,639	9.72%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	735,000	566,081	168,919	77.02%
CDBG SS GRANT	400,000	361,442	38,558	90.36%
SFR 07 HOME PROJECT	392,000	202,723	189,277	51.72%
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	551,268	0.00%
SCHOOL CONSTRUCTION FUND	72,604,621	72,608,370	-3,749	100.01%
CAPITAL PROJECTS FUND	4,332,550	4,332,176	374	99.99%
Total Project Based	79,015,439	78,070,792	944,647	

* Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
CDBG CN GRANT	735,000	462,069	0	272,931
CDBG SS GRANT	400,000	361,442	0	38,558
SFR 07 HOME PROJECT	392,000	252,003	0	139,997
HWY 70 INDUSTRIAL PARK-WATER	551,268	0	0	551,268
SCHOOL CONSTRUCTION FUND	72,604,621	57,634,610	0	14,970,011
CAPITAL PROJECTS FUND	4,332,550	2,585,690	0	1,746,860
Total Project Based	79,015,439	61,295,814	0	17,719,625

* Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2009-10
JULY 31, 2009

EXPENDITURES

8.33%

DESCRIPTION	BUDGET FOR YEAR	EXPENDITURES TO DATE	ENCUMBRANCE	UNENCUMBERED BALANCE	%
					EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	225,710	44,890	0	180,820	19.9%
County Manager	265,612	20,475	0	245,137	7.7%
Finance	219,508	16,832	0	202,676	7.7%
Tax Office	850,334	74,892	5,999	769,443	9.5%
Legal	72,500	1,875	0	70,625	2.6%
Court Facility	343,695	9,410	93,202	241,083	29.9%
Elections	403,477	18,699	13,830	370,948	8.1%
Register of Deeds	313,466	19,523	65,344	228,599	27.1%
Non-Departmental	928,700	276,441	10,450	641,809	30.9%
Process Funds	897,449	13,495	0	883,954	1.5%
Outside Agencies	132,000	1,458	0	130,542	1.1%
Management Info Systems	801,249	68,295	83,612	649,342	19.0%
Public Buildings	475,571	14,509	62,812	398,250	16.3%
Sheriff	4,360,085	328,670	176,141	3,855,274	11.6%
Central Communications	1,242,533	73,620	153,737	1,015,176	18.3%
Jail	2,299,539	149,302	220,918	1,929,319	16.1%
Emergency Management	327,442	18,638	16,806	291,998	10.8%
Emergency Medical Services	3,469,278	305,778	254,481	2,909,019	16.1%
Non-Emergency Services	504,564	30,868	40,100	433,596	14.1%
Fire Protection	50,000	4,167	0	45,833	8.3%
Inspections	210,788	15,596	878	194,314	7.8%
Medical Examiner	40,000	0	0	40,000	0.0%
Economic Development	307,137	22,120	4,650	280,367	8.7%
Veterans Service Office	32,421	1,824	1,000	29,597	8.7%
Cooperative Extension	386,440	4,281	8,705	373,454	3.4%
JCPC - Parenting Matters	38,994	0	0	38,994	0.0%
Cooperative Ext-Grants	0	5,844	0	-5,844	
Soil Conservation	116,355	8,533	0	107,822	7.3%
Health Department	3,436,313	217,492	235,799	2,983,022	13.2%
BioTerrorism - Health	17,058	0	6,796	10,262	39.8%
M. Health Department	236,464	19,705	0	216,759	8.3%
CJPP - Day Reporting Center	124,849	9,284	0	115,565	7.4%
Public Assistance (DSS)	13,823,806	641,424	263,259	12,919,123	6.5%
Education	9,800,000	816,667	0	8,983,333	8.3%
Community College	2,100,000	175,000	0	1,925,000	8.3%
Cultural	730,000	60,833	0	669,167	8.3%
Recreation	695,000	57,917	0	637,083	8.3%
Debt Service	6,647,746	1,498,575	0	5,149,171	22.5%
Transfer to Other Funds	3,944,646	0	0	3,944,646	0.0%
Contingency	25,000	0	0	25,000	0.0%
TOTAL GENERAL	60,895,729	5,046,932	1,718,519	54,130,278	11.1%
OTHER FUNDS:					
Employee Insurance Fund	3,570,000	73,332	0	3,496,668	2.1%
Vehicle Replacement Fund	215,000	0	0	215,000	0.0%
Fed Seized Property Fund	20,000	0	7,636	12,364	38.2%
State Controlled Substance Fund	20,000	0	0	20,000	0.0%
Capital Reserve Fund	6,712,475	4,437,475	0	2,275,000	66.1%
School Capital Fund	1,640,000	1,500,000	0	140,000	91.5%
Transportation Fund	975,914	39,888	217	935,809	4.1%
Scrap Tire Disposal Fund	130,000	0	0	130,000	0.0%
Emergency Telephone Fund	600,000	12,726	134,365	452,909	24.5%
Revaluation Fund	53,896	4,683	0	49,213	8.7%
Automation-Preservation Fund	35,000	0	0	35,000	0.0%
MSW Landfill-Debt Service	0	0	0	0	
Capital Improvements Fund	2,543,605	12,030	9,881	2,521,694	0.9%
Solid Waste Management	2,752,200	55,717	97,000	2,599,483	5.5%
Trust & Agency Fund					
Family & Caregiver-Smart Start	144,638	1,117	0	143,521	0.8%
Fire Districts	1,226,742	0	0	1,226,742	0.0%
TOTAL OTHER FUNDS	20,639,470	6,136,968	249,099	14,253,403	30.9%
GRAND TOTAL	81,535,199	11,183,900	1,967,618	68,383,681	16.1%

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
August 3, 2009

The Lenoir County Board of Commissioners met in open session at 9:00 a.m. on Monday, June 1, 2009 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman George Graham, Vice-Chairman Claude Stroud and Commissioners, Jackie Brown, Reuben Davis, Chris Humphrey, Tommy Pharo and Linda Rouse Sutton.

Members absent: None

Also present were: Michael Jarman, County Manager, Tommy Hollowell, Assistant County Manager, Martha Martin, Finance Officer, Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board and members of the general public and the news media.

Chairman Graham called the meeting to order at approximately 9:00 a.m. Ms. Brown offered the invocation and Mr. Graham led the audience in the pledge of allegiance.

PUBLIC INFORMATION:

Mr. Stroud presented a Resolution of Appreciation for Coach Jimmy Smith. Mr. Stroud read the resolution aloud for Coach Smith and members of the viewing public. Board members expressed their sincere appreciation for the service Coach Smith has given to Lenoir County. Coach Smith thanked the Board for the recognition.

