

LENOIR COUNTY BOARD OF COMMISSIONERS REGULAR MEETING: AGENDA
MONDAY, AUGUST 18, 2008 TIME: 4:00 P.M.
COMMISSIONERS' MEETING ROOM, LENOIR COUNTY COURTHOUSE
130 S. QUEEN ST., KINSTON, N.C.

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE: 5 Min. Est.

PUBLIC INFORMATION:

Mr. Larry Moolenaar, Executive Director, Eastern Carolina Council: Update

- | | | |
|----|--|---------------|
| 1. | Items from Chairman/Commissioners: 5 Min. | Board |
| 2. | Items from County Manager: 5 Min. | Jarman |
| | CONSENT AGENDA: 10 Min. | ACTION |
| 3. | Approval of Minutes: Regular Board Meeting: August 4, 2008
Closed Session Meeting: August 4, 2008 | Aytch/Jarman |
| 4. | Budget Ordinance Amendment: General Fund: Process Funds: \$1,836.91: Increase | Jarman/Martin |
| 5. | Budget Ordinance Amendment: General Fund: Process Funds: \$5,464.59: Increase | Jarman/Martin |
| 6. | Budget Ordinance Amendment: General Fund: DSS: \$8,186: Increase | Jones/Martin |

END OF CONSENT AGENDA

RESOLUTIONS: 40 Min.

- | | | |
|----|--|---------------|
| 7. | A. Resolution Requesting the Establishment of Fees for Rabies Vaccinations | Huff/Martin |
| | B. Resolution Authorizing the Lenoir County Health Department to Execute a Purchase Order to Natus Medical, Inc.: \$5,495 | |
| 8. | A. Resolution Approving Purchase of Mobile Shelving System: \$35,966 | Smith/Martin |
| | B. Budget Ordinance Amendment: State Controlled Substance Fund: Sheriff Controlled Substance: \$35,966: Increase | |
| 9. | Contract: State of North Carolina/Sanderson Farms: Land Transfer | Griffin/Board |

APPOINTMENTS: 5 Min.

- | | | |
|-----|--|-------|
| 10. | Resolution Approving Citizens to Boards, Commissions, Etc. | Aytch |
|-----|--|-------|

OTHER ITEMS: 10 Min.

- | | | |
|-----|---|--|
| 11. | Items from County Manager / County Attorney / Commissioners Public Comments/
Closed Session (if necessary) | |
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ADJOURNED:

TO: Chairman and Members of the Board

FROM: Mike Jarman, County Manager

DATE: August 18, 2008

SUBJECT: Items of Interest

1. Lenoir County Jail Information
2. Letter: Golden Leaf Foundation: Community Assistance Initiative
3. Letter: National Weather Service: StormReady Recognition
4. Current ESC Workforce Information: as of August 7, 2008
5. Lenoir County Financial Performance Summary: July 31, 2008
6. Lenoir County Inspections: Permit-Inspections Report: July 2008
7. Minutes: Kinston-Lenoir County Parks and Recreation Meeting: July, 10, 2008

JAIL TIME LINE

- November 16, 1994 Letter from Sheriff Billy Smith to Lenoir County Board of Commissioners addressing concerns of overcrowding due to structured sentencing.
- Fall 1996 N.C. Dept. of Health and Human Services Jail and Detention Section and Lenoir County work to re-open fourth floor jail facilities.
- 1997 Re-opened fourth floor jail facilities (36-beds).
- 1998 Jail report issued by the Jail and Detention Section of the N.C. Dept. of Health and Human Services referencing non-compliance issues due to overcrowding.
- 1999 Jail report issued by the Jail and Detention Section of the N.C. Dept. of Health and Human Services referencing non-compliance issues due to overcrowding.
- 2000 Jail report issued by the Jail and Detention Section of the N.C. Dept. of Health and Human Services referencing non-compliance issues due to overcrowding.
- 2001 Jail report issued by the Jail and Detention Section of the N.C. Dept. of Health and Human Services referencing non-compliance issues due to overcrowding.
- 2002 Jail report issued by the Jail and Detention Section of the N.C. Dept. of Health and Human Services referencing non-compliance issues due to overcrowding. This report also states, "the Sheriff's office has been relocated to the first floor. There is now adequate administrative support areas for the jail administrator. The booking area, the kitchen, laundry and storage areas are all inadequate whenever overcrowding occurs. This can only be corrected by reduction in inmate population or new construction."
- March 18, 2002 Letter - issued by the Jail and Detention Section of the N.C. Dept. of Health and Human Services states "I would once again strongly recommend that the local governing body begin to seriously consider a commitment to the initial planning process regarding the need for a major addition or new construction project to meet the future confinement needs in Lenoir County."

August 14, 2002	<p>Letter from Senior Resident Superior Court Judge Paul L. Jones to Chief District Court Judge, Sheriff of Lenoir County, Chief of Police Town of LaGrange, District Attorney Eighth Prosecutorial District, Chief of Police for the City of Kinston, Chief of Police for the Town of Pink Hill.</p> <p>“Our jail population in Lenoir County is reaching levels that tax the capacity of the facility to its absolute limits. A particular concern is the number of individuals charged with nonviolent misdemeanor offenses that are arrested and placed in jail. During these time of dire economic restraints, we must cooperatively seek ways to reduce expenditures without compromising citizens safety.”</p>
2003	Jail report issued by the Jail and Detention Section of the N.C. Dept. of Health and Human Services referencing non-compliance issues due to overcrowding.
March 26, 2003	Letter from the Jail and Detention Section of the N.C. Dept. of Health and Human Services requesting status report of jail planning.
2004	Jail report issued by the Jail and Detention Section of the N.C. Dept. of Health and Human Services referencing non-compliance issues due to overcrowding.
June-August 2004	RFP’s accepted for Needs Assessment and Feasibility Study
September 7, 2004	Lenoir County Board of Commissioners approved Feasibility Study by Brennan and Associates in the amount of \$7,700.
September 16, 2004	Entered into agreement with Brennan and Associates.
February 2005	Sheriff Smith addressed the Board regarding jail overcrowding and the need to expand jail facilities in the basement.
February 2006	Jail Construction discussed at County Commissioner’s Budget Retreat
May 2006	Jail Construction discussed at County Commissioner’s Budget Retreat
March 2007	Jail Construction discussed at County Commissioner’s Budget Retreat
March 2008	Jail Construction discussed at County Commissioner’s Budget Retreat. Motion: Brown Second: Graham; Board approved Construction, design and financing plans for a 200-bed facility NTE: \$100,000; approved by 6 to 1 vote with Mr. Humphrey dissenting.
April 2008	Jail Construction discussed at County Commissioner’s Budget Retreat

May 2008 Jail Construction discussed at County Commissioner's Budget Retreat

June 2, 2008 Sheriff Smith updated Board on Jail Population and transferring of inmates.

July 21, 2008 Board discussed purchase of land in Closed Session.

August 4, 2008 Board discussed and accepted amended option terms in Closed Session. Terms of the Option Agreement were publicly disclosed in Open Session and a Public work session was held to discuss the jail facility. A motion was passed to proceed with the design of a 192-bed detention facility.

Why is Lenoir County Looking to Build a Detention Facility Now?

Lenoir County has been dealing with jail issues due to overcrowding since prior to 1998. Numerous measures such as working with the court system to process inmates more quickly, electronic monitoring, and the purchase of Nartest Drug Testing equipment to eliminate waiting for state testing results have been implemented. We continue to be over capacity with these measures in place.

What are the Jail Population Numbers? (Jail Designed for 121 Inmates)

YEAR	AVERAGE DAILY POP.	PEAK
2004	122	160
2005	122	155
2006	135	166
2007	143	175
2008	163	217

Can we not wait until Our Economic Situation is Better?

Lenoir County has currently spent in excess of \$110,000 since January 2008 to house inmates in other facilities. Duplin County is currently being required by the state, to reduce their inmate population and Lenoir County could be required to make further reductions.

To delay dealing with the overcrowding issue could result in a large expenditure of taxpayer dollars without alleviating the cause of that expenditure thus allowing this burden on the taxpayers to continue to grow.

Lenoir County has recently been blessed with several Economic Development Announcements that will increase our tax base. The impact of the debt service on taxpayers for the detention facility would be lessened by the larger tax base, by allowing us to divide the burden over a larger group. Also the current economic time would favor the County getting lower bids on this construction project due to the lower number of projects available for companies to bid.

Since other measures cannot eliminate our need for additional detention space, have we considered any different construction options?

We have looked at several options, including cement block construction; pre-cast modular cells, and complete modular units. The precast modular cells should save on construction time and may reduce cost. The modular units have only been approved in our state for temporary use. The modular units would use all of the available land and not allow for expansion in the future. In addition, the law enforcement agencies contacted that are or have used complete modular units, cite maintenance and security issues as problems.

Why is Lenoir County Considering a \$750,000 Option Agreement on Land that Appraised for \$427,000?

There are numerous factors that effect this decision. We agree the taxpayers should not have to pay in excess of market value for a piece of property. We looked at the cost of property adjacent to the courthouse and at other properties in Lenoir County. Building the jail facility at any location not attached to the current structure increases operating cost due to additional staff to transport inmates to court, additional vehicles for transports, separate kitchen facilities or transporting food, etc. These costs were estimated at over \$300,000 per year. The current jail addition has been in use for over 25 years. The new facility should last that long or longer. By not spending the extra \$323,000 (current appraisal versus Option Price) we would spend approximately \$7,500,000 over the next 25 years in increased operating costs. We felt in looking at the overall situation, the investment up front would greatly reduce the burden for the taxpayers.

Was the Public Informed of the County's Potential Land Purchase?

Discussions on the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease can and most often should be held in closed session. Once the negotiations of terms are complete and the agreement accepted the information must be made public.

The Option Agreement, which Lenoir County has entered, allows up to 90 days for the County to do due diligence. During this time permitting, testing, and issues that may prohibit the intended use of the property are researched. This also provides time for public comment prior to the Board scheduling a date to vote on if they will exercise the Option.