Mr. Russell Rhodes, Transportation Chairman, addressed the Board regarding Lenoir County transportation issues. Mr. Rhodes stated the mission of the Lenoir County Transportation Committee is to be and stay involved in all matters dealing with transportation that effects Lenoir County. Mr. Rhodes informed the Board of several transportation projects as follows: Goldsboro Bypass effects the Town of LaGrange greatly, the realignment of Hwy. 70 will effect Hwy. 903 as well. The Harvey Parkway is off the Transportation Improvement Project (TIP) Listing because it has been fully funded. The project was funded through stimulus funds totaling \$60 million. Construction will begin in the latter part of August. Carey Road Extension was No. 2 on the TIP Listing, but is now No. 1. The City of Kinston is looking at constructing this road and is making it a priority. The construction cost total \$11.6 million. A Metropolitan Planning Organization (MPO) could get this project more attention from NCDOT, but Lenoir County is represented by a Rural Planning Organization (RPO), who does not receive or obtain information from an MPO. The Transportation Committee is trying to obtain a seat at the MPO table. The US 70 Intersection at NC 11/55 has been designed as a square loop. The US 70 Corridor Commission has recommended this design to NCDOT. DOT officials would like to see a NC 11 Connector constructed. Officials from Pitt and Lenoir Counties have met to discuss the creation of this thoroughfare. All parties are in agreement that it would be a tremendous benefit to both counties. The Global TransPark Rail Spur is expected to be completed by 2012. The Kinston Roundabout at the intersection of Martin Luther King and King Street has been designed. Contingency Funds have been earmarked for this project, but funds fall \$300,000 short. The City of Kinston is working to obtain funding. Airport Road is a major concern for industry and citizens. Alside officials contacted the Chamber of Commerce to express the need for a center turn lane. Permits and funding were acquired and available, but funding was loss due to time delay spent waiting on historical research. Hopefully funding will be available again within the next 12-months.

Queen Street Bridge Replacement will take two (2) years to complete; the project will cost \$12 million. There has been a strong request for on site detours, that request does not look promising. Off site detours look more definite and may cause traffic problems. Mr. Graham stated transportation issues are and will be very important to the continued growth of Lenoir County. Mr. Graham thanked Mr. Rhodes for his hard work involving transportation issues for Lenoir County.

ITEMS FROM CHAIRMAN/COMMISSIONERS

Item No. 1 was Items from the Chairman and Members of the Board. Mr. Graham stated he was given information at the NACo Conference in Nashville, TN regarding a prescription drug program that the county can implement to help all citizens. Mr. Jarman stated he has discussed the plan with Mr. Joey Huff, Health Director and Mr. Hollowell, the plan will be introduced to the employees in the Wellness Program the County is working on. More detailed information will be provide to the public as more research is completed.

Mr. Graham stated smoking at the entrances of the courthouse is becoming more of a problem and must be resolved. Mr. Graham stated he would like to see designated smoking areas created to get smokers away from the entrances of the courthouse. Mr. Jarman stated the Board must approve a local county ordinance in order to prohibit smoking at the courthouse. County Administration did post no smoking signs within 50 ft. of the courthouse but were instructed to remove the signage. Mr. Graham stated a designated smoking area should be provided before signs are erected. Mr. Davis stated he is in full agreement with the proposed action, and still fully supports tobacco farmers. The Board instructed Mr. Jarman to designate a smoking area on courthouse grounds.

Mr. Davis stated he sends his condolences to the Lovick Family due to the passing of Mr. Milton "Mac" Lovick. The Board paused for a moment of silence. Mr. Graham announced that Ms. Brown has been elected Chairman of the Department of Social Services Board.

ITEMS FROM THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. No items were discussed.

CONSENT AGENDA

Upon a motion by Ms. Sutton and a second by Ms. Brown, the Board unanimously approved the Consent Agenda.

3. Approval of Minutes: Regular Board Meeting: July 20, 2009
Closed Session Meeting; July 20, 2009 Aytch/Jarman
4. Budget Ordinance Amendment: General Fund: Process Funds: \$1,831.64: Increase Jarman/Martin
5. Budget Ordinance Amendment: General Fund: Health (WIC Program State):
Increase: \$4,072 Huff/Martin
6. Budget Ordinance Amendment: General Fund: Process Funds: \$8,634.62 Jarman/Martin

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 7A was a Resolution to Approve Declaring One (1) Lenoir County Transit Vehicle as a Surplus. Ms. Sue Powell, Transit Director addressed the Board. Ms. Powell stated Lenoir County Transit (LCT) has one (1) vehicle that is not currently being used because it was replaced with one (1) 2009 – Lift Equipped Van that was approved in the FY 2008-2009 Community Transportation Grant with the North Carolina Department of Transportation. Lenoir County Transit (LCT) is requesting the Board’s approval to declare the one-(1) vehicle as surplus. The vehicle is in good condition and has reached the 100,000-mile range set by the North Carolina Department of Transportation in order to replace a vehicle. Upon a motion by Mr. Humphrey and a second by Ms. Sutton, Item No. 7A was unanimously approved.

Item No. 7B was a Budget Ordinance Amendment: General Fund: Transportation Fund: DSS, Transportation Administration: \$16,524: Increase. Ms. Powell stated the Amendment was to move EDTAP and Supplemental EDTAP Funds from the Department of Social Services’ Medical Assistance Department to the Transportation Fund for the transport of patients through the ROAP grant. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 7B was unanimously approved.

Item No. 7C was a Budget Ordinance Amendment: Transportation: Administration/Operation: \$245,712: Increase. Ms. Powell stated the Amendment brings budgeted amounts in line with actual approved numbers. Whenever the budget is being prepared, applications are also in the process of being submitted for funding, but the actual approved amounts are not received until after the new fiscal year has begun. Upon a motion by Mr. Davis and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 8A was a Budget Ordinance Amendment: General Fund: COOP Ext-Safe and Drug Free Schools: \$27,536.20: Increase. Ms. Tammy Kelly, Cooperative Extension Director addressed the Board. Ms. Kelly stated the Amendment sets up funding for the 4-H All Starts Grant Program – Safe & Drug Free Schools for the 2009-2010 Fiscal Year. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 8A was unanimously approved.

Item No. 8B was a Budget Ordinance Amendment: General Fund: COOP Ext – Prevention Block Grant: \$49,712: Increase. Upon a motion by Mr. Pharo and a second by Ms. Brown, Item No. 8A was unanimously approved.

Item No. 8C was a Resolution Authorizing Grounds Maintenance at the North Carolina Cooperative Extension Office: \$3,296. Ms. Kelly stated she acquired two (2) other bids for maintenance service as follows: Neuse Lawn and Landscaping: \$7,060 and Quality Lawn Care and Landscaping: \$6,220. This makes Wheat Swamp Landscaping the lowest qualified bidder at \$3,296. Upon a motion by Ms. Brown and a second by Ms. Stroud, Item No. 8C was unanimously approved.

Item No. 9 was a Resolution North Carolina Department of Transportation Request for Addition to State Maintained Secondary Road System: Curtis and Dorothy Street. Mr. Jarman stated the attached petition is to allow Curtis and Dorothy Street to become added to the Maintained Secondary Road System per NCDOT request. Upon a motion by Mr. Davis and a second by Ms. Sutton, Item No. 9 was unanimously approved.