The Lenoir County Board of Commissioners informed the public on July 21, 2008 that the Board had discussed and voted to request an option for the purchase of land. The Chairman informed the public that the Board would discuss the option again on August 4, 2008 and the specifics of the agreement would be given if the Option Agreement was accepted.

On August 4, 2008 the Board discussed in closed session the amended terms of the agreement and voted to accept the option. The specifics of the option were made immediately available in open session to the public. The Option may or may not be exercised in the next 90 days depending on other due diligence yet to be completed.

Why not build a Totally New Facility to House all the Inmates?

A new facility capable of handling all inmates would cost the taxpayers approximately \$25,000,000. This would be an increase in excess of \$8,000,000 over the current plan. We would still have an increase in operating costs each year for transporting inmates to and from court.

What is the Capacity and Estimated Cost of the Facility being Considered?

The plan we are considering is for a 192-bed facility with the intake area designed for a 500-bed facility. This will provide a total capacity of 313 and provide the infrastructure to expand an additional 192-beds in the future. The estimated cost for a facility of this size is as follows:

Construction Cost	\$14,430,000
Furniture, Fixtures, Equipment	\$410,400
Architect/Engineering	\$1,082,250
Construction Management	\$649,350
Surveys, Testing	\$144,300
Transition Activation	\$216,450
Contingency	<u>\$721,500</u>
Total	\$17,654,250

Once the plans are finalized the project will be competitively bid. The Board of Commissioners would then have to decide if we can move forward with the construction of a detention facility based on the bids received.



Community Assistance Initiative

Objective: To establish a grants program that targets communities of need and provides direct support for projects that significantly enhance the quality of life for citizens within those communities. Proposals will be invited from targeted communities for projects that will help to stimulate economic activity or provide assistance in overcoming barriers to economic transition or community progress.

Initial Commitment: Reserve of approximately \$2 million per county. Grant award amounts may vary.

Process: Proposals will be developed following a process whereby the community reaches consensus on the key issues and objectives that it would like to target and then establishes a priority list of projects that have the most potential for impacting the key issues and achieving the desired objectives.

Matching Requirement: Competitive proposals will leverage additional sources of funds and demonstrate community support.

Proposals Due/Decisions to Be Made: Following completion of the Community Assistance Initiative process, priority project organizations must submit proposals to the Golden LEAF Foundation in time for completion of review and due diligence. Proposals may be received for review and action at any regular meeting of the Golden LEAF Board.

Proposals: Proposals may generally fall into one of the following categories:

Project Implementation

Proposals will be accepted from community, town or county nonprofit organizations or governmental entities who wish to leverage a broad-based community planning process for economic development or transition by implementing a key project(s) that is critical to community progress.

Proposals will be accepted from community, town or county nonprofit organizations or governmental entities who have identified a project critical to improving the welfare of their citizenry.

Preference will be given to proposals that reflect broad community support and engagement, motivated community leadership, and a process for evaluating results.

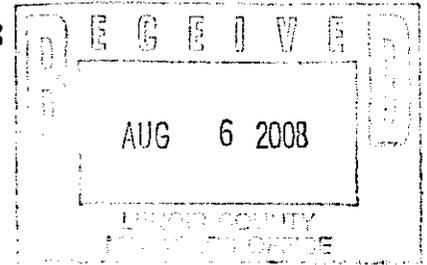
Community Planning

Proposals will be accepted from community, town or county nonprofit organizations or governmental entities who want to engage in a local, county or multi-county planning process to develop a strategic and funding plan to: (a) take advantage of a key opportunity or asset; or (b) overcome an identified challenge or barrier to economic or community progress.

Preference will be given to proposals that reflect broad community support and engagement, motivated community leadership, and a process for ensuring that a diverse range of community citizens are aware of and can participate in the planning process.

National Weather Service
533 Roberts Road
Newport, NC 28570

August 5, 2008



Lenoir County Emergency Management
P.O. Box 3289
Kinston, NC 28502

Dear Lenoir County,

On behalf of the StormReady Advisory Board, I would like to congratulate you on your county's StormReady recognition. This success is clearly a result of the vision, leadership, hard work, and commitment of Lenoir County Emergency Services to the citizens of Lenoir County. The citizens of Lenoir County should take great pride and comfort in having achieved this status.

The current StormReady recognition for Lenoir County will be valid for three years (2008 - 2011). The recognition will expire on August 1, 2011. It is recommended that the county apply for renewed recognition well before that date.

As a StormReady county, Lenoir County is authorized to use the StormReady logo in official letterheads, brochures, or other suitable documents. A digital file of the logo image can be acquired from the Newport/Morehead City National Weather Service Office. If you use the logo in any way, please send the National Weather Service a copy or description of how it was used. The StormReady Community logo is trademarked, and subject to certain restrictions which require the National Weather Service to monitor its use.

Finally, if Lenoir County is a participant in the National Flood Insurance Program, it is now eligible for additional ISO community rating system points. It is recommended that this StormReady Community information be applied during the next ISO rating, if appropriate.

Congratulations again, Lenoir County, on this achievement. The National Weather Service is proud to have you continue as a part of the StormReady family!

Sincerely,

John A. Cole

Warning Coordination Meteorologist

Lenoir County

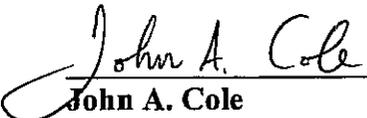
*including the City of Kinston
Town of La Grange and
Town of Pink Hill*

have been deemed



**by the National Weather Service and the StormReady
Community Advisory Board.**

This StormReady recognition is valid through August 1, 2011



John A. Cole
Warning Coordination
Meteorologist

Current ESC Workforce Information

from
LENOIR COUNTY

as of

August 7, 2008

- ◆ County Labor Force : 29,089
- ◆ Number Of Unemployed : 2,092
- ◆ County Unemployment Rate :

June 2008	3 Months Ago	6 Months Ago	12 Months Ago
7.2%	5.6%	5.3%	5.2%

- ◆ Unemployment Insurance (UI) Benefits Paid in Lenoir County :
Last 30 Days : \$806,239
Year-To-Date : \$3,589,361

- ◆ New Business/Industry Openings In Lenoir County:
- Last 4 Weeks -

- ◆ Business/Industry Closings In Lenoir County:
- Last 4 Weeks -

Current State & National Information

- ◆ Unemployed Workers Statewide (June 2008) : 271,620
- ◆ N.C. Unemployment Rate:

June 2008	3 Months Ago	6 Months Ago	12 Months Ago
6.0%	5.2%	4.7%	4.7%

- ◆ U.S. Unemployment Rate (July 2008) : 5.7%
- ◆ Unemployment Benefits Paid to N.C. workers:
Month To Date : \$73,818,682
Last Month : \$105,927,229
Year To Date : \$732,697,483
- ◆ Unemployment Benefits Paid to N.C. workers
In August 2007 : \$73,818,682
- ◆ N.C. Unemployment Insurance Trust Fund Balance:
(As Of Jul 31, 2008) : \$414,683,061
- ◆ Average N.C. UI Tax Rate For Business : 1.7%



Beverly Alston - Kinston
252.526.4435

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY - 2008-09
JULY 31, 2008

EXPENDITURES

8.33%

DESCRIPTION	BUDGET	EXPENDITURES		UNENCUMBERED	%
	FOR YEAR	TO DATE	ENCUMBRANCE	BALANCE	EXPEND/ENCUMBR
GENERAL FUND:					
Governing Body	234,857	36,711	0	198,146	15.6%
County Manager	268,147	20,611	0	247,536	7.7%
Finance	287,737	20,598	0	267,139	7.2%
Tax Office	810,843	79,799	6,499	724,545	10.6%
Legal	72,500	1,875	0	70,625	2.6%
Court Facility	340,005	10,776	89,167	240,062	29.4%
Elections	325,176	39,784	344	285,048	12.3%
Register of Deeds	323,781	19,762	73,350	230,669	28.8%
Non-Departmental	847,700	246,720	10,450	590,530	30.3%
Process Funds	955,124	13,528	0	941,596	1.4%
Outside Agencies	132,000	1,458	0	130,542	1.1%
Management Info Systems	855,297	49,848	99,090	706,359	17.4%
Public Buildings	460,028	16,624	59,554	383,850	16.6%
Sheriff	3,830,315	295,459	207,489	3,327,367	13.1%
Central Communications	1,104,803	71,970	76,693	956,140	13.5%
Jail	2,500,069	158,748	220,945	2,120,376	15.2%
Emergency Management	346,765	22,802	17,909	306,054	11.7%
Emergency Medical Services	3,331,656	304,080	227,953	2,799,623	16.0%
Non-Emergency Services	522,129	25,966	35,000	461,163	11.7%
Fire Protection	51,660	4,305	0	47,355	8.3%
Inspections	210,171	15,563	0	194,608	7.4%
Medical Examiner	42,000	0	0	42,000	0.0%
Economic Development	308,045	21,996	4,350	281,699	8.6%
Veterans Service Office	32,621	1,910	500	30,211	7.4%
Cooperative Extension	370,619	19,873	11,201	339,545	8.4%
Cooperative Ext-Grants	0	2,096	0	-2,096	
Soil Conservation	114,794	8,624	0	106,170	7.5%
Health Department	3,304,797	224,896	255,047	2,824,854	14.5%
BioTerrorism - Health	50,496	0	2,440	48,056	4.8%
M. Health Department	240,139	20,012	0	220,127	8.3%
CJPP - Day Reporting Center	104,942	9,797	0	95,145	9.3%
Public Assistance (DSS)	17,895,600	625,632	158,260	17,111,708	4.4%
Education	9,500,000	791,667	0	8,708,333	8.3%
Community College	1,961,221	163,435	0	1,797,786	8.3%
Cultural	720,000	60,000	0	660,000	8.3%
Recreation	653,100	54,425	0	598,675	8.3%
Debt Service	3,808,792	0	0	3,808,792	0.0%
Transfer to Other Funds	3,529,424	0	0	3,529,424	0.0%
Contingency	20,000	0	0	20,000	0.0%
TOTAL GENERAL	60,467,353	3,461,350	1,556,241	55,449,762	8.3%
OTHER FUNDS:					
Employee Insurance Fund	3,315,000	64,262	0	3,250,738	1.9%
Vehicle Replacement Fund	250,000	0	0	250,000	0.0%
Fed Seized Property Fund	20,000	2,246	0	17,754	11.2%
State Controlled Substance Fund	25,500	0	0	25,500	0.0%
Capital Reserve Fund	2,309,560	0	0	2,309,560	0.0%
School Capital Fund	3,233,557	0	0	3,233,557	0.0%
Transportation Fund	864,993	63,538	26,070	775,385	10.4%
Scrap Tire Disposal Fund	130,000	0	0	130,000	0.0%
Emergency Telephone Fund	569,274	18,860	212,182	338,232	40.6%
Revaluation Fund	103,188	4,082	0	99,106	4.0%
Automation-Preservation Fund	35,000	0	0	35,000	0.0%
MSW Landfill-Debt Service	157,408	0	0	157,408	0.0%
Capital Improvements Fund	1,723,096	132,503	10,566	1,580,027	8.3%
Solid Waste Management	3,052,527	264,212	326,250	2,462,065	19.3%
Trust & Agency Fund			0		
Family & Caregiver-Smart Start	140,472	1,075	0	139,397	0.8%
Fire Districts	1,113,035	0	0	1,113,035	0.0%
TOTAL OTHER FUNDS	17,042,610	550,778	575,068	15,916,764	6.6%
GRAND TOTAL	77,509,963	4,012,128	2,131,309	71,366,526	7.9%

LENOIR COUNTY
FINANCIAL PERFORMANCE SUMMARY-2008-09
JULY 31, 2008

REVENUES

8.33%

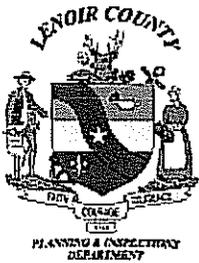
DESCRIPTION	BUDGET FOR YEAR	REVENUES TO DATE	REMAINING BALANCE	% REC'D
GENERAL FUND:				
Health Department	1,353,112	169,023	1,184,089	12.49%
Public Assistance (DSS)	10,828,842	248,052	10,580,790	2.29%
Property Taxes	28,901,103	502,366	28,398,737	1.74%
Sales Taxes	7,200,000	0	7,200,000	0.00%
Other General	12,184,296	711,727	11,472,569	5.84%
TOTAL GENERAL	60,467,353	1,631,168	58,836,185	2.70%
OTHER FUNDS:				
Employee Insurance	3,315,000	265,391	3,049,609	8.01%
Vehicle Replacement	250,000	1,226	248,774	0.49%
Fed Seized Property	20,000	0	20,000	0.00%
State Controlled Substance	25,500	822	24,678	3.22%
Capital Reserve Fund	2,309,560	0	2,309,560	0.00%
School Capital Fund	3,233,557	0	3,233,557	0.00%
Transportation Fund	864,993	4,054	860,939	0.47%
Scrap Tire Disposal	130,000	0	130,000	0.00%
Emergency Telephone	569,274	0	569,274	0.00%
Revaluation Fund	103,188	0	103,188	0.00%
Automation-Preservation Fnd	35,000	2,178	32,822	6.22%
MSW Landfill-Debt Service	157,408	157,554	-146	100.09%
Capital Improve Fund	1,723,096	0	1,723,096	0.00%
Solid Waste Management	3,052,527	169,375	2,883,152	5.55%
Trust and Agency Fund:				
Smart Start Program	140,472	0	140,472	0.00%
Fire Districts	1,113,035	17,516	1,095,519	1.57%
TOTAL OTHER FUNDS	17,042,610	618,116	16,424,494	3.63%
GRAND TOTAL	77,509,963	2,249,284	75,260,679	2.90%

Project Based Revenues:	BUDGET	TO DATE	REMAINING	% REC
CDBG CN GRANT	735,000	51,509	683,491	7.01%
CDBG SS GRANT	400,000	249,300	150,700	62.33%
SFR 07 HOME PROJECT	392,000	9,942	382,058	2.54%
SCHOOL CONSTRUCTION FUND	71,966,357	72,176,919	-210,562	100.29%
INDUSTRIAL PROJ-SHELL BLDG	70,000	70,000	0	100.00%
Total Project Based	1,527,000	310,751	1,216,249	

* Bold area represents "Project Based" funds in which Revenues to date includes revenues from prior years since the beginning of the project

Project Based Expenditures:	BUDGET	EXPENDED TO DATE	ENCUMBERED	REMAINING
CDBG CN GRANT	735,000	16,804	0	718,196
CDBG SS GRANT	400,000	249,463	0	150,537
SFR 07 HOME PROJECT	392,000	27,234	0	364,766
SCHOOL CONSTRUCTION FUND	71,966,357	29,593,056	0	42,373,301
INDUSTRIAL PROJ-SHELL BLDG	70,000	58,826	0	11,174
Total Project Based	1,527,000	293,501	0	1,233,499

* Bold area represents "Project Based" funds in which Expenditures to date includes expenditures from prior years since the beginning of the project.



**LENOIR COUNTY
PLANNING & INSPECTIONS DEPARTMENT**

PO BOX 3289
101 NORTH QUEEN STREET
KINSTON, NC 28502
PHONE: 252-559-2260
FAX: 252-559-2261



**LENOIR COUNTY INSPECTIONS
PERMIT/INSPECTION REPORT**

JULY 2008

PERMITS ISSUED: 148

PERMITS VALUE: \$ 1,605,995

PERMIT FEES: \$ 11,908

SINGLE FAMILY DWELLINGS: 2

MOBILE HOMES: 16

COMMERCIAL: 1

ADDITIONS: 5

ELECTRICAL: 46

PLUMBING: 16

MECHANICAL: 32

OTHER: 30

TOTAL INSPECTIONS: 295

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 07/01/08 TO 07/31/08

Printed on: AUGUST 4, 2008

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	CODE	PRMS	VALUATION	FEEES	PAID	UNITS
NEW RES. HOUSEKEEPING - LENOIR COUNTY						
* Single Family Houses Detached	101B	2	473,000.00	1,357.00		2
* Single Family Houses Attached	102B	0	0.00	0.00		0
* 2 Family Building	103B	0	0.00	0.00		0
* 3 and 4 Family Buildings	104B	0	0.00	0.00		0
* 5 or More Family Buildings	105B	0	0.00	0.00		0
*TOTAL INFORMATION 101-105	109B	0	0.00	0.00		0
NEW RESIDENTIAL NON-HOUSEKEEPING BL:						
* Hotels, Motels & Tourist Cabins ..	213B	0	0.00	0.00		0
* Other Non-Housekeeping Shelter ...	214B	0	0.00	0.00		0
NEW NON-RESIDENTIAL BUILDINGS:						
* Amusement, Social, & Recreational	318B	1	15,000.00	50.00		1
* Churches & Other Religious	319B	0	0.00	0.00		0
* Industrial	320B	0	0.00	0.00		0
* Prkng Garages (Blds & Open Decked)	321B	0	0.00	0.00		0
* Service Stations & Repair Garages	322B	0	0.00	0.00		0
* Hospitals & Institutional	323B	0	0.00	0.00		0
* Offices, Banks, & Professional ...	324B	0	0.00	0.00		0
* Public Works & Utilities	325B	0	0.00	0.00		0
* Schools & Other Educational	326B	0	0.00	0.00		0
* Stores & Customer Services	327B	0	0.00	0.00		0
* Other Non-Residential Bldgs	328B	0	0.00	0.00		0
* Structures Other than Buildings ...	329B	0	0.00	0.00		0
ADDITIONS, ALTERATIONS, & CONVERSION						
* Residential	434B	5	553,635.00	820.00		5
* Non-Residential & Non-Housekeeping	437B	0	0.00	0.00		0
* Adds of Res. CP/Garages (Atch/Detc)	438B	0	0.00	0.00		0
DEMOLITIONS AND RAZING OF BUILDINGS:						
* Single Family Houses (Atch/Detach)	645B	0	0.00	0.00		0
* 2 Family Buildings	646B	0	0.00	0.00		0
* 3 & 4 Family Buildings	647B	0	0.00	0.00		0
* 5 or More Family Buildings	648B	0	0.00	0.00		0
* All Other Buildings and Structures	649B	0	0.00	0.00		0

TOTALS FOR PERMITS THIS PAGE		8	1,041,635.00	2,227.00		8

KINSTON/LENOIR COUNTY

PERIODIC REPORT OF PERMITS ISSUED (GROUPED BY REPORT CODE)