Item No. 10 was Resolution Authorizing Health Department to Execute a Purchase Order Contract to Michael L. Whaley: \$4,500. Mr. Huff stated the Board is asked to grant permission to the Lenoir County Health Department to purchase a used 24 ft. x 8 ft. transport trailer for the purpose of storing and transporting pod boxes, tables, chairs, and other supplies and materials used to conduct temporary mass vaccination/dispensing clinics off-site. This action is necessary to provide sufficient accounting of expenditures and to comply with applicable laws. The state program manager, N.C. Division of Public Health, and Public Health Preparedness & Response Division, has authorized this purchase. Upon a motion by Ms. Sutton and a second by Mr. Humphrey, Item No. 15B was unanimously approved.

Item No. 11A was a Resolution Authorizing a Purchase Order NTE: \$4,000 for Grading Work at the Rotary Dog Park. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated the work is being done in order to use the dirt from the Adkin Branch project, which is being supplied to us at no cost; only transport cost. The site is being graded and a 4-inch layer of topsoil is being spread over the park. The Rotary Dog Park should be opening in the fall of this year. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11A was unanimously approved.

Item No. 11B was a Resolution Authorizing a Purchase Order to Appalachian Environment Services NTE: \$4,000 for Dark Field Dirt at the Rotary Dog Park. Mr. Ellis stated Appalachian Environmental Services has the contract with the State of North Carolina to widen the Adkin Branch. They are willing to load and haul the dirt from the Adkin Branch site to the Rotary Dog Park for \$40.00 a load compared to the normal cost of \$125.00 per load. This will allow Parks and Recreation to cap the dog-park with 4 inches of dark field dirt to cover any debris and level the site. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 11B was unanimously approved.

Item No. 12 was a Resolution Authorizing the Award of a Contract for Project Management, Administration and Technical Housing Services for the 2009 CDBG Scattered Site Housing Project; RSM Harris Associates: NTE: \$65,000. Ms. Martin stated On June 15, 2009, a public hearing was held during the Commissioners' meeting regarding the requirements of all 2009 CDBG projects as well as the Fair Housing Requirements. On July 20, 2009, the Commissioners approved the County submitting an application to the Division of Community Assistance for \$400,000 in Scattered Site Housing funds. Under the proposal made by RSM Harris Associates, their firm would receive no more than \$37,000 for preparing the Scattered Site Housing application, and the administration of the grant. The fee for technical housing services are as follows: \$4,000 for housing rehabilitation, \$3,500 for housing relocation, \$1,000 for housing acquisition and \$1,000 for clearance per each unit. Since there will only be funds enough to complete three (3) units of either acquisition/relocation or three (3) units of rehabilitation, with possibly a small amount left for the rehabilitation of a fourth unit, the total technical housing portion will not be greater than \$28,500. RSM Harris Associates has worked with Lenoir County on all of its hurricane buyout/relocation projects, numerous CDBG projects and several economic development projects in the past and is well qualified for this project. This contract is contingent upon receipt and execution of the Grant Agreement, Funding Approval and the adoption of a Project Budget Ordinance. Upon a motion by Ms. Brown and a second by Ms. Sutton, Item No. 12 was unanimously approved.

Item No. 13B was a Resolution Approving 2008-2009 Tax Collectors Annual Settlement. Mr. Darrell Parrish, Tax Administrator addressed the Board. Mr. Parrish stated pursuant to NCGS 105-373 the Lenoir County Tax Collector is required to make a full settlement to the governing body for all taxes. The Lenoir County Commissioners acknowledge with appreciation the diligent efforts of the Tax Collector that has resulted in a 94.34% collection rate for the fiscal year 2008-2009. During a three-year period 99% of all taxes are collected. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13B was unanimously approved.

Item No. 13D was a Resolution Approving Insolvent Personal Property Tax List. Mr. Parrish stated All uncollected taxes on personal property (for persons who listed no real property) are declared "insolvent" after the close of the fiscal year. However, every remedy allowable by law will continue to be pursued toward collection of these taxes. Pursuant to NCGS 105-373 the Tax Collector is required to provide a list of all persons whose personal property taxes for the preceding year remain unpaid and the amount owed by each. Upon receiving the report, the governing body of the taxing unit shall enter upon its minutes the names of persons owing taxes (but who listed no real property) whom it finds to be insolvent, and it shall by resolution designate the list entered into its minutes as the insolvent list to be credited to the Tax Collector in his settlement. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 13D was unanimously approved.

Item No. 14 was a Resolution Authorizing that Southwood Fire and Rescue Enter into a Contract with K & J Contractors for the Expansion of their Existing Fire Station: \$250,000. Mr. Roger Dail, Emergency Service Director addressed the Board. Mr. Dail stated the resolution came before the Board in June 2009, but proper protocol was not followed by the fire department before submitting the resolution to the Board for approval. Therefore, the fire department is required to resubmit the resolution for approval. Upon a motion by Ms. Sutton and a second by Ms. Brown, Item No. 14 was unanimously approved.

APPOINTMENTS

Item No. 15 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Transit Advisory Board 2 nd Appearance	Beverly Alston Chris Harper (Re-Appointment) Jeff Herring Tristan Bruner (Appointment)	June 2012
Eastern Carolina Workforce Development 2 nd Appearance	Debbie Beech Burrell Bruce Parson (Re-Appointment)	June 2011
Jury Commission 1 st Appearance	Annie Parrish (Re-Appointment)	July 2011

CURRENT VACANCIES

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate**
- Grifton Planning Board – One (1) Vacancy**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

ADDENDUM:

Amendment No. 1 was a Resolution Accepting and Endorsing the Solid Waste Management Plan of 2009 for Lenoir County. Mr. Hollowell stated the NC General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten-year Comprehensive Solid Waste Management Plan at least every three years. Plan must be approved in order to continue solid waste operations. Upon a motion by Mr. Pharo and a second by Ms. Sutton, Amendment No. 1 was unanimously approved.

CLOSED SESSION

Upon a motion by Ms. Brown and a second by Ms. Sutton, and unanimous approval, closed session was entered at approximately 10:34 a.m. and the following cited: Number four (4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by Lenoir County. Mr. Mark Pope, Economic Development Director addressed the Board regarding an economic development project. The Board took no action during closed session. Upon a motion by Ms. Brown and a second by Ms. Sutton, the Board moved out of closed session at 11:06 a.m.

OPEN SESSION AND ADJOURNMENT

Upon a motion by Ms. Brown and a second by Ms. Sutton Open Session re-convened at 11:07 a.m. Mr. Pope introduced an Amendment to the agenda as follows:

ADDENDUM

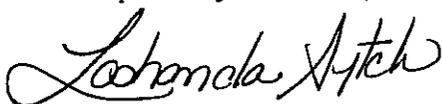
Addendum No. 2 was a Resolution Approving an Economic Development Grant Agreement: Sanderson Farms, Inc.: \$4.050 million (Cash Grant); \$1,014,500 million (Land Grant). Mr. Pope also asked the Board to approve three (3) agreements (that supercede the pervious approved grants) pertaining to Sanderson Farms as follows: Feed Mill - \$21.8 million; the feed mill facility will be located on 96.08 acres in the 70 W. Industrial Park. The feed mill will employ thirty-five (35) full-time hourly employees and 10 full-time salaried employees for a combine total of 45 new full-time jobs. Manufacturing Facility - \$13 million; the manufacturing facility will be located on a 12-acre site at the corner of Smithfield Way/Hill Farm Rd in the 70 W. Industrial Park. The manufacturing facility will employ ninety (90) full-time hourly employees, and twenty-five (25) full-time salaried employees for a combined total of 115 new full-time jobs. Processing Facility - \$86.6 million; the processing facility will be located on a 164-acre site in Lenoir County. The processing facility will employ 1,400 full-time hourly employees and ninety (90) full-time salaried employees for a combined total of 1,490 new full-time jobs. Mr. Griffin reminded the Board that the agreements are performance based. In the event the owner is unable to meet the total investment and job creation goals, the grant will be prorated based upon the actual goals achieved. The performance will be reported to the Board on an annual basis. Upon a motion by Ms. Sutton and a second by Ms. Brown, Addendum No. 2 was unanimously approved.

Addendum No. 3 was a Resolution in Support of Sanderson Farms to Locate a Manufacturing Facility in Kinston-Lenoir County, North Carolina. Mr. Pope stated this resolution shows the Board supports the location of the Sanderson Farms rail spur in the county, and confirms that its plans are consistent with and conform with state and local laws, plans and policies. Upon a motion by Mr. Davis and a second by Ms. Brown, Addendum No. 3 was unanimously approved.

ADJOURNMENT

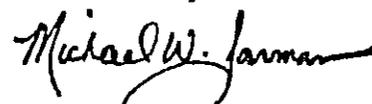
Upon a motion by Mr. Graham and a second by Ms. Brown, the meeting adjourned at 11:20 a.m.

Respectfully submitted,



Lashanda Aytch
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

Resolution Approving the Releases and Refunds to the Individuals Listed Herein

SUBJECT AREA: Finance

ACTION REQUESTED: Approval of Releases and Refunds as Prepared

HISTORY/BACKGROUND:

Releases and refunds result from listing and assessing due to incorrect and incomplete information.

EVALUATION:

Taxpayers will or have overpaid taxes. Board action rectifies the mistake.

RELEASES OVER \$100

Year	Name	Account	Amount	Reason
2008	Charlette Patrick	13505	\$145.02	Legal Exemption
2009	Adrienne Rogers	28149	173.48	Adjusted Value
2009	Minges Bottling Group	16248	384.70	Listed in other County
2009	Roy Mc Elhaney	44855	165.30	Adjusted Value
2008	Xeriz Plaza	28719	100.08	Legal Exemption
2006	Amy Thigpen	16208	182.32	Listed in other County
2007	Amy Thigpen	16208	140.77	Listed in other County
2007	George Koonce	63842	193.05	Corrected Listing
2008	George Koonce	63842	184.05	Corrected Listing
2007	Sarah Moore	57169	221.63	Corrected Listing
2008	Sarah Moore	57169	191.21	Corrected Listing
2008	Rodney Foye	64660	165.76	Adjusted Value
2008	WBW Farms Inc	67582	435.37	Listed in other County
2008	Richard Tolston	30032	144.18	Corrected Situs
2007	Maurice Manuel	18806	373.99	Double Listed
2008	Ray Parks	61383	139.68	Double Listed
2005	Ray Parks	61383	183.42	Double Listed
2006	Ray Parks	61383	172.88	Double Listed
2007	Ray Parks	61383	155.92	Double Listed
2009	Curtis Campbell	8061	255.55	Listed in other County
2009	Victor Seguinot	67197	129.70	Legal Exemption
2007	Jacqueline Cooper	5345	319.03	Adjusted Value
2008	Gary Wojeski	16431	179.37	Adjusted Value
2009	Jimmy Miller	5157	161.69	Adjusted Value
2009	Jermaine Parks	5823	102.31	Listed in other County
2009	Charles Smith	21400	158.09	Listed in other County
2009	Jimmy Ingram	14634	168.75	Adjusted Value
2009	Mallard Oil & LP Gas	18670	239.05	Listed in other County
2009	Haywood Boyette	2433	169.21	Adjusted Value
2009	James Whitfield	1434	168.81	Adjusted Value
2009	John Smith	26589	192.78	Listed in other County

2008	Juaregui Vicente	46948	\$167.05	Double Listed
2008	Esthela Olvera	17194	166.45	Corrected Listing
2008	Traci Brause	780	109.80	Corrected Listing
2006	John Mote	62257	325.30	Corrected Listing

Refunds

Year	Name	Account	Amount	Reason
2008	Maurice Manuel	18806	\$263.85	Double Listed
2008	James Potter	23329	180.00	Corrected Listing

MANAGER'S RECOMMENDATION:

Approval of releases as set out above.

AMENDMENTS:

MOVED _____ SECOND _____

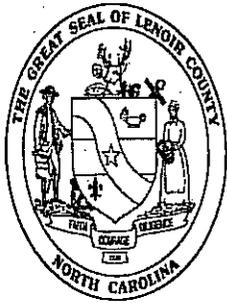
APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 08/03/09
Date

ATTEST 08/03/09
Date



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$630.45 Decrease

Item No. 5

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

FY 09/10
Appropriations

Budget Amendment # _____

Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount	Account # and Title	Amount
DECREASE		DECREASE			
103531.3001		105372.1151			
ADMINISTRATIVE REIMBURSEMENT	\$ (630.45)	CRISIS-CP&L	\$ (630.45)		
Total		\$ (630.45)	Total	\$ (630.45)	

Reason and Justification for Request:

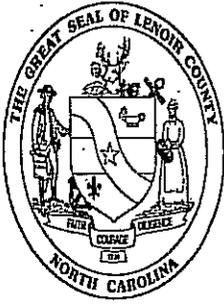
Line item adjustments to reflection allocation received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	8/12/09	<i>[Signature]</i>	8/12/09
Budget Officer Approval	Date		
<i>[Signature]</i>	8/12/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$73.13 Increase

Item No. 6

LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 09/10
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION
GENERAL	SOCIAL SERVICES	VARIOUS
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES
Account # and Title	Amount	Account # and Title Amount
INCREASE 103531.3001 ADMINISTRATIVE REIMBURSEMENT	\$ 73.13	INCREASE 105372.1155 SHARE THE WARMTH-PIEDMONT NATURAL GAS \$ 73.13
Total	\$ 73.13	Total \$ 73.13

Reason and Justification for Request:

Line item adjustments to reflect allocation received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	8/10/09	<i>Marta H. Martin</i>	8/11/09
Budget Officer Approval	Date		
<i>Maria E. [Signature]</i>	8/12/09		
Board Approval (When Applicable)	Date	Date of Minutes	

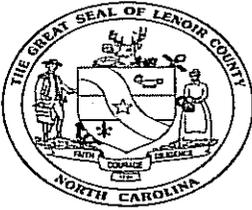
Finance Office - Copy

Department - Copy

Administration - Copy

Item No. 7

BUDGET ORDINANCE AMENDMENT: FINANCE/SHERIFF'S DEPARTMENT: \$699. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF DEPARTMENT		10-3842-8500 INSURANCE - MISCELLANEOUS 10-4310-3530 VEHICLES REPAIR/MAINTENANCE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3842-8500 INSURANCE-MISCELLANEOUS	699.00	10-4310-3530 VEHICLES REPAIR/MAINTENANCE	699.00		
Total 699.00		Total 699.00			