DATE RANGE: 07/01/08 TO 07/31/08

Printed on: AUGUST 4, 2008

Page 2

	CODE	PRMS	VALUATION	FEEES	PAID	UNITS
MOBILE/MODULAR OFFICE/CLASSROOM						
*MOBILE OFFICE	740B	0	0.00	0.00	0	0
*MODULAR CLASSROOM	750B	0	0.00	0.00	0	0
*MODULAR OFFICE	730B	0	0.00	0.00	0	0
ELECT./PLUMB/HEAT/A/C/INS/TEMP POLE:						
*ELECTRICAL	800B	46	66,540.00	2,879.00	46	46
*PLUMBING	810B	16	35,100.00	932.00	16	16
*HEATING/ AIR CONDITIONING	820B	32	122,050.00	1,821.00	32	32
*INSULATION	830B	10	25,550.00	500.00	10	10
*TEMPORARY POLE	840B	4	1,900.00	200.00	4	4
RESIDENTIAL ACCESSORY STRUCTURES						
*STORAGE/PORCHES/PATIOS/DECKS	900B	0	0.00	0.00	0	0
MISCELLANEOUS:						
*CHANGE OF OCCUPANCY	910B	0	0.00	0.00	0	0
*INSPECT DWELLING	920B	0	0.00	0.00	0	0
*TENTS	930B	0	0.00	0.00	0	0
*SATELLITE DISH	940B	0	0.00	0.00	0	0
*AWNING	950B	0	0.00	0.00	0	0
*EXTRA INSPECTIONS	960B	16	15,060.00	599.00	16	16
*FIRE PROTECTION SPRINKLER SYSTEM	966B	0	0.00	0.00	0	0
*MOVING DWELLING ONLY	970B	0	0.00	0.00	0	0
*SIGN	980B	0	0.00	0.00	0	0
*FIREWORKS	985B	0	0.00	0.00	0	0
*SWIMMING POOL	990B	0	0.00	0.00	0	0
*TANKS	995B	0	0.00	0.00	0	0
MOBILE HOMES						
*SINGLE WIDE MOBILE HOME	700B	13	95,990.00	2,225.00	13	13
*DOUBLE WIDE MOBILE HOME	710B	3	202,170.00	525.00	3	3
*MODULAR HOME	720B	0	0.00	0.00	0	0
<hr/>						
TOTALS FOR PERMITS ABOVE (incl. pg 1)		148	1,605,995.00	11,908.00		148
<hr/>						
Totals of other permits in the period		0	0.00	0.00		0
<hr/>						
TOTAL FOR ALL PERMITS IN THE PERIOD		148	1,605,995.00	11,908.00		148

THIS REPORT WAS PRINTED ON AUGUST 4, 2008

KINSTON/LENOIR COUNTY

((STATISTICAL BREAKOUT))

(----- Inspections -----) (----- Re-Inspections -----) Based On # Activities

# ACTIVITIES	INSPECTIONS (I)	PASSED	CORRECTIONS	RE-INSPECTIONS (R)	PASSED	CORRECTIONS	RE-INSPECTIONS REQUIRED
295	257	209	41	38	33	1	40
	% INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECTIONS	% PASSED	% CORRECTIONS	% RE-INSPECT. REQUIRED
	87	81	16	13	87	3	14

MINUTES
KINSTON/LENOIR COUNTY PARKS & RECREATION COMMISSION MEETING
JULY 10, 2008
6:30 P.M.
ADMINISTRATIVE OFFICE

MEMBERS PRESENT

Bill McMahon	Christi Fillippeli
Sue Ellen Maddux	John Jones
Darrell Parrish	Tony Turner
Keith King	Garland Nobles, Jr.
Joel Smith	

MEMBERS ABSENT

Jill Croom
Matt Sullivan
Will Barker
Ricky Killinger

The meeting was called to order by the Chairman, Mr. Bill McMahon. The June, 2008 minutes were unanimously approved.

Motion - Turner; Second - Smith; Vote - Unanimous.

Mr. McMahon congratulated Mr. Garland Nobles for being elected to the Lenoir County School Board.

Thurman Pate, Athletic Supervisor was present to discuss recommendations made by the athletic staff concerning the department's youth drafting procedures. A motion was made to approve the following rule changes and add them to the Youth Drafting Procedures in the rule book:

- #5. Any player entering the league (after the draft) will be placed on a team by the League Supervisor. That player must be placed on a team before 1/3 of the league games have been played or they will not be able to participate during the current season. Note: The Director of Parks & Recreation may give special permission to add a player(s) to teams after 1/3 of the games have been completed.
- #6. Girls Softball is re-drafted at the beginning of each year.
- #7. Any league may request to re-draft all participants in order to balance leagues if all coaches, League Supervisor and the Director of Parks & Recreation agrees to this change.

Motion - Garland; Second - King; Vote- Unanimous.

It was requested that Bill Ellis write a letter to Dr. Wojeski informing him of the rule changes.

Thurman Pate updated the commission on the dates and locations of All-Star games and the Cal Ripkin bambino baseball new districts.

The commission discussed rental fees and policies for the use of recreation facilities. The commission is concerned about the trash that is left in the parks after the public has rented or used the picnic facilities. Also, dogs turning over trash cans are a problem at some of the parks. Bill Ellis informed the commission that signs were being installed at all shelters to remind the public to please clean up after use. Also, the trash cans will be looked at to see if they can be chained or put in something that animals cannot turn over. The commission questioned whether it would be possible to add a deposit to the rental fee that can be refunded. It was suggested that the department call other departments to inquire how they handle picnic shelter reservations and bring it back to the next meeting for discussion.

The 2008/09 city and county budgets were distributed to the commission. Mr. Ellis stated that the department received approximately a 3% increase overall. He said this was comparable to other city departments and felt like the department could make it on this year's budget. He also discussed some of the line item accounts, including the part-time salary accounts.

Bill Ellis informed the commission that the department will start grading the baseball fields at the new Southwood/Contentnea school. A motor grader will be rented for one month.

With no further business, the meeting was adjourned.

Debra Wicker, Secretary
Kinston/Lenoir County Parks & Recreation Commission

MINUTES
LENOIR COUNTY BOARD OF COMMISSIONERS
August 4, 2008

The Lenoir County Board of Commissioners met in special session at 9:00 a.m. on Monday, August 4, 2008 in the Board of Commissioners Main Meeting Room in the Lenoir County Courthouse at 130 S. Queen St., Kinston, NC.

Members present: Chairman Paul Taylor; Vice-Chairman George Graham and Commissioners, Jackie Brown, Claude Davis, Earl Harper, Chris Humphrey and Claude Stroud.

Members absent: None

Also present were: Michael W. Jarman, County Manager; Tommy Hollowell, Assistant County Manager; Robert Griffin, County Attorney; Lashanda Aytch, Clerk to the Board; and members of the general public and the news media.

Chairman Taylor called the meeting to order at approximately 4:00 p.m. Ms. Brown offered the invocation and Mr. Taylor led the audience in the pledge of allegiance.

PUBLIC INFORMATION

Mr. Preston Hunter and Mr. Neil Lassiter of NCDOT: Secondary Road Improvement Program. Canady Loop Road SR 1727 to SR 1722: Grade, Drain, Base & Pave (Complete Funding): \$220,000. Herring Family Road SR 1389 to SR 1303: Grade, Drain, Base & Pave: \$90,000; Parrott Dickerson Road SR 2021 to SR 1546: Grade, Drain, Base \$285,000; Hugo-Grifton Road SR 1004 to NC 11: Widen Pavement from 18' to 22' & Re-grade Typ. Section (Complete Funding): \$400,000; John Green Smith Road: US 258 to SR 1208: Widen Pavement from 18' to 22' & Re-grade Typ. section (Partial Funding) \$100,000. Total of proposed improvements is \$1,592,000. Upon a motion by Mr. Graham and a second by Ms. Brown, the Secondary Road Improvement Program was unanimously approved.

Mr. Gary O'Neal and Mr. Wayland Humphrey of Lenoir County Planning and Inspections: Memorandum of Agreement. Mr. O'Neal stated Mr. K. W. Harper has agreed to a landscape screening proposal in lieu of opaque fencing for compliance with the Lenoir County Junkyard and Automobile Graveyard Ordinance. Landscape screening shall be maintained throughout the lifetime of junk/storage yard. Any plants that die-out shall be replaced/replanted at the owner's expense. The planting strip shall be inspected annually by county staff for plant loss, as to recommend needed replacement/replanting during that year's planting season (Sept. 15-Nov. 15). Owner will be notified by August 15th of the year inspected if any replacement is needed and will have until November 15th of the same year to complete replacement. This compromise will benefit the county as well as Mr. Harper's business in Lenoir County. Mr. Jarman stated he does approve the agreement with Mr. Harper. The Ordinance in existence is not all black and white; this agreement works for all parties involved. Upon a motion by Mr. Graham and a second by Mr. Stroud the Memorandum of Agreement of unanimously approved.

ITEMS FOR THE COUNTY MANAGER

Item No. 2 was Items from the County Manager. No Item discussed.

CONSENT AGENDA

Upon a motion by Ms. Brown and a second by Mr. Davis, the Board unanimously approved the Consent Agenda.

3. Approval of Minutes: Regular Board Meeting: July 21, 2008
 Closed Session Meeting: July 21, 2008

Aytch/Jarman

- | | | |
|----|--|----------------|
| 4. | Resolution Approving the Releases and Refunds to the Individuals Listed Herein | Parrish/Martin |
| 8. | Budget Ordinance Amendment: General Fund: Transportation Fund: DSS-
Transportation Administration: \$10,941: Decrease | Jarman/Martin |
| 5. | Budget Ordinance Amendment: School Capital Fund: School Building: \$14,775:
Increase | Jarman/Martin |

PUBLIC HEARING

Upon a motion by Mr. Harper and a second by Ms. Brown, a Public Hearing Regarding the Abandonment of a Portion of Secondary Road 1581 John Mewborn Road from the State Maintained System opened at 9:31 a.m. There were no questions or comments made by the public or Board regarding the abandonment. Upon a motion by Mr. Taylor, the public hearing was closed at 9:31 a.m. Abandonment of John Mewborn Road was approved.

BUDGET ORDINANCE AMENDMENTS/RESOLUTIONS

Item No. 7 was a Budget Ordinance Amendment: School Capital Fund: School Building: \$70,883: Increase. Amendment rolls forward balance of funds from the Public School Building Capital projects (rounded). These projects were approved in FY 07-08, but were not completed or paid by June 30, 2008. Upon a motion by Mr. Harper and a second by Ms. Brown, item No. 7 was unanimously approved.

Item No. 8 was a Budget Ordinance Amendment: General Fund: Health: (Adult Health): \$96,000: Increase. Mr. Joey Huff, Health Director, addressed the Board. Mr. Huff stated the grant works with area high schools to develop peer groups within the student body for wellness to prevent smoking amongst the student population. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 8 was unanimously approved.