Reason and Justification for Request:

TO BUDGET PROCEEDS RECEIVED FROM LIBERTY MUTUAL INSURANCE COMPANY ON 7/31/09 IN THE AMOUNT OF \$698.92. THESE FUNDS ARE THE RESULT OF AN INCIDENT THAT OCCURRED ON APRIL 30, 2009 WHENEVER AN UNATTENDED VEHICLE OWNED BY THE CLAIMANT ROLLED INTO THE LEFT REAR QUARTER PANEL OF A DEPUTY'S CAR.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Marti</i>	7/31/09	<i>Martha H. Marti</i>	7/31/09
Budget Officer Approval	Date		
<i>Michael W. Jarman</i>	8/3/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND: COMMUNITY DEVELOPMENT: \$9,587. INCREASE



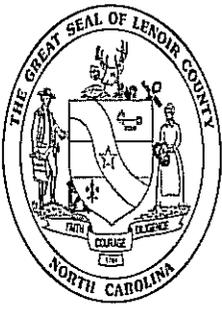
LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		COMMUNITY DEVELOPMENT		40-3991-9910 FUND BALANCE APPROPRIATED 40-4930-5119 NATURE CENTER CAMPSITES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
40-3991-9910	FUND BALANCE APPROPRIATED	9,587.00	40-4930-5119	NATURE CENTER CAMPSITES	9,587.00
Total		9,587.00	Total		9,587.00
Reason and Justification for Request: TO ROLL FORWARD PRIOR YEARS UNEXPENDED COMMUNITY DEVELOPMENT FUNDS THAT WERE EARMARKED FOR THE NEUSEWAY NATURE CENTER TO EXPAND ITS CAMPSITES.					
Department Head Approval		Date	Finance Officer Approval		Date
<i>Maura H. Maita</i>		7/31/09	<i>Maura H. Maita</i>		7/31/09
Budget Officer Approval		Date			
<i>MW Jarman</i>		8/3/09			
Board Approval (When Applicable)		Date	Date of Minutes		



**LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST**

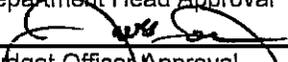
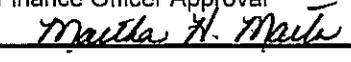
Fⁿ 09/10
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
DECREASE		DECREASE			
<u>103533.4010</u> H&CCBG	\$ (10,489)	<u>105332.4010</u> H&CCBG--DSS	\$ (5,827)		
<u>103533.4011</u> H&CCBG-USDA	\$ (9,566)	<u>105332.4011</u> H&CCBG--COG	\$ (5,827)		
<u>103991.9910</u> FUND BALANCE APPROPRIATED	\$ (1,165)	<u>105332.4012</u> H&CCBG-COUNCIL ON AGING	\$ (9,566)		
Total	\$ (21,220)	Total	\$ (21,220)		

Reason and Justification for Request:
Line item adjustments to reflect decrease in allocation received. A 10% County match is required for the Home and Community Care Block Grant.

Department Head Approval 	Date 8-12-09	Finance Officer Approval 	Date 8/12/09
Budget Officer Approval 	Date 8/12/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 10



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009-2010
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND Trust and Agency		DEPARTMENT Extension-Family Caregiver		LINE ITEM DESCRIPTION 70-3495-3300 - Ext Family Caregiver 70-4951-6900 - Contracted Services 70-4951-6000 - Ext. Family Caregiver Program	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/>		
REVENUES			EXPENDITURES		
Account # and Title		Amount		Account # and Title	
DECREASE				DECREASE	
70-3495-3300 Smart Start Extension		- \$63,562.00		70-4951-6900 Contracted Services - \$7,733.00	
				70-4951-6000 Exten-Fam Caregiver - 55,829.00	
Total		63,562.00		Total	
				63,562.00	
Reason and Justification for Request:					
Decrease fiscal year 2009-2010 Extension-Family Caregiver budget by \$63,562.00 per request by Lenoir/Greene Partnership for Children due to the cut in the State Budget. The Partnership only appropriated 60% of the \$135,126.00 budget at this time.					
Department Head Approval		Date		Finance Officer Approval	
<i>Jammy D. Kelly</i>		8-11-09		<i>Marta H. Martin</i>	
Budget Officer Approval		Date		Date	
<i>Michael W. Johnson</i>		8/12/09		8/12/09	
Board Approval (When Applicable)		Date		Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

PRIOR YEAR

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE / BOARD OF ELECTIONS		10-3991-9910 FUND BALANCE APPROPRIATED 10-4170-3990 CONTRACTED SERVICES - OTHER	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>DECREASE</u>			<u>DECREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	-27,664.00	10-4170-3990	CONTRACTED SERVICES - OTHER	-27,664.00
Total		-27,664.00	Total		-27,664.00

Reason and Justification for Request:

BUDGET AMENDMENT TO DECREASE THE EXPENDITURE AMOUNT OF CONTRACTED SERVICES FOR BOARD OF ELECTIONS. PER HOUSE BILL 2436 S/L 2008-107, SECTION 25.1 (b), THE STATE WILL BE PAYING FOR THE HARDWARE MAINTENANCE AND SOFTWARE LICENSING FEES ASSOCIATED WITH THE VOTING MACHINES FOR FY 2009-2010. BASED ON THE INFORMATION PROVIDED BY THE STATE, THE COUNTY WILL REDUCE ITS CONTRACTED SERVICES AND THE AMOUNT OF FUND BALANCE REQUIRED BY THIS \$27,664.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Maita</i>	8/7/09	<i>Marta H. Maita</i>	8/7/09
Budget Officer Approval	Date		
<i>Michael J. ...</i>	8/12/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Item No. 12



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	FINANCE / SHERIFF	10-3991-9910 FUND BALANCE APPROPRIATED	
		10-4310-3980 SCAAP EXPENSES	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
10-3991-9910 FUND BALANCE APPROPRIATED	11,582.00	10-4310-3980 SCAAP EXPENSES	11,582.00
Total	11,582.00	Total	11,582.00

Reason and Justification for Request:

BUDGET ADDITIONAL TO ROLL FORWARD UNEXPENDED FUNDS FROM THE STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP) FROM PRIOR FISCAL YEARS IN THE AMOUNT OF \$11,581.65. THESE FUNDS ARE RECEIVED FROM THE U.S. DEPT. OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, AND ARE GIVEN TO HELP OFFSET EXPENSES INCURRED BY THE COUNTY IN HOUSING UNDOCUMENTED CRIMINAL ALIENS OR ALIENS OF UNKNOWN LEGAL STATUS, WHO HAVE BEEN CONVICTED OF AT LEAST ONE FELONY OR TWO MIDMEANORS AND HAVE BEEN INCARCERATED DURING THE REPORTING PERIOD OF THE AWARD. BY LAW, THESE FUNDS ARE RESTRICTED FOR USE BY THE SHERIFF.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Maitha A. Maiti</i>	7/31/09	<i>Maitha A. Maiti</i>	7/31/09
Budget Officer Approval	Date		
<i>M. Farman</i>	8/3/09		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