Item No. 9 was a Budget Ordinance Amendment: General Fund: Finance: \$97,312.58: Increase. The Amendment brings forward-unexpended Sheriff's Civil Process Service Fees from prior years. The law regarding fees for civil papers served by the Sheriff's Department changed in September 2004. The amount charged for fees increased from \$5 to \$15 and 50% of the amount collected shall be used by the Sheriff's Department for the enhancement of the service of civil papers. This process will have to be done each year to bring forward the unexpended funds into the new fiscal year. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 9 was unanimously approved.

Item No. 10 was a Budget Ordinance Amendment: Capital Improvements Fund: Library Expansion: \$181,160: Increase. The Amendment rolls forward balance of funds for the Library Expansion Project (rounded). This project originally began in FY 04-05 with \$2.6 million in Bond proceeds, as well as \$27,516.09 in Bond interest, \$71,220.67 in Bond premium, \$514,167.62 in donations and a County portion of \$120,000. This project is nearing completion and the above amounts are the only funds left. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 10 was unanimously approved.

Item No. 11 was a Budget Ordinance Amendment: Capital Improvements: Finance: \$477,319: Increase. The Amendment rolls forward and distributes prior years-unexpended Economic Development, Community Development, and Building and Grounds Funds into the appropriate expenditure lines in the Capital Improvements Fund for FY 08-09. Upon a motion by Mr. Stroud, and a second by Mr. Harper, Item No. 11 was unanimously approved.

Item No. 12 was a Budget Ordinance Amendment: Community Development Block Grant: Hwy. 70 Industrial Park Water Project: \$551,268: Increase. Mr. Jarman stated this amendment has to be submitted and approved, in order for the Rural Center to accept the application for funding. County Administration is currently trying to decrease the County's local match obligations, so this amendment will be coming back before the Board for approval. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 12 was unanimously approved.

Item No. 13A was a Letter re: Annual Settlement of Property Taxes Collected for FY 07-08. Mr. Darrell Parrish, Lenoir County Tax Collector, addressed the Board. Mr. Parrish stated a total of \$29,296,082.18 in tax monies were collected for FY 07-08; totaling 94.47%.

Item No. 13B was a Resolution Approving 2007-2008 Tax Collectors Annual Settlement. Upon a motion by Mr. Humphrey and a second by Mr. Stroud, Item No. 13B was unanimously approved.

Item No. 13C was a Report of Insolvents.

Item No. 13D was a Resolution Approving Insolvent Personal Property Tax List. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 13B was unanimously approved.

Item No. 14A was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to GoodTime Medical, Inc.: \$2,945. Mr. Huff stated the examination tables in the Child Health Program need to be updated due to age and unsafe condition of existing tables. Upon a motion by Mr. Stroud and a second by Ms. Brown, Item No. 14A was unanimously approved.

Item No. 14B was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order Contract to Access Integrated Technologies, Inc.: \$2,790. Mr. Huff stated Access Integrated Technologies, Inc. and Creative Services Division will design and produce a digital/slide multimedia color advertising display that will include immunizations, family disaster preparedness, etc. The ads will be presented in four (4) – fifteen second messages over a seven month period (includes one month at no cost) at the Premiere Theater in Kinston, NC. The Board tabled the resolution until a price quote could be received from TACC-9 for running the advertisements.

Item No. 19A was a Resolution Authorizing Lenoir County Health Department to Execute a Purchase Order to Peterson, Eure and Associates, PA.: \$7,475. Peterson, Eure and Associates, PA will provide architectural and engineering services to create construction drawings with specifications on the drawings to install ventilation equipment, which will provide negative airflow in an inmate's cell. This cell can be designated as a respiratory isolation holding cell. This is a requirement of the Department of Health and Human Services for review and approval prior to construction. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 19A was unanimously approved.

Item No. 15A was a Resolution Approving Purchase of Replacement Ammunition Clips: \$4,321. Major Chris Hill addressed the Board; Mr. Hill stated Sheriff's deputies are required to complete firearms training on a semi-annual basis. During this training deputy's discharge numerous .45 caliber rounds, which are stored in clips that are inserted in the firearm. Every deputy is provided with three ammunition clips. If a clip begins to split from stress the bullets may not feed into the weapon properly causing a jam. Clips are examined on a regular basis. As a result some clips have to be replaced. The best course of action is to replace aging clips so that no failure occurs, which may endanger officers while performing their duties. The Sheriff has been purchasing H&K .45 caliber firearms from PF Custom Guns located in Asheville, N.C. for the past few years. PF Custom Guns is an authorized dealer for the H&K. PF Custom Guns provided a price of \$33.20 for 10 round clips and \$38.50 for 8 round clips. The total price for 100 (10) round clips and 26 (8) round clips is \$4,321. The Sheriff will use State forfeiture funds to make this purchase. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 15A was unanimously approved.

Item No. 15B was a Resolution Approving Purchase Order with Capital Ford: \$85,240. Mr. Hill stated for the past several years the Sheriff has purchased Ford Crown Victoria's because they perform well under the rigors of law enforcement work and because they are offered on the State contract. Capital Ford has informed the Sheriffs Office that they have four extra Crown Victoria's from 2008. The vehicles will be priced using the 2008 State Contract, which saves the county money. The 2009 State Contract will not be available until late September. The purchase of vehicles is a budgeted item. The Sheriff respectfully recommends that the Board of Commissioners approve the request to execute a purchase order with Capital Ford for the purchase of (4) 2008 Ford Crown Victoria's. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 15B was unanimously approved.

Item No. 15C was a Resolution Transferring Ownership of Mobile Data Terminals to Outside Agencies. Mr. Hill stated the LaGrange and Pink Hill Police Departments have expressed an interest in obtaining these mobile data terminals and desire to have them repaired for use by their respective agencies. The Sheriff no longer has use for these mobile data terminals and have considered them surplus property. The Sheriff respectfully recommends the transfer of ownership of the mobile data terminals to the LaGrange and Pink Hill Police Departments for their official use and benefit. Upon a motion by Mr. Harper and a second by Mr. Stroud, Item No. 15B was unanimously approved.

Item No. 16 was a Resolution Authorizing the Approval of a Blanket Purchase Order for Fast Forward Signs: \$7,000. Mr. Roger Dail, Emergency Services Director addressed the Board. Mr. Dail stated the Lenoir County Emergency Services Department – Emergency Management Division is the responsible department for ordering road signs and all items associated with the maintenance and upkeep of road signs for Lenoir County. This includes placing orders for road signs for new roads, as well as replacing existing road signs that are no longer in place or are damaged beyond repair. The existence of up-to-date road signs is imperative in the assistance of emergency services personnel in locating citizens in need of emergency response. The blanket purchase order of \$7,000.00 is necessary to cover signs that are currently in need of replacing or new signs that are in need of being placed. . Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 16 was unanimously approved.

Item No. 17 was a Resolution Approving Agreement for Arbitrage Rebate Services: Bingham Arbitrage Rebates Services, Inc.: NTE \$10,800. Mr. Tommy Hollowell, Assistant County Manager, addressed the Board. Mr. Hollowell stated Sections 103 and 148 of the Internal Revenue Service Code stipulate that any earnings over the declared yield of a tax-exempt bond issue must be rebated to the Federal Government. These excess earnings are defined as arbitrage. Arbitrage rebate compliance is a requirement of the Federal Tax Code of 1986. Issuers that do not comply with this section of the tax code could risk the tax-exempt status of their bond and retroactive penalties to the date of issuance of the bonds. For rebate calculations that are late, the penalties may range from underpayment interest (late interest charges) to 50% or 100% of the total arbitrage rebate due, plus interest – possibly doubling the original arbitrage rebate payment. In February 2007 Lenoir County issued \$32,600,000 in General Obligation Public Improvement Bonds, Series 2007 and in June 2008 issued \$39,700,000 in General Obligation School Bonds, Series 2008. Both of these issues are subject to arbitrage rebate. The services of Bingham were recommended to County Administration by the financial staff of Lenoir Memorial Hospital and the North Carolina Capital Management Trust. Since 1988 Bingham has performed arbitrage rebate calculations and this is their sole business. Arbitrage rebate compliance is a requirement of Internal Revenue Service Codes 103 and 148 and the Federal Tax Code of 1986. To comply with these regulations the County wishes to contract with Bingham Arbitrage Rebate Services, Inc. to complete the necessary rebate calculations and reports required by the Federal Government. Upon a motion by Mr. Graham and a second by Ms. Brown, Item No. 17 was unanimously approved.

Item No. 18 was a Resolution Approving the Rezoning of Properties on Hwy. 258 North from Rural to Commercial. Mr. Humphrey stated the current use of the property in question is vacant woodland. It is in close proximity to existing residential development and other light commercial property in the area. The property is also located approximately 1500 feet south of the C.F. Harvey Parkway and future interchange, which will provide adequate road access to the North Carolina Global TransPark and other area businesses. The Lenoir County Planning Board held a public meeting on Thursday, July 17, 2008 to review and make a recommendation for the Hwy. 258 North properties to be rezoned. Through extensive investigation, the Lenoir County Planning and Inspections Department found that the rezoning would be consistent with the intent of the Lenoir County Land Use Plan. Highway commercial corridors are located along the major arrival areas for the community. These areas are well suited for a mixture of commercial and business uses that typically require high visibility and good road access, or which cater to passing motorists. There was no public opposition and the Planning Board voted unanimously to recommend to the County Commissioners for the rezoning of those properties along Hwy. 258 North, for commercial use. Upon a motion by Mr. Humphrey and a second by Ms. Brown, Item No. 18 was unanimously approved.

Item No. 19 was a Resolution Requesting to Continue Electing Status for the Work First Program During State Fiscal Years 2010-2011. Mr. Jack Jones, Social Services Director, addressed the Board. Mr. Jones stated as State Law mandates, all counties must submit a county Work First Block Grant Plan to the Department of Health and Human Services for Work First biennial planning. This is an opportunity for counties to take full advantage of the local flexibility structure in the Work First Program. The planning process consists of several significant criteria including the designation of our county status as either a Standard County or an Electing County. Each county must notify the Department of Health and Human Services by September 26, 2008, as to whether they want Standard or Electing County status. Lenoir County has chosen Electing County Status since 2001. By choosing Electing Status, the county may reduce the county funding for the Work First Program by 10%, saving \$102,373 per year for Lenoir County. Electing County Status also allows the county to use federal TANF funds to provide Children's Protective Services and other TANF services. North Carolina General Statute 108.27 and Work First Policy Section 103 provide instructions for the development of the local Work First plan to meet local needs. Choosing Electing Status has proven very successful for Lenoir County, by allowing the county to save \$102,373 per year while still reducing the number of families who receive public assistance from 573 families in July 2001 to 155 families on May 1, 2008. Also, as an Electing County, Lenoir County has used available Work First Cash Assistance Funds for protective services for children, day care services for children, transportation services for employment and training, and STRIVE classes for Work First Participants. As a Standard County, these services would have only been available with 100% County Funds. The Electing County status saves local tax dollars and makes federal funds available for services described above. To abandoned the Electing County Status at this time would costs approximately \$800,000 local tax dollars. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 19 was unanimously approved.

Item No. 19B was a Resolution Authorizing a Purchase Order to Piedmont Parks, Inc. for Outdoor Fitness Equipment: \$12,525. Mr. Bill Ellis, Parks and Recreation Director addressed the Board. Mr. Ellis stated this equipment would be used to promote physical fitness in the community. It will be placed along the walking track at Fairfield Park with instructional signage at each station. There will also be equipment located at Neuseway Nature Park Trails for the public's use. Upon a motion by Mr. Harper and a second by Ms. Brown, Item No. 19B was unanimously approved.

AMENDMENTS:

Item No. 19C was a Budget Ordinance Amendment: General Fund: Finance/Board of Elections: \$14,199: Increase. Mr. Hollowell stated this is a retroactive Budget Amendment to Budget for HAVA Grant Funds. These are state funds paid to counties to assist with additional one-stop voting sites in the 2008 Primary Election. These funds were expended in FY 07-08 and reimbursement was sent in to the State on July 31, 2008. This amendment will increase the budget lines by the amounts expended for this purpose. Upon a motion by Ms. Brown and a second by Ms. Davis, Item No. 19C was unanimously approved.

Item No. 20 was a Resolution Appointing Citizens to Boards, Commissions, Etc. The following reflects existing vacancies and appointments.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Lenoir County Transit Advisory Board 2nd Appearance	Lorraine K. Smith	December 2008 M: Brown S: Davis
Nursing Home Community Advisory Committee 2nd Appearance	Faye Smith	July 2011 M: Brown S: Davis
Juvenile Crime Prevention Council 2nd Appearance	Corey Lawson	June 2010 M: Brown S: Davis
Regional Aging Advisory Committee (RAAC) 2nd Appearance	Audrey Tyson	July 2011 M: Brown S: Davis

CURRENT VACANCIES:

Lenoir County Economic Development Board – At-Large Member
Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members
Grifton Planning Board – One (1) Vacancy
JCPC – One (1) Vacancy; 1-Juvenile Attorney
CJPP – Three (3) Vacancies
Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate

CLOSED SESSION:

Upon a motion by Mr. Harper and a second by Ms. Brown, and unanimous approval, closed session was entered at approximately 10:26 a.m. and the following cited: Number five (5) to establish or instruct the public body’s staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price or other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other materials terms of an employment contract or proposed employment contract. The Board discussed a 90-Day Option Agreement on the purchase of property. Upon a motion by Mr. Harper and a second by Ms. Brown, the Board moved out of Closed Session at 10:42 a.m.

OPEN SESSION

Upon a motion by Mr. Harper and a second by Ms. Brown Open Session re-convened at 10:42 a.m. The Board reviewed a Resolution Approving of an "Option to Purchase" Real Property: 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C.: \$750,000. Mr. Griffin stated the County desires to purchase real property located at 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C. All of these properties are contiguous to Lenoir County Courthouse property. Future needs for expansion of County facilities and operations make these properties an essential acquisition for the County. At the request of the Board, County Administration contracted with the real estate appraisal firm of Rasberry Shackelford & Associates to perform an appraisal of the properties. An "Option to Purchase" these properties were prepared by the County Attorney. The Option shall exist and continue from the date approved until 5:00 p.m. on October 28, 2008. Future needs for expansion of County facilities and operations require the purchase of additional real estate. The properties located at 112 S. Queen St., 109, 111, 113, and 115 E. Caswell St., Kinston, N.C., are all contiguous to Lenoir County Courthouse property. Approval of this "Option to Purchase" will assure the County that these properties will be available for purchase by the County during the Option Period. Upon a motion by Mr. Harper and a second by Ms. Brown, the Option Agreement was approved by a 6 to 1 vote with Mr. Humphrey dissenting.

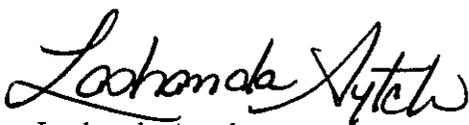
Upon a motion by Mr. Graham and a second by Mr. Taylor, the Board recessed the meeting to have a Work Session at the Administration Building Conference Room to discuss possible expansion needs of County facilities. The Board recessed at 10:46 a.m.

WORK SESSION

The Board convened in open session at 11:15 a.m. Sheriff Smith and Major Chris Hill presented the Board with information regarding a possible Lenoir County Jail expansion. Sheriff Smith recommended the Lenoir County Board of Commissioners approve the construction of a 192-bed facility. Sheriff Smith stated he, along with his department with help from the judicial system, have exercised all options available at this time to keep jail population levels down. Major Hill presented the Board with a PowerPoint presentation highlighting jail expansions in other communities and Lenoir County's current jail populations and trends. After much discussion, upon a motion by Mr. Taylor and a second by Mr. Davis, the Board approved entering into a contractual agreement with Brennan and Associates to construct a 192-bed jail facility for Lenoir County. The motion passed by a 6 to 1 vote with Mr. Humphrey dissenting.

Upon a motion by Mr. Taylor the meeting adjourned at 1:17 p.m.

Respectfully submitted,



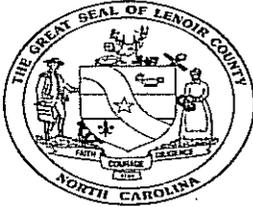
Lashanda Aytch
Clerk to the Board

Reviewed By



Michael W. Jarman
County Manager

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:PROCESS FUNDS: \$1,836.91 INCREASE



**LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST**

FY 2008 - 2009
Appropriations

Budget Amendment # _____
Date Approved _____

Distribution - Finance Office:

PRIOR YEAR

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title	Amount	Account # and Title	Amount		
<u>INCREASE</u>		<u>INCREASE</u>			
10-3991-9910 FUND BALANCE APPROPRIATED	1,836.91	10-4201-6031 PESTICIDE TRUST GRANT	49.63		
		10-4201-6033 PESTICIDE TRUST GRANT-06	1,787.28		
Total	1,836.91	Total	1,836.91		

Reason and Justification for Request:

TO ROLL FORWARD FROM FUND BALANCE, FUNDS RECEIVED IN PRIOR YEARS FOR THE PESTICIDE TRUST GRANTS 05 AND 06 THE COUNTY RECEIVED \$12,500 IN FY 05-06 FOR THE 05 PESTICIDE GRANT. OF THAT AMOUNT, \$211.43 REMAINED UNSPENT AT JUNE 30, 2007. THE COUNTY RECEIVED AN EXTRA AWARD OF \$2,000 IN FY 06-07 FOR THE PESTICIDE TRUST GRANT - 06. THEN IN FY 07-08, \$161.80 OF THE 05 GRANT WAS SPENT LEAVING A BALANCE TO ROLL FORWARD IN FY 08-09 OF \$49.63. IN FY 07-08 \$212.72 OF THE 06 GRANT WAS SPENT, LEAVING A BALANCE TO ROLL FORWARD IN FY 08-09 OF \$1,787.28.

Department Head Approval	Date	Finance Officer Approval	Date
<i>Martha H. Martin</i>	8/6/08	<i>Martha H. Martin</i>	8/6/08
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>	8/6/08		
Board Approval (When Applicable)	Date	Date of Minutes	

BUDGET ORDINANCE AMENDMENT: GENERAL FUND:PROCESS FUNDS: \$5,464.59. INCREASE



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____
 Date Approved _____

Distribution - Finance Office:

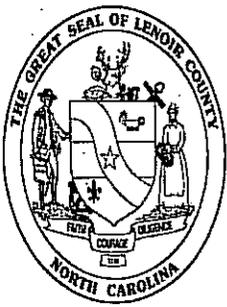
PRIOR YEAR

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
GENERAL FUND		PROCESS FUNDS		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
10-3991-9910	FUND BALANCE APPROPRIATED	5,464.59	10-4201-6034	COOP EXT - SHIP GRANT	5,464.59
Total		5,464.59	Total		5,464.59

Reason and Justification for Request:

BUDGET AMENDMENT TO RE-APPROPRIATE SHIP GRANT FUNDS NOT EXPENDED IN FY 07-08

Department Head Approval	Date	Finance Officer Approval	Date
<i>Marta H. Martin</i>	8/3/08	<i>Marta H. Martin</i>	8/3/08
Budget Officer Approval	Date		
<i>Michael W. [Signature]</i>			
Board Approval (When Applicable)	Date	Date of Minutes	



BUDGET ORDINANCE AMENDMENT:

General Fund:

DSS:

\$8,186 INCREASE

LENOIR COUNTY, NORTH CAROLINA

BUDGET AMENDMENT REQUEST

Item No. 6

FY 08/09 Appropriations

Budget Amendment #

Date Approved

Distribution - Finance Office:

FUND	DEPARTMENT	LINE ITEM DESCRIPTION	
GENERAL	SOCIAL SERVICES	VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES		Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES	
Account # and Title	Amount	Account # and Title	Amount
INCREASE		INCREASE	
<u>103533.4011</u> HCCBG-USDA	\$ 8,186	<u>105332.4012</u> COA-USDA	\$ 8,186
Total	\$ 8,186	Total	\$ 8,186

Reason and Justification for Request:

Line item adjustments to reflect increase in allocation for Council on Aging through the Home and Community Care Block Grant. No County match for USDA expenditures.