BUDGET ORDINANCE AMENDMENT: CAPITAL IMPROVEMENTS FUND: ECONOMIC DEVELOPMENT: \$25,000. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
CAPITAL IMPROVEMENTS		FINANCE / ECONOMIC DEVELOPMENT		40-3980-9846 Grant-SIS-State One NC 40-4920-5887 SIS-Grant-State One NC	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
40-3980-9846	GRANT-SIS-STATE ONE NC	25,000.00	40-4920-5887	SIS-GRANT-STATE ONE NC	25,000.00
Total		25,000.00	Total		25,000.00

Reason and Justification for Request:

TO BUDGET FUNDS RECEIVED FROM THE STATE OF NORTH CAROLINA ONE NC FUND TO BE PAID TO SPATIAL INTEGRATED SYSTEMS, INC. AS PER THE GRANT AWARDED TO LENOIR COUNTY JULY 26, 2006. THE TOTAL GRANT IS \$100,000. AS PER THE GRANT AGREEMENT, 25% OF THE TOTAL IS TO BE PAID TO SIS BASED ON PERFORMANCE GOALS ATTAINED BY THE COMPANY. IN SEPTEMBER OF 2008 AN EXTENSION WAS GRANTED UNTIL DECEMBER 31, 2010, OR UNTIL ALL ASPECTS OF THE PERFORMANCE AGREEMENT HAVE BEEN MET. THIS IS THE FIRST PAYMENT ON THE GRANT AND IT IS A PASS-THROUGH GRANT.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Maize</i>	8/5/09	<i>Martha H. Maize</i>	8/5/09
Budget Officer Approval	Date		
<i>Michael J. ...</i>	8/5/09		
Board Approval (When Applicable)	Date	Date of Minutes	



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2009 - 2010
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		FINANCE/SHERIFF		10-3991-9910 FUND BALANCE APPROPRIATED 10-4310-3970 CIVIL PROCESS SERVICE EXPENSE	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	85,037.03	10-4310-3970	CIVIL PROCESS SERVICE EXPEN	85,037.03
Total		85,037.03	Total		85,037.03

Reason and Justification for Request:

TO BRING FORWARD UNEXPENDED SHERIFF'S CIVIL PROCESS SERVICE FEES FROM PRIOR YEARS. THE LAW REGARDING FEES FOR CIVIL PAPERS SERVED BY THE SHERIFF'S DEPARTMENT CHANGED IN SEPTEMBER 2004. THE AMOUNT CHARGED FOR FEES INCREASED FROM \$5 TO \$15 AND 50% OF THE AMOUNT COLLECTED **SHALL BE USED BY THE SHERIFF'S DEPARTMENT** FOR THE ENHANCEMENT OF THE SERVICE OF CIVIL PAPERS. THIS PROCESS WILL HAVE TO BE DONE EACH YEAR TO BRING FORWARD THE UNEXPENDED FUNDS INTO THE NEW FISCAL YEAR.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marilyn H. Martin</i>	8/7/09	<i>Marilyn H. Martin</i>	8/7/09
Budget Officer Approval	Date		
<i>Micahel Jarman</i>	8/12/09		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/17/09 **ITEM NO.:** 15

Resolution Approving the Acceptance of a Proposal for Advertisement by the Lenoir County Health Department WIC Program on the Lenoir County Transit Vehicles and the Execution of a Contract for the Second Six (6) Month Period

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve / authorize the following advertisement proposal by Lenoir County Transit (LCT) advertisement by Lenoir County Health Department WIC Program on one (1) Lenoir County Transit vehicles for the second six (6) month period.

HISTORY/BACKGROUND:

On August 3, 2009, the Board of Commissioners approved a contract between Lenoir County Transit (LCT) and the Lenoir County Health Department to advertise on the LCT vans for the first six (6) months and after the Lenoir County Health Department would sign another contract for the next six (6) months with another advertisement.

EVALUATION:

The Lenoir County Health Department WIC Program has received funding for advertising. After approving the first six (6) months, the Health Department has decided to continue with the same advertisement that was approved at the August 3, 2009 Board of Commissioners Meeting. Attached is a sample proof of the advertisement that will be placed on the LCT vans for the Health Department for the Board's evaluation. Based on a \$125/mo per advertisement charge by LCT, the following revenues are anticipated for the second six-month advertisement period.

\$125/mo. x 1 advertisement on 1 vehicle x 6 mos. (no cost for installation of advertisement sign because Health Department is using sign approved August 3, 2009) = \$750.

Total County Revenue = \$750

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/17/09 **ITEM NO.:** 16

Resolution to Approve a Contract for Non-Emergency Transportation Services Provided by Lenoir County Transit between County of Lenoir and Pitt County Memorial Hospital

SUBJECT AREA: Administrative

ACTION REQUESTED:

Approve the County Manager to execute a Contract that has been reviewed by the County Attorney for Non-Emergency Transportation Services Provided by Lenoir County Transit (LCT) between the County of Lenoir and Pitt County Memorial Hospital. Pitt County Memorial Hospital will fund the transportation service for the passengers that Lenoir County Transit transports. This will allow Lenoir County Transit to provide transportation for passengers that do not receive assistance from any Human Service Agency.

HISTORY/BACKGROUND:

Lenoir County Transit (LCT) has been providing transportation since 1994. The types of service provided by LCT are Demand Response, Subscription Routes, and a Deviated Fixed Route. As a service to the Citizens of Lenoir County, LCT has for several years provided transportation Monday - Friday to Pitt County for medical appointments only if funded by one of our Human Service Agencies such as; Department of Social Service, Council on Aging, Vocational Rehabilitation. Beginning FY 2006-2007, LCT began allowing passengers that did not have any other means of transportation and did not receive services from a Human Services Agency to purchase (2) Rural General Public (RGP) Tickets @ \$3.00 each totaling \$6.00 one-way for Medical Appointments only and only if LCT has scheduled appointments in Pitt County.

EVALUATION:

Lenoir County Transit (LCT) is requesting the Board's approval to allow the County Manager to execute a Contract for Non-Emergency Transportation Services provided by LCT between the County of Lenoir and Pitt County Memorial Hospital on a scheduled basis providing Pitt County Memorial Hospital abides by the contract as written. Services provided to Pitt County for Medical Appointments only are provided currently Monday – Friday (2) times a day for morning and afternoon appointments. LCT will continue to provide transportation through the Human Service Agencies and should a passenger need transportation that can not be funded by any Human Service Agency or for any reason can not be funded by Pitt County Memorial Hospital, the passenger will be allowed to purchase (2) Rural General Public (RGP) Tickets @ \$3.00 each totaling \$6.00 one-way for Medical Appointments only and only if LCT has scheduled appointments in Pitt County.