Department Head Approval	Date	Finance Officer Approval	Date
<i>[Signature]</i>	8-11-08	Martha H. Martin	8/11/08
Budget Officer Approval	Date		
<i>[Signature]</i>	8/12/08		
Board Approval (When Applicable)	Date	Date of Minutes	

Finance Office - Copy

Department - Copy

Administration - Copy

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/18/08 **ITEM NO.:** 7A.

Resolution Requesting the Establishment of fees for Rabies Vaccinations

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to establish the fee for rabies vaccinations at \$8.00 to be administered at county sponsored Rabies Vaccination Clinics.

HISTORY/BACKGROUND:

NCGS 130A-187 requires the local health director to organize and assist other organizations to conduct rabies vaccination clinics at least annually. NCGS 130A-188 requires the board of county commissioners to establish the fee for rabies vaccination at county sponsored vaccination clinics. Rabies Vaccination Clinics have been scheduled for Tuesday, September 9, 2008 (Animal Hospital of Lenoir County, LaGrange) and Thursday, September 11, 2008 (Countryview Animal Hospital, Northside Animal Hospital, and Riverbank Animal Hospital).

EVALUATION:

This action is necessary to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW, THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners to establish the fee for a rabies vaccination to be administered at county sponsored Rabies Vaccination Clinics at the rate of \$8.00.

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/18/08
Date

ATTEST 08/18/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/18/08 **ITEM NO.:** 7B.

Resolution Authorizing the Lenoir County Health Department to Execute a Purchase Order to
Natus Medical, Inc.: \$5,495

SUBJECT: Financial

ACTION REQUESTED:

The Board is asked to grant permission to Lenoir Co. Health Department to execute a purchase order to Natus Medical, Inc. for the purpose of purchasing an Echo-Screen DPOAE set (includes hearing screener, carrying case, accessory pack, 2 ear probe cables and label printer; one year warranty) to provide hearing testing in the Child Health Clinic.

Expenditure:

Child Health Program – Capital Outlay-Equipment
10-5162-5100 -- \$ 5495

HISTORY/BACKGROUND:

The Echo-Screen DPOAE set is the screening device recommended by the N.C. Div of Public Health Services to provide hearing testing for children and is a required component in order to bill for a Child Health Hearing Screening Service through the Medicaid Program.

EVALUATION:

This action is necessary to provide sufficient accounting of expenditures to comply with applicable laws.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION; NOW, THEREFORE, BE IT RESOLVED by the Lenoir County Board of Commissioners to authorize a purchase order to Natus Medical, Inc. (\$5495).

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____
Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Jr., Chairman 08/18/08
Date

ATTEST 08/18/08
Date

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/18/08 ITEM NO.: 8A.

Resolution Approving Purchase of a Mobile Shelving System: \$35,966

SUBJECT AREA: Financial

ACTION REQUESTED:

The Board is requested to authorize the Sheriff to execute a purchase order with Patterson-Pope to purchase mobile shelving systems for (2) evidence rooms within the Sheriffs Office.

HISTORY / BACKGROUND:

The Sheriffs Office is charged with investigating crime in Lenoir County. During the course of criminal investigations specific items of evidence are collected and are eventually used for presentation for court purposes. Currently the Sheriffs Office has two rooms that warehouse evidence. It is estimated that these two rooms contain over 1000 articles of evidence such as money, knives, guns, blood soaked clothing, prying tools, bullets, electronic etc. Over the years evidence has continued to mount and as a result the rooms are packed to capacity. Currently the rooms have static shelving consisting of wood shelves attached to the walls. This type of design is not user friendly when trying to locate specific pieces of evidence nor does it properly utilize every inch of space within these rooms.

EVALUATION:

Patterson-Pope is a company that designs shelving systems that move along tracks in the floor. The shelving units contain shelves that are mobile and can be easily moved from one side of the room to the other allowing the user to access items in a different shelving unit. This type of design utilizes almost all of the space in the room and allows the user to easily locate specific pieces of evidence. Patterson-Pope has installed these shelving units at the State Bureau of Investigation laboratory and at other law enforcement agencies in North Carolina. The total cost to outfit both evidence rooms is \$35,966. The Sheriff will use State Controlled Substance Tax funds to purchase the units. The Sheriff respectfully requests the Board of Commissioners to approve the purchase of the mobile shelving system from Patterson-Pope.

MANAGER'S RECOMMENDATION:

Respectfully Request Approval.

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the Sheriff execute a purchase order with Patterson-Pope for the purchase of a mobile shelving system.

Patterson-Pope-----\$35,966

Funding Account #: 16-4317-5100 \$35,966

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Paul H. Taylor, Chairman 08/18/08
Date

ATTEST Date



LENOIR COUNTY, NORTH CAROLINA
BUDGET AMENDMENT REQUEST

FY 2008 - 2009
 Appropriations

Budget Amendment # _____

Distribution - Finance Office:

Date Approved _____

PRIOR YEAR

FUND		DEPARTMENT		LINE ITEM DESCRIPTION	
STATE CONTROLLED SUBSTANCE		SHERIFF CONTROLLED SUBSTANCE		VARIOUS	
Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> REVENUES			Check One Box New Appropriation: <input checked="" type="checkbox"/> Line Item Transfer: <input type="checkbox"/> EXPENDITURES		
Account # and Title		Amount	Account # and Title		Amount
<u>INCREASE</u>			<u>INCREASE</u>		
16-3991-9910	FUND BALANCE APPROPRIATED	35,966.00	16-4317-5100	CAPITAL OUTLAY	35,966.00
Total		35,966.00	Total		35,966.00

Reason and Justification for Request:

BUDGET AMENDMENT TO APPROPRIATE FUNDS FROM THE FUND BALANCE OF THE SHERIFF'S STATE CONTROLLED SUBSTANCE FOR THE PURCHASE OF SHELVING UNITS.

Department Head Approval *W E Smith* Date *8/13/08*

Finance Officer Approval *Marta H. Martin* Date *8/13/08*

Budget Officer Approval *Michael W. Jam* Date *8/14/08*

Board Approval (When Applicable) _____ Date _____ Date of Minutes _____

INTRODUCED BY: Michael Jarman, County Manager **DATE:** 08/18/08 **ITEM NO.** 10

Resolution Approving Citizens to Boards, Commissions, Etc.

SUBJECT AREA: Boards and Commissions

ACTION REQUESTED:

Officially and publicly appoint various applicants to various vacancies on boards, commissions, task forces, etc.

HISTORY / BACKGROUND:

The County Manager/County Clerk advertises vacancies on boards, commissions, committees, task forces, etc. The County Manager/County Clerk serves only clearinghouse functions with respect to the appointment process; no influence is exerted in this role. Commissioners are welcome to recruit applicants, or citizens may apply on their own free will.

EVALUATION:

The following Boards currently have existing vacancies/expiring terms.

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Juvenile Crime Prevention Council 1 st Appearance	Imelda Pate Joe Testino Anita Sykes Suzanne Nix Walter Jones Henry F. Street Phyllis Greene Corey Lawson Bobbie Joe Smith Christy Smith Jackie Brown Jack Jones	June 2010

CURRENT VACANCIES:

- Lenoir County Economic Development Board – At-Large Member**
- Lenoir County Health Board – (1) Veterinarian, (1) Optometrist, (2) Public Members**
- Grifton Planning Board – One (1) Vacancy**
- JCPC – One (1) Vacancy; 1-Juvenile Attorney**
- CJPP – Three (3) Vacancies**
- Kinston Board of Adjustment – Two (2) ETJ Members; (1) Primary – (1) Alternate**

MANAGER'S RECOMMENDATION:

Initials

RESOLUTION: NOW THEREFORE BE IT RESOLVED by the Lenoir County Board of Commissioners that the following appointments are made:

<u>BOARD/COMMITTEE/COMMISSION</u>	<u>APPLICANT/ CURRENT MEMBER</u>	<u>TERM EXPIRATION</u>
Juvenile Crime Prevention Council 1st Appearance	Imelda Pate Joe Testino Anita Sykes Suzanne Nix Walter Jones Henry F. Street Phyllis Greene Corey Lawson Bobbie Joe Smith Christy Smith Jackie Brown Jack Jones	June 2010

AMENDMENTS:

MOVED _____ SECOND _____

APPROVED _____ DENIED _____ UNANIMOUS _____

YEA VOTES: Brown _____ Davis _____ Graham _____ Harper _____

Humphrey _____ Stroud _____ Taylor _____

Chairman

08/18/08
Date

ATTEST

08/18/08
Date

APPLICATION FOR APPOINTMENT to LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Advisory Board/Committee/Commission interested in:

JCAC (DA appointment)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Imelda J. Pate
 Address: PO Box 2468
 City/State/Zip: Kinston, N.C. 28501
 Telephone: (Home) 252-526-7351 (Work) 252-520-5405
 Occupation: Assistant District Attorney
 Business Address: PO Box 2468
 Age: (Optional): 49
 Number hours available per month for this position: Flexible
 Training: (Experience - 22+ Years - DA Office)
 Business and Civic Experience/Skills: Pres Pres - Kinston Evening Rotary

Other County Boards/Committees/Commissions presently serving on: ~~Lenoir County Board of Commissioners~~
~~Methodist Church~~
 Expiration date of Term: 6/30

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Imelda J. Pate
 Signature of Applicant

7/11/08
 Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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*Chief Court
Counselor*

Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Joe Testino

Address: 3100 Quinn Drive

City/State/Zip: Wilson, NC 27896

Telephone: (Home) 252-243-0960 (Work) 252-523-1950

Occupation: Chief Court Counselor

Business Address: 201 E King St, Kinston, NC

Age (Optional): _____

Number hours available per month for this position: 2

Training: _____

Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Joseph Testino
Signature of Applicant