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 08/17/09 **ITEM NO.** 17

Resolution Approving County Participation in National Association of Counties (NACO)
Prescription Drug Discount Card Program

SUBJECT AREA: Administration

ACTION REQUESTED:

The Board is requested to authorize County Administration to execute a contract with NACO for Lenoir County's participation in NACO's Prescription Drug Discount Card Program.

HISTORY/BACKGROUND:

The National Association of Counties (NACO) has recognized an opportunity to help member counties offer a prescription discount card program to help uninsured and underinsured county residents save money on their prescriptions. NACO has contracted with Caremark to provide a prescription discount card for member counties to offer to their uninsured and underinsured residents. The NACO Prescription Discount Card provides the following benefits to program participants: (1) Average savings of 20%; (2) Extra savings through mail service; (3) No enrollment fees or income requirements; (4) Family coverage with just one card; (5) Over 57,000 participating pharmacies nationally; (6) Most commonly prescribed medicine is covered; (7) Unlimited use; (8) Web access to Caremark to learn more on health topics, list of participating pharmacies, drug interactions, and news articles from leading health journals.

The NACO Prescription Discount Card offers the following benefits for member counties offering the program: (1) No enrollment fees; (2) No eligibility transmission required; (3) Marketing Kit which includes pre-approved news releases, promotional posters, newsletters, and card graphics; (4) Customer care support provided by Caremark; (5) Web site support; (6) Program ID cards branded with county seal at no cost to the county.

EVALUATION:

The NACO Prescription Discount Card Program is designed to provide savings on prescription drugs to residents of participating counties. There are no enrollment fees, no forms to fill out, no age or income requirements, and just one card can be used by an entire family. There is no cost to the County, taxpayers, or consumers to participate. Most commonly prescribed medicine is covered. The discount cards are free to county residents living in participating NACO member counties. November 1, 2009 is the target start date for the program in Lenoir County.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED that the Board authorizes County Administration to execute a contract with the National Association of Counties (NACO) for Lenoir County's participation in NACO's Prescription Drug Discount Card Program.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 08/17/09
Date

ATTEST 08/17/09
Date

INTRODUCED BY: Michael W. Jarman, County Manager **DATE:** 8/17/09 **ITEM NO.** 18

Resolution Declaring Property as Surplus and Authorizing the
Sale of the Surplus Property by Auction

SUBJECT AREA: Administrative

ACTION REQUESTED:

The Board is requested to declare property as surplus and authorize the sale of the surplus property by auction.

HISTORY/BACKGROUND:

The County has a small inventory of various vehicles that have outlived their useful life. These vehicles are no longer of use to any County Department and there are no plans to put them back into service.

EVALUATION:

In accordance with procedures set forth in G.S. 153A-176, the County Manager's office is requesting the approval of the Board to sell the following vehicles by auction on GovDeals.com within the next 90 days. Proceeds resulting from the sale, less expenses, will be appropriated to the Vehicle Replacement Fund.

	<u>Vehicle</u>	<u>Serial Numbers</u>
1.	2001 Jeep	1J4FT48S01L563462
2.	2001 Dodge Durango	1B4H528N81F566752

MANAGER'S RECOMMENDATION:

Respectfully recommend approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that property listed in this resolution be declared surplus and authorize the County Manager to sell the property at auction on GovDeals.com.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 08/17/09
Date

ATTEST 08/17/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/17/09 **ITEM NO.:** 19A.

Resolution Approving Purchase Order for CDS: \$30,915

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Social Services Director to execute a purchase order for \$30,915 to CDS for Office Small Business 2007 Software.

HISTORY/BACKGROUND:

The Department of Social Services budgeted funds in the 2009/10 budget to purchase 135 copies of Office Small Business 2007 to be installed on all computers in the agency. This upgrade was mandatory for Child Support and is needed throughout the agency to ensure intra-agency communication as well as compatibility with various State management information systems.

EVALUATION:

This purchase order is necessary in order to accomplish the day to day work activities at DSS.

MANAGER'S RECOMMENDATION:

Respectfully recommend approval

INITIALS

RESOLUTION: NOW, THEREFORE BE IT RESOLVED that the Lenoir County Board of Commissioners approves a purchase order for CDS to purchase 135 copies of Office Small Business 2007: \$30,915.

AMENDMENTS:

MOVED _____ SECOND _____

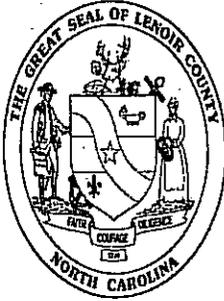
APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 08/17/09
Date

ATTEST 08/17/09
Date



BUDGET ORDINANCE AMENDMENT:
 General Fund:
 DSS:
 \$69,105 Increase

Item No. 19B

LENOIR COUNTY, NORTH CAROLINA
 BUDGET AMENDMENT REQUEST

F^N 09/10
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL		SOCIAL SERVICES		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
INCREASE		INCREASE			
103531.3001		105372.1150			
ADMINISTRATIVE REIMBURSEMENT	\$ 69,105	CRISIS INTERVENTION-STATE	\$ 69,105		
Total	\$ 69,105	Total	\$ 69,105		

Reason and Justification for Request:
 Line item adjustments to reflect additional allocation received. No County match required.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	8-10-09	<i>Manda H. Math</i>	8/11/09
Budget Officer Approval	Date		
<i>[Signature]</i>	8/12/09		
Board Approval (When Applicable)	Date	Date of Minutes	

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/17/09 **ITEM NO.** 20

Resolution Approving Battlefield Acquisition Grant: \$38,000: Increase

SUBJECT AREA: Community Development

ACTION REQUESTED:

The Board is requested to accept a \$38,000 American Battlefield Protection Program Land's and Water Conservation Fund Civil War Battlefield Acquisition grant, administered by the National Park Service (NPS) for the acquisition of 3.08 acres off of Hwy 258 South at the old Kinston Battlefield. The Board is also requested to authorize the County Manager to sign all documents deemed necessary to maintain and complete this project.

HISTORY/BACKGROUND:

The Historical Preservation Group Inc. successfully undertook this entire grant application/project in order to purchase 3.08 acres of land on Hwy 258 South in the amount of \$76,000. This land is part of the First Battle of Kinston Battlefield Park and is being purchased to preserve the integrity of the remaining earthworks. A \$38,000 match (50%) was required in order to obtain the NPS funding. The landowner is donating the remaining \$30,000 in land value and the balance of \$8,000 is being donated by the Kinston/Lenoir County Tourism Authority. Lenoir County will serve as the conduit or "pass through" for these funds. The County will receive and disburse the funds in accordance with Federal Grant requirements.

EVALUATION:

Except for the administrative time involved, the County should not have any "out of pocket" costs on this project. The County manager has met with members of the Historical Preservation Group, Inc. and they will administer the grant, which is set to conclude on May 31, 2010.

MANAGER'S RECOMMENDATION:

Respectfully Recommend Approval

Initials

NOW THEREFORE, BE IT RESOLVED, that the Board accept a \$38,000 American Battlefield Protection Program Land's and Water Conservation Fund Civil War Battlefield Acquisition grant, administered by the National Park Service (NPS) for the acquisition of 3.08 acres off of Hwy 258 South at the old Kinston Battlefield and that the Board authorize the County Manager to sign all documents deemed necessary to maintain and complete this project.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____
Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 08/17/09
Date

ATTEST 08/17/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/17/09 **ITEM NO.:** 21A.

Resolution Approving Purchase Order with the Royal Coat: \$3,700

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Royal Coat to strip and finish two cellblock floors.

HISTORY / BACKGROUND:

The Lenoir County Jail system consists of two independent jails, one located on the 4th floor of the courthouse and the other in the basement. The mail jail (basement) consists of five cellblocks which have cement floors. Over the years the cement floors have been repeatedly painted with epoxy paint. Because of the high foot traffic on these floors, the epoxy paint lasts approximately 6-8 months before they began to show considerable wear. The epoxy paint has worn away leaving the floors uncovered and having an unsightly appearance.

EVALUATION:

In an effort to discover alternatives to past painting practices for the jail floors a jail construction expert was consulted and provided the Sheriff's Office with an alternative. The Franklin County Sheriff's Office jail was contacted about a new flooring system they had installed one year prior. The method utilizes a xylene based product to cover the floors. According to the representatives of the Franklin County jail, the floors of the jail were finished as well as other high traffic areas within the courthouse and show no wear. Royal Coat of New Bern provided an estimate of \$3700 to finish and paint cellblock (E) in the lower jail. The quote includes diamond grinding the floors, applying a penetrating coating and two coats of an acrylic paint with a flake appearance. According to Royal Coat, the coating should last 12-15 years. Royal Coat treated and painted the floors in two cellblocks in 2007, and two in 2009. The floors still look exceptional and show little to no wear. The painting of the floor in (E) cellblock is the conclusion of the flooring work for the cellblocks in the lower jail.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Royal Coat to strip and coat the floor in cellblock (E).

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Royal Coat to strip and coat the cement floors in cellblock (E).

Royal Coat-----\$3700

Funding Account #: 10-4320-3520 \$3700

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Humphrey _____ Sutton _____ Stroud _____ Graham _____

Pharo _____ Brown _____ Davis _____

George Graham, Chairman

08/17/09
Date

ATTEST

08/17/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/17/09 **ITEM NO.:** 21B.

Resolution Approving Purchase Order with Creech's Painting Inc.: \$3,750

SUBJECT AREA: FINANCIAL

ACTION REQUESTED:

The Board is requested to permit the Sheriff to execute a purchase order for the painting services of Creech's Painting Inc.

HISTORY / BACKGROUND:

Cellblock (E) in the Lenoir County Jail will be converted from a sliding door locking system to a swinging door system locking system. The cellblock is in dire need of new paint. The Board of Commissioners approved the allocation of funds for the paint project in the Jail's 2009-2010 fiscal budget. This represents phase III of the jail door replacement project.

EVALUATION:

Creech's Painting striped and painted the two cellblocks during phase I of the jail door conversion project in 2007 and painted two others in 2009 in phase II. The updated quote covers sanding, cleaning, and painting the bars, tables, walls, and metal beds in (E) cellblock. Creech's Painting provided an estimate of \$3750 to paint this final cellblock. This concludes the painting of cellblocks within the lower jail. The cost to paint this cellblock was included in the jail's 2009-2010 fiscal budget.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order for the painting services of Creech's Painting Inc.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff is permitted to execute a purchase order for the painting services of Creech's Painting Inc.

Creech's Painting Inc.-----\$3,750

Funding Account #: 10-4320-3520

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Humphrey _____ Sutton _____ Stroud _____ Graham _____

Pharo _____ Brown _____ Davis _____

George Graham, Chairman 08/17/09
Date

ATTEST 08/17/09
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/17/09 **ITEM NO.:** 21C

Resolution Approving Contract with Grayco Detention Equipment for
Jail Door/Lock Replacement: \$33,633.44

SUBJECT AREA: Financial

ACTION REQUESTED:

Execute a contract and purchase order with Grayco Detention Equipment for the replacement of (8) sliding jail doors with swinging jail doors and locking mechanisms in cellblock (E).

HISTORY / BACKGROUND:

In 1982 the jail was completed in the courthouse annex. After 25 years of use and abuse the jail doors have become a safety issue. The current doors slide in a track on rollers and are powered by electric motors. It is routinely reported that jailed inmates have escaped from their jail cells by sabotaging the locking mechanisms. In addition the detention staff is constantly reporting mechanical issues with the jail doors, which necessitates repairs that are expensive.

EVALUATION:

Two solutions were proposed to correct the jail door issues. One was to replace the doors and mechanisms with a pneumatic (air) system that slides the door to a closed position and holds it in place. The other was to replace the doors with a swinging door system which utilizes electronic locks. Both systems are broadly used in the NC Department of Corrections as well as other jails within the State. The pneumatic system is first and foremost extremely expensive to purchase and must be routinely maintained by trained maintenance workers but is superior in design, and tamper resistance. The swinging door system requires little maintenance, is simplistic in its design, and is much less costly. Grayco has converted the jail doors in four cellblocks over the past two years. The conversion of jail doors for cellblock (E) is the conclusion of the jail door conversion project. The quote by Grayco to convert eight cell doors in cellblock (E) is \$33,633.44. The proposal was incorporated into the Jail's 2009-2010 budget.

The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a contract and purchase order with Grayco Detention Equipment to replace 8 jail doors and locking mechanisms in cellblock (E).

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that Sheriff execute a contract and purchase order with Grayco Detention Equipment to replace the jail doors and locking mechanism in cellblock (E) in the Lenoir County Jail.

Funding Account #: 10-4320-3520 \$33,633.44

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Humphrey _____ Sutton _____ Stroud _____ Graham _____

Pharo _____ Brown _____ Davis _____

Geroge Graham, Chairman 08/17/09
Date

ATTEST 08/17/09
Date

INTRODUCED BY: Michael Jarman, County Manager DATE: 08/17/09 ITEM NO. 22

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms. No applications at this time.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Jury Commission 2 nd Appearance	Annie Parrish (Re-Appointment)	July 2011

CURRENT VACANCIES:

- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (1) Pharmacist
- Lenoir County Planning Board – Districts One (1), Four (4) and Alternate
- Grifton Planning Board – One (1) Vacancy
- CJPP – Three (3) Vacancies
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Jury Commission 2 nd Appearance	Annie Parrish (Re-Appointment)	July 2011

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Humphrey _____

Pharo _____ Stroud _____ Sutton _____

George W. Graham Jr., Chairman 08/17/09
Date

ATTEST 08/17/09
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

Jury Commission

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Annie Ruth Parrish
Address: PO Box 27
City/State/Zip: Deep Run, NC 28525
Telephone: (Home) 252-568-3505 (Work) N/A
Occupation: Retired School Secretary
Business Address: N/A
Age: (Optional): N/A
Number hours available per month for this position: As needed
Training: _____
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

NONE

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | <u>Trent 1 (Deep Run VF Department)</u> |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Annie Ruth Parrish
Signature of Applicant

July 29, 2009
Date