8-11-08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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*School Super
position ee*

Advisory Board/Committee/Commission interested in:

JUVENILE CRIME PREVENTION COUNCIL

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: ANITA SYKES
 Address: 3807 ED HERRING RD
 City/State/Zip: LA GRANGE, NC 28551
 Telephone: (Home) 252 566-4386 (Work) 252 527-4264 / 252 286-9174 *blackberry*
 Occupation: SCHOOL ADMINISTRATOR
 Business Address: SAMPSON SCHOOL, 606 TOWER HILL RD, KINSTON, NC 28501
 Age: (Optional): 58
 Number hours available per month for this position: 2-3
 Training: 30 YEARS WORKING IN EDUCATION; 11 YEARS OF THAT TIME AT DSSDP
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | <u>Moseley Hall (Frink Middle School Gym)</u> |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Anita Sykes
Signature of Applicant

8/11/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Substance Abuse Professional

Advisory Board/Committee/Commission interested in:

Lenoir Co. Juvenile Crime Prevention Council

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Suzanne Nix
 Address: 900 LaRoque Ave
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) 252-527-9083 (Work) 252-333-2244
 Occupation: Provider Relations Specialist, Licensed Clinical Addiction
 Business Address: Zastpointe LMG 2901 N. Hermitage St. Kinston spec
 Age: (Optional): 45
 Number hours available per month for this position: as needed
 Training: Substance Abuse Counselor
 Business and Civic Experience/Skills: Kinston Jr. Womens Club Pres, Rochelle Middle School PTSA Pres., Lenoir County JCPC Pres, V.P., Treasurer (current)
 Other County Boards/Committees/Commissions presently serving on: none
 Expiration date of Term: June 30, 2010

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| <u>K-3 (Fairfield Recreation Center)</u> | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Suzanne Nix
Signature of Applicant

August 11, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

The Lenoir County Board of Commissioners believes that all citizens should have the opportunity to participate in governmental decisions. One way of participating is by serving as a citizen member of one of the County's advisory boards. If you want to be considered for appointment to an advisory board, please complete the Application below and mail it to the Lenoir County Clerk to the Board, P.O. Box 3289, Kinston, NC 28502, or fax to (252) 559-6454.

Faith Community

Advisory Board/Committee/Commission interested in:

JCP

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Walter J Jones
 Address: 1206 MORNINGSIDE DRIVE
 City/State/Zip: KINSTON NC 28501
 Telephone: (Home) 252-527-3676 (Work) _____
 Occupation: MINISTER
 Business Address: _____
 Age: (Optional): 79
 Number hours available per month for this position: 6+
 Training: 18 years
 Business and Civic Experience/Skills: Administrative Education - 17 years
Retired military 22 yrs - Retired Educator 17 years
 Other County Boards/Committees/Commissions presently serving on: NONE
JCP (15 YEARS)
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| <u>K-7 (Emma Webb Recreation Center)</u> | Southwest (Southwest VF Department) |
| K-8 (Holloway Recreation Center) | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Walter Jones
Signature of Applicant

08-11-08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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*County Comm
appointee
(public)*

Advisory Board/Committee/Commission interested in:

JCPC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

* * * * *

Name: HENRY FRANKLIN STREET Sr.
 Address: 16123 FASTRIDGE CIRCLE
 City/State/Zip: KINSTON N.C. 28501
 Telephone: (Home) 252-523-6450 (Work) CELL 252-361-5628
 Occupation: RETIRED
 Business Address: _____
 Age: (Optional): _____
 Number hours available per month for this position: WHAT 20HR PER WEEK ELSE
 Training: _____
 Business and Civic Experience/Skills: MENTOR DIRECTOR OF BRIDGE ROCKELBY
 Other County Boards/Committees/Commissions presently serving on: _____
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
| K-6 (Teachers Memorial School) | Sand Hill (Sand Hill VF Department) |
| K-7 (Emma Webb Recreation Center) | Southwest (Southwest VF Department) |
| <u>K-8 (Holloway Recreation Center)</u> | Trent 1 (Deep Run VF Department) |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Henry Franklin Street
Signature of Applicant

8/11/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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*Mental Health
Director's office*

Advisory Board/Committee/Commission interested in:

Lenoir County JCPC (Juvenile Crime Prevention Council)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Phyllis Greene
 Address: 100 South JAMES STREET
 City/State/Zip: Goldsboro, N.C. 27530
 Telephone: (Home) 919-778-3782 (Work) 919-587-0369
 Occupation: System of CARE Director (Eastpointe)
 Business Address: 100 South JAMES STREET
 Age: (Optional): _____
 Number hours available per month for this position: 3 hrs
 Training: Social work
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
| K-4 (Northwest Elementary School) | Pink Hill 1 (Bethel Baptist Church) |
| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
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| Contentnea (Contentnea Ruitan Building) | Vance (GTP Ed & Training CTR.) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Phyllis Greene
Signature of Applicant

Aug. 11, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

*CO COMM
OFFICER (pub) 2*

Vice Chair JUC

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Covey Lannon
 Address: 819 B Doctor's Drive
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) (252) 327-1815 (Work) (252) 522-1890
 Occupation: CEO Precision Health Care Services, Inc.
 Business Address: 40 Glenwood Ave, Suite 10
 Age: (Optional): 26
 Number hours available per month for this position: 6 hrs
 Training: Public Health Management and Analysis
 Business and Civic Experience/Skills: Youth Mentoring / Disease and Health Prevention / Intervention
 Other County Boards/Committees/Commissions presently serving on: None
 Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
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| Contentnea (Contentnea Ruitan Building) | <u>Vance (GTP Ed & Training CTR)</u> |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Covey Lannon
Signature of Applicant

8/09/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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*Chief of Police
doe & gino*

Advisory Board/Committee/Commission interested in:

JCPCL

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Bobbie Jo Smith
 Address: 176 Tilghman Mill Rd
 City/State/Zip: Kinston NC 28501
 Telephone: (Home) 252-341-6858 (Work) 252-939-3189
 Occupation: Detective
 Business Address: 205 E. King St Kinston
 Age: (Optional): 37
 Number hours available per month for this position: Flexible
 Training: 2 years Police Experience
 Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
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| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Bobbie Jo Smith
Signature of Applicant

8/11/2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Designee for Sheriff of Lenoir County

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Christy Smith
Address: 1514 Smith Grady Rd
City/State/Zip: Deep Run, NC 28525
Telephone: (Home) 252-569-8541 (Work) 252-559-6111
Occupation: Detective (Deputy Sheriff)
Business Address: 130 S. Queen St. Kinston, NC 28501
Age: (Optional): 29
Number hours available per month for this position: _____
Training: Juvenile Detective
Business and Civic Experience/Skills: _____

Other County Boards/Committees/Commissions presently serving on: Lenoir Co. Child Fatality Prevention Council
Expiration date of Term: _____

Circle your voting precinct

- | | |
|---|---|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
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| K-8 (Holloway Recreation Center) | <u>Trent 1 (Deep Run VF Department)</u> |
| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

I certify that I have read and understand the 75% attendance requirement established in the Lenoir County Board Appointment Policy. I further certify, that I am aware, if my attendance drops below the 75% attendance requirements that I will be automatically removed from said Board appointment.

Christy A. Smith
Signature of Applicant

8/13/08
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council (JCPC)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jackie Brown
 Address: 602 Eagle Pk.
 City/State/Zip: Kinston, NC 28501
 Telephone: (Home) 527-7348 (Work) 523-7468
 Occupation: Horticulture
 Business Address: PO BOX 3289 Kinston, NC 28501
 Age: (Optional): —
 Number hours available per month for this position: As Needed
 Training: County Commissioner
 Business and Civic Experience/Skills: DSS Board, Aging Advisory Committee
Kinston/Lenoir County Tourism Authority
 Other County Boards/Committees/Commissions presently serving on: —
 Expiration date of Term: June 2010

Circle your voting precinct

- | | |
|---|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
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| K-5 (Spillman Baptist Church) | Pink Hill 2 (Pink Hill Rescue Station) |
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| K-9 (Kinston Number 4 Fire Station) | Trent 2 (Moss Hill Ruitan Building) |
| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| Falling Creek (Banks Elementary School Gym) | Woodington (Woodington Middle School) |

CERTIFICATION

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Jackie Brown
Signature of Applicant

August 14, 2008
Date

APPLICATION FOR APPOINTMENT
to
LENOIR COUNTY ADVISORY BOARDS AND COMMISSIONS

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Advisory Board/Committee/Commission interested in:

Juvenile Crime Prevention Council (JCPC)

(I understand that this application will be kept on the active file for two years only, and I, hereby, authorize Lenoir County to verify all information included in this application.)

Name: Jack Jones
Address: 2109 Dogwood Lane
City/State/Zip: Kinston, NC 28504
Telephone: (Home) 523-3468 (Work) 559-6361
Occupation: Director of Social Services
Business Address: PO Box 6 Kinston, NC 28502
Age: (Optional): -
Number hours available per month for this position: As Needed
Training: BSP, MA, Certified Social Service Director
Business and Civic Experience/Skills: United Way, Boys & Girls Club, Rotary

Other County Boards/Committees/Commissions presently serving on: _____

Expiration date of Term: June 2010

Circle your voting precinct

- | | |
|--|--|
| K-1 (Carver Courts Recreation Center) | Institute (Institute Methodist Church) |
| K-2 (Old Plummer Daniel's Building) | Moseley Hall (Frink Middle School Gym) |
| K-3 (Fairfield Recreation Center) | Neuse (Agricultural Center) |
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| Contentnea (Contentnea Ruitan Building) | Vance (Army Reserve Center, Airport) |
| <u>Falling Creek (Banks Elementary School Gym)</u> | Woodington (Woodington Middle School) |

CERTIFICATION

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Jack Jones by: [Signature]
Signature of Applicant

August 14, 2008
Date